



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 12 February 2002

location: Council Chambers

time: 7.30pm

ORDINARY MEETING

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minutes of meetings



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Ordinary Meeting - 12 February 2002

Natural Disasters - November 2001 to January 2002

During the November 2001 to January 2002 period the City of Hawkesbury was subjected to a series of natural disasters.

On two occasions the Hawkesbury was hit by severe storm and wind activity. The November 2001 storms brought about a record number of call-outs (250) for our State Emergency Service (SES) volunteers, requiring 1,000 man-hours with no out-of-area assistance being available.

Three times that number of call-outs resulted from the cyclone of early December 2001, which saw major devastation and lengthy blackouts to many parts of our city. RAAF Base Richmond suffered damage to virtually every building and to a number of aircraft. A tremendous effort by SES, Council staff, Rural Fire Service (RFS), Integral Energy, Police, RAAF personnel and others saw the damage largely cleared by Christmas. Hawkesbury SES received 760 jobs requiring 2,500 man-hours, excluding hours from visitors. A total of 23 out-of-area SES teams assisted and up to 11 NSW Fire Brigade teams were involved at the peak on Wednesday, 5 December.

The December 2001 storms also brought about a Section 44 Bushfire Emergency through a number of lightning strikes during the severe electrical storms. Whilst these fires were contained and the emergency terminated, an even greater Section 44 Emergency arose on Christmas Eve with extreme weather conditions.

The Vale of Avoca fire, involving Grose Vale, Grose Wold and Yarramundi, burnt 820ha.

The Grahame Creek fire burnt 24,850ha at Bilpin, Kurrajong Heights, Mountain Lagoon, Blaxlands Ridge, East Kurrajong, Lower Portland, Sackville, Central Colo and Upper Colo. The Limit Hill fire burnt parts of the Lithgow Local Government Area, Colo Heights, Central Colo, Upper Colo and Webbs Creek areas, totalling 87,137ha. Officially, 14 houses were destroyed with numerous outbuildings, sheds, barns, caravans, trailers, machinery, an aeroplane and cars either being fully or partly destroyed.

Hawkesbury Rural Fire Service personnel and volunteers from every brigade, assisted by NSW Rural Fire Service Strike Teams from various parts of NSW, SES, NSW Fire Brigades, RAAF personnel, NSW Police, NSW Ambulance, the National Parks and Wildlife Service, St John Ambulance, CALM from Western Australia, the Country Fire Association from Victoria, the Tasmanian Fire Service, Natural Resources & Environment Victoria, Council staff, Integral Energy, Sydney Water and Telstra all contributed greatly to bringing the fires to an end.

Businesses, Service Clubs, Licensed Clubs, community groups, churches and individuals have given generously of food, equipment and time to help with the massive catering and support effort to support those on the fire line. Approximately 35,000 meals were served.

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Department of Community Services and the Salvation Army coordinated welfare support and assistance.

The local community was kept well informed through the efforts of the local radio station 2VTRFM and a number of metropolitan stations.

We need to pay tribute to:

- the fact that no lives were lost in any of the natural disasters,
- the great improvements which have occurred since 1994 in equipping our emergency services and in organisational improvements,
- the leadership which has brought about those changes, both at the State level and within our local emergency services teams,
- the dedication and the commitment of our emergency services and support volunteers, and
- the families of those in the field and the difficulties they faced.

On Saturday, 2 February 2002, a Thank You Parade was held to show our appreciation and gratitude for our volunteers, not just for what they did during the emergencies but also for the many, many hours spent in training. The parade was attended by several thousand people. Council staff, the Richmond Club Limited, Hawkesbury Race Club, Rotary and Lions Clubs and a large number of volunteers helped make the day a great success.

Throughout the world we are seeing record weather events. One in 250 or 300 chance events are occurring on a regular basis. With climate changes and global warming we are likely to continue to experience what has, until now, been called freak weather events. We will come to rely more and more on our emergency services volunteers and professionals.

On behalf of Council I have thanked all who were there when they were needed and who made the difference during the recent natural disasters.

oooO END OF MAYORAL MINUTES Oooo



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section

notices of motion



Notices of Motion

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Ordinary Meeting - 12 February 2002

Councillors L. Allan, D Finch, J Woods, L Sheather and K Conolly:

Volunteers and Fire Fighters

We would like to take this opportunity to thank the Mayor and the many volunteers and fire fighters who worked and protected our City in the recent fires.

We are proud as Civic Leaders to represent such fine citizens. Their ability to show strength and pre-severance under difficult and trying times is admirable and we, as a community, are very thankful and proud of their work.

It is recommended that given the need for more Rural Fire Fighting resources, Council write to the Minister for Emergency Services, Mr Bob Debus, and ask that the Hawkesbury Rural Fire Service be given priority funding in the next allocation of financial resources from the State Government.

oooO END OF NOTICES OF MOTION Oooo



ordinary

3
section

report
of the
general
purpose
committee

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 29 January 2001, commencing at 9.00am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor L Allan, B J Calvert, K F Conolly, P F Davies, D Finch, G J Gilling, L C Sheather, L A Williams, and C J Woods.

Apologies for absence were received from Councillors Paine and Rasmussen.

RESOLVED on the motion of Councillor Finch seconded by Councillor Davies that the apologies be accepted.

RESOLVED on the motion of Councillor Gilling and seconded by Councillor Sheather that the Minutes of the General Purpose Committee Meeting held on the 27 November 2001, be confirmed.

Councillor Rasmussen arrived at the meeting at 9.10am.

Councillor Calvert left the meeting at 12.36pm.

Councillor Gilling left the meeting at 2.55pm.

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

- 1: Hawkesbury Nepean River System - Statement of Joint Intent for Integrated Environmental Management (GR060/079 PT2 folio 29/GMA/ENA29NAX.G01)**

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. This matter be placed on the agenda for the Strategic Planning Program to be held in February 2002.

2: Proposed Housing for Older Persons or People with a disability - 34 Beaumont Avenue, North Richmond (M1185/EVD/ENA29NAX.V07)

Mr Glenn Falson, the applicant's representative, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That:

- A.** The application for proposed housing for older persons or people with a disability be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans and any supportive documentation, except as otherwise provided by the conditions of this consent.

Note: modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. Prior to construction of the approved development it is necessary to obtain Construction Certificate.
4. The proposed pathway through Lot 113 DP793863 and Heritage Park is not approved.
5. The 30 (thirty) space carpark behind the community hall is to be amended such that the dimensions of the car spaces are not less than 6m long by 3.2m wide with an aisle width of not less than 5.7m.
6. The stairs to the mezzanine meeting rooms in the community hall are to be fitted with a travelator suitable for wheelchairs.

Prior to Issue of Construction Certificate

The following conditions in this section of the consent must be complied with or addressed prior to the issue of any Construction Certificate relating to the approved development, whether by Council or an appropriately accredited certifier. In many cases the conditions require certain details to be included with or incorporated in the detailed plans and specifications which accompany the Construction Certificate. The Construction Certificate shall be obtained prior to the commencement of any earth works or building works.

7. Creation of the right of carriageway over Lot 1 DP 833495 for the western driveway.
8. Details, and where necessary amended plans, demonstrating that the proposed works comply with the Building Code of Australia; Clause 13A of State Environmental Planning Policy No. 5; and the findings and recommendations of *Noise Assessment for Proposed Retirement Village Development 16 Beaumont Ave, North Richmond*, prepared by RSA Acoustics dated August 2000 and *Traffic Impact Assessment of Proposed Retirement Village, 16 Beaumont Avenue, North Richmond*, prepared by Christopher Hallam & Associates Pty Ltd dated September 2001, except where modified by conditions of consent, are to be submitted to the Principle Certifying Authority for approval.
9. The submission of engineering designs and calculations covering all works required by this consent.
10. The submission of a satisfactory Erosion and Sediment Control Plan (ESCP) prepared in accordance with the State Government guidelines titled "Managing Urban Stormwater: Soils and Construction (1988)".
11. Submission of proof of the payment of the Building Industry Long Service Levy.
12. A detailed landscaping plan is to be submitted to the Principle Certifying Authority for approval.
13. Details of the proposed front fencing are to be submitted to the Principle Certifying Authority for approval. In this regard fencing is to consist of masonry piers with decorative infill panels. Pre-painted solid metal fencing and/or pool fencing is not appropriate for the infill.
14. Details of the proposed colour scheme are to be submitted to the Principle Certifying Authority for approval.

Prior to Commencement of Works

15. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
16. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.
17. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
 - (a) stating that unauthorised entry to the work site is prohibited; and

- (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.

This condition does not apply to:

- (a) building work carried out inside an existing building; or
 - (b) building work carried out on premises that are to be occupied continuously (both during and outside working hours) while the work is being carried out.
18. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.
19. Erosion and sediment control devices are to be installed and maintained until the site is fully stabilised in accordance with the approved ESCP or SWMP. In the absence of any approved plan the work is to be in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation.

Note: Measures may include the installation of geofabric fencing, staked straw bale walls located on the contour down-slope of the construction, sediment detention basins, earthen contour banks and the like. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.

During Construction

20. All building work must be carried out in accordance with provisions of the Building Code of Australia.
21. Should any aboriginal site or relic be disturbed or uncovered during the construction of this development, all work should cease and the National Parks and Wildlife Service consulted. Any person who knowingly disturbs an aboriginal site or relic is liable to prosecution under the National Parks and Wildlife Act 1974.
22. The developer is responsible for full costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include, but are not limited to, water, sewerage, drainage, power, communication, footways, kerb and gutter.
23. The provision of conduit/ducts under new driveways to the requirements of Integral Energy, in accordance with Integral Energy drawing 049759H dated 14/7/1987. Conduit and ducting material is available from Integral Energy.

24. Construction of Council's standard heavy duty footways and layback vehicular crossings to suit the access to the site with a minimum width of 6m.
25. Construction of site drainage shall be carried out in accordance with Council's Guidelines for Stormwater Drainage Requirements for Commercial, Industrial and Medium Density Developments. On-site detention shall be provided to maintain all stormwater discharges up to the 1:100 year storm at predevelopment levels. The permissible site discharge to Beaumont Ave is to be restricted to that which would be generated by the development if that part of the site contained within catchment 6 as defined in Council Section 94 plan.
26. The surcharge path towards Heritage Park to be directed into the existing swale drain along the toe of the batter to the south of the property. Suitable scour protection is to be provided down the embankment and for any areas not already shaped and grasses.
27. The batter to the east of the eastern most access is to be cleared and shaped, under the supervision of Council, to provide adequate site distances.
28. Measures shall be implemented to prevent vehicles tracking sediment, debris, soil and other pollutants onto any road.
29. All demolition, construction and associated work necessary for filling and construction being restricted to between the hours of 7am to 5pm Monday to Friday and 8am to 1pm Saturdays.
30. No burning of demolition or construction material being carried out on the site.
31. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.
32. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
 - (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;
 - (c) consent number and date of approval; and
 - (d) approval duration of site works.

Prior to Issue of Occupation Certificate

33. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.
34. Submission of a Fire Safety Certificate in accordance with the Environmental Planning and Assessment Regulations 2000.

35. The submission of a Certificate from Telstra Australia that satisfactory arrangements have been made for the provision of cables for telephones to the development.
36. A section 73 Compliance Certificate under the Sydney Water Act 1994 must be obtained. Application must be made through an authorised Water Servicing Coordinator, for details see the Sydney Water web site www.sydneywater.com.au/customer/urban/index or telephone 13 20 92.

Following application a "Notice of Requirements" will be forwarded detailing water and sewer extensions to be built and charges to be paid. Please make early contact with the Coordinator, since building of water\sewer extensions can be time consuming and may impact on other services and building, driveway or landscape design.

The Section 73 Certificate must be submitted to the Principle Certifying Authority.

37. The following documentary evidence is to be obtained:
- (a) A written clearance from Integral Energy, stating that electrical services have been made available to the development or that arrangements have been entered into for the provision of services to the development.

Separate documentary evidence from Integral Energy shall be provided stating that the requirements of that Authority have been met with regard to the nearby high voltage transmission line.

38. The construction of a concrete path paving of 1.2m wide along the southern footway of Beaumont Avenue and the eastern footway of Terrace Road
39. The depth of the pool shall be prominently indicated at the deep and shallow ends by permanently fixed markers above the water line or, in the case of above-ground pools, on the outside of the pool.
40. A warning notice (incorporating resuscitation techniques) complying with the requirements of Section 17(1) and Regulation 8 of the Swimming Pools Act, 1992, shall be provided and maintained in a prominent position in the immediate vicinity of the pool.
41. Payment of Section 94 contributions as determined by the Minister of Planning.

The Use of the Site

42. Should "public entertainment" be proposed to be conducted upon the premises a separate application shall be lodged with Council for consideration under the requirements of the Local Government Act, 1993. Written approval shall be obtained from Council prior to the conduct of any public entertainment.

43. A bus service is to be provided for the use of the residents of the development in accordance with the provisions of Clause 12 (2) (b) of State Environmental Planning Policy No. 5.
 44. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.
 45. The pool must comply with Department of Health NSW Public Swimming Pool and Spa Pool Guidelines, June 1996.
 46. The pool is to be fenced in accordance with Swimming Pool Act 1992.
 47. The kitchen in the Community Hall is to be registered with Council and have inspections conducted by Council Officers as required. The premises are to comply with the Food Safety Standards 2000 and Council's Code for the Construction and Fitting out of Food Premises (1993).
 48. Any cooling tower is to be registered with Council and installed and maintained in accordance with the Public Health (Microbial Control) Regulation 2000.
 49. All clinical waste generated by the development is to be disposed of at an appropriate licensed facility.
 50. Submission of an annual Fire Safety Certificate in accordance with the provisions of the Environmental Planning and Assessment Regulations 2000.
 51. The residents of the development are to be restricted to those permitted by State Environmental Planning Policy No. 5.
- B.** Council write to the local bus operators and the Minister for Transport requesting that they "provide a more frequent service in this locality and to consider providing wheelchair accessible buses on all routes".
- C.** Council make submissions to the Minister of Planning for the levying of Section 94 contributions on this development in accordance with Council's Section 94 contributions Plan Review September 2001.
- D.** Discussions take place with the applicant relative to access to Hanna Park and Heritage Park and this matter be reported to the Ordinary meeting.

COMMITTEE'S RECOMMENDATION

That Council write to the State Government and WSROC expressing its concern in relation to SEPP 5 as it applies to industrial land, highlighting this current application.

ADDITIONAL INFORMATION

The application proposes a pedestrian pathway through adjoining property to Hanna Park and Heritage Park. The applicant describes the pathway as follows:

"An alternative pedestrian link has access to the shops via the walkway beneath Bells Line of Road that links Hanna Park with Heritage Park. It is not expected that this link will be utilised in the main although would provide an attractive and leisurely link to facilities if required".

Recent discussions have been held with the applicant, who advised that the pathway, although not strictly necessary, was proposed as there would be difficulties in constructing a pathway along the road reserve to Hanna Park due to the gradient and heritage significance of the cutting. He advised that he felt access to facilities were adequate with the the proposed construction of a pedestrian path along Beaumont Avenue to Terrace Road.

3: Alterations and Additions to Existing Mushroom Compost Facility Lot 12 DP736138 and Lot 4 DP610341 84 and 112 Mulgrave Road, Mulgrave (M923/01/EVD/ENA29NAX.V05)

Mr Rob Tolson made himself available to answer questions raised by members of the Committee and exercised his right for a two minute reply

Mr Neville Diamond addressed the Committee

COMMITTEE'S RECOMMENDATION

That the application for alterations and additions to an existing mushroom compost facility at 84-112 Mulgrave Road, Mulgrave be approved as a deferred commencement consent subject to the following conditions:

- A.** Upon compliance with the condition appearing in Schedule 1, and with the issue of confirmation to that effect in writing from Council, this "Deferred Commencement" consent shall commence to operate as a development consent inclusive of all conditions appearing in Schedule 2 pursuant to Section 80(3) of the Act.
- B.** The "Deferred Commencement" consent will lapse in 6 (six) months from the date of this consent unless all conditions appearing in Schedule 1 have been complied with.

Schedule 1

Submission of documentary evidence from the Environment Protection Authority indicating their approval of the proposed odour control system and noise attenuation measures.

Schedule 2

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans Drawing Number 10/SD116B(2) Sheets 1 and 4, 10/SD116B Sheets 2, 3 and 5 and to 5, DNC-FL01 Issue 5, DNC-XC01 Issue 3, DNC-WT01 Issue 3 and any supportive documentation, except as otherwise provided by the conditions of this consent.

Note: modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. Prior to construction of the approved development it is necessary to obtain Construction Certificate.

Prior to Issue of Construction Certificate

The following conditions in this section of the consent must be complied with or addressed prior to the issue of any Construction Certificate relating to the approved development, whether by Council or an appropriately accredited certifier. In many cases the conditions require certain details to be included with or incorporated in the detailed plans and specifications which accompany the Construction Certificate. The Construction Certificate shall be obtained prior to the commencement of any earth works or building works.

4. The submission of engineering designs and calculations covering all works required by this consent.
5. Details demonstrating that the proposed works comply with the Building Code of Australia are to be submitted.
6. Submission of an Environmental Management Plan for approval by Council. The EMP shall be prepared in accordance with the provisions of the *EIS Guideline Composting*, Department of Urban Affairs and Plan, September 1996 and any relevant EPA guidelines.

7. Submission of final details of the proposed chimney and bio-scrubber and associated odour modelling demonstrating that the proposed system will comply with EPA criteria.
8. Submission of details demonstrating that the final design and operation of the facility will comply with EPA noise criteria.

Prior to Commencement of Works

9. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
10. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.
11. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation.
12. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
 - (a) stating that unauthorised entry to the work site is prohibited; and
 - (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.

This condition does not apply to:

- (a) building work carried out inside an existing building; or
 - (b) building work carried out on premises that are to be occupied continuously (both during and outside working hours) while the work is being carried out.
13. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.
14. The submission of a Compliance Certificate under Section 73 of the Water Board (Corporatisation) Act 1994.

During Construction

15. All building work must be carried out in accordance with provisions of the Building Code of Australia.
16. All fill to be compacted by truck rolling or similar to a standard suitable for the end use.
17. The modification of any site drainage made necessary by the filling is to be carried out to the satisfaction of Council. Flows from the site are not to be re-directed onto adjoining properties.
18. All trucks entering or leaving the site shall have their trays suitably covered to prevent spillage from the truck onto the road.
19. Dust control measures, eg vegetative cover, mulches, irrigation, barriers and stone shall be applied to reduce surface and airborne movement of sediment blown from exposed areas.
20. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by running water to be stored clear of any drainage line, easement, natural watercourse, footpath, kerb or road surface.
21. Measures shall be implemented to prevent vehicles tracking sediment, debris, soil and other pollutants onto any road.
22. All material to be used for the purposes of landfilling is to be free of any contaminants or toxic material and is to consist only of virgin excavated natural material.
23. Analytical reports are to be submitted to Council for all material imported to the site for the purposes of landfill. Such reports are to contain full details of the material's origin, soil and chemical composition, and quantity. Appropriate documentation is to be submitted to Council prior to importation of the material.
24. All demolition, construction and associated work necessary for filling and construction being restricted to between the hours of 7am to 5pm Monday to Friday and 8am to 1pm Saturdays.
25. No burning of demolition or construction material being carried out on the site.
26. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.
27. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
 - (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;

- (c) consent number and date of approval; and
- (d) approval duration of site works.

28. Details of the amount, origin and distance of filling material travelled on local roads is to be submitted to Council in accordance with Council's Section 94 Contribution Plan. Payment at a rate of 3 cents per tonne per kilometre of fill transported on local roads to the site will be required. A copy of the Contributions Plan may be inspected at Council Offices. Final payment is to be made to Council within 30 days of the finalisation of filling.

The Use of the Site

29. All sound producing plant, equipment, machinery, fittings, and the like shall be sound insulated and/or isolated so as to control noise emissions from the premises to within the limits prescribed by the Noise Control guidelines.
30. The top of the chimney shall not be greater than 30m above finished ground level.
31. The facility is to operated in such a manner as to comply with EPA criteria for the emission of noise and odour.
32. The facility to is be operated in such a manner as to not interfere with the amenity of the neighbourhood, in respect of noise, vibration, smell, dust, waste or waste products, or otherwise.
33. The 24 hour operation as described in the Schedule of Operations submitted with the application is for a trial period of 12 (twelve) months from the start of the said operations. Written advice is to be given to Council within 7 (seven) days of the start of the 24 hour operations. At the end of the 12 (twelve) month period Council will examine the performance of the facility with respect to compliance with EPA noise criteria and the predictions made in the noise planning assessment submitted with the application. The operator of the site is advised that additional noise monitoring/modelling may be required to be submitted in order to demonstrate such compliance.

4: Request to Modify Development Consent - Lot 12 DP 834771, No. 99 Gadds Lane, Kurmond (DA154/95/EVD/ENA29NAX.V10)

Councillor Finch advised that she was a Director of Kurrajong Cellars and enquired if this would affect her voting on this issue. The Mayor indicated that it would not.

Mrs Hilsden, Mrs Movia and Mrs Alderton, residents of Gadds Lane, addressed the Committee
Mrs Smits, proponent and resident of Gadds Lane, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the request to modify consent at No. 99 Gadds Lane, Kurmond be approved subject to the following conditions:

1. The approval is for Fridays, Saturdays and Public Holidays 12noon to 10.30pm, Sunday to Thursday, during daylight saving time 12noon to 8.00pm and outside of daylight saving time, 12noon to 5.00pm.
2. The applicant is to comply with condition 7. of DA154/95 if it is planned to undertake cooking and food preparation on site, otherwise commercial caterers are to be used for any functions held.
3. The applicant is to comply with condition 2. of DA154/95.
4. The applicant is to comply with condition 17. of DA154/95.

ADDITIONAL INFORMATION

The General Purpose Committee has requested additional information relating to effluent disposal, bus turning/parking areas and kitchen fitout.

Effluent disposal

Extending the operating hours of the winery has the potential to increase the number of patrons visiting the site per day/week and hence increase volume of waste water to be disposed of on site.

It is understood that the existing system consists of a septic tank with absorption trenches and it is unknown whether or not the existing system will be able to cater for the increased loading. Normally an applicant would provide a waste water feasibility study examining such matters. If the modification is to be approved it is recommended that the following condition be added to the consent.

18. *Prior to the function hall being used for the approved use, a waste water feasibility study prepared by a suitably qualified consultant shall be submitted to Council for approval. The study is to specifically examine the capacity of the existing system and land to cater for the on site disposal of waste water generated by the development and any augmentation works. Any augmentation works will require separate approval from Council. All augmentation works are to be completed prior the function hall being used for the approved use.*

Bus turning/parking areas

Condition 2 of the consent states:

2. *Parking shall be provided on-site for 5 (five) vehicles and 1 (one) bus/coach in accordance with Council's Parking Policy with adequate space provided for vehicles and buses/coaches to turn around within the property to ensure all vehicles and bus/coaches enter and leave the site in a forward direction. Parking spaces, accessways and aisles to conform to Council's Development Control Plan No. 2 and to be constructed, drained, sealed and marked. Turning access to conform to the turning profiles recommended by the Roads and Traffic Authority. Full details of works and site layout to be submitted and approved before any works are commenced.*

The applicant has not provided the required parking and turning areas nor submitted any details for these works.

Council's Parking DCP requires that car parking spaces have minimum dimensions of 2.6m wide by 5.5m long. The RTA Guide to Traffic Generating Developments provides the following dimensions for buses/coaches and their respective turning:

Vehicle	Length(m)	Width(m)	Turning Radius(m)
Mercedes Single Deck Urban Bus	10.67	2.5	12.5
Tourist Coach	12.2	2.5	13
Scania L113 Longbus	14.5	2.5	13

The original application proposed that buses and coaches would visit the site. With a function hall seating capacity of 54 (fifty four) persons it is assumed that all of the above mentioned buses/coaches could potentially visit the site. The applicant has not proposed any amendments to the consent to prohibit or restrict the size of the buses/coaches visiting the site. Council would normally require either an asphaltic concrete or concrete pavement for the parking/turning area.

Kitchen Fitout

Condition 7 of the consent states:

7. *Any building or part thereof to be used for the purpose of storage, preparation or sale of food for human consumption shall be constructed in accordance with the requirements of the Food Act 1989 and Regulations there under and Council's Food Premises Code.*

Council's Code for the Construction and Fitting Out of Food Premises was adopted by Council on 13 April 1993. This code applies to all premises/food stores in the City which contain food preparation areas, kitchens, food serveries, food display and food storage areas. The Code provides for standards relating to construction, materials and finishes, installation of fixtures, fittings and equipment. The applicant's intention to use commercial caterer does not alleviate the need for the premises to comply with

the Code as commercial caterers would still require a place within the premises to prepare, store, display and serve food. It is therefore recommended that condition 7 not be changed.

Other Matters

The recommended conditions of the General Purpose Committee do not propose any changes to condition 16. Condition 16 identifies the types of events for which the function hall may be used. If the modification is to be approved it is recommended that condition 16 be amended as follows:

16. *The function hall may be used as a reception venue for weddings, parties and the like, only if associated with the land's winery business by promoting and selling their products. In this regard no alcohol other than only alcohol which is the product of the winery may be promoted, consumed and offered for sale. A maximum of 54 patrons may be on the site at any one time.*

Conditions 3 and 4 of the Committee's recommendation are not necessary as these matters are already conditions of consent.

**5: Application to Modify Designated Development Consent for an Existing Waste Management Facility at 723 -729 George Street, South Windsor
(DA194/96/EVD/ENA29NAX.V11)**

Mr Willoughby, the applicant, made himself available to answer questions

COMMITTEE'S RECOMMENDATION

That the application to modify the consent be approved and the consent be modified by deleting Part A and Conditions 1. to 40. and deleting Part B, and inserting the following conditions:

1. The development being carried out in accordance with Drawing No. 25842P/CO4 Amendment A, dated July 1996, Environmental Impact Statement dated August 1996, additional information dated 7 March 1997, Drawing No. 25842P/CO5 Amendment C dated 29 August 1997, Drawing 25842P/C6 dated November 2000 and noted "Clean compactable clay from cells top soiled and seeded", additional information March 1998 and referenced 25842Q/1-A, additional information dated 1 June 1998, Statement of Environment Effects prepared by Berzins Environmental Planning Pty Ltd dated June 2001, letter from Berzins Environmental Planning Pty Ltd dated 1 November 2001 and plan referenced Job No. 2001122/4 Sheets 1 of 2 dated 2 November 2001 and 2 of 2 dated 29 October 2001 except where altered by conditions of consent.
2. The area to be filled being limited to the area identified as Stage 1 and Stage 2. The filling of the cells in Stage 2 is not to exceed 2.5 metres deep. The floor of the cells shall be compacted and graded to drain toward a sump which is located at the south west or north west corner of the cell.

In each case, the sumps are to be located at the outside edge of the site so as not to interfere with operations. The sump shall be 50cm deeper than the nearby floor and filled with crushed drainage aggregate. The riser from this sump shall be constructed such that it has an inner pipe for sampling and if need be, pumping out and an outside pipe with the space in between filled with coarse drainage materials. The top of this drainage material shall be sealed with a clay cap and the central bore capped with a cover plate. The digging of the cell and the construction of the sump and riser shall be a hold point on the operation and shall be inspected by a Council Officer prior to any filling of the cell commencing.

3. All works for Stage 2 being completed within 10 (ten) years of the date of this approval. Where filling of this cell is completed sooner, rehabilitation shall commence immediately on completion of filling and be finalised within 6 (six) months.
4. Erosion and sedimentation control devices including sedimentation pond and runoff control drain shall be maintained during construction and ongoing operations.
5. A modified licence being obtained from the Environment Protection Authority prior to any work commencing upon Stage 2.
6. All necessary works being carried out to ensure that stormwater flow from adjoining properties is not impeded.
7. All trucks arriving or leaving the site shall have their loads/trays suitably covered to prevent spillage from the truck onto the road.
8. Council reserves the right to impose a condition to have a mechanism installed whereby wheels of trucks leaving the site are washed to minimise dust and debris being deposited on roads, however, it shall monitor the operation for 3 (three) months without such a facility to ascertain whether such is required.
9. Dust control measures, eg vegetable cover, mulches, irrigation, barriers and stone shall be applied to reduce surface and airborne movement of sediment blown from exposed areas. Dust control measures shall also be applied to the existing fill on No. 729 George Street, South Windsor.
10. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by running water to be stored clear of any drainage line, casement or natural watercourse.
11. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.
12. The development shall be conducted in such a manner so as not to interfere with the amenity of the neighbourhood in respect of noise, vibration, smell, dust, waste water, waste products or otherwise.

13. A qualified Bush Regenerator shall be engaged to specify and supervise all revegetation works.
14. All general stormwater shall be diverted around the work site other than any controlled inflow to maintain water levels within the work site.
15. All water falling on or contained within the work site shall be retained within the work site and not permitted to leave the site otherwise in accordance with a license issued by the EPA.
16. The erection of truck warning signs with distance plates located 200m on approved sites to the access to the development.
17. The payment of a bond or bank guarantee of \$10,000.00 (ten thousand dollars) for rehabilitation and restoration of the landfill operation in Stage 1 of the development. Should the plan of rehabilitation not be carried out in accordance with the plan, this money will be used for such work. The performance bond for rehabilitation of the site will be reviewed annually with a review of the conditions of consent.
18. The payment of a bond or bank guarantee of \$20,000.00 (twenty thousand dollars) for rehabilitation and restoration of the landfill operation for Stage 2 of the development. This bond shall be available for Council to call upon to undertake reasonable works that it considers that the operator has not undertaken. Should the amount of the bond be reduced by expenditure the operator shall, within 30 (thirty) days of being advised, provide additional funds to bring the bond back to its original \$20,000.00 (twenty thousand dollars). NB: The bond monies in above Conditions 16. and 17. shall be released back to applicant, upon satisfactory completion of all rehabilitation works, as verified in final environmental impact prediction verification report.
19. The burying of tyres is prohibited.
20. The landfill operation is to be undertaken in only one cell at any one time with each cell being covered and rehabilitated once filled.
21. Approval is not granted for the stockpiling and/or shredding of green waste.
22. Only inert waste to be used to fill the cells.
23. Submission of an annual environmental management report outlining the environmental performances of the proposal to be prepared by an appropriately qualified consultant.
24. Batter slopes of the landfill are not to exceed 1 in 6.
25. All fill to be adequately compacted by track rolling or similar.
26. The landfill site shall be secured to prevent the depositing of any unauthorised material.

27. Dewatering of the landfill and satisfactory disposal of any leachate found to be accumulating in the cells.
28. Measures to control use of fertiliser within 50 (fifty) metres of the creek and to prevent seepage of nutrients into the creek.
29. No top soil, clay or natural earth substances are to be removed from the site.
30. Operating hours shall be limited to 6am to 4.30pm Mondays to Fridays and 8am to 1pm on Saturdays.
31. The site shall be filled to a level no greater than the existing fill on the adjacent property, No. 729 George Street, Windsor. Upon completion of the landfill, a surveyor's certificate shall be submitted confirming the height of the fill.
32. An environmental impact prediction verification report prepared by an independent consultant shall be submitted to the Council, the EPA and, upon request, to any other relevant government agency at 12 (twelve) months after commencement and at the end of each year of the life of the project and 6 (six) months after completion of rehabilitation works. The report shall be prepared at the proponent's expense and shall assess the key impact predictions made in the EIS and any supplementary studies and detail the extent to which actual impacts reflect the predictions. Suitability of implemented mitigation measures and safeguards shall also be assessed. It shall also assess compliance with any Environmental Management Plan. The report shall also discuss results of consultation with the local community in terms of feedback on the project and on any of the issues of concern raised. The proponent shall comply with all reasonable requirements of the Council or any relevant authority with respect to any measure arising from, or recommends of, the report.
33. Submission of a landfill environmental management plan (LEMP) for the Stage 2 landfill and recycling operation shall be submitted prior to commencement of filling and material screening. The LEMP is to be prepared in accordance with the provisions of *EIS Guidelines Landfilling, Department of Urban Affairs and Planning, September 1996*.

ADDITIONAL INFORMATION

The General Purpose Committee has requested that proposed condition 31 be amended such that a finished filled height, relative to Australian Height Datum, of the existing and proposed landfill be included in the condition.

The intent of the application, originally and as amended, was to fill the proposed site to a height compatible with the existing fill on 729 George Street. The proposal also includes filling of the northern batter of the existing fill in order to achieve a uniform filled level between the existing and proposed landfill.

The approved plans (Drawing No. 25842/P CO4 and subsequent amendments) show that the finished height of the existing fill on 729 George Street is approximately 14m AHD towards the hardware/nursery supplies business and approximately 12m AHD towards Rickaby's Creek.

Due to the slope of the existing landfill, lack of precise surveyed height information for the existing landfill, and differing lengths of the proposed and existing landfill it is not possible to fix an exact finished AHD level for locations throughout the proposed landfill.

It is considered that changes to proposed condition 31 are not necessary as the height and slope of the existing landfill will be used as the benchmark for the maximum height of the adjacent landfill.

6: Guidelines for the clearing of noxious weeds, environmental weeds and vegetation not included within Council's Tree Preservation Order (P243/1295/EVD/ENA29NBX.V01)

COMMITTEE'S RECOMMENDATION

That:

- A.
 - (i) The approvals process and guidelines for the removal of noxious weeds, environmental weeds and vegetation specified as not listed within Council's Tree Preservation Order be introduced and operate under the process outlined within this report.
 - (ii) The new approvals process and guidelines be advertised through the local media to local residents and in particular to local contractors involved in the removal of vegetation.
- B. Discussions take place with Hawkesbury County Council as to the proposed guidelines and processes and those discussions to be reported back to Council.

7: Windsor Leagues Club Rodeo Test Event - 15 December 2001 - Lot 1, DP879466, No. 698 George Street, South Windsor (MA1470/01/EVD/ENA29NBX.V08)

Mr Carl from Windsor Leagues Club addressed the Committee
Mr Neville Diamond addressed the Committee

COMMITTEE'S RECOMMENDATION

That this matter be deferred to the next Ordinary meeting and a report be prepared relative to the status of the Appeal against the previous prosecution.

ADDITIONAL INFORMATION

An application by the Club for Leave to Appeal against its conviction in Windsor Court has been listed for Mention only at Penrith District Court on 1 March 2002. Solicitors and Counsel have been instructed to represent Council in this matter.

- 8: Proposed Amendment to Hawkesbury LEP 1989 - Lot 2, DP1015308 Chapel Street, Richmond (Hawkesbury Village) (LEP002/01/EVD/ENA29NBX.V09)**

COMMITTEE'S RECOMMENDATION

That Council endorse the draft Local Environmental Plan as exhibited and all appropriate steps now proceed for gazettal of the draft Plan.

- 9: Lot 8 DP1011475, No. 36 Bosworth Street, Richmond (MA174/01/EVD/ENA29NCX.V06)**

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 2 - INFRASTRUCTURE

- 1: Closure of Laneway Off Sirius Road (1954/R Pt2, GR080/069/ENG/INA29NBX.E02)**

COMMITTEE'S RECOMMENDATION

That formal procedures be commenced to close the laneway between Lots 81 and 82 (DP709025).

- 2: Chaseling Road, Leets Vale - Renaming Proposal (0327/R Pt2/ENG/INA29NBX.E01)**

COMMITTEE'S RECOMMENDATION

That:

1. The southern section of Chaseling Road running from Bicentenary Road to the northern end of DP216152 continue to bear that name; and

2. Public comment be sought regarding naming of the northern section of Chaseling Road running from Webbs Creek Road to "Del Rio", as Ireland Road.

SECTION 3 - ORGANISATION AND RESOURCES

- 1: **Monthly Financial Report - November and December 2001**
(GF011/005/FNC/OGA29NAX.F08)

COMMITTEE'S RECOMMENDATION

That the information be received.

- 2: **December 2001/January 2002 Emergencies** (GG021/34 Pt3/GMA/OGA29NAX.G04)

COMMITTEE'S RECOMMENDATION

That the information be received.

- 3: **Hawkesbury Museum** (P2021/40 Pt2/GMA/OGA29NAX.G02)

COMMITTEE'S RECOMMENDATION

That the report be received.

- 4: **Alfresco Dining - Thompson Square, Windsor** (GC283/134 PT3//OGA29NBX.C01)

Ms Megan Wood, respondent, addressed the Committee
Mrs Dale and Ms Vicki Jeffries addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. The Alfresco Dining License Agreements be renewed with Bridge Cafe, Windsor Seafoods, Dalala and Roderick Storie Solicitor, providing an allocation of space on the decking consistent with building alignments.

2. A further report be provided to the Ordinary meeting identifying a proposal for an extension to the existing timber decking, outlining appropriate costings.
3. The Alfresco Dining License Agreements for the decking area in front of Shops 74 and 80 be approved and the seal of Council affixed.

ADDITIONAL INFORMATION

The proposal to widen the existing deck by 1m and extend it in a southerly direction by 1.2m has been investigated. The estimated cost to provide the additional 24.6sqm of decking would be in the vicinity of \$3,000.00 (three thousand dollars).

There is currently a pedestrian space of approximately 1.2m between the decking and any parked motor vehicles which was provided to enable occupants of vehicles to access the decking safely without needing to walk around the vehicles within the traffic lanes in George Street. If the additional area were to be provided it may be necessary to remove up to two carparking spaces to enable this pedestrian access to remain.

In relation to the proposal to formalise the alfresco dining area by removing the timber decking and replacing it with masonry walls and brick paving complete with landscaped areas and drainage, the estimated cost of undertaking this work is \$54,000.00 (fifty four thousand dollars) and at this stage this proposal has not been approved by the Heritage Office.

Recommendation

That:

1. The Alfresco Dining License Agreements be renewed with Bridge Cafe, Windsor Seafoods, Dalala and Roderick Storie Solicitor, providing an allocation of space on the decking consistent with building alignments.
2. The Alfresco Dining License Agreements for the decking area in front of Shops 74 and 80 be approved and the seal of Council affixed.
3. The additional decking 1m wide and the extension 1.2m to the south be provided.

5: Community Cultural Grants (G021/218/CSV/OGA29NBX.C05)

COMMITTEE'S RECOMMENDATION

That:

1. The Hawkesbury Fiddle Festival be encouraged to reapply with a scaled-down event.
2. The Scheyville Video Project be directed towards other sources of support.
3. A grant of \$1,000.00 (one thousand dollars) be made to the Hawkesbury City Pipe Band.

**6: Councillor Representation on Board of Peppercorn Services Inc.
(GC150/019/CSV/OGA29NBX.C07)**

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. Council nominate a Councillor delegate to sit on the Board of Peppercorn Services Inc.
3. The nomination of a Councillor delegate be deferred to the next Ordinary meeting.

7: Acquisition for Road Purposes - Lot 82 in Deposited Plan 751656 being 1009 East Kurrajong Road, East Kurrajong (GC281/080/CSV/OGA29NBX.C06)

COMMITTEE'S RECOMMENDATION

That:

1. An area of approximately 928sqm be acquired from 1009 East Kurrajong Road, East Kurrajong (Lot 82 in DP 751656) for road purposes for the sum of \$1,500.00 (one thousand five hundred dollars), with Council to be responsible for all survey and reasonable legal costs associated with the acquisition.
2. All documents be executed under the Common Seal of Council.

- 8: Aboriginal Community Development Program - Update**
(GA010/001/CSV/OGA29NCX.C03)

COMMITTEE'S RECOMMENDATION

That the information be received.

Supplementary Reports

- 9: Aquatic Festival Australia** (GF008/001 PT26/CSV/OGA29LCX.C09)

Councillor Rasmussen declared an interest as Director of Hawkesbury Radio and vacated the meeting whilst the matter was being discussed

Mr Patterson, Event Co-ordinator of Aquatic Festival Australia, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the information be received.

QUESTIONS WITHOUT NOTICE:

1. Councillor Finch referred to items of correspondence from Mr Haydon Holmes and enquired if a response could be forwarded.

The General Manager advised that a memo had been prepared, a copy of which would be forwarded to all Councillors, and a response would be provided.

2. Councillor Finch tabled correspondence from Miss Edith Drayden and Mrs Margaret Forsyt outlining their concerns relative to Camphor Laurel trees on the grounds of Richmond High School.

The General Manager acknowledge receipt of the correspondence.

3. Councillor Williams tabled correspondence from Jennifer Hadfield in relation to the fire which started in Rain Creek in the first week of December.

The General Manager acknowledged receipt of the correspondence.

4. Councillor Woods referred to roads in the Hawkesbury sustaining damage due to water spraying from sprinklers and enquired if farmers could be requested to take care when positioning sprinklers.

The General Manager advised that letters are forwarded regularly to farmers and, on occasion, fines are issued. He advised that the matter would be investigated.

5. Councillor Conolly referred to the forthcoming fire and emergency services community parade and enquired which organisations had been invited. He also enquired if it was only in relation to the recent fires.

The Mayor advised that the parade encompasses the storms and the fires. The General Manager advised that many organisations have been invited to participate such as the New South Wales Fire Brigade, National Parks & Wildlife, Police Department, Rural Fire Service and Council staff. The General Manager also advised that due to vast number of volunteers, it was inevitable that some had been overlooked and any volunteer who had not been invited, need only contact Esther Anderson, Council's Public Relations Officer in order to be included in the parade.

6. Councillor Rasmussen referred to Yarramundi Bridge and enquired if running boards/planks or steel plates could be installed to alleviate the noise created by cars crossing the bridge. He also referred to the generators which are currently run on diesel and enquired if a request could be made to run the generators on electricity, indicating that access to power was close to the site.

The Director of Asset Services and Recreation advised that advice had been received from the RTA advising that there were safety issues related to installing longitudinal running planks and concerns that motorcyclists and cyclists could slip off the planks. He also advised that the RTA undertook to keep tightening the existing planks to minimise the noise. The Director of Asset Services and Recreation also advised that he would arrange a meeting with the RTA to discuss possible solutions to minimise noise and make the suggestion to run the generators off power rather than diesel.

7. Councillor Rasmussen advised that the fencing at Yarramundi was a continuing problem as it has been cut and repaired several times and the gate on the southern side of the road is partly demolished. He enquired if a more permanent solution could be implemented.

The Director of Asset Services and Recreation advised that the fence is the permanent solution and was hopeful that in time, the vandalism would abate. He advised that the alternative was to install heavier cable at a substantial cost.

8. Councillor Rasmussen enquired if there was an update relative to the RAAF Economic Impact Study.

The General Manager advised that he had nothing further to report at this stage.

9. Councillor Rasmussen enquired about the success or otherwise of the Woodlands helipad during the fires and enquired if it would become a permanent feature.

The General Manager advised that it worked well and there had been no issue with adjoining neighbours. He also advised that the Rural Fire Service had indicated that it may be a possible permanent feature.

10. Councillor Rasmussen enquired if there was to be a debrief on the fires and, if so, when and who would attend.

The General Manager advised that there would be a debrief at a number of levels for both the operational and supporting agencies at a date to be confirmed.

11. Councillor Davies referred to works proposed for Christie Street, Windsor for parking and enquired if these works might entail widening of the pavement and the loss of trees along Christie Street.

The Director of Asset Services and Recreation advised that he was unaware of this situation and advised that there was a plan to have one way traffic and 90 degree parking and the matter currently rested with the RTA.

12. Councillor Sheather referred to the blacked out lines in Francis Street, Richmond and advised that they were shiny in nature and had the potential of causing problems for motorists. He enquired if the contractors or Council could put white lines down the middle of the road.

The Director of Asset Services and Recreation advised that Council staff had approached the contractors prior to Christmas and he would make enquiries as to the result of investigations.

13. Councillor Sheather referred to the public toilets at Governor Philip Park that were opened when events were taking place and enquired if Council staff could clean the toilets and showers the week prior and the Monday after the event, and incorporate the cleaning fee into the exclusive use fee.

The Director of Asset Services and Recreation advised that investigations would be undertaken.

14. Councillor Finch advised that a fund raiser breakfast was taking place on Saturday 2 February 2002 from 8.00am to 10.00am at Westside Mission, the proceeds of which were to provide some tools for the mission.

The Mayor thanked Councillor Finch for this information.

ORDINARY - 12 February 2002

General Purpose Committee - 29 January 2002

Organisation and Resources

15. Councillor Finch expressed her appreciation for accurate updates from Council during the fires.

The Mayor acknowledged that Councillor Conolly had assisted in the preparation of those updates.

The meeting terminated at 4.50pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 26 February 2002.

.....
Mayor



ordinary

4
section

reports
for determination

ITEM: 3 Quarterly Review as at 31 December 2001**FILE NUMBER:** GF003/004 PT1/FNC/ORB12NBX.F09

REPORT:

The December quarter review of the Management Plan for the 2001/2002 financial year is reported to Council in accordance with the requirements of the Local Government Act 1993.

The December Quarter Financial Statement discloses a deficit result of \$26,703.00 (twenty six thousand seven hundred and three dollars) when comparing actual income and expenditure to Council's adopted budget for the 2001/2002 financial year. The main variations from the adopted budget occurred in the following areas:

- Increased revenue received for Construction Certificates, due to an increase in the level of building activity.
- Increased income received for Development Application fees, due to an increase in the level of development activity.
- Income received for Septic Tank permits higher than estimated.
- Increased cost of tree maintenance resulting from last year's storms.
- The cost of installing new fans at Stadium building required following community dissent and representations from the EPA.
- Additional rating income levied following supplementary levies.
- Increased bad debts expenditure resulting from the write-off of several bad debts.
- Additional expenditure necessary for upgrading Council's computer network infrastructure required for changeover to the new software.
- Extra expenditure necessary for staff training required for changeover to the new computer software.

These variations are discussed in more detail in the December Quarter Management Plan and Financial Statement Review.

ORDINARY

Meeting Date: 12 February, 2002

Item: **3**

RECOMMENDATION:

That the quarterly review of the 2001/2002 Management Plan and Financial Statement for the period ending 31 December 2001 be adopted.

ATTACHMENTS:

AT-1 December Quarterly Review distributed separately to Senior Officers and Councillors.

oooO END OF ITEM 3 Oooo

ITEM: 4 Homelessness**FILE NUMBER:** GC130/001/GMA/ORB12NAX.G01

REPORT:

The Council, in recent times, has considered the issue of homelessness and some of the issues it has particularly raised in the Windsor area.

Estimates put the number of people experiencing homelessness in Australia on any given night at 105,000 (one hundred and five thousand) and rising. While homelessness was once equated with older itinerant men with alcoholism or poor mental health, it is now as diverse as the causes of it. Family breakdown, alcohol and other drug abuse, gambling, mental health problems, sexual abuse, domestic violence and other forms of conflict with family or friends have all been linked to those without a home.

The Commonwealth Advisory Committee on Homelessness is currently finalising its "Working Towards a National Homelessness Strategy" paper that will provide advice and recommendations on future homelessness strategies, not just for the Federal Government but for the nation.

While the Commonwealth and State Governments hold legislative responsibility for funding services to assist homeless people, the Committee will recommend the need for a whole of government approach, with Local Government very much included.

One of the Commonwealth Advisory Committee members, Mr Adam Farrer, in relation to Local Government has said "Local Government authorities can say homelessness is an ugly thing on the streets and we want rid of it, and respond through strategies like alcohol free zones and things like that aren't specifically anti-homelessness, but it is pretty clear what the implications are. Or they can respond by recognising that the homeless are part of the population that they need to respond to and they should be supporting the delivery of services and the underlying root causes, like the housing issues, but also those broader community support strategies which are so well placed to play a role in".

At the Capital Cities Council of Lord Mayors Annual Conference last year, there was agreement to unite to address the problem with some vigour, including a commitment to drug reform.

The Lord Mayor of Perth responded to the topic by saying "Homelessness is a major priority issue facing the City of Perth and other Australian capital cities. Capital city centres traditionally attract homeless persons because of the atmosphere and the 24 hour street life, availability of welfare services, public transport and established meeting places. Rather than each city working on its own and reinventing the wheel they can coordinate efforts, so as research, grant allocations and policy and development".

Interesting are the initiatives established by the City of Sydney which include:

- City Street Outreach: provided by the Independent Community Living Association under contract to the city and aiming at improving quality of life through front line treatment, counselling and support services.
- Homeless Persons Information Centre: a statewide, telephone based information service that links people to appropriate emergency accommodation and support services; and
- City Homelessness Brokerage Program: jointly funded by the Department of Housing and providing “Packages” of assistance to homeless people who do not require intensive support through the provision of short term accommodation and limited one-off assistance, such as the payment of transport costs.

The Research and Social Policy National Manager of Mission Australia, Dr Marie Leech, recently indicated that she believed Local Government was less prominent when it came to homelessness issues because it did not have a funding role like the State and Federal Governments. She, however, considered that Local Government’s role was important, although it tended to be inconsistent across the country due to varying issues and local responses.

Dr Leech said she believed Local Government could, as a minimum, provide people within their communities with lists of all available local services and have a coordinating role, complimented by a lobbying role for future policy and development.

Dr Leech went on to say: “Australian Governments could learn from the United Kingdom experience where their community regeneration project policy was to get a match from top down and bottom up. In other words, they are saying that policies that come from the top down really are not suitable because they do not take in the full scope of what is happening in the community and policies from the bottom up often flounder without support. So what they are trying to do is get the match between the two so that the bottom up part is bringing the real local conditions and the top down is bring the resources and funding and you get a match together.”

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 4 Oooo

ORDINARY

Meeting Date: 12 February, 2002

Item: 5

ITEM: 5 Documents for Execution Under Seal**FILE NUMBER:** GC283/031, GC283/152 PT1/CSV/ORB12NBX.C02**REPORT:**

Licence Agreement
GC283/031

Due to sudden ill health the tenants of Juleves Cafe, 22 Fitzgerald Street, Windsor have advised that they intend to sell the whole business to their new business partners, Mr Peter Reginald and Mrs Kerrie Anne Graham of Cambridge Park. As such, they have requested that the current Licence Agreement be transferred to Mr and Mrs Graham. All conditions are to remain the same with rental at \$18,200.00 (eighteen thousand two hundred dollars) per annum \$1,516.66 (one thousand five hundred and sixteen dollars and sixty six cents) per month plus GST.

Retail Lease
GC283/152 PT1

The current lease to Mr and Mrs Betteridge in respect of Shop 6, Glossodia Shopping Centre is due to expire on 28 February 2002. The tenants wish to exercise the 3 (three) year option available to them. The rent will be subject to a CPI increase at the commencement of the option. The commencing annual rent will be \$11,820.75 (Eleven Thousand, Eight Hundred and Twenty Dollars and Seventy-Five Cents), to be reviewed annually by CPI. The tenants are responsible for 4.69% of Council Rates and 6.7% of other centre outgoings.

Intervention Support Program -
Offer of Acceptance 2002
GC200/004

The Department of Education and Training has approved funding assistance to Forgotten Valley Pre-School of \$3,000.00 (three thousand dollars) to provide Early Intervention support to young children with disabilities.

Retail Lease
GC283/011

The previous applicant to lease Shop 7, Hobartville Shopping Centre for a Hairdressing salon has now advised that they do not wish to proceed. A new application has been received from Miss Maree Watterson of Keda Circuit. The lease term is to be 1 (one) year with a 1 (one) year option at a commencing rent of \$9,360.00 (nine thousand three hundred and sixty dollars) per annum plus GST (\$180.00 (One hundred and eighty dollars) per week plus GST) to be reviewed to market at the commencement of the option period. Outgoings at 8.77% of the centre outgoings are payable in addition to rent. The lease is subject to development approval.

ORDINARY

Meeting Date: 12 February, 2002

Item: **5**

Easement for Electricity
P1833/1290

Council adopted at the Meeting of 12 September 2000 a proposal to upgrade the South Windsor sewage treatment facility (SWSTP). For the augmentation to proceed it is required to boost the power supply. For this to be accomplished an easement for power in favour of Integral Energy is required to be registered allowing Integral Energy to install and later maintain the supply into the SWSTP. (Survey Plans show easement details.)

RECOMMENDATION:

That the seal of Council be affixed to the above documents.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 5 Oooo

ORDINARY

Meeting Date: 12 February, 2002

Item: 6

ITEM: 6 Tenders for the Construction of a Flood Evacuation Route Along a Section of Old Stock Route Road**FILE NUMBER:** GT20/423/ENG/ORB12NBX.E10**REPORT:**

Tenders for the provision of a Flood Evacuation Route along a section of Old Stock Route Road between Pitt Town Dural Road and Old Pitt Town Road, Scheyville closed at 2.00pm on 5 February 2002.

The Department of Land and Water Conservation are funding this project as part of the Flood Evacuation Route Scheme for the Pitt Town District.

The completed project will provide a 6.1m wide sealed road pavement over a total distance of 1,286m. The section of Old Stock Route Road which is presently unformed and adjacent to Scheyville National Park will remain closed to vehicular traffic except in emergency situations. The remaining 441m section north of Old Pitt Town Road is presently a gravel formation which will also be sealed and will remain open to the general public.

At the closing time and date, a total of fourteen tenders were received and are listed in ascending order as follows:

Tenderer	Amount
J K Williams Contracting Pty Ltd	\$443,350.33
M J & M D Skinner Earthmoving Pty Ltd	\$446,213.21
Antoun Civil Engineering Pty Ltd	\$464,148.30
Savage Earthmoving Pty Ltd	\$507,510.00
Civil Systems Engineering Pty Ltd	\$517,000.00
Wade Civil Engineering	\$526,142.54
Kingston Industries Pty Ltd	\$528,060.00
Kelly & Shepherd Pty Ltd	\$533,178.99
J A Bradshaw Pty Ltd	\$534,452.40
Delaney Civil Pty Ltd	\$560,236.13
North Shore Paving Co Pty Ltd	\$624,390.70
Lazer-Grade Excavations Pty Ltd	\$672,704.50
Civil Operations Australia Pty Ltd	\$720,690.00
QMC Group Pty Ltd	\$800,503.82

The lowest tender in the amount of \$443,350.33 has been received from J K Williams Contracting Pty Ltd. This company has performed similar works for this Council in a satisfactory manner and has the capacity to carry out all the works in accordance with the specifications and design.

Accordingly it is intended to recommend acceptance of the tender submitted by J K Williams Contracting Pty Ltd in the amount of \$443,350.33.

RECOMMENDATION:

That:

1. The tender in the amount of \$443,350.33 (four hundred and forty three thousand three hundred and fifty dollars and thirty three cents) submitted by J K Williams Contracting Pty Ltd for the construction of a Flood Evacuation Route along a section of Old Stock Route Road, between Pitt Town Dural Road and Old Pitt Town Road, Scheyville, be accepted.
2. The seal of Council be affixed to any contract documentation.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 6 Oooo

ORDINARY

Meeting Date: 12 February, 2002

Item: 7

ITEM: 7 **Construction of Kerb and Gutter in Boomerang Drive, Glossodia -
Tender Number 012002**

FILE NUMBER: GT020/421/ENG/ORB12NBX.E08

REPORT:

Tenders for the construction of kerb and gutter in Boomerang Drive, Glossodia closed at 2.00pm on Tuesday 29 January 2002.

Scope of works includes the construction of kerb and gutter (700m), roadworks (1200sqm), drainage and associated works from Spinks Road to house number 43.

A total of 8 (eight) tenders were received and are listed in order of price (all prices include GST) as follows:

Tenderer	Amount
Hawkesbury Excavations Pty Ltd	\$189,255.50
MJ & MD Skinner Earthmoving Pty Ltd	\$203,716.70
Delaney Civil Pty Ltd	\$221,855.29
Savage Earthmoving Pty Ltd	\$226,274.00
North Shore Paving Co Pty Ltd	\$248,832.10
Civil Systems Engineering Pty Ltd	\$259,600.00
CID Industries Pty Ltd	\$272,427.00
Trackline Civil Pty Limited	\$377,430.00

The lowest conforming tender in the amount of \$189,255.50 was received from Hawkesbury Excavations Pty Ltd. Hawkesbury Excavations Pty Ltd has previously been awarded contracts for Pecks Road and Terrace Road to undertake similar works and these are proceeding in a satisfactory manner. The company has also undertaken similar works in subdivisions satisfactorily. Accordingly, it is intended to recommend the acceptance of the tender submitted by Hawkesbury Excavations Pty Ltd for the construction of kerb and gutter and roadworks in Boomerang Drive, Glossodia.

RECOMMENDATION:

That the tender submitted by Hawkesbury Excavations Pty Ltd in the amount of \$189,255.50 (one hundred and eighty nine thousand two hundred and fifty five dollars and fifty cents) for the construction of kerb and gutter in Boomerang Drive, Glossodia be accepted and be executed under Seal of Council.

ORDINARY

Meeting Date: 12 February, 2002

Item: 7

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 7 Oooo



ordinary

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for information

ORDINARY

Meeting Date: 12 February, 2002

Item: 8

ITEM: 8 Reports Requested by Council - Status as at 11 December 2001**FILE NUMBER:** GC280/005 PT03/CSV/ORB12NCX.C03**REPORT:**

16/11/99	Sand Mining - Richmond Lowlands DED	Report on proposed sandmining of the Richmond Lowlands and current position of two State Members for this Region.	Awaiting response from DUAP.
30/1/01	Windsor Mall - Traffic DAS&R	Report in relation to the increasing traffic within Windsor Mall and possible installation of lock-down bollards.	Report to be prepared following meeting with Chamber. Matter has been discussed with Mainstreet Committee.
13/2/01	Development Control Plan - Poultry Farms DED	DCP for Poultry Farm development to be prepared incorporating criteria outlined in Notice of Motion.	DCP being prepared.
13/11/01	Crooked Lane, North Richmond DAS&R	Report to be prepared relating to lights at Crooked Lane, North Richmond which are disturbing residents.	Discussions under way with affected residents.
11/12/02	Draft LEP DED	Report addressing issues such as buffer zones and pollution emanating from agricultural activities and methods of measuring impact beyond property boundaries.	Draft policy being prepared for briefing session.

RECOMMENDATION:

That the information be received.

ORDINARY

Meeting Date: 12 February, 2002

Item: **8**

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 8 Oooo

ORDINARY

Meeting Date: 12 February, 2002

Item: **9**

ITEM: 9 **Land Adjoining McMahons Park, Kurrajong**

FILE NUMBER: PK007 PT5/CSV/ORB12NCX.F04

PREVIOUS ITEM: 136, Ordinary (13.11.2001)

REPORT:

Council at its Ordinary meeting on 13 November 2001, considered a further report in relation to the matter of the proposed extension of McMahons Park, Kurrajong. Council subsequently resolved:

“That Council proceed to make an offer to purchase the land adjacent to McMahons Park for the sum of \$65,000.00 (sixty five thousand dollars) (exclusive of legal, survey and valuation costs), being the State Valuers Valuation plus an allowance for increase since this valuation was made.”

Advice of Council’s resolution was provided to Mr Cox on 15 November 2001. A further follow up letter was sent to Mr Cox on 13 December 2001 advising that Council had not received a response to the previous correspondence. Subsequently a facsimile was received by Council dated 31 December 2001 stating that JG & DG Cox Pty Limited had rejected Council’s offer.

It is considered that the offer of \$65,000.00 (sixty five thousand dollars) was fair and reasonable based on valuations received. Therefore, it is recommended that the matter of acquiring land adjoining McMahons Park not proceed and that the information be received.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 9 Oooo

ITEM: 10**Letter from Companion Animals Advisory Board****FILE NUMBER:**

GE020/002 PT8/EVD/ORB12NCX.V06

REPORT:

A letter has been received in response to a visit during December 2001, by Dr Ross Burton, Convenor of The Companion Animals Pounds Committee, and Dr Rebecca Larkin, from the Department of Local Government, to Council's dog and cat housing establishment at McGraths Hill.

From the contents of the letter, it appears that the governing bodies for the Companion Animals legislation are pleased with Council's facilities for the housing of companion animals and with the staff that are providing the service to the community.

Suggestions on improvements to the facility have been put into place, and will be expanded upon as part of the construction of the new customer service area due for completion in April this year.

Upon a less positive note, Council needs to be informed that difficulties have arisen in having the new staff employed at the animal housing establishment trained in administering the euthanasia injection, which unfortunately is a necessary part of the operations of the facility. When the two staff members (that had their euthanasia certificates) resigned last year, enquiries were made with the Department of Local Government who administer the Companion Animals legislation, and the Department of Health who issue the subject certificates, to have the two new staff trained and certified as competent administrators of the drug. These enquiries revealed that there is a move to prevent anyone other than a qualified veterinarian to perform this necessary function. Discussions with Dr Ross Burton and Dr Rebecca Larkin at the time of their visit, confirmed these findings.

Subsequently, the facility is now only left with one staff member who has the required certificate for euthanasia, instead of the previous three staff members who managed this function on a rotating basis. As it is unsuitable for one person to be continually involved in the euthanasia process, a contractor who has the necessary certificate has had to be employed on frequent occasions, to relieve the staff member from this duty.

This, together with much higher data entry costs as part of the Companion Animals legislation, has placed considerable strain on the budget, which will need to be reflected in the new pricing structure.

Representations will continue to be made through the "Council's Unite For Pets Committee" of which Council is a member, to rectify both these imposing pressures on Local Government facilities.

ORDINARY

Meeting Date: 12 February, 2002

Item: **10**

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 10 Oooo



ordinary

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section

reports
of committees

ORDINARY MEETING

Reports of Committees

Hawkesbury Economic Development Advisory Committee - 6 December 2001

Present: Councillor Lorna Allan (Chairperson), Councillor Joan Woods, Mr Brian Mitchell, Mr Robert Calvert, Mr Bart Bassett, Ms Carole Maher and Mr Craig Dalli

Also Present: Mr Kerry Bartlett MP, Member for Macquarie, Mr Geoff Banting and Mr Malcolm Ryan

Apologies: Councillor Kevin Conolly, Wing Commander Steve Richards, Mr Brian Lindsay, Mr David Mason, Ms Ann Young and Ms Karen Lebsanft

Confirmation of Minutes of Previous Meeting

The minutes of the meeting held on 1 November 2001 were confirmed.

Moved by Councillor Woods, seconded Carole Maher.

Correspondence:

- Vanda Whitworth - confirming she is no longer Chair of Tourism Hawkesbury Inc. and as a result will stand down as their representative on HEDAC. An appropriate presentation was made to Vanda Whitworth following the meeting and it was noted that Tourism Hawkesbury has nominated Mr Brian Mitchell as their new representative.
- Royal Agricultural Society of NSW inviting expressions of interest for the 2002 Sydney Royal Easter Show Region on Show Exhibit. It was noted that a previous submission was made by the former North Western Sydney Regional Development Organisation to be a guest region and that submission is to be obtained and reviewed and the Tourism Hawkesbury representative also indicated that they would investigate the opportunity. Also, contact is to be made with the Greater Western Sydney Ambassador's Program in relation to opportunities associated with the Royal Easter Show.

Moved Carole Maher, seconded Brian Mitchell.

1. Review of Economic Development Strategy

Mr John Allen of Allen Management Solutions, provided an overview of his proposal for reviewing the Hawkesbury Economic and Employment Development Strategy.

It was pointed out that the proposal will cost at least \$21,250 and will also involve utilising students from the University of Western Sydney in the research and preparation of such strategies. It was acknowledged that the funds are not available within the current budget and Council support would be required to reallocate existing contributions, as well as to obtain additional funding.

Subsequently, it was resolved that the proposal be supported in principle and referred to Council for consideration of allocating funding. It being suggested that the proposal could be referred to Council's

ORDINARY MEETING

Reports of Committees

Strategic Planning Weekend in February and a meeting is to be held in January involving the Mayor and General Manager discussing the proposal further. Other funding options are to be investigated, including Regional Assistance Program funding provided through GROW Employment Council and in this regard, discussions have been initiated with representatives from GROW.

Moved by Bart Bassett, seconded Councillor Woods.

2. Outcomes of Marketing Workshop

An overview was provided on the status of implementing the outcomes of the Marketing Workshop, with it being noted that the development of a kit on how to go about the setting up of tourism related, agriculture, home based businesses and manufacturing industries within the region.

The information was subsequently received and noted.

Moved by Bart Bassett, seconded Mr Robert Calvert.

3. Community Bank Proposal

It was noted that the Community Bank Steering Committee, which has been provided in-kind and financial support from HEDAC and Council, have advised that the project is considered to be viable and they are now in the stage of developing a prospectus and finding premises. Subject to the proposal proceeding, they expect to open a branch around Easter 2002.

The information was received and noted and the Steering Committee is to be congratulated on their success to date.

4. Reports from Industry Sectors

Retail

It was reported that a number of businesses in the Richmond Market Place and main street areas are concerned about the possibility of another large shopping centre being established in the Hawkesbury.

Tourism

It was reported that Tourism Hawkesbury has a new Board with Mr Pat Finn being the Chair and Mr Brian Mitchell the Treasurer. It was also reported that Tourism Hawkesbury has submitted an application to GROW under the Regional Assistance Program for a mobile promotional resource centre.

ORDINARY MEETING

Reports of Committees

Development Industry

Concern was expressed about the number of organisations looking to relocate to the area but having difficulty in securing larger sites due to the short supply of employment generating land in the area. There are also concerns with electricity in the Mulgrave area and the shortage of water available.

It was noted by the Director of Environment and Development that work is starting early next year on the assessment of land within the Vineyard area and North Bligh Park area of their capability for use as employment generating land. This issue is to be included on the agenda for the next meeting.

5. Next Meeting

There being no further business, the meeting concluded at 7.28pm. It was agreed that future meetings of HEDAC be held in the Committee Rooms of the Council Offices on the second Thursday of each month, and commencing at 6pm with a view to conclusion by 7.30pm. As a result, the next meeting will be held on Thursday 14 February 2002 and commencing at 6.00pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury City Awards Committee - 12 December 2001

Present: Clr Rex Stubbs
Clr Kevin Conolly
Clr Joan Woods
Clr Christine Paine
Jean Peare
Bruce Brown
Emma Whale - Hawkesbury Gazette
Keith Lowe - Richmond Club
Barry Adams - Richmond Club
Kimberley Talbot - Richmond Club
Jan Barkley Jack
Yvonne Whalan
Geoff Banting
Esther Anderson (secretary)

Apologies: Clr Dianne Finch
Garry McCully

Welcome by Chairperson

Award Consideration

Citizen of the Year

Dave Ryan selected by majority vote.

Young Person of the Year

Clr Rex Stubbs withdraws vote on the basis of his daughter's nomination.

Motion for two applicants to both receive the award. Moved Jean Peare and Seconded Barry Adams.
Fayavar Hayati and Chelsey Dewson selected.

Community Arts

Jan Barkley-Jack withdraws vote on the basis of her nomination.

Greg Hansell selected by majority vote.

Sportsperson of the Year

Julie Higgins selected by majority vote.

Commemorative Plaque

Lawrence May selected.

ORDINARY MEETING

Reports of Committees

General Business

Motion that future Committee Meetings to have full list of previous Community Organisations of the Year and Special Achievement Award winners to assist in the award selection process for these two awards. Committee to make recommendations for these two awards to be received in writing by Council before the committee meeting.

Moved Keith Lowe and Jan Barkley-Jack

Community Organisation of the Year

Access and Equity Committee selected as Community Organisation of the Year.

Motion moved that selection criteria for this award be written to make decision easier. Moved by Keith Lowe. Chairman asked if Keith Lowe would undertake to write these and this was accepted.

Meeting Closed 8:46pm

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Heritage Advisory Committee - 13 December 2001

Minutes of the Heritage Advisory Committee Meeting held on Thursday 13 December 2001, commencing at 6pm.

Present: Professor I Jack
Mr G Edds
Mrs J Barkley-Jack
Mr M Hatherley
Dr L Sullivan
Councillor D Finch
Mr R Montgomery
Dr D Ellsmore

Apologies: Mr A Aldridge
Ms M Nichols

1. CONFIRMATION OF MINUTES

The minutes were received by the committee, subject to the following alteration to paragraph 2.3:

That a member of the committee attend and address the GPC when this matter is reported.

2. BUSINESS ARISING OUT OF PREVIOUS MINUTES

- 2.1** The committee welcomed Council's newly appointed Heritage Adviser, Dr Donald Ellsmore. Donald made a presentation of his first day of appointments. He discussed the considerable damage to heritage buildings caused by the recent storm and in particular, "Clarendon" which is a significant two storey barn which has been badly damaged. The following motion was moved by Max Hatherley and seconded by Ian Jack that Council consider providing an amount of up to \$5,000 in grant funds to the owner of "Clarendon" for employment of a suitably qualified Engineer/Heritage Adviser, subject to the funds being matched dollar for dollar by either the Heritage Office or the owner and subject to no insurance payout being available. The motion was carried. (Note: A separate report on this matter will be required for Council).

Robert Montgomery advised that the current financial year allocation for the Heritage Adviser service is \$25,000 of which approximately \$21,000 remains unspent at this time.

ORDINARY MEETING

Reports of Committees

3. GENERAL BUSINESS

3.1 Minutes of Meetings

A motion was moved by Lucy Sullivan and seconded by Jan Barkley-Jack that the minutes should include some indication of the direction and tenor of discussion and reasons for any decision. Robert Montgomery advised that the minutes need only reflect the decisions of the committee and any reporting of the discussion may not necessarily be completely unbiased.

3.2 Windsor Conservation Area

Lucy Sullivan tabled some information. Jan Barkley-Jack advised of the committee's decision at the last meeting about the members providing information on the Heritage Inventory forms. Council is to send out a disc with the SHIP form to Dr Sullivan.

3.3 Tree Planting along South Creek

There was some discussion about the recent tree planting along South Creek and the possible danger that the plantings do not necessarily represent indigenous species. It was moved by Graeme Hall and seconded by Lucy Sullivan that Lucy Sullivan will do some more research on this issue and present a report to a future committee meeting. The motion was carried.

3.4 Updates were requested on the following matters:

- Richmond Park - a report will be prepared to a General Purpose Committee Meeting concerning the feasibility of a Conservation Plan during 2002.
- Richmond Park Rotunda - the Heritage Office has advised that the structure is acceptable and construction will now continue.
- Request financial statement for heritage programs as there is concern that any money not spent in the current financial year should be retained for expenditure next year - Statement of Finances to be provided at the next meeting.
- Jolly Frog Hotel - any proposed tenants at this stage? - no applications have been received by Council.

3.5 Alfresco Dining in Thompson Square

Moved Graeme Hall and seconded by Jan Barkley-Jack

While the committee supports alfresco dining in Thompson Square, the committee would like to relay its formal objection to Council to the extension of leases for the current structures.

The motion was carried.

ORDINARY MEETING

Reports of Committees

3.6 DA for Heritage Building at Bilpin

Moved Graeme Hall and seconded Ian Jack that the Heritage Adviser visit the site and make an assessment of heritage significance prior to any work being carried out. The motion was carried.

3.7 Australiana Village

The committee raised concern about the proposed sale of the village and that there is no heritage protection.

3.8 Storm Damage

The committee discussed its concerns about damage to a number of heritage buildings during the recent storms. It was agreed that all committee members should provide a list for the next meeting.

4. NEXT MEETING

The next meeting of the Heritage Advisory Committee will be held on Thursday 14 February 2002.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Healthy Cities - 13 December 2001

Present: Janet Hogge, Hawkesbury City Council
Teresa Luland, Hawkesbury District Health Service
Garry Baldry, Hawkesbury City Council
Peter Davies, Hawkesbury Baptist Church
Dianne Tierney, Hawkesbury City Council

Apologies: Mayor Clr Rex Stubbs
Clr Joan Woods
Joanna Moylan
Jeff Parkin
Darren Carr
Esther Anderson

Minutes: Moved as being accurate Garry Baldry
Seconded Janet Hogge

Meeting commenced at 9.05am

1. Business Arising from Previous Minutes

Day of Hope

Action: Carry over to next meeting. Details for the thank you letters from Peter Davies given to Dianne Tierney to be sent out by next meeting.

Partnership Agreement

Action: Carry over to next meeting.

Awards

Red Cross winner for December.

Need to discuss awards presentation ceremony. Preferred time is January/February.

Action: To go on agenda for next meeting.

2. Reports

Health Promotion Report

The Hawkesbury Film Project - launch held on November 26, 7.00pm at Richmond Regent Theatre was very exciting. It was a full house. The Premier's Department will be extending the film to other sections of the State.

ORDINARY MEETING

Reports of Committees

Youth Week - Is being held in May 2002 however there are grave concerns regarding insurance for public liability. To be discussed again next meeting.

Road Safety Report

Janet Hogge reported to the meeting about the safety campaign being run over Christmas.

Hawkesbury Valley Baptist Church

Pastor Peter Davies announced his resignation as Senior Pastor. The Healthy Cities Committee extended an invitation for him to remain on the Committee as a community representative, should he not continue his association with the Church.

Sacred Moments Art Festival was held in association with the Fruits of the Hawkesbury Festival. A great success for the community.

Australian Boats for East Timor aim to replenish the fishing boats that have been destroyed. Materials cost \$1500.00 which includes 15-horse power motors donated from Japan. Major issue to be resolved in the shipping of containers to East Timor. Information to be gathered and tendered to the next meeting.

Environment and Development Report

Hawkesbury City Council received a highly commended award for steel can recycling strategy. We were selected as one of six finalists across Australia in a BHP sponsored competition.

Visioning Process

Joanna Moylan gave a presentation on research findings that community gardens can be places in which people can grow food, herbs and flowers as well as meeting each other in informal and neutral territory. A well-maintained community garden can improve the scenery of a local park, adding colour, texture and aroma to public gathering places.

In the Hawkesbury the shift from rural environment to urban is more recent and many people still identify themselves as living in a rural environment, as was noted during the visioning process. Already in the small urban neighbourhood of Hobartville there are a growing number of residents with a high regard for living in the community who have begun to develop plans for starting a garden in their local park.

This group is now preparing to form partnerships with those who took part in the visioning process. The intention is to create a community garden in Hobartville drawing on the resources and experience that all the stakeholders can make available. This is for the benefit of the residents of the Hobartville community, however, it can also be used as a starting point for the creation of community gardens throughout the region.

ORDINARY MEETING

Reports of Committees

Included in the emerging group are members of the Henry Double Day Association of Organic Growers. Located on the nearby University of Western Sydney campus in the Earthcare community garden, they can offer a wealth of knowledge regarding permaculture and organic growing techniques. Community gardens that are built and maintained by committed and enthusiastic participants are an effective community development tool. They provide many obvious benefits, such as producing food and also more subtle rewards in their capacity to bring people together to work with and for each other. Even the obstacles, namely, landuse perceptions and vandalism, can present themselves as challenges which, when addressed openly, can create further opportunities for building relationships amongst many sectors of the community.

Welcome Simon and Bindi Woodland and Jacky Boele to the meeting as community representatives from Hobartville.

Action - Dianne Tierney Hawkesbury City Council to liaise with the community representatives from Hobartville on the creation of a community garden project.

3. Next Meeting

Thursday 14 February 2002, 9.00am Hawkesbury City Council.

Closed at: 11.15am

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Local Traffic Committee - 18 January 2002

Present: Councillor P Davies (Chairman)
The Hon K Rozzoli, MP
Mr M Pace, Roads & Traffic Authority
Senior Constable G Schmahl, NSW Police Service

Apologies: Mr J Christie, Office of Mr J Anderson, MP
Mr C Daley, Director Asset Services & Recreation
Mrs J Hogge, Road Safety Officer
Mr T Shepherd, Administrative Officer, Asset Services & Recreation

Also Present: Mr R Vaby, Acting Director Asset Services & Recreation
Ms R Fuller, Senior Secretary, Asset Services & Recreation

1 Minutes

Minutes of the meeting held on 16 November 2001 were confirmed.

2 Business Arising

2.1 East Market Street, Richmond - Regulatory Signage 515/R Pt5

Question Without Notice 4.2 Local Traffic Committee, 16 November 2001, Mr J Christie - advised of restricted sight distance to the north along East Market Street, Richmond upon exit from Richmond Marketplace due to parked vehicles.

Report

Unrestricted parking exists on the eastern side of East Market Street, Richmond from the driveway to the Richmond Inn Hotel to the driveway to Richmond Marketplace. This distance is the full frontage to the aged units owned by the Department of Housing. A 6 (six) car parking lot exists within the aged unit development and is signposted "Resident Parking Only".

At the time of resolution of on-street parking in relation to all frontages of the Richmond Marketplace, this particular location was left for visitor parking to the aged unit development.

It is felt that this arrangement should continue.

Recommendation

That no further action be taken in respect of this matter.

ORDINARY MEETING

Reports of Committees

2.2 Castlereagh Road/Lennox Street, Richmond - Traffic Conditions

Question Without Notice 4.1, Local Traffic Committee, 16 November 2001, Mr J Christie - enquiring as to progress regarding investigation of alleged traffic conflict at the intersection of Lennox Street and Castlereagh Road, Richmond.

Report

This matter was deferred pending submission of a report detailing the accident history at this location.

During the period 1996 - 3/2001 (available data) one accident has occurred at this intersection; details: single vehicle (motorcycle) northbound on Castlereagh Road, 5.30pm, surface dry, fine and sunny weather conditions.

Recommendation

That no further action be taken in respect of this matter at this time.

3 Correspondence

3.1 Cox Street, South Windsor - Traffic Conditions - Mrs J Muldoon, 369/R Pt3

A representation has been received from Mrs June Muldoon of 23 Silks Road, Kurmond raising concerns in relation to traffic conditions and speeding along Cox Street, South Windsor. She requested that consideration be given to the installation of traffic calming devices to control the speed along the long straight section of Cox Street.

Report

Cox Street is a local road in South Windsor. It intersects with six other local roads, Yarrawonga Street, Ham Street, James Street, Campbell Street, Argyle Street and Bell Street.

Road Characteristics

- a) **Alignment**
The horizontal alignment of Cox Street consists of a straight section.
- b) **Pavement**
The carriageway of Cox Street is a two lane residential street. The width of the carriageway varies from 8 metres to 10.5 metres.
- c) **Traffic Characteristics/Controls**
One minor and three injury accidents have been recorded in Cox Street during the past five years.

ORDINARY MEETING

Reports of Committees

Current regulatory speed limit on Cox Street is 50km/hr except in the section between James Street and Argyle Street where the speed limit is 40km/hr.

Traffic Volumes/Details

Traffic volume and average speed details on Cox Street are as in the table:

Street Location	ADT Both Ways	85th percentile speed km/hr	
		Northbound	Southbound
Between Argyle/Bell	515	61	57
Between Argyle/Campbell	572	59	60
Between Campbell/James	708	63	59
Between James/Ham	554	64	68

Discussion

The 85th percentile speed shown above is representative of the general perception of a reasonable travel speed on a particular section of road.

It is significant that the 85th percentile speed is up to about 20km/hr higher than the current regulatory speed limit for various sections of Cox Street.

The following two options have been considered to improve traffic conditions on Cox Street.

Option 1 - Altering the priority at all six intersections along Cox Street.

To control the speed of vehicles, current priority at all six intersections has to be altered and Give Way/Stop signs have to be installed in Cox Street.

Vehicles travelling along Cox Street have limited sight distance into the side streets at many of the intersections due to the variation of vertical gradient in Cox Street. This combined with the wider appearance and straight alignment of Cox Street could result in vehicles failing to stop or even slow down when the priority is altered. Therefore, if the priority at all six intersections along Cox Street is to be altered, this should be combined with the construction of concrete median islands in Cox Street at the intersection to narrow the approaches.

Option 2 - Installing traffic calming devices in Cox Street

To control the speed of vehicles, raised thresholds/speed humps, associated linemarkings and signage would need to be installed near the six intersections along Cox Street.

Substantial funding would be required to implement either of the above options.

ORDINARY MEETING

Reports of Committees

Recommendation

- 1 That no further action be taken regarding the alteration of traffic flow priorities/installation of traffic calming devices on Cox Street, South Windsor at this stage.
- 2 Police be requested to patrol Cox Street in an effort to control motorists' speed.
- 3.2 Christie Street, Windsor - Exemption from Regulatory Signage - Denmar Coaches, GT230/004 Pt5

A representation has been received from Denmar Coaches requesting exemption of tourist coaches from the weight restriction on Christie Street, Windsor. They have asked permission to use the existing loading zone or to erect additional signage for tourist coach pick-up and set down on George Street, Windsor in front of the Council Chambers.

Denmar Coaches' proposed coach route is to travel down Macquarie Street from South Windsor and turn left into Christie Street and then left into George Street to pick up passengers at the Council Chambers. They have requested to increase the load limit in Christie Street or to erect additional signage (similar to the sign in Tebbutt Street) to allow tourist coaches to travel on Christie Street.

Denmar Coaches is planning to pick-up and set down passengers in George Street, Windsor outside the Hawkesbury City Council Chambers. The time of pick up would be prior to 8.30am and set down after 5.00pm on any day of the week. As this is a new business, the volume of tours at this stage is unknown. Permission was asked to use either the Loading Zone or the No Standing Zone or to erect additional signage in George Street outside the Council Chambers. The amount of time for pick up and set down would be about half an hour each time.

Report

- 1) A five tonne weight restriction is imposed on Christie Street to prevent turf trucks passing the hospital and the school. Christie Street and Tebbutt Street forms part of a weight restricted route designed to prevent turf trucks using this route.
- 2) Currently a five tonne weight restriction is imposed on Tebbutt Street with the exemption of tourist coaches. So similar exemption can be imposed on Christie Street.
- 3) As hardly any vehicles are parked outside the Council Chambers prior to 8.30am and after 5.00pm, tourist coaches can park in the 19 metre long unrestricted parking space in between the Loading Zone and No Stopping area.

ORDINARY MEETING

Reports of Committees

- 4) This application appears to have been overtaken by Council's resolution of 12 June 2001 that investigation be undertaken to alter the traffic flow in Christie Street to one way with 90? parking on the northern side of Christie Street.

Those investigations are proceeding.

- 5) Given the prospect of one-way traffic flow, it is felt that the application should be declined, with an alternate route being Suffolk Street.

Recommendation

That the application by Denmar Coaches for exemption from the existing weight restriction on Christie Street, Windsor not be supported given the prospect of one-way traffic flow.

That Denmar Coaches utilise existing unrestricted parking zones on George Street, Windsor between the "Loading Zone" and "No Stopping" zones in front of Council's Administration Centre.

4 Reports

4.1 Traffic Control Plan, Emergency Services 'Thank You' Parade, Saturday 2 February 2002

Traffic Control plan to be presented at the Local Traffic Committee meeting so a report can be submitted to Traffic Control Centre of the Roads & Traffic Authority.

Recommendation

That the Traffic Control plan be endorsed.

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ordinary
meeting

end of paper