



general
purpose
committee

3
section

organisation
and
resources

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Item: **16****ITEM: 16 Monthly Financial Report - September 1998****FILE NUMBER:** FO11/005 PT04/FNC/OGJ27NAX.F04**REPORT:****September 1998****A. Expenditure Warrant Number 3 of 1998/99**

Summary of Accounts Paid:

Cheque # 59292- 59844	\$2,702,332.29
EFT # 6943 - 7325	\$2,863,171.47
EFT Other (FDC)	\$29,709.36
Cancelled Cheques	\$-1,135.00
Misc - Bank Charges, Dishonours etc.	\$17,265.28
	<u>\$5,611,343.40</u>

B. Cash Book Reconciliation - September 1998

Cash Book Balance as at 1 September 1998	\$846,317.01
Add: Receipts for month of September	<u>\$3,954,428.54</u>
	\$4,800,745.55
Less: Payments for month of September	<u>\$-5,611,343.40</u>
Cash Book Balance as at 30 September 1998	<u>\$-810,597.85</u>

C. Statement of Bank Balances - September 1998

Bank Statement Balance as at 30 September 1998	\$73,450.84
Less: Unpresented Cheques	<u>\$-847,042.86</u>
	\$-773,592.02
Add: Outstanding Deposits	\$30,307.40
Statement Credits not receipted	<u>\$-67,313.23</u>
	<u>\$-810,597.85</u>

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Item: **16****D. Investments - September 1998**

Investment Type	Balance 31-Aug-98	Deposits	Withdrawals	Interest Paid	Balance 30-Sept-98
Managed Funds	19,342,494.02			142,523.07	19,485,017.09
On Call Funds	5,600,000.00	1,500,000.00	1,250,000.00		5,850,000.00
Term Investments	950,000.00				950,000.00
TOTAL	25,892,494.02	1,500,000.00	1,250,000.00	142,523.07	26,285,017.09

Responsible Accounting Officer

The summary warrant is fully supported by vouchers and invoices which have been duly certified.

The detailed warrant is available upon request.

The Cash Book and Bank Statements have been reconciled as at 30 September, 1998.

The investments outlined above are the total of all funds that have been invested. All investments have been made in accordance with the Act, Regulations and Council's investment policies.

The Rate Book has been reconciled as at 30 September, 1998.

Geoff Banting
Responsible Accounting Officer

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 16 Oooo

ITEM: 17 **Acquisition of Crown Land - Warks Hill Road, Kurrajong Heights**

FILE NUMBER: GC283/146 PT01/CSV/OGJ27NBX.C09

REPORT:

Council has identified that part of Crown Reserve No. 58673, known as Kurrajong Heights Park, located at Warks Hill Road, Kurrajong Heights, is required for the construction of a Radio Transmitting Tower with associated facilities and access road. The purpose of the tower is to provide necessary radio communications for emergency services' operations, including Council's work staff.

Crown Reserve No. 58673 was notified in the Government Gazette of 26 March, 1926 for the purpose of public recreation. The Kurrajong Heights Park (R.58673) Reserve Trust was established, with Council appointed as the corporation to manage the Reserve Trust, by notification in the Government Gazette of 11 August, 1995.

The Department of Land and Water Conservation have consented to Council acquiring that part of the Reserve, only as is required, for the construction of the Tower with an easement for road access to the Tower site. The Department has further advised that this acquisition is to be achieved by compulsory process, in accordance with the Land Acquisition (Just Terms Compensation) Act, with \$nil consideration payable by Council.

Given the importance of the acquisition to Council, it is recommended that Council proceed to compulsorily acquire the required land and easement for access.

RECOMMENDATION:

That:

1. Council acquire by compulsory process that part of Crown Reserve No. 58673 at Warks Hill Road, Kurrajong Heights, being part of Kurrajong Heights Park, as required and consented to by the Department of Land and Water Conservation, for the purposes of a Radio Transmitting Tower site and easement for road access.
2. Council as the corporation appointed to manage the Kurrajong Heights Park (R58673) Reserve Trust consent to the acquisition by Council.
3. Council apply to the Minister for Local Government for approval to proceed with the acquisition, in accordance with the Land Acquisition (Just Terms Compensation) Act, and for the consent of the Governor to publish an acquisition notice.

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4. Upon acquisition of the land, the site be classified as "Operational".
5. All necessary documents be executed under the Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 17 Oooo

ITEM: 18 Windsor Rugby League Complex**FILE NUMBER:** P1833/10 PT02/CSV/OGJ27NBX.C05**REPORT:**

Correspondence has been received from the Windsor Junior Rugby League Football Club advising that they have received a directive from Penrith District Junior Rugby League to move the mini-field adjoining George Street at Bligh Park, away from the canteen and dressing sheds situated within the Windsor Rugby League Complex.

The field currently runs within 1.5 metres of the building and with the sideline running parallel for approximately 20 metres, there is concern for potential injuries. Subsequently, the Club has requested to licence approximately 400m² of the adjoining Lot 89 DP709025, which is basically a small area of the buffer zone between George Street and the Bligh Park estate. A plan of the proposal is attached to this report with it being noted that the area sought by the Club intrudes about 20 metres into the reserve and is in the area away from the residences and adjoining George Street.

The Club points out that they field ten (10) sides in the effected age groups, and they consider that there is no other area large enough within the complex to move the field to.

It is pointed out that the site in question is classified as Community Land and may be leased or licensed for a period not exceeding twenty one (21) years. Accordingly, the proposal was placed on public exhibition with letters also forwarded to residents in Sirius Road, Bligh Park which back onto the reserve and no objections were received.

Should the proposal be supported, the Club would be responsible for all costs associated with the project including earthworks for the establishment of the field, relocation and reinstatement of fencing, development application fees and any legal or survey costs associated with the project. In view of the relatively minor intrusion on the public reserve of the proposal, the contribution the Club makes to the community in terms of offering sporting opportunities for our youth and the costs involved in carrying out the works, it is suggested that no rental be applied for the licensing of this area.

RECOMMENDATION:

That:

1. Council support the proposal to licence part of Lot 89 in DP709025 to Windsor Junior Rugby League Football Club, subject to consultation with the surrounding land owners and the following terms and conditions:
 - i. The license period being 21 (twenty one) years;
 - ii. No rental is to be applied;

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- iii. Lodgement of a Development Application for the earthworks;
 - iv. The Club is to be responsible for all costs associated with the project including earthworks, development application fees, replacement and reinstatement of the fence and any necessary legal or survey expenses;
 - v. The area of land to be licensed to be approximately 400m², subject to final survey;
 - vi. The Club carrying public liability insurance in the amount of \$10 million (ten million dollars) and indemnifying the Council's interest in the site; and
2. The necessary documentation be completed under the Seal of Council.

ATTACHMENTS:

AT-1 Site Plan

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oooO END OF ITEM 18 Oooo

ITEM: 19 **Acquisition of Crown Land - Fairey Road Cnr Mileham Street, Windsor**

FILE NUMBER: GC281/072 PT01/CSV/OGJ27NBX.C10

REPORT:

Council has identified that part of Crown Reserve No.88977 located at Fairey Road corner Mileham Street, Windsor, identified as Lot 266 DP 752061, is required for the construction of Sewer Pumping Station 'T'. This pump station is an integral part of the future strategy to divert part of the catchment from the McGraths Hill Sewerage Treatment Plant to the South Windsor Sewerage Treatment Plant.

Crown Reserve No. 88977 was notified in the Government Gazette of 27 July, 1973 for the purpose of public recreation. The Fairey Road (R88977) Reserve Trust was established, with Council appointed as the corporation to manage the Reserve Trust, by notification in the Government Gazette of 20 December, 1996.

The Department of Land and Water Conservation have consented to Council acquiring part of the Reserve, only as is required, for the construction of the Sewer Pumping Station. The Department has further advised that this acquisition is to be achieved by compulsory process, in accordance with the Land Acquisition (Just Terms Compensation) Act. The State Valuation Office shall assess the amount of compensation payable, by Council, to the Crown for the acquisition.

Given the importance of the acquisition to Council, it is recommended that Council proceed to compulsorily acquire the required land.

RECOMMENDATION:

That

1. Council acquire by compulsory process that part of Reserve No. 88977 at Fairey Road, Windsor, being part of Lot 266 DP 752061, as required and consented to by the Department of Land and Water Conservation, for the purposes of a Sewer Pumping Station site.
2. Council as the corporation appointed to manage the Fairey Road (R88977) Reserve Trust consent to the acquisition by Council.
3. Council apply to the Minister for Local Government for approval to proceed with the acquisition, in accordance with the Land Acquisition (Just Terms Compensation) Act, and for the consent of the Governor to publish an acquisition notice.

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4. Upon acquisition of the land, the site be classified as "Operational".
5. All necessary documents be executed under the Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 19 Oooo

ITEM: 20 Code of Meeting Practice**FILE NUMBER:** GC070/005 PT13/CSV/OGJ27NBX.C06

REPORT:

The Local Government Act 1993 made provision for councils to adopt a Code of Meeting Practice, requiring all subsequent General Purpose Committee and Ordinary Meetings of Council to be conducted in accordance with the provisions of the Code.

Subsequently, a Code of Meeting Practice was adopted by the Council in September 1994 with the Code being prepared in a format reflecting statutory provisions i.e. the Local Government Act 1993 and Local Government (Meetings) Regulation 1993, and the organisation's policies relating to the conduct of meetings.

Since the adoption of the Code, there have been a number of amendments to the Act and Regulations relating to meeting procedures, particularly with the commencement of the Local Government Amendment (Meetings) Act 1998 and the revision of the Open Meetings Guidelines as a consequence of those amendments. Subsequently, a review of the Code was initiated and circulated with the business paper is a copy of the revised document which incorporates recent legislation and changes to policies relating to the conduct of meetings.

Prior to formally resolving to amend the Code, it is a requirement to place the document on public exhibition for a period of not less than 28 (twenty eight) days with submissions being received up to 42 (forty two) days after the date on which the document is placed on exhibition.

RECOMMENDATION:

That the revised Code of Meeting Practice be placed on public exhibition for a period of 28 (twenty eight) days, with submissions to be received up to 42 (forty two) days from the date of exhibition.

ATTACHMENTS:

AT-1 Revised Code of Meeting Practice (separate document)

oooO END OF ITEM 20 Oooo

ITEM: 21 Policy for Payment of Expenses and Provision of Facilities to Councillors**FILE NUMBER:** GA030/001 PT02/CSV/OGJ27NBX.C07

REPORT:

The Local Government Act 1993 introduced legislation which required councils to adopt a policy for the payment of expenses and provision of facilities to Councillors.

It is noted that Council adopted a policy in accordance with this legislation soon after the introduction of the Act and in view of relevant policies being subsequently adopted by the Council, a review of the document was initiated.

Attached to this report is a copy of the revised Policy document with the notable amendments being inclusion of the policy adopted by Council in regard to travel and conference attendances and allowance for the provision of Internet access for Councillors.

It is pointed out that the document must be placed on public exhibition for a period of at least 28 (twenty eight) days prior to final adoption by the Council.

RECOMMENDATION:

That the revised Policy for Payment of Expenses and Provision of Facilities to the Councillors be placed on public exhibition.

ATTACHMENTS:

AT-1 Policy for Payment of Expenses and Provision of Facilities (separate document)

oooO END OF ITEM 21 Oooo

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Item: **22****ITEM: 22** **Westpool Bulk Purchase - Comprehensive Motor Vehicle Insurance****FILE NUMBER:** GI030/081 PT02/CSV/OGJ27NBX.C08**REPORT:**

Council's motor vehicle insurance coverage falls due for renewal on 31 October, 1998. Westpool Member Councils have previously benefited from a bulk purchase agreement which has provided competitive premiums due basically to the economies of scale in having councils join to secure motor vehicle cover.

In this respect Westpool on behalf of Member Councils i.e. Penrith, Blue Mountains, Fairfield, Liverpool and Hawkesbury, invited tenders from registered Insurance Brokers for the bulk purchase of motor vehicle insurance.

The following comparison with the tender specification is made:

Broker	AON Speciality	Jardines
Underwriter	Lumleys	GIO
Deductibles:		
Blue Mountains \$2,000	\$60,600	\$42,800
Fairfield \$2,000	\$141,400	\$141,500
Hawkesbury \$1,000	\$75,750	\$77,200
Liverpool \$1,000	\$80,800	\$54,000
Penrith \$2,000	\$90,900	\$82,000
Premium	\$449,450	\$397,500
Brokerage Fee	\$12,500	Nil
TOTAL	\$461,950	\$397,500

Westpool has recommended acceptance of GIO Australia premiums as submitted by Jardines who currently are Hawkesbury's General Insurance Broker.

Hawkesbury's premium of \$77,200 (seventy seven thousand two hundred dollars) represents an increase of \$2,200 (two thousand two hundred dollars) in respect of 1997/98 premiums.

However, if Westpool members had accepted Lumleys Insurance proposal, Hawkesbury's increase would be \$750 (seven hundred and fifty dollars) but at a substantial disadvantage to other Westpool members.

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RECOMMENDATION:

That Council accepts the Westpool Bulk Purchase Motor Vehicle Insurance with Jardine Australian Insurance Brokers/GIO at a premium of \$77,200 (seventy seven thousand two hundred dollars).

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 22 Oooo