



H a w k e s b u r y C i t y C o u n c i l

ordinary meeting business paper

date of meeting: 11 April 2000

location: Council Chambers

time: 7.30pm

ORDINARY MEETING

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notices of motion



Notices of Motion

ORDINARY MEETING

Notices of Motion

Notices of Motion

Ordinary Meeting - 11 April 2000

Councillor P Rasmussen and Councillor K Conolly:

That Council pass a special vote of thanks to Mr Kerry Bartlett MP, Federal Member for Macquarie, for his outstandingly successful efforts in achieving last minute crucial changes to the tendering documents for the RAAF's C130 maintenance, thus making certain that the work to be contracted out by the RAAF would be done at RAAF Richmond and thereby not only safeguarding the aircraft maintenance future of RAAF Richmond but also the 120 associated maintenance jobs.

Note: Councillors may not be aware that the C130 maintenance tendering documents initially released to the aircraft industry by the Department of Defence excluded outright the maintenance work being carried out by RAAF Richmond because none of the aircraft hangars, in which this work was currently being carried out at Richmond, would be made available to the successful contractor.

This meant that all the bidding aircraft engineering companies were structuring their bids to carry out the work in hangars at inter/intrastate airports and NZ, but not at RAAF Richmond. Thus all the associated maintenance jobs, and worse, the potential to develop a future aircraft maintenance industry at the Richmond airfield would be lost forever.

When this disastrous situation was pointed out to Mr Bartlett he immediately took action at the most senior ministerial levels to lobby to have the contract documents changed so that RAAF Richmond had at least a fighting chance to retain the jobs and the potential for an aircraft maintenance future.

It took many weeks of hard lobbying at very senior Government levels before the situation gradually began to turn around for Richmond, with small cosmetic changes to the contract documents at first and then finally hangar maintenance bays reluctantly becoming available.

We know the final outcome of this success story - Qantas was awarded the C130 maintenance contract and the maintenance work will now be done at the Richmond airfield.

Mr Bartlett did an outstanding job under impossible circumstances given that Richmond had already been dealt out of the tendering picture and that there was only a few weeks to turn the whole mess around before the tendering process closed.

Without his deep and abiding commitment and unswerving belief in this community Mr Bartlett would not have been able to achieve such outstanding success in such a short time - It took a lot of time and dedicated lobbying effort.

ORDINARY MEETING
Notices of Motion

We owe him a huge debt of gratitude as he has not only safeguarded many jobs but also our potential to build a great future in the aircraft industry at Richmond.

Councillor C Paine

A report be prepared on a draft development control plan for the distribution of medium density housing in the residential areas of the City, in particular North Richmond.

oooO END OF NOTICES OF MOTION Oooo



ordinary

3
section

**report
of the
general
purpose
committee**

ORDINARY MEETING Notices of Motion
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AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **MAYORAL MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

ORDINARY - 11 April 2000

General Purpose Committee - 28 March 2000

Environment

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 28 March 2000, commencing at 9.00am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor L Allan, B J Calvert, K F Conolly, P F Davies, D Finch, G J Gilling, C A Paine, P R Rasmussen, L C Sheather, L A Williams, and C J Woods.

Apology for absence was received from Councillor Allan

RESOLVED on the motion of Councillor Paine seconded by Councillor Davies that the apology be accepted.

RESOLVED on the motion of Councillor Sheather and seconded by Councillor Rasmussen that the Minutes of the General Purpose Committee Meeting held on the 29 February, 2000, be confirmed.

Councillor Allan arrived at the meeting at 10.13am
Councillor Allan left the meeting at 10.22am
Councillor Allan returned to the meeting at 10.25am
Councillor Paine left the meeting at 10.24am
Councillor Paine returned to the meeting 10.30am
Councillor Gilling left the meeting at 10.40am
Councillor Gilling returned to the meeting 11.02am
Councillor Calvert left the meeting 11.50am
Councillor Gilling left meeting at 4.10pm.
Councillor Gilling returned to meeting at 4.20pm
Councillor Finch left meeting at 4.00pm
Councillor Finch returned to meeting at 4.20pm
Councillor Finch left the meeting 5.17pm.
Councillor Williams left the meeting 5.17pm
Councillor Stubbs left the meeting at 6.20pm

Mayoral Minutes - General Purpose Committee Meeting - 28 March 2000

1. East Kurrajong School Visit (GC280/010 PT02)

436 **RESOLVED** on the motion of Councillor Stubbs seconded by Councillor Calvert

That the Committee welcome the students and Principal of East Kurrajong School.

2. Awards (GC280/010 PT02)

437 **RESOLVED** on the motion of Councillor Stubbs seconded by Councillor Rasmussen

That:

1. Council send letters of congratulations to local recipients of awards for the operations in East Timor.
2. Council send a letter of congratulations to the Tolson Group of Companies for awards achieved in the Western Sydney Industry Awards managed by the Office of Western Sydney.

SECTION 1 - ENVIRONMENT

92: Proposed Rodeo, Tourmaline Hotel/Motel - 711-725 Windsor Road, Vineyard
(MA0151/00/EVD/ENC28NAX.V15)

Mr Mark Dowden, objector, addressed the meeting.

COMMITTEE'S RECOMMENDATION

That approval be granted subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall take place in accordance with the plans and accompanying documentation submitted with the application, except where altered by conditions of consent.
2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. The organisers/operators of the rodeo are to hold Public Liability Insurance with a minimum indemnity of cover of \$10,000,000 (ten million dollars).
4. A Structural Engineer's Certificate certifying the integrity of the arena, holding yards and chutes as erected shall be submitted to Council prior to the first event.
5. A maximum of four events a year be held with the matter to be reviewed in twelve (12) months.

Use of the Site

6. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of nutrients, litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation.

7. Hawkesbury City Council and all immediately surrounding property owners/occupiers are to be notified of events a minimum of 14 days in advance.
8. Events held in autumn/winter are to be restricted to between 12.00pm and 3.00pm on Sundays. Events held in Spring/Summer are to be restricted to between 7.00pm and 9.30pm on Saturdays.
9. Regular patrols of Windsor and Boundary Roads within the vicinity of the property are to be carried out by staff/security personnel during and after each event to ensure the prompt and quiet departure of patrons.
10. Rodeo animals are not to be kept on the property unless appropriate stock fencing has been erected and suitable housing facilities made available.
11. Any lighting on the site is to be directed in such a manner so that no nuisance is caused to adjoining properties or to drivers on surrounding streets.
12. No signs shall be displayed on the footpaths, pedestrianways, roadways or in the vicinity.
13. During periods of heavy patronage events, the first entry driveway in Boundary Road in close proximity to Windsor Road should be closed when the off-street car park area in front of the Tourmaline Hotel is full to avoid unnecessary delay and queueing back onto Windsor Road. Hotel staff are then to direct patrons to the secondary entry driveway further north along Boundary Road to access the site.
14. Parking associated with the rodeo is not permitted along the Windsor Road frontage of the property.
15. All driveways should be clearly signposted "Entry/Exit" as appropriate and controlled by staff in order to direct traffic movements to and from the site.
16. The overflow parking area is to be supervised to ensure vehicles park in an orderly manner with clear access aisles being provided at all times. Aisle widths are to be a minimum of 6.7m wide.
17. The access to the overflow parking area is to be provided with a compacted crushed rock surface a minimum of 6m wide. The access is to be extended to the northern most point of the dam near the waste water treatment plant. The overflow area is to be improved and maintained by any necessary regrading, grassing, slashing and removal of rubbish.
18. Parking in the overflow area shall be a minimum of 6m clear of the dams, waste water treatment plant and irrigation area. Temporary fencing/bunting with reflectors is to be installed to restrict vehicle access to the above areas.
19. The loading/unloading of livestock from trailers should take place on-site within a designated area which is well clear of public patrons at all times.

20. All litter on the site and along Boundary Road and Windsor Road within 100m of the property is to be collected within 24 hours of an event.
21. Provision of 2 Port-A-Loo toilets for every one hundred people with hand washing facilities in each unit. A constant supply of toilet paper, soap, and hand drying facilities is to be maintained for all toilets.
22. Effluent from the portable toilets is removed off the site.
23. Garbage is to be collected, stored and disposed of to the satisfaction of the Manager of Environment and Waste.
24. A garbage bin with the capacity to hold 240 litres is to be provided every 50 metres around the main arena. Six (240 Litre) garbage bins are to be placed within 25 metres of each food and drinks stall.
25. All Barbeque facilities, temporary food stalls, and canteens are to comply with "National Standards for the Establishment and Operation of Temporary Food Premises".
26. Noise levels are not to exceed 76dBLa10(A) at the nearest residence as a result of the event.
27. Public Address speakers should be directed away from surrounding residential properties. Where speakers are to be mounted on poles, they are to be inclined downwards at an angle of approximately forty-five (45) degrees from the horizontal.
28. A sound limiting circuit should be included in the PA system to control the signal amplitude to a fixed level regardless of the loudness of the operator's voice, or the volume control on the amplifier.
29. A fee be imposed for over 1,000 people attending the rodeo.

93: Single Storey Duplex and Two Lot Subdivision - Lot 7, DP243630 No. 51 Elizabeth Street, North Richmond (MA1979/99/EVD/ENC28NAX.V04)

Mr John Baieda, designer, and Mr Steve Marsh, applicant, addressed the meeting.
Mr Paul Lalley, objector, addressed the meeting.

COMMITTEE'S RECOMMENDATION

That a site inspection be carried out.

A site inspection was carried out at 2.00pm on Tuesday, 28 March 2000. Councillors present at the inspection were Councillors L Allan, K F Conolly, P F Davies, D Finch, G J Gilling, C A Paine, P R Rasmussen, L C Sheather, L A Williams and C J Woods.

That:

- A.** Approval be granted for a single storey duplex and two lot subdivision at 51 Elizabeth Street, North Richmond, Lot 7, DP243630, subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by All-Plans numbered GS199 (7 sheets) dated March 2000) submitted with Development Application No. M1979/99 dated 15 December, 1999 and any supportive documentation, except as otherwise provided by the conditions of this consent.
2. This consent covers the removal of trees and other vegetation from the site of approved buildings, structures, permanent accessways and car parks. This consent also covers the removal or lopping of trees within 6m (six) of approved buildings. No other trees or vegetation shall be removed or lopped except with prior written approval of the this office.
3. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
4. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
5. The applicant is advised to consult with:
 - (a) Sydney Water Corporation Limited
 - (b) Integral Energy
 - (c) Natural Gas Company
 - (d) a local telecommunications carrierregarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public road(s).
6. No excavation or site works shall be commenced prior to the issue of the construction certificate.
7. The applicants shall make themselves aware of any use restriction relevant to this property and shall comply with the requirements of the Section 88b instrument relevant to this subdivision and property.

Prior to Issue of Construction Certificate (Building)

8. A monetary contribution is to be paid to Council, pursuant to Section 94 of the Environmental Planning and Assessment Act 1979, towards the provision of the following public facilities in the locality:

(a)	Open Space and Recreation	(\$421)
(b)	Community Facilities	(\$1,913)

The above contributions have been determined in accordance with Hawkesbury Section 94 Contribution Plan. A copy of the Contributions Plan may be inspected at Council's Offices, George Street, Windsor.

Contributions are to be paid prior to issue of the construction certificate.

The amount of contribution payable under this condition has been calculated on the basis of costs as at the date of consent. In accordance with the provisions of the Contributions Plan, this amount shall be INDEXED at the time of actual payment in accordance with movement in the Consumer Price Index as published by the Australian Bureau of Statistics. In this respect the attached fee schedule is valid for 3 (three) months.

9. The submission of a Certificate from Telstra Australia that satisfactory arrangements have been made for the provision of cables for telephones to the development.
10. The following documentary evidence is to be obtained prior to the issue of any Construction Certificate, whether by Council or an accredited certifier:
- (a) A Section 73 Certificate issued by the Sydney Water Corporation Limited or other evidence of Sydney Water's non-objection to the commencement of work on the basis of service availability.
 - (b) A written clearance from Integral Energy, stating that electrical services have been made available to the development or that arrangements have been entered into for the provision of services to the development
11. A schedule of external finishes are to be submitted to Council for assessment.
12. Separate details of the proposed roofwater and surface water drainage system shall be lodged in duplicate for approval. Such details shall be approved prior to issue of construction certificate.
13. Separate practising Structural Engineer's details of all structural concrete and steelwork shall be lodged prior to issue of construction certificate.
14. Details demonstrating compliance with the Building Code of Australia is to be submitted to the Principle Certifying Authority for approval. Details should include:

- i. Location of smoke alarms
- ii. Fire resistance levels of relevant building components
- iii. A section of the proposed common wall

15. Submission of detailed designs for pavement areas and drainage to be provided on site.

Prior to Issue of Construction Certificate (Subdivision)

16. Submission of full designs and calculations for access and drainage works required for the subdivision.
17. A design checking and inspection fee of 250 (two hundred and fifty dollars), must be paid when submitting engineering plans for approval prior to construction. This amount is valid until 30 June, 2000.
18. The building design shall incorporate components that will provide aircraft noise mitigation in accordance with AS 2021. Details prepared by an accredited acoustical consultant submitted with the construction certificate.

Prior to Commencing Works

19. Building work that involves residential building work (within the meaning of the *Home Building Act 1989*) must not be commenced unless the principal certifying authority for the development to which the work relates:
- (a) in the case of work to be done by a licensee under that Act:
 - (i) has been informed in writing of the licensee's name and contractor licence number, and
 - (ii) is satisfied that the licensee has complied with the requirements of Part 6 of that Act, or
 - (b) in the case of work to be done by any other person:
 - (i) has been informed in writing of the person's name and owner-builder permit number, or
 - (ii) has been given a declaration, signed by the owner of the land, that states that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of owner-builder work in Section 29 of that Act

and is given appropriate information and declarations under paragraphs (a) and (b) whenever arrangements for the doing of the work are changed in such a manner as to render out of date any information or declaration previously given under either of those paragraphs.

Note: A certificate purporting to be issued by an approved insurer under Part 6 of the *Home Building Act 1989* that states that a person is the holder of an insurance policy issued for the purposes of that Part is, for the purposes of this condition sufficient evidence that the person has complied with the requirements of that Part.

20. Toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of 1 toilet for every 20 persons or part of 20 persons employed at the site.

Each toilet provided:

- (a) must be a standard flushing toilet; and
- (b) must be connected:
 - (i) to a public sewer, or
 - (ii) if connection to a public sewer is not practicable, to an accredited sewage management facility approved by the Council, or
 - (iii) if connection to a public sewer or an accredited sewage management facility is not practicable, to some other sewage management facility approved by the Council.

The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced.

21. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
- (a) stating that unauthorised entry to the work site is prohibited; and
 - (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.

This condition does not apply to:

- (a) building work carried out inside an existing building; or
 - (b) building work carried out on premises that are to be occupied continuously (both during and outside working hours) while the work is being carried out.
22. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation

23. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
24. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.
25. Sanitary accommodation shall be provided for workmen throughout the course of the building operations in accordance with the Local Government Act 1993 and the Environment Planning and Assessment Act.

During Construction

26. All building work must be carried out in accordance with provisions of the Building Code of Australia.
27. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
 - (a) erosion controls, site works and site set out;
 - (b) piers;
 - (c) steel reinforcement;
 - (d) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
 - (e) wet area flashing, after the installation any bath and shower fixtures;
 - (f) internal drainage lines prior to covering;
 - (g) external drainage lines, prior to backfilling; and
 - (h) on completion of the structure.
28. All demolition, construction, and associated work and deliveries necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
29. No burning of demolition or construction material being carried out on the site.
30. The developer is responsible for full costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include water, sewerage, drainage, power, communication, footways, kerb and gutter.
31. The building shall be set out by a Registered Surveyor and the Survey Certificate of the building shall be lodged with the Principal Certifying Authority upon completion of the footings and prior to the external wall construction proceeding above floor level.

Prior to Issue of Occupation Certificate

32. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.
33. Landscaping shall be completed in accordance with the approved landscaping plan and shall be maintained in perpetuity by the existing or future owners and occupiers of the property.
34. In order to enhance the amenity of the development, new boundary fences shall be provided at the applicant's expense. Such fencing behind the building line shall be to a height of 1.8m and at least lapped and capped. Lattice shall be erected above the north eastern boundary fence along the length of the existing dwelling to maintain privacy.

Prior to Issue of Subdivision Certificate

35. Construction of a centrally located concrete driveway a minimum of 2.5 metres wide and 150mm thick reinforced with F82 mesh over the full length of the access handle and reciprocal right of way the rear lot together with the construction of Council's standard residential footway and layback crossing also 150mm thick reinforced with F82 mesh. All services are to be placed on conduits laid prior to placing concrete
36. The submission of a plan showing all existing services on the lots including septic tank and effluent disposal area, sewer connections, water connections and stormwater disposal, where applicable, and the correction of any encroachments or defects to the requirements of the Director of Environment and Development.
37. The submission of the plan of subdivision, together with 4 (four) exact copies thereof, suitable for lodgement with the Registrar General.
38. Payment of a linen release fee of \$200. This amount is valid until 30 June 2000.
39. A monetary contribution is to be paid to Council, pursuant to Section 94 of the Environmental Planning and Assessment Act 1979, towards the provision of the following public facilities in the locality:
 - (a) Open Space and Recreation (\$734)
 - (b) Community Facilities (\$3,340)

The above contributions have been determined in accordance with Hawkesbury Section 94 Contribution Plan. A copy of the Contributions Plan may be inspected at Council's Offices, George Street, Windsor.

Contributions are to be paid prior to issue of the construction certificate.

The amount of contribution payable under this condition has been calculated on the basis of costs as at the date of consent. In accordance with the provisions of the Contributions Plan, this amount shall be INDEXED at the time of actual payment in accordance with movement in the Consumer Price Index as published by the Australian Bureau of Statistics. In this respect the attached fee schedule is valid for 3 (three) months.

The Use of the Site

40. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.

B. The next available Tuesday briefing session be used to discuss the medium density housing policy.

94: Staged Development for a Boarding House and Tourist Accommodation - Lot 2 DP709500 No. 3075 Bells Line of Road and Sign at Lot 10 DP39306 Powells Road (MA1767/99/EVD/ENC28NAX.V06)

Mr John Stokman, applicant, Mr Ross Booth, agent, addressed the meeting.

Ms Peta Trahar, objector, addressed the meeting.

COMMITTEE'S RECOMMENDATION

That

1. A meeting be set up between Council staff, the objectors and the applicant.
2. A report be brought back to the Ordinary Meeting.

ADDITIONAL INFORMATION

Introduction

As a result of the General Purpose Committee's resolution Council officers met with the applicant and the objector. Unfortunately, the meetings were held separately as a mutually convenient time could not be organised.

This application is being further reported to clarify some matters raised by the Committee, the objector and the applicant, and to also present the concerns of both the objector and applicant as discussed with staff. Based on the outcome of the meetings the application is recommended for approval, subject to amended conditions.

The applicant has advised Council officers that he would prefer approval of the development as a whole rather than in stages. Therefore he has requested a standard consent for the conversion of the existing shed for boarding house purposes comprising eight (8) bedrooms, use of the existing cottage for tourist accommodation, the upgrade of sewerage system on Lot 2 DP789508 and erection of a sign on Lot 10 DP39306.

Clarification of matters raised by the General Purpose Committee

Unauthorised works

April 1999	Council was notified of the unauthorised accommodation on the subject property. Council officers inspected the property, the unauthorised works were noted and a letter was forwarded to the owner advising of approvals and unauthorised activities over the property, a further inspection was later carried out.
May 1999	The applicant was invited to submit an application for a building certificate and development consent for the unauthorised uses on the subject property. Application forms were mailed to the owner.
May 1999	Application was made for a building certificate for the shed to be converted for accommodation purposes.
July 1999	The applicant was requested to lodge a development application for the use of the shed for accommodation purposes as it was noted that the building was still being occupied by backpackers.
September 1999	The owner was served with a Notice of Intention to Serve an Order which required the unauthorised development and use of the land to cease.
October 1999	In response to the above order the owner wrote to Council giving an undertaking that the buildings on Lot 2 would not be used for unauthorised purposes.
November 1999	Development application was lodged by the owner to convert existing shed to a boarding house and convert existing cottage to tourist accommodation.
Current	The objector claims that the buildings, in particular the cottage, are still being used for accommodation purposes without development consent. The applicant claims that he has ceased using the buildings for accommodation purposes but on a number of occasions made the small cottage available for personal guests.

Property Description

The correct property description is Lot 2 DP789508 for the proposed boarding house and tourist accommodation, and Lot 10 DP 39306 for the proposed sign.

Clarification of matters raised by applicant

Number of objectors

There were four (4) letters of objection received for the proposed development not five (5) as previously reported. The fifth letter received was in relation to an assumed development on an adjoining property and the author of this letter has since written to Council stating he has no objections to the proposal.

Owner of Lot 1

The owner of the adjoining property Lot 1 which is occupied by two tourist cabins, is owned by the applicant's son Jacobson Stokman.

Number of people using the proposed development

The previous report indicated that the boarding house would provide accommodation for up to twenty (20) people at the completion of the development. The boarding house provides for eight (8) bedrooms allowing a total of sixteen (16) people, and the small cottage provides accommodation for two (2) people. The development will therefore provide accommodation for a total of eighteen (18).

Applicants concerns

Colours for Cottage and Shed

The applicant believes that the conditions relating to repainting the shed and cottage are unreasonable. The cottage is white in colour and stands out along the ridge. During the meeting with Council staff, the applicant advised that he wants to clad the external walls in red cedar similar to the adjoining property cabins. This is considered an acceptable treatment and, on the applicant's request, it is reasonable to give the applicant 12 months to clad the cottage walls. It is recommended that the applicant should be required to clad the external cottage walls in red cedar within 12 months of the consent date.

The conditions of consent require the applicant to paint the roof of the existing shed which is zincalume. The shed has been erected for over 10 years and the zincalume has faded and is not considered intrusive. Therefore, requiring this to be painted seems unnecessary. Should the application be supported it is recommended that the condition requiring the shed roof to be painted be deleted.

Sealing of the road/access

The applicant does not want to seal the road, this is due to ongoing maintenance of the road with the objector using their trucks with the potential to break up the seal. Due to the nature of the development the access road is required to be sealed. Any other matter relating to the right of way is considered a civil matter which should be appropriately dealt with separately between the objector and the applicant.

It is recommended that the sealing of the road be retained as a condition of consent should the application be supported.

The previous report indicated that the applicant agreed to a separate egress and ingress point to the development. The applicant has now advised that he would like to keep the western entrance for access to the flower growing area and keep the eastern entrance for the proposed boarding house and tourist accommodation. This is not unreasonable as the access for the proposed development will not create significant disturbance with respect to noise and headlight glare because the existing dwelling on Lot 3 is well screened by vegetation. Should the application be approved it is recommended that the access point to the proposed development be from the one access point to the eastern most entrance along the southern boundary.

Objectors Concerns

Enforcement of Conditions of Consent

The objector expressed a desire for Council to include a number of “operational” conditions in the consent. Given the location and nature of the development policing conditions on a day to day basis is not practical. Therefore the design elements should as far as possible control the location of outdoor activities and other potential impacts.

Outside activities

The objector expressed a desire for outside activities to be restricted to the northern side of the structures during both stages of the development. As the applicant has amended the application for a standard consent combining both Stage 1 and 2 this matter has been resolved. Construction of an outdoor area on the northern side will be required by condition.

Clear access during road construction

The objectors operate a cattle stud on their property and use the access road to transport cattle on their trucks. The objector asks that the right of way be kept clear at all times perhaps only constructing half width at a time. Due to the access road being a right of way the applicant is required to keep this clear at all times. Should the application be approved it is recommended that a condition requiring the right of way be kept clear at all times and that the applicant advise the contractors and delivery vehicles of this. Also the objector should be given 24 hours notice prior to the construction of the access road. These matters can be included as conditions of consent.

Traffic

The objector was concerned that the access road will encourage speeding cars and is unsafe. A subsequent site inspection has confirmed that the access road provides for clear sight distances and it is considered unnecessary to incorporate safety measures other than sealing along this access.

Low density nature of development

It is recognised that the proposed development can potentially be used for accommodation at times other than the holiday or fruit picking season. Notwithstanding this, the development is still considered to not compromise the objective of the zone "to protect the low density, broad-acre character of the rural areas". To ensure that the development is not used for permanent accommodation it is recommended that an appropriate condition be imposed.

Screen Fence

The objector has requested a screen fence be installed similar to what is existing on Lot 1. The extension of this fencing is considered unnecessary when it is quite possible to landscape the area in question and achieve a more visually appealing screening. The objector also requested that this screening be extended along the eastern boundary between Lot 3 and the subject property. This is also considered unnecessary as there is effective plant screening along this boundary. It is recommended that a landscape plan be submitted prior to the issue of the construction certificate providing for fast growing plant species along the southern side of the property extending from the boundary to Lot 1 to the gate to Lot 3.

Lighting

The objector has requested that the lighting on the southern side of the shed be restricted to no more than 100 watts and directed in a manner that it will not spill outside the property boundary of Lot 2. It is considered unreasonable to suggest a wattage limit but if the applicant wishes to install outside lighting it should be done in a manner that all lighting is directed onto the subject property. It is recommended that a condition controlling the spillage of lighting be imposed.

Conclusion

As a result of the meetings held between the applicant and objector it is understood that the objector does not strictly oppose the proposed development provided there are stricter controls within the conditions of consent. The applicant does not object to the reasonable changes indicated by the objector.

It is recommended that the application be approved combining Stage 1 and 2 with the appropriate amended conditions.

Recommendation

That approval be granted for a boarding house and tourist facility on Lot 2, DP789508, 3075 Bells Line of Road, Bilpin and a tourist sign at Lot 10, DP39306, Powells Road, Bilpin, subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by Kurramoore Design Services numbered 99552-2, 99552-3, 99552-4, 99552-5, 99552-6, 99552-7, 99552-8, 99552-9, 99552-10 dated 1 October, 1999) submitted with Development Application No. M1767/99 dated 8 November, 1999 and any supportive documentation, except as otherwise provided by the conditions of this consent.
2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
4. The applicant is advised to consult with:
 - (a) Integral Energyregarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public road(s).
5. No excavation or site works shall be commenced prior to the issue of the construction certificate.
6. The cottage shall be clad in red cedar and this is to be completed within 12 months of the date of this consent.

Prior to Issue of Construction Certificate

7. The submission of details relating to the sewerage management facility for Council approval. Such details should include; water management of the flower growing activity, plan detailing how the disposal areas will be defined, location of drip system, grading of contours to contain all runoff on site, landscape plan indicating high absorption plant species.
8. Separate details of the proposed roofwater and surface water drainage system shall be lodged in duplicate for approval. Such details shall be approved prior to issue of construction certificate.

9. A detailed landscape plan for the area along the southern side of the property from Lot 1 boundary to the gate at lot 3 (marked in red on the approved plans) is to be submitted to Council for approval.
10. A design checking and inspection fee of \$200 (two hundred dollars), must be paid when submitting engineering plans for approval prior to construction. This amount is valid until 30 June 2000.
11. Submission of design plans for all civil construction required by this consent.

Prior to Commencement of Works

12. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation
13. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
14. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.
15. Sanitary accommodation shall be provided for workmen throughout the course of the building operations in accordance with the Local Government Act 1993 and the Environment Planning and Assessment Act.

During Construction

16. All building work must be carried out in accordance with provisions of the Building Code of Australia.
17. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
 - (a) erosion controls, site works and site set out;
 - (b) piers;
 - (c) steel reinforcement;
 - (d) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
 - (e) wet area flashing, after the installation any bath and shower fixtures;
 - (f) internal drainage lines prior to covering;

- (g) external drainage lines, prior to backfilling; and
 - (h) on completion of the structure.
18. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
19. Access to the Boarding House and Tourist Facility for people with disabilities shall be provided in accordance with the requirements of Part D3 and the BCA and AS1428.1 (1993), 1228.2 (1992) and 1428.3 (1992) all thresholds and room access (both internal and external) shall have "lipless thresholds".
20. The construction of a 5m wide sealed access and any necessary drainage along the right of way from Powells Road to the access point onto the site.
21. The adjoining property owners using the right of way shall be given 24 hours notice prior to the construction of the access road. Reasonable access for vehicles shall be maintained at all times during the construction of the access road.
22. Parking shall be provided for five (5) vehicles in accordance with Council's Regulations and Parking Policy. Parking spaces, all internal accessways and aisles to conform to Council's Development Control Plan and to be constructed, drained, sealed and marked.
23. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.
24. All construction materials, equipment and vehicles shall be contained wholly within the site and not on the adjacent right of way. All contractors and delivery drivers are to be advised of this.
25. The communal kitchen in the boarding house shall be constructed in accordance with the requirements of the Food Act 1989 and Regulations thereunder Council' Food premises Code.
26. A properly constructed outdoor area is to be provided on the norther side of the building house which includes paving and seating. A screen fence shall be provided extending 4m from the western and eastern corner of the boarding house in a northern direction.

Prior to Issue of Occupation Certificate

27. The submission of a Certificate from Telstra Australia that satisfactory arrangements have been made for the provision of cables for telephones to the development.
28. The following documentary evidence is to be obtained prior to the issue of any Construction Certificate, whether by Council or an accredited certifier:

29. A written clearance from Integral Energy, stating that electrical services have been made available to the development or that arrangements have been entered into for the provision of services to the development.
30. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.
31. A form 15 Fire Safety Certificate is to be submitted to Council.

Use of Site

32. All outside activities are restricted to the northern side of the structures at all times.
33. The boarding house and tourist accommodation shall not be used for permanent accommodation purposes.
34. The development shall be conducted in such a manner that noise levels measured at any boundary do not exceed 5dB(A) above background noise level.
35. The spillage of light, shall be controlled so as to not impact on the amenity of adjoining residences. In this regard driveway and car park lighting is to be placed close to the ground in the form of bollard lighting and lighting on the southern side of the building is to be directed downwards and away from the adjoining properties to the south.

95: Development Control Plan - Contaminated Land Policy
(DCP001/00/EVD/ENC28NBX.V02)

COMMITTEE'S RECOMMENDATION

That:

1. The draft Development Control Plan - Contaminated Land Policy be adopted by Council.
2. Notification of commencement of the development control plan be placed in the local newspaper in accordance with Section 20(2) of the Environmental Planning and Assessment Regulation, 1994.
3. A copy of the development control plan be sent to the Director of the Department of Urban Affairs and Planning in accordance with Section 20(5) of the Environmental Planning and Assessment Regulation, 1994.

96: 190 Macquarie Street, Windsor - Extensions to Existing Church - Hawkesbury Christian Centre - Noise Complaints (DA0151/98/EVD/ENC28NBX.V12)

Councillor Woods declared an interest as her husband is the Pastor of Hawkesbury Christian Centre. Councillor Stubbs declared an interest financially and requested Councillor Sheather take the Chair. Councillor Sheather advised that he attended the church.

Councillor Stubbs left the meeting and Councillor Sheather took the Chair.

Mr Bob Stevens, Managing Director, Commercial Building Group and Mr Andrew Mann, Senior Assistant Pastor of Hawkesbury Christian Centre, addressed the meeting.

Ms Keryn Miller, objector, addressed the meeting.

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. There be a report regarding industry zoning in the immediate area and a further report regarding industrial zonings in South Windsor.

Councillor Stubbs returned to the meeting and resumed the Chair.

97: Draft Local Environmental Plan 16/95(Amendment 64) -Rezoning of the Grose Wold area (LEP016/95/EVD/ENC28NBX.V09)

The Committee exercising its delegation as full Council.

438 RESOLVED on the motion of Councillor Allan seconded by Councillor Rasmussen

That the draft local environmental plan - Amendment 64 be forwarded to the Department of Urban Affairs and Planning for finalisation and gazettal.

- 98: Notice of Intention to Consider Listing Lot 180 DP41869 No. 286 Windsor Street Richmond on State Heritage Register (P2343/1590 PT 02/EVD/ENC28NBX.V08)**

COMMITTEE'S RECOMMENDATION

That Council support the proposed listing of 286 Windsor Street, Richmond on the State Heritage Register.

- 99: Submissions from Department of Agriculture Concerning the Definition of Rural Industry (LEP006/98/EVD/ENC28NBX.V05)**

Mr David Mason, Department of Agriculture, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the information be received.

ADDITIONAL INFORMATION

Council's resolution of 8 February, 2000 regarding the definition of rural industry will mean that rural industries that are also designated development will be prohibited in the rural zones. Schedule 3 of the Regulations of the Environmental Planning and Assessment Act 1994 define four uses as rural industries that are designated development. These are:

1. Agricultural produce industries that process more than 30,000 tonnes of produce per year or dispose of effluent or sludge within a natural water body or wetlands.
2. Composting facilities or work that process more than 5,000 tonnes per annum or are located close to natural water bodies, in an area of high water table, drinking water catchment and other criteria.
3. Livestock processing industries being industries that involve the commercial production of products derived from the slaughter of animals, where animals of more than 30,000 kg live weight per day are slaughtered or includes such things tanneries and wool scours.
4. Wood or timber milling or processing works, that is basically a sawmill, that produces more than 4,000 cubic metres per annum if located near environmental sensitive matters or more than 30,000 cubic metres per annum located elsewhere.

Currently within the City there are several sawmills, most of which have been established for many years, one abattoir, one factory processing food that would be designated development, and one mushroom substrate production plant.

There are many types of agriculture, intensive agriculture and intensive horticulture which may under some circumstances may also be designated development. These include aquaculture and mariculture, livestock intensive industries e.g. piggeries, feedlots and poultry farms, and turf farms. These will not be affected by this change in definition.

100: Development Control Plan for the Grose Wold area
(DCP002/00/EVD/ENC28NBX.V13)

COMMITTEE'S RECOMMENDATION

That the Development Control Plan for Grose Wold be adopted.

101: Lot 1 DP 862897 No 78 Greens Road, Lower Portland - Hawkesbury Country Club - Issues Associated with Development Application and Operation of Caravan Park
(P717/0440, MA0319/98, DA0026/97/EVD/ENC28NBX.V11)

Councillor Gilling declared an interest as she is the owner of the property.

COMMITTEE'S RECOMMENDATION

That:

1. Council write to the operators of the Paradise Point Caravan Park informing them that the licence to operate the caravan park will be amended once the sites approved on Development Consent 319/98 have been constructed.
2. Condition 1 of the approval to operate a caravan park be amended as follows:

"Manufactured homes are permitted to be installed on flood liable land, subject to the following requirements:

 - i. *Floor level for manufactured homes to be at a minimum 8.7 metres AHD.*
 - ii. *Floor level for manufactured homes to be a maximum of 1 metre above natural ground level.*
 - iii. *Other than in the case of sites 5-28, manufactured homes which are to be installed on land lower than 8.7m AHD will be the subject of approval applications to Council having regard to the provisions of the Local Government (Caravan parks, Camping Grounds and Moveable Dwellings) Regulation 1995.*

- iv. *Applications referred to in (iii) are to contain details of construction which complies with Council's requirements for structures capable of being inundated by flood waters, in particular flood compatible materials, electrical, plumbing and other services and footings and tie downs having regard to potential impact from flooding.*
- v. *Completion of manufactured homes following approval and installation are to be certified by a suitably qualified engineer having regard to hydraulic and structural expertise, certifying that the structures are appropriate having regard to the potential impact from flooding and that they will not cause future damage having regard to the potential flood impact.*

4. Once the opinion of Counsel is obtained concerning the deemed to comply provisions of the regulations these be conveyed to the operator for them to take the appropriate action.

ADDITIONAL INFORMATION

Preliminary advice from Counsel has been received concerning the relationship between Ordinance 71 of the Local Government Act 1919 and the current regulations governing caravan parks. There were several questions asked of the Barrister but essentially the matters revolve around whether the structures existing prior to Ordinance 71 and whether or not they were deemed to comply with the provisions and therefore the current regulations.

The Barrister's preliminary advice can be summarised as follows:

1. The deemed to comply provisions of Ordinance 71 do not apply to structures. That is, things that are not caravans or annexes.
2. That installation of new structures is not exempt from need for separate approval from Council because this site is on flood liable land.
3. Hawkesbury City Council has an obligation to enforce compliance with the new Act and relevant regulations and this will involve inspections and enforcement of requirements of the regulations by appropriate notices or orders.
4. Licence holders are obliged to ensure that the sites are not subject to unauthorised or non-compliant building work.
5. Occupiers are, under like obligation, in respect of their own sites.
6. Council may approve associated structures erected on flood liable land provided that Council takes account the requirements of the Flood Plain Development Manual. This may require that many of the associated structures are in fact manufactured off-site fitted with compliance plates and transported to the site like manufactured homes.

Although the advice is not final it would appear that the Barrister has concluded that the deemed to comply provisions do not apply to structures erected on caravan parks before Ordinance 71 came into force. Deemed to comply provisions are confined to caravans and their annexes. It would seem reasonable to conclude therefore that negotiations should be entered into with the licence holder of this caravan park to establish a works program to bring the park into accordance with the regulations of the current Local Government Act.

Recommendation

That the information be received.

**102: Hawkesbury Local Environmental Plan 1989 - Clause 13 - Boundary Adjustments
(GT160/002 PT2, GT160/001 PT2/EVD/ENC28NBX.V10)****COMMITTEE'S RECOMMENDATION**

It is recommended therefore that pursuant Section 54 of the Environmental Planning and Assessment Act, Council resolve to amend Clause 13 of Hawkesbury Local Environmental Plan 1989 by:

1. Inserting provisions to prevent additional lots being created under this Clause.
2. Inserting matters for consideration in Clause 6 that include the environmental consequences of the adjustment, the access to the lots and the surrounding lot sizes.

ADDITIONAL INFORMATION

Additional information was sought from the General Purpose Committee regarding the controls or otherwise on the amount of change in the lot size that may arise from boundary adjustment. It was requested that consideration be given to implementing either:

- (a) controls on the size of departure in lot size from the minimum required in the zone; or
- (b) controls such that lots cannot be altered dramatically in their size using this clause without good reason.

There are many allotments within the rural areas of Council's control that are manifestly different in size from the minimum required in the zone. Many of these have been created as a result of subdivision prior to planning control coming into force or using provisions of State Environmental Planning Policy No. 1 or other control that existed from 1962 through to LEP 1984. Whilst it is agreed that there may need to be some control of the quantum variation in lots arising from boundary adjustments it is considered that Council should retain for itself maximum flexibility to deal with the wide range of lots sizes that currently exist in the rural areas. For instance, if there was to be a prohibition on boundary adjustments on lots that are radically different from the minimum lots size in the area, adjustments for reasonable means such as a fence line between two

properties may well be excluded. However it is considered reasonable for Council to be concerned where boundary adjustments are used to manifestly alter the size of allotments such that their configuration bares little or no resemblance to their former state.

It could be argued that this latter type of subdivision should be handled by the subdivision clause, being Clauses 10, 11 and 12 and not as boundary adjustments. This would mean that should there be a radical departure from the minimum lot size or a radical variation in size they would need to be accompanied by an objection to the State Policy 1.

It is considered that the most appropriate way to deal with this would be a further matter for consideration in Clause 6 that includes the amount of variation sought under the clause to the lots original sizes and that the newly prepared subdivision development control plan include provisions that express the Council's policy that variations greater than 20% in a lot size using the boundary adjustment clause is not considered appropriate.

Recommendation

That:

1. An additional matter to those recommended by the General Purpose Committee for inclusion in Clause 6 be the quantum in variation in lots before and after boundary adjustment.
2. The Subdivision Development Control Plan, when prepared, include provisions that express Council's opinion of variations of more than 20% from the original lot sizes not be carried out under Clause 13.

103: Development Application Activities - July 1999 to February 2000 (GE020/029/EVD/ENC28NBX.V14)

COMMITTEE'S RECOMMENDATION

That the information be received.

Supplementary Reports

104: Motor Showroom - Lot 102 DP849449 70 Macquarie Street, Windsor (MA0161/00/EVD/ENC28LAX.V18)

Ms Christine Mitchell on behalf of Mrs Noble, objector, addressed the meeting.

COMMITTEE'S RECOMMENDATION

That this matter be deferred to the next General Purpose Committee.

ADDITIONAL INFORMATION

The owner of the property has Mr Turl has since made the following submission:

"The site was purchased to enable the relocation of our business in Richmond due to the expiration of our lease and sale of the building; the new premises will allow not only the expansion and modernisation but also the installation of current environmental requirements.

Before purchasing the land I obtained from Council written confirmation that motor showrooms are allowed on this property, this was required by the bank before they would allow me to proceed with the purchase.

Since then I have engaged well known architect Robert Pont to design the building and believe he has done an outstanding job meeting not only my needs but also the need to aesthetically blend with neighbouring development, in assessing this proposal one needs to consider the impact a fast food restaurant would have had on the neighbours. The building has been designed to have the least amount of impact on neighbouring residential properties, with the reduction in height of the workshop area and the design treatment to panels on boundary walls.

Consideration has been given to the westerly aspect of the front elevation with a combination of awnings and buildings design to reduce heat loads within the building.

In summary, we are an established business having traded in the Hawkesbury for nearly 30 years, by the 30th July we need to relocate, I have done everything possible to me to achieve this. If through this zoning mix up I am not able to use the property or worse that I lose my business due to no premises available, I will be seeking considerable compensation that I think you would agree I would be entitled to."

Note: The information given to the applicant, by way of a letter, was based on the property description being Lot 102 DP 849449. This lot was created by the subdivision of Lot 10 DP 631286 (subdivided to create Lots 101 and Lot 102). The prohibition of motor showrooms in HLEP 1989 refers to Lot 10 DP 631286 and upon registration of the subdivision plan Council's property information system was not notated to record the prohibition. Council did issue a Planning Certificate under Section 149 of the Environmental Planning and Assessment Act 1979, a legal document, on 8 February 1999 stating that the property was affected by HLEP 1989 - Amendment No. 3.

Previous Rezoning

The property is part of a property previously known as Lot 10 DP 631286, Macquarie Street, Windsor and prior to 8 November 1991 it was zoned Residential 2(c) under Hawkesbury Local Environment al Plan 1989.

In October 1990 Council received a request to rezone the property to allow two restaurants on Lot 10 DP 631286. The concept plan for the restaurants provided for combined seating for 208 persons, 12 employees and hours of operations being “at least until midnight seven days a week”. The rezoning request did not include the land zoned Residential 2(c) immediately to the north of the subject property.

The proposal was referred to Council’s Local Traffic Committee. The Committee did not support the proposal on the basis of potential traffic conflicts and the limited amount of off- street parking available to cater for the intended restaurant use.

The RTA did not object to the proposed rezoning however was concerned that the proposed restaurant use was not the best use possible with respect to traffic generation. It was recommended that the seating capacity of the restaurant be reduced.

The Planning report submitted to Council on 12 February 1991 demonstrated that the site was suitable for the intended use and recommended that the site be rezoned to Business Special 3(b). In addition the report recommended “in line with Council’s previous decisions regarding the rezoning of the Telecom site in Macquarie Street, Windsor and the former Motor Registry site in Richmond, the development of the land for motor vehicle orientated uses should be excluded”. This is the only justification given for the restriction of motor showrooms on this property. Council adopted the recommendation. The plan was publicly exhibited and Council did not receive any objections. The amending local environmental plan (Amendment No. 3) was gazetted on 8 November 1991.

The Telecom site at Macquarie Street was rezoned from Special Use 5(a) to Business Special 3(b) and specifically excluded "motor vehicle display and sales". Council resolution 14 August 1990. Gazetted 10 May 1991.

The Motor Registry site at the corner of Bosworth and March Streets, Richmond was rezoned Business General 3(a) and specifically excluded "motor vehicle display and sales". Council resolution 14 August 1990. Gazetted 25 October 1991.

This type of restriction was not applied to subsequent rezoning of land within the City. A summary of relevant rezoning is provided below:

- Amendment No. 10 rezoned land bounded by Francis, Bosworth, and West Market Streets, Richmond from Residential 2(c) to Business Special 3(b). No restriction on motor showrooms or motor orientated uses. Council resolution 7 May 1991. Gazetted 16 July 1993.

- Amendment No.16 rezoned 57 Macquarie Street, Windsor to enable it to be used for a motor showroom. The motor showroom is operated by Windsor Toyota. Council resolution 14 September 1993. Gazetted 3 June 1994.
- Amendment No 22 rezoned land in West Market Street, Richmond from special Uses 5(a) - Hospital to Business Special 3(b). No restriction on motor showrooms or motor orientated uses. Council resolution 9 June 1992. Gazetted 12 March 1993.
- Amendment No. 25 rezoned land bounded by Mileham Street, Brabyn Street and Macquarie Street and the railway line from Residential 2(a) to Business Special 3(b). No restriction on motor showrooms or motor orientated uses. Council resolution 11 June 1991. Gazetted 19 March 1993.
- Amendment No. 36 rezoned land bounded by George, Brabyn and Macquarie Streets, Windsor from Special Uses 5(a) and Residential 2(a) to Business Special 3(b) plus additional uses provided no direct access to and from Macquarie Street. No restriction on motor showrooms or motor orientated uses. Council resolution 13 September 1994. Gazetted 17 November 1995
- Amendment No. 37 rezoned 130 Windsor Road, McGraths Hill to allow the property to be used for the purposes of a motor showroom. This site is now operated by Parravans (caravans). Council resolution 13 September 1994. Gazetted 18 August 1995
- Amendment No.49 rezoned 12 Macquarie Street, Windsor from Residential 2(c) to Business Special 3(b). No restriction on motor showrooms or motor orientated uses. The motor showroom on this land is operated by Hawkesbury Valley Holden. Council resolution 14 march 1995. Gazetted 15 December 1995.
- Amendment No. 55 rezoned 63 Bells Line of Road, North Richmond from Residential 2(a) to Business Special 3(b). No restriction on motor showrooms or motor orientated uses. Council resolution 10 October 1995. Gazetted 21 June 1996.
- Amendment No. 94 rezoned 134 Macquarie Street, Windsor to allow the property to be used for the purposes of a motor showroom. The motor showroom is operated by Windsor Toyota. Council resolution 13 May 1997. Gazetted 24 December 1997.
- Amendment No. 115 seeks to rezone 6 -10 Macquarie Street, Windsor from Residential 2(c) to Business Special 3(b). No restriction on motor showrooms or motor orientated uses. The site is owned by Hawkesbury Valley Holden. Council resolution 13 April 1999. To be gazetted.
- Amendment No. 118 seeks to rezone 10 Macquarie Street, Windsor to enable it to be used for the purposes of a motor showroom. The motor showroom is operated by Hawkesbury Valley Holden. Council resolution 10 August 1999. Gazetted 25 February 2000.

Conclusion

From the history of 3(b) zonings within the City as outlined above, it is clear that the restriction on this land is no longer relevant. Given the owner's critical time frame it is appropriate to resolve the matter.

Recommendation

That this information be received

105: Lot 24 DP270194 No. 79 Peel Parade (MA0082/00 and SA0045/97/EVD/ENC28LBX.V07)

COMMITTEE'S RECOMMENDATION

That a report be brought to next General Purpose Committee with a site inspection to be carried out.

106: Two Storey Duplex - Cnr Lot 1 DP662568 No. 32 Cox Street, South Windsor (MA1766/99/EVD/ENC28LBX.V17)

COMMITTEE'S RECOMMENDATION

That the applicant be formally notified that Council does not require compliance with Conditions 7 and 12 of development consent issued on 1 March, 2000, for the payment of Section 94 contributions and sewer headworks charges.

SECTION 2 - INFRASTRUCTURE

34: Funding for Restoration of Boer War Memorial in Memorial Park, Windsor (PK/254 & GM020/003/ENG/INC28NBX.E01)

COMMITTEE'S RECOMMENDATION

That:

1. The funding of \$3,000 from the Minister for Veterans' Affairs and \$1,500 (one thousand five hundred dollars) from the Windsor RSL sub-branch be accepted;
2. Council contribute half of the shortfall being \$1,500 (one thousand five hundred dollars) and that this be funded from the parks maintenance budget; and

3. A letter of appreciation be forwarded to the sub-branch for their support of and contribution to the project.

35: Macquarie Park (PK/006/ENG/INC28NBX.E02)

COMMITTEE'S RECOMMENDATION

That the name sign for Macquarie Park be adopted for placement on the front gate of the park.

36: South Creek Second Road Crossing - Flood Evacuation Route (GR110/006 Pt1/ENG/INC28NBX.E03)

COMMITTEE'S RECOMMENDATION

That Council's position in relation to the Flood Evacuation Route be that the route provide the dual functionality of both flood evacuation and improvement to traffic flow and that the preferred route be to the north of the railway line and generally located on the alignment indicated as Route B or C.

SECTION 3 - ORGANISATION AND RESOURCES

62: Monthly Financial Report - February 2000 (GF011/005/FNC/OGC28NAX.F08)

COMMITTEE'S RECOMMENDATION

That the information be received.

63: National Competition Policy (GM001/031 PT3/GMA/OGC28NAX.G02)

COMMITTEE'S RECOMMENDATION

That the information be received.

64: University of Western Sydney - Scholarships (GU001/005 PT2/GMA/OGC28NAX.G10)

COMMITTEE'S RECOMMENDATION

That Council consider further funding for Scholarships to the University of Western Sydney, Hawkesbury in its 2000/2001 Budget with the University to determine the scholarships having regard to the social economic and residential status from the Hawkesbury.

65: Funding of External Programs (GF001/011 PT1/GMA/OGC28NAX.G11)

COMMITTEE'S RECOMMENDATION

That Council initiate investigations for the implementation of special rates for Tourism and Mainstreet funding for the 2001/2002 Budget.

66: Proposed 11kV Power Link between Berger Road and Arkell Drive, South Windsor (0245/R/CSV/OGC28NBX.C03)

COMMITTEE'S RECOMMENDATION

That:

1. Council support the construction of an 11kV powerline link between Berger Road and Arkell Drive, South Windsor by Integral Energy.
2. If required, Integral Energy to convert the overhead section to underground cable, at their expense, on development of the site. Should the conversion not take place within the specified notice period, Integral Energy is required to pay to Council one and half times the cost of conversion.
3. All legal and survey costs to be borne by Integral Energy and suitable public liability insurance cover of a minimum of \$10 million is to be provided.
4. All necessary documents to be completed under the Common Seal of Council.

67: Request for Donation - Hawkesbury City Little Athletics Presentation (GF008/001 PT21/CSV/OGC28NBX.C04)

COMMITTEE'S RECOMMENDATION

That Hawkesbury City Council support the Hawkesbury District Little Athletics Inc. by donating \$100 (one hundred dollars) to their function.

68: Hawkesbury City Chamber of Commerce (GT070/024 PT01/CSV/OGC28NBX.C09)

The Committee exercising its delegation as full Council

439 RESOLVED on the motion of Councillor Sheather seconded by Councillor Rasmussen

That Council provide funding to the Hawkesbury City Chamber of Commerce in the amount of \$2,000 (two thousand dollars) for the purpose of street cleaning as part of the mainstreet program as a one-off contribution. Further, that correspondence be received to detail the appropriate acquittal of these funds.

69: Web-Site Links and Referencing Policy (GC230/044/CSV/OGC28NBX.C06)

COMMITTEE'S RECOMMENDATION

That the Website Links and Referencing Policy as incorporated in the report be adopted.

70: Water Reforms (DCP001/96, GM001/021 PT11/CSV/OGC28NCX.C07)

Mr Peter Davey HNCMT addressed the Committee
Mr Michael White addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. The state government be requested to justify the restrictions placed on irrigating water from the Hawkesbury/Nepean system when it has not provided any facts and figures to prove that the river is stressed and in danger of running out of water, i.e., restrictions have been put in place when there is no factual evidence to support arguments and agriculture and horticulture industries who have existed in the catchment for a number of years, have not observed a reduction in the available water.

2. The government be requested to continue with obtaining returns from all licence holders to determine how much water is being used so that if the system runs into unsustainable conditions in the future, it will be clear what licence holders rights may be.
3. The proposed volumetric based water allocation system, provide sufficient volumes of water to individual licence holders to ensure the ongoing viability of agriculture and horticulture industries in the Hawkesbury Nepean Catchment. Further, that the checklist of issues as outlined in the draft legislation and to be addressed when farmers seek permission to change the type of crop and subsequent water allowance, be rationalised.
4. Encourage the storage of water off stream in dams and retention areas, from the river in periods of high flow.
5. Consideration be given to establishing a system to allow transfer of dams within a catchment when existing dams are filled for residential and commercial development.

QUESTIONS WITHOUT NOTICE

1. Councillor Paine tabled a letter from Mr Ken Bennett regarding crime concerns in Richmond in connection with shopping trolleys that are left around the town from Coles and being grabbed by vandals.

The General Manager advised that shopping centres had been written to and requested to provide a collection service and that the matter would be followed up.

2. Councillor Paine referred to a letter written from Council to Mr Nagle of Anschau Crescent, Windsor, referring to a problem that residents have with parking.

The General Manager advised that Council is addressing the problems in Anschau Crescent with principals of Hawkesbury Valley Holden, but if a solution is not reached soon further action may have to be taken. The matter of restricted parking signs is to be discussed at the next Traffic Committee Meeting.

3. Councillor Paine referred to a large “Go-Lo” sign over Franklins in Windsor and requested further information on Council’s sign policy.

The General Manager advised that this would be done.

4. Councillor Paine requested information on what is happening about Windsor Mall.

The Director of Asset Services and Recreation advised that Council is waiting for information from Windsor Mainstreet Committee.

5. Councillor Paine requested information and report about HSADS Committee.

The Deputy Mayor advised that this would be done.

6. Councillor Davies requested information about a briefing session at Council on Tuesday, 4 April 2000.

The General Manager advised that the briefing will be about Finance and Asset Management and a time needed to be set and suggested 6.00pm or 7.30pm.

The Deputy Mayor advised that the session would be from 6.00pm to 8.30pm.

7. Councillor Davies requested information about problems with barking dogs at Kurrajong Heights.

The General Manager advised that further investigations would be made.

8. Councillor Allan enquired about Federal Government Black Spot Funding.

The Deputy Mayor advised that enquiries will be made.

9. Councillor Allan enquired about getting developers to help with funding for roads, especially bridge at North Richmond.

The General Manager advised that it would not be feasible for developers to contribute towards the cost of constructing a further bridge at North Richmond for flood free access given the limited level of urban development proposed for the western side of the river..

10. Councillor Rasmussen enquired about letter from Richmond Mainstreet Committee reference drunken behaviour.

The General Manager advised that the letter had been forwarded to the Police Local Area Commander to be brought up at the next Community Safety Committee meeting on Tuesday, 11 April 2000.

11. Councillor Rasmussen enquired about a community plan for sustainable agriculture in the Sydney region and requested Council write a letter to Department of Agriculture stating Council's support.

The Director of Environment and Development advised that this would be done.

12. Councillor Rasmussen enquired about impact on LGA and on Council's budget of deregulation of power industry and requested a report.

The General Manager advised that the first stages had occurred some time ago for the larger power supplies and savings had already been put in place. He advised that Council's current supplier was Energy Australia.

13. Councillor Rasmussen enquired about final cost to Council of GST legislation.

The General Manager advised that Council is working with Deloitte's (auditors) for the implementation and the full cost was not yet known.

14. Councillor Conolly requested a report to Council summarising all representations made to State Government over recent years by Council regarding the standard of service on Richmond railway line.

The General Manager advised that this would be done.

15. Councillor Gilling enquired about work needed on Green's Road, Lower Portland, and Packer Road, East Kurrajong.

The Director of Asset Services & Recreation advised the position.

The meeting terminated at 6.40pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 2 May, 2000.

.....
Mayor



ordinary

4
section

reports
for determination

ITEM: 155 **Erection of Signage - Richmond Mall Car Park**

FILE NUMBER: MA0387/00 PT01/CSV/ORD11NBX.C10

REPORT:

An application has been received from StreetAd, on behalf of the Coles Myer Group, for the erection of two signs within the Richmond Mall Car Park.

The development application in respect of the signage has been approved under delegated authority, however, as the car park is owned by the Council, discussions were initiated regarding an appropriate rental. The signs are quite large, i.e. 1.2 metres x 2 metres and are proposed to be strategically located in the car park to create an awareness of Coles Supermarket being located in the Mall. As a result of the discussions a rental of \$1,000 (one thousand dollars) per annum per sign has been negotiated, with Coles Myer or their contractors responsible for the maintenance of the signage and having in place \$10 million in public liability insurance. It is pointed out that the signs have been located in trolley bays and will therefore not result in the loss of any car spaces. It is also proposed that an appropriate agreement be entered into with Coles Myer in respect of this arrangement.

RECOMMENDATION:

That an agreement be entered into with Coles Myer for the erection of two signs within the Richmond Mall car park with the commencing rental being \$1,000 (one thousand dollars) per site per annum and subject to review to the Consumer Price Index for Sydney on an annual basis. Further, that the Seal of Council be affixed to any necessary documentation.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 155 Oooo

ITEM: 156 **Lot 198 DP751656 No. 1344 Singleton Road, East Kurrajong**

FILE NUMBER: LEP006/98/EVD/ORD11NBX.V13

PREVIOUS ITEM: 57, GPC Section 1 - Environment (25.01.2000)

REPORT:

Council its Ordinary meeting of 8 February, 2000 resolved:

"That the recommendation in the additional information be deferred pending legal advice being:

"That the deferred matter relating to Lot 191 DP751656 No. 1344 Singleton Road, East Kurrajong be removed from Amendment No. 110 to LEP 1989."

The reason for this deferral was the tabling at the meeting of a letter by solicitors Minter Ellison in advice to Ms Gerry Whitmont of the Colo River Catchment Action Group that should Council remove this deferral it would be "grossly improper and unlawful".

This matter has been referred to Council's solicitors who have obtained advice from Mr Peter McClellan QC. The advice concludes with the following statement:

"In summary, a council may proceed to consider amendments to its Local Environmental Plan at any stage of consideration of a particular development application. This is true even if the application has been the subject of proceedings in the Court which have not been finally resolved. Whether or not a draft Local Environmental Plan is ultimately made is a matter for the Minister and not for the Council. In any event, as I understand the effect of the Council's resolutions in the present matter, the proposal by Elf Farm Supplies will remain prohibited. Accordingly, the proposed alterations will not have any practical consequence."

The conclusion is based on the fact that as the definition of rural industries is proposed to be altered to remove rural industries that are designated, the need for the site specific deferment or prohibition of rural industries is no longer relevant. Mr McClellan QC concludes obviously that Council is within its power to lift this deferment and remove this matter from LEP 110 if it so wishes.

RECOMMENDATION:

That the deferred matter relating to Lot 191 DP751656 No. 1344 Singleton Road, East Kurrajong be removed from Amendment 110 to LEP 1989.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 156 Oooo

ITEM: 157 Documents for Execution Under Seal**FILE NUMBER:** GC283/021, GC283/031 PT03/CSV/ORD11NBX.C06**REPORT:**Retail Lease
GC283/021

Renewal of lease of Shop 7, Wilberforce Shopping Centre to Mr Benito Rocco Cortese and Mrs Maureen Dorothy Cortese for use as a Post Office Agency. The term will be three years with a three year option with a commencing rental of \$9,600 per annum (\$800 per month) plus outgoings of 3.6% of Council Rates and 4.5% of other centre outgoings.

The rent will be reviewable annually by CPI and to market at the commencement of the option.

Assignment of Licence
GC283/031 Pt 03

Due to the sale of the cafe/restaurant business, the licence agreement for 22 Fitzgerald Street, Windsor be assigned from Melinda Muscolino to Mr Greg and Mrs Sandra Bateman of Wilberforce. The rent will be \$18541.95 per annum (\$1545.16 per calendar month) with the tenant responsible for the payment of outgoings including garbage disposal, telephone, electricity, and water rates and charges. The lessee is responsible for cleaning the public amenities within the centre. Council is to provide at no charge to the tenant, the cleaning materials, detergents and consumables required to ensure satisfactory cleanliness.

RECOMMENDATION:

That the Seal of Council be affixed to the above documents.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 157 Oooo

ITEM: 158 **Hawkesbury Wine Music & Food Affair****FILE NUMBER:** GC030/029/CSV/ORD11NBX.C18

REPORT:

The Hawkesbury Wine Music & Food Affair Committee has resolved not to hold a food, wine and music affair within the current financial year, however, it intends to conduct an event later this year.

In deciding not to proceed with an event during the current financial year, the Committee acknowledges Council support for a number of community and cultural events either held or scheduled prior to the end of June including the New Year's Eve celebrations, Festival of Cultures and the upcoming Fiddle Festival and Hawkesbury District Show. As a result, funds provided within the current year's budget will not be required. Accordingly an adjustment will be made with the next quarterly review taking into account expenses incurred or required for these other events.

The Committee has received a proposal from Hawkesbury Race Club Ltd for the staging of a Hawkesbury District Community Race Meeting on Sunday 22 October, 2000. The submission, which was prepared by Mr Brian Fletcher, Secretary/Manager of the Race Club at the request of the Hawkesbury Economic Development Advisory Board, recognises the links between Council and the Club over the past 170 years of its existence including the staging of the Windsor Council Centenary Cup at the racecourse in March 1871 to commemorate the incorporation of the Borough Council of Windsor. Hawkesbury Race Club is the largest provincial Race Club in Australia and contributes significantly to the local economy with the Club having 89 individual trainers attending to 550 race horses, as well as providing employment in the areas of administration, breeding, owning, riding, veterinary services, farriers, transport, feed supply and through clubs and race track gambling.

It is anticipated that the staging of a community race meeting would provide economic spin-offs for the local economy including the tourism and hospitality industries as well as the sectors mentioned above which benefit from the racing industry. It is proposed to develop a relationship between the Club, Council, Hawkesbury businesses and the community through the staging of a monster race meeting with part of the proceeds going to organisations such as the Hawkesbury District Hospital and St John of God Hospital. The Club proposes to seek sponsorship to fund the races with the main event named "The Hawkesbury Cup" or similar.

Whilst supportive of the proposal, the Committee proposes to enter into discussions with the Race Club with a view to conducting the Food & Wine Affair in conjunction with the event and within the racecourse site. It is considered that a co-operative approach would benefit both events by attracting a larger crowd than would be anticipated at separate events and provide cost saving through joint marketing and promotion and provision of facilities including amenities and parking to cater for large crowds. To further the experience, the Committee is proposing to consider the staging of an "End of the Line Jazz Festival" and fireworks display to be held in Richmond Park on the Saturday evening prior to the event, which would also provide benefits for local businesses and in particular hospitality venues such as the restaurants and food proprietors.

It is considered that the joint staging of a race meeting and food and wine affair would increase the profile of the Hawkesbury Valley and potentially provide direct economic spin-offs for our tourism and hospitality industries and the racing sector. Also, as proposed, the race meeting would provide benefits to local institutions such as the Hawkesbury District and St John of God Hospitals through donations and the community would be offered free entrance to the racecourse. It is anticipated that a combined event could potentially become one of the largest recreational and cultural events in the Hawkesbury District and be a feature of the racing calendar.

RECOMMENDATION:

That Council support in principle the staging of a combined Hawkesbury Wine, Food & Music Affair and Hawkesbury District Community Race Meeting in October 2000, with the proposal to be further reported back to Council once the concept is further developed and costings identified.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 158 Oooo

ITEM: 159 Proposed Leasing of Shop 2 Hobartville Shopping Centre**FILE NUMBER:** GC283/006 PT02/CSV/ORD11NBX.C09

REPORT:

Council owns and manages the neighbourhood shopping centre located in Laurence Avenue at Hobartville.

This centre includes eight (8) shops and similar to the nearby Richmond commercial centre, has suffered high vacancy rates in recent years which at present includes three (3) vacancies. Despite widespread advertising and affordable rentals, it has been difficult attracting tenants to the centre in recent years and it may be necessary to offer some incentive to prospective tenants.

A submission has been received from Mr Sergio Persico, with a proposal to establish a pizza and pasta takeaway within one of the shops at Hobartville. However, Mr Persico was reluctant to pursue the proposal following his initial investigations, which revealed substantial fit-out costs would be incurred including installation of a grease trap, stainless steel work benches and double sinks, floor and wall tiling and provision of a range hood. Subsequently, as an incentive, a proposal was put forward in which Council contributes up to \$10,000 (ten thousand dollars) in value towards the fitting out of the premises, on the basis of Mr Persico paying an above rental of \$100 above market for the first two years of the tenancy to recoup the costs. The proposal also involves the following.

Council to:

- install the stainless steel sink;
- arrange for tiling of the walls and floor area i.e. 45m²;
- provide a range hood; and
- install grease trap.

It is noted that the stainless steel sink can be provided from the kitchen of the former hospital site and is surplus to needs, the grease trap and tiling would remain in Council ownership and should Mr Persico vacate the premises, these fittings would make the premises more attractive to future tenancies, particularly a food shop proprietor. The proposal also provides for Mr Persico to provide the rest of the fittings for the shop at his own expense, including the pizza oven, heating equipment, refrigeration, counters and other improvements such as painting and provision of any other equipment ancillary to the business.

Additionally, principal terms and conditions would include:

- the lease term being three years with a three year option;
- commencing annual rental to be \$250 (two hundred and fifty dollars) per week for the first two years and a market rental applied thereafter i.e. current market rental is approximately \$150 (one hundred and fifty) dollars per week;

- the tenant being responsible for 8.77% of all rates and outgoings in respect of the Centre;
- the tenant having \$10 million public liability insurance;
- the agreement being subject to obtaining development consent for the use of the premises; and
- the tenant being responsible for reasonable legal expenses in this matter.

In view of the high number of vacancies currently experienced at Hobartville Shopping Centre and the potential for a pizza/pasta take away food premises to attract other customers, it is suggested that the proposal be supported.

RECOMMENDATION:

That Council lease Shop 2 Hobartville Shopping Centre to Mr Sergio Persico on the basis of the terms and conditions proposed in this report and the Seal of Council be affixed to any necessary documentation.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 159 Oooo

ITEM: 160 **Penrith Symphony Orchestra - "Pops For Tots" Concert**

FILE NUMBER: GR030/003 PT3/CSV/ORD11NBX.C05

REPORT:

It is proposed that the Penrith Symphony Orchestra be engaged to perform its "Pops For Tots" concert at the Windsor Function Centre on Sunday 28 May.

The orchestra is semi-professional and is well regarded in the industry. Its "Pops For Tots" concert is modelled on the highly successful "Babies' Proms" concerts made popular by the Sydney Symphony Orchestra.

The aim of the concert is to introduce 3 - 8 year olds to the orchestra and classical music, and people of all ages find the program interesting, entertaining, inspiring and fun. It is ideal for parents and grandparents wishing to give their children and grandchildren a classical musical experience at an early age, without having to travel to Sydney to do so.

The concert provides for a high degree of interaction between the children and the orchestra. Children may have a close look at individual instruments and talk to the musicians, and they may even be invited to bang the drum or play conductor.

The Function Centre proved itself a suitable venue for this type of event at the successful performance of "A Midsummer Night's Dream" in January. It is clear that there is a real demand for quality cultural experiences aimed at the younger audience and that these types of events attract both families with young children as well as the wider public.

The orchestra has agreed to perform for the reduced fee of \$1,500 on the understanding that tickets will be sold for \$6 each, which is the ticket price in Penrith where the orchestra will be performing the previous week.

It is envisaged that the total budget, including ticketing and promotion, will be within \$5,000, which can be accommodated from within the existing budget. It is also expected that some of this will be returned to Council via a profit-sharing arrangement with Windsor Function Centre.

RECOMMENDATION:

That the "Pops For Tots" concert be supported and that funds of \$5,000 (five thousand dollars) for the staging and promotion of this event be provided from within the existing cultural budget.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 160 Oooo

**ITEM: 161 Request for Donation - NSW Sports Council for the Disabled Inc.
Metropolitan West Region****FILE NUMBER:** GF008/001 PT21/CSV/ORD11NBX.C12

REPORT:

A request has been received for a financial donation towards the NSW Sports Council For The Disabled Inc Metropolitan West Region Short Course Swim Meet at the Oasis Aquatic Centre, to be held on Saturday 15 April 2000.

This event which aims to create sporting and recreational opportunities for people with disabilities, is considered as a lead event to the NSW Sports Council State Swimming Championships, which will be held at the Homebush Bay Aquatic Centre, later in the year.

The first Swim Meet, held in June 1999 was a successful event with 51 participants. Most participants were local with others travelling from as far as Hornsby and Canberra. Council sponsored this event with a donation of \$384.00 being hire of the Oasis Aquatic Centre for 4 hours.

This year there are already 82 entrants. It is requested that the Council again be the major sponsor of the NSW Sports Council For The Disabled Short Course Swim Meet by providing the funding for hire of the Oasis Aquatic Centre. The venue would be required for approximately four hours at a cost of \$434.00..

This event was initially recommended to be financially supported, as introductory assistance to allow the event to get established. The NSW Sports Council For the Disabled is currently seeking sponsorship of the event, however due to the short lead time it is recommended that Council again sponsor the event with an indication to organisers that alternative sponsorship should be sought if this is to become an annual event. This is on the basis that the Council's position is to seed fund these events to enable them to become established.

RECOMMENDATION:

That:

1. Hawkesbury City Council, agree to sponsor the NSW Sports Council For the Disabled Short Course Swim Meet held this year on 15 April, 2000 at the Oasis Aquatic Centre by meeting the hiring fee of \$434.00 (four hundred and thirty four dollars)
2. The organisers be advised to seek alternative sponsorship if the Short Course Swim Meet is to become an annual event.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 161 Oooo

ITEM: 162 **St Albans Reserve - Exclusive Use - St Albans Folk Festival Organising Committee**

FILE NUMBER: PK/048/ENG/ORD11NBX.E03

REPORT:

An application has been received from the St Albans Folk Festival Organising Committee requesting permission for exclusive use of St Albans Reserve between 12-14 May 2000 to hold their annual Folk Festival.

The application complies with Council policy regarding use of the Reserve.

Members of the public will not be charged when attending this event.

Existing public facilities of St Albans Reserve cannot accommodate patronage of this event and the applicant has in past years (and again this year) sought assistance from Council in obtaining portable toilets and rubbish receptacles; Council has previously resolved to make donation to the applicant to cover costs incurred in providing these services, and it is proposed that the same arrangement be afforded in relation to this year's event, as reflected in Item 8 of the recommendation below.

RECOMMENDATION:

That the application be approved subject to compliance with the following conditions:

- 1 The applicant being allowed to erect a marquee on St Albans Reserve, subject to the following conditions:
 - a) the fire rating and smoke index of the marquee shall comply with the requirements of the Building Code of Australia;
 - b) adequate means of egress to be provided, with illuminated exit signs evenly distributed throughout in compliance with the Building Code of Australia; and,
 - c) adequate portable extinguishers to be provided adjacent to exits.
- 2 The applicant being allowed use of the Council reserve next to the tennis courts and St Albans reserve for camping subject to the following conditions:
 - a) a copy of a public liability policy for \$10,000,000 (ten million dollars) and indemnifying Hawkesbury City Council, is to be submitted prior to the event by the applicant;

- b) the applicant ensuring no undue interference being occasioned to other patrons of the reserve; and,
 - c) the applicant ensuring noise levels be kept to a reasonable level.
- 3 The applicant obtaining all necessary permits/approvals in relation to amusement devices/rides.
- 4 The applicant advising in regard to the sale of hot foods.
- 5 The applicant undertaking a letter drop to all residents in proximity to the reserve, with that letter advising full details of the event.
- 6 If required, the applicant to obtain appropriate licence from the Licensing Branch of the NSW Police Service, for the sale of alcoholic beverages at the proposed event.
- 7 The Reserve to be left clean and tidy with the applicant being responsible for collection and placement of all waste, into receptacles provided by Council. The applicant is to lodge with Council a bond of \$750.00 (seven hundred and fifty dollars), less any deductions as a result of costs incurred by Council, administrative or otherwise, to clean the area.
- 8 As part of Council's arts and cultural program, a contribution to the value of \$850.00 (eight hundred and fifty dollars) be made to cover the costs of portable toilets and garbage disposal.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 162 Oooo

ITEM: 163 Cities for Climate Protection**FILE NUMBER:** GE0020/016/EVD/ORD11NBX.V02**REPORT:**

At a recent WSROC - Air quality reference group meeting an opportunity was offered for WSROC council's to participate in the Cities for Climate Protection Program.

Local governments through their legislative responsibilities and links with the community are centrally placed to influence the greenhouse gas emissions generated by their own activities, local households and businesses, waste disposal, land use change and transport. The efforts of local governments and their communities, when combined globally can make a real difference.

Reducing greenhouse gas emissions also has other benefits for local governments and their communities - from improving local air quality and traffic congestion to reducing energy costs for residents and businesses to generating new jobs, industries and revenue income for local government.

What is the Cities for Climate Protection (CCP) - Australia?

Cities for Climate Protection (CCP) is a campaign that supports local governments throughout the world to reduce greenhouse gas emissions. It was initiated by and for local government.

CCP provides local governments with software and a strategic milestone framework to reduce greenhouse gas emissions by assisting them to identify the emissions for their Councils and communities, set a reduction goal and develop and implement an action plan to reach that target.

Cities for Climate Protection is an international program of the International Council for Local Environment Initiatives (ICLEI). ICLEI is an association of local governments and was established in 1990. There are 364 local governments from around the world participating in the CCP program.

In Australia, the Cities for Climate Protection' program is being delivered by ICLEI in collaboration with the Federal Government's agency, the Australian Greenhouse Office. There are 82 Councils around Australia who have already joined the CCP from all States and Territories. It is proposed that there will be 200 Councils by 2003.

How do you join Cities for Climate Protection and what will it involve?

To become a CCP Australia participant, a Council needs to adopt a resolution that commits the Council to achieving the following Milestones:

1. Establish an inventory and forecast for key sources of greenhouse gas emissions in its Council and community.
2. Set an emissions reduction goal.

3. Develop and adopt a local greenhouse action plan to achieve those reductions
4. Implement a local greenhouse action plan
5. Monitor and report on greenhouse gas emissions and implementation of actions and measures.

The Milestones provide participants with a strategic framework in which to take action on greenhouse and to identify each Council's achievements. Achieving the milestones will take time and resources by local governments but the benefits are many.

Joining the campaign includes a one-off participation fee. This fee is determined by the size of the individual council. As this is an ICLEI campaign, please note that ICLEI members receive a discount on participation fees. Council size by population greater than 50,000 population, CCP Participation Fee \$2,000.00. Fee for ICLEI members \$1,500.00

When local government join CCP Australia it will be provided with :

Technical Support and Training

- CCP software and other appropriate tools for calculating emissions
- Direct support in assessing emissions and understanding what they mean
- Three training workshops which will walk participants through the milestones and provide practical and relevant assistance in establishing an inventory, developing an action plan and setting a target.
- Direct one to one support over the phone to follow up the workshops.
- Access to expertise and networks of council peers to exchange ideas and solutions

Information and Publications

- Access to the CCP Web site
- Workbooks, relevant case study material and fact sheets
- Presentations to councillors and senior managers
- Advice on funding opportunities and programs
- Guidelines for reporting

Promotion and Recognition

- Communication and media materials to assist you to gain local support for your initiative.
- Two national recognition events a year to celebrate and recognise the commitment the Council has made and the milestones that have been reached
- Assistance with local recognition events

Local Greenhouse Action Modules

- The Australian Greenhouse Office will be developing and resourcing specially targeted greenhouse reduction strategies and measures that can be adopted by CCP' participants as part of their local action plan.

What other benefits are there?

- Save money: lower Council's own energy bills
- Generate additional revenue: the greenhouse reduction initiatives and expertise you develop can generate additional revenue for Council.
- Support new sustainable industries: directly supporting energy efficiency through Council policy and operations will assist new markets and industries, providing local employment and business opportunities.
- Improve air quality: reducing reliance on fossil fuels can have pronounced effects on local air pollution and the subsequent public health costs.
- Enjoy the many other social and environmental co-benefits of greenhouse action such as reduced traffic congestion and more efficient and therefore competitive local industry.
- Demonstrate local leadership: Councils have a legitimate and vital role in articulating their communities' views and acting upon their concerns.
- Create opportunities for partnerships with industry, community and government at a local, regional, national and international level.

It is suggested that Council participate in this program

RECOMMENDATION:

That Council participate in the Cities for Climate Protection Program.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 163 Oooo

ITEM: 164 **Heritage Advisory Committee - Terms of Reference**

FILE NUMBER: GH020/003 PT06/EVD/ORD11NBX.V16

REPORT:

The Heritage Advisory Committee has prepared revised Terms of Reference for the Committee. The aim of the proposed terms of reference is to provide the Committee with a clear understanding of its role within Council as well as providing a brief overview of the importance of the City's heritage. A copy of the draft terms of reference are attached to this report.

The presently adopted Terms of Reference are:

- a. *foster public awareness of the City's heritage, both built and natural*
- b. *promote conservation of both the City's built and natural heritage and Council's conservation policies*
- c. *identify and advise Council of current conservation planning issues requiring policy formulation*

The above terms of reference have been substantially included in the draft terms of reference. The Committee has added an introduction, a brief overview of historical heritage and environmental heritage, and guidelines relating to the function of the committee, membership of the committee and appointment of committee members.

RECOMMENDATION:

That Council adopt the Heritage Advisory Committee Terms of Reference as attached to this report.

ATTACHMENTS:

AT-1 Heritage Advisory Committee Terms of Reference

HAWKESBURY CITY COUNCIL
HERITAGE ADVISORY COMMITTEE
DRAFT TERMS OF REFERENCE

Introduction

Council's Mission Statement begins by requiring Council to protect and enhance the unique historical and environmental features of the Hawkesbury region. These are the things that we have inherited from the past and it seems appropriate, therefore, that they should define the role of the Heritage Committee

The Historical Heritage.

- (a) Aboriginal Heritage. The aboriginal heritage is particularly fragile and at great risk. It consists mainly of isolated tool sites, axe rubbings, cave decorations, some rock carving and remnant canoe trees. Very little detail is recorded and many sites are known only to local residents.
- (b) European Heritage. The Hawkesbury Valley was the granary of the young colony and the original farmlands of 1794 are still in use today, the oldest continuing farms in Australia. As a result early farm-buildings, modest homesteads and slab barns are exceptional features of Hawkesbury heritage. The towns of the city area, Windsor, Richmond, Pitt Town and Wilberforce are all foundations by Governor Macquarie. They still reflect today their nineteenth-century significance as flood-free housing for the farming community and focal service areas, with celebrated churches and the two earliest school buildings in the country. After rust permanently damaged the wheat crop in the 1860s the valley no longer developed rapidly but still sent market garden produce to Sydney via the Hawkesbury River boats and the new railway. Because there was little incentive to develop the building stock a remarkable amount of early housing and out-buildings has survived from the first seventy years of the colony.

The Environmental Heritage.

The environmental features of the region are dictated by its geology and botany and by the impact of man. The dominant features are the river and its major tributaries, the Colo and the McDonald, the impressive uplift of the Lapstone monocline at Kurrajong, the large bushland areas of the Blue Mountains and the Wollemi National Parks, the rich agricultural lands adjacent to the river and some relatively undamaged portions of the Cumberland Plain. Together these provide a wide range of landscapes and by virtue of their proximity to Sydney they are a major recreational resource that should be protected.

Terms of Reference

To foster public awareness of the City's built, natural and cultural heritage.

To promote conservation of both the City's built, natural and cultural heritage and Council's conservation policies.

To identify and advise Council of current conservation planning issues requiring policy formulation.

Functions of the Committee

Provide advice to Council on:-

- heritage matters and conservation policies.
- additions and deletions to Schedule 1 "Heritage Items" of Hawkesbury Local Environmental Plan 1989.
- heritage grants/funding.
- Local Heritage Assistance Fund applications.

Membership of the Committee

The Committee consists of community representatives and one (1) Councillor.

A quorum consists of a majority of current committee members.

Appointment of Committee Members

Committee members will be appointed for a period of 4 years. Nominations for membership will be called for every 4 years.

oooO END OF ITEM 164 Oooo

ITEM: 165 **Surrendering of Licence - East Kurrajong Waste Depot**

FILE NUMBER: P334/22/EVD/ORD11NBX.V08

REPORT:

East Kurrajong Waste Depot, which has been closed to the public for approximately seven (7) years, and only used in flood time, is about to have a licence review by the Environment Protection Authority (EPA), prior to the issue of the new licence for the site.

A site inspection with an officer of the EPA was recently conducted, to determine what new conditions of licencing may be required to maintain the licence so that the waste depot can be used in flood time. It was evident from discussions with the EPA officer, that the licence conditions will be upgraded from the current conditions, and would more than likely include requirements for ongoing environmental monitoring of the site, which would require a consultant to arrange for bore holes, the installation of monitoring probes, and quarterly reports on the condition of the site.

There will also be a requirement for quarterly volumetric surveys, which need to be performed by a licenced surveyor, regardless of whether there is any filling activity or not.

These two conditions alone, without including the many other conditions that will be included on the new licence, will cost Council many thousands of dollars, for a waste depot that is only used during flood time, and then only for a period of up to four (4) days. It has been at least five (5) years since the waste depot was last used for the disposal of domestic waste during a flood event, and it may be many more years before it is needed again.

During discussions with the EPA officer, the subject of closing the waste depot completely was explored. The response was that if Council decided to surrender the waste licence to the EPA, then the only future requirements that the EPA would have, would be for Council to provide a post closure plan. This would include details of remediation of the site. The remediation would have to be carried out once the plan was approved by the EPA.

This would seem, therefore that the most sensible option for this site, would be to surrender the licence and carry out the remediation process under the post closure plan. Once remediated, the land could be used for some purpose. The funds to remediate the site could be taken from the reserve in the current budget for this purpose.

It is considered that once the depot is closed that the residences would store any waste, additional to that which can be accommodated in the waste cart, in garbage bags until the flood recedes. Once the waste collection vehicles could safely cross the river, additional runs would be provided to collect the additional waste produced, and then it would be taken to South Windsor Waste Management Facility for disposal.

RECOMMENDATION:

That:

1. The licence for East Kurrajong Waste Depot be surrendered to the Environmental Protection Authority.
2. A post closure and remediation plan be prepared for submission to the Environment Protection Authority for approval.
3. Funds be taken from the waste depot remediation reserve, to remediate the site.
4. Those premises affected by the closure of the East Kurrajong Waste Depot be advised of the changes to their waste collection service during flood time.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 165 Oooo



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ITEM: 166 **Local Government Elections**

FILE NUMBER: GE002/002 PT 08/GMA/ORD11NCX.G07

REPORT:

The Election Funding Authority has provided copies of declarations lodged by candidates in connection with the Local Government Elections held in September 1999. The Election Authority has requested the declarations be brought to the attention of Council and made available for public inspection if requested.

All those members elected have been provided for in the returns. There were seven groups that ran for election, comprising 16 candidates, for which no returns have apparently been forwarded to the Election Funding Authority at this time.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 166 Oooo

ITEM: 167 Hawkesbury Nepean Aquatic Weeds - Alligator Weed**FILE NUMBER:** GE020/013 PT3/GMA/ORD11NCX.G04**REPORT:**

At its February meeting, the Council resolved to seek further information regarding the aquatic weed problem in the Hawkesbury Nepean and particularly, the threat posed by alligator weed.

Since the meeting, NSW Agriculture has called two meetings, one as an information session and the second to establish a Taskforce and Terms of Reference.

From the seminar, some of the important information is:

- Aquatic weeds are now a permanent part of the Hawkesbury Nepean Eco System. With current and foreseeable control technology (including chemicals), management practices, known biological controls and land and water use impacts, they cannot be eradicated. Concentrating on the eradication or minimisation of a particular weed in the majority of cases simply provides the opportunity for another to take its place. Often, the new weed is worse than the one it is replacing eg water hyacinths' control in the Hawkesbury Nepean Catchment in 1993/94 saw the beginning of the emergence of alligator weed.
- Alligator weed has the highest classification as a weed in New South Wales and is one of the 20 of national significance. It was discovered in the Upper Hawkesbury Nepean River system in two patches in 1994. Today, it extends for over 71 kilometres of the river from Bents Basin to Hominy Point eight kilometres downstream from Windsor Bridge. Fortunately, at this stage its total area is less than two hectares.
- Control mechanisms currently in use in the catchment include chemicals and biological agents. Chemical control is expensive, provides short terms results and is potentially limited due to health and conservation concerns. Biological control is limited by the range of insects that have been researched for use in the catchment. The potential exists for biological control to provide a long term sustainable and low cost control. Physical control, a removal by hand or other mechanisms, is expensive and generally a waste of resources. Mechanical control such as harvesting has not been practiced, however on its own is expensive, provides short term results and may contribute to spread of weeds such as alligator.
- There is limited coordination of management and control programs in the catchment.

Management elements that need to be considered include: identification of regulatory responsibilities, monitoring, coordination of resources throughout the catchment, early detection and eradication systems, legal access controls, development of a Community Strategy, central budget control, development of an effective communications network and importantly, a need for people and organisations to understand the importance of the issue.

A recent meeting that involved representatives from a number of Government agencies, including NSW Agriculture, Hawkesbury Nepean Catchment Management Trust, Department of Land and Water Conservation, National Parks & Wildlife Service, Sydney Water, Sydney Catchment Authority, The Penrith Lakes Development Corporation and a number of councils in the catchment, adopted Terms of Reference for a Hawkesbury Nepean Aquatic Weeds Taskforce. Some of the important matters coming from that meeting are:

- The problem is not fully visible, nor understood.
- A biological research program that could provide a very good outcome is estimated to cost \$500,000, with the CSIRO being in a position to undertake this work.
- Generally, the weeds require professional removal rather than leave the issue with landowners who may not have sufficient expertise.
- The need to have a strategy in place to properly utilise funds.
- The need to inform and involve the community.
- The need for data and monitoring and technical methods of how to deal with the issue and requirement for an operational group.
- The need for one lead agency to coordinate the issue across the entire catchment.
- The need for a long term view of the issue to address aquatic weeds with a short term emergency response to alligator weed.

A copy of the proposed Hawkesbury Nepean Aquatic Weeds Strategy Development and Implementation Program is provided to the meeting as an attachment to this report.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

AT1 - Copy of proposed Hawkesbury Nepean Aquatic Weeds Strategy Development and Implementation Program.

ORDINARY

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ATTACHMENT

oooO END OF ITEM 167 Oooo

ITEM: 168 **Equity and Access Seeding Grants**

FILE NUMBER: GC150/015/CSV/ORD11NCX.C15

PREVIOUS ITEM: 27, GPC Section 3 - Organisation & Resources (26.10.1999)

REPORT:

At the Ordinary Meeting held on 16 November 1999, Council endorsed the proposed Terms of Reference, Structure and Membership of the Hawkesbury Equity and Access Planning Committee (HEAPC) - a formal Committee of Council.

As reported to Council, the broad role of the HEAPC was to assist Council and community groups to implement strategies which would improve the capacity of these organisations to provide accessible and equitable services. One of the endorsed Terms of Reference of the Committee, provided the Committee with the ability to use such funds as may be made available by Council to support equity and access initiatives within the Hawkesbury.

At the HEAPC meeting held on the 4th March 2000, the Committee endorsed a proposal to establish an Equity and Access Seeding Grant Program. Resources for the Program have been allocated from the Community Participation Fund managed by the Community Services Branch. The Community Participation Fund is an annual allocation which supports community consultation and participation projects - i.e. projects which provide residents with the opportunity to take part in the provision and management of community services and facilities and/or to improve the capacity of residents to access these services and facilities.

The Equity and Access Seeding Grant Program will provide the opportunity for eligible community groups (providing direct services to residents of the Hawkesbury) to submit for a contribution of up to \$1,500 to support initiatives which will:

- increase access to services or facilities by disadvantaged groups
- increase the participation of disadvantaged groups in the planning and delivery of community services
- enable service providers to better respond to the specific needs of disadvantaged groups,
- increase awareness of the needs and issues facing disadvantaged groups within the community

Advertisements have been placed in the Hawkesbury Gazette inviting eligible community organisations to submit applications to implement approved equity and access initiatives. The applications will be considered by the Committee, and the outcomes of sponsored initiatives will be evaluated and reported to Council to determine the extent to which the Equity and Access Seeding Grant Program has:

- delivered outcomes which are consistent with the intent of the Community Participation Fund;

- enabled Council to fulfil its statutory responsibilities to support equity and access strategies; (as defined by the relevant provisions of Section 428 (2) of the Local Government Act);
- provided practical assistance and resources to residents.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 168 Oooo

ITEM: 169

Reports requested by Council - Status as at 11 April, 2000

FILE NUMBER:

GC280/005 PT03/CSV/ORD11NCX.C01

REPORT:

16/11/99	Sandmining DED	Report on proposed Sandmining of the Richmond lowlands and current position of two State Members for this region.	Correspondence sent to two State Members and report to be prepared for Council
14/3/2000	Flag Poles DED	Report on the feasibility, including costs and locations, for flag poles that would carry standardised banners in appropriate locations.	Report to be prepared
28/3/2000	Industrial Zones DED	Report outlining industrial zonings within the South Windsor area.	Report to be prepared

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 169 Oooo

**ITEM: 170 Transport Standards Information for Motorised Wheelchair Safety
Roads and Traffic Authority****FILE NUMBER:** GC150/015 Pt3/ENG/ORD11NCX.E17

REPORT:

The Commonwealth's Disability Discrimination Act (1992) aimed to promote recognition and acceptance within the community of the principle that person's with disabilities have the same fundamental rights as the rest of the community.

These rights and obligations provided under the DDA legislation have resulted in the need for appropriate authorities and the general community to establish and support mechanisms that effectively remove barriers that could adversely affect access within the public domain for the mobility impaired.

In cognisance of its responsibilities the Roads & Traffic Authority has recently released an "information for motorised wheelchair safety" document.

The information presented applies in NSW to motorised wheelchairs (3 and 4 wheeled) used as a mobility aid.

Topics covered in the document include:

- Licensing and Insurance
- Driver Skills and Abilities
- Planning a Safe Route
- Operating Your Motorised Wheelchair
- Transporting Your Motorised Wheelchair
- Checklist for Prospective Buyers
- Further Information
- Extract "Australian Road Rules, Part 14 - Rules for Pedestrians"

The extract from the Australian Road Rules 19 October 1999 defines a pedestrian also as a "person driving a motorised wheelchair that cannot travel at over 10 kilometres per hour (on level ground)".

Motorised wheelchairs that fall within the definition of a pedestrian under the rules are permitted on a footpath or nature strip or where it is impracticable to travel within these safer zones, on the road itself.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

Oooo END OF ITEM 170 Oooo

ITEM: 171**Seniors Week 2000****FILE NUMBER:**

GC030/010/CSV/ORD11NCX.C14

REPORT:

The 19th March to the 26th March, 2000 was designated by the NSW Government as Seniors Week. Seniors Week is an annual event which aims to draw attention to the need to accept ageing as a natural, lifelong and positive process and to celebrate the many contributions that older people make to society. The theme of Seniors Week 2000 was "A New Age" an age of new opportunities, new connections, new adventures and new technology.

Seniors Week has been regularly celebrated in the Hawkesbury through the staging of events and activities. The success of Seniors Week relies heavily on the active involvement of community groups and senior residents. Council's budget allocation for Seniors Week 2000 was augmented by a grant of \$600 from the Ageing and Disability Department.

The grant from the Ageing and Disability Department was received on the 28th January, 2000 and was used to fund the establishment of a Seniors Advisory Committee. The role of the Seniors Advisory Committee is to provide advice to Council regarding issues affecting older people in the Hawkesbury and to suggest relevant initiatives to address the needs of older people. The Seniors Advisory Committee is one of a number of working parties which are affiliated to Council's Equity and Access Planning Committee and will play a significant role in providing input into the development of Council's Social Plan.

To celebrate Seniors Week 2000 in the Hawkesbury, the Seniors Advisory Committee established a Seniors Week Grant Program and invited interested community groups to apply for funds to stage Seniors Week activities throughout the Hawkesbury. There was a good response to this initiative and the Seniors Advisory Committee recommended the provision of funds for the following activities;

Event	Organisation	Activities Sponsored by Grant	Amount
Official Launch of Seniors Week 2000 by Mayor (19th March)	Hawkesbury Chamber of Commerce (Windsor Main Street Committee)	Morning tea for senior residents, Old-time dance demonstration and live entertainment.	\$500
Seniors Car Rally (19th March)	Seniors Advisory Committee and Council	Staging of Rally and funding of prizes	\$ 45
Seniors Golf Day (23rd March)	Seniors Advisory Committee and Council	Catering and Prizes	\$250

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Event	Organisation	Activities Sponsored by Grant	Amount
Seniors Old Time Dance (25th March)	Seniors Advisory Committee and Council.	Held at Richmond School of Arts (hall hire, catering, live entertainment).	\$675
Seniors Music Evening (to be held in April/May)	Hawkesbury Chamber of Commerce (Richmond Main Street Committee)	Provision of live entertainment to nursing homes.	\$300
Seniors Recipe Book & Calendar.	Sunshine Club (Wiseman's Ferry)	Development, Printing and Distribution of Recipe Book.	\$1000
Indigenous Seniors Bush Tucker B-B-Q (to be held 18th April)	Hawkesbury Community Health Centre and Council	Publicity, Catering and Transport	\$500

The events and activities that have been staged were successful and were well-attended by senior residents. The provision of funds by the Seniors Advisory Committee to sponsor Senior Weeks activities ensured that senior residents were able to enjoy a range of different activities suitable to their needs.

In addition to the activities supported by funds provided through the Seniors Advisory Committee a number of other activities - including a Seniors Concert and Movie Night staged by the Windsor RSL, and a program of activities held at the Hawkesbury District Senior Citizens Centre were staged to coincide with Seniors Week 2000.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 171 Oooo



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ORDINARY MEETING
Reports of Committees

Hawkesbury Sports Council - 11 February 2000
(GR030/030 PT09)

The meeting was declared open at 7.45pm

Present: L. Sheather, S. Broadbent, J. Wellington, D. Bertenshaw, S. Lowe, J. Peare, C. Eilbeck

Also Present: D. Tait (Staff), R. Morphet (Staff), D. Lumley (Bligh Park Baseball)

Apologies: G. Banting (HCC)

Resolved on the motion of S. Lowe seconded by J. Peare

That standing orders be suspended to discuss the Colonial proposal.

S. Lowe as a past member of Bligh Park Baseball Club declared an interest.

Bligh Park Baseball / Windsor Leagues - Colonial Reserve.

D. Lumley, President of Bligh Park Baseball Club apologised for the behaviour of one of their members at the meeting held on Wednesday 8th February. He explained his reasons for the letter received as late correspondence for the meeting, and their concerns that Windsor Rugby League are trying to take over Colonial completely without any consideration for their club. Following considerable discussion it was decided that following a meeting between the Administrator and the Surveyor on Monday 14th February, both Baseball & Rugby League are to be contacted to clarify the current situation and the applicable conditions of use.

Resolved on the motion of S. Lowe seconded by L. Sheather

That standing orders be resumed.

Minutes of Previous Meeting:

Resolved on the motion of J. Wellington seconded by C. Eilbeck

That the minutes of the previous meeting accepted as a true record.

Business Arising from Previous Minutes:

Cleaning Cost:	Clr. Sheather to chase up with HCC.
Brinsley Drain:	Administrator to discuss with Richard Vaby at HCC.
Colonial Groundworks:	Clr. Sheather to chase up with Chris Daley at HCC.
Bensons Land:	Prepare completed proposal for lodgement with Man Plan.
Ranger Status:	Defer to next meeting.
User Guide:	Defer to next meeting.
Management Plan:	Defer to next meeting.

Administrator to provide new copies of all to committee members for acceptance at the March meeting. Any items requiring clarification are to be discussed with the Administrator prior to the meeting.

ORDINARY MEETING Reports of Committees

Finance Report:

L. Sheather declared an interest in cheque no's 102028 & 102038

Resolved on the motion of C. Eilbeck seconded by S. Lowe

That the finance report as presented be accepted.

Correspondence:

Resolved on the motion of J. Peare seconded by C. Eilbeck

That the correspondence items 15554to 15726 be received as per detailed breakdown provided at the meeting and available on request.

Correspondence items discussed:

- | | |
|-------|--|
| 15554 | Thank you card from D. Thomas-Insch for flowers - received. |
| 15596 | Peter Ridley - resignation from Hornets BMX Club - received. |
| 15601 | Hawkesbury Aussie Rules - forward plans - defer to General Business. |
| 15610 | Womens Cottage - thank you certificate - received. |
| 15618 | Concise Group - photocopier quote - defer to next meeting. |
| 15621 | NSW Sport & Rec - Yr 2000 Medal information. |

Resolved on the motion of J. Peare seconded C. Eilbeck

That the Sports Council nominate the Richmond Club and the Mayor be invited to adjudicate on the applications.

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| 15632 | Cordukes - carparking proposal for Hawkesbury Sporting Club - defer to General Business. |
| 15638 | Capp Family - return thank you card - received. |
| 15641 | Richmond Club - thank you letter & dinner voucher for D. Tait. |

Resolved on the motion of L. Sheather seconded J. Peare

That Dianne Tait accept the dinner voucher.

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|-------|--|
| 15664 | Olympic Torch Relay - committee information - received. |
| 15668 | Hawkesbury City Soccer - additional training at Richmond Park. |
| | D. Bertenshaw declared an interest. |

Resolved on the motion of C. Eilbeck seconded by J. Peare

That the additional nights training be approved.

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|-------|--|
| 15673 | Hawkesbury Aussie Rules - ground plan - defer to General Business. |
| 15676 | Luke Taylor - thank you letter for sponsorship - received. |
| 15679 | John Elphick - HCC - re OHS& R meeting - noted. |
| 15693 | Hawkesbury City Council - meeting date for Paralympic Torch Relay committee - noted. |
| 15710 | Australian Sports Foundation - include on agenda for next delegates meeting. |
| 15721 | Rural Press - Invitation for President to attend official opening - accepted. |

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15723 NSW Cricket - invitation for Administrator to attend afternoon tea on Sunday 13th Feb - accepted.

Late Item: Bligh Park Baseball Club - Colonial Reserve - discussed as first item on agenda.

Office Report:

Current Projects:

Colbee Park DA (waiting on approval).

Bensons Shade Shelter DA (waiting on approval).

Icely Park Sect 94 (work can commence anytime with permission from the winter users when funds avail). Woodlands Park (work can commence anytime with permission from the winter users when funds avail). Colonial Reserve DA. (currently being prepared for lodgement).

Pre-Season Training:

Winter sports have been granted permission to commence training on the condition that they obtain approval from the current users as to available times and security of wickets etc.

Colonial - Public Meeting:

Representatives from Windsor Rugby League, Sports Council and a resident attended. Discussion was held on the proposal and any concerns of the resident were resolved within the work programme to be carried out.

Westpool:

Administrator to present a report on the Sports Council and the efforts to reduce liability at the next meeting on Monday 21st February. A copy of the draft User Guide and copies of all relevant documentation have been provided to John Elphick, Hawkesbury City Council's Risk Officer. On his advice some minor additions have been made to the draft hire policy document in the area of Insurance liability.

Disability Access:

A meeting has been arranged for Monday 21st February with the Hawkesbury Access Committee to discuss how disabled access can be achieved on all grounds and amenities. A further report will be provided following this meeting.

Paralympic Torch Relay Committee:

Meetings are to be held on the 3rd Friday of each month at 3.30 pm, at Council Chambers.

Members of the Committee consist of representatives from the Police, SES, Local Schools, Chamber of Commerce, Service Clubs, Council and the Sports Council. The Torch Relay will be travelling through this area on the afternoon of 13th October, 2000 and is expected to travel through Richmond, Clarendon, Windsor, McGraths Hill and Vineyard, although the exact route has yet to be determined.

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Seminar:

A seminar is to be held on Monday to Wednesday, 5th to 7th June in Melbourne for Turf Wickets. Rod Morphet has requested annual leave to attend as it is a turf specific seminar. As this will be of great benefit to the Sports Council, it is

Recommended

That the Sports Council grant "study" leave for the requested period and pay the \$260 registration fee.

Resolved on the motion of J. Peare seconded by S. Lowe

That the recommendation be accepted.

Office Rent:

A 5% rent increase has been advised by the owner, John Kelly, together with an additional 5% to cover the rental of the outside "shower" room to use for file storage. This is only the second increase in 8 years and takes our monthly rent from \$431.10 to \$474.21.

CPI Figures:

An figure of 1.9% has been advised therefore all fees will be increased by 2% for the coming season.

Rod Morphet:

Rod has requested a salary sacrifice of \$200 per week into his superannuation which is to begin from Friday 11th February. The request has been discussed with our auditor and has his approval.

Condolences:

A sympathy card has been forwarded to John Elphick of Hawkesbury City Council on the loss of his father.

Office Equipment:

A new telephone/answering machine has been purchased together with a stationery cupboard.

Resolved on the motion of J. Peare seconded by S. Lowe

That the Office Report be accepted.

HCC:**Clr. Sheather:**

Olympic Torch:	Congratulations to Carl Eilbeck on his selection in the Torch Relay.
Cleaning price:	Clr. Sheather to follow up.
Colonial Reserve:	Clr. Sheather to follow up on groundworks by HCC.
Brinsley Drain:	Administrator to discuss with Richard Vaby of HCC.
Bensons Proposal:	Completed proposal to be submitted with Man Plan etc.
Colbee Park DA:	Should be approved within next few days.
Icely Park Amen:	Clr. Sheather to follow up.
Woodlands Amen:	Clr. Sheather to follow up.
McMahons Park:	Draft plan of proposal to come to Sports Council.
Leisure Centres:	Recommendation to write off debt to GPC 8th February, 2000

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Paralympic Torch: Hawkesbury Representative to be advised.
West Syd Academy: Clr. Sheather is now boardmember of the Academy.
Sponsorship/Trust: Further report to be provided at a later date.

R. Morphett:

Bensons Pump: Still having problems with the dam pump. Administrator to obtain current quote for the "floating" of the pump as discussed last year.

General Business:

a) Vice-Presidents Position:

Nominations are requested from the committee to fill this position.

Resolved on the motion of J. Peare seconded by S. Lowe
That the nomination received from Carl Eilbeck be accepted.

b) Hawkesbury Sporting Club:

Panthers have requested permission to seal the rear carpark area including S. Cncl property between the carpark down to the fenceline. This will provide approximately an extra 37 parking spaces, will solve the existing "open drain" problems and will enhance the proposed BBQ area they are planning to move from the front of the Club to the rear area.

An inspection was held at which it was agreed that any approval would be conditional upon;

- a) Adequate measures to ensure no water run-off onto Turnbull Oval.
- b) Unlimited parking access for sporting groups.
- c) In addition, the use & cleaning responsibility of the rear toilets should be included, as it appears that those present were unsure of their responsibilities in regard to the toilets.

Recommendation:

Although the formal details of the proposal were not received by the agreed date, this project will be of benefit to the sporting groups so the application should be approved subject to acceptance of conditions a, b & c.

Resolved on the motion of L. Sheather seconded by J. Wellington
That the recommendation be accepted.

c) Section 94:

Several meetings have been held regarding the Section 94 allocations for the coming 3 years. The meetings were extremely productive and the proposals going to Council in February are considered the best for many years. All groups i.e. Parks, Community, Council and the Sports Council have worked together to attain the best results possible. Several items have been changed to facilitate the completion of other groups needs and there has

ORDINARY MEETING Reports of Committees

been "give & take" on all sides. Hopefully the Councillors will support this programme and work can commence as soon as possible on the projects. A copy of the plan is provided for your information.

d) Windsor Rotary:

A meeting was held on Thursday 27th January with the Mayor, Councillor Paine, Chris Daley, myself and representatives from Windsor Rotary Club to discuss their proposal to erect a new picket fence at Mc Quade Park. A copy of their proposal is provided for your information and was supported by all present.

Recommendation:

That the Sports Council support the proposal bearing in mind discussions held with Hawkesbury Valley Rugby Union and Hawkesbury District Cricket Association regarding field enlargement.

Resolved on the motion of S. Lowe seconded by S. Broadbent

That the recommendation be accepted.

e) Hawkesbury Aussie Rules:

An onsite meeting was held with representatives from Hawkesbury Australian Rules Football Club and Hawkesbury District Cricket Club regarding the future of Aussie Rules at Bensons Lane. A copy of the proposal is provided for your information.

f) Key System:

As the current key system is now unsecured and the major problem we have is that after 20 years there have been too many keys issued, most of the locks and keys are wearing out and we have no other security measures on most grounds.

Recommendation:

That the Sports Council proceed with the installation of a new key system.

Resolved on the motion of L. Sheather seconded by J. Wellington

That the recommendation be accepted and the expense be included as an additional Capital item in our budget application.

g) Motor Vehicle:

As Hawkesbury City Council cannot provide the necessary work vehicle for our Bensons Curator.

ORDINARY MEETING Reports of Committees

Recommendation:

That the Sports Council proceed with the purchase of a suitable vehicle and the Curator be required to contribute \$55 per week to cover private use, as do Council staff.

Resolved on the motion of C. Eilbeck seconded by S. Lowe

That the Sports Council investigate the issue further and Clr. Sheather discuss with HCC the possibility of an interest free loan from HCC.

Meeting closed at 11.30 pm

Next meeting on Friday 10th March, 7.30 p.m.

oooO END OF REPORT Oooo

ORDINARY MEETING Reports of Committees

Tourism Hawkesbury Inc. - 17 February 2000
(GT050/005 PT10)

MINUTES OF MEETING

Held on Thursday 17th February, 2000
at 8.00pm Tourism Hawkesbury Inc. Office, Clarendon

Present:

Stephen Doggett	(Chair)	
Angela Jovanovski	(Booking Centre)	
Sherrie-Lee Evans	(NPWS)	
Cr. Di Finch	(Council Rep.)	(Late - 8.30 - 9.30pm)
Coral Jones	(B&B Rep)	
Steve Krix	(Outdoor Tour Operators)	

In Attendance

Alison Campbell	(Minutes)	
Sherilyn Blaydon		(Late)
Vanda Whitworth		

1. CHAIR'S OPENING REMARKS

Welcome & thanks to Angela for coming Also Vanda Whitworth and Sherilyn Blaydon who had accepted our invitation to attend the meeting. He would have some recommendations which would come up in General Business.

2. APOLOGIES

Di Finch & Sherilyn Blaydon - both would be late

3. MINUTES OF PREVIOUS MEETING

3.1 23/11/99 - These minutes still not available - hold over

3.2 27/1/00 - Moved S. Krix, seconded C. Jones minutes be accepted

MOTION CARRIED

4. BUSINESS ARISING FROM MINUTES

4.1 Tourism NSW letter of congratulations on successful SPED grant.

4.2 Business & Marketing Plan - discussed in General Business

4.3 Diamond Press - Account has been paid.

4.4 Vanda Whitworth & Sherilyn Blaydon were contacted and had accepted invitation to attend tonight's meeting. Craig Harmer has not yet been contacted. Will invite to next meeting.

4.5 Letter has been sent to Sue Guymer (see correspondence)

4.6 Scholarships for local students going to UWSH - Steve reported they are happy to set up something - Steve to bring something back in writing from UWSH.

4.7 Newsletter - apologies not done yet - will try to put it out next week.

ORDINARY MEETING Reports of Committees

MOTION: Di Finch nominated Vanda Whitworth and Sherilyn Blaydon as Board Members of Tourism Hawkesbury Inc. Motion moved Di Finch, seconded Sherrie-Lee Evans - **MOTION CARRIED**

5. CORRESPONDENCE

The Chair tabled the following correspondence, which was noted by the Board.

- Mainstreet Cttee
- Tourism Council Aust. GST Tourism Seminar
- Hawkesbury Skills Inc. - Work for Dole
- NSW FEA Events Project Mgt. - Festival & Events Assoc. March 8
- HCC Int. Drag Boat Challenge
- Dept. Fair Trading - Cert. Of Registration of Business Name
- Shaddick Baker & Paull - Lease of Premises
- Comm. Regional Assistance Program - Funding Applic.
- Pie Link
- GWS Reg. Chamber of Commerce & Ind. - Accept Jane Holdsworth
- 2000 Western Syd. Ind. Awards
- Hawkesbury Lodge - current rates
- HCC re funding (G. McCully)
- Summit Hotels - Confirmation of function details
- To Richmond Mainstreet - Pat Finn re Fiddle Fest
- To Sue Guymer re Board's Motion 27/1/2000
- Dexter Group
- Gatehouse - cover of visitors guide
- Invite - Rural Press
- To Tourist Rail Assoc. Kurrajong
- From Peter Valerio - Draft Expression of Interest
- Fax to Coral - Business & Mgt. Plan
- To Peter Valerio re Marketing
- Middleton Dobbie - Brochure on Tourism Promotion
- People for Places & Spaces folder
- Tourism NSW 1999/2000 STED Program funding
- Ditto - amendments
- Program from 8th Tourism Exec. Development Program

MOTION: Moved Di Finch seconded Coral Jones that correspondence be accepted. **MOTION CARRIED**

6. BUSINESS ARISING FROM CORRESPONDENCE:

7. CHAIRMAN'S REPORT As distributed and Tabled.

Tourist Manager's Conference at Robertson: The Chairman and Lyn Hudson attended. A great success, and of enormous benefit. Hawkesbury Valley was sold and introduced to all the NSW Regional Managers. The information provided and support by Tourism NSW and the other Tourism Managers was valuable and the recommendation was that it happen on a regular basis.

The Chairman and the Hon. Kevin Rozzolli attended the commissioning of HMAS Hawkesbury on 12 February. We were invited on board and good relationships with the ship's company was established.

ORDINARY MEETING Reports of Committees
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Congratulations to the Directors and Staff of Tourism Hawkesbury - we have become a finalist in the Sydney Industry Awards - Excellence for Tourism, and the chairman will be attending a lunch for the presentation of the finalist award.

4 **TREASURER'S REPORT - Tabled. Report read by Steve Krix.**
Approval for payment of the following cheques was requested:
No. 195484 dated 3/1/2000 to 195529 19/1/2000

MOTION: Moved Steve Krix, seconded Coral Jones that Treasurer's report be accepted and accounts passed for payment. MOTION CARRIED.

5 BUSINESS FOR DISCUSSION

5.1 Booking Centre Report - Tabled

Focus for the booking centre has been for the Olympics - Enquiries have been mainly for accommodation. Overview as follows:

- 1) **Transport:** Railways system is operating as normal with extra transport and rail services for two hours before and after events. Direct line from Richmond to Olympic village. Shuttle buses from Blacktown to rowing. Spoken to local bus companies - Bilpin, Westbus, Hawkesbury Coaches - they are still waiting to hear from ORTA. Need transport from accommodation to central shuttle point. Park & Ride arrangements will be finalised during March.
- 2) **Accommodation:** B&B and self-catering is all that's left. Motels are booked except for new one not opened yet. Waiting for confirmation of Belgian group numbers. Hotels and pubs still available. Homestay - Ray White website - \$90 - \$200 up to \$500 per bedroom per night.

Tourism Hawkesbury commission is 10% of each booking.

Business Trading Hours: Business houses don't seem to have made decision hours of trading - at the moment it is "business as usual" for supermarkets, petrol stations, restaurants etc.

Dept. of Fair Trading. Licensing of Booking Centre. Not required if it is just handling accommodation. If transport is involved, have to be licensed as a travel agent. Full details available at THI.

A contract for Tourism Operators regarding THI 10% commission and sighting of insurance also tabled.

MOTION: Thanks to Angela for her work with the Booking Centre, and comprehensive report. Moved Coral Jones, seconded Sherilyn Blaydon. **MOTION CARRIED**

Coral Jones stated that she would like to see tours organised for the month of September during the Olympics

It was noted that Angela's contract ends in February and would need to be extended.

ORDINARY MEETING Reports of Committees

MOTION: Moved Coral Jones, seconded Steve Krix that the contract for retaining the services of Angela in the Booking Centre be extended for two days per week on a month by month basis until everything is booked. **MOTION CARRIED.**

After the Olympics a it was decided that a central booking number would be continued for accommodation, and that Coral Jones would carry out that service on a trial basis under the same contractual arrangements as for Angela. She would step down from the Board and it would be looked at again at the April meeting. Quotes on phone systems to divert accommodation enquiries through to Angela and Coral were being looked at. It seemed a system could be set up at a cost of between \$2,500 and \$3,000

MOTION: Moved Sherilyn Blaydon, seconded Steve Krix that a second person be employed on a trial basis for the booking centre on the same contractual arrangements as the present Booking Centre consultant. **MOTION CARRIED.**

4.1 Introduction to the Hawkesbury:

MOTION: That the "Introduction to the Hawkesbury" be implemented as per the Management Plan. Moved Vanda Whitworth, seconded Sherilyn Blaydon - **MOTION CARRIED.**

4.2 Sydney Experience Tourism Development (STED):

MOTION: That we write to Tourism NSW and thank them for their support and professional direction in our application in the STED Program, and that we implement the program as proposed. Moved Steve Krix, seconded Sherrie-Lee Evans **MOTION CARRIED**

4.3 Local Visitors Guide Launch:

Budget of \$1000 set aside for launch - host the number of guests and measure its success. Suggestion that we use a helicopter to fly VIP over the Hawkesbury area, or else pick up from city. VIP will arrive afternoon of 23rd February, stay overnight and attend launch breakfast on Thursday 24th February.

MOTION: That the budget for the VG launch be extended to \$1500 for promotional purposes. Moved Sherilyn Blaydon, seconded Steve Krix - **MOTION CARRIED.**

4.4 Business & Marketing Plan:

The Chairman gave an overview of the Business & Marketing Plan, as distributed to the Directors prior to the meeting, going through each section and having discussion on the various points.

MOTION: Moved Sherrie-Lee Evans seconded Coral Jones that the Business & Marketing Plan, as discussed be accepted. **MOTION CARRIED**

ORDINARY MEETING
Reports of Committees

- 9.7 Submission For Funding From Hawkesbury City Council -
MOTION: Moved Sherri-Lee seconded Steve Doggett that we submit a funding application for \$220,000 for marketing and promotion of the Hawkesbury for the 2000/2001 financial year. MOTION CARRIED

- 9.8 University Students - Research, Awards Night and Visitor Guide: Held over until next meeting.

5 GENERAL BUSINESS

- 10.1 Dexter's Breed Soc. They are going to run their Breed Show in conjunction with the Ag Show, and have requested some support.
MOTION: That we support the Dexter Breed Soc. to the value of \$200 through this office. Moved S. Krix, seconded Vanda Whitworth MOTION CARRIED.

- 10.2 New Members: The Victoria Arms is the oldest Coach stop in Australia. It is being restored and received Heritage listing.
MOTION: Moved Steve Krix, seconded Vanda Whitworth that the Victoria Arms be accepted as a new member of THI. MOTION CARRIED.

- 10.3 Approval of New Tenants next door:
MOTION: That the Board approve the sub-lease to the Coffee Shop.
Moved Sherilyn Blaydon, seconded Steve Krix. MOTION CARRIED.

NEXT MEETING

16th March, 2000 at Clarendon.

12. CLOSURE

There being no further business the meeting closed at 11.00pm.

SIGNED AS A TRUE AND ACCURATE RECORD

.....
CHAIRMAN

.....
DATE

ORDINARY MEETING

Reports of Committees

oooO END OF REPORT Oooo

ORDINARY MEETING Reports of Committees

Hawkesbury Equity & Access Planning Committee - 1 March 2000
(GC150/015 PT03)

Minutes of Meeting
Hawkesbury Equity & Access Planning Committee

held on Wednesday 1st March, 2000
in Committee Room, Hawkesbury City Council, 9.30am

1. ATTENDANCE

Clr Christine Paine, Trish Richardson, Christine Atkins, Linda Young, Jenni Bousfield, Joseph Litwin, Tracey Leahy, Max West

Apologies - Dr Mike Clear, Alan Aldrich, Tracey McKinnon, Ken Ferris

2. CONFIRMATION OF MINUTES

Minutes of previous meeting held 24th Nov 1999 accepted as an accurate record. Moved Christine Atkins, Seconded Trish Richardson.

3. BUSINESS ARISING

Minutes of Equity and Access Committee to be recorded in Council's Business Paper.

4. CORRESPONDENCE

5. REPORTS

5.1 Report to Council. The report on the proposed structure and terms of reference of the Hawkesbury Access Forum Committee was adopted by Council at the Ordinary Meeting held on 16th November, 1999.

5.2 Equity and Access Seeding Grants. The Proposed criteria for Equity and Access Seeding Grant was tabled. The Criteria was endorsed and it was agreed that the level of seeding grants would be set at \$1500. Manager, Community Services to develop application form and co-ordinate advertising of this initiative in Hawkesbury Gazette. Closing date for grant applications to be 31st March, 2000, schedule of grant applications to be distributed to members of committee for prioritisation and comment.

ORDINARY MEETING Reports of Committees

- 5.3 Statement of Equity Principles. The Statement of Equity Principles prepared by Dr. Clear were endorsed. It was agreed that a letter would be sent to all Branch Managers informing them of the role and purpose of the Equity & Access Planning Committee and to bring to their attention the Statement of Equity Principles (together with a set of self-evaluation questions to assess the extent to which Council policies, planning procedures, and operating practices are consistent with the principles). It was agreed that (on a rotating basis) Branch Managers would be invited to attend committee meetings to discuss the application of equity principles within their area of responsibility.
- 5.4 Advisory Committee Reporting Structures. The Manager, Community Services tabled a report and addressed the committee in relation to the development of the Hawkesbury Social Plan as provided for in the Local Government Regulations. Council has established the Hawkesbury Social Planning Advisory Committee to co-ordinate this process and the preparation of the required documents - a demographic profile and human needs assessment - was currently underway. The final stage of the social planning process will be the development of a social planning cycle which is intended to be integrated within Council's Management Plan processes. A consultant has been engaged to provide advice on the preferred social planning cycle and the respective roles of the Social Planning Advisory Committee and the Equity and Access Planning Committee within this cycle. A workshop will be held in April to discuss these issues and to achieve consensus on how to proceed. Committee members would be advised of the date, venue and agenda of the workshop.

6. GENERAL BUSINESS

There was no general business arising.

7. NEXT MEETING

Future Meetings to be held the 3rd Thursday of every 3rd Month - 11.30am to 1.30pm with a light luncheon in between (future dates include June 29th and Sept 28th)

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Friends of the Hawkesbury Art Collection Inc. - 2 March 2000
(GC130/013 PT05)

ORDINARY MEETING

Reports of Committees

ORDINARY MEETING

Reports of Committees

ORDINARY MEETING
Reports of Committees

oooO END OF REPORT Oooo

ORDINARY MEETING Reports of Committees

Hawkesbury Economic Development Advisory Board - 3rd March, 2000
(GM001/021 PT11)

Present: Councillor L Allan (Chairperson), Councillor P Rasmussen, Councillor P Davies, Mr J Fibbens, Mr S Benfield, Mr S Doggett, Mr R Tolson, Group Captain C Richards and Mr R Jones.

Councillor P Davies and Mr S Doggett left at 10am and Mr R Jones left the meeting at 11am.

Also present: Mr G Banting and Mr C Dalli.

Apologies: Nil.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting held on Friday 4th February, 2000, were confirmed and it was noted that Mr R Tolson was, in fact, present at the meeting.

CORRESPONDENCE

Mr Jim Anderson, MP Member for Londonderry - responding to the Board's representations requesting the fast tracking of the upgrade of Old Windsor and Windsor Roads and for the upgrade to be for the full length to Windsor. Mr Anderson noted advice from Reba Meagher, MP Parliamentary Secretary for Roads, that the Government is still committed to spending some \$200m over the next ten years on the road and that there is no fast tracking planned at this stage.

Mr Bob Seldon - confirming in writing his resignation from the Board.

Ms J White, Department of Land and Water Conservation - forwarding an invitation for Board Members to attend consultation sessions regarding the White Paper, proposing updated and consolidated Water Management Legislation for New South Wales.

Ms Tracey Cooper - outlining 'Work for the Dole' projects and seeking support for the Concert for Year 2000.

Mr David Mason, Department of Agriculture - further clarification of his position as outlined in the paper tabled at the Economic Development Forum and attached to the Agenda for this meeting.

1. Water Reform

A presentation was made by Mr David Dekel, Manager - Hawkesbury/Nepean Water Initiative for the Department of Land and Water Conservation in relation to latest developments with the State Government's proposed Water Reforms.

ORDINARY MEETING Reports of Committees

Mr Dekel provided an overview of the White Paper currently on exhibition which outlines the proposal for updated and consolidated Water Management Legislation in New South Wales. He noted the aims of the Legislation and responded to the recommendations outlined in the Board's position paper on the Water Reforms.

Following the presentation, the Board resolved to receive and note the information and request that Council consult the Board's Water Reforms Task Force in preparing the terms of reference for the study understood to being commissioned by Council on the impact of the Water Reforms.

2. Structure of the Board

It was noted that Council's General Purpose Committee Meeting on the 29th February, 2000, endorsed the Board's proposal to unincorporate and re-establish as an objective and independent Advisory Committee of Council, with an agreed terms of reference and clear lines of communication for reporting to Council. The Board reinforced its decision to unincorporate and re-establish as an Advisory Committee and it was noted that the proposal still needs to be determined by the Council at its Ordinary Meeting on the 14th March.

3. Replacement of 'Large Business' Representative

It was noted that Mr Bob Seldon has formally tendered his resignation from the Board and it was resolved to accept his resignation with regret and thank him for his contribution to the Board.

Consideration was also given to an appropriate replacement for Mr Seldon and a number of names were suggested, however, as there was no agreement at this stage on inviting any one particular individual, it was decided that Board Members give consideration to an appropriate list of replacements and those nominations be discussed at the next meeting.

4. 2000/2001 Budget Submission

It was noted that the Board has operated on budgets of approximately \$30,000 for the past five years and, in some years, the full allocation has not been expended, whereas in other years the Board has sought additional funding. Subsequently, it was decided that the ongoing costs and contributions to other economic development service organisations be identified as well as the Board's ongoing sponsorship commitments. The total of those costs are to form the basis of the 2000/2001 budget submission with a view to the Board seeking funds from Council when required for specific projects and opportunities.

5. Windsor Road Upgrade

It was noted that the Council in Committee of the Whole has endorsed the Board's resolution to provide up to \$2,500 in funding for the Windsor Road Upgrade campaign. It was further noted that the cost of the signage will be \$4,500 and the Hawkesbury City Chamber of Commerce has agreed to meet the balance of this cost and the signage is expected to be erected by the middle of March in readiness for the campaign. A protest meeting was held at Rouse Hill on Wednesday 1st March which was organised by a number of Action Groups in the Baulkham Hills and Blacktown Local Government areas, with a few hundred people in attendance.

6. Future of RAAF Richmond

A copy of the Press Release from the Department of Defence announcing Qantas Defence Services, as the preferred tenderer for the major aircraft maintenance at RAAF Base, Richmond, was tabled at the meeting and received and noted.

ORDINARY MEETING Reports of Committees

It was acknowledged that the decision was a positive outcome for the future by providing employment opportunities in the defence/aviation industry in the area and the Board formally resolved to acknowledge the contribution of Board Member Mr Paul Rasmussen and the Member for Macquarie, Mr Kerry Bartlett in ensuring the contract would be carried out at RAAF Base, Richmond.

It was noted that contact should be made with representatives of the three unsuccessful bidding consortiums who had identified a number of associated opportunities for Richmond if they were successful and we should invite them to discuss these opportunities with a view to establishing a cluster of defence/aviation industries in the area.

In relation to the Social and Economic Impact Assessment being carried out by the Department of Defence on the impact of any realignment in defence activity and defence personnel numbers in the area, it was also acknowledged that the Board should be pro-active and provide input into the assessment. Specifically, it was agreed that the Board should write to Council suggesting that a representative from Council or the Board be nominated for the Task Force overseeing the assessment, with a view to Council writing to the Department of Defence with a proposed nominee for the Task Force. In the event that this is unsuccessful, the Board and/or Council should be seeking to maximise its input into the Terms of Reference and any interim reports prepared on the issue. It was also noted that Councillor Paul Rasmussen would address this issue with the Mayor who, it is understood has been involved in some meetings with the Department of Defence on this issue.

7. Economic Development Forums

Discussion took place regarding the outcome of the Economic Development Forum held on 16th February, 2000, and it was subsequently agreed that the Board would continue with conducting Forums. However, it was acknowledged that the Forums need to allow greater time frames, be more structured in terms of the time allocated to each idea or report and that the Forum is not a venue for accepting or making recommendations, it is purely an opportunity for provision of feedback and two way interaction between the Board and other representatives of the community.

In respect of the submission prepared by Mr David Mason of New South Wales Agriculture and tabled at the Forum, it was noted that Mr Mason has subsequently met with senior Council planning staff to discuss the issues raised and he has provided two subsequent follow-up submissions on the issue with both being tabled at the meeting.

8. Reports from industry sectors

Windsor Main Street

It was reported that Mrs Aileen Hayes has been appointed as the Windsor Main Street Co-ordinator and this has already resulted in some positives for the Main Street with three shops being filled in recent times. Also a street scape improvement project is being developed and positive contributions are being made by traders in consultations.

Agriculture/Horticulture

It was acknowledged that despite attempts, there has been poor representation from the agriculture and horticulture industry at the two Forums held by the Board to date and it was agreed that consideration should be given to methods of encouraging further industry representatives to attend the Forums.

Following on from that idea, it was agreed that the Board should look at re-establishing an Agriculture/Horticulture Industry Task Force, which the Board had established in its early years and subsequently relinquished the Committee to the North West Sydney Regional Development Organisation to avoid duplication. In this regard, a meeting is to be called shortly inviting along key representatives of local agriculture and horticulture industries with a view to establishing a new task force.

Water Reforms

It was reported by Cllr Rasmussen that he is attempting to encourage Council to formulate a position on Water Reforms and he noted that together with water user interests, he has met with the Minister for Agriculture on two separate occasions to raise local concerns on the reforms.

RAAF Richmond

It was reported that the announcement of the preferred tenderer for major aircraft maintenance at RAAF Base, Richmond, was just the start of the realignment program with the next contracts due being clerical/administrative support and avionics.

GENERAL BUSINESS

1. Mediation Policies

A copy of the Mediation Policy adopted by Liverpool Council was tabled at the meeting with it being noted that a representative of the Council would be available at the Board's next meeting to discuss the Policy in more detail. It was also suggested that we need to obtain a copy of the Mediation Policy of Newcastle City Council as well.

ORDINARY MEETING Reports of Committees

2. Western Sydney Industry Awards

It was noted that the Tolson Group, Hawker Pacific and Tourism Hawkesbury have been nominated as finalists in the Western Sydney Industry Awards and it was resolved to write to these organisations and congratulate them on their nomination and wish them every success with the finals. Also, it was suggested that Hawkesbury City Council be represented at the Awards evening.

3. E-Commerce Policy

It was reported that the Federal Minister for Communications, Senator Alston has launched an E-Commerce Policy for regional Australia and a copy of the Executive Summary of the Policy was tabled at the meeting and will be distributed to Board Members, with a view to facilitating the adoption of a position on E-commerce in the Hawkesbury.

4. Proposed Retail Premises for Sale, Repair & Servicing of Rural Orientated Products

Concern was raised that the proposal for the site on Richmond Road at Clarendon (in front of the Hawkesbury Race Club) for the sale, repair and servicing of rural orientated products associated with Agriculture was not supported by Council staff and the Council's General Purpose Committee. It is noted that the Report to Council indicated that the proposal would involve an amendment to Hawkesbury Local Environmental Plan to rezone the land as the proposal was not consistent with the objectives of the site's current 'Open Space - Private Recreation' zoning. It was pointed out that a meeting is being organised involving the Board's Executive Officer, Council's Director of Environment and Development and the applicant with a view to investigating alternative locations for the proposal.

Note: Contact was made with a representative of the applicants and they have indicated they will await Council's determination of the proposal on 14 March, 2000, prior to considering alternative sites.

NEXT MEETING

There being no further business the meeting closed at 11.50am and the next meeting of the Board will be held on Friday 7th April, 2000, in the Committee Rooms of the Council Chambers, commencing at 8am.

oooO END OF REPORT Oooo

ORDINARY MEETING Reports of Committees

Heritage Advisory Committee - 9 March 2000
(GH020/003 PT06)

Minutes of the Heritage Advisory Committee held on Thursday 9 March 2000, commencing at 6pm.

PRESENT: Councillor D Finch, Mr M Hatherly, Mrs D Campbell, Mr G Edds,
Professor I Jack, Dr L Sullivan, Mr E Karhunen, Mr M Ryan, Mr B
Flakelar.

1. APOLOGIES: Mr M Fibbens, Mr D Bradshaw, Mr S Doggett, Mrs J Barkley Jack, Ms J
Somerville, Mr R Montgomery, Mr P Pleffer.

2. CONFIRMATION OF PREVIOUS MINUTES:

The Minutes of the previous meeting held on Thursday 10 February 2000 were adopted.

3. BUSINESS ARISING FROM THE PREVIOUS MINUTES:

- 3.1 Consultant's Brief for the Heritage Study Review

The NSW Heritage Office was contacted concerning the Consultant's Brief for the
Heritage Study Review. A message was left and no contact made.

- 3.2 Old Hospital Site

A site visit was arranged from 4pm - 7pm on 13 April 2000 for the next Heritage Advisory
Committee.

- 3.3 Windsor Mall

Council's Works Manager, Richard Vaby, advised that there has been no further action on
this matter as yet as the retention of the trees and vehicle access to the Mall is being
discussed by the Mainstreet Committee.

- 3.4 Richmond Park Improvements

The Landscaping Plan was adopted by Council - no alterations were made.

- 3.5 Springhill Barn, McGraths Hill

The owner is to submit a development application by the end of next week, therefore, no
need to issue an Order at this stage.

ORDINARY MEETING Reports of Committees

4. DRAFT TERMS OF REFERENCE:

The draft terms of reference were adopted with the introduction prepared by Max Hatherly inserted as attached. Moved by Dr Sullivan and seconded by Jan Barkley Jack that the draft terms of reference be reported to Council for adoption.

5. GENERAL BUSINESS

5.1 Draft Brief for Heritage Study

The Committee is concerned about whether there are sufficient funds allocated to produce a quality Heritage Study and the ramifications of pursuing the funding schedule.

5.2 Conservation Areas

The Committee expressed some concern that consideration should be given to conservation areas and to groupings of buildings to be reviewed in the Heritage Study.

5.3 Interim Heritage Orders

The Committee wished to be advised about the concept of Interim Heritage Orders as outlined in the new Heritage Act and requested a report to the next Heritage Advisory Committee on this.

5.4 Warwick Thompson Debt

The Committee was advised that the debt has now been repaid.

5.5 Article by the Premier, Mr Bob Carr

An article by the Premier, Mr Bob Carr, was tabled at the meeting. This is attached to the Minutes.

5.6 Wilberforce School of Arts Colour Scheme

The issue of the colour scheme was raised by Di Campbell and also that the colours selected by the local committee were different from those advised by J D Somerville. Moved by Ian Jack and seconded by Lucy Sullivan that the local committee's colours be sent to J D Somerville.

5.7 Heritage Training

Di Campbell would like to congratulate Council on the fact that the staff training funding has been used on heritage training.

5.8 Charles Street, North Richmond

The Committee requested a report on a house in Charles Street, North Richmond as to whether a development application has been submitted for it.

5.9 Hawkesbury River

ORDINARY MEETING Reports of Committees

The Committee wished to be briefed on the change in the natural appearance of the levy bank along the Hawkesbury River, particularly in The Terrace at Windsor and requested a report for this at the next meeting.

6. NEXT MEETING:

The next meeting of the Heritage Advisory Committee will be held on Thursday 13 April 2000 at 4pm to inspect the Hospital site.

Meeting closed at 7.10pm.

ORDINARY MEETING
Reports of Committees

NEWSPAPER ARTICLE FROM BOB CARR

oooO END OF REPORT Oooo

ORDINARY MEETING Reports of Committees

Hawkesbury Sports Council Inc. - 10 March 2000

The meeting was declared open at 7.45pm

Present: D. Bertenshaw, D. Thomas-Insch, J. Peare, C. Eilbeck, L. Sheather.

Also Present: D. Tait (Staff), R. Morphett (Staff), G. Banting (HCC)

Apologies: S. Lowe, S. Lothian, J. Scott, J. Wellington, S. Broadbent, T. Mackey.

Ratification: Due to a lack of quorum, the three executive members present ratify the decisions made at this meeting.

Minutes of Previous Meeting:

Resolved on the motion of C. Eilbeck seconded by J. Peare

That the minutes of the previous meeting accepted as a true record.

Business Arising from Previous Minutes:

Cleaning Cost:	Still outstanding.
Brinsley Drain:	Work programmed to commence end of March.
Colonial:	Defer to General Business.
Bensons:	Defer to General Business.
Ranger Status:	Still outstanding.
User Guide:	Defer to General Business.
Management Plan:	Defer to General Business.
Colbee DA:	Has been approved.
Bensons DA:	Has been approved.

Finance:

Clr. Sheather declared an interest in cheque no. 102039

Resolved on the motion of J. Peare seconded by C. Eilbeck

That the finance report be accepted.

Correspondence Items Discussed:

15744	Colbee Park DA determination - <i>received</i>
15751	Game plan quote for Mileham Netball Repairs - <i>to General Business.</i>
15782	Bensons Awning - DA determination - <i>received</i>
15787	Hawkesbury Netball Assoc re repairs - <i>to General Business.</i>
15791	NSW Cricket - thank you letter - <i>received</i>

ORDINARY MEETING

Reports of Committees

HCC Report:

Colbee Park: Section 94 funds \$93,975 available, funds from sale of Rifle Range Rd to be confirmed.
Kemsley: HCC to confirm finalised building design.
Cleaning: To be advised.
Budget: To be advised - to go back to HCC for determination.
O/s account: Payment has been approved.
Maraylya: Payment deduction rejected - discussion to be held re offset of expense.
Westpool: HCC expresses it's thanks for the Westpool presentation.

Resolved on the motion of D. Thomas-Insch seconded by C. Eilbeck

That the report be accepted.

Clr. Sheather:

Bridge to Bridge - to be held on 6th & 7th May.

Ski Show - to go to HCC.
Gt West Games - reduced variety this year, Dragon Boats may go to Gov. Phillip Park.
Work Vehicle - to be reported back to April meeting.
Section 94: - Administrator to obtain details of changes.

Resolved on the motion of D. Thomas-Insch seconded by J. Peare

That the report be accepted.

Office Report:

Disability Access:

A meeting was held with a representative from Hawkesbury Access Committee and Council staff to discuss access for people with disabilities on sporting grounds. One major area of concern was that by putting "bollards" onto grounds it limits access for people in wheelchairs. It was explained that if these were removed it would also allow access to other things such as motorbikes etc and could result in damage to grounds. It was also explained that the Sports Council is not responsible for structures and any developments which required a DA would have to comply with the current requirements as a matter of course and budget constraints would have to be taken into consideration. The final result was that where and when possible the Sports Council would do all it could to assist.

Westpool Meeting:

A presentation was made on behalf of the Sports Council and it's efforts to reduce the "risk liability" of Hawkesbury City Council. Several other Council's were represented at the meeting and all were presented with a booklet containing our constitution, user guide, management plan, ground hire application forms, key loan forms and a crime overview.

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Richmond Community Services:

Discussions are underway with several athletic clubs regarding a “Mini Olympics” at Tamplin Field in October. Further information to follow.

Occupational Health & Safety Meeting:

Next meeting is 9am on Wednesday 15th March.

Groundworks:

Topsoil has been spread on Berger Reserve, as there is no irrigation, water spraying is being carried out on a regular basis to assist ground coverage and it is progressing well.

Yr 2000 Sports Medal:

17 nominations were received and a meeting is to be held next week to select the 14 nominees. Selection committee is D. Thomas-Insch, J. Wellington and J. Peare. Meeting date Tues 14th March.

Life Membership:

Considering his contribution to the Sports Council it is recommended that Greg Bannerman be considered for life membership at the next AGM.

Resolved on the motion of J. Peare seconded by L. Sheather

That the recommendation be accepted.

Sub-Letting of Grounds:

A letter has been forwarded to all clubs advising that sub-letting of grounds is not permitted.

Colbee Park DA:

Has finally been approved and work should commence early in April.

Mileham Water Reservoir:

Work is to begin on the upgrade of the reservoir and as netball is due to start on 1st April and following a meeting with the contractors, a formal request has been sent for work to be carried out on Mondays to Fridays only.

Schools:

Are finally getting their act together and most have now forwarded ground application forms. Contact has been made with the others requesting they apply as soon as possible. Main problems are late cancellations by visiting schools and winter sports commencing early.

Holidays:

Two weeks holidays are requested beginning on Monday 20th March returning on Monday 3rd April.

Resolved on the motion of L. Sheather seconded by D. Thomas-Insch

That the request be granted.

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Section 94:

The revised programme is going to the next GPC on Tuesday 14th March.

Vandalism:

Is on the increase again, several grounds have been hit on weekends, all incidences have been reported to the Police Action Line.

Windsor Rotary:

Were thrilled about your support for a picket fence at McQuade Park and a further meeting is to be held with all users after their presentation to HCC.

Richmond Park:

A Fiddle Fest is to be held on Sunday 16th April, should be a good day and it will cease during the Anzac Ceremony.

Colonial Reserve:

Hawkesbury Rugby League will be using Colonial on Saturdays 18th & 25th March for trial games.

Keys:

A sample of a new key system is available for you to look at. No final decision has been made by HCC on what system they will require. New key sheets are currently being prepared for consultation with HCC staff.

Active Meeting:

A meeting has been arranged for Thur 23rd March at Windsor Health Centre, unfortunately I will be away.

Hawkesbury Leisure Centres:

I will give my apologies for the next meeting also to be held on 23rd March.

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Paralympic Torch Relay:

No advice has been received regarding the next meeting.

GST:

All winter charges will incur a pro-rata GST of 10% for the eight weeks from 1st July to 31st August.

General Business:

a) **Pre-Season Training:**

Recommendation:

That as some winter sports have commenced up to 3 months earlier this year, ground hire fees be charged in addition to the floodlighting fee.

Resolved on the motion of L. Sheather seconded by C. Eilbeck

That the recommendation be accepted.

b) **User Guide:**

Recommendation:

That the draft user guide be accepted.

Resolved on the motion of C. Eilbeck seconded by L. Sheather

That the guide be accepted subject to the alterations discussed and presented at the next delegates meeting in May for ratification at the AGM in October.

c) **Colonial:**

It appears from a email received and one telephone call that we may have a problem with neighbours of Colonial Reserve in regards to cars etc even though it is a designated sporting field.

Questions:

- a) Do we proceed with the DA for four floodlights or only 2?
- b) If we move the baseball backnets, one set of goalposts will be on their outfield,
- c) Do we only allow the use of one ground only for league?
- d) Do we allow use of one and a half grounds?

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Resolved on the motion of L. Sheather seconded by D. Thomas-Insch

That Windsor Rugby Leagues Club be advised that the backnets are not being moved and they will have use of one and a half grounds and the lights are to be installed to maximise usage.

d) Mileham Netball Complex:

The original fee arrangement with Hawkesbury City Netball Association was that they would pay the same amount as they did to Hawkesbury City Council and would continue to do their own repairs, upgrades etc.

We now have the situation that we are now doing all the repairs and they are paying less fees for yearly hire than other groups are for one season, which is contrary to our charter and causing some friction with other users. Whilst Netball contribute to court upgrades, it is suggested that a sub-committee be formed to review the current arrangement to bring them in line with other users and/or existing Council lease arrangements.

Resolved on the motion of L. Sheather seconded by C. Eilbeck

That a sub-committee be formed to take appropriate action and either S. Lowe or C. Eilbeck as Vice-presidents chair the discussions.

e) Meeting Attendance:

Resolved on the motion of L. Sheather seconded by J. Peare

That a letter be forwarded to committee members re lack of attendance at meetings.

f) Staff Employment:

Resolved by D Bertenshaw seconded by L Sheather

That on the recommendation of the Sports Council Executive the contract of the Administrator, Mrs Dianne Tait, be continued and an updated contract be prepared. Further, that a part time/casual assistant be employed.

g) HDCA:

C. Eilbeck expressed thanks on behalf of Hawkesbury District Cricket Association for the assistance given to them in the staging of the NSW Inter-Association Shield Finals in February.

The Hawkesbury Ladies Team have won their competition regardless of the outcome of the final to be held at Bensons Lane on Sunday 18th March.

Meeting closed at 11.40 pm

Next meeting - Friday 14th April, 7.30 pm.

oooO END OF REPORT Oooo

ORDINARY MEETING Reports of Committees

Local Traffic Committee - 17 March 2000

Present: Councillor P Davies
The Hon K Rozzoli, MP
Mr D Lamont, Roads & Traffic Authority
Sen. Constable B Larkin

Apologies: Mr J Anderson, MP
Mr R Elson, Department of Transport

Also Present: Mr R Vaby, Branch Manager, Construction & Maintenance
Mr T Shepherd, Administrative Officer, Asset Services & Recreation

1 Minutes

1.1 Minutes of the meeting held on 18 February, 2000 were confirmed.

2 Business Arising From Previous Minutes

2.1 *Overton Road/Peel Parade, Kurrajong - Regulatory Signage - J Blair 1643/R Pt 02*

Requesting installation of "Give Way" regulatory signage on Peel Parade, Kurrajong at its intersection with Overton Road to resolve traffic conflict.

Report

- 1 Motorists are perceiving Peel Parade and the northern axis of Overton Road as a through road, thus having priority;
- 2 The western axis of Overton Road between Comleroy Road and the intersection of Peel Parade/Overton Road is perceived as the terminating road;
- 3 A golf course situated on Peel Parade is scheduled to commence operation in December,1999; in addition , a 25 lot subdivision also fronts Peel Parade , and was scheduled for release at approximately the same time. Both will impact on traffic flow patterns.
- 4 Following a site inspection at its meeting held on 19 November, 1999 the Committee resolved to defer this matter to this meeting pending submission of a plan depicting traffic management options.

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- 5 Deferred from the meeting held on 18 February, 2000 pending submission of a detailed plan showing the extent of bank removal works and including required infrastructure such as regulatory signage, barrier lines and traffic domes.
- 6 Detailed plan showing removal of approximately 450 cubic metres of the bank, holding line and STOP sign governing Peel Parade at its intersection with Overton Road and median island on Overton Road between Comleroy Road and Peel Parade was submitted to the meeting.

Recommendation

- (1) That a holding line and STOP sign be installed on Peel Parade at its intersection with Overton Road and barrier line with flaps be installed on Overton Road between Comleroy Road and Peel Parade in the first instance; and
- (2) That bank benching and installation of median island, in accordance with Plan No 1519 - 1 be undertaken in a future Works Programme.

2.2 *Teale Road/Putty Road, East Kurrajong - Traffic Conditions - Hawkesbury City Council. 2029/R Pt 02*

QWN 4, Ordinary Meeting, 16 November, 1999, Councillor G Gilling - advised of perceived dangerous traffic conditions at the intersection of Teale Road and Putty Road, East Kurrajong following recent subdivision, as the intersection is on the inside radius of a curve.

Report

- 1 With regard to Putty Road at this location, the existing speed limit is 100 kph and "T" intersection warning signs (600 x 600) are situated on each approach to Teale Road; from Teale Road, sight distance of traffic approaching from the south on Putty Road is restricted due to an embankment following the curve radius.
- 2 The Committee, at its meeting held on 18 February, 2000 resolved :
 - 1 That "STOP" signage (600 x 600) and holding line be installed on Teale Road at its intersection with Putty Road;
 - 2 That the Roads & Traffic Authority be requested to reduce the speed limit to 70 kph over a distance five hundred (500) metres south of Bull Ridge Road to five hundred (500) metres north of Teale Road;
 - 3 That the developer be requested to remove the mirror installed on Putty Road opposite Teale Road; and,
 - 4 That a site inspection be carried out at this meeting.

Recommendation

That the Committee's decision made at its meeting held on 18 February, 2000 be confirmed.

2.3 *Horse Drawn Carriage Tours, Windsor -V Murray-Beckham MA0048/00*

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Development Application providing for horse drawn carriage tours throughout Windsor, traversing the following streets:

George Street
Pitt Street
Palmer Street
Court Street
Arndell Street
Thompsons Square/Baker Street/George Street
The Terrace/New Street/Tebbutt Street
Richmond Road (Main Road) to Rum Corps Barracks

Tours will be based at John Tebbutt Observatory, Palmer Street, Windsor with expected operating times of Friday evenings/Saturday/Sunday days.

The carriage will be illuminated with side lights, indicators and red flashing lights which meets Roads & Traffic Authority requirements. Carriage wheel rims will be surfaced with a rubber tyre compound.

Deferred from the meeting held on 18 February, 2000, pending the applicant submitting detailed information regarding use and timings particularly in relation to Richmond Road and whether the Rum Corps Barracks is a to be a regular destination.

The applicant has submitted the following information:

ROMANTIC TOURS

As previously mentioned in my initial Development Application it is envisioned my hours of operation to be between the hours of 7pm - 10pm Friday evenings. These times relate only to the Romantic tours, dependent of bookings.

The Romantic tours are of 1 hour duration and will commence from John Tebbutt's Observatory, Palmer Street, Windsor, and will only involve the use of Richmond Road, if the patrons request to be either picked up or dropped off at Rum Corps Barracks. Therefore, it is not included as part of the regular tour. The Romantic tours will involve a relaxed Horse Drawn Carriage ride through the streets of Windsor, admiring the historical atmosphere of buildings and surrounds.

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WEDDINGS

In relation to the weddings my envisioned hours of operation would be daylight hours dependent on the times of bookings not exceeding a maximum of 3 hours operation. (Please be advised that there would be a period of approximately 1 1/2 hours actually off the road by means of waiting at church and also for photographs.) I expect a majority of the weddings will be in conjunction with the wedding reception venue at John Tebbutt's Observatories.

Richmond Road may need to be [traversed] only if the Bridal Party needs to be picked up/dropped off at Rum Corps Barracks. Rum Corps Barracks is not expected to be a regular point of call, except upon patrons request.

The Carriage is white in colour and for extra safety, will be fitted with blinking reflector lights as well as the lights initially described in the application."

Recommendation

In principle, that no objection be held to the application subject to all entry onto Richmond Road being restricted to via traffic signals situated at George Street and Richmond Road, Windsor.

2.4 Comleroy Road, Kurrajong - Traffic Conditions -Mr S Gibson/ Mrs L Thornborough/ Mrs D Martin/NSW Police Service 2311/R Pt 05

Question Without Notice 5.1, Local Traffic Committee, 18 January,2000 - Sen Constable B Larkin - Advised of representations received from Mrs D Martin seeking reduction of the speed limit on Comleroy Road, Kurrajong in the vicinity of the cutting approximately 500 metres north from Bells Line of Road.

Report

- (1) From Bells Line of Road, the speed limit is 60KPH for a distance of 360 metres which is immediately south-west of the cutting and then 80KPH thereafter;
- (2) Subsequent to these representations, a further accident occurred at this location on Sunday, 27/2/2000;
- (3) Accident statistics have been requested from the NSW Police Service and will be presented to the meeting;
- (4) Irrespective of the accident statistics, it is felt that increasing the speed limit from 60KPH to 80KPH immediately upon entering the blind cutting gives the wrong message to northbound motorists; similarly, in traversing the cutting southbound, the alignment of the road undertakes a continuing left curve.

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- (5) Accordingly, it is proposed that the works contained in the recommendation below in respect of this location be undertaken.
- (6) Additional representations have been received from Mr S Gibson, 174 Comleroy Road and Mrs L Thornborough, 155 Comleroy Road, Kurrajong regarding actual and potential accidents in the vicinity of No 155 due to south-bound overtaking vehicles forcing north-bound vehicles off the road.
- (7) The section of Comleroy Road where this practice is occurring is over Chainage 150 - 620 measured from Merindah Way and is a saddle between two crests; it is one of the few sections where overtaking is possible, however, contains two (2) driveways toward the northern end.
- (8) It is felt that this practice is unacceptable and it is proposed that barrier line be installed;
- (9) Sen Constable B Larkin presented results of pavement testing conducted by the NSW Police Service as did Mr R Vaby with the latter test complying with international standards;
- (10) Mr T Shepherd advised of Council's resolution dated 10 August, 1999 that barrier line be marked for the full length of Comleroy Road between Bells Line of Road and East Kurrajong Road; and,
- (11) The dominant theme contained within these representations is reduction of the speed limit on Comleroy Road coupled with an increased Police presence as well as shoulder maintenance.

Recommendation

- (1) That barrier line be re-marked through the cutting on Comleroy Road north of Bells Line of Road and raised pavement markers be installed;
- (2) That vegetation on the eastern bank of the cutting be removed and that this location be scheduled for such maintenance on a regular basis;
- (3) That the Roads & Traffic Authority be requested to relocate the existing 80kph speed restriction to a point 1.26 kilometres north of Bells Line of Road; and,
- (4) In confirmation of Council's prior resolution, that barrier line be marked on Comleroy Road between Bells Line of Road and East Kurrajong Road.

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2.5 *Francis Street, Richmond - Traffic Conditions - Mrs K Potter/NSW Police Service*

Question Without Notice 5.2, Local Traffic Committee, 18 January, 2000 - Sen Constable B Larkin
- Advised of representations received from Mrs K Potter regarding traffic conditions on Francis Street, Richmond in the vicinity of both Richmond Public School and St Monica's Primary School.

Report

- (1) These representations have raised complex traffic calming issues in relation to not only Richmond Public School but also the proximate St Monica's Primary School and will require substantial investigation which is currently proceeding;
- (2) This matter will be submitted to the next meeting.

Recommendation

To defer further consideration of this matter to the next meeting.

2.6 *Yarramundi Lane, Agnes Banks - Traffic Conditions - NSW Police Service*

Question Without Notice 5.3, Local Traffic Committee, 18 January, 2000 - Sen Constable B Larkin
- Advised that speed restriction signage on Yarramundi Lane, Agnes Banks was either missing or obscured by overhanging vegetation and expressed concern at both the speed and weight of vehicles traversing Yarramundi Lane having regard to its relatively narrow pavement width.

Deferred from the meeting held on 18 January, 2000 pending completion of traffic counts.

Recommendation

To defer further consideration of this matter to the next meeting pending submission of a report analysing results of that traffic count.

3 *Correspondence*

3.1 *East Market Street, Richmond - Taxi Zone - Richmond Club Ltd. GP001/001 Pt 22; 515/R Pt*

Seeking removal of the Taxi Zone on East Market Street, Richmond outside the Richmond Club Ltd as the Club's courtesy bus uses this zone with risk of receiving a parking infringement notice.

Report

- (1) The Taxi Zone is situated on East Market Street directly at the internal pathway leading to the front entrance to the Club;
- (2) In the course of discussion with the Club, lack of service by the local taxi service as against better service provided by the Club's courtesy bus is cited as the reason behind the application;
- (3) Correspondence has been received from Premier Cabs seeking retention of the taxi zone based on having won the contract, commencing on 1/1/2000, as the new local service provider the firm intends to establish a greater presence in the area; long term drivers

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employed by the firm believe that service to Club patrons may be hindered by removal of the taxi zone;

- (4) Should the taxi zone be removed, under the Australian Road Rules there is no parking restriction which guarantees exclusive reserved parking by the Club's courtesy bus.
- (5) On balance, it is felt that the taxi zone should be retained.

Recommendation

That the taxi zone on East Market Street, Richmond at the Richmond Club Ltd be retained and the Club be requested to investigate allocation of reserved parking for its courtesy bus within the Club's existing private parking areas.

3.2 *Hermitage Road, Kurrajong - Traffic Conditions - S Bromley 804/R Pt 03*

Requesting reduction of the speed limit on certain sections of Hermitage Road, Kurrajong from 80 kph to 60 kph due to the acute horizontal alignment of the road as well as:

- (a) installation of concealed driveway advisory signage and a mirror at the intersection of Hermitage and Douglas Farm Roads due to the number of concealed driveways;
- (b) alteration of the exit speed limit from Diamond Hill Road into Hermitage Road from 80kph to 60kph to comply with that latter speed limit on that section of Hermitage Road; and,
- (c) alteration of the existing "Give Way" signage at the intersection of Hermitage Road and Bells Line of Road to a "Stop" sign and installation of holding line and barrier line to indicate where traffic should halt.

Report

- (1) Adequate sight distance exists along Bells Line of Road from Hermitage Road and no apparent value would be achieved by alteration of existing regulatory signage to "Stop" signage; installation of holding line and thirty (30) metres of barrier line is desirable;

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- (2) Installation of a convex mirror is not recommended on the basis that motorists' attention is not directed to the actual traffic conditions confronting them; in addition, dark vehicles are difficult to detect against black pavement material as well as gauging the speed of an approaching vehicle, particularly when the mirror is dusty;
- (3) Installation of concealed driveway signage is not recommended on the basis of scant attention paid by motorists to that signage; more practical signage would be "Watch for Entering Traffic";
- (4) Alteration of the exit speed from Diamond Hill Road into Hermitage Road to 60 kph is justified;
- (5) With regard to reduction of the speed limit on Hermitage Road to a uniform 60kph, a Ball Bank Indicator Test was conducted on Hermitage Road between Bells Line of Road and Mountain View Close on 19 November, 1999 with the following results at curves indicated at the nominated chainages measured from Bells Line of Road:

Chainage	Speed Limit	Curve Advisory Speed
200 - 520	80	45 (North/South)
750 - 950	80	45 (North/South)
1130 - 1230	80	65 (North/South)
1350 - 1450	80	55 (North/South)
1520 - 2000	60	55 (North/South)
2100 - 2250	60	45 (North) 35 (South)
2350 - 2600	60	35 (North/South)
2700 - 2800	80	35 (North) 45 (South)

- (6) In relation to those curves falling within the designated speed limit of 80 kph, a speed variation ranging from 19% - 57% is evident; further, short distances which may be traversed at 80 kph exist between curves eg., 230 metres, 180 metres, 120 metres, 100 metres; and,
- (7) A site inspection was carried out on this date, in company with Mr S Bromley.

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Recommendation

- (1) That existing regulatory signage be retained at the intersection of Hermitage Road and Bells Line of Road, Kurrajong but that a holding line and thirty (30) metres of barrier line be marked on Hermitage Road at this point;
- (2) That vegetation on the eastern side of Hermitage Road at its intersection with Bells Line of Road be removed to enhance visibility of regulatory signage at the intersection;
- (3) That a convex mirror not be installed on Hermitage Road in the vicinity of Douglas Farm Road but that "Watch for Entering Traffic" advisory signage be erected at this location;
- (3) That the exit speed restriction sign of 80 kph on Diamond Hill Road at Hermitage Road be altered to 60 kph;
- (4) That the Roads & Traffic Authority be requested to reduce the speed limit on Hermitage Road to a uniform 60kph from Bells Line of Road to Mountain View Close.

4 Reports

Mr P Pleffer, Senior Town Planner, joined the meeting at this stage.

4.1 70 Macquarie Street, Windsor -- Development Application -- Calcorp Pty Ltd MA161/00

The application is for the construction of a motor showroom and associated workshop for the sale and repair of motor vehicles.

Access to the site will be from the adjoining property (Red Rooster) via an existing right of carriageway. 11 car spaces are to be provided.

The building is predominantly two storey in height and constructed of concrete panels. The building has a zero metre setback to Macquarie Street with a 2.3m deep awning overhanging the adjacent nature strip

Hours of operation are 8.00am to 5.30pm, 6 days a week.

Recommendation

That no objection be held to the proposed development.

Mr P Pleffer retired from the meeting at this stage.

4.2 Windsor Street, Richmond - Pedestrian Crossing - Richmond Public School

Representations regarding the lack of visibility to motorists of the pedestrian crossing on Windsor Street, Richmond at Richmond Public School and expressing concern regarding the safety of pupils using the pedestrian crossing.

Report.

- (1) A site inspection was carried out with representatives of Richmond Public School;
- (2) A crossing supervisor, employed by the Roads & Traffic Authority, oversees use of the pedestrian crossing by pupils;
- (3) Approach advisory signage is to standard and in good repair;
- (4) Regulatory signage, both on the approach and departure sides of the pedestrian crossing, is less than the statutory distances and serves to reduce driver reaction time;
- (5) The Australian Road Rules preclude parking within 20 metres and 10 metres on the approach and departure sides, respectively, at a pedestrian crossing without lights.

Recommendation

That the Roads & Traffic Authority be requested to adjust "No Stopping" signage at the pedestrian crossing on Windsor Street, Richmond at Richmond Public School to reflect the Australian Road Rules.

4.3 Brabyn Street, Windsor - Half Road Closure - Commercial Building Group Pty Ltd

Requesting approval to closure of the southern side of Brabyn Street, Windsor to allow parking of 50 - tonne crane to lift trusses within extensions being undertaken on the Hawkesbury Christian Centre.

Report

- (1) Trusses are being constructed on site with no immediate completion date known;
- (2) Parking of the crane on the street is the only method to lift the trusses; the project is scheduled for one day only and will not require leaving the crane set up on Brabyn Street overnight.

Recommendation

That approval be granted to the applicant for closure of the southern side of Brabyn Street, Windsor to allow set up of a 50-tonne crane at the extensions to the Hawkesbury Christian Centre, subject to:

- (1) the applicant obtaining approval from the NSW Police Service and the Transport Centre of the Roads & Traffic Authority to the proposed closure;
- (2) the applicant advising the date of the proposed closure;

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- (3) traffic control to be undertaken by accredited traffic controllers;
- (4) traffic is not to queue beyond or into the intersections with Macquarie or Mileham Streets; and,
- (5) Set - up and operation of the crane is to be confined to the normal building hours permitted under the Protection Of The Environment Act, 1997.

4.3 March Street, Richmond - Removal of Bus/Taxi Zones - Jones Lang LaSalle 1343/R Pt04

Representations have been received from Jones Lang LaSalle, managing agents for Richmond Marketplace, and an adjoining shopkeeper, for removal of the bus and taxi zones on the southern side of March Street, Richmond at the entrance to Richmond Marketplace; also seeking removal/adjustment of existing "No Stopping" signage on that frontage as proving difficult to lease heritage premises without street parking.

Report

- (1) Westbus Pty Ltd have objected to removal of the bus zone as currently used and the company is presently reviewing its routes/timetables and increased use is envisaged;
- (2) Premier Cabs Pty Ltd also object to removal of the taxi zone as no provision for a taxi zone is made within the Richmond Marketplace precinct;
- (3) Existing "No Stopping" signage was installed at the time of development and serves two crucial purposes:
 - (a) in the event of a held westbound vehicle attempting to enter businesses on the northern side of March Street, a passing lane is available for westbound through traffic; and,
 - (b) westbound traffic entering Richmond Marketplace is able to move against the kerbside lane freeing the median lane for through westbound traffic; and,
- (4) Ample parking exists within Richmond Marketplace for those businesses within the heritage premises.

Recommendation

That no further action be taken in respect of this matter.

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5 Questions Without Notice

NSW Police Service

Advised of representations received from K & G Johns & Sons, Rodeo Promotions regarding a proposal to conduct four (4) rodeos per year at Part Lot 1, DP 606535, Wilberforce Road, Windsor with access to Wilberforce Road being via Macquarie Park.

Recommendation

Subject to the NSW Police Service undertaking traffic control duties at each event, no objection is held to the proposal.

6 Next Meeting

This meeting terminated at 1.00pm, and the next meeting of the Local Traffic Committee will be held at 10.00 am, 28 April, 2000.

oooO END OF REPORT Oooo



**ordinary
meeting**

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