



general
purpose
committee

3
section

organisation
and
resources

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Item: **14****ITEM: 14 Monthly Financial Report - February 2001****FILE NUMBER:** GF011/005/FNC/OGC27NAX.F05**REPORT:****February 2001**

Summarised below, are particulars of both the income received and the expenditure incurred by Council for the month of February 2001. This information is reconciled between the cashbook and the bank statement balance as at the end of February 2001. All expenditure is fully supported by vouchers and invoices which have been duly certified.

A. Cash Book Reconciliation - February 2001

Cash Book Balance as at 1 February 2001		(\$486,272.06)
Add: Receipts for month of February		<u>\$5,895,051.56</u>
		\$5,408,779.50
Less: Payments for month of February		
Cheque # 72967 - 73374	\$1,538,823.21	
EFT # 16858 - 17221	\$2,133,897.10	
Family Day Care Payments	\$37,475.87	
RTGS (Investment) Transactions	\$1,900,000.00	
Cancelled Cheques	(\$1,162.50)	
Miscellaneous (Bank Charges, Dishonours etc)	<u>\$6,572.73</u>	<u>\$5,615,606.41</u>
Cash Book Balance as at end of February 2001		(\$206,826.91)

B. Statement of Bank Balances - February 2001

Bank Statement Balance as at end of February 2001		\$195,837.32
Less: Unpresented Cheques		<u>(\$918,405.46)</u>
		(\$722,568.14)
Add: Outstanding Deposits	\$521,282.79	
Statement Credits not Receipted	<u>(\$5,541.56)</u>	<u>\$515,741.23</u>
		(\$206,826.91)

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Item: **14****C. Investments - February 2001**

The Local Government (Financial Management) Regulation requires that each month, details of all money that has been invested under section 625 of the Local Government Act, 1993 be reported to a meeting of Council.

The following table outlines the investment portfolio held by Council as at the end of February 2001. All investments have been made in accordance with the Act, Regulations and Council's investment policies.

Investment Type	Balance Brought Forward	Deposits	Withdrawals	Interest Paid	Balance End of Month
Managed Funds	\$28,442,009.41			\$122,698.04	\$28,564,707.45
On Call Funds	\$1,960,000.00	\$1,900,000.00	(\$900,000.00)		\$2,960,000.00
Term Investments	\$3,070,000.00				\$3,070,000.00
TOTAL	\$33,472,009.41	\$1,900,000.00	(\$900,000.00)	\$122,698.04	\$34,594,707.45

Geoff Banting
Responsible Accounting Officer

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 14 Oooo

ITEM: 15 Approval for Interstate Travel**FILE NUMBER:** GP025/015/GMA/OGC27NAX.G01

REPORT:

The Local Government Managers Australia (LGMA), (formerly the Institute of Municipal Management), National Congress and Expo this year is being held in Brisbane.

The Conference has been highly successful for a number of years and has been built on a proven formula that delivers important outcomes for both appointed and elected officials. It brings together national and international experts, local government opinion leaders and policy makers.

This year the Conference will focus on management in the areas of analysis of Australian society and the influences which will shape its future, urban homelessness, application of the new accounting methodology, negotiation and e-business, governance in the areas of developing an environmental action plan, definition of roles for elected and appointed officials, career transition, division in society covering wealth, demography, work opportunities and racial coexistence, community health, fostering local economic development in the global market place, local government in the future, development of public space, management reform programs, case studies of youth programs, local government web sites, marketing in the local government sector, young officers forum, asset management and sustainable water usage.

The cost of attending the conference will be approximately \$2,200.00 per delegate and in accordance with Council's travel policy, approval for this is required. Those Councillors wishing to attend will need to indicate their interest so that approval can be gained from Council. It is proposed to send two staff members, the Director of Community and Corporate Services and the Director of Environment and Development.

RECOMMENDATION:

Council approve the attendance of nominated Councillors and two staff members at the Local Government Managers Australia National Congress and Expo in Brisbane in May 2001.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 15 Oooo

ITEM: 16 Request for Donation - Hawkesbury Dance Festival**FILE NUMBER:** GF008/001/CSV/OGC27NBX.C06

REPORT:

Council has received a request for a financial donation towards the production of the 2001 Hawkesbury District Schools Dance Festival scheduled for 29 and 30 October 2001 at the Windsor Function Centre.

The Dance Festival is a production involving all schools in the Hawkesbury area and provides an opportunity for students to showcase their talents in a professional production. The Festival is held each year in either a Dance or Music capacity, each operating on alternate years.

The request for financial assistance comprises the costs associated with hiring the Windsor Function Centre over three days, including set up and dismantle, to the value of \$2,272.72 (two thousand two hundred and seventy two dollars and seventy two cents GST exclusive).

In previous years, the Council has donated the total cost for hiring for the Dance and Music Festivals which are held on alternate years. By supporting this program again, Council will be seen as encouraging creativity within the young people of the Hawkesbury and contributing to the cultural development of the area.

In 1998, Council donated the total cost of Windsor Function Centre hire of \$4,056.80 for the Music Festival. In 1999, Council donated the total cost of Windsor Function Centre hire of \$3,180.00 for the Dance Festival. In 2000, the Music Festival fees donated totalled \$5,764.00.

RECOMMENDATION:

That Hawkesbury City Council support the Hawkesbury District Dance Festival by meeting the cost of \$2,272.72 (two thousand two hundred and seventy two dollars and seventy cents GST exclusive) for the hire of the Windsor Function Centre, to be taken from the 2001/2002 budget allocation for donations.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 16 Oooo

ITEM: 17 **Acquisition of Land - Road Connection Between South Windsor and Bligh Park**

FILE NUMBER: GC281/076/CSV/OGC27NBX.C03

PREVIOUS ITEM: 69, GPC Section 2 - Infrastructure (31.10.2000)

REPORT:

Background

Details of proposals to provide a suitable connector road link between Bligh Park and South Windsor were first formally discussed in the Bligh Park Estate Traffic Management Study Technical Report which was completed in February 1988.

Subsequent to this and based on recommendations in part from the Traffic Study, a concept design was prepared to form a basis for future development in the North Bligh Park Precinct.

The plan identified appropriate locations for two future connector routes that could link Colonial Drive to the South Windsor Industrial Precinct.

Report

Council at its Ordinary Meeting held on 7 November 2000 resolved as follows:

"That a corridor for the most appropriate long-term road connection between South Windsor and Bligh Park be identified and submitted to Council for its approval, and if approved, be compulsorily acquired within the next financial year and also that the advice of the traffic consultant be provided with the report about the most relevant option."

Christopher Hallam and Associates Pty Ltd were commissioned to undertake a traffic study of the Bligh Park and South Windsor area and to advise on the most appropriate future road network to serve the current and projected residential development in the area.

The study examined and provided recommendations on two issues. The first issue looked at the need for capacity, planning, and improvements to the existing road hierarchy currently serving the Bligh Park area.

The second issue, the subject of this report, recommended on the appropriateness of the road corridors that had been proposed in the earlier referred to concept plan for the North Bligh Park/ South Windsor development.

It should be noted that the report recommendations did not consider the up front acquisition of freehold land for road construction purposes. It was found that:

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- "1. *The extension of Colonial Drive to Berger Road, or a similar road link, is not required to cater for existing traffic flows. Hence, there is no priority or responsibility for Council to build this road at this point in time.*
2. *The proposed road link would form an integral part of future residential development in Bligh Park North. As such, the responsibility for the construction of this link should rest entirely with the developers of this land.*
3. *The road link should be provided either as part of one section of subdivision, or funded through a Section 94 Contributions Plan over the wider area.*
4. *Detailed development planning needs to be undertaken to more accurately define the subdivision layouts and road patterns. During this stage, the optimum location for this road link should be established. Based on the work undertaken to date, the extension of Colonial Drive to link with Berger Road appears logical."*

At the March meeting of Council, it was reported that land in Woods Road is currently for sale and if acquired, could provide a link road from Stewart Street, South Windsor through to Colonial Drive, Bligh Park.

Details of the valuation will be provided to the meeting.

RECOMMENDATION:

That:

- 1 The extension of Colonial Drive to Berger Road, or a similar road link, not being required to cater for existing traffic flows, not proceed at this stage.
- 2 The provision of the proposed road link which will form an integral part of future residential development in Bligh Park North rest entirely with the developers of this land.

ATTACHMENTS:

There are no supporting documents for this report.

Oooo END OF ITEM 17 Oooo

ITEM: 18 Workers' Compensation Excess of Loss Insurance Coverage**FILE NUMBER:** GI055/007/CSV/OGC27NCX.C02

REPORT:

Council currently holds a licence to act as a self-insurer for Workers' Compensation. In conjunction with that licence, it is a requirement by the NSW WorkCover Authority that Council holds an Excess of Loss Insurance Policy in respect of those claims that may exceed \$400,000.00.

This policy was placed with HIH Casualty & General Insurance Ltd, however, as reported in the Financial Review, the underwriter has placed itself in provisional liquidation.

Accordingly, to ensure that Council meets the requirement of its licence and to ensure that potential exposure is limited, the underwriting market was urgently assessed. However, all potential underwriters now require that the self insured retention be in the vicinity of \$450,000.00 to \$500,000.00.

Following an appraisal by Council's Insurance Broker, Jardine Lloyd Thompson, coverage has been placed with Liberty Mutual Insurance Ltd from 16 March 2001 to 30 June 2002 with an insured retention of \$450,000.00 (four hundred and fifty thousand dollars) at existing premium rates.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 18 Oooo

ITEM: 19 Hawkesbury District Basketball Association Commitment to Debt Repayment**FILE NUMBER:** GM001/023 PT11/FNC/OGC27NCX.F04

REPORT:

At the February Leisure Centre Incorporated (HLC Inc) Board Meeting it was resolved that a letter be sent to the Chairperson of the Hawkesbury District Basketball Association (HDBA) outlining what action the Board would take to ensure the recovery of the outstanding debt HDBA has with HLC Inc. The debt currently stands at \$28,336.70.

The action the Board has resolved to take is to apply a levy to existing hourly court hire fees payable by HDBA so as to recoup the debt over a required period. The Board, in its letter, stressed that in no way did it wish to jeopardise the relationship between HLC Inc and HDBA. However, the matter has now remained unresolved for a number of months with numerous requests from HLC Inc to HDBA for a payment schedule to be submitted which would indicate its intention to pay the debt. No response has been received from the HDBA and the Chairperson has declined several invitations to attend a HLC Inc Board Meeting to state their case. The last payment received from the HDBA was for \$5,000 in February 2000 and before that, \$500 in June 1999.

The proposed increase in fees (which will include a levy) will be submitted as part of HLC Inc Business Plan and will be advertised as part of Council's Revenue Pricing Policy and placed on public exhibition for 28 days for public comment.

It should be noted that in the most recent letter sent to the HDBA's Chairperson, the Board requested a response by 20 March 2001. No response has been forthcoming.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 19 Oooo