



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 12 December 2000

location: Council Chambers

time: 7.30pm

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Ordinary Meeting - 12 December 2000

National Memorial to the Royal Australian Air Force (RAAF)

The National Memorial to the Royal Australian Air Force in Canberra is being renovated to better portray the image and ethos of the service. The RAAF Memorial Redevelopment Committee has been formed to oversee and manage the project, which is expected to be completed by September next year. This will coincide with the RAAF's eightieth anniversary year.

Preliminary estimates indicate the work will cost about \$500,000.00, to be funded primarily through donations from serving and retired RAAF personnel and Defence-related companies.

The memorial is intended to symbolise the spirit of the RAAF, its service to Australia and the sacrifice made by thousands of Air Force men and women.

Given the Hawkesbury community's very close relationship with the RAAF and in particular, the men and women of RAAF Richmond since the 1920's, I would think it most appropriate that Council make a donation. In the circumstances it is recommended that the Council donate \$2,000.00 to the restoration fund.

oooO END OF MAYORAL MINUTES Oooo



ordinary

3
section

report
of the
general
purpose
committee

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 28 November 2000, commencing at 9.00am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor B J Calvert, K F Conolly, P F Davies, D Finch, G J Gilling, C A Paine, L C Sheather, L A Williams, and C J Woods.

Apologies for absence were received from Councillors Allan and Rasmussen

RESOLVED on the motion of Councillor Conolly and seconded by Councillor Calvert that the apologies be accepted.

RESOLVED on the motion of Councillor Sheather and seconded by Councillor Gilling that the Minutes of the General Purpose Committee Meeting held on the 31 October, 2000, be confirmed.

Councillor Rasmussen arrived at the meeting at 9.10am
Councillor Allan arrived at the meeting at 11.05am
Councillor Calvert left the meeting at 11.30am
Councillor Gilling left the meeting at 12.20pm
Councillor Allan left the meeting at 12.25pm
Councillor Gilling returned to the meeting at 12.55pm
Councillor Paine left the meeting at 2.00pm
Councillor Woods left the meeting at 2.10pm
Councillor Woods returned to the meeting at 2.55pm
Councillor Paine returned to the meeting at 4.00pm
Councillor Allan returned to the meeting at 4.00pm
Councillor Calvert returned to the meeting at 5.50pm
Councillor Gilling left the meeting at 7.00pm

The following recommendations were passed as resolutions of the Committee:

MAYORAL MINUTE

Additional Road Funding

COMMITTEE'S RECOMMENDATION

900 **RESOLVED** on the motion of Councillor Stubbs seconded by Councillor Finch

That Council write to the Federal Member thanking him for his advice and the Federal Government congratulating them on its roadwork program.

SECTION 1 - ENVIRONMENT

175: Six (6) Shed Poultry Farm - Lot 4602 DP1006929 No. 481 Creek Ridge Road, Glossodia (M1375/99/EVD/ENK28NAX.V13)

Mr Glen Falson, representing the applicant and Mr Luke Camilleri, representing the applicant, addressed the Committee.

Mr Jason Anderson, consultant, Mr Matthew Stanton, ecologist, Mr Don Burke, objector, Mr Eric Shutte, President of the Poultry Farm Objectors Group, Mrs Sue Ford, Mr Greg Moffit, Mr Warren Norman, Mrs Lorna Cox and Ms Glenys Cox, objectors, addressed the Committee.

COMMITTEE'S RECOMMENDATION

- A. That approval be granted for six (6) poultry sheds at No. 481 Creek Ridge Road, Glossodia, Lot 4602, DP1006929., subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved amended site plans 1 and 2 dated 13/3/00 and Chris Bratby, Drawing Number 228701 dated 11/1/00 submitted with Development Application No. M1375/00 and any supportive documentation, except as otherwise provided by the conditions of this consent.

Note: modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
4. The applicant is advised to consult with:
 - (a) Sydney Water Corporation Limited
 - (b) Integral Energy

regarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public road(s).

5. No excavation or site works shall be commenced prior to the issue of the construction certificate.
6. Prior to occupation of all the poultry sheds an occupation certificate is required.

Prior to Issue of Construction Certificate for Poultry Sheds 1 and 2

7. The preparation of an Environmental Management Plan (EMP) is to be submitted to Council for approval. The EMP is to incorporate the following:
 - * All proposed management measures/practices identified in the Statement of Environmental Effects and reports that accompanied the application.
 - * All recommendations or safeguards contained in the reports that accompanied the application.
 - * Procedures for logging and dealing with complaints from residents regarding the operation of the activity.
 - * Annual reporting on the compliance with the EMP and conditions of consent including appropriate measurements of noise and odour generated from the activity.
8. Separate details of the proposed roofwater and surface water drainage system shall be lodged in duplicate for approval. Such details shall be approved prior to issue of construction certificate.
9. Manufacturer's details and specifications of the poultry sheds are to be submitted to the Principle Certifying Authority.
10. Submission of detailed designs and calculations for all civil works required by this consent.
11. A landscaping plan is to be submitted to Council for approval. Note details of the earth mounds to the east and west of the sheds are to be included, also mature species of the following are to be planting on and near the earth mound and should include:
 - * Eucalyptus Tereticornis
 - * Eucalyptus Moluccana
 - * Melaleuca Armillaris
 - * Eucalyptus Cladocalyx 'Nana'
 - * Callistemon Citrinus
 - * Hakea salicifolia
12. Details of the earth tank are to be submitted to Council for approval.
13. The earth mound, landscaping and earth tank are to be constructed prior to issuing the construction certificate.

Prior to Issue of Construction Certificate for Poultry Sheds 3 and 4

14. The submission of an annual report as detailed in the Environmental Management Plan. Should the report demonstrate verification of the predicted outcomes and compliance with the reports provided within the development application construction certificate will be issued for sheds 3 and 4.
15. Compliance with all conditions of consent, including landscaping.

Prior to Issue of Construction Certificate for Poultry Sheds 5 and 6

16. The submission of an annual report as detailed in the Environmental Management Plan. Should the report demonstrate verification of the predicted outcomes and compliance with the reports provided within the development application construction certificate will be issued for sheds 5 and 6.
17. Compliance with all conditions of consent, including landscaping.

Prior to Commencement of Works

18. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
 - (a) stating that unauthorised entry to the work site is prohibited; and
 - (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.

This condition does not apply to:

- (a) building work carried out inside an existing building; or
 - (b) building work carried out on premises that are to be occupied continuously (both during and outside working hours) while the work is being carried out.
19. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation.
20. Failure to implement or maintain appropriate erosion/sediment control measures is a breach of the Protection of the Environment Operations Act 1997, and the applicant may be held responsible. Such a breach of this act may expose the applicant to an on-the-spot fine of up to \$1500, or further legal action from Council as the appropriate regulatory authority.

21. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
22. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.

During Construction

23. All building work must be carried out in accordance with provisions of the Building Code of Australia.
24. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
 - (a) erosion controls, site works and site set out;
 - (b) piers;
 - (c) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
 - (d) external drainage lines, prior to backfilling;
 - (e) on completion of the structure.
25. All necessary works being carried out to ensure that “any water” flow from adjoining properties is not impeded.
26. Measures shall be implemented to prevent vehicles tracking sediment, debris, soil and other pollutants onto any road.
27. All reasonable measures shall be taken to protect all other vegetation on the site from damage during construction.
28. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
29. No spoil, excavated or demolition material from the site being deposited on any public road, footpath, public place or Council owned property without the approval of this office.
30. To reduce nuisance to the surrounding properties, all demolished material and excess spoil from the site shall be disposed of to a location and in a manner to the approval of this office (Note: no material shall be burnt or buried on the site).

31. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.
32. All disturbed areas are to be stabilised by turfing, mulching, paving or otherwise suitably stabilised within 30 days of completion.
33. The construction of all vehicular traffic areas with a compacted crushed rock pavement and all necessary drainage. The section of the access from Creek Ridge Road to the ring road around the sheds is to be sealed with a two coat hot bitumen seal. This section of the pavement is to be designed by a registered NATA laboratory.

Prior to Issue of Occupation Certificate

34. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.
35. Landscaping shall be completed in accordance with the approved landscaping plan and shall be maintained in perpetuity by the existing or future owners and occupiers of the property. In this respect an occupational certificate will not be granted on the application until the landscaping is complete.
36. The floor of the poultry sheds are to be certified by a suitably qualified person as having an impervious surface.
37. A speed restriction sign of 10km/hr is to be clearly signposted at the entrance to the site.

The Use of the Site

38. Any lighting on the site is to be directed in such a manner so that no nuisance is caused to adjoining properties or to drivers on surrounding streets.
39. The area to be used for the approved development being limited to the area shown on the submitted plans.
40. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.
41. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.
42. No signs shall be displayed on the footpaths, pedestrianways, roadways or in the vicinity.
43. Trucks removing spent litter should be carefully covered before leaving the loading area and free from any external deposits of dust.

44. All sealed surfaces intended to carry vehicular traffic should be kept clean at all times.
45. Movement of trucks and mobile equipment on site is to be restricted to one (1) vehicle at any one point in time. Farm management should ensure time tabling and organisation of farm contractors.
46. Where practicable, all vents and doors within the sheds are to be closed while equipment or machinery are operating within the sheds.
47. As part of farm management a log book is to be maintained at all times and kept on the premises. Details to be logged should include, stocking densities, vehicle movements such as pick up and drop off times and filling of silos and gas.
48. Vehicle access is to be controlled so as to prevent tracking of sediment onto adjoining roadways, particularly during wet weather or when the site is muddy.
49. The development shall be conducted in such a manner so as not to interfere with the amenity of the neighbourhood with respect to noise, vibration, odour, dust, waste water, waste products or otherwise.
50. The poultry farm shall operate so as not to produce an offensive odour at the property boundary, or any other nearby boundary.
51. The poultry farm shall operate such that dust particles do not exceed the prescribed standards under the Protection of the Environment Operations Act 1997 and associated regulations at the subject property boundary, or any other nearby boundary.
52. All animal enclosures are to be maintained free of rodents and other vermin; maintained in a clean condition to avoid offensive odours, dust, or drainage problems; maintained to prevent the proliferation of flies, lice, fleas, and other insect pests; and enclosed so as to prevent the escape of birds.
53. The development shall be conducted in such a manner that the LA(eq) noise levels, measured at any point in accordance with the NSW EPA's Industrial Noise Policy (2000), do not exceed 5 dB(A) (LAeq) above background noise levels with respect to noise amenity of residential dwellings and associated outdoor areas.
54. All raw materials, associated deliveries, and finished goods are to be stored within a building and all work performed to be confined to a building.
55. Storage of chemicals and petrochemicals should be contained using an approved Bunding material at all times. Workcover MSDS information for all chemicals should be maintained at the site at all times.
56. All roof water shall be captured and diverted to the existing dam. This is to ensure that no unnecessary erosion of the land, pooling of water, or pollution of the dam water will occur.

57. All stormwater runoff from the shed area shall be directed to the dam. The dam is to be constructed and maintained in accordance with Councils' Development Control Plan for The Construction of Dams (1997). The dam shall be de-silted on an annual basis to maintain sufficient freeboard.
58. Any works relating to the truck wash down area trench should be carried out by a suitably qualified tradesperson and inspected by a Council Building Surveyor, prior to back filling. At least twenty four (24) hours notice is required when booking inspections.
59. All manure and spent litter is to be taken from the property in covered loads so as to prevent spillage of contents. New shavings are to arrive on the site in covered loads, and spent litter shall be removed from the sheds at the removal of each "batch" of birds from each shed and replaced with fresh shavings.
60. Deliveries and pick-ups at the site should be restricted to 7.00am to 10.00pm, and 8.00am to 10.00pm public holidays. At times when daylight savings apply, deliveries and pick-ups should be restricted to 7.00am to 11.00pm, and 8.00am to 11.00pm on Sundays and public holidays.
61. All dead birds are to be removed from the site daily, stored under refrigeration at the site or disposed of in an approved manner. Please note that further Council consent is required for the use of composting facilities, incinerators, or other on-site disposal at the development.
62. All internal access roads are to be stabilised and treated in a manner so as to minimise dust nuisance and the tracking of mud to Council's satisfaction.

Further, that additional information be reported in the Ordinary meeting in relation to:

1. Item 39 Lighting on the site being diverted in such a manner so that it is not visible from adjoining properties or to drivers on surrounding streets.
2. Item 47 That:
 - (a) The sides of the sheds be required to be kept down at all times.
 - (b) Generators be required when notification is provided by the power supply company in relation to interruption to power supply.
 - (c) A condition be included to modify exhaust fans if they do not comply with the application.
3. Earth mounds and appropriate heights and their distance from the sheds.
4. The possible impact of Newcastle Disease and the effect upon local wildlife.

ADDITIONAL INFORMATION

At the General Purpose Committee Meeting some matters were raised for clarification in relation to the proposed development. Following are responses to those matters:

What is the purpose of extended daylight savings hours in relation to the bird pick-up?

In the poultry industry bird pick-ups generally occur at night or early mornings because the temperatures are generally cooler and it is dark. The reasons for moving the birds in cooler and darker conditions is to ensure that the birds do not get "stressed" and therefore ensure that the farming operations are in keeping with the Australian Model Code of Practice for the Welfare of Domestic Poultry. The reason that an additional hour was added during daylight savings times is that it gets darker later therefore giving the operator the same amount of 'dark' hours for bird pick-up during daylight savings.

On the 27 November 2000 the noise, dust and odour consultant Dick Benbow and Associates Pty Ltd submitted a letter in relation to the condition relating to hours of operation which stated:

"As detailed in our documentation supporting the application, it will not be possible to ensure all pick-ups occur before 10.00pm. It is essential for pick ups to occur in cooler night time period for the health of the birds. It is standard practice in the poultry growing industry to have pick-ups during the night time period. Our report recommended pick ups before 10.00pm where possible as a safeguard measure, however, noise modelling has shown that night time noise criteria can be satisfied at the nearest residences during the pick up process.

The proponent will schedule pick ups during the night time where possible, however, they cannot be limited to the 7.00am to 10.00pm period only. Therefore, we request that the condition be reworded to state:

"Truck movements for pickup of birds is to occur between 7.00am and 10.00pm where possible and movement outside these hours shall be conditional upon achieving reasonable noise limits that prevent sleep disturbance at the nearest residence"

It should be noted that all other truck movements including deliveries of feed, gas, day old chicks, shavings and spent litter will be limited to the day time period only.

An important part of the environmental monitoring program is to carry out a simulation of the loading out operation during the evening period to guide the proponent in how to carry out this activity without exceeding reasonable noise levels. This is part of the commissioning process.

Following the detailed noise monitoring program, additional noise controls such as an acoustic fence can be implemented if required. Revised modelling presented to Council in correspondence dated 30 August 2000, has shown that a further 1-2dB(A) reduction can be readily achieved."

Comment: It is reasonable to suggest that the applicant be required to comply with the recommended hours of operation subject to further monitoring. The purpose of allowing two sheds to be constructed at any one time is to verify the modelled results within the report submitted with the application. The proposal generally complies with the NSW EPA guidelines with all six sheds operating and the Environmental Management Plan (EMP) is to verify the modelled results. The condition as requested to be modified should remain unchanged until the applicant can verify the noise modelled results as indicated in the reports submitted with the application. This can be done through the Environmental Management Plan.

What is the distance to the Freemans Reach area (small allotments) from the development?

The Freemans Reach area which consists of smaller allotments is located 480m from the subject property boundary. This is measured from the closest boundary of the smaller allotments to the subject property. These smaller allotments are zoned Rural 1(b) and are not classed as a 'residential zone' for the purposes of separation distances under the NSW Poultry Guidelines or the Designated Development provisions.

The consultants were contacted in regards to what odour units could be achieved at the properties to the west of the subject property and the Freemans Reach area considering that this area has smaller 'residential type' allotments. An isopleth map (odour unit) prepared by the applicant's consultant will be displayed at the meeting. This map indicates that the properties to the west will experience odour units of 5 and 6 odour units and the Freemans Reach area will experience odour units of less than 2 Odour Units with 99% compliance, these levels are still consistent with the NSW EPA criteria. Should the farm not achieve the modelled results, there are amelioration methods that can be placed on the fans such as stacks and filters. These methods are not considered necessary at this stage.

Why wasn't the properties to the west included as 'settlements of 10 dwellings or more dwellings' in the measurements under the NSW Poultry Farming Guidelines?

The NSW Poultry Farming Guidelines list recommended separation distances between poultry farms and other land uses. The guidelines also state that the recommended separation distance fail to take into account special characteristics of a development application such as advances in technology. The development application in question introduces advances in poultry farming technology, therefore separation distances could be assessed on the merits of the application.

The term 'Settlements of 10 dwellings or more dwellings' under the NSW Poultry Farming Guidelines is not defined. As part of the assessment of the application it was considered that the adjoining properties to the west do not constitute a 'settlement' as they do not represent a 'village' or a collection of houses that are independent of the surrounding allotment pattern.

As the poultry farming guidelines are only to be used as a guide, the distance to the properties to the west were considered acceptable as the off-set impact of the development would not significantly affect the surrounding neighbourhood and therefore the proximity of the poultry farm in relation to the residences is not alone reason for refusal of the application.

What is the possible impact of Newcastle Disease and the effect upon local wildlife?

The Senior Veterinary Officer for Poultry at the NSW Department of Agriculture was contacted in regards to concern raised about the impact of Newcastle Disease on local bird species. The NSW Agriculture Officer said that after the outbreak of the Newcastle Disease in Mangrove Mountain all native birds were killed as a precaution, these birds were tested and no evidence of Newcastle Disease was evident. Since that outbreak the Government is moving away from culling surrounding wildlife for this reason.

There is still a great deal of research required in this area but given so far no traces of Newcastle Disease have been evident in wild bird populations it is considered that it is unlikely that the Bush Stone Curlew will be affected.

The spread of Newcastle Disease comes down to best farm management practices and the applicants are experienced poultry growers who have demonstrated that they can operate a well managed poultry farm. Included in the applicants current farm management practice is vaccinating the poultry against Newcastle Disease.

There was concern raised as to the impact on the Bush Stone Curlew from eating baited rodents. As a precaution, the applicant is willing to place traps instead of rat bait on the farm to ensure that the Bush Stone Curlew will not feed on baited rodents. The applicant will also put the traps inside the sheds if needed. It is recommended that this additional farm management practice be included as an additional condition of consent.

What are the heights of the earth berms, where are they located and what are the distances from the sheds?

The proposed earth berms are located to the front and rear of the poultry sheds. A 3m high berm is proposed at the rear of the shed where the exhaust fans are located, this berm is to be located 10m behind the poultry sheds to allow for vehicles to pass through. A 1.5m earth berm is proposed at the front of the sheds, this berm is to be located 27m in front of the sheds. The area between the sheds and the front earth berm is to allow vehicle movements.

The 3m earth berm at the rear was used in the modelling by the noise, dust and odour consultant. The earth berm at the front was proposed by the applicant to add additional screening to the development. Both the berms will incorporate mature landscaping.

ORDINARY - 12 December 2000**General Purpose Committee - 28 November 2000****Environment*****What are the vehicle movements on the site?***

A table drawn up by the applicant in relation to the predicted vehicles to the site:

Week of Cycle	Type of Delivery	Two (2) Sheds	Four (4) Sheds	Six (6) Sheds
1	shavings	2	4	6
	gas	1	1	2
	feed	1	2	3
2	day old chickens	2	4	7
3	feed	1	2	3
4	feed	1	2	3
5	feed	1	2	3
6	feed	2	4	6
7	pick-up	2	3	4
	feed	1	2	3
8	pick-up	2	3	4
	feed	2	3	5
9	pick-up	3	6	8
	feed	2	3	5
10	pick-up	3	6	9
11	spent litter	6	12	16
	TOTAL	32	59	87
	Average per week	2.9	5.36	7.9

As detailed above should all the six (6) sheds be constructed there would be an average of 8 vehicles coming to the site equating to a total of 16 vehicle movements per week. In the initial stage of two (2) sheds it is anticipated that an average of six (6) vehicle movements should occur during any one week.

It is anticipated that the applicants will live on the site should approval be given for the poultry sheds and that no other employees will work on the farm other than the family, that is why only truck movements are listed above.

What is the security on site, given that there is no residence on the property?

There was concern raised that the site was not occupied by a residence therefore there are security issues. The applicants intend to make an application to construct a dwelling on the site and live on the property should the poultry farm be approved. It is recommended that the applicant should gain approval for the construction of a dwelling on the site prior to issuing a construction certificate for sheds number 1 and 2. In addition, that the dwelling be completed and ready for occupation prior to an occupation certificate being given for sheds 1 and 2.

What is the dam capacity?

The proposed earth tank (dam) is to be 2 megalitres. This was calculated and included in the water consultants report that was submitted with the application.

A letter forwarded by the Department of Land and Water Conservation in relation to the proposed development under the Integrated Development process stated that:

"The proposed earth tank is therefore not subject to the provisions of the farms dam policy and the applicant does not require a licence from this Department".

Supply of water for poultry drinking water

After verbal communications with Sydney Water confirmation was given that they could provide a 44KL/day service as required by the proposed development. This service this would be restricted which can not exceed the requested 44KL/day, this will be carefully monitored by Sydney Water through the issuing of a Section 73 certificate. The site has direct access to a trunk main which runs across the front of the property. It is recommended to include as conditions of consent that a Section 73 certificate is required to be submitted to Council prior to issuing the occupation certificate, this is a standard condition that was overlooked in the original recommended conditions.

As discussed in the previous report, Sydney Water is allowing the development to exceed the nominal allowance of a restricted 4.5KL/day service. This is 10 times more than the nominal allowance which most properties in the Glossodia area have.

Why wasn't poultry noise included in the noise calculations?

The noise generated by the poultry is considered to be insignificant in comparison to the noise generated from the farm operation itself. The noise consultant for the applicant concluded that the design of the sheds being fully enclosed provides ample acoustic protection from the minimal noise generated from the poultry and that this noise generated does not contribute to the cumulative noise emissions from the development.

Cut and fill required on the site

The site falls approximately 2.5m from the south to the north eastern corner of the area designated for the construction of the sheds. A level platform for building the sheds can be achieved by cutting and filling the site or alternatively terracing the site from south to north. Terracing the sheds is the preferred option due to the reduced earthworks required. With the terracing of the land approximately 300m cut is required for each terrace with each subsequent shed being 300mm lower than the next, which reduces the visibility of the sheds. The applicant will be required to submit plans demonstrating the terracing on the site prior to issuing the construction certificate for sheds 1 and 2.

Amendments to conditions of consent

Changes to the conditions as part of the recommendation of the Committee include:

Condition 39 be amended to read:

"39. *Lighting on the site being diverted in such a manner so that it is not visible from adjoining properties or to drivers on surrounding streets*".

Condition 47 be replaced with:

"47(a) *The curtains on the sides of the sheds shall be kept down at all times.*

47(b) *Generators shall be installed and operated when notification is provided by the power supply company in relation to interruption to power supply.*

47(c) *Should the exhaust fans not comply with the prescribed modelling results included in the application the fans are to be modified to ensure compliance*".

From the additional information it is recommended to add the following conditions to read:

"63. *As part of farm management practices the method of vermin control shall be carried out by trapping only.*

13a. *Approval for a dwelling on the subject property is to be obtained prior to the issue of a construction certificate for sheds 1 and 2.*

37a. *The approved dwelling on the site is to be completed and occupied prior to issuing an occupation certificate for sheds 1 and 2*".

Condition 59 to be amended to include:

“59. No spent litter or manure is to be stockpiled on the site. All manure and spent litter is to be taken from the property in covered loads so as to prevent spillage of contents. New shavings are to arrive on the site in covered loads, and spent litter shall be removed from the sheds at the removal of each "batch" of birds from each shed and replaced with fresh shavings.

“37B The submission of a Compliance Certificate under Section 73 of the Water Board (Corporatisation) Act 1994 prior to the release of the Occupation Certificate.

Recommendation

- A. That approval be granted for six (6) poultry sheds at No. 481 Creek Ridge Road, Glossodia, Lot 4602, DP1006929., subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved amended site plans 1 and 2 dated 13/3/00 and Chris Bratby, Drawing Number 228701 dated 11/1/00 submitted with Development Application No. M1375/00 and any supportive documentation, except as otherwise provided by the conditions of this consent.

Note: modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
4. The applicant is advised to consult with:
 - (a) Sydney Water Corporation Limited
 - (b) Integral Energy

regarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public road(s).

5. No excavation or site works shall be commenced prior to the issue of the construction certificate.
6. Prior to occupation of all the poultry sheds an occupation certificate is required.

Prior to Issue of Construction Certificate for Poultry Sheds 1 and 2

7. The preparation of an Environmental Management Plan (EMP) is to be submitted to Council for approval. The EMP is to incorporate the following:
 - * All proposed management measures/practices identified in the Statement of Environmental Effects and reports that accompanied the application.
 - * All recommendations or safeguards contained in the reports that accompanied the application.
 - * Procedures for logging and dealing with complaints from residents regarding the operation of the activity.
 - * Annual reporting on the compliance with the EMP and conditions of consent including appropriate measurements of noise and odour generated from the activity.
8. Separate details of the proposed roofwater and surface water drainage system shall be lodged in duplicate for approval. Such details shall be approved prior to issue of construction certificate.
9. Manufacturer's details and specifications of the poultry sheds are to be submitted to the Principle Certifying Authority.
10. Submission of detailed designs and calculations for all civil works required by this consent.
11. A landscaping plan is to be submitted to Council for approval. Note details of the earth mounds to the east and west of the sheds are to be included, also mature species of the following are to be planting on and near the earth mound and should include:
 - * Eucalyptus Tereticornis
 - * Eucalyptus Moluccana
 - * Melaleuca Armillaris
 - * Eucalyptus Cladocalyx 'Nana'
 - * Callistemon Citrinus
 - * Hakea salicifolia
12. Details of the earth tank are to be submitted to Council for approval.
13. The earth mound, landscaping and earth tank are to be constructed prior to issuing the construction certificate.
 - (A) Approval for a dwelling on the subject property is to be obtained prior to the issue of a construction certificate for sheds 1 and 2.

Prior to Issue of Construction Certificate for Poultry Sheds 3 and 4

14. The submission of an annual report as detailed in the Environmental Management Plan. Should the report demonstrate verification of the predicted outcomes and compliance with the reports provided within the development application construction certificate will be issued for sheds 3 and 4.
15. Compliance with all conditions of consent, including landscaping.

Prior to Issue of Construction Certificate for Poultry Sheds 5 and 6

16. The submission of an annual report as detailed in the Environmental Management Plan. Should the report demonstrate verification of the predicted outcomes and compliance with the reports provided within the development application construction certificate will be issued for sheds 5 and 6.
17. Compliance with all conditions of consent, including landscaping.

Prior to Commencement of Works

18. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
 - (a) stating that unauthorised entry to the work site is prohibited; and
 - (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.

This condition does not apply to:

- (a) building work carried out inside an existing building; or
 - (b) building work carried out on premises that are to be occupied continuously (both during and outside working hours) while the work is being carried out.
19. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation.
20. Failure to implement or maintain appropriate erosion/sediment control measures is a breach of the Protection of the Environment Operations Act 1997, and the applicant may be held responsible. Such a breach of this act may expose the applicant to an on-the-spot fine of up to \$1500, or further legal action from Council as the appropriate regulatory authority.

21. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
22. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.

During Construction

23. All building work must be carried out in accordance with provisions of the Building Code of Australia.
24. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
 - (a) erosion controls, site works and site set out;
 - (b) piers;
 - (c) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
 - (d) external drainage lines, prior to backfilling;
 - (e) on completion of the structure.
25. All necessary works being carried out to ensure that “any water” flow from adjoining properties is not impeded.
26. Measures shall be implemented to prevent vehicles tracking sediment, debris, soil and other pollutants onto any road.
27. All reasonable measures shall be taken to protect all other vegetation on the site from damage during construction.
28. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
29. No spoil, excavated or demolition material from the site being deposited on any public road, footpath, public place or Council owned property without the approval of this office.
30. To reduce nuisance to the surrounding properties, all demolished material and excess spoil from the site shall be disposed of to a location and in a manner to the approval of this office (Note: no material shall be burnt or buried on the site).

31. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.
32. All disturbed areas are to be stabilised by turfing, mulching, paving or otherwise suitably stabilised within 30 days of completion.
33. The construction of all vehicular traffic areas with a compacted crushed rock pavement and all necessary drainage. The section of the access from Creek Ridge Road to the ring road around the sheds is to be sealed with a two coat hot bitumen seal. This section of the pavement is to be designed by a registered NATA laboratory.

Prior to Issue of Occupation Certificate

34. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.
35. Landscaping shall be completed in accordance with the approved landscaping plan and shall be maintained in perpetuity by the existing or future owners and occupiers of the property. In this respect an occupational certificate will not be granted on the application until the landscaping is complete.
36. The floor of the poultry sheds are to be certified by a suitably qualified person as having an impervious surface.
37. A speed restriction sign of 10km/hr is to be clearly signposted at the entrance to the site.
 - (A) The approved dwelling on the site is to be completed and occupied prior to issuing an occupation certificate for sheds 1 and 2.
 - (B) The submission of a Compliance Certificate under Section 73 of the Water Board (Corporatisation) Act 1994 prior to the release of the Occupation Certificate.

The Use of the Site

38. Any lighting on the site is to be directed in such a manner so that no nuisance is caused to adjoining properties or to drivers on surrounding streets.
39. Lighting on the site being diverted in such a manner so that it is not visible from adjoining properties or to drivers on surrounding streets".
40. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.

41. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.
42. No signs shall be displayed on the footpaths, pedestrianways, roadways or in the vicinity.
43. Trucks removing spent litter should be carefully covered before leaving the loading area and free from any external deposits of dust.
44. All sealed surfaces intended to carry vehicular traffic should be kept clean at all times.
45. Movement of trucks and mobile equipment on site is to be restricted to one (1) vehicle at any one point in time. Farm management should ensure time tabling and organisation of farm contractors.
46. Where practicable, all vents and doors within the sheds are to be closed while equipment or machinery are operating within the sheds.
47.
 - (a) The curtains on the sides of the sheds shall be kept down at all times.
 - (b) Generators shall be installed and operated when notification is provided by the power supply company in relation to interruption to power supply.
 - (c) Should the exhaust fans not comply with the prescribed modelling results included in the application the fans are to be modified to ensure compliance".
48. Vehicle access is to be controlled so as to prevent tracking of sediment onto adjoining roadways, particularly during wet weather or when the site is muddy.
49. The development shall be conducted in such a manner so as not to interfere with the amenity of the neighbourhood with respect to noise, vibration, odour, dust, waste water, waste products or otherwise.
50. The poultry farm shall operate so as not to produce an offensive odour at the property boundary, or any other nearby boundary.
51. The poultry farm shall operate such that dust particles do not exceed the prescribed standards under the Protection of the Environment Operations Act 1997 and associated regulations at the subject property boundary, or any other nearby boundary.
52. All animal enclosures are to be maintained free of rodents and other vermin; maintained in a clean condition to avoid offensive odours, dust, or drainage problems; maintained to prevent the proliferation of flies, lice, fleas, and other insect pests; and enclosed so as to prevent the escape of birds.

53. The development shall be conducted in such a manner that the LA(eq) noise levels, measured at any point in accordance with the NSW EPA's Industrial Noise Policy (2000), do not exceed 5 dB(A) (LAeq) above background noise levels with respect to noise amenity of residential dwellings and associated outdoor areas.
54. All raw materials, associated deliveries, and finished goods are to be stored within a building and all work performed to be confined to a building.
55. Storage of chemicals and petrochemicals should be contained using an approved Bunding material at all times. Workcover MSDS information for all chemicals should be maintained at the site at all times.
56. All roof water shall be captured and diverted to the existing dam. This is to ensure that no unnecessary erosion of the land, pooling of water, or pollution of the dam water will occur.
57. All stormwater runoff from the shed area shall be directed to the dam. The dam is to be constructed and maintained in accordance with Councils' Development Control Plan for The Construction of Dams (1997). The dam shall be de-silted on an annual basis to maintain sufficient freeboard.
58. Any works relating to the truck wash down area trench should be carried out by a suitably qualified tradesperson and inspected by a Council Building Surveyor, prior to back filling. At least twenty four (24) hours notice is required when booking inspections.
59. No spent litter or manure is to be stockpiled on the site. All manure and spent litter is to be taken from the property in covered loads so as to prevent spillage of contents. New shavings are to arrive on the site in covered loads, and spent litter shall be removed from the sheds at the removal of each "batch" of birds from each shed and replaced with fresh shavings.
60. Deliveries and pick-ups at the site should be restricted to 7.00am to 10.00pm, and 8.00am to 10.00pm public holidays. At times when daylight savings apply, deliveries and pick-ups should be restricted to 7.00am to 11.00pm, and 8.00am to 11.00pm on Sundays and public holidays.
61. Deliveries and pick-ups at the site should be restricted to 7.00am to 10.00pm, and 8.00am to 10.00pm public holidays. At times when daylight savings apply, deliveries and pick-ups should be restricted to 7.00am to 11.00pm, and 8.00am to 11.00pm on Sundays and public holidays. Further consideration will be given to modifying these hours of operation for bird pick-up only subject to further monitoring within the Environmental Management Plan".
62. All internal access roads are to be stabilised and treated in a manner so as to minimise dust nuisance and the tracking of mud to Council's satisfaction.
63. As part of farm management practices the method of vermin control shall be carried out by trapping only.

176: Proposed Rezoning at Lot 17 DP879172 and Pt Lot 20 DP881774 No. 94 Macquarie Street, Windsor (P1341/1245/EVD/ENK28NAX.V10)

COMMITTEE'S RECOMMENDATION

That:

1. Council prepare a draft local environmental plan for Lot 17 DP879172 & Pt Lot 20 DP881774, No. 94 Macquarie Street, Windsor to enable the land to be used for motor showroom purposes whilst retaining the Residential 2(c) zoning.
2. Council exercise it's delegation in respect of a Section 65 Certificate in accordance with Best Practice Guidelines published by the Department.

177: Proposed Rezoning of Lots 297 & 298 DP751665, Lots 17-23 DP250464 and Lots 24 & 25 DP575770 Grono Farm Road, Wilberforce (P720/0405/EVD/ENK28NAX.V12)

Mr Glen Falson, applicant, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the application to rezone Lots 297 & 298 DP751665, Lots 17-23, DP250464 and Lots 24 & 25 DP575770 Grono Farm Road, Wilberforce to allow rural subdivision of 33 (thirty three) lots not be supported.

178: Additions to Existing Poultry Farm - Lot 1 DP564277 No. 412 Stannix Park Road, Ebenezer (M0906/99/EVD/ENK28NAX.V06)

Mr Greg Poole, representing the applicant, and Mr Garry Jennings General Manager of Tuscanny Farms, addressed the Committee

Mr Atkinson, Mr Booker, Mr Azzopardi, Mrs Vicki Turner, objectors, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the applicant be approached to submit a staged application for consent, with issues relating to the following to be further reported to the Ordinary meeting:

1. Smells emanating from the feed shed be addressed.

2. Lighting on the site not to be visible to adjoining properties or drivers on surrounding streets.
3. Movement of vehicles and machinery onto and within the site.

Further, that it be noted that shed 5 is to be removed from this application.

ADDITIONAL INFORMATION

This report provides the additional information in respect of the following:

- (i) Staged approval.
- (ii) Previous approval for the poultry farm.
- (iii) Smells emanating from the feed shed.
- (iv) Use of impervious materials for the floor.
- (v) Adjustment of conditions.

Staged Approval

The applicants have now provided the following response:

***"Number of Rearing Houses/Staging:** In consideration of a Councillor's concern over the proximity of the fifth proposed pullet rearing shed to the eastern property boundary, we are/were prepared to delete this shed from the proposal currently before Council as a means of expediting this protracted matter and settle for a total of four rearing houses. Four pullet houses is the minimum rearing capacity that we consider necessary to support our egg enterprise needs for replacement stock (pullets).*

For Council to associate (ie confuse) the potential offsite impacts of low stocking density pullet raising with the highly intensive broiler (meat) production (as pertaining to the long standing Freemans Reach proposal still before Council), and seek to conditionally stage our development, is not acceptable. The very reason we sought a greater amount of pullet rearing capacity was to provide a low stocking density for ease of management, to benefit the birds, and reduce the potential for impacts to negligible levels.

***Staging & Earthworks:** It remains our intention to establish all rearing houses in one stage and complete within two years. The extended delay in obtaining approval on this bona-fide development application has commercial implications for our business, which from a commercial perspective, can no longer be tolerated."*

Comment:

The planning intent in staging the construction of the additional sheds is to enable monitoring of the existing operation in accordance with the Environmental Management Plan and conditions of consent through annual reports prior to permitting the construction of the further stage. This will

ensure that the proposal will comply at all stages with the conditions of consent and the various matters contained in the Environmental Management Plan. The conditions have been amended and are contained in the recommendation of this report.

Previous Approvals

The site has been subject to the following approvals:

DA97/0068 - Establishment of a poultry farm consisting of:

- 3 (three) poultry sheds
- feed store
- 6 (six) silos
- 1 (one) rearing shed

DA00/0028 Erection of a cool room.

A plan of the approved and proposed development will be displayed in the Council Chambers.

Odours from Feed Shed

The initial application for the poultry farm proposed a feed shed but provided no information to suggest that the feed would be processed or blended within this shed.

Council Officers considered that the feed shed would only be used to store the feed used in association with the poultry farm. As a result, the blending and processing of feed which involves a heating process has no Council approval.

In response to the issue of odour raised by a resident at the Council Meeting, the applicant has indicated the following:

"Feed Shed Odours: Some feed ingredients as prepared onsite for livestock use by drying to a lower moisture content. This is achieved by simply passing the cereal material through heated air. It has come to our notice for the first time at this meeting that adjoining residents have detected food odours on occasion from our existing feed shed. Had we been made personally aware and/or had this substantiated as being problematic through normal channels (as are available to our neighbours), then action would readily have been taken to minimise such impact/s.

We invite surrounding neighbours to either directly, or through Council, inform us of any activity pertinent to our farm activities, that is affecting local amenity so that we can resolve potential issues amicably and without angst or fuss. If odours continue to be detected by our neighbours then we are quite prepared to instal a bio filter to manage any odour effects from our stock feed preparation in our feed shed."

The applicant should be advised that the current activity involving the manufacture and processing of feed is not covered by any approval and should cease immediately.

Impervious Material for the Floors

In response to this matter, the applicant has indicated the following:

"Impervious Poultry House Floors: *The most common and economic form of flooring in poultry productions is packed earth with a base level of clay fraction to give a solid, firm and relatively impervious surface for the purpose. A common misconception is that poultry farming involves quantities of free water that infiltrate packed earthen floors and contaminate ground waters.*

At no time, either during rearing or subsequent clean out and wash down are quantities of water used at levels that could run out of the sheds. It remains in the best interests of the valuable livestock that is being raised, for their litter flooring to remain dry and friable at all times. If this had proved a problem in the past then the common use of packed earthen floors would be scrutinised and raised as a problem by quite a number of government agencies. Council should already be assured from the specialist critiques of many development applications using packed earthen floors as provided by NSW Agriculture, NSW Land and Water Conservation and the NSW EPA over many years. The prime objective of having a firm and relatively impervious base on which to place litter relates to poultry health, and is to ensure the floor is maintained in level and sound condition. In this way litter and manure do not mix with the packed earth, which greatly assists in preventing the potential for carryover of poultry specific endemic diseases. It is also in the economic and farm management interest of the farmer to ensure that the base flooring remains in a level and firm condition during clean out and is not swept or pushed away. The birds farmed require a level and firm footing to avoid problems and enable the feeding and drinking water equipment to operate as designed.

In some coastal areas containing poultry farming (such as the Great Lakes Shire) the only site and locally available material for constructing shed pads are soils with high sand fractions. Such soils are readily permeable and depending on their specific nature require various levels of treatment (eg additions of clay, surface sealing treatments, or full cementing) to enable the sheds to be used as required, to enable satisfactory cleaning and sanitisation, and to ensure half the floor is not removed when the litter is cleaned out by front end loaders or bobcats. It is subsequently quite evident when such floors are unsuitable for the intended purposes as the costs to maintain them are prohibitive".

Construction Phase

The applicant has indicated:

"Several Councillors reacted spontaneously to claims by several nearby neighbours that Tuscany Farms had indulged in continuous land forming and grossly extended construction time over many years in establishing its existing approvals. Questions were asked why our establishment has taken so long.

A check of our records indicates that the property was purchased in 1997 and no land forming or construction occurred for 12 months subsequent to this. Since commencement, all earthworks and greater than 73% of total construction have been completed over a period of less than two years. To allege that the establishment of a relatively significant rural development is taking too long when earthworks have long been completed and there was no limit for completion in any of the conditions of consent for the approval, is a nonsense".

Adjustment of Conditions

The following previous conditions contained in this report to the GPC have been amended:

Condition 40: *"Deliveries and pickups at the site shall occur between the hours of 7am and 10pm weekdays only".*

Now to read:

Condition 43: *"Deliveries, pickups and other machinery used in conjunction with the activity except those associated with feed and water distribution shall only occur at the site between the hours of 7am and 10pm weekdays only".*

Condition 45: *"Any lighting on the site is to be directed in such a manner so that no nuisance is caused to adjoining properties or the drivers on surrounding streets".*

Now to read:

Condition 48: *"Any lighting on the site is to be directed in such a manner so that it is not visible to adjoining properties or drivers on surrounding streets".*

Conclusion

The applicant has not agreed to stage the development as outlined in the report. The staging of the development will enable the proposal to be partly constructed and monitored through annual reports which will be required prior to permitting the construction of the further stages.

The landscaping will be fully implemented in the first stage of the development.

Recommendation

A. That approval be granted for the erection of 4 rearing sheds and reorientation of the existing approved shed at No. 412 Stannix Park Road, Ebenezer, subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (Drawing No. 27197/3 Issue "E" dated 14/11/00) submitted with Development Application No. M906/99 dated 25/6/99 and any supportive documentation, except as otherwise provided by the conditions of this consent or as amended in red on the plans.

Note: modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
4. The applicant is advised to consult with:
 - (a) Sydney Water Corporation Limited
 - (b) Integral Energy

regarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public road(s). Sydney Water Corporation Limited may also require the applicant to obtain a Trade Waste Approval as part of the operation of the approved development. Enquiries should be made of the Corporation's requirements for the eventual operation of the approved use.

5. No excavation or site works shall be commenced prior to the issue of the construction certificate.
6. This approval does not cover any alternations or additions to the existing dam.
7. Shed 5 is to be deleted.

Prior to Issue of Construction Certificate

The following conditions in this section of the consent must be complied with or addressed prior to the issue of any Construction Certificate relating to the approved development, whether by Council or an appropriately accredited certifier. In many cases the conditions require certain details to be included with or incorporated in the detailed plans and specifications which accompany the Construction Certificate. **The Construction Certificate shall be obtained prior to the commencement of any earth works or building works.**

8. The submission of design plans and calculations for all pavement and drainage works required by this consent.
9. Separate practising Structural Engineer's details of all structural concrete and steelwork shall be lodged prior to issue of construction certificate.
10. Separate details of the proposed roofwater and surface water drainage system shall be lodged in duplicate for approval. Such details shall be approved prior to issue of construction certificate.
11. The preparation of a Environmental Management Plan for the activity is to be submitted to Council for approval.

The Plan is to incorporate the following:

- i) All proposed management measures/practices identified in the Statement of Environmental Effects and reports that accompanied the application.
 - ii) All recommendations or safeguards contained in the reports that accompanied the application.
 - iii) Procedures for logging and dealing with complaints from residents regarding the operation of the activity.
 - iv) Annual reporting on the compliance with the Management Plan and conditions of consent including appropriate measurement of noise and odour generated from the activity.
12. A detailed landscape plan is to be submitted to Council for approval.

Landscaping is to be provided to all boundaries including appropriate native screen plantings.

In this regard, the recommendation of the Flora and Fauna assessment prepared by ESP (Ecological Surveys & Planning Pty Ltd) are to be incorporated into the plan.

Prior to Issue of Construction Certificate for Sheds 3 & 4

13. The submission of an annual report as detailed in the Environmental Management Plan. Should the report demonstrate verification of the predicted outcomes and compliance with the reports provided within the development application, construction certificates will be issued for sheds 3 and 4.
14. Compliance with all conditions of consent including landscaping.

Prior to Commencement of Works

15. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
16. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.
17. Toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of 1 toilet for every 20 persons or part of 20 persons employed at the site.

Each toilet provided:

- (a) must be a standard flushing toilet; and
- (b) must be connected:
 - (i) to a public sewer, or
 - (ii) if connection to a public sewer is not practicable, to an accredited sewage management facility approved by the Council, or
 - (iii) if connection to a public sewer or an accredited sewage management facility is not practicable, to some other sewage management facility approved by the Council.

The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced.

18. Erosion and sediment control devices are to be installed and maintained in accordance with Council's Development Control Plan - Soil Erosion and Sedimentation 1994, to ensure that there is no increase of nutrients, litter, vegetative debris or any other waterborne pollutant in any water body (as defined by the Protection of the Environment Operations Act 1997).

Failure to implement or maintain appropriate erosion/sediment control measures is a breach of the Protection of the Environment Operations Act 1997, and the applicant may be held responsible. Such a breach of this act may expose the applicant to an on-the-spot fine of up to \$1500, or further legal action from Council as the appropriate regulatory authority.

During Construction

19. The existing drainage depression in the vicinity of the sheds to be formalised by piping or other means to pass the water to the dam without damage to the building or access roads.

20. All access and manoeuvring areas for the development to be constructed with a sealed pavement and all necessary drainage to minimise potential dust nuisance.
21. All building work must be carried out in accordance with provisions of the Building Code of Australia.
22. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
 - (a) erosion controls, site works and site set out;
 - (b) piers;
 - (c) steel reinforcement;
 - (d) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
 - (e) internal drainage lines prior to covering;
 - (f) external drainage lines, prior to backfilling;
 - (g) on completion of the structure.
23. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
24. Vehicular access is to be controlled so as to prevent tracking of sediment onto adjoining roadways, particularly during times of wet weather or when the site is muddy.
25. All disturbed areas are to be stabilised by turfing, mulching, paving or otherwise suitably stabilised within 30 days of completion.
26. All stormwater runoff from the shed area (total development area and hard standing areas, access, parking, loading/unloading) shall be directed to the dam. The dam shall be de-sited on an annual basis to maintain sufficient freeboard.
27. All necessary works being carried out to ensure that "any water" flow from adjoining properties is not impeded.
28. No burning of demolition or construction material being carried out on the site.
29. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.
30. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
 - (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;

- (c) consent number and date of approval; and
- (d) approval duration of site works.

Prior to Issue of Occupation Certificate

- 31. The submission of a Compliance Certificate under Section 73 of the Water Board (Corporatisation) Act 1994 prior to the release of the Occupation Certificate.
- 32. To ensure that all necessary services are provided to the development and these services will function properly satisfactory arrangements shall be made with Integral Energy for the provision/extension of services to and within the subject land.
- 33. In order to ensure that the development complies with this consent, the approved use shall not commence until all conditions of the Development Consent have been complied with.
- 34. Occupation of any buildings and the use of the site for the proposed development should not take place until all landscaping is completed, all car parking spaces are constructed and designated and all the conditions of approval have been satisfied.

The Use of the Site

- 35. The development shall be conducted at all times in accordance with the Environmental Management Plan approved by Council.
- 36. The development shall be conducted in such a manner so as not to interfere with the amenity of the neighbourhood with respect to noise, vibration, odour, dust waste water, waste products or otherwise.
- 37. The poultry farm shall operate such that dust particles do not exceed the prescribed standards under the Protection of the Environment Operations Act 1997 and associated regulations at the property boundaries of the subject site.
- 38. All animal enclosures are to be maintained free of rodents and other vermin; maintained in a clean condition to avoid offensive odours, dust, or drainage problems; maintained to prevent the proliferation of flies, lice, fleas, and other insect pests; and enclosed so as to prevent the escape of birds.
- 39. The development shall be conducted in such a manner that the LA(eq) noise levels, measured at any point in accordance with the NMSW EPA's Industrial Noise Policy (2000)), do not exceed 5 dB(A) (LAeq) above background noise levels with respect to noise amenity of residential dwellings and associated outdoor areas.
- 40. Storage of chemicals and petrochemicals should be contained using an approved bunding material at all times. WorkCover MSDS information for all chemical should be maintained at the site at all times.

41. No manure or spent litter is to be stored outside of the buildings.
42. All manure and spent litter is to be taken from the property in covered loads so as to prevent spillage of contents. New litter/shavings are to arrive on the site in covered loads. Spent litter/shavings shall be removed from the sheds at the removal of each "batch" of birds from each shed and replaced with fresh litter/shavings.
43. Deliveries, pick-ups and other machinery used in conjunction with the activity except those associated with feed and water distribution shall only occur at the site between the hours of 7am and 10pm weekdays only.
44. All dead birds are to be removed from the site daily, stored under refrigeration at the site, or disposed of in an approved manner. Please note that further Council consent is required for the use of additional composting facilities, incinerators, or other onsite disposal for birds at the development.
45. Compliance with the Australian Model Code of Practice for the Welfare of Domestic Poultry.
46. As part of the farm management, a log book is to be maintained and kept on the premises at all times. Details to be logged should include stocking densities, vehicle movements, refilling of silos and gas tanks, and any complaints made directly to the farm regarding odour, dust, or noise.
47. The area to be used for the approved development being limited to the area shown on the submitted plans.
48. Any lighting on the site is to be directed in such a manner so that it is not visible to adjoining properties or to drivers on surrounding streets.
49. The subject development, including landscaping, is to be maintained in a clean and tidy manner.
50. All waste materials to be stored and disposed of at regular intervals.
- B. Order be issued to the operator requiring the processing of poultry feed to cease immediately.

179: Residential Development (DCP5/00/EVD/ENK28NBX.V15)

Mr Frank Scharfe and Mrs Jeanette Turner, objectors, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. A draft local environment plan be prepared to introduce a new zone for multi unit housing into Hawkesbury Local Environment Plan 1989 which is located within 1km of a railway station or 500m of a commercial zone in the townships of Richmond, North Richmond, Windsor, South Windsor, Hobartville.
3. A draft local environment plan be prepared to introduce a new residential zone into Hawkesbury Local Environment Plan 1989 for areas on the north western side of the Hawkesbury River (other than within 500m of the North Richmond commercial area) with a minimum lot size of 600m² for standard lots and 700m² for internal lots (excluding the access "handle").
4. The above draft local environment plan also amend Hawkesbury Local Environment Plan 1989 to amend residential zone names, objectives and land use matrix to facilitate items (2) and (3).

ADDITIONAL INFORMATION

Council at its meeting of 28 November 2000 considered a report outlining options for residential development. The following additional information was requested:

1. Definition of Multi Unit Housing

Multi unit housing will include all forms of residential development aside from a detached dwelling on a single parcel of land. Multi unit housing will only be allowable within the Multi unit housing zone which is shown on the map displayed on the wall at this meeting.

2. Rural Dual Occupancies

The options for residential development relate only to land zoned Residential 2(a), 2(a1) and 2(c) zones. The provisions to allow attached rural dual occupancies will not be affected.

3. Available Lot Yield in North Richmond

The proposed change to the minimum allotment size for standard and internal allotments will reduce the potential for subdivision in North Richmond. Where a standard lot is created the proposed minimum allotment size is 600sqm. Should all allotments be developed this way, the maximum additional lot yield is approximately 125 lots.

Given the shape and size of the existing allotments it is likely that most subdivisions will take the form of an additional internal lot, that is, 700sqm, with an access handle. The maximum allotments created this way would be approximately 69 lots. This of course will be affected by the physical characteristics of individual land parcels. The location of current dwellings, vegetation and drainage may mean that individual proposals may be refused. This could lead to a smaller yield.

Recommendation

That the information be received.

180: Draft Local Environmental Plan 8/99 - Lots 4 & 7 DP252546 Public Reserve No. 75 at Lower Portland (LEP8/99/EVD/ENK28NBX.V14)

COMMITTEE'S RECOMMENDATION

That:

1. Council accept the Report of the Public Hearing.
2. Council adopt the local environmental plan and refer it to the Department of Urban Affairs & Planning for gazettal.
3. Council not exercise its delegation in respect of the Section 69 Report.

181: Proposed Amendment to HLEP 1989 for Community Title Subdivision of Existing Winery - Lot 12 DP834771 99 Gadds Lane, Kurmond (P701/30/EVD/ENK28NBX.V17)

Ms Carol Martin, Professor Stuart Hill, Mr Brian McKinlay, representing the applicant, and Mr Frank Scharfe, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That Council support this application in principle pending the applicant providing advice as to how the proposal will work to ensure:

1. Sustainable agriculture/economic viability; and
2. The continued ownership/occupation of the residences as holiday accommodation and not become permanent residences.

ADDITIONAL INFORMATION

The applicant's consultants, McKinlay Morgan and Associates, have provided a detailed submission which analyses the economic viability and provides detailed costings for the development. The submission is also accompanied by a letter from Professor Jeffery Richard Skurray, head wine maker and coordinator of wine studies at UWS Hawkesbury. It will be assessed and reported to the next meeting.

182: Lot 1 DP862897 78 Greens Road, Lower Portland (Hawkesbury Retreat) - Section 82 Objections to Application of Regulations and Local Policies of the Local Government (Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 1995 (P717/440/EVD/ENK28NBX.V03)

Councillor Gilling declared an interest as she is the owner of the property.

Mr David Hooker, representing the owner, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That:

1. Approval be given to a modification of Clause 102 of the Local Government (Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 1995, that would allow annexes in place before 1995 regulation came into effect to remain as they are.
2. The concurrence of the Director General be sought to allow the modification to be implemented.
3. The applicant be notified in writing of the determination of the Director General once received.
4. The licence to operate the caravan park be amended to show the modification to Clause 102 of the regulation, if the concurrence of the Director General is received.
5. The modification to Clause 102 of the regulation shall only apply to existing caravans located on site, on the day of determination by Council. Any caravans brought onto the site after this date will be required to comply with Clause 102 of the regulation.

183: Fitting of Camloc Connection Adaptor to ends of Pump Out Draw Off Lines
(GC270/122/EVD/ENK28NBX.V04)

COMMITTEE'S RECOMMENDATION

That an amount of \$9,000,00 (nine thousand dollars) be transferred from the sullage reserves to purchase the camloc adaptors, which will be fitted by staff of B O & J L Staples to all pump out septic systems in the City.

184: drumMUSTER (GW010/003/EVD/ENK28NBX.V16)

COMMITTEE'S RECOMMENDATION

That:

1. The Seal of Council be affixed to the "Council Service Agreement" with Agsafe.
2. Current Waste Management Facility staff be trained in the *drumMuster* program.
3. Facilitate the implementation of a *drumMuster* collection centre within Hawkesbury City Council Waste Management Facility.

185: Waiving of Sale Fee for Dogs and Cats Rescued from the Pound by Recognised Organisations (GE020/002/EVD/ENK28NBX.V05)

COMMITTEE'S RECOMMENDATION

That:

1. The fee for purchase of a cat or dog be waived if rescued by a recognised organisation after the holding period has expired and the animal had not been sold.
2. The fee for micro chipping the animal be reduced to \$15.00 (fifteen dollars) if the animal is rescued in accordance with recommendation 1.
3. The status of recognised rescue organisations will be determined by the Director of Environment and Development in consultation with the NSW Animal Welfare League.
4. The granting of the reduced fees will only be made to 3 (three) authorised persons from each rescue organisation, who will be required to present their letter of authorisation at the time of each transaction.

186: DCP1/00 - Consolidated Hawkesbury Development Control Plan
(DCP1/00/EVD/ENK28NBX.V07)

COMMITTEE'S RECOMMENDATION

That the new Hawkesbury Development Control Plan be placed on public exhibition for a period of 3 (three) months.

187: Staffing of Waste Management Facility Gate House (P2018/55/EVD/ENK28NBX.V08)

COMMITTEE'S RECOMMENDATION

That the staffing of the gate house remain under Council control until the "pre-treatment facility" proposed for Hawkesbury City Waste Management Facility is commissioned for operation.

188: Urban Land Strategy (LEP3/00/EVD/ENK28NBX.V02)

Mr Remo Nogoroto, consultant representing Hills Development, Mr Glen Falson, representing Mr Weatherstone, Mr Brian McKinlay, Mrs Norma Saunders representing the Vineyard Action Group, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That:

1. Council advise the Department of Urban Affairs and Planning that for the purposes of the Urban Development Program, Council will continue to investigate Pitt Town for residential development and Vineyard for industrial development.
2.
 - (a) Further investigations continue for residential development for Vineyard after the public exhibition of the Riverstone Release Area by Blacktown City Council.
 - (b) Council request the Department of Urban Affairs and Planning to include the Vineyard study area within the current Riverstone Release Area Study.
3. North Bligh Park remain the priority given its placement already on the Urban Development Program with any additional work required taking place as soon as the evacuation route issue is resolved.
4. No further work be carried out in the Wilberforce area until the Three Towns Sewerage Treatment Plant issue has been resolved.

5. Work continue to investigate the potential in North Richmond prior to advising the Department of Urban Affairs and Planning.

189: Unauthorised Landfill at Lot 1 DP 874920, 34 Inalls Lane, Richmond.
(MA0863/00/EVD/ENK28NBX.V18)

COMMITTEE'S RECOMMENDATION

That this matter be further reported to the Ordinary meeting.

ADDITIONAL INFORMATION

The applicant has submitted a survey plan showing assumed natural surface, current surface and proposed surface of the landfill, both in plan form and in section. The plan will be displayed at the meeting.

The proposal is considered reasonable subject to the proposed surface in Section No.1 being battered from chainage 20 to chainage 50 to create a more gentle transition. The slope of the batters shown in Section No.2 should be a minimum grade of 1 in 5.

Accordingly, it is considered that an amended Order should now be issued subject to the above changes and submission of a detailed rehabilitation plan.

Recommendation

That an Order be issued under the Environmental Planning and Assessment Act requiring the removal of fill and reshaping of the land in accordance with Plan No.90125:D:1, as amended, within sixty days of the date of issue.

190: Section 149 (Zoning) Planning Certificates (GT210/001 PT03/EVD/ENK28NBX.V11)

COMMITTEE'S RECOMMENDATION

That:

1. Council's Section 149 Planning Certificates be upgraded to comply with the requirements of Schedule 4 of the Environmental Planning and Assessment Regulation 2000.
2. Section 149(5) Planning Certificates issued from 1 January 2001 include information about development consents dating back 5 (five) years.

191: State Government Proposals to Improve Residential Flat Design
(GT125/001/EVD/ENK28NCX.V01)

COMMITTEE'S RECOMMENDATION

That the information be noted.

SECTION 2 - INFRASTRUCTURE

75: Stormwater Improvement Program (GD001/004C/ENG/INK28NAX.E05)

COMMITTEE'S RECOMMENDATION

That:

1. A joint approach be made to all the Councils within the South Creek catchment with the aim of implementing the South Creek Stormwater Management Plan including the provision of end of line devices in an effort to provide a significant improvement to the quality of water within South Creek.
2. A special rate for stormwater management be investigated to implement this action.
3. Tenders be called for the supply and installation of the end of line stormwater treatment devices on drainage lines at The Terrace, Windsor, adjacent to Charles Street, North Richmond, north of Bells Line of Road and west of Terrace Road, North Richmond, Bensons Lane, Richmond, and Colbee Park, McGraths Hill at an estimated cost of \$810,000 (eight hundred and ten thousand dollars).

76: Proposed Erection of Permanent Banner Poles at Various Locations
(GT070/020/ENG/INK28NBX.E01)

COMMITTEE'S RECOMMENDATION

That:

1. Banner poles not be erected at the originally proposed McQuade Park and Richmond Park sites.
2. The locations at Ham Common, Clarendon; Bells Line of Road/Terrace Road, North Richmond; and Pitt Town/Windsor Roads, McGraths Hill be selected as sites to erect permanent banner poles.

3. Funding for the supply and erection of the poles be provided from the 2000/2001 Community Donations Budget.
4. The Policy on banner pole usage be adopted.
5. The Policy be amended to include a two (2) week time limit in Item 1.

77: Glossodia Public School - Proposed Drainage (P708/1577 PT1/ENG/INK28NBX.E02)

COMMITTEE'S RECOMMENDATION

That:

1. Construction of the pipeline through the Glossodia Public School grounds proceed at an estimated cost of \$11,755 (eleven thousand seven hundred and fifty five dollars).
2. The offer by Glossodia Public School to contribute \$4,933 (four thousand nine hundred and thirty three dollars) towards the material's cost of the proposed drainage system within the school grounds be accepted.
3. Funding for the remaining costs be reallocated from savings in the Brinsley Park Drainage Project.

78: Mulgrave Road - Pedestrian Access (1362/R PT02/ENG/INK28NBX.E06)

COMMITTEE'S RECOMMENDATION

That the provision of a concrete footpath between Windsor High School and Mulgrave Station be included for consideration in the 2001/2002 Capital Works Program.

79: Carparking Reserves (GT070/001 PT03/ENG/INK28NBX.E04)

COMMITTEE'S RECOMMENDATION

That:

1. The carparking project on the eastern side of The Terrace between Fitzgerald and Kable Streets be funded from the Section 94 Carparking Reserve.

2. The funds of \$88,080 (eighty eight thousand and eighty dollars) available for reallocation from the Capital Works Program for carparking purposes be utilised as Stage I of the construction of the proposed carpark adjacent to the Oasis Swimming Centre at South Windsor.
3. The proposed carpark adjacent to the Oasis Aquatic Centre at South Windsor be given a high priority when determining the 2001/2002 Capital Works Program.

SECTION 3 - ORGANISATION AND RESOURCES

122: Monthly Financial Report - October 2000 (GF011/005/FNC/OGK28NAX.F10)

COMMITTEE'S RECOMMENDATION

That the information be received

123: Information Tracking System (GC280/005PT 4/GMA/OGK28NAX.G03)

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. Councillors be provided electronic access to a new tracking system once it becomes available to enable item tracking.

124: Redevelopment of Former Hawkesbury Hospital Site (P731/3005/GMA/OGK28NAX.G12)

Mr Carl Millington, representing Deloitte Touche Tohmatsu, Council's auditors, Ms Jan Barkley-Jack representing the Hawkesbury Museum and Hawkesbury Historical Society and Mr Michael Ginnings representing the Friends of the Hawkesbury Art Collection, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That:

1. Council allocate funds of \$13M (thirteen million dollars) towards the redevelopment of the former Hawkesbury Hospital site for a library, museum, art gallery, refreshment rooms and commercial offices.
2. Work on the restoration of the former buildings continue.
3. Briefs be issued for consultancies to enable the remainder of the project to proceed.

125: Validation and Re-funding of Hawkesbury Community Transport Service
(GC200/002/CSV/OGK28NCX.C07)

COMMITTEE'S RECOMMENDATION

That the information be received.

126: Proposed Establishment of Community Transport Fund - Hawkesbury Community Transport Service (GC200/002/CSV/OGK28NBX.C05)

COMMITTEE'S RECOMMENDATION

That:

1. Council endorse the establishment of the Community Transport Fund.
2. An amount of \$6,000 (six thousand dollars) be allocated to the Community Transport Fund for the 2000/2001 financial year with funds to be derived from revenues gained from the operation of Council's Community and Youth Access Bus and the Project Management Fee levied on the Hawkesbury Community Transport Service.
3. The Hawkesbury Equity and Access Planning Committee be delegated the responsibility for co-ordinating the implementation of the Community Transport Fund.
4. An evaluation of the operation of the Community Transport Fund be undertaken in July 2001, and the outcomes reported to Council.

127: "Spirit of the Hawkesbury" Centenary of Federation Project (GE030/002 PT5/CSV/OGK28NBX.C04)

COMMITTEE'S RECOMMENDATION

The modification to the "Spirit of the Hawkesbury" Centenary of Federation community art project be noted and that incorporation of the project into the master plan for Hanna Park be arranged by continued liaison with Council Parks and Recreation/Corporate Communication staff.

128: Request for Donation (GF008/001/CSV/OGK28NBX.C11)

COMMITTEE'S RECOMMENDATION

That Hawkesbury City Council support the financial commitments of the Hawkesbury Museum and Tourist Information Centre Windsor by donating \$1000.00 towards the running costs. Expenditure to be from the Donations Budget.

129: Women's Cottage (GC283/061/CSV/OGK28NBX.C01)

COMMITTEE'S RECOMMENDATION

That Council offer the Hawkesbury Women's Cottage a fresh five year lease of 22 Bosworth Street, Richmond, commencing 1 January 2001. Further, that the rental for the term be linked to the subsidy provided by the NSW Department of Community Services at \$206.50 (two hundred and six dollars and fifty cents) per week indexed annually with CPI plus GST, with the lessees also responsible for all water rates and water usage charges, and garbage services. Additionally, the agreement rests on correspondence.

ADDITIONAL INFORMATION

The Women's Cottage receives a recurrent funding grant from the Department of Community Services (DoCS) under its *Community Services Grants Program*. Funding under this program is provided by DoCS as a contribution to the costs of operating community programs and services. Eligible organisations are required to submit an annual funding application to DoCS which outlines the organisations service plan and estimated budget.

It is the responsibility of the organisation to determine how the DoCS grant is to be expended to implement the agreed service plan. In this respect, the grant provided by DoCS is a consolidated amount. DoCS does not stipulate levels of funding for specific expenditure items - DoCS merely requires the funded organisation to deliver the outcomes as detailed in the organisations Service Plan.

In this respect, an increase in a specific expenditure item does not result in a funding 'shortfall' - there is an implicit expectation that the organisation will prepare a budget which reflects the costs of operating its funded program. To assist funded organisations to meet increases in operating costs, DoCS does provide an annual cost supplementation (linked to CPI increases).

As reported, the current agreement provides that 50% of Council rates are required as part of the outgoings of the Womens Cottage. If Council chooses to reduce the rates payable by the Women's Cottage on the Bosworth Street property, this would represent a direct donation to the Women's Cottage to subsidise a portion of its operating costs. The full amount of rates payable for the Bosworth Street property is \$752.92 (seven hundred and fifty two dollars ninety two cents) for the 2000/2001 year. If the current agreement is altered this would be required to be funded from Council's donations budget.

Recommendation

That the information be received.

130: Childcare Funding (GG021/012 PT 3/GMA/OGK28NCX.G02)

COMMITTEE'S RECOMMENDATION

That the information be received.

QUESTIONS WITHOUT NOTICE:

1. Councillor Paine tabled correspondence from Mr Sam Grech referring a problem with cars parking across his driveway at the corner of Brabyn and Church Streets. She requested that this matter be investigated.

The Mayor advised that this would be done.

2. Councillor Paine tabled correspondence from Mrs Faye Woods of Ham Street. She requested some advice in relation to this matter.

The Mayor advised that this would be done.

3. Councillor Paine advised that Mrs Yvonne Whalan had requested that the Mayor make a donation to a group of young people from the Hawkesbury who are travelling to America over Christmas, dancing. She advised that Mrs Whalan would be sending correspondence in relation to this and would forward it to the Mayor once received.

The Mayor advised that this would be processed once received.

4. Councillor Rasmussen referred to an email sent to the Mayor and General Manager in relation to the re-designing of the RAAF Memorial in Canberra. He enquired if Council would be able to make a small donation from the City.

The Mayor advised that a Mayoral Minute would be reported to the next Ordinary Meeting in relation to this.

5. Councillor Rasmussen enquired if anyone had received correspondence requesting a donation for \$1,000 to the Fighting Fund for Sustainable Water Allocation for the farmers in the Hawkesbury.

The Mayor advised that this had not yet been received.

6. Councillor Rasmussen advised that he and the General Manager had attended a meeting of the Trust. He advised that discussions had been held in relation to alligator weed and actions which the Landcare Groups and local land owners at Yarramundi were going to take to rid this lagoon of this weed. He referred to a possible special levy which would pay for this in the long term and enquired if there was further information available in relation to this.

The General Manager advised that the alligator was now covering over 72km of the river which was potentially a significant problem. He advised that there was a need for a two year price path to spray this and it had been suggested that it may be possible to raise the money by implementing a 0.01% rate rise. He further advised that this had been discussed with the Director General who supports this happening across all of the councils in the County Council area.

Councillor Rasmussen enquired if this would come to Council in the near future.

The General Manager advised that this would come from the Trust to all councils.

7. Councillor Calvert advised that he had been approached by Mrs Bradley of Warks Hill Road, Kurrajong Heights, in relation to the verge near her property in Tomah Lane and whether this could be maintained. He advised that he had approached the General Manager in relation to this and enquired if there had been any progress on this.

The Director of Asset Services and Recreation advised that there had been no further progress since he forwarded Councillor Calvert the current policy. He further advised that he was going to approach one of the Kurrajong service groups with a view to them maintaining this verge.

8. Councillor Calvert referred to a dam which was being illegally constructed in Grose Vale. He advised that works had previously been stopped but had recommenced. He requested that this be investigated.

The Mayor advised that this would be investigated.

9. Councillor Calvert referred to Item 181, Community Title Subdivision of Existing Winery, Gadds Lane, Kurmond. He enquired if an additional application fee would be required when this is resubmitted.

The General Manager advised that an application fee would be required unless Council resolved to waive it.

Councillor Calvert enquired if it was possible for this application to be looked at as the same application coming back to Council as it was providing more information.

The General Manager advised that Mr Radanovic did not have a current application with Council. He advised that all former applications had been finalised and that it may be possible for Council to consider the submission prior to determining whether an application should be submitted at which time a determination could be made in relation to the fee.

10. Councillor Sheather referred to proposed levies for alligator weed. He advised that he and Councillor Gilling sit on the Hawkesbury River County Council and requested that copies of correspondence be forwarded to them for information.

The General Manager advised that the Chairman and Deputy Chairman of the County Council had attended the meeting.

11. Councillor Sheather advised, on behalf of Councillor Gilling, that motorbikes were causing problems in Laws Farm Road near the caravan park in Lower Portland and requested that this be investigated.

The Mayor advised that this would be done.

12. Councillor Sheather referred to discussions held earlier in the day in relation to the poultry farm extensions near Sargents Road and comments made that composting odours were coming from a facility on the Corner of Sargents and Stannix Park Roads. He advised that approval had been given for mulching or the mixing of mulch material which specified that composting was not to be done on site. He requested that this be investigated.

The Mayor advised that this would be done.

The meeting terminated at 7.50pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 30 January, 2001.

.....
Mayor



ordinary

4

section

reports
for determination

ITEM: 322**Visitor Information Centre and Office Accommodation****FILE NUMBER:**

0243/R PT11/GMA/ORL12NAX.G23

REPORT:

Some years ago, the National Parks and Wildlife Service, together with the Department of Urban Affairs and Planning and the Council, finalised the restoration of Bowman's Cottage at Richmond. As a result of the Council's input, the Department of Urban Affairs and Planning gave the Council the title to the land with a prior agreement between the Council and the Service, that the Service could occupy the premises for the payment of outgoings only on the basis of their contribution to the building's restoration.

In recent years there have been discussions with the Service with a view to developing an information centre, together with their local offices, on Bells Line of Road just west of Kurrajong Heights where Wollemi National Park has a frontage to Bells Line of Road. Both the Service and Council staff saw this as a particularly good site given the significant views it offers of the park and several of its attractions and its exposure. Unfortunately, this site, and the only other available to the Service has forested areas forming part of the Blue Mountains Shale Cap Forest, which has been listed as an endangered ecological community under the Threatened Species Conservation Act.

The Service has sought the Council's assistance into the availability of any other land that may be suitable for the establishment of their complex.

In the early 1970's the Council acquired with Commonwealth funds, the land known as Bellbird Hill Reserve. It is a high exposure site, one of regional significance and would be well-suited for the development of an information centre, together with the local offices of the National Parks and Wildlife Service. Given the benefit both to the local community in terms of economic/tourism development by the establishment of a National Parks Information Centre and that the Parks would be returning the Bowman Cottage area to the Council, it is recommended that the site be made available to the Service for the price of \$1.00. The Council would need to process procedures to change the classification of the land, to enable the Service to undertake the necessary building development, which would be of high quality given similar developments they have undertaken elsewhere. Then there would be a need for the process involved in development approvals.

While the Bellbird Hill Reserve is of significant value, its transfer to the National Parks and Wildlife Service would save some maintenance costs, while seeing the area preserved for its significance as part of the Blue Mountains escarpment, see tourist/community facilities of some quality developed, that would be attractive to continuing and increasing tourism and other possible economic development and have the area at Bowman's Cottage returned for other Council uses.

ORDINARY

Meeting Date: 12 December, 2000

Item: **322**

RECOMMENDATION:

That Council advise the National Parks and Wildlife Service that it is prepared to transfer the Bellbird Hill Reserve to the Service for the fee of \$1.00 (one dollar) and to appropriately reclassify the land for the Service's purposes, on the basis that the Service would develop the information centre and associated offices within a period of two years.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 322 Oooo

ITEM: 323 **Macquarie Park House****FILE NUMBER:** GC283/64 PT7/CSV/ORL12NBX.C09

REPORT:

Mr Frank Taranto leases Macquarie Park House, which is located within Macquarie Park at Windsor and used as a Restaurant/Kiosk.

The lease term is five (5) years with an option to renew the agreement for a further five years. The initial five (5) year term has expired and Mr Taranto has indicated that he wishes to exercise the 5 year option and has requested support for an additional 5 year option to be made available to him. Effectively, the additional option would provide from now ten (10) year's security of tenure for Mr Taranto. In view of the level of investment incurred by Mr Taranto in establishing the Restaurant and the goodwill the business has generated, the proposal for an additional five (5) year option is supported.

In relation to the exercising of the initial five (5) year option, a commencing annual rental of \$200 per week has been agreed upon, with the rent to be varied in accordance with the Consumer Price Index for Sydney on an annual basis.

It is pointed out that Mr Taranto recently initiated discussions on proposals for an expansion of the premises and design options were prepared. However, Mr Taranto has indicated that he wishes to put a hold on any expansion plans for the foreseeable future.

RECOMMENDATION:

That:

1. The current Lease between Mr Frank Taranto and Council in respect of Macquarie Park House be varied to provide an additional 5 (five) year option period and the existing option be exercised with a commencing rental of \$200 (two hundred dollars) per week, with the rental to be reviewed annually in line with the Consumer Price Index for Sydney.
2. Further, all necessary documents be executed under the Common Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 323 Oooo

ITEM: 324 Windsor Function Centre**FILE NUMBER:** GC283/045/CSV/ORL12NBX.C07

REPORT:

The Windsor Function Centre has been leased and managed by Mr Ben and Mrs Karen Lebsanft (Firefeast Pty Ltd) since 1995.

The lessees have advised that they propose to sell the business operating within the Centre to Mr Gilbert James of North Richmond and they seek Council's support for assignment of the Lease.

Mr James has extensive training and experience in the hospitality industry, including previous employment by Council in the capacity of operator of Windsor Function Centre in 1978 and has operated the Holroyd Centre, on behalf of Holroyd Council for in excess of ten years.

The current Lease to Firefeast Pty Ltd is for a period of 5 (five) years terminating on 31 June 2005, with a further 5 (five) year option. Current rental on the property is \$22,500 per annum (\$1,875 per calendar month) to be reviewed annually to the CPI plus 8% of turnover rental. The lessees are also responsible for outgoings on the property.

RECOMMENDATION:

That:

1. Council support the assignment of the Lease Agreement of the Windsor Function Centre from Firefeast Pty Ltd to Mr Gilbert James.
2. The Seal of Council be affixed to any necessary documentation.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 324 Oooo

ITEM: 325 **Further Extension of Interim Auspice - Hawkesbury Community Transport Service Inc**

FILE NUMBER: GC200/002//ORL12NBX.C11

PREVIOUS ITEM: 224, Ordinary (11.07.2000)

PREVIOUS ITEM: 138, Ordinary (14.03.2000)

PREVIOUS ITEM: 119, Ordinary (08.02.2000)

REPORT:

At its Ordinary Meeting held on 8 June 1999, Council resolved to accept the interim funding auspice for the Hawkesbury Community Transport Service. The purpose of the twelve month interim auspice was to enable Council to undertake a review of the Service and implement a restructure plan to ensure the long-term future of the service.

At its Ordinary Meeting held on the 11 July 2000, Council agreed to representations made by the funding body (the Department of Transport) to extend the auspice period for a further six months until 12 February, 2001. The purpose of the extension was to permit Council staff to finalise the re-location of the Service to the HACC Co-location Centre (Peppercorn Place), and to finalise service arrangements with the Youth Transport Project and the Forgotten Valley Community Transport Program.

Council has received correspondence from the Department of Transport requesting that Council agree to a further extension of the interim auspice period until 30 June, 2001. This request was prompted by the decision of the Hawkesbury Youth Transport Project Inc. to relinquish its auspice of the Youth Transport Project. This decision was reached following negotiations between the management committee of the Hawkesbury Youth Transport Project Inc., the Department of Transport, and Council staff responsible for the operation of the Hawkesbury Community Transport Service. The outcome of these negotiations was an acknowledgement that the Hawkesbury Community Transport Service was in the best position to manage the Youth Transport Project given its staffing levels and organisational expertise. (As reported to Council at the General Purpose Committee meeting of 28.11.2000, the Service has been independently reviewed by the Department of Transport and has secured the Department's highest level of accreditation together with a three-year funding commitment).

The Department of Transport has requested that the Hawkesbury Community Transport Service assume the interim auspice of the Youth Transport Project from 1 January 2001 to 30 June 2001. It is intended that as from the 1 July 2001, the Hawkesbury Youth Transport Project will be auspiced by the same organisation that takes on the permanent auspice of the Hawkesbury Community Transport Service.

The extension of the interim auspice period until 30 June 2001, will enable the Hawkesbury Community Transport Service to realign the operation of the Youth Transport Project to ensure its ongoing viability. Funding for the project is \$70,160 (seventy thousand one hundred and sixty dollars) per annum. Subject to Council's determination of the Final Report of the Review of the

Forgotten Valley Community Transport Program - the extension of the interim auspice will also enable the Hawkesbury Community Transport Service to implement required changes to the Forgotten Valley Community Transport Program to ensure its long-term future.

Council staff have also recently began discussions with representatives of the Wentworth Area Health Service, the Hawkesbury District Health Service Ltd, Home Care, Anglican Retirement Villages, and the Division of General Practice, with the aim of establishing an Incorporated Association (with the provisional name of Peppercorn Services Inc.). An agreement has been reached to establish a professional board of management which would have the expertise and capacity to tender for the auspice of the Hawkesbury Community Transport Service after 1 July, 2001. The proposed membership of the Board includes provision for community representatives.

The aim of establishing Peppercorn Services Inc. is to

- provide the Hawkesbury with a professional and skilled community based management body who will be able to meet the demands of managing a large and complex Community Transport Service;
- ensure that responsibility for the management of the Hawkesbury Community Transport Service remains vested within the local community;
- create a consortium of key institutions who will be in an authoritative position to tender for additional funding to operate disability and aged services to meet the needs of Hawkesbury's ageing population.

In summary, the realignment of the Youth Transport and Forgotten Valley Programs, prior to the 1 July, 2001 will ensure that all Department of Transport funded community transport services operating within the Hawkesbury Local Government Area are operating effectively and in accordance with budgetary constraints and funding guidelines. The proposed establishment of Peppercorn Services Inc. will create a community based organisation with the capacity to oversee the long-term operation of these services.

In delivering these outcomes, Hawkesbury City Council will have made a substantial contribution to the development of a viable community services infrastructure. Council will have met in full its obligations as the interim auspice of the Hawkesbury Community Transport Service.

RECOMMENDATION:

That:

1. The information be received.
2. Council to advise the Department of Transport of its willingness to agree to a further extension of the interim auspice period for the Hawkesbury Community Transport Service until 30 June 2001.

ORDINARY

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3. Council to extend the temporary contracts of the staff of the Hawkesbury Community Transport Service until 30 June, 2001.
4. Council to agree that the Hawkesbury Community Transport Service act as the interim auspice for the Hawkesbury Youth Transport Project for the period 1 January 2001 to 30 June 2001.
5. Council to approve the participation of Council staff in the establishment and operation of Peppercorn Services Inc.

ATTACHMENTS:

AT-1 Letter from Department of Transport dated 17 November 2000.

ORDINARY

Meeting Date: 12 December, 2000

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Letter from Department of Transport dated 17 November 2000.

oooO END OF ITEM 325 Oooo

ITEM: 326 Great River Walk Project**FILE NUMBER:** GM001/025/CSV/ORL12NBX.C10

REPORT:

Representatives of the Hawkesbury Nepean Catchment Management Trust recently addressed the General Purpose Committee in relation to the Great River Walk Project and subsequently, Council at its October Ordinary Meeting, resolved to support the concept of the Great River Walk.

Additionally, Council indicated that it would favourably consider the allocation of resources to the project, with these being determined following discussions with representatives of the Trust. Accordingly, a meeting was held with representatives of the Trust, wherein they were requested to outline the level of resources including financial contributions they would like Council to contribute to the project.

The Trust has reported that they currently provide support for the project by allocation of staff time equivalent to approximately 2 days per week. This level of support has been provided for approximately 18 months and significant progress has been achieved in this time, including a Concept Plan for the whole Walk and a Feasibility Study for the Windsor to Bents Basin section. The current level of commitment from the Trust will cease at the end of the 2000/2001 Budget from which time it is planned that the project management will be transferred to an independent organisation. It was indicated that over the two (2) years of its development, the project has gradually gained momentum, with a greatly increased community profile, the development of partnerships and the initiation of pilot projects in the Penrith, Bents Basin and Goulburn areas. However, the current momentum of the project will be difficult to maintain and expand within the constraints of the current resourcing levels. The Concept Plan which was commissioned by the former North Western Sydney Regional Development Organisation and the Trust, identified priorities for achieving progress on the project, with the top priority being the employment of a full-time Development Manager. Accordingly, the Trust is requesting the following support from Council:

1. A cash contribution of \$15,000 to support the employment of a full-time Project Development Manager.
2. In kind support so that a pilot project can be developed in the Hawkesbury Council area:
 - Development of a design or master plan for the Great River Walk in the Hawkesbury.
 - Assistance with involving the local community so that local expertise and knowledge can be utilised in decisions about the final route, community assets to be featured and links with existing tourism/visitor infrastructure and businesses.

- Development of a partnership for the completion of a pilot section between Windsor and Richmond.
- Incorporation of the Great River Walk, where appropriate, into Council's planned Works Program (such as pathway's construction, signage, cycleways etc).
- Preparation of joint funding applications.

3. Nomination of a Council contact for liaison with the Project Managers and Steering Committee.

It is understood that Penrith City Council has allocated \$15,000 in its current Budget for the employment of the Development Manager and the Trust has made representations to a number of other councils with a view to seeking matching contributions. The Trust has also allocated \$15,000 in its current Budget towards the commissioning of a professional fundraiser who would seek to raise capital and pledges for ongoing support from a mixed portfolio of supporters including private corporations and foundations.

The Trust claims that overseas and domestic experience provides evidence that well managed walks such as this project, have the potential to provide a return on investment through positive employment, economic and social outcomes. The Great River Walk is also expected to stimulate increased care for the river, with subsequent positive environmental outcomes as well. In view of the benefits of the project, the level of support requested by the Trust is supported, including a direct financial commitment of \$15,000. As no funds have been provided in the current year's Budget, it is proposed that \$15,000 be allocated for consideration as part of Council's Budget for 2001/2002 and the Trust representatives have indicated their support for this arrangement. It is proposed that the Parks and Recreation Branch be nominated as the liaison between Council and the Project Managers and Steering Committee.

RECOMMENDATION:

That Council support the level of resources requested by the Hawkesbury Nepean Catchment Management Trust for the Great River Walk Project and that support, in principle, be provided for the allocation of \$15,000 (fifteen thousand dollars) in the 2001/2002 Budget to contribute towards the employment of a Project Officer.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 326 Oooo

ITEM: 327 Renewal of Sewer Fund Loan**FILE NUMBER:** GF014/025/CSV/ORL12NBX.C21

REPORT:

In 1992, Council borrowed \$2,000,000 (two million dollars) at a rate of 9.45% over 12 years to fund sewer works. The original loan had a renewal option after 4 years. In 1996, the loan was renewed in the amount of \$1,559,000 (one million five hundred and fifty nine thousand dollars) at 7.12% to be repaid over 8 years, with a renewal option after 4 years.

This loan is once again up for renewal. The principal remaining on the original loan is \$887,000 (eight hundred and eighty seven thousand dollars). The loan has previously been held with the Commonwealth Bank. Quotations to renew this loan were requested from the National Australia Bank, Local Government Financial Services and the Commonwealth Bank.

The best rate quoted for the renewal of this loan was received from the Commonwealth Bank which offered to refinance the remaining principal over 4 years at a rate of 6.61%, resulting in annual repayments of principal and interest in the amount of \$255,979.42 (two hundred and fifty five thousand nine hundred and seventy nine dollars and forty two cents).

Before refinancing borrowings, it is prudent to consider Council's position by reviewing a number of contributing factors including:

- the balance of reserves held for that specific purpose
- the projected works to be funded from the reserve over the proposed term of the loan
- the return currently achieved on investments
- the cost of borrowing

The sewer fund reserves as at 30 June 2000 totalled \$7.94 million. Funds held are for Asset replacement and Stage 3 of the Treatment Plant upgrade.

The cost of borrowing can be determined by calculating the difference between the return on investments and the cost of financing the loan. Using the Reserve Bank of Australia's current official cash rate of 6.25% as at 30 November 2000, the cost of borrowing is assessed at 0.36%. Over the term of the loan, the interest to be paid on borrowings over and above what would have otherwise been earned on investments amounts to \$7,710.

Council has in recent years had a policy to reduce debt. As the proposed loan is only for a four year period, it is estimated that the cash flow of Council's sewer reserves can be managed, including the upgrade of Stage 3 of the South Windsor Treatment Plant, to accommodate the loan repayment. Subsequently, it is recommended that the remaining principal on this loan be paid out rather than being renewed.

ORDINARY

Meeting Date: 12 December, 2000

Item: **327**

RECOMMENDATION:

That Council pay the principle outstanding for loan number 258 from existing Sewer Reserves of \$887,000 (eight hundred and eighty seven thousand dollars).

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 327 Oooo

**ITEM: 328 Community Development and Support Expenditure Scheme (CDSE)
- Formation of CDSE Local Committee****FILE NUMBER:** GC021/050/CSV/ORL12NBX.C01

REPORT:

The Community Development and Support Expenditure Scheme (CDSE) has been established by the NSW Government. Under the Liquor and Registered Clubs Legislation Amendment (Community Partnership) Act 1998, registered clubs with annual gaming machine revenue exceeding \$1 million may apply a percentage of this revenue to community development and support. This expenditure allows registered clubs to qualify for tax concessions.

For affected registered clubs, total expenditure on Community Development and Support must reach 1.5% of gaming machine profits over \$1 million. At least half of these funds must be devoted to Specific Community Welfare, Development, Social Services and Employment Assistance Activities which are intended to improve the well being and living standards of low income and disadvantaged groups (known as Category 1 Projects). The remaining balance of funds may be spent on Other Community Development and Support covering “traditional” activities supported by registered clubs such as amateur sporting activities, public schools and recreation facilities (Category 2 Projects).

Within the Hawkesbury, there is likely to be 4 registered clubs which will fall into the CDSE scheme and the funds involved may exceed \$200,000 per year.

The gazetted guidelines that cover the CDSE have been recently amended to create the opportunity for Local Government involvement through the establishment of CDSE Local Committees (CDSELC). The core membership of the CDSELC is to include representatives of local councils, DOCS, NCOSS (or a local affiliate) and CDSE qualifying clubs. The primary objective of each CDSELC is *“to identify priority projects and services within a local government area and to prepare a list for local CDSE qualifying registered clubs”*.

When established, it is likely that the CDSELC will play a critical role in supporting and resourcing community initiatives. The level of funding associated with the operation of the CDSE scheme in the Hawkesbury will enable Council (as the convenor of the CDSE Local Committee) to foster partnerships with key institutions to create a key community planning tool. In view of the importance of this initiative it would be prudent for Council to nominate the Mayor, or his alternate, as its representative on the CDSELC. The participation of current Mayor, Councillor (Dr) Rex Stubbs, on the CDSELC will directly complement his involvement on a number of community committees with social planning functions.

The Local Government and Shires Association (LGSA) has been working in conjunction with the State-level CDSE Scheme Steering Committee to develop a Charter that will set out the role and master timetable for each CDSELC to follow. A draft charter has been developed which outlines the possible roles of Council in the establishment and administration of CDSE Local Committees. The LGSA will be advising Councils of the finalisation of the Charter and seeking a formal

response as to whether Councils are prepared to accept the role of convening the initial meeting of a CDSE Local Committee. It is envisaged that an initial meeting of the CDSE Local Committee would be held in December 2000.

The CDSE Scheme provides a considerable opportunity for local communities to develop initiatives to address the needs of residents as identified in local government social plans. Given Council's recent endorsement of the Hawkesbury Social Atlas and the Hawkesbury Community Planning Strategy, it would be prudent for Council to play a lead role in the formation and resourcing of CDSE Local Committees. This will ensure that the operation of the CDSE Scheme within the Hawkesbury is broadly consistent with the aims and objectives of the Hawkesbury Social Plan. The level of funds available through the CDSE Scheme will require significant planning and coordination to ensure that these funds are used to address priority social issues in the Hawkesbury and to support proposed strategies to be incorporated in the Hawkesbury Social Plan.

RECOMMENDATION:

That:

1. The information be received.
2. Following the finalisation of the Community Development and Support Expenditure Local Committee Charter, Council provide a formal response to the Local Government and Shires Association confirming its willingness to accept the role of convening the initial meeting of the CDSE Local Committee.
3. Council prepare correspondence to be forwarded to the Department of Community Services, the Hawkesbury Interagency (as the local affiliate of NCOSS), the Hawkesbury District Health Service and CDSE qualifying registered clubs to discuss the establishment of a Community Development Support Expenditure Local Committee within the Hawkesbury and the process for implementing the CDSE Charter.
4. Council nominate the Mayor, or an alternate delegate, to sit on the Community Development Support Expenditure Local Committee.
5. Council's staff to provide executive support to resource the functions of the Community Development Support Expenditure Local Committee and provide advice regarding community and social planning issues.

ATTACHMENTS:

AT-1 Department of Gaming & Racing, Community Development Support Expenditure, Implementation Program 2000/2001, Charter for CDSE Local Committees.

ORDINARY

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oooO END OF ITEM 328 Oooo

ITEM: 329 Documents for Execution Under Seal**FILE NUMBER:** GC283/106, GC283/008/CSV/ORL12NBX.C22

REPORT:Assignment of Lease
GC283/106

Due to the proposed sale of the Newsagency at Shop 4 McGraths Hill Shopping Centre, McGraths Hill, the licence agreement be assigned from William Robert and Shirley Hetherington to C & A Wallace Pty Limited of 30 Saunders Road, Oakville. Rent to remain at \$8,820 per annum (\$735 per calendar month), reviewed annually in accordance with the CPI for Sydney plus contributions of 19.84% of outgoings and 15.87% of Council rates payable in respect of the centre.

Commencement of Lease
GC283/008

Commercial Lease to Mr Steven Broome and Mr & Mrs Peter and Vicky Carter in respect of the Butcher Shop located within Shop 4 Hobartville Shopping Centre, as purchased from Mr Paul Murphy. 1 (one) year lease with a further 1 (one) year option. Rent to commence at \$13,000 per annum (\$250 per calendar month) to be reviewed annually in accordance with the CPI for Sydney and contributions of 8.77% of all outgoings payable in respect of the centre. Commencement rent includes use of the adjoining vacant shop for the purposes of advertising and storage until such time as a permanent tenant is secured.

RECOMMENDATION:

That the Seal of Council be affixed to the above document.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 329 Oooo

ITEM: 330 **Invitation to Lodge Expression of Interest to Provide Home and Community Care (HACC) Brokerage and Coordination Project for Forgotten Valley**

FILE NUMBER: GC200/002//ORL12NBX.C12

REPORT:

In June 2000, Council staff participated in discussions with representatives from the Ageing and Disability Department (ADD) regarding the need to secure additional funding to provide Home and Community Care (HACC) Services to elderly residents of the Forgotten Valley.

Council staff subsequently forwarded a submission to ADD which detailed the need for HACC services in the Forgotten Valley, and identified a service model for a co-ordination and brokerage service. The service model provided for the employment of a Coordinator (HACC Services) whose role would be to research the needs of elderly residents and to identify the types of services that would be required to maintain them in their own homes. The Coordinator would then broker the provision of Meals on Wheels, Personal Care, Home Care, and Home Maintenance & Modification services to meet the needs of elderly residents. These services would either be provided by local workers and/or by HACC services which are currently funded to deliver these services to residents of the Forgotten Valley.

The information provided by Council staff was incorporated into ADDs Regional Planning Process and was subsequently identified as a priority for funding. On November 25 2000, advertisements appeared in the Sydney Morning Herald inviting Expressions of Interest (EOI) from organisations to provide a range of HACC Services - one of which was a Brokerage and Co-ordination Project for Forgotten Valley.

The call for EOI provides an opportunity for Council to tender for funds to establish a Coordinator (HACC Services) position to be located at the Council auspiced Forgotten Valley Mobile Resource Unit at Wiseman's Ferry. This will enable Council to respond to the identified need for aged services to be delivered to residents of the Forgotten Valley. It will also enhance the range of services provided by the Forgotten Valley Mobile Resource Unit which currently does not receive funding to deliver HACC services.

RECOMMENDATION:

That:

1. The information be received.
2. Council to submit an Expression of Interest to the Ageing and Disability Department to secure funding for a Coordinator (HACC Services) position to be located at the Forgotten Valley Mobile Resource Unit, Wiseman's Ferry.

ORDINARY

Meeting Date: 12 December, 2000

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ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 330 Oooo

ITEM: 331 Proposed Road Closure - Westbury Road, Grose Vale**FILE NUMBER:** P2308/0060/CSV/ORL12NBX.C28

REPORT:

Applications have been received for the closure and purchase of an unused section of road (Lot D DP 164257) on Westbury Road, Grose Vale from the two adjoining neighbours Mr Jacob Willigers and Mr Geoff Thomson.

The subject site, which is shown on the attached plan, is an irregular shaped block of land and comprises a total area of 1467m². The applicants are interested in acquiring the half width of the roadway adjoining their respective properties.

Public consultation has been undertaken with all adjoining land owners and service providers, as well as consultation within the organisation. No objections have been received. The Deposited Plan indicates that there are no easements or encumbrances over the land. A strip of land, 2.515mm wide, must be retained along the road frontage to provide continuity with road widening previously acquired.

KD Wood Valuations has advised that the current market value of the unused section of road is \$2,000 (two thousand dollars) each. The applicants have been advised of the valuation.

RECOMMENDATION:

That:

1. Council support the closure and sale of the unused section of road (Lot D DP 164257) on Westbury Road, Grose Vale, subject to the following terms and conditions:
 - a. Both Mr Willigers and Mr Thomson to each pay Council the sum of \$2,000 (two thousand dollars).
 - b. Each applicant must consolidate their portion of the closed road area with their existing land.
 - c. All relevant costs are the responsibility of the applicant(s).
2. The Seal of Council be affixed to all relevant documents.

ATTACHMENTS:

AT-1 Plan of Site

ORDINARY

Meeting Date: 12 December, 2000

Item: **331**

Plan of Site

oooO END OF ITEM 331 Oooo

ORDINARY

Meeting Date: 12 December, 2000

Item: **332**

ITEM: 332 **Alterations and Additions to Glossodia Neighbourhood Centre,
Golden Valley Drive, Glossodia**

FILE NUMBER: GT020/394 PT01/ENG/ORL12NBX.E25

REPORT:

Tenders for the alterations and additions to Glossodia Neighbourhood Centre, Golden Valley Drive, Glossodia, closed on Tuesday, 21 November 2000. The alterations and additions include enlarging the main office, two additional store rooms for hall number 2, disabled toilet facility, additional meeting room, store room and print room and verandah to the rear, alter existing wall to allow access corridor from front vestibule to existing portable building at rear and new meeting room without traversing Hall 1 or 2.

A total of three tenders have been submitted and are listed below; all include GST:

Cranebrook Constructions..	\$160,957.50
Classic Group Pty. Ltd.	\$177,962.00
Denning Constructions Pty. Ltd.	\$231,067.10

The lowest tender, in the amount of \$160,957.50, was submitted by Cranebrook Constructions, 97 Taylor Road, Cranebrook NSW 2749 for the alterations and additions to Glossodia Neighbourhood Centre, Golden Valley Drive, Glossodia with practical completion within 8 weeks from the acceptance of the tender

The estimated complete project costs are set out below:

Site safety	\$250
Sketch plans	\$2,000
Contract Documentation	\$6,202
Construction sign	\$400
Site establishment costs	\$3,300
Documentation Printing	\$64
Construction excluding GST	\$146,325
Contract Administration	\$5,122
Building Application	\$555
Landscaping after reconstruction	\$3,500
Master key lock system	\$912
Relocate pottery shed	\$1000
Security system modifications	\$600
OH&S roof safety supports	\$6,000
Sign front wall	\$450
Concrete Slab for relocated pottery shed	\$1092
Contingency	\$2,000
Total Construction cost excluding GST	\$179,772

The supplied reference checks have supported the company and its company credentials are substantiated. Discussions with Phil McNamara, Cranebrook Constructions indicated that the total project is included.

The contractor's experience in the execution of work similar to this contract has been reviewed; the references supplied include Alterations and Additions to Senior Citizens Centre for Pittwater Council and this project was occupied during construction, alterations to Narrabeen Childrens Centre for Warringah Council, Administration Building NSW Dept of Fisheries at the Entrance and various others.

It will be noted that there is a shortfall in available funds for the project of \$44,536.00. As advised at the informal information meeting held on Saturday 4 November 2000 a Parks and Gardens Reserve exists whereby funds were received from developers for various parks and gardens improvements. All projects have been completed and the remaining funds (\$88,196.16) are available for other purposes. It is recommended that the shortfall in funding be provided from this reserve.

Funding provided from Section 94 Community Facilities	\$135,236.00
Funding provided from Parks and Gardens Reserve	\$44,536.00
Total funding available	\$179,772.00

The tender of Cranebrook Constructions has provided an Occupational Health and Safety System.

RECOMMENDATION:

That:

- 1 The tender of Cranebrook Constructions, 97 Taylor Road, Cranebrook NSW 2749 for alterations and additions to Glossodia Neighbourhood Centre, Golden Valley Drive, Glossodia for the sum of \$160,957.50 (one hundred and sixty thousand nine hundred and fifty seven dollars and fifty cents) be accepted and the necessary documents be executed under Seal of Council.
- 2 The \$44,536.00 be allocated from the Parks and Gardens Reserve to cover the shortfall in funding.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 332 Oooo

ORDINARY

Meeting Date: 12 December, 2000

Item: **333****ITEM: 333 Reconstruction of Woodlands Park Amenities, Woodlands Road, Wilberforce****FILE NUMBER:** GT020/392 PT01/ENG/ORL12NBX.E24**REPORT:**

Tenders for the reconstruction of Woodlands Park Amenities, Woodlands Road, Wilberforce closed on Tuesday, 31 October 2000. The alterations include canteen, front and side verandah, disabled toilet, divide existing change room in two to form two change rooms, provide additional showers to the extra change room and re-roof with pitched roof.

A total of six tenders have been submitted and are listed below; all include GST:

Classic Group Pty. Ltd.	\$106,414.00
Hinchey & Cross Pty. Ltd..	\$106,503.00
Denning Constructions Pty. Ltd.	\$111,950.00
KARL constructions Pty. Ltd.	\$127,497.00
JAGG Group..	\$154,900.00
Harbourside Project Management Group.	\$161,085.00

Not all tenderers provided for security fencing of the site whilst construction was in progress. This price was requested to allow comparison of tenders.

The three lowest tenders, including site security fencing, are listed below:

Hinchey & Cross Pty. Ltd..	\$107,493.00
Classic Group Pty. Ltd.	\$107,664.00
Denning Constructions Pty. Ltd.	\$111,950.00

The lowest tender, including temporary security fencing, in the amount of \$107,493.00 was submitted by Hinchey & Cross Pty Ltd, PO Box 275, Windsor NSW 2756 for the reconstruction of Woodlands Park Amenities, Woodlands Road, Wilberforce with practical completion within 11 weeks from the acceptance of the tender

The supplied reference checks have supported the company and their company credentials are substantiated. Discussions with Mr Mervyn Cross of Hinchey & Cross Pty Ltd indicated that the total project is included.

The contractor's experience in the execution of work similar to this contract has been undertaken; the references supplied include reconstruction of Maraylya Hall, Wilberforce School of Arts, internal work to the administration building and various other works.

It will be noted that there is a shortfall in available funds for the project of \$41,706.00. As advised at the informal information meeting held on Saturday 4 November 2000 a Parks and Gardens Reserve exists whereby funds were received from developers for various parks and gardens

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improvements. All projects have been completed and the remaining funds (\$88,196.16) are available for other purposes. It is recommended that the shortfall in funding be provided from this reserve.

Funding provided from Community Buildings Capital Improvement	\$73,000.00
Parks and Gardens Reserve	\$41,706.00
Total funding available	\$114,706.00

The estimated project costs are set out below:

Site safety	\$250
Contract Documentation	\$240
Construction sign	\$400
Site establishment costs	\$3,300
Documentation Printing	\$80
Construction excluding GST	\$94,721
Contract Administration	\$3,315
OH&S roof safety supports	\$5,000
Relocating irrigation and floodlighting aerial	\$500
Landscaping after reconstruction	\$2,500
Kitchen Floor covering	\$1,800
Master key lock system	\$600
Contingency	\$2,000
Total Construction cost	\$114,706

The tender of Classic Group Pty Ltd has provided an Occupational Health and Safety System.

RECOMMENDATION:

That:

- 1 The Tender Hinchey & Cross Pty Ltd, PO. Box 275, Windsor NSW 2756 for the reconstruction of Woodlands Park Amenities, Woodlands Road, Wilberforce for the sum of \$107,493.00 (one hundred and seven thousand four hundred and ninety three dollars) be accepted and the necessary documents be executed under Seal of Council.
- 2 The \$41,706.00 (forty one thousand seven hundred and six dollars) be allocated from the Parks and Gardens Reserve to cover the shortfall in funding.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 333 Oooo

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Item: **334****ITEM: 334** **McQuade Park Oval Fencing****FILE NUMBER:** PK/203 Pt14/ENG/ORL12NBX.E17**PREVIOUS ITEM:** 321, Ordinary (07.11.2000)

REPORT:

As advised to Council at its Ordinary meeting of 7 November 2000, the Rotary Club of Windsor had revised its estimates on the cost of the fencing around the McQuade Park Oval.

Rotary has since advised it wishes to build the fence prior to the completion of its fundraising activities. It has therefore requested that Council pay the full amount of \$77,970 and that the Rotary Club of Windsor reimburse to Council its 50% share of the cost of the fencing of \$38,985, once its fundraising has been completed.

RECOMMENDATION:

That Council pay the full cost of the fencing of McQuade Park Oval of \$77,970 (seventy seven thousand nine hundred and seventy dollars) until such time as the Rotary Club of Windsor has completed its fundraising and reimburses to Council its 50% share totalling \$38,985 (thirty eight thousand nine hundred and eighty five dollars).

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 334 Oooo

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ITEM: 335 **Intersection Upgrade Richmond Road and Sanctuary Drive, Windsor Downs: Tender No: 0172000**

FILE NUMBER: 1967/R PT4/ENG/ORL12NBX.E19

REPORT:

Tenders for the intersection upgrade at Richmond Road and Sanctuary Drive, Windsor Downs closed at 2.00pm on Wednesday 8 November 2000.

Richmond Road is a state road with Sanctuary Drive being the main collector road into the Windsor Downs estate. Funds in an amount of \$261,293 are presently available to construct a seagull intersection treatment at this location. The work in the tender specified the construction of turning lanes both in and out of the estate as well as a holding/merging lane in Richmond Road for traffic turning right from Sanctuary Drive. Furthermore, the works involve new pavement construction, overlaying of existing pavement surfaces, construction of traffic islands and the formation of table drains.

A total of 10 (ten) tenders were received and are listed in order of price (all prices included GST) as follows:

Tenderer	Amount
J & E Excavations & Plant Hire Pty Ltd	\$180,793.80
Pavement Salvage	\$183,058.21
J K Williams Contracting Pty Ltd	\$191,274.55
Civil Systems Engineering Pty Ltd	\$218,700.00
John R Burton Contractors Pty Ltd	\$221,954.15
Jay & Lel Excavations Pty	\$269,671.60
North Shore Paving Co Pty Ltd	\$289,002.35
Wade Civil Engineering	\$301,151.00
Roads & Traffic Authority of NSW	\$308,949.00
Pioneer Road Services Pty Ltd	\$115,577.25

The tender submitted by Pioneer Road Services was non-conforming as it excluded pricing several of the items within the Bill of Quantities and Schedule of Rates.

The lowest conforming tender in the amount of \$180,793.80 was received from J & E Excavations & Plant Hire Pty Ltd.

J & E Excavations & Plant Hire Pty Ltd has performed similar works in a satisfactory manner for private construction companies as well as other Councils and its Tender is therefore recommended for acceptance.

Subject to Council's approval, it is intended to utilise any residue funding on regrading/turfing poorly drained road shoulders which are experiencing ponding problems. These shoulders have been the subject of a numerous complaints from adjoining property owners.

RECOMMENDATION:

That:

1. The tender submitted by J & E Excavations & Plant Hire Pty Ltd in the amount of \$180,793.80 (one hundred and eighty thousand seven hundred and ninety three dollars and eighty cents) for the intersection upgrade at Richmond Road and Sanctuary Drive be accepted and be executed under the Seal of Council.
2. The balance of any funding be utilised to improve poorly drained road shoulders in the Windsor Downs Estate.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 335 Oooo

ITEM: 336 **78 Greens Road, Lower Portland - DA for Additional Caravan Sites and Storage Sheds**

FILE NUMBER: M619/00/EVD/ORL12NBX.V16

PREVIOUS ITEM: 144, GPC Section 1 - Environment (29.08.2000)

REPORT:

Introduction

This development application was considered by Council at the Ordinary Meeting on 12 September 2000 where it was resolved:

"That this matter be deferred until a site inspection is carried out at the applicant's earliest convenience."

This report provides Council with the current status of the application and recommends a "Deferred Commencement Approval". A copy of the previous GPC report which includes a full assessment is attached.

Site Inspection

The applicant initially denied Councillors access to the site to carry out a site inspection. A recent letter from the applicant has now invited Councillors to inspect the property.

Deferred Commencement

The applicant has requested that the "Deferred Commencement" condition requiring:

"Submission of a detailed report and plans from a qualified consultant showing the effluent disposal system for the additional sites"

be replaced by the following condition of consent:

"Submission of a further report from a qualified consultant demonstrating that the existing installed effluent absorption system inspected by Council on 12 July 2000 accommodates the additional sites".

Since the September Ordinary Meeting, Officers have held a number of discussions with the applicant's advisor concerning the issue of effluent disposal onsite. A number of options were discussed on a possible solution.

The applicant has always argued that the existing system can cater for the demand generated by the additional sites.

The applicant has only recently submitted a letter from his consultants in respect of the effluent disposal issue. The consultant has indicated:

"The proposal to instal septic tanks of 13,500l capacity, with 9,000l as primary settlement and treatment (tanks 1A & 1B) with 4,500l (tank 1C) as secondary settlement and treatment will provide sufficient treatment capacity for up to 18 sites. On this basis, they will be suitable for use with the proposed 11 sites.

*At the time of inspection of absorption areas, the pond system on the site, as well as the * line with the river, was also inspected.*

The pond system appears to be satisfactorily providing a drainage basin from the existing absorption wells. The effluent reaching these ponds is not resulting in biological or nutrient problems.

The first pond shows signs of receiving a greater nutrient load than the second pond, as it has a far greater weed growth. This simply means that the ponds are performing as predicted, ie nutrient sinks.

*The water * monitoring data dated 3 October 2000 indicates that the river is not suffering from any faecal contamination beyond that contributed to by Sydney Water and Sewerage Treatment Plants".*

The consultant's letter has now indicated that the proposed septic tanks to be installed will provide sufficient treatment capacity for the additional sites.

The existing absorption areas and ponds onsite are working correctly to perform their assigned tasks.

As a result of this additional information, a full consent can now be issued. In order to regularly monitor the performance of the system, it is appropriate that an Environmental Management Plan be prepared that will identify a regular monitoring process for the onsite effluent disposal system. This plan will be prepared in consultation with the applicant's consultant and Council Officers. This requirement has been included as a condition of consent.

Unauthorised Structures/Works

The matter of unauthorised structures and works on the site has now been resolved and is no longer an issue.

RECOMMENDATION:

That:

- A.** The application for the twelve (12) additional sites and relocation of three (3) caravan sites and two (2) machinery sheds be approved, subject to the following.

SCHEDULE 1***Advisory***

1. The development being carried out in accordance with plan and associated documentation submitted with the development application M619/00 dated 19 April 2000.
2. All access roads that serve the additional sites are to be constructed of all weather surface.
3. A Compliance Plate must be attached to an accessible part of an associated structure that comprises a free standing garage.

Prior to Commencement of Works

4. Submission of detailed engineering plans showing the proposed access road and carparking for the eleven (11) units located adjacent to Greens Road.
5. All existing vegetation is to be retained and incorporated into the proposed access driveway and carpark area.
6. The caravan sites are to be located a minimum of ten metres (10m) from a public road (Greens Road).
7. Submission of external finishes for any relocatable cabins to be erected on caravan sites.
8. Provision of erosion and sedimentation control measures in accordance with Council's policy to protect the water quality of the river if the removal of the boat and machinery sheds or installation of the manufactured/relocatable homes disturbs grass or vegetation cover.
9. A detailed plan of landscaping being submitted and approved by the Director of Environment and Development. Landscaping is to be completed prior to the occupation of the proposed manufactured/relocatable homes and caravan sites.
10. Preparation of an Environmental Management Plan for the onsite effluent disposal system.

The plan will address the following matters:

- (i) The location of the testing points both onsite and in the immediate area.
- (ii) The procedure for testing the system.
- (iii) The times and periods of testing.
- (iv) The submission of regular performance and testing results.

During Construction

11. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.

12. No burning of demolition or construction material being carried out on the site.
13. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
 - (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;
 - (c) consent number and date of approval; and
 - (d) approval duration of site works.
14. Any tree or vegetation to be retained is to be suitably protected during construction of the civil and building works on the site.
15. Council is to be notified in writing of any installation of manufactured/relocatable homes within 7 days of installation
16. Exterior surfaces of the proposed manufactured/relocatable homes being painted or treated with a dark toned non-reflective material in such a manner so as to cause the structure to blend with the landscape of the site and its surroundings.

The Use of the Site

17. The subject development, including landscaping, is to be maintained in a clean and tidy manner.
 18. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.
 19. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.
 20. No signs shall be displayed on the footpaths, pedestrianways, roadways or in the vicinity.
 21. Any manufactured/relocatable homes installed on the site are to be constructed, installed and maintained in accordance with the Local Government (Caravan Parks, Camping Grounds and Moveable Dwellings) Regulation 1995.
 22. The Approval to Operate a Caravan Park and/or Camping Ground issued by Hawkesbury City Council being updated to reflect the additional twelve (12) sites.
- B.** The applicant be advised that a Part 3A permit under the River and Foreshores Improvement Act 1948 will not be required if:
1. A minimum riparian buffer of 20m from the 'high bank' is kept within which no dwellings or earthworks are to be done.

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2. Any works are carried out within 40m from the 'high bank' of the Hawkesbury River.

ATTACHMENTS:

AT-1 GPC Environment Item 144 - 29 August 2000

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ITEM: 337 **Mobile Telephone Base Stations in Western Sydney**

FILE NUMBER: GT001/007 Pt 2/GMA/ORL12NCX.G08

PREVIOUS ITEM: 163, GPC Section 1 - Environment (03.10.2000)

REPORT:

At its October meeting, the Council resolved as follows:

“That Council write to both the Minister for Communications, Information Technology and the Arts and the Department of Urban Affairs and Planning expressing concern about the number of mobile phone base stations and their possible health effects, and the unwillingness of carriers to co-locate. Further, that Council write to Western Sydney Regional Organisation of Councils (WSROC) requesting that they keep Council informed of further developments in this matter.”

The resolution came about as a result of the number of applications the Council is receiving, the reticence for co-location (as seen in the South Windsor area) and the fact that there are forty-seven (47) licensed carriers.

There has been a telephone call from the Federal Minister's Office advising that the Minister is currently addressing the issue with the major carriers that are Telstra, Optus, Vodafone, AAPT, One-Tel, Ozitel.

The Department of Urban Affairs and Planning has advised they are overseeing the preparation of a Telecommunications Code of Practice which, in part, is directed at addressing the types of concerns raised by the Council. The work is being undertaken for the Department by a consultant and may result in the Minister releasing a draft State Environmental Planning Policy (SEPP) on Telecommunications. Should the Minister decide to progress down the path of a draft SEPP, then it is intended that a series of workshops be conducted throughout New South Wales and there will be extensive exhibition of the draft SEPP.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 337 Oooo

ITEM: 338 **Pilot Accreditation Program - Richmond Occasional Child Care Centre**

FILE NUMBER: GC120/004/CSV/ORL12NCX.C02

REPORT:

The Richmond Occasional Child Care Centre (ROCCC) is a Council operated and managed children's service.

In February 2000, the Australian Early Childhood Association called for Expressions of Interest from children's services wishing to participate in a Pilot Accreditation Project. Following discussions with the Co-ordinator of the Richmond Occasional Child Care Centre, Council staff agreed to lodge an EOI to participate in the Pilot Project. The participation of ROCCC in the Pilot Project would enable an independent assessment of the Service to be undertaken and would assist in identifying quality improvement strategies that would enable Council staff to better meet the needs of users of the Service.

In March 2000, ROCCC was advised that its EOI had been successful. ROCCC was the only Occasional Child Care Service in Western Sydney to be selected to participate in the Pilot Project.

The Pilot Project required the ROCCC to complete a self-study report and to agree to an independent review of the Service by an assessor selected by the Australian Early Childhood Association. In October 2000, ROCCC was advised that it had met the standard required for accreditation under the Quality Improvement and Accreditation System. ROCCC had scored a "good" to "high" rating in 49 of the 52 Quality Improvement and Accreditation Principles.

Following the accreditation process, ROCCC will now be in a position to market itself as an accredited child care service with a demonstrated capacity to provide high quality children's service which are responsive to the needs of parents and children. The achievement of formal accreditation reflects credibly on the Service's staff and on Council as the provider of quality child care services within the Hawkesbury.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 338 Oooo

ITEM: 339 **Children's Services Forum - Childcare 2000****FILE NUMBER:** GC130/025//ORL12NCX.C13**PREVIOUS ITEM:** 89, GPC Section 1 - Environment (25.07.2000)

REPORT:

At its Ordinary meeting of 8 August 2000, Council endorsed a recommendation for Council to sponsor a Children's Services Forum. The proposal for the forum arose out of a recognition that recent changes to the child care sector were having an impact on the long-term viability of community based child care centres.

In the last two years Council has received representations from a number of centres seeking financial assistance to cover operating losses. These losses were incurred after the Commonwealth Government in 1997 withdrew operational subsidies from community-based long day care centres. On 1 July 2000, the Commonwealth Government introduced the Child Care Benefits (CCB) scheme. The scheme provides financial assistance for child related care directly to parents based on family incomes.

Council has declined to provide direct financial assistance, but has directed Council Staff to work in conjunction with the management committees of these centres to implement strategies to address their financial difficulties. To date, this approach has proven to be successful with the affected centres implementing the required changes which have enabled them to continue to operate

At a broader level, the voluntary management committees of child care centres within the Hawkesbury continue to face the increasing challenges of negotiating the complex and demanding issues associated with managing the operation of a child care businesses. The proposed Children's Services Forum was intended to provide an opportunity for the management and staff of child care centres to discuss the impact of recent changes to the industry.

The Forum was held on the 21 November 2000 at the Richmond Neighbourhood Centre and was attended by 15 participants representing 7 children's services. The forum was chaired by Sheila Degotardi, independent facilitator with significant expertise in the child care sector.

Participants at the forum documented issues which were of concern to community based child care centres and discussed possible solutions to resolving these concerns. The independent facilitator presented a range of alternate management structures which could potentially see a number of child care services agreeing to participate in a service cluster to generate economies of scale which could deliver increased operational and financial efficiencies. Council staff outlined the range of Council services that could be provided to an amalgamated child care body. There was an agreement to further explore options to develop formal organisational links between services .

Council staff are currently conducting a follow-up survey of community based child care services to identify services which may be interested in sitting on a steering committee to develop a agreed framework for a 'cluster management structure'. It is anticipated that the steering committee would meet early next year to begin its deliberations.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 339 Oooo

ITEM: 340 **Proposed Acquisition of Land Adjoining McMahon Park, Kurrajong**

FILE NUMBER: PK/007/CSV/ORL12NCX.C05

PREVIOUS ITEM: 68, GPC Section 2 - Infrastructure (31.10.2000)

REPORT:

Council at the November meeting, in considering a report in relation to the proposed extension of McMahon Park, resolved:

"That compulsory acquisition of 4000sq/m of the adjoining lot or alternative method of acquiring be explored and the findings be reported back to Council."

In respect of compulsory acquisition of land, this method of acquisition is regarded as a last resort due to the time frame involved, cost and potential for future litigation. Accordingly, it is suggested this process only be pursued if the acquisition is absolutely necessary for a community purpose and other methods of acquisition come to a stale mate. The compulsory acquisition process involves the issuing of statutory notices, including seeking the approval of the Minister and obtaining an independent valuation from the Valuer General, with the cost generally met by the applicant. The owner of the land is then served notices of acquisition and advised of the Valuer General's recommended acquisition price. The owner then has the opportunity to either accept or appeal the valuation in the Land and Environment Court, which is likely to suggest mediation prior to Court proceedings. Council has experienced this process with the acquisition of the land on McGraths Hill flats and the car park at the rear of the Macquarie Arms Hotel. Both cases ended up in the Land and Environment Court and took a number of years to finalise, with costs also becoming an issue.

Should Council resolve to pursue the acquisition of land adjoining McMahon Park, it is suggested that negotiations continue with the landowner, either directly or through an agent. Council's Valuer has indicated that there would be a minimal loss in excising 4,000 square metres from the parcel of land. Valuations however should be based on the benefit gained by the purchaser and on this basis, the Consultant Valuer, K D Wood & Associates, have indicated that the area would have a value in the range of \$50,000 - \$100,000 depending upon the regularity of the boundary adjustment. In addition, it is noted that this valuation is based on there being no building entitlement.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 340 Oooo

ITEM: 341 Windsor Rest Centre and Coffee Shop**FILE NUMBER:** GC283/031/CSV/ORL12NCX.C06

REPORT:

It is noted that the lessee of Windsor Coffee Shop and Rest Centre located at 22 Fitzgerald Street, Windsor, recently gave notice of her intention to vacate the premises due to poor trading and problems associated with maintaining the public amenities within the premises.

In fact, the lessee, Mrs Jenny Flemming, only provided 2 days notice of her intention to vacate the premises and as result, for security reasons, the public amenities have been temporarily closed. The premises were originally developed in the 1970's with a view to providing regularly maintained public amenities and a comfortable refreshment facility for the visitors to the area, particularly for tourists and coaches which drop visitors in Fitzgerald Street. Since that time, there has been a significant increase in the number of food and beverage businesses established in the Windsor Town Centre area and this, together with the reduction in the number of coaches bringing visitors to Windsor, has impacted on the viability of the coffee shop. Recent tenants have also expressed concerns about the requirement to maintain the public amenities facilities in conjunction with the business.

As a measure to increase the potential for securing a new tenant, investigations are being carried out into excising the public amenities from the premises, with Council staff maintaining the facilities as presently is the case with the amenities in Kable Street car park and in Macquarie Park at Windsor. As soon as the premises were vacated, marketing of the availability of the premises for leasing was initiated.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 341 Oooo

ITEM: 342 **Result of Court Proceedings in Sammutt - 420 Old Stock Route Road, Pitt Town**

FILE NUMBER: MA0539/00/EVD/ORL12NCX.V18

PREVIOUS ITEM: 237, Ordinary (11.07.2000)

PREVIOUS ITEM: 143, GPC Section 1 - Environment (29.08.2000)

REPORT:

Introduction

A Class 1 Appeal and Class 4 Proceedings have been recently determined by the Court in relation to the large shed erected on the subject property. The purpose of this report is to provide a summary of the Court's decision in those matters. A copy of both Judgements is included in the Attachments distributed with the Business Paper as a separate document.

Background

In January 1999, development consent was issued for a "Rural Industry - Repair of Farm Machinery". Following objections from surrounding residents concerning the nature and size of the development, Council resolved on 16 November 1999 to withdraw the Development Consent. Class 4 Proceedings were commenced in the Land and Environment Court seeking that the Development Consent be declared void.

On 6 April 2000, a further Development Application was submitted to use the premises for a "Car Repair Station". An appeal was lodged against the "deemed refusal" and on 8 February 2000 Council resolved to defend the Appeal.

Class 1 Appeal

The Appeal was heard by Commissioner Brown on 26 and 27 September and 5 October 2000. The Judgement was delivered on 25 October 2000. The Appeal was dismissed and the application refused by the Court. Commissioner Brown made the following conclusions:

- *"The proposal must initially fail because of the advanced state of Amendment 110" (this relates to the amendment to HLEP 1989 which, among other things, will prohibit car repair stations).*
- *"An examination of the merits also found the proposal wanting. The Court could not be satisfied that the proposal could operate in the manner suggested in the application, particularly in the acoustically restricted manner required by the applicant's Acoustical Consultant".*

- *"The Court was also not satisfied that the bulk and scale of the proposal was suitable in this location notwithstanding its rural setting and the ameliorative measures proposed by the applicant".*
- *"The potential impact on the Cumberland Plain Ecological Community also remained unanswered".*

Class 4 Proceedings

These proceedings were heard by Mr Justice Talbot on 16 and 17 November 2000. Mr Hagar, an adjoining neighbour joined with Council as an applicant in these proceedings.

Council's case relied on three issues, namely:

- That Rural Industries are a prohibited landuse in the 1(c) zone.
- Prior to clearing, the land supported Cumberland Plain Endangered Ecological Communities and the applicant should have carried out an eight part test under Section 5A of the Environmental Planning & Assessment Act.
- The Development Application was not properly notified to adjoining landowners.

On 25 September 2000, the first issue was referred to Justice Cowdroy to determine the point of law. Justice Cowdroy decided that SEPP30 had retrospective effect and accordingly, the development was not prohibited at the date of granting the Consent on 15 January 1999. In relation to the second point, Council sought to submit evidence from an expert consultant about the Cumberland Plain Endangered Ecological Community. Based on case law however, Justice Talbot did not allow this evidence, as the consultant did not assess the matter at the time that the Development Application was assessed.

Evidence was given by Mr Hagar in relation to the notification and discussion with the applicant prior to lodgement. Council submitted strong arguments that there was no notification and therefore the adjoining neighbour was denied procedural fairness or, in the alternative, the notification was misleading as it described the development as a Home Activity.

Justice Talbot decided that there was no breach of any obligation to provide procedural fairness and dismissed Council's application. In his Judgement, he states:

"The Court recognises that if it had been satisfied the consent was invalid there would be a strong foundation for the exercise of its discretion not to make Orders after having regard to the whole of the circumstances of this case. But as I have already said, it is not necessary to make any final determination in that regard".

The matter of costs has been reserved. It is anticipated that the respondent will seek an Order that Council pay costs.

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Advice has been sought as to avenues of appeal. When received, this advice will be reported to Council.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 342 Oooo

ITEM: 343 **Results of appeal against refusal of DA for a brothel - 15A Walker Street, South Windsor**

FILE NUMBER: MA1275/00/EVD/ORL12NCX.V27

REPORT:

Councillors will be aware that a new development application was lodged for a brothel at the premises, following dismissal of an appeal by the Court in May 2000. The new application was refused under delegated authority on 2 November 2000 and the applicant lodged a new appeal.

Council's solicitors were instructed to seek an Order that the appeal be dismissed on the basis that the second appeal was an abuse of the Court's process. The application was heard by the Chief Judge of the Land and Environment Court, Justice Pearlman, on 1 and 6 December 2000. Council's barrister submitted strong arguments that the application was identical to the previous DA and the circumstances surrounding the application had not changed.

Chief Justice Pearlman found that the circumstances of the development application and draft LEP amendment 110 are identical to that of the previous application. The Court found that the application is an abuse of process and made an Order that the Appeal be dismissed.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

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ORDINARY MEETING

Reports of Committees

Hawkesbury Sports Council Inc - 17 September 1999

ANNUAL GENERAL MEETING

Friday 17 September, 1999

Held at Richmond Public School

The Meeting opened at 7.50pm

Present:

Sports Council: David Bertenshaw (President), Greg Bannerman (Vice President), Debbie Thomas Insch (Vice President), Stuart Lowe (Treasurer), John Scott, Peter Carter, Anne Daniel, and Dianne Tait (Administration)

Others: Kevin Rozzoli MP, Kerrie Bartlet MP, Roz Morris (Jnr Rugby League), James Francis (Touch Football), Gavan Pereira (Oakville Soccer), Cleo Pickard (German Shepherd Dog League), Steve Lothian (Aussie Rules), Kay Pettet (Netball), Peter Ryan (Pitt Town Soccer), Warren Kemp (Upper Hawkesbury Power Boat Club), Steve Broadbent (Rugby League), Loran Matuku (Softball), John Neilsen (Softball), Peter Ridley (BMX), Tim Mackay (Aussie Rules), Peter Holloway (Oakville Soccer), Andy McKay (Netball), Sam Caltabiano (Oakville Baseball), Peter Phillipson (Hawkesbury Grade Cricket), Angus McDonald (Wilberforce Soccer)

Council: Cllr Rex Stubbs Cllr Les Sheather, Cllr Glenys Gilling and Mr Geoff Banting.

Apologies: Cllr Lorna Allan, Cllr Philip Davies, Frank Khouri (HG Khouri & Associates), Jean Peare (HSC), Lorraine Bannerman (HSC), Peter Carter (HSC), Jim Anderson MP (Government), Linda Cerone (Soccer), Merv Gardner (Aussie Rules), Brenden Howden (Aussie Rules), John Wellington (HSC) and Mr Carl Eilbeck (Hawkesbury District Cricket Association).

Minutes of Meeting of 18 September, 1998:

MOVED Peter Phillipson SECONDED Kay Pettet that

The minutes of the Annual General Meeting held on 18 September, 1998, be accepted as a true and accurate record.

Motion: Carried

ORDINARY MEETING

Reports of Committees

Business Arising from Minutes:

Peter Ryan from Pitt Town Soccer Club thanked the Sports Council for their efforts, support and input into the upgrading of facilities. He advised that community input into the project had given users of the facilities a sense of ownership and pride which helps to contribute towards the upkeep and care of the facilities.

President's Report:

David Bertenshaw, President, addressed the Sports Council. He reported on the achievements of the Sports Council over the past twelve month period including acceptance by the Western Sydney Academy of Sports for local athletes, involvement in the Western Sydney Games, Active Australia Day and other areas such as the New Years Eve Party to be held at Bensons Lane.

Mr Bertenshaw mentioned two local people who have been recognised for their years of dedication and service to sport and the local community. He advised that on Sunday 19 September the Richmond Grandstand will be officially named in honour of the Late Rod McConville, and on Monday 4 October the Bensons No. 1 Cricket Ground will be officially named the "Owen Earle Oval".

Mr Bertenshaw extended his thanks to the Caretaker/Curator of the Bensons Complex and congratulated him on his achievements. He also took the opportunity to thank the Sports Council Management Committee for their many hours of voluntary work. He also announced that a foundation member of the Sports Council, Mr Merv Crane, had recently passed away.

Auditor's Report

The auditors report for the year ending 30 June, 1998 was tabled. Dianne Tait gave a brief summary of the report and presented the audit report for approval.

MOVED Greg Bannerman SECONDED Angus McDonald that
The Report be received and approved.

Motion: Carried

Nomination of Auditor:

There was one (1) nomination from HG Khouri & Associates

MOVED Stuart Lowe SECONDED John Scott that
HG Khouri & Associates be accepted as Auditors.

Motion: Carried

ORDINARY MEETING

Reports of Committees

Address from Kevin Rozzoli MP:

Kevin Rozzoli MP addressed the meeting. Mr Rozzoli thanked and congratulated the Sports Council for their hard work and outlined projects that have been successfully undertaken over the past twelve months. He thanked them for their contribution to the local sporting community and stressed the importance of sport within the community.

Mr Rozzoli requested that the Sports Council inform him of any Sport and Recreation Grants which are being sought by them. He advised that, where possible, this would allow him to prioritise and possibly assist in the grants being allocated within the area.

Address from Kerrie Bartlett MP:

Kerrie Bartlett MP addressed the Committee. Mr Bartlett congratulated the Sports Council and those who have represented different sporting organisations for all of the hard work. He stressed the success of the projects which have been accomplished and encouraged the continuing work of the Sports Council and all sporting bodies within the area.

He took the opportunity to mention that some very talented sporting identities were coming from within the Hawkesbury area. He stressed the importance of sport in the life of young people and the community. He thanked the Sports Council for a job well done and encouraged them to continue with their hard work.

Address from Councillor Les Sheather:

Councillor Sheather addressed the meeting. Councillor Sheather thanked everyone for their recent support in issues relating to Hanna Park. He pointed out that this incident had highlighted the need for constant updates of management plans and the necessity for all clubs to update and submit plans to cater for the future direction of sports.

He advised that facilities are approaching acceptable standards and that Council had provided an additional \$50,000 funding for this year which would be forwarded quarterly. He advised that some works could be achieved through working bee's and requested that people approach their club's to organise them. He suggested that if people wanted better facilities they would have to be prepared to work for them.

He advised that during the next twelve months he would like to see the implementation of a Hawkesbury Sports Magazine, updated section 94 plans, a flood evacuation plan for Bensons Lane and other low grounds, better utilisation of school grounds/facilities, a complexing committee and have interested delegates sit on these committees.

Councillor Sheather advised that the Hawkesbury will have representatives competing at the 2000 Olympic games. He made special mention of Cameron Delaney (swimming), David Byrne (athletics) and Michael Goisisi (shooting). Councillor Sheather will be representing the Hawkesbury as a selector for Olympic Torch bearers.

ORDINARY MEETING

Reports of Committees

He encouraged people to participate in the upcoming Greater West Games and advised that information in relation to this would be made available. He also requested people participate in Active Australia Day to be held on 10 October. Additional information in relation to Active Australia Day is available.

Councillor Sheather advised that 12 members of Council which had been elected were: Lorna Allan, Barry Calvert, Kevin Conolly, Philip Davies, Dianne Finch, Glenys Gilling, Christine Paine, Paul Rasmussen, Les Sheather, Rex Stubbs, Leigh Williams and Joan Woods.

He closed by again thanking the Management Committee for the unselfish and continuing support. He also thanked Council staff for their support and co-operation with the Sports Council.

Election of Office Bearers:

Mr Geoff Banting was declared as Returning Officer.

The Returning Officer, declared the following as committee members.

President: Mr David Bertenshaw

Vice Presidents (2) Mr Greg Bannerman
Ms Debbie Thomas-Insch

Treasurer: Mr Stuart Lowe

Committee (8) Mr John Wellington
Mrs Jean Peare
Mr John Scott
Mr Stephen Lothian
Mr Carl Eilbeck
Mr Peter Carter
Mr Tim Mackey
Vacant

The Returning Officer handed the meeting over to the President, Mr David Bertenshaw.

General Business:

- Kay Pettet from Hawkesbury Netball enquired if the current consumable fee of \$4.00 was to be increased next year.

Mr Bertenshaw advised that it was not being increased at the present time. He advised that now that the new Committee had been nominated the issue would be re-evaluated. He further advised that any rise would be in line with CPI.

ORDINARY MEETING Reports of Committees

- Angus McDonald enquired how the \$4 consumable fee was charged to casual users.

Mr Bertenshaw advised that this consumable fee was built into an overall booking fee which was charged for use of facilities.

The meeting was declared closed at 8.45pm

oooO END OF REPORT Oooo

ORDINARY MEETING
Reports of Committees

Tourism Hawkesbury Inc - 18 November 1999

ORDINARY MEETING

Reports of Committees

ORDINARY MEETING
Reports of Committees

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oooO END OF REPORT Oooo

ORDINARY MEETING
Reports of Committees

Tourism Hawkesbury Inc - 5 October 2000

ORDINARY MEETING
Reports of Committees

ORDINARY MEETING
Reports of Committees

ORDINARY MEETING
Reports of Committees

oooO END OF REPORT Oooo

ORDINARY MEETING
Reports of Committees

Friends of the Hawkesbury Art Collection Inc - 5 October 2000

ORDINARY MEETING
Reports of Committees

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oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Proposed Library, Museum and Art Gallery Advisory Committee - 14 October 2000

Minutes of meeting held at the Council Chambers Saturday 14 October 2000 at 3pm

Present:	Mayor, Councillor Rex Stubbs	
	Councillor Lorna Allan	
	Maisy Stapleton	- Museums and Galleries Foundation (guest)
	Jan Barkley-Jack	- Hawkesbury Museum
	Ian Jack	- Hawkesbury Museum (observer)
	Carol Carruthers	- Hawkesbury Museum
	Coral Cleary	- Hawkesbury Museum
	Greg Hansell	- Friends of Hawkesbury Art Collection (observer)
	Margaret Ginnings	- Friends of Hawkesbury Art Collection
	Sheila Sharp	- Friends of Hawkesbury Art Collection
	Garry McCully	- Hawkesbury City Council
	Alannah Norman	- Hawkesbury City Council
	Chris Daley	- Hawkesbury City Council
Apologies:	Clr Di Finch	
	Tony Hook	- Friends of Hawkesbury Art Collection

1. Confirmation of Previous Meeting Minutes

The minutes of the meeting of 16 September 2000 were adopted, with the inclusion of the term 'observer' against those in this role and apologies from Cllr Lorna Allan. The words 'specific gallery space' were added to point five, last paragraph.

2. Consideration of Draft Brief

- use consistent terminology re 'site' and 'facility';
- include a section regarding the market for and use of the facility;
- National Trust representative suggested in a phone conversation the inclusion of short, medium and long term objectives which illustrate growth and development of the facility over time;
- Brief is to be divided up into three sections:
 - Conceptual / Planning Component
 - Exhibition development and design
 - Exhibition installation
- it should be noted that this project will take place over an elapsed time period dependent on the progress of restoration works and site activity;

ORDINARY MEETING

Reports of Committees

Ms Stapleton offered the services of the Museums and Galleries Foundation to assist in a review of the work undertaken half way through the project and at the conclusion of the tasks set out in this first phase of the project.

3. **Advertising and Distribution of the Brief**

Ms Stapleton offered the use of Australian Museums on-line to distribute the brief in addition to Council's advertising in the Sydney Morning Herald (art section) and local press. The brief will be sent out to those consultants on the Museum and Galleries Foundation data base. It was anticipated that two to three weeks would have to be allowed to enable consultants to prepare submissions.

4. **Partnership Agreement**

This item is to be considered at the next meeting. All parties involved are to consider what they are prepared to contribute and include in a partnership agreement. The Healthy Cities partnership agreement has been distributed previously as an example.

5. **Publication Available**

'Community Culture & Place - A Local Government Handbook for Museums' by Shar Jones of the University of Sydney has been distributed to all Councils. Copies will be made and forwarded to committee members.

6. **Curator for the Facility**

The General Manager outlined that the site will require a full time manager (this person may have other duties, eg, library) and that funding assistance would be sought through the Ministry of Arts program for a curator. Relationships with regional organisations such as the Lewers Gallery will also be investigate to provide curatorial support. Obviously, there will be a considerable reliance on volunteers - as is the case with the current museum.

Next Meeting

Council Chambers

Saturday 25 November - 3pm

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Healthy City - 19 October 2000

Hawkesbury's Healthy City
A Growing Shared Solutions to a Healthy Hawkesbury Community
a collaborative project between
Hawkesbury City Council,
the Cancer Council,
Hawkesbury Division of General Practitioners,
University of Western Sydney- Hawkesbury &
Hawkesbury District Health Services Ltd.

MINUTES

Notes of Hawkesbury's Healthy City- Steering Committee Meeting 19/10/00 held at the Hawkesbury City Council, Records Meeting Room, commenced at 9.00am.

Present: Rex Stubbs- Mayor Hawkesbury City Council
Lee Williams- Cllr Hawkesbury City Council
Adriana Genova- Hawkesbury City Council
Katrina Denning- Hawkesbury District Health Service
Garry Baldry- Hawkesbury City Council
Janet Hogge- Hawkesbury City Council
Esther Anderson- Hawkesbury City Council
Stuart Hill- UWS Hawkesbury
Sarah Moreton- Healthy City Volunteer
Joanna Moylan- Healthy City Volunteer
Mark Kramer- Hawkesbury District Health Service

Apologies: Fiona Rosso- Hawkesbury Division of GP's
Darren Carr- Cancer Council
John McDonald- UWS Hawkesbury
Joseph Litwin- Hawkesbury City Council

1. Matters Arising From The Previous Minutes

- Minutes from previous meeting adopted

2. Presentation- Mark Kramer, Community Consultation

- The Hawkesbury District Health Service through their Community Board of Advice will be conducting a number of community consultation groups throughout the Hawkesbury area. The first consultation group will be held in St Albans on the 26th October 2000. The consultation will be conducted by Mark Kramer and Hawkesbury City Councillor Christine Paine.

ORDINARY MEETING

Reports of Committees

The aim of these consultative groups is to receive feedback on how the Health Service is operating in the community. Consultation process is similar to Council's Social Plan. The Health Service and the Community Board of Advice want collaboration between themselves and Healthy Cities.

It is thought that the community would bring a boarder perspective of 'health' to the consultation groups, such as transport and environment. The idea was raised that when these focus groups were being run, any issues that were raised could be passed on to the appropriate organisation to address the issue.

This process will alleviate the number of times the community is consulted on different issues. Ideally, the community would be consulted once on a number of issues and, hopefully, walk away from the process feeling that a positive change would result.

- Joanna Moylan is a Landscape Management and Conservation student at UWS. Joanna is interested in community involvement and will be working closely with the Healthy City group to encourage more community participation. Ms Moylan will have a 12 month involvement with Healthy Cities. It has been suggested that Ms Moylan attend the first community consultation group on the 26th October to observe and offer suggestions on how to improve the service.

Ms Moylan will have an outline of her project for the next meeting.

3. Successful Nomination

- Many thanks to Katrina Denning and the Food and Nutrition students from UWS for putting together application for the Local Government Healthy Heart Awards. Hawkesbury City Council has won the award for participation in the Healthy Nutrition Project. This project is an initiative of the Hawkesbury Food Program.

The award is a State award and will go in the running for the National Award. The winners of the National Award will receive a share in \$30,000.

The Award will be accepted by a representative of Council at the Local Government Conference in Gosford, to be held later this year. Upon accepting this Award it will be made clear that the success of this project is due to the collaborative efforts of a number of organisation.

Representatives of the Food Program will be invited to attend the award ceremony. If a representative can not attend, Hawkesbury Council will be holding a ceremony with media and participates of the Hawkesbury Food Program.

Congratulations to Lyn Saville and the rest of the Hawkesbury Food Program team.

ORDINARY MEETING Reports of Committees
--

4. Updates from sub-committees

- Hawkesbury Food Program

The **Hawkesbury Harvest** group doing great work. They have just launched their map. The group has received \$20,000 from Hawkesbury Council for seeds. The group is seen to have great potential for the area in terms of job creation and increasing the economic development of the area.

The **Food for All** program is also doing well. Carl Moses has managed to get Sanitarium on board and rotary has also supplied a truck. Mr Moses is currently looking at the possibility of distributing the food through the Baptist Church in South Windsor.

- Youth Transport

The Department of Transport is now the new funding body for the project instead of the Department of Urban Affairs and Planning.

About six months ago the Hawkesbury Youth Transport Committee agreed that Community Transport take on the day to day running of the project so the committee can focus on the bigger picture. With Community Transport going up for tender it was thought best that we tie the HYTP to the new auspice. Department of Transport felt that this would help the future of this project with accreditations, funding and longevity of the project.

The HYTP Committee will relinquish the Auspice of this project by the end of October but will continue to run the project till January when it is hoped that the new auspice will be on board.

The Committee will continue to have an advisory capacity to Community Transport and continue the marketing side of the project.

- Food Co-op

The Co-op now has 40 members and is continuing its great work of providing fresh food to the public. Recently they held a fundraiser and raised \$1000. The public is able to order food on Monday and pick up on Thursday. As the Co-op is growing the prices are slowly coming down. The Co-op is slowly out growing its space and is hoping to move to a shop where the public will be able to access the food at anytime, they will not have to pre-order.

- Hawkesbury Conservation Society

A Wilderness 2000 slide show night will be held on Monday 23rd October 2000 between 6.30pm-8.15pm at 140 Windsor Street, Richmond (upstairs). The night is being presented by Colong Foundation for Wilderness and the Hawkesbury Conservation Society.

ORDINARY MEETING

Reports of Committees

- Links Program

This is a volunteer program. The program is currently training its fourth lot of volunteers to help community members in crisis. The program has received funding which they will use to work towards a sustainable program.

- Ministers Association

This group is responsible for the Carols by Candlelight every year. The event is sponsored every year. This year they are hoping to produce a video of the event to give to the hospital and the jail.

5. General Business

- Councillor Williams raised the subject of Genetically Engineered foods. An action kit has been produced by the Greens. Waverly Council has made their Council area a GE free zone.

The issue will be reported to Council during the next month. The steering committee agree that it is an issue which should be addressed.

- The next newsletter is nearly completed. If you have any articles you wish to include in the next issue please contact Esther Anderson or Sarah Moreton.
- Nominations are required for the next Healthy City awards. Please contact Esther Anderson or Sarah Moreton if you wish to nominate anyone.
- Wentworth Area Health Service is applying for a Health Promotion Research Grant. The grant is four three years with a budget of \$250,000. The submission will focus on older people in the Wentworth Area. The Healthy City Steering Committee has given its support for the application.

Next Healthy City Meeting:

16th November 2000
Hawkesbury City Council
Meeting Room (upstairs next to the Chambers)
9.00am-11.00am

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Friends of the Hawkesbury Art Collection Inc - 2 November 2000

Minutes of the Friends of the Hawkesbury Art Collection Inc. held on November 2nd 2000 in the Committee Room of Hawkesbury City Council Chambers, Windsor at 7.40pm

PRESENT: Clr. R. Stubbs (President) in Chair, Tony Hook (Hon Treasurer), Diana Lee-Gobbit (Publicity Officer), Enid Colquhoun (Membership Secretary), Margaret Ginnings, Sheila Sharp, Brian Jones, Lorna Hatherly.

Members: Beryl & Bill Wells, Laurie Wood, Roy & Constance Maxwell.

APOLOGIES: Michael Ginnings (Vice-President), Clr. Diane Finch.

MINUTES OF PREVIOUS MEETING:

Minutes of the previous meeting could not be read and confirmed, as they had not yet been circulated to the committee. Tony Hook, who prepared the Minutes of the October meeting, advised that he had handed them in to Council on Wednesday, October 25th.

It was also noted that an Agenda had not been prepared for this November meeting.

The committee still awaits a response from Council to its request for a Minutes secretary.

In the absence of either Minutes of the last meeting or an Agenda the President suggested we proceed without the latter and attend to confirmation of the former at the next meeting.

STREET STALL:

Enid Colquhoun advised that three working "parties" involving Brian Jones, Carmen Galea, Laurie Wood, Jean Robinson, Jennifer Pombart, Tony Hook, Stephen Neave, Sylvia Kelly and herself have produced some unusual items for the Christmas stall on December 2nd. Margaret Ginnings collected some materials from the "workshop" and will work on them at home.

PROPOSED EXHIBITION 'BEYOND FEDERATION':

Tony Hook said he would like to hold over any further discussion on this until the Suggested Acquisitions Policy was discussed later during this meeting or held in abeyance until the next meeting.

Diana Lee-Gobbitt passed around prepared information and detailed procedures regarding the organising of such an event, which she wished to table for discussion. Among her comments was an expressed concern that such organising of participation by schools from a wide area, the TAFE college and UWS, with the co-opting of art teachers to be supportive could involve twelve months lead time in order to bring the event to a successful conclusion. She asked that members read the information tabled.

ORDINARY MEETING Reports of Committees
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Tony Hook moved that we leave any further discussion of the "Beyond Federation" until the December meeting. Diana Lee-Gobbitt seconded the motion.

Lorna Hatherly suggested we should discuss the matter now rather than next meeting as we should be doing something to mark the Federation in the Hawkesbury

The motion was carried.

AMENDMENT TO THE CONSTITUTION:

Re. Patron/s and other classes of memberships. This will go to a Special General Meeting to be held prior to the December 7th 2000 Ordinary Committee Meeting.

CHRISTMAS FUNCTION:

Invitations have gone out. The President asked for a definition of "exotic". Some amusing comments were made.

Tony Hook informed that we have 29 acceptances at this date. Numbers limited to 60 for this event. All but eight of the 29 have paid.

Brian Jones gave a rundown on the arrangements for the Christmas party and confirmed that is to be held in John and Cr. Christine Paine's garden. Food and drinks have been arranged as has some entertainment, part of which will challenge the art knowledge of everyone present.

TREASURER'S REPORT:

\$1,984.04 in General Account at end of October '00
\$10,726.70 being balance of Grant money
\$85.55 in Donations Account
Two term deposits from previous period.

Expenses: \$6,486.44 (Art Tour, advertising, money spent on "Cash & Carry" Exhibition. Money for library acquisitions, stationery, telephone, rent of room at Hawkesbury Art & Craft Centre.)

Treasurer suggested we should consider a GST Suspense Account.

Treasurer proposed that his report as tabled be accepted. Seconded by Margaret Ginnings. Carried.

INSURANCE:

Treasurer raised the matter of insurance to cover the FOHAC collection of art works against damage/theft and also insurance to cover our members when they work as volunteers at FOHAC events or in the course of mounting/preparing functions. Treasurer explained the complex factors relating to such insurance.

ORDINARY MEETING Reports of Committees
--

The Treasurer requested that the Minutes be noted that FOHAC only has 3rd Party insurance. That our entire collection at the HCAC is uninsured at this time.

Cr. Stubbs recognised that there is a problem for us regarding insurance, stating that we are trustees of the works under consideration and the question is how much care should we take to safeguard these works. He stated that the museum does not have its collection insured as much of it is irreplaceable so how could it be insured?

Whatever decision we make in terms of the collection we have to be seen to be acting responsibly. He suggested that perhaps we could loan the work to Council provided Council takes care of the insurance whilst FOHAC retains ownership. We must consider if there is a better location for the FOHAC art works.

Sheila Sharp asked if there would be insurance cover for volunteers working in a Council-owned building.

The President said one option that might be valuable would be to talk to Council's insurance brokers.

CORRESPONDENCE:

In: Notice from Deirdre Morrison advising that she is compiling a book for publication that will list all known artists in the Hawkesbury, past and present, amateur and professional. She invites input from anyone who is interested.

Out: Nil.

MEMBERSHIP:

The Membership Secretary tabled two applications and sought acceptance of same:

Gail Reynolds, 229 Lieutenant Bowen Drive,
Bowen Mountain, 2753 – 1 year.

Jennifer Keegan, 242 George Street,
Windsor, 2756 – 3 year.

Both applications were proposed by Stephen Neave, the former seconded by Enid Colquhoun and the latter by Brian Jones.

Both applications were accepted unanimously.

ORDINARY MEETING Reports of Committees
--

HCC ADVISORY COMMITTEE:

Tony Hook asked for ideas re the Partnership Agreement. He had prepared some thoughts regarding FOHAC's possible participation in management of the Old Hospital Site. These notes were passed around for members to consider.

PROXY VOTING:

Tony Hook moved that changes be allowed to Rules Nos. 9.1f and 9.4b and that a new rule, No. 9.5 be added and that these three amendments to the Rules of FOHAC go forward to a Special General Meeting which will be held December next.

Seconded by Lorna Hatherly.

Lorna spoke to the motion. She asked how many members of FOHAC would bother to use a Proxy vote – did any of those present, if shareholders use the Proxy vote option? Tony Hook replied that about two in ten do so.

There was general discussion by other committee members regarding the above motion. Margaret Ginnings expressed concern about the amount of paper work involved, having due regard for observation of necessary lead times, recording/counting votes, etc., Her comments were endorsed by Enid Colquhoun.

The motion was lost on a show of hands.

ACQUISITIONS POLICY:

In accordance with the previous Minutes a suggested policy was prepared by Brian Jones, Enid Colquhoun and Tony Hook and tabled for discussion.

Friends of the Hawkesbury Art Collection Inc.
Suggested Acquisitions Policy – 2.11.2000

The aim of this policy is to govern the period between October 2000 and the opening of the Hawkesbury City Art Gallery and has been prepared in consultation between Tony Hook (Hon. Treasurer), Enid Colquhoun and Brian Jones (both members of the Advisory Selection Committee.)

Suggested policy is:

The purchase of work that depicts the Hawkesbury region in any medium* the work may be of historical or contemporary nature.

The purchase of work by artists in the Hawkesbury Valley.

The purchase of work by artists who are currently represented in the FOHAC and/or City Art Collection in order to create a block of work by such artists.

ORDINARY MEETING Reports of Committees
--

The purchase of works to an annual sum of \$3,500 per calendar year, commencing January 1st 2001.

In accordance with our Constitution all works purchased shall be for the City Art Collection BUT will be held by FOHAC until the City Art Gallery is established and supervised by an appointed curator.

*With regard to Item 1 we wish to recall that in an earlier year it was suggested that as some regional galleries have a particular focus within their acquisitions policy ours should perhaps focus on "works on paper". The Collection already contains a number of such works and they are generally more accessible to us from a cost point of view. Note of this suggestion cannot be found in the FOHAC Minutes but the committee has been steadily developing this category without ruling out other categories.

Funding:

Three street stalls per year.

One very good raffle per year – ie return air fare for two to say, Tasmania (no visas/passports required), aiming for a net profit of \$2,000, at least say, 700 tickets at \$5.00 each.

A dinner, with entertainment to be held in the first six months of 2001. Tony Hook suggests the venue be the Masonic Lodge, South Windsor which has a large area with kitchen facilities available for functions, with no charge for use of same.

Art lecture with supper.

All proceeds from these funding activities will be placed in the Donations Account for the sole purpose of applying to acquisitions.

We trust that the committee will accept the above Acquisitions Policy.

(Tabled at FOHAC Committee Meeting, November 2nd 2000.)

Cr. Stubbs suggested we add another category re fund raising, ie '(e) Donations' and that the title of the suggested Acquisitions Policy be "Funding Options".

Tony Hook moved that the Policy will operate from January 1st 2001 until either

- (a) the opening of the Hawkesbury City Art Gallery, or
- (b) December 31st 2002 whichever comes first.

Seconded by Brian Jones. The motion was carried on a show of hands – four votes to two, with two abstentions.

ORDINARY MEETING

Reports of Committees

NEW PURCHASE:

Brian Jones discussed the Ada Clark painting at the Porters Gallery Kenthurst, which he viewed at her exhibition in company with Enid Colquhoun (co-Advisory Selection committee member), Jennifer Pombart and Tony Hook. Excepting works of a much higher catalogue price all those mentioned independently chose this particular work as being a suitable choice for the collection.

Tony Hook moved that we spend the balance of \$900 that remains in our approved Acquisitions money for this year, along with the \$100 from the Donations Account and make this payment to the Porters Gallery as a down payment on the Ada Clark work, the balance to be paid before the end of December this year.

Seconded by Enid Colquhoun.

Bill Wells remarked that works being considered for purchase should be brought to the meeting for approval by the Committee. Enid replied that it was not always possible to do this, when the work may be on exhibition in a gallery some considerable distance away.

The motion was carried.

ADVISORY SELECTION COMMITTEE:

Enid Colquhoun moved that the Selection Committee be increased by two members of FOHAC, making a total of five, with a quorum of three.

Seconded by Diana Lee-Gobbitt. Carried.

Additional members: Laurie Wood, moved by Tony Hook, seconded by Diana Lee-Gobbitt.
Jennifer Pombart, moved by Enid Colquhoun, seconded by Brian Jones.

Laurie Wood & Jennifer Pombart were elected to serve on the Advisory Selection Committee with Brian Jones, Enid Colquhoun and Greg Hansell.

SUB-COMMITTEE:

Tony Hook asked if there was some way in which we could formalise sub-committees to undertake the various activities to ensure the same few people do not undertake all the work.

The President outlined how the Historical Society conducts its meetings, and how the business of the meeting is able to be dealt with in order to avoid unwelcome delays in introducing guest speakers who are a regular feature of the meetings, thus encouraging a good attendance by the members.

ORDINARY MEETING Reports of Committees
--

Tony Hook moved that the sub-committees we have (including the FOHAC representatives to the Proposed Library, Museum & Art Gallery on the former hospital site), the Advisory Selection Committee and the sub-committees for the forthcoming Christmas Party and Art Tour give their reports at Committee Monthly Meetings as a standard arrangement.

Seconded E. Colquhoun. Carried

NEXT MEETING:

Sheila Sharp observed that the next meeting will be the last for the year and as there will also be a Special General Meeting at the same time should we have refreshments?

It was agreed that Christmas cake, wine and fruit juice would be served.

Next meeting to be held of December 7th at 7.30pm.

Meeting closed at 10.12pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Heritage Advisory Committee - 9 November 2000

Minutes of the Heritage Advisory Committee held on Thursday 9 November 2000, commencing at 6.00pm.

PRESENT: Councillor D Finch, Prof I Jack, Mrs J Barkley Jack, Dr L Sullivan, Mrs D Campbell, Mrs D Hallam, Mr B Flakelar, Mr M Hatherley, Mr G Hall, Mr P Pleffer

1. APOLOGIES Mr M Ryan, Mr G Edds, Ms M Nicols,

2. CONFIRMATION OF PREVIOUS MINUTES

The minutes of the previous meeting were adopted.

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1 Extractive Industries within Richmond Lowlands

The Committee was advised that Council had written to the Department of Urban Affairs and Planning seeking their position on sandmining within the lowlands. Council is waiting a response.

4. CORRESPONDENCE

Nil

5. WINDSOR TOWN CONSERVATION AREA

The draft map was further refined to take into consideration views of the town centre from surrounding rural lands and key sight lines.

The Committee resolved:

That a report explaining the Windsor Town Conservation Area be presented to Council and that the draft map and accompanying documentation be forwarded onto the consultants undertaking the Hawkesbury Heritage Study Review for their consideration.

6. HERITAGE CURTILAGES

The Committee discussed the possibility of having a representative of the NSW Heritage Office make a presentation to Council on heritage curtilages. P Pleffer to contact NSW Heritage Office.

ORDINARY MEETING Reports of Committees
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7. GENERAL BUSINESS

7.1 Spirit of Hawkesbury Community Art Project

Max Hatherley advised that the project co-ordinator is proceeding with a sundial in Hanna Park.

7.2 34 Inalls Lane, Richmond

Max Hatherley asked if the applicant had lodged an appeal to Council's refusal of the development application or notice to remove the unauthorised fill. G Hall advised that Council had not received notice of an appeal.

7.3 Proposed Windsor Marketplace at Hollands Carpark, Windsor

Max Hatherley advised that he had been informed that the owner of the Hollands carpark property was going to close carpark and had been investigating alternative truck routes for the proposed development which included Kable Street and The Terrace.

P Pleffer advised that under the lease agreement between Sydney Water and Hawkesbury City Council 12 months notice to terminate the vacate the property was required. Pirasta Pty Limited, as the new owner, has provided Council with such notice. The notice was received on 16 October 2000 and will take effect on 12 October 2001.

The Committee was also advised that an amended application had not been received, however, when Council previously considered the matter, concern was raised about trucks using the George/New/Suffolk Streets intersection and hence the applicant was investigating alternative routes.

7.4 Bus Shelters

Barry Flakelar raised concern about the new design of bus shelters being installed throughout the City, specifically with respect to the renewal of the bus shelters near Richmond Park.

The Committee resolved:

That the relevant Council staff member be requested to address the Committee regarding the deployment of new bus shelters in the City.

7.5 Demolition of non - heritage listed buildings

Dianne Campbell asked about the building process of assessing development applications for demolition of non - heritage listed building.

ORDINARY MEETING Reports of Committees

The Committee was advised that if an application was received that included demolition of a non - heritage listed building the assessing officer, in coming to a determination, would carry out a site inspection and if there was some doubt as to the building's significance it would be referred to P Pleffer, Senior Town Planner for comment. It may also then be further referred to Ms Jyoti Somerville, Council's Heritage Advisor. Further, as per a previous resolution of the Heritage Advisory Committee, photos of the building to be demolished had to be provided to Council for recording purposes.

7.6 Internal reporting of Committee resolutions

Jan Barkley Jack was concerned that relevant officers of Council were not being adequately informed of resolutions of the Committee.

The Committee resolved:

The all resolutions of the Heritage Advisory Committee be distributed to relevant staff members.

7.7 Earthworks for investigation

Dianne Campbell requested that Council staff investigate recent earthworks near Clare House, Pitt Town.

Dr Lucy Sullivan requested that Council staff investigate earthworks being undertaken on a property on Cornwallis Road.

7.8 Cooley Creek Bridge, Windsor

Jan Barkley Jack advised that recent works on the bridge had uncovered what appears to be part of the original bridge structure and suggested that this bridge may be suitable for flagging as a potential heritage item.

8 NEXT MEETING

The next meeting of the Heritage Advisory Committee will be held on Thursday 7 December 2000.

The meeting closed at 8.05pm

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Sports Council Management Committee Meeting - 10 November 2000

The meeting was declared open at 7.45 pm

Present: J. Peare, C. Eilbeck, T. Mackey, J. Wellington, Clr. L. Sheather, M. Sheather, N. Byers.

Also Present: D. Tait (Staff), R. Morphett (Staff), G. Banting (HCC).

Apologies: D. Bertenshaw, D. Thomas-Insch, K. Pettet, J. Scott, S. Lowe.

MINUTES OF PREVIOUS MEETING

Resolved by T. Mackey seconded by J. Peare

That the minutes of the previous meeting accepted as a true record.

BUSINESS ARISING FROM MINUTES

17251 No response to date regarding safety net proposal for Richmond Park.

17257 HCC currently preparing Ranger Manual.

17258 Windsor Rugby League have paid outstanding account.

17314 No formal response received to offer of conditional waiver of part of contribution.

17315 No response to date re fee explanation.

Finance:

Resolved by J. Peare seconded by J. Wellington

That the finance report be accepted.

Correspondence:

Resolved by J. Wellington seconded by C. Eilbeck

That the correspondence items 17316 to 17372 be received as per detailed breakdown provided at the meeting and available on request.

Correspondence Items Discussed:

17317 Hawkesbury Little "A's" - request for contribution to PA system upgrade & new microphone.

Resolved by L. Sheather seconded by J. Wellington

That the Sports Council pay for the new microphone and a contribution to the upgrade of the PA system be at the Administrators discretion when quotes are available.

17336 HCC - thank you letter for assistance with the Paralympic Torch Relay.
(received)

17339 Hawkesbury Aussie Rules - second request for pre-season hire fee reduction.

Resolved by L. Sheather seconded by N. Byers

That the information be received and the request be denied.

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- 17343 Ian Camarsh - congratulatory letter.
 Resolved by J. Peare seconded by M. Sheather
That a letter of appreciation be forwarded.
- 17355 J. Hall re light positioning at Colonial Reserve.
(received)
- 17359 Oakville Scout Group - support letter request for funding applications for building extension.
 Resolved by J. Peare seconded by T. Mackey
That a letter be forwarded giving support in principal.
- 17363 Nth Richmond Cricket Club - re holding BBQs at Turnbull after games.
 Resolved by J. Peare seconded by T. Mackey
That approval be given on a trial basis subject to health & ground usage conditions.
- 17366 Hawkesbury Netball - request for contribution to court upgrades & additional courts.
 Resolved by T. Mackey second by L. Sheather
That:
- a) *the Sports Council will not contribute to the upgrades of courts 1 & 2 until existing ground problems are solved; AND*
 - b) *the Sports Council will review a contribution in future budgets as there are no unallocated funds available at present.*
- 17371 Hawkesbury District Cricket - practice net upgrade priorities.
(received - Windsor Leagues Cricket Club be contacted regarding explanation of upgrade request).
 Resolved by N. Byers seconded by T. Mackey
That the correspondence be accepted.

HCC REPORT

G. Banting expressed thanks for the prompt provision of the Sports Council's quarterly reports.

HCC meeting held 5pm Thursday 9th November

Present: C. Daley, G. Banting, C. Eilbeck, D. Tait.

Apologies: D. Bertenshaw, G. McCully.

Items discussed

- | | | |
|-----------|---------------------------|--|
| Colbee: | Groundwork - new property | - nearing completion |
| | Fencing - new property | - C. Burley to advise per metre cost to R. Vaby |
| | Baseball diamond | - D. Tait to advise Richard Vaby of positioning |
| | Terracing of hill | - design being prepared |
| | BMX track | - construction to commence shortly |
| | Carpark area | - excavated to allow for sealing - last job |
| | Landscaping | - after project completed |
| | Irrigation | - design done - positioning of diamond to be conf. |
| | Floodlighting | - get quotes if funds allow |
| Colonial: | Groundworks | - HCC to do through maintenance funds asap |
| | | - C. Daley to check if drain cleared. |
| | Floodlighting | - cabling completed, waiting on poles. |

ORDINARY MEETING

Reports of Committees

Icely Park: Work to commence early next week, users advised to remove cupboards in storeroom.

Woodlands: Tenders to close end of month, wrong date advertised.

Kemsley: Slab completed - brickwork should commence next week.

Glossodia: Project completed.

Hanna Park: MA lodged.

Section 94 Yr 2000 - Status Report

Bensons Nth	Groundworks will be completed by next week
Berger lighting	J. Munns given information for DA lodgement
Richmond G/Stand	J. Munns & D. Tait to meet on site to discuss project.
Bensons S/Ball	Awning completed.
Turnbull	HSC to confirm awning design 10th November so DA can be lodged.
Woodlands Carpark	To be done when amenities upgrade completed.
Bensons B/Ball	DA to be lodged when landscaping plan completed.
Bensons Lighting	Quotes requested.
Berger Shelter	DA to be lodged.
McQuade Shelter	DA to be lodged.
Hawkesbury Park	On completion of survey, DA to be lodged.
McQuade Fence	Accepted by HCC - Windsor Rotary to organise - D. Tait to confirm gate positions with C. Daley.
Richmond Park	Quotes requested.
Bensons L/scaping	Design nearing completion.

Resolved by J. Wellington seconded by M. Sheather
That the report be accepted.

COUNCILLORS REPORT

HCC Ordinary Meeting 7th November, 2000 - Payment of External Organisations

Resolved by L. Sheather seconded by J. Wellington
That a copy of this report be provided to all committee members.

Greater West Games

Were held at Richmond Tennis Centre again this year. Next year the games will revert to the normal timeframe which was changed this year because of the Olympic & Paralympic Games.

River Noise

HCC has resolved to extend acceptance of the current levels for 2 years.

ORDINARY MEETING Reports of Committees
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Outstanding Athletes

Luke Taylor (athletics) and Cameron Delaney (swimming) continue to achieve great results in their chosen fields and are to be congratulated on their success.

Resolved by J. Wellington seconded by T. Mackey
That the report be accepted.

OFFICE REPORT

Olympic 2000 Sports Medal Dinner

All arrangements are in place so please keep this date free as this is to be a very special evening.

Recommendation:

That as committee members and partners are to attend, the planned Christmas dinner be cancelled and this be considered our Christmas function.

Resolved by L. Sheather seconded by J. Wellington:

That as this is the only time each year the committee & partners meet on a social basis, the recommendation be rejected and the dinner on the 8th December commence at 8pm following the Management Meeting at 7pm.

Australian Sports Foundation

Further information on the ASF regarding grant criteria has been received confirming information previously received that the main aim of this association is to encourage sporting groups to promote the tax benefits for donors and encourage sporting clubs etc into fund-raising activities for the ASF's benefit.

Following is some information from their booklet:

A major project was the review of the Foundation's policy framework. This process was completed over several months and resulted in the Board endorsing a new framework that will simplify some current administrative processes. In addition, the Board approved a mechanism whereby the Foundation can approve grants to organisations that do not seek donations from the community - *although verbal advice was received over the phone that the chance of gaining a grant under this conditions is very, very unlikely due to the number of large requests they receive.*

The ASF's tax deductible status for donors is its major service. Donors make "**unconditional**" donations to the ASF, although, via a preferred beneficiary scheme, donors may choose to nominate preferred beneficiaries for their donations to benefit. The Foundation's Board **considers donor's requests** and, **at its discretion** returns donations in the form of grants to the various projects. In order to support its activities, the Foundation charges a levy (currently 5%) on all donations received.

There is a \$250 fee per project which will be refunded to those organisations that collect \$5,000 or more in donations to the ASF in the first 12 months of the project's fund-raising campaign, otherwise it is non-refundable.

ORDINARY MEETING

Reports of Committees

I have enclosed copies of the information received for your perusal and please note as indicated, that they have control over all promotional material, all donations are made unconditionally and there is no guarantee that the preferred beneficiaries will receive the funding raised or in fact, any funding at all.

Recommendation

That as our area has extremely limited corporate sponsorship potential other than the Richmond Club who donate through their Gaming Tax Revenue, staff time limitations, and the fact that clubs are currently battling to survive themselves, it would not be to our or their benefit to become involved at this stage.

Resolved by J. Peare seconded by M. Sheather

That the recommendation be accepted.

Capital Works Program

As the requested forward plan from Hawkesbury District Cricket Association has not arrived at this stage, the report which was to be provided to this meeting is incomplete so will now be presented at the December meeting.

GENERAL BUSINESS

a) **Capital Assistance Grants:**

Regional Facility Grants are now available and close on the 24th November. As the Sports Council still has the purchase of additional land at Bensons Lane high on its priority list for a complex, it is

Recommended:

That an application for the purchase of this land be lodged.

Resolved by J. Wellington seconded by J. Peare

That the recommendation be accepted.

b) **Shelters/Awnings:**

Tamplin Field:

Although there is one shelter in the 2001 / 2002 Section 94 program for Tamplin Field there is a desperate need for an awning to the building for sun protection of users. This project is included in our capital works programme and the cost of \$8,580 has been allowed for in this financial years budget.

Recommendation:

That we proceed with this project.

Resolved by N. Byers seconded by M. Sheather

That the recommendation be accepted.

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Bensons Soccer:

For the same protection for both soccer and cricket users a quote of \$7,370 has been obtained for an awning to the amenities building. This project is also included in our capital works program and the funds have been allowed for in this budget.

Recommendation:

That we proceed with this project.

Resolved by M. Sheather seconded by T. Mackey

That the recommendation be accepted.

Turnbull Oval:

Section 94 funds of \$11,945 are available for an awning / shelter for this ground and to enable the structure to service both cricket and rugby league, 3 different designs and quotes have been obtained:

Quote 1: \$17,000 for a flat awning to the brick retaining wall.

Quote 2: \$19,000 for a gable awning with a clear panel also to the brick retaining wall.

Quote 3: \$23,050 for a gable awning extending over the player benches.

Recommendation:

That the committee make a recommendation on which design they consider most appropriate, bearing in mind that funds are available in our current budget to cover the additional cost and the project is included in this years Capital Works program.

Resolved by N. Byers seconded by J. Peare

That design 3 is considered the most appropriate and a copy of the plan be forwarded to all users of Turnbull Oval with a request for a contribution from them towards the additional cost.

c) Bensons Irrigation

Continual problems are occurring because of the depth and weeds in the Bensons dams. Despite upgrading the pumps and electricity there remains an ongoing problem that can only be fixed by

- i) the installation of a wet well at a cost of \$19,040 plus GST; or
- ii) the installation of a self cleaning suction screen at \$9324 plus GST.

Additional to these costs will be the cost of the excavation.

Recommendation:

That due to the desperate need for the irrigation system to be fully functional, a self cleaning suction screen be installed without delay.

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Resolved by L. Sheather seconded by T. Mackey

That additional quotes be obtained for a "wet well" as the "self cleaning suction screens" currently used in several other places are experiencing ongoing problems due to climatic increasing weed growth and the Administrator be authorised to proceed with the installation as soon as the additional information and prices are obtained.

Meeting closed 10.05 pm.

Next meeting Friday 8th December at 7 pm to be followed by dinner at 8 pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Equity and Access Planning Committee - 16 November 2000

MINUTES OF MEETING

Held on Thursday 16th November, 2000
at Council Committee Room
Hawkesbury City Council

Present:

Alan Aldrich	Disability Advisory Committee
Dianne Boyd	Hawkesbury HACC Forum
Amanda Higgins	Hawkesbury HACC Forum
Dr. Mike Clear	University of Western Sydney - Hawkesbury
Max West	Seniors Advisory Group
Tracey Willow	Hawkesbury Action Group Against Domestic Violence
Joseph Finianos	Hawkesbury Migrant Interagency
Lyn Dalrymple	Hawkesbury Interagency
Tracey Leahy	Hawkesbury Interagency
Clr. Christine Paine	Chairperson
Michael Laing	Hawkesbury Youth Interagency
Mark Chapple	Hawkesbury Youth Interagency

In Attendance:

Joseph Litwin	Hawkesbury City Council (Manager, Community Services)
Jenni Bousfield	Hawkesbury City Council (Aged & Disability Officer)
Lynda Johns	Student
Hugh McKinnon	Hawkesbury Skills Inc.
Carol Musgrave	Hawkesbury Family Support Service
Lesley Unsworth	Hawkesbury Nepean Community Legal Centre

1. CHAIR'S OPENING REMARKS

2. APOLOGIES

Clr. Barry Calvert	Hawkesbury City Council
Linda Young	Hawkesbury District Health Service Ltd
Lindsay Craig	Wentworth Area Health Service
Patricia Richardson	Disability Advisory Committee

Apologies were accepted. **Moved:** Dr. Mike Clear **Seconded:** Dianne Boyde

ORDINARY MEETING Reports of Committees
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3. MINUTES OF PREVIOUS MEETING

Minutes of Meeting held on 20th July 2000 were accepted. **Moved:** Tracey Leahy
Seconded: Dianne Boyde

4. MATTERS ARISING FROM PREVIOUS MINUTES

It was agreed that a letter of appreciation be forwarded to Manager, Construction and Maintenance regarding Council's positive and timely response to rectifying the footpaths outside Peppercorn Place.

5. CORRESPONDENCE

No correspondence had been received or forwarded.

6. EQUITY AND ACCESS SEEDING GRANTS

Manager Community Services advised that as requested by the Committee, representatives of those organisations who had received an Equity and Access Seeding Grant had been invited to address the meeting to advise of the progress and outcomes of the initiatives funded through the Grant Program.

Leslie Unsworth (Hawkesbury Nepean Community Legal Centre) spoke to the Committee on some of the difficulties encountered in implementing the Caravan Outreach Project. Carol Musgrave (Hawkesbury Family Support) outlined the operation of the Literacy Assistance Project and Hugh McKinnon provided information on the CAN STOP Cannabis Cessation Project. Members of the Committee sought clarification of particular aspects of the Project. The Chairperson thanked the speakers for their time.

The absence of a representative from Hawkesbury Care Inc. was noted. The Manager, Community Services advised that a representative was to be present. It was agreed that a further invitation be extended for Hawkesbury Care Inc to attend the next meeting.

The Committee then considered the operation of the seeding grant program for 2000/2001. After some discussion it was agreed that the program would proceed with some amendments. Funding of up to \$3,000 for each initiative would be made available, but the final amount provided would be based on the recommendations of an assessment panel. Application to be called for in February, 2001. Notices to be included in Council's Agenda Page in the Gazette and in separate advertisements in the Gazette and Courier. Mail-out also to be conducted to relevant community organisations.

Equity and Access Seeding Grant Program to continue subject to agreed amendments. **Moved:** Joseph Finianos **Seconded:** Dr. Mike Clear.

ORDINARY MEETING

Reports of Committees

7. IMPLEMENTATION OF EQUITY STATEMENT

Manager, Community Services advised that the proposed Statement of Equity Principles had been endorsed by Council at the Ordinary Meeting held on the 10th October, 2000. The Statement of Equity Principles would provide a framework for promoting the principles of equity and access in the execution of Council's function. It represented an important underlying value statement to guide Council's planning processes (and in particular, the Hawkesbury Community Planning Strategy - a component of the Hawkesbury Social Plan).

Information to be received. **Moved:** Dianne Boyde. **Seconded:** Alan Aldrich.

8. HAWKESBURY SOCIAL PLAN

Manager, Community Services advised Committee that Hawkesbury Social Plan documents had been reported to Council and had been well received. The Plan was made up of three documents - Part 1: *Hawkesbury Social Atlas*, Part 2: *Hawkesbury Community Survey* and Part 3: *Hawkesbury Community Planning Strategy*. Copies of Part 1 and 2 were distributed to committee members (Part 2 not yet available). Manager, Community Services provided a brief overview and suggested that it might be useful to hold a one-hour briefing for Committee members to go-over the Plan so the Committee were aware of their role in facilitating the Hawkesbury Community Planning Strategy. It was agreed that a briefing would be held on Tuesday the 5th December, between 2.00pm and 3.00pm in the Councillors Committee Room, Hawkesbury City Council.

Chairperson to write to advisory groups and interagency inviting them to submit recommendations and priorities for inclusion in the *Community Needs Inventory Report* which will be distributed to Councillors and Council Managers as part of the process for developing Councils 2001/2002 Management Plan and Financial Estimates.

9. ISSUES FROM ADVISORY COMMITTEES

- 9.1 Michael Laing (Hawkesbury Youth Interagency) advised the Committee of planning for Youth Week 2001 and of a Housing Forum to be held on 6th December, 2000.
- 9.2 Joseph Finianos (Hawkesbury Migrant Interagency) advised Committee that consultations are to be undertaken with young women for non-English speaking background with the goal of establishing a support group.
- 9.3 Tracey Willow (Hawkesbury Action Group Against Domestic Violence) advised that the Women's Cottage had received funds under the Community Support and Development Scheme to conduct an adult survivors group.
- 9.4 Max West (Seniors Advisory Group) advised that the consultations to be held with senior residents had been postponed until February, 2001.
- 9.5 Tracey Leahy (Hawkesbury Interagency) advised of changes to the operation of the Interagency.

ORDINARY MEETING

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- 9.6 Alan Aldrich (Disability Advisory Committee) advised the Committee of recent initiatives of DAC including representations regarding the path outside Peppercorn Place, the installation of a kerb ramp in McQuade Park, a proposal to establish a Hawkesbury Community Web Site, and the staging of the Hawkesbury Access Awards.

10. GENERAL BUSINESS

- 10.1 Manager Community Services advised committee that he had attended a meeting of the Child Protection Interest Group (CPIG) to discuss the Hawkesbury Social Plan. The CPIG had nominated Superintendent Bob White as their representative on the Equity and Access Planning Committee.

11. NEXT MEETING

To be held in the Council Committee Room from **12.00 to 2.00 pm** on **Thursday the 15th February, 2001.**

Meeting Closed: 2.00pm.

oooO END OF REPORT Oooo

ORDINARY MEETING Reports of Committees
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Local Traffic Committee - 17 November 2000

Present: Councillor P Davies (Chairman)
Sen Constable L Gearside, NSW Police Service
Mr D Lamont, Roads & Traffic Authority
Mr M Pace, Roads & Traffic Authority

Apologies: The Hon K Rozzoli, MP
Mr J Anderson, MP
Mr R Elson, Department of Transport

Also Present: Mr C Daley, Director Asset Services & Recreation
Ms T Pines, Administrative Assistant, Asset Services & Recreation
Mr T Shepherd, Administrative Officer, Asset Services & Recreation

1 Minutes

The Minutes of the meeting held on 20 October, 2000 were confirmed.

2 Business Arising From Previous Minutes

2.1 Lot 2, DP 833495, 16 Beaumont Avenue, North Richmond M1371/00

Development application providing for construction of 125 dwellings for aged persons or persons with a disability.

The development is a combination of detached and attached dwellings of both single and two storey configuration as well as a three storey building containing 47 apartments

Deferred from the meeting held on 20 October, 2000 pending receipt of comment from the Roads & Traffic Authority and the applicant be advised that pedestrian access onto Bells Line of Road is not supported due to lack of safe crossing facilities.

The following advice has been received from the Roads & Traffic Authority:

State Network Services is unable to make a comprehensive assessment of this proposal due to a lack of detailed plans showing the internal layout and information regarding pedestrian access across Bells Line of Road. The proposed location of the retirement village being amongst industrial properties and on the opposite side of a state road from the shopping centre does not appear to be an appropriate site for retirement living although the eastern side is connected to a park beside the Hawkesbury River.

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The following comments however are provided based on the information received:

- *There is no objections on traffic grounds, however Council should be aware of the cumulative impact that traffic generating developments will have on the operation of the traffic signals at the intersection of Bells Line of Road and Grose Vale Rd.*
- *A method which will allow for the collection of contributions for the improvement to access onto the state road network should be considered.*
- *The developer has not addressed pedestrian amenity issues. There is insufficient information provided to comment on the provision of safe access for the residents to cross Bells Line of Road.*
- *The RTA would not support the proposal to direct elderly and/or disabled residents to cross Bells Line of Road away from the signalised pedestrian facility located at the intersection of Bells Line of Road/Grose Vale Rd. The RTA would not agree to the installation of a pedestrian refuge for this purpose.*
- *Should the option to provide a footpath along the southern side of Beaumont Ave not be feasible then the developer should explore the possibility of connecting to the Hawkesbury River Bridge pedestrian underpass to provide access to the shopping centre.*

Mrs N Baker, Town Planner, was present during discussion of this matter.

Recommendation

That no objection is held to the proposed development subject to pedestrian access to Bells Line of Road being confined to Beaumont Avenue.

3 Correspondence

3.1 Old Pitt Town Road/Scheyville Road, Oakville - Traffic Conditions - D & L Chegvidden 1513/R Pt 03; 1936/R Pt 02

Advising that vehicles proceeding along Old Pitt Town Road are failing to give way when negotiating the intersection of each axis of Old Pitt Town Road with Scheyville Road and requesting installation of the following signage on each approach of Old Pitt Town to Scheyville Road:

- (1) Intersection warning signage;
- (2) Sight boards; and,

ORDINARY MEETING Reports of Committees

- (3) Give Way/Holding Line.

Report

- (1) Each intersection of Old Pitt Town Road with Scheyville Road is approximately twenty (20) metres apart; and,
- (2) Intersection warning signage has been installed on all approaches to the intersection.

Recommendation

That Give Way regulatory signage, holding line, traffic dome and sight boards be installed on each intersection of Old Pitt Town Road with Scheyville Road.

4 Reports

4.1 *Golden Valley Drive/Chestnut Drive/Lindsay Place, Glossodia - Intersection Priorities - Hawkesbury City Council 708/R Pt 04; 309/R Pt 02; 1220/R Pt 02*

A previous report to the Committee addressed the issue of the intersection priorities at the intersection of Golden Valley Drive and Chestnut Drive and Lindsay Place. This report identified the need to consider changing the priorities of the intersection which presently favour Golden Valley Drive, to favour Chestnut Drive/Lindsay Place. The basis of this proposal was the existing traffic flows at the intersection which were much higher in the Chestnut Drive/Lindsay Place arms of the intersection than they were in Golden Valley Drive.

During site inspections that were undertaken following completion of the kerb and gutter works in Golden Valley Drive and Lindsay Place, it was observed that the westbound manoeuvre from Chestnut Drive into Lindsay Place required drivers to negotiate a reasonably sharp horizontal curve just west of the intersection. This manoeuvre also involves the negotiation of an over vertical curve through the intersection, with drivers in Chestnut Drive approaching the intersection from a level much lower than that of the intersection.

Based on these observations, it is felt that although traffic flows indicated that the intersection priorities should be altered, the horizontal and vertical geometry of the intersection and that of Chestnut Drive and Lindsay Place approaching the intersection, dictate that the east-west manoeuvre is best negotiated at a lower speed. It would therefore be appropriate to govern this manoeuvre with the existing give way signs.

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Recommendation

That the existing priorities at the intersection of Golden Valley Drive, Chestnut Drive and Lindsay Place remain unchanged, with double white linemarking installed to reinforce their location as shown on Council Plan No. 708-39.

4.2 ***Baker Street/The Terrace, Windsor - Traffic Conditions - Hawkesbury City Council
272/R Pt 02; 2019/R Pt 06***

A number of enquiries have been received over some time regarding the increasing incidence of vehicles undertaking the turning movement from The Terrace into Baker Street cutting the corner with consequent risk of collision with vehicles undertaking the reverse manoeuvre.

Report

- (1) During the course of an inspection undertaken on 6 November, 2000 the majority of vehicles turning from The Terrace into Baker Street cut the corner;
- (2) Baker Street is approximately eight (8) metres wide at its intersection with The Terrace but widens to around twelve (12) metres approximately thirty-five (35) metres to the east of the intersection;
- (3) Vehicles proceeding on Baker Street to The Terrace tend to maintain the adopted centreline from the wider section of Baker Street and consequently are basically on the wrong side of the road at the intersection;
- (4) The following works are proposed:
 - (a) instal traffic dome on The Terrace at its intersection with Baker Street and mark ten (10) metres of barrier line south of the intersection - this will not reduce parking on the eastern side of The Terrace;
 - (b) replace existing No Standing signage on the western side of The Terrace with No Parking signage and extend that restricted parking zone a further ten (10) metres south of the Intersection - this will allow vehicles approaching the intersection to move to the left as early as possible to negotiate the proposed traffic dome; and,
 - (c) instal thirty (30) metres of barrier line on Baker Street from The Terrace - this will assist motorists on Baker Street to remain on the correct side of the road;
 - (d) extension of the existing No Parking zone on the southern side of Baker Street for a distance of thirty five (35) metres from The Terrace - again this will assist motorists to remain on the correct side of the road.

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(5) These works will result in the following loss of parking spaces:

- (a) The Terrace, western side - 2; and,
- (b) Baker Street, southern side - 3

Recommendation

- (a) instal traffic dome on The Terrace at its intersection with Baker Street and mark ten (10) metres of barrier line south of the intersection;
- (b) replace existing No Standing signage on the western side of The Terrace with No Parking signage and extend that restricted parking zone a further ten (10) metres south of the intersection;
- (c) instal a traffic dome on Baker Street at its intersection with The Terrace and instal thirty five (35) metres of barrier line;
- (d) extension of the existing No Parking zone on the southern side of Baker Street from The Terrace for the minimum distance to conform with the Australian Road Rules in relation to barrier line.

4.3 Lot 61 DP748779/Lot 17 DP879172/Pt Lot 1 DP787880/Lots 5 & 6 DP787880 - Macquarie Street, Windsor - W D & BL Wilson/Marnic Motor Group Pty Ltd M1157/00

The site comprises the Windsor Toyota premises and the application seeks to demolish the existing building and construct a new building. The new building will provide for 14 work bays, 2 wash bays, offices, internal display area, reception and storage.

The existing development provides for 22 car parking spaces and the display of 80 motor vehicles. The proposed development intends to increase the parking to 50 car spaces and reduce the amount of motor vehicles on display to 60.

The same access points off Macquarie Street will be maintained to the development. The access points provide for both egress and ingress.

At its meeting held on 25 August, 2000, the Committee extensively discussed the issue of right turn manoeuvres from Macquarie Street at Suffolk Street into the main driveway to the property during construction works and subsequent operations.

The Committee resolved:

- (a) that the application not be supported in its present format and the applicant be requested to explore all options to prevent right turn manoeuvres from Macquarie Street at Suffolk Street including relocation of the main driveway, provision of a

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deceleration lane or seagull treatment on the eastern side of Macquarie Street adjacent to the development site, as well as options within the property boundary for fleet unloading, which is preferred; and,

- (b) the applicant submitting a traffic management plan in relation to truck movements during the course of demolition/construction works.

Comment from the Roads & Traffic Authority was submitted to this meeting.

Mr W Wilson, representing the applicant, and Mrs N Baker were present during discussion of this matter.

Recommendation

To defer further consideration of this matter to the next meeting to be held on 19 January, 2000 pending the applicant submitting an amended plan showing separate entry/exit points separated by the distance of the break in the concrete median on Macquarie Street at Suffolk Street

4.4 Cabbage Tree Road, Grose Vale - School Bus Route - Westbus GT240/003 Pt 03

Application by Westbus Pty Ltd to establish a School bus route on Cabbage Tree Road, Grose Vale and in particular use a section of Cabbage Tree Road, approximately one (1) kilometre from Grose Vale Road and not used as part of the main carriageway, as a turning circle.

Report

The section of Cabbage Tree Road proposed as a turning circle is sealed for approximately half its length and contains several narrow bends of import in relation to sight distance as well as on coming traffic.

Recommendation

To defer further consideration of this matter to the next meeting and that Westbus Pty Ltd be requested to make available a bus for an on-site trial.

5 Next Meeting

The next meeting of the Local Traffic Committee will be held at 10.00am, Friday, 19 January, 2001.

Meeting terminated at 11.30am.

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Hawkesbury Healthy City - 20 November 2000

Hawkesbury's Healthy City
“Growing Shared Solutions to a Healthy Hawkesbury Community”
a collaborative project between
Hawkesbury City Council,
the Cancer Council,
Hawkesbury Division of General Practitioners,
University of Western Sydney- Hawkesbury &
Hawkesbury District Health Services Ltd.

MINUTES

Notes of Hawkesbury’s Healthy City- Steering Committee Meeting 20/11/00 held at the Hawkesbury City Council, Records Meeting Room, commenced at 9.00am.

Present: Rex Stubbs- Mayor Hawkesbury City Council
Adriana Genova- Hawkesbury City Council
Katrina Denning- Hawkesbury District Health Service
Garry Baldry- Hawkesbury City Council
Esther Anderson- Hawkesbury City Council
Fiona Rosso- Hawkesbury Division of GP's
Darren Carr- Cancer Council
Joanna Moylan- Healthy City Volunteer
Pete Davies- Hawkesbury Baptist Church

Apologies: John McDonald- UWS Hawkesbury
Sarah Moreton- Healthy City Volunteer
Stuart Hill- UWS Hawkesbury
Janet Hogge- Hawkesbury City Council

1. Matters Arising From The Previous Minutes

- Minutes from previous meeting adopted

2. Local Government Award

- Councillor Les Sheather accepted the award, a plaque on behalf of Council. Photographs were taken. It is proposed that a morning tea be provided for members of the Healthy Cities steering committee and Food Program committee members.

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3. HDHS Community Consultation

- The Hawkesbury District Health Service conducted their first community consultation group in St Albans. This consultation process has been funded by the Commonwealth Government. Five members of the public attended. The organisers found the consultation quite successful. A couple more community consultation groups will be held before Christmas.
- Ms Moylan will be attending future consultation groups.

4. Update from Committees

Cancer Council

- A number of applications were received for the Sun Smart Incentive Schemes. North Richmond Cricket Club's application was successful and is being funded. They will be developing a solar protection policy and they are looking at increasing shade. The Cancer Council will be providing sun screen and hat to the cricket club.

Many of the clubs that applied found out about the scheme via the Sports Council. Clubs which submitted unsuccessful applications will be approached by the Cancer Council and offered help.

- The Cancer Council will be establishing a volunteer network. Mr Carr will be approaching a current Cancer Council volunteer to see if they would like to be involved in the establishment of such a network..
- Daffodil Day was the most successful one to date.
- The Cancer Council will no longer have their merchandise van anymore.
- Worker Forum follow up: The issue of insurance premiums was investigated. Insurance companies have said that it is the onus is on the employer to provide a safe workplace. This includes sun protection. The insurance companies say that if the employer has a sun protection policy in place, overtime their premiums will decrease.

From discussion on the workers forum, ideas were tabled regarding the possibility of Healthy City Committee having a Sun Smart Program. In the lead up to and during summer it was suggested that a number of articles be placed in the local paper and the UV reading for the day be read out on local radio between December and April.

A number of stickers will be printed up distributed hopefully during the Carols by Candlelight this year, which will be held from 4.00pm on the 16th December 2000. It was also suggested that business' could be given a sticker for one year advertising that they are a Sun Smart Business.

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To provide a sticker to business criteria would have to be established to determine what is a Sun Smart Business. It is envisaged that people will apply.

The Cancer Council Logos will be e-mailed to Mr Baldry so that Council staff can arrange the artwork. Ms Denning will be telephoning printing companies for quotations.

Hawkesbury Division of GP's

- An immunisation campaign will be starting in February. Posters and information brochures will be put together. A newsletter will be distributed to local doctors, pharmacies and childcare centres.
- On a sad note, Ms Rosso will be leaving the division at the end of the year. The Steering committee would like to thank Ms Rosso for her attendance and contribution. She will be missed.

Hawkesbury District Health Service

- A couple of signatures are still being sort for the partnership agreements. The certificated will be framed. Each organisation will be asked to make a small contribution to ensure that all the certificates are framed. Katrina Denning will bring details regarding the cost of the frames to the next meeting.

Hawkesbury Food Program

- Local farmers had stalls at the food and wine race day.
- Vicki is a resident of the area who has a food and vegetable farm has been selling boxes of her produce to the value of \$10 or \$20 dollars. Vicki has found that the demand for this service is overwhelming. Other local farmers in the area will be approached to also provide this service.
- Ms Denning has been successful in securing \$162 000 of Commonwealth Government funds over three years. Ms Denning was notified her funding submission was successful last week. The money will be used to address children's nutrition, specifically looking at children who attend schools without lunch and don't have access to a school canteen.

Links

- Another group of volunteers has graduated. The volunteers target families who may be socially or geographically isolated. People get referred to the program through community nurses. Catholic Healthcare has provided funding to continue the program. People

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5. Update from Joanna Moylan

- Ms Joanna Moylan provided the steering committee with an overview of the work required for her assignment and what the group will have to provide her with. Attached is the overview of Ms Moylan's project. Please provide any comment about the project to the next meeting. Ms Moylan will be presenting her project to the committee next meeting (January).
- Ms Moylan's project was adopted by the committee.

6. General Business

- The committee officially invited the Hawkesbury Valley Baptist Church to the Healthy City Steering Committee.
- It was suggested that the communication group meet and discuss how new groups can get involved in Healthy Cities.
- The Mini Olympics held on Active Australia Day were a success. A resident from the Hawkesbury won a trip to Disneyland.
- Hawkesbury Council is a member of the RID (regional illegal dumping) squad. The RID squad is comprised of eight western Sydney councils, the Western Sydney Waste Board and the Environment Protection Authority. An officer has commenced in the area.

Next Healthy City Meeting: 11th January 2001
Hawkesbury City Council
Meeting Room (upstairs next to the Chambers)
9.00am-11.00am

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Hawkesbury Economic Development Advisory Committee - 24 November 2000

Minutes of the Meeting of Hawkesbury Economic Development Advisory Committee
Held on Friday 24 November 2000

Present: Clr Lorna Allan (Chairperson), Mr Ted Books, Mr Robert Calvert, Mr Steve Benfield, Mr Brian Lindsay, Group Captain Chris Richards, Ms Vanda Whitworth and Mr Craig Dalli.

Also Present: Mr G Banting.

Apologies: Clr Phillip Davies, Clr Barry Calvert, Ms Janene Eagleton, Mr Bart Bassett and Mr John Fibbens.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on Friday 6 October 2000 were confirmed and in addition to the item on membership of the Committee, concerns were raised about the minimal representation of the Hawkesbury City Chamber of Commerce over the last 6 months and accordingly it was resolved to write to the Chamber and invite them to respond to these concerns or nominate a new or alternative delegate. Concerns were also raised in respect of the ongoing absence of the Health Sector representative and clarification is to be sort in regard to the delegates availability otherwise alternative representation is to be considered.

CORRESPONDENCE

Tourism NSW - Advising that they have resolved not to conduct a whole of State Tourism Conference in 2001 and that the conference will be replaced with more regular forums for discussion and information for Regional NSW and Sydney partners and operators.

Director General - Department of Land and Water Conservation - Advising that the Committee's position in relation to the water reforms has been received and noted and Parliamentary debate on the bill is expected to commence in November 2000.

Premier of NSW - In response to the representations concerning the need for coordinating the upgrade of Windsor Road with the Hawkesbury/Nepean Flood Management Strategy, the Premier advises that a memorandum of understanding has been entered into between the Department of Land and Water Conservation and the Roads and Traffic Authority in relation to the delivery of this project.

Greater Western Sydney Economic Development - inviting support from HEDAC in the production of the Greater Western Sydney 2001 CD-ROM.

Moved by Mr Robert Calvert. Seconded Group Captain Chris Richards.

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GENERAL BUSINESS

1. Greater Western Sydney Ambassador Programme

Mr Warren Day Chairperson and Ms Keren Lavery, Marketing Officer of Sydney West Marketing, provided a presentation in relation to the benefits of being involved in the Greater Western Sydney Ambassador Programme.

Following the presentation, it was resolved that HEDAC participate in the Greater Western Sydney Ambassador Programme and the Executive Officer assist with any associated working parties

Moved Mr Brian Lindsay. Seconded Mr Robert Calvert.

2. Defence and Aero Space Industry Cluster Project

The information contained in the report outlining the revised project plan as presented by the appointed consultants Price Waterhouse Coopers, was received and noted.

Additionally, the consultants are to be requested to include in their project plan an analysis of training opportunities associated with aviation. Also, they are to be requested to consult with the Dean of the Faculty of Science Technology and the Environment at UWS Hawkesbury in relation to the background research and training opportunities. A copy of the study on the closure of the Nirimba Naval Base at Quakers Hill is also to be sort.

Moved Ted Books. Seconded Robert Calvert

3. 2000/2001 Priorities-Status Report

The report on the status of 200/2001 priorities was received and noted.

Additionally, the Penrith Business Enterprise Centre are to be requested to provide a report on the latest developments with the operation of the Hawkesbury BEC office.

Also as a result of the structural change within the UWS, the Council be requested to write to the University to seek clarification on how the University under the new structure will maintain links with the community. Further the director of Environment and Development Mr Malcolm Ryan is to be invited to the next meeting of the Committee to advise on latest developments with facilitating an increase in supply of employment generating land.

Moved Mr Steve Benfield . Seconded Group Captain Chris Richards.

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4. Update on Greater Western Sydney Economic Development Board

The information contained in the report in relation to the nomination process for membership of the 3rd Greater Western Sydney Economic Development Board was received and noted.

Additionally, with the upgrade of promotional material of the Board, they are to be contacted to ascertain what focus the video will have and to seek a greater featuring of the Hawkesbury than previous material.

Moved Mr Ted Books. Seconded Mr Brian Lindsay.

5. A Framework for Whole of State Development

The information in the report extracted from the Framework for Whole of State Development document prepared by National Economics for the Local Government and Shires Association of NSW, was received and noted.

Moved Mr Robert Calvert. Seconded Mr Ted Books.

6. Reports from Industry Sectors

Agriculture and Horticulture:

The Agriculture and Horticulture representative advised that at the AGM of the Water Users Association for the Hawkesbury, they resolved to employ a consultant to lobby the Government in respect of concerns relating to the water reforms. Also, it was reported that Clr Paul Rasmussen has been elected president of the Water Users Association.

It was subsequently resolved that the Association be advised HEDAC strongly supports the employment of a professional lobbyist and that the Committee is prepared to provide advice and support to the consultant and the Association in relation to the water reforms. Further, it was resolved to congratulate Clr Paul Rasmussen on his appointment and to advise him of HEDAC's support for the engagement of a consultant

Moved Mr Brian Lindsay. Seconded Group Captain Chris Richards.

Development Sector:

Concerns were expressed about the time frame currently being experienced by applicants for obtaining development approvals. Subsequently, it was resolved that Council's Director of Environment Development be invited to the next meeting to address this issue.

Small Business Sector:

Concerns were raised about the number of new businesses being established in the area by operators who have little experience and skills in running businesses and the lack of awareness of support services available including the Hawkesbury Business Enterprise Centre.

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Subsequently, it was resolved to invite the Executive Officer of the Penrith/Hawkesbury Business Enterprise Centre to address the next meeting in relation to current activities of the Centre and how it is being promoted

Defence Sector:

Group Captain Chris Richards has announced that he is being posted from Richmond at the end of January and nominated his replacement Wing Commander Steve Richards, as the new RAAF Richmond Representative on the Committee.

It was subsequently resolved to accept the nomination.

Tourism and Hospitality Sector:

It was reported by the sector representative that Tourism Hawkesbury has restructured its administration and appointed Ms Katrina Brady-Groth as its new office manager and that Ms Lucia Okumura will continue as the Special Projects Officer.

Also, with funding provided under the NSW Tourism STED Program, Tourism Hawkesbury is increasing promotional material for the region and it was noted the web site is proving a success.

Moved Mr Brian Lindsay. Seconded Mr Chris Richards

7. Economic Development Conferences

It was noted that Committee Members are reminded that material from recent conferences can be made available by contacting the Executive Officer.

8. Next Meeting

There being no further business, the meeting concluded at 12.15pm and the next meeting will be held on Friday 23 February 2001 in the Committee Room of the Council Chambers and commencing at 8.00am.

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Local Traffic Committee - 1 December 2000

Present: Councillor P Davies (Chairman)
Sen Constable L Gearside, NSW Police Service
Mr D Lamont, Roads & Traffic Authority

Apologies: The Hon K Rozzoli, MP
Mr J Anderson, MP
Mr R Elson, Department of Transport

Also Present: Mr C Daley, Director Asset Services & Recreation

Lot 61 DP748779/Lot 17 DP879172/Pt Lot 1 DP787880/Lots 5 & 6 DP787880 - Macquarie Street, Windsor - W D & BL Wilson/Marnic Motor Group Pty Ltd M1157/00

The site comprises the Windsor Toyota premises and the application seeks to demolish the existing building and construct a new building. The new building will provide for 14 work bays, 2 wash bays, offices, internal display area, reception and storage.

The existing development provides for 22 car parking spaces and the display of 80 motor vehicles. The proposed development intends to increase the parking to 50 car spaces and reduce the amount of motor vehicles on the display to 60.

The same access points off Macquarie Street will be maintained to the development. The access points provide for both egress and ingress.

At its meeting held on 25 August, 2000, the Committee extensively discussed the issue of right turn manoeuvres from Macquarie Street at Suffolk Street into the main driveway to the property during construction works and subsequent operations.

The Committee resolved:

- (a) that the application not be supported in its present format and the applicant be requested to explore all options to prevent right turn manoeuvres from Macquarie Street at Suffolk Street including relocation of the main driveway, provision of a deceleration lane or seagull treatment on the eastern side of Macquarie Street adjacent to the development site, as well as options within the property boundary for fleet unloading, which is preferred; and
- (b) the applicant submitting a traffic management plan in relation to truck movements during the course of demolition/construction works.

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At its meeting held on 17 November, 2000 the Committee received oral comment from the Roads & Traffic Authority regarding this proposal and resolved to defer further consideration of this matter to the next meeting to be held on 19 January, 2000 pending the applicant submitting an amended plan showing separate entry/exit points separated by the distance of the break in the concrete median on Macquarie Street at Suffolk Street

The Chairman advised that this special meeting of the Committee had been convened to consider the revised access plan submitted by the applicant in response to the Committee's decision dated 17 November, 2000 and to address procedural requirements of the Roads & Traffic Authority.

Recommendation

That the applicant be advised:

- (1) the proposed access to the development opposite Suffolk Street is not supported as it does not restrict vehicles entering the property directly from Suffolk Street, or vehicles travelling in a northerly direction in Macquarie Street making a right turn into the property at the Suffolk Street intersection;
- (2) the proposed landscaped strip opposite Suffolk Street should extend for a distance of approximately twenty five (25) metres centrally located in relation to Suffolk Street and ingress/egress is to be located north and south of this landscaped strip respectively;
- (3) pedestrian access is to be maintained across the frontage of the properties; and
- (4) the proposal is to be submitted to the Roads & Traffic Authority for formal consideration.

Meeting terminated at 10.30am.

oooO END OF REPORT Oooo



**ordinary
meeting**

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