



Hawkesbury City Council

special meeting business paper

date of meeting: 30 September 1997

location: Council Chambers

time: 9:30am

SPECIAL MEETING

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ITEM: 61 **Election of Mayor****FILE NUMBER:** GE1/004 PT02/GMA/ORI30SAX.G02

REPORT:

The following provisions in the Local Government Act apply to the election of Mayor.

“Returning Officer

1. The General Manager is the Returning Officer.

Nomination

2. (1) A Councillor may be nominated without notice for election as Mayor or Deputy Mayor.
- (2) The nomination is to be made in writing by two or more Councillors, and is not valid unless the nominee has indicated consent to the nomination in writing.
- (3) The nomination is to be delivered or sent to the Returning Officer.
- (4) The Returning Officer is to announce the names of the nominees at the Council meeting at which the election is to be held.

Election

2. (1) If only one Councillor is nominated, that Councillor is to be declared elected.
- (2) If more than one Councillor is nominated, the Council is to resolve whether the election is to proceed by Preferential Ballot, by Ordinary Ballot or by Open Voting.
- (3) The election is to be held at the Council meeting at which the Council resolves on the method of voting.
- (4) In this clause :

Ballot has its normal meaning.

Open Voting means voting by a show of hands or similar means.

Part 2 - Ordinary Ballot or Open Voting**Applications of Part**

4. This part applies if the election proceeds by Ordinary Ballot or by Open Voting.

Marking of Ballot Papers

5. If the election proceeds by Ordinary Ballot, the Returning Officer is to decide the manner in which votes are to be marked on the Ballot Papers.

Count - 2 candidates

6. (1) If there are only two candidates, the candidate with the higher number of votes is elected.
- (2) If there are only two candidates and they are tied, the one elected is to be chosen by lot.

Count - 3 or more candidates

7. (1) If there are three or more candidates, the one with the lowest number of votes is to be excluded.
- (2) If three or more candidates then remain, a further vote is to be taken of those candidates and the one with the lowest number of votes from that further vote is to be excluded.
- (3) If, after that, three or more candidates still remain, the procedure set out in subclause (2) is to be repeated until only two candidates remain.
- (4) Clause 6 of this Schedule then applies to the determination of the election as if the two remaining candidates had been the only candidates.
- (5) If at any stage during a count under subclause (1) or (2), two or more candidates are tied on the lowest number of votes, the one excluded is to be chosen by lot.

Part 3 - Preferential Ballot**Application of Part**

8. This part applies if the election proceeds by Preferential Ballot.

Ballot Papers and Voting

9. (1) Ballot papers are to contain the names of all the candidates. The Councillors are to mark their votes by placing the numbers 1, 2 and so on against the various names so as to indicate the order of their preference for the candidates.
- (2) The formality of a ballot paper under this part is to be determined in accordance with Clause 73 of this Regulation as if it were a ballot paper referred to in that Clause.

Count

10. (1) If a candidate has an absolute majority of first preference votes, that candidate is elected.
- (2) If not, the candidate with the lowest number of first preference votes is excluded and the votes on the ballot papers counted to him or her are transferred to the candidates with second preferences on those ballot papers.
- (3) A candidate who then has an absolute majority of votes is elected, but, if no candidate then has an absolute majority of votes, the process of excluding the candidate who has the lowest number of votes and counting each of his or her ballot papers to the candidates remaining in the election next in order of the voter's preference is repeated until one candidate has received an absolute majority of votes. The latter is elected.
- (4) In this clause **absolute majority** in relation to votes means a number which is more than one half of the number of formal ballot papers.

Tied Candidates

11. (1) If, on any count of votes, the number of votes cast for two candidates are equal and;
- (a) those candidates are the only candidates in, or remaining in, the election - the candidate whose name is first chosen by lot is taken to have received an absolute majority of votes and is therefore taken to be elected;
- (b) those candidates are the ones with the lowest number of votes on the count of the votes - the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.
- (2) If, on the count of votes, the numbers of votes cast for three or more candidates are equal and the lowest number of votes on the count of the votes - the candidate whose name is first chosen by lot is taken to have the lowest number of votes and is therefore excluded.

Part 4 - General**Choosing by Lot**

12. To choose a candidate by lot, the names of the candidates who have equal numbers of votes are written on similar slips of paper by the Returning Officer, the slips are folded by the Returning Officer so as to prevent the names being seen, the slips are mixed and one is drawn at random by the Returning Officer and the candidate whose name is on the drawn slip is chosen.

Result

13. The result of the election (including the name of the candidate elected as Mayor or Deputy Mayor) is :
- (a) to be declared to the Councillors at the Council meeting at which the election is held by the Returning Officer; and
 - (b) to be delivered or sent to the Director-General and to the Secretary of the Local Government and Shires Associations of New South Wales.”

RECOMMENDATION:

The election of Mayor of the City of Hawkesbury for the ensuing term be carried out.

ATTACHMENTS:

AT-1 Nomination forms.

oooO END OF ITEM 61 Oooo

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Item: **62**

ITEM: 62 **Election of Deputy Mayor**

FILE NUMBER: GE1/004 PT02/GMA/ORI30SAX.G03

REPORT:

The provisions for the election of Mayor also apply to the election of Deputy Mayor.

RECOMMENDATION:

The election of Deputy Mayor of the City of Hawkesbury for the ensuing term be carried out.

ATTACHMENTS:

AT-1 Nomination forms..

oooO END OF ITEM 62 Oooo

ITEM: 63 Remuneration for Councillors and Mayors**FILE NUMBER:** GA030/014/GMA/ORI30SAX.G06

REPORT:

Pursuant to provisions of the Local Government Act 1993, the Local Government Remuneration Tribunal has again determined Hawkesbury City Council as Category 2 where the Council Member fee for the 1997/98 period is between \$5,000 and \$10,500 and the Mayoral Allowance is between \$10,000 and \$21,000.

The current Mayoral Allowance for the 1996/97 period is \$20,000 of which an allowance has been set for the Deputy Mayor. The Act does not provide an allowance for the Deputy Mayor, therefore any amount needs to be directed from the Mayoral Allowance. The current allowance for the Deputy Mayor is \$3,000. The Council Member fee for 1996/97 is \$10,000.

RECOMMENDATION:

Council adopt a fee for Councillors of \$10,500 (ten thousand five hundred dollars) for the 1997/98 period, and the Mayoral Allowance at \$21,000 (twenty one thousand dollars). Further that Council determine the allowance for the Deputy Mayor.

ATTACHMENTS:

There are no supporting documents for this report.

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Item: **64****ITEM: 64** **Appointment of Committees, Delegates and Representatives****FILE NUMBER:** GA030/014/GMA/ORI30SAX.G11

REPORT:

Hereunder is a list of Committees which have been appointed by Council, delegates and other organisations on which Council is represented :

Committee	Composition	Representation
General Purpose	Full Council	Full Council
Town Planning	Full Council	Full Council
Rating Review	Full Council General Manager	Full Council
Extractive Industry	Full Council General Manager Director Asset Services & Recreation	Full Council
Legal Consultative	Full Council General Manger Appropriate Directors	Full Council
Local Traffic	1 Councillor Local State Members 1 Member Police Department 1 Member Roads & Traffic Authority 1 Member Ministry of Transport	Clr R D Searle

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Item: **64****Hawkesbury Australia Day
Awards**

Mayor
2 Councillors
General Manger
Director Community & Corporate
Services
1 Rep Windsor & District Chamber
of Commerce
1 Rep Richmond & District Chamber
of Commerce
Mrs J Peare
Mrs J A Barkley-Jack
Mrs Y Whalan
Mr B E Brown

Mayor
Clr L Allan
Clr M E Lawson

**Hawkesbury Floodplain
Management**

2 Councillors
Director Environment &
Development
Branch Manager Survey & Design
Town Planner
2 Members Dept of Public Works
1 Member Dept of Planning
1 Member Water Resources
Commission
1 Member State Emergency Services

Clr A W Baczynskyj
Clr L C Sheather

**Hawkesbury Sports Council
Inc**

1 Councillor

Clr L C Sheather

Heritage Advisory

1 Councillor
1 Alternative Councillor
Town Planner
Director Community & Corporate
Services
4 Local Citizens J Barkley-Jack
 M Hatherly
 L Banks
 A Hendrikson
1 Conservation Architect - G Edds

Clr H J M Books
Clr L Allan (Alt)

**Area Assistance Scheme
Hawkesbury Priority**

3 Councillors

Clr A W Baczynskyj
Clr M E Lawson
Clr L C Sheather

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Board of Directors Tourism Hawkesbury Inc	2 Councillors General Manager	Clr L Allan Clr R D Searle
Museum & Information	1 Councillor	Clr R P Stubbs
Friends of the Hawkesbury Art Collection	3 Councillors	Clr R P Stubbs Clr W J Mackay Clr L Allan
Hawkesbury Leisure Centres Inc	2 Councillors Director Community & Corporate Services	Clr W J Mackay Clr H J M Books
Macquarie Towns Junior Symphony Orchestra	1 Councillor	Clr W J Mackay
Hawkesbury District Concert Band	1 Councillor	Clr M E Lawson
Board of Management Fitzgerald Memorial Hostel Inc	2 Councillors	Clr R D Searle Clr C A Paine
Hawkesbury Sister City Association	2 Councillors	Clr C A Paine Clr L C Sheather
Central East Regional Fire Association	1 Councillor	Clr L C Sheather
EIS for Alternative Transport Strategy	Director Asset Services & Recreation	
Windsor/Richmond Consultative	1 Councillor	Clr A W Baczynskyj
Local Government Recycling Co-operative	Branch Manager Environment & Waste	

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Hawkesbury Access Forum	2 Councillors 1 Rep UWS, Hawkesbury 1 Rep Dept of Education 1 Rep Chambers of Commerce Staff from Community Services Development & Engineering areas as appropriate 2 Home & Community Care Forum Reps 4 Community Representatives	Clr C Sheather Clr P J Minturn
Hawkesbury City Local Economic Development Board	1 Councillor 1 Rep Local Business 1 Rep Chambers of Commerce 1 Rep RAAF 1 Rep Tourism 1 Rep Agricultural/Horticultural Industry Appropriate Staff	Clr L Allan
North West Sydney Regional Development Organisation	1 Councillor	Clr L Allan
Schaffer Quarry Environmental Monitoring	1 Councillor 2 Reps Schaffer Corp 2 Reps Local Community	Clr L C Sheather
Macquarie Park	1 Councillor 1 Alternate Councillor Appropriate Council Staff	Clr M E Lawson Clr H J M Books (Alt)
Hawkesbury Cultural	1 Councillor	Clr R G Sahasrabuddhe
NESB (Non-English Speaking Background) Advisory Working Party	1 Councillor	Clr R G Sahasrabuddhe
McGraths Hill Effluent Irrigation & Property Redevelopment Steering	1 Councillor (Chairman) Director Asset Services & Recreation Branch Manager Parks Waste Water Manager	Clr R G Calvert

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Prioritising Committee Capital Assistance Applications - Sport & Recreation	2 Councillors (1 Council's Rep on Sports Council) Sports Council Development Officer Branch Manager Parks Youth & Recreation Planner	Clr L C Sheather Clr A W Baczynskyj
Regional Co-Ordinating (Hawkesbury Nepean Catchment Management Trust)	1 Councillor 1 Alt Councillor	Clr M E Lawson Clr L C Sheather (Alt)
Rural Lands Study	3 Councillors	Clr C A Paine Clr L Allan Clr H J M Books
Hawkesbury Wine, Food & Music Affair Committee	2 Councillors	Clr L Allan Clr C A Paine
Board of Hawkesbury Nepean Catchment Management Trust	1 Councillor	Clr L C Sheather
Hawkesbury Nepean Catchment Management Council Steering Committee	1 Councillor	Clr H J M Books
Prioritising Committee Capital Assistance Funding Program - WSAAS	1 Councillor	Clr A W Baczynskyj
Family Day Care Consultative Group	1 Councillor	Clr M E Lawson
SWWD - Environmental Monitoring Committee	1 Councillor	Clr L C Sheather
Hawkesbury Healthy City Steering Committee	2 Councillors	Clr R P Stubbs Clr M E Lawson
Middle Nepean Hawkesbury Catchment Management	1 Councillor	Clr M E Lawson

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South Creek Catchment Management	1 Councillor	Clr M E Lawson
Regional Assessment Panel (Natural Heritage Trust)	1 Councillor Branch Manager Environment & Waste	Clr H J M Books
Hawkesbury Library Working Party	2 Councillors	Clr M E Lawson Clr L Allan
National Parks & Wildlife Service - Blue Mountains District Advisory Committee	1 Councillor	Clr R G Calvert
Lower Portland Ferry Working Party	3 Councillors Appropriate Staff 1 Community Member	Clr L C Sheather Clr R C Calvert Clr R D Searle

RECOMMENDATION:

The Committees, delegates and representatives on the various organisations be appointed.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 64 Oooo



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