



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 12 March 2002

location: Council Chambers

time: 7.30pm

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Notices of Motion

ORDINARY - 12 February 2002

General Purpose Committee - 26 February 2002

Notices of Motion

Ordinary Meeting - 12 March 2002

Councillors L Williams, C Paine, P Davies and D Finch:

Bushcare Officer

That:

1. Council appoint a suitably qualified and experienced person to a position of Bushcare Officer as soon as possible.
2. A report be brought to the next Ordinary Meeting of Council on options for funding the position.

oooO END OF NOTICES OF MOTION Oooo



ordinary

3
section

report
of the
general
purpose
committee

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 26 February 2002, commencing at 9.00am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor B J Calvert, K F Conolly, D Finch, P R Rasmussen, L C Sheather, L A Williams, and C J Woods.

Apologies for absence were received from Councillors Paine, Davies, Allan and Gilling.

RESOLVED on the motion of Councillor Sheather and seconded by Councillor Finch that the apologies be accepted.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Sheather that the Minutes of the General Purpose Committee Meeting held on the 29 January 2002, be confirmed.

Councillor Paine arrived at the meeting at 9.05am
Councillor Gilling arrived at the meeting at 9.54am
Councillor Calvert left the meeting at 10.12am
Councillor Allan arrived at the meeting at 11.30am
Councillor Williams left the meeting at 2.15pm
Councillor Paine left the meeting at 5.50pm
Councillor Davies arrived at the meeting at 6.30pm

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

10: Torrens Title Subdivision of Lot 70, DP791877, No. 708 East Kurrajong Road, East Kurrajong (MA612/01/EVD/ENB26NAX.V01)

COMMITTEE'S RECOMMENDATION

- A. That Council support the applicant's objection under State Environmental Planning Policy No.1 to the provisions of Clause 11 (2)(d).
- B. That the application be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by Teerman Newton Richmond Pty Limited numbered 13644 dated 18 September 2001, as amended on 17 December 2001) submitted with the application and any supportive documentation, except as otherwise provided by the conditions of this consent.
2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979.

Prior to Subdivision Certificate

3. A monetary contribution is to be paid to Council, pursuant to Section 94 of the Environmental Planning and Assessment Act 1979, towards the provision of the following public facilities in the locality:

(a)	Open Space and Recreation	\$1,553.00
(b)	Community Facilities	\$ 219.00
(c)	Roads and/or Intersections	
(d)	Public Car Parking	
(e)	Trunk Drainage	

The above contributions have been determined in accordance with Hawkesbury Section 94 Contribution Plan. A copy of the Contributions Plan may be inspected at Council's Offices, George Street, Windsor.

The amount of contribution payable under this condition has been calculated on the basis of costs as at the date of consent. In accordance with the provisions of the Contributions Plan, this amount shall be INDEXED at the time of actual payment in accordance with movement in the Consumer Price Index as published by the Australian Bureau of Statistics. In this respect the attached fee schedule is valid for 3 (three) months.

4. The creation of easements to drain water over the site of drainage discharge from roads 4m wide and 10m long free of cost to Council.
5. Payment of a linen release fee of \$206.60. This amount is valid until 30 June 2002.
6. Submission of a Certificate from Integral Energy that satisfactory arrangements have been made for the provision of electricity to each of the resultant lots of the subdivision.
7. Submission of a Certificate from an approved telecommunications provider that satisfactory arrangements have been made for the provision of cables for telephones through the subdivision.

8. The submission of the plan of subdivision, together with 4 (four) exact copies thereof, suitable for lodgement with the Registrar General.
9. The creation of a restriction on use of land requiring that all development on the lots be confined to:
 - The recommendations of the flora and fauna report, prepared by Jason and Katarina Anderson, dated July, 2001 are to be carried out in full.
 - The recommendations of the geotechnical and water balance report prepared by Geotechnique Pty Ltd dated 16 July, 2001 are to be carried out in full.
 - Future dwelling siting and construction shall comply with '*Planning for Bushfire Protection*' prepared by Planning NSW and AS3959-1999 '*Construction of Buildings in Bushfire Prone Areas*'.
 - All access roads are to have the following:
 - Minimum trafficable width 4m with a 1m strip on each side kept clean of bushes and long grass.
 - Capacity sufficient to carry fully loaded firefighting vehicle.
 - Minimum clearance of 4m to any overhanging obstructions, including tree branches.
10. The location of the house site, disposal and buffer areas are to be defined on the final plan of subdivision.
11. Provision of a gate allowing access between the two lots and East Kurrajong Road. In this regard, the location of the gate is to be discussed with Rural Fire Services - Bushfire Mitigation Officer, prior to its construction.
- 11: Tourist Facility - Installation of 3 (three) prefabricated cabins and conversion of an existing shed to a manager's residence, 1389 St Albans Road, Central MacDonald (MA1474/01/EVD/ENB26NAX.V06)**

Mr Terry Gates, the applicant's representative, addressed the Committee.
Mr Streckfuss and Mr Peter Hughes, respondents, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That there be further negotiations between the applicant and senior staff regarding the use of other sites on the land to be reported to Ordinary meeting.

ADDITIONAL INFORMATION

Discussions have been held with the applicant with a view to locating the cabins on the existing cleared area of the property. It is therefore recommended that this application be deferred pending a further report to the next available General Purpose Committee meeting.

**12: Truck Depot - Lot 492 DP751665, 42 Browns Road, Wilberforce
(MA1066/01/EVD/ENB26NAX.V02)**

Councillor Sheather declared an interest as his business is in competition with the applicant's business.

Councillor Paine declared an interest as the applicant is undertaking work for her.

Mr Warren Wilson, the applicant's representative, addressed the Committee.

Mrs Colvin, respondent, addressed the Committee.

COMMITTEE'S RECOMMENDATION

- A. That the application for a truck depot at 42 Browns Road, Wilberforce be approved subject to the following conditions:
1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by WD and BL Wilson numbered 1027 (two sheets) dated September 2001 and Plan A) submitted with Development Application No. MA1066/01 and any supportive documentation, except as otherwise provided by the conditions of this consent.

Note: Modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.
 2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
 3. This consent only approves the storage of 1 (one) table top truck and 1 (one) concrete pump truck which is to be parked within the nominated shed and adjoining area.
 4. Movement of vehicles associated with the truck depot, including employees vehicles, are to occur only between the hours of 6am and 6pm, Monday to Saturday. The running of the truck engines is only permitted for 10 (ten) minutes prior to leaving the property and 5 (five) minutes upon return.

5. Loading and unloading of formwork, materials and machinery shall take place only between the hours of 7am and 6pm Monday to Saturday.
6. All items ancillary to the operation of the truck depot are to be stored within the shed or directly adjacent to the shed.
7. No washing or servicing (other than checking water levels and tyre pressures, and changing/checking oil, lubricants, coolants) of vehicles associated with the truck depot is to occur on site.
8. All lubricants, coolants, oils etc are to be stored in bunded areas within the shed. Waste liquids are to be collected and disposed of to the satisfaction of Council.
9. Oil, lubricants, coolants and hydraulic fluid spills or stains are to be removed by an approved absorbent material and disposed of at an authorized waste depot. The absorbent material is to be kept in good supply at all times.
10. Trucks are to exit the property to the left only and not right along Browns Road.
11. The development shall be conducted in such a manner so as not to interfere with the amenity of the neighbourhood with respect to noise, vibration, odour, dust, waste water, waste products or otherwise.
12. The development shall be conducted in such a manner that the LA(eq) noise levels, measured at any point in accordance with the current NSW EPA's Industrial Noise Policy, do not exceed 5dB(A) (LAeq) above background noise levels with respect to noise amenity of residential dwellings and associated outdoor areas.
13. Storage of chemicals and petrochemicals such as cleaners and oil shall be contained in an area using an approved Bunding material at all times.
14. All internal access roads are to be constructed of an all weather surface and maintained at all times so as to minimise dust nuisance and tracking of mud off the property to Councils' satisfaction.
15. All materials except for peg bins are to be stored under cover.
16. Where possible, the trucks are to enter the site free of dust, sand, concrete residuals which have potential to pollute the air and the waterways.
17. The truck depot should not be used for storage of raw materials at any time.
18. There shall be no mechanical repairs, panel repairs, painting or sanding of vehicles, or parts thereof, permitted at the premises. Washing of vehicles is not to be conducted at the site.

19. No operation of the business associated with the truck depot is to be carried out in the shed adjacent to the dwelling at the north west of the property. The parking of a small utility for the resident's personal use is permitted.
 20. The subject development, including landscaping, is to be maintained in a clean and tidy manner.
 21. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.
 22. The premises shall not be used in any manner which may create objectionable noise under the provisions of the Noise Control guidelines, (Noise Control Act).
- B. A further report be prepared for the next Ordinary Meeting regarding the applicant sealing from the public road to the driveway of his property.

ADDITIONAL INFORMATION

It is recommended that should the application be approved the consent should read as follows (additional conditions and headings highlighted in *italics*):

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by WD and BL Wilson numbered 1027 (two sheets) dated September 2001 and Plan A) submitted with Development Application No. MA1066/01 and any supportive documentation, except as otherwise provided by the conditions of this consent.

Note: Modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. *No excavation or site works shall be commenced prior to the issue of the Construction Certificate for the required roadworks on Browns Road.*
4. This consent only approves the storage of 1 (one) table top truck and 1 (one) concrete pump truck which is to be parked within the nominated shed and adjoining area.

Prior to Issue of Construction Certificate

5. *Under the provisions of the Roads Act 1973, the following works are to be approved by Hawkesbury City Council;*

- *Construction of Browns Road from and across Cobcroft Road to and across the entrance driveway to the site, any necessary drainage and ancillary works to make this effective.*

Formal application for an Engineering Construction and Compliance Certificate to Hawkesbury City Council is required. Applicable fees will be in accordance with Councils adopted fees and charges.

6. *Construction of civil works including road, drainage, access or sewer works are not to commence until three (3) copies of the plans and specifications of the proposed works are submitted to and approved by the Director Asset Services and Recreation or an accredited certifier.*

During Construction

7. *All work described in Condition 5 is to be completed prior to occupation of the site for use as the truck depot. This work is to be carried out in accordance with the provisions of Hawkesbury DCP, Appendix E, Civil Works Specification.*

Use of the Site

8. *Movement of vehicles associated with the truck depot, including employees vehicles, are to occur only between the hours of 6am and 6pm, Monday to Saturday. The running of the truck engines is only permitted for 10 (ten) minutes prior to leaving the property and 5 (five) minutes upon return.*
9. *Loading and unloading of formwork, materials and machinery shall take place only between the hours of 7am and 6pm Monday to Saturday.*
10. *All items ancillary to the operation of the truck depot are to be stored within the shed or directly adjacent to the shed.*
11. *No washing or servicing (other than checking water levels and tyre pressures, and changing/checking oil, lubricants, coolants) of vehicles associated with the truck depot is to occur on site.*
12. *All lubricants, coolants, oils etc are to be stored in bunded areas within the shed. Waste liquids are to be collected and disposed of to the satisfaction of Council.*

13. Oil, lubricants, coolants and hydraulic fluid spills or stains are to be removed by an approved absorbent material and disposed of at an authorized waste depot. The absorbent material is to be kept in good supply at all times.
14. Trucks are to exit the property to the left only and not right along Browns Road.
15. The development shall be conducted in such a manner so as not to interfere with the amenity of the neighbourhood with respect to noise, vibration, odour, dust, waste water, waste products or otherwise.
16. The development shall be conducted in such a manner that the LA(eq) noise levels, measured at any point in accordance with the current NSW EPA's Industrial Noise Policy, do not exceed 5dB(A) (LAeq) above background noise levels with respect to noise amenity of residential dwellings and associated outdoor areas.
17. Storage of chemicals and petrochemicals such as cleaners and oil shall be contained in an area using an approved bunding material at all times.
18. All internal access roads are to be constructed of an all weather surface and maintained at all times so as to minimise dust nuisance and tracking of mud off the property to Councils' satisfaction.
19. All materials except for peg bins are to be stored under cover.
20. Where possible, the trucks are to enter the site free of dust, sand, concrete residuals which have potential to pollute the air and the waterways.
21. The truck depot should not be used for storage of raw materials at any time.
22. There shall be no mechanical repairs, panel repairs, painting or sanding of vehicles, or parts thereof, permitted at the premises. Washing of vehicles is not to be conducted at the site.
23. No operation of the business associated with the truck depot is to be carried out in the shed adjacent to the dwelling at the north west of the property. The parking of a small utility for the resident's personal use is permitted.
24. The subject development, including landscaping, is to be maintained in a clean and tidy manner.
25. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.
26. The premises shall not be used in any manner which may create objectionable noise under the provisions of the Noise Control guidelines, (Noise Control Act).

13: Proposed Rezoning at Lot 342 DP1012378 - No. 261 Tennyson Road, Tennyson (P2002/912/EVD/ENB26NAX.V04)

Mr Hardaker, representing the applicant, addressed the Committee.

Mr Brian McKinlay and Mrs Elaine Boyd, respondents, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the application to rezone lot 342 DP1012378 - No. 261 Tennyson Road, Tennyson to allow a nine lot subdivision not be supported.

14: Hawkesbury Development Control Plan (DCP1/99/EVD/ENB26NBX.V08)

Mr John Hagar, Mr Brian McKinlay and Mr Trevor Devine addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

- The following chapters be adopted:

Part A 1. Purpose and Aims 2. General Information 3. Notification	Part D 1. Residential Development 2. Industrial Development 4. Brothels 6. Dam Construction 7. Landfill 8. Rural Sheds
Part B 1. Exempt Development 2. Complying Development	Part E 1. Kurrajong Heights Village 2. Macdonald Valley 3. Grose Wold
Part C 1. Landscaping 2. Car parking and Access 3. Signs 4. Soil Erosion & Sedimentation Control 5. Energy Efficiency	Appendices Engineering Specification

- The bushfire Mitigation Policy/Development Control Plan be repealed in accordance with the provisions of the Environmental Planning and Assessment Act 1979. Pending the new Chapter being prepared and exhibited, applicants to be referred to "Planning for Bushfire Prone Areas".
- Part D Chapter 1 - Residential Development incorporate guidelines for rural dwellings, including setbacks, location of services, driveway, height and siting of dwellings and these be prepared and exhibited with the draft amendment 108.

4. The current DCP corresponding with the chapters listed in 1 above, other than 'Exempt and Complying', be repealed, in accordance with the provisions of the EPA Act 1979.
5. Notification in accordance with the provisions of the Act, given that this DCP, other than Part B, will be effective from the date the notice appears.
6. Setback to revert to 7.5m in the Residential Developments Chapter.
7. In relation to the Carparking Chapter in zones other than commercial add the words "or one car space per three seats, whichever is the greater".

ADDITIONAL INFORMATION

There was discussion at the General Purpose Committee meeting concerning the Chapter on Bushfire Mitigation. For clarification it is confirmed that all development consents issued in high fire risk areas now include a condition requiring compliance with the Australian Standard and the new DUAP guide.

Following further discussion with Fire Control it would be prudent for Council to formally adopt these requirements in the DCP as soon as possible. An expanded version can be adopted at a later date.

Accordingly, it is recommended that paragraph 2. of the General Purpose Committee recommendation be replaced with the following:

2. *The Bushfire Mitigation Policy/Development Control Plan be repealed in accordance with the provisions of the Environmental Planning & Assessment Act 1979. The following chapter be inserted in the DCP and adopted by Council:*

Bushfire Mitigation

All Development within Bushfire Risk areas must comply with the relevant provisions of the following:

- (a) *Building Code of Australia; and*
- (b) *Australian Standard AS3959 - Construction of Buildings in Bush Fire Prone Areas;*
- (c) *Planning for Bushfire Protection, A Guide for Councils, Planners, Fire Authorities, Developers and Home Owners, Produced by the NSW Rural Fire Service, December 2001; and*
- (d) *The Hawkesbury Risk Management Plan, July 2000.*

15: Draft Policy - Temporary Food Stalls (GL079/001Pt02/EVD/ENB26NBX.V03)

Mr Clem Vella and Mr Trevor Devine, respondents, addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the Draft Policy for Temporary Food Stalls, as contained within the report, be adopted incorporating appropriate wording to indicate that this was not a tacit approval for temporary foodstalls.

16: Unauthorised Demolition of Building and Removal of Trees - 35 Elizabeth Street, North Richmond (P507/85/20/EVD/ENB26NBX.V05)

Mr Robert Hromek, part owner of the property, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. Council's solicitors be instructed to prosecute the owners and those responsible for the unauthorised demolition and tree removal.
2. A report be prepared for the next Ordinary Meeting relating to the heritage significance of the dwelling and the shed on the property.
3. Any development application on this property be reported to Council for determination.

ADDITIONAL INFORMATION

Heritage Advisor

Mr Donald Ellsmore, Council's Heritage Advisor, has provided the following comments in respect to the heritage significance of the dwelling and shed.

"Following the illegal demolitions the site now contains a partially demolished brick cottage (circa 1860), the fabric of a former slab barn or coachhouse on the ground (date unknown) and a large quantity of artefacts and bric-a-brac that has been gathered up and stockpiled.

Although the history of the place has not been researched it is clear from the available evidence that the site holds important historic material. It is likely that any assessment undertaken before the demolitions would have concluded that the place was of local significance at least.

Given that demolition works have already commenced it would not be practical to consider the restoration of the structures, but other options should be considered to obtain a good outcome. The front section of the brick cottage at least should be retained and conserved.

It is my strong recommendation that Council should impose the following conditions on the site development:

- 1. The site and structures should be recorded by an archeologist, in accordance with NSW heritage guidelines, to capture valuable information before it is destroyed by the proposed development works.*
- 2. No material should be removed from the site without the archaeologist in attendance. All potentially valuable material (building fabric and artefacts) should be set aside and offered to the Hawkesbury Museum and the building materials recycling market. The developer should meet all costs associated with this, including delivery.*
- 3. The design of the new development should incorporate the front section and roof form of the partially demolished cottage so that the Elizabeth Street presentation of the new development will conform to the traditional pattern. The front garden and fencing should be based on traditional designs of the area. This will have the advantage of greatly improving the streetscape and it will provide a suitable buffer for the intensive development proposed for the rest of the site."*

Tree Preservation

The land is 3,540sqm. Council's Tree Preservation Order applies to residential zoned land of 1,000sqm or larger.

Development Application

A Development Application was lodged on 7 February 2002 for demolition, tree removal and construction of 12 (twelve) villa homes. A preliminary assessment has revealed that the land is not within the area identified by Council for multi-unit housing, being some 600m from the centre of the North Richmond commercial area.

There are aspects of the proposal which do not comply with the Residential DCP. Accordingly discussions have taken place with the applicant concerning design, location etc.

17: Windsor Road Upgrade - Urban Design Guidelines (GT225/021/EVD/ENB26NBX.V07)

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. The Roads and Traffic Authority be advised that the framework and objectives of the Urban Design Framework are strongly supported.
3. The objectives and framework be used in the assessment development applications and the preparation of draft local environmental plans along the Windsor Road corridor.

18: Brothel Task Force (DCP002/97/EVD/ENB26NCX.V09)

COMMITTEE'S RECOMMENDATION

The information be received.

SECTION 2 - INFRASTRUCTURE

3: Un-named Quarter Sessions Road, Colo - Naming Proposal (GR120/003 PT03/ENG/INB26NBX.E01)

Mr Jim Swaisland, proponent, addressed the Committee

Ms Sue Guymer, respondent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the presently un-named Quarter Sessions Road situated approximately 1.4 kilometres north of Colo River Bridge and extending from Putty Road to the southern boundary of Lot 30 DP83506, be named as McDougall Drive.

4: McMahon Park (PK/007 PT5/ENG/INB26NBX.E02)

Mr Colin Tindale, respondent, addressed the Committee

COMMITTEE'S RECOMMENDATION

- A. That this report and the proposal by the McMahons Park Association be referred to the Hawkesbury Sports Council Inc.
- B. That a report be prepared for the next Ordinary Meeting identifying sports clubs which do not fall under the auspice of Hawkesbury Sports Council Inc. and the management of those grounds and leases, if any.

ADDITIONAL INFORMATION

In response it is advised that the Management Committee of McMahon Park is the only sports club utilising a formal sporting ground that does not come under the Hawkesbury Sports Council.

There are other groups who utilise sporting venues under lease, eg Richmond Tennis Club and/or manage venues on Council's behalf, eg Oasis Leisure Centre, however, if the full extent of these groups and the nature of their interest was required, a further report would need to be prepared.

SECTION 3 - ORGANISATION AND RESOURCES

**10: Monthly Financial Report - December 2001 and January 2002
(GF011/005/FNC/OGB26NAX.F09)**

COMMITTEE'S RECOMMENDATION

That the information be received.

11: Richmond Golf Club (P258/355 Pt2/GMA/OGB26NAX.G05)

Mr Craig Bartlett, proponent, addressed the Committee

Mr Doyle, President of the Golf Club, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. Council offer to support Richmond Golf Club in an approach to the Minister for Land and Water Conservation relative to renegotiation of a lease of 20 (twenty) years duration.
2. A report be prepared for the next Ordinary Meeting addressing the issue of the current \$30,000.00 (thirty thousand dollars) annual rent.

ADDITIONAL INFORMATION

Following the Committee meeting and questions asked by Councillors, the Club has requested deferral of the matter until next month to allow them time to prepare further responses for the Council's consideration. The additional information requested would be reported at that time.

COMMITTEE'S RECOMMENDATION

That a report be prepared for a future meeting investigating the cultural heritage significance of the Richmond Golf Club in order to enable tenure to preserve the site as a golf club.

12: Floodsafe Program (GR060/062 Pt6/GMA/OGB26NAX.G04)

During the lunch break, a presentation was carried out by representatives of the SES in the Committee Room

COMMITTEE'S RECOMMENDATION

That the State Emergency Service be congratulated on the Floodsafe Community Awareness and Education Program and be advised that Council will continue its support.

- 13: Payment of External Organisations** (GC210/014 PT3, GC155/001 PT3, GM001/021 PT14, GT070/018/FNC/OGB26NCX.F02)

COMMITTEE'S RECOMMENDATION

That the information be received.

- 14: Review of Policies - Hawkesbury City Council Library Service**
(GL020/012/CSV/OGB26NBX.C01)

COMMITTEE'S RECOMMENDATION

That the *'Provision of Library Services: Hawkesbury City Council Library Service Policies'* be received and adopted.

- 15: LINC'S (Living in Communities) Volunteer Scheme** (GC120/013/CSV/OGB26NBX.C06)

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. Council make written representations on behalf of the LINC'S Volunteer Scheme to the Minister for Community Services requesting that funds be made available to the Scheme to enable the Scheme to continue its important and valuable work in improving outcomes for children in the Hawkesbury.

- 16: Windsor Mall Regulations Review** (GC305/041, GR120/016 PT5/CSV/OGB26NBX.C08)

Mr Clem Vella, proponent, addressed the Committee

Mr Trevor Devine, respondent, addressed the Committee

COMMITTEE'S RECOMMENDATION

- A.** That the Draft Windsor Mall Regulations be adopted by Council as follows:

1. Permission is necessary for any activity in the Mall and permission should be sought in writing, with all details. Approval, if given, will also be in writing and 14 (fourteen) days is the minimum period for the submission of applications.
2. The Mall is a pedestrian area and no vehicles are to be parked in the Mall, except to load or unload at the premises with no rear access. Such vehicles are only permitted to be there for the absolute minimum time needed to transfer the goods being loaded or unloaded. Maximum time allowed for loading and unloading vehicles is 45 (forty five) minutes. Non-compliance will result in a fine/penalty of \$62.00 (sixty two dollars). Entrance to the Mall, emergency vehicle access and business premises must not be blocked at any time.
3. The use of any amplification is allowed only with permission of Council. Amplification must not exceed fifteen (15) decibels above background noise and each application will be assessed on an individual basis.
4. Any person or organisation using the Mall will be responsible for leaving the immediate area in a clean and tidy condition, or be responsible for a cleaning fee, as set out in the booking application form.
5. All entertainment and displays must be acceptable to the current community standards. Council reserves the right to refuse unsuitable applications of use of the Mall.
6. Busking is permitted on the following conditions:
 - Amplification is not used;
 - No obstruction is caused to pedestrians, laneways or doorways;
 - A collection container for donations is to remain stationary on the ground;
 - Busking must not interfere with any approved entertainment or activity;
 - Buskers must rotate/move from an area after 30 (thirty) minutes for a maximum period of 4 (four) hours per day.
 - Buskers may operate between the hours of 9.30am and 4.00pm.
7. Fund raising and soliciting for donations is not to be carried out without permission. The stall outside the Westpac Bank is booked by community groups for fundraising with each group being able to book 2 (two) days per year. Stall holders are asked to contain their activities within the stall area. Goods may be displayed on the pavement in front of the stall - to the boundary of the eave overhanging only. The Rotunda is to be used for entertainment and community information and promotions, with priority given to such promotion as Heart Week, Law Week etc.
8. No pedestrian is to be harassed by advertising, religious, political or commercial messages - either written or spoken or electronic messages transmitted from television, radio or computer generated systems. Excluded from this are "A Frame" signs (sandwich boards) approved by Council.

9. Displays of a commercial nature will have a charge as set by Council in it's fees and charges levied.
 10. No movable stalls, signs or other obstructions may be erected without permission and if permitted these must not obstruct doorways and laneways.
 11. Riding of skateboards, scooters, roller blades and bicycles is not permitted.
 12. Any food preparation activity will require permission. Use of materials such as fats and oils for barbecues and sausage sizzles is prohibited without non-permeable barrier to protect the malls paving/sandstone surface.
 13. Commercial displays are to be retained inside the boundary line of the business concerned and are restricted to the frontage of the business premises.
 14. Council permission must be sought for the placement of tables and chairs outside business premises.
 15. The area adjacent to the waterwheel is to be kept clear for a width of 2 metres in all directions.
 16. Any person using the Mall must take care not to damage any furniture, paving or gardens. The user is to meet the cost of the damage other than fair wear and tear. In the case of established trees, cost will be determined as of a tree of the same size. The dropping of any substances (i.e oils, wax etc) is prohibited and any cleaning costs will be charged accordingly.
 17. Anyone using the Mall for promotional or entertainment activities shall follow requests or direction of the Police or authorised Council Officers. Failure to do so, or other breaches of Mall Regulations, may result in legal proceedings being instituted.
 18. Windsor Mall is a designated Alcohol Free Zone and precludes the consumption of alcohol within the Mall.
 19. Approval of all activities within the Mall on a Sunday is to be sought from Windsor Craft Market on (02) 4572 7348.
- B. Additional signage is to be erected as follows:

Alcohol Free Zone

“Windsor Mall is a designated Alcohol Free Zone and precludes the consumption of alcohol within the Mall.”

17: Sullage Removal Service (GC270/122Pt01/EVD/OGB26NBX.V07)

COMMITTEE'S RECOMMENDATION

That:

1. An additional sum of \$780.00 (seven hundred and eighty dollars) per fortnight be paid to BO & JL Staples Pty Ltd for the sullage contract.
2. The funds be withdrawn from the sullage reserves.
3. Appropriate allocation be made in the 2002-2003 budget for recovery of this additional fee plus the deficit.

**18: Draft Plan of Management - North Richmond Skatepark
(GR030/011/CSV/OGB26NCX.C03)**

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. The Draft Plan of Management for the proposed North Richmond Skatepark, in Hanna Park, North Richmond, be received.

QUESTIONS WITHOUT NOTICE:

1. Councillor Sheather referred to the Glossodia Reserve fencing and requested the installation of a gate.

The Director of Asset Services and Recreation advised that the matter would be investigated.

2. Councillor Sheather referred to Richmond Cemetery and asked that the Oleander trees be trimmed.

The Director of Asset Services and Recreation advised this would be done.

The meeting terminated at 6.55pm.

ORDINARY - 12 March 2002

General Purpose Committee - 26 February 2002

Organisation & Resources

Submitted to and confirmed at the meeting of the General Purpose Committee held on 26 March 2002.

.....
Mayor



ordinary

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section

reports
for determination

ORDINARY

Meeting Date: 12 March, 2002

Item: **11****ITEM: 11****Documents for Execution Under Seal****FILE NUMBER:**

GC283/001, GP010/016, GC283/152 Pt1, GC283/171, GC283/024 Pt4, GC283/017, GC283/020 Pt2/CSV/ORC12NBX.C02

REPORT:Commercial Lease
GC283/001

The current lease to Jodale Pty Ltd for Shop 1, Glossodia Shopping Centre is due to expire and the tenant has requested a new lease. The proposed lease will be for a term of 3 (three) years with a 3 (three) year option. The commencing rental will be \$12,760.00 (twelve thousand seven hundred and sixty dollars) per annum plus GST (\$1,063.33 [one thousand and sixty three dollars] per month) with outgoings also payable at 7.5% of Council rates and 10.72% of all other outgoings plus GST.

Lease
GP010/016

Council leases Hanna Park from Rubber Latex Laboratories Pty Ltd (Mr Charles Hanna - Director) and the lease for Lot 31 in Deposited Plan 841742, being part of the park, is due to expire on 25 March 2002. Under the current lease a 10 (ten) year option is available to be exercised by Council. The rent is \$1.00 (one dollar) per annum with Council responsible for all outgoings, maintenance and insurance of the property.

Commercial Lease
GC283/152 Pt1

The current lease to The Business Development Partnership Pty Limited in respect of 'Reverend Turner Cottage', 360 George Street, Windsor has expired. The tenants wish to enter into a new lease for a period of 3 (three) years with a 3 (three) year option available to them. The rent will be subject to a CPI increase annually. The commencing annual rent will be \$360.00 (three hundred and sixty dollars) per week, plus GST.

Residential Tenancy Agreement
GC283/171

New Residential Lease Agreement between Council and Ms Fiona Nugent for 2/292 George Street, Windsor, Richmond being a 2 (two) bedroom flat. The term of the lease shall be 6 (six) months at a rental of \$125.00 (one hundred and twenty five dollars) per week.

ORDINARY

Meeting Date: 12 March, 2002

Item: **11**

Commercial Lease
GC283/024 Pt4

The current lease to Mr Lao & Mr Tran in respect of Shop 10 Wilberforce Shopping Centre is due to expire. The tenants wish to commence a new 3 (three) year lease with a 3 (three) year option available to them. The commencing annual rental will be eighteen thousand, two hundred dollars (\$18,200.00) plus GST, reviewable annually by CPI. The tenants are responsible for 10.8% of Council Rates and 8.6% of other centre outgoings.

Commercial Lease
GC283/017

The current lease to Mr & Mrs Munro in respect of Shop 2 Wilberforce Shopping Centre has expired. The tenants wish to enter into a new 3 x 3 (three by three) year lease. The commencing annual rental will be nineteen thousand, five hundred dollars (\$19,500.00) plus GST, reviewable annually by CPI. The tenants are responsible for 9.6% of Council Rates and 11.9% of other centre outgoings.

Commercial Lease
GC283/020 Pt2

The current lease to Mr Ron Ferguson in respect of Shop 5 Wilberforce Shopping Centre is due to expire. The tenants wish to commence a new 3 (three) year lease with a 3 (three) option available to them. The commencing annual rental will be sixteen thousand, one hundred and twenty dollars (\$16,120.00) plus GST, reviewable annually by CPI. The tenants are responsible for 6.7% of Council Rates and 8.3% of other centre outgoings.

RECOMMENDATION:

That the seal of Council be affixed to the above documents.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 11 Oooo

ITEM: 12 **Lodgement of Expression of Interest to Provide Early Intervention Services for Vulnerable Families Residing in the Hawkesbury Local Government Area**

FILE NUMBER: GC150/002/CSV/ORC12NBX.C05

REPORT:

In September 2001, Council was invited by the Cabinet Office of New South Wales to participate on the Nepean Families First Interagency Implementation Group. The *Families First Strategy* is a new funding initiative which seeks to establish a network of prevention and early intervention support services for families raising children.

The Nepean Families First Interagency Group has developed a *Families First Plan* for the Nepean Area (which includes Penrith, Blue Mountains and the Hawkesbury). As part of this plan, the Interagency Group recommended the funding of Family Worker Projects in each LGA. These projects are intended to assist parents to improve their parenting and life skills and address the needs of vulnerable families at an early stage.

The Nepean Families First Plan has been approved by the Cabinet Office. The Department of Community Services has advertised for organisations to submit Expressions of Interest (EOIs) to provide services identified in this Plan. To facilitate a co-ordinated local response to the Families First initiative, Council Staff have met with local service providers to discuss options for submitting an joint EOI. A consortium partnership has been developed involving the following services:

- Colo Wilderness Mobile Resource Unit Family Support Program
- Forgotten Valley Mobile Resource Unit
- Hawkesbury Care Family Support Unit
- Hawkesbury City Council
- Hawkesbury District Health Service Ltd.
- Living in Communities (LINCS) Volunteer Scheme
- Richmond Community Services Hawkesbury Family Support Program

The Consortium has developed 2 (two) proposals - a recurrent \$75,000.00 (seventy five thousand dollars) Family Worker Project and a one off \$50,000.00 (fifty thousand dollars) service development grant. The funding of these proposals would see the establishment of an early intervention support network in the Hawkesbury Local Government Area.

Given the complexities of establishing a new service, the Consortium partners have requested that Hawkesbury City Council act as the lead agency in relation to the proposal. A formal Consortium Agreement has been developed which clearly outlines the roles and responsibilities of the consortium partners.

As the lead agency, the Council would be responsible for the day-to-day administration of the project (as is currently the case with the Forgotten Valley Mobile Resource Unit, and the Hawkesbury Community Transport Service). It is envisaged that in the future, the management responsibility for the Project would be delegated to an appropriate local service provider. Council's role would be to establish the Project and oversee the first 2 (two) years of its operation.

It is proposed that the Project will be located at the existing Stewart Street Early Intervention Centre, South Windsor. Plans are currently being finalised for a purpose built Section 94 facility at this location. This facility would provide the opportunity to co-locate a range of early intervention support services for vulnerable families in order to establish a 'Family Centre' in South Windsor.

The closing date for the EOI is 15 March, 2002. This report has been prepared to seek Council's formal endorsement so that the EOI developed by the Consortium can be lodged by the due date. If successful, the proposed projects will have no financial implications for Council. The projects have been developed to operate within the funding levels provided and an administration levy has been incorporated into the submitted budget to cover audit, administration and other internal 'outgoings'.

RECOMMENDATION:

That Hawkesbury City Council to submit an Expression of Interest (on behalf of the Hawkesbury Family Worker Project Consortium) to the Department of Community Services to secure funding for an early intervention family worker project to be located at the Stewart Street Early Intervention Centre, South Windsor.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 12 Oooo

ITEM: 13 **Proposed Acquisition of Land for Road Widening - Windsor Road, Vineyard**

FILE NUMBER: PK208/CSV/ORC12NBX.C01

REPORT:

The Roads and Traffic Authority has advised that they intend to compulsorily acquire land which forms part of Vineyard Park for the widening of Windsor Road. The land to be acquired by the Roads and Traffic Authority has been identified as proposed road widening in the Deposited Plan 220279 as Lots 31 and 32. A location Plan is attached.

Council is the Trustee of Vineyard Park Reserve Trust and the Roads and Traffic Authority have requested Council's concurrence to the acquisition of the land, subject to the payment of compensation to be determined by the Valuer General for Council's interest.

RECOMMENDATION:

That:

1. Council's concurrence be granted to the compulsory acquisition of Lot 31 and 32 in Deposited Plan 220279, being part Vineyard Park for Widening Windsor Road.
2. The Common Seal of Council be affixed to any necessary documents.

ATTACHMENTS:

AT-1 Location Plan

ORDINARY

Meeting Date: 12 March, 2002

Item: **13**

Location Plan

oooO END OF ITEM 13 Oooo

ITEM: 14 **St Albans Reserve - Exclusive Use - St Albans Folk Festival Organising Committee**

FILE NUMBER: PK/048/ENG/ORC12NBX.E08

REPORT:

An application has been received from the St Albans Folk Festival Organising Committee requesting permission for exclusive use of St Albans Reserve between 24-28 April 2002 to hold their annual Folk Festival.

The application complies with Council policy regarding use of the Reserve.

Members of the public will not be charged when attending this event.

Existing public facilities of St Albans Reserve cannot accommodate patronage of this event and the applicant has in past years (and again this year) sought assistance from Council in obtaining portable toilets and rubbish receptacles; Council has previously resolved to make a donation to the applicant to cover costs incurred in providing these services, and it is proposed that the same arrangement be afforded in relation to this year's event, as reflected in Item 8 of the recommendation.

RECOMMENDATION:

That the application be approved, subject to compliance with the following conditions:

1. The applicant being allowed to erect a marquee on St Albans Reserve, subject to the following conditions:
 - a) the fire rating and smoke index of the marquee shall comply with the requirements of the Building Code of Australia;
 - b) adequate means of egress are to be provided, with illuminated exit signs evenly distributed throughout, in compliance with the Building Code of Australia; and
 - c) adequate portable extinguishers are to be provided adjacent to exits.
2. The applicant being allowed use of the Council reserve next to the tennis courts and St Albans reserve for camping, subject to the following conditions:
 - a) a copy of a public liability policy for \$10,000,000 (ten million dollars) and indemnifying Hawkesbury City Council, is to be submitted prior to the event by the applicant;

- b) the applicant ensuring no undue interference being occasioned to other patrons of the reserve; and
 - c) the applicant ensuring noise levels be kept to a reasonable level.
- 3. The applicant obtaining all necessary permits/approvals in relation to amusement devices/rides.
 - 4. Any building, vehicle or stall that is preparing food for public consumption is to comply with Council's *Information for Food Stall Holders* brochure. This information and any related food/public health information can be obtained by contacting the Environmental Health Officer on (02) 4560 4553.
 - 5. The applicant undertaking a letter drop to all residents in proximity to the reserve, with that letter advising in full, details of the event.
 - 6. If required, the applicant is to obtain the appropriate licence from the Licensing Branch of the NSW Police Service, for the sale of alcoholic beverages at the proposed event.
 - 7. The reserve is to be left clean and tidy, with the applicant being responsible for the collection and placement of all waste into receptacles provided by Council. The applicant is to lodge with Council a bond of \$750.00 (seven hundred and fifty dollars), less any deductions as a result of costs incurred by Council, administrative or otherwise, to clean the area.
 - 8. As part of Council's arts and cultural program, a contribution to the value of \$1,144.00 (one thousand one hundred and forty four dollars) is to be made to cover the costs of portable toilets and garbage disposal.

ATTACHMENTS:

There are no supporting documents for this report.

Oooo END OF ITEM 14 Oooo

ITEM: 15 **Governor Phillip Reserve - Drag Boat Racers of Australia - Exclusive Use**

FILE NUMBER: PK205 Pt8/ENG/ORC12NBX.E04

REPORT:

Request from the Drag Boat Racers of Australia for the following:

1. Use of Governor Phillip Reserve on Saturday 25 May 2002.
2. Exclusive use of Governor Phillip Reserve on Sunday 26 May 2002.

The application complies with Council policy regarding exclusive use of the Reserve.

RECOMMENDATION:

That approval be granted to the Drag Boat Racers of Australia for use of Governor Phillip Reserve on 25 May 2002 and 26 May 2002 to conduct the NSW State Drag Boat Championships and exclusive use be granted for Sunday 26 May 2002, subject to the following standard conditions:

1. A letter drop be undertaken to all affected residents in proximity to the event by the applicant, with that letter advising full details of the function.
2. The Reserve being left clean and tidy with the applicant being responsible for collection and disposal of all waste. For days of exclusive use the club is to lodge with Council a damage bond of \$750.00 (seven hundred and fifty dollars) which is refundable less any costs incurred by Council, administrative or otherwise, to clean or restore the area.
3. Any building, vehicle or stall that is preparing food for public consumption is to comply with Council's "Information for Food Stall Holders" brochure. This information and any related food/public health information can be obtained by contacting Council's Environmental Health Officer, Chris Dan, on direct line 4560 4553.
4. If required, the applicant obtaining all necessary permit/approvals in relation to amusement devices/rides and liaising with Integral Energy regarding the supply of power and their proximity to power supply lines.
5. If required, the applicant to obtain appropriate licence for the Licensing Branch of the NSW Police Service for the sale of alcoholic beverages at the proposed event.
6. The applicant obtaining appropriate licences from the Waterways Authority regarding the conduct of this event.

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Item: **15**

7. The applicant paying to Council such fee as may be applicable at the time for exclusive use of the Reserve.
8. A copy of a Public Liability Policy for \$10,000,000 (ten million dollars) and indemnifying Hawkesbury City council is to be submitted 1 (one) week prior to the event.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 15 Oooo

ITEM: 16 **South Windsor Sewage Treatment Plant Augmentation - Expressions of Interest**

FILE NUMBER: GC270/130/ENG/ORC12NBX.E09

REPORT:

Expressions of Interest for the South Windsor Sewage Treatment Plant Stage III Phase 1 upgrade was advertised in the Hawkesbury Gazette and Sydney Morning Herald. The objective was to pre-qualify three tenderers to invite to tender for the works. The Expressions of Interest closed at 2pm on Tuesday 26 February 2002.

Expressions of Interest were received from:

- Abigroup Contractors Pty Ltd
- Austin Arenco Pty Ltd
- Belmadar Constructions Pty Ltd
- BMD Constructions (NSW) Pty Ltd
- Haslin Constructions Pty Ltd
- Kingston Civil Pty Ltd
- McConnell Dowel Constructions (Aust) Pty Ltd
- Reed Constructions Pty Ltd
- Transfield MWH Joint Venture
- United KG (Kilpatrick Green Pty Ltd)

The submissions were assessed independently by a staff member and also the consultants undertaking the design and project management, Gutteridge Haskins and Davey in terms of the following criteria, rating and weighting:

ORDINARY

Meeting Date: 12 March, 2002

Item: **16**

Criteria No	Criteria	Rating (R)	Weighting % (W)	Score % <u>(RxW)</u> 10
1	Receipt of requested information	Pass/Fail	Mandatory	N/A
2	Financial Capacity	0-10	20	
3	Organisational Structure	0-10	20	
4	Relevant Experience	0-10	20	
5	Resourcing	0-10	10	
6	Commitment to Quality	0-10	10	
7	Environmental Management	0-10	10	
8	OHS&R	0-10	10	
		Total		

The three highest ranked groups based on the assessment were Abigroup Contractors Pty Ltd, Transfield MWH Joint Venture and United KG (Kilpatrick Green Pty Ltd) with the outcome of the assessment for these groups being very close.

RECOMMENDATION:

That Abigroup Contractors Pty Ltd, Transfield MWH Joint Venture and United KG (Kilpatrick Green Pty Ltd) be invited to tender for the construction of the South Windsor Sewage Treatment Plant Stage III, Phase 1 upgrade.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 16 Oooo

ORDINARY

Meeting Date: 12 March, 2002

Item: 17

**ITEM: 17 Restoration of the Main Building of the Old Hawkesbury Hospital
Macquarie Street Windsor****FILE NUMBER:** GT020/418 Pt1/ENG/ORC12NBX.E11**REPORT:**

Tenders for the restoration of the Main Building of the Old Hawkesbury Hospital Macquarie St Windsor, closed on Tuesday, 28 February 2002. Five tenders have been submitted and are listed below and include GST:

Denning Constructions Pty Ltd	\$1,140,150
John Cameron Construction	\$1,168,768
Cordukes Limited	\$1,244,787
Commercial Building Group	\$1,366,513
Seana Group Pty Ltd	\$1,812,127

A late tender was received from Winterton Construction Pty. Ltd.

The lowest tender in the amount of \$1,140,150 was submitted by Denning Constructions Pty. Ltd for the project with a practical completion within sixteen weeks from the acceptance of the tender.

The supplied reference checks have supported the company and their company credentials are substantiated. Discussions with David Denning from Denning Constructions Pty. Ltd indicated that the total project is included.

The contractors experience in the execution of work similar to this contract has been reviewed, the references supplied include for Hawkesbury City Council, Alterations and Additions to McGraths Hill Companion Animal Pound (partly completed to-day), McGrath Hill Community Centre, Reconstruction of 128 Francis Street Richmond (Heritage Building), Reconstruction of Icley Park Amenities, Additions to Chas Perry Hall North Richmond, Construction of Peppercorn Place (HACC Building) George Street Windsor.

The tender of Denning Constructions Pty. Ltd. includes an Occupational Health and Safety System.

RECOMMENDATION:

That the Tender of Denning Constructions Pty. Ltd. 101 Goods Road Oakville for the restoration of the Main Building of the Old Hawkesbury Hospital Macquarie St Windsor for the sum of \$1,036,500 (one million, thirty six thousand, five hundred dollars) (excluding GST), be accepted and the necessary documents be executed under Seal of Council.

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Meeting Date: 12 March, 2002

Item: **17**

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 17 Oooo



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ORDINARY

Meeting Date: 12 March, 2002

Item: **18****ITEM: 18 Reports Requested by Council - Status as at 12 March 2002****FILE NUMBER:** GC280/005 PT04/CSV/ORC12NCX.C03**REPORT:**

16/11/99	Sand Mining - Richmond Lowlands DED	Report on proposed sandmining of the Richmond Lowlands and current position of two State Members for this Region.	Awaiting response from DUAP.
30/1/01	Windsor Mall - Traffic DAS&R	Report in relation to the increasing traffic within Windsor Mall and possible installation of lock-down bollards.	Report to be prepared following meeting with Chamber. Matter has been discussed with Mainstreet Committee.
13/2/01	Development Control Plan - Poultry Farms DED	DCP for Poultry Farm development to be prepared incorporating criteria outlined in Notice of Motion.	DCP being prepared.
13/11/01	Crooked Lane, North Richmond DAS&R	Report to be prepared relating to lights at Crooked Lane, North Richmond which are disturbing residents.	Discussions under way with affected residents.
11/12/02	Draft LEP DED	Report addressing issues such as buffer zones and pollution emanating from agricultural activities and methods of measuring impact beyond property boundaries.	Draft policy being prepared for briefing session.
12/2/02	Windsor Mall DAS&R	Report on the costing and feasibility of opening the Windsor Mall between Baker Street and Kable Street, Windsor.	Report to March General Purpose Committee

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Item: **18**

12/2/02	South Creek Water Testing DED	Report summarising the results of water testing carried out by DLWC, EPA, Sydney Water and Blacktown Council.	Report being prepared for General Purpose Committee
12/2/02	Kurrajong Heights Lookout DAS&R	Report outlining a proposal to upgrade the lookout.	Report to March General Purpose Committee

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 18 Oooo

ORDINARY

Meeting Date: 12 March, 2002

Item: **19****ITEM: 19** **Ferry Interruption Report - February****FILE NUMBER:** GT240/017 Pt2/ENG/ORC12NCX.E10

REPORT:

Date	Reason for interruption of ferry services
Tuesday 5 February 2002	River rising - Sackville Ferry not operating on tide changes due to pressure on cables caused by weed build up
Wednesday 6 February 2002	4.30am - Sackville Ferry - tree on cable - operating again at 5.30am 10.30am - Sackville Ferry not operating - cables dropped due to pressure from weed build up. Cables re-attached and ferry operating 5pm Thursday 7 February
Friday 15 February 2002	1.30pm - Sackville Ferry - hydraulic oil temperature gauge high - gauge found to be faulty, downtime 20 minutes
Sunday 24 February 2002	8.00pm - Sackville Ferry - boat struck cable - 20 minute stand down until cable checked.

All other ferry services operated without interruption.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 19 Oooo



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ORDINARY MEETING

Reports of Committees

Bicycle steering committee - 13 February 2002

Present: Councillor J Woods (chairman)
Mario Pace, RTA
David Randall, High School Representative
Andrew Docking, Community Representative
Hugh McKinnon, Community Representative
Doug Bathersby, CAMWEST

In Attendance: Alan Hastie, Manager Design & Mapping Services, HCC
Janet Hogge, Road Safety Officer, HCC

Apologies: Brett Barnes, NSW Police Service
John Jose, Community Representative
Chris Horwood, Hawkesbury Triathlon Club

1 Minutes

That the Minutes of the meeting held on 14 November 2001 be confirmed.

Moved: Doug Bathersby Seconded: Hugh McKinnon

2 Business Arising From Previous Minutes

2.1 Roads to Recovery Program

The possible allocation of additional funding for cycleway development along nominated local roads from the above program was raised for discussion.

Councillor Woods advised that she would raise this matter at the upcoming Strategic Planning Weekend scheduled for 23 and 24 February 2002.

2.2 2001/2002 Cycleway Construction Program

Details were provided in regard to the current status of works under this program. It was advised that with the exception of the proposed off-road Pedestrian/Cycleway to run north from Colo High School all works connected with this program were well advanced.

In regard to this latter project the committee was further advised that draft construction plans would be completed on 25 February 2002.

3 Correspondence

Nil

ORDINARY MEETING

Reports of Committees

4 General Business

4.1 Brief Address to Committee from Baulkham Hills Shire Council Cycleway Development Co-ordinator, Rob Szozkiewicz

Rob's presentation primarily concentrated on the acquisition of funding and management in connection with the continuing development of Council's integrated network of off-road recreational pathways and on-road cycleways throughout the Shire.

Rob advised that funding for cycleway construction is sourced from traditional joint arrangements between Council and the Roads & Traffic Authority; Section 94 Contributions specially allocated for cycleway construction; and corporate sources.

In regard to the latter source of funding above Council has formed a 355 Management Committee with delegated powers to assist in the raising of external funding for cycleway development in the Shire.

A document outlining the Baulkham Hills Shire Council's community health and transport initiatives titled *Green Links* was tabled for information.

4.2 Proposed Action Plan for Education & Encouragement Strategy

Janet Hogge, Road Safety Officer, tabled a draft Action Plan to address the educational and encouragement aspects of cycling.

The proposed plan attached incorporates key suggestions outlined in the Hawkesbury Sub-Regional Bike Plan (Final Report).

Janet contended that with the continuing assistance of the committee the behavioural activities listed could be achieved.

It was resolved that the Bike Week Sub-Committee be re-convened to meet monthly. This group reporting to the Hawkesbury Bicycle Steering Committee will finalise the Action Plan and implement it at a local level.

HAWKESBURY BICYCLE STEERING COMMITTEE PROPOSED ACTION PLAN FOR EDUCATION & ENCOURAGEMENT STRATEGY

	ACTIVITY	TARGET GROUP	SOURCE OF EXISTING PROGRAM MATERIAL	ACTION REQUIRED	TIMELINE/ RESPONSIBILITY
1	Distribution of existing materials	School Students	RTA	Make available in all Council libraries and schools	RSO Ongoing

ORDINARY MEETING

Reports of Committees

	ACTIVITY	TARGET GROUP	SOURCE OF EXISTING PROGRAM MATERIAL	ACTION REQUIRED	TIMELINE/ RESPONSIBILITY
2	Motorist Awareness Campaign	Local Motorists	RTA, Bike Plan	Distribute RTA pamphlets, media releases linked to commencement/completion of cycleways	
3	School's cycling road safety policy	The School Community	RSO	Provide local schools with details of policy developed by Glossodia PS	RSO
4	Bicycle Maintenance Awareness	All cyclists	RTA	Distribute resources via libraries, schools. Hold bicycle maintenance days	
5	Bike Week	As determined by RTA	RTA/Council/ATSB	Undertake Bike Week activity	Committee September
6	Provide information re bike routes	All cyclists	RTA/Council	Distribute resources to libraries, Information Centre, Bike shops	Committee
7	Helmet protection	School students and their parents	RTA	Distribute resources to relevant outlets and at activities	Committee
8	Promote road rules	All cyclists			
9	Encourage cycling for short trips	All cyclists			

4.3 Shoulder Maintenance State Roads

Andrew Docking raised the issue of shoulder maintenance/upgrading on State Roads and the beneficial impact of these works for cyclists and pedestrians.

Two locations (Bells Line of Road immediately to the south of Colo High School and Pitt Town Road/Windsor Road to Wolseley Road) have been identified as hot spots.

It was resolved that a request to undertake shoulder upgrade works along the above sections of road way be forwarded to the RTA for its consideration.

4.4 Howe Park Rickabys Creek Cycleway Bridge

Mario Pace advised the committee of the possible availability of a surplus RTA bridge beam that could be suitable for use on the above project.

Mario has since (19 January 2002) provided technical details for a 35 metre concrete girder and its suitability for the project is currently being assessed.

ORDINARY MEETING

Reports of Committees

4.5 Five Year Works Program 2003/2008

The committee was advised that an audit of sub regional network engineering proposals identified in the Bike Plan Report has been completed by the planning sub-committee and from this audit an updated prioritised 5 year summary of proposed actions is being prepared for approval.

Councillor Woods expressed appreciation on behalf of the committee for the time spent and the work put into the 5 year plan.

5 **Next Meeting**

The committee resolved that the next meeting will be held on Wednesday 15 May 2002. The meeting closed at 6.00pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Economic Development Advisory Committee - 14 February 2002

Present: Councillor Lorna Allan (Chairperson), Councillor Joan Woods, Councillor Kevin Conolly, Mr Steve Chadevski (Chamber of Commerce), Wing Commander Steve Richards, Mr Brian Lindsay, Mr David Mason, Ms Ann Young, Gil Shillings, Mr Robert Calvert, Ms Carole Maher and Mr David Tuxford.

Also Present: Mr Geoff Banting, Mr Malcolm Ryan and Mr John Todd

Apologies: Mr Bart Bassett

Councillor Woods left the meeting at 7.25pm

Councillor Conolly left the meeting at 7.45pm

Confirmation of Minutes of Previous Meeting

The Minutes of the meeting held on 6 December 2001 were confirmed.

Moved by Robert Calvert, seconded by Councillor Woods.

Correspondence:

- Ms Karen Lebsanft, Chairman of Chamber of Commerce advising the Committee of her resignation. Mr Steve Chadevski is the new Chairman of the Chamber of Commerce and new representative on HEDAC.
- Invitation for the State of the Region Address for Western Sydney on Wednesday 6 March 2002 at Revesby Workers Club with the guest speaker, the Honorable Robert J Carr, Premier of New South Wales and New South Wales Senior Government Minister.
- An email from Robert Bourke of Price Waterhouse Coopers advising HEDAC's Acting Executive Officer of a proposed meeting with the RAAF Base Wing Commander at Richmond to discuss the Aerospace project which Price Waterhouse Coopers has been commissioned to carry out by the Federal Government. The email also made mention of a meeting to be held between Hawkesbury City Council's General Manager and HEDAC's Acting Executive Officer to give an update as to the status of the Department of Defence Study. A question was raised by Robert Calvert regarding the Aerospace study and Wing Commander Steve Richards gave an insight to the Committee on what transpired at the meeting between himself and Robert Bourke.

Moved by Councillor Conolly, seconded Steve Richards.

1. Investigation of Lands in the North Bligh Park, Mulgrave and Vineyards Area

Councillor Conolly advised that the Catholic Education Department, his employer, owns land within the proposed land release area.

ORDINARY MEETING

Reports of Committees

Robert Calvert advised that his parents live in one of the areas which will be contained within the proposed Study.

A report was presented to the Committee by Hawkesbury City Council's Director Environment and Development, Malcolm Ryan, who spoke on the report which detailed investigations which have commenced into land in the North Bligh Park, Vineyard and Mulgrave areas regarding their suitability for industrial land. Mr Ryan spoke on the three areas and spoke about the benefits associated with the land being released for future industrial purposes. Robert Calvert mentioned the need for a Development Control Plan which needs to be put in place to ensure the right type of industry is set up. Mr Ryan said that he will have a report back to Council in the next couple of months at which time a further report will be presented to the Committee.

Motion: That the information be received.

Moved by Steve Richards, seconded Steve Chadevski.

2. Hawkesbury Business Enterprise Centre

Mr John Todd from the Penrith Hawkesbury Business Enterprise Centre addressed the Committee in relation to the current activities of the Centre and how it is being promoted. Mr Todd spoke about how the Centre has continued to run in deficit and this trend will not change over the next 12 months. He also spoke of his gratitude to Hawkesbury City Council and HEDAC for the generous contribution that is made to the Business Enterprise Centre each year. He also spoke of the encouraging statistics which the Centre continues to show in attracting an adequate number of clients per day and these statistics have continued to rise over the ensuing reporting period. He also mentioned that new business investment in the Hawkesbury equates to \$863,000.00 for the period 1 April 2001 to 31 December 2001.

Motion: That the information be received and noted and that the \$6,000.00 (six thousand dollars) allocation from HEDAC be recommended again to Hawkesbury City Council for the 2002/2003 Financial Year and that future allocations be linked to CPI increases.

Moved by Brian Lindsay, seconded David Mason.

3. Economic Development Strategy

The original Hawkesbury Economic and Employment Development Strategy was prepared in 1994 and HEDAC is now considering options for a review of the Strategy. The Committee spoke of the proposal put forward from John Allan of Allan Management Consulting regarding his Strategy update proposal. Concerns were raised about the Strategy and the proposed use of students from the University to prepare part of the Strategy. Also concerns regarding a Strategy being put forward before the land study and Aerospace study may not be advisable. The Committee recommended that the study be deferred until the end of the Financial Year when it would be further looked at.

ORDINARY MEETING

Reports of Committees

Motion: That the proposed Economic Development Strategy update be deferred until the end of the Financial Year.

Moved by Councillor Conolly, seconded Councillor Wood.

Items 4 and 5 to be considered concurrently.

4. Business Plan Review

A review of Hawkesbury Economic Development Advisory Committee's Business Plan was put forward to 31 January 2002. The Business Plan Review highlighted the unspent balance of \$10,000.00 which was set aside for the Economic Development Strategy Update and the \$12,464.00 which was carried over from the 2000/2001 Financial Year for the Aerospace project. The report advised the Committee that as the Aerospace project was due to recommence, the \$12,464.00 should remain as this money will be needed for the project to be completed.

5. Hawkesbury Harvest Incorporated

This item refers to correspondence being received from Hawkesbury Harvest Incorporated advising of the success of their application submitted for exhibition space for the Sydney Royal Easter Show.

Hawkesbury Harvest Inc. requested a contribution from HEDAC towards the operational costs of the stall. In light of HEDAC's Business Plan Review and the availability of the required funds, the Committee recommended that \$1,000.00 be contributed towards Hawkesbury Harvest's Royal Easter Show stall for operational costs.

Item 4. and 5. Motion:

That:

1. HEDAC's Acting Executive Officer prepare a report for the next meeting relative to the status of the Aerospace study.
2. HEDAC make a contribution to Hawkesbury Harvest incorporated of \$1,000.00 towards the running costs of the stall at the Royal Easter Show which will be held from 27 March 2002 to 4 April 2002.

Moved by Councillor Conolly, seconded Steve Richards.

6. Organisational Update from Committee Members

Members of the Committee were asked to give a brief overview of the status of the organisations which they represent.

ORDINARY MEETING

Reports of Committees

David Mason - New South Wales Agriculture

Mr Mason spoke of the New South Wales Agriculture's response to the Strategic Planning and Transport Vision and Direction Statements and the draft working paper for the creation of Technology, Employment and Learning Corridor (TELC) in Greater Western Sydney. Mr Mason spoke of the increase recognition of agriculture in Western Sydney since the launch of the Strategic Plan in 1998. He talked of the plan being a realistic, holistic and comprehensive document which set out what the sustainable agriculture in the Sydney region is all about.

His concerns were that the benefits of sustainable agriculture are seldom, if ever, considered in the planning actualities, particularly at State Government level. New South Wales Agriculture maintains that sustainable agriculture is a very competitive land use in terms of triple bottom line development. The agriculture that exists in Western Sydney, at this point in time, is substantial. It is worth in the order of \$700 million to \$800 million farmgate value per annum and would have a multiplier factor of at least three. However, sustainable agriculture in its ability to provide the full benefit of long term sustainability is limited because there is little or no incentive for it to become sustainable. What incentive is there to invest millions of dollars in infrastructure, if within five to ten years there could be a housing estate next door demanding the operation to be closed down? Sustainability can only be achieved if agriculture is afforded security of tenure, security of resource and equity with other land uses. Planning is the critical factor.

He also spoke of New South Wales Agriculture establishing the National Centre for Greenhouse Horticulture at the Horticulture Research and Advisory Station at Gosford, and how New South Wales Agriculture is actively engaged in facilitating the development of relationships between agriculture and other economic generators. Hawkesbury Harvest is the result of a strategic alliance between agriculture and tourism and is proving to be a successful model for environmentally responsible economic development, job creation and contribution to community development at the regional/local level. Hawkesbury Harvest is proving to be an instrument of change in the Hawkesbury Local Government area and the residents and decisions makers are beginning to appreciate sustainable agriculture and what this type of agriculture provides.

He also spoke of the South Island of New Zealand experience with regards to socio-technology mechanism that has been introduced to adapt small farms in developing a horticulture export industry. It is considered that this type of socio-technology has the potential to be adapted to the small farm situation that exists on the fringe of Sydney.

Brian Lindsay - UWS

Mr Lindsay spoke of the reduction in numbers of students which he estimates are down by 500. He also spoke on the agricultural student recession which has occurred now over the last 10 years.

Mr Lindsay then spoke about the Rural Fire Service relocation from its Roseville premises for which UWS had put forward a bid to have the service relocated to its premises. It would appear that the bid has been unsuccessful with Homebush Bay being the likely successful area. HEDAC's chairperson said that she would take the issue up with the Mayor and General Manager to see what pressure Council may be able to place on the State Government to have the decision reassessed.

ORDINARY MEETING

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Mr Lindsay also spoke of the good news, that the UWS Richmond Campus is the most successful research facility.

Wing Commander Steve Richards - RAAF Base

Wing Commander Steve Richards spoke of the importance which the Air Force place on being members of the Hawkesbury Economic Development Advisory Committee. He said this was highlighted by the attendance of Wing Commander Gil Shillings who will attend when Wing Commander Steve Richards is unable to attend. The Wing Commander went on to speak about the problems which the RAAF Base has had to put up with, most recently with the storms which occurred in December. He mentioned that wind gusts of up to 200km were measured on the Base. He said that recovery of the Base had taken some time due to the damage which occurred. He also spoke of the continued capital upgrade of the Base and the growth which has continued to occur on the RAAF Base.

Ann Young - Area Health Service

Ms Young took the opportunity to thank Council for the Australia Day Achievement Award which was awarded to the Area Health Service. She also spoke of the new Director of Inpatient Services who has now commenced and the new contracts which have now been completed for other staff. She also spoke of the concerns for the current development which is occurring along Windsor Road and the impact that this development will have on the Area Health Service. She then spoke of the drug and alcohol program which is going extremely well and also spoke of the LINC'S Program which is a program run by volunteers and involves the training of young families which won a national award. Unfortunately no funds remain to run the Program and lobbying needs to occur so that the LINC'S Program can regain the required funding needed to continue this program.

Robert Calvert, Development Industry and Steve Chadevski, Chamber of Commerce will report at next months meeting.

Meeting closed at 8.05pm

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Local Traffic Committee - 15 February 2002

Present: Councillor P Davies (Chairman)
Mr M Pace, Roads & Traffic Authority
Mr J Christie, Office of Mr J Anderson, MP

Apologies: The Hon. K Rozzoli, MP
Senior Constable G Schmahl, NSW Police Service

Also Present: Mr C Daley, Director Asset Services & Recreation
Mrs J Hogge, Road Safety Officer
Mr T Shepherd, Administrative Officer, Asset Services & Recreation

1 Minutes

Minutes of the meeting held on 18 January 2002 were confirmed.

2 Correspondence

2.1 West Market Street/Windsor Street/East Market Street, Richmond - Anzac March, Commemorative Service Richmond RS&L Sub-branch, GC030/028 Pt7

Requesting approval to conduct the Sub-branch's annual Anzac March and Commemorative Service on Sunday 2 April 2002 traversing the following route:

1. Assemble on West Market Street outside the Richmond R&SL at 2.30pm;
2. Proceed along West Market Street, thence right turn into Windsor Street;
3. Right turn into East Market Street from Windsor Street;
4. Right turn into Richmond Park at the War Memorial.

Report

1. This event has been held in past years with no apparent problems;
2. As the event partially traverses the Main Road network, and in other parts is within 100 metres of a traffic facility, it will be necessary for the applicant to prepare the following documentation:
 - (a) a Traffic Management Plan for consideration by the Local Traffic Committee at its meeting to be held on 15 March 2002; and,
 - (b) a Traffic Control Plan for submission to the Transport Management Centre, Roads & Traffic Authority.

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Reports of Committees

Recommendation

1. That this event be designated as Category 2 under “Traffic Management For Special Events” guidelines issued by the Roads & Traffic Authority.
2. That no objection be held to the application, subject to the applicant complying with the following standard conditions.
 - (a) Submission of a Traffic Management Plan for consideration by the Local Traffic Committee at its meeting to be held on 15 March 2002.
 - (b) Submission of a Traffic Control Plan to the Transport Management Centre, Roads & Traffic Authority in conjunction with the approved Traffic Management Plan referred to at (a) above.
 - (c) The applicant submitting an application under Schedule 1, Summary Offences Act to the NSW Police Service and complying with any conditions imposed by that Service.
 - (d) The applicant undertaking advertising of this function including:
 - (i) written notification to affected residents/businesses;
 - (ii) liaison with affected service providers accessing Richmond Railway Station.

2.2 Castle Hill Rotary Club Inc - Tour de Hills Bicycle Classic, GR030/007 Pt4

Requesting approval to conduct the Tour de Hills Bicycle Classic on 3 March 2002, with an alternate date of 5 May 2002, in the event of inclement weather cancelling 3 March 2002, traversing the following roads within the Hawkesbury City Council area:

Wisemans Ferry Road
Cattai Road
Buckingham Street
Bathurst Street
Pitt Town Bottoms Road
Saunders Road
Old Pitt Town Road

Other roads comprising the route fall within Baulkham Hills Shire Council area.

Report

1. Cattai Road is a classified Main Road, as is Pitt Town Road which participants will be crossing;

ORDINARY MEETING

Reports of Committees

2. Under “Traffic Management for Special Events” issued by the Roads & Traffic Authority, this event would appear to be Category 2, namely “major - on preferred route”;
3. Accordingly, it will be necessary for the applicant to:
 - (a) submit an application under Schedule 1, Summary Offences Act on the NSW Police Services; and,
 - (b) lodge a Traffic Management Plan and Traffic Control Plan with Transport Operations Planning Unit, Transport Management Centre, Roads & Traffic Authority.

Recommendation

1. That this event be designated as Category 2 under “Traffic Management for Special Events” guidelines issued by the Roads & Traffic Authority;
2. That no objection be held to this event subject to:
 - (a) compliance with requirements under “Traffic Management for Special Events” issued by the Roads & Traffic Authority, the applicant:
 - (i) submitting an application under Schedule 1, Summary Offences Act with the NSW Police Service;
 - (ii) lodging a Traffic Management Plan and Traffic Control Plan with the Transport Operations Planning Unit, Transport Management Centre, Roads & Traffic Authority;
 - (b) all traffic controllers operating within the public road network holding appropriate certification from the Roads & Traffic Authority;
 - (c) the applicant submitting to Council a copy of its Public Liability Policy in an amount not less than \$10,000,000 and indemnifying Council in respect of the event;
 - (d) the applicant obtaining approval from other relevant Councils in relation to roads falling within their purview;
 - (e) all roads and marshalling points are to be kept clean and tidy, with all directional signs to be removed immediately on completion of the activity.

ORDINARY MEETING

Reports of Committees

3. Questions Without Notice

Mr M Pace

- 3.1 Lodged an application by Brogan Box Pty Ltd for approval of King Road, Ironbark Drive and Woodlands Road, Wilberforce as a designated B-Double Route.

Recommendation

That this matter be investigated and a report be submitted for the Committee's further consideration.

Councillor P Davies

- 3.2 Enquired as to progress regarding installation of one-way traffic flow on Christie Street, Windsor.

Mr C Daley advised that the Roads & Traffic Authority had requested preparation of a Traffic Management Plan in relation to this proposal, and incorporating comment in relation to the proposed "No Right Turn" manoeuvre from Suffolk Street.

Recommendation

That the information be received.

- 3.3 Enquired as to scheduled Committee meeting dates during 2002.

Mr T Shepherd advised that meetings of the Local Traffic Committee are scheduled for the following dates:

15 March 2002
19 April 2002
17 May 2002
21 June 2002
19 July 2002
16 August 2002
20 September 2002
18 October 2002
15 November 2002

Recommendation

That the information be received.

ORDINARY MEETING

Reports of Committees

4. Next Meeting

The next meeting of the Local Traffic Committee will be held at 10.00am on 15 March 2002.

Meeting terminated at 11.00am.

oooO END OF REPORT Oooo



ordinary
meeting

end of paper