GENERAL PURPOSE COMMITTEE

SECTION 3

ORGANISATION & RESOURCES

******* END OF TABLE OF CONTENTS *******

ITEM: 74 CULTURAL EVENT - HERITAGE PARK - 14TH OCTOBER, 1995

FILE NUMBER: PK227/001 PT1/CSV

REPORT:

Council at its meeting on 9th May, 1995, gave consideration to a report concerning the proposed "Hawkesbury Wine, Food and Music Affair" to be held in Heritage Park, North Richmond, on Saturday 14th October, 1995. Council resolved that the matter be referred to the next General Purpose Committee meeting for consideration.

As previously indicated a local committee comprising representatives of various business sectors have been working towards staging this event which embraces the areas of music, entertainment wine and food. The Committee at this point includes the following persons:-

Charles Hanna - Chairman (Hanna Match)
Lorna Allen (Richmond Chamber of Commerce)
Jan Davis (Mushroom Growers Association)
Diane Sinclair (North Richmond Hotel)
Denise Hewittson (Vehicle Renovators)
Frank Swavely (North Richmond Chemist)
Bob Mackie (Hawkesbury Newspapers)

(It is noted that Councillors Sledge and Paine have also been involved with the Committee in its endeavours to date.)

Council will be aware that it has been considering, over a period of time, its cultural direction and to this end, a recent workshop was held with representatives of the community to discuss various issues, priorities and future strategies in terms of a cultural program for the area. It is proposed that a further workshop will be held in the very near future and, as previously reported to Council, following from that, it is proposed to establish a Cultural Committee which will be responsible for the general co-ordination and reporting to Council in terms of Cultural Programs for the area. This Committee will replace the former Macquarie Towns Festival Committee.

Council will be aware that, traditionally, as part of the Macquarie Towns Festival Program, the "Music in the Park" event was held annually and, as reported to the last Ordinary Meeting, it was considered that there is strong merit in Council working with the Committee in supporting the proposed event, as replacing the traditional "Music in the Park" program and that such an event has the potential to continue annually, attracting Regional recognition. The Committee have already acknowledged the fact that Council have resolved to continue to stage a Cultural event annually, alternating between Heritage and McQuade Parks.

Having regard to the fact that it is proposed to establish a cultural committee that will be principally responsible to Council for all cultural activities and programs, it is considered that in order to provide the level of liability protection for members of the Hawkesbury Wine, Food and Music Affair Committee, that they could be recognised as a sub-committee of the cultural committee to be appointed.

In terms of funding support, it is suggested that Council make an allocation of $20,000 from funds recommended in the 1995/96 budget for cultural activities. These monies would have been applied to the "Music in the Park" event if staged. It is noted that in addition to Council's financial support, that the Committee are seeking corporate sponsorship with any nett income to be applied to future events.

It is felt that the proposed cultural event at North Richmond, has the potential to be enormously successful and with the broad family orientated program will be strongly supported by not only the Hawkesbury Community but, indeed, will attract widespread visitation to the area. Accordingly, Council's endorsement and support is recommended.

RECOMMENDATION:

1. Council receive the information concerning the proposed Hawkesbury Wine, Food and Music Affair scheduled for Heritage Park on Saturday 14th October, 1995, and endorse the event as its "Annual Music in the Park" event.

2. Council establish a Hawkesbury Cultural Committee to replace the former Macquarie Towns Festival Committee with the aims and objectives of this Committee to be:-

   a. To promote and co-ordinate cultural events within the City of Hawkesbury.
   b. To initiate appropriate cultural programs within the City.
   c. To make submissions to government bodies and other agencies for funds to be utilised for cultural activities.
   d. To co-ordinate other activities as requested by Council.

3. The Hawkesbury Wine, Food and Music Affair Committee be endorsed as a sub-committee of the proposed cultural committee.

4. Subject to the adoption of the 1995/96 budget by the Council an amount of $20,000 from the financial provisions for cultural events be allocated to the "Hawkesbury Food, Wine and Music Affair".

ATTACHMENTS:

There are no supporting documents for this report.

FN:OG530NBX.C01 ****** END OF ITEM 74 ******

ITEM: 75 PROPOSED REGIONAL TOURISM MARKETING STRATEGY HAWKESBURY, BAULKHAM HILLS AND HORNSBY COUNCILS

FILE NUMBER: GT50/8 PT03/CSV

REPORT:

Council will be aware from previous reports of joint strategies between Hawkesbury, Baulkham Hills and Hornsby Councils, concerning joint tourism marketing programs as part of the Memorandum of Understanding affecting the three Local Government areas.

Significant work has been achieved to date between the three Councils in developing a joint tourism promotional strategy and advice had previously been received from Tourism NSW indicating a strong likelihood of financial support.

However, since that time, it would appear there has been a change in policy concerning Local Government funding for such projects and Tourism NSW have now advised that they will provide a $20,000 grant towards the project on the basis that each of the three Council's commit an amount of $11,000. In terms of the marketing strategy prepared, it projects income from sales of advertising in the promotional publication to be prepared in the order of $43,200. The anticipated income more than meets the requested contribution totalling $33,000 for the three Local Government areas, however, Tourism NSW are insistent on a specific letter of commitment from each Local Government Authority. Hornsby and Baulkham Hills have agreed and on the basis that there will be no cost to this Council, having regard to the income to be achieved by way of advertising, it is considered that an appropriate letter can be forwarded to Tourism NSW guaranteeing a local contribution of $11,000.

In the unlikely event that the level of income from advertising does not achieve the minimum $33,000 it is proposed that no further action be taken in pursuing the grant. In view of the fact that each of the other Council's have already made their commitment and there is a strong desire to proceed with this project as soon as possible, authority is sought to forward the proposed letter to Tourism NSW immediately after the General Purpose Committee Meeting.

RECOMMENDATION:

The information concerning the proposed Regional Marketing Strategy between Hawkesbury, Hornsby and Baulkham Hills Councils be received and an appropriate letter be sent to Tourism NSW as outlined in this report.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OG530NBX.C04 ****** END OF ITEM 75 ******

ITEM: 76 HAWKESBURY SPORTS COUNCIL MANAGEMENT PLAN 1995/96

FILE NUMBER: GR030/030 PT03/FNC

REPORT:

At a Special Meeting in July, 1994, Council resolved *"A report be brought forward for the Council's consideration as soon as possible, regarding the transfer of all functions and funding to the Sports Council as contained in the original objectives of the Sports Council's establishment. In doing so, staff have discussions with the Sports Council."*

Subsequently, it was reported to Council that the Sports Council had commenced preparation of a Management Plan for the 1995/96 Financial Year and that the plan would be presented to Council early in 1995.

Background

Numerous reports have been presented to Council on the concept of establishing a Sports Council. In February, 1991, Council formalised the concept of a Sports Council and conducted three public meetings to gauge the extent and willingness of the sporting community to be involved in such a program. A Steering Committee developed the Constitution in line with the objectives established by Council with the result that Hawkesbury Sports Council Inc., became incorporated under the Associations Incorporation Act 1984 in January 1992. The Management Committee of the Sports Council consists of five Executive members and eight Committee members elected from the delegates of the local sporting organisations plus one elected Councillor. It has its office located at North Richmond and conducts its functions with one permanent part time co-ordinator. Recently, a second part time staff member has been appointed. Works and services are carried out, within the responsibilities of the Sports Council, by Council, Contractors, Sub-contractors and voluntary effort from the Management Committee and sporting organisations.

The Sports Council has established a Committee structure that includes the following Committees:-

- Forward Growth
- Grounds/Facilities; allocation and maintenance
- Finance

These Committees report back to the Management Committee. Details of duties, roles and responsibilities of each Committee is provided in the Management Plan.

The original objective of the Sports Council was to provide an organisation structure that would have care, control, management and improvement of active sporting facilities within the Hawkesbury City area. It further had the responsibility to foster and encourage the development of sporting facilities for all the residents and promote the active participation of all residents in athletic sports.

The implementation of the care, control and management from Hawkesbury City Council to the Sports Council was planned to be progressively undertaken as the Organisation developed, became more conversant with its responsibilities and functions and the practical transfer of available resources could be achieved without undue impact on either organisation.

Management Plan Submitted by Hawkesbury Sports Council Inc

The Hawkesbury Sports Council has recently submitted its Management Plan for 1995/96 Financial Year and circulated a copy of the document to all Councillors. The Management Plan is an extensive document that provides significant detail about the Organisation, its Management Structure, its aims and objectives and its Works Programs for 1995/96, 1996/97 and 1997/98 Financial Years. Many hours of voluntary effort has been put into the development of this Management Plan and congratulations should be extended to the members of the Sports Council for the detail and clarity of its functions as presented in the documentation.

One of the long term goals of the Sports Council is to be "self supporting". This is an admiral objective and could only be achieved by the support of the voluntary efforts of the members of the Sports Council, the sporting disciplines, business houses, Hawkesbury City Council and the general community. The voluntary support provided by the sporting organisations is well recognised and if ongoing, will greatly contribute towards the Sports Council achieving its objective and improve recreation facilities for all the community's benefit.

Active Fields Managed by Hawkesbury Sports Council

The active recreation areas managed by Hawkesbury Sports Council are detailed in the Management Plan and are summarised as follows:-

Area 1 -	Richmond	5 fields
Area 2 -	Windsor/Bligh Park	7 fields
Area 3 -	McGraths Hill, Vineyard, Pitt Town	6 fields
Area 4 -	Wilberforce, Glossodia, Kurrajong, North Richmond	7 fields
		25 fields

In addition to these fields, there are some active sporting facilities which are managed independently or under a lease arrangement with Council and include the following:-

- Richmond Tennis Centre
- Rifle Range Road Football field
- Exclusive use sites controlled by various pony clubs
- Hawkesbury Leisure Centres
- Richmond Swimming Centre
- Other sites operated by various tennis clubs or other similar organisations.

These complexes will continue to operate under the existing arrangements with Council. Some complexes may however, through negotiation and liaison with the individual organisation, become under the Sport Council's control if there are advantages to the parties for achieving improved facilities and for consistency in provision of facilities and resource allocation.

The revenues derived from this source will form part of the Sports Council's budget items when presented to Council in the Annual Budget.

Program of Works

The Sports Council has submitted a program of Works for the three financial years commencing 1995/96 to 1997/98.

The submitted program for 1995/96 is very detailed and in financial terms is summarised as follows:-

- Specific Capital Works - $1,469,100
- General Capital Works - $ 116,000
- Specific Maintenance - $ 330,784
- General Maintenance - $ 247,026

Total Budget request for 1995/96 - $2,162,910

The Council's budget document does not identify the revenue directly paid to the Sports Council or the expenses which are a direct cost of that Organisation. These transactions are separately recorded in the Sports Council's Financial Statements are based on their half year ending 30 June, 1994, the Sports Council has an income of $100,312 and expenditure of $100,167 from all sources, including Council's contribution of $87,320.

Requested in the General Capital Works Program is an amount of $102,000 for salaries and office expenses. This item includes the salaries of the permanent part time staff and other administrative costs relating to the operations and would need to be funded from the general allocation provided by Council.

The budget document does not identify the sources of funding but relies on Hawkesbury City Council to provide the funding of all the programs.

Hawkesbury City Council Budget Recommendations

The recommendations in the 1995/96 Hawkesbury City Council Budget provides for an Active and Passive Recreation Program as detailed on the attachments. Extracted from that information are the following responsibilities and amounts available to the Sports Council for the 1995/96 Financial Year.

.	Parks Maintenance and Working Expenses - Building Trades	$ 31,497
.	Parks Maintenance and Working Expenses - Cleaning	31,685
.	Parks Maintenance and Working Expenses - Irrigation	3,689
.	Parks Maintenance and Working Expenses - Vandalism Under $500	3,393
.	Parks Maintenance and Working Expenses - Keys	768
.	Boat Ramp Maintenance	25,000
.	Bridge to Bridge Contribution	1,000
.	Hawkesbury Sports Council Subsidy Expenditure	161,558
.	Hawkesbury Sports Council Development Officer Subsidy	25,542

.	Parks Works Program	90,000
.	Section 94 Expenditure - Recreation Buildings	181,545
.	Section 94 Expenditure - Park Improvements	149,795

Total Funds Available to the Sports Council **$705,472**

The amount provided for "Parks Maintenance and Working Expenses - Cleaning" relates to the services currently carried out by Council for cleaning of toilet blocks and amenities buildings in active sporting complexes. It is proposed by the Sports Council that they will assume responsibility for this function at some point within the Financial Year, most likely the beginning of the winter sports program in March/April, 1996. The funds of $31,685 provided in the 1995/96 Estimates will be made available to the Sports Council with any actual expenses incurred by Council to be reimbursed during the year. The Sports Council has indicated that negotiations are taking place with user groups of the amenities buildings to assume responsibility for the cleaning and maintenance of the facilities. If this can be achieved, then additional resources are available to the Sports Council.

The amount provided in the Budget for Section 94 Expenditure for Recreation Buildings and Park Improvements is based on the current Section 94 Plan adopted by Council and the projections of the current rate of development for each of the catchment areas in the Hawkesbury City. The Section 94 Plan is currently under review and will be presented to Council for consideration. The actual funds available to be expended under these programs will be dependent on the realised rate of development and contributions for the area. The Sports Council is currently preparing a prioritised list of the Works Program, already submitted as part of its Management Plan. These priorities will be taken into account with the development of the Section 94 Plan to be submitted to Council.

It is to be noted that the estimate of the funds available from contributions under Section 94 is an estimate only and may not reflect the actual developer contributions.

Leases of Active Recreation Areas

The Sports Council has indicated that they feel there are some inequities in the terms and lease values of some of the active recreation areas. Whilst they do not wish to take over the administration and management of the leases, they have requested that their representative be able to participate in the negotiation of leases of active recreation facilities prior to the renewal of the lease. During the progressive transfer of care control and management in the 1995/1996 Financial Year.

The assistance of the Sports Council with the negotiation of these leases may be an advantage and provide consistency with the users of all active recreation areas.

The funds provided from leases, rentals and fees are shown in the budget as a revenue source of active recreation areas and contributes to the overall costs to this budget program.

Fees and Charges

The Sports Council has submitted the 1994/95 Fees and Charges for the use of active recreation areas and have recommended that a 2.5% increase be applied for the 1995/96 summer season. The fees relate to membership fees, ground and facility fees, floodlighting, electricity charges and key charges. It is considered that the increase proposed is reasonable and should be supported as a consistent fee for all users of active recreation areas.

Signs In Active Sporting Areas

"A Policy Guidelines and Recommendations for Erection of Signs in Active Sporting Areas" has been submitted by the Sports Council. A draft Policy for signage of sporting areas is currently being prepared and the contribution by the Sports Council will be valuable in developing that policy document. The draft Policy will the be reported to Council prior to public exhibition.

General

The contribution made by the members of the Sports Council is valuable to the development of sporting facilities within the Hawkesbury. The community is a significant resource and the Sports Council can seize the opportunity to co-ordinate those resources and focus on the improvement and maintenance of active sporting facilities that will in the longer term, provide greater opportunities for active sport participation by all interested persons.

It is unfortunate that the available resources to meet the full plan of the Works Program as submitted by the Sports Council cannot be achieved in one year. However, it is anticipated that additional funding may become available during the year, including the Capital Assistance Program administered by the Department of Sport, Recreation and Racing or other government assisted programs. Liaison will take place with the Sports Council as additional funds become available.

RECOMMENDATION:

1. The Sports Council be congratulated on the Management Plan as presented to Council.

2. The Management Plan be adopted in principle, subject to the availability of funds.

3. The Fees and Charges recommended in the Management Plan be adopted.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OG530NBX.F03 ****** END OF ITEM 76 ******

ITEM: 77 MONTHLY FINANCIAL STATEMENTS - APRIL 1995

FILE NUMBER: GF011/004 PT4/FNC

REPORT:

A. CASH EXPENDITURE WARRANT m 4/1995

SUMMARY - Accounts Paid

General Fund Nos.	34336	-	34841	6,016,127.55
Trust Fund Nos.	4356	-	4369	2,022,368.16
				8,038,495.71

CERTIFICATE BY RESPONSIBLE ACCOUNTING OFFICER

This summary Warrant presented above is fully supported by Vouchers and Invoices which have been duly certified as to the receipt of goods and/or rendition of services and as to prices, computations and costings and the amounts shown were due for payment. The detailed Warrant is available upon request.

L M Weatherstone
Divisional Manager of Finance

B. STATEMENT OF BANK BALANCES AND GENERAL MANAGER'S CERTIFICATE

STATEMENT OF BANK BALANCES AS AT 30 APRIL 1995

GENERAL FUND	118,406.11 CR
TRUST FUND	44,313.02 CR
	162,719.13 CR

FORM 2

GENERAL

Balance - Cash Account as at 31 March 1995	762,444.88 CR
Receipts for period ended 30 April 1995	4,189,496.00 DR
	3,427,051.12 DR
Payments for period ended 30 April 1995	6,016,127.65 CR
	2,589,076.53 CR

Limit of overdraft arranged with bank $800,000.00

RESPONSIBLE ACCOUNTING OFFICER

I hereby certify that the Cash Book and Bank Statements have been reconciled in all funds as at April 1995.

L M Weatherstone
Divisional Manager of Finance

C. INVESTMENTS

Hereunder is the list of amounts invested:

Bank Bills

Period	Due Date	Rate	Account	Amount

Term Deposits

60 Days	01.05.95	8.01%	General Fund	570,000.00
60 Days	01.05.95	8.01%	General Fund	190,000.00
81 Days	08.05.95	8.29%	Sewerage Fund	700,000.00
90 Days	16.05.95	8.33%	General Fund	500,000.00
90 Days	16.05.95	8.39%	General Fund	500,000.00
91 Days	29.05.95	8.01%	General Fund	300,000.00
91 Days	29.05.95	8.01%	General Fund	700,000.00
90 Days	01.06.95	8.24%	General Fund	1,100,000.00
97 Days	13.06.95	8.35%	General Fund	1,140,000.00
97 Days	13.06.95	8.35%	General Fund	660,000.00
100 Days	16.06.95	8.29%	General Fund	780,000.00
100 Days	16.06.95	8.29%	General Fund	300,000.00
90 Days	20.06.95	8.31%	Sewerage Fund	76,319.84
90 Days	20.06.95	8.31%	General Fund	413,680.16
90 Days	20.06.95	8.31%	General Fund	610,000.00
120 Days	28.06.95	8.17%	Sewerage Fund	2,000,000.00
120 Days	29.06.95	8.27%	Sewerage Fund	1,230,000.00
120 Days	29.06.95	8.27%	General Fund	585,000.00
397 Days	03.07.95	6.20%	General Fund	500,000.00
397 Days	03.07.95	6.20%	General Fund	500,000.00
730 Days	06.07.94	5.91%	General Fund	2,000,000.00
750 Days	26.07.94	5.86%	General Fund	2,000,000.00
730 Days	28.07.94	5.86%	General Fund	500,000.00
365 Days	15.09.95	7.80%	General Fund	1,000,000.00
396 Days	09.10.95	7.35%	General Fund	3,500,000.00

Australian Treasury Corporation

03.08.95	5.31%	Workers' Comp Board	200,000.00
03.08.95	7.26%	Workers' Comp Board	750,000.00
Short Term Investments		General Fund	1,030,000.00
Short Term Investments		Sewerage Fund	1,200,000.00
			$25,535,000.00

RESPONSIBLE ACCOUNTING OFFICER

I hereby certify that the investments listed above are the total of all money that have been invested and that the investments have been made in accordance with the Act, Regulations and Council's investment policies.

L M Weatherstone
Divisional Manager of Finance

RECOMMENDATION:

The information be received.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OG530NCX.F02 ****** END OF ITEM 77 ******