Hawkesbury City Council

ordinary meeting business paper

date of meeting: 13 November 2001

location: Council Chambers

time: 7:30pm

ITEM	SUBJECT	PAGE

AGENDA

oooO END OF TABLE OF CONTENTS Oooo

ordinary

1

section

minutes of meetings

ordinary

meeting

Mayoral Minutes

Mayoral Minutes

Ordinary Meeting - 13 November 2001

GREATER BLUE MOUNTAINS WORLD HERITAGE AREA - GA010/001 PT4, GP010/010 PT3

Representatives of the National Parks & Wildlife Service recently attended Council and requested the opportunity to add an awareness campaign to an existing community event in order to make more widely known Hawkesbury's connection with the Greater Blue Mountains World Heritage Area.

Following discussions with various stakeholders, including Aboriginal elder, Mrs Edna Watson, the managers of the Windsor Mall Craft Market, Karina Groth, Manager Tourism Hawkesbury, Alan Aldrich, President of the Hawkesbury Camera Club, and Polly Wheen, Hawkesbury Mainstreet Coordinator, a program of events to be held in the last week of April 2002 has been proposed:

1. A Family Day in Windsor Mall, built around the existing "Week of Awareness andUnderstanding" and incorporating entertainment, stalls and displays, on the themes of Aboriginal curture and World Heritage.

2. "See It!", a photographic competition/exhibition, with photographs being taken from specific locations, with map references provided, so that target groups, eg. families, people with disabilities, bushwalkers etc. can visit the site depicted in the photograph. This would enable a wide diversity of people to engage with the World Heritage Area for recreational or eco-tourism purposes. Photos produced as part of the competition would be recorded on CD-ROM to be used for future promotions.

The program will aim to create awareness and understanding of the special status of Hawkesbury as part of the Blue Mountains World Heritage Area and the special status of the indigenous people as the original owners of the land.

Themes to be promoted include:

- We are special/unique in the world
- This is a great thing for residents and visitors
- Nature, beauty, aesthetics
- Recreation, enjoying outdoor activities
- The survival of Aboriginal curlture
- The special status of Aborigines as the traditional owners of the land
- Aboriginal and non-Aboriginal people - a shared land, a shared history
- Preserving the past
- World heritage is our future

In light of the benefits to be achieved from this event, and the prospect of strong support from local businesses as well as sponsorship from National Parks & Wildlife Service ($2,100.00), Windsor Mall Markets ($500.00) and Tourism Hawksbury (donation of prizes), it is recommended that this event proceed and that funds of $3,900.00 allocated to the Week Of Understanding and Awareness be used for the purpose.

oooO END OF MAYORAL MINUTES Oooo

ordinary

2

section

notices of motion

Notices of Motion

Notices of Motion

Ordinary Meeting - 13 November 2001

Councillor Phillip Davies:

Westpool 2001 Risk Management Award (GM001/004)

The Westpool Insurance Scheme comprises of six western Sydney councils including Blacktown, Penrith, Fairfield, Blue Mountains, Liverpool and Hawkesbury. The scheme provides civil liability cover for member Councils in the categories of Public Liability and Professional Indemnity.

Westpool formally recognises the contribution of member councils through it annual Westpool Risk Management Excellence Award which has the following objectives;

- To encourage contributions to the raising of the standard and quality of local government risk management.
- To provide an opportunity for members and their staff to be recognised for, and to share risk management initiatives and achievements.
- To recognise risk management excellence within Local Government.
- To create public awareness of the level of expertise and excellence in Local Government risk management.

Hawkesbury City Council was successful with its nomination for this award with its project focusing on the development and planning of an approach to Occupational Health Safety and Rehabilitation Management.

The 2001 Award is related to Risk Management achievements up to 30 June 2001 but can also relate to initiatives commenced prior to 30 June and to achievements made after the end of that financial year. Hawkesbury City Council were recognised as the recipients of the 2001 Award at the Annual General Meeting of Westpool held on 22 October 2001.

The objective of the successful project was to develop a planned approach to Occupational Health Safety and Rehabilitation (OHS&R Management), with the aim of prevention of injury and disease at work and to fulfill the Worker's Compensation Self Insurance Licence requirement as imposed by WorkCover NSW.

In relation to project outcomes, the adoption of the OHS&R system has ensured continuous improvement in Council's OHS&R procedures and outcomes. WorkCover authority audited Hawkesbury's systems and advised that Council's staff are performing at an acceptable level and renewed Council's Workers Compensation Self Insurance Licence for a further three years.

Following the audit of all local government self insurers, Council has been recognised as a leading OHS&R Management System, with the commitment to this program being recognised and highly commended by WorkCover auditors. Council's award is due recognition of excellence and committtment across the organisation towards OHS&R systems and procedures and Westpool and in particular, for the efforts of the Manager, Risk Management, Mr John Elphick and Mrs Carol Flanagan, Insurance Officer.

Recommendation

It is recommended that a letter of congratulations be provided to Mr Elphick and Mrs Flanagan for their achievement and that Council accept the 2001 Risk Management Award for the Occupational Health Safety and Rehabilitation System.

<u>Councillors B Calvert and C Paine:</u>

That Council carry out its resolution of 12 December 2000 in respect to McMahon's Park, ie. that "*Council proceed to purchase the land for the valuation price of up to $100,000.00*", before 1 March 2002.

oooO END OF NOTICES OF MOTION Oooo

ordinary

3

section

report of the general purpose committee

General Purpose Committee - 23 October 2001

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 23 October 2001, commencing at 9.00am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor B J Calvert, K F Conolly, D Finch, G J Gilling, L C Sheather and L A Williams.

Apologies for absence were received from Councillors P F Davies, P R Rasmussen, L Allan, C J Woods and C A Paine.

RESOLVED on the motion of Councillor Finch and seconded by Councillor Gilling that the apologies be accepted.

RESOLVED on the motion of Councillor Sheather and seconded by Councillor Conolly that the Minutes of the General Purpose Committee Meeting held on the 25 September 2001, be confirmed.

Councillor Davies arrived at the meeting at 9.05am
Councillor Rasmussen arrived at the meeting at 9.10am
Councillor Woods arrived at the meeting at 11.25am
Councillor Calvert left the meeting at 11.30am
Councillor Gilling left the meeting at 11.35am
Councillor Gilling returned to the meeting at 11.50am
Councillor Williams left the meeting at 12.15pm
Councillor Gilling left the meeting at 12.15pm
Councillor Gilling returned to the meeting at 12.30pm
Councillor Paine arrived at the meeting at 1.00pm

The meeting adjourned at 1.00pm for site inspections
The meeting reconvened at 3.30pm

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

95: Two Storey Dwelling - Lot 25 DP742749, No. 17 North Street (Cnr. Palmer Street), Windsor (MA266/01/EVD/ENJ23NAX.V02)

Mr Edgar Phipps and Ms Lyn Baker, respondents, addressed the Committee

COMMITTEE’S RECOMMENDATION

That the application not be supported with the appropriate reasons to be reported to the Ordinary meeting.

ADDITIONAL INFORMATION

As requested at the General Purpose Committee meeting on 23 October 2001, the following reasons for refusal are supplied:

A. The objection pursuant to SEPP No. 1 is not supported due to the considerable non-compliance with the standard and the implications for damage to life and property.

B. The development application is refused for the following reasons:

1. The proposed development is inconsistent with the aims and objectives of Hawkesbury Local Environmental Plan 1989.

2. The proposed development will have an adverse impact on the neighbouring property in terms of privacy and access to sunlight.

3. The proposed development is unacceptable in terms of bulk and design.

4. Approval of the proposed development is not in the public interest, as there is not an acceptable evacuation route in times of flood.

96: 2 (two) Lot Subdivision and Construction of Duplex on Rear Lot at No. 39 Campbell Street, South Windsor, Lot 22, Sec U, DP759096. Modification of Development Consent under Section 96 of the Environmental Planning and Assessment Act 1979 (MA407/01/EVD/ENJ23NAX.V01)

Mr Trevor Devine, representing Susan Dewing, proponent, addressed the Committee.

COMMITTEE'S RECOMMENDATION

A. That the modification under Section 96 of the Environmental Planning and Assessment Act 1979 be approved and amended in the following manner:

   1. The amendment to Condition 2 be declined.

   2. Condition 52 be amended as follows:

"52. The creation of a 1.5m wide right of carriageway along the north western boundary of proposed Lot 221 benefitting Lot 222 together with the construction of a centrally located 1.2m wide by 75mm thick concrete pathway within the right of way. The concrete path paving is not to be placed until services have been placed or conduits laid within the right of way."

3. Condition 54 be added:

"54. The construction of the rear lane from Campbell Street to and over the frontage of the site with kerb and gutter on the south eastern side, a 4.5m wide sealed pavement, any necessary drainage together with any works necessary to make this effective."

B. That further information in relation to the easement and Condition 51, relating to the requirement for the construction to be 500mm above ground level, be reported to the next Ordinary meeting.

ADDITIONAL INFORMATION

Easement

The easement is required under Council's interim laneway policy and services 2 (two) purposes; i.e. the placement of services and to provide a right of way for pedestrians.

The placement of services within the easement is more practical than placing them within the laneway, as private services within a public road create some concerns in relation to maintenance. There is also little room to provide the services within the laneway.

The use of the easement area for a right of way for pedestrians is to allow pedestrians safe access to the road, which includes placing garbage bins on the road for collection. The laneway cannot be constructed to service both vehicles and pedestrians as it is not wide enough.

In the case of this development there is an area dedicated for pedestrian access which can also be utilised for placement of services.

Duplex Construction

Generally, the condition to construct a building to 500mm above ground level prior to release of subdivision plan is applied to proposed lots which are smaller than 450sqm. This is to ensure that the building as approved will, in fact, be built. The current proposal is creating lots above Council's minimum allotment size for residential areas and therefore this condition was placed on the consent in error.

97: Application for Aquaculture Farm (Four Ponds, Hydroponics and Shed) - Lot 3 DP616812, No 634 Grose Vale Road, Grose Vale (MA1565/00/EVD/ENJ23NAX.V03)

Mr Mickaill, the applicant, addressed the Committee.

Mr Paul Hobill, Ms Julie Powers, Mr Michael Powers and Mr Bill Sneddon, respondents, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the application for Aquaculture Farm comprising 4 (four) ponds, 1 (one) sediment pond, rural shed and hydroponics at Lot 3 DP616812, No. 634 Grose Vale Road, Grose Vale, be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans submitted with Development Application No. MA1565/00 and any supportive documentation, except as otherwise provided by the conditions of this consent.

   Note: Modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.

3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.

4. No excavation or site works shall be commenced prior to the issue of the construction certificate.

5. This consent is restricted to 4 (four) earthen ponds, 1 (one) sediment pond, rural shed for purging facilities and hydroponics cultivation. Any further development of the site including netting of the ponds for predator trapping requires further approval from Council.

6. All ponds are to be aligned along the contours to minimise cut and fill.

7. The ponds are to be constructed only as water becomes available.

General Terms of Approval - NSW Fisheries

8. The Minister for Fisheries may, if the Minister thinks fit, suspend, revoke, vary or add to any of the conditions of a permit.

9. An aquaculture permit is not transferable.

10. Except where specific exception is made, all provisions of the Fisheries Management Act 1994, the Regulations made thereunder and Landbased Aquaculture Policy, are to be strictly complied with.

11. Where applicable, the permit-holder shall obtain and keep current the approval of and any necessary licences issued by government agencies including the authorities listed below:

    - Department of Land and Water Conservation (DLWC)
    - Environment Protection Authority (EPA)
    - Department of Urban Affairs and Planning (DUAP)
    - NSW National parks and Wildlife Service (NEWS)
    - Waterways Authority
    - Local Shire or Municipal Council

12. The Director of Fisheries or any officer of the Department shall be allowed access to the premises covered by an aquaculture permit at all reasonable times and the permit-holder shall cooperate by facilitating inspection of the premises and fish therein. Information obtained from these inspections will be regarded as confidential and will not be divulged to other fish farmers unless necessary for the purposes of regulation of the industry or for disease control.

13. Upon request, the permit holder shall supply, in writing, any reasonable information relating to the fish farm sought by the Director of Fisheries or any other officer of the Department. Changes in particulars (ie business address, trading name or change of directors) must be notified to the Department in writing within 28 (twenty eight) days.

14. An annual production report, covering production and sales for each financial year, is to be submitted to the Department before 30 September each year.

15. Unless otherwise specified, for the purposes of a permit:

    "Fish" means the eggs, milt, larvae, juveniles and adults of the species authorised by a permit.

    "Waters" means all waters that are within the limits of the State and include rivers, creeks, lakes, lagoons and artificial dams, tanks, reservoirs, ponds, canals, channels, waterways, estuaries and the ocean.

"Sell" includes -

(a) sell by wholesale, retail, auction or tender;
(b) barter or exchange;
(c) supply for profit;
(d) offer for sale, receive for sale, or expose for sale;
(e) consign or deliver for sale;
(f) have in possession for sale; or
(g) cause, or allow any of the above to be done.

"Premises" means all or part of the lands referred to in a permit and includes all structures thereon.

"Hatchery" means a facility for the maintenance and maturation of broodstock, spawning (natural and artificial) and larval rearing to fingerling or post-larval stage.

"Extensive" means aquaculture undertaken without providing supplementary food for fish that are being cultured.

"Intensive" means aquaculture undertaken by providing supplementary food for fish that are being cultured.

"Food" includes any form of nutrient.

16. The permit holder shall not propagate, hatch or rear species of fish other than those specified in a permit.

17. A permit holder shall not cross breed species of fish without the written approval of the Department.

18. The permit holder shall not extend the propagation, hatching or rearing of fish beyond the facilities covered by a permit. Any extension of operations or expansion of facilities requires written approval from the Department.

19. The permit holder shall maintain during the term of the permit, the right to occupation of the land or to immediate possession of the land on which the fish farm is situated for the purpose of aquaculture.

20. The permit holder shall prevent fish escapement into waterways from any authorised area covered by a permit.

21. The permit holder shall not obtain any live fish from any person, whether in New South Wales, interstate or overseas, unless that person is authorised as a supplier of fish under State and/or Commonwealth legislation.

22. A person must not bring into New South Wales, live fish of a species not taken in New South Wales' waters without the authority of a permit.

23. A record of all purchases and sales of fish is to be maintained by the permit holder. The record shall include the date, names and addresses, the species name, life-cycle-stage, quantity and species of fish.

24. The permit holder shall not liberate live fish into any waters, by themselves or their agents, except those species authorised by the permit into the waters of the fish farm specified by the permit, or sell live fish for such purpose, without the prior approval in writing from the Director of Fisheries.

25. The permit holder shall not sell any live fish interstate without first obtaining authorisation from the fisheries authority in that State, or sell any live fish overseas without first obtaining relevant approvals from the Australian Quarantine Inspection Service (AQIS) and the Australian Nature Conservation Agency (ANCA).

26. The permit holder shall not liberate, sell, offer or consign for sale any species other than those propagated, hatched, reared or grown on the premises to which a permit applies.

27. Fish sold for human consumption must not be smaller than the legal minimum size for each species unless the permit holder (other than Class F permit holders) has authority under a permit to sell prohibited size fish.

28. The permit holder shall issue to each purchaser of any fish species cultured on the premises, a receipt showing the number of fish of each species purchased.

Disease

29. The permit holder shall notify the Department within 24 hours of the discovery of any declared disease (see appendix), unusual disease or any significant event associated with the welfare of the fish on the premises (eg. Unexplained or significant fish mortalities, >5% of fish stock loss in a week). See Appendix for list of Declared Diseases.

30. Where any Declared Disease or other disease exists, or is reasonably suspected of existing on the farm premises covered by a permit, a permit holder shall carry out any directions so ordered by the Director of Fisheries for the treatment or destruction of fish including quarantine of the premises. Any such order shall remain in effect until revoked by the Directory of Fisheries in writing.

31. The permit holder must not sell, give away or release to waterways, any fish if it is known or suspected to be infected with a Declared Disease. The holder shall take precautions specified in writing by the Director of Fisheries to prevent the escape of fish or disease from the farm.

32. All outlets must be screened to prevent the escape of fish. A screen no greater than 1mm must be used for eggs and fry, a screen no greater than 5mm for fingerlings, and a screen no greater than 15mm for post-fingerling fish.

33. No effluent is permitted to reach any waterway except for farms licensed by the EPA to discharge effluent into waterways.

Conditions Relating to the Sale and Stocking of Indigenous Freshwater Fish of NSW

34. Live fish may be sold to other farmers holding a current permit authorising the farming of that particular species of indigenous fish; or to a fish wholesaler, retailer or restaurant for human consumption; to a registered wholesaler or retailer of aquarium fish; or to a recognised outlet authorised under State and/or Commonwealth legislation.

35. Live fish may also be sold to farm dam owners for stocking farm dams. Of the western, drainage species, only silver perch (*Bidyanus bidyanus*), golden perch (*Macquaria ambigua*) and eel-tailed catfish (*Tandanus tandanus*) may be sold for stocking arm dams on the eastern drainage. Permit holders must advise people purchasing fish for stocking farm dams on the eastern drainage that dams must be above the 1 in 100 year flood level and not be susceptible to overflow that would allow fish to escape.

36. Murray cod (*Maccullochella peelii peelii*) may only be cultured or stocked in farm dams on the western drainage.

37. Silver perch may not be grown for sale in farm dams (See "Aquaculture Permits for Silver Perch" Policy).

38. No fish may be sold for the purpose of stocking natural waterways and public impoundment's without first obtaining a Fish Stocking Permit issued for those waters by the Director of Fisheries.

Conditions Relating to the Farming of Indigenous Freshwater Fish in NSW

39. All outlets must be screened to prevent the escape of fish. A screen no greater than 1mm must be used for eggs and fry, a screen no greater than 5mm for fingerlings, and a screen no greater than 15mm for post-fingerling fish.

40. No effluent is permitted to reach any waterway.

Conditions Relating to the Sale and Stocking of Freshwater Crayfish

41. Live yabbies, *Cherax destructor*, may be sold to farm dam owners for stocking farm dams, or to a registered wholesaler or retailer or aquarium fish. The permit holder must advise people wishing to stock yabbies into eastern drainage dams that they can not stock yabbies where there are known populations of other species of freshwater crayfish that could be threatened by their

introduction. This information is available from the NSW Fisheries. In addition, the dams must be above the 1 in 100 year flood level and not susceptible to overflow.

42. Live crayfish may only be sold to other fish farmers holding a current permit authorising the farming of that species, to a fish wholesaler, retailer or restaurant (authorised under state and/or Commonwealth legislation) for human consumption or to a registered wholesaler or retailer of aquarium fish. The permit-holder must advise the aquarium dealer that only the yabby *Cherax destructor* may be stocked into NSW waters.

43. Freshwater crayfish of a species not indigenous to NSW may not be stocked into New South Wales' water.

44. All ponds, raceways or other tanks containing marron (*Cherax tenuimanus*) or redclaw (*Cherax quadricarinatus*), or any species of crayfish not native to the area where the fish farm is located, must be surrounded by an unbroken fence extending at least 60cm above ground and 30cm below ground, and constructed of a smooth material (eg. plastic sheeting, galvanised iron) to prevent the escape of stock. Fences will be required where yabbies are to be grown on the eastern drainage in areas where native species of crayfish are present, as the introduction of yabbies may present a threat to native crayfish stocks.

Conditions Relating to Farming Freshwater Crayfish

45. All outlets must be screened to prevent the escape of crayfish. A screen no greater than 2mm must be used to prevent the escape of juveniles.

Prior to Issue of Construction Certificate

46. A Part 3A permit is required to be obtained from the Department of Land & Water Conservation prior to issue of Construction Certificate.

47. Separate practising Structural Engineer's details of all structural concrete and steelwork shall be lodged prior to issue of construction certificate.

48. To ensure compliance with environmental planning instruments, codes and policies which relate to the subject land, the design and layout of the development shall be modified in the following manner:

    (a) The height of the shed is to be reduced to a maximum height of 5m.

49. In order to ensure effective environmental management and rehabilitation of the development site, an Environmental Management and Rehabilitation Plan for the development site shall be prepared by a qualified professional Civil Engineer. The Plan shall address (without being limited to) the earthworks and erosion control and site rehabilitation and landscaping.

All site works shall be carried out in accordance with the Plan. Implementation of the Plan shall be supervised by a qualified professional Civil Engineer.

Where circumstances change during construction and those circumstances could not have been foreseen, the consent authority may require erosion or sediment control works to be carried out in addition to or instead of those work specified.

50. The submission of design plans for all civil works covered by the consent together with a certificate from a suitably qualified engineer to the effect that the design are structurally adequate and that the site will remain stable during and after construction including when operating at full capacity.

51. A water balance report undertaken by a suitable qualified person is to be submitted prior to issuing the construction certificate. This report is to address (but not limited to) excess water from ponds, consumption of water from the hydroponics and disposal of excess water onto the land.

52. Documentary evidence of the issue of a Part 3A permit from the Department of Land and Water Conservation.

Prior to Commencement of Works

53. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.

54. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.

55. In order to avoid pollution and sedimentation of the Hawkesbury-Nepean River Catchment, the following erosion and sedimentation controls will apply:

(a) runoff and erosion controls shall be installed prior to clearing of site vegetation in accordance with Council's development control plan titled "Soil Erosion Sediment Control";

(b) topsoil shall only be stripped from approved areas and shall be stockpiled for re-use during site rehabilitation and landscaping;

(c) uncontaminated runoff shall be intercepted upsite and diverted around all disturbed areas;

(d) runoff detention and sediment interception measures shall be applied to the land to reduce flow velocities and to prevent topsoil, sand, aggregate, road base, spoil or other sediment escaping from the site or entering any downstream drainage easements or natural watercourses;

(e) the capacity and effectiveness of runoff and erosion control measures shall be maintained at all times;

(f) pollution control devices shall be installed and maintained to ensure there is no increase in the downstream levels of nutrients, litter, vegetative debris, and other water borne pollutants;

(g) stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by running water shall be stored clear of any drainage line or easement, natural watercourse, footpath, kerb or road surface;

(h) measures shall be applied to prevent site vehicles tracking sediment and other pollutants onto any sealed roads serving the development; and

(i) an erosion control plan showing detailed runoff and erosion control measures shall be prepared by a qualified engineer prior to any works commencing on-site. This plan shall incorporate (without being limited to):

(i) upsite interception of uncontaminated runoff and diversion of it around disturbed areas;

(ii) sediment interception measures (catch drains, contour banks, detention basins, settling ponds, haybale or gabion barriers, sediment traps, silt fences, etc) sufficient to prevent sediment and other debris leaving the site or entering downstream drainage lines;

(iii) regular maintenance of erosion control works; and

(iv) satisfactory disposal of intercepted sediment.

56. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.

During Construction

57. All building work must be carried out in accordance with provisions of the Building Code of Australia.

58. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:

(a) erosion controls, site works and site set out;
(b) piers;
(c) steel reinforcement;
(d) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
(e) external drainage lines, prior to backfilling;
(f) on completion of the structure;

59. All work is to be carried out in accordance with the recommendations within the Geotechnical report prepared by Brinks and Associates dated 16 July 2001 and the approved Environmental Management Plan.

60. All necessary works being carried out to ensure that “any water” flow from adjoining properties is not impeded.

61. No excavated material, including soil, shall be removed from the site.

62. The topsoil shall be stripped and stockpiled and used to rehabilitate disturbed areas.

63. The disturbed area, including batters, shall be grassed immediately after works take place.

64. Dust control measures, eg vegetative cover, mulches, irrigation, barriers and stone shall be applied to reduce surface and airborne movement of sediment blown from exposed areas.

65. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by running water to be stored clear of any drainage line, easement, natural watercourse, footpath, kerb or road surface.

66. To avoid any unnecessary site disturbance, the excavated and filled areas are to be graded and drained in a manner that will not be detrimental to adjoining properties or the environment and all constructed batters are to be topsoiled and turfed.

67. Topsoil is to be stripped and stockpiled from the excavation and wall areas before the dam wall is constructed, with the stockpile located clear of any natural watercourse. Sediment control fencing is to be then placed around the stock pile.

68. The embankment is to be completed with 100mm (one hundred) of top soil. It is to be planted with a good holding grass such as kikuyu or couch. Trees or shrubs are not to be planted on the embankment as roots may provide seepage paths for water.

69. The dam wall is to be adequately compacted by track rolling or similar in layers no greater than 150mm.

70. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.

71. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.

72. The developer is responsible for full costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include water, sewerage, drainage, power, communication, footways, kerb and gutter.

73. All work is to be carried out under the direct supervision of a geotechnical engineer.

74. Prior to filling the ponds with water the submission of a certificate from a suitably qualified engineer to the effect that the works have been completed in accordance with the approved plans and that the work and the site will remain stable after the ponds are filled.

The Use of the Site

75. Those areas nominated on the approved plan for landscaping are to be planted with native species endemic to the area and of a mature height.

76. Trees and shrubs are to be kept clear from the dam wall at all times. When trees or shrubs grow on or near a wall and eventually die, the decomposing roots form tunnels which lend to seepage and leaks. Shrubs also provide cover for rabbits which can damage the wall by burrowing.

77. The development shall be conducted in such a manner that the LA(eq) noise levels, measured at any point in accordance with the NSW EPA's Industrial Noise Policy (2000), do not exceed 5dB(A) (LAeq) above background noise levels with respect to noise amenity of residential dwellings.

78. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.

79. No signs shall be displayed on the footpaths, pedestrianways, roadways or in the vicinity.

80. Any mass mortalities of fish are to be stored appropriately and disposed of immediately to a suitable rendering facility.

81. Documentary evidence in the form of receipts as to when and how much water is imported to the site is to be maintained for periodic auditing by the Department of Land and Water Conservation.

98: Application to remove significant trees under Council's Tree Preservation Order (GE020/031 Pt6/ENG/ENJ23NBX.E10)

Mrs Lorraine Hunt, the applicant, addressed the Committee.

493 RESOLVED by the Committee exercising its delegation as Whole Council on the motion of Councillor Gilling seconded by Councillor Paine

That permission be granted for the trees to be lopped to 2.5 metres in accordance with the arborist report.

COMMITTEE'S RECOMMENDATION

That staff liaise with the property owner in regard to the drainage from the road to the river with a further report to be provided to Council in this regard.

99: 714 Upper Colo Road, Upper Colo - Proposed Outdoor Testing Site for Electromagnetic energy - Update on Legal Proceedings (DA90/98/EVD/ENJ23NBX.V05)

Mr Bill Sneddon, respondent, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That Council's solicitors be instructed to pursue the recovery of costs from Ms Bongers for LEC Proceedings No. 40023/99 and file a Notice of Motion seeking costs for the hearing of the Notice of Motion initiated by Ms Bongers.

100: Hawkesbury Development Control Plan (DCP1/99/EVD/ENJ23NBX.V08)

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.

2. The Hawkesbury Development Control Plan be amended as outlined in the above report.

3. The Hawkesbury Development Control Plan be placed on public exhibition for an additional period of 28 (twenty eight) days.

4. A new chapter be prepared in consultation with the Disability Advisory Committee to address access and mobility.

5. A draft local environmental plan be prepared to amend the adoption date for Exempt and Complying development using the best practise guidelines.

6. Council exercise its delegation in respect of Section 65 and Section 69 of the Environmental Planning and Assessment Act 1979 in preparing the above draft local environmental plan.

7. In respect of the draft local environmental plan, a local environmental study not be prepared.

101: Proposed Orders for Mushroom Substrate Production - 84 Mulgrave Road, Mulgrave
(P136/445/EVD/ENJ23NBX.V09)

Ms Marie Noble, Mr Bill Sneddon, Mr Neville Diamond and Ms Jackie Verzi respondents, addressed the Committee

494 RESOLVED by the Committee exercising its delegation as Whole Council on the motion of Councillor Williams seconded by Councillor Sheather

That:

1. Council instruct its solicitors that Council agrees to the Draft Orders as attached to this report and to have the Orders put in place.

2. Should the operator default on the Orders, that Class 4 proceedings be commenced.

102: Residential Development and Proposed Multi Unit Housing Zone
(LEP1/01/EVD/ENJ23NBX.V07)

<u>COMMITTEE'S RECOMMENDATION</u>

That:

1. A revised Housing Strategy be prepared and forwarded to the Department of Urban Affairs and Planning for approval.

2. Upon approval of the revised Housing Strategy Submission Council proceed with the preparation of the draft local environmental plan to introduce a Multi Unit Housing Zone.

103: Tracking Sensitive Development (GE020/029/EVD/ENJ23NCX.V11)

Mr Neville Diamond, respondent, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 2 - INFRASTRUCTURE

49: Bell's Line of Road/Grose Vale Road/Terrace Road Intersection (0243/R Pt 10/GMA/INJ23NAX.G02)

COMMITTEE'S RECOMMENDATION

The member for Londonderry, Mr Jim Anderson, be thanked for his representations on Council's behalf and that he further be requested to assist in having this matter brought forward for construction as soon as possible, given the continual extending delays that occur during the AM and particularly PM peaks.

50: Hollands Paddock Car Park (P1408.95/0 Pt2/GMA/INJ23NAX.G04)

COMMITTEE'S RECOMMENDATION

That Pirasta Pty Limited be thanked for their offer for Council to lease the area known as the Hollands Paddock Car Park on a monthly basis for the sum of $1.00 (one dollar) (if claimed), and in doing so that Council provide the applicable insurances and undertake any necessary maintenance, with the Seal of Council being placed on any necessary documents.

51: Glossodia Road Hierarchy - Mitchell & Boomerang Drives (1316/R, 0210/R Pt3/ENG/INJ23NBX.E05)

COMMITTEE'S RECOMMENDATION

That the Glossodia Road Hierarchy previously adopted by Council be amended to provide for:

1. The construction of a 9 (nine) metre carriageway in Mitchell Drive between Macquarie Place and Ian Street.

2. The construction of a 10 (ten) metre carriageway in Boomerang Drive between Spinks Road and Ian Street.

52: Canon - Ham Common and Memorial Park, Windsor (GM020/003, PK/254 Pt2/ENG/INJ23NBX.E06)

COMMITTEE'S RECOMMENDATION

That:

1. The Windsor R&SL Sub-Branch proposal to restore the World War I 25 pound military piece located in Memorial Park, Windsor and the restoration of the World War II 25 pound military piece previously located in Ham Common to be relocated to Memorial Park, Windsor be supported and assistance be given in transporting those items throughout the restoration process.

2. The two Japanese Ack-Ack guns formerly located in Ham Common and now stored at the Works Depot, along with the World War II mortar currently located in Memorial Park, Windsor be offered to the North Fort Artillery Museum.

53: Proposed Acquisition of Land for Public Road Purposes part Lot 10 in DP856819, 233 Greens Road, Lower Portland (717/R, P717/127/ENG/INJ23NBX.E07)

Mrs Lorraine Hunt, owner of the property, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That

A. Council commence normal proceedings to acquire part of Lot 10, DP856819 shown on sketch plan 'A' attached for public road purposes, subject to the Land Acquisition (Just Terms Compensation) Act 1991.

B. A report be prepared in relation to the drainage issue and any costs associated with repair.

54: Tender for Contract for Caretaking & Operation - Lower Portland Ferry (GT020/412 Pt1/ENG/INJ23NBX.E01)

COMMITTEE'S RECOMMENDATION

That:

1. Fresh tenders be invited for the operation of the service on the basis of extended hours of operation.

2. The current service provider be asked to continue operations until the tenders can be advertised, evaluated and reported back to Council.

3. Baulkham Hills Shire Council be consulted prior to the Ordinary meeting in relation to this proposal.

SECTION 3 - ORGANISATION AND RESOURCES

102: Monthly Financial Report - September 2001 (GF011/005/FNC/OGJ23NAX.F08)

COMMITTEE'S RECOMMENDATION

That the information be received.

103: John Morony Correctional Centre (GT090/003 Pt11/GMA/OGJ23NAX.G01)

Councillor Sheather declared an interest as his son is an employee of the John Moroney Correctional Centre

COMMITTEE'S RECOMMENDATION

That the information be received.

104: Constitutional Recognition of Local Government (GE001/001 Pt2/GMA/OGJ23NAX.G03)

COMMITTEE'S RECOMMENDATION

That Council strongly support the Constitutional Recognition of Local Government and assist the Local Government and Shires Association's campaign in this regard.

105: Outstanding Receivables - Arrears of Rates and Charges 2000/2001 (GF001/001/FNC/OGJ23NAX.F10)

COMMITTEE'S RECOMMENDATION

That:

1. The report on the outstanding receivables and arrears of Rates and Charges for 2000/2001 be received.

2. Rate and Charges totalling $48,333.77 (forty eight thousand, three hundred and thirty three dollars and seventy seven cents) be abandoned against the 2000/2001 rating year in accordance with the Local Government Act, 1993.

3. The abandonment of other receivables totalling $2,469.48 (two thousand, four hundred and sixty nine dollars and forty eight cents) under delegated authority to the Responsible Accounting Officer be noted.

4. Other receivables totalling $62,679.61 (sixty two thousand, six hundred and seventy nine dollars and sixty one cents) requiring a resolution of Council be written off in accordance with the *Local Government (Financial Management) Regulation, 1993.*

106: New Commercial Lease - Shop 4, Hobartville Shopping Centre (GC283/008 PT3/CSV/OGJ23NBX.C06)

COMMITTEE'S RECOMMENDATION

That:

1. That a new lease be granted to Mr and Mrs Gresham for Shop 4, Hobartville Shopping Centre for the purposes of a retail liquor outlet.

2. The lease term is 5 (five) years with a 5 (five) year option. The commencing rent is $190.00 (one hundred and ninety dollars) per week ($9,880.00 [nine thousand eight hundred and eighty dollars] per annum plus GST) to be reviewed annually to CPI for Sydney and to market at the commencement of the fourth year and at the commencement of the option. Outgoings are also payable at the rate of 8.77% of centre outgoings and are currently estimated at $1,410.00 (one thousand four hundred and ten dollars).

3. Public liability insurance in the sum of $10 million and plate glass and workers compensation insurance is required to be supplied by the tenant.

4. All construction costs, application fees and Council's lease preparation and registration fees are payable by the applicant.

5. The lease is subject to the applicant obtaining development approval and a Liquor Licence for the premises.

6. The seal of Council be affixed to necessary legal documents.

107: Land in Greenway Crescent, Windsor (P740/15 PT3, GC283/086 PT2/CSV/OGJ23NBX.C09)

Mr Ron Soper, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.

2. Additional information be reported to the Ordinary Meeting.

ADDITIONAL INFORMATION

Following consideration of the report proposing the disposal of land in Greenway Crescent, Windsor, the General Purpose Committee recommended that the information be received and additional information be reported to the Ordinary Meeting.

As Councillors will be aware, representations were made on behalf of St Matthews Anglican Church, who expressed concern about the proposal on the basis that they understood the site was sold to Council as open space land for the community benefit and for the protection of the curtilage of St Matthews historical precinct. They noted in their letter of objection that, to their knowledge, the land was sold to Council on the basis of it remaining as open space and as such, the price was reflective of the value of open space land at the time. Further investigations have confirmed that the site which is described as Lot 161 DP716680, is the subject of Permanent Conservation Order Number 15 dated 20 July 1979. The adjoining property, Lot 162, was also subject to the Permanent Conservation Order however, it was subsequently sold by the Church and a residential dwelling is now located on it. It is understood that a site which is subject to a Permanent Conservation Order can be developed with Council and Heritage Council approval.

The original resolution of Council to acquire the site dated 11 June 1985, was as follows:

1. *Council offer the Anglican Property Trust the amount of $59,160.00 (fifty nine thousand, one hundred and sixty dollars) for 1.533 hectares of land being part of Lot 16 DP37952, zoned Proposed Recreation in the planning scheme, James Ruse Close, Windsor.*

2. *The seal of Council be affixed to all necessary documents.*

The offer was on the basis of a report from Council's then valuer, which recommended that despite the Open Space Recreation Proposed 6(b) zoning, the site be valued on an underlying zoning of Residential 2(a). Accordingly, he indicated that based on the underlying residential 2(a) zoning, they were of the opinion that a fair and reasonable value for the lot would be $60,000.00 (sixty thousand dollars). As was noted in the report to Council at its June 1985 meeting, the amount of compensation i.e. $59,160.00 (fifty nine thousand, one hundred and sixty dollars) was calculated on the basis of the $60,000.00 (sixty thousand dollar) value less the then contribution for a one lot subdivision of $840.00 (eight hundred and forty dollars). Effectively, a commercial price ie. residential land value was paid for the property.

In relation to the zoning, at the time the property was zoned Open Space Recreation Proposed 6(b), however this zoning was not carried through to the current Hawkesbury LEP 1989 and the site is presently zoned Environmental Protection 7d(1).

Subsequently, a commercial price has been paid for the property and the existing zoning allows for one dwelling to be developed on the site subject to approval from Council and the Heritage Council, due to the Permanent Conservation Order. Further, the contours for the site suggest that a dwelling could be erected generally on the area at the back of the dwellings in Greenway Crescent, with road access from both Greenway Crescent and James Ruse Close. As suggested in the report to the General Purpose Committee, the site only provides benefit to a limited number of residents as it is not accessible to the general public and due to the undulation, would be difficult to maintain for public open space. Also, the area identified for a building platform should have minimal impact on the curtilage.

One suggestion is that an area of approximately 1 (one) acre of the site i.e. at the rear of the residences in Greenway Crescent be excised and sold with potential for one dwelling to be erected on it with the residue of the site dedicated to the Church for open space. As a result, this land would have no development potential due to flooding and curtilage issues. Consultant valuers have indicated that this proposal is likely to reduce the value of the site with development potential to $350,000.00 with it being noted that the site at its current size of 1.533 hectares has a value of approximately $400,000.00.

Notwithstanding this, in view of the concerns expressed by representatives of the Church, adjoining residents and potentially the Heritage Council, it is suggested that a meeting be arranged with interested parties to discuss future options for the site.

Recommendation

That a public meeting be arranged with representatives of St Matthews Anglican Church, local residents and the Heritage Council, to discuss future options for Lot 161 DP716680 Greenway Crescent, Windsor.

108: Buckingham Street, Pitt Town (0268/R/CSV/OGJ23NBX.C02)

COMMITTEE'S RECOMMENDATION

That Council accept the transfer of Buckingham Street, Pitt Town.

109: Community Cultural Grants (G021/218/CSV/OGJ23NBX.C11)

COMMITTEE'S RECOMMENDATION

That applications received in the September round of the Community Cultural Grants Program be approved.

110: Community Donations Program (GF008/001/CSV/OGJ23NBX.C12)

Mayor Stubbs declared an interest as he is a member of Friends of the Hawkesbury Art Collection
Councillor Woods declared an interest as she is a director of Hawkesbury Christian Centre
Councillor Rasmussen declared an interest as he is a director of Hawkesbury Radio

Mr Vic Bartlett and Mr John Christie addressed the Committee.

There being no quorum no recommendation was made and the item was referred to the Ordinary Meeting.

111: Progress Report on the Implementation of New Business Systems Software
(GT020/401/CSV/OGJ23NCX.C04)

COMMITTEE'S RECOMMENDATION

That the information be received.

QUESTIONS WITHOUT NOTICE:

1. Councillor Finch tabled correspondence from constituents.

   The General Manager advised that responses would be provided.

2. Councillor Finch enquired if Council had a covered storage area large enough to fit a railway carriage following a request from Ian Dodd from TRAK.

   The General Manager advised that there were no such facilities available.

3. Councillor Paine requested an update relative to the Hospital site.

   The General Manager advised that this matter was to be discussed at the next Councillor Workshop scheduled for 6 November 2001. He advised that Council had received further interest in the old building for a similar use to that approved previously and the architects, who have been invited to attend the workshop, have provided preliminary sketches as they had to completely revamp a major part of the building to accommodate the art gallery.

4. Councillor Paine requested an update on the museum site and any associated costs including whether those costs had been budgeted.

   The General Manager advised that the Director of Asset Services and Recreation and the archeologist had received approval to undertake the dig and that work was currently being arranged. The General Manager advised that the figure was approximately $1.2 million which was within the $15 million budget.

5. Councillor Paine referred to correspondence tabled at the last Ordinary meeting relative to the flagpole in Thompson Square, Windsor.

   The Director of Asset Services and Recreation advised that after researching this matter, it was noted that the flagpole had not been concreted in and he was unable to find anyone who could explain how it had originated. He advised that due to the fact that the current flagpole possibly had no approval, the matter should probably be the subject of a report. The General Manager advised that Council had some flagpoles from the Olympics, one of which could be installed, subject to Heritage Council approval.

6. Councillor Conolly referred to the public meeting at McMahons Park and enquired whether any instructions or a brief is given to valuers when Council requests a valuation of a parcel of land.

   The General Manager advised that Council advises the valuer of the intention to acquire a piece of land for a particular purpose.

   Councillor Conolly enquired if the valuation was provided on the basis that that strip could not exist as a separate lot otherwise - it is only because Council wants to buy it that it would be subdivided.

   The General Manager advised that because Council are a preferred purchaser, the valuation increases, and this was indicated at around $10,000.00. The method used by the valuer was the before and after method i.e. what the land was worth now and what it was worth after the land for the park has been excised.

   Councillor Conolly advised that he did indicate to people at the meeting that he would put it back to Council that another valuation be sought on the purchase of land at the park to try to resolve the differences involved.

7. Councillor Rasmussen asked for an update on the RAAF Economic Impact study.

   The General Manager advised there was no further information to report.

8. Councillor Rasmussen asked for an update on the LES for Pitt Town.

   The Director of Environment and Development advised that the consultants had postponed the meeting with the principal land owners, to allow the residents more time to respond. He advised that the delay would not affect the timing on the completion of the LES.

9. Councillor Davies referred to the earlier question relating to McMahon Park and advised that he was in possession of a further valuation from John Kershaw. He enquired if it might be appropriate to forward a copy to the first valuer to seek his comments. He advised that the valuation from John Kershaw that had been sent to Council, specifies $108,000.00 for the land starting from $40,000.00 for the land. He advised that the valuer arrived at that amount by taking one-tenth of the $450,000.00 minus a small amount and he then added on other factors that he drew from the acquisition of land.

   The General Manager advised that the valuer Council used was the valuer Council has used in every resumption case and never lost.

10. Councillor Sheather referred to an earlier question without notice relating to flashing lights on vehicular ferries and enquired if stationary lights, similar to those used on barriers, could be installed on each end of the ferry during the Canoe Classic.

    The Director of Asset Services and Recreation advised this matter would be investigated.

11. Councillor Sheather referred to the plans for the flood levels and asked that the flood level at East Wilberforce going into Ebenezer, be reassessed as he considered the current flood level is incorrect.

    The General Manager advised this would be investigated.

12. Councillor Sheather enquired about local drainage flooding and if it would be possible to have photos taken that would show the proposed works or indeed, if we have problems how we might resolve those local flooding issues.

    The General Manager advised that all floods of any proportion are photographed by the State and we have purchased copies of the photos going back to 1964. The General Manager advised that the drains are designed to a certain frequency, bridges at 1 in 100 year flood frequency and road culverts vary between 1 in 5 and 1 in 20 years.

13. Councillor Sheather asked for an update on the Ham Common Skate Park.

    The General Manager advised that correspondence had been forwarded to the three RSL clubs and he had received a phone call on 22 October 2001 from the President of the Windsor Sub-Branch advising his Committee had met and they considered it a very favourable project and would write and support the matter. The Director of Asset Services and Recreation advised that a Development Application had been lodged.

14. The General Manager referred to the issue of jetskis on the Hawkesbury River and advised that a response had been received from the Waterways on 22 October 2001, indicating that jetskis have been banned in other locations. He advised that the Waterways will be monitoring their use on the Hawkesbury as well as other areas however, if a problem occurs we should advise them or if any particular Council wishes to have jetskis banned from certain areas for good reason, then the Authority would consider the matter.

The meeting terminated at 4.42pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 27 November 2001.

....
Mayor

ordinary

4

section

reports

for determination

ITEM: 128 **Quarterly Review as at 30 September 2001**

FILE NUMBER: GF004/003 PT01/CSV/ORK13NBX.C10

REPORT:

The first quarter's review of the Management Plan for the 2001/2002 Financial Year is reported to Council in accordance with the requirements of the Local Government Act 1993.

The Quarterly Financial Statement discloses a deficit result of $20,601 for the period ending 30 September 2001, when comparing actual expenditure and income to Council's adopted Financial Estimates. The main areas of Council's operations that had significant variations include:

- A decrease in income from inspections of Sewer Management Facilities, due to the turnover of staff.
- An increase in the cost of maintaining Council's community buildings
- Additional lease costs for new printing equipment
- Expenditure for improvements to Council's two way radio network
- Increased costs for caretakers at Upper Colo Reserve
- Additional funds allocated by Council for contributions to economic development
- Additional funds for a new administration officer previously approved by Council

All these matters are outlined in more detail in the attached Management Plan and Financial Statement Review.

Forwarded as a separate attachment to the Business Paper is the Report, with it being noted that each of the "Targets" of the "Principal Activities" has been reviewed and the "Current Position" is reported on. Additionally, the Quarterly Financial Statement, which forms part of the Management Plan, is included in the document.

RECOMMENDATION:

That the quarterly review of the 2001/2002 Management Plan and Financial Statement for the period to 30 September 2001 be adopted.

ATTACHMENTS:

AT-1 September Quarterly Review distributed separately to Senior Officers and Councillors

oooO END OF ITEM 128 Oooo

ITEM: 129 **General Purpose and Special Purpose Financial Reports and Special Schedules for the period ended 30 June 2001**

FILE NUMBER: GF001/001 PT3, GF001/007 PT1/FNC/ORK13NBX.F14

REPORT:

Council's General Purpose and Special Purpose Financial Reports and Special Schedules for the period ended 30 June 2001 have now been completed, audited and advertised in accordance with the provisions of the Local Government Act 1993. The unqualified audit certificate from Council's Auditors, Millington SBS, has been received and is available for inspection by Councillors and the community. It should be noted that Council's audited reports were the fifteenth (15th) set received by the Department of Local Government out of over 170 councils state wide.

Provided below is a summary of Council's financial result under the Australian Accounting Standard 27 (AAS27) for the period ended 30 June 2001, along with a brief commentary on the reported figures.

STATEMENT OF FINANCIAL PERFORMANCE	2000/2001 $'000	1999/2000 $000
Total Expenses from Ordinary Activities	**44,190**	42,377
Total Revenue from Ordinary Activities	**46,244**	42,350
Surplus (Deficit) from Ordinary Activities before Capital Amounts	**2,054**	(27)
Grants Contributions and Donations- Capital	**3,336**	4,205
Surplus (Deficit) from Ordinary Activities After Capital Amounts	**5,390**	4,178
Extraordinary Items	**0**	0
Surplus (Deficit) Attributed to Council	**5,390**	4,178

The 2000/2001 Financial Performance result is an opportunity for Council to view the result comparing it to the previous year's result (1999/2000). It would appear that Council again had an excellent end of year result with a consolidated Surplus Result increase of $1,212,000 compared to the previous years result. This is further complicated with the fact that Council recorded a budget deficit result of $193,008 for 2000/2001. It is pointed out that the General Purpose & Special Purpose Financial Reports & Special Schedules are a consolidated full accrual result and include the following internal and external programs and services:

- General Purpose Operations
- Domestic Waste Management
- Sewerage Service Operations
- Forgotten Valley Mobile Resource Unit
- Hawkesbury Community Transport
- Hawkesbury Leisure Centre Incorporated
- Hawkesbury Sports Council Incorporated
- 355/377 Management Committees

An accrual result under AAS27 means that income is brought to account when it is received, or when Council is notified by the funding body, and expenses are recorded when they occur (as per the Code of Accounting Practice). Council's Budget, however, is presented and reported on a cash basis (Working Funds), and income is recorded and disclosed when the expenses relating to that income occurs.

Total Expenses from Ordinary Activities

Below is a comparison of Total Expenses from Ordinary Activities for the period ended 30 June 2001 compared to the previous financial years result.

Expenses from Ordinary Activities	2000/2001 $'000	1999/2000 $'000
Employee Costs	**16,023**	15,341
Materials and Contracts	**14,222**	12,665
Borrowing Costs	**386**	448
Depreciation and Amortisation	**5,229**	5,969
Other Expenses from Ordinary Activities	**8,330**	7,877
Loss from interests in Joint Ventures & Associations	**0**	77
Total	**44,190**	42,377

- **Employee Costs** - During the year, employee costs rose by approximately 4.45% which can be attributed to an award salary/wage case increase and Council's salary and wages administration system increases which were allowed for in the budget.

- **Materials and Contracts** - The budget is based on a "normal" mix of self-constructed and contract works. The process of calling and accepting tenders during the year can result in substantial changes in this mix, resulting in significant variations from one year to the next.

- **Borrowing Costs** - Interest Charges have decreased due to Council again not borrowing funds from financial institutions. Council also resolved in the March 2001 quarterly review, to take up early repayment on outstanding loans, which also contributed to the decrease in Interest Charges. With debt decreasing each year, interest charged on outstanding loans will continue to fall.

- **Depreciation and Amortisation** - A slight variance has occurred in the reported figure for Depreciation and Amortisation due mainly to the age of some of Councils assets. As the asset gets older and the value of that asset decreases, depreciation will also decrease. Council was informed last year that some of its infrastructure assets may be revalued during 2000/2001. This did not occur, as it was not required under the most recent update to the Code of Accounting Practice (update 9) however, Council may now choose to revalue the majority of its infrastructure assets over the next year with the introduction of its new Financial Management Information System (FMIS). It may be prudent to revalue assets which have increased in value, not decreased, such as real estate and commercial properties.

This will better reflect the true value of Councils infrastructure assets which are also disclosed on the Balance Sheet. This may, however, have the affect of increasing the amount of depreciation that will be reported in Council's 2001/2002 Financial Reports, as depreciation is calculated as a percentage of the total value of the asset.

- **Other Expenses from Ordinary Activities** - A variance has occurred in the reported figure due mainly to increased legal expenses for planning and development matters as well as increased expenses experienced by the Management Committees (355/377 Committees). Management Committees, however, have a nil affect on Council's budgeted result.

- **Loss from interests in Joint Ventures & Associations** - A variance has occurred in the reported figure due mainly to expenses which occurred in 1999/2000 financial year relating to the winding up of the Bligh Park Joint Venture. The incurred expense was shared evenly with Landcom and is reported on page GP 42 in Councils General Purpose Financial Reports.

Total Revenues from Ordinary Activities

Below is a comparison of Total Revenues from Ordinary Activities for the period ended 30 June 2001, compared to the previous financial years result.

Revenues from Ordinary Activities	**2000/2001 $'000**	**1999/2000 $'000**
Rates and Annual Charges	**24,176**	23,284
User Charges and Fees	**6,912**	6,697
Interest	**2,397**	2,001
Grants and Contributions provided for Non-Capital Purposes	**10,142**	8,342
Grants and Contributions - Capital	**3,336**	4,205
Other Operating Revenues	**1,703**	1,666
Profit from Disposal of Assets	**914**	360
Total Revenue from Ordinary Activities (Including Capital Grants & Contributions)	**49,580**	**46,555**

- **Rates and Annual Charges** - Income received increased due mainly to the annual increase allowed under rate pegging of 2.7% for Rate Income and Sewerage Services, 10.00% increase for Sullage Collection (new Contract) and a 0.8% increase for Domestic and Business Waste and Recycling Annual Charges. These charges were adopted with the 2000/2001 Management Plan.

- **User Charges & Fees** - Items which are categorised as user charges and fees include BA's and DA's, Waste Depot tipping fees, cemetery fees, Leisure Centre fees and Family Day/Occasional Care fees charged by the incorporated bodies using Council facilities for that purpose. Income received for user charges and fees varied from the previous reporting period due predominately to increased revenue from tipping fees, BA's and DA's fees and Family Day/Occasional Care fees.

- **Interest -** Interest on Investments Income received increased due mainly Council's Investment portfolio increasing by $1.5m. Whilst the portfolio increased, the funds which make up the increase are internally and externally restricted and as a result of this, any interest associated with the increased funds are also restricted.

- **Grants and Contributions provided for Non-Capital Purposes** - The type of operating grants and contributions which appear under this category include the Financial Assistance Grants (FAG's), Roads and Bridges Maintenance Grants, Rural Fire Service, Grants attributed to Occasional Child Care Services using Council facilities (Section 355 Committees) and Library per capita subsidies, etc. The major variance between the two reporting periods relate to an increase in Councils FAG allocation, Sec 355 Committees, Roads and Bridges Maintenance grants and Bushfire and Emergency Services grants. All grants are externally restricted, except Councils FAG allocation, which was reported to Council with the September Quarterly Review in November 2000 regarding the increased allocation.

- **Grants and Contributions (Capital)** - The major capital grants and contributions received are for Roads and Bridges Construction, Rural Fire Services Assets and Section 94 Contributions. The major variance in the 2000/2001 financial year was a decrease in the Rural Fire Service Grants received for capital purposes and Section 94 Contributions. Both types of grants are externally restricted and have a nil affect on Council's budget.

- **Other Operating Revenues** - The type of operating revenue which appears under this category include fines, lease rentals, general sales, GST fuel rebates and sundry income. There was no major variance between reporting periods.

- **Profit from Disposal of Assets** - Items that appear within this category are the assets which Council has sold throughout the year. This includes items such as property, plant and equipment. The major variance which occurred between the reporting periods was the disposal of property. Any profit associated with property sales are transferred to Councils property reserve (internally restricted) and are used for other Council approved entrepreneurial projects and activities.

Statement of Finance Position (Balance Sheet)

The Statement of Financial Position discloses the assets, liabilities and equity of Council. It depicts the accounting term 'Assets - Liabilities = Equity'.

The table below displays Council's reported Statement of Financial Position under AAS27.

Statement of Financial Position	2000/2001 $'000	1999/2000 $'000
Current Assets	36,080	32,877
Non Current Assets	303,048	301,733
Total Assets	**339,128**	**334,610**
Current Liabilities	9,156	8,747
Non Current Liabilities	3,144	4,425
Total Liabilities	**12,300**	**13,172**
Net Assets	**326,828**	**321,438**
Total Equity	**326,828**	**321,438**

Council's Statement of Financial Position (Balance Sheet) under AAS27 at 30 June 2001, reports a similar strong position to that portrayed at the conclusion of 1999/2000. The principal change to the Statement of Financial Position has again been the retirement of further long term debt. During 2000/2001, $1,194,000 in debt was repaid which was mainly Sewerage Fund loans (1,070,000) and Council's outstanding external load principal is now below $251,000. The debt service ratio, as defined in the Code of Accounting Practice, is 4**%**, which is 1**%** below the industry benchmark of **5%**. This ratio is used in accessing the degree to which revenues are committed to the repayment of debt. With Council retiring a significant amount of debt during 2000/2001, the ratio has increased by 1% from the previous reporting period. The ratio will drop significantly in future years as Council will rely less on revenues to service loan repayments.

The Statement of Financial Position also illustrates that Council has a high ratio of current assets to current liabilities (Current Ratio). The Current Ratio currently stands at **3.94:1** as opposed to **3.76:1** in 1999/2000 which is an increase of **.18:1**. This ratio is used to determine a council's adequacy and ability to satisfy financial obligations in the short term. Hawkesbury City Council's high Current Ratio means that it is in a strong position to meet its short term financial commitments and has flexibility in making strategic decisions for the future.

Budget Result

Pre Audit Financial Position As At 30 June 2000	**General Fund**	**Waste Fund**	**Sewer Fund**	**Total**
Total Income	49,011,007	11,654,450	8,821,483	69,486,940
Total Expenditure	49,204,015	11,654,450	8,821,483	69,679,948
Budget Surplus/ (Deficit) for Year	(193,008)	0	0	(193,008)
Accumulated funds position as at 30/6/2000	1,401,333	0	249,085	1,650,418
Accumulated funds position as at 30/6/2001	1,208,325	0	249,085	1,457,410

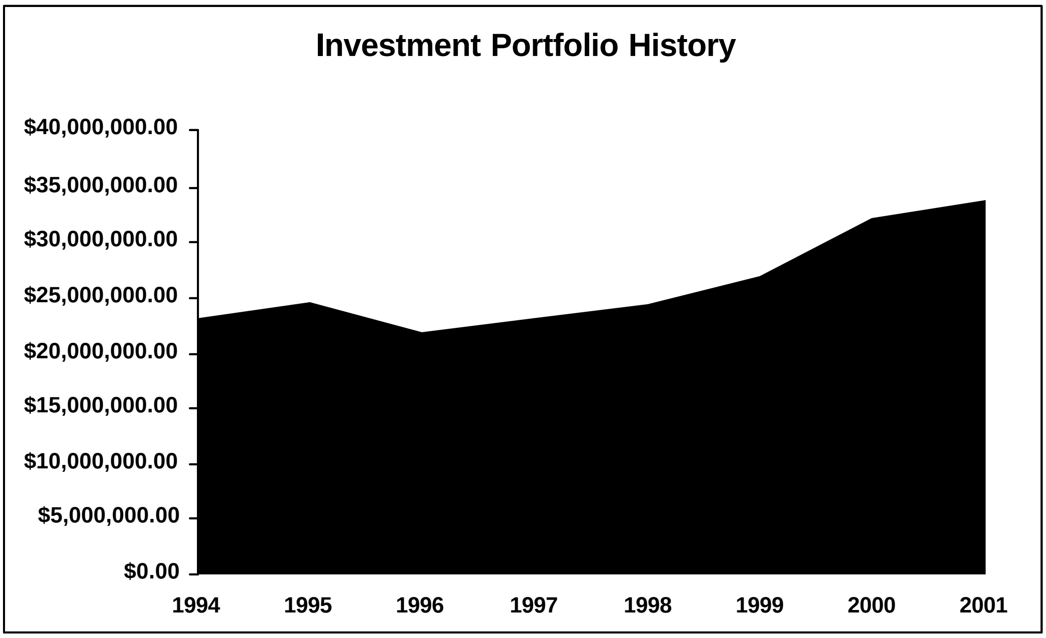
The budget result, based on the movement in available funds, was reported with the June Quarterly review of Council's Management Plan at the Ordinary Meeting of Council held on 7 August 2001. The available funds result for the period ending 30 June 2001 was a deficit result of $193,008.

The level of available funds (working funds) is considered adequate, however, highlights the need for Council to continue to enforce tight expenditure controls to halt upward expenditure trends through 2001/2002, ensuring Council of its future financial viability and enabling it to continue to deliver appropriate services to the community.

The Working Funds result provides Council with the available funds to act as a buffer for unpredicted budget movements (surpluses/deficits) including unexpected expenses from natural disasters such as major flooding or fires. It also gives Council the platform to build future budgets and provide long range financial security.

Cash Flow

The financial reports provided to Council since the repayment of loans in 1993 has seen an improvement in the level of funds held. The graph below depicts the change in cash held since 1994 which is either restricted internally, externally or generally unrestricted.



The cash flow increase is represented in the Reserves held by Council (both internally and externally restricted). These reserves are reported to identify the purpose, movements and balance of reserves as at 30/6/2001.

Reserve	Balance 1 July 2000	Movement	Balance 30 June 2000
Ext. Industries Reserve	531,502	192,398	723,900
Garbage Reserve (including internal loan)	-1,157,443	771,696	-385,747
Heritage Reserve	30,509	5,660	36,169
Kerb & Gutter Reserve	79,755	71,962	151,717
Parks & Gardens Reserve	88,196	-62,923	25,273
Road Works Reserve	418,750	-96,483	322,267
Council S94 Allocation	380,734	-83,615	297,119
S94 Car Parking Reserve	284,426	15,794	300,220
S94 Comm. Facilities Reserve	2,749,063	33,723	2,782,786
S94 Park Imp Reserve	856,882	-31,720	825,162
S94 Rec Buildings Reserve	882,177	-120,273	761,904
S94 Bushfire Reserve	32,445	-3,553	28,892
S94 Drainage Reserve	-43,539	24,505	-19,034
S94 Road Works Reserve	477,540	34,065	511,605
Sewer - Asset Replacement	893,250	-313,044	580,206
Sewer - Emergency Breakdown	348,912	-348,912	00
Sewer - Environmental Plan Reserve	560,504	-57,608	502,896
Sewer -Treatment Works Reserve	5,934,343	660,156	6,594,499
Bligh Park Reserve	4,607,905	89,388	4,697,293
ELE Reserve	993,533	413,674	1,407,207
Election Reserve	31,524	32,583	64,107
Information Technology Reserve	778,330	-445,178	333,152
Loan Reserve	3,305,572	1,142,232	4,447,804
Plant Reserve	1,622,125	-818,216	803,909
Property Development Reserve	1,632,798	1,172,271	2,805,069
Risk Mgt Reserve	353,353	-53,492	299,861
Sullage Reserve	290,598	-209,639	80,959
Workers Comp Self-Ins. Reserve	953,308	127,298	1,080,606
Hawkesbury Comm. Transport Res.	00	104,271	104,271
Other Reserves	118,614	13,162	131,776
Internal Loans	-135,000	00	-135,000
TOTAL	**27,900,666**	**2,260,182**	**30,160,848**

RECOMMENDATION:

That Council's General Purpose and Special Purpose Financial Reports and Special Schedules for the period ended 30 June 2001 be adopted.

ATTACHMENTS:

AT-1 A copy of Council's General Purpose and Special Purpose Financial Reports and Special Schedules for the period ended 30 June 2001 (distributed separately).

oooO END OF ITEM 129 Oooo

ITEM: 130 **Document for Execution Under Seal**

FILE NUMBER: GC283/011/CSV/ORK13NBX.C02

REPORT:

Commercial Lease
GC283/011

An application has been received to lease Shop 7, Hobartville Shopping Centre for a Hairdressing salon. The applicants are Mrs Rowena Bellwood and Mr Jamie Bellwood. The lease term is to be 1 (one) year with a 1 (one) year option at a commencing rent of $9360.00 (Nine thousand three hundred and sixty dollars) per annum plus GST ($180.00 (One hundred and eighty dollars) per week plus GST) to be reviewed to market at the commencement of the option period. Outgoings at 8.77% of the centre outgoings are payable in addition to rent. The lease is subject to development approval.

RECOMMENDATION:

That the seal of Council be affixed to the above document.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 130 Oooo

ITEM: 131 **Application to Re-Lease Unused Section of Road - Corner of March and Paget Streets, Richmond (Lot 1 DP854642)**

FILE NUMBER: GC283/145/CSV/ORK13NBX.C04

REPORT:

An application has been received from the NSW Fire Brigades to re-lease the section of unused public road at the Corner of March and Paget Streets, Richmond (Lot 1 in DP 854642).

The proposal has been publicly advertised with no objections being received. The section of road comprising an area of 325sqm, is used for an access and carpark for the adjoining Fire Station.

NSW Fire Brigades have leased the unused road from Council since 1996 and it is proposed to re-lease the road to them for a period of 5 (five) years, being the maximum term available under the Roads Act, 1993.

RECOMMENDATION:

That Council re-lease the unused section of road at the Corner of March and Paget Streets, Richmond to the NSW Fire Brigades for a period of 5 (five) years.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 131 Oooo

ITEM: 132 **Tender for Alteration and Additions to McGraths Hill Companion Animal Pound, Mulgrave Road, McGraths Hill**

FILE NUMBER: GT020/418 PT1/ENG/ORK13NBX.E05

REPORT:

History

Hawkesbury City Council companion animal pound was required to be increased in size to the administration building to comply with Occupational Health & Safety provisions issued by Workcover. $100,000.00 (One hundred thousand dollars) was allocated in the 2001/2002 estimates.

Tenders for the alterations and additions to McGraths Hill Companion Animal Pound, closed on Friday, 28 September 2001. A total of 7 (seven) tenders have been submitted and are listed below and include GST:

Tenderer	Tender Amount
Denning Constructions Pty. Ltd	$163,900.00
Zadro Construction	$180,041.41
Dewram Construction	$185,900.00
Hinchy & Cross	$186,687.00
CG Australia Pty Ltd	$193,600.00
Cranebrook Constructions	$205,148.90
Cordukes Limited	$235,279.00

The lowest tender in the amount of $163,900.00 ($149,000.00 exclusive of GST) was submitted by Denning Construction Pty Ltd, 101 Goods Road, Oakville NSW 2765, for the alterations and additions to McGraths Hill Companion Animal Pound Mulgrave Road, McGraths Hill and a practical completion within 14 (fourteen) weeks from the acceptance of the tender.

The additional costs above the original estimates have come about due to the requirements of the WorkCover Authority and changes to the Companion Animal Act that required additional space and facilities to be provided.

The provision of communication and operational equipment has also increased the estimated complete project costs to $207,419.00 inclusive of GST ($188,563.00 exclusive of GST).

The supplied reference checks have supported the company and their company credentials are substantiated. Discussions with David Denning from Denning Constructions Pty Ltd indicated that the total project is included.

The contractor's experience in the execution of work similar to this contract has been undertaken, the references supplied include Construction of McGraths Hill Community Centre, Reconstruction of 128 Francis Street Richmond, Reconstruction of Icley Park Amenities, Additions to Chass Perry Hall North Richmond, Construction of Peppercorn Place (HACC Building) George Street Windsor for Hawkesbury City Council.

Funding provided from 2001/2002 estimates	$ 100,000.00
Funding provided from Companion Animal Trust Fund	$ 88,563.00
Total funding available	$ 188,563.00

The tender of Denning Constructions Pty. Ltd has provided an Occupational Health and Safety System.

Enquiries were made to the Department of Local Government and their Principle Property Officer responsible for Companion Animal issues supported the use of companion animal funding for the proposed additions.

Hawkesbury City Council officers are presently negotiating an expression of interest with representatives of Penrith City Council with a view to housing their companion animal and stock in Hawkesbury City Council facilities. If successful, construction of extra kennels and staffing will be required.

RECOMMENDATION:

That:

1. The Tender of Denning Constructions Pty. Ltd 101 Goods Road, Oakville, for the alterations and additions to McGraths Hill Companion Animal Pound Mulgrave Road, McGraths Hill for the sum of $149,000.00 (One Hundred and forty five thousand (Excluding GST)), be accepted and the necessary documents be executed under Seal of Council.

2. $88,563.00 (Eighty eight thousand, five hundred and sixty three dollars) additional funds be provided by monies allocated to companion animal trust funds.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 132 Oooo

ITEM: 133 **Governor Phillip Reserve - Exclusive Use - NSW Water Ski Association**

FILE NUMBER: PK/205 Pt8/ENG/ORK13NBX.E13

REPORT:

Whilst a formal application has not been made by the NSW Water Ski Association requesting permission for exclusive use of Governor Phillip Reserve on Saturday 1 and Sunday 2 December 2001 to hold its annual Bridge to Bridge Classic the event is listed in their calendar previously sumitted to Council.

It is presumed that the Association intends to conduct this event in similar fashion to that conducted in 2000; in relation to the latter event, Council, at its meeting held on 10 October 2000 resolved (amongst other things):

1. to approve exclusive use of Governor Phillip Reserve on two (2) consecutive days on a weekend;

2. to approve suspension of the Lower Portland and Sackville ferry services during 8.30am-1.00pm, presumably on the day of the Bridge to Bridge event, whilst Webbs Creek and Wisemans Ferry ferry services were suspended during 11.15am-11.45am only;

3. the applicant be required to lodge the damage bond of $750.00.

The Association has also conducted road closures/restrictions to facilitate ingress/egress to Governor Phillip Reserve. Under “Traffic Management for Special Events” issued by the Roads & Traffic Authority, this application would appear to be a Category 4 event in that the event, whilst off-road, impacts on the State Road Network and road closures/restrictions occur within 100 metres of a traffic facility, namely the roundabout situated at Bridge and George Streets, Windsor as well as ferries.

RECOMMENDATION:

1. That approval be granted to the NSW Water Ski Association for exclusive use of Governor Phillip Reserve on Saturday 1 and Sunday 2 December 2001 subject to compliance with the following conditions:

   i The applicant undertaking a letter drop to all affected residents in proximity to the event, with that letter advising full details of the event.

   ii The applicant paying the exclusive use contribution rate applying to the 2001 event, being $1,363.56 (one thousand three hundred and sixty three dollars and fifty six cents) or $1.15 (one dollar and fifteen cents) per person (GST inclusive), whichever is the greater.

   iii A copy of a public liability policy for $10,000,000 (ten million dollars) and indemnifying Hawkesbury City Council, is to be submitted prior to the event by the applicant.

iv The Reserve is to be left clean and tidy with the applicant being responsible for the disposal of all waste left in the area.

v The applicant obtaining appropriate licences from the Waterways Authority regarding the conduct of this event.

vi If required, the applicant to obtain appropriate licence from the Licensing Branch of the NSW Police Service, for the sale of alcoholic beverages at the proposed event.

vii The applicant obtaining all necessary permits/approvals in relation to amusement devices/rides.

viii The applicant contacting Council’s Environmental Health Officer with regard tot he sale of hot foods.

ix The applicant to liaise with Integral Energy regarding the supply of power to devices/rides and their proximity to power supply lines.

x The damage bond of $750.00 (seven hundred and fifty dollars) be required for this year’s event.

2. In relation to road closures/restrictions applying the roads scheduled below and including suspension of ferry services,

i the event be designated as Category 4 under “Traffic Management for Special Events” issued by the Roads & Traffic Authority;

ii the applicant lodging Schedule 1, Summary Offences Act with the NSW Police Service, Windsor Police Station, and complying with any approvals granted;

iii the applicant submitting a Local Traffic Management Plan and Traffic Control Plan to the Planned Incident Unit, Transport Management Centre, Roads & Traffic Authority, and complying with any approvals granted.

Schedule of Roads/Ferries

George Street, Windsor between Bridge and Palmer Streets

Arndell Street

North Street between Arndell and Palmer Streets

Palmer Street between Pitt and George Streets
Wisemans Ferry

Webbs Creek Ferry

Sackville Ferry

Lower Portland Ferry

iv the applicant making appropriate arrangements regarding access by affected residents and their visitors, as well as emergency vehicles.

3. That ferry services be suspended for the following periods:

Wisemans Ferry	11.15am-11.45am
Webbs Creek	11.15am-11.45am
Lower Portland	8.30am-1.00pm
Sackville	8.30am-1.00pm

and subject to:

a. Advertising of the proposed suspension of service being undertaken at the expense of the NSW Water Ski Association in newspapers circulating in the areas of the services for 2 (two) weeks prior to the event, such notice is to be incorporated in the news sections of those newspapers and to be approximately 1/8 (one eighth) page size.

b. That signs be erected at the Association's cost, in locations as required by the Director Asset Services & Recreation and at a size indicated by him, on all roads leading to the ferries, as well as on each ferry, for at least 2 (two) weeks prior to the event.

c. Safety precautions as previously established are to be placed at all ferry locations, such to include a boat and crew downstream from each ferry with suitable equipment to indicate to competitors that a ferry may be operating and with communication between that boat and ferry vessel, such procedures are to be implemented to the satisfaction of the Waterways Authority and the Director Asset Services & Recreation.

d. That the ferry vessels, during the suspension period, will operate at the request of any officer of the NSW Police Service, or in the event of an emergency at the request of any police, ambulance or fire vehicle officer.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 133 Oooo

ITEM: 134 **Draft Amendment No. 124 - Lot 194 DP823986 and Lot 192 DP729625 The Driftway, South Windsor**

FILE NUMBER: LEP004/00/EVD/ORK13NBX.V06

PREVIOUS ITEM: 173, GPC Section 1 - Environment (31.10.2000)
PREVIOUS ITEM: 137, GPC Section 1 - Environment (25.07.2000)

REPORT:

Introduction

Council at its Ordinary Meeting of 8 August 2000 resolved to prepare a Draft Local Environmental Plan (LEP) to zone Lot 194 DP823986 and Lot 192 DP729625 Special Uses Waste Management and to amend Hawkesbury Local Environmental Plan 1989 (HLEP 1989) to include a clause to permit the activities of industries, rural industries, junk yards, extractive industries and waste management facility of works, if these activities are to be used for the purpose of waste management.

The Western Sydney Waste Board proposes to lease the subject land for the construction of a pre-treatment facility that processes household garbage and extracts significant amounts of materials resulting in a reduction of the amount going to landfill.

At present, the zoning of the subject land restricts the use of the land for this purpose, thereby necessitating this amendment.

Public Exhibition

The Draft Plan was exhibited from 21 February 2001 to 23 March 2001. Notification of the exhibition was advertised in the local newspaper on 21 February 2001.

One submission was received from the University of Western Sydney which states that:

> *"Lot 192 is part of the estate of UWS and is Crown Land dedicated for educational purposes. Council occupies this site under a 15 year lease and part of the terms of that lease specifically prohibits use for extractive industries. The lease was also subject to the approval of the Minister for Educaiton and the Minister for Lands, and the University would take the view that no rezoning should occur without full consultation with both Ministers."*

UWS has no objection to the rezoning of Lot 194, which is Council owned.

Comment: Whilst Lot 192 DP729625 is Crown Land and is part of the University estate, it is zoned Special Uses 5(a) Garbage Depot under the provisions of HLEP 1989.

Section 62 Consultation with Government Authorities

The Draft Plan was referred to the following agencies for comment pursuant to Secion 62 of the Environmental Planning and Assessment Act 1979:

Roads and Traffic Authority
Environment Protection Authority
Hawkesbury Nepean Catchment Management Trust
Penrith City Council

The following responses were received:

<u>Roads and Traffic Authority</u>

The Roads and Traffic Authority raises no objection to the change in zoning of the subject land to Special Uses Waste Management or to the construction of a pre-treatment waste facility subject to the following:

"a) No direct vehicular access to/from the pre-treatment site via Blacktown Road. All vehicular access shouldbe via The Driftway.

b) The preparation of a traffic impact study detailing the following and submitted to the RTA for assessment:

- *The proposed means of vehicular truck access to/from the site;*
- *Likely daily vehicular traffic movements generated by the development;*
- *An assessment of the likely impacts of truck traffic upon nearby residential area;*
- *Details of the anticipated route of trucks to/from the site through the local and metropolitan road networks;*
- *An assessment of likely transport related upgrades for the site."*

Comment: The preparation and submission of a traffic impact statement forms part of the development application process.

<u>Hawkesbury Nepean Catchment Management Trust</u>

The Trust raises no objection to the proposed zoning and supports Council's view that an EIS will be required before any new facilities are installed. They highlight that the EIS should include:

"Justification of the long term use of the site, the protection of REP 20 Wetland 145 and Rickabys Creek and measures required to ameliorate any present probelms."

Comment: An Environmental Impact Study will be required at the time a development application is lodged for the pre-treatment facility. It can be ensured that the EIS addresses the issue raised by the Hawkesbury Nepean Catchment Management Trust and that the devlopment application will be referred to them for their comments.

Environmental Protection Authority

The EPA identifies:

> *"The most significant issue is likely to be potential land use conflict airisng from noise (traffic and operational) and odour emission from the proposed household waste pre-treatment plant and that Council should be satisfied that these issues are able to be properly managed prior to the rezoning."*

The EPA also recommends that a Local Environmental Study be prepared and should incorporate:

- A comprehensive noise impact assessment report;
- An odour impact assessment report;
- Stormwater management (particularly in relation to impacts on Rickabys Creek a tributary of the Hawkesbury-Nepean River);
- Details of the impact of the proposed development on landfill, post-closure managmeent and the unhealthy building land classification of the land; and
- Windblown litter management.

Comment: The subject land, at present and in the past, has been used for a garbage depot. It was for this reason that it was considered that a Local Environmental Study was not required. The purpose of the Local Environmental Plan is to ensure that the zoning of the land can permit, with development consent, a pre-treatment facility.

The issues raised by the EPA can be addressed by the Environmental Impact Study in conjunction with the development application.

Conclusion

There were no submissions received by both the community and relevant government agencies regarding the Draft Local Environmental Plan that warrants further amendments or considerations.

The Council can now proceed with the Draft Plan and the Parliamentary Counsel has advised that the plan can be legally made.

RECOMMENDATION:

That:

1. Council proceed with the Draft Plan to zone Lot 194 DP823986 and Lot 192 DP729625 Special Uses 5(a) Waste Management and to amend Hawkesbury Local Environmental Plan 1989 (HLEP 1989) to include a clause to permit the activities of industries, rural industries, junk yards, extractive industries and waste managmeent facility of works.

2. Council exercise its delegation in respect of the Section 69 Report to the Minister.

3. Council forward the Draft Plan to the Department of Urban Affairs and Planning for finalisation and gazettal.

ATTACHMENTS:

AT-1 Draft LEP document

Draft LEP document

Draft LEP document

oooO END OF ITEM 134 Oooo

ITEM: 135 **Steel Can Recycling Council Awards**

FILE NUMBER: GW010/011 PT13/EVD/ORK13NBX.V03

REPORT:

Hawkesbury City Council's submission for steel can education to the Steel Can Recycling Council has been short listed. Judges were very impressed with the standard of entries and Hawkesbury City Council's entry is one of six that have gone forward to the next judging round. The competition was open to every council around Australia.

The winner of the award will not be known until the formal announcement at the AGLA conference in Canberra.

RECOMMENDATION:

That a representative be present to receive the award should this Council be successful.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 135 Oooo

ordinary

5

section

reports

for information

ITEM: 136 **Land Adjoining McMahons Park, Kurrajong**

FILE NUMBER: PK007, P722/951/CSV/ORK13NCX.C08

PREVIOUS ITEM: 340, Ordinary (12.12.2000)

REPORT:

Following the recent public meeting organised by the McMahons Park Committee, Questions Without Notice were raised at the General Purpose Committee Meeting regarding the methods of valuation applied in determining compensation for acquiring part of the adjoining property.

As background information, it is noted that Council at its meeting in December 2000, resolved

> *"that Council proceed to purchase the land for the valuation price of up to $100,000.00 and that plans for the construction of playing fields and a running track be undertaken, with the cost to be reported back to Council."*

Subsequently, Consultant Valuers, K D Wood & Associates, were instructed to provide a current market valuation for the acquisition of approximately 4,000sqm of the adjoining property, which has an area of 4.1 hectares and therefore leaving a residue of 3.7 hectares. The Valuers recommended compensation payable in the sum of $40,000.00, however, they noted it would be reasonable to establish a range of $40,000.00 - $50,000.00 for negotiation, taking into account compensation for the special value that the land exhibits to the adjoining owner. Accordingly, an offer in the amount of $40,000.00 was conveyed to the owner of the land, Mr Cox, who later responded and indicated he wanted to clear $100,000.00 in compensation, with the property to be fenced and treed to the boundary.

In relation to the valuation submitted by Mr John Kershaw on behalf of the McMahons Park Committee, K D Wood & Associates were asked to comment on the valuation methodology applied and the amount of compensation determined by Mr Kershaw and the State Valuation Office, in a separate valuation obtained by Council Officers. Following is a summary schedule of the three reports:

	John Kershaw	SVO	K D Wood
Market Value			
Sec 55 (a)	$ 40,000.00	$60,000.00	$40,000.00
Special Value (b)	Nil	Nil	$10,000.00
Severance (c)	Nil	Nil	Nil
Disturbance (d)	Legal and Valuation fees	Legal and Valuation fees	Legal and Valuation fees
Solatium (e)	Nil	Nil	Nil
Injurious Affection/Betterment (f)	$ 68,000.00	Nil	Nil
TOTAL	$108,000.00	$60,000.00	$50,000.00

K D Wood Valuations confirmed that the correct method in assessing compensation for the acquisition of the subject land is the "Before and After" approach. All three valuers, in their reports, adopted a similar "Before" value ie:

John Kershaw	$450,000
State Valuation Office	$440,000
K D Wood Valuations	$430,000

"After" value:

John Kershaw	$410,000
State Valuation Ofice	$380,000
K D Wood Valuations	$390,000

"Difference" being:

John Kershaw	$40,000
State Valuation Office	$60,000
K D Wood Valuations	$40,000

K D Wood then increased the difference ie $40,000 by an additional $10,000 under the heading "Special Value" as per the decision in Croghan -v- Hawkesbury City Council and other legal precedents where the acquiring authority is the adjoining owner. It is noted that neither John Kershaw nor the State Valuation Office addressed this issue. As noted in the table, all parties agreed that Council is responsible under Section 55 (d) disturbance for the owners' reasonable legal and valuation fees. John Kershaw then addressed Betterment and Injurious Affectation under Section 55 (f), however, when compensation is assessed under the "Before and After" approach, these matters should be reflected in the "After" valuation ie the report from John Kershaw indicates that the property suffered because of the following:

- Unsightly intrusion
- Awkward shape
- Physiological effect
- Loss of privacy

K D Wood Valuations contend that these matters should have been addressed in the "After" value, otherwise it is seen as “double dipping”. They note that all these matters were considered in the K D Wood and State Valuation Office "After" value. The valuers note that the issues associated with Injurious Affectation as noted above, are for Council to address. Valuations for acquisition by public authorities are always on the basis that Council will restore fencing and services to the site. Tree planting is an issue that may be undertaken by Council as part of their normal works and improvement programs and an inspection revealed that there is little in the way of trees or shrubs within the land proposed to be acquired.

In conclusion, all three valuers have adopted the "Before and After" approach, however, the valuation provided by John Kershaw as suggested by K D Wood Valuations, provides for $68,000 in compensation for issues that should have been addressed in the "After" valuation.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 136 Oooo

ITEM: 137 **Reports Requested by Council - Status as at 13 November 2001**

FILE NUMBER: GC280/005 PT03/CSV/ORK13NCX.C09

REPORT:

16/11/99	Sand Mining - Richmond Lowlands DED	Report on proposed sandmining of the Richmond Lowlands and current position of two State Members for this Region.	Awaiting response from DUAP.
30/1/01	Windsor Mall - Traffic DAS&R	Report in relation to the increasing traffic within Windsor Mall and possible installation of lock-down bollards.	Report to be prepared following meeting with Chamber. Matter has been discussed with Mainstreet Committee.
13/2/01	Development Control Plan - Poultry Farms DED	DCP for Poultry Farm development to be prepared incorporating criteria outlined in Notice of Motion.	DCP being prepared.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 137 Oooo

ITEM: 138 **Outcome of Appeal Against Refusal of Development Application for a 6 (six) Lot Subdivision at 582 Terrace Road, Freemans Reach**

FILE NUMBER: MA196/01/EVD/ORK13NCX.V07

REPORT:

A development application for a 6 (six) lot subdivision of 582 Terrace Road, Freemans Reach was refused in May 2001.

The land is zoned 7(d1) with a minimum lot size of 10 hectares. The proposed lots ranged from 3480sqm to 1.49 hectares in size.

The applicant lodged an Appeal which was heard by Commissioner Nott in the Land and Environmental Court on 8 to October 2001. The Commissioner dismissed the appeal in his decision of 29 October 2001.

At the hearing the applicant argued that:

- the land has little use for grazing;
- the proposed subdivision would provide a transition between the smaller lots to the west and larger properties to the north and east;
- the drainage gullies were approximately 1 km from the Hawkesbury River thereby having a minor impact on the River;
- the site is suitable for on-site effluent disposal; and
- further development of the site would control weeds.

The applicant also relied on the Community Title subdivision approved opposite the subject land in Cliff Drive by the Court in 1996, and Amendment No. 119 to HLEP 1989 to permit subdivision of a lot in Terrace Road.

The Commissioner concluded "*that the proposed development would result in a development of the subject land which would be inconsistent with the visual character of the area as envisaged by the 10-ha development standard and that there would be insufficient area for the disposal of effluent on the majority of the proposed lots*".

The matters considered in making this decision were:

1. The 7(d1) zone objectives;

2. Clause 11 to HLEP 1989 and the underlying objective of the 10ha development standard in maintaining the rural scenic character of the locality;

3. Sydney Regional Environmental Plan No. 20 (No. 2 - 1997) - Hawkesbury-Nepean River, specifically in relation to:

   - on-site effluent disposal;

   - the cumulative effects of the development on the catchment;

   - the scenic quality of the riverine corridor and its consistency with the landscape character as described in the Scenic Quality Study;

   - the prevention of rural residential development contributing to urban sprawl;

4. Draft local environmental plan (HASADS) which intends to maintain the development standard of 10ha;

5. The undulating, rural character of the subject land and the loss of this character as a result of the proposed subdivision;

6. The expectation of residents in the vicinity of the subject land that the subject land would not be subdivided as it is under 10ha in area.

7. The size of the subject land, being 5.173ha, provides an existing transition between the smaller lot of the rural village area and other larger rural land.

8. The topography of the subject site and the presence of gullies limits the areas where houses could be erected and where effluent can be disposed. It was demonstrated that only two of the proposed lots were capable for on-site effluent disposal.

The reasons cited by the Commissioner are worthy of note, particularly in relation to the rural character of the area and potential visual impact.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 138 Oooo

ordinary

6

section

reports

of committees

Bicycle Steering Committee - 15 August 2001

Present: Councillor J Woods (Chairman)
Brad Donaldson, Roads & Traffic Authority
Mario Pace, Roads & Traffic Authority
Chris Horwood, Hawkesbury Triathlon Club
Hugh McKinnon, Community Representative
Andrew Docking, Community Representative
John Jose, Community Representative
Doug Bathersby, CAMWEST

Apologies: Brett Barnes, NSW Police Service
Andrew King, Baulkham Hills Shire Council
David Randall, High School Representative

Also Present: Mr A Hastie, Manager Mapping and Design Services
Mrs J Hogge, Road Safety Officer

1. MINUTES

1.1 The Minutes of the meeting held on 16 May 2001 be confirmed.

Moved: Mario Pace Seconded: Doug Bathersby

2 BUSINESS ARISING FROM PREVIOUS MINUTES

2.1 Line marking at Intersections

Brad Donaldson advised that current practice is to terminate solid bicycle Line marking just prior to an intersection.

2.2 Fitzroy Bridge South Creek - Skid Resistant Treatment

Mario Pace provided details of a heavy duty megapoxy non-slip maintenance coating designed to provide skid resistance.

This product would be suitable for the pedestrian/cycleway on the above structure. It was resolved to submit a request on **safety grounds** with a cost estimate to the RTA to undertake the works using contractors.

2.3 Shoulder Sealing State Roads

Brad Donaldson advised that it is a current RTA standing practice to seal shoulders on major arterial roads as part of its normal maintenance program. He also advised that shoulders are sealed as part of any road reconstruction works. This information was provided to assist the steering committee in its determination in relation to future cycleway funding program submissions.

3 CORRESPONDENCE

3.1 2001/2002 Funding Program Roads & Traffic Authority

Advising Council that because project submissions for the 2001/2002 budget were not received until after the cut-off date (as set out in the Memorandum of Understanding) they could not be included in the current program.

4 GENERAL BUSINESS

4.1 2001/2002 Substitute Program

In view of the RTA's advice the Committee resolved to complete the following program of works during the 2001/2002 period using previously allocated Council funds totalling $81,400.

Item	Details	Estimate
1	**Windsor Bridge**: Extend cycleway pedestrian pathway from northern end of bridge to a crossing point near Freemans Reach Road intersection.	$10,800
2	**North Richmond Bridge**: Link cycleway/pedestrian pathway from northern end of bridge to concrete pathway in Hanna Park.	$3,600
3	**Macquarie Street, Windsor**: Construct shared cycleway/footway southern side from Bridge Street.	$24,000
4	**Stage I Construction Cycleway Pedestrian Pathway Colo High School to Kurrajong** a Investigation and design b Construction	 $3,800 $36,200
5	Minor Signage/Maintenance	$3,000
	Total	**$81,400**

4.2 Proposed 2002/2003 Funding Program

It was resolved that the following program be submitted to the Roads & Traffic Authority for shared funding approval.

Proposed 2002/2003 Funding Program

Item	Details	Estimate
1	**Macquarie Street, Windsor**: Continue shared cycleway/pedestrian pathway extending from Council funded 2001/2002 works	$23,800
2	**Kurmond Road; Terrace Road to Putty Road Stage I of 5 year Program**: Infill missing link Kurmond Road (south side) from Terrace Road intersection to existing constructed shoulder formation 0.45km east. Shoulder reconstruction	$16,200
3	**Freemans Reach Road; Putty Road to Gorricks Lane Stage I of 5 year program**: 0.5km variable width shoulder reconstruction both sides commencing from Putty Road.	$21,000
4	**Construction of off-road cycleway pedestrian pathway Colo High School to Kurrajong Stage II of 5 year program**: Extending from Council's Stage I funded 2001/2002 Works Program	$39,000
	Total	**$100,000**

4.3 Bike Week 2001

Janet Hogge advised the committee that two main activities were proposed to be undertaken in the Hawkesbury LGA as part of Bike Week 2001.

The first activity will involve a group of cyclists towing a motor powered vehicle to highlight the power of cycling. The second event planned for Saturday 29 September 2001 will be a local community bike ride followed by a BBQ.

5 NEXT MEETING

The Committee resolved that the next meeting will be held on Wednesday 14 November 2001.

Meeting terminated at 6.00pm.

oooO END OF REPORT Oooo

Heritage Advisory Committee - 13 September 2001

Minutes of the Heritage Advisory Committee held on Thursday 13 September 2001, commencing at 6.00pm.

Present: Councillor D Finch
Mr D Bradshaw
Dr L Sullivan
Professor I Jack
Mrs J Barkley Jack
Mr M Hatherly
Mr B Flakelar
Ms M Nichols
Mr R Lawlor
Mr G Hall

Councillor Finch chaired the meeting until 7.15pm when Max Hatherly took the chair as Councillor Finch had to leave.

Apologies: Ms D Campbell
Mrs D Hallam
Mr G Edds

1. ADDRESS TO THE COMMITTEE BY MR GARRY MEDINA

The Chairman invited Mr Medina to address the committee regarding a development proposal for construction of a dwelling house at 21 Little Church Street, Windsor, on land to the rear of an existing dwelling house fronting Catherine Street. Mr Medina was concerned about the impact of the proposal on the heritage significance of nearby heritage items and the Catherine Farm estate precinct, and raised suggested that the owner of the property had neglected the old house at the Little Church Street frontage. He was also concerned about the impact of similar development on the heritage significance of Windsor and the city. He was of the view that all heritage home owners should be advised of developments affecting or potentially impacting on heritage items.

In respect to this application Greg Hall advised that Council had previously approved the subdivision of the land which has created a rear battle axe block. The exhibition period for this application has recently closed. The proposal involved the construction of a single dwelling, of one and half storeys with attic rooms within roof space. There were a large number of submission and the proposal will be assessed in light of the issues raised.

2. CONFIRMATION OF MINUTES

The minutes of the previous meeting held on Thursday 9 August 2001 were adopted.

3. BUSINESS ARISING OUT OF THE PREVIOUS MINUTES

3.1 34 Inalls Lane

Committee members were concerned that there was still no answer about any approvals for the work carried out on the property.

Ray Lawlor advised at that at the last committee meeting Robert Montgomery advised the Committee that the landfill issue was subject to some legal interpretation.

Greg Hall agreed to speak to Robert Montgomery to get an update on the status of the matter and will prepare a short memo for Michelle Nichols who will pass the information onto other committee members.

Jan Barkley Jack asked whether Council's officers had obtained a copy of the Heritage Office report prepared by Alice Brandjes in respect to this matter. Ray Lawlor advised that he had spoken to the Alice Brandjes who advised that copies of the report and Minister's reply were unable to be provided to the committee.

3.2 36 Bosworth Street

Councillor Finch advised the committee that an Interim Heritage Order had been placed over the property and that the application for the demolition of the cottage had been refused by Council, following an on site inspection.

3.3 Expression of Interest for Heritage Adviser

Jan Barkley Jack asked about the progress of the appointment of a new heritage adviser. Greg Hall advised the committee that there had been two expressions of interest received and offers had been sent out to three others. It is expected that interviews will be held in mid October. Ray Lawlor is to liaise with Ian Jack, Graham Edds and Councillor Finch regarding possible interview dates.

It was suggested that in the interim period if advice is required that Council should use some of the companies and individuals who have tendered for the position to review their work.

3.4 Lists of potential heritage items

Jan Barkley Jack advised that she had prepared a list in response to the agreement at the last meeting made by Council officers to fast track the LEP amendment for additional heritage items which she had sent to other members of the committee and which she tabled for discussion. Lists of potential items were also provided by Denis Bradshaw and Lucy Sullivan and distributed to the committee. The process for dealing with the lists was discussed including details required to establish the significance and the reasons for listing.

The following motion was moved by Max Hatherly and seconded by Michelle Nichols

That the list prepared by Jan Barkley Jack be accepted by the Committee because of the detail provided and forwarded to Council for adoption after the preparation of inventory sheets and statements of significance.

The additional lists provided at the meeting will be discussed at another meeting.

4. CORRESPONDENCE

Nil

5. GENERAL BUSINESS

5.1 Heritage study and unlisted items

The following motion prepared by Graham Edds was adopted by the Committee, moved by Ian Jack and seconded by Max Hatherly.

Council make funds available because of the number of unrecognised heritage items within the Hawkesbury to accelerate the heritage study to include the whole of the Hawkesbury City area and not merely the areas that are currently being funded.

5.2 Heritage study progress

Ian Jack asked about the progress of the Heritage Study. Greg Hall advised that he would obtain an update from Phillip Pleffer for the advice of the Committee at the next meeting.

5.3 Rotunda Richmond Park

Barry Flakelar raised concern about the work proceeding on the Rotunda in absence of a conservation management plan. Following discussion of this matter the Committee adopted the following motion, moved by Jan Barkley Jack and seconded by Max Hatherly

The General Manager and the Manager of Parks and Recreation Sean Perry be invited to address the Committee.

The following motion was adopted by the Committee, moved by Denis Bradshaw and seconded by Ian Jack

Council suspend all work on the Rotunda and proposed war memorial until the preparation of a conservation management plan for Richmond Park, as a matter of urgency.

5.4 Proposed War Memorial

Committee members expressed concern about the lack of detail or meaningful plans with dimensions or at a proper scale and information on the proposed building materials. As it was difficult to establish details of the proposal such as the height and setbacks of the proposal, the Committee agreed to defer comment until more detail was received.

5.5 21 Little Church Street

As a result of the address to the committee by Garry Medina the Committee adopted the following motion, moved by Jan Barkley Jack and seconded by Michelle Nichols

> *As the proposed development may impact on heritage items in the area of Little Church Street, Catherine Street, Tebbutt Street and the Terrace, Council be requested to pay attention to provisions of clause 28 of Hawkesbury Local Environmental Plan 1989 in respect to development in the vicinity of heritage items, when considering the application.*

Greg Hall advised that Council's Heritage Adviser had reviewed the proposal at the time the subdivision was being considered and had agreed in principle to the idea of a subdivision and a single dwelling.

5.6 Area Character Statements

Arising out of the discussion about 21 Little Church Street and the areas where medium density development should appropriately occur, Greg advised that besides Council's resolution to adopt a medium density zone there was also a resolution that area character statements be prepared.

The committee adopted the following motion, moved by Lucy Sullivan and seconded by Barry Flakelar

> *That the Heritage Advisory Committee as agreed have an opportunity to input into the character statements and be kept informed of the progress.*

5.7 Draft DCP

Jan Barkley Jack asked about the draft Development Control Plan and whether the heritage input had been adopted. Greg Hall advised that he will obtain this information for the next committee meeting.

5.8 Tree Planting along South Creek

Lucy Sullivan raised concern about the planting of trees along South Creek which will potentially block views of Tebbutt's Observatory and the approaches to the old bridge.

5.9 Heritage Assistance Fund

The Committee agreed that for the next round of funding that:

- There would be no particular priorities.
- There will be a 3 month period for the applications to be lodged.
- The suggested normal maximum for grants be $2000 (dollar for dollar), unless the Committee decides that in particular or peculiar circumstances a larger grant is warranted.

6. NEXT MEETING

The next meeting of the Heritage Advisory Committee will be held on Thursday 11 October 2001.

Meeting closed at 8.00pm.

ITEMS FOR ADOPTION

1. The list prepared by Jan Barkley Jack be accepted by the Committee because of the detail provided and forwarded to Council for adoption after the preparation of inventory sheets and statements of significance.

The additional lists provided at the meeting will be discussed at another meeting.

2. Council make funds available because of the number of unrecognised heritage items within the Hawkesbury to accelerate the heritage study to include the whole of the Hawkesbury City area and not merely the areas that are currently being funded.

3. Council suspend all work on the Rotunda and the proposed war memorial until the preparation of a conservation management plan for Richmond Park, as a matter of urgency.

4. The General Manager and the Manager of Parks and Recreation Sean Perry be invited to address the Committee.

5. As the proposed development at 21 Little Church Street may impact on heritage items in the area of Little Church Street, Catherine Street, Tebbutt Street and the Terrace, Council be requested to pay attention to provisions of clause 28 of Hawkesbury Local Environmental Plan 1989 in respect to development in the vicinity of heritage items, when considering the application.

6. That the Heritage Advisory Committee as agreed have an opportunity to input into the character statements and be kept informed of the progress.

Comment: *Item 2 of the Committees adopted items will be the subject of a further report to Council on the issue of funding for extending the study.*

oooO END OF REPORT Oooo

Hawkesbury Economic Development Advisory Committee - 5 October 2001

Present: Councillor Lorna Allan (Chairperson), Councillor Kevin Conolly, Councillor Joan Woods, Ms Karen Lebsanft, Ms Vanda Whitworth, Mr Brian Lindsay, Mr Bart Bassett and Mr Craig Dalli.

Also Present: Mr Garry McCully - for election of Chairperson only.

Apologies: Ms Ann Young, Mr Ted Books and Wing Commander Steve Richards.

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The Minutes of the Meeting held on Friday, 3 August 2001 were confirmed.

Moved by Mr Bart Bassett, seconded Ms Vanda Whitworth.

Correspondence:

- Minister for Agriculture and Minister for Land and Water Conservation - Mr Richard Amery MP - responding to representations from HEDAC regarding the NSW Water Reforms and ensuring appropriate water allocations for our farmers. Also, noting formation of a Committee, involving local growers to assess socio economic impacts resulting from irrigation best management practices.

- GROW - providing copy of 2001-2004 Strategic Plan.

- Mr John Anderson MP - Deputy Prime Minister, and Senator Ian McDonald - Minister for Local Government and Territories - providing a copy of the Commonwealth Governments "Stronger Regions, Stronger Australia" Statement.

Moved by Mr Bart Bassett, seconded by Ms Vanda Whitworth.

1. **Election of Chairperson**

The General Manager of Hawkesbury City Council, Mr Garry McCully, assumed the chair as Returning Officer for the election of Chairperson of the Committee for the ensuing year.

Nominations were invited and Councillor Kevin Conolly nominated Councillor Lorna Allan for the position, with Councillor Joan Woods seconding the motion.

As there were no further nominations, Councillor Allan was duly elected as the Chair for the next twelve months and thanked the Committee for their ongoing support.

2. **Membership and Structure of HEDAC**

It was reported that the Small Business representative Mr Steve Benfield and the Agriculture/Horticulture representative Mr Ted Books have both tendered their resignations and it was subsequently agreed to forward correspondence to both, thanking them for their support and commitment to HEDAC during their term on the committee and also inviting them to the Christmas function for a presentation in recognition of their service.

In relation to replacements, the nomination of Mr David Mason and Ms Carole Maher as the Agriculture/Horticulture industry representative and Marketing representative respectively, was supported. Further, Councillor Conolly and Councillor Woods were also welcomed as the new Councillor representatives on the committee.

Moved by Ms Karen Lebsanft, seconded Mr Brian Lindsay.

3. **Marketing Workshop**

Discussion took place in relation to the marketing workshop held during the last meeting which aimed at developing a Marketing Strategy for Business Investment in the Hawkesbury region. The workshop documentation was adopted as the Marketing Strategy for Hawkesbury Economic Development Advisory Committee. Also, an action plan and budget is to be developed for the implementation of the strategy in consultation with the lead players and subsequently referred to the Marketing Committee for implementation.

Moved by Ms Karen Lebsanft, seconded Ms Vanda Whitworth.

4. **Review of Strategic Plan**

It was agreed that as the current Strategic Plan for HEDAC remained relevant, there is no need for an immediate review of the Plan particularly as the Committee now has four new members.

Accordingly, it was decided to defer review of the Plan until at least January next year, to link in with the budgeting process for 2002/2003.

Moved by Mr Brian Lindsay, seconded Ms Karen Lebsanft

5. Regional Transport Issues

The report provided details of latest developments with the upgrading of transport infrastructure throughout the north-west region and also noted that WSROC is considering the establishment of a transport planning group.

In relation to the development of appropriate links between the Hawkesbury and the proposed Western Sydney Orbital, it was agreed that as this was not due for completion for approximately another further six years, a watching brief be maintained over the project.

Moved by Mr Brian Lindsay, seconded Councillor Kevin Conolly.

6. Update on Water Allocations for Agriculture/Horticulture Industries in the Hawkesbury

An update report was provided in relation to the status of representations regarding ensuring appropriate water allocations are provided for local agriculture and horticulture industries as a result of the NSW water reforms. It was acknowledged that there has been some success to date and noted that a committee is being established involving the lead player in this issue ie. the Lower Nepean/Hawkesbury Water Users Association and the Department of Land and Water Conservation. It was also pointed out that water reuse schemes are now being considered as well as best practice for more efficient water usage.

Moved by Mr Brian Lindsay, seconded Councillor Joan Woods.

7. Enterprise Zones

The concept of establishing Enterprise Zones throughout regional Australia and the paper prepared by the Local Government and Shire Association was discussed.

Concerns were expressed about the concept particularly if no net increase in employment on a state wide or national basis is experienced through companies relocating from one region to another, purely on the basis of incentives rather than the selective area having some competitive advantage for their business.

As a result, it was decided to receive and note the information provided.

Moved by Mr Bart Bassett, seconded by Councillor Joan Woods.

8. GROW Strategic Regional Plan 2001 - 2004

An overview was provided in relation to the aims and objectives of GROW and the links between that organisation and the committee as well as the projects from this region which have been funded under the Regional Assistance Program.

Accordingly, the GROW Strategic Regional Plan for 2001 - 2004 was received and noted by the committee and the Executive Officer, as the region's representative on GROW, invited members to bring forward suggested projects for consideration by GROW including outcomes of the Marketing Strategy.

Moved by Councillor Kevin Conolly, seconded by Mr Brian Lindsay.

9. Greater Western Sydney Economic Development Board

The chair, Councillor Lorna Allan, confirmed that she at this stage remains a member of the Greater Western Sydney Economic Development Board and has attended their meetings.

Moved by Mr Bart Bassett, seconded by Ms Karen Lebsanft.

10. Hawkesbury Business Awards

It was reported that the Hawkesbury Business Awards were held on Wednesday, 3 October at the Windsor Function Centre with in excess of four hundred representatives from the local business sector represented.

HEDAC, as one of the sponsors of the awards received due recognition during the presentation however, concerns were expressed about the limited exposure in the press during the lead up to the Awards. Subsequently, discussions are to be initiated with Precedent Productions ensuring adequate exposure in the lead up to and during next year's awards.

Moved by Ms Karen Lebsanft, seconded by Mr Bart Bassett.

11. Time and Frequency of Meetings

Due to other commitments of committee representatives, it was decided that the current meeting time slot and frequency is no longer suitable. As a result, it was agreed that future meetings of the Committee be held on the first Thursday of each month commencing at 7am.

Moved by Councillor Joan Woods, seconded by Ms Vanda Whitworth.

There being no further business, the meeting concluded at 9.10am. The next meeting will be held on Thursday 1 November, 2001.

oooO END OF REPORT Oooo

Heritage Advisory Committee - 11 October 2001

Minutes of the Heritage Advisory Committee held on Thursday 11 October 2001 commencing at 6pm.

Present: Councillor D Finch, Mr D Bradshaw, Professor I Jack, Mr M Hatherly, Mr G Edds, Ms M Nichols, Mr G Hall, Mr R Lawlor.

Apologies: Mrs J Barkley-Jack, Mrs D Hallam

1. CONFIRMATION OF MINUTES

Moved by Graham Edds, seconded by Max Hatherly that the minutes of the previous meeting held on Thursday 13 September 2001 be adopted.

2. BUSINESS ARISING OUT OF PREVIOUS MINUTES

2.1 Little Church Street, Windsor

Max Hatherly asked Council Officers about the progress of the development application for this property. Greg Hall advised that a meeting had recently been held between the proponents and the objector and that it was not yet certain whether the application would be determined by Council or dealt with under delegation.

Max Hatherly also asked about other matters raised by Mr Medina in respect to Council's notification of applications affecting heritage items. Max Hatherly was of the view that more than just adjoining owners could be notified.

Greg Hall advised that the notification of development applications is carried out in accordance with Council's Notification Policy and that not just adjacent residents/owners are advised, but also residents/owners to the rear and on the opposite side of the road. Mr Medina's suggestion that owners of all heritage items be notified of applications affecting any heritage item was unreasonable.

2.2 36 Bosworth Street, Richmond

Graham Edds advised the committee that this property was currently being advertised for sale.

2.3 Expressions of Interest for Appointment of a Heritage Adviser

Greg Hall advised the committee that two Expressions of Interest had been received. Copies of the applications were distributed to the committee for their information.

Either of the following two dates were fixed by the committee for interviews: 25 October between 3pm & 5pm and 1 November 2001 between 9am & 11am.

Greg Hall to liaise with the applicants and arrange the interview times.

2.4 Windsor Conservation Area

On account of Dr L Sullivan's absence, the committee decided to hold over to a future meeting discussion on the document prepared by Dr Sullivan in respect to the Windsor Conservation Area, which she had had distributed to all members.

3. CORRESPONDENCE

Greg Hall raised correspondence received from the Department of Land & Water Conservation regarding the Great River Walk.

He asked if any member was interested in being a part of the group.

Max Hatherly advised that he had attended meetings and had been kept abreast of the progress of the project.

4. GENERAL BUSINESS

4.1 List of Potential Heritage Items

Graham Edds asked about the list he had prepared and had given to Malcolm Ryan. Malcolm had advised him it would be given priority for inclusion in the LEP schedule.

Greg Hall advised that these items could be included along with those prepared by other committee members upon statements of significance and inventory sheets also being prepared.

4.2 Conservation Management Plans for Richmond Park and all Macquarie Town Parks

Greg Hall advised the committee that at its last meeting, Council, when considering the minutes of 9 August 2001, resolved that a further report be prepared for the November General Purpose Committee Meeting in respect to the Conservation Management Plans for the parks, including possible sources of funding. He also advised that committee members could attend the GPC Meeting and talk on the matter.

The committee discussed the need for officers preparing the report to the GPC to be provided with information from the committee, including the basis for the request from the committee for preparation of Management Plans.

Greg Hall advised that this should preferably be made available by 9 November 2001 so that it could be included in the report.

4.3 Heritage Curtilages

Graham Edds asked Councillor Finch about the response of other Councillors to the talk given to the General Purpose Committee regarding heritage curtilages.

Councillor Finch advised that it was generally considered worthy and enlightening.

Ian Jack indicated that he was encouraged by the quality of questions from Councillors and the interest shown.

4.4 Disabled Access Committee Representative on HHAC

Max Hatherly advised the committee that the Disabled Access Committee had made representations that one of its members, Mr Allan Aldridge, be invited to be a member of the HHAC. Max indicated that Mr Aldridge was a member of the Historical Society and would be a valuable member of HHAC.

Moved by Max Hatherly and seconded by Ian Jack, the following resolution was adopted:

> *"That Mr Allan Aldridge be invited to become a member of Hawkesbury Heritage Advisory Committee, representing the Disabled Access Committee."*

4.5 Thompson Square

Graham Edds raised the issue of illegal structures erected on the road reserve in Thompson Square, used for outdoor eating. He noted that further structures had recently been erected and that apart from any Council approval, approval was also required from the NSW Heritage Council.

Greg Hall advised that he would investigate the matter and report to a future meeting of the committee.

4.6 Windsor/Hawkesbury Hospital Redevelopment

Graham Edds advised the committee that he had received from McKinlay Morgan & Associates, a copy of correspondence they had sent to Councillor Davies regarding the hospital site and questioning approvals for the work currently being undertaken. Various issues have been raised, including lack of advertising and lack of involvement of the Heritage Office.

Councillor Finch advised that she had been a member of the Council Committee formed to consider the hospital redevelopment. The committee had had regular meetings over 18 months. She understood the proposal was advertised and that the Heritage Office had been involved and in particular, with respect to archaeological remains. Ian Jack indicated that the Heritage Office involvement in archaeological remains was a separate issue to that office's approval for any demolition, as an item of state significance. Councillor Finch advised she was of the understanding that the application had been referred to the Heritage Office.

Greg Hall advised Graham Edds that the best approach might be for him to make an appointment to speak to Malcolm Ryan and/or the General Manager regarding the matter. In any case, the correspondence received from McKinlay Morgan & Associates will need to be answered.

5. NEXT MEETING

The next meeting of the Heritage Advisory Committee will be held on Thursday 8 November 2001.

ITEM FOR ADOPTION

"That Mr Allan Aldridge be invited to become a member of Hawkesbury Heritage Advisory Committee, representing the Disabled Access Committee."

Meeting closed at 7pm.

oooO END OF REPORT Oooo

Hawkesbury Healthy City - 11 October 2001

Present: Clr Rex Stubbs
Clr Joan Woods
Garry Baldry
Janet Hogge
Theresa Luland
Pastor Pete Davies
Esther Anderson
Joanna Moylan
Darren Carr

Apologies: Dianne Tierney
Sarah Moreton

1. Matters Arising From the Previous Minutes

Day of Hope and Remembrance Gathering had between 40- 60 people attend

Schools responses were great, those involved were positive.

Richmond High donated $50 to employ sound people and donated use of the hall.
Note that acoustics were a bit lacking in quality.

Thank you letters from Committee to be sent on letterhead to those involved.
(Action: Pete to provide list of people to Dianne).

Mayor expresses thanks to those involved and particularly to Pete Davies.

Sacred Moments Arts Festival – 28 October Arts, Photography, creative at the Hawkesbury Valley Baptist Church.

2. Reports from Committees

Visioning Project

Joanna Moylan apologises for not having a report available yet, will be available soon.
3 aspects arising from the process:
- Forming a transport forum
- Reverse Garbage at Waste Depot
- Community gardening

Presentation to committee initiating Community representatives on above aspects.

Development of some of the issues with community needed.
Community garden initiatives

- Henry Doubleday has one which could be used as a guide
- Hobartville residents would like to start one

Main feedback is that the Community supported agriculture. Dedicated to keeping rural amenity of the Hawkesbury alive. Report coming to this committee next meeting.

Sarah Moreton and Joanna working together – ongoing discussion regarding 'Politics in the pub' type arrangement– ideas requested on good places to hold this type of function. Zellies Café has been suggested.

3. Hawkesbury District Valley Baptist Church

As reported in business arising.

4. Hawkesbury District Health Service
Hawkesbury Healthy Schools Projects

Supported by: Department of Education, Catholic Education, Independent schools, Health service, NSW Cancer Council. Five schools have put in for grants of $700.00 for the promotion of a healthy environment.

One developing school garden – child and nutrition.

Richmond and North Kurrajong Primary School – would like to have school gardens.

Can fund up to seven projects – judging panels will meet and decide late November.

5. Physical Activity Projects

Project with GP's recommending exercise.

South Western Sydney – developed a questionnaire for GP's to evaluate clients.
South Western Sydney and Hawkesbury will be trial areas.

6. Rural Falls Injury Program

Audits on fallsafe exercises – Hunter Area Health Service are coordinating.

7. LINCS

Program has recently won state and national award for the National Health and Medical Research Council of Australia Awards. Kerry Bartlett will be presenting the award – Friday 26 October. Committee needs to meet to discuss the future directions for the program to be able to sustain it in its current form.

Trying to get funding through Family's First but there is not a lot of sustainable funding available. Pastor Davies spoke of Clr Paine's efforts in speaking to the Minister re funding using child protection angle as part of strategy.

8. Community Drug Action Team

Looking for a broader representation on the committee. Alcohol and Drug related issues are being continually being left to same organisations to deal with. Every six weeks – Monday November 6 at 5pm at Health Service. Anyone or any agencies interested, please contact Theresa Luland. Will be brought up at Hawkesbury Community Safety Committee Meeting.

9. Pre-treatment Garbage Facility

Council has signed off on the Western Sydney Waste board's Pre-treatment Garbage Facility.
Theiss – are preferred tenderers for the construction. Construct as a build, own and operate facility. The way it works: Waste taken to receivable hall and conveyor rotating drum.
Heated to 72?C – for 24hr to 48hr. Biologically and mechanically breaks down material into several forms :
Organic, plastic and inert, glass and rubble.
Product recoverable – great interest from companies to use for energy etc.
Conserve landfill dramatically could be 70-80%. 15,000 tonne annual.
Partnership with Baulkham Hills, Blacktown, Penrith to be able to supply the minimal waste of 55,000 tonne – but up to 100,000 tonne can be treated annually.
Strategically, economically and environmentally a great step for Hawkesbury.
Port Stephens is another example of this facility. Big step forward for waste management and recycling.
Resource NSW is the new name for the amalgamated Waste boards.

10. Hawkesbury Harvest

Spring/Summer Map launched with 48 partners.

Several businesses have joined from the Dural area. Hawkesbury has a great opportunity to promote the agriculture we have to all of Sydney. Market fresh food – stimulate economy, tourism and eat healthy.

11. Promote World Heritage Listing (not finalised)

Hawkesbury Camera Club have proposal to promote the areas of Hawkesbury that are World Heritage listed in and outside City. Issue will be with Councillors shortly.

12. Road Safety
Lead By Example – preschools and schools orientation kit will be distributed next week. The kit is to be used on orientation days to reach parent/carers of pre-schoolers who are about to move into the school environment.

Kits = overheads, teachers notes (0-12).

Institute of Public Works Engineering Australia (IPWEA) conference to be held late October. Lead By Example has been accepted as a paper and the program has been nominated for an excellence in Road Safety Award.

Fatalities and Accidents on Rural Main Roads (FARM) - $11,000 IPWEA funding received for FARM program – Blue Mountains, Penrith, Baulkham Hills, Parramatta. Research to be undertaken on fatigue over short distances and the transition between rural and urban road environments.

Committee has interviewed and employed student from UWS (Campbelltown) to undertake surveys. Report due December. Another student will be analysing COPS data to determine which crashes are related to fatigue over short distances.

Safer Celebrations Project in its fifth year. Despite the numerous entries from the majority of high schools in the Hawkesbury, Colo High School students won every award category. Travelling Road Show went to all schools. Wentworth Area Health Service are the main funders and next year sponsorship will be sought from local businesses.

13. Film Project

Filming finished now in production will be a 17 minute film. It is hoped Richmond Regent Theatre will host the event.

14. Bicycle Steering Committee

13 committed people have been achieving great things over the last 12 months.
98% attendance – active committee achieving gratifying results, great ideas - resources, funding.
Promote cycling in Hawkesbury – safety for travel.

The need to increase safety for users on the tracks has been given a high priority. There is a need also for extension of areas and increase network to make cycling sustainable. Bike Week activities were very successful. 78 surveys collected at Carnivale.

15. Centenary of Federation Bicycle Opening

Will be officially opened at Howe Park, Windsor on 28 October – Active Australia Day.

16. Great River Walk – needs input and enthusiasm to get launched. Funding needed.

Division of GP's
Health Assessment Service – Enhanced Primary Care Package assists GP's to evaluate people over 70 years and those found needing to have subcontracted nurses come to their homes. A way of detecting problems early – mismanagement of illnesses keeping them out of hospital.

17. Commonwealth Funded project

November start for Diet related Diabetic patients.
Due to close timing of Darren's wife having their baby he gives his apologies in advance if he can't make the next meeting.

18. Healthy City Challenge Award Winners

Nominations:
John Jose
Disability Advisory Committee
Red Cross
All worthy – Mayor spoke to the nomination of the Disability Committee saying they have assisted to change the way Council approaches the issues of the built environment and accessibility to it.

Disability Advisory Committee voted as October's Winner

19. Newsletters – more articles needed.

The publication of the Newsletter is becoming increasingly difficult as the Corporate Communications branch gets busier. Esther to investigate through the Communication faculties of the neighbouring Universities whether students may be interested in taking over the task.

Action: Dianne Tierney to investigate and follow up on the organisations that would be interested in signing the Partnership Agreement. Committee agreed on a 4 year time frame so that they would finish the same as the current five organisations.

20. General Business

Pastor Davies brought up a project regarding Building Boats for East Timor to rejuvenate the fishing industry in that area. Within NSW and Queensland the organisation hopes to encourage others to build and eventually have 200 boats. Possibility to have as a project to run next year and get the service clubs involved. The project would probably run for a month or two, the coordinators providing free shipment.

Cost approximately - $1500 per boat.

Action: Pete Davies bring more details to December Meeting
Pastor Davies gives apologies for next Meeting

Visioning Presentation will now be given at December meeting.

Reminder to committee members to drive safely as the road safety program Operation Westsafe will be around sometime during the next four to five days in Hawkesbury and Baulkham Hills area.

Meeting Closed:10:30am.

oooO END OF REPORT Oooo

Hawkesbury Equity and Access Planning Committee - 18 October 2001

Present:

Alan Aldrich	Disability Advisory Committee
Clr. Christine Paine	Councillor Hawkesbury City Council (Chairperson)
Max West	Seniors Advisory Committee
Pat Richardson	Disability Advisory Committee
Janine Madden	Hawkesbury Action Group Against Domestic Violence
Diane Boyde	Hawkesbury HACC Forum
Amanda Higgins	Hawkesbury HACC Forum
Lyn Saville	Hawkesbury Food Program
Patricia Stack	Hawkesbury Interagency
Helen Smith	Hawkesbury Migrant Interagency
Leone Ryan	Hawkesbury Migrant Interagency
Lindsay Craig	Wentworth Area Health Service

In Attendance:

Joseph Litwin	Hawkesbury City Council (Manager, Community Services)
Jennifer Bousfield	HCC - Disability and Aged Services Officer

Meeting opened 12.05 pm

1. CHAIRS OPENING REMARKS

Clr. Paine thanked representatives for their attendance.

2. APOLOGIES

Michael Laing	Hawkesbury Youth Interagency
Dr. Mike Clear	UWS - Hawkesbury
Irene Alexander	Seniors Advisory Committee
Fiona Luckhurst	Nepean Migrant Access

3. MINUTES OF PREVIOUS MEETING

Minutes of Meeting held on 16 August 2001 were accepted.

Moved by Alan Aldrich, seconded Diane Boyde.

4. MATTERS ARISING FROM PREVIOUS MINUTES

The Chair drew the committee's attention to the 'Summary of Committee Tasks' as documented in the minutes of the meeting held on the 16 August 2001. The following advice was received in relation to these tasks;

<u>Item 13.1</u> Jennifer Bousfield reported that members of the Disability Advisory Committee had met with Council staff regarding the design of appropriate markings on kerb ramps on pedestrian crossings. A number of kerb ramps have been marked, and positive responses have been received from members of the public regarding these works. The DAC wished to extend its appreciation to the Council staff involved for their co-operation and assistance in relation to this matter. Jennifer Bousfield also advised that Council staff were interested in discussing other suggestions for works to address particular access issues.

<u>Item 13.2</u> Patricia Richardson advised the Committee that issues surrounding the provision of disabled car parking spaces in the Ross Street development has been satisfactorily resolved.

<u>Item 13.3</u> Manager, Community Services advised that he had consulted with the Seniors Advisory Committee to develop a priority list for the installation of public benches. This matter had been reported to Council and referred to the Manager, Construction and Maintenance. Preliminary discussions suggest that some of the recommended works should be implemented in this financial year. The Manager, Construction and Maintenance has canvassed the option of an annual allocation of funds in the Construction and Maintenance budget to implement an annual public bench installation program.

<u>Item 13.4</u> Patricia Richardson advised that the Manager Building and Development has been attending DAC meetings and has presented development applications to DAC for comment and advice. The members of DAC wished to extend their appreciation to The Manager, Building and Development for his co-operation, commitment and active participation in involving DAC in reviewing DAs to ensure that adequate provision is made for access (in observance of the Disability Discrimination Act).

<u>Item 13.5</u> The Manager Community Services advised that he had forwarded letters to committee members canvassing alternate meeting times. He reported on the preferences nominated. After some discussion it was agreed to trial the third Wednesday of every second month between 12 noon and 2.00 pm for future Committee meetings.

5. CORRESPONDENCE

In:
- Max West (Seniors Advisory Committee) tabled a letter and petition from residents of Windsor Country Village, Vineyard.
- Councillor Paine advised that she had received a letter from Carl Moses regarding an application for seed funding under the Equity and Access Seeding Grant Program.

Out:
- *17.10.2001 - Committee members.*
  Request to submit recommendations for inclusion in Community Needs report 2002/2002.

6. EQUITY AND ACCESS SEEDING GRANTS (2000-2001 FINAL REPORTS)

Manager Community Services drew the Committees attention to the final reports submitted by organisation which had received Equity and Access Seeding Grants in 2000-2001 (attached to Business Papers). A report has yet to be received from the Hawkesbury-Nepean Community Legal Centre. The reports which have been received suggest that the projects funded under the E&A Program had produced some positive and concrete outcomes. Manager Community Services also tabled a copy of the Resource Directory compiled by Hawkesbury Care Inc. It was agreed that copies of the Directory should be printed and distributed. Manager Community Services to arrange for printing and distribution. The tabling of the final reports generated some discussion regarding the future direction of the Seeding Grant Program. Manager Community Services suggested that it might be appropriate to realign to program to enable it to fund projects and initiatives brought to the Committee by members (which reflected the recommendations and priorities identified in the *Community Needs Report*). It was agreed that this matter be placed on the agenda for the next meeting.

7. HAWKESBURY SOCIAL PLAN

7.1 Hawkesbury Social Plan 2001-2002 Manager Community Services tabled the draft Hawkesbury Social Plan 2001-2002 (a work in progress). The plan incorporates a review of 2000-2001 outcomes as measured against the strategies and recommendations identified in the 2000-2001 Social Audit, as well as an audit of works, programs and activities for 2001-2002. This document has been prepared to meet the accountability requirements of the *1998 NSW Social Plan Regulation* and to document the 'business plan' for 2001-2002 in relation to equity and access initiatives. The document will be printed and distributed to committee members, Councillors and Council staff and copies will be made available to the public.

7.2 Community Needs Report 2002-2003 Manager, Community Services advised that he had forwarded correspondence to the nominated representative of advisory committees requesting that they identify recommendations for inclusion in the *Community Needs Report 2002-2003*. This document will be tabled at Council's December Meeting and distributed to Council Managers to assist them in the preparation of the 2002-2002 Management Plan and Financial Estimates.

8. COUNCIL REPORTS

Manager Community Services directed Committees attention to Council Reports included in the Business Papers.

9. ISSUES FROM ADVISORY COMMITTEES

9.1 Helen Smith from Hawkesbury Migrant Interagency (HMI) advised the committee of a project targeting overseas born people working in the agricultural sector. She requested the participation of a Council Environmental Health Officer in this project. The Chairperson suggested that HMI write to the Manager Environment and Waste in relation to this matter. Helen Smith also reported that Manager Policy and Corporate Communications and Public Relations Officer had met with HMI to discuss options for implementing recommendations contained in the *Community Needs*

Report 2001-2002. She reported that the meeting had been very positive and a number of proposal were currently being examined.

9.2 Max West from the Seniors Advisory Committee advised that the Seniors Committee had been working with Council staff and other workers to stage a 'Healthy Lifestyles Expo' in conjunction with Seniors Week 2002.

9.3 Patricia Richardson from the Disability Advisory Committee reported on the positive outcomes of the Hawkesbury Access Award (held in conjunction with Hawkesbury Business Awards). She also requested some advice in relation to previous representations made by DAC about the provision of disabled car paring spaces in the car park behind the RTA in Richmond - Manager Community Services to follow up. Patricia Richardson informed the committee that a breakfast was to be held in conjunction with Disability Awareness Day on 3 December to celebrate the many achievements made over the last year in relation to disability issues in the Hawkesbury.

9.4 Janine Madden from the Hawkesbury Action Group Against Domestic Violence reported that the group had met recently and was developing a positive program to progress the work of the group.

10. GENERAL BUSINESS

10.1 Manager, Community Services advised the committee of the outcome of the implementation of the Community Development Support Expenditure Scheme. A total of $30,000 was allocated to 6 projects within the Hawkesbury.

10.2 Lyn Saville tabled a 'Parenting Facilities Policy' developed by the Penrith Food Project in 1996. Manager, Community Services indicated he would refer the policy to committees currently involved in the design of Section 94 community facilities.

11. NEXT MEETING

To be held in the Council Committee Room from 12.00 to 2.00 pm on Wednesday the 19 December 2001.

12. SUMMARY OF COMMITTEE TASKS

12.1	Follow up letter and petition lodged by residents of Windsor Country Village, Vineyard.	Manager, Community Services
12.2	Follow up representations regarding the provision of disabled car-parking spaces in RTA car-park Richmond.	Manager, Community Services
12.3	Arrange for the printing and distribution of Resource Directory prepared by Hawkesbury Care Inc.	Manager, Community Services

Meeting Closed: 2.00pm.

oooO END OF REPORT Oooo

Local Traffic Committee - 19 October 2001

Present: Councillor P Davies (Chairman)
Mr M Pace, Roads and Traffic Authority
The Hon K Rozzoli, MP
Mr J Christie, Office of Mr J Anderson, MP

Apologies: Mr R Elson, Department of Transport
Senior Constable G Schmahl, NSW Police Service

Also Present: Mr C Daley, Director Asset Services and Recreation
Mrs J Hogge, Road Safety Officer
Mr T Shepherd, Administrative Officer, Asset Services and Recreation

1. MINUTES

1.1 Minutes of the meeting held on 21 September 2001 were confirmed.

2. BUSINESS ARISING FROM PREVIOUS MINUTES

3. CORRESPONDENCE

3.1 **School Zones - Roads & Traffic Authority GT230/007 Pt 4**

In response to Council's resolution dated 10 April 2001 to seek advice from the Roads & Traffic Authority regarding installation of flashing lights at School Zones generally, advising:

Several schools were selected to trial flashing school zone warning signs. The initial driver response to these installations was optimistic, however, the ongoing effectiveness of these flashing school zone warning signs is still being monitored.

The RTA is committed to providing a safe road environment for students adjacent to school premises. However, you will appreciated that the ongoing effectiveness of flashing school zone warning signs must be conclusive to provide an acceptable level of safety for students around schools.

Recommendation:

That the information be received.

3.2 **Comleroy Road, Kurrajong - Traffic Conditions - R Barnard 2311/R Pt6**

Advising of the increasing incidence of minor accidents and speeding vehicles in the vicinity of 577 Comleroy Road, Kurrajong allegedly attributable to the 80 kph speed limit; in addition, northbound vehicles maintain 80 kph or higher through the 60 kph zone in the vicinity of McMahons Road.

Report:

1. The Roads & Traffic Authority in early 2001 established a 60 kph zone on Comleroy Road from Bells Line of Road to 500 metres north of East Kurrajong Road (Kurrajong School of Arts).

2. An existing 60 kph is present in the vicinity of McMahons Road adjacent to Comleroy Road Public School.

3. The distance between each of the 60 kph zones is approximately 1.5kms.

Recommendation:

That the representations be noted and the locality continue to be monitored.

3.3 Bus Stops - Various Locations - Hawkesbury Valley Bus & Coach Service GT240/003 Pt3

Hawkesbury Valley Bus & Coach Service has requested approval to erect standard bus stop signage at a number of proposed bus stop locations listed on the attached schedule.

Report:

1. Based on investigation, there is no reason to disapprove the request to erect standard bus stop signage at the following locations:

   Reference No. 1, 2, 3, 6, 8, 9, 11, 12 and 14 (reference numbers are shown on the attached schedule).

   The road needs to be widened and sealed at the following locations before erecting standard bus stop signage:

   Reference No. 4 and 13.

   The following proposed locations are not suitable to erect standard bus stop signage due to the intersections.

   Reference No. 7 and 10.

   Instead these two signs can be erected at the following locations:

   Reference No. 7 can be erected at the boundary of houses 83 and 85.

   Reference No. 10 can be erected at the boundary of houses 28 and 30.

2. The following proposed location is not suitable to erect standard bus stop signage due to inadequate shoulder width and restricted sight distance.

   Reference No. 5

Recommendation:

That:

1. The application by Hawkesbury Valley Bus & Coach Service to establish bus stops at the following locations be approved:

   Location: 1,2,3,6,7 - at the boundary between No. 83 and 85 Andrew Thompson Drive, 8, 9, 10 - at the boundary between No. 28 and 30 Meares Road, 11, 12 and 14.

2. That the following locations not be approved pending:

   (a) Locations 4 and 5 - widening and sealing of the road pavement and the Roads and Traffic Authority be requested to undertake required works;

   (b) Location 13 - widening and sealing of the road pavement and required works be undertaken as soon as possible within the current Works Programme.

STREET/ ROAD	SUBURB/ TOWN	SIDE	LOCATION	Ref No
Eldon St	Pitt Town	north	between Grenville St & Chatham St, at boundary of houses 32 & 34	1
Wolseley Rd	McGraths Hill	east west	between Pitt Town Rd & opposite Plimsoll St at ELP 96A between Plimsoll St & Pitt Town Rd outside Lot 2	2 3
Pitt Town Rd	McGraths Hill	north south	between Ivy Ave & Wolseley Rd at ELP 47 between Wolseley Rd & Ivy Ave at ELP 548 outside Dr's surgery	4 5
Andrew Thompson Dr	McGraths Hill	south north west	between Smallwood Rd & Roberts Pl outside house 76 between Smallwood Rd & Books Cres at boundary of houses 79 & 81 between Red House Cres & Griffith Rd at boundary of houses 43 & 45	6 7 8

STREET/ ROAD	**SUBURB/ TOWN**	**SIDE**	**LOCATION**	**Ref No**
Meares Rd	McGraths Hill	south south north	between Smallwood Rd & Andrew Thompson Dr adjacent to house 20 between Old Hawkesbury Rd & Crossley Ave at walkway opposite Crossley Ave between Crossley Ave & Erringhi Pl adjacent to house 21 Crossley Ave	9 10 11
McGrath Rd	McGraths Hill	north south north	between Andrew Thompson Dr & Balmain Rd adjacent to 58 Balmain Rd opposite Balmain Rd between Andrew Thompson Dr & Balmain Rd at vacant block next to house 11	12 13 14

3.4 **School Bus Routes - Various Locations - Westbus Pty Ltd GT240/003 Pt3**

Westbus Pty Ltd has requested approval to establish a School Bus route over the following roads:

1. Thornbill Crescent, Yarramundi;

2. From Catchpole Avenue, Richmond - operate via left turn to Powell Street, right turn to Douglas Street and left turn to Hereford Street.

Report:

Investigation indicates no reason to disapprove the request to operate a School Bus service over the nominated routes.

Recommendation:

That the application be approved.

3.5 **Smallwood Road, McGraths Hill - Traffic Conditions - B Evans-Wendt, 1941/R Pt2**

Expressing concern at the increasing incidence of speeding vehicles traversing Smallwood road, McGraths Hill to the detriment of pedestrian traffic, particularly small children.

Report:

1. Traffic counts were undertaken during 13-19 September 2001 with the following results:

(a)

Daily Counts			
19 Smallwood (Crossley-A.Thompson)			
Trafficorder File No.'s		850.RTC	851.RTC
DAY	**DATE**	**Westbound**	**Eastbound**
Thursday	13/9/2001	140	177
Friday	14/9/2001	149	178
Saturday	15/9/2001	174	206
Sunday	16/9/2001	155	176
Monday	17/9/2001	147	154
Tuesday	18/9/2001	134	157
Wednesday	19/9/2001	151	172
Sub Totals		**1050**	**1220**
Combined Totals		**2270**	
Directional ADT's		**150**	**174**
Combined ADT's		**324**	

(b) 85% Speed: Eastbound: 55
Westbound: 56

(c) Highest Recorded Speed: Eastbound: 106
Westbound: 90

2. Smallwood Road is a residential street running between Meares Road and Andrew Thompson Drive with a current speed limit of 50 kph.

Recommendation:

That this matter be referred to the NSW Police Service for inclusion within routine patrols.

4. REPORTS

4.1 Street Parades/Functions - Traffic Management Plans/Traffic Control Plans GT230/002 Pt7

The Director Asset Services and Recreation and Administrative Officer Asset Services and Recreation attended a workshop conducted on 18 September 2001 by the Transport Management Centre, Roads & Traffic Authority in relation to administrative procedures relating to functions requiring road closures or impacting on the road network.

These functions, dependent upon Event Category, require submission of a Traffic Management Plan and a Traffic Control Plan to relevant sections within the Roads & Traffic Authority. All categories require submission of Schedule 1 Summary Offences Act to the local Police Station.

1. Summary of Event Types

Event Category	Example	Plan Type	Processing Agency	What is issued to event organiser (CD to follow)
1 Major On-street	City to Surf, Sydney Marathon, CBD Marches	TMP	TMC's Transport Operations Planning Unit (TOP)	Events Manual, "Application for Transport Management Services for a Special Event" Form
2 Major, on preferred route - any Council area	Marches, parades	TMP	TMC's TOP unit	As for Category 1
3 Major off-street	NRL/AFL Grand Final, Rock Concert	TMP	TMC's TOP Unit	As for Category 1
4 Minor, affecting State/Regional road	Local fair (Blacktown City Festival)	LTMP	TMC's Planned Incident Unit (PIU)	PIU information package
5 Minor, conducted under Police/Council control	War Widows Walk - on local road, no impact on TCS &/or > 100m to State/Regional Road	LTMP	Assessed by Local Traffic Committee, approved by LNS/PIU for confirmation of no conflicting events.	Proforma B Police - Sch 1

The majority of functions within the Hawkesbury Local Government Area would be Category 5, albeit not necessarily under Council/Police Control. Examples include Reclaim the Night March, Kurrajong Scarecrow Festival.

Some events will fall within Category 4, for example ANZAC Day & Remembrance Day marches at Richmond, Carnivale, St Paul's Celebration Committee.

2. Traffic Management Plan

The Traffic Management Plan (TMP) is an overview of traffic management within and around the function site and relates to contingencies such as advertising, emergency vehicle access, pedestrian access, visitor/resident access, notification to transport services, arrangements regarding special sites within the function locale, eg, hospitals, schools etc.

Two (2) categories of this document exist and are to be submitted to the nominated section of the Roads & Traffic Authority:

1. Traffic Management Plan - Categories 1-4 - Transport Management Centre (Sydney)

2. Local Traffic Management Plan - Category 5 - Local Network Services (Blacktown)

In addition to events occurring on, or affecting, Local Roads an applicant is required to submit a Traffic Management Plan if the proposed activity:

(a) is on a State Road;
(b) is on a Regional Road;
(c) is on a Local Road that may impact traffic flow on a State or Regional Road;
(d) occurs within 100 metres of a traffic facility.

Traffic facility is defined as "traffic signals, roundabouts, speed humps, curb blisters, pedestrian signals, pedestrian crossings, etc".

3. Traffic Control Plan

The Traffic Control Plan details implementation of the Traffic Management Plan and relates to placement of barriers, signage, traffic control devices, etc.

The Authority invokes WorkCover requirements deeming such activity as a work site; the Traffic Control Plan is to be prepared to AS1742.3-Traffic Control-Worksites.

If AS1742.3 cannot be applied to an activity, a full risk assessment is to be undertaken of the proposal and appropriate measures are to be applied to identified risks.

Almost all functions would require a Traffic Control Plan.

4. Responsibility for TMP/TCP

The applicant is to prepare the Traffic Management Plan, Traffic Control Plan and Schedule 1, Summary Offences Act.

Council/Council staff are to prepare these documents only in relation to a Council function.

NOTE: Representatives of the Transport Management Centre stressed that a Traffic Control Plan should only be prepared by a person holding "Traffic Control - Worksites" accreditation from the Roads & Traffic Authority due to corporate and personal liability incurred to WorkCover.

5. Application of Procedure

This procedure now applies to:

1. special events whether occupying the roadway or an off-road venue which impacts on the road network;

2. roadworks on State and Regional roads where the road will be occupied for a period of time; and,

3. filming on roads.

6. Approval Process

The approval flowchart is attached to this report as Annexure A.

Resulting from discussion at the workshop, minor alterations are to be made to the approval process; these alterations will not affect the overall process.

Of import, the Local Traffic Committee/Council considers each application twice, namely:

1. to consider the initial application and assign event category (1-5) which determines the type of Traffic Management Plan to be prepared by the applicant and its ultimate destination within the Roads & Traffic Authority; and,

2. to approve the final Traffic Management Plan.

7. Observations

Little flexibility is to be afforded by the Roads & Traffic Authority in relation to this process, to the point where even voluntary organisations, eg R&SL Sub-branches, should they erect barriers on the road pavement, are deemed to have created a work site and must complete a Traffic Control Plan to satisfy WorkCover requirements.

Note: it is understood that WorkCover applies to worksites governed by employment, ie somebody is paid.

The Authority is aware that community organisations will bear costs associated with engaging consultants to prepare a Traffic Management Plan/Traffic Control Plan.

Recommendation:

1. That correspondence be forwarded to all known applicants advising of the revised procedure and requiring four (4) months notice to Council of a proposed event; the Film & Television Office be notified in relation to filming events.

2. That the Roads & Traffic Authority be advised of concerns in relation to impact on local events.

Special Events - Typical Categorisation

Function	**Category**	**TMP/LTMP/TCP**		**RTA Approving Unit**
Carnivale	4	**?**	**?**	Planned Incident Unit (Sydney)
Remembrance Day, Richmond	4	**?**	**?**	Planned Incident Unit (Sydney)
Anzac Day March, Richmond	4	**?**	**?**	Planned Incident Unit (Sydney)
RAAF Freedom of City, Windsor	4	**?**	**?**	Transport Operations Planning Unit (Sydney)
Horse Parade, Windsor	5	**?**		Local Network Services (Blacktown)

Overview of RTA Special Event Process

Overview of RTA Special Event Process

4.2 **Bourke Street, Richmond - Temporary Closure - St Paul's Celebration Committee 258/R Pt4**

Requesting closure of Bourke Street, Richmond between Windsor Street and Francis Street during 4.00pm-7.00pm on Sunday 20 January 2002 to conduct a religious procession as part of the celebration of the Feast of St Paul by the Maltese community of St Monica's Catholic Church, Richmond.

Closure is required to allow passage of a large statue between St Monica's Church and the school grounds; existing layout of buildings within the grounds prevents passage of that statue wholly within the property.

Report:

1. This event has been held in past years with no known problems;

2. Under "Traffic Management for Special Events" issued by the Roads & Traffic Authority this event would appear to be Category 4, in that whilst the event is conducted on a Local Road closure is sought within 100 metres of a traffic facility namely traffic signals situated at the intersection of Bourke and Windsor Streets, Richmond.

3. Accordingly, it will be necessary for the applicant to:

    (a) serve completed Schedule 1, Summary Offences Act on the NSW Police Service; and,

    (b) lodge a Local Traffic Management Plan (Proforma B) and Traffic Control Plan with the Planned Incident Unit, Transport Management Centre, Roads & Traffic Authority.

Recommendation:

That:

1. this event be allocated Category 4 under "Traffic Management for Special Events" issued by the Roads & Traffic Authority;

2. no objection be held to the event subject to:

    (a) the applicant lodging Schedule 1, Summary Offences Act with the NSW Police Service, Windsor Police Station;

    (b) the applicant lodging a Local Traffic Management Plan (Proforma B) and Traffic Control Plan with the Planned Incident Unit, Transport Management Centre, Roads & Traffic Authority, and undertake any road occupancy in accordance with approvals granted;

    (c) access being maintained for affected residents and their visitors; and,

(d) the applicant undertaking advertising of the proposed temporary closure.

4.3 **Lots 1 and 2, DP879466 and DP582018, Rifle Range Road, South Windsor - Carols by Candlelight - Windsor Rugby League Club MA1195/01**

Seeking approval to conduct Carols by Candlelight during 6.00pm - 8.30pm, Sunday 9 December 2001 at the Club's oval at the intersection of George Street and rifle Range Road, South Windsor.

Recommendation:

That:

1. This event be allocated Category 5 under "traffic management for Special Events" issued by the Roads and Traffic authority;

2. No objection be held to the event, subject to:

   (a) in compliance with requirement under "Traffic management for Special Events" issued by the Roads and Traffic Authority, the applicant:

      (i) lodging Schedule 1, Summary Offences Act with the NSW Police Service, Windsor Police Station;

      (ii) lodging a Local Traffic Management Plan (Proforma B) with Local Networks Services, Roads and Traffic Authority, Blacktown, and,

   (b) all traffic controllers operating within the public road network holding appropriate certification from the Roads and Traffic Authority.

4.4 **Arndell Anglican College - School Walkathon**

Seeking approval to conduct a walkathon by students of Arndell Anglican College traversing various roads within the Oakville/Maraylya localities on Friday 26 October 2001.

Recommendation:

That:

1. This event be designated Category 5 under "traffic management for Special Events" issued by the Roads and Traffic Authority;

2. No objection be held to the event, subject to:

    (a) in compliance with requirements under "Traffic Management for Special Events" issued by the Roads and Traffic Authority, the applicant:

        (i) lodging schedule 1, Summary Offences Act with the NSW Police Service, Windsor Police Station;

        (ii) lodging a Local Traffic Management Plan (Proforma B) with Local Network Services, roads and Traffic Authority, Blacktown and,

    (b) the route being left clean and tidy upon completion of the function

5. QUESTIONS WITHOUT NOTICE

5.1 Mr J Christie

Advised of increasing incidence of traffic conflict at the intersection of Lennox Street and Castlereagh Road, Richmond, particularly in relation to traffic exiting Lennox Street.

Recommendation:

That a report detailing the accident history at this location be submitted for further consideration.

5.2 Advised of representations regarding failure of students from Bede Polding College to use the footpath with current practice being to walk on the road pavement.

Recommendation:

That the Road Safety Officer liaise with Bede Polding College regarding this matter.

6. NEXT MEETING

The next meeting of the Local Traffic committee will be held at 10.00am Friday 16 November 2001.

Meeting terminated at 11.45am.

oooO END OF REPORT Oooo

Sandstone Quarry - 24 October 2001

Present: Councillor Williams
Mr and Mrs Stimpson
Peter Hrynevych
John Pye
Greg Hall

Apologies: Damien Milgate
John Halpin
Mr and Mrs Griffiths

Meeting commenced 7.15pm

Previous Minutes

The previous minutes of the meeting 25 July 2001 were adopted.

Business Arising

(a) Landscaping program/timetable

A letter was provided from Sydney Sandstone advising that the program is to be completed by Tuesday 30 October 2001 and will be forwarded along with current photos to Council.

(b) Photographs showing the progress of rehabilitation to be provided with the timetable.

(c) Availability of natural stock for use in rehabilitation timetable.

(d) Plan for the housing of the sandstone sawing equipment.

Advice from Sydney Sandstone indicates that due to restructuring the submission of the plans has been delayed.

(e) Application for the construction of the building.

An application has not been received.

General Business

Councillor Williams asked if there was any general business

Councillor Williams requested that a letter is sent to Damien and John advising of the outstanding matters shown at items (a) to (e). It was also requested that a copy of the letter is provided to each Committee Member with the minutes.

Next Meeting

Due to the Christmas break the next meeting is to be held on 13 February 2002 at 7.00pm in the Committee Room.

Meeting closed at 7.35p.m.

Councillor Williams would like to take this opportunity to wish everyone a merry Christmas and a safe and prosperous New Year.

oooO END OF REPORT Oooo

Hawkesbury Economic Development Advisory Committee - 1 November 2001

PRESENT: Councillor Lorna Allan (Chairperson), Councillor Kevin Conolly, Councillor Joan Woods, Ms Karen Lebsanft, Ms Vanda Whitworth, Wing Commander Steve Richards, Mr Brian Lindsay, Ms Carole Maher, Mr David Mason and Mr Craig Dalli

Also present: Mr Geoff Banting

Apologies: Mr Kerry Bartlett, Mr Bart Bassett, Ms Ann Young and Mr Robert Calvert

CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The minutes of the meeting held on 5 October 2001 were confirmed.

Moved by Councillor Conolly, seconded Brian Lindsay.

Correspondence:

- Allen Management Solutions Pty Ltd - Submitting a proposal for the review/implementation of HEDAC strategies.

- Office of Western Sydney - Seeking sponsorship of the Western Sydney Industry Awards, with it being noted that “in kind” support has been offered.

- Export Centre - Enclosing a copy of their latest bulletin.

- Precedent Productions - Thanking HEDAC for its support and involvement in the Hawkesbury Business Awards.

- Mr David Mason - Thanking the Committee for inviting him onto HEDAC and accepting the nomination.

Moved by Steve Richards, and seconded Carole Maher.

1. Marketing Workshop

Discussion took place in relation to the implementation of the outcomes of the Marketing Workshop.

It was acknowledged that as agreed at the last meeting, priorities should be addressed over a reasonable period of time rather than all at once. Further, it was noted that strategies have been developed for the aviation/defence industry and discussions have been initiated with the lead players in respect of the tourism industry opportunities and home businesses. In relation to the tourism related priorities, a report prepared by the Tourism Manager, was tabled at the meeting which outlines the key objectives of the Tourism Hawkesbury Inc. Marketing Plan as it relates to the objectives of the HEDAC Marketing Workshop.

The report also detailed the areas where Tourism Hawkesbury as the lead agency, requires the assistance of HEDAC/Council.

It was subsequently agreed to support the document in principle and in particular, request Council to prepare material on how to go about setting up tourism businesses in the Hawkesbury. Further to this, it was agreed that the documentation should also incorporate agriculture and manufacturing industries.

In relation to the document tabled from Allen Management Solutions titled "Strategy for Strategy", it was agreed to invite Mr John Allen to present the proposal formally to the Committee at its next meeting in December.

Moved David Mason, seconded Councillor Conolly.

2. Upgrading of RAAF Richmond

The press release from Dr Brendan Nelson MP, Parliamentary Secretary to the Minister of Defence advising of the $20 million reinvestment project at RAAF Richmond, was received and noted.

It was also reported that the socio-economic impact study on Richmond RAAF is expected to commence shortly after the election with the initial modelling and background work already underway. It was agreed to have a watching brief over developments with the study and where opportunities present, to continue to liaise with the appointed consultant and working party. It was also reported that there has been growth in units operating out of Richmond over recent times particularly with the One Combat Communications Group and Airlift Logistics Group.

Moved Steve Richards, seconded Vanda Whitworth.

3. Aged and Health Care Sector

It was acknowledged that there are significant opportunities in the aged and community health sector within the local economy and the Committee noted its intention for developing appropriate strategies.

In particular, it was acknowledged that there is a demand for aged care beds and that organisations such as Anglicare and the Uniting Church should be contacted to discuss the opportunities. Concern was expressed that there has been minimal representation from this industry over the past two years and it was agreed that investigations need to be carried out to ensure that there is appropriate representation from this sector on the Committee.

Moved Brian Lindsay, seconded Karen Lebsanft.

4. Home Based Businesses

It was noted that the number of home based businesses within the area is probably greater than current statistics suggest and that further investigation should be carried out to determine the actual extent of this market. It being reported that WESROC recently undertook some analysis of this issue and may be able to provide some more information and that Penrith and Baulkham Hills Councils are currently piloting programs to identify issues associated with home based businesses.

It was agreed that HEDAC in conjunction with Council, investigate the development of policies encouraging and facilitating establishment of home based businesses and following that the development of a marketing strategy for home based businesses. Results of these investigations are to be reported back to HEDAC for consideration.

Moved Steve Richards, seconded David Mason.

5. Sydney Western Marketing

The information concerning the activities and HEDAC's involvement with Sydney West Marketing was received and noted

Moved by Carole Maher, seconded Vanda Whitworth.

6. Reports from Industry Sectors

Hawkesbury City Chamber of Commerce

The Chamber representative reported the following:

- The Chamber is seeking funding for the development of a mobile exhibition which can be utilised at various trade shows, exhibitions etc to promote the area.

- The Chamber is currently considering its direction with the Main Street Program for 2002/2003.

- A new employee has been appointed with the role being membership consultant.

- The Chamber is facilitating a meeting involving school career advisors, Hawkesbury Harvest, Tourism Hawkesbury and possibly Council to discuss the concept of establishing school based traineeships in the region.

Tourism Hawkesbury

The Tourism representative reported the following:

- The Tourism Manager recently attended a trade show in Canberra to promote the area.
- The Annual General Meeting will be held on15/11/01.
- Tourism Hawkesbury is currently working on its Marketing Budget.
- Representatives from in bound tourist operators were recently provided a tour of the area with a view to them developing Hawkesbury tours for their customers.

Agriculture/Horticulture

The Agriculture/Horticulture industry representative reported the following:

- Farmers are becoming more viable as a result of their involvement in the Hawkesbury Harvest product.
- Hawkesbury Harvest is conducting a number of workshops with one recently held regarding establishing winery operations and a further workshop on 16/11/01 on topoclimate opportunities.
- It was also noted Hawkesbury Harvest is preparing an Expression of Interest for the leasing of Hawkesbury Heritage Farm.

University of Western Sydney

The UWS representative reported the following:

- UWS recorded the highest amount of first preferences in NSW with most growth being in Information Technology and Business type courses.
- The Anglicare Nursing Home is to be opened on the University site next month, with the cost being approximately eight million dollars to develop and is expected to employ around seventy people.
- A private school operator is investigating setting up a school on the UWS site at Richmond.
- UWS intends bidding for the relocation of the Rural Fire Service to the Hawkesbury Campus.
- The University has received an approach from a business looking at establishing a test trial site for trains.

Richmond RAAF

The RAAF representative indicated that there is an increase in security on the base and expressed some concerns about the potential for new neighbouring developments to object to RAAF operations.

Councillor Woods

Councillor Joan Woods reported that the cycleway/pathway project is being launched with sections of same to be connected with the Great River Walk project.

Moved by Councillor Woods, seconded by David Mason

There being no further business, the meeting concluded at 8.45am.

The next meeting will be held on Thursday 6 December, 2001 COMMENCING AT 10AM.

oooO END OF REPORT Oooo

ordinary

meeting

end of paper