

GENERAL PURPOSE COMMITTEE

SECTION 3 ORGANISATION & RESOURCES

GENERAL PURPOSE COMMITTEE - ORGANISATION & RESOURCES**Table of Contents****Meeting Date:** 31 October 1995

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GENERAL PURPOSE COMMITTEE - ORGANISATION & RESOURCESMeeting Date: **31 October 1995**Item: **9****ITEM: 9** MONTHLY FINANCIAL STATEMENTS - SEPTEMBER 1995**FILE NUMBER:** GF011/005 PT04/FNC**REPORT:**A. CASH EXPENDITURE WARRANT 7/1995SUMMARY - Accounts Paid

General Fund Nos.	37755 -	38487	9,478,042.81
Trust Fund Nos.	4448 -	4484	1,913,513.37
			11,391,556.18

CERTIFICATE BY RESPONSIBLE ACCOUNTING OFFICER

This summary Warrant presented above is fully supported by Vouchers and Invoices which have been duly certified as to the receipt of goods and/or rendition of services and as to prices, computations and costings and the amounts shown were due for payment. The detailed Warrant is available upon request.

L M Weatherstone
Divisional Manager Community Management and Finance

GENERAL PURPOSE COMMITTEE - ORGANISATION & RESOURCESMeeting Date: **31 October 1995**Item: **9****B. STATEMENT OF BANK BALANCES AND GENERAL MANAGER'S CERTIFICATE**

STATEMENT OF BANK BALANCES AS AT 30 SEPTEMBER 1995

GENERAL FUND	CR. 237,048.25
TRUST FUND	CR. 99,068.10

CR. 336,116.35

FORM 2

GENERAL

Balance - Cash Account as at 1 September 1995	CR. 581,993.40
Receipts for period ended 30 September 1995	DR. 12,854,068.95

DR. 12,272,075.55

Payments for period ended 30 September 1995	CR. 12,669,536.53
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CR. 397,460.98

Limit of overdraft arranged with bank	\$800,000.00
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RESPONSIBLE ACCOUNTING OFFICER

I hereby certify that the Cash Book and Bank Statements have been reconciled in all funds as at 30 September 1995.

L M Weatherstone
Divisional Manager Community Management and Finance

GENERAL PURPOSE COMMITTEE - ORGANISATION & RESOURCESMeeting Date: **31 October 1995**Item: **9**C. INVESTMENTS

Hereunder is the list of amounts invested:

Bank Bills

Interest

<u>Period</u>	<u>Due Date</u>	<u>Rate</u>	<u>Interest A/C</u>	<u>Amount</u>
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Term Deposits

60 Days	03.10.95	7.60%	General Fund	260,000.00
97 Days	03.10.95	7.73%	Sewerage Fund	2,000,000.00
396 Days	09.10.95	7.35%	General Fund	3,500,000.00
129 Days	09.11.95	7.80%	General Fund	800,000.00
129 Days	09.11.95	7.80%	General Fund	200,000.00
137 Days	17.11.95	7.81%	General Fund	1,800,000.00
120 Days	12.12.95	7.68%	General Fund	200,000.00
181 Days	11.12.95	7.80%	General Fund	660,000.00
181 Days	11.12.95	7.80%	General Fund	163,680.16
181 Days	11.12.95	7.80%	Sewerage Fund	976,319.84
116 Days	18.12.95	7.67%	General Fund	300,000.00
216 Days	18.12.95	8.00%	Sewerage Fund	1,000,000.00
91 Days	20.12.95	7.71%	General Fund	1,610,000.00
91 Days	20.12.95	7.71%	General Fund	2,490,000.00
101 Days	08.01.96	7.60%	General Fund	3,000,000.00
180 Days	27.02.96	7.75%	Sewerage Fund	1,230,000.00
180 Days	27.02.96	7.75%	General Fund	770,000.00
185 Days	29.02.96	7.83%	General Fund	1,000,000.00
185 Days	04.03.96	7.71%	General Fund	780,000.00
185 Days	04.03.96	7.71%	General Fund	300,000.00
365 Days	15.08.96	8.05%	General Fund	850,000.00

Australian Treasury Corporation

04.08.97	8.45%	Workers Comp Board	950,000.00
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<u>Short Term Investments</u>	General Fund	2,850,000.00
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 \$27,690,000.00

RESPONSIBLE ACCOUNTING OFFICER

I hereby certify that the investments listed above are the total of all money that have been invested and that the investments have been made in accordance with the Act, Regulations and Council's investment policies.

L M Weatherstone

Divisional Manager Community Management and Finance

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OGA31NAX.F02

****** END OF ITEM 9 ******

ITEM: 10 WESTPOOL BULK PURCHASING - COMPREHENSIVE MOTOR VEHICLE INSURANCE**FILE NUMBER:** GI030/081/CSV**REPORT:**

Council's motor vehicle insurance coverage falls due for renewal on 31 October 1995. Westpool Member Councils have previously benefited from a bulk purchase agreement which has provided very competitive premiums due basically to the economies of scale in having Councils join to secure motor vehicle cover.

In this respect Westpool, on behalf of five of the Member Councils, ie. Penrith, Blue Mountains, Fairfield, Liverpool and Hawkesbury, invited tenders from registered Insurance Brokers for the bulk purchase of motor vehicle insurance for a 2 year period.

The submissions, listed below, were received; in relation to this Council:-

<u>Broker</u>	<u>Underwrite</u>	<u>Premium</u>
1. Alexander & Alexander	Suncorp	\$35,000
2. Sedgwick's Ltd	AMP	\$34,675
3. R J Abrahams Pty Ltd	GIO	\$34,000
4. Bass Insurance Brokers	Mercantile Mutual	\$46,762

In light of the above submissions R J Abrahams Pty Ltd/GIO have produced the most competitive terms and conditions.

Further, the premium of \$34,000 has resulted in a reduction of \$18,000 over the previous period for this organisation's motor vehicle cover.

RECOMMENDATION:

That Council accept the Westpool Bulk Purchase Motor Vehicle Insurance arrangement with R J Abrahams Pty Ltd/GIO at a premium of \$34,000 (thirty four thousand dollars) for the 1995/96 insurance period.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OGA31NBX.C04

****** END OF ITEM 10 ******

ITEM: 11 AUSTRALIAN PIONEER VILLAGE**FILE NUMBER:** GC283/107 PT03/CSV

REPORT:

Earlier this year, Council, in considering its options for the future management of the Australian Pioneer Village, resolved to transfer the care, control and management of the Village to the 'Friends' of the Village Society effective from the 1st July this year.

The current Management Committee, in accordance with the terms of Council's resolution, have furnished their first quarterly report reviewing general operations and this is distributed separately for Council's information. Also circulated is a copy of the draft Business Plan prepared by Mr Ken McManus, consultant to the Committee.

It is understood that representatives of the Australian Pioneer Village Management Committee will be addressing the General Purpose Committee in relation to their operations.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

AT-1 Australian Pioneer Village Quarterly Report

AT-2 A Business Plan for Australian Pioneer Village Recreation & Animal Park

FN:OGA31NBX.C05

****** END OF ITEM 11 ******

ITEM: 12 **WESTPOOL - PUBLIC LIABILITY/PROFESSIONAL INDEMNITY CONTRIBUTION****FILE NUMBER:** GF013/006/CSV**REPORT:**

The Westpool Insurance Scheme comprising the six North-Western Sydney Councils of Blacktown, Penrith, Fairfield, Blue Mountains, Liverpool and Hawkesbury is approaching its eighth year of operation. The Scheme provides civil liability cover for member Councils in the categories of Public Liability and Professional Indemnity. Members self-insure for the first \$1m and thereafter carry layer insurance cover up to \$50m for any one claim.

Hawkesbury along with the other member Councils extended its membership in 1993 for a further 5 year term.

Members pay an annual amount which covers a contribution towards the Pool Reserve to meet claims received below \$1m as well as the premium for excess layer insurance cover from \$1m to \$50m. Westpool also engages a Fund Manager to handle general claims management and coordination of any litigation as well as coordinating general risk management procedures.

Over the last seven years of operation, this organisation along with other members of Westpool has benefited from financial savings which have accrued through its participation in this self-insurance scheme as opposed to engaging traditional insurance cover in the general market place. This is despite various trends of a hardening and softening market over this timeframe. There have been a number of significant claims against the Pool and whilst some of these claims have not come to fruition, actuarial assessments originally done have been reviewed and the reserve for these claims has increased. In determining the various contributions for the 1995/96 insurance term, it has been necessary to increase the contribution towards the Pool to meet current liabilities. In order to bring the Westpool insurance term in line with Local Government financial year the contribution period will be for eight months, that is 1 November through to 30 June 1996 and thereafter consistent with the organisation's financial period.

For 1994/95 the contribution from this organisation was \$155,000. The contribution proposed for the period 1 November 1995 to 30 June 1996, increases by \$39,536 being Hawkesbury's contribution towards the estimated claims reserve.

In addition to the existing \$1m - \$50m excess layer insurance, a further \$50m is available at a premium of \$19,000 to each member Council and a further protection cover which restricts total liability against the Pool in any financial year to \$3m is available at a premium of \$13,000 to each Council. The additional cover is considered prudent to protect the interests of member Councils with such cover normally held by insurers. With the additional coverage the total of this organisation's contribution for the period 1 November to 30 June 1996, is \$227,388.

The current budget provision allows for a contribution of \$208,110 the additional funds can be funded from the Insurance/Risk Reserve.

Reported separately in the business paper is an item concerning the bulk purchasing of motor vehicle insurance. It will be noted that savings of \$18,000 over last year's premium have been achieved.

RECOMMENDATION:

That:-

1. The information contained in this report be received.
2. Council's contribution of \$227,388 (two hundred and twenty seven thousand and three hundred and eighty eight dollars) to Westpool for the period 1 November 1995 to 30 June 1996, as outlined in this report be endorsed.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OGA31NBX.C06

****** END OF ITEM 12 ******

ITEM: 13 **RECLASSIFICATION PROPOSAL & SALE OF LOT 1 IN DP582018****FILE NUMBER:** GC283/032 PT02/CSV**REPORT:**

Windsor Leagues Club Ltd has expressed an interest in purchasing from Council, the parcel of land on the corner of George Street and Rifle Range Road, South Windsor (being Lot 1 in Deposited Plan 582018). The Leagues Club presently leases this site from Council for the purposes of its playing fields. A plan of the site shall be displayed at the meeting.

The subject site, occupying an area of 4.596 hectares, adjoins land which is owned by the Leagues Club upon which their licensed premises are located. Lot 1 in DP582018 is zoned Private Recreation 6(c) under Hawkesbury Local Environmental Plan 1989 as is recognised as being flood liable land.

Consultant Valuers have assessed the value of the subject property to be in the amount of \$200,000. The valuation gives consideration to the site and drainage works undertaken by Council, excludes the added value of structural improvements and grounds maintenance undertaken by the Club and notes that the present use of the site is its highest and best use.

With consideration given to the valuation an arrangement is proposed whereby Windsor Leagues Club Ltd purchase Lot 1 in DP582018 from Council for the assessed value of \$200,000 over a 10 year period at an annual interest rate of 5%, with the sale being secured by way of a mortgage over the land.

The Directors of Windsor Leagues Club are in concurrence with this proposal and are wishing to secure the site given the improvements/maintenance that have been carried out by the Leagues Club and the possible future expansion of the organisation.

Under the provisions of the Local Government Act 1993, there are two classifications for public land - Community and Operational. The subject land is classified as Community.

As Council has no power to sell land classified as Community it shall be necessary to reclassify the land as Operational. Such reclassification of public land may be made by a Local Environmental Plan. This process will include public advertising and proclamation in the NSW Government Gazette and will take approximately 3-6 months.

RECOMMENDATION:

That:-

1. A Local Environmental Plan be prepared for the reclassification of Lot 1 in Deposited Plan 582018 from Community land to Operational land.

2. Upon the reclassification to Operational land, Lot 1 in Deposited Plan 582018 be sold to Windsor Leagues Club Ltd for the contract price of \$200,000 (two hundred thousand dollars). On the terms of a mortgage being secured over the property for a period of 10 (ten) years at an interest rate of 5% (five) per annum.
3. All relevant documentation be executed under the Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OGA31NBX.C07

****** END OF ITEM 13 ******

ITEM: 14 **EXEMPTION FROM RATING****FILE NUMBER:** P1341/1620/FNC

REPORT:

An application for Exemption from Rating has been received from the Sisters of the Good Samaritan in respect of 218 Macquarie Street (DP564010 Lot 1), Windsor.

The property is a five bedroom home occupied by disabled persons with a full time carer. The carer being one of the Sisters of the Good Samaritan.

The members work in a sheltered workshop and receive a disability pension but require 24 hour supervision.

The Sisters of the Good Samaritan are both a Religious Order and a charitable organisation and, therefore, qualify for exemption under Section 556(h) of the Local Government Act.

RECOMMENDATION:

That the Application for Exemption from Rating for 218 Macquarie Street (DP564010 Lot 1), be approved and the total value of the Rates from 1 July 1995, with a value of \$371.96 (three hundred and seventy one dollars and ninety six cents) be abandoned.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OGA31NBX.F01

****** END OF ITEM 14 ******

ITEM: 15 HAWKESBURY TRIATHLON**FILE NUMBER:** GR030/062 PT01/ENG

REPORT:

It is proposed to hold a triathlon in April 1996, and the Youth and Recreation Officer is currently organising the development of this the first 'Hawkesbury Triathlon'. To ensure that the event is successful an organising committee is proposed to be established. The committee requires people with a range of skills and experience in the field and the suggested composition is:-

Hawkesbury City Council - Councillor (Chairperson)
Hawkesbury City Council - Youth & Recreation Officer
Hawkesbury City Council - Public Relations Officer
Hawkesbury Sports Council
Department of Sport, Recreation & Racing
RAAF Triathlon Club
Community members representing cycling, swimming, running (invited through public advertisement)

Other groups and individuals who will be involved during the planning phase will be the Hawkesbury Nepean Catchment Management Trust, State Emergency Service, Council's Road Safety Officer, St John Ambulance, Police and Triathlon NSW.

It is envisaged that the committee will also look at the development of a Hawkesbury Triathlon Club which would then continue with the organising and promotion of these activities on an ongoing basis.

RECOMMENDATION:

That a committee as outlined in the report be formed to organise the inaugural 'Hawkesbury Triathlon'.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OGA31NBX.E03

****** END OF ITEM 15 ******

ITEM: 16 **WASTE COLLECTION SERVICE****FILE NUMBER:** GW010/017 PT05/EVD**REPORT:**

Discussions have been held with the Macdonald Valley Association regarding extension to the waste collection service in the Macdonald Valley. These discussions, and a survey of property owners, indicates that the most appropriate frequency of service is fortnightly.

A fortnightly service will result in savings in collection and disposal costs, however administrative overheads will be the same for each property. The reduction of the waste management charge to 60% of the normal charge would be acceptable to the Association and would reflect the savings to Council.

This will be the first locality to receive a fortnightly service, however it could be implemented in other areas of relatively low population density and long travel distances, such as the St Albans Road and Settlers Road, Colo Heights and Bilpin/Mountain Lagoon. It is proposed to undertake an evaluation of the fortnightly service and then to survey residents in these outlying areas to ascertain their interest in a fortnightly service at 60% of the normal charge.

In preparation for a competitive tender of Council's garbage collection service in 1997 it is proposed to improve its competitiveness and provide a more customer focussed and environmentally sustainable service over the next 12 months. Central to this will be the offer of a 140 litre service as an alternative to the current 240 litre service at a significantly reduced charge. In the near future a survey will be conducted over a cross section of the City to determine the likely take up rate of a 140 litre service at say 60% of the applicable 240 litre charge, coupled with an improved recycling service. The results of the survey will enable the charges to be determined to maintain revenue neutrality.

Other likely changes include the creation of a separate business unit to be responsible for the collection service and participation in tenders for the provision of collection services in adjoining local government areas as a means of testing our competitiveness rather than wishing to be the successful tenderer.

RECOMMENDATION:

That:-

1. The waste management charges for properties to which a fortnightly collection service is available, be 60% (sixty percent) of the normal charges.
2. The information concerning a review of the garbage collection service preparatory to a competitive tender of the service in 1997 be received.

ATTACHMENTS:

There are no supporting documents for this report.

FN:OGA31NBX.V08

****** END OF ITEM 16 ******