



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 9 July 2002

location: Council Chambers

time: 7.00pm

ORDINARY MEETING

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minutes of meetings



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Request for Donation - Memorial Scholarship - GA010/001 Pt7

The Local Government Association has sought Council's assistance in establishing a fitting memorial to honour the memory of the late Councillor Pat Dixon. Councillor Dixon was a role model for Aboriginal and Torres Strait Islander people who were councillors, employees or who were interested in serving on councils. Her many interests included development of Local Government policy as a means of encouraging reconciliation.

Councillor Dixon's involvement in Local Government spanned 18 years and following her time as a councillor became a policy officer with the Department of Local Government and played a pivotal role in providing advice and support to newly elected Aboriginal Local Government councillors and Aboriginal council employees. She also worked as a National Indigenous Policy Coordinator at the Australian Local Government Association and influenced other states to employ Aboriginal policy officers. She was the first indigenous Vice-President of the Local Government Association.

The Associations have decided to establish the Councillor Dixon Memorial Scholarship to focus on indigenous leadership development. Accordingly, they are seeking financial contributions that will see the scholarship advance the career of two Aboriginal and Torres Strait Islander councillors or employees to undertake tertiary and workshop based studies.

The studies will include the Bachelor of Social Science course at the University of New England and the undertaking of work based, career path modules through the Local Government and Shires Association learning program.

I would recommend that Council make a contribution of \$500 (five hundred dollars) towards the scholarship.

oooO END OF MAYORAL MINUTES Oooo



Notices of Motion of Rescission

ORDINARY - 9 July 2002

General Purpose Committee - 25 June 2002

Notices of Motion of Rescission

Ordinary Meeting - 9 July 2002

Councillor P Rasmussen, Councillor C Paine and Councillor L Williams;

We, the undersigned, hereby give notice that we wish to have the Notice of Motion relating to Hollands Paddock rescinded.

oooO END OF NOTICES OF MOTION OF RESCISSION Oooo



ordinary

3

section

report
of the
general
purpose
committee

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 25 June 2002, commencing at 9.04am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor K F Conolly, P F Davies, D Finch, C A Paine, P R Rasmussen, L C Sheather, L A Williams, and C J Woods.

Apologies for absence were received from Councillors L Allan, B J Calvert and G J Gilling.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Paine that the apologies be accepted.

RESOLVED on the motion of Councillor Finch and seconded by Councillor Rasmussen that the Minutes of the General Purpose Committee Meeting held on 28 May 2002, be confirmed.

Councillor Williams left the meeting at 10.45am

Councillor Williams returned to the meeting at 11.10am

Councillor Williams left the meeting at 12.20pm

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

53: Section 96 Modification - Poultry Farm at Lot 4602 DP 1006929, 481 Creek Ridge Road, Glossodia (MA1375/99/EVD/ENF25NAX.V04)

Mr Shane Harris, from Dick Benbow and Associates, proponent, addressed the Committee
Mr Ian Ford, Mrs Jackie Verzi, Mrs Sue Ford and Lorna Cox, respondents, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the determination of the proposed modifications be as follows:

1. Modification A to alter the development site be refused.
2. Modification B to alter the hours of operation for bird pick be refused.
3. Modification C to include solid insulated panelled side walls be approved, and delete condition 47(a), with the requirement that the walls be "mist green" in colour.

4. Modification D to remove the requirement of static filters be refused.
5. Modification E be refused.
6. Modification F to install eight (8) fans with (6) fans operating at one time be refused.
7. Modification G to alter the staging of the development be refused.

54: Development Application for Farm Shed, Lot 4602 DP 1006929, 481 Creek Ridge Road, Glossodia (MA1471/01/EVD/ENF25NAX.V05)

Miss Debbie Bennett, respondent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the application for the erection of a farm shed at No. 481 Creek Ridge Road, Glossodia be refused for the following reasons:

1. The proposal is inconsistent with the design principles contained within the Hawkesbury Development Control Plan for the Erection of Rural Sheds.
2. The use of the proposed shed can not be disassociated with the approved poultry farm (MA1375/99) and therefore should be located within the poultry farm development site as defined on that development approval.
3. The proposal is inconsistent with the objects of Section 5 of the Environmental Planning and Assessment Act 1979.

55: Multi-unit Housing Comprising 12 (twelve) Units, Lot 2 DP 883452, 148 Francis Street, Richmond (DA0286/02/EVD/ENF25NAX.V03)

Mr Bob Monaghan, the applicant, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the application for demolition of the existing dwelling house and construction of multi-unit housing comprising 12 (twelve) units be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by David Jones Buildings and Landscape Design numbered D320/2B, D320/3A-14A dated March 2002) submitted with Development Application No. DA0286/02 and any supportive documentation, except as otherwise provided by the conditions of this consent.

Note: Modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
4. No excavation or site works shall be commenced prior to the issue of the construction certificate.
5. The demolition of the dwelling is to be carried out in accordance with AS2601.

Prior to Issue of Construction Certificate

6. To ensure compliance with environmental planning instruments, codes and policies which relate to the subject land, the design and layout of the development shall be modified in the following manner:
 - (a) Each covered space is to comply with the parking chapter of Hawkesbury Development Control Plan.
7. A monetary contribution is to be paid to Council, pursuant to Section 94 of the Environmental Planning and Assessment Act 1979, towards the provision of the following public facilities in the locality:
 - (a) Open Space and Recreation (\$17478)
 - (b) Community Facilities (\$25116)

The above contributions have been determined in accordance with Hawkesbury Section 94 Contribution Plan. A copy of the Contributions Plan may be inspected at Council's Offices, George Street, Windsor.

Contributions are to be paid prior to issue of the construction certificate.

The amount of contribution payable under this condition has been calculated on the basis of costs as at the date of consent. In accordance with the provisions of the Contributions Plan, this amount shall be INDEXED at the time of actual payment in accordance with movement in the Consumer Price Index as published by the Australian Bureau of Statistics. In this respect the attached fee schedule is valid for 3 (three) months.

8. Separate practising Structural Engineer's details of all structural concrete and steelwork shall be lodged prior to issue of construction certificate.
9. Separate details of the proposed roofwater and surface water drainage system shall be lodged in duplicate for approval. Such details shall be approved prior to issue of construction certificate.
10. Details of the front fencing is to be provided including elevations, finishes and colours.
11. Details are required in relation to the demolition of the building. Such details shall address noise attenuation, dust control, safety of the public, disconnection of services , reuse/recycling of materials and disposal of any residual material.

Prior to Commencement of Works

12. Building work that involves residential building work (within the meaning of the *Home Building Act 1989*) must not be commenced unless the principal certifying authority for the development to which the work relates:
 - (a) in the case of work to be done by a licensee under that Act:
 - (i) has been informed in writing of the licensee's name and contractor licence number, and
 - (ii) is satisfied that the licensee has complied with the requirements of Part 6 of that Act, or
 - (b) in the case of work to be done by any other person:
 - (i) has been informed in writing of the person's name and owner-builder permit number, or
 - (ii) has been given a declaration, signed by the owner of the land, that states that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of owner-builder work in Section 29 of that Act

and is given appropriate information and declarations under paragraphs (a) and (b) whenever arrangements for the doing of the work are changed in such a manner as to render out of date any information or declaration previously given under either of those paragraphs.

Note: A certificate purporting to be issued by an approved insurer under Part 6 of the *Home Building Act 1989* that states that a person is the holder of an insurance policy issued for the purposes of that Part is, for the purposes of this condition, sufficient evidence that the person has complied with the requirements of that Part.

13. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
 - (a) stating that unauthorised entry to the work site is prohibited; and
 - (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.
14. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
15. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.
16. Sanitary accommodation shall be provided for workmen throughout the course of the building operations in accordance with the Local Government Act 1993 and the Environment Planning and Assessment Act.
17. The approved plans must be submitted to the appropriate Sydney Water office to determine whether the development will affect Sydney Water's sewer and water mains, stormwater drains and/or easements. If the development complies with Sydney Water's requirements, the approved plans will be appropriately stamped.

Sydney Water has a number of business offices, including Blacktown, Katoomba, Parramatta and Penrith.

18. All existing trees to be retained are to be clearly marked on all site or working plans.
19. Trees to be retained shall be barricaded or fenced off. This shall be installed at the dripline or outer edges of the branches. Nothing is to be stored or put inside this barricaded area.
20. Trees are to be clearly marked and this must be visible when walking on this site. Barricading is to be at least one (1) metre high and of a fluorescent colour.

During Construction

21. The building design shall incorporate components that will provide aircraft noise mitigation in accordance with AS 2021. The development is to be constructed in accordance with the noise report prepared by Camets, numbered DJA21D11, dated March 2002.
22. All building work must be carried out in accordance with provisions of the Building Code of Australia.
23. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
 - (a) erosion controls, site works and site set out;
 - (b) piers;
 - (c) steel reinforcement;
 - (d) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
 - (e) wet area flashing, after the installation any bath and shower fixtures;
 - (f) external drainage lines, prior to backfilling;
 - (g) on completion of the structure;
24. The provision of vehicular access to the land shall be at the applicant's expense and to the satisfaction of the Director of Asset Services and Recreation. It is a requirement of Integral Energy that constructed driveways are located a minimum 1m off the side boundary (any enquiries regarding this requirement should be directed to Integral Energy).
25. The building shall be set out by a Registered Surveyor and the Survey Certificate of the building shall be lodged with the Principal Certifying Authority upon completion of the footings and prior to the external wall construction proceeding above floor level.
26. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
27. No spoil, excavated or demolition material from the site being deposited on any public road, footpath, public place or Council owned property without the approval of this office.
28. To reduce nuisance to the surrounding properties, all demolished material and excess spoil from the site shall be disposed of to a location and in a manner to the approval of this office (Note: no material shall be burnt or buried on the site).
29. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.

30. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
- (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;
 - (c) consent number and date of approval; and
 - (d) approval duration of site works.
31. The developer is responsible for full costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include water, sewerage, drainage, power, communication, footways, kerb and gutter.
32. Should any relic or archaeological remains be disturbed or uncovered during construction of the development work shall cease and Council and the NSW Heritage Office shall be consulted. Any person who knowingly destroys a relic is liable to prosecution under the Heritage Act.
33. Appropriate fencing/barriers are to be provided between the subject site and those residences without fencing during construction.
34. Barriers to prevent movement between internal roof spaces of adjoining dwellings are required.
35. Each unit is to provide a hot water system with a minimum energy rating of 3.5 stars.
36. Each unit is to provide an energy rating as indicated in the NatHERs assessment submitted with the application.
37. Care should be taken where works are to be undertaken adjacent to the unretained bank shared with the north western property.

Prior to Issue of Occupation Certificate

38. Occupation of any buildings and the use of the site for the proposed development should not take place until all landscaping is completed, all car parking spaces are constructed and designated and all the conditions of approval have been satisfied.
39. Landscaping shall be completed in accordance with the approved landscaping plan and shall be maintained in perpetuity by the existing or future owners and occupiers of the property. In this respect a occupational certificate will not be granted on the application until the landscaping is complete.
40. The following documentary evidence is to be obtained prior to the issue of any Occupation Certificate, whether by Council or an accredited certifier:
- (a) A Section 73 Compliance Certificate under the Sydney Water Act 1994 must be obtained. Application must be made through an authorised Water Servicing Coordinator,

for details see the Sydney Water web site
www.sydneywater.com.au/customer/urban/index or telephone 13 20 92.

Following application a "Notice of Requirements" will be forwarded detailing water and sewer extensions to be built and charges to be paid. Please make early contact with the Coordinator, since building of water/sewer extensions can be time consuming and may impact on other services and building, driveway or landscape design.

The Section 73 Certificate must be submitted to the Principle Certifying Authority prior to release of the linen plan/occupation of development.

- (b) A written clearance from Integral Energy, stating that electrical services have been made available to the development or that arrangements have been entered into for the provision of services to the development.

Separate documentary evidence from Integral Energy shall be provided stating that the requirements of that Authority have been met with regard to the nearby high voltage transmission line.

41. The submission of a Certificate from Telstra Australia that satisfactory arrangements have been made for the provision of cables for telephones to the development.
42. Illumination of public spaces including pedestrian paths, shared areas, parking areas and building entries are to be provided in accordance with the relevant Australian Standards.
43. In order to enhance the amenity of the development, new boundary fences shall be provided at the applicant's expense. Such fencing behind the building line shall be to a height of 1.8m and provide full privacy to adjoining residences. The owners of adjoining properties are to be consulted regarding suitable fencing.
44. Prior to the occupation of Units 9-12, to the construction of Units 1-7 shall have commenced and be constructed to 500mm above floor level.
45. The existing historic sandstone gutter and layback construction of the existing vehicular entrance is to be retained. The sandstone kerb blocks may be removed to allow the widening to 6 metres. These are to be reused to construct a sandstone layback and any other necessary work to widen the driveway. Construction is to match existing as closely as possible. Any sandstone not used for layback construction is to be delivered to Council's depot.
46. Construction of Council's standard heavy duty footway crossing to suit access to the site with a width of 6 metres.

47. Site drainage and on site stormwater detention is to be provided substantially in accordance with the plans submitted with the development application, as prepared by GJ Ryan and Associates, plan number 02003D03 - revision C, dated 19/4/02. These plans are to be amended to show a grated pit in the courtyards of units 3, 4 and 5.
48. On completion of the on site detention system, works as executed plans are to be prepared and submitted to the principal certifying authority, with a copy submitted to Council.

Use of Site

49. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.
50. Parking and manoeuvring on site is to comply with the Ausroads Standards.
- B. A further report be brought to the Ordinary Meeting after discussions between the applicant and planning staff regarding Condition number 44.

ADDITIONAL INFORMATION

A discussion has been held with the applicant, who advises that the development will occur in three stages. The following conditions have been formulated in consultation with the applicant to minimise construction disturbance. It is recommended that these conditions replace condition 44.

44. (a) Units 9-12 are not to be occupied until:
- (i) the driveway to Francis Street is fully constructed including landscaping along the south-eastern side; and
 - (ii) construction has commenced on units 3-7 or the vacant part of the site is cleared and grassed.
- (b) Units 3-7 are not to be occupied until:
- (i) the driveway to Francis Street is fully constructed including landscaping along the south-eastern side; and
 - (ii) construction has commenced on units 1 and 2 or the vacant part of the site is cleared and grassed.

56: Proposed Skateboard Park - Lot 32 DP 841742, 37 Beaumont Avenue, North Richmond (DA0280/02/EVD/ENF25NAX.V10)

Mr Mat Thorp, Mr Will Davies and Mr Nathan Russi, proponents, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the application for a skateboard facility be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall take place in accordance with the plans submitted with the application excepting as modified by these further conditions.
2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.

Prior to Issue of a Construction Certificate

4. Detailed engineering plans and specifications relating to the work shall be submitted.

Prior to Commencement of Works

5. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
 - (a) stating that unauthorised entry to the work site is prohibited; and
 - (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.
6. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.
7. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
8. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.

9. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.

During Construction

10. All building work must be carried out in accordance with provisions of the Building Code of Australia.
11. All reasonable measures shall be taken to protect all other vegetation on the site from damage during construction.
12. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
13. No burning of demolition or construction material being carried out on the site.
14. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.
15. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
 - (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;
 - (c) consent number and date of approval; and
 - (d) approval duration of site works.
16. Should any aboriginal site or relic be disturbed or uncovered during the construction of this development, all work should cease and the National Parks and Wildlife Service consulted. Any person who knowingly disturbs an aboriginal site or relic is liable to prosecution under the National Parks and Wildlife Act 1974.

Use of the Site

17. The subject site is to be maintained in a clean and tidy manner to the satisfaction of Council.
18. A code of conduct, which address matters such as noise, litter, behaviour, and hours of use, is to be displayed at the site.

**57: Proposed Amendments to Hawkesbury LEP 1989, amendment No 140
(LEP003/02/EVD/ENF25NBX.V09)**

COMMITTEE'S RECOMMENDATION

That:

1. Council resolve to prepare a draft local environmental plan in accordance with the Best Practice Guideline to incorporate the following amendments as outlined above, ie:
 - (a) review of Business 3(b) zone;
 - (b) permit a limited range of service shops in the industrial zones; and
 - (c) permit recreation areas (in accordance with Plans of Management) without consent on land which is classified as community land.
2. Council form the opinion that an environmental study is not required.
3. Council exercise its delegation in respect of Sections 65 and 69 of the Environmental Planning and Assessment Act, 1979.

ADDITIONAL INFORMATION

The following table includes the area (in square metres or hectares) of each location proposed to form part of the draft LEP.

Area	Recommended Zone	Area to be rezoned
Windsor: Adjacent to town centre	Business 3(a)	3.6358ha
Windsor: Brabyn Street in vicinity of Macquarie and Mileham Streets	Light Industrial 4(b)	1.5677ha
Richmond: Adjacent to town centre	Business 3(a)	4.9168ha
North Richmond: Hotel and Service Station	Business 3(a)	4,645m ²
North Richmond: Town houses just west of Bells Line of Road	Residential 2(a)	4,905m ²
Kurrajong Heights: Hotel	Business 3(a)	4,485m ²
McGraths Hill/Mulgrave: Windsor Road between Curtis Lane and Park Road	Light Industrial 4(b)	30.6447ha

Maps showing the exact locations will be displayed at the meeting.

58: Amendments to Exempt and Complying Development (LEP2/02/EVD/ENF25NBX.V07)

COMMITTEE'S RECOMMENDATION

That:

1. A draft local environmental plan be prepared to amend the Exempt and Complying Development Schedules in Hawkesbury Local Environmental Plan 1989 to include the matters outlined above.
2. Council exercise its delegation in respect of Section 65 and 69 of the Environmental Planning and Assessment Act 1979 in preparing the above draft local environmental plan.
3. A draft local environmental study not be prepared.
4. The Exempt and Complying Chapter of Hawkesbury Development Control Plan be amended and placed on public exhibition for a period of 28 days in accordance with the Environmental Planning and Assessment Act 1979.

59: Request for Rezoning - Lot 3 DP749638, 476 Hawkesbury Road, Yarramundi, Owners - Mr GJ and Mrs D William (P1928/320/EVD/ENF25NBX.V08)

COMMITTEE'S RECOMMENDATION

That the owners of the property be advised that Council does not support the proposal for rezoning to allow subdivision.

60: Hawkesbury Development Control Plan (DCP1/99/EVD/ENF25NBX.V06)

COMMITTEE'S RECOMMENDATION

That:

1. The completed Hawkesbury Development Control Plan be finalised and be made effective in accordance with Clause 21(2) of the Environmental Planning and Assessment Regulation 2000.
2. The Intensive Agriculture, Pollution Control, Bushfire and Waste Not Chapters and subsequent changes to update the Hawkesbury Development Control Plan be publicly exhibited for 28 days in accordance with the Environmental Planning and Assessment Act 1979.

3. The proposed amendments to the Residential, Energy Efficiency and General Information chapter be included in the Hawkesbury Development Control Plan and be placed on public exhibition for 28 days in accordance with the Environmental Planning and Assessment Act 1979.

61: Water Quality Monitoring - South Creek (GR060/006Pt07/EVD/ENF25NCX.V01)

COMMITTEE'S RECOMMENDATION

That the information contained within the report and the attached graphs be received.

62: Presentation by Dr Ellsmore, Heritage Advisor (GH020/039/EVD/ENF25NCX.V11)

COMMITTEE'S RECOMMENDATION

That the information be received.

63: Richmond Mainstreet Development Control Plan (DCP1/99/EVD/ENF25NCX.V12)

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 2 - INFRASTRUCTURE

**23: South Creek Rehabilitation Project - Stage 3 Funding (GR060/075,
GS045/008/ENG/INF25NBX.E02)**

COMMITTEE'S RECOMMENDATION

That Council accept this funding.

- 24: **Stormwater Flow Lot 10 (DP856819) 233 Greens Road, Lower Portland (717/R, P717/127/ENG/INF25NBX.E03)**

COMMITTEE'S RECOMMENDATION

That this matter be deferred until the next General Purpose Committee meeting.

- 25: **Road Safety Funding from Roads & Traffic Authority - "Balancing Responsible Driving with Good Times" project (GG025/001 Pt2/ENG/INF25NCX.E01)**

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 3 - ORGANISATION AND RESOURCES

- 54: **Monthly Financial Report - May 2002 (GF011/005/FNC/OGF25NAX.F08)**

COMMITTEE'S RECOMMENDATION

That the information be received.

- 55: **Exemption from Rating, Hawkesbury Christian Centre, 190 Macquarie Street, Windsor (P0260/0110/FNC/OGF25NBX.F07)**

Councillor Woods declared an interest as she is a Director of Hawkesbury Christian Centre

COMMITTEE'S RECOMMENDATION

That:

1. The Hawkesbury Christian Centre be granted exemption from rating for the amalgamated property known as 190 Macquarie Street, Windsor from 1 July 2001.
2. The amount of \$319.00 (three hundred and nineteen dollars) be written off in respect of the rates for the period 1 July 2001 to 30 June 2002.

56: 2002/2003 Insurance Renewals (G1001/004/CSV/OGF25NBX.C02)

COMMITTEE'S RECOMMENDATION

That the specific category of insurance as detailed above, be renewed from 30 June 2002, at a premium of \$175,523.87 (one hundred and seventy five thousand five hundred and twenty three dollars and eighty seven cents).

57: Cultural Grants Program - June 2002 Round (G021/218/CSV/OGF25NBX.C01)

COMMITTEE'S RECOMMENDATION

That a total of \$6,100.00 (six thousand one hundred dollars), as detailed in the report, be allocated as grants under the Community Cultural Grants Program - June 2002 Round. Funding to be taken from the 2002-2003 Cultural Grants program budget.

58: Proposed Markets at the Village Community Shopping Centre at Glossodia (GC283/056 Pt3//OGF25NBX.C05)

COMMITTEE'S RECOMMENDATION

That:

1. Council allow a 6 (six) month trial of the Glossodia Village Community Shopping Centre Markets to be held on the second Saturday of each month between the hours of 8.00am to 3.00pm.
2. A list of regulations be compiled in consultation with the Market Committee and be reported back to Council for approval.
3. Council seek no fee from the Markets for the 6 (six) month trial period until the markets are established.
4. Appropriate Public Liability Insurance cover be taken out by the Glossodia Village Shopping Centre Market Committee to a minimum of \$10 million (ten million dollars) cover.
5. A Council staff member attend the initial Market Committee meetings to ensure that there are no problems with the initial running and setting up of the markets.

59: Fruits of the Hawkesbury Festival (GC030/007/CSV/OGF25NBX.C06)

The Mayor declared an interest as he is chairman of Friends of the Hawkesbury Art Collection

Mayor Stubbs vacated the chair and Deputy Mayor Conolly took the chair

COMMITTEE'S RECOMMENDATION

That the 2002 Fruits of the Hawkesbury program and sponsorships be endorsed.

Deputy Mayor Conolly vacated the chair and Mayor Stubbs resumed the chair.

Supplementary Reports

60: Windsor Pre-School - Request for Funding (GP060/002 PT3/CSV/OGF25LBX.C10)

Mrs Lyn Churchill, proponent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That Council agree to provide an assurance to the Management Committee of Windsor Pre-School Child Care Centre that it will underwrite the payment of employee leave entitlements should the Centre fail to meet these financial requirements during the next four years.

ADDITIONAL INFORMATION

At the General Purpose Committee Meeting held on 25 June 2002, Council received representations from the Windsor Pre-School for financial assistance to fund the installation of playground soft fall. A recommendation for Council to underwrite the payment of employee leave entitlements for the next 4 (four) years was put forward. This will enable the Management Committee of the Windsor Pre-School to access funds set aside for employee leave entitlements (which are currently held in an interest bearing deposit).

Discussion with the Management Committee have indicated that the Committee is comfortable with this arrangement. Council's recommendation to underwrite employee leave entitlement has provided the Committee with the necessary surety to fund the installation of softfall (without placing accumulated employee leave provisions at risk). The 4 (four) year time frame provided by the recommended arrangements will enable the Committee to progressively replenish leave entitlements.

As part of its responsibilities as a local government authority, Council currently manages more than 50 (fifty) community buildings (in addition to 250 (two hundred and fifty) other properties, facilities and amenity blocks). The majority of these are operated by community committees, which have been delegated care and control of these facilities under Section 377 of the Local Government Act 1993. Under these arrangements, Council is responsible for ensuring the structural integrity of these buildings through its building maintenance and improvement program. The delegated committees are responsible for normal day-to-day 'wear and tear' e.g cleaning, lawnmowing, replacing lights and other consumables. These 'day-to-day' costs are generally met through the income generated by hall hire and other fees - delegated committees retain all income collected from these activities.

On an annual basis, Council allocates funds towards the maintenance and construction of council buildings to ensure that these facilities can be safely accessed and appropriately used by all residents. Given the size of Council's community buildings portfolio, clear priorities need to be identified to ensure that funds dedicated for building maintenance will be used efficiently and effectively.

To facilitate this process Council has established a criteria to determine priorities for the expenditure of funds under its Building Maintenance and Improvement Program. As part of this process, Council wrote to 25 (twenty-five) committees - with delegated responsibility for community centres, child care centres and halls - in October 2001 inviting them to identify works for inclusion in the 2002/2003 Building Works Program. The requests received from committees were assessed and on the basis of agreed criteria, works to the value of \$113,900 (one hundred and thirteen thousand nine hundred dollars) were included in the 2002/2003 works program. An additional \$47,800 (forty seven thousand eight hundred) in works were also identified by Council's Building Services Branch and have been included in the 2002/2003 works program.

QUESTIONS WITHOUT NOTICE:

1. Councillor Finch tabled correspondence from Mr and Mrs Eurell relative to the Pitt LES.

The General Manager acknowledged receipt of the correspondence.

2. Councillor Finch enquired if Council provided War Memorials which had been constructed in the Hawkesbury area and also enquired as to the process for constructing a Memorial at Kurrajong.

The General Manager advised that they were Council Memorials however, they were established/maintained in consultation with local RSL clubs and this would be the first step in the process.

3. Councillor Finch referred to correspondence from Wilberforce Newsagency relative to a card and gift shop. (Please see response to Question 7.).

ORDINARY - 9 July 2002

General Purpose Committee - 25 June 2002

Organisation and Resources

4. Councillor Finch requested an update relative 35 Elizabeth Street and a Notice to Serve an Order prepared on 19 April 2002.

The Director of Environment and Development advised that negotiations were continuing and the matter would be reported to Council at the conclusion of negotiations.

5. Councillor Finch referred to three derelict buildings at Kurrajong Heights and enquired if any action could be taken to have the owners improve the condition of the buildings.

The Director of Environment and Development advised that the owners of the buildings would be approached and the matter would be reported back to Council.

6. Councillor Paine enquired if an unpassable section of Berambing Road had been fixed.

The Director of Environment and Development advised that the developer had been directed to make the road trafficable and that had taken place on 20 and 21 June 2002. He also advised that the developer had been put on notice that if the work was not completed, Council would carry out the work on the public road and charge him.

7. Councillor Conolly sought clarification of the situation in relation to comments from Wilberforce Newsagency that Council was proposing to lease a shop to a direct competitor.

The Director of Community and Corporate Services advised that Council did not feel that the shop was a competitor as the cards were a different style of card and there were to be gifts and homewares and it was also felt that the shop would complement the existing shops.

Councillor Conolly enquired if the lease had been entered into.

The Director of Community and Corporate Services advised that the lease had been approved at the Ordinary meeting of 11 June 2002.

8. Councillor Rasmussen requested an update on the RAAF Economic Impact Study.

The General Manager advised that a copy of the draft study had been provided on an "in confidence" basis the week of 16 June 2002 and it the study would possibly be subject to a meeting sometime in the week of 1 July 2002, the date and time yet to be confirmed.

Councillor Rasmussen enquired if Council would be provided with a copy of the study.

The General Manager advised this was not possible, at this stage, as the study had been provided by the Department of Defence on a "commercial in confidence" basis.

Councillor Rasmussen enquired if the report contained recommendations.

The General Manager advised that the report was factual and did not contain recommendations. He suggested that the study may have been provided on a draft “in confidence” basis to ensure accuracy of the details within, after which it may be suggested that the report be provided on a community wide basis for comment.

The Mayor advised that he had had some ongoing discussions with senior RAAF personnel and the indication was that when the 707 in flight refuelling aircraft were replaced and relocated, hangar space may then become available for additional aircraft maintenance.

9. Councillor Rasmussen referred to a landscape plan for the Yarramundi Road development and requested clarification as to the position of the carparks, one of which appeared to be located on the banks of the Grose River, and an update as to what stage the development was at.

The Director of Asset Services and Recreation advised that the development was still in the formulation stages. He also advised that the two possible carpark sites have been identified through attempting to have the RTA provide them as part of the Bridge replacement process, as removal of a section of road that currently accesses the existing bridge would result in one of the carparks being lost. He further advised that the exact location for the second carpark had not been identified as yet however, if located on the Grose River, there would be controlled access, possibly via a locked gate.

10. Councillor Rasmussen referred to the cable fence at Yarramundi Reserve and conveyed thanks for repair of the fence advising that it prohibited four wheel drive access to the Reserve.
11. Councillor Sheather requested an update relative to his request to have “cats eyes” installed on the tarred section of Wheelbarrow Ridge Road.

The Director of Asset Services and Recreation advised that investigations would be carried out and a response provided.

12. Councillor Sheather enquired if white lines could be repainted on rural roads so that during the winter months they stood out in heavy fogs and, where inappropriate, investigate the possibility of installing “cats eyes” along the middle of the road, in particular Colonial Drive.

The Director of Asset Services and Recreation advised that investigations would be carried out and a response provided.

13. Councillor Rasmussen referred to Hollands Paddock and the leasing of that property to Council for carparking and enquired if a lease agreement had been drawn up.

The Director of Environment and Development advised that a query had been raised about access and its legality and this issue had been investigated by Council’s solicitors and determined to be appropriate, that advice having been passed on to the owner. As such, the matter rested with the owner of the land and not Council.

ORDINARY - 9 July 2002

General Purpose Committee - 25 June 2002

Organisation and Resources

Councillor Rasmussen enquired as to the status of access to that piece of land.

The Director of Environment and Development advised that the land was covered by Council's insurance.

The meeting terminated at 2.20pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 30 July 2002.

.....
Mayor



ordinary

4
section

reports
for determination

ITEM: 54 **Proposed Draft Regulations for the Proposed Glossodia Village Community Shopping Centre Markets****FILE NUMBER:** GC283/056 PT3/CSV/ORG09NBX.C07**PREVIOUS ITEM:** 58, GPC Section 3 - Organisation & Resources (25.06.2002)

REPORT:

Reference is made to Council's General Purpose Committee Meeting on 25 June 2002 when it was recommended that the proposed market at the Village Community Shopping Centre at Glossodia be allowed to proceed. As part of the recommendation, a list of regulations was required to be compiled in consultation with the market committee and reported back to Council for approval.

A proposed list of regulation are as follows:

1. Permission is necessary for any activity within the square centre of the Glossodia Village Community Shopping Centre and permission should be sought in writing with all details disclosed.
2. The square centre of the shopping centre is a pedestrian area and no vehicles are to be parked in the square centre. Non compliance will result in a fine/penalty of \$62.00.
3. The use of any amplification is allowed only with the permission of Council. Amplification must not exceed 15 decibels above background noise and each application will be assessed on an individual basis.
4. The market committee will be responsible for leaving the immediate area in a clean and tidy condition. The market committee must insure that the stall holders clean up any rubbish at the conclusion of the markets.
5. Busking is permitted on the following conditions:
 - amplification is not to be used;
 - that no obstruction is caused to pedestrians, laneways or doorways;
 - a collection container for donations is to remain stationary on the ground;
 - busking must not interfere with any approved entertainment activity;
 - buskers must rotate/move from an area after 30 minutes;
 - buskers may operate between the hours of 10.00am and 2.00pm.
6. Fund raising and soliciting for donations are not to be carried out without permission.
7. Stall holders are asked to contain their activities within the stall area. Goods may be displayed on the pavement in front of the stall to the boundary of the eave overhanging only.

8. No pedestrian is to be harassed by advertising religious, political or commercial messages either written or spoken or electronic messages transmitted from television, radio or computer generated systems. Excluded from this are A-frame signs (sandwich boards) approved by Council.
9. Displays of a commercial nature will have a charge as set by Council in its Revenue Pricing Policy.
10. No movable stalls, signs or other obstructions may be erected without permission and if permitted these must not obstruct doorways and laneways.
11. Riding of skateboards, scooters, roller blades and bicycles is not permitted.
12. Any food preparation activity will require permission. Use of materials such as fats and oils for barbecues and sausage sizzles are prohibited without non permeable barriers being placed to protect the shopping centre's paved surface.
13. Council's permission must be sought for the placement of tables and chairs outside business premises.
14. All dogs are to be leashed and must remain on the leash at all times.
15. Any person using the square centre of the Glossodia Village Community Shopping Centre must take care not to damage any furniture, paving or gardens. The user is to meet the cost of any damage other than fair wear and tear. In the case of established trees, costs will be determined as of a tree of similar size. The droppings of any substances (ie, oils, wax, etc) is prohibited and any cleaning costs will be charged accordingly. If it cannot be determined who caused the damage, the market committee will be charged for the cleaning costs.
16. Any one using the square centre of the Glossodia Village Community Shopping Centre for promotional entertainment activities shall follow requests or directions of the police or authorised Council officers. Failure to do so, or other breaches of the market's regulations may result in legal proceedings being instituted.
17. Approval of all market activities within the square centre of the Glossodia Village Community Shopping Centre on the second Saturday of each month is to be sought from the Glossodia Village Community Shopping Centre Market Committee. It should be noted that Council is not relinquishing its responsibility, with all activities undertaken to be in accordance with Council regulations.

RECOMMENDATION:

That Council approve the Glossodia Village Community Shopping Centre regulations as per the following.

1. Permission is necessary for any activity within the square centre of the Glossodia Village Community Shopping Centre and permission should be sought in writing with all details disclosed.

2. The square centre of the shopping centre is a pedestrian area and no vehicles are to be parked in the square centre. Non compliance will result in a fine/penalty of \$62.00.
3. The use of any amplification is allowed only with the permission of Council. Amplification must not exceed 15 decibels above background noise and each application will be assessed on an individual basis.
4. The market committee will be responsible for leaving the immediate area in a clean and tidy condition. The market committee must insure that the stall holders clean up any rubbish at the conclusion of the markets.
5. Busking is permitted on the following conditions:
 - amplification is not to be used;
 - that no obstruction is caused to pedestrians, laneways or doorways;
 - a collection container for donations is to remain stationary on the ground;
 - busking must not interfere with any approved entertainment activity;
 - buskers must rotate/move from an area after 30 minutes;
 - buskers may operate between the hours of 10.00am and 2.00pm.
6. Fund raising and soliciting for donations are not to be carried out without permission.
7. Stall holders are asked to contain their activities within the stall area. Goods may be displayed on the pavement in front of the stall to the boundary of the eave overhanging only.
8. No pedestrian is to be harassed by advertising religious, political or commercial messages either written or spoken or electronic messages transmitted from television, radio or computer generated systems. Excluded from this are A-frame signs (sandwich boards) approved by Council.
9. Displays of a commercial nature will have a charge as set by Council in its Revenue Pricing Policy.
10. No movable stalls, signs or other obstructions may be erected without permission and if permitted these must not obstruct doorways and laneways.
11. Riding of skateboards, scooters, roller blades and bicycles is not permitted.
12. Any food preparation activity will require permission. Use of materials such as fats and oils for barbecues and sausage sizzles are prohibited without non permeable barriers being placed to protect the shopping centre's paved surface.
13. Council's permission must be sought for the placement of tables and chairs outside business premises.
14. All dogs are to be leashed and must remain on the leash at all times.

15. Any person using the square centre of the Glossodia Village Community Shopping Centre must take care not to damage any furniture, paving or gardens. The user is to meet the cost of any damage other than fair wear and tear. In the case of established trees, costs will be determined as of a tree of similar size. The droppings of any substances (ie, oils, wax, etc) is prohibited and any cleaning costs will be charged accordingly. If it cannot be determined who caused the damage, the market committee will be charged for the cleaning costs.
16. Any one using the square centre of the Glossodia Village Community Shopping Centre for promotional entertainment activities shall follow requests or directions of the police or authorised Council officers. Failure to do so, or other breaches of the market's regulations may result in legal proceedings being instituted.
17. Approval of all market activities within the square centre of the Glossodia Village Community Shopping Centre on the second Saturday of each month is to be sought from the Glossodia Village Community Shopping Centre Market Committee. It should be noted that Council is not relinquishing its responsibility, with all activities undertaken to be in accordance with Council regulations.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 54 Oooo

ITEM: 55 Environmental Stormwater Special Variation**FILE NUMBER:** GR010/006 Pt7//ORG09NBX.C06

REPORT:

At the Special Meeting 24 June 2002 Council adopted the 2002/2003 Estimates and Management Plan. Also adopted at that meeting was the making of rates and fixing of charges for 2002/2003. As part of this report, it was 'recommended that pending approval by the Minister for Local Government for a Special Variation to General Income for 2002/2003 that an Environmental Stormwater Special Rate be applied to all rateable assessments'.

The variation was sought for the following reasons:

As one of the central local government areas involved in the future health of the Hawkesbury/Nepean River and its catchment areas, Hawkesbury City Council is committed to investing in initiatives which will improve the environment, water quality and the health of the catchment in the next decade. The Council is responding to community demand and expectation is developing a program of works, which will achieve this outcome. Additional revenue is required to improve the local environment and enhance local opportunities in relation to tourism and river related industries. The scale of the works required is beyond the capacity of the Council's current budget.

The application for an environmental/stormwater variation attempts to cover the following issues:

- *ecologically sustainable development;*
- *total catchment management;*
- *water quality and how the ecology of the aquatic ecosystem affects water within the cities and downstream;*
- *water quantity and the issue of flooding;*
- *social effects including recreation and aesthetics;*
- *riparian bushland, remnant bushland, regrowth bushland and bushland corridors;*
- *development and urban design;*
- *education;*

In developing these plans, a co-operative approach has been followed and information contributing towards the program has been provided from a number of sources including the South Creek Stormwater Management Plan, Middle Nepean-Hawkesbury Stormwater Management Plan and Local Government Advisory Group Blueprint.

The South Creek Stormwater Management Plan 1999/2000 was developed co-operatively by the following State and Local Government Agencies:

- Camden Council
- Penrith City Council
- Blacktown City Council
- Liverpool City Council
- Hawkesbury City Council
- Department of Land and Water Conservation
- Sydney Water Corporation
- South Creek Catchment Management Committee
- Hawkesbury-Nepean Catchment Management Trust.

The Middle Nepean-Hawkesbury Stormwater Management Plan was developed as a Statement of Joint Intent for Penrith City Council and Hawkesbury City Council. The Statement of Joint Intent commits both councils to co-ordinating management of stormwater with other major stakeholders in the Catchment within the Local Government areas of Penrith and Hawkesbury including:

- Hawkesbury-Nepean Catchment Management Trust
- Middle Nepean Catchment Management Committee
- Roads and Traffic Authority
- Environment Protection Authority
- Department of Land and Water Conservation
- Sydney Water Corporation
- Deerubin Local Aboriginal Land Council
- State Rail
- Department of Urban Affairs and Planning
- Hawkesbury River County Council

The Local Government Advisory Group appointed by the Minister for Land and Water Conservation has undertaken the task of developing a draft Blueprint for the Hawkesbury Lower Nepean. The Catchment Blueprint describes a plan for natural resource management in the Hawkesbury Lower Nepean and outlines how strategic investment and action can improve the current state of natural resource management. The Blueprint is also a tentative plan and recognises the importance of adaptive management, concerted action and co-operative effort. The key issues identified in the Blueprint are Riverhelp, biodiversity, land use and partnerships. The program for Hawkesbury City Council's Environmental/Stormwater Special Variation has been prepared in a similar format to meet the outcomes of the Catchment Blueprint. Additional revenue is required to complete the objectives of the program in the short to medium term as an existing shortfall exists in Council's current Capital Works Program and funding allocated to environmental and stormwater issues would not see the program completed in the long term.

A Management Plan and 10 (ten) year program was prepared and included as part of the Estimates and Management Plan process with the expectation of attaining \$1,008,500 (one million, eight thousand and five hundred dollars) per year for a period of 10 (ten) years. Community consultation and

recommendations to Council supported a flat fee [\$44 (forty four dollars) per assessment] in preference to a distribution based on land value (ad valorem) that would provide a disproportionate weighting to land holders with high values considering the environmental benefit to all assessments.

The application for Special Variation was considered by the Minister for Local Government. The following advice was provided:

“The Minister has approved of the Council increasing its general income by 8.52% for 2002/2003 for five years. The approved increase comprises:

	\$	%
2001/02 Notional General Income	16,609,362	
02/03 General Variation	548,109	3.30
Catchup (Excess)/Valuation objections	26,873	0.1
	20,536	0.12
Special Increase	<u>837,930</u>	<u>5.0</u>
	<u>18,042,810</u>	<u>8.52</u>

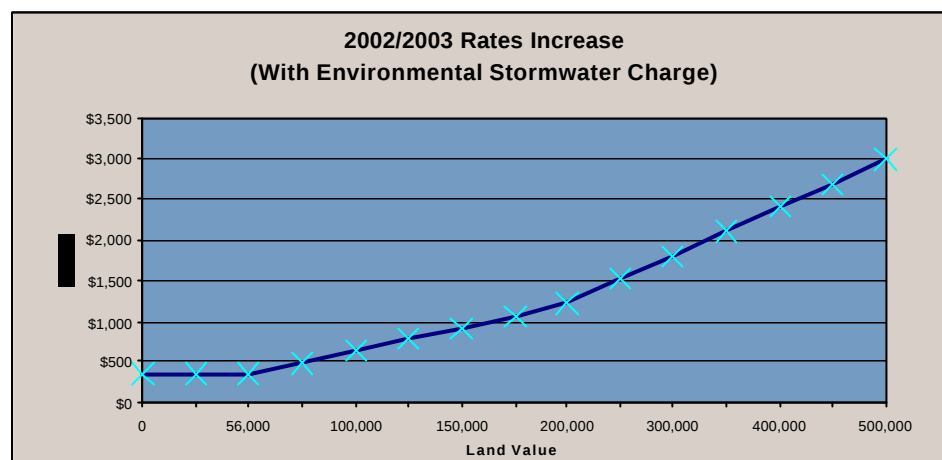
The Minister’s approval is on the understanding that the Council will reduce its general income for the 2007/2008 rating year by \$837,930 plus the equivalent cumulative proportion of this increase from any general variation increases or any special variation increases approved for the 2003/2004 to 2006/2007 rating year inclusive.

In addition, the approval is on the understanding that the Council makes the levies its rates according to the provision of the Local Government Act 1993 and complies with the conditions of the attached instrument. Council should continue to review its operations to identify where further efficiencies and tangible savings can be achieved.

To achieve the objective of raising a flat rate or charge under the revenue raising constraints of the Local Government Act, it is appropriate to raise an annual charge under Section 552(4). This section refers to special rates and charges for drainage that may be levied on rateable land within the basin served by the drainage works.

The Hawkesbury City Council Local Government area falls within the Hawkesbury/Nepean catchment. All works and ancillary overhead and management expenses, such as education, management and reporting occur within this basin. A flat charge under this regime is available.

As the Minister reduced the request from Council, the flat charge will be \$36.55 (thirty six dollars and fifty five cents) per assessment raising \$837,930 (eight hundred and thirty seven thousand, nine hundred and thirty dollars) per year for 5 (five) years. The effect on rateable properties is shown in the graph and table below.



Notes:

- The average Land Value is approximately \$125,000 (one hundred and twenty five thousand dollars)
- There are only 375 (three hundred and seventy five) properties with Land Values greater than \$500,000 (five hundred thousand dollars).
- The minimum rate applies to properties with Land Values up to \$56,000 (fifty six thousand dollars).
- There will be approximately 3,800 (three thousand, eight hundred) properties on the minimum rate in 2002/2003.

Land Value	Rates 2001/2002	Rates 2002/2003	Rates 2002/2003 with Charge	Percentage Rate Increase with Special Rate
50,000	\$319.00	\$330.00	\$366.55	14.91%
100,000	\$570.50	\$590.20	\$626.75	9.86%
150,000	\$855.75	\$885.30	\$921.85	7.72%
250,000	\$1,426.25	\$1,475.50	\$1,512.05	6.02%
500,000	\$2,852.50	\$2,951.00	\$2,987.55	4.73%
750,000	\$4,278.75	\$4,426.50	\$4,463.05	4.31%

The Minister's approval is on the understanding that Council will reduce its general income in 2007/2008 by the special variation amount (including any accumulative effect). At this time, a fresh application for variation will be required to complete the program. The success of this application is likely to hinge on performance management, measurable outcomes and a movement to a more complex method of charging for the environmental stormwater variation utilising a distinction between private and public land taking into account land use factors.

It is recommended that the Minister of Local Government's advice in relation to the increase in general income be noted and that a drainage charge of \$36.55 (thirty six dollars and fifty five cents) be applied to rateable assessments for the years 2002/2003 to 2006/2007.

RECOMMENDATION:

That:

1. The Minister of Local Government's advice in relation to the increase in general income be noted; and
2. a drainage charge of \$36.55 (thirty six dollars and fifty five cents) be applied to rateable assessments for the years 2002/2003 to 2006/2007.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 55 Oooo

ITEM: 56 Management of Peppercorn Place Disability and Aged Services Centre**FILE NUMBER:** GC150/019/CSV/ORG09NBX.C03

REPORT:

Peppercorn Place Disability and Aged Services Centre was officially opened in May 2001. It houses nine agencies which provide services to frail older people and people with disabilities. The Centre cost \$1.35 million (one million three hundred and fifty thousand) to construct - \$600,000 (six hundred thousand) of which was obtained from grants with the Department of Ageing Disability and Home Care the principal source of grant funds.

Council has executed a lease agreement with each tenant of Peppercorn Place. The lease specifies the usage charge (based on the floor space occupied) to be paid by each tenant. The income collected from tenants is intended to cover the total cost of building outgoings which in 2002/2003 is calculated at \$65,485 (sixty five thousand four hundred and eighty five) per annum.

Currently, Council's Community Services Branch is directly responsible for the day-to-day operation of Peppercorn Place in conjunction with a tenants committee. This is a unique arrangement in that Council ordinarily delegates day-to-day care and control of a community facility to either a 377 Committee of Council, or to an incorporated body which operates a funded service from that facility. Currently, the informal tenants committee meets on a monthly basis to make determinations in relation to the operation of the Centre.

This informal arrangement means that no one person or agency (within the Centre) can be held responsible for ensuring the Centre operates within the required regulatory framework. By default, this responsibility devolves onto Council. The current arrangements also creates an administrative burden in that several Council staff are involved in the invoicing of individual tenants and co-ordinating the payment of outgoings and other operating costs. This can contribute to delays and misunderstandings in relation to delegations and areas of responsibility.

In practice, the informal management arrangements in place at Peppercorn Place have contributed to an expectation (from both tenants and funding bodies) that, as Council is "responsible" for the Peppercorn Place, it will directly take on responsibility for resolving (and funding) any problems impacting on the Centre.

To rectify this matter, it is proposed that Peppercorn Place be brought into line with the situation operating in all other Council owned community facilities. It is recommended that Council delegate the day-to-day care, control and management of Peppercorn Place to Peppercorn Services Inc. (a community board of management which has been established to manage the Hawkesbury Community Transport Service). Under this arrangement, Peppercorn Services Inc. would act as the responsible agent for collecting the user charges levied on tenants and for co-ordinating the payment of all outgoings. Peppercorn Services Inc. would also provide the point of contact for dealing with tenancy issues (in conjunction with the tenants committee which would continue to exist).

The benefits of this arrangement would be to establish a more flexible and responsive management body for Peppercorn Place. It would also provide the opportunity for Peppercorn Services Inc. to generate revenues with which to fund improvements to the Centre (due to additional tenancies that have been negotiated since the Centre opened, the Centre currently generates income in excess of what is required to meet building outgoings). The recommended arrangements would also oblige Peppercorn Place to operate more autonomously of Council.

RECOMMENDATION:

That Council delegate day-to-day care, control and management of Peppercorn Place to The Board of Management of Peppercorn Services Inc. under Section 377 of the Local Government Act.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 56 Oooo

ITEM: 57 **North Richmond Skatepark - Plan of Management**

FILE NUMBER: GR030/011//ORG09NBX.C04

PREVIOUS ITEM: 18, GPC Section 3 - Organisation & Resources (26.02.2002)

REPORT:

On 12 March 2002, Council resolved to receive the Draft Plan of Management for the proposed North Richmond Skatepark to be constructed in Hanna Park, North Richmond. The Plan was prepared in consultation with the North Richmond Skatepark Committee. Membership of this committee included young people, local residents, representatives of Hanna Match Ltd., the Hawkesbury Area Local Command, Council, Hawkesbury Chamber of Commerce and youth workers.

The Committee met on 3 (three) occasions to discuss design and management issues for the proposed skatepark. A Draft Plan of Management was endorsed by the Committee - the plan identified 16 (sixteen) recommendations to reduce the adverse impacts of the proposed facility and to promote the positive benefits of the facility. The Draft Plan was reported to Council in February 2002.

The purpose of the Plan of Management was to identify a strategy for regulating the operation of the skatepark. A key component of the plan was to provide the opportunity for residents and young people to play an active role in the running of the facility.

Following the construction of the facility (subject to Council's approval), it is proposed that the Committee would meet on a regular basis (bi-monthly) to identify and deal with operational issues. The Committee will report to the Hawkesbury Community Safety Committee to ensure that concerns regarding public safety or other matters can be addressed.

RECOMMENDATION:

That:

1. The information be received.
2. The Draft Plan of Management - North Richmond Skatepark be advertised for public comment.

ATTACHMENTS:

AT-1 Plan of Management - North Richmond Skatepark (distributed separately)

oooO END OF ITEM 57 Oooo

ITEM: 58 **Delegates Expenses and Interstate Travel****FILE NUMBER:** GA030/014, GM001/025 PT8/CSV/ORG09NBX.C05

REPORT:

The Cities and Town Centres Conference is being held this year in Caloundra, Queensland 18 to 21 August 2002.

The Conference is held bi-annually and was previously held in Hobart in September 2000.

The Cities and Town Centres Conference has a theme of "Visions Into Reality - Creating Livable Cities". Included in the program over the three days are the following issues:

- Civic vision and sustainability
- Projects in partnership
- Government and centre planning
- Best practice community consultation
- Social, environmental and economic perspectives

In accordance with Council's Policy, interstate travel for conferences exceeding \$1,500 (for registration, airfare, accommodation and out-of-pocket expenses) are required to be reported and resolved by Council. Councillor Allan has indicated an interest in attending this conference and it is proposed to send two staff members. The cost of attendance at the conference is \$640 for registration, approximately \$300 for accommodation plus airfare. Corporate Travel Management has been appointed as the official travel agency of the conference and is offering conference airfares at up to 45% discount in economy class on Qantas Services. The total cost of attendance at the conference will be approximately \$1,300 per delegate.

The conference is timely as Council has allocated \$118,000 in the 2002/2003 Financial Year toward the Chamber of Commerce, specifically as a contribution to the maintenance of the Mainstreet Program. This allocation is an increase on previous years and a commitment to the Mainstreet effort. In addition, Council has allocated \$35,000 in the Parks Program for furniture and equipment, is committed to the preparation of Development Control Plans for both Windsor and Richmond and has allocated funding for an economic study in Windsor. The economic study will specifically address the following:

- A supply and demand study including the impact and opportunity of the Northwest sector on Windsor Town Centre.
- Escape expenditure.
- Displacement issues.

To promote networking and professional development a copy of the Cities and Town Centres Registration and Conference brochure has been forwarded to the Hawkesbury City Chamber of Commerce. The Chamber of Commerce are considering participation at their next meeting dated 10 July 2002 to determine their interest in attendance.

RECOMMENDATION:

That Council approve the attendance of Councillor Allan and two (2) staff members at the Cities and Town Centres Conference Caloundra, Queensland August 2002.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 58 Oooo

ITEM: 59 **Supply and Place Asphaltic Concrete****FILE NUMBER:** GT020/426/ENG/ORG09NBX.E02**REPORT:**

Tenders for the supply and placement of Asphaltic Concrete closed at 2.00pm on Tuesday 11 June 2002.

Tenders have been called for a 12 (twelve) month period on a schedule of rates basis comprising Part A and Part B.

Part A

- hourly rate for pothole patching including a minimum of four tonnes of asphaltic concrete to be placed over an 8 (eight) hour period, including all traffic control (routine pothole repairs on a daily basis)

A total of ten (10) tenders were received for the Part A component as follows:

	Name	p/h rate
1	A&C Group Pty Ltd	\$146.00
2	Restos Pty Ltd	\$176.75
3	Ozpave Pty Ltd	\$181.50
4	Bernard Knight Concreting Services P/L	\$250.00
5	Owen Road Maintenance Pty Ltd	\$270.00
6	Roadmakers	\$322.00
7	Raygal Excavations Pty Ltd	\$330.00
8	CSR Emoleum Road Service	\$545.60
9	Boral Asphalt	\$649.00
10	North Shore Paving Co Pty Ltd (\$625.00 + GST)	\$687.50

A & C Group has been undertaking patching works for Council but has not been performing within the accepted guidelines of the contract. Their performance and reliability is considered unsatisfactory. Under the circumstances the tender submitted by Restos Pty Ltd in the amount of \$176.75 per hour is considered the most cost effective. Due to the non-performance of A & C Group, Restos Pty Ltd has been carrying out patching work and have been performing in a satisfactory manner.

ORDINARY

Meeting Date: 9 July, 2002

Item: **59**

Part B

- square metre rate for the supply and placement of asphaltic concrete for variable depths, including all excavation and traffic controls (larger road failures which have to be excavated and repaired)

A total of 10 tenders were received for the Part B component as follows:

Contractor	Area sqm	Deep Lift Rate/sqm Depth						
		25mm	50mm	75mm	100mm	150mm	200mm	250mm
Bernard Knight Concrete Services Pty Ltd	1-10	\$24.00	\$29.95	\$44.50	\$72.00	\$82.00	\$108.00	\$132.00
	10.1-50	\$14.50	\$23.20	\$35.80	\$55.00	\$65.00	\$81.00	\$100.00
	50.1-200	\$8.70	\$21.25	\$31.80	\$50.00	\$58.00	\$77.00	\$95.00
	over 200	\$8.70	\$18.40	\$27.95	\$45.00	\$50.00	\$63.50	\$81.00
Boral Asphalt	1-10	\$40.79	\$49.80	\$59.30	\$65.38	\$84.00	\$105.70	\$126.00
	10.1-50	\$39.00	\$49.00	\$57.00	\$63.62	\$77.30	\$98.75	\$124.10
	50.1-200	\$38.30	\$45.00	\$55.20	\$57.00	\$75.25	\$96.30	\$121.30
	over 200	\$37.95	\$44.00	\$52.60	\$56.20	\$74.40	\$95.45	\$119.70
A&C Group Pty Ltd	1-10	\$66.00	\$68.00	\$70.00	\$73.00	\$87.00	\$109.00	\$129.00
	10.1-50	\$60.00	\$65.00	\$67.00	\$69.00	\$83.00	\$102.00	\$119.00
	50.1-200	\$42.00	\$50.00	\$63.00	\$66.00	\$80.00	\$90.00	\$104.00
	over 200	\$35.00	\$47.00	\$60.00	\$63.00	\$77.00	\$87.00	\$99.00
Restos Pty Ltd	1-10	\$24.00	\$48.00	\$72.00	\$96.00	\$145.00	\$190.00	\$220.00
	10.1-50	\$24.00	\$48.00	\$72.00	\$96.00	\$145.00	\$190.00	\$210.00
	50.1-200	\$24.00	\$48.00	\$72.00	\$96.00	\$140.00	\$176.00	\$185.00
	over 200	\$18.80	\$38.00	\$65.00	\$85.00	\$136.00	\$156.00	\$185.00
Roadmakers	1-10	\$66.00	\$83.00	\$143.00	\$268.00	\$298.00	\$318.00	\$352.00
	10.1-50	\$46.00	\$70.00	\$90.00	\$101.00	\$128.00	\$154.00	\$182.00
	50.1-200	\$23.00	\$39.00	\$49.00	\$70.00	\$96.00	\$121.00	\$146.00
	over 200	\$23.00	\$39.00	\$49.00	\$70.00	\$96.00	\$121.00	\$146.00
Owen Road Maintenance Pty Ltd	1-10	\$97.71	\$117.25	\$138.35	\$162.85	\$179.97	\$194.17	\$208.38
	10.1-50	\$68.47	\$82.16	\$94.15	\$114.12	\$136.94	\$164.33	\$197.20
	50.1-200	\$56.49	\$62.77	\$69.75	\$77.50	\$98.25	\$122.86	\$155.58
	over 200	\$47.00	\$56.40	\$67.68	\$75.50	\$100.33	\$116.88	\$123.00

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Meeting Date: 9 July, 2002

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Contractor	Area sqm	Deep Lift Rate/sqm Depth						
		25mm	50mm	75mm	100mm	150mm	200mm	250mm
Ozpave Pty Ltd *lump sum	1-10	*\$495.00	*\$495.00	*\$605.00	\$200.00	\$217.25	\$235.00	\$250.00
	10.1-50	\$42.00	\$50.60	\$60.00	\$71.00	\$170.50	\$199.00	\$233.00
	50.1-200	\$38.00	\$51.50	\$62.70	\$79.00	\$105.00	\$130.00	\$149.00
	over 200	\$31.00	\$40.50	\$44.50	\$66.50	\$90.50	\$113.50	\$133.50
CSR Emoleum Road Services	1-10	\$475.20	\$477.40	\$480.70	\$484.00	\$489.50	\$495.00	\$500.50
	10.1-50	\$157.30	\$162.10	\$167.00	\$171.80	\$183.00	\$194.12	\$205.82
	50.1-200	\$55.65	\$64.30	\$74.43	\$80.83	\$95.68	\$109.80	\$124.00
	over 200	\$32.00	\$38.46	\$44.71	\$52.17	\$65.87	\$80.87	\$91.30
North Shore Paving (excludes 10% GST)	1-10	\$216.25	\$232.50	\$263.75	\$423.75	\$640.00	\$651.25	\$662.50
	10.1-50	\$75.20	\$111.64	\$138.34	\$173.33	\$188.79	\$211.45	\$229.41
	50.1-200	\$41.56	\$52.96	\$76.25	\$93.75	\$125.73	\$156.93	\$182.04
	over 200	\$30.20	\$44.40	\$64.10	\$79.18	\$101.78	\$124.60	\$147.38
Raygal Excavations P/L \$4290/day + asphalt	1-10	non-conforming tender - rate \$4290/day excluding materials						
	10.1-50	non-conforming tender - rate \$4290/day excluding materials						
	50.1-200	non-conforming tender - rate \$4290/day excluding materials						
	over 200	non-conforming tender - rate \$4290/day excluding materials						

The tender submitted by Raygal Excavations Pty Ltd is non-conforming as they have submitted a day rate and not a square metre rate.

The shaded rows (1-10 and 10.1-50sqm) represent the most frequently used categories for regular maintenance work.

The Schedule of Rates submitted by Bernard Knight Concrete Services Pty Ltd is considered to be the most cost effective when analysed in relation to previous works undertaken. Bernard Knight Concrete Services Pty Ltd has been performing similar works for Council under contract for the last 12 months.

RECOMMENDATION:

That:

1. The Schedule of Rates tender submitted by Restos Pty Ltd for supply and placement of Asphaltic Concrete for Pothole Patching Part A at \$176.75 per hour be accepted and be executed under the Seal of Council.

ORDINARY

Meeting Date: 9 July, 2002

Item: **59**

2. The Schedule of Rates tender submitted by Bernard Knight Concrete Service Pty Ltd for the supply and placement of Asphaltic Concrete Deeplift Patching Part B be accepted and be executed under the Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 59 Oooo



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ORDINARY

Meeting Date: 9 July, 2002

Item: **60****ITEM: 60****Reports Requested by Council - Status as at 9 July 2002****FILE NUMBER:**

GC280/005 PT04/CSV/ORG09NCX.C01

REPORT:

30/1/01	Windsor Mall - Traffic DAS&R	Report in relation to the increasing traffic within Windsor Mall and possible installation of lock-down bollards.	Report to be prepared following meeting with Chamber. Matter has been discussed with Mainstreet Committee.
13/11/01	Crooked Lane, North Richmond DAS&R	Report to be prepared relating to lights at Crooked Lane, North Richmond which are disturbing residents.	Integral Energy has been requested to modify lighting.
23/4/02	Drainage Yarramundi farmland DAS&R	Report relative to drainage and water flow problems for farmers at Yarramundi.	This matter is under investigation.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 60 Oooo



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ORDINARY MEETING

Reports of Committees

Heritage Advisory Committee - 13 June 2002

Present: Councillor Dianne Finch
Ian Jack
Jan Barkley-Jack
Dennis Bradshaw
Lucy Sullivan
Michelle Nichols
Max Hatherley (arrived late)
Robert Montgomery
Dr Donald Ellsmore, Heritage Advisor

Apologies: No apologies were tendered.

1. Confirmation of Minutes

Minutes of the meeting of 9 May 2002 were adopted, subject to them being altered to show that Councillor Finch was in attendance. Moved by Dennis Bradshaw, seconded by Jan Barkley-Jack.

2. Business Arising from Minutes of the Previous Meeting

Updates were provided on matters raised from the previous Minutes.

3. Correspondence

An email was tabled from Alan Aldrich dated 31 May 2002 concerning removal of the steps in Richmond Park and replacing with wheelchair accessible ramps. This matter was dealt with in General Business.

4. General Business

4.1 Request for Ramps in Richmond Park

The Committee discussed the importance of providing access for all and the following motion moved by Jan Barkley-Jack, seconded by Dennis Bradshaw was adopted.

"The Committee support the proposal for wheelchair ramp access through Richmond Park, in principle, and request that the plan be referred to the Committee for comment prior to construction."

4.2 La Tosca - Bowen Mountain

Concern was raised that this building was deteriorating rapidly. Robert Montgomery advised that a Notice of Intention to Serve an Order had been issued requiring the building to be secured from further deterioration.

4.3 Wilberforce Park Mini-Basketball Court

An update was requested. Donald Ellsmore advised that he had reviewed the application and has concluded that the proposal will have no heritage impact. Robert Montgomery advised that the Development Application has now been approved.

4.4 Heritage Assistance for Slab Buildings

The Committee requested that urgent consideration be given to making funds available for heritage assistance for owners of timber slab buildings. A number of these buildings were damaged in the storms in 2001. It was also pointed out that the timber slab buildings are very important but sadly often forgotten in terms of heritage conservation. Robert Montgomery advised that this matter would be pursued.

4.5 Slab Barn at John Smith's Turf Farm

Jan Barkley-Jack advised the Committee of a slab barn on this property which should be considered for listing in the Heritage Schedule. The following motion, moved by Jan Barkley-Jack, seconded by Ian Jack was carried.

"That this item be included in the Heritage Schedule of Hawkesbury LEP 1989 at the next available opportunity".

4.6 Heritage Study Review

Robert Montgomery provided an update and suggested that a Steering Committee Meeting be organised as soon as possible.

4.7 North Richmond Shopping Centre Proposal

Concern was expressed by the Committee about the proposed demolition of the cottage fronting Bells Line of Road, which is heritage listed. The following motion, moved by Jan Barkley-Jack, seconded by Dennis Bradshaw was carried.

"Council be requested to consider the heritage significance of the Palm Trees in any Development Application and retain them in any approval".

4.8 Community Awareness and Design

Dr Donald Elsmore, Council's Heritage Advisor, addressed the Committee about the need to increase community awareness and the need for more sophisticated design, particularly where heritage buildings are involved. The Committee agreed to focus on raising community awareness. It was agreed to discuss this in further detail at the next meeting.

ORDINARY MEETING

Reports of Committees

4.9 Vegetation at South Creek

Concern was raised that the species planted along South Creek by the Landcare Group are not appropriate and do not follow the plan prepared for the area.

The meeting closed.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury's Healthy City - 16 May 2002

Present: Mayor, Councillor Rex Stubbs - Hawkesbury City Council
Councillor Joan Woods- Hawkesbury City Council
Garry Baldry - Hawkesbury City Council
Joanne Adams- Hawkesbury City Council
Esther Anderson - Hawkesbury City Council
Bashir Sumar- University Western Sydney Hawkesbury
Janet Hogge- Hawkesbury City Council
Jeff Parkin- NSW Police Force
Darren Carr- Division of GP's
John MacDonald- University Western Sydney Hawkesbury
Simon Woodland- community
Bindi Woodland- community
Theresa Luland- Hawkesbury District Health Service
Sarah Moreton- community

Apologies: Lyn Saville
David Mason- NSW Agriculture

Subcommittee Updates:

NSW Police Force- Jeff Parkin

Hawkesbury Film Project

Stephen Lilly and Jeff Parkin presented the Hawkesbury Film Project to the 3rd International Youth Conference at Randwick. The conference held over three days was well attended by national and international delegates. Jeff Parkin thanked John Clofack and Stephen Lilly for editing a twenty minute video into a five minute video presentation.

The Hawkesbury Film Project presentation was well received with in excess of 100 people at the presentation. 80 booklets were given out and copies of videos sent to delegates from overseas.

The film project will be an ongoing project. Commencing this year the project will be held as a competition and entrants will need to submit a two minute video in an innovative fashion. The competition is available to anybody in the Hawkesbury to enter. The winning entry will be created into a twenty minute video.

Hawkesbury's new Superintendent Tony McWhirter has commenced work and is receiving positive feedback.

Esther Anderson

There were no nominations received through out the month for Healthy City Awards. The floor was opened to nominations from the committee. Four groups were nominated for awards:

ORDINARY MEETING

Reports of Committees

- 1) The Hawkesbury Film Program
- 2) Hawkesbury Oasis, nominated for-
 - The service provided
 - A comfortable and secure environment
 - Pool well maintained
 - Many youth attend on a Friday night
 - High profile from the very young through to adults
 - Encourages bonding between parents and children

Hawkesbury Oasis is one of Hawkesbury City Council's projects so far.

- 3) The Big Thing - Youth Festival
 - Attracted approximately 3000 youth
 - Trouble free
 - Had a strong committee
 - Attracted corporate sponsorship
 - Young people very involved in all aspects of the event
 - Young people took centre stage on the day
 - Huge cross section of people attended
 - The committee hopes to make The Big Thing a yearly event
 - The event provided an ideal opportunity for young people to manage a \$10,000 budget.
- 4) Colbee Park BMX Track
 - Provides a safe venue for young people
 - Provides a way of bringing families together
 - Extreme sports aspect
 - Social benefit

Nominations:

The Big Thing -	4
The Hawkesbury Film Festival -	6
Colbee Park BMX track -	1
Oasis Sports Centre -	1

The Big Thing is the winner for April

The Hawkesbury Film Festival is the winner for May

Joanne Adams - Project Co-ordinator

Please provide articles for the newsletters

ORDINARY MEETING

Reports of Committees

Darren Carr - Hawkesbury Division GP's

The Hawkesbury Division of GP's has begun to lobby Wentworth Area Health Services for a more equitable distribution of funds for Chronic and Complex Conditions. Negotiations are continuing to secure funding for another staff member.

A funding application is being prepared to provide after hours care onsite at Hawkesbury Hospital. Changes in society's values has meant that family doctors are no longer on call 24 hours a day. The model, proposed to provide 24 hour care in the Hawkesbury, encourages all GP's to volunteer for a roster basis. Sufficient doctor interest will be required to make the project viable as forty five shifts per week will need to be filled by local doctors. Commonwealth funding will be necessary for service provision and if funding cannot be secured, the service will be unable to be provided. Payment will begin at Bulk Billing rates.

Theresa Luland - Hawkesbury District Health Service

The Child Nutrition Project is proceeding well. The project is Commonwealth funded for three years. The project is aimed at increasing breast feeding and increasing nutrition in child care centres and schools in rural areas. The project is focusing on developing breast feeding friendly establishments. A breast feeding expo is to be held at Penrith Plaza encouraging parents to breast feed on stage.

\$120,000 has been secured to continue the Hawkesbury Food program and Lyn Saville's position will be funded for another three years. The project has been very sustainable with many of the initiatives set up in the project becoming self sufficient.

Safer Celebrations has had a request from Wentworth Area Health Service to move its program into the Blue Mountains Schools. All schools in Hawkesbury have been involved this year. Springwood High School has been invited to join as a pilot for the Blue Mountains for next year.

The funding for Street Beat has run out and an application for further funding has been submitted to the Attorney General. If the application is not successful, corporate sponsorship will be sought.

Hawkesbury Community Drug Action Team was unsuccessful in the first round of funding however, the project may be revisited to acquire further funding.

Drug and Alcohol service has its official opening next week. The service focuses on rehabilitation.

Janet Hogge - Road Safety

Drink Drive program - funding has been applied for from the RTA to cover the Christmas/New Year period. Drink Drive related accidents are up in the Hawkesbury. Operation West Safe stopped five drivers last Thursday between 3pm and 10.30pm for drink driving.

ORDINARY MEETING

Reports of Committees

FARM - funding has been applied for to spread the campaign over the October holiday period. All research on fatigue has been finished. The results (which confirmed that the majority of drivers crashing from fatigue related crashes were in the locality of where they lived) will be launched in Local Government Week.

IPWEA - applied for funding for roadside signs targeting community groups who are sleep deprived, ie, students, mothers, shift workers.

Approximately 700 Community Transport surveys have been collected. Somebody is now needed to collate the data. A significant number of participants are interested in attending a public meeting. Janet had a phone call from West Bus wanting to arrange a meeting, once the results had been compiled, on how to best address the issues covered.

Go 40 for ME - RTA and Council funded initiative. All signed up schools receive Go 40 for Me corflute signs. Speed of cars at schools was measured for one week. A follow up from highway patrol the following week gave out speeding fines to those who exceeded the 40km/ph speed limit.

Mayor Rex Stubbs

Council has secured funding for the construction of a skateboard ramp at Clarendon. The skateboard ramp at North Richmond is moving along.

Clr Joan Woods

Funding for a regional playground has been approved from the State government at Ham Common for a Regional Playground. Play equipment will be age based and a parents retreat will be built adjoining the playground where they can watch their children and relax.

\$50,000 funding has been approved for cycle ways. The first stage will stretch from Colo High School to Kurmond Village. There has been a noticeable improvement of what is being achieved for cyclists.

The bridge at Wilberforce is unsafe for pedestrians to cross. Looking at options to get pedestrians safely across the bridge. Options will be pursued such as research funding.

Jeff Parkin noted that the area of road at Windsor, stretching from The Sebel through to Clarendon, is unsafe for pushbikes. This is a missing link in the cycleway.

Garry Baldry - Manager Environment Waste

The Companion Animal Shelter has been updated and we are looking at taking dogs from Penrith Council. The opening of the new shelter is in Local Government Week and it is hoped to get dog agility, dog training clubs etc at the opening. The pound is now known as the Companion Animal Shelter.

ORDINARY MEETING

Reports of Committees

John MacDonald - University Western Sydney Hawkesbury

Men's health week begins on the 15th June.

The Healthy Cities should endeavour to revive the link with Ramallah, Palestine, once the hostilities ease.

The committee should be looking for money to celebrate Healthy Cities.

Bashir Sumar - University Western Sydney Hawkesbury

Food Barn - the clientele is growing, patronised by a large number of locals. The food barn is trying to arrange a transport service for people unable to reach the food barn.

There is hardly any advocacy for people with NES backgrounds. Children are not encouraged to take on farming. The health of the families is an issue that needs to be addressed. The use of pesticides is a problem with incorrect usage a common occurrence.

There is an increasing demand for organic produce. The incentive for farmers to move to organic production is not there because land needs to be chemical free for five years. Most land is rented and it is not viable to pay rent on land not being used.

Simon Woodland - Community Garden

Last meeting was held on the 3rd May. Michelle Engelhard attended the meeting to discuss what council would require in the future. The proposed site has been cleared by the park manager. A planting plan has been put together of native species to the Cumberland Plain. The group plans to undertake a days work to promote the idea of a community garden to the public. A visioning workshop is planned for the 7th June, 2002. The group has negotiated access to the sports field club for meetings.

Esther Anderson

The community nursery is moving to the temporary accommodation presently used by the animal shelter staff. This will be the permanent administration office for nursery staff. The nursery will provide a facility to cultivate plants for community groups. The aim is to be able to give away tube stock to residents.

Bindi Woodland - Sustainability Festival

The sustainability festival will comprise of talks, stall holders, community groups, businesses, workshops, children's activities, organic food catering, music and art performances and night activities.

Possibility of a Healthy Cities Display.

Meeting closed - 12pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury's Healthy City - 13 June 2002

Present: Mayor Rex Stubbs - Hawkesbury City Council
Councillor Joan Woods - Hawkesbury City Council
Garry Baldry - Hawkesbury City Council
Joanne Adams - Hawkesbury City Council
Dianne Tierney - Hawkesbury City Council
Esther Anderson - Hawkesbury City Council
Janet Hogge - Hawkesbury City Council
Darren Carr - Division of GP's
Theresa Luland - Hawkesbury District Health Service
Senior Constable Jeff Parkin - NSW Police Force
Peter Davis

Matters Arising From the Previous Minutes

The following alterations were made to the previous minutes 16 May 2002.

- Esther Anderson was present at the meeting.
- Subcommittee Hawkesbury District Health Service.
 - \$120,000 funding was secured to continue the Hawkesbury Harvest Program, not the Hawkesbury Food Program.
 - Hawkesbury Community Drug Action team was successful in the first round of funding.

Subcommittee Updates:

Janet Hogge - Road Safety

Funding grants have been applied for from the Roads and Traffic Authority for speed and drink-drive prevention programs.

Hawkesbury Transport Survey

- Janet Hogge is waiting for a response from Bashir Sumar, University of Western Sydney - Hawkesbury, to hear about students willing to collate the 700 Hawkesbury Transport Surveys.
- A public forum will be held on the survey once the responses are collated. Dianne Tierney suggested using a mediator at the meeting.
- Cllr Joan Woods suggested contacting Work for the Dole or Skill Share to assist in collating the surveys.
- Dianne Tierney suggested inviting parties from each key area such as West Bus and City Rail. Representatives from Carl Scully's office committed their attendance.

ORDINARY MEETING

Reports of Committees

Esther Anderson

Healthy City Challenge Winners

Two nominees were elected at the previous committee meeting, Hawkesbury Oasis and Colby Park BMX. The winner for June is the Colby Park Bike Club.

A number of procedures were discussed to be followed previous to nominating an individual or group for an award:

- Clarification is important when nominating awards. Confusion can be prevented by defining who is to receive the award. For example, in the case of Colby Park BMX track the nominee should define whether the owners of the track are to receive the award or the bike club who uses the track.
- Before the nomination is accepted it is to be submitted to the Environment and Waste department to ensure the premises are in a safe and healthy condition.
- Nominations need to be given in ahead of time if possible. This will allow time for the Council's Environment and Waste department to ensure premises are in a safe and healthy condition, and the nomination can be assessed to ensure the facility is insured and not being prosecuted.

Jeff Parkin

Crime Prevention

An agreement with Hawkesbury City Council and the NSW Police Force is being drafted for the assessment of major development for crime prevention issues such as the redevelopment of shopping centres. It is recommended that Hawkesbury City Council liase with the NSW Police Force to prevent crime in new complexes. The project involves two stages:

- *Stage One - Risk Assessment*
Assesses the level of treatment required to prevent crime.
- *Stage Two - Treatment*
Assesses the treatment such as extra lighting, video surveillance, alarm systems etc.

The program is designed to create an awareness of the need for crime prevention. Council staff can be trained to asses the risk level of a new development. There is not only an issue of direct safety but perceived safety.

Car Safe

Car Safe is a program resulting from the number of car break-ins in the Hawkesbury recently. All commuters entering car parks in the Hawkesbury after 5am have been targeted by police and provided with brochures about securing their car during the day. Police will be patrolling all car parks and educating commuters that their car is a commuting car only and not to have anything showing that may invite vandalism and theft.

ORDINARY MEETING

Reports of Committees

Home Safety Audit

A home safety audit targets hot spots in local crime areas. A member of the police stands at a residential property and completes a form outlining features that may encourage theft or crime.

Go40forMe

Speed monitoring for the Go40forMe program in progressing well. It is a non enforcement speed check. Bilpin Public School has been approved for a 40km p/h school speed zone.

Enough is Enough

Marie Coneyard from Enough is Enough has approached police on concerns about victim support and establishing a Traffic Offenders program. Jeff Parkin has recommended that Marie takes an evaluation of results of Blacktown TOP's. In the meantime liaison is to take place with the Hawkesbury Magistrate support for a TOP's in the future.

Darren Carr

Home Medicines Review

The board has approved the Division signing up for a Home Medicine Review. The program entails pharmacists to go to patients house and view their medication program. Overdoses are common in people taking the same drugs prescribed by different doctors. The program should be in place before the end of the year.

Chronic and Complex program

The Blue Mountains coordinator has been split with the Hawkesbury.

After hours care facility

27 forms were returned and 12 GP's were willing to support the program. The Division of GP's is still supporting the hospital to go ahead with the program.

Theresa Luland

Food Project

UWS had their recent annual orange pick. Hundreds of boxes were distributed to organisations and families in need in the Hawkesbury and Western Sydney area.

ORDINARY MEETING

Reports of Committees

Hawkesbury Valley oranges staged their annual open day with approx 5000 people participating in the day. Activities included both a tourism and health theme with farmgate trials and healthy eating options two of the most popular aspects of the day.

Drug and Alcohol

1. Hawkesbury District Health Service has applied for funding under the illicit drug strategy to develop a relapse prevention program. This will be based on a day program and will target illicit drug users
2. Hawkesbury District Health Service is also in negotiation with Wentworth Area Health to develop the MERIT program which works with local courts and diversionary programs for drug offenders.

Dianne Tierney

Food Handling

Food Safety Guidelines have been distributed to charities and community organisations
60 people have already registered for the next food handling course. It is aimed to start a mini course targeting service clubs.

Cities for Climate Protection

Milestones one and two have been achieved. Council is working on milestone three which involves a green energy strategy and a 20% reduction in emissions. Council has adopted these levels to be reached by 2010.

Part of the commitment is to establish an environmental coordinating committee. One representative from every division and branch is to commit to attending monthly meetings. An in-house Greenhouse award merit strategy will be designed and implementing and Green energy awards will be awarded to staff members at the end of the year .

General Business

Esther motioned all General Business be moved to the next meeting.

Meeting closed 11.35am.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Sandstone Quarry - 15 June 2002

Present: Councillor Leigh Williams (chaired the meeting)
Mr & Mrs David Stimson
Mr & Mrs Grant Griffith
Mr Peter Hrynevych
Ms Patricia Latta
Mr Damien Milgate
Mr John Halpin
Mr Greg Hall

Apologies: Mr John Pye
Mr Michael Ryan

Meeting commenced at 10.10 am at Singleton Road, East Kurrajong.

1. Previous Minutes

Minutes from the previous meeting of 13 March 2002 were adopted.

2. Quarry Inspection

Members of the committee under the direction of Damien Milgate and John Halpin conducted a site inspection of the quarry. Damien provided a report on:

- (a) Development Application
 - office/amenities
 - workshop
 - subdivision.
- (b) Effluent Disposal System.
- (c) Regeneration.

The areas of regeneration were inspected and it was noted that the plants were establishing.

3. General Business

- (a) Damien Milgate discussed the areas of regeneration in the future and what was proposed.

4. Next Meeting

The next meeting of the Committee is to be held at the Committee Room in the Council Administration Building, Windsor, at 7.00pm on Wednesday 11 July 2002.

Meeting closed at 11.00 am.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Economic Development Advisory Committee - 27 June 2002

Present: Councillor Lorna Allan (Chairperson), Councillor Kevin Conolly, Councillor Joan Woods, Mr David Mason, Mr David Tuxford, Wing Commander Steve Richards, Mr Brian Lindsay.

Also Present: Mr Geoff Banting.

Apologies: Ms Anne Young, Mr Robert Calvert, Mr Steve Chadevski, Mr Brian Mitchell, Ms Carol Maher and Mr Bart Bassett.

Meeting commenced at 6.00pm.

Confirmation of Minutes of Previous Meeting

The Minutes of the meeting held on Thursday, 9 May 2002 were confirmed.

Moved by Brian Lindsay, seconded by Wing Commander Steve Richards

Correspondence - Incoming

1. From Mr Lawrence Di Guglielmo, Strategic Planning and Analysis (SPA/D), Infrastructure Division, Corporate Services and Infrastructure Group, who works for Captain John Diercks who is the Chairperson of the RAAF Base Richmond Economic Impact Study Steering Committee.
2. Mr Walter Cullen from Robert Dunnett Pty Limited regarding a report on the likely impact Rouse Hill will have on Windsor Retailing.
3. Mr David Mason (Chairperson, Hawkesbury Harvest) on the progress to date on stage 1 (one) of Hawkesbury Harvest and Stage 2 (two) of Hawkesbury Harvest.
4. David Mason (Chairperson, Hawkesbury Harvest) regarding the funding received for the financial year 2002/2003 as well as a copy of the advertisement which will be placed in the Sydney Morning Herald, Hawkesbury Gazette, Courier and Blue Mountains Gazette for the position of Business Development Manager for Hawkesbury Harvest.
5. Penrith City and District Business Advisory Centre regarding a request for the waiving of fees for development applications for participants of the New Economic Incentive Scheme (NEIS).
6. NorthWest Infrastructure Taskforce Chairperson, Mr Bart Bassett, regarding recognition as the Chairperson of this taskforce.
7. A copy of correspondence from the Chairperson of NorthWest Infrastructure Taskforce sent to the Honorable Carl Scully MP, Minister for Transport.

ORDINARY MEETING

Reports of Committees

8. A copy of a report by the Greater Western Sydney Economic Development Board entitled 'Strategic Planning and Transport - a Vision and Directions Statement for the Greater Western Sydney 2002 Edition'.

Correspondence - Outgoing

1. An e-mail to Wayne Gregson from PriceWaterhouseCoopers, who are the consultants who have prepared the Draft Report on the RAAF Base Richmond Economic Impact Study.

Recommendation

Correspondence be received, moved by Councillor Joan Woods, seconded by Mr Brian Lindsay.

1. Update of the RAAF Base Richmond Economic Impact Study

Correspondence has been received from Mr Lawrence Di Guglielmo, Strategic Planning and Analysis (SPA/D), Infrastructure Division, Corporate Services and Infrastructure Group, who works for Captain John Diercks who is the Chairperson of the Impact Study Steering Committee. The correspondence is an update of where the Draft Report is currently at. The first Draft Report of the Impact Study dated 18 June 2002 has been prepared by PriceWaterhouseCoopers and has been circulated to the Steering Committee member for review.

It was raised by Mr Brian Lindsay ,from UWS Richmond, that the economic model used in the study was not put together by UWS Richmond as mentioned and the person who had involvement in the model was only a previous employee of UWS Richmond.

HEDAC is very keen to be given the opportunity to comment on the Draft Report and look forward to receiving a copy from Mr Di Guglielmo as soon as the Steering Committee has had time to comment on the Report. It is anticipated that HEDAC should have a copy of the Report before its next meeting, which is scheduled for the 18 July 2002.

Recommendation

The information be received, moved by Mr Brian Lindsay and seconded by Mr David Mason.

2. NorthWest Infrastructure Taskforce

A letter has been received from Mr Bart Bassett, who is a member of the Hawkesbury Economic Development Advisory Committee, representing the Windsor Road Taskforce. The Hawkesbury Chamber of Commerce has endorsed the establishment of a new Taskforce in the name of NorthWest Infrastructure Taskforce, which Mr Bassett will Chair in the same way he did on the Windsor Road Taskforce. He has requested that endorsement by Council of HEDAC becoming a partner in the entity in the same form as previously with the Windsor Road Infrastructure Taskforce.

ORDINARY MEETING

Reports of Committees

Recommendation

That:

1. Hawkesbury Economic Development Advisory Committee become a partner in the NorthWest Infrastructure Taskforce and recommend to Council the endorsement of Mr Bart Bassett to Chair this Taskforce.
2. HEDAC recognise Mr Bassett as the Chair and representative of the NorthWest Infrastructure Taskforce.

Moved by Mr Brian Lindsay, seconded by Mr David Mason.

3. HEDAC Marketing Sub-Committee Meeting

A meeting of the HEDAC Marketing Sub-Committee was held on Monday, 3 June 2002. The purpose of the meeting was to discuss how the current promotional material distributed by HEDAC could be updated and upgraded without the outlay of a large amount of funds as no funds were allowed in HEDAC's budget for 2002/2003 for this purpose. Ms Karina Groth from Tourism Hawkesbury informed the Sub-Committee that Tourism Hawkesbury were currently looking at its promotional material and in particular, the branding. Ms Groth has since contacted HEDAC's Executive Officer stating that the Board of Tourism Hawkesbury were very supportive of Hawkesbury City Chamber of Commerce and Industries, Hawkesbury Harvest and Hawkesbury City Council being a part of the discussions regarding the branding/logo issues.

Recommendation

That:

1. The information be received.
2. HEDAC wait until the outcome of the new branding logo of the Hawkesbury area is determined before another marketing sub-committee meeting is convened.

Moved by Wing Commander Steve Richards, seconded by Councillor Joan Woods.

4. TAFE NSW Western Sydney Institute Student's Excellence Awards

On Tuesday, 28 May 2002 HEDAC's Executive Officer attended the Student Excellence Awards for TAFE NSW, Western Sydney Institute, which were held at the Panthers World of Entertainment, Penrith. HEDAC was a bronze sponsor of the Awards and has been a proud sponsor of this gala event for a number of year. A thank you was past on from HEDAC to the Executive Office for attending this event on their behalf.

Recommendation

That the information be received was moved by Councillor Kevin Conolly, seconded by Brian Lindsay.

ORDINARY MEETING

Reports of Committees

5. **Waiving of Fees for Development Applications for Participants of the New Economic Incentive Scheme (NEIS)**

A letter was received from the Penrith City and Business District Advisory Centre Limited regarding consideration being given to participants of the New Enterprise Incentive Scheme (NEIS) to have their fees associated with any development application waived. Blacktown City Council has taken this initiative on board and the Advisory Centre would like Hawkesbury City Council, through HEDAC, to consider the same.

The Committee discussed the proposal and were advised that under the Local Government Act, it is not allowable for development application fees to be waived. What is allowable though, is that a fee can be refunded back to an organisation as a donation. HEDAC recognised the importance of fostering the NEIS program and thought that Council may like to give consideration to refunding back to any NEIS participants who have submitted a development application, a donation of up to \$100 (one hundred dollars) as an off-set towards the development application fee paid. Each request would be considered on merit. On average, Council is currently receiving 8 (eight) to 10 (ten) NEIS participants submitting Development Applications per year.

Recommendation

That HEDAC recommend to Council the consideration of allowing a donation of up to \$100 (one hundred dollars) for NEIS program participants as an off-set towards the development application fee paid by that participant.

It was moved by Councillor Joan Woods, seconded by Councillor Kevin Conolly.

General Business

1. Councillor Kevin Conolly explained to the Committee what had transpired with the Notices of Motion (having the same effect as a motion previously negated by Council) reference 3.1.5 (4) of Council's Code of Meeting Practice, which was presented at Council's Ordinary Meeting on 11 June 2002 by Councillors Barry Calvert, Kevin Conolly and Les Sheather in relation to the recommendation put forward by HEDAC on the Holland's Paddock site. Councillor Conolly explained that the Notices of Motion was resolved by Council, but since a Recision Motion has been put forward, which will be heard at Council's next Ordinary meeting on Tuesday, 9 July 2002.
2. Councillor Lorna Allan, Chairperson of HEDAC advised the Committee that she would be attending a Greater Western Sydney Economic Development Board meeting at the Hills Lodge at Baulkham Hills on Friday, 28 June 2002.

Wing Commander Steve Richards left the meeting at 7.02pm. The Meeting concluded at 7.16pm.

oooO END OF REPORT Oooo



ordinary
meeting

end of paper