



Hawkesbury City Council

general purpose committee minutes

date of meeting: 28 August 2001

location: Council Chambers

time: 9:00am

GENERAL PURPOSE COMMITTEE

Business

Meeting Date: 28 August 2001

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

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Minutes of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 28 August 2001, commencing at 9.00am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor, B J Calvert, K F Conolly, P F Davies, D Finch, C A Paine, P R Rasmussen, L C Sheather and L A Williams.

Apologies for absence were received from Councillor L Allan, G J Gilling and C J Woods.

RESOLVED on the motion of Councillor Finch and seconded by Councillor Rasmussen that the apologies be accepted.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Sheather that the Minutes of the General Purpose Committee Meeting held on the 31 July 2001, be confirmed.

Councillor Allan arrived at the meeting at 9.30am.

Councillor Calvert left the meeting at 11.45am.

The meeting adjourned for site inspections at 2.50pm

The meeting reconvened at 4.40pm

The following recommendations were passed as resolutions of the Committee:

MAYORAL MINUTE

Visit by Grose View Primary School

Zenali and Luke, students representing Grose View Primary School, addressed the Committee.

RECOMMENDED on the motion of Councillor Stubbs seconded by Councillor Rasmussen

That Council welcome the students from Grose View Primary School.

SECTION 1 - ENVIRONMENT

81: Application for a Two (2) lot subdivision - Lot 36 DP250171, No. 5 Glenn Place, North Richmond (MA582/01/EVD/ENH28NAX.V01)

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Mr Brian McKinlay, applicant, addressed the Committee.

Mr Tony Rendoth, Mr Bob Anderson and Mrs Dianne Tait, respondents, addressed the Committee.

RECOMMENDED on the motion of Councillor Paine seconded by Councillor Rasmussen

That a site inspection be carried out.

A site inspection was carried out at 3.50pm. Councillors present at the inspection were the Mayor, Cllr R P Stubbs and Councillors L Allan, K F Conolly, P F Davies, D Finch, C A Paine, P R Rasmussen, L C Sheather and L A Williams.

A motion was moved by Councillor Conolly seconded by Councillor Allan

That the application for subdivision of Lot 95 DP 242486, No. 5 Glenn Place, North Richmond be approved with additional information on the sewer easement to be provided to the Ordinary Meeting.

The motion was lost.

RECOMMENDED on the motion of Councillor Paine and seconded by Councillor Williams

That the application not be supported, with appropriate reasons to be reported to the Ordinary Meeting.

The motion was carried.

82: Application for Two (2) Lot Re-Subdivision - Lot 1 DP 1028127, No. 368 Sackville Road, Ebenezer and Lot 1 DP 576358, No. 6 Ebenezer Wharf Road, Wilberforce (MA0656/01 PT 1/EVD/ENH28NAX.V06)

RECOMMENDED on the motion of Councillor Conolly seconded by Councillor Paine

That:

- A. The variation to clause 11(2) of Hawkesbury Local Environmental Plan 1989 under SEPP No. 1 be supported; and

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- B. The application for re-subdivision of Lot 1 DP 1028127 Sackville Road and Lot 1 DP 576358 Ebenezer Wharf Road be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by Monaghan & Associates Pty Limited numbered 98224-1a and 98224-2a dated 8 June 2001) submitted with the application and any supportive documentation, except as otherwise provided by the conditions of this consent.
2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979.

Prior to Issue of Subdivision Certificate

3. Submission of a Certificate from Integral Energy that satisfactory arrangements have been made for the provision of electricity to each of the resultant lots of the subdivision.
4. Submission of a Certificate from an approved telecommunications provider that satisfactory arrangements have been made for the provision of cables for telephones through the subdivision.
5. The submission of the plan of subdivision, together with 4 (four) exact copies thereof, suitable for lodgement with the Registrar General.
6. Payment of a linen release fee of \$206.60. This amount is valid until 30 June 2002.
7. The creation of a restriction on the use of the land under section 88b of the Conveyancing Act requiring Council consent for any clearing of native vegetation on the lots.

83: Application to Demolish Existing Cottage and Construct Detached Dual Occupancy Dwelling House - Lot 8 DP1011475 36 Bosworth Street, Richmond (M174/01/EVD/ENH28NAX.V05)

Mr Greg Patch, architect representing the owner, addressed the Committee

Mr Graham Edds, respondent, addressed the Committee.

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RECOMMENDED on the motion of Councillor Finch seconded by Councillor Allan

That a site inspection be carried out.

A site inspection was carried out at 3.10pm. Councillors present at the inspection were the Mayor, Cllr R P Stubbs and Councillors L Allan, K F Conolly, P F Davies, D Finch, C A Paine, P R Rasmussen, L C Sheather and L A Williams.

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Paine

That the application for demolition of the existing dwelling house and construction of detached dual occupancy dwelling be deferred subject to a further report with additional information being reported to the Ordinary Meeting.

84: Residential Development and Proposed Multi Unit Housing Zone (LEP1/01/EVD/ENH28NBX.V04)

RECOMMENDED on the motion of Councillor Sheather seconded by Councillor Allan

That:

1. A revised Housing Strategy Submission be prepared and forwarded to the Department of Urban Affairs and Planning for approval.
2. Upon approval of the revised Housing Strategy Submission, Council proceed with the preparation of the draft local environmental plan to introduce a Multi Unit Housing Zone.

85: Preparation of Local Environmental Study for Pitt Town (LEP3/00/EVD/ENH28NBX.V09)

Mr Keith Johnson, proponent, Mr Bob Benson, representing the Pitt Town Progress Association, Mr Ron Weatherstone and Mrs Gai Timmerman, proponents, addressed the Committee.

407 RESOLVED by the Committee exercising its delegation as Whole Council on the motion of Councillor Calvert seconded by Councillor Finch

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That:

1. The information be received.
2. The quotation of \$88,473.00 (eighty eight thousand four hundred and seventy three dollars) from Connell Wager be accepted.
3. Connell Wagner be appointed to carry out the Project Brief for the Local Environmental Study for Pitt Town.
4. Council accept the offer of the developer to fund the study.

An **amendment** was moved by Councillor Williams seconded by Councillor Paine

That:

1. The information be received.
2. The quotation of \$88,473.00 (eighty eight thousand four hundred and seventy three dollars) from Connell Wager be accepted.
3. Connell Wagner be appointed to carry out the Project Brief for the Local Environmental Study for Pitt Town.
4. Council accept the offer of the developer to fund the study.
5. This matter be further reported to the Ordinary Meeting.

The amendment was lost

The motion was put and carried.

86: Hawkesbury Development Control Plan (DCP1/99/EVD/ENH28NBX.V11)

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Finch

That:

1. The information be received.

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2. The Hawkesbury Development Control Plan be amended as outlined in the above report.
3. A new chapter be prepared in consultation with the Disability Advisory Committee to address access and mobility.
4. The revised draft Hawkesbury Development Control Plan be placed on public exhibition for an additional period of twenty eight (28) days.

87: Toxic and hazardous waste disposal within the Hawkesbury City area (GW10/22 PT16/EVD/ENH28NCX.V12)

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Finch

That the information be received.

88: Existing Poultry Farm - 412 Stannix Park Road, Ebenezer (DA 906/99/EVD/ENH28NCX.V08)

Mr Garry Jennings, General Manager Tuscany Foods, addressed the Committee.

Mr Neville Diamond, Ms Jackie Verzi and Ms Vicki Turner, respondents, addressed the Committee.

A motion was moved by Councillor Williams seconded by Councillor Rasmussen

That:

1. The information be received.
2. Council require Tuscany Foods to carry out core sampling and analysis for imported fill in accordance with the Protection of the Environment Operations Act 1997.

An AMENDMENT was moved by Councillor Sheather seconded by Councillor Allan

That:

1. That the information be received.

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2. A site inspection be carried out.

The amendment was carried

The amendment then became the motion which was put and carried.

RECOMMENDED on the motion of Councillor Finch and seconded by Councillor Paine

That the site inspection be deferred until the next General Purpose Committee meeting.

Supplementary Reports

89: Presentation - Heritage Curtilages (GH020/042Pt01/EVD/ENH28LCX.V14)

Mr Stuart Read, representing the NSW Heritage Office, Professor Ian Jack and Mr Graham Edds, architect, addressed the Committee.

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Conolly

That the information be received.

SECTION 2 - INFRASTRUCTURE

44: Tender for Contract for the caretaking and operating of Lower Portland Ferry (GT020/412/ENG/INH28NBX.E01)

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Finch

That the revised tender in the amount of \$613,869.00 (six hundred and thirteen thousand eight hundred and sixty nine dollars) received from Macca's Ferry Services Pty Ltd for the operation of the Lower Portland Ferry between 6am to 10pm Monday to Sunday for a three year term be accepted subject to the concurrence of Baulkham Hills Shire Council. Further, that the Seal of Council be affixed to all associated documents.

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45: Skatepark facility - North Richmond (GR030/011/ENG/INH28NBX.E02)

Mr Matt Thorpe, proponent, addressed the Committee.

Mr Warren Cotten and Mr Bill Ambesi, respondents, addressed the Committee.

RECOMMENDED on the motion of Councillor Paine seconded by Councillor Finch

That:

1. Council further investigate the site parallel to Bells Line of Road in Hanna Park below Hanna Match for the possibility of construction of a smaller skateboard facility.
2. A Management Committee be established, at an early stage, to have responsibility for planning with this Committee be made up of representatives of the youth of the area, residents, Hawkesbury City Chamber of Commerce, Hanna Match Group and a representative of Council.
3. A further report be provided to Council including costs associated with construction of this facility as soon as possible. Further, that this report also indicate details for a 12 x 20m skateboard ramp for a smaller skateboard facility to provide options to allow Council to make a decision.
4. The William Street site not be considered for any further extension of the skateboard facilities.

SECTION 3 - ORGANISATION AND RESOURCES

75: Monthly Financial Report - July 2001 (GF011/005/FNC/OGH28NAX.F07)

RECOMMENDED on the motion of Councillor Paine seconded by Councillor Rasmussen

That the information be received.

76: Section 94 Contributions Plan (GP200/001 PT 8/CSV/OGH28NBX.C10)

Mr Brian McKinlay, respondent, Mr Matt Thorpe representing the North Richmond Community Centre, Ms Louise McMahon representing the Comleroy Road School of Arts and Ms Kathie McMahon, resident, addressed the Committee.

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RECOMMENDED on the motion of Councillor Sheather seconded by Councillor Allan

That the Section 94 Contribution Plan 2001 be adopted with the following alterations:

1. Page 11 - Richmond Senior Citizens Centre, Catchment 4, be amended to reflect 2001/2002 instead of 2002/2003.
2. Page 15 - Yarramundi Bush Regeneration trail construction and fencing to be amended from Catchment 1 to Catchment 4 and moved to Page 16 between Pughs Lagoon and Richmond Park.

77: [Inquiry into the Hawkesbury-Nepean Catchment Management Trust \(GR060/075 Pt4/GMA/OGH28NAX.G08\)](#)

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Paine

That:

1. The Legislative Council's General Purpose Standing Committee inquiry into the Hawkesbury-Nepean Catchment Management Trust be advised that the Council saw the Trust undertook an advocacy role for the river that was not and is not undertaken by other agencies, and that it was the basis for providing a number of localised on-ground volunteer programs that will be difficult to replace.
2. Council submit to the Legislative Council's General Purpose Standing Committee, regarding the manner, method and quantum, to which the former Trust made funding available to landcare groups.

78: [Code of Meeting Practice \(GC 070/005 PT 12, GR020/008/CSV/OGH28NBX.C06\)](#)

Mr Neville Diamond, respondent, addressed the Committee.

RECOMMENDED on the motion of Councillor Williams seconded by Councillor Rasmussen

That:

1. The information be received and noted.

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2. Tapes of the General Purpose Committee and Council Meetings be kept for a minimum of 36 (thirty six) months after the minutes of meetings are ratified.

79: Application for Sponsorship of Kurrajong Scarecrow Festival to be held 12 October to 27 October 2001 (GC030/007 PT7/CSV/OGH28NBX.C01)

Councillor Finch declared an interest as she is a member of the Scarecrow Festival Committee.

Councillor Sheather declared an interest as he is a judge at this event.

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Rasmussen

That assistance in cash and in-kind to the value of \$1,600.00 (one thousand six hundred dollars) be provided to the organisers of the Kurrajong Scarecrow Festival, such funds to be appropriated from the existing Art and Historical budget.

80: Juleve's Cafe - 22 Fitzgerald Street, Windsor (GC283/031 PT3/CSV/OGH28NBX.C04)

Ms Julie Balfour, lessee, addressed the Committee.

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Sheather

That Council advise the tenants of 22 Fitzgerald Street, Windsor that in recognition of their role in the cleaning of the public amenities facilities available within the premises, Council is prepared to reduce the rental by \$100.00 (one hundred dollars) per week.

81: Review of Fees and Charges - Hawkesbury Community Transport Service (GC200/002/CSV/OGH28NBX.C02)

RECOMMENDED on the motion of Councillor Conolly seconded by Councillor Rasmussen

That the proposed revised schedule of fees and charges for the Hawkesbury Community Transport Service be advertised.

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82: Temporary Road Closure - Freedom of the City Parade (GC030/008 PT 2/CSV/OGH28NBX.C12)

408 RESOLVED by the Committee exercising its delegation as Whole Council on the motion of Councillor Allan seconded by Councillor Rasmussen

That:

1. The following temporary road closures be permitted in Windsor on Saturday 1 September 2001 between 10.20am and 11.15am:
 - The Terrace between Johnson and Fitzgerald Street
 - Fitzgerald Street between The Terrace and George Street
 - George Street between Fitzgerald Street and midway between Richmond Road and Dight Streets
2. Special Event Clearways be approved to be implemented between 7.00am and 11.15am on the eastern side of George Street between Fitzgerald Street and Richmond Road and on the Western side of George Street between Catherine Street and midway between Tebbutt and Richmond Road.

83: Hawkesbury Heritage Farm (formerly Australian Pioneer Village) (GC283/107 PT7/CSV/OGH28NBX.C05)

Mr Chris Wells, lessee, addressed the Committee.

RECOMMENDED on the motion of Councillor Conolly seconded by Councillor Rasmussen

That Mr Chris Wells be requested to provide to Council staff, in confidence, a copy of the most recent audited financial statements for Hawkesbury Heritage Farm prior to any decision being made in relation to the option for the lease.

84: Application for Sponsorship of a Jazz Concert to be held in Richmond Park on 18 November 2001 (GR030/003 PT2/CSV/OGH28NBX.C14)

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Rasmussen

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That \$7,000 (seven thousand dollars) be made available to the Hawkesbury Jazz Club to assist with the staging of the second Hawkesbury Jazz Festival.

An **amendment** was moved by Councillor Conolly seconded by Councillor Paine

That \$3,500 (three thousand five hundred dollars) be made available to the Hawkesbury Jazz Club to assist with the staging of the second Hawkesbury Jazz Festival.

The amendment was lost

The motion was put and carried.

85: General Purpose Financial Report and Special Purpose Financial Report for 2000/2001 (GF001/001 PT3, GF001/007 PT1/FNC/OGH28NBX.F03)

409 RESOLVED by the Committee exercising its delegation as Whole Council on the motion of Councillor Rasmussen seconded by Councillor Sheather

That the Statement in the approved form on the General Purpose Financial Report and the Special Purpose Financial Report for the period ended 30 June 2001, be endorsed in accordance with Section 413 of the Local Government Act and the Local Government Code of Accounting Practice and Financial Reporting.

86: Payment of External Organisations (GC210/014 PT3, GC155/001 PT3, GM001/021 PT14/FNC/OGH28NBX.F09)

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Sheather

That:

1. The information be received.
2. Hawkesbury Skills Incorporated (HSI) be advised that Council will grant an extension for the completion of the directory project and, on completion of the project, HSI provide Council with a final report and a refund of any unexpended economic development funding.
3. Any unexpended funds from HSI be reallocated to Hawkesbury Harvest Inc., to carry on the directory and facilitate its evolution.

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87: [Fruits of the Hawkesbury Festival \(GC030/007/CSV/OGH28NCX.C13\)](#)

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Davies

That the information be received.

88: [Organisational Matters \(GM001/003 Pt2/GMA/OGH28NAX.G11\)](#)

Mr Neville Diamond, respondent, addressed the Committee.

A motion was moved by Councillor Williams seconded by Councillor Davies

That:

1. Provision be made for 1 (one) additional administrative staff person, in lieu of the significant increase in work emanating from the community through the Council, in seeking information.
2. Payment be made for maternity leave on the basis of 2 (two) weeks for each year of service to a maximum of 12 (twelve) weeks.

An **AMENDMENT** was moved by Councillor Conolly seconded by Councillor Paine

That:

1. Provision be made for 1 (one) additional administrative staff person, in lieu of the significant increase in work emanating from the community through the Council, in seeking information.
2. Payment be made for maternity leave on the basis of 3 (three) weeks for each year of service to a maximum of 12 (twelve) weeks.

The amendment was carried

The amendment then became the motion which was put and carried.

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Supplementary Reports

89: [Leave of Absence \(GA030/014 PT5/GMA/OGH28LAX.G15\)](#)

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Rasmussen

That leave of absence for Councillor Joan Woods for the General Purpose Committee meeting on 28 August 2001 be granted.

QUESTIONS WITHOUT NOTICE:

1. Councillor Finch referred to a phone call she had received on Sunday 19 August 2001, from a member of the Heritage Advisory Committee, regarding the construction of the rotunda in Richmond park. She contacted the Director of Asset Services and Recreation, who was on leave, on Monday 20 August and advised that the Heritage Advisory Committee were doing a management study for the park and he advised that the advice of the Heritage Committee was considered and the rotunda was still to be constructed. Councillor Finch also advised that she had been informed by the Director of Asset Services and Recreation that the comments of the Committee would be taken on board, materials had not yet been ordered, or construction commenced and that he would further investigate the matter when he was in the office that day. Councillor Finch relayed this information back to the Heritage Advisory Committee.

Councillor Finch advised that on Wednesday 22 August 2001 it was reported in the Gazette that works had commenced on the rotunda and requested an explanation of this situation after being advised otherwise.

The General Manager advised that the Director of Asset Services and Recreation had been informed by his Manager that the materials had not been ordered. However, he had not been informed that a different contractor had been engaged to build the foundations, as the contractor used to build the rotundas does not undertake this work. The General Manager explained this in a phone call to the head of the Heritage Council, Roslyn Strong, and reported that she had accepted the position.

2. Councillor Paine referred to information she had received that WSAAS funding submissions were being considered in the near future. She advised that she had not received formal notification.

The General Manager advised this would be done.

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3. Councillor Paine tabled a letter relative to a meeting at Chas Perry Hall with the General Manager and requested a reply.

The General Manager advised that he was awaiting a quote for the roof and upon receipt, would reply.

4. Councillor Williams requested confirmation from the Director of Environment and Development that the temporary huts at St Albans were to be removed.

The Director of Environment and Development advised that according to recent advice from the Manager of Building and Development, the application was being determined today, 28 August 2001. It was indicated that he assumed a refusal would be issued and an order would go out to remove the structures.

Councillor Williams requested clarification in relation to signage in the area.

The Director of Environment and Development advised this would be done.

5. Councillor Rasmussen enquired if there was an update on the RAAF Economic Impact Study.

The General Manager advised that the contract had been awarded to PriceWaterhouseCoopers.

Councillor Rasmussen enquired if there was information relative to when public consultation and interviews would start.

The General Manager advised that he was unaware and would make enquiries.

6. Councillor Conolly referred to an email sent to the General Manager and the Director of Asset Services and Recreation relative to a complaint by a resident of Glossodia that a footpath constructed by Council had caused a very steep situation on his driveway. The email also referred to the handling of the resident's complaint and he requested a response to the email.

The General Manager advised that he had not received the email however, was aware of the matter. The resident had been treated poorly and apologies would be made. He advised that there had been some confusion in the handling of the matter and correspondence had been sent to the resident explaining the situation. The General Manager advised Councillor Conolly he would be provided with a response.

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7. Councillor Sheather enquired if the noise meter had been located at Ms Turner's property to assess noise levels.

The Director of Environment and Development advised that a noise meter was deployed to the property and readings had been taken that would be part of the DA report back to Council.

The meeting terminated at 8.45pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 25 September 2001.

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Mayor