



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 7 September 1999

location: Council Chambers

time: 7.30pm

ORDINARY MEETING

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minutes of meetings



ordinary

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notices of motion



Notices of Motion

ORDINARY MEETING

Notices of Motion

Notices of Motion

Ordinary Meeting - 7 September 1999

Councillor C A Paine:

That Council prepare and have put in place appropriate signs/diagrams at the entrances to the Mall to identify the various retail/commercial undertakings in that section.

Note: The Mall operates as a shopping complex without some of the advantages that are seen in current day purpose built shopping centres. When you enter recently built shopping centres there are directories, usually both physical and interactive, directing persons to various areas. Such a directory system at the entries to the Mall would provide information of how to get to the various retail/commercial operations and therefore advantage both shoppers and retailers. The signage/directory does not need to be obtrusive nor to detract from the Mall. In preparing the various options I seek that the staff consult with the operators involved including a contribution from them towards the cost of installation and maintenance.

oooO END OF NOTICES OF MOTION Oooo



ordinary

3
section

report
of the
general
purpose
committee

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 24 August 1999, commencing at 9.30am.

PRESENT: Councillor R P Stubbs, Mayor and Councillors H J M Books, M E Lawson, P J Minturn, C A Paine, R D Searle, and L C Sheather.

Apologies for absence were received from Councillors L Allan, A W Baczynskyj, R G Calvert, W J Mackay and R Sahasrabuddhe.

RESOLVED on the motion of Councillor Books and seconded by Councillor Lawson that the apologies be accepted.

RESOLVED on the motion of Councillor Sheather and seconded by Councillor Books that the Minutes of the General Purpose Committee Meeting held on the 27 July, 1999, be confirmed.

Councillor Allan arrived at the meeting at 9.45am.
Councillor Minturn left the meeting at 1.00pm.
Councillor Baczynskyj arrived at the meeting at 1.00pm.

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

- 8: Proposed Three (3) Towns Sewerage Scheme for Glossodia, Freemans Reach and Wilberforce Being Proposed Sewerage Treatment Plant Located on Lots 1 & 2 DP803452 at the End of Stewarts Lane, Wilberforce, Proposed Effluent Re-Use Sites, Sites for Main Pumping Stations and Associated Reticulation (GS047/003 PT11/EVD/ENH24NAX.V02)**

Ms Lynne Ingham, Mr Michael Seymour, Mr Martin Webb, Ms Sue Gleeson, and Mr Neville Diamond, objectors, addressed the Committee.

COMMITTEE'S RECOMMENDATION

A. DETERMINATION

That Council, after examining and considering various matters:-

- (a) the environmental impact of the proposed Three Towns Sewerage Scheme in accordance with Section 111 of the Environmental Planning and Assessment Act 1979;

- (b) the factors that must be taken into account concerning the impact of an activity on the environment in accordance with Clause 82 of the Environmental Planning and Assessment Regulations 1994;
- (c) the Environmental Impact Statement (EIS) for the proposed Three Towns Sewerage Scheme dated July 1997 prepared by Gutteridge Haskins and Davey Pty Ltd;
- (d) representation made in respect of the EIS; and

pursuant to Section 112(4)(b) of the Environmental Planning and Assessment Act 1979, modify the Three Towns Sewerage Scheme as set out in Schedule 1.

SCHEDULE 1

THREE TOWN SEWERAGE SCHEME

Modification of the Proposal

1. The Three Towns Sewerage Scheme shall be carried out in accordance with the proposal contained in the Environmental Impact Statement Volumes One, Two and Three prepared for Hawkesbury City Council by Gutteridge Haskins and Davey Pty Ltd dated July 1997 except where changed by the following modifications.
2. The Three Towns Sewerage Scheme to be undertaken in two stages with Stage 1 being restricted to the receipt, treatment of effluent that, when treated, can be re-used by irrigation on the sewage treatment plant site on Lots 1 and 2 DP803452 Stewarts Lane, Wilberforce, and Stage 2 being undertaken to receive the total effluent from the total proposal for the three towns when a minimum of 60ha is available for the treated effluent to be re-used by irrigation and/or agricultural purposes.
3. The development being undertaken in accordance with the general contents of the Department of Land and Water Conservation publication "Environmental Guide for the Management of Local Government Water Supply, Sewerage and Drainage Services".
4. All access to the sewage treatment plant site for construction traffic and septic tank deliveries to be via the access road off Singleton Road.
5. The following Environmental Management Plans (EMP) shall be prepared by Hawkesbury City Council to the satisfaction of the Environment Protection Authority, Department of Land and Water Conservation, National Parks and Wildlife Service and Hawkesbury-Nepean Catchment Management Trust. The EMPs shall be prepared in accordance with the EIS, the modifications contained in this Schedule, all relevant Acts and Regulations, accepted best practice management plans and shall be made publicly available.

EMP - Construction Phase

- Erosion and Sedimentation Controls.
- Soil and Water Management Plan.
- Dust Management.
- Flora and Fauna Management (including rural road reserves).
- Noise and Vibration Management.
- Heritage Plan.
- Traffic, Access and Roadworks.
- Waste Management.
- Visual Screening and Landscaping.
- Energy Use.
- Geotechnical Issues.
- Health and Environment Hazards and Risks.
- Monitoring Requirements.
- Record Keeping and Reporting.
- Role of Environmental Manager and Site Personnel.
- Utilities and Servicing.
- Hours of Operation.
- Excavations in or close to St Johns General Cemetery.
- Address, but not be limited to:-
 - i. identification of the statutory and other obligations which the Proponent is required to fulfil during project construction including all approvals and consultations/agreements required from authorities and other stakeholders, and key legislation and policies which control the Proponent's construction of the project;
 - ii. definition of the role, responsibility, authority, accountability and reporting of personnel relevant to the EMP;
 - iii. measures to avoid and/or control the occurrence of environmental impacts;
 - iv. measures (where possible and cost effective) to provide positive environmental offsets to unavoidable environmental impacts;
 - v. environmental management procedures for all construction processes which are important for the quality of the environment in respect of permanent and/or temporary works;
 - vi. monitoring, inspection and test plans for all activities and environmental qualities which are important to the environmental management of the project including performance criteria, specific tests, protocols (eg. frequency and location) and procedures to follow;

- vii. environmental management instructions for all complex environmental control processes which do not follow common practice or where the absence of such instructions could be potentially detrimental to the environment;
- viii. steps the Proponent intends to take to ensure that all plans and procedures are being complied with;
- ix. consultation requirements with relevant government agencies; and
- x. community consultation and notification strategy and complaint handling procedures.

EMP - Operational Phase

- Water Management.
- Wet Weather Infiltration Prevention.
- Air Quality Management.
- Noise and Vibration Management.
- Waste Management.
- Sewage Overflow Clean Up Procedures.
- Preventative Maintenance Requirements.
- Effluent Irrigation Management.
- Energy Use and Measures for Minimisation.
- Health and Environment Hazards and Risks and Public Safety.
- Emergency Response Plans and Action Plan for Complaints.
- Reticulation and Pumping Station Management.
- Flora and Fauna.
- Planting and Landscaping Maintenance.
- Chemical Storage and Handling.
- Monitoring Requirements.
- Timing of Reveal of any External Sewage (tankers).
- Access and Traffic.
- Mosquito Management Procedure.
- Security.

EMP - Monitoring

- Effluent Quality/Quantity.
- Sewage Overflows.
- Groundwater Quality at the STP and Re-Use Sites.
- Solids Quality and Quantity.
- Soil Monitoring at Re-Use Sites.
- Monitoring of Downstream Water Quality, Including Aquatic Flora and Fauna.
- One-Off Monitoring Events from Time to Time, on Demand, for Odour, Noise and Waste.

6. The Hawkesbury City Council shall develop and implement a community education campaign directed specifically at the Three Town Communities to minimise the potential for increase in water consumption.
7. As part of the EMP - Operational Phase referred to in Item 5(b), Hawkesbury City Council shall prepare a detailed Effluent Irrigation Management Procedure. The Procedure shall require approval by the EPA as part of its licensing requirements. The preparation of the Procedure shall reference the environmental issues and goals set out in relevant guidelines including EPA (1995) Draft Environmental Guidelines For Industry - The Utilisation of Treated Effluent by Irrigation, CSIRO Division of Forestry (1995) Effluent Irrigated Plantations. Design and Management. Technical Paper No. 2 and National Health and Medical Research Council of Australia (1996) Draft Guidelines for Sewerage Systems - Use of Reclaimed Water.

The broad objective of the Procedure shall be to ensure a balance between the loading rates of water, nutrients, salts, organic matter and toxins with the ability of the site and agriculture/silviculture production to convert, absorb, use or store them in a sustainable way. It shall also focus on the ability of the proposal to deal with effluent over the long term with minimal environmental impacts, with the particularly important goal of maintaining the quality of surface and groundwater resources and avoiding soil contamination or structural damage.

The Procedure shall include but not be limited to:-

- i) description of climate including precipitation analysis, evapotranspiration and prevailing wind;
- ii) topography including ground slope, description of adjacent land, erosion potential (ie. soil characteristics) and flood potential;
- iii) identification of land used for irrigation and buffer areas (hectares and metres), proximity and general characteristics of nearest land use types;
- iv) location, general quantity and quality of nearest surface waters;
- v) water balance including design total annual precipitation (mm/yr), design total annual runoff (mm/yr), design evapotranspiration (mm/yr), design percolation rate (mm/yr) and precautionary discharges;
- vi) organic loading rate (as BOD₅) as kg/ha/day, other constituents loading rate (kg/ha/day);
- vii) monitoring of effluent quantity including design flow, average annual design peak flow at all point(s) of discharge;

- viii) monitoring of quality of drainage water from Creeks draining to Currency Creek within the catchment of the irrigation scheme including concentrations of nitrates, ammonia, total P, salinity and faecal coliforms;
- ix) effluent application rates including length of operating season, application periods, average weekly rate (mm/wk), maximum weekly rate (mm/wk), identification of necessary adjustments to effluent irrigation procedures for variations in effluent quality;
- x) seasonal variations in demand for water and nutrients and related storage requirements, including water balance (ie. amount of effluent applied plus precipitation measured against water lost due to evapotranspiration);
- xi) description of soil characteristics including type, structure, colour, texture, pH, infiltration and percolation potential, soil nutrient and salinity status;
- xii) monitoring of soil including annual monitoring of moisture, soil electrical and hydraulic conductivity, pH, TN, TP and available P (Bray P) sodium, calcium, ammonia, magnesium, potassium (exchangeable cations), exchangeable sodium ratio (ESR) and cation exchange capacity (CEC from exchangeable cations), movements of salinity and nitrate, phosphorus, ammonia, changes to soil structure, phosphorus sorption capacity, organic matter content, and five yearly monitoring (or more frequently if concentrations are detected to be close to the relevant guideline limiting values) of heavy metals, pesticides and fluorides;
- xiii) program for possible amelioration measures including adding fertiliser or lime, flushing of irrigation system, etc.;
- xiv) description of groundwater including depth to groundwater, seasonal variations to water table level, current use of groundwater, location of existing wells on-site and nearby, location of groundwater recharge areas, location and permeability of any protective geological strata above a groundwater aquifer;
- xv) irrigation methods (ie. flood, spray and drip) and associated measures to reduce potential health hazards to an acceptable level such as establishment of wind breaks and vegetated buffer zones;
- xvi) statement of the conditions when effluent can and cannot be re-used (ie. must be stored or precautionary discharge) including climatic and soil conditions and flow quantity and quality in Currency Creek;
- xvii) management of crops and pastures to be grown, including identification of crops to be grown, use of high quality clonal stock (to maximise growth and avoid speed wobbles), details of planting and harvesting cycles, crop management and practices

such as monitoring of health of plants, timing of plantings, ongoing tree care (ie. pruning and thinning, protection against insect and animal damage, fires, management of weeds, etc.);

- xviii) measures to control potential risks to public health, including control of micro-organisms, particularly helminths and protozoa (surrogates such as faecal coliforms, Enterococci, turbidity and suspended solids to be considered), spray drift, stock access, etc.;
- xix) requirements and strategies to ensure storage/ponding of effluent for minimum periods to minimise potential for releasing viruses;
- xx) measures to ensure system reliability and consistency, including power supply, individual treatment units, mechanical equipment, maintenance program, need for flushing of irrigation system and training of personnel; emergency planning.

Items (i) through to (xx) may be varied to suit the particular requirements of the EPA's licence conditions.

A copy of the Procedure shall be made publicly available.

The Procedure shall be monitored on an annual basis and the results provided to the EPA as part of its licensing information requirements.

- 8. Biosolids generated by the operation of the proposal shall be disposed of in accordance with the EPA's guideline Environmental Guidelines for the Use and Disposal of Biosolids 1996, unless otherwise approved by the EPA.
- 9. Implementation of the general aims and objectives of the report titled, "Currency Creek - Native Vegetation Management Plan" and that planting using suitable mature species be provided along Currency Creek in accordance with the Vegetation Corridor Potential Plan.
- 10. Comprehensive field surveys and assessments be made of all construction sites for any items of Aboriginal cultural heritage during the final design stage and prior to the construction phase of the development. If any relics are to be disturbed or are disturbed during the course of work, an excavation permit shall be sought from the Heritage Council of New South Wales.
- 11. As part of the EMP - Monitoring referred to in Item 5(c), the following is included:-

"Fish and macroinvertebrate populations should be monitored at Currency Creek and reference creeks following the operation of the sewerage system. The predication of environmental impacts (or improvements) for fish and macroinvertebrate populations should be clearly stated and framed with specific hypotheses of expected change, eg. the SIGNAL values for the water way near the STP in Currency Creek will be similar to reference locations at time periods

immediately following construction, and six months and one year after operation (when a report will be submitted to NSW Fisheries and requirements for future monitoring will be reviewed)."

- B. That a further report be brought to the Ordinary meeting addressing all of the issues raised at this meeting including ways in which Council can incorporate the adjoining neighbours in this process.

9: Mushroom Substrate Production at Mulgrave (DA0218/90Pt02/GMA/ENH24NAX.G04)

This matter was dealt with in conjunction with Item 19 of the Environment Section of the Supplementary business paper.

Councillor Paine declared an interest as her son-in-law is an employee of Elf Mushrooms. Councillor Sheather advised that his sister-in-law is an employee of one of the Tolson group.

Mr Neville Diamond and Ms Kim Smith, objectors, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That Council take appropriate action in relation to conditions of consent and advice of that action be reported to the Ordinary Meeting.

ADDITIONAL INFORMATION

Consent was issued of 14 October, 1980 for the erection of a mushroom composting shed for manufacture of compost and storage of ingredients. Condition 3 of that consent states:

"The development being conducted in such a manner so as not to interfere with the amenity of the neighbourhood, in respect of noise, vibration, smell, dust, waste water, waste products or otherwise."

Consent was issued in 1981 for the erection of two storage sheds, both of which have been constructed.

Consent was issued in 1988 for additions to the pre-wetting area. That work was completed.

In September 1990 consent was granted for the extension of the existing operations, consisting of 21 tunnels, a shed and ancillary activities. The tunnels were intended to provide aeration for the total composting activities and documentation submitted with the development application indicates that a substantial reduction in the emission of odours would occur. To date, only two tunnels have been built.

Consent was issued in 1993 for landfill and the erection of produce store and hay shed. Partial landfilling was undertaken however the sheds have not been erected.

The current situation on site is that mushroom compost is produced both using the tunnel method, approved in 1990, and the more traditional production using wind-rows or ricks within an open shed building.

The operation is scheduled premises under the Protection of the Environment Operations Act 1997. That is, the nature and production rates of material are such to require licensing by the Environment Protection Authority (EPA). The most recent licence issued by the EPA in 1999 includes the following operating conditions:

- "4. *There must be no offensive odour(s) emitted from the facility. Any complaint received regarding odour(s) must be relayed immediately to the EPA's regional office, head office of after hours pollution line.*"
- "5. *The facility and surrounding area(s) must be maintained free from nuisance arising from operation of the facility (e.g. dust, noise, loose debris). All necessary measures to the satisfaction of the EPA, must be taken to prevent such nuisance and/or any public health hazards.*"

In considering appropriate action in resolving the problems of offensive odour emanating from this site, there are essentially three options for Council as follows:

1. Commence Class 4 proceedings in the Land and Environment Court to enforce conditions of the 1980 approval (i.e. amenity of the neighbourhood).
2. Issue a fresh notice under the Orders Provisions of the Environmental Planning and Assessment Act 1979 requiring completion of the development.
3. Enforce the conditions of the EPA Licence.

Although not impossible, enforcing the amenity condition of the 1980 development consent through Class 4 Proceedings may be difficult. On the other hand if the development as approved in 1990 was completed and all compost production on the site was carried out in tunnels with aeration it is anticipated that the level of odour would reduce significantly. Council has the power under Section 121B of the Environmental Planning and Assessment Act 1979 to issue an order to complete the development. The minimum time for completion under the Act is twelve (12) months.

Discussions have been held with the Regional Manager of the EPA, who has indicated that the appropriate conditions of the licence will be enforced by that Agency should Council request this.

Conclusion

Having examined the options available to Council in this matter, it is concluded that the most appropriate course of action would be to issue an order for completion of the development and to

formally request the EPA to enforce the conditions of the EPA licence issued to the premises. It should be noted that prior to the Order being issued a Notice of Intention to Serve and Order must be forwarded to the owner, giving the owner the opportunity to make representations to a nominated person, Committee or Council.

Given that Council has no authority in relation to the Protection of the Environment Operations Act for the premises, it is appropriate that the EPA be formally requested to enforce the licence conditions.

Recommendation

That:

1. A Notice of Intention to Serve an Order to complete the development in accordance with development consent reference DA0218/90 within twelve (12) months from the date of issue of the Order be served on the owner.
2. The Notice shall include that the owner or his representative may make representations to the General Purpose Committee Meeting to be held on 28 September, 1999 as to why the Order should not be given or as to the terms of or period for compliance with the Order.
3. Council formally request the EPA to enforce conditions of the licensing issued in respect of the premises.
4. A decision as to whether to issue the Order, the terms of the Order and the time for compliance be made by Council at the Ordinary Meeting following the General Purpose Committee meeting on 28 September, 1999.

**10: Adult Shop, Office and Storage - 487 George Street, South Windsor
(M 928/99/EVD/ENH24NAX.V05)**

This matter was dealt with in conjunction with Item 17 of the Environment Section of the Supplementary business paper.

Mr Allan Vassallo, applicant, addressed the Committee.

Superintendent Bob White, Mr Adrian Bonham, Lynne and Graham Demming, Ms Linda Andrews, Ms Kim Smith, Mr Doug Battersby, Mrs Noeline Reynolds, Ms Toni Campbell, Ms Faye Mohammed and Mr Nathan Zamprogno, objectors, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. The information be received; and
2. The application not be supported with appropriate conditions to be brought to the Ordinary meeting.

ADDITIONAL INFORMATION

The following are reasons for refusal which Council may apply to the development application:

1. The development will have an unacceptable impact in terms of safety, security and crime prevention due to its location.
2. The development is inconsistent with objective (a) of the 3(a) Business General zone in Hawkesbury Local Environmental Plan 1989, namely "to promote the development and expansion of business activities to meet the optimum employment and social needs of the City of Hawkesbury".
3. Approval of the development is not in the public interest.
4. Approval of the development would create an undesirable precedent.

11: Two (2) Lot Subdivision by Road Severance - Lot 100 DP619260 No. 1741 St Albans Road, St Albans (M 236/99/EVD/ENH24NAX.V08)

Mr Ian Robinson, representing the applicant, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the application be approved with appropriate conditions to be brought to the Ordinary Meeting.

ADDITIONAL INFORMATION

The following are appropriate conditions which may be applied to the development:

General

1. To confirm and clarify the terms of this approval, the development shall take place in accordance with the plans submitted with the application excepting as modified by these further conditions.
2. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.

3. The applicant is advised to consult with:

- (a) Integral Energy
- (b) Telstra

regarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public road(s).

Prior to Issue of Construction Certificate

4. Full design and construction plans are to be submitted to and approved by Council for the on-site effluent disposal system on proposed Lot 1. The design is to be in accordance with the feasibility report prepared by Toby Fiander and Associates dated 14 June, 1999.

Prior to Commencement of Works

5. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation
6. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
7. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.

During Construction

8. Should any aboriginal site or relic be disturbed or uncovered during the construction of this development, all work should cease and the National Parks and Wildlife Service consulted. Any person who knowingly disturbs an aboriginal site or relic is liable to prosecution under the National Parks and Wildlife Act 1974.

Prior to Issue of Subdivision Certificate

9. Submission of a Certificate from Integral Energy that satisfactory arrangements have been made for the provision of electricity to each of the resultant lots of the subdivision.
10. Submission of a Certificate from Telstra that satisfactory arrangements have been made for the provision of cables for telephones through the subdivision.

11. The construction of the disposal area on proposed Lot 1 is to be completed in accordance with the feasibility report prepared by Toby Fiander and Associates dated 14 June, 1999, reference number TFA 2370/01 and approved construction plans.
12. A monetary contribution is to be paid to Council, pursuant to Section 94 of the Environmental Planning and Assessment Act 1979, towards the provision of the following public facilities in the locality:
 - (a) Open Space and Recreation (\$1,684.80)
 - (b) Community Facilities (\$2,368.55)

The above contributions have been determined in accordance with Hawkesbury Section 94 Contribution Plan. A copy of the Contributions Plan may be inspected at Council's Offices, George Street, Windsor.

The amount of contribution payable under this condition has been calculated on the basis of costs as at the date of consent. In accordance with the provisions of the Contributions Plan, this amount shall be INDEXED at the time of actual payment in accordance with movement in the Consumer Price Index as published by the Australian Bureau of Statistics. In this respect the attached fee schedule is valid for 3 (three) months.

13. The submission of the plan of subdivision, together with 4 (four) exact copies thereof, suitable for lodgement with the Registrar General.
14. Payment of a linen release fee of \$200 (two hundred dollars). This amount is valid until 30 June 2000.

12: Amendment of Local Environmental Plan for Six (6) Lot Community Title Subdivision of Lot 1 DP838854 No. 484 Terrace Road, Freemans Reach (LEP7/99 PT01/EVD/ENH24NAX.V03)

Mr R Patterson, applicant, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That:

1. In accordance with Section 54 of the Environmental Planning and Assessment Act 1979 Council resolve to prepare a draft Local Environmental Plan to rezone Lot 1 DP838854 Terrace Road, Freemans Reach for the purpose of a six (6) lot community title subdivision.
2. An environmental study is not required as the rezoning is only facilitating in-fill development.

- 13: Draft Plan of Management for Scheyville National Park and Pitt Town Nature Reserve (GP010/019/ENG/ENH24NBX.E09)**

COMMITTEE'S RECOMMENDATION

That the information be received and this submission be forwarded to National Parks and Wildlife Service.

- 14: Draft Local Environmental Plan - Exempt and Complying Development and other Amendments (LEP6/98/EVD/ENH24NBX.V01)**

Councillor Paine declared an interest in Item 1 of this recommendation as a relative (son-in-law) is an employee of Elf Mushrooms.

COMMITTEE'S RECOMMENDATION

That:

1. The provisions of this Draft LEP as they relate to rural industries be deferred for Lot 191 DP751656 being 1344 Singleton Road, East Kurrajong.
2. The issue of the application of rural industries generally across Council's rural zones be referred to the preparation of the Draft LEP to implement the Hawkesbury Sustainable Agricultural Development Strategy
3. The Draft Local Environmental Plan as attached, as recommended by No. 1 above, be adopted.
4. The amended Draft Local Environmental Plan not be re-exhibited.
5. The Council, under its Section 69 delegation, prepare a report to the Minister of Planning seeking gazettal of the plan.

- 15: Hawkesbury Sustainable Agricultural Development Strategy and Draft Local Environmental Plan 8/98 - Amendments to Rural Zones (GT150/015/EVD/ENH24NBX.V06)**

COMMITTEE'S RECOMMENDATION

That:

1. The minutes for the HSADS Committee of 11 August, 1999 be received and the recommendations adopted.
 2. The draft local environmental plan - Amendment 108 be placed on public exhibition for a period of three months.
 3. The Department of Urban Affairs and Planning be requested to issue a Section 65 Certificate under the provisions of the Environmental Planning and Assessment Act 1979 to allow public exhibition.
- 16: Car Parking - Riverview Street, North Richmond**
(P1810.230/240/EVD/ENH24NBX.V07)

COMMITTEE'S RECOMMENDATION

That:

1. The Riverview Street Car park, on the corner of Pitt lane and Riverview Street, have the parking arrangements changed, so that there are ten (10) two (2) hour restricted spaces and twenty five (25) unrestricted spaces available for parking in accordance with the layout attached to this report.
2. Signage be erected to reflect these changes and inform users of the car park.

Supplementary Reports

- 17: Supplementary Report - Adult Shop, Office and Storage - 487 George Street, South Windsor** (M 928/98/EVD/ENH24LBX.V10)

This matter was dealt with in conjunction with Item 10 of the Environment Section of the business paper.

- 18: Tender for construction of Cell 3 at Hawkesbury City Waste Management Facility**
(GT020/373/EVD/ENH24LBX.V11)

Council at its Ordinary Meeting of 10 August, 1999 resolved that the Committee exercise its delegation to determine this matter at this meeting

67 RESOLVED on the motion of Councillor Sheather seconded by Councillor Paine

That:

1. The tender for construction of Cell 3 at Hawkesbury City Waste Management Facility for the amount of \$494,130-00 (four hundred and ninety four thousand, one hundred and thirty dollars) submitted by M J & M D Skinner Earthmoving Pty Ltd be accepted.
2. Contracts be signed under the seal of Council with M J & M D Skinner Earthmoving Pty Ltd for construction of Cell 3 at Hawkesbury City Waste Management Facility at South Windsor.

19: Elf Farm Supplies Pty Ltd (DA0218/90/Pt02DA170/98Pt07GMA/ENH24LAX.G12)

This matter was dealt with in conjunction with Item 9 of the Environment Section of the business paper.

SECTION 2 - INFRASTRUCTURE

9: Clarendon - Filling at Showground (DA132/96, 1820/R Pt3 NG/INH24NBX.E01)

COMMITTEE'S RECOMMENDATION

That the proposal to upgrade and seal Racecourse Road by Mr Dodds with Council undertaking the road design and subgrade assessment be accepted subject to:

- 1 The total project from the commencement of stockpiling until the completion of the project not exceeding three months.
- 2 Stockpiling being undertaken in an acceptable manner with any necessary environmental protection devices being provided.
- 3 The total project including the type and quality of materials being used in the construction of the road being to the satisfaction of the Director of Asset Services and Recreation. And
- 4 A performance bond in the amount of \$20,000 (twenty thousand dollars) be provided.

10: Capital Assistance Program 1999/2000 - Department of Sport, Recreation and Racing (GG021/172/ENG/INH24NBX.E03)

A letter from the Sports Council and associated petition was tabled by Councillor Sheather.

COMMITTEE'S RECOMMENDATION

That applications, as listed in priority order, be supported with the location of the Skate Park to not be nominated at this stage.

11: Open Space in North Richmond (GR030/045, PK/200 and PK/227/ENG/INH24NBX.E02)

COMMITTEE'S RECOMMENDATION

That the information be received.

Supplementary Reports

12: Relocation of Council's Community Nursery (P1514/5/ENG/INH24LBX.E04)

COMMITTEE'S RECOMMENDATION

That pending approval of the National Heritage Trust, the community nursery be relocated from Wilberforce to the McGraths Hill sewage treatment plant site with the additional funding required to undertake the first stage of the project being provided from the Sewer Reserve.

SECTION 3 - ORGANISATION AND RESOURCES

8: Monthly Financial Report - July 1999 (GF011/005 PT04/FNC/OGH24NAX.F05)

COMMITTEE'S RECOMMENDATION

That the information be received.

9: General Purpose Financial Report and Special Purpose Financial Report for 1998/1999
(GF001/001 PT3, GF001/007 PT1/FNC/OGH24NBX.F04)

Council using its delegation as full Council

68 RESOLVED on the motion of Councillor Sheather seconded by Councillor Paine

That the Statement in the approved form on the General Purpose Financial Report and the Special Purpose Financial Report for the period ended 30 June 1999, be endorsed in accordance with Section 413 of the Local Government Act and the Local Government Code of Accounting Practice and Financial Reporting.

- 10: Request for Donation - Life Education (Hawkesbury) Inc.** (GF008/001 PT20/CSV/OGH24NBX.C02)

COMMITTEE'S RECOMMENDATION

That Hawkesbury City Council support Hawkesbury Life Education by donating \$1,000 (one thousand dollars) towards its 1999 Audit.

- 11: Variation of Retail Lease - Shop 3, Wilberforce Shopping Centre** (GC283/142/CSV/OGH24NBX.C01)

COMMITTEE'S RECOMMENDATION

That the current lease for shop 3, Wilberforce Shopping Centre to McCarthy Bennett Pty Ltd be varied to provide an option for a period of five years commencing 1 June 2001 and expiring on the 31 May 2006, with a market rent review to be undertaken at the commencement of the option period. Further that the Seal of Council be affixed to all necessary documents.

Supplementary Reports

- 12: Leave of Absence - Councillor RG Sahasrabuddhe** (GA030/014/GMA/OGH24LAX.G06)

COMMITTEE'S RECOMMENDATION

That leave of absence be granted to Councillor Sahasrabuddhe.

- 13: The Sydney 2000 Games - Community Torchbearers** (GR030/056Pt03/GMA/OGH24LAX.G08)

Council using its delegation as full Council

69 RESOLVED on the motion of Councillor Paine seconded by Councillor Searle

That Councillor Sheather be nominated as a representative on the Judging Panel.

14: Request for use of Governor Macquarie Logo (GC030/028/CSV/OGH24LBX.C07)

COMMITTEE'S RECOMMENDATION

That Council endorse the use of Council's Governor Macquarie logo by the Hawkesbury Teachers Association.

QUESTIONS WITHOUT NOTICE:

1. Councillor Paine referred to the state of the streets in South Windsor and requested that Council look into cleaning up this area, in particular the area in the laneway behind the shops.

The Mayor advised that this would be investigated.

2. Councillor Paine referred to the unregistered yellow truck parked in Thompson Square which is sometimes used as a stage on Sundays. She enquired if this was a permanent fixture in the park and if there was approval for this.

The General Manager advised that there was no approval for this and that Council could take action to ensure this did not happen.

3. Councillor Paine enquired if Windsor Mall had been legally gazetted as a mall or if it was still a public road and if Council were looking at changing this. She advised that taxis were currently using the Mall as a short cut and requested that something be done about it. She also enquired if there was signage regulating traffic.

The General Manager advised that the Mall was a public road, however, Council could regulate traffic from driving through it, apart from emergency vehicles. He agreed that this was an increasing problem and that damage was being caused by the vehicles. He suggested that this was an issue which may need to be addressed by the Chamber and the Operators within the Mall. He advised Councillor Paine that there were no signs as Council had not resolved to do this.

Councillor Paine requested that Council look into a method for policing this.

The Mayor advised that this would be investigated.

4. Councillor Paine requested that the surface of the car park in Holland's Paddock be repaired as there were numerous pot holes. She enquired if Council could investigate formalising this area as a car park.

The General Manager advised that Council did not own this land, however resurfacing could be investigated.

5. Councillor Paine requested a report on No. 420 Old Stock Route Road, Pitt Town as she has received representations regarding development on this land which is concerning residents, in particular the importing of fill.

The Mayor advised that this would be done.

6. Councillor Paine requested a report on the condition of the surface of McMahons Park and the costings to improve the surface and any minor improvements that could be made.

The Mayor advised that this would be investigated.

7. Councillor Baczynskyj referred to a previous question raised in relation to outstanding issues with the School of Arts. He requested a further update on this matter.

The General Manager advised that Council have signed an Agreement and have forwarded a cheque. He advised that to the best of his knowledge the School of Arts were negotiating with all persons to whom debts were outstanding. He further advised that the funds provided by Council were sufficient to pay all of the people involved and that Council would not be involved in any disputes between parties.

Councillor Baczynskyj requested that Council get a statement from the School of Arts on how the funds were expended. He advised that his understanding was that the School of Arts have made part payments of bills.

The Mayor advised that this would be investigated.

8. Councillor Books advised that he has been contacted by Mr Oldfield in Pitt Street, Richmond regarding problems with flooding from the neighbouring pre-school. He advised that the gutters were blocked and there is a kerb which leads the water into Mr Oldfield's property. He also advised that there was a small grate in the pre-school which seemed to be insufficient to cope with the run-off. Councillor Books requested that this be investigated and he be advised of the outcome.

The Mayor advised that this would be done.

9. Councillor Sheather referred to kerb and guttering on Castlereagh Road where a contribution had been paid and work not completed. He requested that this matter be followed up.

The Mayor advised that this would be done.

ORDINARY - 7 September 1999

General Purpose Committee - 24 August 1999

Organisation and Resources

10. Councillor Sheather referred to a drain which runs under Brinsley Park at Pitt Town. He advised that the recent rain has made some of the playing fields unplayable and requested that this be looked into.

The Mayor advised that this would be investigated.

11. Councillor Sheather enquired what the current status of the Grandstand in McQuade Park was due to upcoming events and the effect it is having on sporting clubs which have been utilising other grounds.

The Mayor advised that contracts were signed last week and construction would begin in the near future.

The meeting terminated at 3.40pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 28 September, 1999.

.....
Mayor



ordinary

4
section

reports
for determination

ITEM: 27 Western Sydney Region**FILE NUMBER:** GT225/009Pt04/GMA/ORI07NAX.G13

REPORT:

The Western Sydney Region Organisation of Councils (WSROC) with the University of Western Sydney and the University of Sydney are combining to undertake a major new research initiative which aims to change the perception of Sydney as simply “a City with a Harbour view”.

The research for which Council’s support is sought is the first of its kind in the Western Sydney region. It will have a substantial significance for both private and public decision makers. The main benefits include:-

- an understanding of the mood, perceptions, aspirations and motivations of those who live and work in the region - lifestyles, services use, retailing, housing, mobility and other key issues will be explored;
- the priorities for action and change, including attitudes to services and infrastructure provision - this will inform commercial and government plans to meet these priorities;
- how far communities within the region feel their voice is being heard within the wider debate on the region’s future and their perceptions of how the region is developing - clearly of significance for predicting how the region will change in the future, and for investment decisions in the region.

The research will be carried out by a joint research team from the two Universities. It will be conducted to the highest professional standards using a major market research company for the survey work.

Whilst the WSROC Board has resolved to support the project, the research team will be given full autonomy to conduct their work.

About half of the \$100,000 project research costs have been secured with WSROC, the Premier’s Department, and the two Universities providing support. There is currently a shortfall of \$50,000 and, on that basis, sponsorship is being sought from Councils and a number of major business partners in the region. WSROC is seeking \$5,000 from each Council.

As the Council debated recently over the matter of the possible additional television station licence, there is a need for an identity to be provided to Western Sydney so that it can receive resources and opportunities in its own right and not just as an extension of Metropolitan Sydney.

The research’s expected outcomes include:

- the major issues and problems confronting Western Sydney;
- local urban issues and problems and the relative importance of the identified issues;

- who has the responsibility to tackle major urban issues and problems and what Government bodies are responsible for these;
- whether State Government and Local Government bodies are doing enough or focusing on the right things and the priorities for Local/State Government action;
- issues for private sector action; and
- what will be the major urban issues and problems in Western Sydney in ten years time.

In addition, the research will document:

- evidence of behavioural changes that the community has made in response to major urban and regional issues, and the nature of those changes;
- the ways in which people find out about urban issues and problems and perceptions about how more and better information might be obtained;
- the degree of public satisfaction/dissatisfaction with how major urban decisions are made and the reasons for any dissatisfaction;
- public knowledge of the current planning processes;
- public perceptions about the opportunities that exist for participation in the major planning processes; and
- the extent of public participation in urban planning processes.

The research should provide a bench mark data base for the development of a vision for Western Sydney.

RECOMMENDATION:

Council provide financial support of \$5,000 (five thousand dollars) to the Western Sydney Region of Councils for the research "Who Cares About Western Sydney".

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 27 Oooo

ITEM: 28 **Hawkesbury Crime Prevention Strategy - Youth Streetbeat Project**

FILE NUMBER: GP040/002/CSV/ORI07NBX.C03

PREVIOUS ITEM: 8, Ordinary (10.08.1999)

REPORT:

As reported to Council at its Ordinary Meeting held on 10 August, 1999, advice has been received from the NSW Attorney General's Department that Council's application for funding under the Safer Community Compact Funding Program was successful. The Attorney General's Department is to provide an amount of \$141,900 over a two-year period to fund a number of crime prevention initiatives within the Hawkesbury.

One of these initiatives is the establishment of a Youth Streetbeat Project targeting the key crime prevention 'hot spot' of Richmond Park. Funds from the Attorney General's Department are to be used to employ a youth streetbeat worker to work primarily on Thursday, Friday and Saturday nights to implement programs to support young people to act safely and responsibly. In view of the worker safety issues involved, Council has committed \$30,000 to this Project (over two years) to enable the employment of an additional youth worker to work in conjunction with the Streetbeat Worker.

Council staff have been negotiating with the Hawkesbury District Health Service, Richmond Community Services and Hawkesbury Skillshare to identify an appropriate auspice for the Youth Streetbeat Project. The search for an appropriate auspice was prompted by the view, which has been actively supported by Council, that community projects are best located within the community and, wherever possible, managed by community-based organisations. In addition, Council staff have recognised that given the nature of the Youth Streetbeat Project, its effective day-to-day operation will require a level of organisational expertise and experience which is best found in services currently providing a complimentary range of direct youth services.

Representatives from Richmond Community Services, the Hawkesbury District Health Service and Hawkesbury Skillshare were invited to address a meeting of the Safer Community/Crime Prevention Sub-committee held on 12 August, 1991. Following presentations from these representatives, the members of the Sub-committee agreed that the Hawkesbury District Health Service should be recommended as the preferred auspice for the Youth Streetbeat Project.

The Sub-Committee acknowledged that each of the organisations in question possessed the capacity and experience to effectively auspice the Project. However, it came to the unanimous view that the Hawkesbury District Health Service would be in the best position to provide an excellent level of organisational and worker support - the Youth Streetbeat Workers would be part of a large multi-disciplinary team currently providing a range of services to young people. The workers would be co-located with the Youth Health Team and would operate from the health facility adjacent to Richmond Park - where a youth drop-in facility ("*The Shed*") has recently been established. The co-location of the workers would also provide for an enhanced level of clinical supervision and peer support, and would facilitate the development of an integrated response to the risk-taking and anti-social behaviours of young people in and around Richmond Park.

The financial arrangements for delegating the auspice of the Youth Streetbeat Project will involve Council entering into a funding agreement with the Hawkesbury District Health Service. Under this arrangement Council will be answerable to the Attorney General's Department for delivering the Project outcomes, but will contract with the Hawkesbury District Health Service to provide the services required to achieve these outcomes. In effect Council will be the funder of the Project and the Health Service the provider. This will involve Council providing quarterly funding payments to the Health Service - made up of funds received from the Attorney General's Department, together with Council's contribution.

It is intended that a Project Advisory Committee be established to identify the outcomes of the Youth Streetbeat Project and to monitor its implementation. The Hawkesbury District Health Service will be responsible for the day-to-day operation and management of the Project and the employment of all Project staff.

Council's contribution (\$15,000 per year) will enable the recruitment of a second youth worker for the Youth Streetbeat Project. After a consideration of the issues involved, the Safer Community/Crime Prevention Sub-Committee came the conclusion that responsibility for recruiting and employing the second worker should be delegated to the District Health Service (in preference to the second worker being a Council employee). This approach would streamline the management and day to day operation of the Project and would avoid the unnecessary complication arising out of having two different employing bodies for the one Project.

RECOMMENDATION:

That the Hawkesbury District Health Service be endorsed as the auspice for the Youth Streetbeat Project.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 28 Oooo

ITEM: 29 **Rear Access to No. 3 Thompson Square, Windsor**

FILE NUMBER: P2021/40 PT02/CSV/ORI07NBX.C05

REPORT:

An application has been received from Ms Jan Davis, the owner of the Doctor's House B&B located at No. 3 Thompson Square, Windsor, for the lease or purchase of part No. 7 Thompson Square to improve access to and parking within her site.

The area requested is a strip of land 5.5 metres wide and approximately 32 metres in length and is located at the rear section of the Hawkesbury Museum site and provides access from Baker Street. It is pointed out that there is already a 3 metre right of way adjoining the area requested and the subject site is also an unused area of land currently maintained by Council and situated below the Macquarie Arms car park. A plan of the site is attached.

In view of the proposal to relocate the existing Museum to the former Hawkesbury Hospital Site and the possible future sale or leasing of the Museum site, the sale of the requested area of land is not supported at this stage. However, it is suggested that the area of land could be leased on the basis of the following key terms and conditions:

- C the term of the lease being five (5) years;
- C the commencing rental being \$600 (six hundred dollars) per annum;
- C the annual rental to be reviewed annually to the Consumer Price Index for Sydney;
- C the Lessee having in place \$5 million dollars in public liability insurance indemnifying Council for any claims in respect of the site;
- C an appropriate Deed of Agreement be entered into outlining agreed terms and conditions; and
- C provision to be made within the Agreement for its cancellation in the event of the sale or leasing of the whole of the Museum site and the purchaser/lessee requesting vacant possession of the land.

It is noted that Ms Davis has agreed in principle to the above leasing proposal and that consultant valuers KD Wood and Associates have recommended the suggested rental of \$600 per annum.

In view of the fact that the land in question is not being utilised for any purpose at present and it is proposed that there be a clause in the event of the sale and/or leasing of the site. The proposal outlined in this report is supported.

RECOMMENDATION:

That a 5.5m x 32m strip of land within No. 7 Thompson Square, Windsor be leased to Ms Jan Davis of the Doctor's House B&B for rear access and parking, subject to the principle terms and conditions outlined in the report. Further that the Seal of Council be affixed to any documentation.

ATTACHMENTS:

AT-1 Site Plan

ORDINARY

Meeting Date: 7 September, 1999

Item: **29**

SITE PLAN

oooO END OF ITEM 29 Oooo

ITEM: 30 **Insurance Renewals 1999/2000****FILE NUMBER:** GI001/004/CSV/ORI07NBX.C09**PREVIOUS ITEM:** 5, Ordinary (10.08.1999)

REPORT:

Council at the Ordinary Meeting of 10 August 1999 resolved:

"That Council accept the renewal terms for the specific categories of insurance amounting to \$91,130.51 (ninety one thousand one hundred and thirty dollars and fifty one cents) which incorporates the Statewide Property Mutual (Jardine) scheme for the period 20 August 1999 to 20 August 2000".

However, the submission received by Council's Broker, Jardine's, in respect of Statewide Property Mutual Scheme for Industrial Special Risks required a three year commitment to obtain a first year premium of \$72,218 with renewals for years 2 and 3 being assessed on claims experience etc.

This commitment would be outside the resolution of Council which accepted the tenders for the period August 1999 to August 2000. Further, it should also be noted that Jardine's appointment as Council's insurance broker will expire in August 2000 with tenders for that service being called prior to that date. To date, the tender process for brokerage and insurance renewals has achieved substantial premium savings over the last nine years and accordingly, it would not be in the best interests of Council to enter into the scheme for a three year period without first going through the tender process.

Indications are that Statewide Property Mutual Scheme provides a similar coverage to Council's existing underwriter, MMI Insurance Ltd. MMI Insurance Ltd has been Council's property underwriter for the last five years and its claims management settlement procedures are of a high standard and have provided Council favourable claims' settlement over that period.

As Council's current policy with MMI expired on 20 August 1999 and having an understanding that a three year commitment could not be achieved with Statewide Property Mutual, an urgent reassessment of the proposals has been undertaken. As a result, Jardine's (Council's Broker) were instructed to renew Council's current policy with MMI Insurance Ltd for the period 20 August 1999 to 20 August 2000 at a premium of \$84,962, subject to a finalisation of property values.

The renewal of terms with MMI Insurance and initiating a tender process for the brokerage of insurance renewals is in the interest of Council and remains within budgetary guidelines.

It is recommended to endorse the renewal of Council's current policy with MMI Insurance to 20 August 2000.

RECOMMENDATION:

That:

1. The renewal of Industrial Special Risk coverage for a period of 12 (twelve) months from 20 August 1999 to 20 August 2000 be endorsed at a value of \$84,962 (eighty four thousand nine hundred and sixty two dollars).
2. Tenders for brokerage and insurance be called during the 1999/2000 financial year for a 3 (three) year period.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 30 Oooo

ORDINARY

Meeting Date: 7 September, 1999

Item: **31****ITEM: 31****Documents for Execution Under Seal****FILE NUMBER:**GC283/003 Pt03, GC283/019, GC283/014, GC283/016, GC283/105,
GC283/108 & GC100/004 /CSV/ORI07NBX.C01**REPORT:**Assignment of Lease
GC283/003 Pt03

Assignment of lease for Shop 3, Glossodia Shopping Centre from Mr T & Mrs L French to Mrs Lesley Carol Luthy of Tennyson Road, Tennyson due to the sale of the business. The rental is \$10,732.35 per annum (\$894.35 per month) plus 7.5% of Council rates and 10.72% of all other centre outgoings. The use of the premises is as a general store and newsagency.

Retail Lease
GC283/019

Renewal of Lease Agreement for Shop 4, Wilberforce Shopping Centre by Colematt Pty Ltd for a term of 3 (three) x 3 (three) years at a commencing rental of \$14,560.00 per annum (\$1213.33 per calendar month), to be reviewed annually in accordance with the CPI for Sydney and contributions to outgoings payable. Use of the premises is a bakery.

Retail Lease
GC283/014

Renewal of Lease Agreement for Shop 2, McGraths Hill Shopping Centre by Mr N and Mrs A Karavoitis for a term of 3 (three) years with an option for a further term of 3 (three) years at a commencing rental of \$10,740.50 per annum (\$895.00 per calendar month) to be reviewed annually in accordance with CPI for Sydney and contributions to outgoings payable. Use of the premises is a general store/takeaway.

Retail Lease
GC283/016

Renewal of Lease Agreement for Shop 4, McGraths Hill Shopping Centre by Mr and Mrs Hetherington for a term of 3 (three) years with an option for a further term of 3 (three) years at a commencing rental of \$8,820.00 per annum (\$735.00 per calendar month) to be reviewed annually in accordance with CPI for Sydney and contributions to outgoings payable. Use of the premises is a newsagency.

Residential Tenancy
Agreement
GC283/105

Between Council and Steven Cashman and Janelle Davison for Unit 11 John Tebbutt Mews, Richmond being a three (3) bedroom villa, for a term of six (6) months at a rental of \$195.00 (one hundred and ninety five dollars) per week.

ORDINARY

Meeting Date: 7 September, 1999

Item: **31**

Residential Tenancy
Agreement
GC283/108

Between Council and Michael Wildman and Boontarika Damrak for Unit 7 John Tebbutt Mews, Richmond being a three (3) bedroom townhouse, for a term of six (6) months at a rental of \$195.00 (one hundred and ninety five dollars) per week.

Deed of Funding Agreement
Department of Sport and
Recreation
GC100/004

The Department of Sport and Recreation has approved a one-off (non recurrent) grant under the Active Australia, International Year of Older Persons, Community Grants Scheme.

An amount of \$3,000 has been made available to Hawkesbury City Council as a contribution to the staging of the Hawkesbury Seniors' Challenge Project. This Project is being co-ordinated by the Hawkesbury International Year of Older Persons Committee and is scheduled to take place on the 18 to 24 of October.

RECOMMENDATION:

That the Seal of Council be affixed to the above documents.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 31 Oooo

ITEM: 32 Outstanding Receivables - Arrears of Rates and Charges 1998/1999**FILE NUMBER:** GF001/001/FNC/ORI07NBX.F17**REPORT:****Outstanding Rates and Charges**

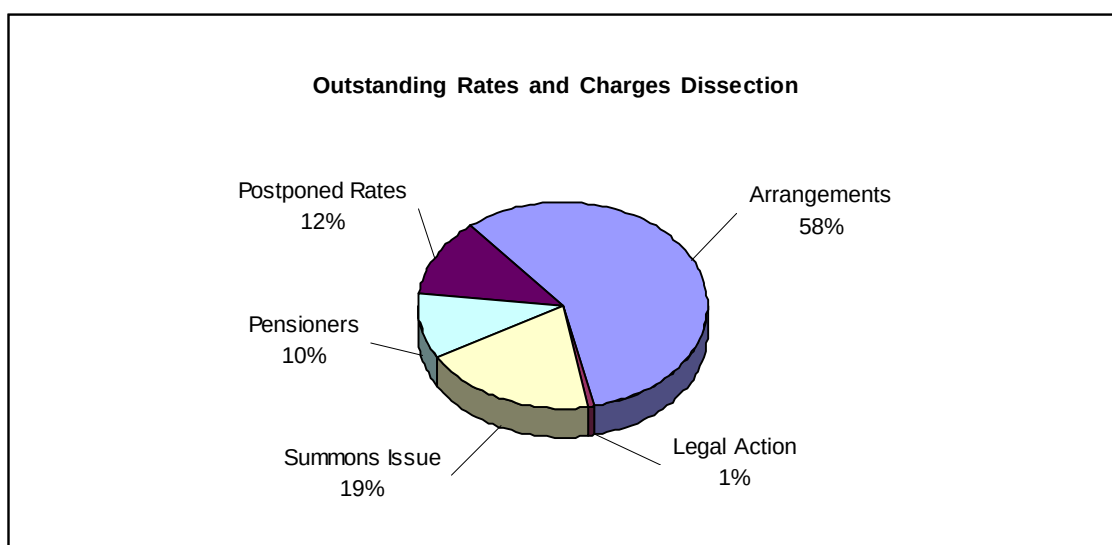
Detailed below is a summary of the gross outstanding rates and charges as at 30 June 1999.

Rates	\$316,248.91
Interest	\$134,422.39
Sewer	\$38,777.14
Garbage	\$169973.10
Sanitary	\$91965.13
Total	\$751,386.67

Collection Performance

The total rates and charges collectable for 1998/99 amounted to \$22,413,843.84. This resulted in a collection performance of 96.65%. In comparison, the 1996/97 collection performance was 96.66% and the 1997/98 collection performance was 96.43%.

The majority of the outstanding rates and charges are accounted for by; ratepayers on payment arrangements, pensioners, postponed rates, and ratepayers who have current legal recovery action pending. This breakdown is depicted in the following pie chart.



Abandonment of Receivables

Rates and Charges totalling \$25,689.33 were abandoned during the year as a result of changes in rating classification, waste service abandonments, removal of incorrect interest charges and legal costs and end of year small balance write offs. Provision for the writing-off of these amounts is contained in the *Local Government Act, 1993*.

In addition to the above rates and charges, other receivables totalling \$7,672.08 have proved irrecoverable either at law, economically or otherwise and are now recommended for abandonment.

Delegation has previously been granted for the Responsible Accounting Officer to approve the abandonment of debts below \$500.00. Any debts over this amount may be written off only by resolution of the council. Debts which were written off under delegated authority totalled \$941.35. A report will be tabled providing a schedule of the receivables for 1998/99 totalling \$6,730.73 requiring a resolution of Council for abandonment.

RECOMMENDATION:

That:

1. The report on the outstanding receivables and arrears of Rates and Charges for 1998/99 be received.
2. Rate and Charges totalling \$25,689.33 (twenty five thousand, six hundred and eighty nine dollars and thirty three cents) be abandoned against the 1998/99 rating year in accordance with the *Local Government Act, 1993*.
3. The abandonment of other receivables totalling \$941.35 (nine hundred and forty one dollars and thirty five cents) under delegated authority to the Responsible Accounting Officer be noted.
4. Other receivables totalling \$6,730.73 (six thousand, seven hundred and thirty dollars and seventy three cents) requiring a resolution of Council be written off in accordance with the *Local Government (Financial Management) Regulation, 1993*

ATTACHMENTS:

AT-1 Schedule of other receivables submitted for abandonment will be tabled at the meeting

oooO END OF ITEM 32 Oooo

ITEM: 33 **Governor Philip Reserve, Windsor - Australian Barefoot Racers Club, Exclusive Use 30-31 October, 1999**

FILE NUMBER: 0731/R PT10/ENG/ORI07NBX.E06

REPORT:

Application has been received from the Australian Barefoot Racers Club (ABFRC) for exclusive use of Governor Phillip Reserve during 30-31 October, 1999 to conduct bare foot drag racing with an entry fee of a gold coin donation. All proceeds are to go back to the ABFRC to assist with the levy of exclusive use of the Reserve.

This application does not comply with Council Policy regarding use of the Reserve. Namely, exclusive use not be granted on consecutive days of a weekend nor consecutive weekends.

RECOMMENDATION:

That approval for exclusive use be granted on either 30 or 31 October, 1999 (Club to determine) subject to the following conditions:

1. The Applicant paying to Council \$1.00 per person or \$600.00 (six hundred dollars), whichever the greater, for each day of exclusive use of the Reserve.
2. The Reserve is to be left clean and tidy, with the Applicant being responsible for collection of waste into bins provided by Council with the Applicant paying to Council an amount of \$890.00 (eight hundred and ninety dollars) being:
 - i. payment of \$140.00 (one hundred and forty dollars) for 10 (ten) additional rubbish bins, including disposal; and
 - ii. a refundable bond of \$750.00 (seven hundred and fifty dollars) less any cost incurred by Council, administrative or otherwise to clean/restore the area.
3. The Applicant obtaining appropriate licences from the Waterways Authority regarding the conduct of the event.
4. The Applicant contacting Council's Environmental Health Officer, with regard to the sale of hot food/beverages.
5. A letter drop be undertaken, one (1) month prior to the event, to all affected residents in proximity to the event by the applicant, with that letter advising full details of the event.

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6. A copy of a public liability policy for \$10 million and indemnifying Hawkesbury City Council, is to be submitted one (1) week prior to the event.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 33 Oooo

ITEM: 34 Windsor Mall Paving**FILE NUMBER:** GF13/006/ENG/ORI07NBX.E14**REPORT:**

As reported previously, there have been on-going problems with trips and falls within the Mall area due to uneven paving caused by the intrusion of tree roots. As part of an overall foot paving improvement program Council voted \$110,700 (one hundred and ten thousand, seven hundred dollars) to replace pavers where necessary.

It was proposed as part of this program to root prune the trees causing damage to the Mall. Upon closer investigation it was found that the extent of the root intrusion was greater than originally anticipated and to carry out the extent of pruning required would effectively kill the trees or render them unstable. Consideration was given to removing and replacing the trees in their existing position, however, it was felt that over time the same problems would occur as the ground below the Mall being typical Windsor clay does not encourage trees to promote root growth downwards hence lateral growth of the roots then cause the problem with the paving.

Consideration was also given to the provision of larger holes filled with good soil in which to replant trees, however it would not be possible to drain these holes and it was felt that they may eventually become dams and effect the growth of the trees as their roots would be constantly wet.

The landscape consultant who was involved in the original design of the Mall was requested to provide advice on the problem and investigate revitalisation of the Mall generally. The following site analysis was provided:

- The Mall appears cluttered and should be treated with a more minimalist design approach. It has also been damaged by the popular, but crowded, Sunday markets.
- The root systems of the existing trees have escaped the planting holes and are lifting the pedestrian pavement. The wisteria has become too vigorous for the timber pergola and should be replaced.
- In-ground planting beds require re-planting, in particular, outside the Westpac and Commonwealth Banks and at the junction of Kable Street and the Mall.
- The large square timber planters are in decline.
- The brick paving is in need of replacement and level adjustment and the sandstone paving requires minor adjustments and cleaning.
- The theme colour of the Mall furniture could also be reconsidered and changed to provide a new image. This would be dependent on the budget constraints as it would be necessary to achieve a total repaint of one street block. Any new works in Thompson Square should also be colour co-ordinated.

- Some of the street furniture requires repair including seating and the gas light which have been damaged by vehicles.

The design solution provided by the consultant includes:

- Remove all existing trees due to the impracticality of root pruning these large specimens and re-plant with super-advanced replacement trees of a minimum installation of 3 metres.
- Provide new raised planters with reinforced concrete walls which are continuous and tied into the old concrete road pavement. This will prevent tree roots escaping between the concrete road pavement and the pedestrian paving. The four in-ground planters at the junction of Kable Street should be excavated and tree root barriers installed to a minimum depth of 800mm around the perimeter of these planters. (Tree root barriers were not manufactured when the Mall was built.)
- The raised planter walls will be treated with a coloured sandstone texture coating and capped with sandstone. The capping will also provide a casual seating facility.
- In view of the new raised planters, the old square timber planters should be removed over time. The Mall would appear too cluttered with so many raised structures.
- The number of trees on the Mall have been reduced from 21 to 11. This is partly for reasons of retaining emergency access and also the conclusion that trees should only be used in association with unprotected seating areas. This will allow better views to the heritage building fabric of George Street. The four plain trees at the junction of Kable Street will also be replaced.
- The new tree planting is a mixture of evergreen and deciduous species which will offer either autumn colour or flowering capabilities.
- The wisteria climber on the pergola is to be replaced with an ornamental grape. This will provide fine autumn colour but whilst vigorous in growth it will not develop truck sized branching habit of wisteria. It should be pruned annually for compact growth.
- The timber barrels with annuals should be retained and grouped together. Two sizes of barrel are recommended.

The trees selected for the raised planters are hardy species with a less vigorous root system than the previous plane trees. Their leaf size is smaller which will reduce possible blockages in the stormwater facilities. The tree centres are also further away from shop awnings. The trees selected for re-planting are:

- Flowering Ash x 2
- Claret Ash x 4;
- Evergreen Magnolia x 2; and
- Manchurian Pear x 3.

Estimate of Cost

• Design consultant	\$4,850
• Due technical investigation	\$1,668
• Purchase replacement pavers	\$54,400
• Paver installation	\$54,000
• Provision of new planter boxes	\$55,000
• Supply and install new trees - super-advanced	\$9,900
• Relay and clean sandstone paving where necessary	\$18,000
• Repairs to paving already undertaken	\$6,000
 TOTAL	 \$203,818

As previously indicated, funding in the amount of \$110,700 has been provided, leaving a shortfall of \$93,118 (ninety three thousand, one hundred and eighteen dollars). It is proposed to provide the additional funding required from a reallocation of funding from previous Works Programs for two projects which have not been undertaken due to these works being funded through development activities. Those projects are:

- Hermitage Road Kurrajong - Realign road on potentially hazardous curve \$62,217
- Curtis Road/Winford Drive - Kerb and gutter/road works \$46,200

It will be seen that this will leave an estimated excess of around \$15,000 (fifteen thousand dollars) which could be utilised as part of the upgrading project undertaking the repainting works as suggested by the consultant.

It has been identified that over use of the Mall area by cars/delivery vehicles is a major contributing factor to isolated failures of the paving and a considerable danger to pedestrians. It is felt that further investigation and consultation be undertaken with the Chamber of Commerce to limit/control the use of the Mall by vehicles.

RECOMMENDATION:

That

1. The repaving/rehabilitation works within the Windsor Mall between Fitzgerald and Kable Streets proceed as outlined in the report at an estimated cost of \$218,117 (two hundred and eighteen thousand, one hundred and seventeen dollars), with the additional funding required provided from the reallocation of funds from the Curtis Road/Winford Drive kerb and gutter/road works project and the Hermitage Road, Kurrajong - realign road on potentially hazardous curve project.

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2. Investigation, including consultation with the Chamber of Commerce, be undertaken with a view to limiting vehicular access to the Mall.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 34 Oooo

ITEM: 35 Windsor Sewerage Year 2000 Strategy Plan Electrical Supply Backup**FILE NUMBER:** GC230/045 Pt30/ENG/ORI07NBX.E11**REPORT:**

A report was provided to Council for consideration at its Special Meeting of 10 May 1999 regarding uncertainties relating to the risks posed by the Year 2000 problem in relation to the provision of electrical power for the operation of the sewerage pump stations and treatment works.

The report outlined options for the hire or alternatively purchase of generator units for electrical backup in case of electrical power failure due to the Year 2000 problem. Council resolved to purchase the necessary units required and once the critical period of 1999/2000 had passed, sell those units not needed in the longer term with a nett cost to Council of \$221,700.

Information has now been received from the Electricity Association of NSW in relation to the Year 2000 issue and electricity supply. The Association states that reliability and quality of supply are major priorities for the Electricity Industry NSW and ACT. Electricity customers in NSW and the ACT currently enjoy supply reliability averages of 99.98% which is in line with the world's best practice. The Industry is expending considerable effort and resources to ensure its systems and equipment are ready to ensure supply reliability and quality levels are maintained during the changeover to the Year 2000.

To ensure a whole of industry approach is implemented to address the issue a Year 2000 Working Group was formed in 1998 under the auspices of the Industry's representative body, the Electricity Association NSW. The Working Group is also working with the National Electricity Market Management Company in preparing plans for the operation of the National Electricity Market during all of the date critical periods.

The Electricity Industry in NSW and the ACT adopted a three-pronged approach to its Year 2000 readiness program, which was applied to all critical supply elements of the electricity supply system. The approach included,

- C risk analysis and assessment, which identified any critical systems and equipment which could affect the supply of electricity due to date processing issues.
- C remediation and testing, which modified and tested systems and equipment so they can correctly process dates before, during and after the changeover to the Year 2000.
- C contingency planning, which was designed to minimise the impact of any Year 2000 issues if they did occur.

The risk analysis and assessment, and remediation and testing components of the industry's program to supply critical systems and equipment were completed in July 1999.

All risk analysis and testing carried out to date, as part of the industry's Year 2000 readiness program, shows the current level of supply reliability and quality will not be adversely affected by Year 2000 issues. This is because of three main factors:

Firstly, the electricity supply system in NSW and the ACT is made up of a highly interconnected generation, transmission and distribution network. As the network is so highly interconnected, it is extremely flexible, enabling the industry to quickly isolate problems if they occur. It can then re-route supply around problem areas, in a way which causes minimum disruption to customers.

Secondly, unlike newer information technology intensive industries and organisations, the electricity industry has proven and mature infrastructure, built predominantly in the 1960s and 1970s prior to the days of microprocessors. So while it is technically sophisticated, the electricity infrastructure is not information technology intensive, and it is therefore not subject to many date processing or Year 2000 issues.

Thirdly, the electricity industry is a real time industry - it needs to instantly match supply to demand from customers rather than from date-based events or orders. A further factor providing stability is that electricity is generated through a variety of sources and technologies. These may be coal fired, hydro, gas turbine, wind or solar.

On the basis of the supply reliability average of 99.98%, which is the same percentage for reliability which occurs currently and the Association indicates will continue to be maintained during the changeover to the Year 2000, it is now proposed to not proceed with the purchase of the generators previously felt necessary to provide backup during that period.

RECOMMENDATION:

That on the basis of the information currently available relating to the reliability of power supply, the purchase of backup generators identified for the Year 2000 critical period not proceed.

ATTACHMENTS:

There are no supporting documents for this report.

Oooo END OF ITEM 35 Oooo

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Item: **36****ITEM: 36 Wilberforce School of Arts****FILE NUMBER:** P2355/380, GC318/002, GH001/009/ENG/ORI07NBX.E10**REPORT:**

Council at its Ordinary meeting of 8 June 1999 resolved that tenders be called for the rehabilitation of the Wilberforce School of Arts and funding be provided for that project from the building maintenance program.

A brief specification was prepared in two parts, firstly the rehabilitation of the building to as close as possible to its original state and ensuring structural adequacy. The only additional works required to the building as part of the rehabilitation is the alteration of the current toilet area to provide disabled facilities. The second part of the specification outlined additional works which were considered desirable, however, would be dependent upon the total cost of the project and these additional works were: insulation to roof, colorbond fencing to sides and rear of the property, circuit breakers, halogen heaters to main hall, rangehood to stove, recessed floor mat to main entry, hold-open catches on all external doors, fire blanket and fire extinguishers, baby change table to disabled WC, boiling water unit above sink, power points for microwave oven and refrigerator and noticeboard to main hall.

Tenders closed on 18 August 1999 with six tenderers submitting tenders:

Main Reconstruction

Hinchey & Cross Pty. Ltd..	\$138,226
Denning Constructions Pty. Ltd.	\$168,950
Woodstone Pty. Ltd.	\$174,426
M Bruton Building Company Pty. Ltd.	\$177,623
Commercial Building Group Pty. Ltd.	\$241,400
Dewram Constructions Pty. Ltd.	\$282,600

Additional Work

Hinchey & Cross Pty. Ltd..	\$20,545
Denning Constructions Pty. Ltd.	\$16,350
Woodstone Pty. Ltd.	Est.\$14,000
M Bruton Building Company Pty. Ltd.	\$17,690
Commercial Building Group Pty. Ltd.	\$21,800
Dewram Constructions Pty. Ltd.	\$18,846

Main Reconstruction & Additional Work Combined

Hinchey & Cross Pty. Ltd..	\$158,771
Denning Constructions Pty. Ltd.	\$185,300
Woodstone Pty. Ltd.	\$188,426

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M Bruton Building Company Pty. Ltd.	\$195,313
Commercial Building Group Pty. Ltd.	\$263,200
Dewram Constructions Pty. Ltd.	\$301,446

The lowest combined quotation in the amount of \$158,771 was submitted by Hinchey & Cross Pty. Ltd 319 George Street Windsor 2756 for the reconstruction of Wilberforce School of Arts Windsor Road Wilberforce and a practical completion within 14 Weeks from the acceptance of the quotation.

The supplied reference checks have supported the company and their company credentials are substantiated. Discussions with Mr Mervyn Cross of Hinchey & Cross Pty. Ltd indicated that the total project is included.

It is not proposed to construct a carpark within the grounds of the School of Arts at this stage, however, it is felt that it would be desirable to remove the existing septic tank and absorption trench which is located on the floodplain and install a small pump to pump the sewage to the treatment facility located at the Heritage Farm on the end of Rose Street at an estimated cost of \$25,000.

The estimated total project costs are:

Site safety	\$250.00
Contract Documentation	\$500.00
Development Application / Construction Certificate fee	\$500.00
Engineers Fees	\$500.00
Construction sign	\$400.00
Documentation Printing	\$55.00
Main Reconstruction	\$138,226.00
Additional Work	\$20,545.00
Contract Administration	\$6,100.00
Site signs	\$150.00
Security alarm system	\$2,150.00
Tables, chairs, plates cups etc.	\$13,000.00
Instant boil hot water unit	\$398.00
Landscaping after reconstruction	\$5,000.00
Septic system	\$25,000.00
Contingency's	\$5,000.00
Total Construction cost	\$217,774.00

Correspondence has been received from the Secretary of the Wilberforce School of Arts Management Committee requesting input into the tendering and rehabilitation process by the Heritage Advisory Committee and the Heritage Advisor to retain much of the fabric of the building to reduce costs. As it is proposed to utilise all that is possible of the existing building during the rehabilitation with the only alterations to the building being the additional toilet facilities, it is felt that additional input at this stage is not required.

RECOMMENDATION:

That:

1. The tender of Hinchey & Cross Pty Ltd for the rehabilitation and additional works at the Wilberforce School of Arts, Windsor Road, Wilberforce in the total sum of \$158,771.00 (one hundred and fifty eight thousand seven hundred and seventy one dollars) be accepted and any necessary documents be executed under seal.
2. Funding for the total project be provided from the building Maintenance Budget.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 36 Oooo

ITEM: 37 **Reassessment of the Bunya Bunya Pine Tree in Elizabeth Street, North Richmond**

FILE NUMBER: 0507/R/ENG/ORI07NBX.E12

REPORT:

A request has recently been received from the North Richmond Child Care Centre (NRCCC) in relation to the possible removal of the Bunya Bunya Pine on the nature strip in front of the property. The tree was evidently planted by a local resident in 1936 and it can be expected to live for up to 200 years. There has been a history of requests for its removal since the NRCCC was constructed in the mid to late 1970's.

Bunya Pines produce between five to sixty fruit every year, with mature fruit being up to 40 centimetres in length and eight (8) kilograms in weight. The abundance of fruit from year to year is not consistent or predictable. The fruit is dropped within a two month period each year. There is obviously considerable potential for injury to people and property during the season that the fruit is dropped. There are several parks throughout the Hawkesbury and many other areas that are planted with Bunya Pines, and this is regarded generally as an acceptable risk in a park setting. However, concern has been raised about the risk level associated with Bunya Pines in close proximity to built structures with constant people and vehicular movements.

Over the past year, one potential solution which has been trialed is the regular inspection of the tree and removal of the fruit prior to maturing. This has been partially successful however, problems are experienced with locating the fruits on the tree due to the size of the tree and the potential number of fruits. This has however greatly reduced the number of fruits falling from the tree. Discussions have recently occurred with staff from Botanical Gardens who have advised that increasing the number of inspections each year could enhance results of such actions. They have recommended that inspections be undertaken each year to ascertain the extent of fruiting in that season, and the maturity of the fruit. This inspection would then enable the assessment of when the fruit should be removed for that particular season. The cost of each inspection is in the order of \$300.00 and whilst the value of the tree is significant, the economics of spending \$600.00 per year on a single tree is questionable.

It is proposed that the community within a 500 metre radius of the tree be surveyed to ascertain whether the tree should be retained and the results of the survey be reported to Council.

RECOMMENDATION:

That a survey of residents within a 500 metre radius of the Bunya Pine be carried out to ascertain community feeling towards its retention and the matter be further reported.

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ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 37 Oooo

ITEM: 38 Kurrajong Heights Bush Fire Station**FILE NUMBER:** GC305/107/ENG/ORI07NBX.E15**REPORT:**

The Kurrajong Heights Bush Fire Brigade is currently housed in a two bay shed located on private land. A lease on this shed has been in existence for approximately twenty (20) years and the owner has indicated that the lease will not be renewed as it limits the options for future use of the property. The current lease has expired.

It is proposed that a new bushfire shed be constructed in Stanley Park off Stanley Street, Kurrajong Heights. The brigade has requested the provision of a three bay shed in lieu of the current two bay and tenders were called on that basis. The tender was divided into two parts, one part being the provision of the basic shed only, being a shell with access doors, a window and necessary drainage through the floor slab. The second part was to fit out the shed to the requirements of the brigade.

Tenders closed on Thursday 18 August and two tenderers submitted tenders as listed:

Part A

Hinchey and Cross Pty Ltd	\$103,216
Commercial Building Group Pty Ltd	\$163,702

Part B

Hinchey and Cross Pty Ltd	\$39,219
Commercial Building Group Pty Ltd	\$51,695

Part A & B Combined

Hinchey and Cross Pty Ltd	\$142,435
Commercial Building Group Pty Ltd	\$215,415

The lowest Part A quotation in the amount of \$103,216 was submitted by Hinchey and Cross Pty Ltd, 319 George Street, Windsor 2756 for the construction of a painted concrete block building with a practical completion within ten (10) weeks from the acceptance of the quotation.

The supplied reference checks have supported the company and their company credentials are substantiated.

The contractor's experience in the execution of work similar to this contract has been undertaken, the references supplied include Maraylya Community Hall, Toll House Windsor etc. and various other works.

The estimated project costs are:

Site safety	\$250.00
Contract Documentation	\$500.00
Development Application / Construction Certificate fee	\$500.00
Construction sign	\$400.00
Documentation Printing	\$55.00
Main Reconstruction	\$103,216.00
Contract Administration	\$3,613.00
Security alarm system	\$800.00
Landscaping after reconstruction	\$2,000.00
Total Construction Cost	\$111,334.00

Additional costs to complete the project:

Increase roller door height to 3,900m	\$444.00
Electrical fit-out all mains as per specification	\$8,236.00
Aluminium window 1200 x 900 above sink	\$418.00
Plumbing, sanitary and stormwater	\$2,898.00
Septic pump-out	\$4,420.00
Water tanks and pump	\$2,088.00
Laundry tub drainage, plumbing and tiled splash back	\$1,250.00

The Kurrajong Heights Brigade have indicated that they have \$20,000 available to allocate towards the building project (preferably the fit-out).

RECOMMENDATION:

That:

1. The tender of Hinchey and Cross Pty Ltd for the construction of the Kurrajong Heights Bush Fire Station, Stanley Street, Kurrajong Heights, Part "A" only in the sum of \$103,216 (one hundred and three thousand, two hundred and sixteen dollars) be accepted and any necessary documents be executed under Seal of Council.
2. Additional funding to make the building habitable be provided from the Kurrajong Heights Bush Fire Brigade and further works to complete the building be undertaken as funds become available.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 38 Oooo

ITEM: 39 **Dangerous dog provisions under the Companion Animals Act 1998**

FILE NUMBER: GE020/002/EVD/ORI07NBX.V07

REPORT:

Advice has recently been received of two dogs moving into the Hawkesbury City area from the Kur-ing-gai Local Government area that have been declared Dangerous by Kur-ing-gai Council.

Under the Companion Animals Act, once a dog has been declared dangerous by a Council, there are a list of Responsibilities for the owners to adhere to. One of these responsibilities is, the dog is to be kept within a child-proof enclosure. Unfortunately when the Act was passed a definition of a 'child-proof enclosure' was not included, and as a result is open to interpretation.

The concern regarding the two dangerous dogs which will be living within the Hawkesbury area is, that Council does not have an adopted "child-proof enclosure" for a dangerous dog. Concerns have been raised as to Council imposing a said enclosure without it being clearly defined within the Act.

Information from the Department of Local Government advised that, when the Act is reviewed the 'child-proof enclosures' will be addressed, and that in the meantime Council should adopt a policy regarding Dangerous Dogs and specify a type of enclosure to be used.

Attached to this report is a plan of an enclosure and specifications, which has been taken from the "Animal Welfare Code of Practice, No. 9, The Care and Management of Security Dogs, NSW Agriculture". Slight modifications have been made to the proposed enclosure, in consultation with a local veterinarian. It is recommended that this specification becomes Council's child-proof enclosure requirements.

RECOMMENDATION:

That:

1. The specification and drawing attached to this report becomes the standard required for all declared 'dangerous dogs' housed in the Hawkesbury City area.
2. This specification be reviewed in conjunction with any review undertaken by the Department of Local Government in relation to enclosures for 'dangerous dogs'.

ATTACHMENTS:

AT-1 Diagram for Enclosures

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DIAGRAM FOR ENCLOSURES

oooO END OF ITEM 39 Oooo

ITEM: 40 **Request to bond works required under Section 94 of the Environmental Planning Act for Stage 2 of Nepean Park Subdivision**

FILE NUMBER: SA156/96/EVD/ORI07NBX.V18

REPORT:

Applicant: McKinlay Morgan and Associates
Applicants Rep: McKinlay Morgan and Associates
Owner: Wattle Pty Ltd
Property: Lot 2 DP749638 (No. 474) Springwood Road, Yarramundi

Introduction

A request has been received from McKinlay Morgan and Associates to bond condition No. 20 at Stage 2 of a subdivision approval SA156/96 for a 122 lot subdivision know as Nepean Park at Yarramundi. Condition No. 20 requires the construction of a 300m² community building and car park. The building is required to be constructed prior to release of the linen plan for Stage 2. At the completion of the works the building is to be dedicated to Council and will be managed by Council.

Development consent was issued for the community building on 27 August, 1999, however no application or plans have been submitted for the Construction Certificate.

Policy Position

Council's Section 94 plan permits lodgement of bonds for physical works required in accordance with the plan. This request is consistent with Council Policy.

Amount and Period of Bond

The applicant's estimate of \$300,000 to carry out the works is reasonable. It is recommended that this amount be increased by an additional 50% to ensure that should Council need to call up the bond to complete the works that adequate monies are available to cover unexpected costs, project management costs and the costs associated with the introduction of the GST.

It is recommended that the developer be given twelve (12) months to complete the works.

Conclusion

No objection is raised to the request to bond works associated with the construction of a community building as a requirement of subdivision approval SA156/96. The works are required in accordance with Council's Section 94 Plan and the request to bond these physical works is consistent with this plan.

RECOMMENDATION:

That:

1. Subject to the payment of an application fee of \$500.00 (five hundred dollars) in accordance with Council's fees and charges, Council will accept a security of \$450, 000 (four hundred and fifty thousand dollars) covering the construction of a 300m² community building and associated works.
2. The work is to be completed by 7 September, 2000.
3. The owner is to enter into an appropriate Deed of Agreement with Council.
4. Council refund the security upon completion of the works.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 40 Oooo



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section

reports
for information

ITEM: 41 Goods and Services Tax**FILE NUMBER:** GF016/010Pt02/GMA/ORI07NCX.G16

REPORT:

The purpose of this report is to make the Council aware of the broader issues involved in implementing the Goods and Services Tax that will require a considerable amount of work prior to its implementation on 1st July next year. In preparing the report there have been discussions with the Council's auditors, Deloitte Touche Tohmatsu, who advise that planning and work for the implementation of the tax needs to commence now.

Deloitte's have significant experience in the operation of Goods and Services Tax systems in a number of countries and will be providing assistance during the implementation process.

Central to the Government's tax reform proposals is the introduction of a broad-based consumption tax (the GST) to replace the current sales tax system. This will have wide reaching effects on Local Government. In many cases Local Government will have to go through more change than private sector businesses, who are currently involved in the indirect tax system to a greater extent.

The introduction of GST requires a major shift for Local Government as it will no longer be exempt from paying indirect tax by simply quoting an order number.

The new tax system adds to the current climate of Local Government operating on a commercial basis with a high level of accountability. Its introduction will also provide an opportunity to review, reassess and, if necessary, refine operations to minimise risks of GST and maximise opportunities.

Failure to fully understand and plan for the GST could lead to increased costs as follows:

- Outputs (Sales) - GST is a supplier liability. If the Council omits to add GST to a charge that is classed as a taxable supply under the GST legislation, then it will still be liable for GST in respect of the consideration received. This could potentially lead to a loss of 1/11 of revenue from that source.
- Inputs (Purchases, Expenses and Capital Acquisitions) - Council's accounting systems and procedures will need to be organised so that all available input tax credits are claimed. This will require significant staff training in addition to a detailed review of accounting systems and procedures.

The auditors advise that the work for the Council to be fully "GST ready" by 1st July next year is significant and will take a lot of commitment and effort from those involved. They indicate that the work should be started immediately to ensure that the Council is ready to cope with the change and some important transitional provisions that need to be addressed at this time.

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The auditors have looked at the Council's operations and made an assessment in accordance with the following table about GST liability. In doing so, they note that there are currently awaited determinations by the Federal Treasurer and regulations of the Governor-General before final advice can be provided.

Revenue Item	Likely GST Treatment
General rates	Subject to GST*
Water and sewerage	GST free
Waste management	Subject to GST
Sullage service (by contract)	Subject to GST
Financial assistance grants and State Government reimbursements to Council	Payments from one government agency to another may not be subject to GST*
Telecommunications cable carrier charge	Subject to GST
Animal control	Subject to GST
Health services (inspection & sampling)	Potentially GST-free if the services fall within GST-free provisions*
Road and pavement management	Subject to GST
Ferry services	Subject to GST
Family day care/child care scheme	GST Free*
Provision of certificates and applications	GST treatment to be determined
Library services	Subject to GST
Cemetery and mortuary services	Subject to GST
Advertising structure services	Subject to GST
Engineering and works services	Nearly all subject to GST
Land development services	Subject to GST under either the margin scheme or the normal rules*
Leisure centre/sports facilities	Subject to GST
Holiday parks' income	Subject to GST

*Notes to the above table

Rates

General rates will be inclusive of GST to the extent that rates do not relate to the provision of water and sewerage charges. Any proportion of rates that relate to a supply of water or a supply of sewerage services will be GST-free.

A payment made by an Australian government agency to another Australian government agency is not considered for a supply if the payment is specifically covered by an appropriation under an Australian law. Therefore, it will need to be ascertained whether grants and reimbursements are covered by appropriations under an act.

Health Services

Health services provided by the Council will be GST-free if the following conditions are satisfied:-

- it is a service specified in the regulations (when produced);
- the supplier is a recognised professional in the field;
- the supply would generally be accepted in the profession associated with supplying services of that kind.

Child Care Facilities

A supply of child care will only be GST-free if it satisfies the conditions set in the Child Care Rebate Act 1993 and the supplier is registered under this Act, or, the child care is supplied by a supplier eligible for Commonwealth funding, under guidelines made by the Child Care Minister.

Deloitte Touche Tohmatsu have advised of a number of actions that are required to be undertaken and these include:

- classification of suppliers to ensure they are within the scope of GST and correct GST treatment is applied;
- detailed analysis of Council's sales, fees and charges to assess which GST treatment will need to be applied;
- obtaining clarification from the Australian Tax Office of a number of areas;
- assessment of the extent of input taxed suppliers to see if this exceeds the relevant threshold which will then require significant additional work to be undertaken;
- detailed analysis of property transactions to assess GST consequences. In this regard, they recommend a full scope and plan exercise;
- revision of invoicing methods;
- review of accounting systems to ensure they can deal with the tax and its regulations; and a review of cash flow in rating areas.

Staff of the WSROC Councils are cooperating to achieve as much as possible from resource sharing, however, there will be a considerable amount of work required from each Council with the implications of this currently being assessed for reporting to Council in the near future.

ORDINARY

Meeting Date: 7 September, 1999

Item: **41**

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 41 Oooo

ORDINARY

Meeting Date: 7 September, 1999

Item: **42****ITEM: 42** **Reports requested by Council - Status as at 7 September, 1999****FILE NUMBER:** GC280/005 PT03/CSV/ORI07NCX.C02

REPORT:

10 December, 1996	Walking Trail DAS&R	Between Windsor Downs and Bligh Park and traffic facilities at intersection Sanctuary Drive and Richmond/Blacktown Roads including funding.	Final plans at RTA for approval. Tenders will be called when approved estimated completion of project October/November 1999
24 August 1999	McMahons Park DAS&R	Condition of surface of McMahons Park and possible improvements.	Report to October Ordinary meeting.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 42 Oooo

ITEM: 43 **Richmond School of Arts****FILE NUMBER:** P2338/115 PT02/CSV/ORI07NCX.C19**PREVIOUS ITEM:** 58, GPC Section 3 - Organisation & Resources (25.05.1999)

REPORT:

At the June 1999 Ordinary meeting Council resolved:

"That the Richmond School of Arts be offered a loan of \$25,000 (twenty five thousand dollars) repayable over 10 (ten) years with repayments being principal plus Council's costs of investment. Further that the loan be the subject of a written agreement between the parties."

The report put to the General Purpose Committee in May indicated that works were at practical completion and as with most building projects there had been an over-run in costs. The loan sought by the Committee of \$25,000 was separated into two parts. \$15,000 was to be used to pay for the additional building works and \$10,000 for air conditioning.

As a result of a Question Without Notice from the General Purpose Committee of August 1999 a meeting was held with Mr Ron Rozzoli of the Richmond School of Arts to advise of how Council's allocation had been expended. Mr Rozzoli advised that \$11,070 had been placed into a retention fund with 50% due on certificate of completion and the remaining 50% due on completion of a 26 week warranty. \$4,621 has been paid in variations to the building and \$11,080 was expended in providing appropriate air conditioning.

Council's relationship with the Committee of the School of Arts is in relation to the loan funds provided over a ten (10) year period. Negotiations between the School of Arts the contracted builder, supervising architect (project manager) and appropriate sub-contractors are a matter for the Committee of the School of Arts and it is understood that they are subject to further consideration.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 43 Oooo

ITEM: 44 **Lot 12 DP233001 (420) Old Stock Route Road, Pitt Town - Rural Industry for Repair of Farm Machinery**

FILE NUMBER: MA0609/98/EVD/ORI07NCX.V08

REPORT:

At the General Purpose Committee Meeting of 24 August 1999, Councillor Paine requested a report concerning the development on the subject land, which is concerning residents, in particular the importing of fill.

A development application was received on 2 November 1998 for a "farm shed - for home activity repair of farm machinery". The application was accompanied by a letter from the applicant to his neighbours stating, "I, Daniel Sammut, have recently purchased the land at the above address and intend to seek approval for the construction of a shed and workshop for the repair of farm machinery. The hours of business will be 7am - 6pm Monday to Friday. To carry out the above I will need to clear some vegetation and trees to erect the shed. If you have no objections to the above could you please sign your consent below." The document was signed by 4 of the 6 adjoining property owners.

On 16 November 1998, letters were forwarded to the 6 adjoining property owners advising that Council had received an application for a home activity, and inviting people to inspect the proposal at Council Offices and submit written comments. The plans which were made publicly available comprised:

a site plan drawn to scale showing the location of the existing residence, the proposed shed and proposed cut and fill on the site;

plan showing the size of the shed, ie 18m x 36.5m (floor plan area of 657m), height 6m; and

a sketch plan showing approximate locations of dwellings on adjoining properties.

No submissions or objections were received as a result of the public notification.

Although the application described the use of the proposed farm shed as "for home activity - repair of farm machinery" assessment of the proposal revealed that the development was more correctly described as a rural industry, rather than home activity. Development consent was subsequently issued on 15 January 1999 for "a rural industry - repair of farm machinery". Although the development was approved as a rural industry, the details of the application, ie the size of the shed and the proposed activity, remain as described by the applicant and were unchanged.

Following representations by an adjoining owner, who was concerned about earthworks being carried out, an inspection was conducted on 10 August 1999 which revealed that although it was apparent that fill had been imported to the property, the depth of fill appeared to be generally in accordance with the approved plans. Unfortunately, the approved plans contained no cross sections or details of volume of fill. Rather, the plans indicated a balanced cut and fill. The owner of the

property was directed to cease importing fill immediately. A further inspection conducted on 27 August 1999 revealed that remaining stockpiles of material which were on the property at the previous inspection had been spread over the building pad. The finished height had an average of approximately 3m above natural ground level at the highest point, which is 1m higher than indicated on the approved plans. Accordingly, the owner has been directed to remove fill to a depth of 1m from the building pad prior to any construction works commencing. The owner has also been requested to submit appropriate details as to the method of achieving this height reduction and disposing of the excess material prior to any work commencing. The owner has also been requested to confirm in writing whether any building materials or material other than clean fill has been used on the site.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 44 Oooo



ordinary

6
section

reports
of committees

ORDINARY MEETING

Reports of Committees

Tourism Hawkesbury - 15 July 1999

MINUTES OF MEETING

HELD ON THURSDAY, 15 JULY 1999

AT 7.40 PM. TOURISM HAWKESBURY INC OFFICE, CLARENDON

Present:

Paul Rasmussen	(Chair)
Stephen Doggett	(Deputy Chair)
Duncan Galbraith	(Treasurer)
Sue Guymer	(Secretary)
Coral Jones	
Clr Ron Searle	
Vanda Whitworth	
Sherrie-Lee Evans	

In attendance:

Marlene Murphy	(Minutes)
John Streckfuss	UWSH

1. CHAIRMAN'S OPENING REMARKS

The Chair opened the meeting and welcomed John Streckfuss from UWSH. He advised that due to the cancellation of the June meeting, there were many items of business to deal with.

2. APOLOGIES

Di Finch.

3. MINUTES OF PREVIOUS MEETING – 19/5/99

Clr Searle drew attention to one item requiring amendment to the previous minutes which related to 5.1. It was advised that the words 'HLEAB' should be deleted and replaced with "the Chair, Hawkesbury Wine, Food and Music Affair". This amendment noted, it was then

Moved:	Duncan Galbraith
Seconded:	Vanda Whitworth

that the minutes of the Meeting held on 19 May 1999 be accepted as a true and accurate record.

CARRIED

4. BUSINESS ARISING FROM MINUTES

4.1 Wine & Food Fair – THI support - Chair advised that a letter had been received from the Chair, Hawkesbury Wine, Food and Music Affair outlining the mistake in the previous THI minutes regarding support. The Chair of the HWFMA thanked THInc for its continued support and involvement in that major Hawkesbury event.

ORDINARY MEETING

Reports of Committees

- 4.2 Council funding to THInc** – Chair advised that Council had approved funding for THInc in the sum of \$137,500 to be paid quarterly in advance.

Chair advised he had written to the General Manager and Finance Director of Council requesting reconsideration of the decision to release funding to THInc quarterly. Council has replied to the letter stating it would not re-consider its previous decision.

Chair advised he had recently submitted to the Finance Director at Council amended financial Budget figures. These new budget figures take into account the shortfall in funding support from Council for the operation of the Clarendon Visitor Information Center and promotion plans for the Hawkesbury Valley. The THInc business and marketing plan originally budgeted for full funding support for the Visitors Center, a contribution for the enlarged promotion campaign in the Olympic year and interest on full payment up front.

- 4.3 Aussie Top Sports Video – application** – Chair advised there had been a lack of communication between certain areas of Tourism NSW resulting in THInc now having to wait a few more months before dollar for dollar funding would become available for this project.
- 4.4 Unique Australian Horsesports (UAH) – marketing event for THInc** - Chair advised that a meeting with UAH had taken place to discuss THInc support (viz. \$20,000). Matter to be further discussed under Business for Discussion.
- 4.5 Rum Corps Re-enactment** – To be discussed under Business for Discussion.
- 4.6 Scarecrow Festival - Kurrajong** – Chair advised he had received a letter from the event committee thanking THInc for its financial and 'in kind' support for this important local event.

5. BUSINESS FOR DISCUSSION

5.1 Constitution Changes

Stephen Doggett gave a brief overview of changes passed at the recent 'Constitution Changes' special meeting in June, the major change being to 'quorum' for meetings. Endorsed changes have been circulated to the full Membership.

5.1 Marketing Plan - Projects/Activities –approval of framework and budget

Chair spoke to the proposed Marketing Action Plans – Projects/Activities listing, with there being some 50 odd projects within the plans for the next few years. It was suggested the Board individually assess each project and the proposed funding allocation from the financial Budget. It was noted that allocations listed were 'provisional' and could be adjusted/reviewed by the Board as and when this was deemed necessary.

Project No.	Proposed Budget Allocation	Board Resolution
1-5	As listed	Endorsed
6-10	As listed	Endorsed
11	Deleted	Deleted
12-16	As listed	Endorsed
17	\$500	Endorsed

ORDINARY MEETING**Reports of Committees**

Project No.	Proposed Budget Allocation	Board Resolution
18	\$1500	Endorsed
19	As listed	Endorsed
20	Nil (\$2000 profit in '98)	Await resolution from the Mainstreet Committee and HCC as to whether event will be run
21	\$200	Event not self-funding – costs for admin support – to be co-ordinated by V Whitworth

Project No.	Proposed Budget Allocation	Board Resolution
22	\$200	Event not self-funding – costs for admin support
23-25	As listed	Endorsed
26	Deleted	Deleted
27-30	As listed	Endorsed
31-32	\$200	Endorsed
33	Reduced to \$5000	Separate funding provided
34	Deleted	Deleted
35-36	As listed	Endorsed
37	\$500	Endorsed
38	\$500	Endorsed
39	Not determined	Subject to further investigation – to be revisited
40	As listed	Endorsed
41	\$200	Endorsed
42	Deleted	Deleted – separate funding provided
43	\$200	Endorsed
44	As listed	Endorsed
45-47	\$1000	Endorsed
48	As Listed	Endorsed
49	\$3000	Endorsed
50	\$4000	Endorsed
51	\$10,000	Endorsed
52	\$2,600	Endorsed
53	\$2,500	Endorsed

Moved: **Duncan Galbraith**

Seconded: **Sue Guymer**

that the Marketing Plan Projects/Activities Budget for 1999/2000 be now set at \$77,200.

CARRIED

ORDINARY MEETING

Reports of Committees

6. GENERAL BUSINESS

- 6.1 Awards Night** – Coral Jones requested THInc approval to provide Precedent Productions P/L with the THInc Membership list for the purposes of promoting the 'tourism' category in the upcoming Hawkesbury Business Awards.

The Board agreed to this request.

7. NEW MEMBERS

The Chair tabled a list of new members for the Board's approval. Without discussion, it was then

Moved: Sue Guymer

Seconded: Cllr Ron Searle

that the new members, as tabled, be adopted and that in future, members identify the sector to which they wish to belong.

CARRIED

8. TREASURER'S REPORT

Financial Accounts – May and June

The Treasurer tabled the financial statements for May and June 1999 and gave a general overview of THInc's financial status. Without discussion, it was,

Moved: Duncan Galbraith

Seconded: Stephen Doggett

that the Treasurer's report and payments for the months of May and June 1999, including cheque numbers (195118 to 195200) be accepted.

CARRIED

9. CLOSURE

The remainder of the business items were carried-over to the next meeting in July due to the lateness of the meeting.

The following business items will be dealt with in the July meeting:

UAH update

Rum Corps Re-enactment – report & review – future options

2000 Visitor Guide update

Breakfasts – SOCOG and Minister for Tourism/Sports/Olympics

Correspondence

Business Arising from Correspondence

ORDINARY MEETING

Reports of Committees

There being no further business, the meeting concluded 11.35 pm.

SIGNED AS A TRUE AND ACCURATE RECORD

.....
CHAIRMAN

.....
DATE

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Sports Council - Management Committee Meeting - 23 July 1999

The meeting was declared open at 7.40pm

Present: D. Bertenshaw, L. Sheather, G. Bannerman, J. Scott, A. Daniel, J. Wellington, S. Lowe, J. Peare, D. Thomas-Insch, C. Eilbeck.

Also Present: D. Tait (Staff), G. Banting (HCC), R. Morphet (Staff).

Apologies: L. Bannerman.

Minutes of Previous Meeting:

Resolved on the motion of G. Bannerman seconded by S. Lowe

That the minutes of the previous meeting be accepted as a true record.

Business Arising from previous minutes:

Richmond Park Wicket: - Richmond Cricket Club curator in conjunction with Rod Morphet discuss the possibility of the wicket being available for a Gala Day on 12th September.

GST: - Administrator to discuss responsibility with HCC.

Finance:

Clr L. Sheather declared an interest in cheque no. 101837

Resolved on the motion of G. Bannerman seconded by S. Lowe

That reminders be forwarded for all outstanding accounts and Nepean Soccer Association be contacted for registration numbers of all soccer clubs.

Resolved on the motion of S. Lowe seconded by J. Wellington

That the finance report as presented be accepted.

HCC Report:

Kemsley Downs: HCC advised that available Section 94 funds for Kemsley/Hanna Park could not be used to complete the amenities as they were for park improvements not community facilities.

Richmond Park: HCC to provide copy of revised plan.

Ranger Status: Information books not ready.

Icely Park: Plan and quote not ready.

ORDINARY MEETING

Reports of Committees

Bensons Land: Staff recommendation that Bensons Lane purchase be supported due to abundance of open space and cost funding going to HCC meeting on Tuesday 26th July.

Colbee Park: Refer to general business.

Sth Windsor Tennis: Now under Leisure Australia's control.

Richmond Tennis: Application for sub-lease back for further discussion.

Resolved on the motion of J. Peare seconded by J. Scott.

That the information be received.

Councillors Report:

Western Sydney Academy of Sport:	Looking at extending range of sports.
Greater Western Games:	Clr. Sheather discussing avenues for the Hawkesbury.
Walk Against Drugs:	From Don't Worry Oval on the 14th August.
Flood Evacuation Plan:	Administrator prepare an "Emergency Policy".
Bligh Park North:	Development will proceed.
Sub-Committee:	Be formed to prepare Section 94 plan for Bligh Park North and other areas in line with our Management Plan.

Resolved on the motion of S. Lowe seconded by C. Eilbeck

That the information be received.

Correspondence:

Resolved on the motion of G. Bannerman seconded by J. Peare

That the correspondence items 15164 to 15242 be received as per detailed breakdown provided at meeting and available on request.

Correspondence items discussed:

15172 M. Sheather - thank you card for flowers.
Received

15174 Hawkesbury Touch Association - fee reduction request.

Resolved on the motion of G. Bannerman seconded by J. Peare

That on the proviso that the Touch Association only use one night per week their fees be reduced accordingly and the Sports Council enter into negotiations regarding the cleaning of the toilets.
cc G. Banting.

15178 Men of Trees - Bensons Tree Plan
Administrator advised them that one has been prepared and planting will commence when the sewer work is completed.

ORDINARY MEETING

Reports of Committees

- 15187 Hawkesbury Aussie Rules - Groundsman Duties.
Resolved on the motion of G. Bannerman seconded by A. Daniel
That the Sports Council provide an overview of duties and advise issues rectified on request.
- 15193 Hawkesbury Triathlon - funding request.
Resolved on the motion of G. Bannerman seconded by A. Daniel
That the Sports Council advise that there are no funds available for equipment grants.
- 15197 Richmond Club - Gaming Tax Revenue.
Received
- 15204 Narelle Eather - thank you letter for sponsorship.
Received
- 15205 Hawkesbury Grade Cricket - committee information and date for dedication ceremony.
Received and noted.
- 15214 Hawkesbury Carnivale - Float information.
Received
- 15216 Hawkesbury Softball - run up and player box's proposal.
Resolved on the motion of G. Bannerman seconded by J. Wellington
That the proposal be investigated due to safety and structural concerns.
- 15228 NSW Government - Federation Grant for McQuade Grandstand.
Received
- 15231 HCC - Disabled Access - Request for meeting.
Resolved on the motion of G. Bannerman seconded by J. Wellington
That a meeting be arranged.
- 15232 Bowen Kersten - thank you letter for sponsorship.
Received
- 15234 W. Rooney - croquet ground.
Resolved on the motion of G. Bannerman seconded by J. Wellington
That we refer Mr. Rooney to the Richmond Club.
- 15236 Lavender Family - condolence return thank you card.
Received
- 15240 Hawkesbury Rugby Union - re use of Bensons Lane new grounds.
Resolved on the motion of G. Bannerman seconded by D. Thomas-Insch
That a copy of the request be forwarded to HCC and their interest be noted.

ORDINARY MEETING

Reports of Committees

Resolved on the motion of G. Bannerman seconded by J. Peare
That the correspondence be received.

Office Report:

Richmond Park:

An agreement has been reached with Hawkesbury City Council that we will only be responsible for 25% of the expenses for Richmond Park including the replacement of floodlighting bulbs.

Delegates Meeting:

Was very well attended and copies of the presentation photos have been given to the WSAS, Kevin Rozzoli, Kerry Bartlett, Cllr. Ron Searle and Owen Earle.

New Year's Eve Party:

The next meeting has been arranged for Friday 17th September, 9.30 am.
Parking on the site is still of concern and will be discussed further.

Brinsley Park:

The toilets have been locked up on a 6 months trial basis.

Capital Assistance Grants:

Four applications have been lodged for shelters at Berger Rd and Woodbury, awning at Bensons Softball building and a skate park at North Richmond.

Responsibilities Meeting:

Has been held resulting in an agreement as to who is responsible for what. With car parks and driveways the SC is to provide HCC with a priorities list for inclusion in their works program.

Bensons Sewer:

Work has commenced with an anticipated completion date of the end of July.

Recommendation:

That as much of the work has proceeded during wet weather, HCC be requested to repair the driveways, road verges and trench's on completion of the work.

Resolved on the motion of L. Sheather seconded by D. Thomas-Insch
That the recommendation be accepted.

Budget:

Based on last years figures our expenditure exceeds this years budget allocation by \$43,000. This means that finances will be extremely tight and the committee may have to make some hard decisions regarding extra assistance from sporting clubs by way of minor maintenance and that the consumable fees (\$20,000 more than budget this year) will have to remain in place. Admittedly there was a major problem with water at Bounty Reserve resulting in a \$14,391 account, however due to old infrastructure this is likely to continue even though we are rectifying this particular problem and will be doing regular inspections this will result in higher maintenance costs.

ORDINARY MEETING

Reports of Committees

2, 5 & 10 Year Plans:

Bligh Park Soccer's has been received and Hawkesbury Baseball and Netball are currently preparing theirs.

General Business:

a) Hanna Park & Bensons Lane Land:

A report was presented to Council regarding the above properties with the recommendation that the purchase of the Bensons Lane not proceed. However the previously investigated proposal for Hanna Park be supported in principal with a further report to be provided to HCC with funding options.

A report was provided to all Committee Members for discussion of the recommendation.

Discussion was held in regard to;

- a) Lease conditions
- b) Withdrawal of Colo Soccer's previous interest due to lease conditions and restrictions on tenure
- c) Previous advice from senior HCC staff member regarding lease position
- d) New residential area adjoining
- e) Development costs
- f) Bensons Lane purchase price
- g) Land area
- h) Fencing
- i) Floodlighting
- j) Access
- k) Amenities - public access / original site no longer available
- l) Proposed boat ramp
- m) Hawkesbury Food & Wine Festival
- n) Parking
- o) Financial responsibility for maintenance / vandalism of the fields without being able to limit increasing public access
- p) Rumour that Penrith Rugby League may be planning to try to purchase Turnbull Oval for use as their local "A" grade home ground. No official notification has been received by the SC.
- q) Alternative suggestions for "passive type sports" at Hanna Park.

Resolved on the motion of G. Bannerman seconded by S. Lowe

That HSC supports the development of active recreation facilities that reflect the adopted Management Plan of the Hawkesbury Sports Council.

b) Skate Park:

The local kids have provided a petition with 300 signatures for a skate park at North Richmond and have been plaguing the office for any available information.

ORDINARY MEETING

Reports of Committees

Recommendation:

That the Sports Council present the petition to Council with our recommendation that the project proceed urgently.

Resolved on the motion of S. Lowe seconded by C. Eilbeck

That the recommendation be accepted.

Resolved on the motion of S. Lowe seconded by A. Daniel

That the Gazette be invited when L. Sheather presents the petition.

c) Colbee Park:

Verbal advice has been received that the DA has been withdrawn by C. Daley until HCC as the determining agency has all the information available. No formal response has been received.

d) Sports Council:

General discussion on current events, the role and viability of the Sports Council.

Meeting closed at 11.30 pm

Next meeting is Friday 13th August.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Friends of the Hawkesbury Art Collection - 5 August 1999

MINUTES

ATTENDANCE

Present: Clr Rex Stubbs, Prue Charlton, Brian Jones, Enid Colquhoun, Beryl Wells, Bill Wells, Jean Smail, Greg Hansell, Sheila Sharpe, Clare Luland, Clr Christine Paine, Jenny Allen, Judy Newland, Carol Carruthers, Stephen Doggett, Michael Ginnings, Margaret Ginnings, Lorna Hatherley.

Apologies: Laurie Wood, Ruth Aldrich.

APOLOGIES

Laurie Wood, Ruth Aldrich

PREVIOUS MINUTES

ADOPTED on the motion of Greg seconded Margaret

BUSINESS ARISING

1. Anniversary celebrations

Report by Jean Smail attached.

2. Clint collection

Information received about valuation - two separate valuations are required, and an average taken. Approximate cost: \$4,800. It was suggested that if the Council owned the collection, it may pay for the valuation.

Further Action: Margaret undertook to discuss with Julian Clint.

3. Home & Hearth Exhibition 1 - 4 October.

Entry forms have been distributed. Greg has been collecting suitable exhibits, but welcomes contributions from members, particularly of exhibits which show the warm side of home life rather than the drudgery. Enid, Brian and Claire offered to assist.

4. Raffle

Application for an Authority To Fundraise has been prepared and will be sent with the Annual Statement. It was confirmed that only 250 tickets will be sold.

ORDINARY MEETING

Reports of Committees

5. Renaming of Terrace Park

Rex reported that investigations are continuing. It was agreed that Streeton Lookout would be a more suitable name. Brian reported that Oliver Streeton is delighted with the proposal.

CORRESPONDENCE

IN: The Hon Peter McGauran MP, Minister For The Arts And The Centenary Of Federation, advising that the application for \$20,000 for the project, "Hawkesbury Art Tour", has been successful. Light & Shade.

TREASURER'S REPORT

Gen \$203.47

Donations \$19.77

TD1 \$5135.06

TD2 \$5232.84

ADOPTED on the motion of Stephen, seconded Judy.

GENERAL BUSINESS

1. A Gift To The People - exhibition of works donated by Mr A E (Tony) Cleary, to be held at Richmond School of Arts, 27 - 29 August.
2. Youth Art Exchange - Sheila reported that works have arrived from Japan and the USA - it is proposed that they be exhibited in the Library. Chris reported that the Hawkesbury contribution has been very warmly received in Temple City.
3. Coach trip to Bundanon on Wednesday 15 September, organised by MTAS for Fruits Of The Hawkesbury. Phone Norma Shelley 0412 656 663
4. A co-ordinator is required for the Xmas function.
5. RAS "ballot" now on - \$175 per ticket - contact Greg Hansell for details.
6. Victoria Peel exhibition opens at St Albans Gallery 4 September.
7. RESOLVED on the motion of Enid, seconded Greg, that a selection advisory committee be established, to look at acquisitions policies and advise the committee on suitable acquisitions. The committee is to comprise Brian, Enid and Greg. It was also agreed that Brian continue as honorary Librarian, purchasing books and catalogues at his discretion on the committee's behalf.
8. Greg moved a vote of thanks to Enid and Brian, for all their efforts over many years. The motion was carried by popular acclaim.

ORDINARY MEETING

Reports of Committees

The meeting closed at 9.35 pm

NEXT MEETING: 02 September

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Heritage Advisory Committee - 12 August 1999

Minutes of the Heritage Advisory Committee held on Thursday 12 August 1999, commencing at 6.00pm.

PRESENT: Councillor R Searle, Professor I Jack, Mr G Edds, Mr M Hatherly, Mr B Flakelar, Mr P Pleffer, Ms J Somerville (Heritage Advisor).

1. APOLOGIES: Mrs J Barkley Jack.

2. CONFIRMATION OF MINUTES

The following corrections were made to the minutes of the previous meeting:

Item 5.2 - in the last sentence the words “type of subdivision” were deleted and “alternatives to subdivision to keep the site in single ownership” were inserted.

Item 5.4 - “Kurrajong Village General Store” was changed to “Kurrajong Heights General Store”.

Subject to the above corrections the minutes of the previous meeting held on Thursday 8 July 1999 were adopted.

3. BUSINESS ARISING OUT OF THE PREVIOUS MINUTES

3.1 “Springhill Barn”, Beddeck Street, Mc Graths Hill

Philip Pleffer advised that Colin Rafferty has not submitted a development application for the proposed restoration works.

3.2 Items for Adoptions

The Committee noted that at the Ordinary Meeting on 10 August 1999 Council adopted item 1 and received items 2 and 3.

4. CORRESPONDENCE

4.1 Resignation of Colin Grinter

Colin Grinter has tendered his resignation from the Heritage Advisory Committee due to him moving to Trundle. The Committee received Colin’s resignation and **recommended that Council send a letter of appreciation to Colin thanking him for his service to the Committee.**

ORDINARY MEETING

Reports of Committees

4.2 Letter from Dianne Campbell

Council has received a letter from Dianne Campbell thanking the Heritage Advisory Committee for supporting the retention of the Wilberforce School of Arts. The Committee resolved to receive the letter.

5. HERITAGE ADVISOR INSPECTION/REFERRAL UPDATE

Ms Jyoti Somerville gave the following summary of meetings/inspections:

5.1 Richmond Park, Windsor Street, Richmond

Meeting with Ann Maree Lodge, Manager Parks and Recreation to discuss proposed landscaping and works to Richmond Park. Matters discussed were resizing of the oval, condition of trees, rationalisation of landscaping, paths, additional buildings, interpretation of old railway line and assistance that could be provided by the Heritage Advisory Committee. Jyoti advised that the significance of the site is very complex and needs to be documented and recommended that the Committee contribute to a Statement of Significance for the park.

Jyoti requested that Committee members provide Council with relevant historical information for inclusion into a draft Statement of Significance and general advice to Council. Information is to be forwarded to Jyoti by 2 September 1999.

5.2 34 Inalls Lane, Richmond - Unauthorised filling of land adjacent to "Mountain View", 22 Inalls Lane

Meeting with Council staff, Anthony Mitchell (NSW Heritage Office) and Robin Sharp (owner of "Mountain View"). Jyoti advised the Committee of her concerns about the amount of fill, its location, its impact on views to and from "Mountain View", and the potential for further development on the filled area. At the site meeting Anthony Mitchell gave preliminary advice regarding the NSW Heritage Office's concerns about the unauthorised fill, its impact on the heritage significance of "Mountain View", and the potential for relics to be disturbed upon removal of the fill.

Philip Pleffer advised the Committee that Council had served on the owner of 34 Inalls Lane a Notice of Intention to Serve an Order to remove the fill. Philip also explained the options available to the owner of 34 Inalls Lane to challenge the Order and/or submit a Development Application to formalise the filling.

The Committee expressed their concern about the unauthorised fill and requested that Council staff follow the necessary procedures to have the fill removed.

5.3 10 Grenville Street, Pitt Town

Meeting with owner to discuss restoration works to brickwork and sub floor ventilation.

5.4 Thompson Square - Disabled Access Proposal

At the request of the Access Committee an inspection of Thompson Square was carried out to investigate proposed works on footpaths, kerb and gutters to improve wheel chair access in the area. More information is required on proposed grades, cambers, engineering details and relationship to existing kerb and gutters.

The Committee noted the importance of providing access buildings and the precinct as a whole as well as access for blind persons. The Committee resolved to support in principle the proposed works and would like to assist the Access Committee in finalising the proposed plans.

5.5 63 Richmond Road, Windsor

Inspection of proposed additions to Hawkesbury Lodge and consideration of possible impacts on “Claremont Cottage”, 16 Claremont Crescent, Windsor. Jyoti suggested a resign of the works to alleviate concerns of the owners of Claremont Cottage regarding loss of views.

Note: The impact on private views is not strictly a heritage issue.

6. NOMINATIONS FOR HERITAGE ADVISORY COMMITTEE MEMBERS

The Heritage Advisory Committee was originally formed with 9 community representatives, 1 Councillor representative and 1 staff representative. Due to resignations and the non-attendance of some members the Committee presently has 5 active community representatives. In June 1999 Council called for nominations for additional committee members. Six nominations were received. The nominees are:

Mrs Dianne Campbell, 227 Terrace Road, North Richmond

Mr Dennis Bradshaw, 3 Paget Street, Richmond

Mr Ellis Karhunen, 93 Boomerang Drive, Glossodia

Dr Lucy Sullivan, 11 Pitt Street, Windsor

Mr Stephen Doggett, 23-25 Little Church Street, Windsor

Mr Michael Fibbens, 41 Buralow Road, Kurrajong Heights

The Committee considered all nominees suitable for inclusion in the Committee and resolved to recommend Council invite the six nominees join the Committee.

ORDINARY MEETING

Reports of Committees

7. APPLICATION FOR LOCAL HERITAGE ASSISTANCE FUND

Applications are to be considered at a Special Meeting of the Committee on 24 August 1999. Recommendations of the Committee are to be separately reported to Council.

8. GENERAL BUSINESS

8.1 Hawkesbury Heritage Review Study Project

Philip Pleffer advised that Council had written to Dennis McManus requesting a meeting to discuss the project however no response had been received. **The Committee requested that an additional letter be sent to Rosalind Strong, Director of NSW Heritage Office.**

8.2 Tree Removal in front of St Davids Church, Kurrajong Heights

Graham Edds noted that a significant stand of radiata pines in front of the St Davids Church property had recently been lopped/removed. Philip Pleffer advised he would investigate the matter and report it to the next Committee meeting.

8.3 Hawkesbury Hotel, 339 George Street, Windsor

The Committee discussed Council's resolution of 13 July 1999 not to take any action regarding the unauthorised works undertaken at the hotel.

The Committee expressed concern and disappointment about Council's resolution.

8.4 Appreciation for Councillor Searle's attendance

The Committee thanked Councillor Searle for his attendance at Committee meetings since his appointment as the alternate delegate in June 1999.

8.5 Alfresco Dining Area Thompson Square

Jyoti Somerville advised that the NSW Heritage Office is in the process of writing to Council requesting an update on this matter.

9. NEXT MEETING

The next meeting of the Heritage Advisory Committee will be held on Thursday 14 October 1999.

Meeting closed at 9.00pm.

ITEMS FOR ADOPTION

1. That Council forward a letter of appreciation to Colin Grinter thanking him for his service on the Heritage Advisory Committee.

ORDINARY MEETING

Reports of Committees

2. That Council approve nominations for membership of the Heritage Advisory Committee made by Mrs Dianne Campbell, 227 Terrace Road, North Richmond; Mr Dennis Bradshaw, 3 Paget Street, Richmond; Mr Ellis Karhunen, 93 Boomerang Drive, Glossodia; Dr Lucy Sullivan, 11 Pitt Street, Windsor; Mr Stephen Doggett, 23-25 Little Church Street, Windsor; and Mr Michael Fibbens, 41 Burralow Road, Kurrajong Heights.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Sports Council - Management Committee Meeting - 13 August 1999

The meeting was declared open at 7.30pm

Present: D. Bertenshaw, L. Sheather, G. Bannerman, L. Bannerman, J. Wellington, J. Peare, P. Carter.

Also Present: D. Tait (Staff), G. Banting (HCC), R. Morphett (Staff), P. Allen & R. Smart (Hawkesbury Valley Rugby Club).

Apologies: D. Thomas-Insch, C. Eilbeck, J. Scott, S. Lowe, A. Daniel.

Resolved on the motion of G. Bannerman seconded by J. Wellington

That standing orders be suspended for discussion with representatives from Hawkesbury Valley Rugby Club.

Discussion was held in regard to:

Future of McQuade Park usage due to basic change room facilities & lack of storage.

Insufficient toilet facilities.

Lack of first aid room.

Continued association with UWS Hawkesbury not an option.

Increasing registrations limited due to lack of grounds.

Requirement for two grounds.

Interest in Bensons Lane land.

Don't Worry cricket pitch prevents usage of that ground.

Fencing of McQuade Oval inadequate and dangerous.

Resolved on the motion of Clr. Les Sheather seconded by G. Bannerman

That Rugby Union inspect Deerubbin Park, prepare a forward plan and report back to the Sports Council.

Resolved on the motion of G. Bannerman seconded by J. Peare

That standing orders be resumed.

Minutes of Previous Meeting:

Resolved on the motion of G. Bannerman seconded by J. Peare

That the minutes of the previous meeting with the following alteration be accepted as a true record.

Business Arising from previous minutes:

Resolved on the motion of G. Bannerman seconded by J. Wellington

That the recommendation reported in the HCC report regarding Bensons Lane Land should have read " Staff recommendation that Bensons Lane purchase not be supported due to abundance of open space and cost funding going to HCC meeting on Tuesday 26th July".

ORDINARY MEETING

Reports of Committees

Finance:

Due to the implementation of a new computer program and lack of time, a finance report was not available at this meeting and will be presented at the next meeting on Friday 10th Sept.

HCC Report:

Kemsley Downs: Amenities costing.

Resolved on the motion of G. Bannerman seconded by J. Wellington

That we request Council consider the available Section 94 funding for Hanna Park / Kemsley Downs as district amenities facility funding to meet the difference between the allocated funds and the Kemsley Downs amenities cost.

Richmond Park: Plan not provided, considered outside our jurisdiction.

Ranger Status: Information books still not available.

Icely Park: Draft plan provided, original in mail, quote to be prepared.

Colbee Park: C. Daley to arrange a meeting for next week.

Resolved on the motion of G. Bannerman seconded by J. Wellington

That a letter be forwarded to HCC requesting formal response to current status of Development Application.

McQuade Grandstand: G. Banting to enquire when the work is to commence on the repairs.

Resolved on the motion of J. Peare seconded by P. Carter

That the information be received.

Councillors Report:

Active Australia Day: 10th October 1999 - a committee meeting has been held, further advice as it becomes available.

Walk Against Drugs: Saturday 14th August from Richmond Tennis Courts to McQuade Park.

Sporting Grounds Resolution: Refer to General Business.

Resolved on the motion of P. Carter seconded by L. Bannerman

That the information be received.

New Year's Eve Party:

The next meeting has been arranged for Friday 20th August, 9.30 am.

ORDINARY MEETING

Reports of Committees

Capital Assistance Grants:

Meeting arranged for 9 am Thursday 12th August to prioritise applications. Summary of our applications has been forwarded to Jim Anderson MP at his request.

Bensons Sewer:

Work is completed. Due to cost there are no back up pumps at either Soccer or Softball however Council staff have advised that they will carry spares.

Vandalism:

Bounty Reserve was vandalised last weekend resulting in all the fence posts being pulled out, the playground equipment wrecked and the soccer goalposts pulled out and bent beyond repair. HCC are to collect the goalposts and take them back to the depot. Other minor incidents at various grounds.

Woodbury Reserve:

Continual complaints regarding soccer not opening the toilets during training and players relieving themselves in the open. Glossodia Soccer have been advised on each occasion and today the father of the young girls who lives adjoining has advised that the police will be called if it happens again. He spoke to the President from the office, so hopefully they will finally do something about it.

Weed Spraying:

Of all grounds is to commence on Monday 23rd August.

Bensons Baseball:

Locks are to be changed next week as someone with a key is continually gaining access to the building and stock is being stolen.

Owen Earle Oval Dedication:

Will take place on Monday 4th October at 1 pm. Invitations will be forwarded to all committee members by the Hawkesbury Grade Cricket Club.

Sydney Water:

Following discussions with Sydney Water they have put on hold the \$14,391 account for Bounty Reserve and requested a plumbers report which has been faxed to them. Discussions to date have been very positive and it seems a good chance that they will cancel the charge.

ORDINARY MEETING

Reports of Committees

Rentokil Initial:

Have still not removed their sanitary disposal units from our toilets despite several requests and a letter from our Solicitors. They are now to be formally given 7 days to do so or we will and put them in our storage unit. Their contracts were cancelled last Christmas.

Resolved on the motion of Clr. L. Sheather seconded by J. Peare
That the information be received.

Correspondence:

Resolved on the motion of G. Bannerman seconded by J. Peare
That the correspondence items 15243 to 15335 be received as per detailed breakdown provided at meeting and available on request.

Correspondence items discussed:

- 15263 Richmond Soccer - field alteration proposal.
(tabled for further investigation)
- 15269 HCC - Paralympic Torch Relay.
(received - HCC have given in kind support)
- 15271 Colo Soccer - Hanna Park proposal.
(to general business)
- 15278 Hon Kevin Rozzoli - thank you letter & AGM acceptance.
(received)
- 15284 Hawkesbury Baseball - safety fencing funding assistance request.

Resolved on the motion of G. Bannerman seconded by L. Sheather
That the Sports Council approve the request on a dollar for dollar basis and Rod Morphet inspect and supervise the work.

- 15301 Parkes Sports Council - conference information, 30th Sept to 1st October.

Resolved on the motion of L. Bannerman seconded by J. Peare
That Clr. Sheather's expenses be paid by Hawkesbury City Council.

Resolved on the motion of L. Sheather seconded by L. Bannerman
That the Administrator's expenses be paid by the Sports Council.

- 14335 Pitt Town Sports Cricket Club - Brinsley Park.

Resolved on the motion of G. Bannerman seconded by P. Carter
That the information be investigated and the Cricket Club be advised to place witches hats around the floodlighting pole.

ORDINARY MEETING

Reports of Committees

General Business:

December meeting: Be changed to 3rd December instead of the 10th as previously advised.

Sporting Field resolution: A copy of the resolution presented to the Ordinary Meeting on 10th August was provided by Clr. Sheather.

Resolved on the motion of G. Bannerman seconded by L. Bannerman

That the information be received and it be noted that as advised by the General Manager, item 1 of the motion is to be provided by HCC staff as the planning authority and not the Sports Council.

Colo Soccer Club: Gazette & Courier stories & letters to the editor.

Resolved on the motion of G. Bannerman seconded by L. Bannerman

That the Executive of the Sports Council be authorised to respond on behalf of the Sports Council to items and letters in the newspapers as considered necessary.

Colo Soccer's Proposal: Hanna Park Proposal.

Resolved on the motion of G. Bannerman seconded by P. Carter

That we acknowledge receipt of the document.

Sports Council: Clr. Sheather to advise on meeting with HCC senior staff and an emergency delegates meeting be called if required.

Meeting closed 11.15 pm

Next meeting Friday 10th September, 1999 at 7.30 pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Economic Development Advisory Board - Friday 20 August 1999

PRESENT: Councillor L Allan - Chairperson, Councillor R Calvert, Mr R Tolson, Mr R Jones, Mr S Benfield, Ms D Hewetson, Group Captain C Richards.

ALSO PRESENT: Mr G Banting, Mr M Ryan, Mr C Dalli.

APOLOGIES: Mr B Seldon, Mr P Rasmussen.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING:

The Minutes of the Meeting held on Tuesday 6 July 1999 were confirmed.

CORRESPONDENCE:

- Member for Londonderry - Mr Jim Anderson, MP - Thanking the Board for inviting him to the July meeting and noting that he has made arrangements for Mr David Dekel of the Department of Land and Water Conservation to meet with the Board at its August meeting.
- University of Western Sydney - Hawkesbury - Clarifying that the Office of Western Sydney is not funding the Agri-Business Liaison Officer position, which is in fact being funded jointly by GROW and Greater Western Sydney Economic Development Board.
- Office of Western Sydney - Advising of the launch of the 2000 Western Sydney Industry Awards at Penrith on 10 December 1999.

GENERAL BUSINESS:

Access to Water

At the July meeting, it was resolved to invite representatives of the Department of Land and Water Conservation to meet with the Board to discuss latest developments with the moratorium and the issuing of water pumping licences and construction of farm dams within the Hawkesbury/Nepean Catchment.

Invitations were subsequently accepted by Mr David Dekel - Manager Hawkesbury/Nepean Water Initiative and Mr Doug Rhodes - Manager Hawkesbury/Nepean, from the Department of Land and Water Conservation. The representatives gave a briefing on latest developments with the NSW Government's Water Reform Agenda and issues outlined included the following:

- Communications strategy and awareness of the reform agenda.
- Proposals for monitoring usage of water and appropriate volumes to be made available.
- Determining appropriate environmental flows.
- Licensing and water transfer market.

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Reports of Committees

- Amnesty on non-authorised users of water.
- Water management planning including objectives for an integrated water monitoring strategy.

Following the discussions, a commitment was given by the representatives to keep in contact with the Board in relation to any further developments with the reforms and they invited the Board's Working Party on this initiative, ie Mr Rob Tolson, Mr Ross Jones, Mr Paul Rasmussen and the Executive Officer, to meet with them as required for consultation on strategies proposed under the reforms. It was noted that Mr Dekel indicated they would like to be in a position to report to the Board on a quarterly basis on current developments.

Future of Hawkesbury Economic Development Advisory Board

In view of the forthcoming Council Elections, the Board reflected on its achievements over the last 5 years and some of the challenges confronting the district over the next 5 years ie access to water, future of RAAF Richmond etc and it was subsequently resolved to recommend to the new Council that it continue its support and links with the Board.

Future of RAAF Richmond

The Member for Macquarie, Mr Kerry Bartlett, addressed the Board on latest developments with representations concerning the future of RAAF Richmond.

Mr Bartlett addressed issues such as market testing for the maintenance of Hercules aircraft, the current position on the future of the Base, the need for the RAAF to retain access to the airfield whatever the future uses of the site and use of Richmond by regional airlines.

Discussion also took place in relation to latest deliberations with the Badgerys Creek proposal and Mr Bartlett's position on the issue. It was acknowledged that in view of the amount of capital invested at RAAF Richmond in infrastructure, the site lends itself for future use as an aviation business park including maintenance, training and component manufacturing facilities and it was suggested that the Board form a Steering Committee to prepare an Options Paper on potential future uses of the site in the event of the presence of the RAAF being significantly scaled down or completely removed from the site. Also, it was acknowledged that the Board should focus on supporting companies that win maintenance contracts and the like and wish to retain their presence in the Hawkesbury. Mr Bartlett indicated that he would organise a meeting with representatives of the Department of Defence, Council and the Board to discuss future options for the Base.

Annual Contributions and Sponsorship

A report was tabled on current annual sponsorship commitments of the Board and contributions made to other organisations such as Tourism Hawkesbury, Hawkesbury City Chamber of Commerce and Hawkesbury City Business Enterprise Centre.

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Reports of Committees

The information was received and noted with it being acknowledged that sponsorship of events such as the Hawkesbury Business Awards and facilities like Greater Western Sydney Investment Centre are to be reviewed on an annual basis.

GROW Projects

An update was given on the following GROW projects:

- Agri Business Project - It was noted that the position has been re-advertised and it is being jointly funded by the Greater Western Sydney Economic Development Board and GROW.
- Contracts Register Project - It was noted that the project application has to be revised to meet new funding criteria being developed by the Commonwealth Department of Employment, Workplace Relations and Small Business.
- Northwest Sector Development Project - It was noted that a meeting of the Steering Committee will be held in the near future and that Councillor Allan, Mr Ross Jones and the Board's Executive Officer are members of that committee.

Project Status Report and Upcoming Events

A report was tabled on the status of the following ongoing projects and coming events:

- Windsor Road - It was acknowledged that this will continue to be on the agenda and that options for the upgrading of Windsor Road in the vicinity of Windsor may be reported to the next meeting.
- Pre-games training opportunities - It was noted that the Board will be working with Tourism Hawkesbury on forthcoming seminars and opportunities to promote the Hawkesbury for pre-games training and accommodation.
- Greater Western Sydney Investment Expo - To be held on Monday 23 to Friday 27 August.
- Airports and Aviation Outlook Conference - As Mr Rasmussen was unable to attend the meeting, a report on the conference is expected to be presented at the next meeting.
- Board membership - It was acknowledged that at least 2 members of the Board will be standing down ie Councillor Robert Calvert and Ms Denise Hewetson and the contributions of both members were formally acknowledged.

There being no further business, the meeting concluded at 12.50pm and the next meeting is scheduled for Friday 1 October 1999 (subject to confirmation).

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Local Traffic Committee - 20 August 1999

Present: Councillor R Searle (Chairman)
The Hon K Rozzoli, MP
Snr Constable G Schmahl, NSW Police Service
Snr Constable B Larkin, NSW Police Service
Mr D Lamont, Roads and Traffic Authority

Apologies Mr J Anderson, MP
Mr K Elson, Department of Transport

Also Present: Mr C Daley, Director of Asset Services and Recreation
Mr T Shepherd, Administrative Officer, Asset Services and Recreation

1. MINUTES

1.1 Minutes of the meeting held on 16 July, 1999 were confirmed.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Commercial Road/Old Stock Route Road/Brennans Dam Road, Vineyard - Traffic Conditions - NSW Police Service

Following a recent motor vehicle accident, advising of the inability to assign culpability due to the lack of regulatory signage at the intersection;

Circumstances: A vehicle exiting Commercial Road collided with a vehicle on Old Stock Route Road proceeding towards Windsor Road.

Report

- 1 Commercial Road terminates at the intersection of Brennans Dam Road and Old Stock Route Road, with all roads unsealed.
- 2 Due to the configuration of this intersection, installation of regulatory signage on Commercial Road would bring a vehicle into the travelling lane on Old Stock Route Road to gain sight distance north along Old Stock Route Road.
- 3 Deferred from the meeting held on 16 July 1999 pending site inspection this date.

Recommendation

- 1 That a 6 metre sight board be erected on Brennans Dam Road/Old Stock Route Road;

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- 2 That "T" intersection warning signs including distance plates (100m), be erected on all approaches to the subject intersection.
- 3 That "Give Way" regulatory signage be erected on Commercial Road at its intersection with Old Stock Route/Brennans Dam Roads; and
- 4 That guide posts be erected on the following intersection radii:
 - (a) Old Stock Route Road/Commercial Road; and
 - (b) Brennans Dam Road/Commercial Road.

2.2 Anschau Crescent, Windsor - Traffic Conditions

In response to representations regarding the increased incidence of fleet vehicle carriers making use of Anschau Crescent in undertaking deliveries to Hawkesbury Valley Holden, the Committee, at its meeting held on 16 July 1999 resolved that a condition of any development consent for use of Lot 30 DP136234, owned by Hawkesbury Valley Holden, for car parking purposes, be that provision be made for off-street unloading/loading of fleet vehicle carriers.

The following advice has been received from the Manager, Building and Development:

“that it is not possible to place the above condition on any approval given for the use of lot 30 DP136234 for public car parking purposes for the following reason:

- 1 *Any approval given would be for a period of 12 months*
- 2 *Lot 30 is zoned residential and the requirement for unloading/loading of the fleet vehicle carriers is considered to be a part of the commercial operation of the development and would be prohibited under the zoning.*
- 3 *From a practical point it would be very difficult to get vehicles onto this site as it is not desirable to allow an additional access point from Macquarie Street.*

It is suggested that a more appropriate approach would be to consider this matter as part of the overall study currently being undertaken for this area with a view to providing alternative access to the site.”

Mr Montgomery, Manager Building and Development and Mr S Enders, Town Planning Co-Ordinator, joined the meeting at this stage.

Mr Montgomery addressed the Committee on issues relating to this matter.

Recommendation:

That a condition of any Development Control Plan arising from the Draft Local Environment Plan in relation to the three (3) properties immediately north of Hawkesbury Valley Holden on the eastern side of Macquarie Street, be that provision be made for on-site loading/unloading of fleet vehicle carriers.

3. REPORTS**3.1 217 Commercial Road, Vineyard - A-Vina Van Village**

Development application providing for extension of existing site by 48 self contained units.

Recommendation:

No objection is held to the proposed development.

Messrs Montgomery and Enders retired from the meeting at this stage.

3.2 Cox/Church Streets, South Windsor - Alteration of Intersection Priority

The Local Traffic Committee previously resolved to investigate the alteration of priority at selected intersections along Church and Cox Streets in an attempt to reduce vehicle speeds along these streets.

An investigation into the feasibility of this proposal has been carried out and the following conclusions have been reached:

- Vehicles travelling along Cox and Church Streets have significant sight distance into the side street at many of the intersections. This combined with low traffic volumes in the side streets would result in vehicles failing to stop or even slow down if the intersection priority was altered.
- The road network layout in this area is a grid system with straight runs on Cox and Church Streets between intersecting streets varying between 250 and 500 metres. This distance is sufficient for vehicles to easily attain high speeds between intersections, assuming they had stopped at altered give way signs at the intersecting street.
- By altering the intersection priority, there is a significant risk that vehicles travelling along Cox and Church Streets will not observe the give way signage, as the road geometry and width in these streets gives the impression that they are the continuing road. This will obviously lead to an increase in potential accidents in the area.
- If the intersection priority along Cox and Church Streets were to be altered, it should be considered as part of an overall local area traffic management scheme incorporating the following elements:

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- Construction of concrete median islands in Church and Cox Streets at the intersections to narrow the approaches and emphasise the intersection priority (similar to the treatment installed at Mileham Street and Woods Roads).
- Construction of midblock and gateway treatments in Church and Cox Streets between selected intersections to reduce vehicle speeds.

Recommendation:

To defer further consideration of this matter to the next meeting pending investigation by the NSW Police Service.

3.3 Church Street, South Windsor - Traffic Conditions - NSW Police Service/Ms K Smith 119/R Pt2; 353/R Pt3

Representations by the NSW Police Service on behalf of Ms K Smith, 34 Church Street, South Windsor regarding traffic conditions on Church Street, South Windsor, particularly at the intersection of Church/Argyle Streets where construction of a roundabout is sought.

For construction of a roundabout at Argyle/Church Streets; Ms Smith cites one serious collision and several near misses caused by vehicles disobeying the "Give Way" signs governing Argyle Street; with regard to Church Street, the issue is speeding vehicles attributable to patrons of the Oasis Centre.

Report:

- 1 Both the eastern and western approaches of Argyle Street to Church Street are governed by a single "Give Way" sign, with holding lines.
- 2 Failure to observe these regulatory signs would appear to be negligence on the part of motorists traversing Argyle Street, not the fault of alleged speeding motorists on Church Street.
- 3 Traffic counts were undertaken on Drummond Street and Church Street during 17-26 July 1999 which 85% speeds as follows:

A Drummond Street

Location	Eastbound	Westbound
Between George/Church (ADT 687)	45	46

B Church Street

Location	Northbound	Southbound
Between Bell/Argyle (ADT 482)	63	60
Between Argyle/Campbell (ADT 678)	62	59

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A Drummond Street

Between Campbell/James (ADT 541)	57	57
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Between James/Drummond (ADT 550)	62	66
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- 4 The speed limit on Church Street is 50 kph, with a 40 kph School Zone; the NSW Police Service has advised that this locality is included as part of the daily patrols.

Recommendation:

To defer further consideration of this matter to the next meeting in conjunction with alteration of intersection priorities on Cox/Church Streets, South Windsor (Item 3.2. above).

3.4 George/Baker Streets, Windsor - Regulatory Signage - Hawkesbury City Council 731/R Pt10; 272/R Pt2

Construction of a raised threshold has recently been completed at the intersection of Baker and George Streets, Windsor; incorporated within that raised threshold are two (2) pedestrian crossings paralleling George Street.

“STOP” signage previously governed Baker Street approaches to George Street, however, these were removed during the course of construction.

In the interests of uniformity, it is proposed that “Give Way” signage be erected on George Street, similar to the intersection of George and Fitzgerald Streets at the southern end of the Mall.

Should extended queuing of traffic occur at week-ends traffic may divert down Thompson Square.

Recommendation:

That “Give Way” regulatory signage and holding line be installed on George Street, Windsor at its intersection with Baker Street.

3.5 University of Western Sydney, Hawkesbury - Restricted Parking P258/445 Pt1

The University of Western Sydney, Hawkesbury is proposing to institute on-campus restricted parking, with certain employees being empowered to issue infringement notices for processing by the NSW Police Services Infringement Processing Bureau.

The NSW Police Service and the Roads & Traffic Authority require approval from the Local Traffic Committee prior to establishment of such a scheme.

Recommendation:

That no objection is held to the University of Western Sydney, Hawkesbury introducing an on-campus restricted parking scheme.

3.6 Bells Road/Grose Vale Road, Grose Vale - Intersection Re-alignment 206/R PT02 722/R PT06

Council has previously resolved, in part, that investigation be undertaken regarding re-alignment of the intersection of Bells Road with Grose Vale Road.

Two (2) options emerge from that investigation:

1. Remove and clear all trees, shrubs and landscaping in front of Lot B, DP367444, including some vegetation/landscaping within the property boundary line; and
2. Council acquire part of Lot B, DP367444 for road widening purposes and then clear vegetation/landscaping within that acquired portion the triangular acquired portion would be approximately 112m².

Report:

1. Discussions have been held with a representative of the owners of this property which resulted in vegetation being lopped, improving sight distance.
2. Balanced against cost of land acquisition, it is felt that lopping of vegetation has improved sight distance.

Recommendation:

1. No further action be taken regarding acquisition of land from Lot B, DP367444; and
2. Install barrier line/holding line/"Stop" sign on Bells Road at its northern intersection with Grose Vale Road.

3.7 Argyle & Walker Streets, South Windsor - B. Double Routes - Roads & Traffic Authority - GT230/004 PT04, 119/R PT02, 2330/R PT03

Seeking Council comment regarding declaration of the following local roads as B. Double Routes:

- 1 Argyle Street, South Windsor between George Street and Fairey Road; and
- 2 Walker Street, South Windsor between Argyle and Ham Streets.

Report:

Investigation of both roads under "Route Assessment Guidelines for B. Doubles and Road Trains (1998)" indicates that Argyle Street between George Street and Macquarie Street is not suitable as a B. Double Route; the balance of the designated routes are satisfactory.

Recommendation:

To defer further consideration of this matter to the next meeting for attendance by the Committee at a field trial to be organised by the Roads and Traffic Authority.

3.8 Grose Vale Road, Kurrajong - Traffic Conditions - Kurrajong Public School - 722/R Pt06

Advising of the following traffic management issues in the vicinity of Kurrajong Public School, Grose Vale Road, Kurrajong:

1. speeding vehicles;
2. vehicles parking contrary to regulatory signage; and
3. lack of foot paving.

A site inspection was undertaken on this date.

Recommendation

That:

1. An additional 40kph speed restriction sign be erect at each entrance to the 40kph zone;
2. 40kph repeater signage be erected within that 40kph zone;
3. Edge lines be marked on Grose Vale Road from the School gate to the southern boundary of the School; and
4. Guide posts be installed on Grose Vale Road at the southern end of the School property.

3.9 Old Bells Line of Road, Kurrajong - Relocation of Bus Shelter - Country Women's Association

Requesting relocation of bus zone and proposed bus shelter on Old Bells Line of Road, Kurrajong from outside the existing CWA Hall to a point approximately 20 metres north of its existing location.

ORDINARY MEETING

Reports of Committees

Recommendation:

To defer further consideration of this matter to the next meeting.

4. QUESTIONS WITHOUT NOTICE

Councillor R Searle

- 4.1 Advised of representations received regarding a motor vehicle accident on Fisher Road, Maraylya on 14 August, 1999 and seeking reduction of the speed limit within the Maraylya locality to 60kph in view of the absence of street lighting and sign posted speed restrictions.

Recommendation:

That:

1. The NSW Police Service be requested to provide a report on the accident at the next meeting; and
2. The Roads and Traffic Authority be requested to investigate reduction of the speed limit in the Maraylya locality to 80kph and erect speed restriction signs.

5. GENERAL BUSINESS

- 5.1 Councillor Searle advised the Committee of the forthcoming Council elections and expressed appreciation to the Members of the Committee for their support and advice during his tenure as Chairman.

The Hon K Rozzoli responded on behalf of the Committee and wished Councillor Searle well in the forthcoming elections.

NEXT MEETING

The next meeting of the Local Traffic Committee will be held on 17 September, 1999.

The meeting terminated at noon.

oooO END OF REPORT Oooo



ordinary
meeting

end of paper