Hawkesbury City Council

ordinary meeting business paper

date of meeting: 14 April 1998

location: Council Chambers

time: 7.30pm

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- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 31 March 1998, commencing at 9.30am.

PRESENT: Councillor R G Calvert, Mayor and Councillor L Allan, H J M Books, M E Lawson, P J Minturn, C A Paine, R Sahasrabuddhe, R D Searle, L C Sheather, and R P Stubbs.

Apologies for absence were received from Councillors A W Baczynskyj and W J Mackay.

RESOLVED on the motion of Councillor Allan and seconded by Councillor Paine that the apologies be accepted.

RESOLVED on the motion of Councillor Sheather and seconded by Councillor Allan that the Minutes of the General Purpose Committee Meeting held on the 24 February, 1998, be confirmed.

Councillor Paine left the meeting at 11.00am.
Councillor Paine returned to the meeting at 11.50am.

Councillor Sahasrabuddhe left the meeting at 12.20pm.
Councillor Sahasrabuddhe returned to the meeting at 1.00pm.

Councillors Stubbs and Sahasrabuddhe left the meeting at 1.30pm.
Councillor Minturn left the meeting at 3.45pm.
Councillor Baczynskyj arrived at the meeting at 5.00pm.

The meeting adjourned for site inspections at 1.30pm.
The meeting resumed at 5.42pm.

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

97: Section 102 Application to Modify Consent for Family Amusement Leisure Centre, Shop 16 Lot 544317 No. 189 Windsor Street, Richmond
(DA297/90/EVD/ENC31NAX.V06)

COMMITTEE'S RECOMMENDATION

That, pursuant to Section 102 of the Environmental Planning and Assessment Act 1979, development consent dated 9 October, 1990 on Council file DA297/90 in respect of Shop 16 Lot 1 DP544317 No. 189 Windsor Street, Richmond, be modified by the deletion of Condition 7.

98: Subdivision Proposal - Lot 2 in a Subdivision of Lots 199 & 200 DP708152, Lot 21 DP25564 & Lot A DP313447 Florence Avenue, Kurrajong
(SA1/98/EVD/ENC31NAX.V16)

Mr Brian McKinlay, applicant, addressed the Committee.

COMMITTEE'S RECOMMENDATION

A. The SEPP1 objection be supported.

B. The application to subdivide be approved subject to the following conditions:-

1. The submission of a Compliance Certificate under Section 73 of the Water Board (Corporatisation) Act 1994 prior to the release of the linen plan.

2. Submission of a Certificate from Integral Energy that satisfactory arrangements have been made for the provision of electricity to each of the resultant lots of the subdivision.

3. Submission of a Certificate from Telstra that satisfactory arrangements have been made for the provision of cables for telephones through the subdivision.

4. Payment of a cash contribution of $16,673 for recreational buildings, park improvements and community facilities as a consequence of the subdivision of land. This sum will remain fixed for a period of 3 (three) months after which it will be recalculated at the rate applicable at the time of payment.

5. Construction of Council's standard heavy duty footway and layback vehicular crossing to suit the access to the site with a minimum width of 6m (six), together with the construction of a sealed road shoulder adjacent to the crossing.

6. The provision of interallotment drainage covering all lots and the creation of necessary easements free of cost to Council.

7. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of nutrients, litter, vegetative debris or other water borne pollutants. Details shall be submitted and approved prior to any works commencing.

8. The construction of the private access road with a 6m (six) wide sealed pavement and all necessary drainage. In this regard, all stormwater flowing towards Florence Avenue is to be discharged into the pit in the road shoulder just to the east of the access.

9. The completion of the soil enhancement on Lots 3 and 4 as required by the Feasibility Report No. 2023/01 dated 17 July 1997 prepared by H J Fiander prior to release of the linen plan.

10. The creation of a restriction on use of land requiring that effluent be disposed of in accordance with the report "Feasibility of Land Application of Waste Water Proposed Community Title Subdivision, Lot 200 DP708152 and Lot A DP313447 Florence Avenue, Kurrajong", prepared by H J Fiander report No. 2023/01 dated 1997 including a requirement that the vegetation of the disposal area is to be fully established prior to occupation of any dwelling erected on the lot.

11. A Management Statement complying with Schedule III of the Community Land Development Act 1989, shall be lodged and approved by Council prior to issue of the final plan of subdivision. The statement is to include a provision that Lot 1 is not to be used for the purpose of erecting a dwelling or any other building structure. The statement is to provide that this provision may not be amended or revoked without the consent of Council.

12. Construction of access works including the footway and layback vehicular crossing and sealed shoulder are not to commence until three (3) copies of the plans and specifications of the proposed works are submitted to and approved by the Director of Environment and Development.

13. A design checking and inspection fee calculated at $50 per hour or $10 per metre whichever is less must be paid prior to release of the linen plan. This is current until 30 June 1998.

14. The submission of the plan of subdivision, together with 4 (four) exact copies thereof, suitable for lodgement with the Registrar General.

15. Payment of a linen release fee of $380. This amount is valid until 30 June 1998.

16. The subdivision shall be in general accordance with the submitted plan dated 3 November 1997, Plan No. 89483:DA:3.

99: 78 Greens Road, Lower Portland - Conversion of existing heritage listed cottage to a “Refreshment Room” (DA0330/97Pt01/EVD/ENC31NAX.V22)

<u>COMMITTEE’S RECOMMENDATION</u>

That “Deferred Commencement” development consent be issued pursuant to Section 91AA of the Environmental Planning and Assessment Act for the proposed refreshment room subject to the following conditions:

Upon compliance with all conditions appearing in Schedule 1, and with the issue of confirmation to that effect in writing from Council, this “Deferred Commencement” consent shall commence to operate as development consent inclusive of all conditions appearing in Schedule 2 pursuant to Section 91 of the Act.

The “Deferred Commencement” consent will lapse in 12 (twelve) months from the date of this consent unless all conditions appearing in Schedule 1 have been complied with.

Schedule 1

1. A plan is to be submitted to and approved by the Director of Environment and Development for toilet facilities in accordance with the requirements of the Building Code of Australia and designed so as not to adversely impact on the heritage significance of the building and curtilage.

2. Confirmation is required from an appropriately qualified person that the existing effluent disposal system is adequate for the proposed development taking into account all effluent generated by the development including kitchen waste.

3. A plan is to be submitted and approved by the Director of Environment and Development showing car parking layout and landscaping detail to minimise the visual impact of car parking areas.

4. All outstanding matters of Council’s approval to operate a caravan park issued on 28 August 1996 are to be completed, viz;

    a) construct shower, toilet and laundry facilities in full compliance with Part 3 of the Local Government (Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 1995. Disabled facilities are to be provided;

    b) manage the caravan park in accordance with Clauses 54 and 59 of the Regulation 1995;

    c) provide a complete and accurate tenant’s list for each site. The list is to detail name, address, telephone number, site number and the date list was compiled;

    d) annexes (flexible or rigid) installed on a site must be capable of being removed from the premises within 24 (twenty four) hours;

    e) compliance plates are required for all rigid annexes;

    f) relocatable homes, manufactured homes, mobile homes, rigid annexes, unregistrable moveable dwellings are not permitted to be installed on flood liable land;

    g) submit a registered surveyor’s report of the property on which the caravan park is situated indicating Australian Height Datum levels for the highest and lowest caravan sites. A registered surveyor’s report showing all structures and site boundaries is to be submitted; and

    h) all sites (1-46) are to be clearly delineated and numbered, site numbering is to correspond to the community map(s) submitted with the application for approval.

Schedule 2

1. Submission of a building application, plans and specifications complying with the Building Code of Australia.

2. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.

3. All waste materials to be stored and disposed of at regular intervals to the satisfaction of the Director Environment and Development.

4. Provision of toilets in accordance with the requirements of the Building Code of Australia.

5. Parking spaces, access ways and aisles to conform to Council's Development Control Plan and are to be constructed with an all weather pavement, drained and marked.

6. All land not required to be sealed is to be landscaped in accordance with a plan of landscaping which is to be submitted for consideration and approval in accordance with condition in Schedule 1 of this approval.

7. Operating hours shall be limited to 12 midday to midnight Mondays to Saturdays, and 12 midday to 10 pm Sundays.

8. Development shall be conducted at all times so as not to interfere with the amenity of the neighbourhood. Specifically, no live entertainment is permitted.

9. No alcohol is to be sold from the premises.

10. All floor/wall junctions in the food preparation, food storage and serving areas shall be covered to a minimum radius of 25mm (twenty five) using a smooth impervious material of a light colour.

11. All floors, walls and ceilings shall have a smooth impervious surface capable of being easily cleaned.

12. Ceramic tiles or other approved smooth impervious material shall be provided as a splash back 600mm (six hundred) high to all benches, basins sinks which are adjacent to a wall.

13. All benches, fittings, refrigeration units, counters and the like shall sit on a 75mm (seventy five) high concrete plinth with 25mm (twenty five) radius coving thereto or 200mm (two hundred) high steel legs.

14. A hand wash basin with hot and cold water connected thereto shall be provided in some convenient location approved by the Director of Environment and Development.

15. Services, i.e., plumbing, electrical, gas, etc. shall not be affixed to the surface of any wall, floor or ceiling in a food preparation area, unless it is suitably enclosed below a bench or the like.

16. Doors and/or windows shall be fitted with flyscreens or some other effective means of preventing the entry of insects are to be approved by the Director of Environment and Development.

17. A sneeze barrier shall be provided to the self-service food bar. Separate details of such barriers shall be submitted to and approved by the Director of Environment and Development prior to the installation thereof.

100: Designated Development - Construction of an Access Road Through A Designated Wetland Under Sydney Regional Environmental Plan No. 20 - Hawkesbury Nepean River - Lot 1 DP214131 No. 649 Tizzana Road, Ebenezer
(DA152/97/EVD/ENC31NAX.V14)

Mr Clive Taylor, owner, and Mr Mark Atkins, consultant, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That a site inspection be carried out.

The Committee inspected the site at 2.00pm. Councillors present at the inspection were the Mayor, Councillor R G Calvert, Councillor L Allan, H J M Books, M E Lawson, P J Minturn, C A Paine, R D Searle and L C Sheather.

A. That the application be forwarded to the Department of Urban Affairs and Planning requesting concurrence under the provisions of Sydney Regional Environmental Plan No.20 - Hawkesbury Nepean River.

B. Upon receipt of the above, the application for the construction of an accessway/road across a designated wetland at Lot 1 DP 214131, No. 649 Tizzana Road, Ebenezer be approved subject to the following conditions:

1. The development be carried out in accordance with the approved stamped plans, and Environmental Impact Statement prepared by Ecovision, dated 26/6/97, submitted with Development Application No 152/97.

2. Full details of the works including hydraulic design and levels tied to the existing culvert under Tizzana Road to be submitted and approved prior to commencement of construction.

3. The submission of a detailed erosion and sediment control plan including temporary and permanent measures and final rehabilitation for the site based on the submitted EIS to be submitted and approved prior to construction.

4. The road pavement is to be sealed in the vicinity of the culverts to prevent damage to the road surface and sediment entering the wetland.

5. All works and ongoing maintenance to be carried out in accordance with the submitted Environmental Impact Statement.

6. The submission of a geotechnical report certifying the structural stability of the access track along the toe of the escarpment and the house site area.

7. Access to the house site area to be located to minimise the impact on the environment in terms of earthworks, removal of trees and visual amenity.

8. Should it occur during construction that an Aboriginal site is discovered, the owner is legally required under the National Parks and Wildlife Act 1974, to formally record the finding and cease work on the site. The finding should be reported to the National Parks and Wildlife Service for further investigation.

9. Submission of a plan of management for the wetland prepared in accordance with the document produced by the Hawkesbury Nepean Catchment Management Trust and entitled “Focus on wetlands - guide for preparing a wetland management plan”.

10. The development shall be conducted in such a manner so as not to interfere with the amenity of the neighbourhood in respect of noise, vibration, smell, dust, waste water, waste products or otherwise.

11. All works shall be completed within 4 (four) months of commencement.

12. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.

13. No burning of demolition or construction material being carried out on the site.

ADVICE

1. The site is within a high fire risk area and this must be considered in relation to all bush regeneration activities and the destruction of weeds.

2. Method of effluent disposal is to be via a mound system and details should be submitted with the building application for consideration and approval by the Director of Environment and Development.

3. A detailed erosion and sediment control plan incorporating the dwelling itself and all other water and soil aspects associated with the dwelling should be submitted with the building application for consideration and approval by the Director of Environment and Development.

101: 78 Greens Road, Lower Portland -Erection of Four Colorbond Sheds. (DA/BA 1612/97/EVD/ENC31NAX.V21)

COMMITTEE'S RECOMMENDATION

That "Deferred Commencement" development consent be issued pursuant to Section 91 AA of the Environmental Planning and Assessment Act subject to the following conditions.

Upon compliance with all conditions appearing in Schedule 1, and with the issue of confirmation of that effect in writing from Council, this "Deferred Commencement" consent shall commence to operate as development consent inclusive of all conditions appearing in Schedule 2, pursuant to Section 91 of the Act.

This deferred commencement consent will lapse in 12 (twelve) months from the date of this consent unless all conditions appearing in Schedule 1 have been complied with.

Schedule 1

1. All existing unauthorised storage sheds and structures associated with individual caravan sites on the property are to be demolished.

2. All existing unauthorised annexes which do not meet the requirements of Council's approval to operate a caravan park issued on 28 August 1996 are to be demolished, and/or altered to the satisfaction of Director of Environment and Development.

Schedule 2

1. Submission of a schedule of proposed external finishes including sample materials for consideration and approval prior to approval of building application.

2. Details of any internal partitioning to be submitted for consideration and approval prior to approval of the building application.

3. A detailed plan of landscaping shall be submitted and approved by the Director of Environment and Development prior to the approval of the building application, such landscaping is to be completed prior to the occupation of the building and shall be maintained for the life of the development

4. The buildings are to be used only for the storage of goods and equipment used in the operation and maintenance of the caravan park and for storage of goods and equipment by caravan park occupants which are used in conjunction with their caravan occupancy only. The sheds are not to be used for any commercial or industrial purposes.

102: Proposed Extension to Existing Windsor Town Shopping Centre Lot 1 DP740132 Lot 14 DP619789, Part Lot 1 DP572611 (Lot 2 DP871860), Lot 2 DP572611, 6-12 Kable Street and No's 3, 7 and 9 Baker Street, Windsor (DA33/98/EVD/ENC31NAX.V13)

Mr Tassopoulos, objector, addressed the Committee.

That a site inspection be carried out.

COMMITTEE’S RECOMMENDATION

The Committee inspected the site at 4.30pm. Councillors present at the inspection were the Mayor, Councillor R G Calvert, Councillor L Allan, H J M Books, M E Lawson, C A Paine, R D Searle and L C Sheather.

That:

1. the development application be deferred pending further discussions between the applicant and Council staff.

2. the applicant be requested to address the external garbage bin area on the eastern boundary; and

3. the applicant be advised that the development, as currently proposed, will have an unacceptable impact on the curtilage of the heritage cottage at No. 3 Baker Street.

103: Lead Briefing Session (GE020/011/EVD/ENC31NBX.V08)

COMMITTEE’S RECOMMENDATION

That the information be received.

104: Draft Local Environmental Plan for Surplus Land at Glossodia Public School - Lot 1 DP870157 No. 146 Golden Valley Drive, Glossodia (P708/1565/EVD/ENC31NBX.V17)

COMMITTEE'S RECOMMENDATION

That:

1. A draft local environmental plan be prepared to rezone Lot 1, DP 870157, No 146 Golden Valley Drive, Glossodia from Part Special Uses "A" School/ Part Residential "A" to Residential "A".

2. An environmental study not be required as the proposal is a minor matter.

3. Council exercise its delegation in respect of Sections 65 and 69 of the Environmental Planning and Assessment Act, 1979.

ADDITIONAL INFORMATION

The report advised that the site (1,125 m^2) has sufficient area for on-site disposal of effluent. By way of clarification, the property may be suitable to some onsite systems, however, it is more likely to be connected to the pumpout service, widely available to this area.

In relation to the question raised regarding Section 94 Contributions, no contributions would be payable on a single dwelling house in accordance with the requirements of the current Section 94 Contributions Plan. However, should the property be developed in the future, after sewer connection, for dual occupancy or multi-unit housing, contributions would be payable for recreational buildings, park improvements and community facilities as a condition of any development consent.

105: Proposed housing, keeping and breeding of six (6) Alaskan malamute dogs - Lot 2 DP228371 No. 83 Scheyville Road, Oakville (DA2/98/EVD/ENC31NBX.V05)

Mrs M Attard, applicant, Ms Marcia Lennon and Mr M Buttigeg, neighbours, addressed the Committee.

Mr M Smigliani and Mrs M Smigliani, objectors, addressed the Committee.

COMMITTEE'S RECOMMENDATION

A. That the application be refused for the following reasons:

1. The proposal is inconsistent with the objectives of the Rural 1(c) zone under Hawkesbury Local Environmental Plan 1989.

2. The proposal is contrary to the provisions of Council's Development Control Plan 3/92, Housing and Keeping of Dogs, in so much as the proposal is likely to cause a nuisance and is located in a rural residential area.

3. Insufficient landscaping has been provided to screen the development from adjoining properties and therefore could adversely affect the landscape and scenic nature of the locality.

4. The amenity of the area will be adversely affected by the emission of noise, howling and barking, from the development.

5. The disposal of wastes from the development is likely to cause adverse impact on the environment, particularly downstream waterways and dams.

6. Approval of the development would not be in the public interest.

B. Notice be served on the owner/operator requiring the number of dogs on the property to be reduced to two (2) in accordance with Council's Policy.

106: Proposed 16 lot subdivision of various lots, Hadden Farm, East Kurrajong Road, Wilberforce. Appeal to the Land and Environment Court against deemed refusal. (SA0013/97/EVD/ENC31NBX.V11)

Councillor Books declared an interest in this matter as he had tendered for work Mr Sheddon previously on this site.

COMMITTEE'S RECOMMENDATION

That Council note the information and endorse the actions taken to advise the Court that Council does not wish to defend the appeal.

107: Draft Local Environmental Plan Lot 11 DP576544, Lot 1 DP571910, Pt Lot 8 DP738003, Pt Lot 11 DP864189 and Lot 2 DP506345, Francis Street and Corner West Market Street, Richmond (LEP11/97/EVD/ENC31NBX.V07)

COMMITTEE'S RECOMMENDATION

That:

1. Council adopt the draft plan as exhibited to rezone the subject lands from Special Business 3(b) to General Business 3(a) under Hawkesbury Local Environmental Plan 1989;

2. Council not arrange a public hearing pursuant to Section 68 of the Environmental Planning and Assessment Act 1979;

3. Council exercise its delegation in respect of the Section 69 Report under the Environmental Planning and Assessment Act 1979; and

4. The plan be referred to the Department of Urban Affairs and Planning for final gazettal.

108: Wilberforce Fortnightly Waste and Recycling Trial - Public Meetings (GW010/017 PT06/EVD/ENC31NBX.V10)

COMMITTEE'S RECOMMENDATION

That the information be received and that a further report be brought back to Council at the conclusion of the public consultation process.

109: Local Government (Approvals) Amendment (Sewage Management) Regulation 1998 (GS080/008 PT5/EVD/ENC31NBX.V19)

COMMITTEE'S RECOMMENDATION

1. That the information be received.

2. The strategy for administering the Local Government (Approvals) Amendment (Sewage Management) Regulation 1998, be further reported to Council when completed.

110: Information from Western Sydney Waste Board Meeting of 12 March, 1998 (GW010/022 PT07/EVD/ENC31NBX.V09)

COMMITTEE'S RECOMMENDATION

That the information be received and the Waste Board be informed that Council has no objections to the reported information.

111: Hawkesbury Healthy City - Minutes (GP070/026 PT02/EVD/ENC31NBX.V12)

COMMITTEE'S RECOMMENDATION

That the information be received.

112: South Windsor Waste Depot - Name Change Proposal (P2018/55 PT11/ EVD/ENC31NBX.V18)

COMMITTEE'S RECOMMENDATION

That the name of the South Windsor Waste Depot be changed to Hawkesbury City Waste Management Facility effective from 1 July 1998 in accordance with Council's Management Plan.

113: Hawkesbury Local Environmental Plan 1989 Amendment Proposal - Establishment of Three Community Titled "Boutique" Wineries - Lot 12 DP834771 No. 99 Gadds Lane, North Richmond (P701/30 PT02/EVD/ENC31NBX.V15)

Mr Tony Radonovic, applicant, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the matter be deferred to allow the applicant to address the issues raised.

Supplementary Reports

114: Residence and All Day Care Child Care Centre - Lot 3 DP850151, No. 160 Cattai Road, Pitt Town (DA14/98/EVD/ENC31LAX.V24)

Mr Warren O'Neil, applicant, addressed the Committee.

Ms Meg Peel, Ms Maryanna Witt, Mr David Chapman and Ms Jane Perot, objectors, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the application to establish a child care centre with residence attached be refused due to the following reasons:

1. The development is contrary to the objectives of the Rural 1(c) zone.

2. The development, being located at the end of a narrow right of carriageway, is in an inappropriate location.

3. The likely increase in traffic as a result of the development will have an unacceptable impact on the amenity of the existing and future surrounding residents.

4. The likely increase in traffic will cause a traffic safety risk due to increased damage to the right of carriageway and increased pedestrian/vehicle conflict.

5. Approval of the development would not be in the public interest.

Councillor Paine left the meeting at 11.00am.

115: Non Compliance with Conditions of Consent - Landfill of Existing Dam - Lot 18 DP817528, No. 78 Scheyville Road, Oakville (DA7/97, P1936/85/EVD/ENC31LBX.V23)

Mr Les Fletcher, owner, addressed the Committee.

That a site inspection be carried out.

The Committee inspected the site at 3.45pm. Councillors present at the inspection were the Mayor, Councillor R G Calvert, Councillor L Allan, H J M Books, M E Lawson, C A Paine, R D Searle and L C Sheather.

COMMITTEE'S RECOMMENDATION

That a notice be served on the applicant/owner requiring compliance with conditions of consent and to undertake the following:

1. The applicant is to have the material already placed in the landfill analysed with the test results provided to Council within 30 (thirty) days of notification.

2. The applicant is to cause all of the landfill material to be removed from the property within forty (40) days and disposed of at a site approved by the Environment Protection Authority should the analysis indicate the presence of any contaminated material.

3. The applicant is to provide to Council a plan showing overland drainage flow paths, a contoured depth of fill plan and full dimensions of the fill area and comply with all conditions of development consent within forty (40) days.

4. Class 4 proceedings are to be commenced to restrain the activities by the applicant on the property should he fail to comply with the above.

116: Additional Information - Proposed Extension to Existing Windsor Town Shopping Centre Lot 1 DP740132 Lot 14 DP619789, Part Lot 1 DP572611 (Lot 2 DP871860), Lot 2 DP572611, 6-12 Kable Street and No's 3, 7 and 9 Baker Street, Windsor (DA33/98/EVD/ENC31LBX.V25)

COMMITTEE'S RECOMMENDATION

This matter was dealt with in conjunction with Item 102 of the Environment Section.

SECTION 2 - INFRASTRUCTURE

17: National Heritage Trust Stormwater Project (GD001/004 PT01/ENG/INC31NBX.E01)

COMMITTEE'S RECOMMENDATION

That the proposed National Heritage Trust Stormwater Management Project be financially supported both in kind as indicated and with direct funding to the value of $5,000 (five thousand dollars) from current Drainage Reserve Funds.

Councillor Paine returned to the meeting at 11.50am.

18: Bus Shelters (GT240/003 PT02, 731/R PT8, 2355/R, 515/R/ENG/INC31NBX.E05)

COMMITTEE'S RECOMMENDATION

That Council review the need for bus shelters and review advertising following the report of the streetscape and signage policy once they have been completed.

19: Water Standpipes - Kurrajong, North Richmond, Wilberforce and Pitt Town
(GW020/008 PT2/ENG/INC31NBX.E08)

Mrs Colleen Turnbull, objector, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the information be received and be further reported to the Ordinary meeting.

ADDITIONAL INFORMATION

A further alternative has been investigated regarding the control of water from the overhead standpipes. The system is an electronically controlled tanker filling station which would be installed between the water meter and current overhead standpipes at each location. The electronics allow the user to gain access to water using a small electronic key that fits on a keyring. This device holds all information about the customer and when it is touched on a pad at the standpipe and a switch turned on the water starts to flow. To stop the water flow the switch is turned off. Consumption and usage for that person is then transferred via a modem back to a host computer located in the Council building. Accounts would then need to be raised for the water consumed.

The cost of the tanker filling station is $8,000 (eight thousand dollars) per unit plus the provision of electricity and telecom services to each site. The provision of electricity and telecom is estimated to cost an additional $6,000 (six thousand dollars) per site making a total of $14,000 (fourteen thousand dollars) per site or $56,000 (fifty six thousand dollars) in total. An additional preventative maintenance cost of $300 (three hundred dollars) per unit per year is also recommended by the supplier which includes a three monthly inspection and site test, annual removal and recertification of the meter insert and backflow prevention device which it is considered would be necessary.

Whilst installation of the tanker filling station would negate the necessity for water carters to hire metered standpipes, Council would still have the responsibility for the provision of water at these locations which it is considered is the responsibility of Sydney Water. Additional costs to Council would include the regular preparation of accounts to users and postage of these accounts and also debt recovery services when accounts are not paid.

Inquiries to Sydney Water reveal that 10 additional 32mm diameter metered standpipes will be delivered to Sydney Water which are expected to meet current demands. With regard to the concerns about the availability of locations for the smaller non-commercial user, it is considered that the availability of the 25mm diameter metered standpipes which may be hired from Sydney Water, combined with the agreement by service station operators to provide water for those users and the Council Depot also being available for this purpose, there is sufficient sites available to obtain water. If, however, a situation arose where a filling point was not available at a particular location, it would be a relatively simple matter to install a small metered service until alternative arrangements were made.

Recommendation

It is recommended that the staged removal of the overhead standpipes at Kurrajong, North Richmond, Wilberforce and Pitt Town be implemented as replacement hydrants are installed and subject to the adequate availability of metered standpipes, after 14 April 1998.

20: St Albans Reserve - Exclusive Use 24-26 April, 1998 - St Albans Folk Festival Organising Committee (PK048 PT02/ENG/INC31NBX.E03)

COMMITTEE'S RECOMMENDATION

That the application be approved subject to compliance with the following conditions:

1. The applicant being allowed to erect a marquee on the Council reserve next to the tennis courts, subject to the following conditions:-

   a. the fire rating and smoke index of the marquee shall comply with the requirements of the Building Code of Australia;

   b. adequate means of egress to be provided, with illuminated exit signs evenly distributed throughout in compliance with the Building Code of Australia; and

   c. adequate portable extinguishers to be provided adjacent to exits.

2. The applicant being allowed use of the Council reserve next to the tennis courts and St Albans reserve for camping subject to the following conditions:-

   a. a copy of a public liability policy for $10,000,000 (ten million dollars) and indemnifying Hawkesbury City Council, is to be submitted prior to the event by the applicant;

   b. the applicant ensuring no undue interference being occasioned to other patrons of the reserve; and

   c. the applicant ensuring noise levels be kept to a reasonable level.

3: The applicant obtaining all necessary permits/approvals in relation to amusement devices/rides.

4. The applicant contacting Council's Environmental Health Officer with regard to the sale of Hot Foods.

5. The applicant undertaking a letter drop to all affected residents in proximity to the reserve, with that letter advising full details of the event.

6. If required, the applicant to obtain appropriate licence from the Licensing Branch of the NSW Police Service, for the sale of alcoholic beverages at the proposed event.

7. The Reserve to be left clean and tidy with the applicant being responsible for collection and placement of all waste, into receptacles provided by Council. The applicant is to lodge with Council a bond of $750 (seven hundred and fifty dollars) to cover:-

   a. a payment of $300 (three hundred dollars) being the cost for delivery and pick up of 20 (twenty) receptacles and the disposal of rubbish from 32 (thirty two) receptacles; and

   b. the remaining $450 (four hundred and fifty dollars) is refundable, less any deductions as a result of costs incurred by Council, administrative or otherwise, to clean the area.

8. As part of the Council's arts and cultural program, a contribution to the value of $940 (nine hundred and forty dollars) be made to cover the costs of portable toilets required.

21: Native Vegetation Seed Collection Policy (GP010/001/ENG/INC31NBX.E02)

<u>COMMITTEE'S RECOMMENDATION</u>

That the Native Vegetation Seed Collection Policy be adopted.

22: Woods Road Extension (2345/R PT2, SA0176/93 PT1/ENG/INC31NBX.E06)

Mr Brian McKinlay, addressed the Committee.

<u>COMMITTEE'S RECOMMENDATION</u>

That a site inspection be carried out.

The Committee inspected the site at 5.15pm. Councillors present at the inspection were the Mayor, Councillor R G Calvert, Councillor L Allan, H J M Books, M E Lawson, C A Paine, R D Searle and L C Sheather.

1. It is recommended that action be taken to remove the 9b zone (reservation - proposed road) from portion 311 between Collith Avenue and Stewart Street.

2. That the residential 2a zone boundary be adjusted to suit the subdivision application as submitted.

23: 1998/99 Review Headworks Development Charges for Windsor Sewer Catchment
(GT200/001 PT8,P1833/1290/ENG/INC31NBX.E09)

COMMITTEE'S RECOMMENDATION

That the headworks charge levy be fixed as follows and remain fixed until July 1999 and thereafter be indexed yearly at CPI and rounded to the nearest $10 until July 2003.

1 **Residential/Dual Occupancy**

Single flat rate $4,816.94 rounded to $4820

2(a) **Commercial**

$3.09 per sq.m

2(b) **Industrial**

$30,900 per gross hectare excepting the industrial zoned land bounded by Fairey Road, Ham Street, Drummond Street, Mileham Street and Argyle Street unless a subdivision of land occurs at which stage the headworks charge will apply for the additional lots created based on a gross hectare rate.

3 **Medium Density/Residential Flat Buildings**

1 Standard Residence	= 4816.94/3.5 (Occupancy Rate)
	=$1,376.27
1 Bedroom	1.8*x$1,376.27=$2,477,28 rounded to $2480
2 Bedrooms	2.3*x$1,376.27=$3,165.42 rounded to $3170
3 Bedrooms	2.6*x$1,376.27=$3,578.30 rounded to $3580

* (Occupancy rates residential development determined from Section 94 development contribution Plan).

4 **Other Developments**

Charge determined from appropriate (ET) Unit and based on the standard rate of $4,816.94.

5 **Development/Re-development**

That the level of existing development on sites be taken into consideration when assessing headworks contributions for new developments.

Councillor Baczynskyj arrived at the meeting at 5.00pm.

24: McGraths Hill Wetlands Effluent Re-use Project (GS045/007/ENG/INC31NBX.E04)

COMMITTEE'S RECOMMENDATION

That the information be received.

25: Traffic Routes between Bligh Park and South Windsor (GT230/011 PT3/ENG/INC31NBX.E07)

That a site inspection be carried out.

The Committee inspected the site at 5.15pm. Councillors present at the inspection were the Mayor, Councillor R G Calvert, Councillor L Allan, A W Baczynskyj, H J M Books, M E Lawson, C A Paine, R D Searle and L C Sheather.

COMMITTEE'S RECOMMENDATION

That the north/south connection between Bligh Park and South Windsor from Colonial Drive to Berger Road generally in accordance with the layout proposed for the North Bligh Park development be pursued and negotiations be undertaken with affected landowners.

Supplementary Reports

26: Lower Portland Ferry (GT240/010 PT02/ENG/INC31LBX.E12)

COMMITTEE'S RECOMMENDATION

1. As already agreed by both Councils, the Lower Portland Ferry Service be retained for 10 years.

2. The hours of operation for the new contract be reduced from 24 hours a day to 19 hours a day ie 5.00am to 12 midnight.

3. Signs be erected advising motorists that the Sackville Ferry should be used outside of these hours.

4. Limited toll be introduced on the following basis:

   C the value of the toll to be:

   $2 (two dollars) per motor cycle

   $2 (two dollars) per motor vehicle

   $2 (two dollars) per caravan/trailer

$4 (four dollars) per motor lorry (defined as a motor vehicle with two or more axles and dual rear tyres)

- C all ratepayers and residents of both Baulkham Hills Shire Council and Hawkesbury City Council be eligible for exemption from the toll on application to their relevant Council
- C pedestrians, cyclists, school buses, emergency services and Council vehicles be exempt from the toll

5. All toll monies collected to be retained by the Ferrymaster as part of the new contract.

6. The toll option be maintained for a period of three years and reviewed prior to the expiration of the new contract.

7. The recommendations of Owl Research and Marketing regarding communication with both residents and survey participants be adopted.

8. The working party be reconvened to review the tenders received for the operation of the ferry service and make a recommendation to Hawkesbury City Council as the administrative authority.

27: Wilberforce School of Arts (GH001/009/ENG/INC31LBX.E11)

COMMITTEE’S RECOMMENDATION

That:

1 There be further negotiations with the Principal and Parents and Citizens Association of the Wilberforce Primary School regarding hall facilities;

2 The existing School of Arts building be demolished; and

3 Upon completion of the demolition of the School of Arts building the land be offered for sale with the proceeds utilised as part of the funding towards the provision of community facilities at Wilberforce.

Councillor Sahasrabuddhe left the meeting at 12.20pm.
Councillor Sahasrabuddhe returned to the meeting at 1.00pm.

SECTION 3 - ORGANISATION AND RESOURCES

29: Hawkesbury Food Program (GP070/026 PT02/GMA/OGC31NAX.G03)

COMMITTEE'S RECOMMENDATION

That the information be received.

30: Monthly Financial Report - February 1998 (FO11/005 PT04/FNC/OGC31NAX.F05)

COMMITTEE'S RECOMMENDATION

That the information be received.

31: Crown Reserve Off Tizzana Road at Ebenezer (SA0148/96 PT1 & P2006/250 PT2/CSV/OGC31NBX.C06)

Mr Steve Atkins, applicant, addressed the Committee.

Mr John Aptid and Mr John Simons, objectors, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That a site inspection be carried out.

The Committee inspected the site at 2.00pm. Councillors present at the inspection were the Mayor, Councillor R G Calvert, Councillor L Allan, H J M Books, M E Lawson, P J Minturn, C A Paine, R D Searle and L C Sheather.

That the Council advise Mr Atkins and the Department of Land and Water Conservation that it supports the proposal of having an area of the land adjoining No. 578 Tizzana Road, Ebenezer, transferred to Council and dedicated as public road in order to facilitate the possible closure of the existing Crown Road Reserve. Further, that the proposal be subject to a Deed of Agreement outlining that Mr Atkins will be responsible for constructing the new road and arranging its maintenance as well as meeting all reasonable expenses in the closure of the existing Crown Road and opening of a new public road, with the Seal of Council to be affixed to the Deed.

Supplementary Reports

32: Richmond School of Arts (P2338/115 PT02/GMA/OGC31LAX.G08)

COMMITTEE'S RECOMMENDATION

That Council advise the Richmond School of Arts Committee that, in addition to its undertakings in its May 1996 resolution, it is prepared to make available a further $20,000 (twenty thousand dollars) to enable the restoration works of the supper room and others associated to be completed.

33: Proposed Additions to Blue Mountains National Park (GP010/010 PT02/GMA/OGC31LAX.G10)

COMMITTEE'S RECOMMENDATION

That Council advise the National Parks & Wildlife Service it objects to the Crown Land areas around Bowen Mountain, Kurrajong Heights, Vale of Avoca and Woods Creek Reserve being transferred to the adjoining Blue Mountains National Park in the absence of any specific management plan details that clearly outline the fire management and operations in the area.

That the Committee's comments be forwarded as the Council's comments immediately.

34: Hawkesbury 'Festival of Cultures' (GE030/002 PT03/CSV/OGC31LBX.C09)

COMMITTEE'S RECOMMENDATION

That the information be received.

QUESTIONS WITHOUT NOTICE:

1. Councillor Lawson tabled a letter on behalf of Councillor Sahasrabuddhe from Mrs Alexander of East Market Street advising that the garbage bins at Woolworths are being emptied at approximately 3.45am and requested that something be done about this.

   The Mayor advised that this would be investigated.

2. Councillor Paine has received complaints about the recyclers and enquired as to the status of this matter.

The Manager Environment & Waste advised that this is being looked at as part of the overall Recycling and Waste Management Scheme.

3. Councillor Books tabled a letter from Ms Natalie Hull regarding North Richmond Community Centre and requested that a reply be sent.

   The Mayor advised that this would be done.

4. Councillor Sheather enquired about the status of the roundabout at Thompson's Square.

   The Director of Asset Services & Recreation advised that he has had discussions with the RTA who are looking at modifying the roundabout so that the rear wheels of the trucks can drive over it.

5. Councillor Sheather advised that there is water running down the gutter at Thompson's Square and requested that this be investigated.

   The Director of Asset Services & Recreation is to investigate this matter.

6. Councillor Allan advised that she has resigned as Council's representative of Tourism Hawkesbury and that she notified the Chairman at the last meeting.

   The Mayor acknowledged receipt of her letter and advised that the election of a alternative representative would be raised at the next Ordinary meeting.

7. The Mayor advised that at the Institute of Municipal Engineering Australia excellence awards, Hawkesbury City Council, as part of WSROC received a road safety award for our "Speed You Loose" program. He congratulated all staff involved in this campaign.

The meeting terminated at 6.20pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 28 April, 1998.

....
Mayor

ordinary

4

section

reports

for determination

ITEM: 191 **Councillor C A Paine - Leave of Absence**

FILE NUMBER: GA030/014/GMA/ORD14NAX.G04

REPORT:

Councillor Paine has applied for leave of absence from all Council and Committee meetings during the period Saturday, 25 April 1998 to Sunday, 7 June 1998 as she will be travelling overseas during that period.

RECOMMENDATION:

That leave of absence be granted to Councillor Paine for the period 25 April to 7 June 1998.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 191 0Oooo

ITEM: 192 **State Emergency Services Controller - Hawkesbury**

FILE NUMBER: GC180/001 PT02/GMA/ORD14NAX.G18

REPORT:

Councillor Peter Minturn, the Local Controller has been appointed to a senior position within the State Emergency Services organisation as Divisional Controller. Accordingly he has presented his resignation as the Local Hawkesbury Controller and recommended that the Deputy Controller, Mr Kevin Jones, be appointed Controller for the remainder of the current term.

Mr Kevin Jones has provided excellent management and leadership skills in his role as Deputy Controller and it is recommended that the Council support his appointment to the Director General of the State Emergency Services.

Councillor Minturn is also to be congratulated in achieving a senior position within the State Emergency Services which is well deserved considering his many years of experienced and valuable voluntary service to the Hawkesbury community.

RECOMMENDATION:

That:

1. Council support the appointment of Mr Kevin Jones as State Emergency Services Local Controller for the Hawkesbury area for the remainder of the current term and recommend accordingly to the Director General of the State Emergency Services. Effective 20 April, 1998.

2. Councillor Peter Minturn be thanked for his long and valuable service as Local Controller.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 192 Oooo

ITEM: 193 **Documents for Execution Under Council Seal**

FILE NUMBER: GC283/0160, GC283, BA02289/159/95/CSV/ORD14NBX.C07

REPORT:

Residential Lease GC283/0160	A new lease to Bruce Molyneux and Peta Southgate for Lot 21 The Driftway, Londonderry for a period of six (6) months commencing on 21 March, 1998, and week to week thereafter. The rent is $280.00 (two hundred and eighty dollars) per week and also payable is water consumption.
Residential Lease GC283/159	A new lease to Adam Reay and Sarah Daniels for Lot 19 (No. 42), The Driftway Londonderry for a period of six (6) months commencing on 16 April, 1998, and week to week thereafter. The rent is $225.00 (two hundred and twenty five dollars) per week and also payable is water consumption.
Licence Agreement BA02289/95	All necessary documents between Council and the Uniting Church to licence the access to the church car park and five (5) parking spaces off Orange Grove Mall, Richmond for $1.00 (one dollar) per annum, be executed under the Common Seal of Council.

RECOMMENDATION:

That the Seal of Council be affixed to the above documents.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 193 Oooo

ITEM: 194 **Sale of 978 Bells Line of Road, Kurrajong Hills**

FILE NUMBER: GC285/032 PT01/CSV/ORD14NBX.C12

REPORT:

An offer in the amount of $75,000 (seventy five thousand dollars) has been received from Mr Tony and Mrs Margaret Knowlton for the purchase of 978 Bells Line of road, Kurrajong Hills.

The property which is vacant land, is located on the corner of Bells Line of Road and Hermitage Road and described as Lot 5 in Deposited Plan 719743. It is classified as Operational and comprises an area of 4,428m^2 and is zoned Rural 1(c1). The property was originally acquired by Council in 1991 as part of a larger lot for road widening purposes, with the residue of the site ie 4,428m^2 being identified as surplus to council's requirements in the Property Development Strategy.

The topography of the site is very steep and a home site is restricted to a small area close to Bells Line of Road. Concerns of landslip in the Kurrajong Hills area require a geotechnical report to accompany any Building Application.

Interest in the site to date, which has been marketed for some time including an unsuccessful tendering exercise, has been limited given the restrictions of the site and the associated development costs. Previous offers have not proceeded due to the restrictions.

Accordingly, it is recommended that the offer of $75,000.00 be accepted by Council and that a contract for the sale of the land be issued to the purchasers solicitor requiring 10% (ten) deposit on exchange and settlement within 6 (six) weeks from the date thereof. Given the difficulties associated with the site in the past, it is considered to be reasonable that the contract be subject to Building Approval being issued.

It is noted that the funds realised from the sale shall become part of the Property Development Reserve and that sales commission in the amount of $2625.00 is due to be paid to Wilkinsons Real Estate, who introduced the purchasers.

RECOMMENDATION:

That:

1. Council accept the offer in the amount of $75,000.00 (seventy five thousand dollars) from Mr Tony and Mrs Margaret Knowlton, for the purchase of 978 Bells Line of Road, Kurrajong Hills, being Lot 5 in Deposited Plan 719743.

2. Commission on the sale in accordance with the agency agreement be paid to Wilkinsons Real Estate.

3. All relevant documents be executed under the Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 194 Oooo

ITEM: 195 **Upgrade/Purchase of Payroll and Human Resource Management Systems**

FILE NUMBER: GC230/004/CSV/ORD14NBX.C14

REPORT:

Background

Genasys II Pty Ltd has been the supplier of Payroll application's software since 1989. Genasys have informed the councils who utilise their software that the current software, of which Payroll is one such module, will not cope with the change of the century in the year 2000 and will need to be replaced with an alternate product prior to July 1999. Genasys have stated that councils are not restricted in the choice of third-party software, however, they have recommended a preferred supplier for Payroll / HRM software to replace the current applications. A strategic alliance has been formed between Aurion and Genasys for the supply of the Aurion Payroll / HRM products to Local Government organisations.

Seven metropolitan councils who currently utilise the Genasys product have jointly undertaken detailed investigations of leading suppliers of Payroll and HRM products. Following the advertisement for Expressions of Interest, demonstrations and discussions with four leading suppliers were undertaken with each council determining the best solution for their requirements. Product cost, systems integration, compatibility with other financial applications and hardware requirements were considerations taken into account to determine the best solution.

While both of the two short listed suppliers (Aurion and Frontier) were able to demonstrate a high level of Payroll and HRM functionality, the integration issues and cost of that integration were taken into account. The use of standard technologies within the organisation were also considered. For example, the Oracle database is part of the new Financial Management Information System (FMIS). For ease of management it would be an advantage to standardise on these types of operational environments.

Competition in the industry is high and information and demonstrations from all companies were well regarded. The Genasys / Aurion solution provided an appropriate solution for the following reasons.

- Product completeness, flexibility and functionality
- Relationship with suppliers
- Integration

The indicative total cost of the Payroll/HRM Systems is approximately $70,000 (seventy thousand dollars). Opportunities for further reductions in the costs quoted for the Aurion products may be obtained by sharing the training and implementation costs with another council at the time of installation.

As reported to Council in December 1997 a new FMIS is to be implemented during the later half of 1998 to comply with Year 2000 requirements. It is intended to implement the Aurion Payroll modules in January/February 1999 with HRM modules to be deferred until the following financial year.

RECOMMENDATION:

That:

1. the proposal from Genasys / Aurion to implement Payroll/HRM software including training and installation be accepted; and

2. a service Level Agreement be entered into to ensure acceptable delivery.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 195 Oooo

ITEM: 196 **Exemption from Rating - Trustees of the Sisters of Mercy**

FILE NUMBER: P2355/484/FNC/ORD14NBX.F13

REPORT:

An application has been received from the Trustees of the Sisters of Mercy for exemption from rates for the property purchased at 524 Wilberforce Road, Wilberforce.

The Local Government Act, 1993 makes provision for the exemption of rates under Section 556 as follows:

> *"S.566 The following land is exempt from all rates, other than water supply special rates and sewerage special rates:*
>
> *(h) land that belongs to a public benevolent institution or public charity and is used or occupied by the institution or charity for the purposes of the institution or charity;"*

An inspection of the property was carried out and revealed a brick residence, comprising of five bedrooms, two bathrooms, kitchen and two family rooms. One of the bedrooms has been converted into an office for the Sister in charge. The property is to be used for temporary accommodation as a retreat for convalescing women who are suffering from medical or mental stress. The property is run by one of the Sisters of the Order and will have full supervision at all times.

The property has a Land Value of $66,500 (sixty six thousand five hundred dollars) and the current year's rates are $421.87 (four hundred and twenty one dollars and eighty seven cents).

RECOMMENDATION:

That exemption be granted from the date of purchase being 4 March, 1998, and the amount of $140.62 (one hundred and forty dollars and sixty two cents) be written off, under Section 556(h) of the Local Government Act 1993.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 196 Oooo

ITEM: 197 **Regional Road Funding**

FILE NUMBER: GG021/110 Pt6/ENG/ORD14NBX.E15

REPORT:

Regional roads comprise about 18,400 kilometres of routes of secondary importance between state roads and local roads. This Council has a total of 138 kilometres of regional roads and includes both sealed and unsealed surfaces. The classification includes roads previously classified as secondary roads and the less significant main roads plus many roads which were not classified under the Roads Act but were recognised as important links between population centres within the transport network. It is Council's responsibility to fund, determine priorities and carry out works on these roads and is eligible for funding assistance from the State Government in recognition of their relative importance. The funding assistance includes an identified regional road funding pool. Each Council receives an "as of right" formula based, block grant for use according to Council's priorities.

State and regional roads were introduced as administrative categories in 1989 under an agreement between the Minister for Roads and the Local Government and Shires Associations. This recognised the need to streamline administration, reduce overlap, improve accountability and review the road network. Key objectives were to focus the RTA on an expanded network of major arterials, and remove unnecessary controls over Council's management of other roads.

In 1995, the Minister for Roads adopted the report of a joint RTA/Local Government working party on regional roads. Key changes arising from this report included:

1 Confirmation of Council's management of regional roads.

2 Changes to the rural road network.

3 New formula to replace the historical basis for distributing block grants.

4 Introduction of a dollar for dollar funding for specific works on regional roads (REPAIR program).

As indicated previously the block grant received by Council was based on funding which had historically been received as 100 percent funding for Council maintaining three main roads through the city. These were main road 181- St Albans Road, main road 182 - Sackville Road from Putty Road to Sackville Ferry, and main road 519 - Comleroy Road and Blaxlands Ridge Road between Bells Line of Road and Putty Road. There was also a small amount of funding received on a proportional basis for a secondary road - Londonderry Road and Paget Street between Lennox Street and The Driftway.

The total amount of funding received for regional roads in the five year period prior to the changes in the funding formula are shown in the table below:

1991/92	1992/93	1993/94	1994/95	1995/96	1996/97	1997/98
$380,000	$397,970	$398,00	$404,000	$414,000	$414,000	$414,000

As indicated previously Council undertook maintenance and improvement of three main roads and a secondary road throughout the city area prior to the introduction of the regional road classification and listed below is the amount of funding which was received over a number of years for work on these roads alone:

1983/84	1984/85	1985/86	1986/87	1987/88	1988/89	1989/90
$212,000	$242,500	$245,000	$263,400	$290,000	$325,009	$346,000

The regional road block grant formula is divided into two categories, one for Sydney Councils of which Hawkesbury is included and one for rural Councils. The Sydney's Councils formula amount is based on its share of lane kilometres, travel and heavy vehicle travel. The formula is weighted 40% to lane kilometres, 30% to travel and 30% to heavy vehicle travel. This formula will severely affect the amount of funding received by this Council due to the fact that the majority of Councils' regional roads are two lane roads (thus having half the lane kilometres of the majority of Sydney Councils) and has relatively small numbers of vehicles and heavy vehicles when compared to other Sydney Councils. The net result of the change to the grant formula is that this Council under the new formula for 1997/98 would have received $198,000 instead of the $414,000 it did receive (a difference of $216,000).

To alleviate the effect that the new formula will have on Council's who have a reduction in the regional road block grant, a six year safety net was introduced for Councils whose funding entitlement under the formula is less than their 1994/95 block grant. The safety net guarantees that Council's block grant is maintained to at least the 1994/95 block grant amount for the three years up to and including 1997/98. For the next three years the safety net will be phased out so that by 2001/02 all Councils will be receiving their formula entitlement. On this basis Council will receive approximately $360,000 for the regional road block grant for 1998/99 (a reduction of $54,000), these reductions will then continue until 2001/02 when the regional road block grant would be in today's dollars $198,000, which is less than the amount received by Council for maintaining the main roads system previously mentioned for the Roads & Traffic Authority in 1983/84.

Considerable representation was made to both the Roads & Traffic Authority and the consultants undertaking the formulation of the new formula in an effort to gain some equity in relation to other Sydney Councils as it could be identified at the time that this Council would be disadvantaged on a formula based entirely on lane kilometres and traffic data. No account had been taken into the cost of maintaining shoulders on rural roads in the Sydney area.

The formula for the amount of regional road funding received by rural Councils is based on road length (not lane kilometres) where the length of each regional road is multiplied by a traffic factor, plus the length of timber bridges multiplied by another factor. If the rural Council formula was applied to the regional roads of Hawkesbury City Council, instead of a reduction of around $216,000 it is estimated that an increased amount of grant in the order of $170,000 in addition to what is currently received would be applicable.

It is considered that strong representation should be made through the local member and the RTA Local Government Liaison Committee to have Hawkesbury City Council's regional roads funding formula reviewed on the basis that the regional roads in this area are not typical of the regional roads throughout the Sydney region and for regional road funding purposes Hawkesbury City Council's regional road block grant be determined on the basis of the rural Council's formula.

RECOMMENDATION:

That strong representation be made through the local member and the RTA Local Government Liaison Committee to have Hawkesbury City Council's regional roads funding formula reviewed on the basis that the regional roads in this area are not typical of the regional roads throughout the Sydney region and for regional road funding purposes Hawkesbury City Council's regional road block grant be determined on the basis of the rural Council's formula.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 197 Oooo

ITEM: 198 **Windsor Road - Traffic Congestion**

FILE NUMBER: 2342/R Pt5/ENG/ORD14NBX.E20

REPORT:

As Council is aware there has been a continual problem of congestion on Windsor Road particularly in the areas of the Bridge Street/Windsor Road intersection and the Pitt Town Road/Windsor Road intersection. As announced recently by the Roads & Traffic Authority improvements are currently underway at the Windsor Road/Pitt Town Road intersection which will convert the current dedicated left turn lane into Pitt Town Road into a left/through lane which should assist in clearing the intersection of eastbound traffic during the morning peak.

An audit has recently been completed by consultants on behalf of the RTA in an effort to identify areas in which improvements may be made to Windsor Road particularly by the provision of intersection improvements and some overtaking lanes. Although the report has not yet been released it is believed that there will be little priority funding given to improvements on Windsor Road in the Hawkesbury City area.

In an effort to improve the current congestion at the two intersections previously mentioned an alternative has been developed which is displayed at the meeting, whereby an alternative route is provided from Windsor Road via an extension of Curtis Road across South Creek and into Forbes Street and thence Richmond Road. It is proposed that the length of road from Mulgrave Road to Macquarie Street be one way in a westerly direction which would facilitate the PM peak and to supplement this proposal it is proposed that Windsor Road between Macquarie Street and Pitt Town Road be made one way in an easterly direction. This would facilitate the AM peak period traffic.

The new road between Curtis Road and Forbes Street could be built such that the lowest level on this section of road would be similar to that on the McGraths Hill flats and whilst a detailed design has not been undertaken an indicative cost of $2.5 million is estimated. An alternative to this proposal would be to build the section between Curtis Road and Forbes Street at a higher level which in times of flood could be made into a two-way street facilitating access to Windsor, however, it would be necessary to upgrade sections of Windsor Road which currently flood to make this proposal cost effective.

There have been discussions with the Roads & Traffic Authority regarding the proposal and the more substantial one providing for bypass of Windsor, Richmond and North Richmond.

In terms of the larger bypass proposal its costs are well beyond what the Authority could see as being available and certainly not within a five year framework. The Authority do not adopt proposals outside their five year capital works program or if they do they are then required to acquire the properties upon notice. If the Council formerly adopted such a proposal it would have to place at notification on affected properties and name an authority to be responsible for the land acquisition. The Department of Urban Affairs and Planning sometimes acquire properties beyond the five year horizon when they are part of an overall state adopted plan.

In relation to the low level Windsor proposal it is seen that this is worthy of seeking the Roads & Traffic Authority's position and their commitment to the land acquisition and subsequent construction. Part of the land involved is owned by the Council and it is recommended that the Council indicate that it would be prepared to make this land available to the authority at no cost to enable the project to proceed as quickly as possible and thus relieve traffic congestion in the area.

RECOMMENDATION:

That the Curtis Road/Forbes Street road link be recommended to the Roads & Traffic Authority for evaluation and to be considered for inclusion in their five year works program. The Council advise that in this regard it would be prepared to make the land it owns available at no cost in order to have the project proceed as soon as possible and thus relieve the traffic congestion in the district.

Council advise the Member for Hawkesbury that in relation to a bypass for the towns of Windsor, Richmond and North Richmond the Roads & Traffic Authority will not adopt plans and thus the responsibility for acquisition for those projects beyond its adopted five year program and he be requested to assist in having the matter placed on the State Government's agenda.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 198 Oooo

ITEM: 199 **Governor Phillip Reserve - Exclusive Use - Upper Hawkesbury Power Boat Club**

FILE NUMBER: PK205 PT05/ENG/ORD14NBX.E19

REPORT:

An application has been received from the Upper Hawkesbury Power Boat Club requesting permission for exclusive use of Governor Phillip Reserve on Sunday 3 May, 1998 to hold its annual Bridge to Bridge.

The Power Boat Association was recently involved in an accident and were to attend a coronial inquest. The Coroner recommended that more stringent safety measures be undertaken.

The Upper Hawkesbury Power Boat Club have organised five paramedics to be in boats at various points along the river and a punt boat to clear the river 24 hours before the event runs, at a cost of approximately $4,500 (four thousand five hundred dollars).

The application complies with Council policy regarding use of the reserve.

RECOMMENDATION:

A. That the application be approved subject to compliance with the following conditions:

1. The applicant undertaking a letter drop to all affected residents in proximity to the event, with that letter advising full details of the event.

2. A copy of a public liability policy for $10,000,000 (ten million dollars) and indemnifying Hawkesbury City Council, is to be submitted prior to the event by the applicant.

3. The Reserve to be left clean and tidy with the applicant being responsible for the disposal of all waste left in the area. The applicant is to lodge with Council a refundable bond of $750.00 (seven hundred and fifty dollars) to cover any costs incurred by Council, administrative or otherwise, to clean the area.

4. The applicant obtaining appropriate licences from the Waterways Authority regarding the conduct of this event.

5. If required, the applicant to obtain appropriate licence from the Licensing Branch of the NSW Police Service, for the sale of alcoholic beverages at the proposed event.

6. If required, the applicant obtaining all necessary permits/approvals in relation to amusement devices/rides.

7. If required, the applicant contacting Council’s Environmental Health Officer with regard to the sale of Hot Foods.

8. If required, the applicant to liaise with Integral Energy regarding the supply of power to devices/rides and their proximity to power supply lines.

9. The applicant obtaining approval from the NSW Police Service to conduct this event and complying with all the conditions imposed by the Service in granting any approval.

10. The applicable contribution rate for exclusive use of the Reserve be waived on this occasion, due to the cost of increased safety precautions recommended by a recent coronial inquest.

11. The applicant is to reimburse Council for all advertising costs incurred.

B. That correspondence be forward to the Upper Hawkesbury Power Boat Club outlining:

1. Future requests for use of Governor Phillip Reserve, exclusive or otherwise, be received eight (8) weeks prior to the event; and

2. Fees for exclusive use will not be waived in the future regardless of costs that may be incurred to run the event.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 199 Oooo

ITEM: 200 **Governor Phillip Reserve - Exclusive Use - NSW Water Ski Association**

FILE NUMBER: PK205 PT05/ENG/ORD14NBX.E03

REPORT:

An application has been received from the NSW Water Ski Association requesting permission for exclusive use of Governor Phillip Reserve on Sunday 22 November 1998 to hold its annual Bridge to Bridge Classic.

Closure times for ferry services along the Hawkesbury River are yet to be finalised.

The application complies with Council policy regarding use of the reserve.

RECOMMENDATION:

That the application be approved subject to compliance with the following conditions:

1. The applicant undertaking a letter drop to all affected residents in proximity to the event, with that letter advising full details of the event.

2. The applicant paying the applicable contribution rate for exclusive use of the reserve.

3. A copy of a public liability policy for $10,000,000 (ten million dollars) and indemnifying Hawkesbury City Council, is to be submitted prior to the event by the applicant.

4. The Reserve to be left clean and tidy with the applicant being responsible for the disposal of all waste left in the area. The applicant is to lodge with Council a refundable bond of $750.00 (seven hundred and fifty dollars) to cover any costs incurred by Council, administrative or otherwise, to clean the area.

5. The applicant obtaining appropriate licences from the Waterways Authority regarding the conduct of this event.

6. If required, the applicant to obtain appropriate licence from the Licensing Branch of the NSW Police Service, for the sale of alcoholic beverages at the proposed event.

7. The applicant obtaining all necessary permits/approvals in relation to amusement devices/rides.

8. The applicant contacting Council’s Environmental Health Officer with regard to the sale of Hot Foods.

9. The applicant to liaise with Integral Energy regarding the supply of power to devices/rides and their proximity to power supply lines.

10. The applicant obtaining approval from the NSW Police Service to conduct this event and complying with all the conditions imposed by the Service in granting any approval.

11. If required, the following- road closures/restrictions to facilitate traffic movement to and from Governor Phillip Reserve subject to the applicant making appropriate arrangements regarding access by affected residents and their visitors:

    i. George Street, Windsor, between Bridge and Palmer Streets (downstream side of Windsor);
    ii. Arndell Street (full length);
    iii. North Street, between Arndell and Palmer Streets; and
    iv. Palmer Street between Pitt Street and George Street.

12. The association advising Council by no later than 31 August 1998 as to proposed ferry times.

13. Those ferry closures to be in accordance with past years for this event, and delegated authority be granted to the Director of Asset Services and Recreation for approval upon receipt of advice from the applicant.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 200 Oooo

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ITEM: 201 **Representations from State Members Regarding Crime Issues**

FILE NUMBER: GP040/002 Pt02/GMA/ORD14NCX.G05

REPORT:

Correspondence has been received from the State Members for Dubbo, Wagga Wagga and Tamworth, being Gerry Peacocke MP, Joe Schipp MP, Tony Windsor MP, a precise of which follows:

> "*We are writing to every council in New South Wales because of our growing concern at the continuing high level of crime in this State. We believe that crime is also of great concern to every community and although statistics sometimes show that the level of crime is falling, the level is still unacceptable.*
>
> *Worldwide experience shows that the level of crime can be reduced significantly by the co-operative action of the community, the police, the courts and the legislature to prevent crime in the first place, and, where that fails, to deter criminals from continuing criminal behaviour. It also shows that where any one of the four groups mentioned fails to play an active and responsible role, the whole process fails and when it does, the financial cost to the community is of enormous proportions, and, the victims of crime are heavily traumatised and even those who are not victims begin to live in fear.*
>
> *The response of each of the four groups is clearly affected by that of the others. The public will be unco-operative if they perceive the police to be inactive or the courts to be over lenient, especially to repeat offenders. Police morale is significantly reduced if the courts continue to release serious offenders or impose trivial sentences and their efficiency is reduced accordingly. Legislative inaction in providing adequate resources to police and inadequate sentences in legislation further exacerbates the situation. The Bail Act and its implementation by the courts is a case in point.*
>
> *Our joint experience as members of Parliament is that the preponderance of public perception is that there are not sufficient police and the courts are far too lenient in the sentences they impose on repeat violent offenders and burglars. Our observation is that there are good grounds for these perceptions. If that is correct we see a further reason why the public is reluctant to come forward with independent evidence of the commission of crimes which would, in many cases, result in a greater conviction rate and a consequent reduction in crime. After all, it is not hard to understand why an independent witness would not volunteer evidence if he had reason to believe the perpetrator would be released and would then victimise him giving evidence. It also seems to us that our views are supported by the numerous public meetings on crime which have taken place around the State.*
>
> *Under all the circumstances we are anxious to test the feelings of the general population, hence the reason for this letter.*

We propose that public meetings should be held simultaneously throughout the State on 11th May 1998 to enable citizens to express their concerns on over lenient sentencing by the courts as well as any other law and order issues they may wish to raise.

We stress that such meetings will not be party political but simply an opportunity for citizens of all political persuasions to express their feelings on this important issue. We would welcome participation of all political parties.

Obviously the project is too large for us to organise alone so we are seeking the co-operation of every council in NSW to organise meetings within their own boundaries. We would, of course, leave it to those councils participating to organise the format and venue of their local meetings but it is important that as many communities as possible do participate."

The Members provide a number of reasons for proposing the meetings, mainly in that they will highlight the issues, from which they hope to see some action.

RECOMMENDATION:

That the information be received

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 201 Oooo

ITEM: 202 **Hawkesbury Nepean River System - Extraction of In-stream Construction Materials**

FILE NUMBER: GR060/081 Pt01/GMA/ORD14NCX.G09

REPORT:

The Hawkesbury Nepean Catchment Management Trust has advised of a recently developed and adopted policy on the extraction of in-stream construction materials (sand, gravel and soil) from the Hawkesbury Nepean River systems.

It advises that the policy was developed following a major geomorphological study undertaken in 1997 and several years of experience in assessing development proposals in the catchment in their own extensive field inspections.

It indicates that it also reflects the technical knowledge and skills of the Trust's staff, advice given to the Trust and environmentally sustainable development considerations.

The Trust requests the Council to:
1. consider the policy
2 review current and future proposed in stream activities relative to the policy and
3. consider developing an information source (with others such as the Department of Land & Water Conservation, the Department of Urban Affairs and Planning, the Trust) that identifies present and past extractive industries, conditions of consent and assessment of compliance.

A copy of the Policy has been distributed separately to the Business Paper. There will be a further report on this matter to the next General Purpose Committee Meeting when it would be appropriate for Members of the Council to discuss the issue further when the Chairman and Chief Executive Officer of the Trust attend.

RECOMMENDATION:

That the Information be Received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 202 Oooo

ITEM: 203 **Bligh Park Primary School Council**

FILE NUMBER: GA030/014 PT02/GMA/ORD14NCX.G11

REPORT:

School Councils, amongst other things, determine the aims and goals of the school, identify local educational needs and priorities, local student welfare policies and the school's Fair Discipline Code, assess the school's financial needs, determine the school's broad budget priorities, develop a budget plan and advise the Principal on the implementation of the budget plan.

The Bligh Park Primary School Council has members from the parent body of the school who are elected every two years, together with members from the teaching staff of the school, with the Principal acting as the Chief Executive of the Council. It also has positions on the School Council that are filled by community members, being people who maybe representatives of local government or from the local business community. The School Council has currently one member in his second year as a representative of the local business community.

Meetings are held twice each term on the third Monday evening of each month with the next meeting being on May 18.

Council is invited to nominate a member of Council to participate on the School Council.

RECOMMENDATION:

The information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 203 Oooo

ITEM: 204 **Regional Assessment Panel - Natural Heritage Trust**

FILE NUMBER: GR060/067 PT02/GMA/ORD14NCX.G01

REPORT:

The Hawkesbury Nepean Catchment Management Trust was the Regional Organisation for the co-ordination of the 1997 round of Natural Heritage Trust applications in the Hawkesbury Nepean. Last year a Regional Assessment Panel was formed from nominations from each catchment council, CMCs and the community. A shortlist of 10 members from Local Government was selected from the nominations by the Local Government & Shires Associations. For the 1998 assessment the Trust is proposing a committee with nominees from each of the ROCs in the Catchment including WSROC, MACROC, NROC, SHOROC, Sydney Coastal Councils, Central Coast Regional Organisation of Councils, CENTROC and IROC.

Nominations from the Regional Organisation of Councils will provide representation across the whole of the catchment. As with last year the Regional Organisation Panel will also include Catchment Committee and Community representation in addition to the ten representatives from ROCs. This membership will substantially improve the effectiveness of the process and ensure no bias in considerations.

RECOMMENDATION:

The information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 204 Oooo

ITEM: 205 **Reports Requested by Council - Status as at 14 April 1998**

FILE NUMBER: GC280/005 PT03/GMA/ORD14NCX.G02

REPORT:

10 Dec 1996	Walking Trail DAS&R	Between Windsor Downs and Bligh Park and traffic facilities at intersection Sanctuary Drive and Richmond/Blacktown Roads including funding.	Following finalisation of traffic facilities.
14 Oct 1997	Macquarie Park DAS&R	Calling for expressions of interest for the removal of sand and an Environmental Impact Statement	Report to May Ordinary meeting.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 205 Oooo

ITEM: 206 **Rating for 1998/99**

FILE NUMBER: GC070/005/GMA/ORD14NCX.G06

REPORT:

The Minister for Local Government has announced a 1.7% increase in terms of rate pegging for the forthcoming rating year.

This would provide an amount of $238,000 for Hawkesbury. This compares to an Award increase of 3.25% granted from 1998.

It is noted that the Local Government Association has indicated that the percentage increase is below the Consumer Price Index and certainly any indexation that would apply to the provision of Local Government works and services.

It is proposed to prepare a budget for the Council's consideration based on the rate pegging limit.

In terms of domestic waste management service charges, the Minister has not specified a percentage in terms of the Act. Hawkesbury, as with most other councils only determines its annual charge for domestic waste management services, based on the reasonable costs of providing the services to which the charge refers.

The Department of Local Government has indicated circumstances under which additional rates would be permitted and these include: rate history over the past 5 years, Council's service and employment level continuity, demand for additional facilities and services, where there have been reductions in the level of grants; increases in Fire Brigade levy; new initiatives or enhanced programs in environmental protection and management; demonstrated commitment to improve customer service; natural disasters and implementation of waste management strategies.

RECOMMENDATION:

THAT the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 206 Oooo

ITEM: 207 **Youth Strategic Plan Crime Prevention Plan Addendum**

FILE NUMBER: GC210/014/CSV/ORD14NCX.C17

PREVIOUS ITEM: 24, GPC Section 3 - Organisation & Resources (24.02.1998)

REPORT:

Background

In the report provided to Council on 24 February, 1998 the following was advised:

- *The Safer Community Development Funding in the order of $120,000 (one hundred and twenty thousand dollars) over a two period would:*

  - *employ a project worker for a period of two years to co-ordinate and facilitate the implementation of strategies proposed;*
  - *work closely with the Police-Community Safety Officer;*
  - *cover wages and on-costs paid by the proposed grant;*
  - *cover travel paid by the proposed grant; and*
  - *cover additional resources paid as identified by the proposed grant.*

- *If successful it is recommended that a sub-committee of the Youth Strategic Plan be formed including Councillor Stubbs an additional Councillor and representatives from the youth population in the Hawkesbury.*

Local Crime Prevention

The Attorney General's Department of the NSW Government has recently changed the way they will assist local communities to prevent crime in their areas. They have provided guidelines and funding to assist local councils to develop crime prevention plans. These plans would involve a range of appropriate partners in the community coming together to develop strategies and actions to prevent crime.

In the Hawkesbury the Youth Strategic Plan (YSP) plan has already identified strategies which have an outcome of reducing and preventing crime in the local area. A separate Crime Prevention Plan would enable the strategies to be clearly identified as crime prevention and have a separate Sub-Committee meet to address the issues of implementation.

It became necessary to have this separate section of the YSP planning document so that it could be endorsed by the Attorney General, Police and the Department of Community Services. This would then allow an application to be made for appropriate funding to assist with implementation and the resources required. This would increase the measurable outcomes from the YSP.

This process, as outlined above, is focusing on crime prevention and is separate from the section of the Children Protection and Parental Responsibility Act which can give Police powers to ensure community safety. These powers can only be administered by the Police if there has been a separate process undertaken which is then fully endorsed by the local council.

Proposed Funding

It is now proposed that there be two separate funding avenues which can be applied for, they are:

1. Through **specific grants** from the Attorney General's Deptartment. The Crime Prevention Division is planning to identify a specific grant to assist some local councils to develop local crime prevention plans in accordance with Guides:

   (i) How to Develop Local Crime Plans ; and
   (ii) Applying for Safer Community Compacts.

   The Division will advertise when the specifications for this grant are available. This could be in April 1998.

2. Through **Safer Community Compact Grants**. These funds will be available for local councils to apply for, when advertised, if they have a Safer Community Compact. That means there has to be a local Crime Prevention Plan endorsed by the Attorney General as a Safer Community Compact. The funding will only be available for non-recurrent costs and the funding will need to be administered by Council. This funding can be used to fund a worker whose work will contribute to the implementation of the Compact beyond the funded period and or a separate project.

The amount of money proposed to submit for would be between $150,000 and $200,000 for a period of two years commencing July 1998.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 207 Oooo

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WSROC Limited Board Meeting No. 1 1988 - 26 February 1998

oooO END OF REPORT Oooo

Friends of the Hawkesbury Art Collection - 5 March 1998

Minutes of the Meeting of the Friends of the Hawkesbury Art Collection held on 5 March 1998 commencing at 7.40pm.

PRESENT: Enid Colquhoun (Chair), Bill Wells, Beryl Wells, Brian Jones, Margaret Ginnings, Greg Hansell, Prue Charlton, Sheila Sharp (7.50), Ruth Aldrich (8.00), Judy Brownlie (8.00), Laurie Wood (8.00)

APOLOGIES: Clr Rex Stubbs, Pepi-Marie Gollan.

Previous Minutes adopted on the motion of Bill Wells, seconded Beryl Wells

BUSINESS ARISING:

1. Community Chest Raffle

It was agreed books and moneys need to be returned on or before the meeting in May.

Further Action: all to note

2. Great Inspirations

Greg reported that the Royal Blind Society have confirmed their desire to be involved with an opening night function in the form of a wine-tasting. The society would be responsible for all catering and would take all profits from the function. FOHAC would take the usual commission on sales.

Further Action: Prue undertook to write to Merryn Ghantous, President, of Greenway Crescent, and formalise the arrangement. The exhibition dates are 9 - 24 October.

3. Publication of booklet and map of In The Steps Of..

Resolved on the motion of Laurie, seconded Sheila that this be proceeded with.

Further Action: Prue undertook to speak to Moorcroft printing about designs and costs. Brian and Greg to continue discussions with Prue about content, layout etc.

4. St Albans Gallery Bus Trip

Resolved on the motion of Enid, seconded Prue that this be proceeded with.

Further Action: Prue undertook to book with Community Transport for 3 May or 31 May, and to publish details in the next newsletter, together with a coupon/booking slip. The trip is to include free morning and afternoon tea, those attending to make their own arrangements for lunch - either a picnic on the common or pub lunch at the Settlers Arms.
Cost: $25 per head (Friends $20). Sheila undertook to publish details in Light & Shade.

5. Bus Trip to Campbelltown Gallery/Mt Annan Gardens

Resolved on the motion of Enid that this be considered again later in the year, possibly as a springtime activity.

6. Lecture on Colonial Art by Dr Garry Darby

Brian reported that the Historical Society are already committed to a function of their own on that date.

Further Action: Greg undertook to liaise with Historical Society and see whether they would be available on 11 or 18 July. Greg also undertook to investigate the Windsor Golf Club as a suitable venue for the dinner and lecture, and make a tentative booking if he sees fit. Prue undertook to contact Dr Darby to cancel the 25 July and see whether he is available on the other days.

7. Cards

Prue showed designs. It was agreed a simple card with no details apart from the member's name (to be written by hand) and signed by the president (like the MTAS card) would be appropriate.
Life members to have a different coloured card (gold).

Further Action: Prue undertook to incorporate suggestions in the design. Enid thanked Prue for her efforts.

CORRESPONDENCE:

In: Light & Shade

Out: Daphne Kingston, thanking her for information and support.

TREASURER'S REPORT:

General A/C	$199.07
Donations	$77.60
TD(i)	$5427.00
TD(ii)	$5007.00

Resolved on the motion of Sheila, seconded Greg that the Treasurer's Report be received.

NEW MEMBER:

Resolved on the motion of Brian, seconded Alex that Gary Robinson of Forbes Street Windsor be admitted as a member (renewal due July 1999).
Further Action: Prue undertook to send a name badge and shopping list.

GENERAL BUSINESS:

1. Excursions

It was agreed that an outing be organised on the Lady Hopetoun (ferry). Cost is $700, maximum number of passengers: 27. The ferry will go anywhere, so could do an In the steps of The Bohemians of the bush - Mosman Bay, Cremorne Point, Sirius Cove etc.
Further Action: Enid undertook to make a booking.

Bill Wells proposed a further harbour cruise with Rossmans Ferries, who recently took over a hundred CWA members and guests. Enid proposed a bus trip to Canberra to see New Worlds From Old.*

2. Donations

Greg reported that Mrs Joyce Hedges of 8 William Street Young 2594 has expressed a desire to donate a quilt made by her forebear, Sophia Wilbow. The Wilbows were second fleeters who settled in the Hawkesbury, and the Friends have already acquired a naif painting and an illuminated manuscript belonging to the family. The quilt is dated c.1890. Two other quilts have been donated to the National Gallery and the Yass Museum, and it is Mrs Hedges wish that the third and last quilt be returned to the Hawkesbury.

Further Action: Greg to provide more details to Prue so that an official letter of acknowledgement can be written.

The meeting closed at 10 pm. Next Meeting: Thursday 2 April at 7.30 pm

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*NB. Enid reports that the Lady Hopetoun is not available for that day. Having discussed the idea with those committee members with whom she was able to make contact, Enid has organised instead a bus trip to see New Worlds From Old (see enclosure).

oooO END OF REPORT Oooo

Hawkesbury Local Economic Development Board - Friday 6th March, 1998.

Minutes

PRESENT: Councillor L Allan (Chairperson), Clr R Calvert, Group Captain M Lax, Mr B Lindsay, Mr P Rasmussen, Mr S Benfield, Ms D Hewetson, Mr R Jones, Mr C Dalli and Ms K Parker.

APOLOGIES: Mr R Tolson and Mr B Seldon.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING.

The Minutes of the Meeting held on Friday 13th February, 1998, were confirmed.

CORRESPONDENCE

It was reported that correspondence has been received from Mr Kerry Bartlett, Member for Macquarie advising that the 1999 CHOGM Conference will be held in Canberra. It being noted that representations had been made for the Conference to be held in the Blue Mountains.

GENERAL BUSINESS

1. **Board Membership**

Councillor Allan advised that the University has requested that Mr Ross Jones now become their delegate to the Board as a replacement for Mr Brian Lindsay. The request was endorsed and a presentation was made to Mr Lindsay on his contribution to the Board since its inception.

2. **Review of Economic Development Board Structure.**

The Mayor provided an overview of discussions at the Council's recent Strategic Planning Session in respect of a number of issues and, in particular, tourism funding.

It was noted that the following options were discussed at the Strategic Planning Session in relation to Tourism Funding for 1998/99:-

< Nil Funding

< Maintain current funding of $137,500.

< Provide $212,000 in funding as requested by Tourism Hawkesbury.

< Establish a Commerce, Development and Visitors Board as suggested in the Hawkesbury City Local Tourism Plan 1992, and provide appropriate funding.

Following considerable discussion in regard to these issues, it was subsequently resolved to advise the Council that Hawkesbury Local Economic Development Board supports in principle proposals to establish a combined Commerce, Development and Visitors Board. Further, the Board encourages the Council to hold a meeting of key players to discuss proposals for a Joint Development Board and appropriate structures and that it is recommended an independent facilitator be engaged for the meeting.

Note: This recommendation was reported to and endorsed by the Council at its meeting on 10th March, 1998.

3. **Review of 1997 Priorities.**

Discussion took place in regard to the current status of the 1997 priorities which were ranked as being either high, medium or low.

Generally, it was agreed that most of the issues remain as priorities with the deletion of the AWAC project, Young Achievers Award, UWS Agriculture Food Technology Park, Retail Enhancement and Buy Local Campaign. These issues were deleted as priorities for 1998/99.

4. **Determination of 1998/99 Priorities.**

Having reviewed its priorities for 1997/98, the Board in acknowledgement of a likely budget of $30,000 determined the issues listed on Attachment ‘A’ as being its priorities for 1998/99 Financial Year.

It was noted that there was no need to rank the Priorities as appropriate attention would be given to each issue as the need and/or timing arises.

In respect of the Priority of developing industry clusters, each Board Member is requested to give consideration to which industry/sector they consider should be the prime focus for industry clusters in 1998/99 and to report same to the next meeting of the Board.

5. **Hawkesbury Business Enterprise Centre.**

Following discussion in relation to the Business Enterprise Centre, it was agreed to provide once again, $5,000 in sponsorship for the Centre for 1998/99.

NEXT MEETING

There being no further business the meeting concluded at 10.40am and the next meeting of the Board will be held in the Committee Room of the Council Offices on Friday 3rd April, 1998, commencing at 8am.

oooO END OF REPORT Oooo

Library Working Party - 18 March 1998

Commencing 6.30pm

Present: Clr L Allan, Clr M Lawson, G McCully, G Banting, R Gosper.

1. Confirmation of Previous Minutes

It was moved and seconded that the Minutes of the previous meeting held on Wednesday 19 November, 1997 be confirmed as a true and accurate record of that meeting.

2. Business Arising From the Previous Minutes

There were no matters arising from the previous minutes.

3. 1998/98 Estimates

It was resolved to consider as items for consideration with the 1998/98 Estimates the following matters which were also brought forward and discussed at Council's Annual Planning Forum on 13-14 February, 1998.

3.1 ***Home Page***

That a Home Page on the Internet be developed containing information relating to the history of the Hawkesbury, information about Council, the Library, Tourism, and community information. It is anticipated that the home page will be loaded onto the State Library of NSW Web Server free of charge in the near future.

With another staffing position, the purchase of software and web server, the home page will be developed into a dynamic presentation. The development of a high quality home page is considered crucial in the provision of service to the public and provide excellent public relations and a gateway for information providing time saving customer service.

Items for Consideration

- Systems Administrations Support (staffing)
- Web server and software
- Internet connections

3.2 ***Library Fees***

That the fees implemented in last year's budget which were expensive to administer and provided problems with customer relations be removed. That a report be provided in relation to the fees with the 1998/99 Estimates. The fees considered for review are non-resident members and Internet fees.

Items for consideration

- Loss of revenue

3.3 *Library Cataloguing*

That consideration be given to a revised catalogue format called US MARC converting from current standards known as AUS MARC. The Australian National Bibliographic Network administered by the National Library has converted its cataloguing to US MARC as an international standard. This library, like most, use a ABN for cataloguing enabling the library to reduce time and costs in relation to cataloguing. ABN has informed all its users that it will cease AUS MARC after September 1998 and the conversion to US MARC is essential.

Item for Consideration

- Conversion costs

3.4 *Library Book Purchases*

It was considered that increase to Council's annual book vote for the 1998/99 Estimates was warranted. The Australian Library Information Association's standard for the library stock performance indicates that 250 items should be added annually for each 1,000 head of population. Currently the library has a book stock of 118,000 items and a population of approximately 59,000. Whilst it is considered that the library book stock has aged the priorities for the 1998/99 Budget outlined above take priority as items for consideration.

Items for Consideration

- Increase book vote by $5,000 per annum.

4. Old Hospital Site

The General Manager addressed the Committee in relation to forthcoming budget and an assessment of the library location and future physical needs. The working party was advised of possible community service programs that may form part of a re-developed site where the old Hawkesbury Hospital existed.

5. Date of Next Meeting

It was agreed that the date of the next meeting for the working party would be nominated after the Ordinary Meeting in April 1998.

The meeting was declared closed at 7.10pm.

oooO END OF REPORT Oooo

Heritage Advisory Committee - 18 March 1998

Minutes of the Heritage Advisory Committee held in the Committee Room of the Council Chambers, Windsor on Wednesday 18 March 1998, commencing at 6.00pm.

PRESENT: Ms J Barkley-Jack, Mr G Edds, Professor I Jack, Mr B Flakelar, Ms Jyoti Somerville, Mr P Pleffer, Ms R Breeze.

1. APOLOGIES: Councillor Books, Mr C Grinter, Mr A Hendrikson

Jan Barkley-Jack was elected Chairperson for this meeting.

2. CONFIRMATION OF MINUTES

The minutes of the previous meeting held on Wednesday 18 February 1998 were adopted.

3. BUSINESS ARISING OUT OF PREVIOUS MINUTES

Nil

4. CORRESPONDENCE

Letter received from Small Towns Program regarding meeting at Richmond Golf Course on 24 March 1998. Graham Edds is to attend on behalf of the Committee.

[illegible] [illegible]

The Mayoral Minute to the Ordinary Meeting of Council on 10 March 1998 regarding Council purchasing the former Hawkesbury Hospital site was discussed.

The Committee resolved to congratulate the Mayor and Council for proceeding with purchasing the hospital site.

The Committee was interested in finding out more about the preparation of the master plan and the opportunities for the site's future use by community groups/historical organisations. The Committee resolved to invite the Mayor to the next meeting of the Heritage Advisory Committee to discus the master plan and future use of the site.

6. HERITAGE COUNCIL OF NSW - HERITAGE ASSISTANCE PROGRAM

Council has received an application form from the Heritage Council of NSW for the latest round of funding under the Heritage Assistance Program. The Committee resolved to recommend to Council that funding be sought from the Heritage Council to continue Council's Heritage Advisory service and the Local Heritage Assistance Fund.

Funding for the Heritage Advisor is dollar for dollar up to a maximum of $5,000. The Committee recommended that Council seek $5,000 funding from the Heritage Council with $5,000 being committed by Council in the 1998/1999 budget.

Funding for the Local Heritage Assistance Fund is dollar for dollar up to a maximum of $5000. The Committee discussed the fact that last year no funding was received from the Heritage Council for the local fund and as a result the fund did not operate. The Committee did not consider that $10,000 ($5,000 from Heritage Council, $5,000 from Council) would be sufficient to effectively operate the fund and would lead to disappointment from those who spend considerable time preparing applications. By way of comparison, in the last two years the local fund has received approximately 40 applications per year and has had $25,000 and $20,000 available for grants. Due to this limited funding, only about one-quarter of the projects were successful in receiving grants.

The Committee recommended that Council seek $5,000 funding from the Heritage Council with $10,000 being committed by Council in the 1998/1999 budget. This would make a total funding pool of $15,000.

The Committee also discussed obtaining funding to review and update Council Heritage Study. The review of Council's Heritage Study was reported to Council on 24 June 1997. The report discussed the need and purpose a heritage study, and benefits, cost and timing of the study. The report suggested that the Heritage Study would cost $100,000 and would take two years to complete. The report was received and noted by Council with a request that investigations be carried out into possible sources of funding. The most appropriate way of obtaining funding for this study is through the Heritage Assistance Program. If dollar for dollar funding was approved by the Heritage Council then the cost to Council would be $25,000 in 1998/1999 and $25,000 in 1999/2000.

The Committee resolved to arrange a meeting through Council, with Rosalind Strong and Dennis McManus of the Heritage Council to discuss the likelihood of Council being successful in obtaining funding. Tentative dates for the meeting were 23 March 1998 or 2 April 1998. Philip Pleffer is to arrange the meeting through the General Manager Garry McCully and advise Jyoti Somerville, Max Hatherly, Professor Ian Jack and Graham Edds when the meeting date has been arranged.

The Committee resolved that if funding from the Heritage Council is available then it be recommended to Council that $25,000 be made available in the 1998/1999 and 1999/2000 budgets for the Heritage Study.

7. WINDSOR STREETSCAPE STUDY

The Committee identified the Windsor Streetscape Study as an issue to be explored over the coming months. The Windsor Streetscape Study was undertaken by Noel Bell, Ridley Smith and Partners (Architects) in 1986. The study centred on George Street with the aim being to identify heritage listed buildings, buildings compatible with the heritage items, intrusive buildings, significant plantings and individual trees, and recommended planting and treatments to building to reinforce important vistas and disguise intrusive buildings. The Committee resolved to undertake a review of the streetscape study and resolved to meet outside the Macqaurie Arms Hotel at 6.00pm on 16 April 1998 to examine the precinct bounded by Thompson Squaure and Fitzgerald Street. The aim of the review is to amend and/or add to the recommendations of the streetscape study in order to preserve and enhance the historic significance of the Windsor town centre. The Committee believes this review is necessary because the study was undertaken thirteen years ago and a number of developments have occurred within the town centre which may require the study to be updated.

8. GENERAL BUSINESS

8.1 Item for Future Discussion

Graham Edds recommended that disabled access and facilities for heritage listed buildings be discussed at the next Heritage Advisory Committee meeting.

9. NEXT MEETING

The next meeting of the Heritage Advisory Committee will be held on 16 April 1998.

Committee members are to meet at 6.00pm outside the Macquarie Arms Hotel. After the walk down George Street the meeting will resume in the Committee Room of the Council Chambers.

Meeting closed at 7.30pm.

[illegible]

[illegible] That Council apply for $5,000 funding from the Heritage Council for the continuation of Council's Heritage Advisory service with $5,000 being committed by Council in the 1998/1999 budget.

2. That Council apply for $5,000 funding from the Heritage Council for the continuation of Council's Local Heritage Assistance Fund with $10,000 being committed by Council in the 1998/1999 budget.

3. That Council apply for $50,000 funding spread over two years from the Heritage Council for a review of Council's Heritage Study with $25,000 being committed by Council in the 1998/1999 budget and 1999/2000 budget.

oooO END OF REPORT Oooo

Hawkesbury Local Traffic Committee - 20 March 1998

PRESENT:	Councillor R Searle (Chairman)	
	Sgt G Thompson	NSW Police Service
	Mr D Lamont	Roads and Traffic Authority
	The Hon K Rozzoli MP	
	Mr J Christie	Office of P Gibson MP
APOLOGIES:	Mr S Wilkinson	Department of Transport
ALSO PRESENT:	Mr C Daley	Director of Asset Services & Recreation
	Mr T Shepherd	Administration Officer, Asset Services & Recreation

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1. **MINUTES**

1.1 Minutes of the previous meeting held on 20 February, 1998 were confirmed.

2. **BUSINESS ARISING OUT OF PREVIOUS MINUTES**

2.1 ***Hibberts Lane, Freemans Reach - Bus Zone - NSW Police Service***

QWN 4.5, Local Traffic Committee, 20 February 1998 - that further investigation be undertaken regarding a recent pedestrian/vehicle accident adjacent to Hawkesbury High School, Hibberts Lane, Freemans Reach attributable to reduced travelling lane width caused by parked buses.

Report:

a) a 2-space bus zone exists against the kerb and gutter line on the eastern (school-side) side of Hibberts Lane, with a 5/6 space bus bay immediately to the south; all bus zones have adjacent access gates to the school;

b) scoured road shoulder, with unrestricted parking exists on the western side of Hibberts Lane;

c) site inspection undertaken during 7.55am -8.45am, Wednesday 11/03/98, no buses parked on the western side of the carriageway; all buses parked against the kerb and gutter line to deposit children; all buses utilised the bus bay as a turning point.

d) buses arrived independently of each other, except on one (1) occasion only;

e) at no time did buses park parallel with each other on the carriageway or within the bus bay;

f) not an apparent interchange point.

Recommendation

To defer further consideration of this matter pending clarification from the Department of Transport as to whether Hibberts Lane, Freemans Reach is a school-bus interchange point at Hawkesbury High School.

3. CORRESPONDENCE

3.1 50kph Urban Speed Limit Trial - Roads & Traffic Authority GT230/007 PT4

Advising of the completion of the 50 kmph Urban Speed Limit Trial on 31 December 1997 and enclosing data sheet "Attitudinal Monitoring" preliminary survey.

Recommendation

Information be received.

4. REPORTS

4.1 Scheyville/Old Stock Route Roads, Oakville - Traffic Conditions 1514/R Pt2 & 1936/R

Arising from representations regarding increased evidence of vehicles "cutting the corner" when undertaking a north-east traffic movement from Old Stock Route Road onto Scheyville Road, with consequent risk of collision with west-bound traffic on Scheyville Road, Council, at its meeting held on 12 August 1997 resolved to adopt the following Committee Recommendation:

1 The proposed median island on Old Stock Route Road, south of Scheyville Road be extended in a northerly direction, with appropriate reflective marking.

2 The centre-line of Scheyville Road be extended/relocated on the approach to Old Stock Route Road to give a distinct intersection.

In compliance with Item 1, re-investigation of this matter has revealed the following problems with the extension of the proposed median island in a northerly direction:

1 Insufficient turning circle for larger vehicles/trucks from Old Stock Route Road onto Scheyville Road;

2 In the event of a vehicle attempting to pass on the inside of a held right-turn vehicle, the passing vehicle would be directed onto soft road shoulder critically close to an under-road culvert.

Plan No. 1515-11 depicting the proposed intersection re-alignment was presented. Traffic counts undertaken during 18-26/2/98 indicate:

a) of 7,846 northbound vehicles on Old Stock Route Road, 6903 entered Scheyville Road;

b) conversely of 8,486 vehicles south-bound on Old Stock Route Road, 5,384 entered from Scheyville Road.

Recommendation

That the intersection of Scheyville Road with Old Stock Route Road being re-aligned as indicated on Plan No 1515-11, subject to:

a) the proposed island on the western side of Old Stock Route Road be a raised concrete construction configured to provide a left-turn slip lane; and

b) a right-turn holding bay and passing lane be provided on Scheyville Road at its intersection with Old Stock Route Road.

Mr J Christie joined the meeting at this stage.

4.2 ***Grose Vale Road, North Richmond - Regulatory Signage - Hawkesbury City Council 722/R Pt6***

In response to a proposed development of 84 Grose Vale Road, North Richmond, concern has been expressed at the effect of on-street parking on the narrow road pavement between Nos 80-94 Grose Vale Road.

Report

a) the section of Grose Vale Road under consideration is that section fronting the Sydney Water pump station, and the proposed development of the fuel depot site directly opposite;

b) from Bells Line of Road, the pavement width of Grose Vale Road is approximately twelve (12) metres, reducing to approximately seven (7) metres at the northern boundary to the Sydney Water site.

c) Pavement marking: unbroken line southbound, broken line northbound.

d) vehicles parked against the western (residential) kerb and gutter line force northbound traffic into the path of oncoming traffic.

Recommendation

a) that “No Stopping” regulatory signage be installed for a distance of 178 metres on the western side of Grose Vale Road from a point 7.5 metres north of the northern edge of the driveway to house No 94 to a point immediately south of the southern edge of the driveway to house No 74;

b) that “No Stopping” regulatory signage be installed on the eastern side of Grose Vale Road for a distance of 170 metres from the northern edge of the driveway to the Sydney Water pump station to the un-numbered ELP south of ELP No 262; and,

c) that investigation be undertaken regarding widening of Grose Vale Road on its eastern side from its northern point of narrowing to approximately ELP 262.

4.3 ***Golden Valley Drive/Chestnut Drive/Lindsay Place, Glossodia - Alteration to Regulatory Signage - Hawkesbury City Council***

Arising from a community meeting regarding a proposed kerb and guttering programme on Golden Valley Drive, Glossodia, the issue of traffic management at the intersection of Golden Valley Drive/Lindsay Place/Chestnut Drive arose.

The principle issue related to the main flow of traffic on Chestnut Drive/Lindsay Place having to give way to minor traffic flows on Golden Valley Drive, and requested consideration be given to altering existing "Give Way" regulatory signage to govern Golden Valley Drive.

Recommendation

To defer further consideration of this matter pending receipt of accident history from the NSW Police Service and traffic counts depicting traffic flows on Golden Valley Drive, west of Lindsay Place.

4.4 ***Collith Avenue, South Windsor - Bus Zone - NSW Police Service - 360/R***

Request by the NSW Police Service for time restrictions to be placed on the existing bus zone signage on the eastern side of Collith Avenue, South Windsor at Chisholm Catholic Primary School.

Chisholm Catholic Primary School has no objection to the proposal.

Westbus Pty Ltd has advised that the bus zone is utilised for both AM and PM services.

Recommendation

To defer further consideration of this matter pending a further report detailing reasons for the installation of the full-time bus-zone in the first instance.

4.5 ***Stone Terrace/Bells Line of Road, Kurrajong - Traffic Conditions***
243/R PT07; 1104/R PT02

As requested by the Committee at its meeting held on 20 February, 1998 plans of each of the following options regarding improvement of access by school buses to Stone Terrace, were considered:

1. widening the throat of Stone Terrace adjacent to its intersection with Bells Line of Road - Plan No. 1104-3A;

2. provision of a turning circle/bus bay within the road reserve on the inside of the bend on Bells Line of Road immediately to the west of its intersection with Stone Terrace - Plan No. 1104-3B;

3. provision of a bus access track linking Stone Terrace and Bells Line of Road, below the school - Plan No. 1104-3C; and

4. widening of Bells Line of Road by moving the existing termination of the left lane to the west of the intersection with Stone Terrace - Plan No. 1104-3D.

Recommendation

That further investigation, including costings, be undertaken in respect of Plan No's 1104-3A and 1104-3B.

5. **QUESTIONS WITHOUT NOTICE**

Mr J Christie

5.1 Advised of disrepair of Londonderry Road, Richmond between Southee Road and The Driftway.

Recommendation

That shoulder maintenance be undertaken as required and edge lines be marked.

The Hon K Rozzoli

5.2 Enquired as to progress regarding an application for altered parking restrictions on West Market Street, Richmond between Windsor and March Streets.

Recommendation

That this matter be referred to the next meeting of the Local Traffic Committee.

Mr D Lamont

5.3 Gave an oral report regarding a survey conducted by the Roads and Traffic Authority's SCATS personnel in relation to peak period traffic flows at the intersection of March/East Market Streets, Richmond.

Recommendation

That an on-site meeting be held at 7.30am, Friday 15 May, 1998 with RTA SCATS personnel.

Sgt G Thompson

5.4 Advised of a recent motor vehicle accident on Tennyson Road, Tennyson in the vicinity of Valley Way allegedly due to poor road geometry.

Recommendation

That this matter be investigated.

NEXT MEETING

The next meeting of the Local Traffic Committee will be held at 10.00am on Friday, 17 April, 1998.

The meeting closed at 11.05am.

oooO END OF REPORT Oooo

Youth Strategic Plan Steering Committee - 26 March 1998

PRESENT: Clr Stubbs, Diana Aspinall, Sean Perry, Myra Cutts, Pembe Kamil, Mark Montgomery, Jeff Parkin, Graeme Skimmin, Narelle Ambesi, Tania Rhimes, David Findlay, Megan Peterson.

1. APOLOGIES: Geoff Banting.

2. CONFIRMATION OF MINUTES

The minutes of the previous meeting held on Thursday 29 January 1998 were adopted.

3. BUSINESS ARISING OF PREVIOUS MINUTES

3.1 **Terms of Reference**

The revised terms of reference were tabled for acceptance.

3.2 **WSAAS YSP Funding**

It was advised that Hawkesbury City Council has been successful in receiving two (2) years funding for a Youth Strategic Plan Implementation Officer. The funding details are currently being forwarded from the Department of Urban Affairs and Planning. A separate report will be provided to Council regarding grant details.

3.3 **Youth Strategic Plan Dance Party**

A Youth Strategic Plan Dance Party is to be held on 3 April, 1998 at Hawkesbury Showground tying in with the Youth Transport Project. The Venues & Activities Task Force is co-ordinating this activity in conjunction with local youth services. During the evening Paul Gibson MP will launch the Youth Transport Project. An invitation has been extended to Clr Stubbs, Jeff Parkin, Brett Barnes, Mary Aveyard, Michael Dwyer.

3.4 **Crime Prevention Plan**

Advised that Council at its meeting of 24 February, 1998, resolved that a sub-committee of the Youth Strategic Plan be formed including Councillor Stubbs, Councillor Lawson, key workers and representatives from the youth population in the Hawkesbury. Further Council seek funding for the development of a Local Prime Prevention Plan that enables the employment of a project worker for a period of two years.

A draft Crime Prevention Plan has since been forwarded to the Attorney Generals Department and feedback has been received. We need action plans on several crimes occurring in the Hawkesbury e.g. drink driving, car theft, malicious damage. This is to be discussed further by the Sub-Committee.

The Crime Prevention Sub-Committee members at this time are:

> Clr Rex Stubbs, Clr Megan Lawson, Senior Constable Jeff Parkin, Geoff Banting, Diana Aspinall and Megan Peterson.

4. TASK FORCE REPORTS

A separate report for each task force was provided.

4.1 Health

It was reported that the task force is recruiting new members, reviewing Terms of Reference and developing further action plans for 1998.

4.2 Transport

It was reported that the motor vehicle action is still occurring with speeding and drink driving campaigns. It was advised that the use of the Youth Transport project is growing. The Oakville route is needing development as it has been discovered that many young people living on this route travel to Castle Hill for schooling.

4.3 Venues & Activities

The information in the report provide details of the Youth Dance Party, the Youth Transport Calendar of events, and the School Holiday Program.

4.4 Homelessness

It was reported that a homeless interagency has been established within the Nepean and Hawkesbury area aiming to establish a main referral centre for the districts. It was acknowledged that a youth crisis accommodation service will be opening in April, in Windsor.

4.5 Employment/Unemployment

The information in the report discussed a Common Youth Allowance Information evening on 19 May, 7.00pm at the North Richmond Community Centre. Speakers for the evening include representatives of Centrelink, YAPA and Kerry Bartlett MP.

5. GENERAL BUSINESS

5.1 City Health Plan

It was reported that the City Health Plan has invited the Youth Strategic Plan to be connected to the Health Plan. Discussion took place in relation to this issue and it was decided the steering committee would work in co-operation with the City Health Plan and provide them with regular reports.

5.2 Health Representative

Narelle resigned as DOCS representative and will now be representing Health. Discussion took place in relation to a Department of Community Services representative. It was decided that the committee will write to DOCS for representation.

5.3 Young Citizen of the Year Award

Clr Stubbs congratulated Myra Cutts on her achievement for receiving the Young Citizen of Year Award.

6. NEXT MEETING

There being no further business the meeting concluded at 12 noon and the next meeting of the Steering Committee will be held on 28 May 1998, commencing at 10.00am.

oooO END OF REPORT Oooo

Youth Strategic Plan Crime Prevention Sub-Committee - 31 March 1998

Minutes of the Youth Strategic Plan (YSP) Crime Prevention Sub-Committee held on at Council Offices on 31 March, 1998.

PRESENT: Clr Rex Stubbs, Clr Megan Lawson, Senior Constable Jeff Parkin, Geoff Banting, Diana Aspinall, Megan Peterson.

APOLOGIES: Nil

As a result of Council's recommendation of 24 February, 1998 the YSP Sub-Committee met to consider a Draft Crime Prevention Plan. No prior meetings of the Sub-Committee have been held. The following recommendations were made.

1. **Role of the Sub-Committee**

That Sub-Committee review the proposed short, medium and long term strategies for the next meeting.

That submissions to the Attorney General's Department for funding be finalised during April. It was advised that funding available has now been segregated into:

(a) funding for the development of a Crime Prevention Plan; and

(b) funding for the implementation for a Safer Community Compact.

2. **Draft Crime Prevention Plan**

It was advised that the Draft Crime Prevention Plan had been distributed for community consultation with the Committee's major partners including the Department of Community Services, Health and Police.

Further information was also requested to be obtained from other Local Government areas where crime prevention plans are being initiated.

The Attorney General's Department advised that the current Draft Crime Prevention Plan's outcomes required further attention to output measurement.

3. **Crime Prevention Plan Feedback**

It was advised that questionnaires circulated to Hawkesbury's young people would contribute to feedback received from various departments. Results from initial interviews with 122 people from 23 suburbs of the Hawkesbury are available and can be supported by information provided by crime statistics.

4. **Definition/Prioritisation**

The Sub-Committee considered information provided by Police Intelligence Statistics that prioritised incidents in the Hawkesbury area as arising from particular:

(a) car theft; and

(b) malicious damage.

The statistics presented were discussed and it was agreed that definitions of "malicious damage" and "anti-social behaviour" could bias results and provide negative images to the Hawkesbury youth.

It was agreed that positive public relations including an emphasis on programs to be developed would benefit the Crime Prevention Plan.

5. **Proposed Sub-Committee Representatives**

It was agreed that the Sub-Committee should include members present and in addition:

- Police Youth Liaison Officer
- A representative from Juvenile Justice
- A representative from Hawkesbury Legal Centre or HAGYA
- Representatives of young people in the Hawkesbury Local Government Area

It was put forward by Councillor Lawson that the young people representation include marginalised youth through possible links with Skill Share and youth accommodation programs.

6. **Next Meeting**

The next meeting of the YSP Crime Prevention Sub-Committee will be held on Wednesday 22 April, 1998 at 7.00pm.

Recommendation

That the minutes be received.

oooO END OF REPORT Oooo

The Friends of the Hawkesbury Art Collection - 2 April 1998

Present: Clr Rex Stubbs (chair), Bill Wells, Beryl Wells, Pepi-Gollan, Shiela Sharp, Brian Jones, Enid Colquhoun, Prue Charlton, Greg Hansell, Ruth Alrdrich.

Apologies: Judy Brownlie
Accepted on the motion of Enid, seconded Greg.

Previous Minutes adopted on the motion of Enid, seconded Bill.

BUSINESS ARISING

1. Community Chest raffle.

All books and moneys must be returned at or before the next meeting (May) Shiela returned book 014901 - 014910 with money, Beryl returned 014751 - 014760 with money and 014761 - 014770 without money (tickets unsold). Pepe Golan took this book.

2. Great Inspirations (9 - 24 October).

Prue has written to Merryne Ghantous and a meeting has been arranged for Monday 6 April at 2pm (Council Chambers). Greg has offered to donate a framed print valued at $200 for raffling. It was agreed the raffle be conducted on the night only, with the winner either taking Greg's print or putting 75% of the money towards the purchase of any of the (unsold) works on display (a 25% commission to be retained by FOHAC).

Further Action: Interested persons please attend the meeting with Merryne.

3. Publication of booklet and map of In The Steps Of..

Prue has received a quote of around $5,000 for 5,000 copies and will try to get funding through Council for this project.

Further Action: Greg and Brian to give Prue a list of paintings and their copyright-holders/locations, together with addresses of the sites. Prue to follow up with Council map-makers and negotiate for permission to reproduce.

4. St Albans Gallery bus trip 3 May.

Enid reported that confirmation still has not been received from Community Transport. Despite this, it is expected that the trip will go ahead, with morning tea at the Victoria Inn at around 10 am, a BYO picnic lunch on the common, and a visit to the St Albans Gallery after lunch. The current exhibition is "Lost In The Woods" (woodcraft) and the visit will include complimentary afternoon tea. It is hoped that 50 people will attend. Cost: $20 (non-members $25).

Further Action: Enid to follow up Community Transport. Prue to publish details in newsletter.

5. Lecture on Colonial Art by Dr Garry Darby.

Prue has booked Dr Darby for Thursday 23 July, function to commence at 6pm.The Historical Society have nothing planned for that date, and will promote the event among their members via newsletter, flyers etc. It was resolved on the motion of Enid, seconded Laurie that the price be set at $25 (for members of both societies) and $30 for non-members.

Further Action: Prue to book Windsor Golf Club and to publish details in the newsletter.

6. Cards

Have been printed and are ready to be signed and handed out to members.

Further Action: Enid to sign, Prue to distribute.

7. Coach trip to Canberra for New Worlds From Old

Enid reported that 40 seats have been booked. It was agreed that children over twelve are welcome to attend at the special (member's) price of $30, but that the attendance of younger children would need to be considered case by case. At all events, the parents/guardians of the children will be asked to supervise the children at all times so as not to cause discomfort or inconvenience to the other travellers.

Resolved on the motion by Enid, seconded Prue that Brian Jones receive free coach travel and gallery entrance (see under General Business) as Brian will be staying in Canberra to organise the Clint exhibition. Resolved on the motion of Prue, seconded Bill that Enid travel free as well, in recognition of her efforts in organising this event.

8. Donations - Wilbow quilts

Greg reported on correspondence received from Mrs Joyce Hedges, who has indicated a desire to donate a quilt made by Sophia Maria Wilbow between 1890 and 1896 to the Collection, provided that assurances can be given that it will be properly cared for and preserved.

Further Action: Resolved on the motion of Brian, seconded Shiela that the assurances be given, together with any other information about the family. Greg undertook to collect the quilt personally.

CORRESPONDENCE

In: nil

Out: Royal Blind Society (see above)

Resolved on the motion of Bill, seconded Shiela that the correspondence be received

TREASURER'S REPORT

General A/C	$81.97
Donations	$1395.70
TD(i)	$5427.00
TD(ii)	$5007.00

Resolved on the motion of Prue, seconded Greg that the Treasurer's Report be received.

NEW MEMBERS

Having been duly nominated and seconded, it was resolved to accept the following applicants as new members:

Betty Bellingham (Life), Shiela Sharp, Stacet Stewart, Lorna Hatherly, Carolyn Clarke, Patrick Chin, David Hamilton.

There was some discussion as to who qualifies for the student concession and it was resolved on the motion of Enid, seconded Prue that in future, a person claiming the student concession must be a person engaged in a course of full-time study at an approved educational institution.

GENERAL BUSINESS

(i) The Clint Exhibition. Brian reported that he has begun the task of curating an exhibition of work and memorabilia belonging to the Clint family who lived in the Hawkesbury in the 1920's and 30's. The family inherited a tradition of art traceable back to C18 in England, with works held by both the British Museum and the Victoria & Albert Museum. In Australia, the tradition was continued by George, Sydney and Alfred T. Clint, who worked as artists in a variety of occupation including theatre design. Their work was exhibited in Sydney, Melbourne and in various touring exhibitions. Brian is working on an exhibition comprising some fifty works, as well as catalogues, letters and sketchbooks. FOHAC members are asked to assist with a reception for the surviving Clints (Julian and Dorrie) and invited guests to precede the opening of the exhibition at 2.30pm on Saturday 5 September.

Further Action: Prue and Laurie offered to assist.

(ii) Regional Gallery

Clr Stubbs reported that Council has voted the funds to purchase the site of the old hospital.

(iii) It was moved by Brian, seconded Prue that FOHAC sponsor the purchase by subscription of Greg Hansell's work "William IV" depicted the Doctor's House, Windsor Bridge and environs. Greg declared an interest in this matter and left the room. The motion was carried.

Further Action: Details to be discussed at next meeting.

(iv) Brian reported that Oliver Streeton has generously donated over 250 prints of Purple Noon, including one signed by Sir Arthur. The production of the prints was personally supervised by Arthur and the donation represents a substantial endowment.

Further Action: Resolved on the motion of Brian, seconded Greg that a thank-you letter be sent (Prue to action)

The meeting closed at 10.05

Next Meeting: Thursday 7 May at 7.30 pm

oooO END OF REPORT Oooo

Hawkesbury Local Economic Development Board - Friday 3 April, 1998

PRESENT: Clr L Allan (Chairperson), Group Captain M Lax, Mr R Jones, Mr S Benfield, Ms D Hewetson, Mr R Tolson and Mr B Seldon.

Also in attendance were Mr R Montgomery, Mrs K Parker and Mr C Dalli.

APOLOGIES: Mr P Rasmussen and Councillor R Calvert

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting held on Friday 6 March, 1998 were confirmed with it being noted that the provision of $212,000 (two hundred and twelve thousand dollars) in funding to Tourism Hawkesbury is not an option currently being considered by the Council.

CORRESPONDENCE

- It was reported that correspondence has been received from Mr Kerry Bartlett, Member for Macquarie, advising that the 1999 CHOGM Conference will be held in Canberra. It being noted that representations had been made for the conference to be held in the Blue Mountains.

- Correspondence from the Greater Western Sydney Investment Centre outlining the agenda for the Investment Briefing to be held on Tuesday 7 April, 1998, was tabled.

- Correspondence from Mr Don Shaddick relating to the Board's priorities for 1998/99 was tabled.

INDUSTRY CLUSTERS

Discussion took place in relation to the possibilities of facilitating the development of industry clusters within the Hawkesbury area including the defence/aviation, equine industry, agriculture/horticulture, tourism and education.

It was acknowledged that many of these clusters are already in existence to varying extents however, they have not been promoted as being a cluster. It was suggested that if a Commerce, Development and Visitors Board is established with appropriate resourcing and financing, there may be an opportunity to promote and facilitate the further development of specific clusters.

It was noted that Memtec has received approval for a $30 million business park to be developed within their land in Fairey Road, South Windsor and at this stage, there is no information available as to if an when the development will commence. Subsequently, it was resolved to write to Memtec and indicate the Board's support for the proposal and offer our assistance where appropriate. It was also decided to write to Council and seek details of when the proposed workshop will be held to discuss the concept of establishing a Commerce, Development and Visitors Board.

MARKETING STRATEGY

Discussion took place in regard to the Draft Marketing and Promotional Strategy and the Board subsequently endorsed the strategy as outlined in the report.

It was also suggested that investigations take place into jointly marketing and promoting the area in conjunction with local businesses, particularly larger businesses. Supplements focussing of the Hawkesbury and its industry dynamics could be placed in appropriate journals targeting the business community, professionals such as architects and engineers and to the agriculture industry through such publications as The Land newspaper, Department of Agriculture newsletters and literature produced by the Australian Horticultural Association.

INDEPENDENT INQUIRY INTO THE HAWKESBURY/NEPEAN RIVER SYSTEM

The Council's response to the Healthy Rivers Commission's recommendations on the draft report into the Hawkesbury/Nepean River System was tabled and discussed at the meeting and it was noted that it takes a different tact to the actual submission produced on behalf of the Board which emphasises the need for different management strategies than those adopted for rivers in the western regions of the State.

The Board reaffirmed its decision on need for agricultural and horticulture industries to continue to have access to water from the river and in this regard, a further approach is to be made to the Minister for Agriculture, Mr Amery, with a request to meet with a delegation including the Mayor and appropriate representatives of the Board. Support is also to be sought from the Members for Macquarie and Londonderry with arranging the delegation to the Minister.

SOCOG BRIEFING

Discussion took place in relation to latest advice from SOCOG on arrangements for the Sydney 2000 Olympics and strategies involving local communities.

It was reported that at this stage, RAAF Richmond has not been approached by SOCOG in relation to its involvement with the Games.

ECONOMIC DEVELOPMENT CONFERENCE

Discussion took place in relation to the issues addressed at the Economic Development Conference held in Cowra on 13 March, 1998 and it is noted that copies of the presentations are available on request to Board members.

REPORT ON THE STATE, TERRITORY AND LOCAL GOVERNMENT ASSISTANCE TO INDUSTRY

The press release from the Federal Treasurer regarding the Industry Commission's final report on State, Territory and Local Government Assistance to Industry was received and noted.

WILLIAMS INTERNATIONAL

It was reported that Williams International has now established three companies in Australia who are involved in a joint venture with the Federal Government on a feasibility study to set up a base in Australia. The project has been categorised as one of national significance and it is expected 6-7 locations throughout Australia would be given due consideration with it being noted that Shoalhaven Council has already sent a delegation of 7 people to meet with Williams International at their United States headquarters.

PROPOSED COMMERCE, DEVELOPMENT AND VISITORS BOARD

Discussion took place in relation to the current status of this proposal with it being noted that a workshop to discuss the concept is likely to be scheduled after meetings Council will be holding shortly to discuss its 1998/99 budget. Group Captain Lax reported that the RAAF Richmond supports the proposal and would be keen to be involved in such a Board.

LOCAL BUSINESS DEVELOPMENT COMMITTEE

The Minutes of the Meeting of the Local Business Development Committee held on Friday 27 March, 1998 were tabled and it was noted that the Committee is proposing to arrange in conjunction with San Miguel Training and Placement Services and/or Richmond TAFE to conduct courses on the Internet free of charge to local business people. At this stage, it is expected that the courses will be held during the month of June.

CONTRACTS REGISTER PROJECT

It was reported that a meeting was held recently to discuss the project and it was subsequently proposed that a funding submission be prepared for the Department of Employment, Education, Training and Youth Affairs for financial support for the project. At this stage, it is proposed that the project be in partnership with the University of Western Sydney - Hawkesbury with the intention of involving students in the initial development and day to day management of the project.

WINDSOR TOWN CENTRE

It was noted that a proposal is currently before Council to expand the Windsor Town Centre shopping centre providing more space for Franklins and additional speciality shops within the complex.

NEXT MEETING

There being no further business the meeting concluded at 9.43am and the next meeting of the Board will be held in the Committee Room of the Council Offices on Friday 1 May, 1998, commencing at 8.00am.

oooO END OF REPORT Oooo

ordinary

meeting

end of paper