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SEC

Hawkesbury Shire Council

BUSINESS PAPER

Ordinary Meeting 12 MAY 1987

Minutes of the Meeting of the Council of the Shire of Hawkesbury, held at the Council Chambers, Windsor on 14th April, 1987, commencing at 7.30 p.m.

PRESENT: Councillor G.G. Michael, President, and Councillors F.Y. Denne, P.A. Dunn, J.J. Horrex, J.E. Nicholson, R.F. Rotherham, A.B. Sheridan, W.J. Sledge, F.S. Stevens and R.P. Stubbs.

The Reverend J. Sharp, representing the Hawkesbury Ministers Fraternal, read the opening prayer at the commencement of the meeting.

Apologies for absence were received from Councillors S.E. Durrington and C.J. Stanley.

- 766 RESOLVED on the motion of Councillor Rotherham seconded by Councillor Stubbs that the apologies be accepted.

CONFIRMATION OF MINUTES

- 767 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that the Minutes of the Ordinary Meeting of Council held on 10th March, 1987, having been circulated amongst the members of Council be confirmed.
- 768 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Nicholson that the Minutes of the Special Meeting of Council held on 31st March, 1987 having been circulated amongst the members of Council be confirmed.
- 769 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Nicholson that the Minutes of the Special Meeting of Council held on 7th April, 1987 having been circulated amongst the members of Council be confirmed.
- 770 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that the Minutes of the Special Meeting of Council held on 9th April, 1987 having been circulated amongst the members of Council be confirmed.

PRESIDENTIAL MINUTES

1. FUTURE OF THE COUNCIL OF THE CITY OF SYDNEY. C50/17

- 771 RESOLVED on the motion of Councillor Horrex seconded by Councillor Sheridan that Council write to the Minister for Local Government indicating that Councils should not be subjected to arbitrary dismissal and should only be dismissed where it can be shown they have clearly breached the law or some other similar circumstance has been established.

2. LETTERS TO THE EDITOR - GAZETTE. M135, 1210-1, 10248-001.

- 772 RESOLVED on the motion of Councillor Dunn seconded by Councillor Nicholson that the proposed action be endorsed.

NOTICE OF MOTIONS1. WOODLANDS INDUSTRIAL ESTATE. 921

- 773 RESOLVED on the motion of Councillor Horrex seconded by Councillor Sheridan that a report be brought forward on ways of improving the Estate generally. The report to include :

1. Costs as to the improvements of roads generally.
2. A programme on promoting the Estate.
3. Ways of improving the general appearance of the Estate.
4. The unfinished state of some buildings.
5. Signposting indicating the Industrial Estate, and the various services of companies operating in the area.

- 774 RESOLVED on the motion of Councillor Horrex seconded by Councillor Denne that a report be brought forward on the restoration of the Scout buildings on Council Reserve at North Richmond.

- 775 MOVED by Councillor Sledge seconded by Councillor Stevens that a report be prepared for Council indicating existing usage of the community bus and the cost of improving usage by either providing some driver assistance or purchase of an additional vehicle. Any additional vehicle to include provision for disabled access and storage of wheelchairs. The report also to include the cost of adapting the existing vehicle for disabled access.

An amendment was moved by Councillor Rotherham that a report be prepared for Council indicating the existing usage of the community bus and the cost of providing the service and further that the report investigate the possibility of providing an alternative bus which would include provision for disabled access and storage of wheelchairs.

As there was no seconder to the amendment, the amendment lapsed.

The motion was then put and carried.

GENERAL PURPOSE COMMITTEE MEETING - 31ST MARCH, 1987SECTION 2 - DEVELOPMENT

D.A. ITEM 8 - D.HELEY, PORTION 262, PARISH OF WILBERFORCE, POST OFFICE ROAD, EBENEZER. DA 662/86

Councillor Horrex declared an interest in this application.

- 776 RESOLVED on the motion of Councillor Sledge seconded by Councillor Stevens that approval be granted, subject to compliance with the following conditions:

1. Development and use of the subject land shall be strictly in accordance with the details shown on the submitted plan No. 86005 dated December, 1986, and prepared by W.D. and B.L. Wilson.

2. Submission of a Building Application, plans and specifications complying with Ordinance 70.
3. An approved physical barrier being provided between public places, vehicle accessways, parking areas and the surrounding landscaped area.
4. Provision of satisfactory vehicular access to the land to the requirements of the Council's Engineer.
5. All waste materials to be stored and disposed of at regular intervals to the satisfaction of the Shire Health Surveyor.
6. A detailed plan of landscaping to be submitted and approved by Council prior to the approval of the Building Application, with landscaping to be completed prior to occupation of the building.
7. Exterior surfaces of the proposed structure being painted or treated with a dark toned non-reflective material in such a manner as to cause the structure to blend with the landscape of the site and its surroundings. Such painting or treatment to be completed to the satisfaction of Council's Health Surveyor within six calendar months of erection.
8. The development being conducted in such a manner so as not to interfere with the amenity of the neighbourhood, in respect of noise, vibration, smell, dust, waste water, waste products or otherwise.
9. That any offensive nuisance that emanates from the site shall be alleviated forthwith to the satisfaction of the Shire Health Surveyor.
10. All composting operations shall be carried out in aerobic conditions.
11. Payment to Council of a monthly inspection fee of \$20 for a period of two years, the requirement of which shall be reassessed by Council at the expiration of this time.
12. Augmentation of the existing electrical power to allow for 24 hour operation of the aeration system.
13. The development is not to result in any increase in production of compost.

FURTHER THAT COUNCIL investigate the present pollution and odour problems to make sure that all the conditions applying to the consent are being exercised and a report be brought forward to Council monthly during the period that the inspections are being conducted.

ITEM 9 - SHIRE PLANNER'S REPORT - R.F. & P.A.ROTHERHAM, LOT 6, DP 235900 AND PORTION 39 UPPER COLO ROAD - PROPOSED SUBDIVISION. 4829

Councillor Rotherham declared an interest in this matter.

- 777 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Sheridan that the Report of the General Purpose Committee Meeting held on 31st March, 1987, as recorded on Pages I to 21 of the Minutes of the General Purpose Committee Meeting, be confirmed, with the exception of :

D.A. Item 8 - D.Heley - Portion 262, Parish of Wilberforce
Post Office Road, Ebenezer. DA 662/86

which has already been considered by Council - Minute No. 776.

GENERAL PURPOSE COMMITTEE MEETING - 9TH APRIL, 1987.

- 778 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Nicholson that the Report of the General Purpose Committee Meeting held on 9th April, 1987 as recorded on Page I of the Minutes of the General Purpose Committee be confirmed.

SHIRE CLERK/GENERAL MANAGER'S REPORT

FINANCE AND ADMINISTRATION

CORRESPONDENCE

1. MINISTER FOR YOUTH AND COMMUNITY SERVICES, HON. JOHN AQUILINA.
C51/64

- 779 RESOLVED on the motion of Councillor Stevens seconded by Councillor Stubbs that the offer of the Department of Youth & Community Services be accepted.

2. WINDSOR AND DISTRICT SCOTTISH PIPE BAND - DONATION. B20/2

- 780 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that a donation of \$2000 be made.

3. NORTH RICHMOND COMMUNITY CENTRE INC. - 1987 HALL HIRE CHARGES.
B34, C51/45

- 781 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that the charges be approved.

4. LOCAL GOVERNMENT ASSOCIATION OF N.S.W. - ANNUAL CONFERENCE -
17TH/ 19TH AUGUST, 1987 - PORT MACQUARIE. C48/1

- 782 RESOLVED on the motion of Councillor Stevens seconded by Councillor Nicholson that Council support the nomination and the determination of the delegates be left to the Shire President.

5. RICHMOND NEIGHBOURHOOD CENTRE - CHANGE IN COMMITTEE. A7/2, C45/1

- 783 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that Council endorse the nomination.

REPORTS

1. UNEMPLOYMENT STATISTICS. S207/11

- 784 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that the information be received.

2. CONTRACTS AND DOCUMENTS FOR EXECUTION UNDER SEAL OF COUNCIL. C40/13

- 785 RESOLVED on the motion of Councillor Stevens seconded by Councillor Sheridan that the Seal of Council be affixed to the following documents:

- | | |
|--------------------|--|
| Form of Acceptance | ... Australian Local Government Initiative Grant. Grant of \$87,550 with Council to provide funds of \$42,300. Project: landscape features in ten (10) towns and Shire decorations. Funds to be provided from the 1987/88 Loan Programme |
| Lease Agreement | ... Shop 4 Glossodia Shopping Centre - lease to Mr & Mrs Agnew. Term: 3 year (renewal of option). Rental: Yr 1 - \$6,864.00 Yr 2 - \$7,550.40 Yr 3 - \$8,305.44 |
| Lease Agreement | ... Shop 4 McGraths Hill Shopping Centre - lease to Mr P Barlow. Term: 3 years (renewal of option). Rental: Yr 1 - \$4,795; Yr 2 - \$5,274.50; Yr 3 - \$5,801.95 |

3. COMMUNITY & CULTURAL CENTRE - MARCH BOOKINGS. C51/3

- 786 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Nicholson that the report on the March bookings for the Community and Cultural Centre be received.

4. STAFF MATTERS - RESIGNATIONS. S205, S1/8P

- 787 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that the resignations of Mr Col Dickens and Miss Michelle Haley be accepted and references under Seal of Council be provided.

5. COMMUNITY ARTS OFFICER'S REPORT - MARCH 1987

- 788 RESOLVED on the motion of Councillor Stevens seconded by Councillor Stubbs that the Report of the Community Arts Officer be received.

6. ROAD WIDENING CORNER BLAXLANDS RIDGE ROAD AND COMLEROY ROAD -
DR R.J.R. DUNLOP. S86/80

- 789 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Dunn that:
1. That Council agree to purchase Lot 12 for road widening for the sum of \$8,500 with Council to pay all reasonable legal fees in conjunction with the transfer of Lot 12 to the Council.
 2. All documents necessary with the acquisition be executed under seal of Council.

7. AUSTRALIANA PIONEER VILLAGE. C51/54

- 790 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Denne that the report concerning the operations of the Australiana Pioneer Village be received.

8. CHARGES AND OPERATION OF BOAT RAMP - GOVERNOR PHILLIP PARK.
C51/25

- 791 RESOLVED on the motion of Councillor Nicholson seconded by Councillor Sledge that the contract for the maintenance operation of Governor Phillip Park be varied by an increase of \$550 per annum and that charges not be collected for launching fees on Tuesdays, Wednesdays and Thursdays, apart from public holidays. Further, that an additional report on the matter be brought forward in twelve months.

9. REPORTS, MINUTES ETC. OF OTHER COMMITTEES AND ORGANISATIONS5. Housing Research Project Committee1. Discussion of Letter from Dr.P.Bazeley and Mrs.R.Hawkins

- 792 RESOLVED on the motion of Councillor Stevens seconded by Councillor Sheridan that before any payment is made, a signed deed of release acceptable to Council's Solicitor be obtained from Dr.Bazeley, that no further claim would be made against the Council.
- 793 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Stevens that the information be received.

10. REPORTS REQUESTED BY COUNCILLORS

- 794 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Sheridan that the report be received.

11. SIGNING OF CHEQUES - P. KRIX. S1/8P

- 795 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Nicholson that Council authorise Mr. Paul Krix to sign cheques on Council's behalf.

ENGINEERINGCORRESPONDENCE1. PROSPECT COUNTY COUNCIL - STREET LIGHTING. E74/1

- 796 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that the street lighting scheme for Blackman Crescent, South Windsor be approved.

2. THE ELECTRICITY COMMISSION OF N.S.W. - ERARING - KEMPS CREEK
KV TRANSMISSION LINE LOT 1 DP205029 PARISH OF PITT TOWN, OAKVILLE
ROAD, OAKVILLE. E74/4

- 797 RESOLVED on the motion of Councillor Nicholson seconded by Councillor Stevens that the Electricity Commission be advised that Council does not wish to lodge an expression of interest by purchase in Lot 1 DP205029 Parish of Pitt Town, Oakville Road, Oakville.

3. PITT TOWN CELLARS AND VILLAGE MARKET - WATER TROUGH. M135

- 798 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Sledge that permission be given to Pitt Town Cellars and Village Market to relocate the water trough to outside their Pitt Town development.

4. HISTORIC FIRE ENGINE ASSOCIATION, PENRITH - HISTORIC FIRE
ENGINE DISPLAY AND PUMPING DEMONSTRATION, PUGHS LAGOON, RICHMOND.
625/211

- 799 RESOLVED on the motion of Councillor Rotherham seconded by Councillor Denne that approval be granted to the Penrith Historic Fire Engine Association to hold approximately three (3) display/demonstration days at Pughs Lagoon, Richmond, subject to the following conditions regarding use of Council's reserves:
1. No alcoholic beverages are to be sold, nor a central alcohol distribution point to be established during the course of the demonstrations;
 2. No amplifying equipment to be used without prior approval by Council.
 3. The area to be left clean and tidy, with any damage caused being restored upon completion.
 4. The Association submitting a copy of a Public Liability Policy in the amount of \$2,000,000 against personal injury and loss or damage to property occasioned by the proposed activity.

5. S. MCELVENNY - 27 HAVELOCK STREET, MCGRATHS HILL. DA 525/86, S86/114

800 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Nicholson that Council enter into a Deed of Agreement with Mr McElvenny to a total value of \$3040 subject to:

1. The Deed of Agreement being in terms satisfactory to Council's Solicitor;
2. The lodgement of a suitable and relevant Bank Guarantee;
3. Payment to be made within six (6) months of release of the linen plan of subdivision;
4. That Mr McElvenny be responsible for Council's legal costs;

and that the necessary documents be executed under Seal of Council.

ENGINEERING

REPORTS

1. MCQUADE PARK - WINTER SPORTS. 625-203

801 RESOLVED on the motion of Councillor Stevens seconded by Councillor Stubbs that the extension of the kiosk McQuade Park to provide a storage area for cricket equipment be authorised on the basis of payment of \$2000 by the Hawkesbury Rugby Union Club towards the work. The remaining funds to be provided from the Parks Improvement Capital Programme.

2. SUBDIVISION LOTS 31,43A,44A, & 45A DP17870 GROSE VALE ROAD, NORTH RICHMOND - APPLICANT: GUTTERIDGE HASKINS & DAVEY PTY LTD. - OWNER: KEMSLEY PASTORAL. S86/97

802 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Nicholson that the application to subdivide lots 31,43A,44A and 45A DP17870 (alternatively lots 10,11 & 12 of certified plan S84/40) Grose Vale Road, North Richmond, creating 100 residential lots each in excess of 550m², a residue and the opening of approximately 1.5km of road, generally in accordance with the plan, be approved subject to:

- 1-9. Standard Conditions (subdivisions) i, iii, v, vi, vii, viii, ix, x and xi.
- 10-16. Standard conditions (road openings) i, ii, iii, v, vi, vii, viii.
17. That satisfactory arrangements be made with Metropolitan Water Sewerage & Drainage Board for provision of sewerage to the subdivision.
18. The submission of a Geotechnical Report and design recommendation for road pavement construction prior to lodgement of engineering plans.
19. Road design plans are to include provision of ducts to requirements of Prospect County Council, Metropolitan Water Sewerage & Drainage Board and Telecom for public utility

- services.
20. That any filled land intended for residential development shall be compacted to minimum 98% standard density (test results to be lodged with Council).
 21. The creation of an easement to drain water 4m wide along the whole length of the eastern boundary.
 22. That the drainage system and any retention basin be designed such that total discharge from the development will not exceed 3.1 cumecs at peak flow, where the catchment feeds into the existing North Richmond main town drainage system.
 23. The submission of transparent work-as-executed plans.
 24. The compliance with conditions of Development Consent 631/1986 dated 24th December, 1986.
 25. That property frontages to any turning circle shall provide for a 12m kerb radius and comparable dimensions shall apply to 'Tee' heads and the like.
 26. That property description in Development Consent 631/1986 shall be deemed to be varied to lots 10,11 & 12 on linen plan bearing Shire Clerk's Certificate No.S84/40 unless that linen shall have been returned to Council for cancellation.

3. SUBDIVISIONS UNDER DELEGATED AUTHORITY

- 803 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Sheridan that the information be received.

4. PUBLIC WORKS

- 804 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Rotherham that the report be received.

5. REMOVAL OF TREES FROM LOTS 15 & 16, DP220236 CNR. BANDON AND WALLACE ROADS, VINEYARD. REGISTERED OWNER: R.J. & A. MERLINO. 70W & P160/30

- 805 RESOLVED on the motion of Councillor Denne seconded by Councillor Sledge that Mr. & Mrs Merlino and Mr. Pert be prosecuted under the Environmental Planning and Assessment Act, 1979, S.125, in accordance with the provisions of the Act.

6. SOUTH WINDSOR WASTE WATER TREATMENT PLANT. P160/46/B

- 806 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that the report on the South Windsor Waste Water Treatment Plant be received.

7. BLIGH PARK ESTATE. P160/46/A/7, P160/46/C

- 807 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that the information be received.

8. AUSTRALIAN BICENTENNIAL ROAD DEVELOPMENT PROGRAMME. M130/28

- 808 RESOLVED on the motion of Councillor Stevens seconded by Councillor Denne that representations be made to the Minister for Transport (Australian Government) seeking a continuation of the Australian Bicentennial Road Development Programme in a similar form upon completion of the current programme in 1988.

HEALTH AND BUILDINGREPORTS1. BUILDING APPLICATION B25

- 809 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that the report be received.

PLANNINGREPORTS1. YOUTH RECREATION OFFICER'S REPORT.

- 810 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Denne that the information be received.

2. DRAFT LOCAL ENVIRONMENTAL PLAN - "THE ISLANDS" DA 290/85

- 811 RESOLVED on the motion of Councillor Denne seconded by Councillor Stevens that the information on the processing of the draft local environmental plan over property "The Islands" be received.

3. PART PORTION 58 (LAND IN CONVEYANCE NO. 804 BOOK 2183) WINDSOR ROAD, VINEYARD - REQUEST FOR REZONING FOR COMMERCIAL USES:
APPLICANT - LEWIS & ASSOCIATES : OWNER - NELTIA PTY.LTD. LEP 1/87

- 812 RESOLVED on the motion of Councillor Stevens seconded by Councillor Nicholson that the information concerning the processing of the draft local environmental plan be received.

LIBRARYREPORTS1. "ARCHIVES IN LOCAL GOVERNMENT AND PUBLIC LIBRARIES" -
WEDNESDAY, 27TH AND THURSDAY, 28TH MAY, 1987. L125, C48/7

- 813 RESOLVED on the motion of Councillor Stubbs seconded by Councillor Denne that the report on the seminar "Archives in Local Government & Public Libraries" be received.

2. OVER 50'S GROUP SEMINAR. L125

- 814 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stubbs that the report on the Over 50's Group seminar be received.

SECTION B - LETTERS SUBMITTED FOR INFORMATION

- 815 RESOLVED on the motion of Councillor Stevens seconded by Councillor Sheridan that the letters in this section be received and appropriate replies forwarded where necessary.

1. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW - GENERAL CIRCULAR NO. 1/1987. C44/2

34. Fringe Benefits Tax : Liability of Councils on Members' Allowances

- 816 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Stevens that Council lodge an objection to the payment and authorise the Deputy Shire Clerk, Mr. Lyndon Weatherstone, to be the "appointed officer" to prepare and sign the objection.

2. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF N.S.W. - MEDIA RELEASE - LIVERPOOL CITY COUNCIL'S ACTION ENDORSED. P182
3. DEPARTMENT OF LOCAL GOVERNMENT - PLACEMENT FEES - PRIVATELY NEGOTIATED LOANS. C44/1, B23
4. VARIOUS ORGANISATIONS - 1987 DONATION. 352-01C, R186/6, S197/2, D64, 4334
5. ST JOHN OF GOD HOSPITAL - 1987 DONATION. D64
6. RICHMOND HIGH SCHOOL - APPRECIATION. T220, A5
7. TOURISM COMMISSION OF NEW SOUTH WALES - INSURANCE FOR DELEGATES ATTENDING REGIONAL PROMOTION COMMITTEE MEETINGS. T220
8. DEPARTMENT OF LOCAL GOVERNMENT - LODGEMENT OF 1986 STATEMENTS OF ACCOUNTS. G95/1, A1/11
9. E ROWLANDS, LALOR PARK SENIOR CITIZENS CLUB - APPRECIATION. C45/20
10. TOURISM COMMISSION OF NEW SOUTH WALES - BLUE MOUNTAINS AND RIVERLANDS RETAIL SALES BROCHURE. T220
11. OAKVILLE PROGRESS ASSOCIATION - APPRECIATION. A7/7
12. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NEW SOUTH WALES - GENERAL CIRCULAR NO. 3/1987. C44/2
13. HAWKESBURY INTERAGENCY - MINUTES. C45/1
14. THE BOYS' BRIGADE AUSTRALIA - APPRECIATION. L125
15. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NEW SOUTH WALES - SPECIAL CIRCULAR - NATIONAL WAGE CASE - MARCH 1987. C44/2, S205/26
16. WENTWORTHVILLE MEMORIAL RSL CLUB LTD - APPRECIATION. C51/54
17. DEPARTMENT OF LOCAL GOVERNMENT - CIRCULAR NO. 87/20 - AMENDMENTS TO ORDINANCE NO. 23 ("CONTRACTS") WITH RESPECT TO THE CALLING OF TENDERS. C44/1
18. MCDONELL MOFFITT DOWLING TAYLER - STATUTE LAW. O150
19. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NEW SOUTH WALES - MEDIA RELEASE - KEEP LOCAL PLANNING LOCAL. L128-5

20. DEPARTMENT OF LOCAL GOVERNMENT - LOANS TO SPORTING CLUBS UNDER SECTION 364A OF THE LOCAL GOVERNMENT ACT. C44/1
21. OFFICE OF THE OMBUDSMAN - COMPLAINT REGARDING NORTH RICHMOND SEWERAGE RATE. O150, S200/2.
22. CAPTAIN COOK CRUISES - APPRECIATION. A5
23. HAWKESBURY HOSPITAL CRISIS COMMITTEE - HAWKESBURY HOSPITAL. H106/1
24. DEPARTMENT OF LOCAL GOVERNMENT AND ADMINISTRATIVE SERVICES - PROPOSED OFFICE BLOCK - WINDSOR. C52/3
25. DEPARTMENT OF MAIN ROADS - ROADS 2000 PLANS. M130
26. MRS S M SMART - APPRECIATION. 665-1322
27. COMMITTEE TO REVIEW AUSTRALIAN STUDIES IN TERTIARY EDUCATION - LOCAL EDUCATIONAL RESOURCES NETWORK (LERN). L125/4
28. METROPOLITAN LANDS OFFICE - PERMISSIVE OCCUPANCY 1965/10. C55
29. LOCAL GOVERNMENT ASSOCIATION. C48/1
30. DEPARTMENT OF HOUSING AND CONSTRUCTION - ROADS OF ACCESS TO COMMONWEALTH GOVERNMENT PROPERTIES. 665-421

QUESTIONS WITHOUT NOTICE

Councillor Rotherham sought clarification regarding the late correspondence received from Mr. Barry Lewis and asked if this letter would be included with the earlier application to come before the next Committee Meeting.

The Shire Planner advised this to be correct.

Councillor Stubbs asked if a report could be brought forward on the parking needs of the commercial area at Pitt Town.

Councillor Stubbs asked if the missing guide posts at the Pitt Town Bottoms Road crossing over Bardenarang Creek could be replaced.

Councillor Stevens referred to the electrification works being carried out along Bicentenary Park and asked if any contact had been made with the Railways Department regarding the existing trees along the boundary of the Park. He stated that it appeared that some of the trees in the Park had been cut down.

The Shire President stated that contact had been made, and the Department had indicated that it would replace the trees which had been damaged.

Councillor Sledge asked if enquiries could be directed to the appropriate Government Department to have a Medicare Office established in Windsor.

Councillor Horrex sought advice on the current position in respect the signs sought for the Upper Colo Reserve.

The Deputy Shire Engineer stated that he believes that a member of the staff was in contact with Mr. Hulbert to-day and appropriate arrangements have been made in regard to the signs.

Councillor Horrex referred to mowing in the Kurrajong Heights area and asked if a report could be brought forward on the possibility of private contract mowing in some of the outlying areas.

Councillor Horrex stated that a Mr. Brereton has property in Ham Street and he has high kerbs but there is no layback or crossings. He asked if a lot is created on a public road, is there a form whereby a driveway is provided as access to those created lots. He stated that in this case there is no layback kerb or driveway.

The Shire President suggested that Councillor Horrex discuss the matter with the Shire Engineer.

Councillor Dunn stated that there are now four "Give Way" signs at the intersection of Bosworth and Windsor Streets, Richmond.

Councillor Nicholson stated that the Department of Main Roads had advised at the Local Traffic Committee meeting last Friday that one set would be removed this week.

Councillor Denne asked if Council could again write to the owner of the North Richmond Shopping Centre as a matter of urgency, regarding the congestion being created by the lack of Entry and Exit signs at the Bells Line of Road and Riverview Street frontages, in an endeavour to have the signs replaced.

Councillor Nicholson referred to a large dead tree in Windsor Road, Richmond between Hayes Bros. and the Tennis Courts on the southern side of the road.

Referred to the Deputy Shire Engineer for attention.

Councillor Nicholson referred to a previous request for the sign indicating West Market Street in Francis Street, to be straightened.

Referred to the Deputy Shire Engineer for attention.

QUESTIONS FROM THE GALLERY

The Shire President then invited questions from the gallery.

The meeting terminated at 9.20 pm.

Submitted to and confirmed at the meeting of Council held on 12th May, 1987.

..... President

Minutes of the Special Meeting of the Council of the Shire of Hawkesbury held at the Council Chambers, Windsor, on Thursday, 30th April, 1987 commencing at 5.30 p.m.

PRESENT : Councillor G.G.Michael, Shire President and Councillors F.Y.Denne, P.A.Dunn, S.E.Durrington, J.J.Horrex, R.F.Rotherham, A.B.Sheridan, W.J.Sledge, C.J.Stanley, F.S.Stevens and R.P.Stubbs.

An apology for absence was received from Councillor J.E.Nicholson.

- 817 RESOLVED on the motion of Councillor Stanley seconded by Councillor Stubbs that the apology be accepted.

1. WINDSOR COUNTRY VILLAGE, BANDON ROAD, VINEYARD. DA 378/85

- 818 RESOLVED on the motion of Councillor Sheridan seconded by Councillor Denne that Consent No. 166/1986 dated 11th April, 1986 be amended such that there is not a requirement for the construction of covered walkways and cabanas associated with the development.

2. WINDSOR TOWN CENTRE. P160/56

COMMITTEE OF THE WHOLE.

- 819 RESOLVED on the motion of Councillor Dunn seconded by Councillor Stevens that Council go into Committee of the Whole.
- 820 RESOLVED on the motion of Councillor Durrington seconded by Councillor Sheridan that Open Council be resumed.

The Shire Clerk reported that whilst in Committee of the Whole, the Committee considered information regarding the Windsor Town Centre and now RECOMMENDS that the information be received.

- 821 RESOLVED on the motion of Councillor Durrington seconded by Councillor Stevens that the recommendation be adopted.

The meeting terminated at 6.28 p.m.

Submitted to and confirmed at the meeting of Council held on 12th May, 1987.

..... President

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 28th April, 1987, commencing at 9.30 a.m.

PRESENT: Councillor G.G. Michael, President, and Councillors F.Y. Denne, P.A. Dunn, S.E. Durrington, J.J. Horrex, R.F. Rotherham, A.B. Sheridan, W.J. Sledge, C.J. Stanley, F.S. Stevens and R.P. Stubbs.

An apology for absence was received from Councillor J.E. Nicholson and was accepted.

SECTION 1 - WORKS

COMMITTEE'S RECOMMENDATION

THE WORKS COST Statement to 31st March, 1987, be adopted and the revised estimates of cost be adopted.

CORRESPONDENCE

ITEM 1: (File E74/1)

CORRESPONDENT: THE PROSPECT COUNTY COUNCIL

SUBJECT: IMPROVED STREET LIGHTING - INTERSECTION OF STANNIX PARK & CREEK RIDGE ROADS WITH SINGLETON ROAD, WILBERFORCE

Forwarding Plan No. E107280 for Council's consideration.

Advising the improvement proposed will involve the installation of two (2) 250 watt sodium high pressure lanterns, representing a total annual charge increase of \$443.04. The required capital contribution will be \$930.00.

S.E. REPORT

The proposal was obtained in response to a request from a resident in Stannix Park Road in respect to problems with access onto the main road at night. A significant capital contribution has been requested.

As has been reported current commitments are such that the 1987 vote is fully committed and this installation will be referred for consideration in the 1988 programme.

Recommendation

That the provision of street lighting at the intersection of Stannix Park Road and Creek Ridge Road with Singleton Road be referred for consideration in Council's 1988 street lighting programme.

COMMITTEE'S RECOMMENDATION

THAT THE PROVISION of street lighting at the intersection of Stannix Park Road and Creek Ridge Road with Singleton Road be included in Council's 1988 Street Lighting Programme.

ITEM 2: (File E74/1, 665-1201)
CORRESPONDENT: THE PROSPECT COUNTY COUNCIL
SUBJECT: IMPROVED STREET LIGHTING - LAMROCK AVENUE,
GLOSSODIA

Forwarding plan No. E107278 for Council's consideration.

Advising that the improvement proposed will involve the installation of two (2) 40 watt fluorescent lanterns, representing a total annual charge increase of \$159.12. The required capital contribution will be \$160.00.

S.E. REPORT

The proposal has been provided in respect to a request for lighting outside the Glossodia Public School.

With due regard to Council's commitments for street lighting this year funds are not available for this project.

Recommendation

That the provision of the lights in Lamrock Avenue, Glossodia, be listed as an item for consideration in Council's 1988 Street Lighting Programme.

COMMITTEE'S RECOMMENDATION

THAT THE PROVISION of the lights in Lamrock Avenue, Glossodia, be included in Council's 1988 Street Lighting Programme.

ITEM 3: (File E74/1)
CORRESPONDENT: PROSPECT COUNTY COUNCIL
SUBJECT: IMPROVED STREET LIGHTING

Forwarding Plans detailing improved street lighting, No. E107284 Cnr. Kurmond & Spinks Roads, North Richmond; No. 107282 Cnr. Kurmond Road and Wire Lane, North Richmond; and No. E107271 Cnr. Terrace Road and Wire Lane, North Richmond, referred for Council's consideration.

The improvements proposed will involve the installation of a 125 watt mercury fluorescent lantern, representing a total annual charge increase of \$106.08 and a capital contribution of \$110.00 at each location.

S.E. REPORT

The proposals were requested in respect to the reconstruction of Wire Lane and the subsequent increase in traffic between Glossodia and North Richmond along this road.

Unfortunately, with regard to Council's commitments for 1987 for street lighting funds are not available for this installation, and the proposals

will therefore be referred for consideration in Council's 1988 Street Lighting Programme.

Recommendation

The provision of street lights on Wire Lane and Spinks Road at the road junctions be listed as an item for consideration in Council's 1988 Street Lighting Programme.

COMMITTEE'S RECOMMENDATION

THE PROVISION OF street lights on Wire Lane and Spinks Road at the road junctions be included in Council's 1988 Street Lighting Programme.

ITEM 4: (File 625/21)

CORRESPONDENT: MAROOTA COMMITTEE CHILDREN'S MEDICAL RESEARCH FOUNDATION

SUBJECT: WILBERFORCE PARK - CAROLS BY CANDLELIGHT

Requesting permission to conduct Carols by Candlelight in Wilberforce Park, at 7.30 p.m. Friday, 11th December, 1987.

S.E. REPORT

Council supported the Committee in conducting the same function last year, and it is considered that approval should again be given to this year's function, subject to those conditions listed below. Appropriate arrangements will be made for provision of additional rubbish receptacles.

Recommendation

That approval be granted to the Maroota Committee, Children's Medical Research Foundation to conduct Carols by Candlelight at Wilberforce Park at 7.30 p.m., Friday, 11th December, 1987, subject to the following conditions:

- (i) The Committee submitting a copy of a Public Liability Policy in the amount of \$2,000,000 against personal injury and loss or damage to property occasioned by the proposed activity.
- (ii) Any generator for portable power/lighting not being operated fifteen (15) minutes before, or after, commencement/cessation of the proposed function.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 5: (File A7/23, 625/205)

CORRESPONDENT: UPPER HAWKESBURY POWER BOAT CLUB

SUBJECT: EXCLUSIVE USE OF RAMP - REDUCTION OF CHARGES PAYABLE TO COUNCIL

Requesting Council consider reducing percentage of gate takings payable to Council when exclusive use of reserve is granted from 40% to 25% nett gate takings.

S.E. REPORT

Having regard to the new facilities at the reserve, Council's costs in providing such services as portable toilets and additional rubbish receptacles, is reduced. Accordingly, it is recommended that Council's percentage of gate takings in respect of the Upper Hawkesbury Power Boat Club, be reduced from 40% to 30% nett gate takings.

Recommendation

That Council's percentage of gate takings be reduced from 40% to 30% nett gate takings and the Upper Hawkesbury Power Boat Club be advised accordingly.

COMMITTEE'S RECOMMENDATION

THAT COUNCIL'S PERCENTAGE of gate takings remain at 40% nett gate takings for all fixtures and the Upper Hawkesbury Power Boat Club be advised accordingly.

ITEM 6: (File 625/205)
CORRESPONDENT: UPPER HAWKESBURY POWER BOAT CLUB
SUBJECT: 1987 BRIDGE-TO-BRIDGE POWER BOAT RACE

Requesting permission for use of Governor Phillip Reserve on Sunday 3rd May, 1987, to conduct the 1987 Bridge-to-Bridge Power Boat Race, and requesting exclusive use of the reserve on that date. In the event of inclement weather, the 17th May, 1987, has been requested as an alternative date.

S.E. REPORT

Having regard to Council meeting dates and advertising restraints, it is recommended that approval be granted to exclusive use of Governor Phillip Reserve by the Upper Hawkesbury Power Boat Club on Sunday 3rd May, 1987, for that Club to conduct the 1987 Bridge-to-Bridge Power Boat Race and to charge an admission fee, subject to Council concurring with the recommendation of Item 5 above, the Club paying to Council 30% of nett gate takings.

Recommendation

That exclusive use of Governor Phillip Reserve be granted to the Upper Hawkesbury Power Boat Club on Sunday 3rd May, 1987, or alternatively 17th May, to conduct its 1987 Bridge-to-Bridge Power Boat Race, and for the Club to charge an admission fee subject to the Club paying 30% of nett gate takings to Council.

COMMITTEE'S RECOMMENDATION

THAT EXCLUSIVE USE of Governor Phillip Reserve be granted to the Upper Hawkesbury Power Boat Club on Sunday 3rd May, 1987, or alternatively 17th May, to conduct its 1987 Bridge-to-Bridge Power Boat Race, and for the Club to charge an admission fee subject to the Club paying 40% of nett gate takings to Council.

ITEM 7: (File C40/10, 625/202)

CORRESPONDENT: 1987 RICHMOND CIRCUS PARADE COMMITTEE

SUBJECT: FETE/CIRCUS PARADE - RICHMOND, SATURDAY 30TH MAY, 1987

Advising that the Committee proposes the above function both to raise funds for the Salvation Army as well as provide a major tourist attraction, with the event planned to become an annual function.

The Committee has submitted a detailed resume of proposed activities, however, in brief:

1. Requesting use of Richmond Oval, Saturday 30th May, 1987, for fete.
Proposed activities:
 - cake, art and craft, refreshment stalls;
 - children's amusement devices, such as miniature merry-go-round, blow-up castle, etc.
 - vintage car, motorcycle, fire-truck display;
 - St Johns Ambulance display;
 - CWA display;
 - jazz band.

In conjunction with the above activities, RAAF Police Dog display, Red Devils parachute team landing on oval, and RAAF fly past.

2. Requesting permission to conduct a street parade with closure of Windsor Street, Richmond, between Chapel and Toxana Streets, Toxana Street and Francis Street between 2.30pm - 4.30pm Saturday 30th May, 1987. Participants in the proposed parade include circus characters (ringmaster, bands, jugglers, magicians etc.), live animals (caged lion, elephant, horses, etc), parade princess/queen, western characters, cartoon characters, etc.

S.E. REPORT

The proposed activity is a major function and the Committee has planned accordingly. The following arrangements have presently been made or are in the process of being organised:

- Police Department/Department of Main Roads approval has been obtained;
- provision of portable toilets/rubbish receptacles;
- crowd/traffic control, both by prominent signposting and authorised personnel;
- cleaning of reserve and routes of parade;
- guaranteed access to residents affected by street closures;
- first aid available, with ambulance in close proximity;

- Public Liability Policy in the amount of \$2,000,000 being obtained;
- public address system within the reserve.

Recommendation

That approval be given to the 1987 Richmond Circus Parade Committee to conduct:

1. a fete at Richmond Oval, Richmond, on Saturday 30th May, 1987, encompassing all of the above activities; and
2. a street parade traversing Windsor Street, Richmond, between Chapel and Toxana Streets, Toxana Street and across Francis Street into the car park at the intersection of Francis Street and Bensons Lane; subject to:
 - (i) the Committee complying with Council's Guidelines for Operation of Amusement Devices;
 - (ii) the area being left clean and tidy, with all directional signs etc. being removed immediately upon completion of the proposed activity;
 - (iii) the Committee complying with any direction given by a Council Officer and maintaining close liaison with the Shire Engineer regarding the day's activity; and
 - (iv) the Committee making appropriate arrangements with the Richmond JRLFC regarding use of Richmond Oval on the above date.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

SECTION B - LETTERS SUBMITTED FOR INFORMATION

IT IS RECOMMENDED THAT the letters in this section be received and appropriate replies forwarded where necessary.

B1. ST. MONICA'S SCHOOL, RICHMOND - VISIT TO SCHOOL BY OAKVILLE BUSH FIRE BRIGADE. B28/15

Referring to a recent visit to the school by Oakville Bush Fire Brigade and requesting Council convey the appreciation of the staff and students for the time and effort of the volunteers in the provision of safety education.

B2. DEPARTMENT OF MAIN ROADS, NSW - FLOOD AND STORM DAMAGE AUGUST, 1986. F84/13

Referring to Council's letter of 19th February, 1987, requesting advice of financial assistance toward cost of restoration works and advising applications are being considered and Council will be further advised.

B3. CROWN LANDS OFFICE - FLOOD DAMAGE AUGUST, 1986. F84/13

Forwarding a cheque for \$2,350 from the Natural Disasters Relief Scheme for the locations listed below and apologising for the delay.

Macquarie Park	\$320
Chain of Ponds	\$200
Churchills Wharf	\$350
Colo Park	\$250
Upper Colo Reserve	\$850
Wheeny Creek Reserve	\$350

(S.E. - The cheque is for repairs to amenities within Crown Reserves and covers cleaning up of the facility and repairs to electrical, plumbing works etc.)

B4. D. THOMPSON - SETTLERS ARMS INN - ST. ALBANS ROAD (MR 181). 665-1929

Congratulating Council on the completion of the sealing of a further 2.3 km of the road and requesting that the remaining length of road to St. Albans (13kms) be sealed by the end of the bicentenary year.

(S.E. - Reconstruction works on MR 181 are carried out with funds allocated by the Department of Main Roads annually. With the level of funding provided, it would require in excess of 13 years to complete the works at an estimated cost of more than \$1.5 million based on current costs which it is understood is the Department's aim.)

B5. LANDS OFFICE - PERMISSIVE OCCUPANCY 1981/1 WINDSOR. C55, 2966c

Referring to a recent inspection of Permissive Occupancy 1981/1 Windsor held by Mr. R.D. Moulton, 120 Lieutenant Bowen Road, Bowen Mountain, for the purpose of a nursery and advising that Mr. Moulton has been directed to remove the horses from the area by 30th April, 1987.

B6. IAN H. BREWER, 42 GAWSIE WALK, BATHURST - RICHMOND PARK. 625-202

Expressing appreciation towards the manner in which the park surroundings and the toilet facilities are maintained at Richmond Park.

B7. MARITIME SERVICES BOARD - HAWKESBURY RIVER. H100

Referring to Council's letter of 18th February, 1987, regarding possible alterations to speed limits between South Creek and Sackville Ferry, and advising that a number of letters have been received regarding the matter which, it is presumed, originated as a consequence of rumour as the Board has no plans for any such restrictions.

Also stating the Board intends having a survey carried out into the use of various waterways with a view to preparation of a plan of management for the State's rivers and other inland waterways to ensure equitable provision of recreational facilities.

(S.E. - The Board has requested that the contents of the letter be released to the media to make the public aware of its intentions regarding the matter.)

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

SHIRE ENGINEER'S REPORT

ITEM 1: (File S1135)

SUBJECT: SUBDIVISION DEVELOPMENT - COMMERCIAL ROAD,
OAKVILLE, DP 570708

Some years ago the owner/builder of the above land, Pratt Minter Industries Pty. Ltd. submitted building applications that were refused by Council on the grounds of the flood liability of access. There was a subsequent appeal at which the applicant was advised that the Council was only acting with all reasonableness, and that if the appeal should proceed to a full hearing it would be unsuccessful. Since then there have been a number of discussions with Council staff in an attempt to obtain satisfactory access to the properties in times of flood.

Only a part of the land is above R.L. 12.2m with access provided by Right of Way across to Old Stock Route Road. It was proposed that a track be constructed along Old Stock Route Road at R.L. 12.2m to bridge the low area leading up to Oakville Road. Investigation shows that this extends past where the bitumen road currently terminates and as a narrow single vehicle track, would leave Council with responsibility for maintenance of what would be an unstable, unsightly dyke along the side of the road.

It is proposed that the bitumen road be extended along Old Stock Route Road to the Right of Way constructed in conformity with the terrain providing access in times of flood at the low point at a level about 1m below the requirement.

Mr. F. Minter has indicated that this proposal would be acceptable to him and is prepared to contribute an amount of \$23,000 to the roadworks to be carried out by Council. It has been indicated that Council would not be in a position to provide the additional funds before 1988. The work would need to be included in the 1987/88 loan works road construction programme.

Upon payment of the contribution, Council is to proceed with the release of the building application.

Recommendation

That Pratt Minter Industries Pty. Ltd. be advised that subject to a contribution of \$23,000 towards the reconstruction and sealing of Old

Stock Route Road through to the Right of Accessway to the Lots 2, 3 and 4 DP 570708, action will be taken to process a building application for erection of a country dwelling on the allotments on the basis that the roadworks would not be undertaken before 1988.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 2: (File C40/13)

SUBJECT: BICENTENARY LOCAL GOVERNMENT INITIATIVE

Further to a report regarding the Local Government Initiative Grants (Ordinary Meeting 11/2/86) a landscape architect has been commissioned to prepare designs for landscape features at ten (10) locations throughout the Shire.

A document has been produced outlining the proposed works and will be submitted to the Bicentennial Community Committee, as required by the New South Wales Bicentennial Council and the Australian Bicentennial Authority.

The locations and proposed treatment is:

1. McQuade Park, Windsor (adjacent to the War Memorial)

- Brick Paving
- Pergola Construction
- Repair and relocate weapons, including new wheels for guns
- Remove Pipe Barrier
- Improve Corner Entrance
- New Flagpoles
- Street Tree Planting
- Create Nature Strip in George Street
- Remove Texture Brick Fence

2. Richmond Park (adjacent to War Memorial)

- Relocate Rotary Sign
- Remove Fence and Bollards around Memorial and Guns
- Pave Memorial and Gun Surrounds including Historic Cannons being incorporated into the Site
- Relocate Plaque Commemorating Richmond Sewerage Scheme to be less obtrusive
- Plant Additional Trees
- New Flagpoles

3. North Richmond (adjacent to Traffic Lights)

- Upgrade Existing Bus Shelter
- Shape and Extend Existing Mound including Native Plantings
- Pave Shelter, Surround and Water Trough
- Modify Fence at Corner and Name Park
- Plant Street Trees
- Provide Flagpoles

4. Kurrajong (Bells Line of Road and Comleroy Road - Millstone Site)
 - Excavate Car Parking Site
 - Provide Embankment, Steps, Topsoil and Planting
 - Provide Identification Sign
 - Install Plaque Relating History of Millstones and Singletons Mill
5. Kurrajong Heights
 - a. Lookout Site
 - Plant Native Trees on Embankments
 - Plant Traffic Island with hoop pines
 - Plant Trees on Embankment Opposite Lookout
 - b. Adjacent to Post Office
 - Plant Avenue of Pines
 - Plant Mixture of Endemic Plants Adjacent to Warks Hill Road Intersection
 - Replace Missing Pines Near Church
6. Bilpin
 - Plant Avenue of Japanese Maples along School Frontage
 - Identify Reserve (two routed timber signs)
 - Additional Eucalypts Adjacent to Reserve
7. Wilberforce (Adjacent to Shops and Day Care Centre)
 - Large Open Space to be revitalized with tree planting
 - Deep ripping, regrading
 - Plant Tube stocks, mulch
 - Provide Picnic Facilities
8. Glossodia
 - Extensive Planting of Endemic Species
 - Advanced Callistimen along Kerb
 - Super Advanced Natives adjacent to Shops, Community Centre
9. Pitt Town
 - Provide Three Large Oaks near Churches
 - Provide Park Benches
 - Appropriate Street Lighting
 - Replant "Bligh" Oaks adjacent to Churches
10. St.Albans
 - Provide Single Fence Type to Perimeter of Park
 - Relocate Play Equipment
 - Screen Toilet Block with Native Shrub Planting
 - Plant Avenue of Trees along Reserve Side of Fence
 - Replace Road Signs with More Suitable Type

Copies of the report will be available at the meeting.

It is suggested that community involvement should be sought in these works where appropriate.

Recommendation

That the proposed landscaping features for the ten (10) locations be adopted, and community involvement be sought where appropriate.

COMMITTEE'S RECOMMENDATION

THAT THE PROPOSED landscaping features for the undermentioned nine (9) locations be adopted, with the Shire Engineer submitting a further report to the next Ordinary Meeting regarding proposed landscaping features for Pitt Town, and community involvement be sought where appropriate:

1. McQuade Park, Windsor (adjacent to the War Memorial)

- Brick Paving
- Pergola Construction
- Repair and relocate weapons, including new wheels for guns
- Remove Pipe Barrier
- Improve Corner Entrance
- New Flagpoles
- Street Tree Planting
- Create Nature Strip in George Street
- Remove Texture Brick Fence

2. Richmond Park (adjacent to War Memorial)

- Relocate Rotary Sign
- Remove Fence and Bollards around Memorial and Guns
- Pave Memorial and Gun Surrounds including Historic Cannons being incorporated into the Site
- Plant Additional Trees
- New Flagpoles

3. North Richmond (adjacent to Traffic Lights)

- Upgrade Existing Bus Shelter
- Shape and Extend Existing Mound including Native Plantings
- Pave Shelter, Surround and Water Trough
- Modify Fence at Corner and Name Park
- Plant Street Trees
- Provide Flagpoles

4. Kurrajong (Bells Line of Road and Comleroy Road - Millstone Site)

- Excavate Car Parking Site
- Provide Embankment, Steps, Topsoil and Planting
- Provide Identification Sign
- Install Plaque Relating History of Millstones and Singletons Mill

5. Kurrajong Heights

a. Lookout Site

- Plant Native Trees on Embankments
- Plant Traffic Island with hoop pines
- Plant Trees on Embankment Opposite Lookout

b. Adjacent to Post Office

- Plant Avenue of Pines
- Plant Mixture of Endemic Plants Adjacent to Warks Hill Road Intersection
- Replace Missing Pines Near Church

6. Bilpin

- Plant Avenue of Japanese Maples along School Frontage
- Identify Reserve (two routed timber signs)
- Additional Eucalypts Adjacent to Reserve

7. Wilberforce (Adjacent to Shops and Day Care Centre)

- Large Open Space to be revitalized with tree planting
- Deep ripping, regrading
- Plant Tube stocks, mulch
- Provide Picnic Facilities

8. Glossodia

- Extensive Planting of Endemic Species
- Advanced Callistimen along Kerb
- Super Advanced Natives adjacent to Shops, Community Centre

9. St. Albans

- Provide Single Fence Type to Perimeter of Park
- Relocate Play Equipment
- Screen Toilet Block with Native Shrub Planting
- Plant Avenue of Trees along Reserve Side of Fence
- Replace Road Signs with More Suitable Type

Report of the Local Traffic Committee Meeting held at the Council Chambers, Windsor, on Friday, 10 April, 1987 at 10.00am

PRESENT: Councillor J E Nicholson
Sgt P Biscoe, NSW Police
Mr G Smith - Department of Main Roads
Mr J R Gilmore
Mr M Coulter

APOLOGIES: Sgt R Pakes - NSW Police
Mr W Reardon - Department of Motor Transport

DEVELOPMENT APPLICATIONS

ITEM 1: (File DA 61/87)

APPLICANT: KURMOND CONGREGATION OF JEHOVAHS WITNESSES

LAND & LOCATION: LOTS 65 & 66 DP 977347 ELIZABETH STREET,
NORTH RICHMOND

SUBJECT: ERECTION OF A PLACE OF PUBLIC WORSHIP

COMMITTEE'S RECOMMENDATION

That the parking layout be altered to provide for a minimum of 52 parking spaces with provision for overflow parking.

That an exit driveway be provided on the western side of the development.

ITEM 2: (File DA 68/87)

APPLICANT: FADEKO PTY. LIMITED (JOHN CLANCY)

LAND & LOCATION: PORS. 44 & 75 PARISH OF MACDONALD,
GORRICKS RUN, MACDONALD VALLEY

SUBJECT: PROPOSED RESORT/CONFERENCE CENTRE

COMMITTEE'S RECOMMENDATION

That the matter be deferred to allow inspection of the site by the members of the Committee.

CORRESPONDENCE

ITEM 1: (File T225)

CORRESPONDENT: HAWKESBURY SHIRE COUNCIL

SUBJECT: KURMOND ROAD

Requesting the Local Traffic Committee again give consideration to a reduction of the speed limit between Wilberforce and Freemans Reach.

The Department of Main Roads Representative advised that the matter has been investigated a number of times in the last 2 years and the traffic counts and roadside development are such that a warrant does not exist for the requirement, and as such the Department is not prepared to alter the existing speed zoning.

COMMITTEE'S RECOMMENDATION

That the information be received.

ITEM 2: (File T225)

CORRESPONDENT: HAWKESBURY SHIRE COUNCIL

SUBJECT: GROSE VALE ROAD

Requesting a review of the speed limit on Grose Vale Road between North Richmond and Kurrajong Village.

COMMITTEE'S RECOMMENDATION

That the matter be referred to the Department of Main Roads for a further assesement as to a warrant for a change in the speed zoning.

ITEM 3: (File T225)

CORRESPONDENT: HAWKESBURY SHIRE COUNCIL

SUBJECT: WINDSOR STREET, RICHMOND

Advising that it is difficult for vehicles to enter into Windsor Street from Paget Street due to vehicles parked near the intersections, and suggesting that the "No Parking" restriction at the corners be lengthened.

The extension of the one hour parking restrictions on the southern side of Windsor Street through to Paget Street have been approved. Erection of the signs should proceed shortly.

COMMITTEE'S RECOMMENDATION

That "No Standing" provisions in Windsor Street at the intersection of Paget Street on both the north and south sides be extended to a point 10 metres from the corner, with signs to be erected to denote the restriction.

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ITEM 4: (File T225)

CORRESPONDENT: NSW POLICE DEPT.

SUBJECT: EXTENSIONS OF 60K/PH ON BELLS LINE OF ROAD,
KURRAJONG HEIGHTS

Requesting reconsideration of the 60k/ph speed limit being extended further west of Kurrajong Heights (see detailed report).

The Representative of the Department of Main Roads advised that this has already been investigated, but in view of the concern by members of the Committee that the matter be referred back to the Department for further investigation.

COMMITTEE'S RECOMMENDATION

That the Department of Main Roads be requested to undertake a further investigation to re-assess the situation in view of the report provided by the NSW Police.

ITEM 5: (File S196/6, R190/10)

CORRESPONDENT: COMLERoy ROAD PUBLIC SCHOOL

SUBJECT: ERECTION OF SIGNS - "TURNING BUSES"

Requesting consideration to the erection of signs advising of "Turning Buses" in Comleroy Road to advise motorists that school buses turn across the traffic flow to enter and leave the bus bay at the northern end of the school.

COMMITTEE'S RECOMMENDATION

That the matter be referred to the Department of Motor Transport for a report for the Committee's further consideration.

ITEM 6: (File T225, 665-510)

CORRESPONDENT: MR. F. MULLEN

SUBJECT: REDUCTION IN SPEED LIMIT - EAST KURRAJONG ROAD
SECTION 2.

Requesting consideration to the lowering of the speed limit of 100 k/ph on this road to 80 k/ph in the interest of safety.

COMMITTEE'S RECOMMENDATION

That the matter be referred to the Department of Main Roads for investigation and report.

ITEM 7: (File 665-613, T225)

CORRESPONDENT: HAWKESBURY SHIRE COUNCIL

SUBJECT: PROPOSED ROAD CLOSURE - FRANCIS STREET, RICHMOND

Seeking the closure of Francis Street at Smith Park to :-

- (a) Eliminate traffic through the adjacent parklands
- (b) Reduce the through traffic in Francis Street

In view of the need for parking for people using the adjacent park, it was considered that the point of closure should be in Francis Street at the north eastern end of the park.

The Committee indicated support to the proposal.

COMMITTEE'S RECOMMENDATION

That action be taken in accordance with the Traffic Authority of NSW requirements to allow for the proposal to be determined.

The meeting closed at 11.15 am.

COMMITTEE'S RECOMMENDATION

THE REPORT BE received and the recommendations adopted.

HAWKESBURY SHIRE COUNCIL

STANDARD CONDITIONS - DEVELOPMENT APPLICATION

1. Submission of a Building Application, plans and specifications complying with Ordinance 70.
2. Parking to be provided for ... vehicles in accordance with the regulations of Council's Code for Off Street Parking. Parking spaces and aisle widths to conform to Council's specifications for the Layout of Parking Areas and to be constructed, drained, sealed and marked to the requirements of Council's Engineer, full details of which are to accompany the building application.
3. An on-site area for parking and loading is to be provided that is commensurate with the development of the site and its surroundings, to the satisfaction of the Shire Planner, and is to be of a suitable all-weather construction to the satisfaction of Council's Engineer.
4. Parking to be provided at the rate of covered and visitor's spaces in accordance with the regulations of Council's Code for Off Street Parking. Parking spaces and aisle widths to conform to Council's specifications for the Layout of Parking Areas and to be constructed, drained, sealed and marked to the requirements of Council's Engineer, full details of which are to accompany the building application.
5. The payment of an amount of \$.... being a contribution in lieu of car parking not provided on site based on \$.... per space.
6. The payment of an amount of \$.... being contribution toward the parking spaces deleted by the development based on \$.... per space.
7. An approved physical barrier being provided between public places, vehicle accessways, parking areas and the surrounding landscaped area.
8. Provision of adequate loading and unloading facilities to cater for the proposed use of the land.
9. Provision of satisfactory vehicular access to the land to the requirements of the Council's Engineer.
10. Provision of full width concrete vehicular entrance(s) to the satisfaction of Council's Engineer.
11. Provision of full width concrete footpath over the full frontage of the development.
12. Provision of half width concrete footpath over the full frontage of the development.
13. Formation of an earth and grassed nature strip for the full frontage of the development to the satisfaction of the Shire Engineer.
14. The provision of concrete kerb and gutter over the full frontage of the development to the satisfaction of the Shire Engineer.
15. Construction of the road shoulder for the full frontage of the development to the satisfaction of the Shire Engineer.
16. Construction of half the road for the full frontage of the development to the satisfaction of the Shire Engineer.
17. No advertising structures to be erected, displayed or affixed on any building or land.
18. No advertising structures to be erected, displayed or affixed on any building or land without the prior approval of Council under Ordinance 55 of the Local Government Act.
19. No goods or signs to be displayed on the footpaths, pedestrianways, roadways, landscaped areas, parking areas or in the vicinity.

20. No materials, goods or vehicles to be stored or vehicles parked between the building and the street alignment.
21. All waste materials to be stored and disposed of at regular intervals to the satisfaction of the Shire Health Surveyor.
22. Provision of a garbage receptacle storage area adjacent to the street alignment to the satisfaction of the Shire Health Surveyor.
23. All raw materials, finished goods and vehicles awaiting service and/or repairs to be stored within the building and all work performed to be confined to within the building.
24. Screen walls are to be provided to screen open yard activities and are to be of an approved design, details of which are to be submitted with the Building Application.
25. A detailed plan of landscaping to be submitted and approved by Council prior to the approval of the Building Application, with landscaping to be completed prior to occupation of the building.
26. Exterior surfaces of the proposed structure being painted or treated with a dark toned non-reflective material in such a manner as to cause the structure to blend with the landscape of the site and its surroundings. Such painting or treatment to be completed to the satisfaction of Council's Health Surveyor prior to occupation or use of the building.
27. Provision of a clothes drying area which is to be effectively screened from public roads and reserves, details of screen design and materials to be submitted with the Building Application.
28. Provision of toilets in accordance with the requirements of Ordinance 44 of the Local Government Act.
29. Any building to be used for the purpose of storage and sale of food shall be constructed in accordance with the requirements of the Pure Food Act and Regulations.
30. The applicant is to receive the approval from the Trade Waste Inspector, of the Metropolitan Water Sewerage and Drainage Board, in order to determine whether or not the installation of a grease arrester is necessary for the proposal.
31. The registered owner of the land is to reside in one of the proposed dual occupancy dwellings.
32. The development shall, at all times, conform with the following definition of "Home Industry" as defined in the Hawkesbury Local Environmental Plan 1984:-

"home industry" means an industry carried on in a building (other than a dwelling-house or a dwelling in a residential flat building) under the following circumstances:

- (a) the building does not occupy a floor space exceeding 50 square metres and is erected within the curtilage of the dwelling-house or residential flat building occupied by the person carrying on the industry or on adjoining land owned by that person; and
- (b) the industry does not -
 - (i) interfere with the amenity of the locality by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products or grit, oil or otherwise;
 - (ii) involve exposure to view from any adjacent premises or from any public place of any unsightly matter; or
 - (iii) require the provision of any essential service main of a greater capacity than that available in the locality;

33. The development shall, at all times, conform with the following definition of "Home Occupation" as defined in the Hawkesbury Local Environmental Plan 1984.

"home occupation" means an occupation carried on in a dwelling-house or in a dwelling in a residential flat building by the permanent residents of the dwelling-house or dwelling which does not involve-

- (a) the registration of the building under the Factories, Shops and Industries Act, 1962;
 - (b) the employment of persons other than those residents;
 - (c) interference with the amenity of the neighbourhood by reason of the emission of noise, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products or grit, oil or otherwise;
 - (d) the display of goods, whether in a window or otherwise; or
 - (e) the exhibition of any notice, advertisement or sign (other than a notice, advertisement or sign exhibited on that dwelling-house or dwelling to indicate the name and occupation of the resident);
34. The development being conducted in such a manner so as not to interfere with the amenity of the neighbourhood, in respect of noise, vibration, smell, dust, waste water, waste products or otherwise.
35. Development consent being obtained for the use of the building/each factory unit/each shop prior to occupation taking place.
36. A contribution of \$* based on \$572.00 per additional dwelling being contribution for community facilities as a consequence of residential flat development (both Class A & Class B).
37. In consideration of the number of sole occupancy commercial/shop units, a common structure is to be provided for the display of advertisements. Details of the location and design of this structure shall be submitted with the building application.

STANDARD CONDITIONS - DEVELOPMENT APPLICATION

SUBDIVISIONS UNDER ENVIRONMENTAL PLANNING AND ASSESSMENT ACT, 1979

1. Submission of a Certificate from Prospect County Council that satisfactory arrangements have been made for the provision of underground electrical reticulation to each of the resultant lots of the subdivision.
2. Submission of a Certificate from Prospect County Council that satisfactory arrangements have been made for the provision of electricity to each of the resultant lots of the subdivision.
3. Submission of a Certificate from Telecom Australia that satisfactory arrangements have been made for the provision of underground cables for telephones through the subdivision.
4. Submission of a Certificate from Telecom Australia that satisfactory arrangements have been made for the provision of cables for telephones through the subdivision.
5. The provision of road widening free of cost to the Council to the requirements of the Council's Engineer.
6. The provision of road widening to the requirements of the Department of Main Roads.
7. Dedication to the Council as public reserve the land shown on the approved subdivision plan.
8. The payment to the Council the sum of \$* being a contribution towards the establishment and embellishment of public reserves within the subdivision.
9. The submission to and approval by the Council of a satisfactory application under Part XII of Division 2 of the Local Government Act, 1919, as amended.
10. The payment to the Council the sum of \$* being a contribution for construction of downstream drainage.
11. Tree planting with the protection of tree-guards is to be provided in the new roads to the rate of two trees/lot, the siting and species to be to the satisfaction of Council's Engineer.
12. Provision of access to each of the lots to the requirements of the Shire Engineer.
13. The creation of an instrument pursuant to Section 88B of the Conveyancing Act requiring the road severed parts of each lot created to be capable of development only as part of the whole lot, and not capable of separate disposition or development.
14.
 - a. A contribution of \$* based on \$840 per additional allotment being the contribution for open space and community facilities as a consequence of the subdivision of zoned residential land (excluding Urban Development Programme land).
 - b. A contribution of \$* based on \$725 per additional allotment being the contribution for open space and community facilities as a consequence of the subdivision of zoned rural land.

HAWKESBURY SHIRE COUNCIL

STANDARD CONDITIONS - SUBDIVISION APPLICATION

SUBDIVISIONS UNDER PART 12 OF THE LOCAL GOVERNMENT ACT, 1919 (AS AMENDED)

A. SUBDIVISIONS

- (i) The submission of the plan of subdivision, together with nine (9) exact copies thereof, suitable for lodgement with the Registrar General.
- (ii) The dedication, free of cost to Council, of road widening to the requirements of Council's Engineer.
- (iii) The submission of a Certificate from the Metropolitan Water, Sewerage and Drainage Board stating that the requirements, relating to the plan of subdivision of Section 34B of the Metropolitan Water, Sewerage and Drainage Act, 1964, have been satisfied.
- (iv) Satisfactory arrangements being made with the Council for the provision of sewerage to the subdivision.
- (v) The construction of vehicular access, free of cost to Council, to each lot in this subdivision, such construction to be to the requirements of Council's Engineer.
- (vi) The creation of easement/s to drain water for conveyance of stormwater to the requirements of Council's Engineer.
- (vii) The construction of underground drainage, adequate to cater for stormwater discharge, as assessed by "Australian Rainfall and Runoff", to the requirements of Council's Engineer. Satisfactory provision is to be made for the discharge of upstream drainage across the subdivision and discharge of drainage downstream of the subdivision through to the natural watercourse complete with easements as required.
- (viii) The construction of kerbing and guttering opposite to and for the full frontage of the residential lots together with the building of footway with paving and sealing of the road shoulder, to the requirements of Council's Engineer.
- (ix) The provision of common drainage lines and easements 1.2m wide in favour of the allotment served thereby for the conduct of roof water to the nearest appropriate stormwater drain, where applicable.
- (x) Submission of a plan and specification of any land regrading and/or filling. Topsoil to be stockpiled and respread over the finished surface.
- (xi) Construction of access to battleaxe allotments (complete with a dust free surface) in accordance with the requirements of the Council's Engineer.

B. ROAD OPENING APPLICATIONS

- (i) Construction of road and drainage works are not to commence until five (5) copies of the plans and specifications of the proposed works are submitted to and approved by Council's Engineer.
- (ii) The new road/s be classified as # road/s.
- (iii) The construction of residential roads to conform to Council's standard requirements for residential roads.
- (iv) The construction of secondary (rural) roads to conform to Council's standard requirements for secondary (rural) roads.
- (v) The new road/s to be named #.
- (vi) Street name signs to be provided at the junction of the new road/s.
- (vii) Underground stormwater drainage is to be provided within the new road/s, adequate to cater for the discharge as assessed from "Australian Rainfall and Runoff" as well as construction of underground drainage for the discharge of stormwater from the road reserve.
- (viii) The creation of easements to drain water and/or drainage reserves over the site of drainage discharge.

HAWKESBURY SHIRE COUNCIL

ENVIRONMENTAL PLANNING & ASSESSMENT ACT, 1979

DEVELOPMENT APPLICATIONS - HEADS OF CONSIDERATION UNDER SECTION 90

Section 90 of the Act provides that a consent authority shall take into consideration the following matters as are of relevance to the development the subject of the development application:

- (a) the provisions of:
 - (i) any environmental planning instrument;
 - (ii) any draft environmental planning instrument that is or has been placed on exhibition pursuant to Section 47(b) or 66(1)(b).
 - (iii) any draft State environmental planning policy which has been submitted to the Minister in accordance with Section 37 and details of which have been notified to the consent authority; and
 - (iv) any development control plan in force under Section 72, applying to the land to which the development application relates;
- (b) the impact of that development on the environment (whether or not the subject of an environmental impact statement) and, where harm to the environment is likely to be caused, any means that may be employed to protect the environment or to mitigate that harm;
- (c) the effect of that development on the landscape or scenic quality of the locality;
- (d) the social effect and the economic effect of that development in the locality;
- (e) the character, location, siting, bulk, scale, shape, size, height, density, design or external appearance of that development;
- (f) the size and shape of the land to which that development application relates, the siting of any building or works thereon and the area to be occupied by that development;
- (g) whether the land to which that development application relates is unsuitable for that development by reason of its being, or being likely to be, subject to flooding, tidal inundation, subsidence, slip or bush fire or to any other risk;
- (h) the relationship of that development to development on adjoining land or on other land in the locality;
- (i) whether the proposed means of entrance to and exit from that development and the land to which that development application relates are adequate and whether adequate provision has been made for the loading, unloading, manoeuvring and parking of vehicles within that development or on that land;
- (j) the amount of traffic likely to be generated by the development, particularly in relation to the capacity of the road system in the locality and the probable effect of that traffic on the movement of traffic on that road system;

- (k) whether public transport services are necessary and, if so, whether they are available and adequate for that development;
- (l) whether utility services are available and adequate for that development;
- (m) whether adequate provision has been made for the landscaping of the land to which that development application relates and whether any trees or other vegetation on the land should be preserved;
- (m1) whether the development is likely to cause soil erosion;
- (n) any representations made by a public authority in relation to that development application, or to the development of the area, and the rights and powers of that public authority;
- (o) the existing and likely future amenity of the neighbourhood;
- (p) any submission made under Section 87;
- (p1) without limiting the generality of paragraph (a), any matter specified in an environmental planning instrument as a matter to be taken into consideration or to which the consent authority shall otherwise have regard in determining the development application;
- (q) the circumstances of the case;
- (r) the public interest;
- (s) any other prescribed matter.

SECTION 2 - DEVELOPMENT

ALICE 14/5/87.

DEVELOPMENT APPLICATIONS

ITEM 1: (File DA 122/87)
APPLICANT: MS A WILLIAMS
OWNER: MS S KENNEDY
LAND & LOCATION: COR LOT B, NO. 335 WINDSOR STREET, RICHMOND
AREA: 347.8m²
ZONING: HAWKESBURY LOCAL ENVIRONMENTAL PLAN, 1984.
RESIDENTIAL 2(A) ENVIRONMENTAL PROTECTION
APPLICATION: HOME OCCUPATION - CHIROPRACTIC CENTRE
ADVERTISING: ADVERTISED - 1 SUBMISSION RECEIVED - MS COLQUHOUN
DATE RECEIVED: 9TH MARCH, 1987

S.P. REPORT

Council is in receipt of an application for a Home Occupation - Chiropractic Clinic - on the land. The applicant proposes to conduct the clinic within the existing semi-detached dwelling on the land. The dwelling is identified as an item of environmental heritage in Schedule 11 of Hawkesbury Local Environmental Plan, 1984, and is also encompassed by a Section 130 "demolition" order made under the Heritage Act 1977. The proposal is permissible under the Residential 2(A) Environmental Protection zoning of the land.

The proposal involves use of two rooms within the dwelling which is situated at the corner of Windsor and Chapel Streets. The two front rooms of the dwelling are to be used for the purpose of a waiting and treatment room and will be accessed via the front verandah. The proposal does not involve any alteration of the existing dwelling.

The applicant has indicated that a maximum three clients per hour will visit the clinic which is to be conducted between 9.00am and 7.00pm Monday to Friday. The majority of clients will arrive by private car. It is, however, considered inappropriate to request provision of on-site car parking as there is insufficient area available for this at the rear of the land. Furthermore, as the dwelling has two street frontages, adequate car parking is considered to be available in the vicinity of the development. The shoulder seal and kerb and gutter across the Windsor Street frontage of the land is unconstructed. For this reason it is appropriate to impose a condition due to the proposal involving a higher use of the land than is usual under its Residential 2(A) zoning.

Adjoining owners were notified of the proposal in accordance with Council's policy. As a result of this, one submission was received. The submission expressed concern at the lack of kerbside parking due to the Brooks Tyre Service premises situated on the opposite corner. The submission had no objection to the proposal on the proviso that the applicant be asked to ensure that the parking space in front of No. 337 is left clear for the property owner's use.

It is accepted that within the Shire, the availability of on-street parking is such that it is unnecessary to impose "resident-only" restrictions. In this instance the subject land has two road frontages and can accommodate in excess of 3 vehicles.

As the proposal is confined to the dwelling and will not have any adverse

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impact on the amenity of the existing area apart from minimal traffic intrusion it is considered the application should be approved subject to appropriate conditions.

Recommendation

That development consent be granted generally in accordance with the plans submitted with the application subject to the following conditions:

- 1-2. Standard conditions (DAs) 33 and 34.
3. Provision of kerb and gutter over the Windsor Street frontage of the land.
4. Construction of the shoulder seal for the Windsor Street frontage of the land to the satisfaction of the Shire Engineer.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

*Accepted
14/5/87*

ITEM 2:	(File DA 102/87)
APPLICANT:	C. TODD
OWNER:	C. TODD
LAND & LOCATION:	LOT 231 DP 615562 PITT TOWN ROAD, PITT TOWN
AREA:	1.786HA
ZONING:	HAWKESBURY LOCAL ENVIRONMENTAL PLAN, 1984 RURAL 1(B)
APPLICATION:	ERECTION OF CHICKEN SHED
ADVERTISING:	ADVERTISED WITH NO SUBMISSIONS RECEIVED
DATE RECEIVED:	26TH FEBRUARY, 1987

S.P. REPORT

This application seeks approval for the construction of a 100m x 100m poultry shed on the land. The proposal which falls within the definition of an animal establishment is permissible under the Rural 1 (b) zoning of the land.

The proposal initially involves the construction of a 100m² shed. Following completion of the new shed 5 existing sheds situated adjacent to the new shed are to be demolished. The new shed will comprise steel walls and galvanised iron roof. As it is inappropriate to colourbond the shed for heat reasons it is considered that a condition should be imposed requiring the shed to be screen planted to minimise the environmental impact of the proposal. The proposed shed is accessed via Pitt Town Road.

Adjoining owners were notified of the proposal in accordance with Council's Policy. No submissions were received.

As the proposal is not considered to have any greater impact on adjoining landowners than the development in its present form in that it will house the same number of birds (a maximum of 20,000) the proposal should be approved subject to appropriate conditions.

Recommendation

That the application be approved generally in accordance with the plan submitted subject to compliance with the following conditions:-

- 1-2. Standard Conditions (DAS) 1. & 34.
3. Following completion of the new shed the existing five (5) smaller sheds located in the immediate vicinity and indicated as "A", "B" & "C" on the submitted plan be demolished within 1 month from the date of commencement of use of the new shed.
4. Waste materials from the premises be removed at regular intervals to the satisfaction of the Shire Health Surveyor.
5. A maximum number of 20,000 laying stock be kept on the land.
6. The new shed be screen planted to the satisfaction of the Shire Planner

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 3: (File DA61/87)
APPLICANT: KURMOND CONGREGATION OF JEHOVAHS WITNESSES
OWNER: K. & B. TURNBULL
LAND & LOCATION: LOTS 65 & 66 DP977347 ELIZABETH STREET, NORTH RICHMOND
AREA: 4,000m²
ZONING: RESIDENTIAL 2(a1) ENVIRONMENTAL PROTECTION
APPLICATION: ERECTION OF A 'PLACE OF PUBLIC WORSHIP'
ADVERTISING: ADJOINING OWNERS - 14 DAYS. NO SUBMISSIONS RECEIVED
DATE RECEIVED: 9TH FEBRUARY, 1987

*Carroll
14/5/87*

S.P. REPORT

This application involves the erection of a Kingdom Hall for Jehovahs Witnesses and associated parking on the above land.

The Hall incorporates seating for 240 persons, a two bedroom Minister's residence and amenities such as child care and toilet facilities.

The plan accompanying the application indicates parking for 31 vehicles which is in accordance with Council's Development Control Plan for off-street parking. However, the applicant has indicated that parking will be provided for 52 vehicles. The Local Traffic Committee has recommended that the parking layout be altered to provide for a minimum of 52 parking spaces with provision for overflow parking and that an exit driveway be provided on the western side of the development.

As the proposed church is to be erected within a residential area, it is considered desirable that all parking be provided for on the site and adequate area exists for this purpose. Therefore, the recommendation of the Traffic Committee is supported.

The proposed development is permissible under the provisions of Hawkesbury LEP 1984, and will provide the North Richmond area with additional community-oriented facilities.

Recommendation

That approval be granted generally in accordance with the submitted plans, subject to compliance with the following conditions:-

- 1-15. Standard conditions (DA's) 1, 2(52), 7, 9, 14, 15, 12, 18, 19, 21, 25, 26, 28, 29 and 34.
16. To facilitate one-way traffic flow through the proposed car park, a separate exit driveway be provided adjacent to the western boundary of the subject land. Details to be submitted with the building application.
17. The provision of an adequate area sufficient to provide informal parking to accommodate overflow parking of vehicles on special occasions.
18. Open channel on the western boundary of the subject land be concrete lined at the applicant's expense and to the requirements of the Shire Engineer.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

Michael
14/5/87

ITEM 4: (FILE DA 67/87)
APPLICANT: J.E. LUTZ
OWNER: J. & G. LUTZ
LAND & LOCATION: LOT 33 DP 258602 WEST PORTLAND ROAD, SACKVILLE.
AREA: 9.28 HA.
ZONING: HAWKESBURY LOCAL ENVIRONMENTAL PLAN, 1984.
RURAL 1(B1) ENVIRONMENTAL PROTECTION.
APPLICATION: TOURIST ACCOMMODATION INCORPORATING RECREATIONAL FACILITIES.
ADVERTISING: ADJOINING OWNERS NOTIFIED. OBJECTION RECEIVED FROM D. SOLOMON (OWNER OF ADJOINING LOT 32). ALLANSONS ON BEHALF OF AN ADJOINING OWNER. A.K. LANCE, MERIT FARM, WEST PORTLAND ROAD.

Council at its meeting of 14th April, 1987, resolved that this application be deferred until the Committee meeting of 28th April, 1987, to allow the applicant to amend the application and a letter of objection to be considered.

The applicant has now submitted additional information to be considered in conjunction with the application. The relevant sections of the letter are as follows:-

"I was unaware of any condition being imposed (Condition No.18) which did not include the proposed kiosk as part of the consent because it was adjacent to the river frontage and would encourage users to the site, external to the farm occupants.

As I pointed out in my address to the meeting, I am in agreement with all of the conditions imposed by the Shire Planner in his approval recommendation to the Committee, even the part of Condition 18 which intends to discourage users to the site other than holiday farm guests because we do not want other users either.

I would like to point out that this holiday farm project was put together in consultation with the Tourist Commission of N.S.W. and Farm Holiday Australia. Both considered it necessary to offer facilities to self cater as well as catered accommodation. It was

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also considered necessary to provide some form of common area where guests could meet. We combined the catering part with this requirement and called it a kiosk, which appears to be allowable under the Council's definition of 'tourist facility'.

In order to comply with the tourists stated requirements it is our intention to offer guests food items, such as, quiches, steak, fish in foil ...

The area that we have called the kiosk was proposed under the existing dwelling (which is situated quite some distance from the river) for the following reasons:-

- a) to include it in the proposed accommodation building would have increased its size by nearly a third ...
- b) an area separate to our living quarters but readily accessible from them is needed to prepare meals and have food available to farm guests ...

It is not our intention to promote or advertise this facility to the public other than farm guests ... If the approval is conditioned accordingly and no advertising signs are displayed regarding the kiosk then people other than farm guests would not be aware of its existence."

The letters of objection make the following points:

- D. Solomon. Objects to a ski garden complex, traffic, standard and maintenance of development, noise and destruction of the rural environment, ample existing skiing facilities.
Comment: The application is not for a ski garden complex. Applicant states that use of land would be for passive river users, excluding skiing. Approval of the application would not permit ski orientated activities.
- A.K. Lance. Objects to a commercial public recreation area, impact of traffic on West Portland Road, impact of additional sewerage on Hawkesbury River, sufficient recreation areas already located along the river.
- Allansons. Object on grounds that the development would detract from the present character of the residential area, detract from the rural atmosphere, outside present zoned use of the land, kiosk would generate additional noise and river traffic, additional traffic, no need for the development.
Comment: The application is a permissible use of the land.

Two of the responses indicated that, while they were adjoining owners, they had not received any advice regarding the application. All adjoining owners were notified, however, it seems that in respect of one lot (Lot 32) that previous owners were notified rather than the current owner.

The applicant's letter indicates that he is prepared to accept conditioning of the consent so that it is a self-contained tourist facility within the meaning of Council's local environmental plan. If there is no advertising of the proposed kiosk, except to guests, it would comply with the definition of a "tourist facility".

The subject land has an area of 9.3 ha (approximately 24 acres). It is

not considered that the proposed six holiday units and associated recreational facilities will have an adverse impact on the environment of the area. The application is for a relatively low intensity tourist use. Accordingly, the application should be approved subject to appropriate conditions.

As the land is slightly smaller in area than the prescribed minimum area for subdivision in the zone (10ha), approval can be given by reference to State Environmental Planning Policy No. 1. In this instance Council has power to approve the application.

Recommendation

That the application be approved subject to compliance with the following conditions:

- 1-7 Standard conditions (DAs) 1, 18, 21, 27, 28, 29 and 34.
8. Approval from the Maritime Services Board and Public Works Department for the proposed wharf construction.
9. Minimum 60,000 litres of potable water storage capacity for the proposed use.
10. Amenities block is to be provided with facilities for disabled people in accordance with Ordinance 70.
11. Package sewerage treatment system being provided for the development.
12. Existing machinery shed to be considered as an accommodation unit subject to compliance with any requirements of the Shire Health and Building Surveyor which he deems necessary in order for the building to comply with Ordinance 70.
13. All existing structures to be screened from both West Portland Road and the Hawkesbury River by tree planting. A landscape plan prepared to scale, specifying species is to be submitted for the approval of the Shire Planner.
14. Construction of a pause platform onto West Portland Road to an all-weather standard extending 8 metres from the edge of the bitumen and having the grade not in excess of 1:20 and being at least 3.5 metres wide. The ramp down to the existing track to be not steeper than 1:8.
15. The accommodation units are not to be subject to any development application for strata title.
16. Accommodation units not to be permanently occupied and in this respect shall not be occupied by any one person for a period exceeding 6 weeks in a consecutive period nor for more than 12 weeks totally in any one calendar year. A register of all occupation shall be kept at all times and shall be produced on demand by an authorised Council officer.
17. All proposed recreational facilities shall be developed concurrently with the accommodation units. Occupation of the units shall not take place until completion of the recreational facilities, i.e. tennis court, picnic area, pool, amenities block and wharf.
18. The proposed kiosk to be used only in conjunction with the tourist use of the land, not to be separately advertised or used to service passing vehicle traffic on West Portland Road.

Mr. J. Lutz, the applicant, addressed the Committee.

Mr. A.K. Lance and Mr. Allanson, addressed the Committee as objectors to the application.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

SHIRE PLANNER'S REPORT

ITEM 1: (File DA252/86)

SUBJECT: OUTSTANDING REPORT - TEBBUTT'S OBSERVATORY

Michael 14/5/87

Council will recall previous reports concerning the placement of Tebbutt's telescope with the two main sites vying for its placement, being the original Observatory and the Hawkesbury Museum in Windsor. In respect of the Observatory, Council required a report as to the progress in restoration of the Observatory buildings and associated tourist uses of the land as approved by Council on 17th October, 1986.

A recent inspection of the land reveals that there are no evident works in relation to the consent and accordingly it is not considered appropriate at this time to resolve to place the telescope in the original Observatory buildings without the demonstrated commitment from the landowner of restoration and enhancement of the buildings and their surroundings.

It should be realised by Council that the consent issued is valid until October, 1988. Accordingly it would be appropriate for a further report on this matter to be presented to Council in December, 1987.

Recommendation

That the information on the restoration and establishment of a tourist facility at Tebbutt's Observatory be received and that a further report on these matters and the placement of Tebbutt's telescope be presented to Council in December, 1987.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 2: (File 1485)

SUBJECT: PROPOSED RENOVATION AND ADDITION TO EXISTING SHOP
127 GEORGE STREET, WINDSOR - APPLICATION FOR
ASSISTANCE FROM HERITAGE ADVISORY FUND

Glen 4/6/87

Correspondence has been received from Mr Alex O'Grady, architect on behalf of the landowners, M.R. and D.E. Francis seeking assistance from Council by way of its Heritage Restoration Fund to a low interest loan in the amount of \$20,000 being 50% of the cost of restoration works to the property.

The property fronts the Mall in Windsor and is an important focal point in that section of the Mall and when redeveloped and renovated in accordance with the plans already approved by Council will significantly enhance the visual attractiveness of that section of the townscape. The works include the complete refurbishment of the front part of the building to its

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original appearance and infill development by the construction of an additional shop over the narrow laneway adjacent to the same building and on the same land. The shop will be of a suitable design and compatible materials to the building being restored.

It is for these types of works that the fund was initially set-up and it is considered that Council should agree to the request and offer a loan to the landowners in the amount of \$20,000 at the current interest rate in accordance with the fund guidelines and as previously adopted by Council.

Recommendation

Council offer to M.R. and D. Francis a loan in the amount of \$20,000 at an interest rate and repayment period to be determined by the Shire Clerk in accordance with the Heritage Restoration Fund guidelines subject to such funds being expended on restoration and infill development of the property as previously approved by Council and as designed by Alex O'Grady, architect of Aloha Designs.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 3: (File LEP3/87)

michael 4/5/87

SUBJECT: REZONING OF THE "SUNNYSIDE" PROPERTY, BELLS LINE OF ROAD, NORTH RICHMOND TO PERMIT RESIDENTIAL SUBDIVISION

On 5th March, 1987 Council received a rezoning application from D. Matthews and Associates on behalf of the new owners, Mirvac Pty Limited for land described as lot 1 DP544786, lot 19 DP260220 and lot 1 DP542338 Pitt Lane, North Richmond. The total area of the land is approximately 11.6 hectares (or 28.6 acres). Subsequently, adjoining owners were notified of the application with one submission being received from R.B. Shaw of 19 Keda Circuit.

A report accompanying the application envisages the creation of 47 residential allotments ranging in size from approximately 720 square metres to 5,400 square metres in addition to a medium density allotment with an approximate area of 7,750 square metres. It is intended to transfer approximately 3 hectares of flood liable foreshore land to Council to enable the completion of the open space network between North Richmond Bridge and the water treatment reserve approximately 1 kilometre up stream. All of the proposed allotments would have a building site on natural ground above the 1 in 100 year flood frequency level.

It is indicated that a broad range of covenants will be applied on title to promote a co-ordinated architectural environment in sympathy with the existing homestead. It is proposed to restrict by covenant, roofing material other than material of a dark colour. Such covenants would be additional to similar controls imposed by Council on development applications for dwellings.

The subject land is part of an original holding, the majority of which has been subdivided for residential allotments, generally land in the

vicinity of Keda Circuit, Patya Place, Sunnyside Crescent and Matheson Avenue. The land contains the historic Sunnyside residence, various outbuildings and a number of significant trees. There are two natural watercourses which drain across the land.

It is proposed to retain the Sunnyside residence on a parcel of land approximately 4,700m² in area. This contains all of the existing garden and it is considered to be an acceptable curtilage. The significance of the large pines on the site has been brought to the attention of the new owners who have agreed that they should be retained.

Mirvac have already commissioned the preparation of a services investigation for the proposed rezoning which incorporates proposals for the provision of sewerage and water facilities. Sewerage facilities are available to most of the town of North Richmond, with the exception of the existing residential area to the west of the subject land which is known by the M.W.S.D.B. as North Richmond Low Level Area 4. The applicant proposes to sewer all of the subject land by means of gravity to a pumping station located adjacent to Bells Line of Road and the Hawkesbury River.

This pumping station would allow the unsewered section of the existing Keda Circuit subdivision to be sewerred by gravity feed to this point. The applicant envisages that the cost of the pumping station would be shared between the Board and the developer on the basis of the number of lots for which each is responsible, so a reduction in costs to each party would result compared to those applicable if they were wholly responsible for the cost. With regard to water supply, the applicant envisages only relatively minor costs estimating that water main extensions to serve the subdivision would cost approximately \$41,000 based on contract rates.

The proposal for sewerage services is in the interests of both the applicant and the Council. With Water Board approval, the proposal will allow the sewerred of the existing unsewerred area at a cost below that which could be achieved if the sewerred was to be carried out independent of adjoining development.

The Department of Environment and Planning has indicated that because of the relatively small number of lots involved, the application will not be referred to the Urban Development Committee.

The submission from R.B. Shaw raises no objection to the application but requests that the developers be required to replace the existing mesh fence with a suitable screen fence. The letter points out that the change in privacy necessitating the fence is at the initiative of the developers and that as a consequence they should be responsible for providing the fence. This is a pertinent factor to be considered at the development application stage.

As the subject application is for a rezoning, Council is required to satisfy itself that the ultimate residential use of the land is not inconsistent with planning objectives for that location and the North Richmond area in general. As the application proposes an extension to the existing zoned residential area, it is in conformity with Council's adopted strategy for future residential rezoning being compact extensions to existing towns and villages. Any detailed consideration involving the layout of the proposed subdivision should be left for consideration at the development application stage.

Accordingly it is recommended that the rezoning application be supported.

Recommendation

That Council support a rezoning of the land to Residential 2(b2) pursuant to Section 54 of the Act.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 4: (File H105/12)

Alice 14/5/87

SUBJECT: WINDSOR AND RICHMOND STREETScape STUDY

Council, in 1986, commissioned Streetscape Studies of Windsor and Richmond to be prepared by consultants, Noel Bell, Ridley Smith & Partners (Architects) and Tim Shellshear (Architect). The studies were to be funded on a dollar for dollar basis between Council and the Department of Environment and Planning under the National Estates Grants Program. Council is advised that both studies are now complete.

The Windsor Streetscape Study aims to analyse the general and site specific influences affecting the town's character and to provide detail approaches to future development based on a character analysis of the town. The area studied focuses on the length of George Street from Palmer Street (north) to the Railway Station (south) as well as vistas and entry points into the town. The study area was broken into seven individual precincts to establish main visual and historic features. The relationships between remaining heritage structures have been identified and recorded in photographs and plans, together with significant landscape elements, topographical influences and the physical and organisational pattern of the town.

The Windsor Streetscape Study makes a number of recommendations in relation to the restoration of contributory buildings (those that contribute to the streetscape), alteration to non contributory buildings and the design of infill development. The study's final recommendation is that a series of simple development control codes covering infill development, advertising, colour schemes and street furniture design be formulated and implemented. The codes would ensure that the overall character of each precinct is maintained and reinforced and would accordingly enhance the setting of remaining buildings within the town.

The Richmond Streetscape Study aims to assess the character of the town in order to detail approaches to sympathetic future development. The area studied, extended from Paget Street (east) to Chapel Street (west) and incorporates the original centre of the town and most of the historic civic buildings and spaces. The study sets out to achieve a number of objectives. These include undertaking an assessment of all buildings in terms of architectural merit, age, roof form and materials to determine dominant characteristics, and the determination of the role each building plays in the current streetscape to establish which building makes the greatest contribution. Having identified groups of significant buildings, the Study then establishes characteristics common to the group to provide guidelines for future development. The Study has assumed that all sites other than significant ones are capable of redevelopment and has not set out to restrict development on these sites. New development however,

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should be made to be compatible with the significant buildings through the use of locally developed characteristics in scale, form and use of materials.

The Study incorporates separate chapters encompassing existing town character, significant buildings, contributory buildings, present heritage controls, landscape and streetscape. An inventory sheet including details in relation to street number, category, age, description, changes and recommendations is provided for each building in the study area. Recommendations are made in relation to significant and contributory buildings and for infill development. The infill recommendations of the Study covering building height, materials, roofs, parapets and window openings and verandahs are valuable in that they can be formulated into development controls and assist in the achievement of sensitive development.

Recommendation

That the report be received.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 5:

(File LEP 4/87)

GARETH 14/5/87.

SUBJECT:

REZONING - LOT 33 (NO.95) COX STREET, SOUTH WINDSOR. APPLICANT - JOSEPH MEDCALF FUNERALS. OWNER - KURMOND CONGREGATION OF JEHOVAHS WITNESSES. ADVERTISING: ADJOINING OWNERS WERE NOTIFIED. WRITTEN SUBMISSIONS WERE RECEIVED FROM: D & N BATHERSBY - COX STREET, SOUTH WINDSOR F & B CROOK, COX STREET, SOUTH WINDSOR P & C ASSOCIATION, COX STREET, SOUTH WINDSOR B & N STEVER, COX STREET, SOUTH WINDSOR PETITION CONTAINING 100 SIGNATURES - RESIDENTS IN THE LOCALITY OF THE PROPOSAL

This application seeks Council's support to amend the provisions of Hawkesbury Local Environmental Plan, 1984, so as to enable the existing church situated on the subject land to be developed as a chapel and funeral parlour.

A submission made by the present owners states in part:-

"The congregation has agreed to the sale of its property to Dr. Rao (Director, Joseph Medcalf Funeral Services) and understands from the Doctor that he proposes to use the premises as a chapel and funeral parlour ... The Congregation is most anxious to effect sale of the property ... It is considered that there is a need in the community for such services as proposed ..."

The proposal has aroused concern amongst the residents of the Cox Street area and the P & C Association of Windsor South Primary School which is located directly opposite the subject land.

Reasons for objection include:-

- . Parking facilities are inadequate for current use of the church by the Jehovahs Witnesses.
- . Unethical to locate a funeral parlour opposite an infants' school and adjoining an existing public reserve.
- . Subject area is entirely residential - improper to locate a commercial enterprise in such an area.
- . Traffic conditions are already unsafe due to inadequate road system and lack of off-street parking.
- . High noise levels from refrigeration unit.
- . Adverse effect on existing amenity of the area which will reduce residents' enjoyment of their properties.
- . "... Children walking home from both the primary and infants school would be walking past the funeral parlour twice daily. We realise that funeral parlours are a fact of life but feel that children of these ages should not be subjected to the sight of grieving people every day..."
- . Local residents should be considered first - not 'out of town funeral directors'.
- . Reduction in property values.

It is considered that the matters raised in the submissions received are quite valid and any use of the subject land for the purposes of a funeral parlour would adversely affect the existing amenity of the area. No off-street car parking is available and there is insufficient land to provide such parking on lot 33. Council is not in a position to accept a cash contribution for the provision of car parking elsewhere as there is no land available in close proximity to the proposed development.

Additional traffic generated by the use of the building for funeral services would exacerbate existing traffic congestion and increase the risk to residents and school children alike.

The location of a funeral parlour in what is essentially a residential/educational precinct is undesirable. Such a use is better suited to a fringe commercial zone.

It would be more appropriate for the owners of lot 33 to consider requesting Council to support a rezoning to a residential use, or, in order to utilise the present building to its full advantage, a rezoning to enable a community-oriented use such as a child care centre or pre-school.

Recommendation

A. That the request to amend the provisions of Hawkesbury LEP, 1984, to enable the establishment of a chapel/funeral parlour on the subject land be not supported for the following reasons:-

- . The existing road system is inadequate to cater for the proposed development.

- . The lack of off-street parking will interfere with the free flow of traffic and increase the risk of accident to both pedestrians and vehicle users in the locality.
 - . The proposal will adversely affect the existing amenity of the subject area.
 - . The proposal is not in the public interest.
- B. That the owners of the subject land be advised that Council would consider supporting an amendment to the provisions of Hawkesbury LEP, 1984, to enable the land to be used for either residential purposes or a community-oriented use such as a child care centre or pre-school.

Mrs.N.Bathersby addressed the Committee on behalf of the ratepayers and residents of the area.

Mr.W.McCarthy addressed the Committee on behalf of the applicants.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 6: (File DA 181/87)

SUBJECT: AMENDED APPLICATION FOR "THE ISLANDS"

It was reported to Council's meeting of 14th April, 1987, that the Department of Environment and Planning would be prepared to consider issuing a Section 65 Certificate for a new draft local environmental plan if it incorporates the following features:

- (i) The Big Island to be zoned environmental protection with no further development permissible.
- (ii) The western escarpment to be zoned environmental protection and to be dedicated to the National Parks and Wildlife Service (final line to be negotiated).
- (iii) A no development buffer being incorporated along the southern boundary of Big Island Creek to protect rain forest remnants.
- (iv) The Little Island to be zoned for rural residential development but with a provision to ensure that development takes place on the Middle Island first.
- (v) The Middle Island to be zoned to permit a hotel/motel/country club and associated facilities and to provide for rural residential development at an appropriate density on the entire Island including the area already cleared for the airfield.

The applicant has now submitted a Development Application incorporating the following elements:

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1. A 200 room hotel on three floors with convention and dining facilities. The hotel is sited in the existing clearing near the present residence. Associated facilities include tennis courts and a swimming pool.
2. A Country Club with licenced facilities located near the hotel.
3. A Health Management Centre incorporating health testing facilities, gymnasium etc.
4. An equestrian centre.
5. A small sports complex on Little Island with a tennis court, swimming pool, gymnasium and squash court.
6. 200 villas on 0.5 hectare lots set into the existing forest on Little and Middle Islands. Approximately 25 of the villas adjacent to the facilities would be adapted for multiple occupancy.
7. 18 hole golf course with clubhouse.

The applicant assesses the maximum guest capacity of this recreational resort at 1,575 persons, a normal occupancy of 840 persons and a staffing level of 92 persons.

The applicant notes that the proposal differs from the earlier one in that development on the northern part of the site known as Big Island has been restricted to an 18 hole golf course. No residential development is proposed on Big Island.

In terms of the specification that the Department listed (i) it is unclear from the Department's letter whether the golf course would be compatible with their intentions. It is accepted that many environmental protection zones allow golf courses but the reference that no further development be permissible is inconsistent with normal zoning practice.

In relation to items (ii) - (v), the application could fulfil all of these specifications.

As Council has previously supported the concept of a recreational resort and villa development, it is recommended that the application be referred to the Department of Environment and Planning for the issue of a Section 65 Certificate. This will allow the rezoning application to be advertised in accordance with the Act.

Given the fact that the application has now been with Council for almost two (2) years, it is considered reasonable that the Development Application be advertised and assessed concurrently with the rezoning application. This will ensure that the applicant is not unduly delayed in the resolution of the matter.

Recommendation

That the application be referred to the Department of Environment and Planning for the issue of a Section 65 Certificate.

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That upon receipt of a Section 65 Certificate the rezoning application and the Development Application be advertised concurrently. Further that the assessment of the Development Application proceed so that Council is in a position to consider the Development Application as soon as the rezoning is gazetted.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 7 : (File H105)

SUBJECT: RESTORATION OF RICHMOND PARK CANNONS

The Committee is referred to previous reports in this matter particularly those arising from the Heritage Advisory Committee in relation to the restoration of the cannons being carried out by R.A.A.F. Richmond and, in particular, the construction of cannon carriages.

The cannon carriage construction, including purchase of suitable materials, has been indicated by the R.A.A.F. to cost an amount being not more than \$2,000. The R.A.A.F. has been given the go ahead for such works and it is now necessary to vote the appropriate funds. The previous minutes of the Heritage Advisory Committee pointed out that it would be appropriate for the money to come from the Heritage Restoration Fund and this is considered to be the appropriate fund in the circumstances.

The actual cannon carriage construction will take some six to seven months, this being mainly due to the treating of the wood to enable them to be open to the weather.

Recommendation

That Council vote an amount up to \$2,000 payable to the R.A.A.F. Richmond on completion of the cannon restoration and carriage construction and, further, that a formal letter of appreciation be forwarded to them.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 8: (File DA 348/86; 3127-3)

SUBJECT: ST. JOHNS CHURCH RECTORY - WILBERFORCE

Council, at its meeting of 9th December, 1986, approved of the demolition of the old Rectory on land at Wilberforce and the construction of a new Rectory subject to various conditions including the incorporation of the existing sandstone footings and dedication plaque.

The Reverend Peter Clark of the Wilberforce Anglican Church has written as follows:

"I am writing to confirm the conversation you had with Mr. Bill Thomas regarding the stonework on the proposed new Rectory in

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Macquarie Road, Wilberforce.

As Bill explained, the stone was completely unsuitable and not able to be used due to its uneven shape and thickness, etc.

It is proposed to use brickwork in place of the stone in the new residence, and to construct the side fence of brick also, inserting the memorial stone from the demolished building.

We thank you for your understanding in this matter, and look forward to your formal approval."

The conversations indicated were had with the Shire Planner when he was advised that the sandstone was not suitable for the reasons as indicated in the letter. The Shire Planner queried this aspect, however, it was indicated to him that the sandstone was no longer on site, it being removed by the contractor and, therefore, was not available for confirmation or otherwise of its state of repair.

In the circumstances, approval was given by the Shire Planner to complete the works in the terms of the Church's letter.

Recommendation

That the information concerning the construction of the new St. Johns Rectory at Wilberforce be received.

COMMITTEE'S RECOMMENDATION

COUNCIL ENDORSE THE action of the Shire Planner in giving approval for the work to proceed and that a letter be forwarded to the Church Authorities advising that Council is greatly concerned that an organisation such as the Church of England ignored conditions imposed by a public body.

ITEM 9: (File L1/87)

SUBJECT: PART PORTION 58 (LAND IN CONVEYANCE NUMBER 804 BOOK 2183) WINDSOR ROAD, VINEYARD - REQUEST FOR REZONING FOR COMMERCIAL USES : APPLICANT - LEWIS & ASSOCIATES

The Committee is referred to the reports to the General Purpose Committee of 31st March 1987 and to the Ordinary meeting of 14th April 1987 concerning this matter.

A further submission has now been received from the applicant being as follows:-

"Further to your letter of April 7th 1987, I advise that consequent to discussions with the proprietors we would like to revise our submission in accordance with Council's suggestions and as detailed hereunder:

- | | |
|-----------------------|--|
| 1. land use | : car sales |
| 2. building area | : maximum 10% |
| 3. parking facilities | : suggest 6 off street spaces to cater for staff and |

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4. entrance/exit facilities : customers
: suggest site to be kerbed and
guttered with standard lay-back
kerb for entrance and exit, to
Council's specifications;
suggested entrance and exit to
be 4.75m each
5. balance of site to be set aside for display purposes and
landscaping.

We look forward to Council's favourable consideration."

It is not considered that the location of the land nor its size is conducive to its use as a motor vehicle sales area, particularly as Council has properly planned and rezoned an area in the near vicinity for such uses. The land has an area of approximately 960m² (25/23 x 46/37) and considering a minimum setback for landscaping of 10m would only have a useable area of 710m² (approximately the same as a residential building block). In addition, provision would need to be made on site for customer parking (applicant suggests six spaces) as well as a sales building (suggested maximum 10% of site or 90m²).

Given the very limited useable site area, it is doubted whether the proposal would be economically viable. A more likely outcome will be that the applicant or ultimate owner would use such a rezoning to later seek an extension of the sales yard into the adjoining land. It is not desirable that Council be placed in the position of considering such an extension after the subject application. A more appropriate course would be for the applicant to indicate at this stage his ultimate intentions or if the property is to be again offered for sale, whether he would anticipate future owners pursuing such an extension.

It is considered that the best use of the land is as previously resolved by Council when recognising its existing use rights i.e. the sale of box trailers and caravans in conjunction with the adjoining land.

Recommendation

That Council not prepare a draft local environmental plan to rezone the subject land for purposes of car sales.

COMMITTEE'S RECOMMENDATION

COUNCIL PREPARE A draft local environmental plan to rezone the subject land for the exhibition and sale of box trailers and caravans.

ITEM 10: (File 2662W)

SUBJECT: PROPOSED REZONING FOR RETAIL PLANT NURSERY - 182
MARCH STREET, RICHMOND. OWNER: E.M. COX.

The subject property was recently considered for a rezoning to permit a Kentucky Chicken outlet, which rezoning was not supported by Council.

The current application is to utilise the large yard and garden space for the purposes of a retail plant nursery and to retain the existing dwelling as a dwelling for the operators of the nursery. The application states

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that it is the intent to retain the large Camphor Laurel tree as a feature of the development.

The land is zoned Residential 2(a) and has a large yard area to the side and to the rear of the existing dwelling. The land in its present format is possibly capable of further subdivision which, with its subsequent development of an additional dwelling house, would arguably have more impact on that section of March Street than would the establishment of a nursery.

The only adverse impact of the proposal would be that of traffic, however, with the width of the block and adequate site distances and availability of on site area for parking, it is believed that such impact can be kept to a minimum.

Recommendation

That Council prepare a draft local environmental plan to allow additional use of the property as a retail plant nursery and that the Department of Environment and Planning be advised that an environmental study is considered to be not necessary prior to preparation of the draft plan.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 11: (File DA 120/87)

SUBJECT: BANK REGRADING/AGRICULTURAL IMPROVEMENTS - RUM
CORPS BARRACKS - RICHMOND ROAD, WINDSOR.

A recent site inspection was carried out of the above land concerning the proposed works.

The applicant has indicated that it is his intention to remove soil from the site in addition to rehabilitation works on the subject land. As such, the proposed development constitutes an extractive industry which is classified as designated development and requires the preparation of an Environmental Impact Statement (EIS). In this regard, the applicant has been advised to consult with the Assessment's Branch of the Department of Environment and Planning.

If all extracted material is to be disposed of on site then Council would be able to deal with the application under its "Bank Stabilisation Code" upon receipt of comments from the Department of Water Resources and the Public Works Department.

In view of the possibility of being required to prepare an EIS, the applicant has been requested to clarify his intention regarding the disposal of soil.

Recommendation

That the information be received.

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COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 12: (File L10/86)

Michael 16/5/87.

SUBJECT: DRAFT LOCAL ENVIRONMENTAL PLAN - NORTH WEST SECTOR
ITEMS OF ENVIRONMENTAL HERITAGE

Council, at its meeting on 11th June, 1985, resolved to have the items of Environmental Heritage identified in the North West Sector Heritage Study undertaken by the Department of Environment & Planning included into Council's Planning Scheme.

A study has been undertaken to determine the Heritage significance of each of the items identified by the Department of Environment and Planning. This involved the preparation of an inventory sheet containing details such as property description, description of the item, construction date, local environs, condition of the item, special features and restoration needs. Each item was also photographed to provide a permanent record of its appearance.

The draft plan was placed on public exhibition for a period of one month between 22nd August, 1986, and 23rd September, 1986. In response to the exhibition, 19 submissions have been received objecting to the inclusion of the relevant item in the plan.

The submissions received as a result of the public exhibition have now been evaluated. In addition, the merits of each item identified in the North West Sector study have been subject to further assessment utilising the following criteria:

- * cost of restoration;
- * integrity of building in terms of its architectural or historic merit;
- * whether the item is a good example of an architectural style;
- * the number of examples of architectural styles or buildings of particular periods, e.g., Richmond has numerous late 19th Century worker's cottages interspersed with more recent housing.

There are a number of benefits stemming from the inclusion of a building as an item of environmental heritage in Council's Planning Scheme. These include the following:

- (a) Amendment No.47 of Hawkesbury Local Environmental Plan, 1984, provides significant incentives for the restoration of heritage items. This Amendment enables Council to approve uses usually prohibited under the zoning where it is satisfied that the use proposed will allow the particular heritage item to be conserved. It also allows Council to relax floor space ratio and off street parking requirements where it is satisfied that this is necessary to achieve the conservation of the item.
- (b) An owner of a heritage item may apply for assistance from Council's Heritage Restoration Fund. Generally speaking the

interest payable under this Fund is lower than that presently charged by lending institutions.

(c) Council can provide free heritage advice.

It should be noted that the draft plan proposes the incorporation of items into Schedule 11 of Hawkesbury Local Environmental Plan, 1984. This means that development consent will be required for demolition. Inclusion in Schedule 11 does not mean a moratorium on development but simply that the demolition of the item is a factor to be taken into account in the consideration of a development application for redevelopment. In such circumstances, the demolition of the item would be weighed against any economic benefits which the Shire derives from the alternative development. Amendment 47 can then be interpreted as a means of increasing the value of the heritage item to encourage its preservation.

The following lists firstly those items identified in the North West Sector study but recommended for exclusion from the Draft Local Environmental Plan together with the reasons for the recommendation. Not included in this list, but also not recommended for inclusion in the draft plan, are a number of natural physical heritage items, e.g., trees, remnants of forests, vacant historical sites etc., the inclusion of which would be difficult due to accurate definition of location and the anomaly that would be created where other similar items were not identified. The second list consists of North West Sector items included in the Draft Local Environmental Plan to which Council has received objection.

Items Recommended for Exclusion from the Draft Local Environmental Plan

- 1 - 51 March Street, Richmond - Workman's Cottage of Slab and Weatherboard construction underneath fibro cladding. Corrugated iron roof. Circa 1860.
Reason for deletion: Major exterior restoration needs, large number of workmen's cottages in better condition in Richmond.
- 2 - 6 West Market Street, Richmond - Small brick cottage with corrugated iron roof and skillion verandah. Circa 1870s.
Reason for deletion: Large number of better situated and more intact examples in Richmond.
- 3 - 102 The Terrace, Windsor - Early brick workman's cottage with rounded wooden verandah posts, corrugated iron roof. Circa 1870.
Reason for deletion: Major exterior alterations in the form of a verandah. It is considered that this would make restoration cost prohibitive.
- 4 - "Elouera" 30 Macquarie Street, Windsor - Weatherboard cottage with corrugated iron roof and verandah. Unsympathetic concrete block and iron fence. Circa 1890.
Reason for deletion: Unsympathetic verandah brickwork, concrete block retaining wall on street frontage.
- 5 - 64 Bells Line of Road, North Richmond (Graham Edds' practice) - Brick shop with corrugated iron roof. Lean-to verandah with scalloped valance boards and turned timber posts. Circa 1900.
Reason for deletion: Subject to a road widening.
- 6 - Remains of Timber Bridge (adjacent to present Windsor Bridge). Circa 1823.

Reason for deletion: Remnants situated on public recreation reserve - no need for conservation order.

- 7 - Lot 4 George Road, Wilberforce - Weatherboard worker's cottage with corrugated iron roof and verandah. Circa 1870.
Reason for deletion: Reclad in hardiplank. Major restoration cost.
- 8 - Portion 26, No.40 Pitt Town Bottoms Road, Pitt Town - Residence and barn.
Reason for deletion: Very run down state, incapable of restoration.
- 9 - "Waringa" Maddens Road, North Richmond - Early weatherboard cottage with corrugated iron roof and two storey brick extension.
Reason for deletion: Although an attractive weatherboard cottage, the recent sympathetic extensions are dominant.
- 10- The Palms Restaurant, 51 Bells Line of Road, North Richmond - Weatherboard cottage with corrugated iron roof. Circa 1900.
Reason for deletion: Not a particularly good example of Federation Housing. Located in an unsympathetic commercial environment.
- 11- 101 Bells Line of Road, North Richmond - Rendered brick cottage with corrugated iron roof and verandah. Circa 1890s.
Reason for deletion: Substantially modified by the cement rendering.
- 12- "Kooroowal", 39 Blaxlands Ridge Road, Blaxlands Ridge - Weatherboard cottage with hipped corrugated iron roof. Circa 1946.
Reason for deletion: While an attractive cottage, it has no special merit as a Federation building.
- 13- Panorama Lookout, Burralow Road (ex Cherry Park), Kurrajong Heights - Disused recreation park, incorporating mature tree planting, shelter sheds, etc.
Reason for deletion: The park provides attractive surroundings with panoramic views of Sydney. While it should be acquired as regional open space, it possesses nothing that would benefit by inclusion in Schedule 11 of Hawkesbury Local Environmental Plan, 1984.
- 14- 52 March Street, Richmond - Weatherboard Californian bungalow style cottage with monier tile roof. Circa 1920s.
Reason for deletion: Not a good example of Californian bungalow style, numerous better examples in the Shire.
- 15- 53-55 Bosworth Street, Richmond - Victorian residence with corrugated iron roof and verandah. Verandah partially enclosed with glass. Circa 1870s.
Reason for deletion: Subject to road widening, numerous internal improvements required.
- 16- 6 Toxana Street, Richmond - Vernacular timber cottage, unsympathetic verandah roof. Circa 1880s.
Reason for deletion: Not a good example of a workman's cottage, numerous better examples.
- 17- 4 Bosworth Street, Richmond - Early weatherboard cottage with corrugated iron roof. Circa 1850.
Reason for deletion: No special merit, located in an unsympathetic commercial environment.

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- 18- 8 March Street, Richmond - Early Victorian cottage enclosed with imitation brick. Circa 1850.
Reason for deletion: Substantially altered.
- 19- 85 Bells Line of Road, North Richmond - Weatherboard cottage with corrugated iron roof. Circa 1870 - 1890.
Reason for deletion: Substantially altered by a fibro-front elevation, no special merit.
- 20- 36 Midson Road, Scheyville - Early Federation weatherboard farm house with corrugated iron roof and bull nose verandah. Circa 1900.
Reason for deletion: No special merit as a Federation building. Numerous other examples.
- 21- Wood land between Old Pitt Town Road and Saunders Road, Oakville.
Reason for deletion: No benefit to be gained by the inclusion of the wood land in Schedule 11.
- 22- "Bernilla", Hermitage Road, Kurrajong - Federation House with slab front and weatherboard sides. Circa 1900.
Reason for deletion: In a run down state, major restoration costs.
- 23- "The Hermitage" Hermitage Road, Kurrajong - Galvanised iron shed and two sunken wells. Remnants of old farming property.
Reason for deletion: Major restoration costs involved.
- 24- 368 Grose Vale Road - Weatherboard cottage and associated shop. Circa 1900.
Reason for deletion: No inherent architectural merit, unsympathetic extension.
- 25- 357 Grose Vale Road - Vernacular cottage.
Reason for deletion: Unsympathetic cladding and aluminium windows, enclosed verandah.
- 26- 2 Price Lane, Cnr. Price Lane and Castlereagh Road, Agnes Banks - Weatherboard cottage.
Reason for deletion: Reclad in hardiplank, enclosed screen verandah.
- 27- 12 Castlereagh Road, Agnes Banks - Worker's cottage. Weatherboard, corrugated iron roof. Circa 1880.
Reason for deletion: Unsympathetic extension.
- 28- Remains of disused railway line adjacent to present North Richmond Bridge.
Reason for deletion: Item of some historic interest but only consists of scattered remnants which cannot be readily appreciated.
- 29- Richmond Water Supply Works, South side Grose Vale Road. Circa 1892.
Reason for deletion: Original underground reservoir and residents for manager have been demolished.
- 30- Farm buildings - Edwards Road, Cnr. Powells Lane.
Reason for deletion: Many new farm buildings interspersed with older buildings.
- 31- Elevated cottage, Portion 28, Ridges Lane, Richmond - Elevated weatherboard cottage.
Reason for deletion: Elevated some 2-3 metres by besser blocks.

- 32- 82 March Street, Richmond - Early weatherboard building with corrugated iron roof and skillion verandah. Circa 1860
Reason for deletion: Unsympathetic fibro cladding, original windows removed.
- 33- "Cross Park", Settlers Road, St.Albans - 2 storey sandstone residence with new colourbond roof and pane windows quoins.
Reason for deletion: Likely to be a relatively new building constructed to imitate an early period. New balcony, new colourbond roof, new stone work.
- 34- Hordern Brothers Hardware, Fitzgerald Street, Windsor - 2 storey commercial brick building.
Reason for deletion: Considerably altered.
- 35- 450 George Street, Windsor - Simple timber cottage with new cladding.
Reason for deletion: Substantially altered, e.g., infill verandah, fibro addition at rear, clad in fibro "weatherboard".
- 36- 6 Tebbutt Street, Windsor - Victorian Villa. Circa 1890.
Reason for deletion: Unsympathetic additions, namely aluminium front window, incompatible roofing tiles, adjoining garage, concrete tiles on verandah.
- 37- 209 Macquarie Street, Windsor - Rendered brick workman's cottage with corrugated iron roof and verandah. Circa 1850.
Reason for deletion: Dilapidated state, would require major expenditure to restore.
- 38- 396 George Street, Windsor - Edwardian Cottage with weatherboard gabled pediment to front with finial. Circa 1890. (next to shop just south of Council Chambers).
Reason for deletion: Major restoration needs.
- 39- Butchers Shop, King Road, Wilberforce. Circa 1880
Reason for deletion: Alterations to shop front, namely aluminium sliding door, cement block and weatherboard extension to south east.
- 40- Dwelling situated between the Service Station and the General Store - Two storey house with jerkinhead corrugated iron roof.
Reason for deletion: Clad in fibro and later modifications, major restoration needs.
- 41- Cottage and Barn, Lot 2 Singleton Road, Wilberforce. Circa 1900
Reason for deletion: Aluminium windows, fully enclosed verandah, permalum cladding.
- 42- 24 King Road, Wilberforce - Weatherboard cottage. Circa 1900
Reason for deletion: Reclad in permalum. Major restoration cost.
- 43- 162 March Street, Richmond - Weatherboard cottage with corrugated iron roof.
Reason for deletion: Unsympathetic additions. Major restoration cost relatively to value of building.
- 44- 160 March Street, Richmond - Weatherboard Federation house.
Reason for deletion: Numerous other examples of similar housing in Richmond and Windsor.

- 45- 78 March Street, Richmond - Early weatherboard cottage situated adjacent to the Richmond Fire Station.
Reason for deletion: Unsympathetic fibro cladding. Major restoration cost.
- 46- 35 & 37 Lennox Street, Richmond - Weatherboard Victorian Cottage and brick cottage.
Reason for deletion: Weatherboard cottage reclad in hardiplank and verandah enclosed in fibro. No special merit attached to the brick residence.
- 47- 19 Francis Street, Richmond - Simple weatherboard cottage.
Reason for deletion: Recently reclad in hardiplank, aluminium windows replace originals.
- 48- 64 Francis Street, Richmond - Brick cottage with corrugated iron roof.
Reason for deletion: While attractive, the cottage is not historic.
- 49- 24 Francis Street, Richmond - Weatherboard cottage. Circa 1870s
Reason for deletion: Dacramastic iron roof tiles, unsympathetic garage.
- 50- 15 Francis Street, Richmond - Weatherboard cottage. Circa 1880s
Reason for deletion: Original windows removed.
- 51- 82 - 84 Windsor Street, Richmond - Weatherboard cottage.
Reason for deletion: Reclad in fibro and verandah enclosure.
- 52- 80 Lennox Street, Richmond (Corner with East Market Street) - Weatherboard cottage. Circa 1880s
Reason for deletion: Unsympathetic verandah, no special architectural merit.
- 53- 2 West Market Street, Richmond - Weatherboard early Federation house.
Reason for deletion: Unsympathetic verandah infill, unsympathetic carport.
- 54- Richmond Uniting Church, 10 Paget Street, Richmond.
Reason for deletion: No historic or architectural merit. Constructed in the early 1930s.
- 55- 40 Teviot Street, Richmond - Weatherboard cottage with corrugated iron roof. Circa 1920s.
Reason for deletion: Unsympathetic verandah infill, no architectural or historic merit.
- 56- 150 March Street, Richmond - Victorian weatherboard cottage. Circa 1860-1870.
Reason for deletion: Structure in poor state of repairs.
- 57- Fire Station, Part Portion 20, Parish of St. Matthew, Fitzgerald Street, Windsor.
Reason for deletion: Conflicts with previous Council resolution to redevelop area by roadway and commercial infill development, will provide peripheral traffic flow required by Mall traffic design.

Items Recommended to be included in the Draft Local Environmental Plan which have received written objection.

- 1 - 5 New Street, Windsor - Weatherboard cottage with corrugated iron roof and bull nose verandah (next to former Church of England parish hall). Circa. 1900
Objection: Executors of the estate of the late Mr. E. Tuckerman object to the listing of the property.
Comment: The cottage, unlike many which have been deleted, is in original condition.
- 2 - 319-321 George Street, Windsor. (Home decor shop opposite hospital car park) - Early Georgian commercial building. Circa 1840.
Objection: Hinchey & Cross Pty. Ltd. object on the basis that the land was purchased with future development of the total site in mind. Problems with the future development can be envisaged when taking into consideration the position of the existing building.
Comment: The ground floor shop front has substantially altered the appearance of the building. There is also an unsympathetic textured brick addition to the rear of the building. Originally there would also have been a first storey verandah.
While the exterior restoration needs are moderate, the building is significant in terms of its age and Georgian character. It is not agreed that the building inhibits redevelopment of the land.
- 3 - 275 George Street, Windsor - Bungalow style brick cottage with substantial front elevation alterations. Circa 1920s.
Objection: The owner objects on the basis that the cottage was built in the late 1930s and does not appear to have any historic or architectural significance. States that the inevitable expansion of the commercial zone would make the property quite valuable. Indicates that Council would be enforcing the continued existence of an unsympathetic Californian bungalow next to Georgian and Victorian heritage items. Argues that Council is inconsistent in its demolition of Dr. Bateman's cottage in Kable Street.
Comment: While the building itself has been the subject of substantial front elevation alterations (verandah infill, aluminium windows) it is part of a group of 1920's cottages which contribute to the residential character of George Street.
- 4 - 283 George Street, Windsor - Late Victorian weatherboard cottage with corrugated iron roof and bull nose verandah. Circa 1900.
Objection: Owner objects, no reason stated.
Comment: The building is part of the group of late Victorian, Edwardian and 1920's cottages which contribute to the residential character of George Street (No.275, No.283, No.287).
- 5 - 287 George Street, Windsor (Low's Dental surgery) - Californian bungalow brick cottage. Circa 1920s.
Objection: Owner objects on basis that the cottage was built in the 1940s and the design of the building has no special significance, suggests that a development code be brought in which requires that any modification be in character with the old buildings of real significance.
Comment: While the building has an enclosed front porch and unsympathetic aluminium windows, it is part of the group of cottages identified above. As part of that group it contributes to the character of George Street.

- 6 - 153, 155 George Street, Windsor (Clarke Rubber store) - Commercial building with 1932 parapet. Circa 1932.
Objection: Owner objects on basis that it is located adjacent to a modern building (1954), the building may need to be altered to remain economically viable, not a genuine item of history, previous failure of Council's Architect to assist in the selection of new tiles for the shop front, Council should compensate and subsidise rental income placed in jeopardy by this listing.
Comment: While the shop front has no special merit, the parapet contributes to the character of George Street. The demolition of the parapet would not seem necessary for a redevelopment of the site.
- 7 - 16 Brabyn Street, Windsor - Timber cottage with corrugated galvanised iron roof. Circa 1860.
Objection: Not believed to possess any historic scientific, architectural merit, owner is considering selling the property, Council may consider a higher residential density on the land, proposed inclusion is erroneous and iniquitous.
Comment: The timber cottage is representative of an early workman's cottage in the district. It is substantially intact and contributes to the historic fabric of the street. Adjoins a similar cottage.
- 8 - 354 Windsor Street, Richmond - Late Federation early bungalow brick residence with monier tile roof and verandah. Tuckpointed brickwork. Stucco and chimneys and gable ends. Circa 1920.
Objection: Owner objects on the basis that building is not representative of any architectural style, Heritage Council has no interest in building, land is zoned for unit construction, Council has approved the construction of 16 units on the site, building adjoins a motel on the southern side.
Comment: The residence is situated in attractive grounds with a mature garden. It is one of a few large residences on large blocks in Richmond. Reference to a development consent for 16 units is only applicable if the consent remains valid (i.e. if construction is commenced within two years).
- 9 - Grandstand Hawkesbury Agricultural College - Sandstone and timber grandstand with timber staircase. Circa 1900
Objection: College is dismayed at a Government (at all levels) which expresses concern for maintenance of our heritage but is unwilling to provide any financial support. Letter indicates that grandstand has only recently been the subject of a major restoration.
Comment: Listing in Schedule 11 could provide assistance to the College in financing future restoration/maintenance works.
- 10- "Rosmoyne", 128 Francis Street, Richmond (premises of Shaddick Baker & Paull) - Simulated stone cottage with gables corrugated iron roof.
Objection: States that dwelling was erected in about 1922. Not aware of any historic, architectural merit in the building, listing will result in a diminution of the value of the property, inconsistent with proposed commercial development by Dunsford Investments.
Comment: Cottage is one of a number of Federation style residences in this section of the street. As Council is aware it has resolved not to support the K-Mart application by Dunsford Investments.
- 11- 118 Francis Street, Richmond - Victorian weatherboard residence with corrugated iron roof and verandah. Circa 1900.
Objection: Suspect that Council is imposing Conservation Order because of owners refusal to sell to Dunsford Investments. Also

objects because of diminution in value of property.

Comment: The weatherboard residence is intact and in good condition. The only unsympathetic feature is a front fence.

- 12- 12 Charles Street, North Richmond - Weatherboard cottage with steeply pitched hipped corrugated iron roof.

Objection: Owner objects on basis that the subject cottage is believed to be less than 80 years of age, not 125 years as reported in the North West Sector Study.

Comment: The cottage is an intact vernacular style with 12 pane sash windows, square verandah posts and picket fence. Whether it is 80 years old or 125 years is considered to be of less relevance.

- 13- "Tall Trees" Mulgrave Road, Mulgrave - Weatherboard Federation cottage with bull nose iron verandah. Verandah partially enclosed with fibro. Original picket fence remains and large palm associated slab barn.

Objection: Owners are in general agreement with proposed listing but are concerned with the restrictions which will be placed on renovating the cottage. They want to lift it 2.5 metres to bring it above flood levels.

Comment: With the exception of the minor fibro enclosure on the verandah, the cottage is essentially intact even to the extent of the original picket fence. It is considered that any proposal to raise the cottage 2.5 metres would be inconsistent with its style but, in any case, would not necessarily be precluded by listing in Schedule 11.

- 14- 363 Grose Vale Road, Grose Vale - Early weatherboard cottage, corrugated iron roof verandah. Circa 1873.

Objection: Owner objects on basis that cottage received extensive alterations 40 years ago. There are no slabs, the wooden piers have been replaced with brick, the roof is being replaced, the walls are mostly fibro.

Comment: Cottage is in reasonable condition. Has 12 pane windows and was the cottage for the Kurrajong South school teacher. In visible position on ridge top overlooking valley.

- 15- 323 Grose Vale Road, Grose Vale - Timber cottage with corrugated iron roof. Circa 1876. Built by Ben Poole for Cleeve Bowman, the oldest house in Grose Vale.

Objection: Objects on basis that the building is not the original cottage.

Comment: The building is in good condition in an exposed location with some unsympathetic infill (verandah). It has a 4 panel front door, sash windows, 2 chimneys and Victorian Italianate details. The site contains some history as being associated with early settlers in Grose Vale.

- 16- Lot 4 DP 616167 - Californian bungalow style cottage and associated slab barn located beside Sackville Ferry. Circa 1930.

Objection: Owner sees no historical significance in the structures on the property. The buildings have been renovated and altered up to 1960. Notes that approval is already required for any development on the land.

Comment: The Californian bungalow is one of several good examples in the lower Hawkesbury Valley. It has a prominent location overlooking the flood plain. It has an associated slab barn which is in fair condition and should also be retained.

- 17- Blacktown Road (Portion 427), opposite Smiths Lane junction - Weatherboard cottage with corrugated iron roof and bull nose verandah. Circa 1890.

Objection: Owner objects on basis that property is of no historical value, as the outside structure has been altered from original.

Comment: Contains an unsympathetic extension to the side but is relatively intact on a large allotment, with an attractive rural setting.

- 18- "Blue Gardens", Yarramundi Lane, Agnes Banks - Victorian brick residence, corrugated iron roof and bull nose verandah. Circa 1850-190.

Objection: Listing will restrict potential buyers of the property, requirement for property improvements to be approved by Council.

Comment: The residence is in good condition. It has a mature garden and set on acreage. Listing will not restrict improvements to the horse stud located on the land.

- 19- "Ebenezer Villa" Tizzana Road, Ebenezer - Sandstone early Federation cottage. Circa 1900.

Objection: Not regarded as being significant in an architectural, or any other sense, unnecessary constraint, may in the future require building extensions. Heritage listing will not preserve building as it is nearing the end of its useful life.

Comment: Building is in good condition in pleasant surroundings. Can be used as a dwelling for many years to come. Heritage listing will not prevent future extensions.

Recommendation

1. That the items identified for deletion from the draft plan be adopted.
2. That the remaining items be submitted to the Department of Environment and Planning, pursuant to Section 68 of the Act for final gazettal procedures.

The following persons addressed the Committee :

Mr.P.Tuckerman on behalf of his mother in respect to 5 New Street, Windsor (Item I).

Mr.Udall on behalf of Mrs.Farlow in respect to 16 Brabyn Street, Windsor (Item 7).

Representative of the Hawkesbury Agricultural College in respect to Grandstand Hawkesbury Agricultural College (Item 9).

Mr.C.Brown sought deferral for a month in respect to Lot 4 DP 616167, beside Sackville Ferry, to allow a further submission to be made (Item 16).

Mr.M.Broome in respect to Portion 427 Blacktown Road (Item 17).

COMMITTEE'S RECOMMENDATION

1. THAT ITEMS 1 to 57 identified for deletion from the draft plan, with

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the exception of Item 6, be adopted, and that action on Item 6 be deferred pending a further report by the Shire Planner.

2. That the remaining items, excluding Items 1, 7, 8, 11, 14 and 17 with Item 16 being deferred, be submitted to the Department of Environment and Planning, pursuant to Section 68 of the Act for final gazettal procedures.

ITEM 13: (File P160/33)

Filed 14/5/87

SUBJECT: DEVELOPMENT APPLICATIONS APPROVED UNDER DELEGATED AUTHORITY

On the following pages is a list of development applications which were approved under delegated authority subject to conditions.

Recommendation

The information be received.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

SHIRE HEALTH SURVEYOR'S REPORT.

*Health Survey
14/5/87*

ITEM 1: (File B25)

SUBJECT: AUSTRALIAN STANDARD 2870-1986 "RESIDENTIAL SLABS AND FOOTINGS"

Considerable work has been done recently regarding site conditions and appropriate footings and slabs which will minimise future damage caused by footing failure.

Accordingly, the Standards Association of Australia published, in July 1986, a new Australian Standard 2870-1986 "Residential Slabs and Footings" which has been adopted by most Local Authorities.

It is important to note that the requirements of this Standard vary considerably depending on site conditions, and will not impose economic burdens for footing design and construction unless the site conditions deem it necessary for stability. In other words, footing design is able to be tailored for the job and significant savings will result in most cases. Even with reactive sites, individual geotechnical surveys will not always be necessary.

The new code, however, requires site classification to be carried out and designated as follows:-

Foundation	Character	Class
Sand and rock Silt and some clay	Stable	A S
Moderately reactive clay Highly reactive clay Extremely reactive clay	Reactive	M H E
Sand Material other than sand	Controlled fill	A A to P
Mine subsidence Uncontrolled fill Landslip Soft Collapsing soils	Problem	P

The Code is based on the general assumption that one or more of the parties listed below are involved in the design and construction of residential slabs and footings and their functions are as follows:

"Building Authority" is the authority having statutory powers to control the design and erection of the building. It is expected to provide preliminary advice on site classification and this advice may include presumed site classification or a map of site classifications.

"Classifier" is the person or organisation responsible for the site classification. Classification of a site should be carried out by a qualified engineer or experienced engineering geologist, but where there is established local knowledge, classification may be carried out by the builder.

"Designer" is the person or organisation responsible for the design of the footing system. Where the design consists of the selection of a design given in this standard the designer may be the builder or a draftsman experienced in residential building construction. For problem sites, however, the designer should be a qualified engineer experienced in the design of footing systems for houses.

"Builder" is the person or organisation responsible for the construction of the entire building. The builder should be experienced in footing construction and, where required by State Legislation, should be licensed. The builder should ensure that the footing system is constructed in accordance with the design specifications and construction requirement of this standard.

"Owner" is responsible for the maintenance of the building and the site and should be familiar with the performance and maintenance requirements set out in Appendix 'A' of this standard and in the CSIRO pamphlet 10-91 "Guide to Home Owners on Foundation Maintenance and Footing Performance".

It can be seen that the Code places a significant responsibility on Council to be aware of the general site classifications of its area in order to give advice which is expected of it and have sufficient knowledge to be able to approve of site classifications submitted.

The Code states that "In New South Wales a classification in accordance with the Builders Licensing Board Publication 'The Classification of NSW Soils for Housing' shall be deemed to comply with the requirements of the Code".

It would be appropriate to zone parts of the Shire where significant housing development is taking and/or will take place to give a classification or range of classifications for each zone. Should subdivision take place after zoning which entails filling more than 300mm deep and containing more than 15% clay, the zoning would need to be reassessed to allow for the effect of the fill. Reclassification should be a condition of consent in these circumstances for subdivision.

In addition, all future subdivisions in areas not previously zoned or classified should be classified as a condition of consent whether fill is required or not.

The BLB publication sets out the procedure in classification of large areas and can be summarised as follows:

- (i) Initial mapping of the area on the basis of terrain, soils and geology, and using available geological and other mapping data.
- (ii) Assessing this mapping in conjunction with other available local data, for example existing building performance data, road design data and geotechnical data.
- (iii) Rationalisation of the map from (i) using data from (ii), selection of sites for testing and monitoring and carrying out such testing and monitoring.
- (iv) Production of a map updated from (iii) and giving classification for reactive soil behaviour.

Section 5 of "Classification of NSW Soils, for Housing" sets out the classifications for the reactivity of sites within the County of Cumberland and that part of the Shire within the County would need to be classified in conformity with that Section.

It should be noted that the Standard should not be used to prevent the use of locally proved designs or alternative designs by a qualified engineer, and should not be interpreted to prevent the use of materials or methods of design or construction not specifically referred to in the standard.

Recommendation

That Council formally adopt the application of Australian Standard 2870-1986 "Residential Slabs and Footings" to the Shire.

It is further recommended that, for the purpose of general site classification, the matter be approached in the following way:

- (a) Obtain estimate of cost to carry out zoning for classification and

appropriate mapping in the following areas:

- (i) All areas within the former Municipality suitable for housing development.
- (ii) General areas of North Richmond, Grose Vale, Yarramundi, Kurmond, Kurrajong, Kurrajong Heights, Blaxlands Ridge, Glossodia, Wilberforce, Ebenezer and East Kurrajong.

Depending on cost either commission this work or, if necessary, allow for work to be done in next year's Estimates.

- (b) Require as a condition of consent to all future subdivisions outside of zoning or until zoning is completed, the classification of sites.
- (c) Require as a condition of consent to all future subdivisions within zoned areas where fill is required, the reclassification of sites.
- (d) Require the classification of sites where required by application of the Code, as condition of building consent.

Councillors Durrington, Rotherham and Stubbs left the meeting at this stage, the time being 4.48 p.m.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

SECTION 3 - FINANCE

1. ACCOUNTS PAID

COMMITTEE'S RECOMMENDATION

THE ACCOUNTS SUBMITTED be confirmed as shown hereunder:

<u>Fund</u>	<u>Voucher Nos.</u>	<u>Total</u>
General Fund Nos.	58999 - 59677	7,837,374.88
Trust Fund Nos.	5385 - 5438	619,103.46
		8,456,478.34

2. STATEMENT OF BANK BALANCES, INVESTMENTS AND FORM 2

COMMITTEE'S RECOMMENDATION

THE STATEMENT OF bank balances as shown in Form 2 showing the position of the Bank Accounts be received.

3. FINANCIAL STATEMENT FORM 2A

COMMITTEE'S RECOMMENDATION

THE FINANCIAL STATEMENT be received and the amounts shown as expenditure to be incurred over the Estimates be now voted.

4. CORRESPONDENCE

SECTION B LETTERS SUBMITTED FOR INFORMATION

IT IS RECOMMENDED THAT the letters in this section be received and appropriate replies forwarded where necessary.

B1. AUSTRALIAN SISTER CITIES ASSOCIATION INC. - 1987/88 EVENTS.

C50/10

Advising that the City of Lake Macquarie is hosting the 1987 ASCA Convention, focusing on the theme "Recreation, International Goodwill and Sport" from the 11th to the 14th October and is being held concurrently with Sportsfest '87 in neighbouring Newcastle.

Informing that the four (4) main events during 1988 which have special significance for Local Government are:

1. Sportsfest '87 - Newcastle - October, 1987
2. ASCA Convention - Lake Macquarie - October, 1987
3. International Convention and World Forum - Cairns - August, 1988

4. Australia - Japan Symposium - Brisbane - August, 1988

If an existing or proposed "twin" is in Japan, then an opportunity is available following the International Convention. The City of Brisbane is hosting an Australia - Japan Sister Cities Symposium from 19th to 21st August, 1988, which will canvass ways and means of strengthening and developing local government and community ties between the two countries.

The Australian Bicentennial Authority has endorsed the 1988 International Convention and World Forum as an official Bicentennial event, thus making it potentially one of the most significant local government enterprises during this important year.

Requesting the letter be listed for discussion at a Council meeting and asking Council to let the local service clubs, schools, sporting groups, businesses and other community groups know about the activities planned by the Association.

B2. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NEW SOUTH WALES -
GENERAL CIRCULAR NO: 4/1987 - INDUSTRIAL INFORMATION.

1. Occupational Health & Safety (Manual Handling of Loads) Regulation
1986 - Draft

The Manual Handling Committee has prepared a proposed draft regulation and Code of Safety Practices under the Occupational Health & Safety Act, to cover tasks requiring the physical manipulation of objects performed by humans, with or without the use of mechanical aids.

A copy of the regulations are attached to this Circular and they propose that the maximum weight which may be lifted or lowered by one unaided worker is 16 kilograms, unless an approved Code of Practice provides otherwise.

Currently, the New South Wales Factory, Shops Industry Act only prohibits females from lifting or lowering weights in excess of 16 kilograms.

The Associations will be indicating their opposition to the weight restrictions imposed by the draft regulations.

2. Australian Traineeship System - Child Care Trainees

Councils will be aware that the Local Government Child Care Traineeship Package was completed in 1986.

To date, the Commerce and Industry Training Council of New South Wales has approved applications to engage nineteen (19) Child Care Trainees.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

SHIRE CLERK'S REPORT

ITEM 1: (File C51/15/B)

SUBJECT: LEASE OF BASEMENT OF TOXANA TO MACQUARIE TOWNS
ARTS SOCIETY

The Macquarie Towns Arts Society has written to Council requesting renewal of its lease for a period of two years as it has been operating on a weekly tenancy for some time.

In its letter it states as follows:

"... We are a non profit organisation providing a service to the community, we would like to retain the rental fee of \$1.00 per annum, in view of the Society's contribution to the renovations of the rooms we lease, monies of \$3,000 were paid plus voluntary labour of \$13,000.

The Society is also responsible for electricity, cleaning, insurance, public liability and contents."

Having regard to the service provided by the Society and its previous contribution to the renovation of the basement area, no objection is seen to the formal renewal of the lease for a period of two (2) years.

Recommendation

1. That Council renew the lease at an annual rental fee of \$1.00 for a period of two years with occupation being on weekly tenancy after the two year period.
2. That all necessary documents be executed under Seal of Council.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 2: (File A1/15)

SUBJECT: CERTIFICATE AS TO STATE OF ACCOUNTS WORK

In accordance with the provision of Clause 45A, Ordinance 26, I hereby certify that the state of accounts work as at 31st March, 1987, is as follows:-

1. Rates and Charges

	1986 \$	1987 \$
Total Collectables as at 31st March	9 039 140	9 863 187
Actual Collection as at 31st March	2 563 909	2 864 546
	-----	-----
Balance Outstanding	6 475 231	6 998 641
	-----	-----
Percentage	28.36	29.04

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Recovery and legal action is continuing on all relevant accounts.

2. Annual Audit

The annual audit of the statement of accounts is expected to be carried out within the next two weeks.

3. General Ledger

The trial balance of the general ledger has been produced to 31st March, 1987.

4. Cash Book Reconciliation

The bank reconciliation of all funds is completed to 31st March, 1987, and has been reconciled to the general ledger.

5. Creditors Accounts

The majority of creditors accounts have been paid to 28th February with extensions and computations of invoices to 31st March, being currently prepared for payment.

Recommendation

The report on the Certificate as to State of Accounts Work to 31st March, 1987 be received.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 3: (File H107/15)

SUBJECT: THOMPSON SQUARE RESTORATION OFFICIAL OPENING

Works on buildings in Thompson Square will commence in the near future and it is felt that a date should now be set for the opening of the project to allow detailed organisation to take place.

Thompson Square restoration is one of the largest Bicentennial projects being undertaken by Local Government and has national importance. An opening ceremony is a requirement and the authority's officers have indicated the substantial interest in the works and desirability of an opening in Heritage Week, 1988.

The suggested date is Saturday, 23rd April, 1988, with an opening time of 2.00 p.m. to coincide with another project, the return of the Hawkesbury River Boats, which should arrive 3.00 p.m. the same afternoon.

In view of the large grant given to Council by the Australian Bicentennial Authority and the national heritage nature of the project it is felt that an appropriate government minister should be invited to perform the official function. It will be necessary to consult with the Authority in this regard.

Recommendation

That the official opening of Thompson Square be held on Saturday, 23rd April, 1988, at 2.00 p.m. and an appropriate government minister be invited to perform the official function.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 4: (File F80)

SUBJECT: 1987 FEES AND CHARGES - FACSIMILE MACHINE

Council has received requests from the public to use the facsimile machine in the Windsor Library. Whilst it is not intended it to become a significant service, Council must charge the user a fee comparable to other providers of the service.

A survey of the fees charged vary from \$1 to \$2 per page for items within Australia. Overseas transmissions are at the cost of the call plus a service charge.

In compiling the 1987 fees and charges, no recommendations were made for the use of the machine.

Recommendation

That the following fees be charged:-

1. A fee of \$2.00 for the first page and \$1.00 for subsequent pages to any facsimile machine within Australia.
2. Overseas transmissions at cost of the call plus \$5.00 service charge.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 5: (File C51/53, C52/5, T220)

SUBJECT: LEASE OF COFFEE SHOP - TOURIST CENTRE

At its Ordinary Meeting held 8th July, 1986, Council resolved the following:

"Council agree to vary the proposed lease for the coffee shop located within the Tourist Information Centre at McGraths Hill to provide for weekly rental payments of \$250 per week commencing 1st June, 1986, with the agreement to rest on correspondence until 31st October, 1986. A formal lease agreement to be completed commencing 1st November, 1986, provided the establishment has been run to the satisfaction of Council, with the agreement to be for a period of three years with a three year option for renewal and rental to be based on \$15,000 or 5% of gross

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turnover whichever is greater. All necessary documents to be completed under Seal of Council."

In view of the employment of a consultant to review the operations of the Tourist Information Centre, Council's solicitor was instructed to cease preparation of the formal lease agreement pending the outcome of the consultant's recommendations.

Subsequently, the consultant recommended in part:-

"Expressions of interest be sought for the operation of the restaurant and auditorium area at the Tourist Centre ..."

which was subsequently adopted by Council at its meeting held on 7th April, 1987.

It is proposed to proceed with the latest resolution and inform the current tenants of the coffee/shop within the Tourist Centre of Council's action with an indication that they may submit an expression of interest.

An operations profile is currently being prepared providing Council's requirements for the conduct of both the auditorium and restaurant, and it is proposed to advertise for expressions of interest in the near future.

Recommendation

That the report be received.

The Shire President advised that the Council Officer responsible in respect to this matter was on leave and asked that the report be withdrawn until such time as it could be discussed with him.

COMMITTEE'S RECOMMENDATION

THE REPORT BE withdrawn.

ITEM 6: (File E73/7)

SUBJECT: LOCAL GOVERNMENT ELECTIONS 1987

The Government has proceeded with the passage of the Local Government (Elections) Amendment Bill 1987 which gives the Electoral Commissioner conduct of compulsory elections and polls. The Electoral Commissioner has now written advising of the passage of the Bill and initial arrangements for the 1987 elections.

The Minister addressed W.S.R.O.C. last week regarding the matter indicating that major changes in the Bill were transfer of control of the elections to the Electoral Commissioner where voting is to be compulsory for resident electors, maintenance by the Electoral Commissioner of a roll of resident electors, preparation by the Town or Shire Clerk of a roll of non-resident electors eligible to vote, the issue by the Town or Shire Clerk of a penalty notice where a resident fails to vote and several other miscellaneous matters. The Minister indicated that these would include requirement for non-residents to claim enrolment, a bond to be paid by those nominating for election and restriction on the Section 56(a) votes.

The Electoral Commissioner has invited the Town or Shire Clerk to accept

appointment as Returning Officer and to nominate a substitute. In view of the relationship with the Council he has suggested that Council's endorsement might be obtained.

In regard to polling places he indicates that he will appoint the polling place and, although it is the intention of the Amendments to make polling places uniform for all electoral purposes, he was conscious of some local traditions. Consequently, this year he was looking to suggestions from Council, particularly where growth areas were evident.

In the 1983 General Election and the 1986 Extraordinary Election, polling places within the Shire were located at Bilpin, Colo Heights, Freemans Reach, Glossodia, Hobartville, Kurrajong, North Richmond, Oakville, Pitt Town, Richmond, St. Albans, South Windsor, Wilberforce, Windsor, Wisemans Ferry with provision for postal and pre-poll voting. It is recommended that these locations, again, be recommended to the Electoral Commissioner.

In relation to rolls, the Commissioner advises that all Councils outside the metropolitan area will continue to maintain and produce rolls for the 1987 elections and until further notice. By telephone this week the Assistant Commissioner has indicated that Hawkesbury should continue to maintain and produce its rolls and this is currently in hand.

Advice is expected from the Australian Electoral Commission shortly of its intention to include Local Government codings on existing enrolments for sections of the metropolitan area.

In relation to electoral fees the Commissioner proposes to adopt the traditional approach of receiving advice from representative bodies on all payments for elections. Previous scales adopted by Council will be forwarded for the Commissioner's information.

He further advises that he expects there will be considerable change to ordinances and regulations to bring some uniformity with State Legislation.

The electoral timetable set out by him is as follows:

Close of roll - 18th August, 1987
Receipt of Nominations - 19th August, 1987
Delivery day - Nominations - 26th August, 1987
Nomination Day - 28th August, 1987
Polling Day - 26th September, 1987

Recommendation

That the Electoral Commissioner be advised:

1. Council endorses the nomination of Shire Clerk, Garry McCully, as Returning Officer for local government elections with substitute being Deputy Shire Clerk, Lyndon Weatherstone.
2. Council recommends polling places be provided at Bilpin, Colo Heights, Freemans Reach, Glossodia, Hobartville, Kurrajong, North Richmond, Oakville, Pitt Town, Richmond, St. Albans, South Windsor, Wilberforce, Windsor, Wisemans Ferry with provision for postal and pre-poll voting.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 7: (File A7/10, C51/4)

SUBJECT: TOURIST USE OF TOURIST FACILITIES - WINDSOR

The Hawkesbury Shire Ratepayers Association have written regarding the above matter as follows.

"Over the past few months this Association has received no less than 30 complaints which have all centred around the usage of the toilet block in The Terrace and the Coffee Lounge/Rest Centre in Fitzgerald Street.

In regard to the toilet block in The Terrace all complaints have been that for at least 4 days through the week the toilets are virtually impossible to use because of the large number of tourists that arrive by bus who then want to use the toilets which overloads the facilities, this applies especially to the women's toilets.

In regard to the Coffee Lounge/Rest Centre the complaints are of the same nature and in 5 cases local residents who were already in the Coffee Lounge have been asked to hurry up as buses of tourists were due to arrive shortly. When buses arrive they park outside the Coffee Lounge in Fitzgerald Street causing major traffic congestion.

This Association has studied these problems over the last month and we respectfully suggest a much more suitable arrangement would be for tourist buses to stop at the Tourist Information Centre at McGraths Hill, this would allow the tourists to utilise the tea room and tourism facilities provided there. When the tourists are ready to visit Windsor the buses would depart and park in a specially provided parking area at Thompsons Square and the tourists could then inspect the Windsor Mall and Village area at their leisure. This would allow residents to use the facilities that were originally provided for their use. This should also improve the profitability of the Tourist Information Centre.

Whilst on the subject of facilities for residents, we would like to mention that no adequate arrangements have been made for mothers to attend to their babies, namely a Mothers Change Room. This Association respectfully requests that these facilities be provided as a matter of urgency and that suitable signs indicating the whereabouts of all public facilities in the Windsor Village area be increased and upgraded.

It is obvious that the problems being caused by the influx of tourists to the Windsor Village area need to be addressed urgently and the Association hopes that its suggestions will give some food for thought on ways to remedy the situation."

The tourist usage of the town has been increasing in recent years and particularly noticeable since the completion of the Mall and the works along the riverbank. It provides a contribution to the town's economy, which is of increasing importance.

Use of the public amenities facilities, including the toilet block in the car park at The Terrace corner of Kable Street, will be monitored over the next few weeks to ascertain what action should be taken to rectify any problem which may exist. At this stage, it would appear that the tourist buses which stop in the locality are not associated with the major tour operators and, therefore, not on a planned route. This makes it difficult to encourage their stopping in other locations.

The use of the Coffee Lounge/Rest Centre by tourist buses has been actively promoted by Council over recent years. This was to reduce the operating cost to ratepayers. Tourist buses usually arrive daily around 10am or at other times by prior arrangement. There are frequently two to four buses daily with an average of ninety (90) persons.

Income derived from this use averages \$180 per day and \$55,000 per year, which represents 50% of the total income of the Centre.

At present, there are fifty five (55) spaces available in the Centre, however, it is possible by internal modification to increase this to between 70 to 80. The cost of this work would be \$6,000 and this includes the necessary purchase of tables and chairs.

It would be possible not to have the buses stop at the Centre and reduce the staff by one person, which would result in a loss on the Centre's operation. It would also lead to increasing delays in service to other patrons, probably to the extent which exists now with tourist bus patronage. If there was to be a change to the operations then a more sensible approach, if the Coffee Lounge is not permitted to operate on a commercial basis, would be to only provide the public amenities of Mothers Room and toilets.

It has been noted by the staff in the Centre that few local residents use the Centre before midday. Therefore, buses which arrive prior to this time do not, generally, interfere with local users. It is only the buses which arrive between 11.30am and 2.30pm that have an impact on this local use and they are by prior arrangement. The Centre staff advise patrons when a bus is due to arrive shortly to allow them to decide whether to order immediately or wait until the bus customers have been served. The difference in waiting time can be up to fifteen (15) minutes. The Centre staff cannot recall any occasion when any person has been asked to leave, but rather to wait in the lounge area due to the commitment to the tourist buses.

The tour bus operators have been approached from time to time and they indicate that their programmes are prepared well in advance and, for a number of them, it includes a stop in this popular Centre with direct walking access to both the riverbank and the Mall. While some buses currently stop at the Tourist Centre, it would not be possible to have all those currently using the Rest Centre to stop firstly at the Tourist Centre and then in the town as they are not prepared to make two stops and they find the existing arrangements very satisfactory to their tours and, obviously, for the town itself. Not all patrons from the buses enter the Centre, some proceed to walk around the town or to the riverbank area.

The provision of signs to indicate amenities is a matter which could be improved and action will be taken to implement these improvements where possible.

Tourist buses do provide a considerable problem when parked in Fitzgerald Street on weekdays. This will be overcome when the fire station is relocated and Fitzgerald Street can be made one-way towards George Street, with the alternate link being Johnson Street one-way towards The Terrace. In the meantime, it is not considered in the town's interest to require the buses to locate elsewhere.

A Mothers Room is provided in the Coffee Lounge/Rest Centre and is well used. The comment in the letter requesting these facilities will be further clarified with the Association.

Recommendation

1. That the Association be thanked for their positive approach to the problem and be advised:
 - (i) That Council considers the tourist industry has an important economic base for the district and one which should be encouraged.
 - (ii) Of the significant income to the Coffee Lounge/Rest Centre and, thus, the savings to ratepayers.
2. That Council provide funds in the order of \$6,000 to increase the seating capacity of the Coffee Lounge/Rest Centre to improve the facilities for local patrons.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

ITEM 8: (File 625-6)

SUBJECT: MACQUARIE PARK HOUSE

The Hawkesbury Co-operative reports overcoming the major setback to their service, due to the flood of August, 1986. As a result of an extensive clean-up; the kiosk resumed operating on 15 September, following major damage to refrigeration equipment and general effects of a metre of mud and water through the building.

As the organisation was not eligible to receive assistance under the terms of the NSW Flood Appeals Committee, the Lions Club made a donation of \$2,679 from their Flood Appeal Fund. With several weeks voluntary labour, the cafe area was cleaned, painted and reopened on 6 December.

Despite a loss of \$922 on the operation of the kiosk and cafe, the audited financial statement of the Co-operative shows a credit balance of \$5,760 on their overall operations for the period ending 30th June, 1986.

The Co-operative has appointed two experienced community workers to share the position left vacant on the resignation of the previous social worker. This has consolidated the programme, with a more viable financial

approach. Application to the State Government Worker Co-operative Programme resulted in a grant to fund an evaluation of the viability of the cafe and provide recommendations on the training of young people through work experience.

During the first three months of 1987, 91 requests for housing were received, including 20 from students of Hawkesbury Agricultural College. The upstairs accommodation has been fully utilised, with some places reserved for supplying emergency accommodation. As the house is unable to meet the needs of all those requesting accommodation, referrals are made to agencies suitable to the needs of people enquiring. Of the 40 referrals, 23 were from males and 17 females. While the majority of requests are from people in the 19-30 age group, there is an increase in the proportion of under 18 year olds female enquiries, with this group representing almost half of all female enquiries.

Concern has been expressed that users of Macquarie Park have removed barriers and cars have been driven on to grassed areas of the park. The members of the Co-operative have been happy to have their telephone used for emergency calls in the event of accidents. They have also reported matters to Council when so requested, but draw the line at allowing their one phone to be used to call tow trucks to remove bogged cars from areas where they should not be. Action is being taken to prevent this from occurring.

The Co-operative expresses "an obvious and special interest in Macquarie Park and wish the park vicinity to be as pleasant and suitable to park visitors as Council would also wish".

Several programmes are operated by the Co-operative with only 35 hours/week paid supervisors' staff time. The resources of volunteers are always stretched. The clientele are young homeless people with little money. While flood has removed any financial surplus which may have been created, the experience and capacity of staff and volunteers has brought their programmes back into offering a valuable and necessary community service. Enquiries have not revealed any alternative venue for this, the only service of its kind in the Shire.

A lease has been prepared by Council's solicitors, renewable annually under similar terms and conditions governing the present use of the property.

Recommendation

That the lease of Macquarie Park House to the Hawkesbury Co-operative Society be signed under Seal of Council.

COMMITTEE'S RECOMMENDATION

THE RECOMMENDATION BE adopted.

SHIRE HEALTH AND BUILDING SURVEYOR'S REPORT

ITEM 1: (File G90)

SUBJECT: OPERATION OF EAST KURRAJONG WASTE DEPOT

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Reference is made to a previous report submitted indicating the usage of this depot and relative operating costs. Figures recently taken out for the period January to December 1986 indicate that the trend of relatively low use and high operating costs is continuing and becoming even more pronounced.

As an example, actual operating costs for both waste depots during this period totalled \$169,041.51 of which \$75,690.03 or almost 45% of the total was expended at the East Kurrajong Depot. Utilising the weight factors for various classes of vehicles devised by the Metropolitan Waste Disposal Authority to calculate monetary contributions, a total of 17,727 tonnes of waste was deposited at both depots. Of this only 2,147 tonnes or slightly over 12% was deposited at East Kurrajong Depot.

Put another way, the cost to operate the East Kurrajong Depot averaged \$8.30 for each vehicle that utilised the depot and \$35.25 per tonne of waste deposited compared with \$1.89 and \$5.99 respectively for the South Windsor Depot.

There is no doubt that the facility at East Kurrajong is of advantage to a significant number of residents of the Shire and it is not suggested that the depot should be closed, but it is suggested that its operation should be more closely aligned with its usage pattern.

The two most significant costs associated with the operation of this depot are the contract payments (\$48,455) and the provision of cover material (\$18,180) both of which could be, it is considered, significantly reduced by reducing the number of days of operation. Perusal of last year's records show that over half the depot's usage was confined to Saturdays, Sundays and Public Holidays.

It would seem, therefore, that cost savings could be made with little inconvenience by operating the depot at weekends and on Public Holidays only.

The current contract is due to expire on 12th June this year and accordingly, it is suggested that tenders be called on two bases:

- a) a seven day operation as at present; and
- b) a weekend and public holiday only operation;

which would give Council the opportunity to determine relative costs which may or may not justify the reduction in operation times.

Recommendation

That tenders for the operation of the East Kurrajong Waste Depot be invited on the following bases:

- a) seven day per week operation as at present; and
- b) weekend and public holidays only operation;

with both tenders to exclude operation on Good Friday and Christmas Day.

COMMITTEE'S RECOMMENDATION

AT THE EXPIRATION OF the current contract on 12th June, the East Kurrajong Waste Depot be closed.

QUESTIONS WITHOUT NOTICE

Councillor Dunn referred to the traffic situation created at the recent opening of the Bird in the Hand Inn at Pitt Town and asked if the public parking requirements at Pitt Town could be examined.

The Shire Planner stated that the question had been raised at the last meeting and he understood that plans would be submitted to the next General Purpose Committee Meeting.

Councillor Horrex asked if it would be more appropriate for the the Works Section to follow the Development Section in the Committee Business Paper because of the public input into Committee meetings.

The Shire Clerk advised that the present format was by Council resolution and if Council wished to change it, it would have to do so by resolution.

Councillor Sledge asked if some type of material could be placed on top of Settlers Road, especially on the corners and hills, to improve the safety particularly in wet weather, and preserve what has already been done.

Shire Engineer for attention.

Councillor Sheridan asked if the road shoulders in Kurmond Road could be looked at with a view to some grader attention, particularly from the intersection of Creek Ridge Road through to Marlene Street.

Councillor Stevens referred to the playground equipment already installed in Richmond Park and asked if the Shire Engineer could be given authority to make variations in the installation to further enhance the area.

Shire Engineer for attention.

The meeting terminated at 5.20 p.m.

Report of the Meeting of the Tourist Promotion Committee held at the Council Chambers, Windsor, on 21st April, 1987, commencing at 7.30 p.m.

PRESENT: Councillor G.G. Michael, Chairman; Councillors F. Denne and R. Stubbs; Mr. G.M. McCully, Shire Clerk; Mr. P.M. Brack, Treasurer; Mrs. M. Overmyer; Messrs. A. Hendrikson, D. Bowd and E. Sheehy.

Apologies for absence were received from Councillors J. Stanley and S.E. Durrington, and Mr. C. Sullivan and accepted.

1. CONSIDERATION OF CONSULTANT'S REPORT

Mr. David Stevens of Tri-Psych International addressed the meeting on the major details contained in the report.

COMMITTEE'S RECOMMENDATION

- a) THE COMMITTEE AGREE to the resolution of the Council in adopting the Consultant's report.
- b) That investigations be carried out on the design of an advertising sign adjacent to the entrance to the Tourist Centre.
- c) That Council take the necessary action to establish a Regional Tourist Authority in conjunction with Blue Mountains and Penrith City Councils.
- d) That the one day seminar be organised after the appointment of the Tourism Manager and establishment of the Tourist Authority.

2. GENERAL BUSINESS

Councillor Denne asked if a survey of "i" signs could be made for tourist information.

Shire Clerk to investigate.

Mr. A. Hendrikson advised that there are no toilets at the northern end of town.

Councillor R. Stubbs requested information on the development behind the Tourist Information Centre.

The Shire Clerk advised that more information is required from the respective developers.

3. DATE OF NEXT MEETING

The date of the next meeting will be 16th June, 1987, or a date to be determined.

Meeting terminated at 9.30 p.m.

SHIRE CLERK/GENERAL MANAGER'S REPORT

ORDINARY MEETING - 12TH MAY, 1987

Shire President and Councillors:

FINANCE AND ADMINISTRATION

CORRESPONDENCE

1. LOCAL GOVERNMENT ASSOCIATION OF NSW - EDUCATION TAPES FOR LOCAL GOVERNMENT. C48/1

Referring to Council's letter attaching a report on education tapes for Local Government. Suggesting that this matter would be better handled by an information item in the General Circular, rather than at the Local Government Conference.

Advising that, if Council agrees to the above, the question of a demonstration tape could be looked at after it gauges the likely market.

IT IS RECOMMENDED THAT Council agree to the Association's suggestion.

2. SHANNON BUILDING SERVICES - INFORMATION ON SALE OF LAND. R186

Requesting a report from Council listing all land transfer information. The report is to be provided to valuers, financial institutions and real estate agents as an aid in valuing properties in the area concerned.

(S.C. - Council does provide a quarterly microfiche report to real estate agents at an initial fee of \$150 and a quarterly fee of \$50.

The information requested includes the zoning of all properties concerned, however, this information is not part of the real estate report and is unable to be supplied in the form requested.

The information to be supplied is information that is open to the public to inspect at any time, and is permissible under the Local Government Act and Ordinances. A survey of other councils has revealed that they do provide a similar service to real estate agents. Council has received complaints in the past from ratepayers who have been contacted by real estate agents wanting to list their property for sale and having knowledge of all property information obtained from the real estate report.)

IT IS RECOMMENDED THAT Council advise Shannon Building Services that it is able to purchase a quarterly microfiche copy of Council's real estate report at an initial fee of \$150 and a quarterly fee of \$50 on the understanding that no zoning information is to be supplied.

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3. STATE LIBRARY OF NEW SOUTH WALES - LIBRARY SUBSIDY 1987. L125/1

Requesting Council to make application for its Library Subsidy for 1987 based on a resident population of 44,500. The per capita subsidy is now \$1.80.

(S.C. - The subsidy to be applied for is \$80,100. The 1987 Estimates provided for \$77,400.)

IT IS RECOMMENDED THAT Council make application to the State Library of New South Wales for its 1987 Library Subsidy in the amount of \$80,100.

FINANCE AND ADMINISTRATIONREPORTS1. RESERVE ADJACENT TO "CLEAR OAKS" FRANCIS STREET, RICHMOND. 625-240

Council received a report at its meeting of 9th December, 1986 advising that a submission was being prepared to the Minister for Local Government requesting that the dedicated reserve in front of the "Clear Oaks" homestead be made available for sale to the owners of the homestead.

The Minister has replied as follows:-

"Following consideration of the above matter having regard to the special significance of "Clear Oaks" as an item of Environmental Heritage, I am prepared to give consideration to an application by the Council to resume the two lots for sale at value to the persons concerned subject to the condition that the lots be consolidated within the title to "Clear Oaks".

Before any final decision is taken, however, it will be necessary to take into account any public objection which might be forthcoming. Accordingly before submitting any resumption application the Council should advertise the proposal for at least one month. If objections are lodged they should be dealt with in accordance with the procedure set out in Ordinance No. 77 under the Local Government Act."

The Reserve was dedicated on subdivision and to enable the sale to proceed will require resumption. Following the expiration of the advertising period for objections a further report will be submitted to Council to consider the objections, the sale and to formally resolve to resume the Reserve.

The owners of the "Clear Oaks" Estate have previously agreed to purchase the lots subject to negotiation of a satisfactory purchase price.

IT IS RECOMMENDED THAT

1. the owners of the "Clear Oaks" homestead, Lot 8 DP251795, be advised of the Minister's decision and be requested to confirm that they are willing to consolidate the public reserve, Lots 9 and 10 DP251795, within the title of their land; and,
2. that the proposal be advertised for 30 days inviting public comment with regard to the proposed disposal of the public reserve land.

2. RENEWAL OF LEASES - McGRATHS HILL SHOPPING CENTRE. C51/6a, C51/6b, C51/6c

The existing tenants of the abovementioned shop premises, Shop 1 - K. & C.L. Ferguson, Shop 2 - Mr N and Mrs A Karaviotos, and Shop 3 - Ryloz Holdings Pty Ltd, have written to Council exercising their option to renew their leases of the subject shop premises for a further period of three (3) years in accordance with Clause 14 of the current lease document.

The lessees have complied with all the conditions of the previous lease agreements and no objection is raised to the leases being renewed for a further three (3) year period.

IT IS RECOMMENDED THAT

1. a) the lease agreement between Council and Mr. K. and Mrs. C.L. Ferguson in respect of Shop 1 McGraths Hill Shopping Centre be renewed for a further three (3) year period commencing from the 20th April, 1987, at an annual rental of \$5,322 per annum with provision for an increase of 10% in each of the subsequent two (2) years;
- b) the lease agreement between Council and Mr. N. and Mrs. A. Karaviotos in respect of Shop 2 McGraths Hill Shopping Centre be renewed for a further three (3) year period commencing from the 20th April, 1987, at an annual rental of \$6,632 per annum with provision for an increase of 10% in each of the subsequent two (2) years;
- c) that the lease be renewed for Shop 3 McGraths Hill Shopping Centre to Ryloz Holdings Pty Ltd for three years commencing 1st July, 1987 with an annual rent of \$6,632 with provision of an increase of 10% in each subsequent two years; and
2. that all documents be executed under the Common Seal of Council.

3. LEASING OF LAND TO TEBBUTT AND KENNEDY. A6/199

Council is purchasing in part the following occupied land from the Estate of P. Mullinger on the Peninsula:-

Lots X and Y DP162477 - 13.588ha
 Lots 84-99 in 411(A) - 3.237ha

Council requires vacant possession on settlement however the existing tenants wish to lease the lands back from Council to continue their turf farms.

Council's solicitor has advised that in order to avoid the constraining provisions of the Agricultural Holdings Act, Council should only grant periodic tenancy on a week to week or month to month basis.

Valuations have been obtained from Council's valuer on the basis of leasing the land with monthly rents as follows:-

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Lots X and Y - Kennedy - \$570.00 per month
 Lots 84-99 - Tebbutt - \$135.00 per month

IT IS RECOMMENDED THAT

1. Council lease Lots X and Y DP162477 Pitt Street, Windsor to Mr K. Kennedy, following settlement of the purchase from the Estate of P. Mullinger, on the basis of periodic tenancy on a month to month basis at a monthly rent of \$570.00 with the rent being reviewed annually and being subject to CPI adjustments;
2. that Council lease Lots 84-99 in plan 411(A) bounded by Pitt Street, Livingstone Street, Stiles Street and Palmer Street, Windsor to Mr J. Tebbutt, following settlement of the purchase from the Estate of P. Mullinger, on the basis of periodic tenancy on a month to month basis at a monthly rent of \$135.00 with the rent being reviewed annually and being subject to CPI adjustment; and
3. Messrs Kennedy and Tebbutt be advised of Council's decision in this matter and, following receipt of their written acceptance, Council's solicitor be requested to prepare the appropriate documentation.
4. that all documents be executed under Seal of Council.

4. COMMUNITY ARTS OFFICER'S REPORT - APRIL, 1987Macquarie Towns Festival - 18-27th September

The Committee meeting was held on 22nd April and the minutes are included in this business paper. Important points include - 9 bands have confirmed that they will participate in the Festival Parade, and most of these are available to attend the Richmond school fete.

The Council's Garden Competition prize-giving will be held within the Open Air Fair.

A cocktail reception for sponsors, committee, invited guests and members of the community will be held on Friday 18th September, to open the Festival.

It is proposed to make the presentation of the "1812 Overture" in McQuade Park the subject of the Committee's grant application to the Arts Council on a dollar-for-dollar Bicentenary Subsidy.

Macquarie Towns Acquisitive Art Exhibition - 10-16th July

Entry forms and fees are being returned. A selling exhibition of leatherwork by Tricia Cooney and Arnaldo Giordano will be held with the art exhibition. Opening night will be Friday 10th July, and the exhibition will be opened by the Shire President with a guest speaker from the Rothmans Foundation, (formerly Peter Stuyvesant Cultural Foundation) sponsors of the Local Section.

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Windsor Mall - 4th May

A craft fair was held on May 3rd, with 14 craft persons or groups taking part. This is becoming a popular event in keeping with the character of the Mall and attracts many tourists.

Conservation on the Move Seminar - 1st May

The final seminar in the series was held at the Art Gallery NSW and concerned the use of appropriate materials for public murals, legal issues of copyright and contract and technical issues of wall preparation, preservation etc.

Colo Wilderness Mobile Resource Unit April Report - Community Resource Worker

Preschool attendances continue to be high at Blaxland's Ridge, Bowen Mountain and Bilpin.

The Bowen Mountain Preschool has been operating less than a year and the interest and support from the community has been gratifying.

New purchases of equipment and library material for the preschool and Parents' Support Groups were made during the Easter holidays.

The community newsletter for the Resource Unit is being distributed at Blaxlands Ridge, Bowen Mountain and Bilpin, to spread information and foster networks through these areas.

The Parents' Support Group course, being provided by Outreach, Blacktown TAFE at Blaxland's Ridge continues to be very well attended. There is interest in a similar course at Bilpin.

Blaxland's Ridge Coffee Morning Group - The residents who regularly attended the fortnightly coffee mornings, where people of different ages get together for friendship and stimulation, enjoyed a talk given by Mrs Yvonne Browning. Mrs Browning rears baby marsupials for Taronga and Dubbo Zoos and her visit with baby wombat "Matilda" was enjoyed by everyone.

The preschool play area at Blaxland's Ridge Community Centre has been upgraded by the preschool parents, with the inclusion of a new, safe swing for small children, a pine wobble walker and the re-building of the fort.

Sand for the sandpits at Blaxland's Ridge and Bilpin has been purchased.

The Blaxland's Ridge Community Hall is again busy with children's and adults' dance and aerobics classes.

IT IS RECOMMENDED THAT the Community Arts Officer's Report for April, 1987, be received.

5. COMMUNITY & CULTURAL CENTRE - APRIL BOOKINGS. C51/3

As required under Ordinance 26, Clause 9, following are details from the Hall Letting Register for April, 1987.

<u>Date of Engagement</u>	<u>Purpose</u>	<u>Person or Body Responsible for Engagement</u>
2nd	Disco	Windsor South Primary
4th	Dinner	* Thorndale Centre
5th	Meeting	* Seventh Day Adventist
7th & 28th	Music Practice	Orchestra - Mrs Wright
9th	Cocktail Party-Heritage Week	Hawkesbury Shire Council
10th	Presentation Dinner	* Hawkesbury Cricket Club
11th	Wedding	* R. Salmon
11th	Wedding	* T. Zachariah
12th	Wedding	* R. Bigland
13th	Meeting	H/S Co-ordinating Group for the Handicapped
13th	Meeting	H/S Sister City Assoc.
14th	Meeting - Grants Commission	Hawkesbury Shire Council
19th	Wedding	* D. Kirk
22nd	Community Arts Officer's Meeting	Hawkesbury Shire Council
23rd	Immunisation Clinic	Hawkesbury Shire Council
23rd	Meeting	* WSROC Town Planning Committee
25th	Meeting	* Aust. Warmblooded Horse Association
* Paying functions		

IT IS RECOMMENDED THAT the report on the April bookings for the Community and Cultural Centre be received.

6. STAFF MATTERS - RESIGNATIONS. S205, S1/8PMr K. Reckless - Overseer

Tendering his resignation effective from 3rd July, 1987.

(S.E. - Mr Reckless has been employed by Council since 26th February, 1970, and in his capacity as Works Overseer, directed Council staff in the completion of many projects, providing out of hours service to the Council and public, particularly during flood times.)

Mr T.W. Payten - Storeman

Tendering his resignation effective from 10th July, 1987.

(S.E. - Mr Payten commenced duties on 14th January, 1974, with service as Storeman, Windsor Depot, for the majority of his employment.)

IT IS RECOMMENDED THAT Council accept the resignations of Mr K. Reckless and Mr T.W. Payten and a reference under Seal of Council be provided.

7. CONTRACTS AND DOCUMENTS FOR EXECUTION UNDER SEAL OF COUNCIL. C50

IT IS RECOMMENDED THAT the Seal of Council be affixed to the following documents:

- | | |
|--------------------|---|
| Lease Agreement | ... Shop 1 Glossodia Shopping Centre. Term: 3 year lease (renewal of option). Tenant: Momoto (Printing Pty Ltd). Rental: Year 1 \$6,864, Year 2 \$7,550.40, Year 3 \$8,305.44 |
| Training Agreement | ... Under the Australian Traineeship System. Between Council and Paul Andrew Skinner. |

8. COMMUNITY PROJECTS OFFICER'S REPORT - APRIL 1987. C45Home and Community Care Programme

The Home and Community Care (HACC) Programme is a jointly-funded State and Federal Government initiative. The purpose of the programme is to provide support and improved services to all people with a functional disability and their carers, in order to enable them to live in the community and to remain out of institutions.

The programme aims to set a minimum standard of health, nutrition, mobility, well-being and dignity for the target population by co-ordinating various community services - Home Care, Community Transport, Home Maintenance and Modification, Meals on Wheels and other food services, Respite Care, Paramedical Services and Information and Co-ordination Services, as well as assessing priorities and identifying gaps in established services. Nationally, the resources available from the Commonwealth and States for HACC will total some \$250-\$300 million over the next few years to maintain, improve and expand existing services and to establish new services within the community.

The programme is administered by the Department of Community Services at the Federal level. At the State level, the Department of Youth and Community Services is the co-ordinating body, along with the Departments of Health, Housing, Local Government, Finance, The Urban Transport Authority and Home Care Service of New South Wales.

Additional services may be funded upon application from community organisations. In the previous round of applications the Hawkesbury Co-ordinating Group for the Handicapped undertook an extensive survey of needs and three applications for funding were submitted.

1. A bus with wheelchair access for the use of Hawkesbury Area Rehabilitation Centre;
2. Development of a laundry service;
3. Expansion of the present Meals-on-Wheels.

These applications were not funded in the 1986 programme.

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A public consultation has been arranged by the Co-ordinating Group for Monday, 11th May, from which recommendations on priorities will be forwarded to the NSW Department of Youth and Community Services. It is expected that community organisations will lodge further applications once priorities have been determined and expressions of interest have been called for.

Hawkesbury Family Day Care Monthly Report - April

Hawkesbury Family Day Care was seven years old on 1st April. This was celebrated by a party at the Wednesday play session.

A Family Day/Housewarming Party was held on Sunday 5th April, and was most enjoyable for those that attended.

Play sessions are running particularly well with very good attendance figures at each session. The older children visited the North Richmond Bakery prior to Easter to watch the hot cross buns being cooked. A good number of school-aged children attended the holiday activities programme which was run at the house. Following the holidays the care givers and preschoolers attended a picnic at Camp Mackay at Kurrajong.

Attempts are being made to establish an Occasional Care service for the care givers on a Friday. It will take some time to get it running efficiently and it is being run on a trial basis for a couple of months to give staff an opportunity to assess the demand.

Two officers from the Office of Child Care (Family Day Care's funding body) visited the Scheme during April to conduct an inspection. The inspection report given was highly satisfactory.

A Year 10 student from Richmond High School spent a week with the Scheme on work experience.

Occasional Child Care Monthly Report - April

This service operates at present from the Richmond Neighbourhood Centre three days per week, Wednesday, Thursday and Friday between 8.30am and 4pm. Enrolments of January to April show an increase over 1986 figures from 511 to 692, with income over the same period increasing from \$2,450 to \$3,339.

A survey of present and prospective users is being conducted at present and it is expected a report will be presented to Council when this has been completed.

IT IS RECOMMENDED THAT the Community Project Officer's Report for April, 1987, be received.

9. LIABILITY INSURANCE FOR OCCASIONAL HIRERS OF COUNCIL FACILITIES.I112

Council officers and its appointed Section 527 committees, presently arrange the occasional hire of Council facilities without requiring the hirer to arrange public liability insurance for the period of hire.

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After the hirer is given access to the Council facility, the hirer sets up the facility without Council supervision, often using Council owned property eg. tables and chairs. If an accident occurs at the Council facility, during the period of hire, it is likely that Council would become first respondent in a claim because the hirer does not have liability insurance for the event.

In the last three years, Council has received three such claims. All these claims have been denied by Council's underwriters because the accidents have resulted from events during the hire period, but litigation is still pending on one of these claims.

Council's insurance brokers have arranged a Public Liability policy, in conjunction with Manufacturers Mutual Insurance Ltd, for the occasional hire of Council facilities. The policy provides a liability cover of \$2,000,000 at the following premiums:

Halls

Meetings under 20 people - no refreshments served	\$6.00
Meetings over 20 people - no refreshments served	\$12.00
Meetings where non-alcoholic drinks are served	\$18.00
Meetings where alcoholic drinks are served	\$24.00

Sporting Grounds

With no grandstand	\$12.00
With grandstand	\$24.00

The above premiums are for one (1) day hire only.

Administrative procedures have been developed for recording each period of hire and for payment of the applicable premium to the underwriter.

Introduction of this scheme will be considered favourably when Council's Public Liability policies are being assessed for premium renewal quotations.

If a claim arose during the period of hire, the claim would be submitted by the claimant direct to the broker, therefore, Council would reduce its liability potential by being the second respondent in any claim.

This scheme is in accordance with Council's user pays policy.

IT IS RECOMMENDED THAT Council approve the introduction of a Liability Insurance Scheme for Occasional Hirers of Council Facilities.

10. SIGN POSTING ON CLASSIFIED ROADS. R190/10

The Local Government and Shires Association have written stating that the Department of Main Roads have sought their assistance in reviewing the sign posting on classified roads indicating historic towns. An ad hoc

committee has been formed comprising representatives of the Department, the National Trust, Tourism Commission and the Associations, with a discussion paper being prepared on criteria for identification of historic towns and their primary listing arising therefrom.

The Associations have requested Council to make the services of either the Shire Engineer, Ray Gilmore, or Shire Planner, Glenn Falson, available to represent the Associations on the committee. They consider representations from the Hawkesbury area extremely relevant in view of the historic nature of the locality. They indicate that the workload would involve two or three half day committee meetings at two monthly intervals.

IT IS RECOMMENDED THAT the Associations be thanked for the offer of representation on the committee and they be advised that the Shire Engineer, Ray Gilmore, and Shire Planner, Glenn Falson, would be available at mutually convenient times for meetings and the other work required.

11. AUSTRALIANA PIONEER VILLAGE. C51/54

Set out below are the financial details relating to the operations of the Australiana Pioneer Village during the month of April, 1987.

Income	\$11,825
Expenditure	\$13,750

Operating Loss \$ 1,925

During the month of April attendance of visitors to the Village increased over those recorded for the previous month. Attendance figures for the month of April, are set out below:-

Adults	698
School Children	356
Pensioners	144
Family Passes	323 (equal to 646 adults and 646 children)

In addition to the above attendance figures, Heritage Day was conducted in the Village on the 9th April, 1987, and the following attendance figures were recorded on that day:-

Adults	88
Children	1800 (including visits by schools)

Heritage Day proved to be very successful, and was particularly popular with school children who visited the Village on the day.

During April a television commercial was filmed at the Village in conjunction with the "Go Lotto" campaign for which a filming permit of \$800 was paid. It would appear the Village is becoming increasingly popular for commercial filming with several enquiries being received from filming companies to undertake filming activities in the near future.

At the Village Management Committee meeting held on 22nd April, 1987, Mesdames Harrison and Gruber from the Oxboro Inn and Damper Camp, and Mr. Browning from the Souvenir Shop lodged a submission for the establishment of a Village Promotion Committee consisting of the various tenants within the Village with a view to providing input to overall running and promotion/advertising of the Village. It is considered that the concept of allowing the tenants to participate in the improvement of facilities and promotion of the Village is appropriate.

A request has been received for participation in a Tourism Fair to be conducted at the Sydney Showground in June this year. Council participated in a similar Fair in 1986 by way of a static display promoting the Village. At that time the cost of the floor space was shared with other organisations within the Shire who also mounted displays in conjunction with Council's display. Having regard to the limited time available a tentative booking of a stand has been made and enquiries are currently being pursued with a number of organisations to again participate in a joint display at the proposed Tourism Fair.

The cost of the stand is \$2,000 and it is hopeful that contributions will be received from other organisations to the value of approximately \$500. Last year the Council met the majority of the total cost and also had staff man the stand over the exhibition period. This year it is proposed to use mainly voluntary assistance in manning the stall, primarily being the various tenants from Australiana Pioneer Village who have indicated their concurrence in this regard. Having regard to the foregoing and also mindful of the extensive promotion and exposure that would be received by having a display at the Tourism Fair, it is considered appropriate for Council to meet the cost of the stall hire on the basis that this amount will be offset in part by contributions received from other organisations participating in the display. This amount will be funded from the promotional votes for the Tourist Centre and Australiana Pioneer Village.

Work on the new entrance off Buttsworth Lane is proceeding and should be completed later this month. Reconstruction of Buttsworth Lane and its intersection with Wilberforce Road has been delayed because of difficulties relocating public utilities.

IT IS RECOMMENDED THAT the report concerning the operations of the Australiana Pioneer Village be received.

12. MANAGEMENT OF COMMUNITY FACILITIES - BLIGH PARK. C45

Construction is well advanced for the Neighbourhood Centre in Sirius Road, Bligh Park. It is estimated this will be completed at the end of August this year, along with the tennis courts and children's playground, which are being developed on the site designated for community purposes and forms part of the overall concept plan of community facilities in the area.

It has been Council's policy to vest the care, control and management of these types of facilities in a community management committee. These management committees are established under Section 530A of the Local Government Act and then, subsequently, become incorporated under the Associations Incorporation Act following the initial period of establishment.

The newly formed Bligh Park Progress Association has offered to manage these facilities until such time as a representative management committee of all the community groups in the area can be formed.

As many of the community groups, which would normally be apparent in other well established areas, have not yet been formed or are in the early stages of formation, it is felt that the offer of the Bligh Park Progress Association would provide substantial community input and participation for the management of these community facilities. The management of these facilities for a period of twelve months by the Progress Association would then enable the community groups, which are now being formed, to become more established and provide better representation on the future management committee.

It is proposed that the Bligh Park Progress Association be appointed under Section 530A of the Local Government Act and, in twelve months time, a public meeting be held for the establishment of a management committee with representatives and interested persons of the users of the Bligh Park Neighbourhood Centre.

IT IS RECOMMENDED THAT the Bligh Park Progress Association be given the care, control and management of the Bligh Park Neighbourhood Centre for a period of twelve months under Section 530A of the Local Government Act.

13. RATE PEGGING. C44/2, R186

Council at its meeting of 9th December, 1986, requested that a report be brought forward in regard to rate pegging legislation.

In 1978 the New South Wales Government introduced legislation which limited the percentage by which a council could increase the total amount of revenue that can be collected from general rates. In the event that any council did not rate to the full limit of the amount approved by the Minister, then this unused capacity could be rated in a following year.

The legislation was later changed and restricted councils from rating to a limit which took up this unused capacity.

In 1985 the legislation was further amended whereby the limit of the percentage increase applied to each individual rate assessment and not to the overall income of the council.

Detailed below are the percentage rate increases since amalgamation comparing between the State Government imposed limits and the increases adopted by Council in the Estimates.

Percentage Rate Increase 1981-1987

	Government Limit	Council Increase
<u>Limit on Total Income of Council</u>		
1981	12.50	12.44
1982	12.00	14.44
1983	11.00	9.50
1984	8.00	8.00

Limit on Individual Assessments

1985	8.00	8.00
1986	8.00	8.00
1987	7.00	7.00

Council can request a rate increase above the imposed limit by the State Government by making an application to the Minister detailing the particular needs of the Council to justify the request.

While rate pegging has mostly reflected the current rate of inflation, it has not reflected increase in Local Government costs which are generally higher than the consumer price index increases. That is, road building materials, statutory contributions, wages etc. have been increasing faster than the CPI. The CPI is generally based on consumer costs such as clothing, food etc, and items like roadworks which are a major cost of Council's works programmes, are increasing at a rate far in excess of the Consumer Price Index.

In response to rate pegging, it may be held that improved financial management skills have been employed with the result of more efficient operations. There has been some change in direction in the ability to cope with service demands. It would appear that this will continue in the future.

One of the principles held by the National Enquiry into Local Government Finance was that a number of councils did not fully utilise their rating capacity prior to the rate pegging legislation. As there is now no catch-up provision in the legislation, local government is not free to determine the rates and charges from year to year above the imposed limits.

The government's response to catch-up provision would simply be that local government can now make application for increases beyond the set limit at any time. It might be noted that nearly half of NSW councils have found the need for this.

If Local Government is to actively participate in the overall economies of the country, then it is quite obvious that taxing impositions determined by higher levels of government would be appropriate. With constraints on macro and state economies, it is reasonable that Local Government should also participate by constraining its expenditures and taxing responsibilities.

Both the major political parties in New South Wales have actively supported the principle of rate pegging. It is unlikely in the near future that the rate pegging legislation will change to any degree. In recognising this position, it is felt that there are a number of other matters of finance which are perhaps more important than the rate pegging issue. These include the statutory charges levied by the State Government, the principles and guidelines of the Local Government Grants Commission for the allocation of the Commonwealth Revenue Sharing Grant and other matters such as the Pensioner Rebate Subsidy, Road Funding and other Special Purpose Grants.

IT IS RECOMMENDED THAT the report on the rate pegging legislation be received.

14. LIBRARY SERVICE ANNUAL REPORT 1986. L125

- 1.0 Registered Borrowers
- 2.0 Loans
- 3.0 Collection
- 4.0 Turnover of Stock
- 5.0 Reservations
- 6.0 Australian Bibliographic Network
- 7.0 Housebound Service
- 8.0 LERN
- 9.0 Children's Services
- 10.0 Reference and Information Services
- 11.0 Income
- 12.0 State Government Finance
- 13.0 Displays and Special Events
- 14.0 Future Developments
- 15.0 Organisational

1.0 REGISTERED BORROWERS1.1 New Borrowers

All borrowers were re-registered in 1986 when computerisation commenced and were, in effect, 'new borrowers'.

1.2 Total Borrowers

	Windsor	Richmond	Total
Adult	5,720	4,393	10,113
Junior	1,474	1,275	2,749
Housebound	33	57	90

The above figures for adult borrowers include the 176 institutions who borrowed material on inter-library loan.

1.3 Cancellations

Cancelled borrowers are not recorded by the computer, but in 1987 they could be calculated thus:

$$\begin{aligned}
 & 1987 \text{ total, minus } 1986 \text{ total then minus } 1987 \text{ new borrowers} \\
 & = 1987 \text{ cancellations}
 \end{aligned}$$

1.4 Branch Use

This table shows the 'decrease' in registered borrowers from 1984 to 1986. What the 1986 figure reflects is a more accurate picture of the number of registered borrowers. Computerisation has effectively 'cleaned out' the files of inactive borrowers.

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	Windsor \$ of Total		Richmond \$ of Total		Juniors \$ of Total		Grand Total
1984	10948	58.9%	7617	41.3%	3933	21.19%	18,565
1985	12641	59%	8785	41%	4635	21.63%	21,426
1986	7227	55.8%	5725	44.2%	2749	21.22%	12,952

The 'Juniors' column refers to the total service and these totals should not be added on as they are reflected in the Grand Total column. Also, when the conversion programme operates in the software it changes the records for junior to adult of those who have turned 13 years of age as at that date. After the adult borrower statistics were retrieved for 1986, 247 junior borrowers were converted to adult.

2.0 LOANS2.1 Windsor Central Library

	1984	1985	1986
Adult Non-fiction	28039	29369	30025
Junior Non-fiction	4822	5556	6979
Adult Fiction	51057	55124	59080
Cassettes	6415	4755	5416
Periodicals	4229	4506	4374
Junior Fiction	8357	9805	10447
Picture Books	14366	14273	15145
Totals	117285	123388	131466

2.2 Richmond Branch Library

	1984	1985	1986
Adult Non-fiction	18005	17989	21878
Junior Non-fiction	3776	3870	6031
Adult Fiction	47051	51133	55712
Cassettes	5354	3993	5090
Periodicals	3231	3289	3922
Junior Fiction	6856	7527	8613
Picture Books	11802	10861	11881
Totals	96075	98662	113127

2.3 Total Loans

		% change
1984	213,360	
1985	222,050	+ 4.07%
1986	244,593	+ 10.15%

The ratio of non-fiction (non-fiction, cassettes, periodicals) to fiction (adult & junior fiction & picture books) is:

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	Non-fiction :	Fiction
1984	34.62%	65.38%
1985	33.02%	66.98%
1986	34.23%	65.77%

3.0 COLLECTION3.1 Acquisitions (excluding periodicals see 3.3a)

	1984	1985	1986
Adult Non-fiction	1879	1700	1820
Junior Non-fiction	511	569	913
Cassettes	285	274	469
Reference	407	355	308
Local Studies	23	182	628
Subject Specialization	245	12	15
Large Print	382	324	544
Adult Fiction	407	457	1457
Adult Paperback	338	267	1063
Junior Fiction	130	240	381
Junior Paperback	16	188	324
Picture Books	192	341	661
Adult Literacy	-	-	348
Totals	4815	4909	8931

3.2 Withdrawals

	1984	1985	1986
Adult Non-fiction	701	249	582
Local Studies	-	-	-
Subject Specialisation	80	-	-
Cassettes	113	82	321
Junior Non-fiction	188	38	73
Reference	3	-	3
Adult Fiction	793	143	432
Large Print	63	-	11
Adult Paperback	163	247	989
Junior Fiction	530	28	79
Junior Paperback	26	42	104
Picture Books	683	175	159
Totals	3343	1004	2753

3.3 Total Collection

	31.12.84	31.12.85	31.12.86
Adult Non-fiction	23796	24537	23872
Local Studies	22	204	1577
Subject Specialisation	2674	2681	2695

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	31.12.84	31.12.85	31.12.86
Cassettes	2095	2287	3133
Junior Non-fiction	5612	5947	6100
Reference	2244	2379	3551
Adult Fiction	12407	12580	14325
Large Print	2318	2642	3435
Adult Paperback	3088	2980	4432
Junior Fiction	4740	4823	3798
Junior Paperback	532	671	1144
Picture Books	3543	3571	3750
Adult Literacy	-	-	348
Totals	63071	65302	72160

3.3a Periodicals

The number of titles purchased only. Not included are those publications received as donations.

	Adults	Children	Total
Periodicals	71	7	78
Newspapers	5	-	5
	—	—	—
	76	7	83

4.0 TURNOVER OF STOCK

The following table shows the turnover of the collection within each category of material. The 'stock' column indicates the current number of volumes (not titles) as at the end of 1986 and the 'loans' column shows the loans of each volume as at the end of 1986. The 'average issues per volume' column is the turnover of each volume (in the lending collection).

Category	Stock	Loans	Average Issues per volume
BB Books Junior Fiction	474	2606	5.5
BE Books Easy	3567	25681	7.12
BF Books Adult Fiction	14325	58069	4.05
BG Books Adult Literacy	244	318	1.3
BI Books Library Science	271	16	0.06
BJ Books Junior Fiction	2699	7289	2.7
BK Books Junior Non-fiction	6095	12900	2.12
BN Books Adult Non-fiction	21120	50171	2.38
BP Books Large Print	3435	17417	5.07
BQ Books Junior Large Print	2	4	2.0
BS Books Subject Specialis'n	668	374	0.56
BT Books Teen Fiction	623	1677	2.69
BU Books C.U.S. Easy	183	974	5.32
CA Cassettes Miscellaneous	171	441	2.58
CC Cassettes Classical	315	1263	4.01
CD Cassettes Humorous	78	540	6.92

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Category	Stock	Loans	Average Issues per volume
CF Cassettes Adult Fiction	133	818	6.15
CH Cassettes Housebound	521	648	1.24
CJ Cassettes Junior	267	1737	6.51
CM Cassettes Movie Themes	77	358	4.65
CN Cassettes Adult Non-fiction	375	570	1.52
CO Cassettes Popular	393	1052	2.68
CV Cassettes Rock	672	2544	3.76
CW Cassettes Western	78	336	4.31
CX Cassettes Jazz	53	201	3.79
DJ Periodicals Junior	38	63	1.66
DN Periodicals Adult Non-fiction	3405	7690	2.26
DT Periodicals Teen	160	505	3.16
HN Pamphlets Adult Non-fiction	2088	605	0.29
KG Kit - Adult Literacy	3	-	0.00
PE Paperback Easy	23	371	16.13
PF Paperback Adult Fiction	4432	39237	8.85
PG Paperback Adult Literacy	101	26	0.26
PJ Paperback Junior	680	3720	5.47
PK Paperback Junior Non-fiction	5	-	0.00
PN Paperback Adult Non-fiction	393	681	1.73
PT Paperback Teen	441	3654	8.29

5.0 RESERVATIONS

	Richmond	Windsor	Total
January	6	52	58
February	49	84	133
March	50	208	258
April	42	200	242
May	56	163	219
June	42	125	167
July	52	152	204
August	103	218	321
September	54	152	206
October	29	156	185
November	52	118	170
December	52	112	164
Totals	587	1740	2327

6.0 AUSTRALIAN BIBLIOGRAPHIC NETWORK

Following are ABN statistics for inquiries, holdings added, original cataloguing and changes made to existing records. It should be noted that ABN is not only used for cataloguing but is used extensively by reader services staff to verify titles and locate material.

	Inquiries	Holdings	Original Cataloguing	Changes
January	2844	141	-	-
February	1813	161	14	46
March	536	111	46	-
April	1256	338	7	14
May	2428	600	-	10
June	2013	595	-	9
July	1304	409	2	2
August	405	133	22	15
September	1085	222	4	13
October	1583	218	16	5
November	1757	233	37	40
December	723	187	21	-
Totals	17747	3348	169	154

7.0 HOUSEBOUND SERVICE

This service operates by using volunteers to select and take material to borrowers. There is a Co-ordinator who works at the library two days per week.

Currently, there are 35 volunteers who distribute library material to the 90 members. There are also another 30 volunteers available to be matched to a housebound member when the need arises.

An annual 'get together' is organised each year and a guest speaker invited. In 1986 the speaker was from the NSW Office of the Aged.

7.1 Nos. of Borrowers

1984	27
1985	53
1986	90

7.2 Loans

	Talking Books	Aids	Large Print
1984	230	38	492
1985	403	17	1096
1986	648	45	* -

* Not able to be obtained - the total loans are available but not for those specifically borrowed by housebound members.

Housebounds loans are not easy to collect into one category as the membership includes 23 who use talking books, 31 using large print and approximately 29 using the general collection.

7.3 Collection

	1984	1985	1986
Talking Books	393	415	527
Equipment includes page turners etc.	39	43	40
Talking book players, cassette players	5	5	5

7.4 Publicising the Service

Promoting the service has been a problem for the Co-ordinator. Posters have been used advertising the service to those who may know of a housebound person, but housebound people are especially difficult to reach.

So far, the most effective means of communication has been through other 'helping agencies', eg Meals on Wheels and the Home Care Service.

8.0 LERN (LOCAL EDUCATION RESOURCES NETWORK)

8.1 Central Collection

	Special Scheme Books	Art Prints	Kits (A.V.)	Maps	Posters	Realia	Video
1984	540	100	650	20	70	32	2
1985	639	100	692	*16	70	32	24
1986	639	100	774	26	79	32	128

* Decreases due to culling because of low use, deterioration of quality and/or damage to resources.

8.2 Loans from the Central Collection

Percentage of change

1983	2027	
1984	2747	+ 35.52%
1985	2996	+ 9.06%
1986	2158	- 27.97%

8.3 Income From Subscriptions and No. of Subscribers

	No. of subscribers	Income	No. of pupils Served
1984	35	\$2530	7958
1985	35	\$2530	10336
1986	31	\$2495	9502

8.4 Evaluation of the Service

The evaluation of this service was recommended to Council in 1986 and commenced in November. The Consultants' report should be available by June/July 1987. The Consultants, both from the Public Libraries Department, are Ms Marina Garlick, Senior Consultant, and Ms Sue Parkinson, Children's Services Consultant.

9.0 CHILDREN'S SERVICES

9.1 Class Visits

114 classes visited the libraries, taking 30 as an average class this meant that approximately 3,420 children came to either Windsor or Richmond on a structured visit to the public library.

9.2 Major Activities

- i) December/January 1986/87 holiday activities.
455 children attended the craft/films programme.
- ii) May holiday activities.
239 children attended, a 22.1% decrease from May 1985.
- iii) Children's Book Week, July.
2,037 children attended during the two week period on structured visits. The robot R.U.12 promoted the library service to children most successfully in both libraries and in the Windsor Mall. Approximately 1,200 book marks were given to children in addition to those given to the 2,037 above.
- iv) August/September holiday activities.
293 children, a 12.69% increase over 1985.

9.3 Visits Made by the Children's Librarian

- i) St Matthews Catholic School to attend the annual 'Author's Dinner' organised for 6th Grade and guests.
- ii) Hobartville Public School to be guest speaker for the 'Friday Workshop' (a group of interested parents). The topic allocated was 'pre-schoolers and early reading'. Another function, a 'sausage sizzle' for Grade 6D was also accepted. This class was the first to attain 100% membership of the library service.
- iii) Richmond Pre-School, stories and finger-plays shared with 40 children.
- iv) South Windsor Public School, reading to Grades 4, 5 and 6. A talk about the library service and a literature based film to 200 students.

9.4 Use of the Children's Collection

Junior loans increased by 13.88% between 1985 and 1986. Statistics from 1984, the year of appointment of the Children's Librarian are:

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1984	49,979
1985	51,892
1986	59,096

Number of registered junior borrowers:

1984	3,933
1985	4,708
1986	2,749

The explanation that the process of re-registration for computerisation cleaned out the files of 'inactive' membership applies to junior as well as adult membership. In both cases loans continued to rise and use of the library increased.

10.0 REFERENCE AND INFORMATION SERVICES

There was a dramatic increase in both the numbers of enquiries dealt with and the numbers of incoming inter-library loan requests during 1986.

10.1 Information Desk Enquiries (Windsor Only)

	1985	1986
Jan	80	230
Feb	124	340
Mar	191	381
Apr	144	481
May	175	512
Jun	126	508
Jul	145	488
Aug	101	384
Sep	215	422
Oct	268	378
Nov	206	399
Dec	72	249
	1,847	4,772

This represents a 158.5% increase.

Possible explanations for the increase include:

- i) increased usage of Reference and Local Studies Collections;
- ii) the introduction of OPACS (on-line public access catalogues) in 1986 led to increased staff instruction to library users;
- iii) the recording sheet for enquiries was re-vamped in 1986 in an effort to keep more accurate statistics;
- iv) enquirers were directed from the circulation desk to the information desk more regularly. Previously information enquiries handled by the circulation desk staff were not recorded.

Recording statistics, especially when staff are busy, is subject to unreliability. However, it is felt that the statistics are on the conservative side and these figures do reflect a 'real' increase in use of the library service.

The majority of enquiries fall into the 5 minutes category and include directional enquiries such as "where is ...". Approximately 3 to 5 enquiries per day require research of 30 minutes or more.

10.2 Inter-Library Loans

Outgoing requests from Hawkesbury to other libraries.

		% change
1984	443	
1985	539	+ 21.67%
1986	511	- 5.19%

Incoming requests to Hawkesbury from other libraries.

		% change
1984	193	
1985	329	+ 70.47%
1986	576	+ 75.08%

One of the major reasons for the increase in incoming inter-library loan requests is participation in ABN.

Below is the table showing which incoming inter-library loan requests were satisfied and those not held. SSSS refers to the Sydney Subject Specialisation Scheme (See 10.3).

	<u>Satisfied</u> (supplied)		Unsatisfied (Not held)	
	SSSS	Other	SSSS	Other
Jan	12	21	12	4
Feb	10	19	7	2
Mar	7	19	4	4
Apr	10	26	6	5
May	5	42	2	8
Jun	3	38	8	4
Jul	9	40	4	6
Aug	1	33	8	9
Sep	6	67	7	18
Oct	7	71	7	11
Nov	7	63	7	10
Dec	14	52	4	8
	—	—	—	—
	91	491	76	89

10.3 Sydney Subject Specialisation Scheme

Hawkesbury contributes to this scheme by collecting material in the following areas, (history, description and travel) of:

Name of Country	Dewey No.
Spain	914.6/946
Gibraltar	"
Portugal	"
USSR	914.7/947
Scandinavia	914.8/948
Norway	"
Sweden	"
Denmark	"
Finland	"
Lapland	"
Netherlands	914.9/949
Belgium	"
Switzerland	"
Greece	"
Albania	"
Balkan States	"
Yugoslavia & Bulgaria	"
Romania	"
Aegean Islands	"
Crete	"

10.3.1 Collection

Percentage increase

1983	2469	
1984	2674	+ 8.0%
1985	2986	+ 11.67%
1986	3212	+ 7.57%

There is a backlog of cataloguing associated with this collection. Most of this collection is added to by donation from other libraries. The allocation for new purchases is currently \$1,000, the same as in 1985. This is inadequate to meet even moderate demand and has been further eroded by the devaluation of the Australian dollar.

10.4 Foreign Language Books

There has been a growing demand to meet users' requests for reading material in various languages. During 1986 boxes of books in the following languages were requested and received from the Kogarah Community Language Lending Service of the State Library.

Chinese - 1	Dutch - 1	Hungarian - 2
Croatian - 2	French - 4	Norwegian - 1
Czech - 8	German - 4	Urdu - 5

10.5 Use of the Reference and Local Studies Collection

In March 1986 an hourly headcount was made in the Reference area to discover a pattern of usage.

The result reflected heavy use of the local studies material and equipment in the morning, 10am-1pm, and greater use of the general reference area in the afternoon, 2.30pm-5.30pm. This pattern confirmed the beliefs of the staff and led to a change in the staffing of the Information Desk. The Local Studies Officer is now rostered to morning duties with the Reference and Readers Advisor in the afternoons.

10.6 Local Studies

This part of the service is growing at a rapid rate and maintains an emphasis on collecting material relating to the Hawkesbury in both local and family history. Although in 1986 a considerable amount of the allocation spent on local studies material was on genealogy resources, such as the 'kit' produced by the Archives Authority of NSW.

There is a need to increase the allocation to other areas such as acquiring copies of old photographs from Hawkesbury residents. This requires the purchase of a good quality camera, stand and light so that photographs can be copied in people's homes. Many people are most reluctant to part with such possessions, even for a short time, so that they may be copied elsewhere.

10.6.1 Acquisitions

This table represents a detailed breakdown, some of these figures are included in the total acquisition statistics in 3.1. It should also be pointed out that much of this material, which is for reference use only, has only recently been added onto the ISYS data base.

Type of material	1986	Total Collection
Published books	106	1,139
Pamphlets	182	556
Church & Cemetery Records	12	87
Maps	20	70
Photographs	171	921
Slides	48	575
Microfiche (sets of)	-	14
Microfilm (reels)	297	456
Environmental Reports	6	54
Cassettes	15	46
Oral History Tapes	-	83 (all recorded in 1984)
Newsletters/Journals	325	1,357 (No of Vols)
Family Trees	199	419

10.6.2 Enquiries in Person

Percentage of change

1984	not recorded
1985	667
1986*	1,606

+ 140.78%

10.6.3 Written Enquiries

		Percentage of change
1984	204	+ 164.94%
1985	195	- 4.41%
1986*	349	+ 78.97%

* This year statistic keeping was more detailed and included the following categories:

In person enquiries	1,606
Equipment use	374
Telephone enquiry	484
Written enquiry	349

Total	2,813
-------	-------

Of the written enquiries the breakdown is:

a) Queries requiring minimal research	113
b) Requests for information about the Pioneer Register (currently being produced and reported earlier to Council)	90
c) Requests for general information, operating hours and the Family History Group	42
d) Requests refused because enquirer lived within travelling distance	23
e) Other, including thank you letters for donations	81
	349

10.6.4 Hawkesbury Family History Group

This group was originally formed in August 1982 to meet the needs of residents interested in genealogy. The group has regular monthly meetings and generally invites a guest speaker.

<u>Month</u>	<u>Attendance</u>	<u>Guest Speaker</u>	<u>Topic</u>
Feb	52	Vann Cremer	Postal History
Mar	45	Des Nicholson	Hawkesbury District Agriculture
Apr	56	Daphne Kingston	Slab Cottages
May	58	Richard Gore	Archives
Jun	54	Lillyanne McDonald	Social History
Jul	59	Les Capps	Australian History
Aug	45	Gavin Cashman	Catholics in Hawkesbury

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<u>Month</u>	<u>Attendance</u>	<u>Guest Speaker</u>	<u>Topic</u>
Sep	48	Show and Tell	Group members bring items of interest
Oct	48	Alfred Watts	The Bridge Family
Nov	64	Lorraine Banks	St Albans History
Dec	60	John Burke	Archives - Kingswood Repository

 589

The 'Hawkesbury Crier' is the quarterly newsletter of the Group. 580 copies were sold or exchanged in 1986.

The Group donated to the library's local studies collection, books, parts of other Archives kit and the International Genealogical Index to a total value of \$1,147.24.

The Bicentenary Project (The Pioneer Register) is well under way. The Group plans to enter information onto computer so that printing can commence mid 1987.

Council has already agreed to assist with this project. Proceeds to the Group from this project will be spent acquiring additional resources for the local studies collection.

10.6.5 Immediate Needs

Adults are not the only users of these resources. A number of local schools regularly set assignments on the Hawkesbury District. Also, some schools study family history for a term. Layout and explanation of the collection needs to be understood by all ages, from primary to old age.

Many of the resources are available in microform. This has placed a great demand on the equipment. One microfilm reader (especially good for newspapers on microfilm) has been out of order awaiting parts from overseas for five months. There is also a great need for another reader/printer (\$6,000). Provision will be requested in 1988 budget for this equipment.

11.0 INCOME

Charges and fees (incl fines)	\$2,278
Sundry Income (incl sales)	\$2,483
Reader Printer	198
Photocopiers	\$8,282
	\$13,241

Income for 1985 was \$11,070.

LERN income was listed in 8.3.

12.0 STATE GOVERNMENT FINANCE12.1 Per Capita Subsidy

\$1.60 per head was paid, based on a population of 42,800.
Total received = \$68,480.

12.2 Special Library Grants Received

- a) 1986/87 \$13,000
This was allocated to the following subject areas: Australian Aborigines, Agriculture, Australian History, Talking Books and Large Print Books
- b) 1986/87
As part of the Western Sydney Chief Librarian's Committee joint application, Hawkesbury received:
\$1,850 spent on reference resources
\$4,610 used to purchase a facsimile transceiver
(one was purchased for each of the eight library services in the region.)

13.0 DISPLAYS AND SPECIAL EVENTS IN 1986

<u>Title of Display</u>	<u>Presented by</u>	<u>Dates & Location</u>
Heritage Week	Hawkesbury Historical Society	April, Windsor
Colo High School Photographic Display	David Stone	16-22 June, Windsor 23-30 June, Richmond
Handicap Week	Lynn Clegg	30 June - Aug, 1986 Windsor & Richmond
Life in the Sea	Australian Museum	6 Aug - 13 Sep, Windsor
Macquarie Towns Festival (photo-graphic display - Council services)	Hawkesbury Shire Council	29 Oct, 1986 Feb 1987, Windsor
Vacations for Over 50s	Department of Health	6 Oct, 1986 - Feb, 1987, Windsor
Rouse Hill Development Area (North West Sector)	Department of Environment & Planning	28 Oct, 1986 - 14 Apr, 1987, Windsor
1940s display - 40 years of Library Service in the Hawkesbury 'Nancy Keesing Display'	Library staff for Australian Library Week	20 Oct - 27 Oct Windsor

Throughout the year the Circulation Desk staff produced theme displays. Some examples are:

Bike Week	22-28 September
Zoo Month	9-31 October
Trick or Treat (Halloween)	31 October
Melbourne Cup Day	3 November
Remembrance Day	11 November (10-16 November)

14.0 FUTURE DEVELOPMENTS

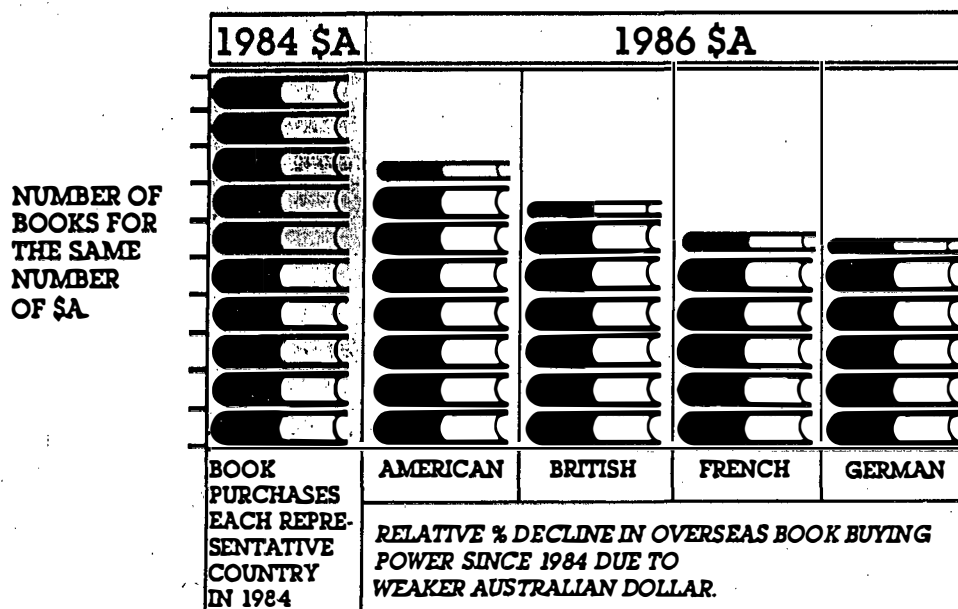
Evaluation of two major areas of the library are being undertaken, namely LERN and the Technical Services area. It is hoped to reduce costs with regard to the functioning of LERN, but it is becoming increasingly clear that a qualified Technical Services Librarian is essential for the service. This necessitates the cataloguing position becoming the position of Technical Services Librarian.

14.1 Effect of the Devaluation of the Australian Dollar

The following graph was produced by the Australian Library Promotion Council and is reproduced in full with the accompanying text.

"Most books and periodicals bought by Australian libraries are bought overseas. In the last two years devaluation of the \$A has increased the cost of these publications dramatically.

IMPACT OF DEVALUATION ON AUSTRALIAN LIBRARIES



The recent sharp fall in the value of the Australian dollar, combined with shrinking budgets for libraries in all sectors has created a major crisis for Australia libraries. Unless libraries are given additional funds they will only be able to buy a much smaller number of new books at a time when the information they contain is vital to economic recovery."

14.2 Library Hours Survey

December 1986 survey forms were distributed to the public in both Windsor Central Library and Richmond Branch Library. Also an advertisement was placed in the local papers notifying the public that the survey was taking place.

270 survey forms were returned at Windsor and of those 77 were incorrectly completed. 235 forms were returned at Richmond and of those 101 were incorrectly completed.

There was considerable confusion about this question and instead of selecting preferred hours and day and ticking two boxes only, respondents often ticked all or none.

The many comments also indicated that respondents feared the exercise was merely to justify further cuts to library hours.

As well as conducting the survey again of Question 3 (library opening hours), in both Windsor & Richmond, it is also proposed to advertise this question in the local papers and include the proposal for expanding the service. Some criticism was received regarding conducting the survey during present opening hours and not attempting a wider community survey.

14.3 Collection Development

Many areas of the collection are still not able to meet the demands placed upon them. A Collection Development policy is being prepared and it is hoped to gradually provide detailed overviews of specific subject areas within the collection. This will be done commencing with some of the most frequently used areas.

14.4 Growth of the Service

Both Windsor Central Library and Richmond Branch Library have experienced dramatic growth in 1986.

Providing service to the outlying areas of St Albans has been re-introduced through the Forgotten Mobile Resource Unit.

Detailed consideration has been given to the ways and means of expanding the service to further areas of the Shire and the existing function of the service. At this time, it is proposed that book stands with some 200-300 volumes be placed in 6-8 locations throughout the Shire. This would be in existing shops/service centres, where negotiation would need to take place following Council's consideration of this report. The volumes would be mainly popular fiction with the central reference collection maintained in the central library. The cost of this proposal is estimated at \$20,000 initially with \$5,000/year. It is proposed to place its consideration in

this year's capital works programme. The weekly servicing would then be through the LERN unit. As opposed to this, setting up a basic branch library would cost: building \$200,000, or rental, books \$100,000 and staffing \$60,000/year.

Following consideration of current proposals for archive records and rationalisation of Council's own departmental resources into an information service, including provision for member's use, a further report will be made to Council.

15.0 Organisational

Two (2) senior positions currently remain vacant, that of LERN Co-ordinator and Cataloguer. A detailed review has been undertaken of the structure, with the revised format recommended. The two major changes recommended are - position of LERN Co-ordinator become Deputy Chief Librarian; this is at a reduced salary and would be \$478.90 (the LERN Co-ordinator was paid \$485.30); and the Cataloguer becoming Technical Services Librarian.

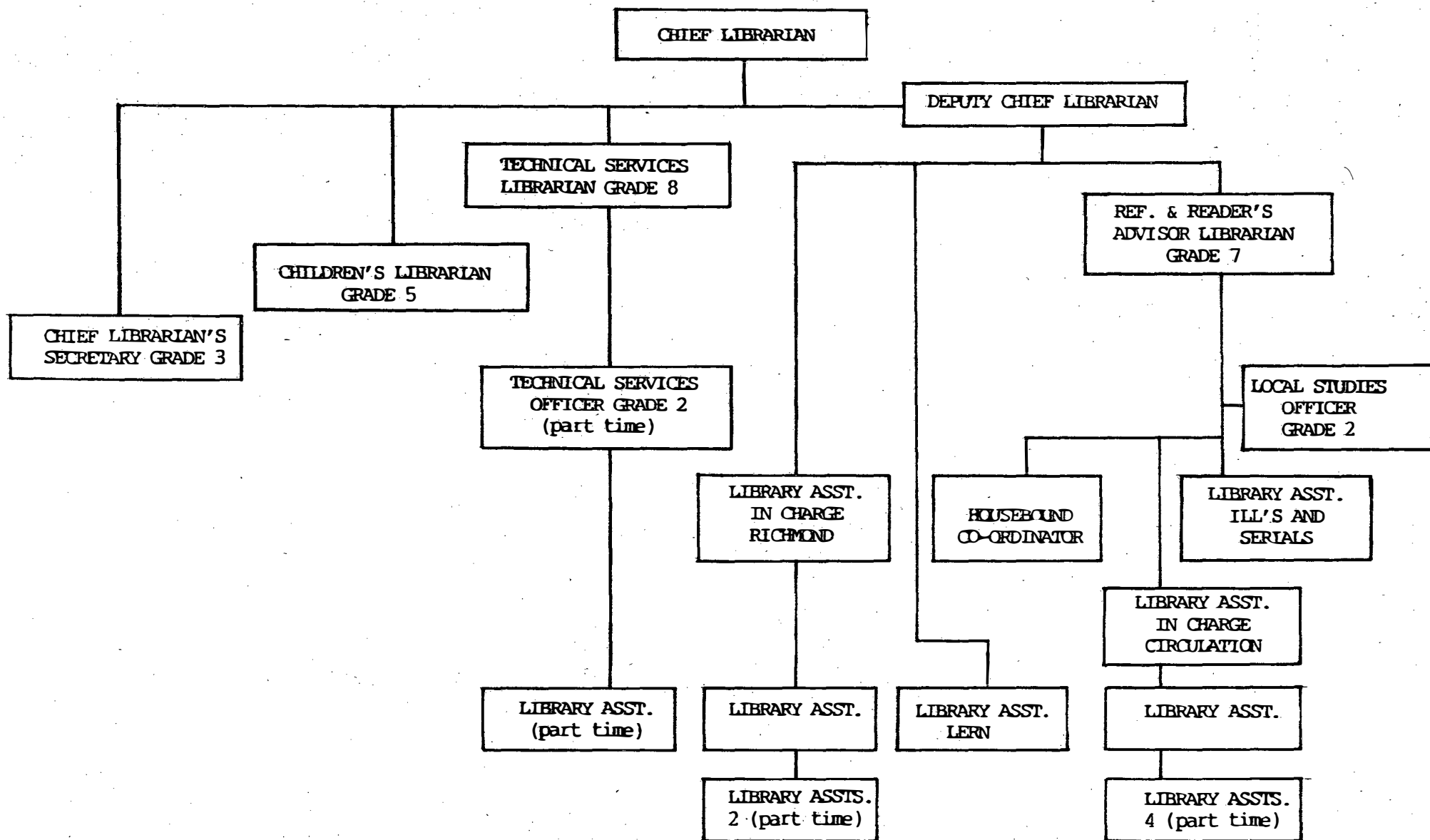
The need for this position has been evaluated by a consultant for the Public Libraries Department. A full and detailed report has been received and highlights the existing problem of poor workflow, fragmented decision-making in technical services areas because so many reader services staff are involved in its processes, and the need for greater liaison between library and other areas. The Cataloguer was Grade 4 \$413.00/week and it is proposed to make the position Grade 8 \$437.60/week.

The growth in children's services has meant a considerable increase in the workload of the position. Other libraries of similar size have this position of Grade 5 and this is proposed here for implementation with this year's salary review.

It is proposed to fill the position of Deputy Chief Librarian with Miss Vicki Munro, currently Reference and Reader's Librarian. Miss Munro has a degree from the University of Sydney and Post Graduate Diploma from Ku-ring-gai College of Advanced Education. She has been with Council since October 1984 and acted in the position of Chief Librarian. She is hard working and competent in her duties.

IT IS RECOMMENDED THAT:

1. The Annual Report be adopted.
2. Provision be made in the Capital Works Programme for expansion of services to outer areas including North Richmond, Pitt Town, Kurrajong, Kurrajong Heights, Bilpin, Colo Heights, Wilberforce, Ebenezer/Sackville and St. Albans.
3. Miss Vicki Munro be appointed Deputy Chief Librarian.



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15. REPORTS, MINUTES ETC. OF OTHER COMMITTEES AND ORGANISATIONS

At the end of the business paper please find the following reports which are submitted for council's information.

1. Management Executive Committee
2. Western Sydney Regional Organisation of Councils
3. Joint Councils River Committee
4. Prospect County Council

IT IS RECOMMENDED THAT the information be received.

16. REPORTS REQUESTED BY COUNCILLORS

Set out on the following pages are the details of the requests for reports that are currently being worked on.

IT IS RECOMMENDED THAT the report be received.

HAWKESBURY SHIRE COUNCIL

PAGE 1

REPORTS REQUESTED BY COUNCIL - STATUS - AS AT 12-MAY-87

FILE NO REP DATE	SUBJECT REFERRED TO		COMMENT	COMP DATE
11-Jun-85	Waste Disposal SHS	Further report on waste disposal operations particularly salvaging recyclable materials and joint operation with other councils.	Under consideration for report	
103 08-Oct-85	Amenities R'mond SE	Public amenities - Richmond Oval - a more economical solution such as the repair of the existing facilities	No action proposed 1987	
11-Feb-86	Hollands Paddock SE	Plan to be prepared on possibility of installing perimeter road in carpark area to give access through the Terrace into New Street	Subject to possible redevelopment	
10-Jun-86	Grandstand Richmond SE	Possible funding of the cost of repairing the grandstand and fire risk	Advice to be obtained from NSW Fire Brigade	
10-Jun-86	Grandstand McQuade Park SE	Fire Risk	Advice to be obtained from NSW Fire Brigade	
9-Dec-86	STD Charges SP	Effect of STD charges on employment in Shire in view of NW Sector expansion	Report to May GPC Meeting	
9-Dec-86	Scheyville Army SP	Western Sydney Directors Co-operative	Awaiting information from Co-operative	

HAWKESBURY SHIRE COUNCIL

PAGE 2

REPORTS REQUESTED BY COUNCIL - STATUS - AS AT 12-MAY-87

FILE NO REP DATE	SUBJECT REFERRED TO		COMMENT	COMP DATE
10-Feb-87	Piggery & Feedmill DA SP	Further report re DA 463/83	Report to May GPC Meeting	
10-Feb-87	Golf Driving Range SE	Feasibility of establishing a Golf Driving Range as part of Bensons Lane Sporting Complex	Report to May GPC	
10-Mar-87	Baker Street Parking SC	Status of parking Baker Street at back of Franklins, Macquarie Arms private car park & rear of Museum	Report to May GPC	
10-Mar-87	Grose River Bridge and Roadlinks SE	Further report in 3 months on likely costs & implications as an alternative to proposed route	Report to June GPC	
10-Mar-87	Staffing SC	Staffing in regard to all Departments	Report to June GPC	
14-Apr-87	Woodlands Industrial Estate SE	Improving the Estate generally	Report to June GPC	
14-Apr-87	Community Bus SE	Improving Usage	Report to May GPC	
14-Apr-87	Governor Phillip Park SE	Further report in 12 months on charges and operation of Boat Ramp	Report to Ordinary Meeting, April 1988	
14-Apr-87	Contract Mowing SE	Possibility of private contract mowing in some of the outlying areas	Report to July GPC	

ENGINEERINGCORRESPONDENCE1. PROSPECT COUNTY COUNCIL - CONTROL OF REGROWTH UNDER POWER LINES.
R190/29

Seeking approval to use the herbicide Roundup as an alternative for control of regrowth from ground clearing under overhead mains.

Advising that the material breaks down rapidly leaving no residual effect on the soil providing a suitable alternative that is superior to Tordon.

(S.E. - Council granted approval to the method of treatment at the February, 1987 Council meeting. The alternative material has a lower environmental impact and considered acceptable for use.

IT IS RECOMMENDED THAT Prospect County Council be advised that approval is given for use of the herbicide Roundup for control of unwanted sucker regrowths under power lines throughout the Hawkesbury Shire Council area.

2. WESGO COMMUNICATIONS PTY LTD (2WS) - "BEAT THE TRAFFIC" PROMOTION -
HELICOPTER LANDING IN RESERVES WITHIN THE SHIRE. 625

Advising that the radio station proposes to conduct a promotion in May, 1987, entitled "Beat the Traffic" whereby that station proposes to transport winners in that promotion to work by helicopter. In the event that a winner resides within Hawkesbury Shire, requesting permission, in principle, to land a helicopter in a reserve within the Shire at approximately 8.00am on a given day and returning at 5.00pm. Three (3) days notice would be given to Council as to time, date and location of landing. The firm will be obtaining Department of Aviation approval.

(S.E. - Subject to obtaining clearance from RAAF Base, Richmond, no objection is held to the landing of a helicopter in those reserves listed below. The firm has adequate Public Risk Insurance.)

IT IS RECOMMENDED THAT approval be granted, in principle, to Wesgo Communications Pty Ltd to land a helicopter in the following reserves, subject to that firm obtaining clearance from RAAF Base, Richmond.

Reserves

Governor Phillip Reserve, Windsor
McQuade Oval, Windsor
Maraylya Park, Maraylya
Oakville Oval, Oakville
Woodbury Estate, Glossodia
Tamplin Field, Hobartville

Bensons Lane, Richmond
McMahons Park, Kurrajong
Bilpin Park, Bilpin
Woodlands Oval, Wilberforce
Horrie Eley Memorial Reserve

ENGINEERINGREPORTS1. BICENTENARY LOCAL GOVERNMENT INITIATIVE. C40-13

Further to the report to the General Purpose Committee, a site inspection has been carried out in respect to the works to be undertaken for the village of Pitt Town.

It is now proposed that the following works be submitted as the landscape feature to be provided under the grant.

Restoration and erection of the old gas lamp on the footpath adjacent to St. James Anglican Church Hall, together with provision of up to three seats in Bathurst Street outside the two churches located to exploit the view over the floodplain and through to Windsor. To provide for adequate illumination, action will be implemented in respect to upgrading the street lighting outside the church precinct.

As the existing trees in the vicinity are large and significant in respect to the development, it is proposed that tree planting of selected species be restricted to along Buckingham Street so as to compliment the existing situation and be located away from the corner so as not to further affect sight distance for traffic moving along Bathurst Street and through the intersection.

IT IS RECOMMENDED THAT the proposed bicentenary feature for the village of Pitt Town be adopted and that community involvement be sought where appropriate.

2. PUBLIC WORKSROAD CONSTRUCTIONM.R. 181 St Albans Road

Erection of guide post and protection fencing complete all works on the section 7.54 - 9.7km from Webbs Creek Ferry.

Final plans will now be prepared for the section of this road past Upper Macdonald School as the next works to be undertaken.

Reedy Road

The multi cell pipe culvert has been installed, bulk earthworks attended to with construction of headwalls now proceeding to provide a crossing over the creek near Fisher Road.

Riverview Street, North Richmond

Stormwater drainage work has been completed with work proceeding for placement of the kerb and gutter on the north side at the Grose Vale Road end.

MAINTENANCE

Resealing of the road pavement Dight Street, Richmond was carried out utilising a special grant from the Department of Works, Australian Government.

Gravel resheating on St Albans Road under the main roads maintenance and improvement programme 9.7 - 10.3km, 17.5 - 17.8km and 22.4 - 23.0km from Webbs Creek ferry.

Flood Mitigation Maintenance: Spraying of growth along drains has been attended to with painting of flood gates in progress.

Other work has included heavy patching of the pavement Pitt Town Bottoms Road, Terrace Road, Scheyville Road and Boundary Road.

PARKS AND GARDENSRichmond Park

Construction of the new playground is underway.

Richmond Ex-Servicemen's Sporting Complex

Extension of the irrigation system into the new fields has been completed with sprigging of bare patches to be undertaken. Seed germination and grass regrowth has been extremely patchy.

Bicentenary Park

A further tree planting programme has been undertaken with further fencing to preclude unauthorised vehicular entry.

General

The floral display in Windsor Mall has been replanted. Work was carried out to complete the conversion of playing fields to winters sport including slashing Governor Phillip Park for Bridge to Bridge Power Boat Race, attention given to memorials including the memorial near Colo River Bridge in conjunction with Anzac Day commemorations and work has commenced on the winter tree pruning programme.

Australiana Pioneer Village

Approval has been received to the preliminary plan for improvement of the intersection of Buttsworth Lane and the main road with final plans now being prepared and arrangements made for relocation of Telecom plant in Buttsworth Lane.

Work has commenced on improvement to internal roads and construction of car parks with placement of the sandstone pavement completed.

BUILDINGS

Repairs to the Ferrymaster's Cottage at Sackville. Relocation of the telephone switchboard, cleaning of carpets and overhaul of the airconditioning plant at the Council Chambers.

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Resurfacing of the floor Macquarie Room, Community and Cultural Centre.

Replacement of the compressor in the air conditioning unit, North Richmond Community and Cultural Centre.

Alterations to septic tank pumps, Macquarie Park.

Installation of bike racks at Windsor and Richmond Library.

Vandalism was heavy during April with work required at South Windsor Park, Oakville Oval, amenities block Governor Phillip Park, Richmond Ex-Servicemen's Sporting Complex, Australiana Pioneer Village, Wilberforce Office, Upper Colo Reserve, Brinsley Park, Tamplin Field, Richmond Preschool, Toilet Block at Rest-a-while.

SEWERAGE

Installation of a mixing tank for lime dosing of the primary digester, retopping and of the drying beds with sand and attention to the access road.

Removal of silt from Pump Station C off Macquarie Street, Windsor.
Upgrading of the access road to this station and attention to subsidence around Station "B" corner Ham Street and Fairey Road. With completion of the overhaul of the two pumps at this station attention is being given to pipework.

Average daily flow for April was 2,700kl/day. Attention was given to five mainline sewer chokes with clearing of one blockage in Council buildings.

Richmond Road Extension

The extension of the main from Greenway Crescent to serve the new motel and properties Richmond Road, Windsor is well advanced with pipe laying reaching completion.

IT IS RECOMMENDED THAT the report on works undertaken during April, 1987 be received.

3. SUBDIVISIONS UNDER DELEGATED AUTHORITY

		Date Application Received	Date Approved
S87/8	Applicant: D. Matthews & Associates	28/1/87	30/4/87
	Owner: Mr E.R. & Mrs M.B. Sanders	Application includes use	
	Land: Lot 1 DP421574 & Lot 4	of ROW.	
	DP546025 George Street		
	Windsor		
	Subdivision creating two		
	lots		

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S86/90	Applicant:	D. Matthews & Associates	12/8/86	30/4/87
	Owner:	Windsor Country Village	Due to investigation/	
	Land:	Lot 9 DP220236 Bandon Road	discussion re strata lots	
		Vineyard		
		Subdivision creating 39		
		strata allotments		
S87/16	Applicant:	P.J. Latta and J.M. & S.J.	26/2/87	19/4/87
		Larkin		
	Owner:	P.J. Latta and J.M. & S.J.		
		Larkin		
	Land:	Lot 1 DP596041 & Lot 4		
		DP255296 East Kurrajong		
		Road, East Kurrajong		
		Subdivision creating two		
		varied lots		
S87/4	Applicant:	J. Leven	20/1/87	26/3/87
	Owner:	Lifzer P/L, R. & J. Lethorn		
	Land:	Lots 1 & 2 DP706279		
		Richmond Road, Windsor		
		Subdivision creating two		
		lots		

Subdivisions received to April -

1986	48
1987	32

IT IS RECOMMENDED THAT the information be received.

4. SOUTH WINDSOR WASTE WATER TREATMENT PLANT. P160/46/B

Work has proceeded on concrete structures and internal pipework. The external walls of the clarifier are now complete, with the floor now under construction.

The reinforced concrete bund for the ferrous chloride tank is now complete.

It is anticipated that the aeration tank bridges and the installation of mechanical equipment will commence in the week of 11th May, 1987.

Completion of the control centre has been delayed due to unavailability of the profiled cladding for the fascia and gable ends.

IT IS RECOMMENDED THAT the information be received.

5. BLIGH PARK ESTATE. P160/46/CNeighbourhood Centre

Construction of the Bligh Park Neighbourhood Centre is being carried out in accordance with the construction programme.

To date, the foundation and floor slab is complete together with the overhead concrete beam and lintels. Brickwork is 50% complete.

Roadworks

Placement of the asphaltic concrete surface course on roads in Precincts 3, 4 and 5, and in Rifle Range Road, is under way.

IT IS RECOMMENDED THAT the information be received.

6. BRIDGE REPAIRS - UPPER MACDONALD ROAD (BENT BRIDGE). B24, 665-2102

Two girders on one span of the timber bridge, known as the Bent Bridge, on the Upper Macdonald Road have deteriorated to the extent that they must be replaced.

In order to carry out the works, it will be necessary to temporarily close the bridge to traffic and construct a causeway across the Macdonald River a short distance downstream of the bridge to serve as a by-pass.

The timber girders and associated materials will cost in the vicinity of \$5,000 and with labour costs and construction of the by-pass, it is estimated that the repairs will cost around \$10,500. The timber has been ordered and it is anticipated the repairs will be carried out by the end of May.

A ten tonne load limit has been placed on the bridge as a safety measure in the interim.

Funds are currently available from the Bridges M & R vote.

IT IS RECOMMENDED THAT the report on bridge repairs be received.

HEALTH AND BUILDINGREPORTS1. BUILDING APPLICATION B25.

The following is a summary of building applications received during the month of April, 1987. Applications received during April, 1986, shown in brackets.

<u>No.</u>	<u>Type of Building</u>	<u>Estimated Value</u>	
50 (38)	New Dwellings	\$2,741,041	(\$2,157,499)
57 (57)	Additions to Dwellings	393,678	(393,429)
- (1)	Residential Flat Buildings	-	(60,000)
3 (4)	New Buildings other than Residential	185,000	(2,126,000)
3 (3)	Additions to Buildings other than Residential	82,750	(106,398)
4 (9)	Swimming Pools	27,370	(80,795)
1 (-)	Additions to Dwellings - Dual Occupancy Unit	19,000	(-)
<u>118</u> <u>(112)</u>		<u>\$3,448,839</u>	<u>(\$4,924,121)</u>

Building Applications received up to the end of April, 1987. Approvals for the corresponding period during 1986 shown in brackets.

<u>No.</u>	<u>Type of Building</u>	<u>Estimated Value</u>	
189 (162)	New Dwellings	\$11,319,993	(\$8,478,677)
247 (234)	Additions to Dwellings	2,270,077	(1,567,546)
1 (3)	Residential Flat Buildings	75,000	(251,000)
16 (12)	New Buildings other than Residential	4,127,000	(3,201,000)
12 (19)	Additions to Buildings other than Residential	385,250	(420,898)
48 (44)	Swimming Pools	358,379	(327,436)
2 (1)	Additions to Dwellings - Dual Occupancy Unit	59,000	(10,000)
<u>515</u> <u>(475)</u>		<u>\$18,594,699</u>	<u>(\$14,256,557)</u>

IT IS RECOMMENDED that the report be received.

2. D. HELEY - PORTION 262 POST OFFICE ROAD, EBENEZER. DA662/86

Council at its meeting on 14th April, 1987 resolved that monthly reports be brought forward regarding the above premises.

Mr Heley has advised that the new stormwater retention dam is leaking. The contractor and design engineer are investigating the matter to determine the necessary rectification works.

The electricity supply to the wastewater collection well has been augmented and Mr Heley has advised that the aerator is run 24 hours per day. At the time of two recent inspections the aerator has been operating. The State Pollution Control Commission is re-assessing its requirements for the capacity of the aerators to be installed in the stormwater retention dam.

The conditions on previous consents; that the development not interfere with the amenity of the neighbourhood in respect of...smell; and, that any offensive nuisance that emanates from the site shall be alleviated forthwith; can not be complied with using technology known today. All other conditions appropriate at this time have been complied with.

Since Council's last Ordinary Meeting six complaints regarding offensive odour have been received; four being on the the same night. The premises has been inspected twice and an assessment made of the odour on three other occasions, at which times the odour was considered satisfactory.

IT IS RECOMMENDED THAT the report be received.

PLANNING*Michael 14/5/87*REPORTS1. REZONING OF LOT 8 SECTION Q, MACQUARIE STREET, SOUTH WINDSOR TO PERMIT SINGLE STOREY VILLA DEVELOPMENT. L16/86

Council, at its meeting of 11th November, 1986, considered a request to rezone the land to Residential 2(b1), a zone which permits, with Council's consent, single storey villa development. The land has a site area of 1,012m² and under Hawkesbury LEP, 1984, would have a maximum development potential of five villa units.

The land possesses all urban services and has rear access from a laneway.

Following Council's resolution, it was considered that the application could be incorporated in a broader rezoning for the Shire. However, the applicant has requested that the matter proceed as quickly as possible so it is considered that it should now proceed independently.

IT IS RECOMMENDED THAT Council support a rezoning of Lot 8 Section Q, Macquarie Street, South Windsor, to permit single storey villa development.

As the proposal is of a minor nature, an environmental study is not considered necessary.

*Glenn 14/5/87*2. A MULTIFUNCTIONOPOLIS SCHEME FOR THE 21ST CENTURY - DEVELOPMENT PLAN FOR AN INTERNATIONAL FUTURISTIC AND HI-TECH RESORT THROUGH AUSTRALIA-JAPAN CO-OPERATION P160

The Commonwealth Ministry of International Trade and Industry and the State Department of Industrial Relations and Employment have issued details of a proposal by the Japanese Government seeking views within Australia of the possibility of establishing a "multifunctionopolis", or "technology city" in Australia, which would combine high-technology based industries and support functions; resort accommodation and high quality living environments; and opportunities for cultural exchange.

All that is known of the proposal is that there are similar developments within Japan and America and that there are certain site selection criteria which are advanced, these generally being -

1. Proximity to an existing or proposed international airport.
2. Proximity to optical fibre communications links.
3. Proximity to sources of both skilled and lesser skilled workforces.
4. Proximity to major firms and specialist high-technology firms.
5. Quality of environment for living including an area of land available for urban development.
6. Cost of land development.
7. Suitability for integrated development of industrial sites, academic institutions and housing.

Whilst not indicated, it is obvious that a substantial area is required and it would appear that the Commonwealth land at Scheyville may be suitable for this purpose and, if selected, would obviously result in significant economic benefits to the Shire and Western Sydney region generally.

In the absence of further information, it is considered that the Department of Industrial Relations and Employment be approached with an indication that Council sees merit in consideration of that site by the Japanese Government and that Council seek support of W.S.R.O.C. in such action.

IT IS RECOMMENDED THAT Council write to the Department of Industrial Relations and Employment indicating its awareness of the proposal by the Japanese Government and indicate that the Scheyville area may be suitable for this purpose, and inviting the Department to investigate the possibilities of this site specifically and the Western Sydney area generally. Further, that Council seek support of W.S.R.O.C. in this matter.

John 14/5/87

4. WINFORD MOTORS - GEORGE & NEW STREETS, WINDSOR - REZONING FOR COMMERCIAL PURPOSES. DA 326/84

Council recently supported a rezoning application to allow commercial development on the above land for a supermarket and specialty shops, and is advised that a letter has now been received from the applicant company, New England Construction Pty. Ltd., in the following terms:

"Further to our rezoning application for the Winford Motors site, we advise that we are nearing completion of our design plans, which will provide for a building with appropriate setbacks occupying all of our land to be rezoned for Commercial 3(a). For the provision of car parking we would prefer, as previously indicated, to provide this in a decked form over the existing Hollands Paddock Car Park which, we understand, is leased by the Council from the Metropolitan Water Sewerage and Drainage Board.

Accordingly, we would like to assure that if such construction takes place, its tenure is secure. We request that Council support our proposal to the Water Board in that we undertake the construction of the car park, this being our contribution to parking over the existing car park area and that there be some form of security for its tenure."

Subject to the provision of suitable designs, it is considered that the decking over part of the existing Hollands Paddock car park, which would also entail reconstruction of the existing car park, would be an appropriate means of providing the car parking required for the development. The alternative would be for Council to levy a contribution for parking spaces not provided with the development, however, it is considered that such would not be desirable as the development would exacerbate the existing short fall of parking in the town pending utilisation of the parking contribution for the provision of parking by Council.

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Council will be aware that the land is owned by the Metropolitan Water Sewerage and Drainage Board with Council having long term control and management over it and, accordingly, any proposal to utilise the land would require their approval.

It is considered that Council should liaise with the developer and the Board to arrange such approval.

IT IS RECOMMENDED THAT New England Construction Pty. Ltd. be advised that Council is supportive of their proposal subject to suitable designs being provided and will liaise with the Metropolitan Water Sewerage and Drainage Board with a view to seeking their concurrence.

SECTION B - LETTERS SUBMITTED FOR INFORMATION

IT IS RECOMMENDED THAT the letters in this section be received and appropriate replies forwarded where necessary.

1. SHIRES ASSOCIATION OF NSW - COST CUTS OF FREIGHT HAULAGE. P182

Forwarding a media release warning that, due to proposals to close railway branch lines and to increase maximum vehicle weight limits, ratepayers could end up paying more to compensate proposed cuts in the cost of freight haulage.

2. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW - INVESTIGATION OF OUTSTANDING CLAIMS. C44/2

Forwarding a media release stating that Local Government has received a commitment from the Minister for Aboriginal Affairs, Mr Ken Gabb, that he will investigate State Government liability for rates and charges owed by the former Aboriginal Lands Trust.

3. THE HON J. CROSIO, MINISTER FOR LOCAL GOVERNMENT AND MINISTER FOR WATER RESOURCES - ACKNOWLEDGEMENT. R186

"I am writing to acknowledge receipt of your recent letter, enclosing a copy of the Hawkesbury Gazette dated 11th March, 1987, concerning a story headed 'Ratepayers receive reprieve as interest payment waived'.

I shall be in touch with you again regarding this matter as soon as possible."

4. LAW REFORM COMMISSION - HAWKESBURY SHIRE RATEPAYERS' ASSOCIATION - REQUEST FOR LAW REFORM PROJECT. A7/34, R186

Stating that the Commission has completed its enquiries in this matter and has decided that the questions raised by the Hawkesbury Shire Ratepayers' Association do not require further investigation. Forwarding a copy of its letter to the Ratepayers' Association.

Advising that the only issue of law raised by the Association was the practical question of ensuring that purchasers were made aware of the levies at the time of purchase, and that this information is now being provided by the Shire Council.

Thanking Council for its assistance in this matter.

5. HAWKESBURY DISTRICT CONCERT BAND - APPRECIATION. B20/4

Expressing its appreciation for Council's recent donation.

6. ARTSWEST FOUNDATION LTD - APPRECIATION. A11

Expressing its appreciation for Council's assistance through the Western Sydney Regional Organisation of Councils in having funding restored to Artswest's development officer position for 1987.

Stating that the Community Arts Board of the Australia Council has provided \$10,000 to support the development officer's position and that the NSW Office of the Minister for the Arts has agreed to match the Federal grant with \$10,000 to be paid in July from the 1987/1988 budget.

7. HAWKESBURY SHIRE SISTER CITY ASSOCIATION - PROPOSED VISIT. C50/10/A

"I would like to advise that the proposed visit in 1988 by a large group from Temple City has now been divided into two periods. In April (exact dates to be confirmed) between forty and sixty members of the Temple City Adult Community Band will visit the Hawkesbury for approximately 10 days.

In October we expect over 200 visitors, comprising the High School Band and a large group of adults."

8. AUSTRALIAN INSTITUTE OF HEALTH SURVEYORS - 1987 ANNUAL CONFERENCE. C48

Stating that the Conference will be held at the Gazebo Ramada Hotel during Bank Holiday week from Tuesday to Friday 4-7th August, 1987.

Asking Council to make arrangements for all its Health and Building Surveyors to attend, and stating that it would like to see a strong representation from elected members and senior staff.

9. SHREELA FLATHER, MAYOR OF THE ROYAL BOROUGH OF WINDSOR AND MAIDENHEAD (ENGLAND) - 150TH ANNIVERSARY OF QUEEN VICTORIA'S ACCESSION TO THE THRONE. LETTER ADDRESSED TO THE SHIRE PRESIDENT

"As Mayor of the Royal Borough of Windsor and Maidenhead, I cordially invite you and the people of your city to Windsor in 1987, the 150th anniversary of Queen Victoria's accession to the throne.

This is the first letter to be posted from the magnificently restored Victorian Postbox at Windsor's award-winning attraction 'Royalty and Empire' which perfectly recreates, in its original surroundings, the occasion of Queen Victoria's Diamond Jubilee in 1897."

10. WESTERN SYDNEY REGIONAL ORGANISATION OF COUNCILS - WESTERN SYDNEY
AREA ASSISTANCE SCHEME. W275, C45/15

"WSROC recently met with the Minister for Planning and Environment, the Hon RJ Carr, MP, regarding the apparent change in direction of the Western Sydney Area Assistance Scheme (WSAAS) and regarding the lack of notice given to the recommendations of the Regional Priority Rating and Review Committee and the local consultative process. As a result of the Minister's response to our comments, WSROC resolved, at its meeting held on 10th April, 1987, to write to the Minister for Planning and Environment, the Premier and all Western Sydney State Member of Parliament outlining our concerns about the future of WSAAS."

Enclosing a copy of WSROC's letter to the Premier for Council's information.

11. N.R.M.A. - MEDIA RELEASE, NORTH-WEST PASSAGE. P182, M130

Suggesting that Sydney's planners should now consider a major north-west road alternative to the near-Sydney stage of the Pacific Highway. Advising that the Eastern traffic chaos on Sydney's northern outskirts once again highlighted the road bottleneck which channelled nearly all north-bound traffic on to two parallel roadways - the Pacific Highway and Sydney-Newcastle Expressway.

12. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW - GENERAL CIRCULAR
NO. 4/1987. C44/2

1. Facsimile Machines

The Associations' facsimile machine is now on line. The number is (02) 262 1049.

2. Lodgement of 1986 Statements of Accounts

Should any council anticipate difficulty in complying with the 15 May 1987 deadline, it is suggested that its Town/Shire Clerk contact the Secretary.

Concerns are expressed from time to time about the complexity of the form for annual statements of accounts which, on occasions, contributes to delays in their preparation. It is suggested that any councils with proposals for amendment should submit such proposals to the Associations.

3. Bicentennial Community Committees - Liability for Taxation

In General Circular 1/1987 councils were notified of advice received from the Hon Chris Hurford, Minister Assisting on the taxation liability of Bicentennial Community Committees, and of further representations made to him.

Mr Hurford has now responded to those representations.

"The income tax law does not specifically authorise exemption from income tax in respect of income derived by Bicentennial Community Committees. However, the Commissioner of Taxation advised that it is possible that many Committees may qualify for exemption from income tax under existing provisions of the law. For example, if a Committee was established for the main purpose of carrying out a project which is beneficial to the community as a whole, the Committee would qualify as a charitable institution and its income would be exempt from tax under paragraph 23(e) of the Income Tax Assessment Act. Projects beneficial to the community include the establishment of a library, museum, public hall, town hall, park or facilities for recreation. The provision of entertainment or amusement for community residents would not meet these requirements.

The Commissioner (also advised) that there are other provisions in the income tax law which may confer exemption from tax, depending upon the particular circumstances for which a Committee was established. As I mentioned in my previous letter, it will be necessary for each Bicentennial Community Committee to approach the relevant Deputy Commissioner for a ruling on the matter.

The Commissioner stressed that, should a Committee not be exempt from tax, only income in excess of \$416 derived from investments or from trading or business dealings with members of the public will be subject to tax. Donations from individual and corporate sponsors are not considered to be income and are therefore exempt from tax.

In relation to donations made by individuals to Bicentennial Community Committees, I reiterate that the Government cannot see its way clear to amend the law to allow such a concession."

It appears that the Government will make no substantial departure from its policy on Bicentennial Community Committees. Councils should therefore ensure, as far as is possible, that such Committees are constituted in accordance with the advice from Sly and Russell.

4. Authority to Obtain Statistical Information from the Department of Main Roads

5. Community Conduct

It is evident from enquiries received that councils are having difficulty with the term 'community conduct' in Item 3, General Circular 1/1987.

The term was specifically undefined in order that individual councils could identify those areas which were of concern to them. For some councils it may be beach pollution, for others crime or vandalism, for others ethnic conflict.

6. Construction Safety Regulations - Inspection of Amusement Devices

Following the item which appeared under this heading in General Circular 11/1986, advice has been received from the Division of Inspection Services of the Department of Industrial Relations in the following terms:

"Regulation 157C of the Regulations under the Construction Safety Act forbids the operation of an amusement device without prior approval of Council.

The same Regulation requires the council to ensure that:

1. The insurance cover is current and for the correct amount as prescribed.
2. The device is registered by this Department.
3. The device is erected in accordance with any conditions of erection on the registration certificate.
4. The device is set up on a sufficiently firm surface for its safe operation.

The checking of Items 1 and 2 above would require no special qualification on part of the person performing this duty.

Items 3 and 4 would require some technical judgement, but would not be expected to be performed by a qualified engineer.

The device must be inspected by a qualified engineer as a condition of registration by this Department. As the registration is current for 2 years, each device is inspected by engineers at this interval.

Deterioration and some wear is likely to occur, but it would be considered insufficient to lead to failure within the period between inspections when used under normal conditions.

Further, the owner or person in charge is required to maintain the device in good order, condition and repair at all times.

The assessment of the condition of the device is considered to be outside the sphere of duty of the council inspector. He should not be held responsible for failure of a device when set up for operation in a normal manner.

Employees of councils with qualifications such as building inspectors or the like, are considered to be able to assess the setting up of the devices, as distinct from their design, for approval to operate under their councils jurisdiction."

(D.H.S. - This advice clearly defines Council's responsibilities in the inspection of amusement devices.)

7. Conflict Resolution

The term "conflict resolution" covers the settlement of disputes between individuals and ranges from a face-to-face chat over the back fence to court trials.

A number of organisations have been formed to assist in conflict resolution at a grass roots level. The Community Justice Centres operated by the Department of the Attorney-General is an example.

Some councils may have formally established a Conflict Resolutions Program through their Community Services work. In other instances such a service may be provided on an informal basis by Community Services staff. In some council areas such a service may be provided, either formally or informally, by community groups.

Jennifer David, lecturer in the Faculty of Law, University of Sydney, is conducting a survey of all dispute resolution programs which do not involve adjudication in the Courts. The results will be used to compile a directory of all such programs in Australia, to enable people to have more access to these alternatives to the Courts.

The Local Government and Shires Associations of New South Wales request the support of councils in the survey by:

- (a) advising whether any formal or informal program of conflict resolution has been established; and
- (b) advising if council is aware of any such program being operated in its area by any community-based organisation.

8. Service of Local Government Summonses by Post

Councils will be aware of Circular No. 87/17 from the Department of Local Government which advised that service of summonses by Police Officers on behalf of councils ceased on 2 February 1987 and drew attention to the provisions of Section 63(2) of the Justices Act 1902.

That sub-section provides that a summons in respect of an information for an offence punishable summarily before a Justice or Justices laid by, inter alia, a public officer may be served by posting it not less than 28 days before the return day by prepaid letter post addressed to the person to whom it is directed.

Section 63(2A) defines "public officer" for the purpose of Section 63(2) as, inter alia, a person acting in his official capacity as an officer or employee of a council within the meaning of the Local Government Act 1919.

Service of the summonses may be proved by the oath or affidavit of the person who effected service. Where service is effected by post, the affidavit of service is completed by the person who actually posted the summons.

There is some doubt as to whether or not a summons posted to an offender can be said to have been served if it is returned unclaimed. The Courts seem to have taken the view that if the procedure laid down in Section 63 is followed the summons can be said to have been served, regardless of what subsequently happens to it.

Circular 87/17 indicates that service by police officers can be arranged "in cases where special features exist". These "special features" are understood to be circumstances where service by post has been attempted without success, or where such service can be shown to be ineffective. Each case will be dealt with according to its facts, but service by police officers will, in general, only be available as a last resort and where all other means of service have been attempted without success.

9. Counter-Disaster Briefing Sessions for Local Government

The Briefing Sessions for Local Government, scheduled for June/July at the Australian Counter-Disaster College in Mt Macedon, have been cancelled and no further courses are scheduled for this year and the future is uncertain.

The reasons for the cancellation of the June/July course is to enable a meeting to take place between the National Disaster Organisation, ACLGA and State Associations to determine directions for any future courses on Local Government disaster management.

10. Testing of Water and Food Samples Taken by Councils

In 1985 complaints were received from a number of councils that the Department of Health's analytical laboratory at Lidcombe had reduced services to Local Government.

A survey was carried out in November 1985. The survey results were evaluated with representatives of the Australian Institute of Health Surveyors and a number of initiatives arose from those discussions and are now referred to councils for their consideration.

1. Councils should be encouraged to take up chemical and bacteriological water sampling - either individually or regionally, or in conjunction with regional offices of the Health Commission.
2. The lack of private analysts, particularly in country areas, able to be used in water and food sampling should be noted, together with the fact that water sampling could probably be carried out satisfactorily in hospital laboratories, but such facilities are not suitable for testing of food samples.
3. In most councils high priority is given to the processing of building applications and water and food sampling is given low priority. This is generally in accordance with resources allocated by council to satisfy a demonstrated local need, and there is need for councils to evaluate the priorities allocated to these services. Overall there of water and food sampling and the community generally should assist councils to review the allocation of resources to this need.
4. To note that the Department of Public Health looks to Local Government to manage food surveillance, which has been a traditional Local Government activity. The Institute has developed a food sampling manual for the guidance of practicing health surveyors.

The Association invites comments from councils.

(D.H.S. - Council continues to receive excellent co-operation from the Division of Analytical Laboratories for water samples submitted.

Food samples are not submitted for routine analysis.)

11. Burials in Private Land

In General Circular 5/1986 councils were invited to comment on requests to give Local Government control over burials in private lands.

Advice has now been received in the following terms from the Department of Local Government:

"Following a detailed examination of the issues involved it is proposed to recommend that the Minister approve in principle that the Local Government Act be amended to:

1. Prohibit burials in any land other than land zoned for rural purposes except land used as a public or private cemetery (as defined in Part XIX of the Local Government Act, 1919).
2. Require submission of an application for approval to bury in land zoned for rural purposes.
3. Provide an Ordinance making power to enable the prescription of the form of applications to councils, the application of certain provisions of Ordinance No. 68 eg. permits to bury (submission of relevant certificates) depth of burials, number of bodies in one grave etc., to burials on private property."

12. Planning for Cyclists

In General Circular 8/1986 attention was drawn to comments by the State Bicycle Committee on the need for councils to adopt a policy to use only bicycle-safe grates in new installations and in any identified danger spots where older bar-type grates might be replaced on a priority basis.

To assist councils in this matter the State Bicycle Committee has made the following comments:

"The Weldlok GG78-42A grate with load bars at 30mm centres and cross bars at 100mm centres is considered to give a similar level of support to bicycle wheels as that provided by the DMR Standard Welded Steel Grate 9H B Jones "W" pattern). Consequently, it and other grates with the same bar spacings could be used as an alternative to the "Jones" pattern.

The Weldlok GG78-49 and GG78-50 grates do not offer the same level of protection as the GG78-42A, however, this does not make them unsuitable for use.

13. Appointment of Consultants

From time to time, the Associations receive complaints from the Australian Association of Consulting Planners (AACP) about the consultant selection procedures used by some councils.

For council's information the AACP's recommended approach to appointing consultants is attached to this circular. Circumstances may dictate that the AACP's recommended approach cannot always be followed. However, councils may find the guidelines useful.

Councils may also be aware of current litigation concerning contracts for the engagement of professional services. The judgement in that case may lead to a need to re-examine consultant selection procedures. The Associations have indicated a desire to discuss the matter with the AACP following the Supreme Court's judgement.

14. Role of the Local Government Auditor

In General Circular No. 10/1986 councils attitude to the role of the Local Government Auditors were sought.

The responses have now been collated.

Discussions are proceeding with the Local Government Auditors' Association on the development of a standard letter of engagement setting out clearly the terms of engagement and the duties and responsibilities of both council and the auditor. Some councils may have received letters from their auditor and generally the Associations support such letters, but consider it desirable that a standard letter be adopted throughout Local Government.

15. Audit Fees

At their meetings in April the Associations considered a submission from the Local Government Auditors' Association that Audit fees for the 1986 audit be adjusted by the last quarter 1986 CPI. This is a change from the first quarter year figure previously used, and it has been suggested by the Auditors Association that more councils are now completing their statements in the prescribed time than in previous years, with the result that the auditor is able to complete work earlier than has been the case in prior years.

The Auditors' Association also noted that its members have a right to negotiate the 1986 fees at levels up to 15% below the scale in situations where a council carries out some tangible activity which is acknowledged by the auditor to reduce his workload. Such a situation would be a proper internal audit section which works in conjunction with the auditor to such a level that he is able to reduce the extent of audit examination.

The Associations endorsed the fee sought by the Local Government Auditors' Associations and notes that this will be an increase of approximately 4.2% over the 1985 audit fees paid by councils.

16. Closure of Country Court Houses

17. Incorrect Information on Applications for Section 149 Certificates

Following concerns expressed by a number of councils a letter was written on 10 February 1987 to the Law Society of New South Wales pointing out that councils frequently receive applications for Section 149 Certificates including incorrect property details and names of owners and that on occasion applications are sent to the wrong council.

The Law Society has agreed to bring the matter to the attention of solicitors in the next issue of the Law Society Journal.

18. Construction Safety Act - Elevating Work Platforms

The Department of Industrial Relations has advised of an exemption from aspects of safety requirements involving controlled descent devised on elevating work platforms.

19. Freedom of Information Legislation

The only legislation of this kind presently in force in Australia is Commonwealth legislation, limited in its application to Commonwealth bodies and instrumentalities. There is no such legislation in force which binds Local Government in this State.

20. New South Wales Land Information Service

The State Land Information Council has now provided a summary of key issues from responses to the discussion paper on the conceptual and technological strategy for the NSW Land Information System, and this is attached to this circular.

21. Fringe Benefits Tax - Application to Elected Members

Further to Item 5 in General Circular 3/1987, a response has now been received from the Hon Chris Hurford, MP, Minister Assisting the Treasurer, which states:

"The Treasurer has asked me to reply to your letter of 21 November, 1986, seeking a reconsideration of Taxation Ruling No MT 2035, which classifies local government councillors as employees for the purposes of the fringe benefits tax (FBT) legislation. I regret the delay in replying to your letter.

The Commissioner of Taxation, whose comments were sought, said that the classification of local government councillors as employees was not dependent upon the existence of the common law relationship of master and servant, but upon the special statutory definitions of 'employee', 'employer' and 'salary or wages' contained in the Income Tax Assessment Act 1936 and the Fringe Benefits Tax Assessment Act 1986. Local government bodies are authorities of a State and, as such, are included in the definition of 'employer'. They pay allowances to councillors which, for taxation purposes, are treated as 'salary or wages'. This technically brings the recipient within the statutory definition of 'employee'. The Commissioner concluded by saying that he was satisfied that the ruling properly reflected both the letter and intent of the law.

As a matter of broader policy, the Government believes that there is no reason in principle why tax exempt employers such as local government bodies should not pay FBT on non-cash benefits provided to their employees. If tax exempt employers were excluded, there would be an incentive for them to expand the range of employee benefits provided in order to minimise both their own costs and their employees' tax liability. Such a result would be in breach of the principles of equity that are basic to the Government's tax reform measures."

22. Second National Conference on Local Government and Community Development

The second National Conference on Local Government and Community Development is to be held on 7/8 May 1987 in Canberra.

(S.C. - The Conference was attended by Clr Horrex as a member of the Local Government Association Executive, and Council's Community Projects Officer.)

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13. LOCAL GOVERNMENT AND SHIRES ASSOCIATIONS OF NSW - GENERAL CIRCULAR 5/1987. C44/21. Closure of Police Motor Registries

Giving details of arrangements made in respect to the registry offices which have been closed.

(S.C. - Not applicable to this area.)

2. Report of the Inquiry into the Distribution of Federal Road Grants

The Report of the Inquiry into the Distribution of Federal Road Funds (the Cameron Report) was released by the Commonwealth Minister for Transport at the end of 1986.

The Inquiry had two broad references:

- (1) to determine principles for the distribution between States and road categories of the unallocated 5.236% of ALTP funds for local and arterial roads for the last three years of that program, ie 1987/88 to 1989/90.

If the recommendations of the report were adopted by the Federal Minister for Transport, NSW would benefit from an increase of 2.6%, which flows to urban arterials (up 7.536%) and rural arterials (up 11.542%). Local roads would, however, suffer a decline of 4.443%, or about \$2.6m based on 1985/86 allocations.

The Associations are currently awaiting advice from the Commonwealth Minister for Transport on the Commonwealth decision regarding the unallocated 5.236% of ALTP funds. Councils will be advised of this decision as soon as possible.

- (2) to recommend on principles that might be applied to the distribution of Federal road funds post ALTP.

The implication of the full application of the Committee's recommended approach is that local roads would suffer a decline of over 44% if funds at the level of 1985/86 ALTP were distributed according to the Cameron recommended indicators and weightings, or over 26% if the total funds to be distributed were of the magnitude of a combined 1985/86 ALTP/ABRD.

The Associations have expressed concern to the appropriate State and Commonwealth Ministers at the implications of the recommendations for local roads, both in the short and particularly the long term. We have requested that there be no change in the distribution of funds between categories and States until the working party refine the data sources for the indicators recommended in the Report has completed its work and reported its recommendations. The Associations have also requested that the interests of NSW Local Government be adequately represented on such a working party, and have indicated their availability to provide resources to serve on such a working party.

(S.E. - Representations have been made by Council concerning the allocation of funds from the Federal Government for roadworks (Item 8 Engineering Reports, Ordinary Meeting 14th April, 1987.)

3. Draft Regulations for Child Care Services

The Minister for Youth and Community Services, the Hon John Aquilina MP, has recently forwarded to the Associations the Draft Regulations for Child Care Services in New South Wales. A copy of the regulations is enclosed for the information of councils. The regulations are available for community consultation for a period of three months, until 30 June.

4. Community Services Review

The Associations' Review of Councils' involvement in Community Services is proceeding.

A series of interviews with twenty selected councils is currently being organised in conjunction with the NSW Department of Local Government. The Department is carrying out an examination of Human Services planning, co-ordination and provision at the local level. The Associations' Review and the Department's project will together provide a comprehensive picture of the Community Services involvement of councils from both a Local and State Government perspective.

A questionnaire has been sent to all councils requesting detailed information for the Review. The Associations realise the questionnaire will require considerable time and effort to complete. However, it is very important that the full extent of councils' involvement is properly documented to provide a sound basis for lobbying the State and Federal Governments and for forward planning purposes within Local Government.

(S.C. - The information will be forwarded to the Associations.)

5. Roadside Advertising

A member council has raised the possibility of undertaking, with the support of the Local Government Association,, "a campaign to seek the eventual removal of advertising signs from rural zones throughout the State".

It has been suggested that the appropriate means of achieving this objective might be through a State Environmental Planning Policy and/or amendment of the existing use rights provisions of the Environmental Planning and Assessment Act so that, in the case of advertising signs and structures, these are extinguished after a specified period.

The power to license signs under Ordinance 55 to the Local Government Act, could provide councils with a means of eliminating certain forms of general advertising in favour of advertising which serves a local or regional purpose such as for tourist facilities, should council adopt a policy with an objective of this kind. It should be kept in mind nevertheless, that a council's refusal to renew a licence for a sign which does not conform with its objectives, may be subject to legal challenge.

(S.E. - Conflict needs to be resolved in each case between the need to inform the public and road safety. No representations are proposed.)

(S.H.S. & S.P. - It is considered inappropriate to legislate the removal of an existing use right.

Council's policy of encouraging the local content of existing signs and to only approve local content in new signs is considered to be fair and reasonable. In time, old signs will either comply with this policy or disappear.)

6. Issue of Certificates of Service

The Executives have considered the conditions under which certificates of service are issued and member councils are advised that the following policy, common to both Associations, is now applicable:

"Certificates of service shall be issued upon the request of councils and after payment of a fee set from time to time by the Executives. The length of time an elected member shall serve before being eligible for issue of a certificate shall be determined by Annual Conference from time to time and is currently eight years for retired members and twelve years for sitting members.

Information shown on the certificate shall include the following:

Years of service either continuous or broken on one or more general purpose councils;

Service as Mayor or Shire President and/or Deputy Mayor or Deputy Shire President;

Service on county councils;

Service as County Chairman.

Service as a member of the Association's Executives shall also be included.

The fee payable remains unchanged at \$32.00 per certificate, and the onus remains on councils requesting certificates to supply the information to be shown on the certificates.

7. Training and Development Unit (TDU) - Safe Storage, Handling and Use of Pesticides & Herbicides

In February this year, thirty participants from 14 different councils attended a special two day Workshop arranged by the Training and Development Unit through Hawkesbury Agricultural College (Research and Development Company Limited - HAWKAID).

The program covered safe storage, handling and use of pesticides and herbicides.

Further workshops will be held in July 1987 to accommodate the overflow from the February program and circular letters with specific details will be forwarded to councils in the usual way.

8. Training and Development Unit (TDU) - Safety Committee Members: Training Course

Recent amendments to the Occupational Health and Safety (Committees in Workplaces) Regulation require that appropriate training be provided for all members of safety committees.

Courses have already been or are being scheduled for quite a number of councils.

(S.C. - This Council held the pilot course in the Community and Cultural Centre and Council's Safety Officer has given a paper at a subsequent course.)

9. Sponsorship of Projects

The City of Perth is seeking information on the ways in which Local Government authorities in Australia have successfully attracted different forms of sponsorship for Council and community projects.

10. Electricity County Council - Restructure Proposals

Early in March 1987 the Associations became aware that the Minister for Energy and Technology proposed to introduce legislation which would provide for

1. Establishment of an Electricity Advisory Council bringing together representatives of all sectors of the industry to advise the Government on relevant matters.
2. Renaming electricity councils as Electricity Distribution Boards, with ministerial power to make direct appointments, if necessary. It is not proposed to alter the existing elected representation.
3. Appointment of general managers on a fixed term basis with ministerial right of veto.
4. Establishment of four (4) Regional Advisory Boards to enhance liaison within the regions.
5. Minor amendments to the Local Government Act.

11. Appointment of Archivist for Local Government Records

The Archives Authority of New South Wales has announced the appointment of Ms Sally Irvine-Smith, BA (Hons), Dip Archiv Admin, to the position of Senior Project Archivist (Archives of Local Government).

14. AUSTRALIAN LOCAL GOVERNMENT WOMEN'S ASSOCIATION - 35TH ANNUAL CONFERENCE. C48/3

Thanking Council for its nomination to host the above conference. Advising that Hawkesbury Council was selected as the host Council for the 1988 Conference.

15. BERRILEE PUBLIC SCHOOL - APPRECIATION. C51/54

Thanking Council for an enjoyable day at Australiana Pioneer Village during a recent school visit.

16. 1ST WINDSOR SCOUT GROUP - 1987 DONATION. S200

Requesting a donation from Council of an amount of \$98.00 which is equivalent to the 1987 Rates.

(S.C. - An amount of \$98.00 has been provided in the 1987 Estimates for this donation, which has been forwarded.)

17. SIGNATURE CORPORATION - MR. GRAEME ARMSTRONG. C52/3

"With regard to the current hold-up in the commencement of construction of the above project, we would like to take this opportunity to advise Council that we would find it impossible to hold to the price offered in our submission ie. \$2,030,000.

We fully understand and appreciate the difficulties that Council is having with the Department of Social Security.

With regard to the expected cost increase we would assure you that we intend to pass on only the actual amounts of the increases, which to be frank we would expect to be moderate in amount."

(S.C. - This matter has been pursued for some time, with recent advices to Council that the Department of Local Government and Administrative Services agree to the site, however, have a problem with their client department, Social Security, regarding traffic on Macquarie Street. The matter is being pursued and, hopefully, some resolution to the issue will be obtained in the near future.)

18. THE HON J CROSIO, MINISTER FOR LOCAL GOVERNMENT AND MINISTER FOR WATER RESOURCES - APPRECIATION. C48/7

Thanking Council for its invitation to open a seminar on "Archives in Local Government and Public Libraries" on Wednesday, 27th May, 1987.

Advising that Parliament will be in session that day and therefore it will not be possible for her to attend. Wishing Council success for the seminar.

19. COMMITTEE TO REVIEW AUSTRALIAN STUDIES IN TERTIARY EDUCATION - APPRECIATION. L125/4

Thanking Council for its letter regarding its request for information on LERN. Requesting a copy of the evaluation report of the project when it appears.

20. WINDSOR CHAMBER OF COMMERCE - CONGRATULATIONS. A7/20, C51/56

Extending congratulations on the very fine efforts made in the recent refurbishing of the Mall area. Stating that these efforts will assist in the promotion of the Windsor business area both to shoppers and tourism.

21. THE HON K.R. ROZZOLI, MP - FLOOD DAMAGE. F84/13

Forwarding a letter received by him from the Hon L.J. Brereton, Minister for Public Works, Ports and Roads.

"Receipt is acknowledged of your further personal representations on behalf of Hawkesbury Shire Council regarding funding for repair of flood damage to roads.

I am having the matter raised looked into and will be in touch with you again as soon as possible."

(S.E. - This reply is in response to representations to have Council application for funds for repair of damage to roads as a result of the August, 1986, flood determined.)

22. THE HON K.R. ROZZOLI, MP - VEHICLE CHECKING STATIONS AT BELL AND MOUNT BOYCE. M130/16

Forwarding a letter received by him from the Hon L.J. Brereton, Minister for Public Works, Ports and Roads.

"Reference is again made to your further letter seeking confirmation that the Department of Main Roads Vehicle Checking Stations at Bell and Mount Boyce will operate simultaneously.

I am assured that both of these Checking Stations are currently operating in conjunction with each other.

Thank you for your interest in writing again on this matter."

23. THE HON L.J. BRERETON - MINISTER FOR PUBLIC WORKS, PORTS AND ROADS - HEAVY VEHICLE MOVEMENT IN HAWKESBURY SHIRE. M130/1, M130/16

Referring to Council's letter expressing concern for the safety of residents within the Hawkesbury Shire Council area because of the movement of heavily laden, and often speeding, vehicles, and requesting an increase in funding and staff involved in heavy vehicle checking.

Stating that traffic accident records for the Singleton Road do not indicate that heavy vehicle accidents have been caused by overloading. Advising that the Department's present resources do not allow for any expansion of its mobile units, but the Commissioner for Main Roads has assured him that effective patrolling of classified roads, including Main Road No. 503, will continue.

Shire Clerk/General Manager's Report

Ord. 12/5/87

Further advising that the speed of heavy vehicles is a matter that falls within the administration of the Hon G Paciullo, MP, Minister for Police and Emergency Services, and suggesting that Council pursue this matter with that Minister.

24. THE HON K.R. ROZZOLI, MP - MEMBER FOR HAWKESBURY - FLOOD DAMAGE AUGUST, 1986. F84/13

Forwarding advice from the Hon L.J. Brereton of a grant of \$71,163 for restoration work.

(S.E. - The grant covers 75% of eligible works located outside of road reserves, ie parks and amenities.)

25. LOCAL GOVERNMENT ASSOCIATION OF NSW - WATER SUPPLY AND WATER RESOURCES COMMITTEE. W271, C44/2

1. Election of Chairman and Vice Chairman

At its first meeting for 1987, the Water Supply and Resources Committee re-elected Clr Alex Black RFD as Chairman, and Clrs H P Habib and Clr W A McDonald as Vice Chairmen, for the period ending at the conclusion of the 1988 Water Supply and Resources Conference.

2. 1987 Annual Conference

The Committee has decided that the Annual Conference of the Water Supply and Resources Conference will be held on 26 and 27 November, 1987, at the State Office Block Theatre. Suggested items for discussion and motions for debate will be accepted until 21 August, while registrations will be held open until 9 October because of the local government elections.

The Committee would like to receive suggestions about items for discussion as soon as possible, however, because contact will need to be made with guest speakers.

3. Use of Asbestos Cement Pipes

Attention is drawn to item 03.02 of the Water Supply and Resources Committee Meeting Report dated 12 and 13 March, 1987. The item dealt with a newspaper report which alleged some councils were laying asbestos pipes to carry water, as a money saving exercise. The views of the Department of Health were sought to the article. The Department concluded that "there is no detectable hazard resulting from the ingestion of potable water delivered through asbestos cement pipes."

4. Cost Sharing of Water Mains Renewals

The 1986 Annual Conference of the Committee resolved -

"That this Conference supports in principle cost sharing by county councils administering water supplies in a council's area for renewal of old water mains made necessary by a council's roadworks and that the Water Supply and Resources Committee carry out a detailed investigation."

5. Submission on Water Pricing for River Pumpers

Attaching a copy of the Associations' submission to the Department of Water Resources on Water Pricing for River Pumpers.

26. WISEMANS FERRY P & C ASSOCIATION - DONATION 1987. D64

Requesting a donation from Council to its 2nd Annual Fireworks and Fair Spectacular. The event is the school's major source of financial support.

(S.C. - The Council in 1986 donated \$50. An amount of \$50 has been provided in the 1987 Estimates and it has been forwarded.)

27. GLOSSODIA VOLUNTEER BUSH FIRE BRIGADE - DONATION. D64

Requesting a donation from Council towards a ball to be held on 18th July, 1987, in the Community and Cultural Centre. The proceeds of the ball are to be used for extensions to the Bush Fire Shed.

(S.C. - The hiring fee for the Community and Cultural Centre is \$200 and a donation for that amount will be forwarded.)

28. MEDICARE - ESTABLISHMENT OF BRANCH OFFICE IN WINDSOR. H103

"Reference is made to your letter dated 27th April, 1987, regarding the establishment of a Medicare Branch Office in Windsor.

As you may imagine, the Health Insurance Commission receives many requests to establish additional Branch Offices. I am sure that you will also appreciate that there are many significant costs in maintaining Medicare offices and the Commission must weigh these costs against the likely utilisation when considering extensions to the Medicare network.

Clearly, it is impractical and uneconomical to provide over the counter service to the entire population and, as a result, Medicare offices have been established in areas where the greatest population can be served, thereby ensuring a reasonable coverage in the most cost effective way.

There are, of course, other ways of receiving a Medicare entitlement besides attending a Medicare Branch Office to make a claim. Firstly, practitioners may elect to direct bill the Commission and this method of claiming benefit, which continues to increase, represented more than 54% of all services claimed in New South Wales during the financial year 1985/86. Secondly, the patient may post a claim to Medicare and, depending on whether the account has been paid or not, receive a personal cheque or a cheque in the name of the Doctor. In the latter case, the cheque is then given to the Doctor with an additional payment required of the patient.

The Commission obviously needs to take into account the various claiming patterns when considering extensions to the Branch Office Network and I believe it is fair to say that if any additional offices are to be established, there would be geographically remote locations which would have to receive priority over Windsor."

29. AUSTRALIAN NUCLEAR FREE ZONES SECRETARIAT - INTERNATIONAL NUCLEAR FREE ZONES DAY 1987. M135

"Please present the enclosed papers to the next meeting of your Council so that a determination can be made.

Please advise the Secretariat of the results of that determination.

Thank you for your assistance."

(S.C. - The enclosed papers are printed in full below.)

"International Nuclear Free Zone Day - 1st June, 1987

An International Campaign is being mounted to call for the suspension of all nuclear weapons testing. In support of this call, the Australian Nuclear Free Zones Secretariat asks your Council to sign the attached Declaration and return it during the month of May. The Secretariat will forward all returns to the International Secretariat, Nuclear Free Zone Local Authorities Headquarters in Manchester, U.K.

While a Nuclear Test Ban would not automatically bring about Nuclear Disarmament, it could provide the right conditions for such a process to begin, by guaranteeing that no nuclear power could engage in developing new nuclear weapons.

Nuclear Weapons testing is, quite literally, money up in smoke. Money that neither the East nor the West nor developing nations can afford to waste.

1987 is to be a year in which efforts to halt the upward spiral of the nuclear arms race will reach a new pitch. Already the leaders of the USA and the USSR have made concessions towards each other in terms of re-opening talks that could lead to massive reductions in their nuclear arsenals. For this reason it is more important than ever that pressure from all sections of the international community is maintained and increased.

As Aldermen and Councillors, elected and respected leaders of the people, your support and direction is vital. PLEASE ENDORSE THIS CALL FOR THE SUSPENSION OF NUCLEAR WEAPONS TESTING WORLDWIDE, as the first step towards re-creating a world without nuclear weapons.

This plea is being sent to every local government Council in Australia. Please encourage your neighbouring Councils to respond."

(S.C. - The declaration form referred to above reads:-)

"

LET IT BE KNOWN

That the COUNCIL of

wishes to add its voice to those of elected local governments worldwide to DECLARE its desire for the cessation of nuclear weapons testing and the implementation of a Comprehensive Test Ban Treaty."

30. WINDSOR HIGH SCHOOL - 1987 SCHOOL MAGAZINE. S196/26

Requesting a donation from Council towards the publishing of the 1987 School Magazine. Advising that financial contributors will receive an acknowledgement at the foot of a page or on the back of the magazine.

(S.C. - Funds are available in the 1987 Estimates for this donation and a cheque for \$100 has been forwarded for a Citizenship Award and School Magazine.)

31. KURRAJONG CWA - 1987 DONATION. R186/6

Requesting a donation of \$473.09 from Council which is equivalent to the 1986 (\$227.65) and 1987 (\$245.44) rates. The Association, through an oversight, had not applied for a donation in 1986.

(S.C. - The rates have been paid by the Association for 1986 and funds have been provided in the 1986 and 1987 Estimates for donations equivalent to each year's rates. The rates will be paid as a donation to this organisation.)

G.M. McCully
Shire Clerk/General Manager