H A W K E S B U R Y   S H I R E   C O U N C I L

MINUTES OF COMMITTEES ETC. SUBMITTED
FOR COUNCIL'S INFORMATION

- BICENTENARY PARK COMMITTEE
- HAWKESBURY SHIRE TOURISM COMMITTEE
- MANAGEMENT EXECUTIVE COMMITTEE
- JOB TRAINING SCHEME COMMITTEE
- WESTERN SYDNEY REGIONAL ORGANISATION OF COUNCILS (W.S.R.O.C.)
- W.S.R.O.C. GROUP APPRENTICES
- JOINT COUNCILS RIVER ADVISORY COMMITTEE
- REPORT OF DELEGATE TO PROSPECT COUNTY COUNCIL
- REPORTS OF COMMUNITY SERVICES STAFF
- SECTION 527 COMMITTEES

PLEASE NOTE : If the Minutes of any of the above meetings are not contained within this folder, it is because a meeting was not held during this period.

MINUTES OF THE BI-CENTENARY PARK COMMITTEE MEETING held at the Council Chambers on Tuesday, 22nd February, 1983 at 7.00 pm.

Present:	Councillors G. Michael (Chairman) & I. McEwan; Messrs. J. Milne, S. Stevens, W. Murray, C. Hamilton, G. Moses, A. Biggs, R. Miller, R. Gilmore.
Apologies:	Councillor P. Dunn, Messrs. R. Cambridge, C. Todd, G. Rhodes, N. Wengel, Mrs R. Sharpe.
Minutes of Last Meeting:	MOVED I. McEwan, G. Moses that the Minutes of the Meeting held on 18th February, 1983 be confirmed as a true and accurate account.
Correspondence:	
Inwards	a) Hawkesbury Shire Council - Audit of Books - Erection of Mural
Outwards	b) Hawkesbury Shire Council - Erection of Mural
	The committee was advised that Council approval had been given for the erection of the mural. MOVED R. Miller, C. Hamilton that arrangements be made for this work to proceed as quickly as possible. MOVED I. McEwan that the committee records be forwarded to Council for audit.
Reports:	Discussion on regrading of the area between Rest-a-While and Clarendon A general discussion was held regarding obtaining the necessary fill for the area, installation of fencing and water supply and the need for the work to be completed prior to the proposed Autumn tree planting scheme. A request was made that the fill material be checked regarding suitability for horticultural purposes. Horticultural Committee advised that they were well advanced with the plan for the tree planting and that about 1000 trees and shrubs are proposed to be planted in the area. It was also proposed to undertake a check of the existing planting to arrange for necessary replacements.
General Business:	Request for committee to investigate the installation of an automatic watering system. Following discussion, the matter was referred to the Horticulture Sub-Committee for further investigation and report. Mr R. Miller requested that the committee give consideration to the installation of a bus bay in the parking area at the Rest-a-While.
Date of Next Meeting:	Tuesday, 22nd March, 1983, 7.00 pm at Council Chambers.

The Meeting terminated at 8.30 pm.

Chairman. ....

MINUTES OF THE MEETING OF THE HAWKESBURY SHIRE TOURISM COMMITTEE HELD IN THE COUNCIL CHAMBERS, WINDSOR, ON 1ST MARCH, 1983, AT 7.40 P.M.

1. PRESENT: Councillor C. Sullivan, Chairman, Councillors J.J. Horrex, J.E. Nicholson, R. Rotherham, Mrs M. Overmyer, Mr R.L. Rose and the Tourist Promotion Officer.

2. APOLOGIES:

Apologies were received from Councillor E.A. Buttsworth and Mrs M. Dean.

RESOLVED on the motion of Mrs Overmyer seconded by Councillor Nicholson that the apologies be accepted.

3. CONFIRMATION OF MINUTES

RESOLVED on the motion of Councillor Nicholson seconded by Mrs Overmyer that the minutes of the previous Hawkesbury Shire Tourism Committee Meeting held on Tuesday 1st February, 1983 be accepted.

4. BUSINESS ARISING FROM PREVIOUS MINUTES

Deferred to Item 7, Tourist Promotion Officer's Report.

5. CORRESPONDENCE

5.1 Sydney Convention and Visitors' Bureau

RESOLVED on the motion of Councillor Nicholson seconded by Mr Rose that the correspondence be received.

6. TREASURER'S REPORT

RESOLVED on the motion of Councillor Nicholson seconded by Mrs Overmyer that the Treasurer's Report be accepted.

7. TOURIST PROMOTION OFFICER'S REPORT

7.1 Promotion, Westpoint Shopping Centre, Blacktown

RESOLVED on the motion of Councillor Nicholson seconded by Councillor Horrex that the report be received.

7.2 Twelfth Annual Tourist Officers' School

RESOLVED on the motion of Councillor Horrex seconded by Councillor Nicholson that the report be received.

8. GENERAL BUSINESS

RESOLVED on the motion of Councillor Horrex seconded by Councillor Rotherham that authority be delegated to the Tourist Promotion Officer to have a Heritage Week Programme produced on newsprint at a cost of approximatley $300.00 with a maximum of 5000 copies.

9. DATE OF NEXT MEETING - 5th April, 1983.

10. MEETING CLOSED - 8.15 p.m.

....
Chairman.

W.S.R.O.C.

REGION MEETING #1, 1983

HELD ON MONDAY, 7TH FEBRUARY,1983 AT 7.00 P.M.
AT BLUE MOUNTAINS CITY COUNCIL CHAMBERS, GREAT WESTERN HIGHWAY KATOOMBA

MINUTES

Present:
Ald. R. Kluin (Chairman) (Penrith)
Cllr. H. West (Baulkham Hills)
Cllr. S.M. Rutter (Baulkham Hills)
Ald. D. March (Blue Mountains)
Ald. [illegible] Williams (Blue Mountains)
Cllr. [illegible] [illegible]rrex (Hawkesbury)
Cllr. A. Knight (Hawkesbury)
Ald. D.B[illegible]yme (Liverpool)
Ald. C. Knowles (Liverpool)
Ald. [illegible]. Dwyer (Penrith)

Mr. B. Pullinger (Baulkham Hills)
Mr. B. Bennett (Blacktown)
Mr. R. Fennell (Blue Mountains)
Mr. F.A. Elliott (Fairfield)
Mr. R. Rawson (Hawkesbury)
Mr. D. Mead (Liverpool)
Mr. B. Long (Penrith)
Mr. M. Kitcher (Prospect)

Mr. D. Perlgut (WSROC)
Mr. J. Horinek (WSROC)
Ms. Lyn Eckersley (WSROC)
Ms. Esme Evans (WSROC)

Ald. P.A. Quirk (Blue Mountains)
Ald. J. Dundas (Blue Mountains)
Ald. A. Brown (Blue Mountains)

Mr. M. Davis (M.J. Davis Corporate Group)
Mr. R. Debus, M.P. (Member for Blue Mountains)
Ms. Peg Dilworth (Penrith Press)
Ms. Eileen Mulligan (Blue Mountains Echo)
Ms. Wendy Sarkissian

1. APOLOGIES

MOVED that apologies be received from Cllr. B. Mullane (Baulkham Hills), Mr. D. Mercer (Baulkham Hills), Ald. J. Lynch (Blacktown), Mr. M. Webber (Blacktown), Ald. K. Dunn (Fairfield), Ald. D. Turtle (Fairfield), Ald. F. Oliveri (Liverpool), Mr. R. Findley (Liverpool), Ald. J. Newnham (Prospect), Ald. C. Worthington (Prospect), Mr. F. Goodsir (Prospect).

Cllr.H. West/Cllr. S. Rutter
CARRIED.

The Chairman welcomed delegates and guests to the meeting and read out the telegram received from Mr. R. Free, M.P. (Member for Macquarie) apologising for not being able to attend the Region Meeting.

2. CONFIRMATION OF MINUTES OF MEETING HELD ON 6TH DECEMBER, 1982

MOVED that the Minutes, previously circulated, be confirmed, with the addition of Mr. H. Davis (M.J. Davis Group) to the list of attendees.

Cllr.H. West/Cllr. J. Horrex
CARRIED.

3. FINANCIAL AND ADMINISTRATIVE MATTERS

(a) Financial Matters

(i) General Fund Operating Statement and End of Year Accounts.

(ii) Employment Development Trust Fund Operating Statement and End of Year Accounts.

MOVED that the operating statements and End of Year Accounts for both funds, prepared by Coopers and Lybrand, be received and noted.

Cllr. J. Horrex/Cllr. S. Rutter
CARRIED.

(b) Administrative Matters

(i) WSROC Council Membership.

Cllr. H. West made a verbal report to the meeting about the 1983 budget. He advised the meeting that at the time of preparation of the 1983 Budget Estimates, the year was not complete. There will be a period when the appointment of a successor to Ms. Forner's position will leave WSROC without paying one salary for at least three months. With a proposed cut back in general office expenses, in addition to some unexpected gains, the deficit caused by the withdrawal of Holroyd Municipal Council can be bridged.

MOVED that the information be noted.

Cllr. H. West/Ald. K. Dwyer
CARRIED.

(ii) Appointment of New Regional Development Officer.

MOVED that :

(1) The current Assistant Regional Development Officer, Mr. Donald Perlgut, be appointed as the Regional Development Officer at the same salary level and conditions as the former R.D.O.;

(2) This appointment be for an initial two-year period;

(3) Applications be invited immediately for the vacant Assistant Regional Development Officer's position;

(4) The Assistant R.D.O. position be advertised at a salary range of $20,000 to $24,600 and for an initial one year period; and

(5) The interviewing panel for the Assistant R.D.O. consist of the W.S.R.O.C. Chairman and Deputy Chairman, the Chairman of the Administrative Committee, and the R.D.O.

Cllr. S. Rutter/Ald. D. Syme
CARRIED.

(iii) 1982 Annual Report.

MOVED that the responsibility for the 1982 Annual Report be delegated to the Chairman and the R.D.O.

Cllr. H. West/Cllr.J. Horrex
CARRIED.

(iv) Appointment of Delegate to W.S.A.A.S.

MOVED that Ald. R. Williams (Blue Mountains) be nominated as the WSROC representative to the Priority Rating and Review Committee, formerly held by Ald. E. Cullen; that Ald. C. Worthington (Prospect) and Mr. B. Pullinger (Baulkham Hills) continue as alternate delegates; and that a letter be forwarded as soon possible to the WSAAS Co-Ordinator advising her of the change.

Cllr. J. Horrex/Cllr. H. West
CARRIED.

4. LOCAL GOVERNMENT FINANCE

(a) Revenue Sharing

MOVED that W.S.R.O.C. write to the N.S.W. Local Government Grants Commission seeking reassurance that "future population growth" will be factored into 1983/84 grant allocations.

Cllr.H. West/Cllr. S. Rutter
CARRIED.

(b) Loan Subsidies for Local Government

The Chairman advised the meeting that he had written to the State and Commonwealth Governments and also to the respective Oppositions regarding loan subsidies and limitations for Local Government.

MOVED that the information be noted.

Cllr. H. West/Ald.K. Dwyer
CARRIED.

(c) State Fuel Tax and Local Government.

MOVED that the information be noted.

Cllr.J. Horrex/Cllr. H. West
CARRIED.

5. TRANSPORT

(a) "Bus Services in Western Sydney" Report.

Ald. D. March. made a verbal report to the meeting on the Transport Forum held in the Blue Mountains.

The R.D.O. advised the meeting that WSROC was continuing to push for a Transport Improvement Service and that this service would be established in Western Sydney by 30th June, 1983.

Ald. D. Syme advised the meeting that he felt there was a need to communicate more closely with the public through reports like the "Towards Better Bus Services in Western Sydney" report.

MOVED that the information be noted.

Ald.D. March/Ald. R. Williams
CARRIED.

(b) Reclassification of Main Roads

MOVED that the information be noted.

Cllr.J. Horrex/Ald. K. Dwyer
CARRIED.

(c) Commonwealth Bicentennial Roadworks Funding

The Regional Development Officer advised the meeting that in the next six weeks the secretariat will do research on road works which have been nominated by the Commonwealth Government and submit a report to the next Region Meeting. After that a short submission will be made to the Commonwealth Government, in consultation with the WSROC Committee of City Engineers.

MOVED that a report on allocations of these funds to Western Sydney Councils be presented to the next Region Meeting.

Cllr.H. West/Cllr.S. Rutter
CARRIED.

6. URBAN DEVELOPMENT

(a) Short Presentation by Ald.P. Quirk, Mayor, Blue Mountains City Council, with response by Mr. R. Debus, M.P. (Local Member)

Ald. P. Quirk, Mayor of Blue Mountains City Council (and a past-Chairman of W.S.R.O.C.) spoke to the meeting.

Ald. Quirk discussed some problems of development in the Council's area, emphasising the absence in rate income growth for the Council, tradeoffs between environmental issues and development, and problems in the tourist industry. He also reflected on his experience with W.S.R.O.C., and how both WSROC and his Council can continue to learn from one another.

Mr. Debus, in his response to Ald. Quirk, stated that WSROC's biggest role was in lobbying to shift resources from other parts of Sydney into the West in a way that would match the demographic change occurring. He also said that WSROC and W.S.A.A.S. were "two of the most important co-ordinating bodies invented in Government for generations." Mr. Debus also emphasised some of the differences he saw between the problems faced by the Blue Mountains and those faced by Councils on the "plains".

MOVED that the information be noted and that Ald. Quirk and Mr. Debus be thanked for addressing the meeting.

Cllr.J. Horrex/Cllr. H. West
CARRIED.

(b) Urban Consolidation

MOVED that the secretariat seek replies from member Councils regarding adopted Council policies on this issue.

Cllr. S. Rutter/Ald. C. Knowles
CARRIED.

(c) Listing of Commonwealth Land in Western Sydney

Mr. F. Elliott (Fairfield) made a brief verbal report to the meeting. It was noted that the listing was only of "developable" lands, and not a complete listing of landholdings.

MOVED that the information be noted.

Cllr.J. Horrex/Cllr.H. West
CARRIED.

(d) Capital Financing of Urban Services.

MOVED that the information be noted.

Cllr.S. Rutter/Cllr. H. West
CARRIED.

7. COMMUNITY DEVELOPMENT

(a) Western Sydney Performing Arts Foundation

MOVED that W.S.R.O.C. write to the Director, Division of Cultural Activities as well as the New South Wales Premier, expressing ~~support~~ for W.E.S.P.A.F. as an integral component of arts development in the Western Region.

Ald.D. March/Cllr.H. West
CARRIED.

8. EMPLOYMENT

(a) Youth Employment Policies Project Report

Mr. J Horinek, Youth Employment Policies Project Officer made a brief verbal report to the meeting.

MOVED that the Regional Organisation endorse the report of the Youth Employment Policy Officer, and proceed to publish and distribute the report and that shorter submissions to the State and Commonwealth Governments on youth employment be prepared, based on the report.

Cllr.H. West/Cllr. S. Rutter
CARRIED.

(b) Job Creation Submission

Mr. Rawson advised the meeting that the Hawkesbury Shire Council had established a Hawkesbury Job Creation Committee consisting of the Shire President, one Councillor, the Shire Clerk, Deputy Shire Clerk and the Manager of the local CES. They intend to use Commonwealth subsidy to assist young unemployed persons in various trades, including clerical, within the Shire.

Mr. Elliott (Fairfield) briefly described the process that led to the creation of the "Job Creation Submission".

MOVED that the submission be endorsed in its essentials by the Regional Organisation and sent to the New South Wales Premier and the Prime Minister, as well as all Western Sydney Members of Parliament.

Cllr.J. Horrex/Ald. D. Syme
CARRIED.

(c) Public Economic Development Seminar.

The R.D.O. made a brief verbal report to the meeting about the Seminar and requested delegates to try and encourage as many people as possible to attend the Seminar.

MOVED that the information be noted.

Cllr.S. Rutter/Cllr. H. West
CARRIED.

(d) WSROC Group Apprentices

The Regional Development Officer made a brief verbal report to the meeting and advised delegates that Mr. R. Dewey had been seconded to WSROC Group Apprentices from the Apprenticeship Directorate to manage the Scheme in the absence of a replacement for Mr. Fred Symes.

Cllr. West made a verbal report on the meeting held with the Director of the Apprenticeship Directorate, Mr. P. Darby last week. He felt it was a successful meeting, and that WSROC could expect better funding from the Directorate for the Scheme from now on.

MOVED that the information be noted.

Cllr.H. West/Cllr. S. Rutter
CARRIED.

9. W.S.R.O.C. RECREATION AND LEISURE STUDY

The Regional Development Officer made a brief report to the meeting about the Study.

MOVED that the Regional Organisation formally conclude the "Recreation and Leisure Inventory Study", request delivery of all project materials from the consultants, and send a copy of the final project reports to each W.S.R.O.C. Council.

Cllr.H. West/Cllr. S. Rutter
CARRIED.

10. W.S.R.O.C. PROMOTIONS PROGRAMME

The Promotions Projects Officer, Ms. Lyn Eckersley, made verbal reports to the meeting on the Investment Prospectus distribution, newsletter, tour of Cadet Journalists from John Fairfax and Sons later in the month, Second Business Symposium and the Business Directory.

Mr. M. Davis (M.J. Davis Corporate Group and member of the Promotions Committee) also spoke to the meeting, and mentioned that the Promotions Programme would soon be writing to all WSROC Councils requesting them to get their residents involved in attracting industry, commerce and tourism to the Region.

MOVED that the information be noted.

Cllr.H. West/Cllr. S. Rutter
CARRIED.

11. OTHER BUSINESS

(a) Purchasing of Goods Manufactured in Australia

MOVED that WSROC endorse the policy that "effective and substantial preference be given to goods manufactured or produced in Australia".

Cllr.J. Horrex/Cllr. H. West
CARRIED.

(b) Self-Insuring for Workers' Compensation

Mr. Rawson made a brief verbal report to the meeting and advised the Council that if Hawkesbury Shire Council is successful with its application to the Workers Compensation Commission to become a self-insurer for Workers' Compensation, Council will advise the WSROC secretariat accordingly.

MOVED that the information be noted.

Cllr.J. Horrex/Cllr. H. West
CARRIED.

(c) WESTIR: Kids Info Project

MOVED that the WESTIR Kids Info Project be formally endorsed by W.S.R.O.C. and submitted to the N.S.W. Youth Corps on WESTIR's behalf.

Cllr.H. West/Cllr. S. Rutter
CARRIED.

(d) Other Matters.

(i) Parramatta City Council Meeting Nights

The Chairman advised delegates that if Parramatta City Council joins WSROC the meeting dates for the Regional Organisation will need alteration as that Council normally meets on Monday evenings.

MOVED that the Chairman and R.D.O. work out suitable meeting dates and consult with member Councils accordingly.

Cllr.H. West/Cllr. S. Rutter
CARRIED.

(ii) Frequency of WSROC Committee Meetings

Mr. Rawson expressed a desire for increased frequency of WSROC Committee meetings, e.g. Technical Committee (Engineers) and Town Planners Committee. The Regional Development Officer responded that this could occur with additional assistance from Councils in servicing the Committees.

MOVED that the information be noted.

Cllr.J. Horrex/Cllr. H. West
CARRIED.

12. NEXT MEETING

MOVED that the next Region Meeting be held on Monday, 21st March, 1983, at 7.00 p.m. at Fairfield City Council, Avoca Road, Wakeley.

Cllr.S. Rutter/Cllr. J. Horrex
CARRIED.

The Chairman thanked delegates, guests and Blue Mountains City Council for hosting the meeting and supper and closed the meeting at 9.15 p.m.

Donald Perlgut
Regional Development Officer

Alderman Ralph Kluin
Chairman.

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W12:5-10

WSROC GROUP APPRENTICES

MEETING OF THE BOARD OF DIRECTORS/MANAGEMENT COMMITTEE

HELD ON FRIDAY, FEBRUARY 11, 1983 AT 3.30 P.M.

AT BLACKTOWN CITY COUNCIL, BLACKTOWN

MINUTES

Present:
Ald. D. Turtle (Chairman) (Fairfield)
Mr. D. Hitchen (Blue Mountains)
Mr. D. Thorne (ACTU-Lend Lease Foundation)
Mr. P. Mitchell (Penrith)
Ald. D. Symes (Liverpool)
Ms. M. Vucetich (Dept. of Employment & Industrial Relations)
Ald. J. Lynch (Blacktown)
Mr. F. Symes
Mr. D. Perlgut (WSROC)
Ms. S. Hamill (WSROC Group Apprentices)

1. APOLOGIES

Cllr. R. Rotherham (Deputy Chairman) (Hawkesbury)
Ald. R. Kluin (Penrith)
Mr. B. Cochran (Labour Council of NSW)
Mr. G. Baxter (Dept. of Employment & Industrial Relations)

MOVED that the apologies be received and accepted.

Mr. P. Mitchell/Mr. D. Hitchen
CARRIED.

2. MINUTES OF MEETING HELD ON DECEMBER 10, 1982

MOVED that the Minutes of the meeting held on December 10, 1982 be adopted.

Mr. D. Hitchen/Mr. P. Mitchell
CARRIED.

3. MATTERS ARISING FROM THE MINUTES

There were no matters arising from the minutes.

4. MANAGER'S REPORT

It was noted that after the meeting between, Ald. Don Turtle, Cllr. R. Rotherham, Cllr. H. West, Mr. D. Perlgut, Mr. F. Symes of WSROC Group Apprentices and Mr. P. Darby, Mr. K. Harper, and Mr. R. Charlesworth, of the Apprenticeship Directorate, it was agreed that Mr. R. Dewey be seconded to WSROC Group Apprentices as the Acting Scheme Manager for the interim period.

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4.A Draft Proposal

Mr. Symes then outlined his draft proposal of issues arising from the WSROC Group Apprentices which was discussed by the Board.

Through the discussions it was intimated that Computer Utilities were still not working satisfactorily and it was agreed that an alternative Computer system should be investigated.

MOVED that WSROC Group Apprentices withdraw from Computer Utilities and find an alternative Computer Accounting system.

Mr. D. Hitchen/Ald. J. Lynch
CARRIED.

MOVED that an approach be made to Penrith City Council to have their $1000 grant converted to the form of use of their Computer System for WSROC Group Apprentices Accounting system.

Mr. D. Hitchen/Ald. J. Lynch
CARRIED.

MOVED that upon the appointment of a Scheme Manager, the Board approach the Apprenticeship Directorate for secondment of one of their Apprenticeship Supervisors for such a time that the Scheme Manager is completely comfortable in the job, and over an extended period of time for one or two days per week.

Ald. J. Lynch/Mr. D. Hitchen
CARRIED.

MOVED that Recommendation 3 of Mr. Symes' proposal that "Selection of Apprentices be the task of a three man committee i.e.

Scheme Manager
an Apprenticeship Supervisor
and a WSROC Group Apprentices Board Member"

be adopted.

Mr. P. Mitchell/Mr. D. Hitchen
CARRIED.

MOVED that Mr. Symes' Draft Proposal be received with thanks to Mr. Symes for his time and effort, and that the proposal be put into a submission to the Apprenticeship Directorate after a new Manager has been appointed and formed his own ideas and suggestions.

Mr. P. Mitchell/Mr. D. Hitchen
CARRIED.

4.B Apprentices Situation

Mr. Symes had expressed concern at the attitude of some apprentices. It was reported that two apprentices were on trial due to tech results and one on trial with an employer.

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The Board agreed that those apprentices which needed counselling, should be brought up to front the Board Members as the need arose.

MOVED that the Board express their wish for the Acting Scheme Manager to try to alleviate the situation of having a number of apprentices on down-time.

Mr. D. Hitchen/Ald. D. Syme
CARRIED.

Ald. Lynch suggested that the Housing Commission be contacted to ask which firms won the tenders for the Child Care Centres in the Blacktown & Penrith areas.

MOVED that Item 4.B Listing of Apprentice Situation be received and accepted.

Mr. P. Mitchell/Ald. D. Syme
CARRIED.

5. FINANCIAL REPORT

MOVED that Item 5.A the IBD Summary be received.

Mr. D. Hitchen/Mr. P. Mitchell
CARRIED.

MOVED that Item 5.B of Receipts & Expenditure be received and accepted.

Mr. D. Hitchen/Ald. J. Lynch
CARRIED.

MOVED that Item 5.C Debtors Trial Balance be received.

Mr. D. Hitchen/Ald. D. Syme
CARRIED.

6. ACTING COMPANY SECRETARY

MOVED that it be noted that Mr. Donald Perlgut, Regional Development Officer of WSROC continue as Acting Company Secretary for WSROC Group Apprentices.

Ald. J. Lynch/Ald. D. Syme
CARRIED.

7. WSROC GROUP APPRENTICES - CHAIRMAN

Mr. P. Mitchell of Penrith City council, informed the Board that Ald. R. Kluin wished to express his regrets to the Board that he did not feel it was possible due to commitments to become Chairman of WSROC Group Apprentices. Ald. Kluin had suggested that Mr. Mitchell continue as Penrith representative and Board Member and that Ald. Kluin become an alternate delegate.

8. M.J. DAVIS APPRENTICE OF THE YEAR AWARD

Mrs. S. Hamill and Mr. D. Perlgut presented a report to the Board on the present situation of the M.J. Davis Award.

MOVED that the new date for the M.J. Davis Award Function be set for Friday, July 8, 1983 or Thursday, July 7, 1983 at Baulkham Hills Shire Council from 7.30 p.m. to 9.30 p.m.

Mr. D. Hitchen/Mr. P. Mitchell
CARRIED.

MOVED that Ald. D. Turtle represent the Board of WSROC Group Apprentices on the panel of judges for the M.J. Davis Apprentice of the Year Award.

Ald. J. Lynch/Ald. D. Symes
CARRIED.

Ald. D. Turtle accepted.

9. OTHER BUSINESS

9.A Appointment of Scheme Manager

MOVED that the same advertisement for Scheme Manager as previously used be placed as quickly as possible in Saturday and Wednesday edition of the Sydney Morning Herald, with applications closing two weeks after placement of the advertisement.

Ald. J. Lynch/Mr. D. Hitchen
CARRIED.

MOVED that the salary range in the ad be amended to read:

"Salary will be in the range of $19 - $23,000, ..."

Mr. D. Hitchen/Ald. D. Symes
CARRIED.

9.B ACTU-Lend Lease Foundation Assistance

Mr. D. Thorne of ACTU-Lend Lease Foundation indicated to the Board that the Foundation is willing to continue its support of WSROC Group Apprentices over the next year. However, he indicated that the funds which were being used to guarantee the overdraft of $10,000 were funds which could be otherwise used by the Foundation, and suggested that WSROC Group Apprentices ask Councils to guarantee such an overdraft.

Mr. Thorne was informed by the Board that such a proposal was currently being presented to the member Councils.

Mr. Thorne did express to the Board that Foundation was still willing to cover the operating costs as outlined in the letter sent to ACTU- Lend Lease Foundation by WSROC Group Apprentices and that the Indemnity would carry on.

Mr. Thorne further suggested that down-time claims be formally approved by the Board before being sent to the ACTU-Lend Lease Foundation and that the new Manager investigate ways for the donations from the Foundation to be most successfully used.

9.C Reference - Mr. F. Symes

MOVED that the Board prepare a written reference for Mr. F. Symes and thank Mr. Symes for his efforts on behalf of the Board.

Mr. D. Hitchen/Ald. D. Syme
CARRIED.

10. NEXT MEETING

The next ordinary meeting to be held on Friday, March 18, 1983 at Blacktown City Council at 3.30 p.m., to be followed by the Annual General Meeting.

There being no further business the meeting closed at 6.20 p.m.

Mr. D. Perlgut
Acting Company Secretary

Ald. D. Turtle
Chairman

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FAMILY DAY CARE CO-ORDINATOR'S REPORT

ORDINARY MEETING - 8TH MARCH, 1983

1. FEBRUARY REPORT

Family Day Care

February has been a settling down month in Family Day Care with things getting back to normal following the Christmas school holidays. During that time the childrens' attendance figures drop due to parents taking annual leave or children spending time with relatives. It is also the time when most caregivers take their holidays. Once school resumes not only does attendance return to normal but mothers actively seek out work and this results in additional enrolments.

Figures for February are:

No. of Day Care homes	:	44
No. actual children enrolled	:	141
No. new enrolments	:	17

The majority of children are enrolled because their parents are working, although the number of referrals from social agencies is constantly increasing. Approximately one third of enrolled children are receiving subsidised care, most being children of lone parents.

At the beginning of February a new Child Development Officer started work, taking the staff to 4 (1 full-time and 3 part-time staff).

During February the Co-ordinator attended the following meetings: N.S.W. Family Day Care Association; Regional Co-ordinators; Hawkesbury Family Day Care; Outer Western Regional Childrens Services Committee. The two Child Development Officers attended the Regional Co-ordinators and Hawkesbury Family Day Care meetings.

Occasional Care

There has been a big increase in numbers enrolled in the Centre in February compared to January:

	January	February
No. of days Centre open	6	12
No. of children enrolled	78	188
Total of fees collected	$176	$518
No. of volunteer helpers	11	35

Enrolments are greatly influenced by R.A.A.F. pay days, wet days, extremely hot days, illnesses such as measle epidemics and school holidays.

The heavy workload of the Co-ordinator has been reduced by the employment of a cleaner to wash and polish the floor and clean windows.

There are regular requests for the Centre to open on a Monday and Tuesday - at present it is only open Wednesday to Friday.

G. Reed,
Family Day Care Co-Ordinator.

COMMUNITY ARTS OFFICER'S REPORT

FEBRUARY, 1983

Meetings attended:

* Annual General Meeting - Macquarie Towns Arts Society
* Committee Meeting - Macquarie Towns Arts Society
* Annual General Meeting Community Aid
* Glossodia Community Centre
* Colo Wilderness Mobile Resource Unit
* Council and Hawkesbury Historical Society to discuss Australia Day Dinner
* New South Wales Community Arts Co-Operative

This was the inaugural meting of this organisation, which will be the chief liaising body between administrators, community artists and State and Federal funding bodies. The Community Arts Officer was elected to the sub-committee to negotiate with the Australia Council.

* Annual General Meeting of the Community Youth Support Scheme
* Macquarie Towns Folk Club

Visits have also been made to the following organisations in regard to Senior Citizens' Week:

Senior Citizens' Centre, Richmond; Tuesday Friendship Club; Friday Friendship Club; Richmond Nursing Home; Windsor Lodge; and Fitzgerald Memorial Home.

The Senior Citizens' Week Programme is as follows:

March 7th to 13th - Senior Citizens' Arts and Crafts display in Windsor Central Library. On March 7th from 1.30 to 3.30 p.m. Mr. Sydney Sheldon, poet, will be in attendance. March 8th - Free afternoon tea and concert for Senior Citizens of the Shire. March, 9th - Free luncheon and entertainment at Glossodia Community Centre. March 11th - Social afternoon at Senior Citizens' Centre, Richmond.

The Premier's Department has also allocated tickets for Senior Citizens to visit the opening concert at the Sydney Entertainment Centre. These have been distributed and transport arranged.

$500.00 has been received from the Premier's Department to assist with concert performance fees.

With many community groups starting their activities during February, enquiries for assistance both from the public and from the groups themselves is continuing.

Reports, both evaluative and financial, have been written to the Australia Council regarding previous funding and projects completed. A survey for the Australia Council has been completed regarding Council's art collection, and printed resource material for inclusion in a directory which will be published shortly.

A 'new games' training programme was attended with the object of 'new games' sessions being taken to outlying areas by the Community Arts Officer and Youth Recreation Officer.

Ellen Manning,
COMMUNITY ARTS OFFICER

YOUTH RECREATION OFFICER'S REPORT

FEBRUARY, 1983

1. Five Vacation Play Centres operated in the Hawkesbury Shire during the January, 1983 school holidays. As outlined in last month's report these were successfully run with a wide range of activities available for participants. It was noted, however, that numbers at McMahons Park and Oakville Play Centres were low.

These centres should be critically examined to warrant the resources being placed in them.

Average daily attendance figures for the January, 1983 Play Centres are as follows:

VENUE	AVERAGE DAILY ATTENDANCE
Windsor South Primary Schoold	48
McMahons Park, Kurrajong	17
Oakville Primary School	21
Glossodia Community Centre	27
Hobartville Primary School	37

2. New Games Training Course

A training course in New Games, was organised by the Youth Recreation Officer and Department of Leisure, Sport and Tourism to familiarise interested people with running non-competitive games for children and adults. The course was held on Monday, 28th February from 5.30 p.m. to 7.30 p.m. at McQuade Park, Windsor.

The fifteen people who attended the course represented local schools, scout and guide groups, youth groups and Vacation Play Centres.

3. General Activities

Information on Vacation Play Centre Training courses, camps for children and sport administration and coaching seminars for 1983 was sent to relevant groups throughout the State.

Correspondence regarding Hawkesbury Shire Council Fitness Awards was also sent to all groups with a potential interest in the Scheme.

MEETINGS ATTENDED

WEDNESDAY 2ND FEBRUARY: Metropolitan West Regional Vacation Programmes Committee Meeting regarding vacation activities organised for January, 1983.

THURSDAY 24TH FEBRUARY: Open night and Annual General Meeting at Richmond C.Y.S.S.

SATURDAY, 26TH FEBRUARY: Chas Perry Youth Group.

Marguerite Sander,
YOUTH RECREATION OFFICER.

COMMUNITY PROJECT OFFICER'S REPORT

ORDINARY MEETING - 8TH MARCH, 1983

1. FEBRUARY REPORT

a. Community Transport Seminar -

A seminar at Fairfield Neighbourhood Centre was attended by Community Transport Groups from across N.S.W. as well as representatives from funding bodies such as the Department of Environment and Planning and Youth and Community Services.

Mrs. Jan Booth presented a paper on the activities of the Hawkesbury Community Transport Group while the Community Project Officer highlighted the role of Council and the background to the project.

b. Commonwealth Grants Commission -

Appendix (B) to the Commonwealth Grants Commission submission has been completed. This submission outlines Council's expenditure and income differentials and the demographic, economic or geographic reasons for these problems.

c. Community Services Manual -

Information on planning for children's services has been supplied to the Local Government Association for the development of a Community Services Manual for Local Government in N.S.W.

d. Community Aid Annual General Meeting -

The Community Aid Annual General Meeting was attended on the 9th February where the Community Project Officer and Community Arts Officer represented Council.

e. Glossodia Community Development Project -

A meeting to discuss the proposed establishment of a child care service, adult education programmes and the Youth Club was held at Glossodia Neighbourhood Centre with the Management Committee. The Committee was interested in options for the management of the project, financial requirements and related matters.

f. Macquarie Park Youth Accommodation Project -

The Community Project Officer met with the Management Committee of the Richmond Collective to discuss options for the establishment of a medium term accommodation project following the lack of success of funding from the Department of Youth and Community Services.

The Community plans to join the Youth Refuge Association and make their project more widely known for future funding.

g. Department of Youth & Community Services Regional Funding Programme -

Information on the needs of the disabled and handicapped in the Shire has been supplied in discussions with the Department to assist in the deliberations of funding for projects in the Shire.

h. Social Planning Workshop/Seminar -

A Social Planning Seminar is being organised in conjunction with other Community Project Officers to attempt to obtain a common approach in the development of Social Planning at the Local Government level.

Social Planning essentially is a process of allocating priorities and resources for social services and community development projects in a manner based on rational objectives and policies determined by Council in consultation with the community.

This process aims to replace the current haphazard funding system which ignores Council's financial and budgetary processes.

i. Hawkesbury Area Women and Kids Centre -

A meeting between the Management Committee of this group and the Community Project Officer was arranged to discuss alternative sites/premises for accommodating the services planned for establishment.

The group is interested in providing complementary services at baby health clinics with the support of the Sisters as well as providing information and counselling on women's health matters, rape crisis counselling and other related matters.

j. Community Youth Support Scheme Annual General Meeting -

The annual general meeting of the Community Youth Support Scheme was held on 24th February. Council's Community Project Officer attended.

k. Local Government Association Seminar on Section 94 Contributions -

The Seminar had Ms. Susan Young of MSJ Keyes-Young Consultant Planners to give the keynote address. The Seminar highlighted the confusion and uncertainty in local government generally concerning the application of Section 94 and the determination of contribution levels. Important points generally agreed on by the representatives were:

A. Powers and Justification

- Council desiring to apply Section 94 should prepare their own guidelines based on a total package of infrastructure, physical and social needs.

- A social plan should be an essential part of the package.

- The package should be prepared in conjunction with a consideration of all taxing facilities including rates, loans and grants as well as Section 94 contributions.

B. Range of Services and Standards

1. In some areas preliminary assessments of the cost per dwelling for providing community facilities and services, indicates that the range appeared to be from $700-$1,100 for each dwelling unit.

2. The issue of recurrent costs to assist provision of community facilities and services was seen as having an historical precedent in the existing mechanism of levying for embellishment costs of Open Space. This same principle should operate for the utilisation of Section 94 in contributing to recurrent costs, of community facilities.

Implications -

It was generally expressed that for lower to middle income housing developments the profit margin was so small that Section 94 contributions would be passed onto the final purchaser which could mean an extra $10 per month in repayments.

Section 94 is unlikely to provide sufficient revenue to meet the full costs of providing community facilities and services.

P. McVay,
Community Project Officer.

HAWKESBURY SHIRE COUNCIL
Council Chambers, George Street, Windsor N.S.W. 2756

All communications to be addressed to The Shire Clerk
Office Hours: Monday-Friday 8.30 a.m. to 4.00 p.m.

Phone: (045) 77 4822
Telex: 22336
DX 8601 Windsor

March 7, 1983.
C50/1/MP J.Brown

MEMO TO COUNCILLORS :

Chief Librarian's Report - Ordinary Meeting 8th March, 1983.

The Chief Librarian's Report included with your Business Paper which was delivered on Thursday evening last, was sent out in error and it would be appreciated if you would be good enough to replace that report with the amended report enclosed herein.

R. L. Rawson

R.L.Rawson.
Shire Clerk.

Encl.

Mr.G.M.McCully,
Shire Planner,
Hawkesbury Shire Council,
Council Chambers,
WINDSOR, N.S.W. 2756

CHIEF LIBRARIAN'S REPORT

ORDINARY MEETING - 8TH MARCH, 1983

1. STATE LIBRARY OF NEW SOUTH WALES - SPECIAL GRANT ALLOCATION 1982/83. G95/11, L125.

Details of funding for 1982/83 have been received in a letter dated 14th December, 1982 and are as follows:

"From 1983 the maximum subsidy will be raised to $1.40 (from $1.20), an additional 20c per capita. However, this has reduced funds now available for Special Grants and the Interest Subsidy Scheme by $1,040,000 to $2,110,000.

Local Government authorities will be required to provide firm evidence of special need and will be required to meet more stringent conditions than in past years. Applications by March 25 are essential if local authorities wish to be considered for Special Grant allocations."

It is proposed to submit the following projects A & B for Hawkesbury and to support the other 3 co-operative projects listed.

A. Book Vote - Supplementary Funds

The information role of the library service is growing considerably - particularly in view of the increasing demands being made upon the collection with regard to the increased demand from users taking up re-training and or adult education courses.

Until late 1980, the library service operated from inadequate premises and it was not possible to expand the collection in order to provide the necessary subject depth in the collection.

It is proposed to seek a grant of $10,000 to supplement the Council's allocation in order to up-grade the non-fiction collection.

B. Adult Literacy Collection

In 1982, adult literacy classes were held in both Windsor Central Library and Richmond Neighbourhood Centre. These classes trained tutors for the Hawkesbury. In order to maintain the impetus of this important voluntary service to those requiring assistance it is necessary for the library to establish a collection of materials especially geared to the needs of both the tutors and the students.

It is proposed to seek a grant of $2,000 to establish a collection of suitably graded reading materials and aids.

C. Central/Co-Operative Project for a Union List of Serials

The above project is a follow-on from the work of the Serials Working Party which held regular meetings in 1982 and formulated policies which were ratified by the Metropolitan Chief Librarians Committee throughout that year. The aim was to rationalise the serials collections held by the Sydney Metropolitan libraries. The project had much success with the Western Sydney Group (which includes Hawkesbury) being considered one of the most effective.

It is proposed to apply for a Special Grant of $5,750 to produce the initial Union List.

D. Pilot Project - Educational Video

This project will assess the community interest and demand for educational video. It is intended that the following five libraries participate in this project:

Hawkesbury
Fairfield
Blacktown
Liverpool
Blue Mountains

A grant of $25,000 is being sought for video software.

E. Western Sydney Chief Librarians' Committee - Co-operative Funding Special Grants 1982/83

This submission is a continuation of the Western Sydney Reference and Information Services Study and it is proposed to seek funds for the 8 member libraries, Auburn, Blacktown, Blue Mountains, Fairfield, Hawkesbury, Liverpool, Parramatta, Penrith, for the following:

1. Reference Books
2. Local History

Total amount of $145,000.

IT IS RECOMMENDED that applications from Hawkesbury for Special Grant Funds 1982/83 be submitted for:

A. $10,000 - Book Vote - Supplementary Funds
B. $2,000- Adult Literacy Collection

IT IS FURTHER recommended that Hawkesbury Shire Council supports the Co-operative Grant applications for 1982/83 for:

C. $5,750 - Union List of Serials
D. $25,000 - Pilot Project - Educational Video
E. $145,000 - Western Sydney - Chief Librarians' Committee - Co-operative Funding Special Grants 1982/83.

2. APPLE 11 MICRO-COMPUTER. L125

The implementation of the Apple 11 to assist with the cataloguing backlog has already produced dramatic results. The software package was received from Canada immediately after Christmas. A comparison of statistics for the months January and February 1982/83 demonstrates the increased volume being handled.

	1982		1983	
	Fiction	Non-fiction	Fiction	Non-fiction
January	Nil	187	Nil	668
February	447	241	115	487 + *1,994 volumes received for Subject Specialisation

* Most of the Subject Specialisation material did not require full cataloguing but it took time away from cataloguing to organise and file the collection. It has also added to the catalogue card filing.

It should be noted that in some months large numbers of fiction are catalogued and these take less time than non-fiction. Original cataloguing of non-fiction takes approximately 45 minutes per title of a professional librarian's time.

However, it is most pleasing to be able to report that expectations of the time saved by using the Apple 11, previously estimated at 1/3rd seems to have been an under estimate.

IT IS RECOMMENDED that the Report be received.

J. Brown,
Chief Librarian

TOURIST PROMOTION OFFICER'S REPORT

ORDINARY MEETING - 8TH MARCH 1983

1. FEBRUARY REPORT

Twelfth Annual Tourist Officers' School

The Twelfth Annual Tourist Officers' School was held at the University of New South Wales, Institute of Administration, Little Bay, Sydney from Sunday, 6th February to Friday, 11th February this year. The School is conducted annually by the New South Wales Council of Tourist Associations in association with the New South Wales Department of Leisure, Sport And Tourism.

The School is designed to increase the proficiency of staff working in regional tourism, at the local level, and to provide course members with an opportunity to learn from each other in workshop situations. The course is based on a residential format with a maximum of 35 participants.

The theme of the 1983 School was "Marketing and Developing Local Tourist Areas". This was covered in practical and lecture sessions following four broad topics.

1. Local Tourism Marketing

Marketing Sales Techniques
Customer Relations
New South Wales Marketing Plan
Static Display Design
Media Techniques

2. Local Tourism Planning

Preparing your area for Tourism
Familiarisation Tour - Department Leisure, Sport and Tourism

3. Local Tourism Development

Private, State and Local Government projects
Developing Annual events for Tourism
Using History in developing local Tourism

4. The Future

Social Changes in Tourism
Future Plan - Department of Leisure, Sport and Tourism

The School provides working Tourist Officers with an opportunity to improve their knowledge and skill in the lectures and workshops. It is also an opportunity to meet with other Tourist Officers and learn from their experiences - good and bad. Tourism is still a very new industry in many ways and schools such as this one are one way to help bring the industry closer together and help towards a greater professionalism of people working in the industry.

Promotion, Westpoint Shopping Centre, Blacktown

The Hawkesbury Shire Tourism Committee joined Penrith, Macarthur Country and Southern Highlands in a promotion for the Outer Sydney Region, at Westpoint Shopping Centre, Blacktown, in the last two weeks of February. This was part of a larger promotion throughout the Centre with participants from all over New South Wales.

A display was set up separately featuring the different parts of the region. Southern Highlands provided a person to man the display full time and the Tourist Officer from Penrith and I attended as often as possible, particularly on the busy Thursday nights and Saturday mornings. Those manning the display were able to give out brochures, answer questions and generally talk to people about their own area.

This type of promotion is an inexpensive way to reach quite large numbers of people on a personal basis.

Hawkesbury Shire Tourism Committee

The Committee met on 1st March, 1983 in the Council Chambers. Minutes of this meeting are included with the Council Business Papers.

H. Wanschers,
TOURIST PROMOTION OFFICER

POWELL PARK MANAGEMENT COMMITTEE

FINANCIAL STATEMENT FOR YEAR ENDING 31ST DECEMBER, 1982

Income	$	.98
Expenditure		12.00
Deficit on Operations to 31.12.82	$	11.02

BANK RECONCILIATION AS AT 31ST DECEMBER, 1982

Balance B/fwd 1st January, 1982	$	28.66
Plus: Income		.98
Less: Expenditure		12.00
	$	17.64
Plus: Unpresented Cheque 827		8.00
Balance as per Bank Statement 31st December, 1982	$	25.64

BALANCE SHEET AS AT 31ST DECEMBER, 1982

Accumulated Funds

Surplus B/fwd	$	28.66
Less: Deficit on Operations		11.02
	$	17.64

Assets

Bank Account	$	17.64

NORTH RICHMOND CHILD CARE CENTRE

BALANCE SHEET FOR YEAR ENDING 31ST DECEMBER, 1982

ACCUMULATED FUNDS & LIABILITIES

Accumulated Funds

Balance as at 31st December, 1981	$	6754.11	
Plus: Surplus 1982		3951.85	
	$		10705.96

Liabilities

Unpresented Cheques	$	77.00	
Accounts Payable *		15489.98	
	$		15566.98
	$		26272.94

ASSETS

Current Assets

Bank Accounts:	00205.6627	$	6410.01	
	01205.6627		158.48	
	I.B.D 6639		11677.81	
	I.B.D 6476		1341.03	
	I.B.D 6477		2272.97	
		$		21860.30

Other Assets

Equipment at W.D.V	$	3196.34			
Plus: Purchases		1448.54			
			$	4644.88	
Less: Depreciation 5%				232.24	
			$		4412.64
			$		26272.94

* Estimated S/DR due to Council for operations to 31st December, 1982

NORTH RICHMOND CHILD CARE CENTRE

FINANCIAL STATEMENT FOR YEAR ENDED 31ST DECEMBER, 1982

INCOME

Fees	$	27445.25	
Interest		1206.67	
Sundries		20.00	
	$		28671.92

EXPENDITURE

Cleaning	$	3011.67	
Petty Cash		1790.00	
Advertising & Stationery		232.50	
Telephone		343.55	
Consumable Equipment		863.25	
Equipment		1448.54	
Grounds M & R		1743.00	
Equipment M & R		51.26	
Building M & R		958.75	
Sundries		13749.52	
Bank Charges		212.55	
Social Club		315.48	
	$		24720.07
Surplus Income Over Expenditure	$		3951.85

WOODLANDS PARK RESERVE COMMITTEE

BALANCE SHEET AS AT 31ST DECEMBER, 1982

LIABILITIES

Accumulated funds as at 30th June, 1982	$103.77
Add surplus from Income and Expenditure Account	144.69
Unpaid Accounts	--
	$248.46

ASSETS

Bank Account	$229.49
Petty Cash	18.97
	$248.46

WOODLANDS PARK RESERVE COMMITTEE

FINAL ACCOUNTS FOR YEAR ENDED 31ST DECEMBER, 1982

STATEMENT OF RECEIPTS AND PAYMENTS

Receipts

Balance Carried Forward	$103.77
Sundry fees and charges	268.91
Credit Petty Cash Account	8.00
	$380.68

Payments

Hardware fittings	$ 83.32
Advertising	21.60
Additional Plant	27.30
Balance Carried Forward	248.46
	$380.68

STATEMENT OF INCOME AND EXPENDITURE

EXPENDITURE

Maintenance and Plant	$110.62
Advertising	21.60
Surplus of Income over Expenditure carried to Accumulated Funds	144.69
	$276.91

INCOME

Sundry Fees and Charges	$268.91
Court Hire to Secretary's Petty Cash	8.00
	$276.91

LOWER PORTLAND CEMETERY COMMITTEE

STATEMENT OF EXPENDITURE & INCOME 1/1/82 - 31/12/82

EXPENDITURE

Hall Hire (Meeting)	4.00
Cash, phone, stamps, fertilizer and grass seed	28.00
	32.00
Excess of Income over Expenditure	153.01
	$185.01

INCOME

Sale of ground	$100.00
Interment Fees	20.00
Donation	2.00
Interest (Bank)	31.20
Interest United Permanent Building Society	31.81
	$185.01

BALANCE SHEET AS AT 31/12/82

ACCUMULATED FUNDS

Brought Forward 1/1/82	$1,100.73
Surplus carried down	153.01
	$1,253.74

ASSETS

Bank Account	$721.93
Investment account United Permanent	531.81
	$1,253.74

BOWEN MOUNTAIN PARK MANAGEMENT COMMITTEE

00388, 14 Currawong Cr.,
BOWEN MT. 2753

16th September, 1982.

Mr. R.L. Rawson,
Shire Clerk,
Hawkesbury Shire Council,
WINDSOR. 2756

17 SEP 1982
DSC
C50/3 - 625-22

Dear Sir,

Report of Management Committee of proposed Bowen Mt. Park.

Please accept this report of our committee for the year 1981-82.

Treasurers Report: No monies collected.
No money spent.
Balance zero.

Minutes of meetings:

The committee met once during the year on 18th October, 1981, to formulate a plan of reconstruction of the above proposed park and to communicate its proposals to the council. All members of the committee were present.

The letter was dated 11th November, 1981 and represents the minutes of that meeting.

Yours faithfully,

J Leahy.

J. LEAHY.

BELLBIRD HILL RESERVE COMMITTEE

The Secretary
c/- Po Box 33,
Kurrajong NSW 2758

009269

9 February 1983

H. WKESBURY
SHIRE COUNCIL
REC'D 14 FEB 1983
AC27 | File No. C50/3/a
625-140

Mr B Smith
Assistant Accountant
Hawkesbury Shire Council
Council Chambers
George Street
WINDSOR NSW 2756

Dear Sir,

RE: AUDIT

In reference to the audit to be conducted on the books of this Committee as at 31 December 1982 I wish to advise that the Committee has received no monies since its last audit.

As in the past the Committee has allowed the Rotary Club of Kurrajong to operate a "wishing well" at the lookout platform on the Reserve. The proceeds from this well are expended by the Rotary Club in the maintenance and improvement of the Reserve.

Yours faithfully,

JOHN MISON
HON. SECRETARY

GLOSSODIA COMMUNITY INFORMATION AND

NEIGHBOURHOOD CENTRE

BALANCE SHEET FOR YEAR ENDED 31ST DECEMBER, 1982

ACCUMULATED FUNDS & LIABILITIES

Accumulated Funds

Balance B/Fwd 1st January, 1982	$	1163.64	
Plus: Surplus 1982		747.72	
	$		1911.36

Liabilities

			Nil
Total Accumulated Funds & Liabilities	$		1911.36

ASSETS

Current Assets

Bank Account	$	1896.36	
Plus: Unpresented Cheque 597		15.00	
	$		1911.36

GLOSSODIA COMMUNITY INFORMATION &

NEIGHBOURHOOD CENTRE

FINANCIAL STATEMENT FOR YEAR ENDING 31ST DECEMBER, 1982

INCOME

Advertising	$	344.50	
Drink Sales		121.33	
Rent		790.75	
Hall Hire		340.00	
Activities		3059.97	
Interest		18.02	
Grants		5000.00	
	$		9674.57

EXPENDITURE

Petty Cash	$	350.00	
Telephone		198.29	
Cleaning		385.00	
Advertising		167.40	
Stationery		263.03	
Sundries		7563.13	
	$		8926.85
Excess Income over Expenditure	$		747.72

COLO WILDERNESS MOBILE RESOURCES UNIT

BALANCE SHEET AS AT 31ST DECEMBER, 1982

ACCUMULATED FUNDS & LIABILITIES

Accumulated Funds:

Surplus B/Fwd 1981	$ 980.13	
Less: Excess Expenditure 1982	655.97	
	$	324.16

Liabilities

	$	Nil
	$	324.16

ASSETS

Current Assets

Bank Account	$	324.16

COLO WILDERNESS MOBILE RESOURCES UNIT

FINANCIAL STATEMENT AS AT 31ST DECEMBER, 1982

INCOME

Govt. Grants & Subsidies	$	-	
Council Imprest A/c		761.83	
Fees		800.54	
Misc & Donations		239.65	
	$		1802.02

EXPENDITURE

Hall Hire	$	75.00	
Purchase of Equipment		525.00	
Tutors Fees		1235.40	
Membership		50.00	
Hire Equipment		7.00	
Petty Cash		565.59	
	$		2457.99
Excess Expenditure over Income	$		655.97

NORTH RICHMOND PARK 527 COMMITTEE

BALANCE SHEET AS AT 31ST DECEMBER, 1982

ACCUMULATED FUNDS & LIABILITIES

Accumulated Funds

Balance B/Fwd 1st January, 1982	$ 7872.34	
Plus: Surplus 1982	592.05	
	$	8464.39
Surplus Utilised in Loan Repayments		4650.00

Liabilities

Hawkesbury Shire Council:- 31st December, 1982		
Loan No. 1 Lighting	$ 3900.00	
Loan No. 2 Resurfacing	6400.00	
Loan No. 3 Parking	9900.00	
Loan No. 4 Turfing	8500.00	
	$	28700.00
	$	41814.39

ASSETS

Current Assets

Bank Account	$	2109.11

Fixed Assets at W.D.V 1st January, 1982

Tennis Court Lights	$ 6899.80	
Seating	515.00	
Tennis Nets	140.00	
Practice Wicket	520.00	
Resurfacing	8000.00	
Parking	10000.00	
Flood Lighting No. 1	925.00	
Flood Lighting No. 2	2044.00	
Irrigation	8628.80	
Travelling Irrigator	1402.42	
Synthetic Wicket	1934.00	
	$ 41009.02	
Less: Depreciation 1982 (5.0%)	1303.74	
	$	39705.28
	$	41814.39

NORTH RICHMOND PARK 527 COMMITTEE

FINANCIAL STATEMENT AS AT 31ST DECEMBER, 1982

INCOME

Tennis Court Hire	$ 3331.55	
Ground Hire	1729.00	
Donations	90.00	
Interest	41.70	
Sundries	170.00	
	$	5362.25

EXPENDITURE

Electricity	$ 466.74	
Petty Cash	40.00	
Depreciation	1303.74	
Loan Repayment	2000.00	
Repairs	60.72	
Lighting	160.00	
Ground M & R	739.00	
	$	4770.20
Surplus Income over Expenditure	$	592.05

HAWKESBURY SHIRE TOURISM COMMITTEE

BALANCE SHEET AS AT 31ST DECEMBER, 1982

ACCUMULATED FUNDS & LIABILITIES

Accumulated Funds

Surplus 1982	$ 3569.22

Liabilities

	Nil
	$ 3569.22

ASSETS

Current Assets

Bank Account	$ 3569.22
	$ 3569.22

HAWKESBURY SHIRE TOURISM COMMITTEE

STATEMENT OF INCOME AND EXPENDITURE
YEAR TO 31ST DECEMBER, 1982

INCOME

Balance Brought Forward	$1,000.00
Donation for 1981 Tourist Information Booklet	2,596.00
Donations for Heritage Week	1,925.00
Proceeds from exhibition - Heritage Week	238.00
Advertising - 1982 Visitors' Guide	8,722.50
Council allocation for 1982 Activities	4,848.50
Bank Interest	19.52
	$19,349.52

EXPENDITURE

Printing and Artwork - 1981 Tourist Information	$3,596.00
1982 Visitors' Guide	7,005.80
Other	112.00
Membership Fees - S.C.V.B.	325.00
C.T.A.	215.00
Insurance - Heritage Week Exhibition	997.50
Photography - Camera, films, developing etc.	743.24
Advertising	777.12
Windsor Community and Cultural Centre	1,458.10
Tourist Officers' School	350.00
Petty cash and miscellaneous expenses (reference material, parking, taxis, entry fees, labour and stationary needs for displays etc.)	195.61
Bank Charges (cheque book)	5.00
Credit Balance at Bank	3,569.22
	$19,349.52

MARALYA PROGRESS ASSOCIATION

BALANCE SHEET

ACCUMULATED FUNDS & LIABILITIES

ACCUMULATED FUNDS

B/fwd 1st April, 1982	$	297.26	
Plus: Surplus Income		287.74	
	$		585.00

LIABILITIES

			Nil
	$		585.00

ASSETS

CURRENT ASSETS

Bank Account	$	585.00
	$	585.00

MARALYA PROGRESS ASSOCIATION

FINANCIAL STATEMENT PERIOD 1ST APRIL, 1982 - 28TH FEBRUARY, 1983

INCOME

Membership	$	17.00	
Donations		35.00	
Interest		7.45	
Film Night		200.65	
Cleaning		50.00	
Dance Night		400.84	
	$		710.94

EXPENDITURE

Dance Night	$	160.00	
Film Night		223.20	
Advertising		4.00	
Donation		16.00	
Sec. Allowance		20.00	
	$		423.20
Surplus Income over Expenditure:	$		287.74

FREEMANS REACH TENNIS CLUB

BALANCE SHEET AS AT 31ST DECEMBER, 1982

ACCUMULATED FUNDS & LIABILITIES

Accumulated Funds

B/Fwd 1st January, 1982	$	2549.66	
Less: Excess Expenditure 1982		11.69	
	$		2537.97
	$		2000.00

Liabilities

Loans: Hawkesbury Shire Council 31.12.82	$		1762.00
	$		6299.97

ASSETS

Current Assets

Bank Account	$	2517.26	
Cash on Hand		19.71	
	$		2537.97

Fixed Assets

Court Resurfacing (At Cost)	$		3762.00
	$		6299.97

FREEMANS REACH TENNIS CLUB

FINANCIAL STATEMENT AS AT 31ST DECMEBER, 1982

INCOME

Visitors Fees	$ 69.00	
Membership	524.00	
Court Hire	478.96	
Miscellaneous	12.15	
Bank Interest	83.20	
	$	1167.31

EXPENDITURE

Electricity	$ 57.80	
Loan Repayment 1981	500.00	
Loan Repayment 1982	500.00	
Stationery	1.20	
Advertising	5.00	
Tennis Balls	15.00	
Honorariums	100.00	
	$	1179.00
Excess Expenditure over Income	$	11.69

MCMAHON PARK COMMITTEE

FINANCIAL STATEMENT AS AT 31ST DECMEBER, 1982

INCOME

Booking Fees	$ 421.00

EXPENDITURE

Petty Cash	$ 10.95
Excess Income over Expenditure	$ 410.05

MCMAHON PARK COMMITTEE

BALANCE SHEET AS AT 31ST DECEMBER, 1982

ACCUMULATED FUNDS & LIABILITIES

Accumulated Funds

B/Fwd 1st January, 1982	$	194.00	
Surplus 1982		410.05	
	$		604.05

Liabilities

			Nil
	$		604.05

ASSETS

Current Assets

Bank Account	$		604.05
	$		604.05

West Market Street,
P.O. Box 242,
Richmond, N.S.W. 2753.
Telephone: (045) 78-4174.
NEIGHBOURHOOD CENTRE

PRESIDENT'S ANNUAL REPORT

I have pleasure in presenting the second Annual Report of the Neighbourhood Centre, Richmond.

The Committee of 8 members met bi-monthly as we found this was adequate; most teething troubles having been overcome.

Committee

Gladys Reed - representing Council's Family Day Care & Occasional Care Schemes;
Jack Stafford - representing the Home Help Service (Hawkesbury);
Wendy Sledge - representing Community Aid (Karen Hungerford resigned);
Barbara Muir - representing Hobartville Playgroup (Gwen Train resigned);
Helmut Gerlach - representing Hawkesbury Youth Club;
Peter McVay - Community Project Officer;
Desma Nicholson - Community Representative;
Madeline Overmyer - Community Representative.

Office bearers:-
Chairman - Desma Nicholson
Secretary - Peter McVay
Administrative Officer - Gladys Reed.

(1) CO-ORDINATOR Our application for a part-time Coordinator was successful and in July Mrs. Janice Mason was appointed as Neighbourhood Centre Coordinator. Applicants were told that their work would include Community Development as well as administration of the Centre and expansion of the use of the Centre. Attached is Mrs. Mason's report

(2) TENANTS The buildings still have the same 7 tenants and it is unlikely that this will change in the forseeable future.

With the appointment of Mrs. Mason an accommodation problem arose. However by moving the front door towards the centre of the building and enclosing one end of the entrance foyer, a substantial new office was formed. Family Day Care staff moved into this office, the Coordinator moved into the original Family Day Care office and thus was freed the second interview room. This re-arrangement has allowed much better use of the space available.

(3) CASUAL TENANTS The number of casual tenants has increased to the point where we now have a waiting list.

(4) PUBLIC AREAS Slowly the public is becoming aware of the facilities available and with the Centre now opening for longer hours daily (Community Aid 9.30 - 4.30) there has been a noticeable increase in public area usage.

(5) EQUIPMENT During the year, as well as building the new office, we have furnished the Coordinator's office; had built double glass doors between the passage way and the main hall; purchased folding tables and kitchen equipment; and had two large notice boards erected. Hopefully in 1983 we will be able to purchase our next two most urgent needs - (1) Photocopier; and (2) more chairs.

(6) BUILDINGS Most problems have been overcome; however the air conditioner is still presenting problems. Despite servicing our system has a personality and a will of its own and appears to be beyond human control.

(7) VANDALISM Although the installation of the floodlight between the grandstand and the Centre did appear to reduce vandalism for a period, we have still had some problems probably due to no regular Police presence in the town. The committee has made representation to Mr. Kevin Rozzoli in this matter, but......

(8) FINANCIAL Despite soaring power bills, the increased usage of the Centre by casual tenants has enabled us to maintain a bank balance without increasing the permanent tenants' rentals.

(9) THE FUTURE The increased use of the Centre has pointed up the need for more facilities. It has been proved over the last two years that the Centre is perfectly positioned to fulfil its function as a community service centre. But to do this, more activity areas are urgently needed - and the space is available.

During 1982 we asked Council "Building" staff to draw up plans for an extension to use the "croquet lawn" space - at present not used for any purpose - and to cost the project. We have applied for a WSAAS grant towards this extension and with Councillor Brown's assurance of council support, we look forward to being able to extend the services offered (see Coordinator's report).

D.F. Nicholson,
President.

6th January, 1983.

RICHMOND NEIGHBOURHOOD CENTRE

FINANCIAL STATEMENT FOR YEAR ENDING 31ST DECEMBER, 1982

INCOME

Accounts Receivable	$	580.00	
Major Rent		6640.00	
Minor Rent		1672.00	
Grant D.E.P. (Co-Ordinator)		9178.04	
Interest		340.72	
Other		48.00	
	$		18458.76

EXPENDITURE

Cleaning	$	3537.00	
Electricity		3915.16	
Telephone		441.83	
Consumable Equipment		318.07	
Contribution to Council for W.S.A.A.S. Co-Ordinator		7155.20	
Other		2215.42	
	$		17582.68
Excess Income over Expenditure	$		876.08

BALANCE SHEET AS AT 31ST DECEMBER, 1982

ACCUMULATED FUNDS AND LIABILITIES

Accumulated Funds

Surplus B/Fwd. 1st January, 1982	$	4941.52	
Add : Surplus 1982		876.08	
	$		5817.60

Liabilities

Receipt No. 94/95 26th August, 1982 Not Banked	$	6.00	6.00
	$		5823.60

ASSETS

Current Assets

Bank Account	$	2243.60	
I.B.D. (S/C 822532)		3000.00	
	$		5243.60
Accounts Receivable	$		580.00
	$		5823.60

BILPIN DISTRICT HALL

FINANCIAL STATEMENT, 1982

INCOME

Rental	$	507.10	
Interest		7.33	
	$		514.43

EXPENDITURE

Refund	$	40.00	
Maintenance		271.78	
Insurance		91.83	
Electricity		286.76	
	$		690.37
Excess Expenditure over Income	$		175.94

BILPIN DISTRICT HALL

BALANCE SHEET

ACCUMULATED FUNDS

B/Fwd 1st January, 1982	$	389.91	
Excess Expenditure		175.94	
	$		213.97

ASSETS

Bank Account	$		213.97

HORRIE ELEY HALL MANAGEMENT COMMITTEE

BALANCE SHEET YEAR ENDED 31ST DECEMBER, 1982

ACCUMULATED FUNDS & LIABILITIES

Accumulated Funds

B/Fwd 1st January, 1982	$	488.17	
Less: Excess Expenditure 1982		247.20	
	$		240.97

Liabilities

		Nil
	$	240.97

ASSETS

Current Assets

Bank Account	$	240.97
	$	240.97

HORRIE ELEY HALL MANAGEMENT COMMITTEE

FINANCIAL STATEMENT AS AT 31ST DECEMBER, 1982

INCOME

Rent of Hall	$ 181.00	
Tennis Court Hire	224.80	
Festival	170.00	
Interest	11.05	
	$	586.85

EXPENDITURE

Refunds	$ 22.00	
Tennis Court	223.35	
Electricity	130.70	
Cleaning	30.00	
Festival	170.00	
Petty Cash	60.00	
Kitchen M & R	198.00	
	$	834.05

Excess Expenditure over Income	$	247.20