Hawkesbury City Council

ordinary meeting business paper

date of meeting: 7 November 2000

location: Council Chambers

time: 7.30pm

ITEM	SUBJECT	PAGE

AGENDA

- **SECTION 6 - Reports of Committees**

- **Questions Without Notice**

- **Questions From The Gallery**

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AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 31 October 2000, commencing at 9.00am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor B J Calvert, K F Conolly, P F Davies, D Finch, G J Gilling, P R Rasmussen, L C Sheather, L A Williams, and C J Woods.

Apologies for absence were received from Councillor Allan and Councillor Paine.

RESOLVED on the motion of Councillor Davies and seconded by Councillor Rasmussen that the apologies be accepted.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Conolly that the Minutes of the General Purpose Committee Meeting held on the 3 October 2000, be confirmed.

Councillor Allan arrived at 9.05am.
Councillor Paine arrived at 9.05am.
Councillor Davies left the meeting at 9.05am.
Councillor Davies returned to the meeting at 9.45am.
Councillor Calvert left the meeting at 9.45am.
Councillor Williams left the meeting at 12.29pm.

The meeting adjourned for inspections at 12.50pm.

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

167: Proposed Two Lot Subdivision - Lot 15 DP788232 30 O'Dea Place, North Richmond (M1150/00/EVD/ENJ31NAX.V07)

Mr Faulder, applicant, addressed the Committee
Mrs Jeanette Turner and Ms M Mizzi, objectors, addressed the Committee

COMMITTEE’S RECOMMENDATION

That the application be refused.

168: Proposed Attached Dual Occupancy - Lot 2 DP1010228 31A Flinders Place, North Richmond (M893/00/EVD/ENJ31NAX.V09)

Mr Graham Edds, representing the applicant, addressed the Committee

Mr Barry McGlasson, Mr Noel Wenzel also representing Mr & Mrs Barnes, Mr & Mrs Kersivien, Mr & Mrs Black objectors, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the application for a duplex be approved, subject to the following conditions:

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by Graham Edds & Associates Pty Ltd numbered J1-1, J1-2, J1-3 dated May 2000) submitted with Development Application No. M893/00 and any supportive documentation, except as otherwise provided by the conditions of this consent.

   Note: modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.

3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.

4. The applicants shall make themselves aware of any use restriction relevant to this property and shall comply with the requirements of the Section 88b instrument relevant to this subdivision and property.

Prior to Issue of Construction Certificate

The following conditions in this section of the consent must be complied with or addressed prior to the issue of any Construction Certificate relating to the approved development, whether by Council or an appropriately accredited certifier. In many cases the conditions require certain details to be included with or incorporated in the detailed plans and specifications which accompany the Construction Certificate. **The Construction Certificate shall be obtained prior to the commencement of any earth works or building works.**

5. Separate practising Structural Engineer's details of all structural concrete and steelwork shall be lodged prior to issue of construction certificate.

6. Separate details of the proposed roofwater and surface water drainage system shall be lodged in duplicate for approval. Such details shall be approved prior to issue of construction certificate.

7. The building design shall incorporate components that will provide aircraft noise mitigation in accordance with AS 2021. Details prepared by an accredited acoustical consultant submitted with the construction certificate.

8. A monetary contribution is to be paid to Council, pursuant to Section 94 of the Environmental Planning and Assessment Act 1979, towards the provision of the following public facilities in the locality:

    (a) Open Space and Recreation ($1386)
    (b) Community Facilities ($905)

    The above contributions have been determined in accordance with Hawkesbury Section 94 Contribution Plan. A copy of the Contributions Plan may be inspected at Council's Offices, George Street, Windsor.

    Contributions are to be paid prior to issue of the construction certificate.

    The amount of contribution payable under this condition has been calculated on the basis of costs as at the date of consent. In accordance with the provisions of the Contributions Plan, this amount shall be INDEXED at the time of actual payment in accordance with movement in the Consumer Price Index as published by the Australian Bureau of Statistics. In this respect the attached fee schedule is valid for 3 (three) months.

9. Details of the proposed building demonstrating compliance with the BCA are to be submitted to the Principle Certifying Authority for approval. Details should include: installation and location of smoke alarms, doors to WC compartments; openings to boundaries; fire separation; roof framing details.

10. A geotechnical report addressing the potential for landslip arising from the previous cut and filling of the property is to be submitted to the Principle Certifying Authority. The report shall be referenced as required in all engineer's slab and footing designs.

11. The following documentary evidence is to be obtained prior to the issue of any Construction Certificate, whether by Council or an accredited certifier:

    (a) A written clearance from Integral Energy, stating that electrical services have been made available to the development or that arrangements have been entered into for the provision of services to the development.

    Separate documentary evidence from Integral Energy shall be provided stating that the requirements of that Authority have been met with regard to the nearby high voltage transmission line.

12. The submission of a Certificate from Telstra Australia that satisfactory arrangements have been made for the provision of cables for telephones to the development.

Prior to Commencement of Works

13. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.

14. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.

15. Toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of 1 toilet for every 20 persons or part of 20 persons employed at the site.

    Each toilet provided:

    (a) must be a standard flushing toilet; and
    (b) must be connected:

        (i) to a public sewer, or
        (ii) if connection to a public sewer is not practicable, to an accredited sewage management facility approved by the Council, or
        (iii) if connection to a public sewer or an accredited sewage management facility is not practicable, to some other sewage management facility approved by the Council.

    The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced.

16. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation

17. The building shall be set out by a Registered Surveyor and the Survey Certificate of the building shall be lodged with the Principal Certifying Authority upon completion of the footings and prior to the external wall construction proceeding above floor level.

18. Building work that involves residential building work (within the meaning of the *Home Building Act 1989*) must not be commenced unless the principal certifying authority for the development to which the work relates:

    (a) in the case of work to be done by a licensee under that Act:

(i) has been informed in writing of the licensee's name and contractor licence number, and
(ii) is satisfied that the licensee has complied with the requirements of Part 6 of that Act, or

(b) in the case of work to be done by any other person:

(i) has been informed in writing of the person's name and owner-builder permit number, or
(ii) has been given a declaration, signed by the owner of the land, that states that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of owner-builder work in Section 29 of that Act

and is given appropriate information and declarations under paragraphs (a) and (b) whenever arrangements for the doing of the work are changed in such a manner as to render out of date any information or declaration previously given under either of those paragraphs.

Note: A certificate purporting to be issued by an approved insurer under Part 6 of the *Home Building Act 1989* that states that a person is the holder of an insurance policy issued for the purposes of that Part is, for the purposes of this condition sufficient evidence that the person has complied with the requirements of that Part.

19. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:

(a) stating that unauthorised entry to the work site is prohibited; and
(b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.

This condition does not apply to:

(a) building work carried out inside an existing building; or
(b) building work carried out on premises that are to be occupied continuously (both during and outside working hours) while the work is being carried out.

20. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.

21. If construction vehicles associated with the development are proposing the use of the adjoining public reserve to gain access to the site during construction, written approval from Council's Parks and Recreation Manager is to be obtained prior to use of the public reserve.

During Construction

22. All building work must be carried out in accordance with provisions of the Building Code of Australia.

23. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:

    (a) erosion controls, site works and site set out;
    (b) piers;
    (c) steel reinforcement;
    (d) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
    (e) wet area flashing, after the installation any bath and shower fixtures;
    (f) external drainage lines, prior to backfilling;
    (g) on completion of the structure.

24. Construction of Council's standard residential footway and layback vehicular crossing to suit the access to the site with a minimum width of 3m (three).

25. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.

26. No burning of demolition or construction material being carried out on the site.

27. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.

28. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:

    (a) owner of site and address;
    (b) person/company carrying out site works and phone number;
    (c) consent number and date of approval; and
    (d) approval duration of site works.

Prior to Issue of Occupation Certificate

29. The submission of a Compliance Certificate under Section 73 of the Water Board (Corporatisation) Act 1994.

Use of the Site

30. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.

169: Proposed Amendment to HLEP 1989 to Enable 3 Lot Community Title Subdivision - Lot 12 DP834771 99 Gadds Lane, Kurmond (P701/30/EVD/ENJ31NBX.V16)

COMMITTEE'S RECOMMENDATION

That the matter be deferred at the applicant's request.

170: Threatened Ecological Communities and Subdivision (LEP001/00PT01/EVD/ENJ31NBX.V18)

Mr Brian McKinlay, speaking in support of the recommendation, addressed the Committee

COMMITTEE'S RECOMMENDATION

That pursuant to Section 54 of the Environmental Planning and Assessment Act Council prepare a Draft Local Environmental Plan using the Best Practice Guidelines to implement amendments to Hawkesbury Local Environmental Plan 1989 that will:

1. Allow for small lots to be established with a minimum of 1 (one) hectare in the Rural 1(c1) zones and a minimum of 2.5 hectares in the Rural 1(b) zones where the land has the following characteristics:

   (a) 20% of the land contains Threatened Endangered Ecological Communities or their buffer zones or regionally significant wetlands;
   (b) the ecological communities are to be managed in a "community lot";
   (c) communal management will be in place to manage fire hazards, buffer zones, effluent disposal areas and to locate dwelling sites;
   (d) there is no increase in the yield than that currently achieved under the Hawkesbury Local Environmental Plan through numerical standards
   (e) the reduced size lots do not contain any of the threatened communities and contain suitable house sites, fire management zones, and effluent disposal area

2. It can be demonstrated that subdivision using this method arrives at a better environmental outcome than the conventional Torrens Title subdivision using minimum lot sizes.

171: Draft Energy Efficiency Development Control Plan (DCP3/95, GE020/061/EVD/ENJ31NBX.V17)

COMMITTEE'S RECOMMENDATION

That the draft development control plan for energy efficiency be finalised and placed on public exhibition for a period of 28 days in accordance with the provisions of the Environmental Planning and Assessment Act 1979.

172: Environment Protection and Biodiversity Conservation Act 1999 - Implications for Council (GM0001/031PT04/EVD/ENJ31NBX.V11)

COMMITTEE'S RECOMMENDATION

That Council contact the Local Government and Shires' Association outlining its concern with the implications of the Commonwealth's Environment Protection and Biodiversity Conservation Act and that these issues be conveyed to the Premier of New South Wales.

173: Draft Local Environmental Plan - Lot 194 DP 823986 and Lot 192 DP 729625 The Driftway, South Windsor (LEP004/00/EVD/ENJ31NBX.V10)

COMMITTEE'S RECOMMENDATION

That pursuant to Section 54 of the Environmental Planning and Assessment Act Council, in accordance with the Best Practice Guideline January 1997, prepare an amendment to the Hawkesbury Local Environmental Plan 1989 that affects Lot 194 DP 823986 and Lot 192 DP 729625 to alter the zonings to Special Uses Waste Management and to insert a clause in the Hawkesbury Local Environmental Plan that will allow the following activities if they are to be used for the purpose of waste management:

- industries
- rural industries
- junk yards
- extractive industries
- waste management facility or works

174: Duck Abattoir - Pollution Prevention (P2330/80/EVD/ENJ31NCX.V02)

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 2 - INFRASTRUCTURE

68: McMahon Park (PK/007/ENG/INJ31NBX.E06)

Mr Herb Weller, on behalf of members of McMahon's Park Committee and members of the community and Mr Col Tindale, representing the community, addressed the Committee

COMMITTEE'S RECOMMENDATION

That compulsory acquisition of 4,000sq/m of the adjoining lot or alternative method of acquiring be explored and the findings be reported back to Council.

69: Woods Road (2345/R/ENG/INJ31NBX.E07)

Mr Trevor Devine, objector, addressed the Committee

COMMITTEE'S RECOMMENDATION

That a corridor for the most appropriate long-term road connection between South Windsor and Bligh Park be identified and compulsorily acquired within the next financial year and also that the advice of the traffic consultant be provided with the report about the most relevant option.

70: HNCMT Draft Advocacy Position of Riverbank Management
(GR060/079/ENG/INJ31NBX.E04)

COMMITTEE'S RECOMMENDATION

That the comments in relation to the Advocacy Position of riverbank management be forwarded to the Hawkesbury Nepean Catchment Management Trust.

71: Bourke Street, Richmond - Temporary Closure - St Paul's Celebration Committee
(258/R PT04/ENG/INJ31NBX.E02)

COMMITTEE'S RECOMMENDATION

That approval be granted to the application by St Paul's Celebration Committee for temporary closure of Bourke Street, Richmond between Windsor Street and Francis Street during 4.00pm - 7.00pm on Sunday 21 January 2001 to conduct a religious procession, subject to:

1. Approval being obtained from the NSW Police Service to the proposed closure;

2. Submission of a Public Liability Policy for an amount of not less than $5,000,000 (five million dollars); and

3. Appropriate arrangements being made with affected residents regarding access to their properties, including their visitors.

72: East Market Street, Richmond - Temporary Closure - Richmond R&SL Sub-branch
(515/R PT05/EVD/INJ31NBX.V01)

COMMITTEE'S RECOMMENDATION

That the Committee exercise its delegation as Whole Council to approve the temporary closure of East Market Street, Richmond between Windsor Street and March Street on Saturday 11 November 2000 between 10.45am and 11.15am to conduct a Remembrance Day Service, subject to:

1. The NSW Police Service undertake traffic control duties at the March and Windsor Streets intersection with East Market Street; and

2. The requirements of the Roads & Traffic Authority be met.

73: NSW Threatened Species Conservation Act 1995 - Recent Determinations
(GE020/055/ENG/INJ31NCX.E05)

COMMITTEE'S RECOMMENDATION

That the information be received.

Supplementary Reports

74: City Gateway Treatments (GR120/004 PT6/ENG/INJ31LBX.E08)

COMMITTEE'S RECOMMENDATION

That this item be deferred and discussed at the Council's Strategic Planning Workshop and be brought back to a future meeting of Council.

SECTION 3 - ORGANISATION AND RESOURCES

115: Monthly Financial Report - September 2000 (GF011/005/FNC/OGJ31NBX.F09)

COMMITTEE'S RECOMMENDATION

That the information be received.

116: Shop 3 McGraths Hill Shopping Centre, McGraths Hill
(GC283/015/CSV/OGJ31NBX.C06)

COMMITTEE'S RECOMMENDATION

That Shop 3 McGraths Hill Shopping Centre be leased to Mr & Mrs Shepherd (Colematt Pty Ltd), subject to the principle terms and conditions as outlined in the report and that the Seal of Council be affixed to any necessary documentation.

117: Alcohol Free Zones (GP070/001/CSV/OGJ31NBX.C04)

COMMITTEE'S RECOMMENDATION

That the following alcohol free zones be re-established for the 3 (three) year period commencing 1 January 2001 and terminating on 31 December 2003:

- The block having its boundaries as Francis Street, West Market Street, Windsor Street and Bosworth Street, Richmond, including Coles car park.
- East Market Street, Richmond between Francis Street and Windsor Street.
- Toxana Street, Richmond between Francis Street and Windsor Street.

- Windsor Street, Richmond between East Market Street and Paget Street.
- West Market Street, Richmond between Lennox Street and March Street.
- The block having its boundaries as East Market Street, Windsor Street, West Market Street and March Street, Richmond.
- East Market Street, Richmond between March Street and Lennox Street.
- Woodhills car park, Richmond.
- Bells Line of Road, North Richmond - area known as State Bank Plaza car park (adjoining Pitt Lane).
- Windsor Mall, Windsor.
- Golden Valley Drive, Glossodia in front of Shopping Centre, including the car park and access road.
- Eldon Street, Pitt Town between Grenville Street and Chatham Street.
- McGraths Hill Shopping Centre on the block bounded by Phillip Place, Redhouse Crescent and the McGraths Hill Community Centre.
- Wilberforce Shopping Centre on the block bounded by the George Road entrance, the section of Singleton Road in front of the Wilberforce Pre-School and Child Care Centre to the intersection with King Road, and the frontage of the Shopping Centre and Park along King Road, Wilberforce.

118: Hawkesbury Social Plan Part 1 - Hawkesbury Social Atlas
(GC130/036/CSV/OGJ31NBX.C02)

COMMITTEE’S RECOMMENDATION

That the Hawkesbury Social Atlas be received.

119: Hawkesbury Social Plan Part 2: Hawkesbury Community Survey
(GC130/036/CSV/OGJ31NCX.C03)

COMMITTEE’S RECOMMENDATION

That the information be received.

120: Hawkesbury Social Plan Part 3: Hawkesbury Community Planning Strategy (GC130/036/CSV/OGJ31NBX.C01)

COMMITTEE'S RECOMMENDATION

That:

1. The Hawkesbury Community Planning Strategy be received.

2. Copies of the Hawkesbury Social Plan documents be forwarded to the Department of Local Government.

121: Overseas Travel - Spatial Information (GM010/023 PT01/EVD/OGJ31NBX.V07)

COMMITTEE'S RECOMMENDATION

That Mr Ryan be granted leave with pay to attend this meeting in the United States of America from 12 November to 20 November 2000.

QUESTIONS WITHOUT NOTICE:

1. Councillor Gilling referred to a question from Mr Trevor Devine concerning a document containing legal advice in relation to the South Windsor sewage works.

   The General Manager advised that he had no knowledge of the legal advice mentioned, but would speak to Mr Devine to ascertain which information he has requested.

2. Councillor Sheather referred to the state of the road in George Street, South Windsor and also Green's Road, Lower Portland, and enquired if roadworks could be carried out in those areas.

   The General Manager advised that George Street is currently in the reconstruction in program. Investigations would be carried out in Green's Road.

3. Councillor Conolly tabled a letter distributed to all Councillors from the proprietor of "The Jolly Teapot".

   The General Manager advised that a response would be provided to all Councillors.

4. Councillor Rasmussen enquired if Council is aware of a document issued by the Chief Scientist from CSIRO called "Chance to Change" and encouraged Council to acquire copies.

The Mayor thanked Councillor Rasmussen for this information.

5. Councillor Rasmussen enquired about a letter from Mr Peter Cassie concerning a series of musical events to be staged in local parks.

   The Director of Asset Services & Recreation advised that Council is in receipt of the letter and that the proposal will need planning approval.

6. Councillor Rasmussen enquired about the blocking of a creek at Bowen Mountain with rubbish.

   The Director of Environment & Development advised that Council is carrying out investigation into this matter and the Department of Land & Water Conservation will be informed.

7. Councillor Allan enquired about the smell of rubbish in the BI-LO car park at North Richmond.

   The Director of Environment & Development advised that this will be investigated.

8. Councillor Paine advised that a group of senior citizens had contacted her to say how much they enjoyed their outing to the Olympic Games.

   The Mayor thanked Councillor Paine for this information.

9. Councillor Paine enquired about the problems with Forgotten Valley transport and requested the Mayor to intervene.

   The Mayor advised that he had spoken to the Forgotten Valley people but would make further enquiries about the problem.

10. Councillor Paine tabled a letter from the North Richmond Community Centre citing ongoing problems with Council staff.

    The General Manager advised that he would make enquiries about this matter once he had received the name of the staff member involved and he would take appropriate action. The General Manager advised that the contract has been let and work is proceeding.

11. Councillor Finch tabled letters and requested the matters be dealt with.

    The Mayor advised that this would be done.

12. Councillor Finch enquired about whether there was Council approval to cut down a liquid amber tree in Kurrajong on weekend of 28/29 October 2000.

    The Director of Asset Services & Recreation advised that he would make enquiries.

13. Councillor Finch advised that residents of Kurrajong had said thank you for the new footpath in Kurrajong.

The Mayor thanked Councillor Finch for this information.

The meeting adjourned at 12.50pm to undertake inspections. The meeting terminated 3.20pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 28 November, 2000.

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Mayor

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reports

for determination

ITEM: 303 **Bede Polding College - Request for Donation - Hire of Windsor Function Centre**

FILE NUMBER: GF008/001/CSV/ORK07NBX.C14

REPORT:

A request has been received from Bede Polding College and St Monica's Parish and Primary School for assistance regarding the cost of hire of the Windsor Function Centre for a fund raising event. The event is a variety night to be held on Thursday 23 November 2000 to raise money for the Larnach family of Richmond who lost half their house in a fire in September.

As the family has eight children, the committee organising the event feels they need all the financial support they can get. To this end, the variety night which is currently being organised would include a concert with children performing, including theatre and music. It is anticipated that raffles will be held and other fundraising initiatives are being considered, including an auction.

The Windsor Function Centre hire costs for the event would be $231.82 (two hundred and thirty one dollars and eighty two cents) for the rehearsal to be held during the day and a further $395.45 (three hundred and ninety five dollars and forty five cents) for the evening concert - a total of $627.27 (six hundred and twenty seven dollars and twenty seven cents). Funds are available through the community donations budget.

RECOMMENDATION:

That a contribution of $395.45 (three hundred and ninety five dollars and forty five cents) be forwarded towards the cost of hiring the Windsor Function Centre for the variety night proposed by Bede Polding College and St Monica's Parish and Primary School as a charity fundraiser.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 303 Oooo

s**ITEM:** 304 **Documents for Execution Under Seal**

FILE NUMBER: GC283/105/CSV/ORK07NBX.C06

REPORT:

New Residential Lease GC283/105	Lease of Unit 11 John Tebbutt Place, Richmond to Ms Nicole Hunt, commencing rental is $225.00 per week with annual reviews. Tenant is responsible for outgoings and water usage.

RECOMMENDATION:

That the Seal of Council be affixed to the above document.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 304 Oooo

ITEM: 305 **Quarterly Review as at 30 September 2000**

FILE NUMBER: GF004/003 PT01/FNC/ORK07NBX.F11

REPORT:

The first quarter's review of the Management Plan for the 2000/2001 Financial Year is reported to Council in accordance with the requirements of the Local Government Act 1993. Each of the "Targets" of the "Principal Activities" have been reviewed and the "Current Position" is now reported in the attachment to this Business Paper. In addition, the Quarterly Financial Statement, that forms part of the Management Plan, is included in the document.

RECOMMENDATION:

That the quarterly review of the 2000/2001 Management Plan and Financial Statement for the period to 30 September 2000 be adopted.

ATTACHMENTS:

AT-1 Management Plan distributed separately to Senior Officers and Councillors.

oooO END OF ITEM 305 Oooo

ITEM: 306 **Future Management of Upper Colo Reserve and Maintenance of Parks in the Colo Area**

FILE NUMBER: PK/016/ENG/ORK07NBX.E18

REPORT:

Expressions of interest were recently called for the management of Upper Colo Reserve and the maintenance of parks in the Colo area, with one submission being received. The current agreement for management of UCR was established in 1995, with the original Deed extending for a period of two years and an option to renew annually thereafter, to a maximum of five years total. The maintenance of other parks in the Colo area has been undertaken by Council staff due to extremely high quotes by previous mowing contractors. The high quotes are a result of the remoteness of the parks. It is considered that the amalgamation of the management of UCR with the maintenance of other local reserves will achieve a much more cost effective outcome.

Over the past five years, the incidence of problems for both nearby residents and patrons of Upper Colo Reserve (UCR) have diminished significantly, with no complaints being received about the reserve for a number of years. In addition to this, patronage of the reserve has increased greatly with more than 3,000 campers per year utilising the site. This is undoubtedly a result of the onsite supervision provided by the current contractor. However, as a result of this increase in patronage the time and resources required to manage the site have increased accordingly.

A number of options have been considered for the future management of UCR in an attempt to achieve the best result for the local community. The following history is provided to demonstrate that the options of having unsupervised camping or no camping are not feasible. It is in fact likely that these options will cost considerably more due to vandalism and theft, and will undoubtedly create problems for local residents and patrons of the reserve.

A Brief History of Upper Colo Reserve

UCR is one of only three non-private camping areas in the entire Hawkesbury district, with the National Parks and Wildlife Service operating the other two areas at Wheeny Creek and Colo-Merroo. Both of these areas are operated as unsupervised camping areas. The Wheeny Creek site is isolated but accessible and attracts a very high level of vandalism and inappropriate behaviour. Colo-Merroo is less accessible, with no direct vehicle access requiring a higher level of forward planning and preparation. Consequently, it has a much lower patronage and importantly, it attracts almost exclusively users that are dedicated campers and hikers who are less likely to damage the site. It is suggested that successful unsupervised camping can only occur in sites that are not accessible by vehicles.

Several different methods of day to day management have been trialed for UCR with varying levels of success. The following is a summary each and the problems experienced:

1. Unsupervised and uncontrolled camping

Initially, unsupervised camping was permitted with no mechanism for booking of sites, no control of vehicles in the reserve and no control of numbers or the activities of campers. Ongoing problems were experienced with anti-social behaviour, including alcohol related physical and verbal abuse of other campers and adjoining property owners, destruction of vegetation, vandalism of the amenities building and rubbish bins, lighting of fires, vandalism of private property, constant destruction of grassed areas from vehicles doing 'burnouts', damage to beach and riverbank areas by four wheel drive vehicles, excessive noise, firearm offences and more.

2. No camping

Due to the problems being experienced, camping was then completely prohibited. Signage was displayed and nearby residents assisted by opening and closing the gate, but no other actions were taken and this trial was not successful at all. Many problems were experienced by residents in their attempts to advise people that camping was not permitted. The problems were exacerbated when Council staff once again began to take bookings for camping but did not inform the residents involved and did not alter signage that prohibited camping. Residents were particularly annoyed with Council at this time and lobbied strenuously for action to be taken to better manage the reserve.

3. Unsupervised camping by booking only

In an effort to allow controlled camping, the signs prohibiting camping were removed and unsupervised camping by booking only was trialed. Groups were required to book a site and then pick up and return a key to Council offices. Significant problems were experienced with this system, including people leaving the gate open which again allowed anyone to enter the reserve, retrieving keys was extremely difficult with a low level of key return, and constant vandalism of the gates and adjoining private property fences by people breaking into the reserve.

4. Supervised camping

Most recently, UCR has been managed using an onsite caretaker who is responsible for opening and closing the gates, collecting camping fees, cleaning and maintaining the reserve, monitoring behaviour of users and enforcing penalties for inappropriate behaviour where possible. There is no doubt that this has resulted in a considerable rise in the popularity and patronage of the reserve.

History of Cost of Managing and Maintaining UCR

	1997/98	1998/99	1999/00	00/01 to date
Mowing & Maintenance*	3360	3360	3360	840
Management Fee	15000	15000	15000	3750
TOTAL	**18360**	**18360**	**18360**	**4590**
*Less income** from camping*	*5570*	*4613*	*6537*	*1817*
TOTAL COST	**12790**	**13747**	**12003**	**2954**

* The original Deed of Agreement did not include mowing and maintenance of the reserve, but included the supply of firewood, cleaning toilets, litter control, opening and closing gate, and supervision of campers. From 1997, a further agreement was made with the contractors to undertake the mowing and maintenance of the reserve at a quoted price of $280 per month.

** Figures based on cost of adults & children $2 per night, and free for children under 5 yrs.

Current Expression of Interest for Managing and Maintaining UCR and Colo Parks

The proposal submitted for Council's consideration can be outlined as follows:

	Quote/Yr	Quote Includes
Upper Colo Reserve	33500	Day to day management including * control & supervision of camping * enforcement of basic regulations * mowing * litter control * repair/remove minor damage * report major damage
Colo Park	7850	* mowing * enforcement of basic regulations * litter control * repair/remove minor damage * report major damage
Ward Park	350	* mowing * enforcement of basic regulations * litter control * repair/remove minor damage * report major damage
Upper Colo Bridge Park	2175	* mowing * enforcement of basic regulations * litter control * repair/remove minor damage * report major damage
TOTAL	**43875**	
Estimated Income from Camping based on proposed fee structure	*9900*	
TOTAL COST	**33975**	

It is important to remember that maintenance of the reserves must occur regardless of whether supervised camping is provided. The following table illustrates the cost for Council staff to maintain the reserves. This highlights that the cost of providing supervised camping is in fact much less than the figure shown in the above table.

Estimate for Council staff to maintain UCR and other Colo Parks (NOTE that this does not include any supervision of camping):

	Estimate/Yr	**Estimate Includes**
Upper Colo Reserve	10000	26 visits/yr for 5 to 6 hrs onsite/visit
Colo Park	4500	19-20 visits/yr for 3 to 4 hrs onsite/visit
Ward Park	1000	15-16 visits/yr for 2 to 1hr onsite/visit
Upper Colo Bridge Park	2500	19-20 visits/yr for up to 2hrs onsite/visit
Maintenance Cost/Yr	**18000**	

Therefore, the cost to provide supervised camping at Upper Colo Reserve is ***$15,975***. This is certainly not considered excessive and it is recommended that the Expression of Interest be accepted and formalised by a contract.

RECOMMENDATION:

That:

1. The Expression of Interest for the management of Upper Colo Reserve and maintenance of parks in the Colo area be accepted; and

2. A contract be developed with the Common Seal of Council affixed to the necessary documentation.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 306 Oooo

ITEM: 307 **General Purpose Financial Report and Special Purpose Financial Report for the period ended 30 June, 2000**

FILE NUMBER: GF001/001 PT3, GF001/007 PT1/CSV/ORK07NBX.C07

REPORT:

Council's General Purpose Financial Report and Special Purpose Financial Report for the period ended 30 June 2000, have now been completed, audited and advertised in accordance with the provisions of the Local Government Act (1993). The unqualified audit certificate from Council's Auditors, Deloitte Touche Tohmatsu, has been received and is available for inspection by Councillors and the community.

Given below is a summary of Council's financial result under the Australian Accounting Standard 27 (AAS27) for the period ended 30 June, 2000 along with a brief commentary of the reported figures.

Operating Statement	**1999/00 $'000**	**1998/99 $'000**
Operating Revenue	41,990	41,100
Operating Expenditure	42,377	39,916
Operating Result before Capital Amounts	-387	1,184
Capital Grants Contributions and Donations	4,205	3,865
Profit on Sale of Assets	360	313
Change in Net Assets before Extraordinary Items	4,178	5,362
Abnormal Items	0	100
Change in Net Assets Resulting from Operations	4,178	5,462

The 1999/2000 operating result is an opportunity for Council to view the result comparing it to the previous year's result (1998/99). It would appear on the surface that Council again had an excellent end of year result, even though the reported operating change in net assets resulting from operations for 1999/2000 compared to the previous years result has decreased by $1,284,000.

Operating Revenues

Below is a comparison of operating revenues for the period ended 30 June, 2000 compared with operating revenues from the previous financial year.

Operating Revenues	**1999/00 $'000**	**1998/99 $'000**
Rates and Annual Charges	23,150	21,843
User Charges and Fees	6,697	6,243

Operating Revenues	**1999/00 $'000**	**1998/99 $'000**
Interest Received	2,001	1,703
Grants and Contributions - Operating	8,342	9,428
Grants and Contributions - Capital	4,205	3,865
Other Operating Revenues	1,800	1,883
Gain on Disposal of Assets	360	313
Abnormal Items	0	100
Total	**46,555**	**45,378**

- Rates & Annual Charges - Income received increased due mainly to the annual increase allowed under rate pegging of 2.4% for Rate Income and Sewerage Services, 2.8% increase for Sullage Collection and a 15.3% increase for Domestic & Business Waste and Recycling Annual Charges. These charges were adopted with the 1999/2000 Management Plan.

- User Charges & Fees - Items which are categorised as user charges or fees include BA's and DA's, Waste Depot tipping fees, cemetery fees, Leisure Centre fees and Family Day/Occasional Care fees charged by the incorporated bodies using Council facilities for that purpose. Income received for user charges and fees varied from the previous reporting period due to increased revenue from tipping fees, Leisure Centre income and Income attributed to Hawkesbury Community Transport which was not consolidated in Council 1998/1999 Financial Reports.

- Interest Received - Interest on Investments Income received increased due mainly to the current economic conditions with several increases over the 12 month period of official interest rates. The average interest rate on investments was around 5.22% for 1999/2000 which was over .5% higher than 1998/99. Also Council's investment portfolio increased throughout 1999/2000.

- Grants and Contributions Received (Operating) - The type of operating grants and contributions which appear under this category include the Financial Assistance Grants, Roads and Bridges Maintenance grants, Rural fire Service and grants attributed to Occasional Child Care Services using Council facilities (Section 355 Committees) and Library per capita subsidies, etc.. The major variance between the two reporting periods relate to a Natural Disaster Flood Damage grant which Council received in the previous reporting period and a reduction in grants received by Section 335 Committees and grants received for roads and bridges maintenance.

- Grants & Contributions Received (Capital) - The major capital grants and contributions received are for Roads and Bridges Construction, Rural Fire Services Assets and Section 94 Contributions. The major variance in the 1999/2000 financial year was an increase in the Rural Fire Service Grants received for capital purposes.

- Other Operating Revenue - The type of operating revenue which appears under this category include fines, lease rentals, ex-gratia payments in lieu of rates, general sales and sundry income. There was no major variance between reporting periods.

- Gain on Disposal of Assets - Items that appear within this category are the assets which Council has sold throughout the year. This includes items such as property, plant and equipment. There has been no major variation between the two reporting periods.

- Abnormal Items - Items which appear in this category are those items or events which are abnormal in their size or nature. The amount which appeared in the reporting period 1998/1999 relates to the seed funding given to Hawkesbury Leisure Centre Inc. by Leisure Australia which was subsequently written-off. The write-off appeared as abnormal income item in the Hawkesbury Leisure Centre Inc's end of year result.

Operating Expenses

Below is a comparison of operating expenses for the period ended 30 June, 2000 compared with operating expenses from the previous financial year.

Operating Expenses	**1999/00 $'000**	**1998/99 $'000**
Employee Costs	15,341	14,391
Materials and Contracts	12,665	11,791
Interest Charges	448	620
Depreciation and Amortisation	5,969	6,017
Other Operating Expenses	7,954	7,097
Total	**42,377**	**39,916**

- Employee Costs - During the year, Council employees costs rose by approximately 6.5% due mainly to the increase in employees leave entitlements which includes amounts for resignations and retirements plus provision for future annual leave and long service leave. Salaries and wages in real terms also increased due to an award salary/wage case increase and Council's salary and wages administration system increases which were allowed for in Council's budget.

- Materials & Contracts - Council's budget is based on a "normal" mix of self-constructed and contract works. The process of calling and accepting tenders during the year can result in substantial changes in this mix, resulting in significant variations from one year to the next.

- Interest Charges - Interest Charges, reported in this reporting period, have decreased due to Council again not borrowing funds from financial institutions. Council also resolved in March 2000 quarterly review, to take up early repayment on several outstanding loans, which also contributed to the decrease in Interest Charges. With debt decreasing each year, interest charged on outstanding loans will continue to fall.

- Depreciation and Amortisation - A slight variance has occurred in the reported figure for Depreciation and Amortisation due mainly to the age of some of Council assets. As assets become older and the value of the asset decreases. Council will be revaluing a majority of its infrastructure assets over the next year in accordance with the Code of Accounting Practice and Asset Accounting Manual. This may have an affect of increasing the amount that will be reported in Council's 2000/2001 Financial Reports.

- Other Operating Expenses - A variance has occurred in the reported figure due mainly to the winding up of the Bligh Park Joint Venture and the Council Election held in September, 1999. Both items had a nil effect on Council's budget as funds were transferred to and from reserves respectively.

Statement of Finance Position (Balance Sheet)

The Statement of Financial Position discloses the assets, liabilities and equity of Council. It depicts the accounting term 'Assets - Liabilities = Equity'.

The table below displays Council's reported Statement of Financial Position under AAS27.

Statement of Financial Position	1999/2000 $'000	1998/1999 $'000
Current Assets	36,730	34,268
Current Liabilities	8,747	8,675
Net Current Assets	**27,983**	**25,593**
Non Current Assets	297,880	296,161
Non Current Liabilities	4,425	4,494
Net Assets	**321,438**	**317,260**
Equity	**321,438**	**317,260**

Council's Statement of Financial Position (Balance Sheet) under AAS27 at 30 June, 2000, reports a similar strong position to that portrayed at the conclusion of 1998/1999. The principal change to the Statement of Financial Position has again been the retirement of further long term debt. During 1999/2000 $495,000 in debt was repaid. Council's outstanding external load principal is now below $1,445,000. The debt service ratio, as defined in the Code of Accounting Practice, is **3%**, which is **2%** below the industry benchmark of **5%**. This ratio is used in accessing the degree to which revenues are committed to the repayment of debt.

The Statement of Financial Position also illustrates that Council has a high ratio of current assets to current liabilities (Current Ratio). The Current Ratio currently stands at **4.20:1** as opposed to **3.95:1** in 1998/99 which is an increase of **.25:1**. This ratio is used to determine a councils adequacy and ability to satisfy financial obligations in the short term. Hawkesbury City Council's high Current Ratio means that it is in a strong position to meet its short term financial commitments and has flexibility in making strategic decisions for the future.

Budget Result

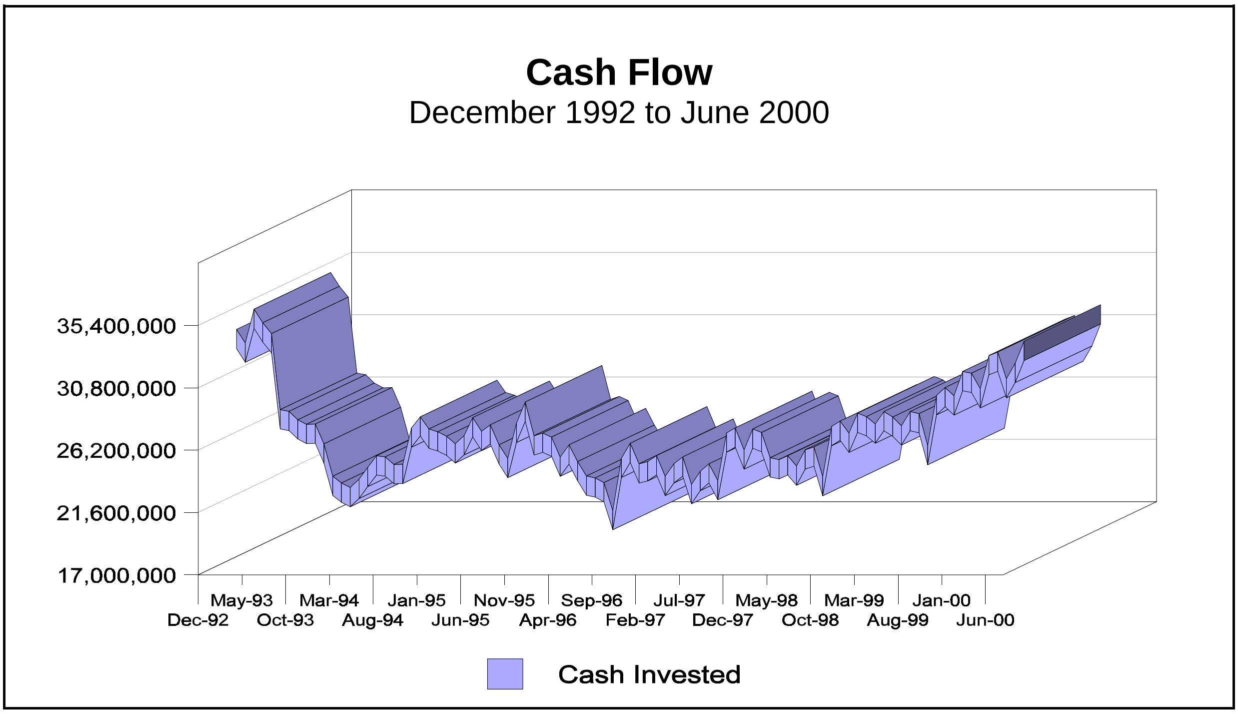
Pre Audit Financial Position As At 30 June 2000	**General Fund**	**Sewer Fund**	**Total**
Total Income	53,749,295	6,154,393	59,903,688
Total Expenditure	53,713,520	6,154,393	59,867,913
Budget Surplus/ (Deficit) for Year	35,775	0	35,775
Accumulated funds position as at 30/6/99	1,365,558	249,085	1,614,643
Accumulated funds position as at 30/6/00	1,401,333	249,085	1,650,418

The budget result, based on the movement in available funds, was reported with the review of Council's Management Plan at the Ordinary Meeting of Council held on 08 August, 2000. The available funds result for the period ending 30 June 2000 was a surplus of $35,775.

The level of these available funds is considered adequate however highlights the need for Council to continue to enforce tight expenditure controls to halt upward expenditure trends through 2000/2001, ensuring Council of its future financial viability and enabling it to continue to deliver appropriate services to the community, as determined by Council.

Cash Flow

The finance reports provided to Council since the repayment of loans in 1993 has seen an improvement in the level of funds held. The graph below depicts the change in cash held over this period which is either restricted internally, externally or generally unrestricted.



The cash flow increase is represented in the Reserves held by Council (both internally and externally restricted). These reserves are reported to identify the purpose, movements and balance of reserves as at 30/6/2000.

Reserve	**Balance 1-Jul-99**	**Movement**	**Balance 30-Jun-00**
Ext. Industries Reserve	418,872	112,630	531,502
Garbage Reserve	-1,078,546	-78,897	-1,157,443
Heritage Reserve	13,767	16,743	30,509
Kerb & Gutter Reserve	120,821	-41,066	79,755
Parks & Gardens Reserve	92,603	-4,407	88,196
Road works Reserve	411,874	6,876	418,750
Council S94 Allocation	300,217	80,517	380,734
S94 Car Parking Reserve	269,777	14,649	284,426
S94 Comm. Facilities Reserve	2,118,257	630,806	2,749,063
S94 Park Imp Reserve	710,598	146,284	856,882
S94 Rec Buildings Reserve	709,904	172,273	882,177
S94 Bushfire Reserve	30,774	1,671	32,445
S94 Drainage Reserve	-67,008	23,469	-43,539
S94 Road Works Reserve	452,703	24,837	477,540
Sewer - Asset Replacement	769,650	123,600	893,250
Sewer - Emergency Breakdown	385,000	-36,088	348,912
Sewer - Environmental Plan Reserve	531,636	28,868	560,504
Sewer -Treatment Works Reserve	5,369,447	564,896	5,934,343
Bligh Park Reserve	2,805,653	1,802,252	4,607,905
ELE Reserve	969,655	23,878	993,533
Election Reserve	108,493	-76,969	31,524
Information Technology Reserve	492,554	285,776	778,330
Loan Reserve	3,263,047	42,525	3,305,572
Plant Reserve	1,378,560	243,565	1,622,125
Property Development Reserve	1,482,526	150,272	1,632,798
Risk Mgt Reserve	386,211	-32,858	353,353
Sullage Reserve	196,838	93,760	290,598
Workers Comp Self-Ins. Reserve	1,003,934	-50,626	953,308
Other Reserves	70,151	48,463	118,614
Internal Loans	-152,500	17,500	-135,000
TOTAL	**23,565,468**	**4,335,199**	**27,900,667**

RECOMMENDATION:

That Council's General Purpose Financial Report and Special Purpose Financial Report for the period ended 30 June 2000 be adopted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 307 Oooo

ITEM: 308 **Formation of Section 355 Committee for Environmental Assessment of Motor Industry Grant Project**

FILE NUMBER: GG021/214 PT1/EVD/ORK07NBX.V05

REPORT:

Council was previously advised of the successful grant application under the Stage III Stormwater Grant program for the "Environmental Assessment of Motor Industry Premises". It is proposed to set up a Section 355 Committee, with membership of the committee being appointed by Hawkesbury City Council, Penrith Council and Blue Mountains Council.

The Section 355 Committee will act as the steering committee for the project and will be part of a larger invited Management Committee, comprising of industry representatives, EPA, Hawkesbury Nepean Management Trust, and Council.

Hawkesbury City Council is the "lead agency" for the project and will handle the administrative responsibilities associated with the employment of the two field officers who will carry out the functions of the proposed project.

The Trust has provided office accommodation for the staff and will arrange for leasing of vehicles throughout the project.

All expenditure throughout the project will be covered by the grant monies and managed by the Section 355 Committee.

The Manager of Environment and Waste Services will represent Council on the Section 355 Committee with the alternate delegate being Council's Environmental Health Officer, Ms A Genova and participate in the Management Committee for the project. The project is scheduled to commence during January 2001 and be finalised during January 2002, with reports on its progress and outcomes being compiled at intervals stipulated by the EPA

To allow the field officers to work effectively in our city, the two staff will require delegated authority to be issued under the relevant legislation to act as an "authorised officer" of Council.

RECOMMENDATION:

That:

1. Council resolves to establish the Section 355 Committee formed to administer the grant secured to carry out the Environmental Assessment of Motor Industry Premises.

2. Ms A Genova and Mr G Baldry be Hawkesbury City Council's representatives on the Section 355 Committee.

3. Hawkesbury City Council grant delegated authority to the two field officers, to act as "authorised officers" under the relevant legislation.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 308 Oooo

ITEM: 309 **Proposed Sale of Commercial Site - Colonial Drive, Bligh Park**

FILE NUMBER: GC281/010 PT2/CSV/ORK07NBX.C17

REPORT:

In conjunction with the planning of the Bligh Park Estate, land was set aside at the corner of Rifle Range Road and Colonial Drive for community and commercial usage.

The site has a total area of 2.42 hectares with 7,700 square metres utilised for community purposes ie Tiningi and Bligh Park Youth Centre, with the balance available for commercial use. The site is ideally located to service the needs of residents of the middle and rear sections of Bligh Park and future residents of Bligh Park North if approval is obtained from the Department of Urban Affairs and Planning for residential development to proceed. As a result of informal approaches from developers and agents in relation to the site, K D Wood & Associates, Consultant Valuers, were requested to provide a market opinion for both the sale and ground leasing of the site. The valuers have suggested that the site has a value in the range of $1.25 million to $1.35 million for both commercial/retail or residential development. Ground rental for retail development would be in the order of $62,500 per annum, however, most developers are not interested in these arrangements as they require security to borrow funding to develop the site.

An offer in the amount of $1.4 million has been received from a company known as Bluejay Properties for the purchase of the site. They note their intention is to design and construct a neighbourhood shopping centre on the property.

In view of the fact that the offer exceeds the valuation by $50,000 and the full potential of commercial development on the site may not be realised for a number of years ie until Bligh Park North is developed, it is suggested that the offer be accepted. Additionally, proceeds from the sale could be utilised for other projects including the redevelopment of the former hospital site. It is noted that it is Council policy to dispose of the property via a public auction, however, Bluejay Properties has indicated that it would withdraw its interest in the property if it was subject to a public auction process. It is considered that the policy of selling properties via public auction should generally be the rule, however, the method of selling individual sites should be considered on a case by case basis to ensure the return is maximised. In this case, despite the fact that there has been a degree of interest over the years in this site from developers, there have been no formal offers submitted and there is no evidence to suggest at this stage that an auction would realise a sale in excess of the current offer. It being noted that if a public auction took place, a marketing budget of approximately $5,000 would need to be established and a commission in the range of 1.5 to 2% of the sale price plus auction fees would be payable ie $21,000 based on a $1.4 million sale price and 1.5% commission. The offer from Bluejay Properties is direct and without intervention of an agent, therefore, no commissions are payable.

RECOMMENDATION:

That:

1. Council accept the offer in the amount of $1,400,000.00 (one million four hundred thousand dollars) from Bluejay Properties for the purchase of the site in Colonial Drive, Bligh Park and described as Lot 1249 DP800323.

2. The Seal of Council be affixed to the documentation.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 309 Oooo

ITEM: 310 **Membership of Regional Illegal Dumping Squad (RID)**

FILE NUMBER: GW010/033 PT1/EVD/ORK07NBX.V08

PREVIOUS ITEM: 167, GPC Section 1 - Environment (03.10.2000)

REPORT:

At the Ordinary Meeting of Council on 10 October 2000, it was resolved that Hawkesbury City Council become part of the Regional Illegal Dumping Squad (RID).

As the squad operates under a Section 355 Committee, it is now appropriate that Council resolves to become a member of this committee along with the other member councils.

Council will be required to nominate representatives to sit on the committee and in this regard, it is suggested that the current Western Sydney Waste Board Director and the Deputy Director be Council's representatives on this committee.

To allow the eight RID Squad Officers to operate effectively, delegated authority under the relevant legislation to be "authorised officers" in our City, will be issued.

RECOMMENDATION:

That:

1. Council resolves to become a member of the Section 355 Committee for administration of the RID Squad.

2. Councillor Christine Paine and Mr Garry Baldry become Council's representatives on the RID Squad Section 355 Committee.

3. Hawkesbury City Council grant delegated authority to the officers of the RID Squad, under the relevant legislation, to act as "authorised officers" in the City of Hawkesbury.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 310 Oooo

ITEM: 311 **"Operation Cat' - Cheap Desexing and Microchipping Program for Cats**

FILE NUMBER: GE0202/002/EVD/ORK07NBX.V12

REPORT:

"Operation Cat" is a program organised by the Cat Protection Society. The program was established to encourage cat owners to desex their cats. It offers a reduced desexing and microchipping rate for cat owners and transports their cat to and from the veterinary clinic. The cats are delivered to a veterinary clinic nominated by the Cat Protection Society.

To date, "Operation Cat" has been held in three council areas and has proven to be a success. They have held 10 "operation cat" days and desexed approximately 81 cats.

Through press advertisements, cat owners are made aware of the service and encouraged to book their cat/s in for the operation. Only ten cats can be booked for the day. The owners drop off their cats at a designated drop off point and they are returned the following day.

The Cat Protection Society will complete all paperwork, collect the money and enter all microchipping details on the NSW Companion Animal Register.

The charges are as follows:

Female cat	$70 (their usual discounted price is $100)
Male cat	$60 (their usual discounted price of $90)

The charge includes pick up from and delivery to a central pick up point. If the cat is already microchipped, the desexing rate is reduced by $10.

The Cat Protection Society has supplied Council with media releases/advertisements which were used in other council areas. Other participating councils have found the program to be very successful and as a results have held a number of "Operation Cat" days.

RECOMMENDATION:

That:

1. Council agree to hold an "Operation Cat" day in December.

2. If the day is successful, a similar day be held around March/ April 2001 to capture any kittens/cats received over Christmas, before the mating season.

3. Council endeavour to continue a partnership with the Cat Protection Society, and offer this service twice a year or when there is a demand by the public.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 311 Oooo

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ITEM: 312 **Transport Planning**

FILE NUMBER: GT240/013 PT2/GMA/ORK07NCX.G13

REPORT:

Earlier this year the Council resolved on a number of transport planning issues with a response now received from the Parliamentary Secretary for Transport with advice as follows:

1 The Western Sydney Orbital is part of the National Highway system the project estimated to cost in excess of $1 billion. The NSW Government is seeking early construction and would prefer a toll-free road. An Environmental Impact Statement is currently under preparation and expected to be released later this year.

2 Council suggested that corridors be set aside to allow connection of the North West Sydney Rail Link, the Richmond Line and the Main Western Line. The Government's advice is that resources are currently focused on planning and protecting corridors for the nominated projects in the integrated transport plan "Action for Transport 2010". This focus on resources on committed projects is necessary because formal reservation of a corridor confers acquisition obligations. It is therefore necessary that corridors are reserved in an orderly manner, with priority to confirmed projects. With the implementation of the Environment Planning and Assessment Act the Government could no longer reserve land without acquiring it at the owner's request and not being able to put the matter off until the project was to proceed. The opportunity to protect a rail corridor through the ADI site will rest with Blacktown City Council in its precinct planning for that area, should the site be rezoned.

3 Rail Access Corporation has indicated that there is sufficient capacity in the existing reservation for duplication of the Blacktown-Richmond rail line.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 312 Oooo

ITEM: 313 **Westpool Bulk Purchase - Comprehensive Motor Vehicle Insurance**

FILE NUMBER: GIO30/081/CSV/ORK07NCX.C09

REPORT:

Council's motor vehicle insurance expired on 31 October 2000. Westpool Member Councils have previously benefited from a bulk purchase agreement which has provided competitive premiums due basically to economies of scale in having councils join to secure this coverage.

In this respect, Westpool, on behalf of its Member Councils ie Penrith, Blue Mountains, Fairfield, Liverpool and Hawkesbury, invited tenders from registered Insurance Brokers to market the motor vehicle program for a 1 (one) year period.

Upon receipt of tenders, Westpool Members have undertaken a comprehensive assessment of the submission and in turn have recommended acceptance of the terms submitted by the NRMA and Insurance Broker, Lowndes Lambert NSW.

Hawkesbury's premium of $70,207 (seventy thousand two hundred and seven dollars) represents a reduction of $18,580 (eighteen thousand five hundred and eighty dollars) in respect of the 1999/2000 premium..

As Council's current policy expired on 31 October 2000 and considering the premium savings achieved, the Westpool recommendation was accepted.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 313 Oooo

ITEM: 314 **Developing a Cultural Plan**

FILE NUMBER: GE030/002 PT5/CSV/ORK07NCX.C16

REPORT:

Many local councils and urban planners now recognise the role played by community cultural resources in maintaining the quality of life and economic vitality of an area. A planned approach to cultural planning is obviously the best way to utilise scarce resources and ensure equity in access. Moreover, evidence of cultural planning is increasingly required when applying for grants from both state and federal funding bodies.

A healthy city has a strong current of professional and community-based cultural activity which gives expression to the community's aspirations and identity. It also promotes economic growth through arts related employment or new enterprise developments; multiplier effects from local festivals or arts events; and retail growth as a result of arts focussed urban redevelopment strategies. There are also social and educational outcomes which contribute to what is known as creating 'social capital'.

Accordingly, it is proposed that a Cultural Planning process should commence as a fitting way to guide Hawkesbury's cultural development into the New Millennium. This process also coincides with the development of a proposed new cultural and community precinct at the former Hawkesbury Hospital site.

Five years ago extensive community consultation was undertaken at which more than 100 local residents contributed ideas towards the program of cultural initiatives they envisaged for their City. As a result of this process, the following objectives were developed which have guided activities over past years in conjunction with the vision of Councillors:

1. To provide access to the arts for all residents of the City of Hawkesbury.

2. To assist community groups and individuals to develop strategies to increase arts and cultural experience.

3. To provide various forms of support, from encouragement, assistance in kind and direct financial support, treating each case on its merits, keeping in mind changing community needs and circumstances.

4. To plan and co-ordinate events, activities and facilities.

5. To identify resources existing in the area, to maximise use of resources and plan long-term facilities.

6. To facilitate self-management by community groups.

7. To generate economic benefits to arts workers and small businesses in the Hawkesbury area through arts and cultural events and projects. Recognition is given to the fact that the arts and culture are leisure pursuits and income earners for small cultural enterprises and other local businesses.

8. To facilitate cultural events, with a focus Festival annually combining encouragement for local groups and individual arts practitioners and opportunities for enriching cultural experiences for the community as well as increasing visitors to the area.

9. To provide a range of options, passive and active, suitable to meet the needs of all age groups and to encourage an appreciation of different cultures and histories.

10. To enhance the physical attributes of the local area through close collaboration with, or employment of, artists, architects, designers and landscape planners to work within the principles of community consultations.

11. To incorporate the cultural planning process into decision making within other Council Departments.

12. To enhance the image of Council in the community and to build networks advantageous to Council's process of community consultation.

As a result of the review in 1995, a Cultural Committee was formed. This committee chose to develop the 'Fruits of the Hawkesbury' arts and cultural festival which provides an 'umbrella' for an extensive range of community based activities promoted under a single 'brand' or theme. The point of contact for the 2001 Cultural Plan between the Council and the various groups and individuals whose inputs will be sought will be the Cultural Committee.

The cultural planning process is designed to enable meaningful community participation in all aspects of assessment and planning, through workshops, surveys and other means, including an interactive website designed for the purpose, in both the assessment stage and the strategy development/implementation stage.

The planning process involves:

- Reaching a common understanding of the importance of cultural planning to economic and community life.

- Assessing existing cultural resources, and identifying opportunities for strategic alliances with other groups and regions.

- Creating a community vision for the future.

- Devising a strategy to take us to our preferred future.

- Implementing the strategy.

The types of issues that will be canvased in the Cultural Plan will include event development; access to facilities for the performing arts, eg rehearsal space; and review of the cultural small grants program for community initiatives (ie sponsorship events, exhibitions and activities).

A consultancy tender to establish themes, exhibitions and management models for the proposed museum and art gallery interpretive centre is currently being advertised and it is anticipated that this consultancy will be awarded in late November/early December this year. This project is being supported through funding of $30,000 by the NSW Ministry for the Arts. The development of the 2000 Cultural Plan will aim to feed invaluable community input into this project.

It is anticipated that the cultural planning process will take approximately six months.

RECOMMENDATION:

That the information be accepted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 314 Oooo

ITEM: 315 **Reports requested by Council - Status as at 7 November, 2000**

FILE NUMBER: GC280/005 PT03/CSV/ORK07NCX.C01

REPORT:

12/9/2000	Information Tracking GM	Report outlining the implementation of an information tracking system for Councillor requests for reports and information.	Report to be prepared.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 315 Oooo

ITEM: 316 **Payment of External Organisations**

FILE NUMBER: GC210/014 PT3,GC155/001 PT3, GM001/021 PT14/FNC/ORK07NCX.F15

REPORT:

Council at its Special Meeting on 24 June 2000 for the adoption of Council's 2000/2001 Estimates and Management Plan, resolved the following:

"That the following funds for economic development for 2000/2001 be allocated:

1. *Hawkesbury Skills Share Inc be allocated $21, 183 for development of the agricultural database project.*

2. *Tourism Hawkesbury Inc be allocated $90,000 as a specific contribution to the operation of the Visitor Information Centre.*

3. *The Chamber of Commerce be allocated $80,000 specifically for contribution to maintenance of the Mainstreet Program.*

4. *The Hawkesbury Economic Development Advisory Committee be allocated $30,000 of which $10,000 is to be set aside as matching funds for grant application that is proposed.*

5. *Hawkesbury Farm Gate Project be allocated $20,000 specifically for development of a farm trail map."*

In addition to the above resolution, Council also resolved the following allocation be made to the Hawkesbury Sports Council Inc:

Capital Contribution	$175,000
Parks Maintenance	$337,659
Electricity	$16,075
Water	$16,075
	$544,809

Set out below are the summarised financials for the external organisations as at 30 September 2000:

Organisations	Operating Income	Operating Expenses	Net Profit/ Loss
Hawkesbury Sports Council Inc	$205,422.65	$90,487.44	$114,935.21
Hawkesbury City Chamber of Commerce	$50,930.17	$22,425.45	$28,504.72
Tourism Hawkesbury Inc	$62,832.91	$39,355.98	$23,476.93
Hawkesbury Skills Inc	$5,825.33	$510.39	$5,314.94
Hawkesbury Economic Development Advisory Committee	$7,500.00	$9,410.43	$(1,910.43)
Hawkesbury Harvest Inc	$20,462.73	Nil	$20,462.73

Hawkesbury Sports Council Inc

For the Hawkesbury Sports Council Inc (HSC Inc), the summarised figures indicate an operating surplus of $114,935.21 for the first quarter of the 2000/2001 financial year. The large surplus can be attributed to the suspension of sporting activities and significant works including maintenance and capital works during the Olympic and Paralympic Games. All activities have now recommenced and will be funded from the reported surplus of funds.

HSC Inc continues to maintain and manage Council's sporting facilities including mowing, cleaning and repair as well as collecting fees from users of the facilities. Security of the facilities is also the responsibility of HSC Inc.

In relation to capital works from Council's funding, HSC Inc has in progress a number of projects including Woodlands amenities block, improvements to Woodland Park and Icely Park, shade shelters at Bensons Lane (DA submitted) and flood lighting at Colonial Drive.

Meetings of the HSC Inc are held monthly with the delegates meeting on a quarterly basis. Meetings with users of the facilities occur as required.

Hawkesbury City Chamber of Commerce

In relation to Hawkesbury City Chamber of Commerce (HCCC), a net operating profit of $28,504.72 was reported for the first quarter of 2000/2001. Funding for HCCC has been provided specifically for contribution to maintenance of the Mainstreet Program. HCCC has reported the employment of two new staff members who will continue the role of the Mainstreet Co-ordinators. Their position titles have been renamed to Business Development Manager and Business Development Co-ordinator. A summary of HCCC actions so far in 2000/2001 include:

- taking an active role in the Windsor Marketplace debate
- continuing to promote our City to adjoining areas via the local and regional media
- currently negotiating the introduction of "Hawkesbury Valley Web" to be run in conjunction with Tourism Hawkesbury and Stralia Web

- in conjunction with the State Chamber, have offered Business Activity Statements (BAS) Seminars to all Hawkesbury businesses
- represented at the recent Community Economic Development Conference in Forbes which had a significant focus on mainstreet programs.
- organised 10 weeks of live music in Richmond Park each Saturday as part of "Fruits of the Hawkesbury"

Additionally, initial discussions have taken place regarding Council's resolution to initiate a special levy, in accordance with principles and criteria.

Tourism Hawkesbury Inc

Tourism Hawkesbury Inc has reported an operating surplus for the first quarter of 2000/2001 of $23,476.93. An examination of the result reveals that in relation to the Visitors Information Centre, a deficit result has actually occurred. This is a result of the operational cost of the centre being more than Council's quarterly contribution of $22,500, which has been supplied for the specific purpose of contributing to the operation of the Visitors Information Centre. Council's contribution has therefore been fully expended.

Operations of Tourism Hawkesbury Inc for the September quarter 2000 have been extremely positive. The Visitors Information Centre has been manned seven days a week with record enquiries and visitations being recorded during the Olympic and Para Olympic periods.

Since July, the acting Tourism Manager has added a wealth of knowledge, energy and ideas to the organisation. Procedures to appoint a permanent Tourism Manager are currently in progress. Close ties with Council have been established to discuss possible GROW funding applications for tourism surveys, feasibility reports and projects such as the Flora and Fauna Sanctuary, the Aerospace Museum and Backpackers accommodation.

First quarter results indicate that the Visitors Information Centre will be directly subsidised by membership funds and the organisation has improved its financial reporting processes and is strengthening internal controls.

The Hawkesbury Community Web has been initiated by the board and launched at the Tourism Hawkesbury AGM. The Web Centre has been designed and is to be administered by Stralia Web which has won an award the its work on other community web design projects. Tourism Hawkesbury has been joined by the Chamber of Commerce in offering members incentives to link to the website.

Hawkesbury Skills Inc

Hawkesbury Skills Inc has reported an operating result off $5,314.94 surplus for the first quarter of 2000/2001. Council's contribution has been made for the purpose of developing an Agricultural Data Base. Progress to date has included the Agricultural Department of the University of Western Sydney, Hawkesbury Campus making available students to ascertain the best methodology to compile a data base and to gauge grower and retailer reaction to the project. A report from the students is forthcoming. A project plan with a time line has been created and project milestones have been agreed upon.

Hawkesbury Economic Development Advisory Committee

Hawkesbury Economic Development Advisory Committee has reported a $1,910.43 operating loss for the first quarter of 2000/2001. The loss can be attributed to the one off $6,000 contribution made to the Hawkesbury Business Enterprise Centre.

HEDAC has recently appointed Price Waterhouse Coopers to assist with the Aerospace and Defence Industry Cluster Project, jointly funded by Council, and the Commonwealth and State Governments. Stage One of the project involves investigating the capacity of developing an aerospace industry cluster, identifying skills and necessary infrastructure, identifying needs on which to base the implementation phases and to identify organisations with the capacity to establish or expand operations within a cluster. HEDAC has continued with lobbying in respect of the Windsor Road upgrade and Water Reforms, as well as supporting local businesses through sponsoring the Hawkesbury Business Awards and an E-Commerce for Export Program to be conducted in conjunction with Austrade later this month. Also, funding is being sought for projects such as a Rural Transaction Centre for Wisemans Ferry and for investment in Tourism Infrastructure within the region.

Hawkesbury Harvest Incorporated

Hawkesbury Harvest Incorporated has reported an operating result of $20,462.73 for the Hawkesbury Farmgate Project. Whilst no expenditure has been shown in the first quarter of 2000/2001, a launch of the trail's interim map announced in the Gazette on 18 October 2000 has now committed expenditure to the project. Copies of the map are now available to the public.

Hawkesbury Harvest is awaiting announcement on a funding application submitted to the GROW Employment Council for a Project Officer. An announcement is expected this month and the role of the Project Officer will be to coordinate the activities of Hawkesbury Harvest and the preparation of a comprehensive farm trail map. Discussions have been initiated with Baulkham Hills and Penrith Councils with a view to expanding the project on a regional basis to enhance ongoing financial viability.

All external bodies have now been paid their second instalment with the exception of the Hawkesbury Harvest Inc which has been paid its total allocation for the year of $20,000.

RECOMMENDATION:

That the information be noted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 316 Oooo

ITEM: 317 **Sewage Management Facilities (Septic Tanks) - Licensing**

FILE NUMBER: GS080/008/EVD/ORK07NCX.V10

REPORT:

The first stage of implementing the on-site sewage management legislation has been completed, with the distribution of application forms to landowners for the registration of each on-site sewage management facility within Hawkesbury City Council Local Government Area. Ten thousand registration forms were sent out to residents in unsewered areas with a total of 8,646 forms were returned. All of the registration forms that were returned have been issued a license number, and have been entered onto the licensing system.

The break down of the number of different facilities within the Hawkesbury City Council Local Government Area is as follows:

Type 40 - Pump out	1728
Type 41 - Aerated Wastewater Treatment System	1378
Type 42 - Absorption Trench	5006
Type 43 - Compost Toilet	43
Type 44 - Cesspit	27
Unknown	464
Total	**8646**

Although 8,646 registration forms were returned, it is anticipated that there are a further 2,000 on-site sewage management facilities that need to be registered, classified and inspected. Plotting the unsewered areas of Council on Council's geographic information system, matching it with the ones that have been issued a license, and then mapping the remaining properties that are still unlicensed, will identify these remaining systems. These systems will then need to be inspected manually to identify the specific on-site sewage management facility and the risk category associated with that property. Newly installed on-site sewage management facilities are required to be registered and entered onto the licensing system. These systems will be identified at the approval stage.

The registration forms have been divided into three different risk categories, depending on their potential risk of affecting the environment. The categories are high, medium and low risk and these will be required to be inspected and issued with an Approval to Operate at intervals of one, three and five years respectively.

A break down of the three risk categories is as follows:

High Risk - Systems with their disposal area within 50 metres of a watercourse, or significant and protected species of native vegetation. On-site disposal systems that are on land with an area less then 1,000 square metres.

Medium Risk - Pump-out systems on land with an area less than 2,000 square metres. On-site disposal systems that are located on land within 50 - 500m from a watercourse or has a land area between 1,000 and 6,000 square metres.

Low Risk - Systems located on land that has an area greater than 6,000 square metres and an on-site disposal area that is at least 500m from a watercourse.

The break down of the number of systems in each risk category is as follows:

High -	1051
Medium -	5374
Low -	2221
TOTAL -	8646

A map illustrating the location of each system and the risk categories will be displayed in the Council Chambers during the meeting.

A fee of $30 (thirty dollars) per inspection is to be charged at the issuing of the Approval to Operate. The fees gathered are anticipated to offset the staff costs involved in carrying out the legal requirements.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 317 Oooo

ordinary

6

section

reports of committees

Tourism Hawkesbury Inc - 17 August 2000

oooO END OF REPORT Oooo

Proposed Library, Museum and Art Gallery Advisory Committee - 16 September 2000

Proposed Library, Museum and Art Gallery Advisory Committee
Minutes of meeting held at the Council Chambers
Saturday 16 September, 2000 at 3pm

Present: Mayor, Councillor Rex Stubbs
Councillor Di Finch
Jan Barkley-Jack - Hawkesbury Museum
Ian Jack - Hawkesbury Museum (observer)
Carol Carruthers - Hawkesbury Museum
Coral Cleary - Hawkesbury Museum
Greg Hansell - Friends of Hawkesbury Art Collection (observer)
Tony Hook- Friends of Hawkesbury Art Collection
Margaret Ginnings- Friends of Hawkesbury Art Collection
Garry McCully - Hawkesbury City Council
Alannah Norman- Hawkesbury City Council
Chris Daley - Hawkesbury City Council
Hugh Williams (Architect) - Guest Speaker

Apologies: Clr Lorna Allan

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1. Computer Generated Site Tour
Hugh Williams provided a virtual tour of the site showing how it may look when restoration and new buildings constructed.

2. Confirmation of Previous Minutes
The minutes of the meeting of 30 July 2000 were adopted, with the inclusion of Ian Jack as an observer in the list of those present at the meeting.

3. Update of Ministry of Arts Funding
Alannah confirmed that ABN and GST information had been forwarded to the Ministry and a cheque for funding was expected in the near future. David Ellis from the Ministry of Arts Office confirmed that the grant is to be acquitted by May 2001, however, in some circumstances requests in writing for extensions can be considered. Mr Ellis requested he be kept up to date with the project.

4. Consideration of Draft Brief for Consultant
In line with recommendations of the Museums and Galleries Foundation, it was agreed that a professional in the field be invited to help the committee finalise the brief for the consultancy. Alannah will invite one of the suggested consultants to facilitate at the next meeting.

Committee members are to provide suggestions regarding the draft brief to Alannah by Friday 22 September, after which the draft brief will be forwarded to the consultant facilitating the next session.

General Business

5. Definition of Integrated Community Facility

The term 'integrated facility' has been used to describe the former hospital site and the facilities and activities that will be based at the site according to the current Master Plan for the area (as has been extensively discussed over the past two years). Margaret Ginnings requested that the definition of integrated facility be provided. It was agreed that the following reflects the intent of this term:

> "There will be three core components to the integrated facility - they are a library, museum and current and future art collections. None of these elements will be marginalised."

It was re-affirmed that the intent of Council has always been to provide space for the museum collection and specific gallery space for Council's art collection, as well as some space for exhibitions of artefacts and art works. It was envisaged that the 'Proposed Library, Museum and Art Gallery Advisory Committee' would help determine how this was done, rather than a model be impose on user groups.

6. Report to Council by the Advisory Committee

It was agreed that Council be asked for an extension of time to enable the preparation of a report by the committee to enable issues to be resolved and the brief and partnership agreements to be finalised.

7. Conservation Advice for the Site

Garry McCully advised that Robert Staas will be used to provide heritage advice on the restoration of the historic buildings on the site. Council's advisor, Jyoti Summerville will be used in addition to this advice.

Next Meeting

Saturday 14 October, 2000 at 3pm at the Council Chambers.

oooO END OF REPORT Oooo

Hawkesbury Economic Development Advisory Committee - Friday, 6 October 2000

Present: Clr Lorna Allan (Chairperson), Clr Philip Davies, Clr Barry Calvert, Mr Steve Benfield, Mr Robert Calvert, Group Captain Chris Richards, Mr John Fibbens, Mr Brian Lindsay and Mr Ted Books.

Also Present: Mr G Banting and Mr C Dalli. Ms Julie Scott, CEO of The Greater Western Sydney Economic Development Board and Ms Therese Becker of GROW Employment Council were present for the interviews held with the consultants for the Aerospace and Defence Industry Cluster Project.

Apologies: Ms J Eagleton, Ms Vanda Whitworth and Mr Bart Bassett.

Confirmation of Previous Minutes

The minutes of the meeting held on Friday, 1 September 2000 were confirmed.
Moved: Clr Davies. Seconded: Group Captain Chris Richards.

1. Membership of Economic Development Advisory Board

It was noted that the following three Councillors have been nominated to serve on HEDAC for the ensuing twelve month period.

- Councillor Lorna Allan
- Councillor Barry Calvert
- Councillor Philip Davies.

Additionally, Mr Ted Books was welcomed as the new Agriculture/Horticulture Industry Representative and Mr Brian Lindsay as the replacement Representative from the University of Western Sydney-Hawkesbury.
Moved: Councillor Davies. Seconded: Mr Steve Benfield.

2. Appointment of Chair of HEDAC

It was noted that as HEDAC is a committee of Council, it is required to annually elect its Chair at the next meeting following the appointment of the Council Committees.

Subsequently, Mr Geoff Banting acted as returning officer for the election and called for nominations. There being one nomination received namely Councillor Allan, she was duly appointed as Chair of the Committee for the ensuing twelve month period.
Moved: Councillor Davies. Seconded: Mr Robert Calvert.

3. Aerospace and Defence Industry Cluster Project

Following the short listing of Consultancies expressing an interest in the Aerospace and Defence Industry Cluster Project, the Steering Committee received presentations from the following organisations at the meeting:

- Brown and Root
- Woods Bagot
- Sinclair Knight Metz
- PriceWaterhouse Coopers.

Following the presentations, the Steering Committee subsequently short listed Brown and Root and PriceWaterhouse Coopers for further consideration. Specifically, Brown and Root are to be asked to advise on whether they would be interested in being involved in the whole of the project including preparation of a Prospectus and acting as the Project Officer. Subject to their interest, Brown and Root will be asked to formally submit a quotation for these works which can be compared with the submission received from PriceWaterhouse Coopers.

The Committee resolved to appoint a task force comprising Councillor Allan, Group Captain Richards, Council's General Manager and the Executive Officer to further review the proposals of the short listed companies and to determine the most appropriate consultancy to assist with this project.
Moved: Mr Brian Lindsay. Seconded: Mr Robert Calvert.

4. E Commerce for Export Program

Following a briefing on the E Commerce for Export Program presented by Austrade, it was resolved to support Austrade with the delivery of the Program which is to be held at the Western Sydney Institute of TAFE - Richmond Campus later in the year.
Moved: Mr Steve Benfield. Seconded: Mr Robert Calvert.

5. Time and Frequency of Meetings

As there has been a number of recent changes to the membership of the Committee, discussion took place in relation to determining the most appropriate time for HEDAC to meet.

As a result, it was determined that the last Friday of the month would be the most appropriate time for the committee to meet, with the commencement time to be 8.00am and the location being the Committee Room of the Council Offices.
Moved: Mr John Fibbens. Seconded: Mr Robert Calvert.

6. Reports from Industry Sectors

Restructure of University of Western Sydney - Hawkesbury
It was reported that the University is moving from a federated network to a unitary style university structure with a centralised decision making body. The restructure is to be implemented for commencement in January 2001 and as a result, there will be six operational teaching campuses

plus one administration with four academic strands - Business and Law (Blacktown), Science, Technology and Environment (Hawkesbury), Arts (Bankstown) and Social Sciences and Health (Campbelltown). The Directorates of Finance and Student Administration as well as research, will be located at Richmond.

Flood Evacuation Routes
It was noted that the Committee overseeing the Flood Evacuation Route Project has supported the northern route, ie, via Forbes Street and it is understood that the next step is for an Environmental Impact Statement to be prepared and released for public display early next year with a view to a decision by the middle of 2001. It being noted that the cost of this option is estimated at $60 million. It was further reported that the State Rail Authority is looking at the duplication between Mulgrave and Vineyard over the next few years, which would provide a slip lane to allow a fifteen minute interval train service during peak times.

Living Working Cities Conference
It was reported that HEDAC and Council were represented at the recent Living Working Cities Conference held in Hobart in September. It was noted that a report on conference outcomes is to be tabled at the next meeting.

Water Reforms
It was noted that it appears the State Government is not proposing any further changes to the Water Reform Legislation following public consultation. A determination has been made in respect of proposed allocations, with licence holders recently being notified of allocations and 28 days provided to contest annual volumes. It is understood that some agriculture/horticulture industries including the turf industry, are comfortable with this allocation which encourages proper water management. However, it was recognised that this may not be a sufficient allocation for market gardeners and the agriculture/horticulture representative has been requested to seek further advice from sector representatives regarding the allocation and its impact on their operations. The booklet *'Volumetric Conversion - The Next Stage - July 2000'*, was tabled at the meeting.

Sydney Growers Market
It was noted that some fresh produce growers from the area have been affected by deregulation of the city markets and the influence and control agents and some of the larger supermarket chains have over the market. The agriculture/horticulture representative is attempting to seek further facts and figures from growers for presentation to the committee with a view to determining a strategy for this issue.

Marketing of the Hawkesbury
It was noted that representatives of The Richmond Club, Hawkesbury City Chamber of Commerce, Tourism Hawkesbury, Hawkesbury Skills, Hawkesbury Harvest and HEDAC held a meeting during the week to discuss opportunities for partnerships and joint marketing and promotion of the Hawkesbury area.

As a result of the meeting, a number of opportunities were identified and a further meeting will be held in late January/early February 2001 to establish a commitment and joint priorities.

Food and Wine Affair
It was reported that the combined Food and Wine Affair/Hawkesbury Race Day will be held on Sunday, 22 October, 2000 at Hawkesbury Race Club. It being acknowledged that this initiative was an outcome of discussions between HEDAC and the Race Club earlier in the year.

Airports and Aviation Conference
It was reported that Council has resolved that a representative of HEDAC attend the annual Airports and Aviation Conference to be held in Perth next month.

It was subsequently resolved to nominate Mr Robert Calvert to represent the Committee at the Conference and Group Captain Chris Richards was nominated as an alternative delegate. It was noted that the cost of sending a delegate was approximately $3,300.00.

Next Meeting

There being no further business, the meeting concluded at 11.00am and the next meeting of the Committee will be held on Friday, 24 November 2000 in the Committee Rooms of the Council Chambers commencing at 8.00am.

oooO END OF REPORT Oooo

WSROC LIMITED - 12 October 2000

BOARD MEETING NO. 5, 2000 BOARD MEETING NO. 5, 2000

MINUTES OF THE MEETING HELD AT 6.45 PM ON 12/10/00THURSDAY 12TH OCTOBER, 2000, AT BLUE MOUNTAINS EMERGENCY SERVICES CENTRE, CORNER GREAT WESTERN HIGHWAY & VALLEY ROAD, KATOOMBA

PRESENT:

Clr Chris Bowen	President (Fairfield Council)
Clr Chris Cassidy	Auburn Council
Clr Margaret Ferrara	Baulkham Hills Council
Clr Ronald Alder	Blacktown Council
Clr Mark Greenhill	Blue Mountains Council
Clr Jeff Egan	Blue Mountains Council
Clr Albert Mooshi	Fairfield Council
Clr Lorna Allan	Hawkesbury Council
Clr Barry Calvert	Hawkesbury Council
Clr Ken Morrisey	Holroyd Council
Clr Cecilia Anthony	Liverpool Council
Clr Wendy Waller	Liverpool Council
Clr Tony Issa	Parramatta Council
Clr Cathy O'Toole	Penrith Council
Clr Claire O'Neill	Penrith Council
Clr Jim Angel	Mayor, Blue Mountains Council
Mr David Ryan	Auburn Council
Mr Ray Fabris	Baulkham Hills Council
Mr Ian Reynolds	Blacktown Council
Mr Ted Withers	Blue Mountains Council
Mr Barry Husking	Fairfield Council
Mr Gary McCully	Hawkesbury Council
Mr Dennis Trezise	Holroyd Council
Mr Nick Hubble	Liverpool Council
Mr Andrew Armistead	Parramatta Council
Mr Mark Andrews	Penrith Council
Mr Alex Gooding	WSROC
Clr Barbara Gapps	WSROC
Ms Julia Ryan	WSROC
Ms Sue Holliday	Dept of Urban Affairs & Planning
Ms Margaret Ryan	Office of Western Sydney

1 APOLOGIES

MOVED *that apologies be received and noted from Clr Martin Tolar, Mr David Mead (Baulkham Hills Council), Clr Danny Mackin (Blacktown Council), Mr Alan Young (Fairfield Council), Clr Mark Pigram (Holroyd Council), Mr Brian Carr (Liverpool Council), Clr David Borger, Mr Terry Barnes (Parramatta Council), Mr Alan Travers, Mr Bruce McDonald (Penrith Council).*

Clr Mark Greenhill/Clr Ken Morrisey
CARRIED

2 MINUTES OF THE PREVIOUS MEETING

MOVED *that the minutes of the previous meeting held on 24 August, 2000 be received and noted.*

Clr Mark Greenhill/Clr Claire O'Neill
CARRIED

3 BUSINESS ARISING FROM THE MINUTES

Business arising from the Minutes is dealt with under the relevant items below.

4 SPECIAL ITEMS

4.1 AUBURN COUNCIL – MEMBERSHIP APPLICATION (11001.10)

Clr Bowen welcomed Auburn Council and its representative, Clr Chris Cassidy, to the meeting. He said that the WSROC Board was very pleased with the decision, which was a positive endorsement of the organisation's record of achievement in the region. It was also very appropriate given Auburn's increasing recognition as being part of Western Sydney by a number of government departments and agencies.

Clr Cassidy thanked the Board and said that Council looked forward to working together with WSROC.

MOVED *that in relation to Auburn Council's membership that:*

1. *Auburn Council be admitted as a member of WSROC pursuant to Section 8.4 of the WSROC Constitution upon payment of the pro rata membership fee of $31,561.93;*

2. *Council's name be entered in the Register of Members together with the date of its admission and its contact details;*

3. *the names and contact details of Council's Directors to WSROC also be entered in the Register of Members; and*

4. *the Secretary notify Auburn Council that it has been admitted as a member of WSROC and to thank Council for its decision.*

Clr Mark Greenhill/Clr Albert Mooshi
CARRIED

MOVED that the meeting be adjourned after consideration of the above motion to conduct the AGM and that it be reconvened after the AGM to consider items from 4.2 onwards.

Clr Ron Alder/Clr Cathy O'Toole
CARRIED

4.2 PRESENTATION BY MS MARGARET RYAN, EXECUTIVE DIRECTOR, OFFICE OF WESTERN SYDNEY (13001.33)

Ms Ryan provided an overview of the Office's IT initiatives, particularly those relating to Councils.

She said it was important to set the context. The Federal Government has mandated that all its services be provided online by the end of 2000. The State Government has required agencies to put major services online by the end of 2000, with all remaining services to be online by the end of 2001. In Victoria the framework and timetable for the delivery of online services by local government has already been set.

Obviously this will increase community expectations about the availability of services online. Most Councils were already looking at these issues but initially many see online services as just another channel to add to over-the-counter and other services. There is however an increasing expectation that online services would be delivered faster and more efficiently.

This requires not just the availability of online services, but a re-engineering of the backoffice services to take advantage of IT. Ms Ryan cited the example of two councils that had already done this. Baulkham Hills had reduced its response time from 14 to 3 days; Liverpool was now receiving positive community feedback about its service delivery.

Ms Ryan also talked about the outcomes of the Office's July Local Government IT forum. She had held follow-up meetings with Western Sydney GMs regarding the Office's proposed "Strategic IT Roadmap", which aims to provide a framework for Councils to consider the business case for online service delivery. It was important for councils considering their options to establish who benefits. There was considerable potential for cost savings in relation to transaction costs and backoffice charges. There are also opportunities for collaboration between councils.

Ms Ryan also provided a brief preview of the regional directory of IT services being prepared by the Office. This will list 1200 to 1500 companies, and profiles about 350 in detail, showing the enormous diversity and depth of IT services in Greater Western Sydney.

In answer to a question, Ms Ryan indicated that WSROC would be sent a copy of the draft brief for the IT Roadmap project before it is finalised.

Ms Ryan was thanked for her presentation by acclamation.

4.3 WSROC DRAFT WORK PROGRAM (27001.01)

MOVED *that in relation to the draft Work Program that:*

(i) a further draft be prepared and circulated;

(ii) the views of member councils on the work program be sought;

(iii) meetings be held with the General Managers Group, the EMC and other professional committees not already consulted to discuss the draft work program; and

(iv) a final draft version of the work program incorporating feedback from member Councils and the above meetings be tabled for consideration and endorsement at the December 2000 Board meeting.

Clr Tony Issa/Clr Jeff Egan
CARRIED

5 MATTERS REQUIRING DECISION

5.1 LOBBYING AND ADVOCACY

5.1.1 SYDNEY WEST ORBITAL TASK FORCE CANBERRA MEETINGS (35008.04)

MOVED *that in relation to the Sydney West Orbital Task Force that the information be received and noted and that WSROC prepare, on behalf of the Task Force, letters thanking all the MPs, Ministers and Shadow Ministers that the Task Force representatives met with in Canberra.*

Clr Jeff Egan/Clr Ron Alder
CARRIED

5.2 ECONOMIC DEVELOPMENT

5.2.1 HIGH SPEED INTERNET ACCESS ROLL-OUT (31999.13)

MOVED *that in relation to high speed internet access roll-out, Telstra, Optus and other key telecommunication carriers be asked to provide information on their implementation plans for ADSL, ISBN, cable and other high speed data services in Western Sydney.*

Clr Jeff Egan/Clr Mark Greenhill
CARRIED

5.3 REGIONAL ENVIRONMENTAL MANAGEMENT

5.3.1 REGIONAL STATE OF THE ENVIRONMENT REPORT (32037.01)

MOVED *that in relation to the Regional State of the Environment report that:*

1. *The final draft report be distributed to WSROC Board members in November for their review and comments;*

2. *Member councils be requested to consider the Regional State of the Environment Report before the Christmas recess; and*
3. *the Minister for Local Government and the Minister for the Environment be approached to provide $5,000 in funding for the project, and be invited to take part in the launch of the document.*

Clr Jeff Egan/Clr Albert Mooshi
CARRIED

5.3.2 CONTAINER DEPOSIT LEGISLATION (CDL) (13001.08; 32033.04)

MOVED *that WSROC prepare a submission to the Institute for Sustainable Futures' Review of the Container Deposit Legislation (CDL) supporting in principle the concept of CDL and that the President and Executive Director be given delegated authority to approve the submission.*

Clr Jeff Egan/Clr Lorna Allan
CARRIED

5.4 COMMUNITY SERVICES

5.4.1 ABORIGINAL RECONCILIATION (33999.01)

MOVED *that in relation to Aboriginal reconciliation, the President or his nominee be delegated authority to complete the Commitments Survey and that the reply and a draft Regional Reconciliation Statement be submitted to the next Board meeting.*

Clr Cecilia Anthony/Clr Wendy Waller
CARRIED

5.4.2 STATE AND FEDERAL INQUIRIES (33101.01)

MOVED that in relation to the State and Federal inquiries outlined above that member councils be asked to contribute to regional responses and where there is sufficient interest the President and Executive Director be delegated authority to prepare submissions.

Clr Jeff Egan/Clr Chris Cassidy
CARRIED

5.4.3 SUICIDE PREVENTION STRATEGY (39001.03)

***MOVED** that in relation to the Suicide Prevention Strategy that:*

(1) the information be received and noted;

(2) the development of the Suicide Prevention Strategy and the establishment of the Intersectoral Stakeholders Committee be endorsed; and

(3) WSROC nominate Baulkham Hills Council to participate in the Regional Intersectoral Committee.

Clr Margaret Ferrara/Clr Tony Issa
CARRIED

5.4.4 ARTFILES (33999.02)

***MOVED** that WSROC write to the Ministry for the Arts supporting the expansion of the Artfiles resources.*

Clr Mark Greenhill/Clr Jeff Egan
CARRIED

5.5 REGIONAL HUMAN SERVICES COORDINATION

5.5.1 COMMUNITY SUPPORT EXPENDITURE AND SUPPORT SCHEME (33999.27)

***MOVED** that in relation to the Community Support Expenditure and Support Scheme that a further report be provided on the above matters for the December Board meeting.*

Clr Jeff Egan/Clr Chris Cassidy
CARRIED

5.6 TRANSPORT AND GROWTH MANAGEMENT

5.6.1 BELLS LINE OF ROAD UPGRADE (11001.03)

Clr Calvert said that the paragraph in the Board papers describing Hawkesbury Council’s position on the upgrade of Bells Line of Road was slightly misleading. Council supported only minor upgrading of the road. Clr Greenhill said that both Hawkesbury and Blue Mountains Councils had a consistent approach to the road. Clr Ferrara said that it was important that the role of rail in the transport of freight over the Blue Mountains should be considered.

***MOVED** that the information on the Bells Line of Road upgrade be received and noted.*

Clr Jeff Egan/Clr Ken Morrisey
CARRIED

5.6.2 HURSTVILLE TO STRATHFIELD HEAVY RAIL EXTENSION (11001.05; 35999.01)

Clr Bowen declared an interest in this matter.

Clr Greenhill said he would move the first two clauses only of the recommendation as printed, with a reference to the "timely implementation of *Action for Transport 2010*". Whilst the Hurstville to Strathfield link is obviously important, he was concerned that any suggestion of advancing it could adversely affect Western Sydney transport projects proposed in *Action for Transport 2010* such as the Parramatta to Chatswood and Castle Hill to Epping links which are higher priority projects for the region and particularly beneficial to Baulkham Hills and the north-west sector.

Clr Anthony endorsed Clr Greenhill's proposal and wanted to retain support for the Western Sydney priorities.

Mr Gooding suggested that if the motion was put in the way suggested by Clr Greenhill, it may have the unintentional affect of actually giving greater support to the Hurstville to Strathfield link, as any reference to the Western Sydney projects would be dropped. Clr Greenhill proposed that the text from point 4 of the proposed motion be incorporated into the revised motion to remove any ambiguity.

***MOVED** that in relation to the proposed Hurstville to Strathfield heavy rail extension, that WSROC reiterate its in principle support for the connection between Hurstville and Strathfield as part of the timely implementation of Action for Transport 2010 but not at the expense of Western Sydney projects such as Parramatta to Chatswood, Epping to Castle Hill and Rouse Hill, the Liverpool Y link or the Transitway network.*

Clr Mark Greenhill/Clr Cecilia Anthony
CARRIED

5.6.3 OLYMPICS TRANSPORT "LEGACY" (35011.01)

Clr Bowen declared an interest in this matter.

Clr O'Toole said that rail services were excellent during Olympics and the Government should be congratulated. Clr Morrisey said he hoped that these standards would be maintained in future.

***MOVED** that in relation to the public transport system that meetings be sought with senior personnel within the Department of Transport to discuss these issues and that a meeting also be sought with the new Director General of the Department of Transport when that appointment is made.*

Clr Jeff Egan/Clr Mark Greenhill
CARRIED

5.7 HOUSING STRATEGIES IMPLEMENTATION

5.7.1 APPLICATION FOR A REGIONAL HOUSING COORDINATOR (35998.05)

***MOVED** that in relation to funding for a regional housing coordinator, that WSROC make an application to WSAAS as a regional project and hold further discussions with the Department regarding the LGHIP as a potential source of funds when that program's future direction has been resolved.*

Clr Jeff Egan/Clr Tony Issa
CARRIED

6 UPDATE ON WORK PROGRAM AND INFORMATION ITEMS

***MOVED** that the following reports and information items be received and noted except for Item 6.3.3.*

Clr Jeff Egan/Clr Mark Greenhill
CARRIED

6.1 LOBBYING AND ADVOCACY

6.1.1 EAST TIMOR SISTER REGION RELATIONSHIP (13001.39)

Clr Anthony advised that the correspondence was with the East Timor Minister for Internal Affairs who would prepare a response on this matter. The President thanked Clr Anthony for initiating the proposal for a sister region relationship.

6.1.2 FOLLOW-UP MEETING WITH SENATOR MEG LEES, LEADER OF THE DEMOCRATS (13004.01)

6.2 LOCAL GOVERNMENT DEVELOPMENT

6.2.1 WSAAS PROPOSAL (33101.01)

6.3 REGIONAL ENVIRONMENTAL MANAGEMENT

6.3.1 CUMBERLAND PLAIN ENDANGERED ECOLOGICAL COMMUNITIES RECOVERY PLAN (32038.02)

6.3.2 REGIONAL ENVIRONMENTAL MANAGEMENT STRATEGY GROUP (32037.03)

6.4 NATURAL GAS VEHICLES

6.4.1 BLACKTOWN COUNCIL ACQUIRES DUAL FUEL TIP TRUCKS (11001.02; 32101.01)

6.5 COMMUNITY SERVICES

6.5.1 PUBLIC SPACE CONFERENCE (33101.04)

6.6 ADMINISTRATION AND FINANCIAL REPORTS

6.6.1 EXPENDITURE WARRANT FOR THE PERIOD 1/9/00 TO 30/9/00

6.6.2 INCOME AND EXPENDITURE STATEMENT FOR THE PERIOD 1/7/00 TO 30/9/00

6.7 MEDIA COVERAGE

6.3.3 TELECOMMUNICATION TOWERS (32999.02)

***MOVED** that in relation to telecommunication towers that the proposed workshop involving member councils and the Task Force be endorsed and that a protocol for further consultation and liaison be developed.*

Clr Cecilia Anthony/Clr Claire O'Neil
CARRIED

7 GENERAL BUSINESS

7.1 MEETING WITH THE HON DR CARMEN LAWRENCE (13004.01)

***MOVED** that the information regarding the meeting with the Hon Dr Carmen Lawrence be received and noted.*

Clr Wendy Waller/Clr Mark Greenhill
CARRIED

7.2 REGIONAL STATE OF THE ENVIRONMENT REPORT (32037.01)

***MOVED** that in relation to the Regional State of the Environment, that WSROC endorse the UPRCT small grant application.*

Clr Albert Mooshi/Clr Cecilia Anthony
CARRIED

7.3 UPRCT REVIEW (32035.03)

***MOVED** that WSROC prepare a submission relating to the review of the Upper Parramatta River Catchment Trust suggesting an increased focus by the Trust on environmental issues and that the President and Executive Director be delegated authority to approve the submission.*

Clr Jeff Egan/Clr Cecilia Anthony
CARRIED

7.4 RTA VEHICLE EMISSIONS TESTING (32034.02)

MOVED *that in relation to the RTA emission testing that:*

(1) WSROC endorse in-principle the proposal for voluntary emission testing to commence in Western Sydney;

(2) The President and Executive Director be delegated authority to sign an agreement with the RTA; and

(3) Member councils be asked to support the project and to nominate appropriate sites for the testing stations.

Clr Ron Alder/ Clr Wendy Waller
CARRIED

7.5 WESTERN SYDNEY REGIONAL ARTS STRATEGY (33999.02)

MOVED *that in relation to the Western Sydney Regional Arts Strategy, WSROC write to the Premier and the Minister Assisting the Premier in the Arts seeking an extension of the Western Sydney Program Coordinator position as a targeted position for Western Sydney for at least another 2 years.*

Clr Mark Greenhill/Clr Albert Mooshi
CARRIED

7.6 TEAM*WEST* REGIONAL CONFERENCE (36001.01)

MOVED *that in relation to the TeamWest Regional Conference that WSROC endorse the proposed conference themes and the incorporation of a workshop on the GWS Economic Development Board's vision and direction statement.*

Clr Lorna Allan/Clr Wendy Waller
CARRIED

7.7 PARRAMATTA MISSION JUMP (35998.05)

Clr Bowen said he had received a challenge issued by the Mayor of Fairfield to all Western Sydney Council Mayors and to WSROC to abseil down the side of the Parramatta Parkroyal building on Friday 20 October to raise money for the Parramatta Mission's program for homeless people across Greater Western Sydney (subsequently Clr Greenhill, Clr Allen and Clr O'Neill responded to the challenge and will form WSROC's team).

7.8 BOARD MEETING DATES (24001.01)

Clr Morrissey raised the issue of clashes between WSROC Board Meetings and the Waste Board meetings, which often clash. The Executive Director said he would liase with the Waste Board over setting meeting dates for 2000.

7.9 REGIONAL APPOINTMENTS

Mark Andrews raised the significant appointment of Professor Kevin Sproats of the University of Western Sydney to review the operations of inner-city Councils. He also informed the Board that Malcolm Hughes of the HNCMT is leaving that organisation to take up a position at the Sydney Catchment Authority.

8 DATE OF THE NEXT MEETING

MOVED *that the next meeting be held at 6.00 pm on Thursday, 7 December, 2000 at Holroyd Council.*

Clr Mark Greenhill/Clr Cecilia Anthony
CARRIED

Alex Gooding
Executive Director

Clr Chris Bowen
President

oooO END OF REPORT Oooo

Heritage Advisory Committee - 12 October 2000

Minutes of the Heritage Advisory Committee held on Thursday 12 October 2000, commencing at 6.00pm.

PRESENT: Councillor D Finch, Professor I Jack, Mrs J Barkley Jack, Dr L Sullivan, Mrs D Campbell, Ms M Nicols, Mrs D Hallam, Mr G Edds, Mr G Hall, Mr P Pleffer

1. APOLOGIES Mr M Ryan, Mr B Flakelar.

2. CONFIRMATION OF PREVIOUS MINUTES

The following amendments were made to the minutes of the previous meeting held on Thursday 14 September 2000.

4.2 Letter from Dennis Bradshaw

The Committee was of the opinion that the second paragraph of this item should have been separately minuted and actioned. Hence second paragraph of this item was deleted and added to the minutes under General Business as the following item:

7.4 Former Hawkesbury Hospital Windsor

The Committee resolved to request Council that the conservation architect for the former Hawkesbury Hospital address the Committee with respect to the works undertaken on the hospital building.

5. Windsor Town Conservation Area

The following is to be added to this item:

Dianne Campbell requested that conservation area(s) for Richmond be investigated.

7.2 Community Art Project

The following is to be added to this item:

Concern was expressed that the proposed sun dial would be in long period of shade due to its proximity to surrounding trees.

The amended minutes were adopted.

3. BUSINESS ARISING FROM PREVIOUS MEETING

3.1 34 Inalls Lane, Richmond

The Committee was advised that on 10 October 2000 Council resolved to refuse the application. The Committee complimented Council staff's reporting of the matter and Council Finch's representations to Council.

7.3 Extractive Industries within Richmond Lowlands

The Committee was advised that Hawkesbury Local Environmental Plan 1989 and Sydney Regional Environmental Plan No. 20 Hawkesbury - Nepean River (No. 2 -1997) presently prohibited extractive industries within the Richmond Lowlands. Sydney Regional Environmental Plan No. 9 - Extractive Industry (No.2)contains special provision relating to this area which require Council to consider a number of matters, including environmental and heritage issues, if a decision is made to prepare a draft local environmental plan permitting extractive industries in the Lowlands.

Graham Edds advised of a pending Council report on sandmining within the Richmond Lowlands. The Committee is to be advised of the status of this report at their next meeting.

4. CORRESPONDENCE

Nil

5. WINDSOR TOWN CONSERVATION AREA

Members of the Committee tabled draft maps and suggestions for inclusion in the conservation area. Issues discussed were: levels of significance, importance of sight lines/vistas; importance of ridgelines, and recognition of original land grants.

A revised draft map is to be prepared and distributed to Committee members for further discussion.

6. PROPOSED BANNER POLES

Revised proposals for banner poles in Richmond and McQuade Parks were tabled.

The Committee discussed matters such as the existing number and variety of structures in the Parks, the historical and social significance of the Parks, and the need for the preparation of conservation plans to guide future development of the Parks.

The Committee resolved:

Due to the historical sensitivity of Richmond and McQuade Parks the Committee recommends that Council consider alternative sites eg areas in Ham Common and along Windsor Road, McGraths Hill and that the present proposals be referred to Council's Heritage Advisor, Ms Jyoti Somerville, for consideration.

7. GENERAL BUSINESS

7.1 Heritage listing of North Richmond properties

Dianne Campbell requested clarification on whether or not a number of properties were heritage listed. Philip Pleffer is to advise accordingly.

7.2 Kurrajong Heights General Post Office

The Committee was advised that Council had received a development application for the redevelopment of the property. The application was incomplete and was therefore rejected. Council staff have advised the applicant of further information required.

7.3 Curtilages around Heritage Items

Graham Edds recommended that information relating to curtilages around heritage items be provided to Councillors. Professor Ian Jack advised that the NSW Heritage Office were in the process of preparing a number of discussion papers relating to heritage matters including curtilages and suggested that representatives from the Heritage Office could assist by providing information to Council. Proffesor Jack is to discuss this matter further with relevant officers from the Heritage Office.

8 NEXT MEETING

The next meeting of the Heritage Advisory Committee will be held on Thursday 9 November 2000.

The meeting closed at 8.00pm

oooO END OF REPORT Oooo

Hawkesbury Sports Council - 13 October 2000

HAWKESBURY SPORTS COUNCIL
MANAGEMENT COMMITTEE MEETING.
13th October, 2000

The meeting was declared open at 7.40 pm

Present: D. Bertenshaw, D. Thomas-Insch, J. Peare, C. Eilbeck, T. Mackey, J. Wellington, Clr. L. Sheather, S. Lowe, J. Scott, K. Pettet.

Also Present: D. Tait (Staff), R. Morphett (Staff).

Apologies: N. Byers (HSC), G. Banting (HCC).

Minutes of Previous Meeting:
Resolved by D. Thomas-Insch seconded by T. Mackey
That the minutes of the previous meeting accepted as a true record.

Business Arising from Previous Minutes:
Discussed in reports

Finance:
Resolved by J. Scott seconded by J. Wellington
That the finance report be accepted.

Correspondence:
Resolved by J. Wellington seconded by C. Eilbeck
That the correspondence items 17246 to 17315 be received as per detailed breakdown provided at the meeting and available on request.

Correspondence Items Discussed:

17251 Hawkesbury City Council - safety of Richmond Park Playground & ground adjustments.
Resolved by J. Wellington seconded by D. Thomas-Insch
That the Sports Council discuss with HCC the possibility of them supplying two poles and the Sports Council provide a safety net to be erected during sporting fixtures.

17257 Hawkesbury City Council - Voluntary Ranger Manual
Received

17258 Windsor Rugby League - Fee reduction request.
Resolved by S. Lowe seconded by C. Eilbeck
That as the canteen was not used, the fee be credited for this portion of the charge only.

17272 Agri-Hort Irrigation - variation of quote for cabling due to safety problems with power supply.
Resolved by S. Lowe seconded by J. Peare
That the additional cost be approved.

17274 NSW Sport & Recreation - Regional Sports Facility Grant Application form.
Received

17277 Kurrajong Rotary - thank you letter for assistance with Torch Relay.
Received

17301 Western Area ***Assistance Scheme - application form.***
Received

17311 Mr & Mrs. Knight - report on accident at Bensons Lane 2.
Received & noted

17313 Hawkesbury City Soccer Club - funding request for completion of grandstand.
D. Bertenshaw declared an interest.
Resolved by C. Eilbeck seconded by J. Scott
That the request be approved.

17314 Hawkesbury Cricket Club - request for partial waiver of contribution for this season.
Resolved by S. Lowe seconded by J. Peare
That for this season only, the maintenance contribution and half of the wagescontribution be wavered with the Administrator reviewing the position half way through the season in consultation with the Treasurer of Hawkesbury Grade Cricket.

Late Item: Hawkesbury Touch Association - request for credit of fee charged for second night hire.
Resolved by S. Lowe seconded by J. Wellington
That the Touch Association be advised that they have only been charged for 1 nights hire for 2 grounds not 2 nights hire and they have misread the invoice.

Resolved by S Lowe seconded by J. Scott
That the correspondence be accepted.

HCC Report:

Meeting held at 5 pm on Thursday 12th October:

Present: D. Bertenshaw, C. Daley, D. Tait.
Apologies: G. Banting, G. McCully.

Items for discussion:

Colbee: - Groundwork on new property - to commence next week
Terracing of amenities hill - to commence next week - alterations agreed
Fencing of new property - following groundwork’s
BMX track - plans to be amended for mountain bike racing - hopefully will

be completed by Christmas - weather permitting
Carpark area - following completion of groundwork's
Fencing / landscaping - following completion of groundwork's
Bridge over drainage canal removed from project
Gate positioning to new grounds confirmed
Irrigation & lighting (if funds allow)

Colonial - mounding & drainage expense - C. Daley to advise Friday 13th October if there are any funds available through Council. **Advised that HCC will laser level the ground as soon as they can get on it and topdress as much as possible to reduce drainage problem.**

Icely Park - Anticipated completion date (excluding contract extensions) 27th Jan, 2001

Woodlands - DA advertised anticipated completion date (excl contract extensions) 23rd Feb, 2001

Kemsley - Anticipated completion date (excluding contract extensions) 15th Dec, 2000

Glossodia - To commence Monday 16th October - anticipated completion date (excluding contract extensions) 27th Nov, 2000

Hanna Park - Anticipated completion date (excluding contract extensions) 23rd Feb, 2001

Woodbury: - HSC requested Woodbury Toilets be reinstated on HCC's cleaning schedule.

Section 94 Yr 2000 Projects - status report:
Bensons Nth - Groundwork's nearing completion.
Berger Lighting - Information given to J. Munns for DA lodgement.
Richmond G/Stand - Meeting to be held between J. Munns and D. Tait to discuss project.
Bensons S/Ball - DA lodged for shade awning.
Turnbull - DA to be lodged next week for awning / furniture.
Woodlands carpark - to be done when amenities upgrade completed.
Bensons B/Ball - discussing furniture requirements with users.
Bensons Lighting - currently obtaining readings & design.
Berger Shelter - DA to be lodged.
McQuade Shelter - DA to be lodged.
Hawkesbury Park - DA to be lodged for Skate Park.
McQuade - to commence asap in consultation with HCC, Rugby Union, Windsor Rotary, Cricket.
Richmond Park - upgrade of lights to be investigated.

Resolved by J. Wellington seconded by L. Sheather
That the report be accepted.

Councillors Report:

Skate Park: Was accepted at the Ordinary Meeting this week.
Resolved by J. Wellington seconded by J. Peare
That the Sports Council fund half of the additional cost of the advanced design.

Resolved by C. Eilbeck seconded by T. Mackey
That the personal Skate Park letter forwarded to all Councillors by D. Tait prior to the GPC meeting be accepted.

General discussion was also held on the Paralympic Torch Relay, Governor Phillip Park and the noise limits, Colonial groundworks and drain cleaning, liasion with sports currently outside Sports Council and Colbee Park.

Resolved by C. Eilbeck seconded by K. Pettet
That the report be accepted.

Office Report:

Mini Olympics Torch Relay:
Beginning at McMahons Park at 8.30 am on Sunday, details are in your folders.

Mini Olympics:
Don’t forget Sunday 29th October, events at Tamplin, Bensons, Leisure Centres, Richmond Tennis and the Showground, details are also in your folders.

Old Office Equipment:
Telephone quotes have been obtained from Computus Australis and Windsor Loan Office for the possible re-sale value of the following items, old computer including external modem, keyboard, non working monitor (no CD rom) and the old fax machine. Offers are invited for same.

Office Security:
Because of several incidents lately in this area it is recommended:
That a security intercom system be installed on the external steel door at a cost of approximately $1,000 less a contribution from the adjoining business when it can be discussed with them.
Resolved by C. Eilbeck seconded by J. Wellington
That the recommendation be accepted.

Congratulations:
To Greg Bannerman and Jean Peare on becoming life members of the Sports Council. Greg asked that his thanks be extended to the committee and he is looking forward to catching up with everyone at the Yr 2000 Medal Presentation (when it finally happens - medals are currently with the State Govt and should arrive soon, hopefully!!).

Welcome:
To our new committee members, Kay Pettet and Neil Byers, hope you enjoy your time with the Sports Council , new committee lists are in your folders.

Summer Sports:
Have commenced and it looks like being an extremely busy season with many requests for casual hire being received.

At the next meeting a capital works program will be presented detailing all our plans for the next year including our Section 94 projects.

General Business:

Delegates:

Considering the poor attendance at the AGM and the fact that some associations are not passing on information to their affiliated clubs, it is suggested that;

as a condition of use, every club must provide a representative at the delegates meetings.

Having all club representatives meeting on a regular basis could be a way of getting the clubs to elect two voting delegates for the AGM and should encourage more participation in the workings of the Sports Council.

Resolved by D. Thomas-Insch seconded by T. Mackey
That a letter be forwarded to all clubs advising that they must send a representative to all delegates meetings or they will negate their "prior users" status and the grounds will be open to other applicants.

Meeting closed at 10.25 pm

Next Meeting: Friday 10th November at 7.30 pm.

oooO END OF REPORT Oooo

ordinary

meeting

end of paper