

HAWKESBURY CITY COUNCIL SPECIAL MEETING

Where People Make the Difference!

SPECIAL BUSINESS PAPER

DATE OF MEETING: 27 September 1994

LOCATION: Council Chambers

TIME: 9.30am

This business paper has been reproduced electronically to reduce costs, improve efficiency and reduce the use of paper. Internal control systems ensure it is an accurate reproduction of Council's official copy of the business paper.

ORDINARY MEETING

Table of Contents

Meeting Date: 27 September 1994

Page 2

ITEM	SUBJECT	PAGE
------	---------	------

AGENDA

-	Prayer.	
-	Apologies.	
-	SECTION 1 - Minutes of Meetings. No Meeting Minutes Are Submitted No Mayoral Minutes Were Submitted	
-	SECTION 2 - Notices of Motion No Notices of Motion Were Submitted No Recision Notices Were Submitted	
-	SECTION 3 - Report of the General Purpose Committee	
-	SECTION 4 - Reports For Determination	
9:	FEES FOR MAYORS AND MEMBERS GE1-4/GMA	11
10:	ELECTION OF MAYOR GE1-4/GMA	12
11:	ELECTION OF DEPUTY MAYOR GE1-4/GMA	16
12:	APPOINTMENT OF COMMITTEES, DELEGATES & REPRESENTATIVES GA30-3/GMA	17
-	SECTION 5 - Reports For Information	
-	SECTION 6 - Reports of Committees. No Reports of other Committees Are Submitted	
-	Questions without notice.	
-	Questions From The Gallery.	
	***** END OF TABLE OF CONTENTS *****	

Special

Mayoral Minutes

ORDINARY MEETING
Mayoral Minutes

Mayoral Minutes

Special MEETING - 27 September 1994

No Mayoral Minutes Were Submitted

******* END OF MAYORAL MINUTES *******

Special

Section 2
Notices of Motion

ORDINARY MEETING
Notices of Motion

Notices of Motion

Special MEETING - 27 September 1994

No Notices of Motion Were Submitted

******* END OF NOTICES OF MOTION *******

Special

Notices of Motion of Recision

SPECIAL MEETING
Notices of Motion of Recision

Notices of motion of Recision

Special MEETING - 27 September 1994

No Recision Notices Were Submitted

******* END OF NOTICES OF MOTION OF RECISION *******

Special

Section 3

Report of the General Purpose Committee

Special

Section 4

Reports for Determination

ITEM 9: FEES FOR MAYORS AND MEMBERS

FILE NUMBER: GE1-4/GMA

REPORT:

The Remuneration Tribunal has determined that where a fee is above \$5,000 (excluding the fee for Councillor) for the 1993/94 Financial Year, it can be maintained at the same level for the 1994/1995 Financial Year.

In relation to all Councillors, the Act provides that the fees prescribed by the Tribunal are to be reduced by an amount representing the private benefit of the facilities provided. All facilities provided to Councillors are for Council use and the declaration in that regard is sought when the accounts are received. Accordingly unless there is any private use by members, the fee as determined by the Tribunal, will be paid.

The allowance for the Mayor and Deputy Mayor is currently \$16,000 and \$3,000 respectively. It is recommended that these be maintained at their current levels until the Remuneration Tribunal makes a further determination.

RECOMMENDATION:

That the allowance for the Mayor and Deputy Mayor be \$16,000 (sixteen thousand) and \$3,000 (three thousand) respectively and that for the Councillors be \$5,000 (five thousand) as there is no private use of Council facilities.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OR927SAX.G01

****** END OF ITEM 9 ******

ITEM 10: ELECTION OF MAYOR

FILE NUMBER: GE1-4/GMA

REPORT:

The following provisions in the Local Government Act apply to the election of Mayor:

"Returning Officer

1. The General Manager is the Returning Officer or he/she may nominate an alternative.

Nomination

2. (1) A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.

 (2) The nomination is to be made in writing by two or more Councillors, and is not valid unless the nominee has indicated consent to the nomination in writing.

 (3) The nomination is to be delivered or sent to the Returning Officer.

 (4) The Returning Officer is to announce the names of the nominees at the Council meeting at which the election is to be held.

Election

3. (1) If only one Councillor is nominated, that Councillor is to be declared elected.

 (2) If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by Preferential Ballot, by Ordinary Ballot or by Open Voting.

 (3) The election is to be held at the Council meeting at which the Council resolves on the method of voting.

 (4) In this clause :

Ballot has its normal meaning.

Open Voting means voting by a show of hands or similar means.

Part 2 - Ordinary Ballot or Open Voting**Application of Part**

4. This part applies if the election proceeds by Ordinary Ballot or by Open Voting.

Marking of Ballot Papers

5. If the election proceeds by Ordinary Ballot, the Returning Officer is to decide the manner in which votes are to be marked on the Ballot Papers.

Count - 2 candidates

6. (1) If there are only two candidates, the candidate with the higher number of votes is elected.
- (2) If there are only two candidates and they are tied, the one elected is to be chosen by lot.

Count - 3 or more candidates

7. (1) If there are three or more candidates, the one with the lowest number of votes is to be excluded.
- (2) If three or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
- (3) If, after that, three or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only two candidates remain.
- (4) Clause 6 of this Schedule then applies to the determination of the election as if the two remaining candidates had been the only candidates.
- (5) If at any stage during a count under subclause (1) or (2), two or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

Part 3 - Preferential Ballot

Application of Part

8. This part applies if the election proceeds by Preferential Ballot.

Ballot Papers and Voting

9. (1) Ballot papers are to contain the names of all the candidates. The Councillors are to mark their votes by placing the numbers 1, 2 and so on against the various names so as to indicate the order of their preference for the candidates.
- (2) The formality of a ballot paper under this part is to be determined in accordance with Clause 73 of this Regulation as if it were a ballot paper referred to in that Clause.

Count

10. (1) If a candidate has an absolute majority of first preference votes, that candidate is elected.
- (2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the ballot papers counted to him or her are transferred to the candidates with second preferences on those ballot papers.
- (3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her ballot papers to the candidates remaining in the election next in order of the voter's preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.
- (4) In this clause **absolute majority** in relation to votes means a number which is more than one half of the number of formal ballot papers.

Tied Candidates

11. (1) If, on any count of votes, the number of votes cast for two candidates are equal and :
- (a) those candidates are the only candidates in, or remaining in, the election - the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected;
- (b) those candidates are the ones with the lowest number of votes on the count of the votes - the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

SPECIAL MEETING

Meeting Date: 27 September 1994

Item: 10

- (2) If, on any count of votes, the numbers of votes cast for three or more candidates are equal and the lowest number of votes on the count of the votes - the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

Part 4 - General

Choosing by lot

12. To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer, the slips are folded by the Returning Officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen.

Result

13. The result of the election (including the name of the candidate elected as Mayor or Deputy Mayor) is :
- (a) to be declared to the Councillors at the Council meeting at which the election is held by the Returning Officer; and
 - (b) to be delivered or sent to the Director-General and to the Secretary of the Local Government and Shires Associations of New South Wales."

RECOMMENDATION:

That Council determine the method of ballot and proceed with the election of Mayor.

ATTACHMENTS:

AT-1 Nomination forms.

FN:OR927SAX.G02

****** END OF ITEM 10 ******

ITEM 11: ELECTION OF DEPUTY MAYOR

FILE NUMBER: GE1-4/GMA

REPORT:

The provisions as set out for the Election of Mayor also apply to the election of Deputy Mayor.

RECOMMENDATION:

That Council determine the method of ballot and proceed with the election of Deputy Mayor.

ATTACHMENTS:

AT-1 Nomination forms.

FN:OR927SAX.G03

****** END OF ITEM 11 ******

SPECIAL MEETINGMeeting Date: **27 September 1994**Item: **12****ITEM 12:** APPOINTMENT OF COMMITTEES, DELEGATES &
REPRESENTATIVES**FILE NUMBER:** GA30-3/GMA**REPORT:**

Hereunder is a list of Committees which have been appointed by Council, delegates, and other organisations on which Council is represented :

<u>Committee</u>	<u>Composition</u>	<u>Councillor Representation</u>
General Purpose	Full Council	Full Council
Town Planning	Full Council	Full Council
Rating Review	Full Council General Manager	Full Council
Extractive Industry	Full Council General Manager Div.Man.Engineering Operations	Full Council
Local Traffic	1 Councillor 1 Alt.Councillor Local State Members 1 Member Police Department 1 Member Roads & Traffic Authority 1 Member Ministry of Transport	Clr.C.A.Paine Clr.P.J.Minturn (Alt.)

SPECIAL MEETING

Meeting Date: 27 September 1994

Item: 12

Australia Day Joint	Mayor 2 Councillors General Manager Divisional Manager Financial Management 1 Rep. Windsor & District Chamber of Commerce 1 Rep. Richmond & District Chamber of Commerce Mrs.J.Peare Mrs.M.Overmyer Mr.B.E.Brown Mrs.J.A.Barkley Mr.P.Bruce	Mayor Clr.R.P.Stubbs Clr.H.J.M.Books
Macquarie Towns Festival Committee Inc.	2 Councillors Div.Man.Engineering Operations Community Arts Officer Rep. R.A.A.F. Base Rep. Dept.School Education Rep. University of Western Sydney, Hawkesbury 2 Business Representatives Rep. Press 5 Reps. Community	Clr.R.P.Stubbs Clr.P.E.Rogers
Community Environment	2 Councillors Branch Man. Environmental Health & Waste R.Sledge A.York M.Tame J.Crosby Mrs.G.Crosby Snr.Facilities Officer J.Tooth Ms.L.Craven Mrs.J.Chapple Ms.E.Murphy Ms.J.Scott	Clr.H.Williams Clr.P.E.Rogers

SPECIAL MEETINGMeeting Date: **27 September 1994**Item: **12**

1994 Bicentennial Celebrations	2 Councillors Hawkesbury Historical Society Windsor & District Chamber of Commerce R.A.A.F. N.S.W. Police Ministers' Fraternal Schools Tourism Hawkesbury Ms. Michelle Nichols Public Relations Officer	Clr.H.J.M.Books Clr.W.J.Mackay
Hawkesbury Flood Plain Management	2 Councillors Div.Man.Environment & Development Branch Manager Survey & Design Branch Manager Land Use Policy 2 Members Dept. of Public Works 1 Member Dept. of Planning 1 Member Water Resources Commission 1 Member State Emergency Services	Clr.L.C.Sheather Clr.B.N.Keegan
Hawkesbury Sports Council Inc.	1 Councillor	Clr.L.C.Sheather
Heritage Advisory	1 Councillor 1 Alt.Councillor Branch Manager Land Use Policy Div.Man.Financial Management 4 Local Citizens - J.Barkley - M.Hatherly - L.Banks - A.Hendrikson 1 Conservation Architect - G. Edds	Clr.H.J.M.Books Clr.H.Williams (Alt.)
Clarendon	2 Councillors 1 Alt.Councillor Tourism Hawkesbury University of Western Sydney, Hawkesbury	Clr.C.A.Paine Clr.B.N.Keegan Clr.R.G.Calvert (Alt.)

SPECIAL MEETINGMeeting Date: **27 September 1994**Item: **12**

Hawkesbury Race Club
Hawkesbury District Agricultural
Association
N.S.W. Dressage Council Inc.
Hawkesbury Sports Council Inc.
R.A.A.F.
Mrs.I.Ingham, Clarendon Resident

Area Assistance Scheme Hawkesbury Priority	4 Councillors	Clr.W.J.Mackay Clr.L.C.Sheather Clr.H.Williams Clr.M.G.Parsons
W.S.R.O.C. Group Apprentices	Div.Man.Engineering Operations	
W.S.R.O.C. Urban Development & Planning	1 Councillor	Clr.R.G.Calvert
Board of Directors Tourism Hawkesbury Inc.	2 Councillors General Manager	Clr.W.J.Mackay Clr.M.G.Parsons
Museum & Information	1 Councillor	Clr.R.P.Stubbs
Friends of the Hawkesbury Art Collection	2 Councillors	Clr.W.J.Mackay Clr.M.G.Parsons
Hawkesbury Sports Stadium Ltd.	1 Councillor Div.Man.Financial Management	Clr.W.J.Mackay
Macquarie Towns Junior Symphony Orchestra	1 Councillor	Clr.B.N.Keegan
Hawkesbury District Concert Band	1 Councillor	Clr.B.N.Keegan

SPECIAL MEETINGMeeting Date: **27 September 1994**Item: **12**

Hostel for Aged Accommodation	2 Councillors	Clr.R.P.Stubbs Clr.C.A.Paine
Hawkesbury City Sister City Assoc.	1 Councillor	Clr.L.C.Sheather
Sydney Regional Fire Association	1 Councillor 1 Alt.Councillor	Clr.P.J.Minturn Clr.W.J.Mackay (Alt.)
EIS for Alternative Transport Strategy	Div.Man.Engineering Operations	
Windsor/Richmond Consultative	1 Councillor Div.Man. Engineering Operations	Clr.B.N.Keegan
Community Advisory Council John Morony Correctional Centre	1 Councillor	Clr.L.C.Sheather
Local Government Recycling Co- Operative	1 Councillor Branch Man.Environmental Health & Waste	Clr.W.J.Sledge
Legal Consultative	4 Councillors General Manager Appropriate Divisional Manager	Clr.B.N.Keegan Clr.P.E.Rogers Clr.L.C.Sheather Clr.R.P.Stubbs
North Richmond Heritage Park	1 Councillor	Clr.W.J.Sledge

SPECIAL MEETINGMeeting Date: **27 September 1994**Item: **12**

Hawkesbury Disabled Access Forum	1 Councillor 1 Member University Western Sydney, Hawkesbury 1 member Department of Education 1 member Chambers of Commerce Staff from Community Services, Development & Engineering areas as appropriate 2 Home & Community Care Forum members 4 Community representatives	Clr.W.J.Sledge
Local Economic Development Steering	2 Councillors 1 representative Local Business 1 representative Chambers of Commerce 1 representative UWSH 1 representative RAAF Appropriate Staff	Clr.H.Williams Clr.R.G.Calvert
Schaffer Quarry Environmental Monitoring	1 Councillor 1 Council Officer 2 representatives Schaffer Corp. 2 representatives Local Community	Clr.L.C.Sheather
Hawkesbury Nepean Regional Co-ordinating	1 Councillor 1 Alt.Councillor	Clr.H.Williams Clr.L.C.Sheather (Alt)
Sports Centre Building	3 Councillors 3 Appropriate Staff	Clr.R.G.Calvert Clr.W.J.Mackay
Community Committee (Abattoir - King Rd. Wilberforce)	1 Councillor Representatives of both the industry and the residents Appropriate Council Staff	Clr.L.C.Sheather
Cycleways Steering	1 Councillor 1 Alt.Councillor	Clr.C.A.Paine Clr.R.G.Calvert (Alt)

SPECIAL MEETING

Meeting Date: 27 September 1994

Item: 12

Catchment Management - South Creek Area	1 Councillor	Clr.R.G.Calvert
--	--------------	-----------------

Catchment Management - Central Area	1 Councillor	Clr.P.E.Rogers
--	--------------	----------------

Macquarie Park Note: Advertisements have been placed for community members on the Committee	3 Councillors	Clr.W.J.Sledge Clr.R.G.Calvert Clr.C.A.Paine
--	---------------	--

RECOMMENDATION:

The Committees, delegates and representatives on the various organisations be re-appointed.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OR927SAX.G04

**** END OF ITEM 12 ****

Special

Section 5
Reports for Information

Special
MEETING

Meeting Filename: OR270994.BIS

END OF BUSINESS PAPER