

A handwritten signature in black ink, appearing to read "J. Allen", is located in the top right corner of the page.

HAWKESBURY CITY COUNCIL

BUSINESS PAPER

SPECIAL MEETING - 29TH SEPTEMBER, 1992

Your Ref:

Our Ref:

September 24, 1992

HAWKESBURY CITY COUNCIL



George Street, Windsor NSW 2756
Phone (045) 87 7000
Telex 122336. DX 8601 Windsor

Mr.G.Falson,
Divisional Manager Environment &
Planning,
Hawkesbury City Council,
Council Chambers,
WINDSOR, N.S.W. 2756

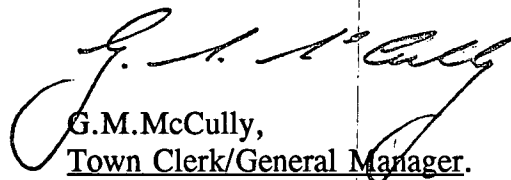
Dear Sir :

A SPECIAL MEETING of Council will be held
in the Council Chambers, Windsor on TUESDAY, 29TH SEPTEMBER, 1992
commencing at 9.30 a.m. for the transaction of the following business :

1. FIXING MAYORAL ALLOWANCE
2. ELECTION OF MAYOR
3. ELECTION OF DEPUTY MAYOR
4. APPOINTMENT OF COMMITTEES, DELEGATES &
REPRESENTATIVES

Your attendance would be appreciated.

Yours faithfully,


G.M. McCully,
Town Clerk/General Manager.

Minutes absent

TOWN CLERK/GENERAL MANAGER'S REPORT

SPECIAL MEETING - 29TH SEPTEMBER, 1992

The Mayor and Aldermen :

1. MAYORAL ALLOWANCE GE1-4

✓ moved stay same
9/2 Books
KEEGAN

The allowance for the current term is \$19,000, which includes \$3,000 provided to the Deputy Mayor for civic duties.

Sheather } reduce to
Stubbs } \$16,000

2. ELECTION OF MAYOR. GE1-4

MAYOR

NOMINATIONS

excluded from "hat"

SHEATHER 2

KEEGAN 2

WILLIAMS DECLINED

SLEDGE 7

The following provisions in Ordinance 2 apply to the election of Mayor :

"Nominations"

Nominations for the office of Mayor or President may be made without notice by any members, and shall be in writing. If there be only one nomination, or if all the nominations except one be withdrawn, or if all the persons nominated except one decline nomination, then the Chairman shall declare that one elected.

2nd ballot

SLEDGE 7

Method of Election

KEEGAN 4

(a) Where more than one candidate are left in the election, the Council may by resolution decide whether the election shall be carried out by -

DEPUTY

NOMINATIONS

- (i) ordinary ballot, or
- (ii) preferential ballot, or
- (iii) open voting.

CAWRY 3

Williams declined

Pearson 1

Sheath 1

Paine 3

Keegan 1

Stubbs 2

(b) Where there is no resolution aforesaid the election shall be by ordinary ballot.

(c) Where the election is by ballot the Clerk shall be the Returning Officer; the ballot shall be conducted by the preparation marking and counting of ballot papers in the presence of the Council; and it shall not be necessary to carry out all the procedure of a secret ballot as outlined in Ordinance No. 9.

This is Page of the Minutes of the SPECIAL N° 6 MEETING of the HAWKESBURY CITY COUNCIL held at the Council Chambers, Windsor, on 29TH SEPTEMBER, 1992.

Town Clerk/General Manager

Mayor

Pto

2nd Ballot

2

Calvert 3

Parrons 1

Sheather 1

Paine 4

Stubbs 2

(d) Where the election is by ordinary ballot the Clerk shall decide the manner in which votes are to be marked on the ballot papers.

(e) ~~out of hat~~ Where the election is by ordinary ballot or open voting the following provisions apply :

(i) Where there are only two candidates the Clerk shall declare elected that candidate who receives the higher number of votes.

(ii) Where there are three or more candidates the candidate who receives the lowest number of votes shall be excluded.

(iii) Where there are three or more candidates remaining after the exclusion of a candidate under subparagraph (ii) a further vote shall be taken respecting those candidates and the candidate who receives the lowest number of votes shall be excluded.

(iv) Where there are three or more candidates remaining after the exclusion of a candidate under subparagraph (iii) the procedure set out in that subparagraph shall be repeated until only two candidates remain.

4th
Calvert 3

Paine 5

Stubbs 3

(v) Where there are only two candidates remaining after the exclusion of a candidate or candidates under subparagraph (ii), (iii) or (iv) a further vote shall be taken respecting those candidates and the Clerk shall declare elected that candidate who receives the higher number of votes.

(f) Where the election is by preferential ballot the following provisions apply :

Paine 5

Stubbs 6 ✓

(i) A member shall mark his vote on the ballot paper by placing the figure (1) opposite the name of the candidate for whom he desires to give his first preference vote, and by placing consecutive figures (commencing with the figure "2") opposite the names of the remaining candidates, so as to indicate by numerical sequence the order of his preference for them.

(ii) If a candidate has an absolute majority of first preference votes he shall be declared by the Clerk to be elected.

(iii) If no candidate has an absolute majority of first preference votes the candidate with the lowest number of first preference votes shall be excluded and the votes on the ballot papers counted to him shall be transferred to the candidates in whose favour second preferences are marked thereon.

- (iv) If any candidate then has an absolute majority of votes he shall be declared by the Clerk to be elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his ballot papers to the candidates remaining in the election next in order of the voter's preference shall be repeated until one candidate has received an absolute majority of votes.
- (v) The candidate who has received an absolute majority of votes after the counting of votes under subparagraph (iv) shall be declared by the Clerk to be elected.
- (vi) In this paragraph "absolute majority" in relation to votes means a number which is more than one-half of the number of formal ballot papers.
- (g) Notwithstanding the provisions of paragraph (e) and (f), if on any count of votes at any election under this clause, the number of votes cast for two or more candidates is equal and those candidates are -
 - (i) the only candidates in the election or the only candidates remaining in the election; or
 - (ii) the candidates with the lowest number of votes on the count of votes;

the Clerk shall determine by the drawing of lots which of those candidates shall be excluded or elected, as the case may be, and the following provisions apply :

 - (iii) the manner of drawing of lots shall be as decided by the Clerk and announced to the Council.
 - (iv) where there are only two candidates in the election of where only two candidates remain in the election, the candidate whose name is first drawn shall be deemed for the purposes of paragraph (e) to have received the highest number of votes or for the purposes of paragraph (f) to have received an absolute majority of votes.
 - (v) in all cases to which subparagraph (iv) does not apply the election shall proceed as if the number of votes received by the candidate whose name is first drawn had been lower than the number of votes received by any other candidate on the count of votes."

3. ELECTION OF DEPUTY MAYOR. GE1-4

The above provisions in Ordinance 2 also apply to the election of Deputy Mayor.

4. APPOINTMENT OF COMMITTEES, DELEGATES & REPRESENTATIVES GA30-3

Hereunder is a list of Committees which have been appointed by Council, delegates, and other organisations on which Council is represented :

<u>Committee</u>	<u>Composition</u>	<u>Representatives (Aldermen)</u>	
General Purpose	Full Council	Full Council	✓
Town Planning	Full Council	Full Council	✓
Rating Review	Full Council Town Clerk/General Manager	Full Council	✓
Extractive Industry	Full Council Town Clerk/General Manager Div.Man. Engineering Operations	Full Council	✓
Mushroom Composting Industry	Full Council Div.Man.Environment & Development Branch Man.Environmental Health & Waste State Pollution Control Commission NSW Agriculture & Fisheries 2 Reps. Ebenezer 2 Reps. McGraths Hill 2 Reps. Lower Portland 1 Rep.Aust. Mushroom Growers Assoc. 1 Rep.Mushroom Composters Pty.Ltd. 1 Rep. Graham Price Pty.Ltd. 1 Rep. Elf Mushrooms	Full Council	X <i>wiped out</i>

Paine ✓
Minturn ✓ *alternative*

Local Traffic Committee

1 Alderman
 1 Alt. Alderman
 Local State Members
 1 Member Police Department
 1 Member Roads & Traffic Authority
 1 Member Ministry of Transport

Ald. Paine ✓
 Ald. Minturn (Alt) ✓

Australia Day Awards

Mayor
 Deputy Mayor
 Town Clerk/General Manager
 1 Rep. Windsor & Dist. Chamber of Commerce -
 1 Rep. Richmond & Dist. Chamber of Commerce
 Mr. D.G. Bowd
 Mrs. J. Peare
 Mr. J. Milne
 Mr. B.E. Brown
 Mrs. M. Overmyer

Mayor ✓
 Deputy Mayor ✓

Australia Day Dinner

3 Aldermen
 Div. Man. Financial Management
 4 Reps. Hawkesbury Historical Society
 - Mr. D.G. Bowd
 - Mrs. J. Barkley
 - Mr. J. Miller
 - Mrs. B. Free

Ald. Stubbs ✓
 Ald. Books ✓
 Ald. Mackay ✓

Nepean/Hawkesbury
 Catchment Management
 Council

1 Alderman
 1 Alt. Alderman
 Council Technical Officers

Ald. Williams 7 ✓
 Ald. Sheather (Alt.) 4

Macquarie Towns Festival
 Committee Inc.

2 Aldermen
 Div. Man. Engineering Operations
 Community Arts Officer
 Rep. R.A.A.F. Base
 Inspector of Schools
 Rep. University of Western Sydney,
 Hawkesbury
 2 Business Representatives
 Rep. Press
 5 Reps. Community

Ald. Stubbs ✓
 Ald. Rogers *declined*
 Ald. Paine *declined*
Mackay ✓

Community Environment

42
2 Aldermen

Branch Manager Environmental Health & Waste

✓ Ald. Williams

✓ Ald. Rogers

~~decline~~

R. Sledge

A. York

M. Tame

J. Crosby

Mrs. G. Crosby

Snr. Facilities Officer J. Tooth

Ms. L. Craven

Mrs. J. Chapple

Ms. E. Murphy

Ms. J. Scott

Mrs. B. Free

Miss L. Campbell

1994 Bicentennial
Celebrations

2 Aldermen

Hawkesbury Historical Society

Windsor & District Chamber of Commerce

R.A.A.F.

N.S.W. Police

Ministers' Fraternal

Schools

Tourism Hawkesbury

Ms. Michelle Nichols

Ald. Books ✓

Ald. Mackay ✓

Hawkesbury Flood Plain
Management

2 Aldermen

Div. Man. Environment & Development

Branch Manager Survey and Design

Branch Manager Land Use Policy

2 Members Dept. of Public Works

1 Member Dept. of Planning

1 Member Water Resources Commission

1 Member State Emergency Services

Ald. Sheather ✓

Ald. Williams ✓

Keegan ✓

Hawkesbury Sports Council
Inc.

1 Alderman

Mr. Vern Hough

Mr. Greg Bannerman

Mr. Merv Crane

Mrs. Jean Peare

Mrs. Robyn Smallwood

Mrs. Dianne Tait

Mr. Andy Baczynskyj

Mr. Jim Hall

Mr. Chris Ryan

Ald. Sheather ✓

Mr. John Keevers
Mr. Dennis Wilson
Mr. Matthew Jackson

Heritage Advisory

~~2~~ Aldermen
Heritage Planner
Div. Manager Financial Management
4 Local Citizens
- J. Barkley
- M. Hatherly
- L. Banks
- A. Hendrikson
1 Conservation Architect - G. Edds

Ald. Books ✓
Ald. Stubbs *decline*

Clarendon

2 Aldermen
1 Alt. Alderman
Tourism Hawkesbury
University of Western Sydney,
Hawkesbury
Hawkesbury Race Club
Hawkesbury District Agricultural Assoc.
N.S.W. Dressage Council Inc.
Hawkesbury Sports Council Inc.
R.A.A.F.
Mrs. I. Ingham, Clarendon Resident

Ald. Paine ✓
Ald. Keegan ✓
Ald. Calvert (alt.) ✓

Area Assistance Scheme -
Hawkesbury Priority

4 Aldermen

Ald. Mackay ✓
Ald. Sheather ✓
Ald. Williams ✓
Ald. Parsons ✓

W.S.R.O.C.

2 Aldermen
1 Alt. Alderman

Ald. Sheather ✓
Ald. Calvert ✓
Ald. Keegan (Alt.) ✓

W.S.R.O.C. Group
Apprentices

Div. Manager Engineering Operations

W.S.R.O.C. Environment 1 Alderman

Ald. Williams ✓

W.S.R.O.C. Employment	1 Alderman	<i>Colbert</i> ✓ Ald. Parsons <i>decline</i>
Board of Directors Tourism Hawkesbury Inc.	2 Aldermen Town Clerk/General Manager	Ald. Rogers ✓ Ald. Parsons ✓
Museum & Information	1 Alderman	Ald. Stubbs ✓
Friends of the Hawkesbury Art Collection	2 Aldermen	Ald. Mackay ✓ Ald. Paine <i>decline</i> <i>Parsons</i> ✓
Hawkesbury Sports Stadium Ltd.	1 Alderman Div. Man. Financial Administration	Ald. Mackay ✓
Macquarie Towns Junior Symphony Orchestra	1 Alderman	Ald. Keegan ✓
Hostel for Aged Accommodation	<i>2</i> Alderman	Ald. Stubbs ✓ <i>Paine</i> ✓
Hawkesbury City Sister City Assoc.	1 Alderman 1 Alt. Alderman	Ald. Sheather ✓ Ald. Paine (Alt) <i>decline</i>
Sydney Regional Fire	1 Alderman 1 Alt. Alderman	Ald. Minturn ✓ Ald. Mackay (Alt.) ✓
Westpool	1 Alderman	Ald. Parsons ✓
EIS for Alternative Transport Strategies	Div. Man. Engineering Operations	✓
<i>Paine</i> Windsor/Richmond Consultative	<i>1 Alderman</i> Div. Man. Engineering Operations	<i>Keegan</i> ✓

Community Advisory
Council - John Morony
Correctional
Centre

1 Alderman
1 Alt. Alderman

Sheather ✓
Alderman Parsons *decline*
Ald. Paine (Alt.)

Local Government
Recycling Co-Operative

1 Alderman
Branch Man. Environmental Health
& Waste

Sledge ✓
Ald. Williams *decline*

Legal Consultative

~~3~~ ⁴ Aldermen
Town Clerk/General Manager
Appropriate Divisional Manager
handling specific matter.

Williams - decline
Ald. Keegan ✓
Ald. Rogers ✓
Ald. Sheather ✓
Stobbs
Paine - decline

Saleyards Relocation

2 Aldermen
2 Senior Officers

Ald. Books ✓
Ald. Calvert ✓

IT IS RECOMMENDED THAT the Committees, delegates and representatives on the various organisations be re-appointed with the exception of the Mushroom Composting Industry Committee.

G.M. McCully,
Town Clerk/General Manager