



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 8 October 2002

location: Council Chambers

time: 7.00pm

ORDINARY MEETING

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Notices of Motion

ORDINARY MEETING

Notices of Motion

Notices of Motion

Ordinary Meeting - 8 October 2002

Councillor Lorna Allan:

Code of Meeting Practice (GC070/005 Pt12)

That the policy in Council's Code of Meeting Practice be altered to allow the transmission of late items, councillors newsletters and general information to Councillors, from council offices, via email as well as facsimile.

Councillor Christine Paine:

Community Transport for Hostel Residents (GC150/019 Pt1)

That the Council put the following motion to the Australian Local Government Association Conference in Alice Springs:

That the Home and Community Care National Program Guidelines be amended such that community transport funding be provided to residents of hostels/aged care homes or the like.

Home and Community Care funding is currently provided for community transport to assist frail older people and younger people with disabilities to continue to live in the community and thus prevent their admission to long-term residential care. In doing so, it does not recognise the need for funding of this service to residents who reside in aged care homes and hostels, where such service is equally as important. It is therefore not only important to have the definition within the Home and Community Care Agreement changed, but also to ensure that there is adequate and satisfactory funding provided to continue the viability of the community transport services and thus not be a cost-shifting exercise.

oooO END OF NOTICES OF MOTION Oooo



ordinary

section
3

report
of the
general
purpose
committee

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 24 September 2002, commencing at 9.05am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor L Allan, K F Conolly, P F Davies, D Finch, C A Paine, P R Rasmussen, L C Sheather, L A Williams, and C J Woods.

Apologies for absence were received from Councillors B J Calvert and G J Gilling.

RESOLVED on the motion of Councillor Finch and seconded by Councillor Rasmussen that the apologies be accepted.

Councillor Williams left the meeting at 4.37pm
Councillor Williams returned to the meeting at 4.57pm

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Finch that the Minutes of the General Purpose Committee Meeting held on the 27 August 2002, be confirmed.

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

86: Tourist Facility - Installation of 3 (three) prefabricated cabins and conversion of an existing shed to a manager's residence, Lot 1 DP630711, 1389 St Albans Road, Central MacDonald (DA0638/02/EVD/ENI24NAX.V03)

Mr Glenn Falson, representing the applicant, addressed the Committee
Ms Lyn Streckfuss, Mr John Streckfuss and Dr Kate Hughes, President of the MacDonald Valley Association, respondents, addressed the Committee

COMMITTEE'S RECOMMENDATION

A. That the application be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall take place in accordance with the plans submitted with the application, as amended in red and as modified by these further conditions.

2. To ensure the external appearance of the development is not intrusive or offensive, and does not degrade the visual quality of the surrounding area, the development shall be completed in accordance with the approved colours and finishes and shall not be altered.
3. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
4. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
5. No excavation or site works shall be commenced prior to the issue of the Construction Certificate.
6. All buildings shall comply with the requirements of Planning for Bush Fire Protection prepared by Planning NSW 2001 and AS 3959 - 1999 Construction of Buildings in Bush Fire Prone Areas.
7. The applicant shall make themselves aware of the Discrimination Against People with Disabilities Act (DDA) in order to assess their responsibilities and liabilities with regards to the provision of access for all people.
8. The proposed water tanks are to be constructed of concrete not PVC.

Prior to Issue of Construction Certificate

The following conditions in this section of the consent must be complied with or addressed prior to the issue of any Construction Certificate relating to the approved development, whether by Council or an appropriately accredited certifier. In many cases the conditions require certain details to be included with or incorporated in the detailed plans and specifications which accompany the Construction Certificate. The Construction Certificate shall be obtained prior to the commencement of any earth works or building works.

9. Submission and approval of a detailed landscape management plan. The plan is to be consistent with the concept landscaping shown on the approval plans, the recommendations of the flora and fauna assessment prepared by Ozwide Fauna Consultancy dated October 2001, the provisions of Planning for Bushfire Protection, NSW Planning, December 2001.
10. Submission of an "Application to Install a Sewerage Management Facility" accompanied by full manufacturers and installers plans and specification. The proposed facility is to be consistent with the findings of the wastewater management study prepared by Asset Geotechnical Engineering Pty Ltd dated 12 July 2002. Note the land application area is to be serviced by subsurface drip irrigation.
11. The submission of a satisfactory soil and water management plan (SWMP) prepared in accordance with the State Government guidelines titled "Managing Urban Stormwater: Soils and Construction (1988)".

12. Detailed engineering plans and specifications relating to the work shall be submitted.
13. Details demonstrating that the proposed buildings will comply with the Building Code of Australia and AS3959-1999 are to be submitted to Council.
14. Amended parking details demonstrating compliance with Car Parking Chapter of the Hawkesbury DCP are to be submitted to Council.
15. Details demonstrating that the proposed manager's residence will comply with the Council's "Code for the Construction and Fitting Out of Food Premises" are to be submitted to Council.
16. The submission of a bushfire safety authority issued under Section 100B of the Rural Fires Act 1997.

Prior to Commencement of Works

17. Toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of 1 toilet for every 20 persons or part of 20 persons employed at the site.

Each toilet provided:

- (a) must be a standard flushing toilet; and
- (b) must be connected:
 - (i) to a public sewer, or
 - (ii) if connection to a public sewer is not practicable, to an accredited sewage management facility approved by the Council, or
 - (iii) if connection to a public sewer or an accredited sewage management facility is not practicable, to some other sewage management facility approved by the Council.

The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced.

18. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
 - (a) stating that unauthorised entry to the work site is prohibited; and
 - (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.
19. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.

20. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
21. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.
22. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.

During Construction

23. All building work must be carried out in accordance with provisions of the Building Code of Australia.
24. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
 - (a) erosion controls, site works and site set out;
 - (b) piers;
 - (c) foundations;
 - (d) external drainage lines, prior to backfilling;
 - (e) on completion of the structure; and
 - (f) landscaping.
25. All roofwater shall be drained to the water storage vessel/s.
26. Dust control measures, eg vegetative cover, mulches, irrigation, barriers and stone shall be applied to reduce surface and airborne movement of sediment blown from exposed areas.
27. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by running water to be stored clear of any drainage line, easement, natural watercourse, footpath, kerb or road surface.
28. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
29. No burning of demolition or construction material being carried out on the site.
30. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.

31. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
 - (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;
 - (c) consent number and date of approval; and
 - (d) approval duration of site works.
32. Any building or part thereof to be used for the purpose of storage, preparation or sale of food for human consumption shall be constructed in accordance with the requirements of the Food Act 1989 and Regulations there under and Council's Food Premises Code.

Prior to Issue of Occupation Certificate

33. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.
34. The cabins are to be connected to a fully installed and approved waste water treatment system.
35. The following documentary evidence is to be obtained prior to the issue of any Occupation Certificate, whether by Council or an accredited certifier:
 - (a) A written clearance from Integral Energy, stating that electrical services have been made available to the development or that arrangements have been entered into for the provision of services to the development.

Separate documentary evidence from Integral Energy shall be provided stating that the requirements of that Authority have been met with regard to the nearby high voltage transmission line.

36. The creation of easements to drain water over the site of drainage discharge from roads 4m wide and 10m long free of cost to Council.

Use of the Site

37. The cabins are to be used for short term tourist accommodation only.
38. No more than 6 persons are to be accommodated in each cabin at any one time. The combined number of persons residing in the manager's residence and accommodated in the cabins are not to exceed a combined total of 20 persons at any one time.
39. Guests of cabins are not to bring domestic pets onto the site.
40. Any lighting on the site is to be directed in such a manner so that no nuisance is caused to adjoining properties or to drivers on surrounding streets.

41. The subject development, including landscaping, is to be maintained in a clean and tidy manner.
42. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.
43. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.
44. No signs shall be displayed on the footpaths, pedestrian ways, roadways or in the vicinity.
45. All waste materials to be stored and disposed of at regular intervals.
46. All Asset Protection Zones are to be maintained in accordance with the provisions of NSW Planning's "Planning for Bushfire Protection".
- B. A report be prepared for the Ordinary Meeting, after staff have had discussions with the applicant in relation to what is believed to be the maximum height of the floor level, at the front of the cabin, in relation to the road.

ADDITIONAL INFORMATION

In response to Part B of the General Purpose Committee's recommendation, the following information is provided.

The road in front of proposed cabin 1 has a height of approximately 9m AHD. The plans submitted with the application show that proposed cabin 1 has a finished floor level of 13.5m AHD. Hence the floor level is approximately 4.5m above the road pavement (ie 1.5m above ground at the front of the balcony).

The applicant has provided cross sections demonstrating the change in level. The cross sections are attached to this report.

Further, the applicant has advised that the subfloor is to be sealed to the ground for both aesthetic and fire control reasons and that any perceived visual impact of the balcony subfloor could be reduced with a 350mm band of timber fret work as shown in the attached plan

Attachment

- AT 1 Cross Section
- AT 2 Elevation and Landscaping

Cross Section

Elevation and Landscaping

87: Turf farm and enlargement of an existing dam, Lot 1 DP 577802, 48 Hilltop Road, Tennyson (MA864/01/EVD/ENI24NAX.V05)

Mr Brian McKinlay, representing the applicant, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the application for a turf farm and reconstruction of an existing dam be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by McKinlay Morgan & Associates Pty Ltd numbered 90659:D:2 dated 6 February 2002) submitted with Development Application No. MA864/01 and any supportive documentation, except as otherwise provided by the conditions of this consent.

Note: Modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979.
3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.

Prior to Issue of Construction Certificate

4. Submission to Council of the final design of the proposed dam and diversion dam for approval.
5. Submission to Council of a landscaping plan in accordance with that identified in the Farm Management Plan.

Prior to Commencement of Works

6. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
7. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.

8. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan /94 - Soil Erosion and Sedimentation.
9. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.

During Construction

10. The dam shall be constructed such that the grades of the batters are consistent with Council's Dam DCP, being 3 horizontal to 1 vertical on the downstream side. The upstream side shall be no steeper than 2.5 horizontal to 1 vertical. All batters shall be revegetated using seeding or turf. No trees are to be placed on the structure.
11. The width of the dam crest is to be a minimum of 3m (three) for the first 3m (three) of a dam wall and is to increase in width by 0.5m for every metre above 3m (three).
12. A minimum of 1.0m is to be established for a freeboard and this is to increase by 10% (ten) for every metre over a 3m (three) high wall.
13. The material used to construct the embankment is to be sufficiently impervious to keep seepage low and to be stable. A soil with 25% (twenty five) clay content is ideal in this respect to form an impervious barrier.
14. The width of the spillway outlet is to be not less than the inlet width. The spillway is not to direct flows onto the downstream toe. The spillway area is to be grassed, stable and able to accept runoff flow. It will be necessary to turf the spillway area. The spillway cut batter should have a maximum steepness of 2.5 horizontal to 1 vertical.
15. A cut-off trench is to be provided and is to be constructed along the entire length of the embankment. The trench should be excavated at least 1 metre into impervious soil and backfilled with impervious material.
16. The dam is to be constructed with a waterproof clay lining and the depth is to be kept above the water table in order to minimise the threat of groundwater contamination.
17. Topsoil is to be stripped and stockpiled from the excavation and wall areas before the dam wall is constructed, with the stockpile located clear of any natural watercourse. Sediment control fencing is to be then placed around the stock pile.

18. The following soil types are not to be used in the construction of the dam:
 - (a) sand;
 - (b) gravels;
 - (c) organic soils; and
 - (d) peat.
19. The embankment is to be completed with 100mm (one hundred) of top soil. It is to be planted with a good holding grass such as kikuyu or couch. Trees or shrubs are not to be planted on the embankment as roots may provide seepage paths for water.
20. The dam wall is to be adequately compacted by track rolling or similar in layers no greater than 150mm.
21. Dust control measures, eg vegetative cover, mulches, irrigation, barriers and stone shall be applied to reduce surface and airborne movement of sediment blown from exposed areas.
22. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by running water to be stored clear of any drainage line, easement, natural watercourse, footpath, kerb or road surface.
23. Measures shall be implemented to prevent vehicles tracking sediment, debris, soil and other pollutants onto any road.
24. All works required for the construction of the dams being restricted to between the hours of 7am to 6pm Monday to Friday and 8am to 4pm Saturdays.
25. No burning of demolition or construction material being carried out on the site.
26. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
 - (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;
 - (c) consent number and date of approval; and
 - (d) approval duration of site works.

The Use of the Site

27. The farm is to be operated in such a manner as to not interfere with the amenity of the neighbourhood, in respect of noise, vibration, smell, dust, waste or waste products, or otherwise.
28. The farm is to be operated in accordance with the Farm Management Plan submitted with the application.
29. Submission to Council of annual water and soil testing results.

30. All sound producing plant, equipment, machinery, fittings, and the like shall be sound insulated and/or isolated, and maintained so as to control noise emissions from the premises to within the limits prescribed by the EPA Noise Control guidelines.
31. A works as executed plan for the dams is to be submitted to Council within 30 days of the completing of works.
32. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.
33. Stockpiles of manures are to be located between the existing sheds and stand of gums as shown on Plan No. 90659:D:2.
34. The storage, application and use of pesticides is to be undertaken in compliance with the Pesticides Act 1999 and associated Regulations.
35. All fuel stored on site is to be kept with an appropriately sized and constructed bunded area to the satisfaction of Council
36. An emergency chemical spill kit is to be available at all times. The kit is to include suitable quantities of absorbent materials.

ADDITIONAL INFORMATION

In accordance with discussions during the General Purpose Committee Meeting 24 September 2002, Conditions 10, 14 and 15 have been amended, as follows:

- “10. The dam shall be constructed such that the grades of the batters are consistent with Council's Dam DCP, being 3 horizontal to 1 vertical on the downstream side. The upstream side shall be no steeper than 2.5 horizontal to 1 vertical. All batters shall be revegetated using seeding or turf. No trees are to be placed on the structure.*
- 14. The width of the spillway outlet is to be not less than the inlet width. The spillway is not to direct flows onto the downstream toe. The spillway area is to be grassed, stable and able to accept runoff flow. It will be necessary to turf the spillway area. The spillway cut batter should have a maximum steepness of 2.5 horizontal to 1 vertical.*
- 15. A cut-off trench is to be provided and is to be constructed along the entire length of the embankment. The trench should be excavated at least 1 metre into impervious soil and backfilled with impervious material.”*

88: Result of the Community Consultation Survey - Bulk Waste Kerbside Collection (GW010/004/EVD/ENI24NBX.V02)

Mr Trevor Devine, respondent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. Tenders be called for the provision of this service.
2. The subsidy by Council be 50% (fifty percent) of the tendered price for each service, to be limited to 2 (two) services per household per year, to be taken from the waste budget.
3. The contract period for the service be restricted to 3 (three) years, with a review of the service 12 (twelve) months prior to the expiration of the contract.
4. Council, as part of the tender process, look at zones and an on-call method of collection.

89: Update of Proceedings - Unauthorised Advertising Sign, 39 Bosworth Street, Richmond (P255/166/EVD/ENI24NCX.V01)

COMMITTEE'S RECOMMENDATION

That the information be received.

90: Lot 2 DP876389, 6 Bowen Mountain Road, Grose Vale - "La Tosca" (DA0782/02, P212/312/EVD/ENI24NCX.V07)

COMMITTEE'S RECOMMENDATION

That the information be received.

91: Richmond Mainstreet Program and Development Control Plan (DCP1/99, GT070/024/EVD/ENI24NCX.V06)

COMMITTEE'S RECOMMENDATION

That the information be received.

Supplementary Reports

- 92: Local Government Advisory Group - Nepean-Hawkesbury (GR060/075 Pt 5/GMA/ENI24LAX.G08)**

COMMITTEE'S RECOMMENDATION

That Council determine its elected representative on the Local Government Advisory Group to the Minister for Land and Water Conservation.

COMMITTEE'S RECOMMENDATION

That Councillor Rasmussen be nominated as Council's representative on the Local Government Advisory Group. Councillor Rasmussen accepted the nomination and was elected as Council's representative.

- 93: Proposed rezoning - 108 Grose Vale Road, Grose Vale (P206/13;LEP003/00/EVD/ENI24LBX.V09)**

Mr Brian McKinlay, proponent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That this matter be further reported to the Ordinary Meeting, the report to include the issue of conflicts in Council's policy relating to multi-unit housing and to address the requirements of Defence Housing, in light of the RAAF Economic Impact Draft Study.

ADDITIONAL INFORMATION

Report

Council's Housing Policy was adopted at the Ordinary meeting of 23rd October 2001. This Housing Strategy was referred to the Department of Planning and has now been adopted by them. The Draft Local Environmental Plan to implement the strategy is currently being prepared and, once completed will receive certification from the Department of Planning to allow it to proceed to exhibition.

In respect of North Richmond, two different reasons were given for the creation of the multi unit housing zone and the increase in lot sizes proposed for this area. These reasons were:

1. **Isolation** - arguing that in times of larger flood there is limited access to major services. It is also noted that in this category this argument may preclude any extensions of North Richmond's residential zones in the future. It would not be appropriate to argue that housing lost in North Richmond through the creation of multi unit housing zone could be used to provide for new release areas, as this is clearly inconsistent with "Shaping Western Sydney".
2. **Accessibility**- North Richmond is somewhat isolated in terms of access to public transport.

The Housing Strategy as submitted to the Department in November 2001, then goes on to use these two reasons for justification for the new zone at North Richmond.

Documentation received from Mr McKinlay includes correspondence to Bennett Real Estate from a construction company seeking Joint Venture arrangements with the Defence Housing Authority. In this letter it is indicated that the Defence Housing Authority's requirements are 700 new dwellings in the Greater Sydney Region and that in the Hawkesbury, in particular, they are looking at 290 houses in the years 2003-2005. The Defence Housing Authority looks for "family friendly" homes and expects that town house villas, community estates and cluster housing will provide the majority of the supplied dwellings. However, the letter goes on to say that the Authority would be keen to use any land holdings that become available to satisfy the above criteria as individual lots or as land zoned for medium density.

The amount of land available for medium density housing has been restricted in North Richmond and Council could only entertain the suggestion of single lots being created to meet the needs of the Defence Housing Authority. The proposal by Mr McKinlay for up to 200 lots will go some way towards satisfying demand in the Hawkesbury area for housing, as requested by the Defence Housing Authority.

The Department of Defence Draft Report on the economic and social impact of the RAAF on the Hawkesbury and surrounding region, which is now on exhibition for public comment, states on pages 46 and 47:

"Restructuring of the base involving a significant shift of RAAF families from Hawkesbury would have potentially significant implications for the local housing market, both rental and owner/occupied. A stock of houses, equivalent to some 4% of the residential properties in the region would become vacant within a one to two year period. Some of these homes are presently owned by the Defence Housing Authority (DHA) and the balance are leased. To a limited extent, DHA would be able to manage the local market impact by timing the sale of houses it still owned, although many houses involved would be owned by private investors."

The consultants who were commissioned by the Department of Defence have been contacted in relation to the statement in the report. They are not aware of any requirement that the Defence Housing Authority may have with regard to an increased supply of residential allotments in the Hawkesbury area.

This report by Price Waterhouse Coopers on the economic and social impact of the RAAF Base at Richmond states that the RAAF Base directly generates a significant amount of value and added income to the Hawkesbury economy, but also notes that in recent decades employment of the Base has actually shrunk, whilst the wider Hawkesbury economy has grown and diversified. It concludes that any significant restructure of the Base would be viewed as highly adverse by the community and have short-term adverse impact on consumer and business confidence. It could be argued that by providing additional housing for the Defence Housing Authority, it would seem as some way to reinforce the Base. However, it should be realised that defence housing is often held in private ownership and leased back to the Defence Housing Authority for the short to medium term rental income.

There is, of course, no guarantee that in the end the land will actually be purchased by the Defence Housing Authority and used for that purpose. As once the land is rezoned, subdivided, and placed on the open market, then it is clearly available for sale to anyone.

It could be viewed that this small release of single residential allotments will help satisfy a short term demand and local market without comprising the lifestyle of the other residents of North Richmond. The Department of Planning may well be persuaded of this argument, however, there is no guarantee.

94: Proposed modifications to development consent and development application for shed - 481 Creek Ridge Road, Glossodia - (MA1375/99/MA1471/01EVD/ENI24LCX.V11)

Ms Jacki Verzi, respondent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 2 - INFRASTRUCTURE

41: Capital Assistance Program (GG021/172/ENG/INI24NBX.E10)

COMMITTEE'S RECOMMENDATION

That:

1. The applications, as listed in priority order, be endorsed.
2. A letter be forwarded to the Department of Sport and Recreation supporting the Sydney Showjumping Club Inc's application for funding for a regional facility.

- 42: Cabbage Tree Road, Grose Vale - Renaming of Loop Section (GR120/003 Pt4/ENG/INI24NBX.E09)**

COMMITTEE'S RECOMMENDATION

That public comment be sought regarding renaming of the loop section of Cabbage Tree Road, Grose Vale as "Ezzy Crescent".

- 43: Bowen Creek Road (1322/R Pt5/ENG/INI24NBX.E04)**

Mr Ross Kelly, proponent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That a meeting be convened with the National Parks & Wildlife Service, Rural Fire Service and Blue Mountains City Council to formulate a strategy for Bowen Creek Road which will meet the requirements of the stakeholders.

- 44: Hawkesbury Estuary Management Program (GR060/034/ENG/INI24NBX.E11)**

COMMITTEE'S RECOMMENDATION

That Council support the Estuary Management Program and provide in kind contributions in the form of attending steering committee meetings and provision of existing data.

- 45: Peel Park - Official Naming (PK/251 Pt2, GR120/003/ENG/INI24NBX.E06)**

COMMITTEE'S RECOMMENDATION

That a sign/s be erected identifying the park as "Peel Park" and the oval as "John Wellington Oval".

- 46: Un-named Public Road, Berambing - Naming Proposal (GR120/003 Pt4/ENG/INI24NBX.E08)**

COMMITTEE'S RECOMMENDATION

That public comment be sought regarding naming of the public road extending in a generally north-easterly direction from Berambing Crest, Berambing for a distance of approximately 940 metres, as Bulgamatta Road.

- 47: Ferry Interruption Report - August 2002 (GT240/017/ENG/INI24NCX.E03)**

COMMITTEE'S RECOMMENDATION

That the information be received.

- 48: RTA funding for "Lead by Example - Evaluation" project (GG025/003 Pt1/ENG/INI24NCX.E05)**

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 3 - ORGANISATION AND RESOURCES

- 76: Monthly Financial Report - August 2002 (GF011/005//OGI24NAX.C11)**

COMMITTEE'S RECOMMENDATION

That the information be received.

- 77: Topoclimate Presentation (GM001/021Pt15, GP070/028Pt2/CSV/OGI24NBX.C04)**

Mr Garry Hutchinson, Managing Director of Topoclimate Services, Ms Jenny Hadfield and Ms Louise Saarinen, addressed the Committee and a Presentation was shown.

COMMITTEE'S RECOMMENDATION

That:

1. Council support the concept of Topoclimate within the Hawkesbury and surrounding regions.
2. A further report be prepared for the Ordinary Meeting addressing funding options to assist the Topoclimate pilot project.

ADDITIONAL INFORMATION

Funding options to assist the Topoclimate pilot project are being investigated and will be reported to Council.

78: Presentation By The Film Makers' of NED (GC283/107 Pt9/CSV/OGI24NCX.C12)

COMMITTEE'S RECOMMENDATION

That the information be received.

79: Exemption from Rating - Fitzgerald Memorial Hostel Inc, 47 Richmond Road, Windsor (P1829/0075/CSV/OGI24NBX.C02)

COMMITTEE'S RECOMMENDATION

That this matter be deferred.

80: Rate Payment Options (GR010/004/CSV/OGI24NBX.C08)

COMMITTEE'S RECOMMENDATION

That:

1. The POSTbillpay telephone and internet bill payment solutions for the payment of rates and charges be introduced.
2. American Express credit cards be introduced on a trial basis as an accepted credit card for over-the-counter and telephone payments.

3. Council's website be updated with information on the available rate payment facilities with a link provided to the Australia Post POSTbillpay website.

81: Rural Fire Service Estimates 2003-2004 (GF004/001 Pt2/CSV/OGI24NBX.C01)

397 RESOLVED by the Committee exercising its delegation as Committee of the whole

That the Rural Fire Service estimates for 2003/2004 be adopted and forwarded to the Rural Fire Service.

82: Hawkesbury Leisure Centres Incorporated (GM001/023 Pt12/CSV/OGI24NBX.C10)

Councillor Finch declared an interest as she owns and operates a swimming centre

COMMITTEE'S RECOMMENDATION

That:

1. The current financial position of Hawkesbury Leisure Centres Incorporated be noted.
2. Negotiations commence with Leisure Co. to seek their advice or financial measures to reduce debt.
3. The contract between Leisure Co. and Council be amended to update arrangements that have occurred since the original contract was put in place.
4. The underwriting clause offered by Leisure Co., and agreed to in contract, remain with Leisure Co. being reminded of their financial exposure.

83: Hawkesbury Radio Funding (610/45 Pt6/CSV/OGI24NBX.C05)

Councillor Rasmussen declared an interest as he is Chairperson of the Hawkesbury Radio Association

COMMITTEE'S RECOMMENDATION

That Council provide 2VTR-FM with an amount based on \$1,600.00 plus CPI adjustments since 1999, as per the resolution of 11 May 1999.

84: Community Donations Program Round 1 2002/2003 (GF008/001/CSV/OGI24NBX.C06)

Councillor Rasmussen declared an interest as he is Chairperson of Hawkesbury Radio Association

COMMITTEE'S RECOMMENDATION

That:

1. Richmond Pre-School Kindergarten receive \$345.00 (three hundred and forty five dollars) for the purchase of the PALS Program, with the condition that the program be available for use by other similar groups.
2. The Reclaim the Night events receive \$490.00 (four hundred and ninety dollars) from the donations budget with an additional \$490.00 (four hundred and ninety dollars) to be provided by Community Services.
3. Hawkesbury Schools Music Festival receive \$4010.00 (four thousand and ten dollars) for the hire of the Windsor Function Centre for that event.
4. Hawkesbury Community Kitchen receive \$300.00 (three hundred dollars) towards the purchase of equipment and be referred to other sources of funding as outlined.
5. Colo Wilderness Mobile Resource Unit Management Committee receive \$500.00 (five hundred dollars) towards the signage and advertising of the new Before and After School Care Centre at Kurrajong.
6. Wiseman's Ferry & Districts – Community Health & Resource Centre Inc. receive \$1000.00 (one thousand dollars) towards the costs associated with the extension of the building.
7. Hawkesbury Writer's Group receive \$500.00 (five hundred dollars) towards the cost of printing their anthology of the members collected stories.
8. The information concerning Nova Employment's notice of unused funds be received.

**85: Community Cultural Grants Program - September Round
(G021/218/CSV/OGI24NBX.C13)**

COMMITTEE'S RECOMMENDATION

That this matter be deferred until further information is provided in relation to the writer's groups and a meeting of the Cultural Committee, to assess applications, occurs.

- 86: Valuation of Council's Premises Located at 15 George Street, Windsor (next to Governor Phillip Park), being Lot 1 DP998507 (P1620/90 Pt2/CSV/OGI24NBX.C14)**

COMMITTEE'S RECOMMENDATION

That the building located at 15 George Street, Windsor (on the river side of George Street at the entrance of Governor Phillip Park) being Lot 1, DP998507 be demolished and the grounds cleared of debris and be maintained as part of the Governor Phillip Park precinct.

- 87: Disposal of Council Property - Land off Greenway Crescent, Windsor (GA030/014 Pt6/CSV/OGI24NBX.C09)**

Reverend Chris Burgess, respondent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. The land off Greenway Crescent, Windsor be offered for public auction in line with Council's current policy.
2. A reserve be set on the property at the current valuation determined by K D Wood Valuations.
3. Three local real estate agents be contacted to submit a proposal to market Council's property for the purpose of public auctioning.
4. Any necessary documentation be executed under the common seal of Council.

- 88: Australian Urban Regional Information Systems (AURISA) Conference - Delegate Expenses (GP027/001 Pt11/ENG/OGI24NBX.E15)**

COMMITTEE'S RECOMMENDATION

That Council support the attendance of the Director of Environment and Development and the GIS Co-ordinator at the AURISA National Conference in Adelaide from 25 to 30 November 2002 at an estimated cost of \$1,400.00 (one thousand four hundred dollars) per delegate.

89: Graffiti Traineeship Grants Scheme (GP040/002/CSV/OGI24NCX.C03)

COMMITTEE'S RECOMMENDATION

That the information be received.

90: Clarendon Skate Park - Opening (PK/214/CSV/OGI24NCX.C07)

COMMITTEE'S RECOMMENDATION

That the information be received.

QUESTIONS WITHOUT NOTICE:

1. Councillor Finch requested an update relative to the painting of the Macquarie Arms Hotel.

The General Manager advised that the owners had been instructed, and had agreed, to repaint the building in heritage colours.

2. Councillor Finch tabled correspondence from Gretchen Wheen relative to a DA for soccer fields and associated parking facilities at 118 Inalls Lane, Richmond (DA0789/02) and Janice Jeffrey relative to unsightly condition of land at 104 Whitmore Road, Maraylya (P2339/90).

The General Manager acknowledged the correspondence and advised that responses would be provided.

3. Councillor Paine advised she had received a phone call from a resident of Dight Street complaining that it was suspected that an empty house opposite her property may have white ants and enquired if Council had any powers to make property owners have it inspected for white ants.

The General Manager advised that unless it was a heritage listed house, Council was unable to force inspection. He requested that Councillor Paine provide the address so that staff could investigate the matter.

4. Councillor Paine advised that she was to attend a Peppercorn Place meeting on 26 September 2002 and would like information to pass on, prior to the meeting, relative to the housing of buses at McGraths Hill and an approximate timeframe.

The Director of Asset Services and Recreation advised that the building had been designed and the DA is currently being assessed.

5. Councillor Paine requested an update relative to ideas which had been discussed to fix problems at Bilpin Park, at a meeting which took place at Bilpin Park with the Director of Asset Services and Recreation and Councillor Paine.

The Director of Asset Services and Recreation advised that, at this stage, the school zoning had been achieved and he would further investigate the matter.

6. Councillor Paine advised that she and Councillor Williams were to attend the Federal Local Government Conference in Alice Springs and enquired as to the process to include the issue of transporting elderly residents out of facilities such as Fitzgerald House and the Richmond Nursing Home on the agenda. She further advised that Kerry Bartlett had suggested that the Conference may be a good opportunity to highlight the issue through Local Government to State Government and Federal Government and he was to prepare a letter in support.

The General Manager advised that a Notice of Motion could be submitted to the Ordinary Meeting or the matter could be reported after which Councillor Allan could take the matter to WSROC.

7. Councillor Williams referred to the Macquarie Arms Hotel and enquired if the Hotel would be fined for the recent painting that was carried out.

The General Manager advised that no action would be taken as the new owner had a manager, who was attempting to promote the Hotel and saw an opportunity to put the Tooheys colours on it. He advised that Council staff who interviewed the manager agreed that he was unaware of the Heritage Legislation and the owner gave an undertaking, as he was approached and realised the consequences, to repaint the building in heritage colours. The General Manager advised that this situation highlights the need for the proposed letter from the Heritage Committee.

8. Councillor Williams referred to Council land between the graveyard at Wilberforce and St Johns Church and enquired if Council had resolved to sell the land.

The General Manager advised there was no proposal to sell the land.

9. Councillor Conolly referred to Item 93 - Proposed Rezoning - 108 Grose Vale Road, Grose Vale, wherein it was reported that Defence Housing requires more opportunities for housing in the City and enquired if Defence Housing could be approached to obtain their request in writing.

The General Manager advised that he had made telephone enquiries and would forward written correspondence to Defence Housing. He advised that it was his understanding that Defence Housing did require more land for housing to satisfy needs and he would seek written clarification.

10. Councillor Paine referred to correspondence which was to be sent to Defence Housing relative to clarification of their request for additional land for housing and also requested clarification of the length of time the housing would be required.

The General Manager advised that the business plan for Defence Housing was separate to the RAAF Economic Impact Draft Study and the timespan was not the same.

11. Councillor Rasmussen referred to the northern gate lock at Yarramundi fence and advised that the lock had been smashed, enabling the gate to swing open, and requested that it be repaired.

The Director of Asset Services and Recreation advised the matter would be investigated.

12. Councillor Rasmussen requested an update relative to Yarramundi Bridge.

The Director of Asset Services and Recreation advised that the RTA had contacted him the week before and advised that they were looking at another location, somewhere between the existing bridge and the straight line proposal, and test bores were to be carried out in that location.

13. Councillor Rasmussen requested an update relative to the 1m differential water level between each side of Kurrajong Road, as part of the drainage and the water management plan for Yarramundi flats.

The Director of Asset Services and Recreation advised that he had received no advice from the RTA as to how this was to be addressed. He advised that the plan for the area should be completed within a couple of weeks and that may provide more information.

14. Councillor Rasmussen referred to information and comments from Mr Cadman and Mr Bartlett regarding the RAAF Economic Impact Draft Study which suggested they were not in agreement with the Study, and requested an update relative to the preparation of a submission.

The Mayor advised that there had been a special meeting of the Economic Development Advisory Committee, the week before, at which a number of strategies were developed and they would be reported to the next Ordinary meeting. He advised that there was a strong commitment to prepare the submission. He also confirmed that, as was suggested at the last Ordinary Meeting, some Councillors may prefer to make direct representations to him rather than the Economic Development Advisory Committee. He confirmed that Councillor Rasmussen's comments would be incorporated in the report coming to Council, and part of the recommendation coming from the plan of action which was developed at the aforementioned Economic Development Advisory Committee meeting.

15. Councillor Rasmussen referred to an E-mail he had forwarded to PriceWaterhouseCoopers wherein he had requested a copy of the Terms of Reference. He advised that he had received advice that the Terms of Reference had not been included as they were too long and a number of them were not relevant to Phase 1 of the study.

The General Manager advised that a letter would be sent requesting a copy of the Terms of Reference.

16. Councillor Davies advised that he had received information from a real estate agent that there was a backlog in Development Applications in Council and requested information in relation to that comment.

The Director of Environment and Development advised that there were a lesser number of applications now than existed six months ago. He advised there was a short delay in the single dwelling house applications due to the absence of building inspectors, which will be rectified next week.

The General Manager advised that a monthly report would be provided in the business paper, indicating the DA position..

17. Councillor Davies referred to a section of Grose Vale Road where the RTA were converting a permanent 40 kmh zone into a school zone, which was time limited, and advised that, as both signs were still there, it was causing confusion to motorists.

The General Manager advised the matter would be investigated.

18. Councillor Sheather referred to the relocation of the Penrith City Council sign at Agnes Banks and requested an update on its relocation outside of the Hawkesbury boundary.

The General Manager advised he would make enquiries.

19. Councillor Sheather requested an update on the Development Application for Soccer Fields and Associated Parking Facilities, 118 Inalls Lane, Richmond (DA0789/02).

The Director of Environment and Development advised that it was currently on exhibition.

20. Councillor Sheather suggested that investigations be carried out to ensure that any activities taking place at 118 Inalls Lane, Richmond (DA for Soccer Fields DA0789/02) have been duly approved by Council, as other organisations such as Windsor Leagues Club were required to gain approval for events such as rodeos.

21. Councillor Sheather referred to the bridge on West Portland Road, Lower Portland across Colo River and advised that part of the road had sunken on the left hand side approach and requested that it be repaired.

The General Manager advised the matter would be investigated.

ORDINARY - 8 October 2002

General Purpose Committee - 24 September 2002

Organisation and Resources

The meeting terminated at 5.21pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 22 October 2002.

.....
Mayor



ordinary

4
section

reports
for determination

ITEM: 96 **WSROC Annual General Meeting**

FILE NUMBER: GM001/007 Pt 17/GMA/ORJ08NAX.G03

REPORT:

The Annual General Meeting of WSROC will be held on Thursday, 10 October 2002.

In accordance with the Corporations Law and the WSROC Constitution, members have the right to appoint a proxy to attend and vote at general meetings of the organisation. The proxy does not need to be a member of the organisation. Each member is entitled to cast two (2) votes and it may appoint two (2) proxies and specify the proportion or number of votes each proxy is appointed to exercise.

The Council's Directors would ordinarily be those voting at the meeting, however the Council has the right to choose to nominate a proxy or proxies, if it so wishes.

To date, the Council has always left the matter in the hands of its two (2) Directors, who at this time are Councillor Allan and Councillor Calvert.

RECOMMENDATION:

That Council leave its votes for the WSROC Annual General Meeting with its two (2) Directors, Councillor Allan and Councillor Calvert.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 96 Oooo

ITEM: 97 Public Libraries Funding**FILE NUMBER:** GL020/042 Pt 7/GMA/ORJ08NBX.G06

REPORT:

The Metropolitan Public Libraries Association has sought support to request the State Government to significantly increase the current levels of funding provided to public libraries.

In New South Wales, the contribution of the State Government to the funding of public libraries has declined in real terms since 1980. During this period the Local Government contribution has increased by over \$170 million per annum, 700 per cent increase in 20 years, whilst the State Government's contribution has increased by only \$11.2 million. In comparison with Victoria and Queensland, the New South Wales Government provides approximately half the per capita funding allocated to public libraries.

Since 1980, the membership of New South Wales public libraries has increased strongly from 35 per cent to 50 per cent of the total population, representing a 40 per cent increase in the use of public libraries. The State however, provides less than 9 per cent of the required annual funding of public libraries. For Hawkesbury, the total contribution from the State is \$127,658.00, compared with the library's allocation of \$1.4 million.

In 2001, the Local Government and Shires Association, together with the Metropolitan and Country Public Libraries Associations, strongly lobbied the State to address funding disparities and to increase its annual per capita funding from \$3.18 to \$6.00, a total increase of \$19.33 million in 2002/2003. At the time, the Premier indicated to the organisations his support for such an initiative and there was a subsequent submission by the organisations to the Cabinet.

The State however, notwithstanding the submission for \$19.33 million, increased funding by \$1.25 million.

RECOMMENDATION:

That Council write to the Premier and local members requesting that the State Government address the low levels of funding for public libraries.

ATTACHMENTS:

AT-1 Information on the need to increase State Government funding for New South Wales public libraries.

Information on the need to increase State Government funding for
New South Wales public libraries.

Information on the need to increase State Government funding for
New South Wales public libraries.

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Information on the need to increase State Government funding for
New South Wales public libraries.

oooO END OF ITEM 97 Oooo

ITEM: 98 The Formulation of a Submission to the Department of Defence on the Draft Report on the Richmond RAAF Base Economic Impact Study**FILE NUMBER:** GM001/021/CSV/ORJ08NBX.C22

REPORT:

Following the release of the Draft Report on the Economic and Social Impacts of RAAF Richmond on the Hawkesbury, a meeting of HEDAC was convened. This meeting discussed the Report in order to formulate a submission to the Department of Defence due of 15 October 2002.

The Report to HEDAC recommended that their submission be reported back to Council for approval prior to the submission being made to the Department of Defence.

To assist the Committee in this process, Professor Kevin Sprouts, Director of Regional Development, University of Western Sydney was invited to advise and help formulate the submission.

Discussions from the Committee members occurred. These comments were sorted into a SWOT analysis (strength, weakness, opportunities and threats). The SWOT analysis of comments is provided as an attachment.

The meeting then focussed on 'where to from here'. Having regard to the Threats, Weaknesses and Opportunities, the General Manager read out what he believed were the outcomes from this meeting. These outcomes were endorsed by the Committee and it was recommended to report these outcomes to Council's Ordinary Meeting dated, Tuesday, 8 October 2002. The recommendations of HEDAC are as follows:

- The Committee notes the very significant importance in social and economic terms of RAAF Base Richmond and its personnel and that there is no realistic replacement.
- The report indicates the impacts over recent years of the Base's continued realignment.
- The Committee questions the economic/local growth projections in the report and does not support these to the extent shown.
- The Committee notes the reports indicated need for a continuing airfield function to support Defence Establishment Orchard Hills and 3RAR. On this basis there is a need to assess the future of the airfield on the overall context of the Sydney Basin airfields.
- That the Council seek the support of GROW to refocus on the basis of currently available funding to enable assessment of local economic alternatives based on the RAAF Base's continued realignment.
- Seek the Greater Western Sydney Economic Development Board to review the use of the Monash model and its interpretation in addressing the regional economics.

- That Council seeks the support of the University of Western Sydney to determine the future and alternatives for the Hawkesbury Campus.
- There is a need for the Government (State/Federal) to address and see the area as a region in terms of social and economic funding.
- To progress from here there is a need to leverage in a number of areas.
- That the Committee establish two working parties to progress the matter.

Concerns in Relation to Economic and Social Drivers Being Omitted in the Report

Councillor Rasmussen had several concerns in relation to important economic and social drivers that had been omitted in the Report.

The four main groups which have been omitted are:

“1. Spouses

My experience in the RAAF over almost 30 (thirty) years and as a recent base Commander at RAAF Richmond is that this group of workers are very significant, and I refer to spouses of both military and civilian personnel. Most 'married' RAAF members (and I include defacto and significant others within this broad term) have working spouses with many earning considerable more than the RAAF member (RAAF members are on the whole not well paid by civilian standards). Many spouses are highly qualified and often occupy professional positions and have important careers in their field. The economic impact of their removal from RAAF Richmond may not be as high as 100% (on top of your reported figures) but when you add in all elements it could be in the vicinity of 35-45% (according to the report wages and salaries account for 90% of direct expenditure, and using this 'yard stick' the spouses could add a further \$10-12m to the direct expenditure and another \$38m to the regional value added in Hawkesbury?). There will also be implications for the number of indirect jobs generated by the base and an impact on local and regional business related activities eg retailers and service providers to households. Their social/community impact would be much higher. Also spouses who do not work for financial gain certainly work for the social good (and social capital) of our community. These important economic and social factors, it would seem, have been omitted from the Report?

2. Adult Children

Many married RAAF members have adult children living at home. Their economic impact is more difficult to estimate but would be worth at least a mention in the report.

3. Retired RAAF and Other Defence member

There is a considerable component of retired Defence members (both military & civilian) living in or around the Hawkesbury community. This is as a direct result of the long term presence of RAAF Richmond. Their economic impact in terms of both 'free' and paid work in our community is considerable. Their overall financial investment contributes considerably to the 'platform' for growth and the enabling infrastructure for wealth creation in the Hawkesbury. Their social impact

on our community's well being and human capital is also considerable. They too seem not to rate a mention in this Report? It would seem to me to be important to obtain an estimate of their direct expenditure and the 'flow-on' regional value added in Hawkesbury.

4. USAF Contingent

Although small in size adds considerable to the economic and social impact of our community and those surrounding us. Many USAF and US Defence personnel travel at discounts on USAF planes and many visit RAAF Richmond as part of their world travel, and to visit relatives and friends in Australia. We are considered a safe and friendly place to visit and they do so in good numbers. No mention of this group either in the Report?

The report also omits the considerable social benefit the base is able to extend to the local community in times of serious flood and fire.

During the horrendous State wide bush fires in Jan 1994 where our city and surrounding regions were threatened by the worst fires on record, the RAAF base at Richmond was declared a forward area operational base and provided non-stop ground and airborne fire fighting capability to our City and surrounding regions.

At any time, day and night, the base deployed ground forces in excess of 1000 military personnel to the local and regional fire fighting effort. This effort was sustained for over 6 weeks with over 400 fully equipped fire fighting troops being deployed locally at the request of the local fire chief and the City's General Manager. These local ground troops were further supported by 68 firebombing fixed and rotary wing aircraft.

F111 reconnaissance aircraft were also deployed for the plotting of the various inaccessible forefronts as were FLIR equipped military aircraft. The data was analysed at RAAF Richmond's Operational Centre by specially trained military personnel flown in for the task and the results were relayed by Army helicopters to Rose Hill, the RFS HQ for their use.

Orion PC3 long range military recognizance aircraft (deployed from Edinburgh, SA) were tasked to NZ for the rapid response and pick-up of extra large water bombing 'buckets' not available in Australia and flown to RAAF Richmond for use by the Army's entire Blackhawk helicopter Squadron (deployed from Oakey, QLD) and the Navy's Sea Hawk and Sea King helicopter Squadrons (deployed from Nowra, NSW).

Moreover, 132 fire fighting vehicles and crews from Victoria, South Australia, Queensland and the ACT operated through and from RAAF Richmond to battle the fire fronts locally and in the regions surrounding the Hawkesbury.

All of this fire fighting effort was able to be provided by the local RAAF Base Commander through the Civil Assistance Powers operating then. And it must be remembered too that this all took place over the Christmas and New Year holiday break with many RAAF personnel choosing quickly to return, when the call from the local base went out, from leave (with many on overseas and interstate leave) to help their local community battle these horrendous fires.

Also, in 1991 when a major flood struck the Hawkesbury the local Base Commander was able to raise over 300 troops and equipment and to deploy them in the field to assist with the local rescue efforts.

The social benefits and community building that such major base efforts have undertaken in recent times of local adversity warrant at least a mention as a contributor to the social fabric and community well being which will be eliminated if the base is 'wound back' to a small remnant force of 300 as postulated in the report”.

RECOMMENDATION:

That:

1. The information be received.
2. Council endorse the recommendations from HEDAC and Councillor Rasmussen to enable a submission to be made to the Department of Defence on the Richmond RAAF Base Economic Impact Study.

ATTACHMENTS:

AT-1 SWOT Analysis

SWOT Analysis

Strengths	Threats
• Recognised consultants. • Previous experience. • Utilisation of standard approach i.e. models and multipliers.	• Unemployment increasing. • Impact of North West Sector. • Limited growth at University of Western Sydney. • Value of Aerospace & multiplier. • Importing labour and exporting value. • Housing investment exported. • Socio economic status. • Decreasing in land values. • No replacement vision. • Downsizing of RAAF continues anyway. • Reductions of those living on base.
Weaknesses	Opportunities
• Minimalist or soft approach used. • Does not address displacement. • Reliance on Prime Minister's announcement related to 2011. • Use of multiplier challenged. • Use of Monash model inappropriate. • No vision to keep or sell. • No terms of reference.	• Role of lobbying - Rex Stubbs and Kerry Bartlett. • Funding - Kevin Rozzoli and Jim Anderson. • Topo-climate style strategy. • Precedence with Hunter Valley. • Hunter Valley was private -v- Government. • Approach state and regional development. • Recalculate impacts with new multiplier. • Reword impacts not using minimalist or soft approach. • Aerospace clustering opportunities. • Poor history of airport sales re: increasing lease fees. • Opportunity to keep base as "their base". • Industrial land opportunities (Vineyard). • UWS land and rezoning opportunities. • Funding available through GROW and HEDAC. • Funding for view of Monash model.

oooO END OF ITEM 98 Oooo

ORDINARY

Meeting Date: 8 October, 2002

Item: **99****ITEM: 99** **Hawkesbury Heritage Farm****FILE NUMBER:** GC238/107 Pt10/CSV/ORJ08NBX.C19**PREVIOUS ITEM:** 49, Ordinary (11.06.2002)

REPORT:

Council resolved on 11 June 2002 that:

“Consideration be given to an allocation of \$65,000 (sixty five thousand dollars) for the maintenance of the grounds and buildings of Hawkesbury Heritage Farm in 2002/2003 estimates”.

As part of estimate considerations for 2002/2003 the allocation of \$65,000 (sixty five thousand dollars) was made.

Subsequently, an inspection of the Heritage Farm was carried out to ascertain a works program to secure and make safe the grounds and buildings. The works programs which has been initiated is provided in the table below:

Rose Cottage	• Leaking hose cock with irrigation fitting
Mitchell Cottage	• Repair barge • Prune tree branch resting on the roof
Bank of Australia	• Loose roof sheet • Loose ridge and barge capping
Police Station	• Loose roof sheets • Replace decorative feature boards to verandah • Consolidate loose board above rear door
Gents Toilets	• Dispose of loose fascia on the building and ground • Roof damaged by tree branch
Ladies Toilets	• Loose roof sheet • Roof damaged by tree branch
Case Cottage	• Repair hole in the rear wall • Prune tree branch resting on the roof • Repair end verandah floor boards and make safe
Cartwright Cottage	• Loose roof sheets and cappings
Blacksmiths Shop	• Refix into position round roof purlin above light • Loose roof sheet south side
Aiken Hut	• Refit loose metal cover strips on the split log walls

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Damper Camp Hut	• Tighten roof sheets • Prune tree branch resting on the roof
Church	• Fix temporary timber to top rail to make safe and consolidate posts
Centre Platform	• Fit 'UNSAFE' signs on the parra webbing to prevent access
Old Movie Set	• Dispose of all material laying around
Shearing Shed	• Loose roof sheet
Kenso Cottage	• Block rear stair access. Unsafe stairs • Dispose of tyres under the building
Post Office	• Prune tree branch resting on the roof
Oxboro Inn	• Block access to unsafe stairs and hand rail • Tighten roof sheets • Refix loose rear eaves lining board • Prune tree branch resting on the roof
School Building	• Prune tree branch resting on the roof • Dispose of material under the floor • Replacement of glass pane required
Bridges	• Block off all access to either end of the three bridges and place 'UNSAFE' signs on the parra webbing.
Old Fire Trucks	• Cover with a plastic tarp
Old Reafer-Binder	• Cover with a plastic tarp
Train	• Cover with 4 metre wide roll of black plastic
General	• Cherry picker used to clean leaves off all roofs including the removal of tree branches touching any roof. • Replace all fire reel hoses back into their storage units • Fix para webb to decayed split log fence for approx 10m adjacent to entry
Cost of pest inspection only	\$1,232.00
Cost of mowing once	\$600.00 (approx. \$6,600.00 per year for 11 cuts)

In addition, correspondence has been received from the village coalition requesting that they be given the opportunity to extend Council's allocation of \$65,000 (sixty five thousand dollars) by utilising volunteer labour where liability and occupational health and safety issues allow. For this to occur, it is recommended that negotiations take place between a representative of the village coalition and Council's Director of Assets Services and Recreation to determine where volunteer labour would be of assistance.

RECOMMENDATION:

That:

1. The information be received.
2. Negotiations occur between a representative of the village coalition and Council's Director of Asset Services and Recreation to determine where volunteer labour will be of assistance at Hawkesbury Heritage Farm.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 99 Oooo

ITEM: 100 **Westpool Bulk Purchase - Comprehensive Motor Vehicle Insurance**

FILE NUMBER: GI030/081/CSV/ORJ08NBX.C10

REPORT:

Council's motor vehicle insurance will expire on 31 October 2002. Westpool Member Councils have previously benefited from a bulk purchase agreement which has provided competitive premiums due basically to economies of scale in having councils join to secure this coverage.

In this respect, Westpool, on behalf of it's Member Councils including Penrith, Blue Mountains, Fairfield, Blacktown, Liverpool and Hawkesbury, invited tenders from registered Insurance Brokers to market the motor vehicle program for a 2 (two) year period.

Westpool Members have now undertaken a comprehensive assessment of the tenders submitted and inturn have recommended acceptance of the terms and conditions submitted by the NRMA and Insurance Broker, Heath Lambert Group.

Hawkesbury's premium of \$81,135.55 excluding GST represents an increase of \$12,596.45 in respect of the 2001/2002 premium year.

RECOMMENDATION:

That the Westpool proposal be accepted at the premium of \$81,135.55 (eighty-one thousand, one hundred and thirty-five dollars and fifty-five cents) for the premium year 2002/2003.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 100 Oooo

ITEM: 101**Documents for Execution Under Seal****FILE NUMBER:**

GC283/150 Pt1, GC283/134 Pt3, GC283/002 Pt3, GC283/006 Pt3/CSV/ORJ08NBX.C07

REPORT:

Retail Lease
GC283/150 Pt1

The current lease to Mr Darryl Brown (trading as Hawkesbury Wedding Centre) in respect of 325 George Street, Windsor is due to expire on 30 November 2002. The tenants wish to enter into a new lease for a period of 5 (five) years with a 5 (five) year option available to them. The rent will be subject to a CPI increase annually.

The commencing annual rent will be \$377.60 (three hundred and seventy seven dollars and sixty cents) per week being \$19,635.00 (Nineteen thousand six hundred and thirty-five dollars) per annum, plus GST, reviewable by CPI. It should be noted that a make-up salon will be incorporated into the existing wedding-based services.

Approval to use footway
for restaurant purposes
GC283/134 Pt3

Mr and Mrs Caris of McGraths Hill purchased 'The Bridge Café' from Mr and Mrs Tymmons on 6 August 2002. Accordingly, they wish to utilise the adjoining alfresco dining area of 17 square metres for a period of 5 (five) years. The commencing rental shall be \$44.58 (forty four dollars and fifty eight cents) per week being \$2,318.18 (two thousand three hundred and eighteen dollars and eighteen cents) per annum, plus GST, reviewable by CPI.

Retail Lease
GC283/002 Pt3

Due to the sale of the Takeaway Shop at Shop 2, Glossodia Shopping Centre, the tenant has requested that the lease be assigned to the purchasers, Mr Andreas Froemel and Mrs Cathy Froemel. The rental is to remain as per the current lease at \$221.59 (two hundred and twenty one dollars and fifty nine cents) per week being \$11,522.64 (eleven thousand five hundred and twenty two dollars) per annum plus GST. Payment of Outgoings of 7.2% of Council rates and charges and 10.72% of all other outgoings is applicable. The rent is reviewed annually to CPI and to market at the commencement of the option.

Retail Lease
GC283/006 Pt3

The new tenants, Mr and Mrs Grosman of the Pizza and Pasta Takeaway at Shop 2, Hobartville Shopping Centre have requested the lease be varied to extend the permitted use to include the sale of Italian style roast chicken. It is recommended that the request be granted and a variation of lease document will be required to be entered into, to facilitate the request.

ORDINARY

Meeting Date: 8 October, 2002

Item: **101**

RECOMMENDATION:

That the seal of Council be affixed to the above documents.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 101 Oooo

ITEM: 102 **Playground Equipment****FILE NUMBER:** GP 010/015/ENG/ORJ08NBX.E14

REPORT:

Recently there have been a number of vandalism acts on local playground equipment. The equipment on the corner of Rickaby Street and Cox Street has been vandalised for the fifth time. All the playground equipment and the soft fall, excluding the swing, were damaged beyond repair.

The playground equipment in both Enfield Avenue Reserve, North Richmond and Andrew Town Park Reserve, Richmond were also recently vandalised. Parts for both these Justplay units cannot be purchased due to the company no longer being in business. One of the decks from the Enfield Avenue Reserve can however be used to replace a vandalised deck at Andrew Town Park Reserve.

RECOMMENDATION:

That:

1. The Rickaby Street unit be not be replaced due to the high vandalism in the area. The swings to be retained with new softfall being installed.
2. The Enfield Avenue Reserve equipment be removed and replaced when funding becomes available. The one remaining deck be used to repair the Andrew Town Park Reserve equipment.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 102 Oooo

ITEM: 103 **2002 Road Safety Research, Policing and Education Conference - Adelaide 3-5 November 2002**

FILE NUMBER: GP027/001 Pt11/ENG/ORJ08NBX.E20

REPORT:

Approval is sought for Council's Road Safety Program Co-ordinator to attend the 2002 Road Safety Research, Policing and Education Conference in Adelaide from 3-5 November, to present the recent research findings of the Fatalities and Accidents on Rural Main Roads (FARM) Program.

The research focuses on driver fatigue over short distances and its effects on drivers travelling between rural and urban environments.

Results of the research formed the basis of a successful funding grant from the IPWEA for 2002-2003 to implement some of the recommendations arising from the project.

The conference presents the latest research findings and other significant aspects of road safety from an educational and enforcement perspective.

RECOMMENDATION:

That the attendance of the Road Safety Program Co-ordinator at the 2002 Road Safety Research, Policing and Education Conference in Adelaide from 3-5 November 2002 at an estimated cost of \$1500.00 (one thousand five hundred dollars) be supported.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 103 Oooo

ITEM: 104 Tender for the further sealing of St Albans Road**FILE NUMBER:** GT020/432 Pt1/ENG/ORJ08NBX.E21**REPORT:**

Tenders for the reconstruction and further sealing of St Albans Road closed at 2 pm on Tuesday 27 August 2002.

Tenders have been called on a schedule of rates basis and the sum totals will determine the length to be constructed in accordance with the available budget.

Funding in the amount of \$236,000 is presently available in the 2002/2003 Works Program for the further sealing of St Albans Road. In addition, a residue amount of \$32,915 remains unspent from the previous Program. The budget allocation was not fully expended last financial year as it was necessary to terminate the works just short of a proposed new curve alignment. The remaining budget was insufficient to complete the next section of road and a full utilisation of the remaining funds would have resulted in the new road terminating part way through an open field with no connection to the existing gravel road. Accordingly, a total amount of \$268,915 is now available for the project.

A total of six conforming tenders were received as follows:

Tenderer	Amount
Kingston Industries	\$320,887.65
Rocks Excavations & Plant Hire Pty Ltd	\$334,232.00
J K Williams Contracting Pty Ltd	\$346,432.24
Jay & Lel Excavations Pty Ltd	\$356,685.50
Savage Earthmoving Pty Ltd	\$357,280.07
BMD Constructions (NSW) Pty Ltd	\$455,226.00

The lowest tender in the amount of \$320,887.65 received from Kingston Industries represents a probable construction length of approximately 720 metres. The tendered amount excluding GST is \$291,716.05 which is \$22,801 in excess of the available budget. It is proposed that the schedule of rates tender submitted by Kingston Industries be accepted to the value of the available budget and the works proceed to the full extent of the budget allocation. The total length of construction is expected to be approximately 680 metres.

This company has performed major Civil Works for this Council in a satisfactory manner and its tender is therefore recommended for acceptance.

RECOMMENDATION:

That:

1. The schedule of rates tender submitted by Kingston Industries for the further sealing of St Albans Road be accepted to the full extent of the available budget in the amount of \$268,915 (two hundred and sixty eight thousand nine hundred and fifteen dollars).
2. The seal of Council be affixed to any contract documentation.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 104 Oooo

ITEM: 105 Salinity Code of Practice**FILE NUMBER:** GW020/013 Pt 1/EVD/ORJ08NBX.V12

REPORT:

The Western Sydney Regional Organisation of Councils (WSROC), has prepared a final draft of the Salinity Code of Practice for Western Sydney. This document is focused on urban salinity, and in particular the needs of councils managing new developments. It is intended to act as a guide and a management framework, rather than be a model planning document. It is hoped that it will provide the fourteen councils in the region with the information and guidelines they need to facilitate regional coordination on this issue.

The Code was prepared by WSROC, in partnership with the DLWC, through the participation of the Salinity Project Officer and the members of WSROC, State agencies and industry representative.

The project has now moved into the second stage, which includes the implementation and review of the Code, training of Council's staff to use the code, and public education and awareness activities. Training of Council's staff will be undertaken on Friday 22 November 2002. Salinity Hazard maps have been created that will cover more of the Hawkesbury local government area than was previously identified in the "Draft Salinity Hazard Map for Western Sydney". These should be available prior to the training day.

RECOMMENDATION:

That:

1. The Draft Salinity Code of Practice be reviewed and comments provided to WSROC through the WSROC Salinity Working Party.
2. Salinity Hazard Maps be incorporated into Council's mapping system.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 105 Oooo



ordinary

5
section

reports
for information

ITEM: 106 Bushfire Recovery Fund Marketing Program**FILE NUMBER:** GT050/005 Pt 12/GMA/ORJ08NCX.G04

REPORT:

Tourism Hawkesbury Inc has advised that they have received fifty thousand dollars (\$50,000.00) under the Commonwealth Government's Bushfire Recovery Fund for the purpose of implementing a marketing plan for the Hawkesbury Local Government Area (LGA). The plan is to focus on three (3) target markets including Sydney (self-drive and weekender), local market and regional New South Wales.

The structure of the marketing plan proposes to create a strong positioning statement and brand for the region. The plan will consist of a variety of elements that are aimed to work together to communicate and influence the opinion and demand of the three target markets. This is to be achieved by establishing four (4) key campaigns, including a generic campaign, a specialised niche or target market campaign, a community-based campaign and cooperative marketing initiatives.

Tourism Hawkesbury Inc anticipates that the plan will commence in August 2002 and will be completed by April/May 2003.

Two (2) partner organisations consultants have now been engaged to assist in the plan and are currently holding community consultations.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 106 Oooo

ORDINARY

Meeting Date: 8 October, 2002

Item: **107**

ITEM: 107 **Pecuniary Interest Ordinary Returns & Register**

FILE NUMBER: GP020/004 Pt 3/GMA/ORJ08NCX.G08

REPORT:

Under the provisions of Section 450A of the Local Government Act 1993 Pecuniary Interest Ordinary Returns for the period 01 July 2001 to 30 June 2002 must be tabled at the first meeting of the Council after 30 September 2002.

The Returns are now tabled in accordance with the provisions of the Act.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 107 Oooo

ITEM: 108 **Blue Mountains Feasibility Study**

FILE NUMBER: 0243/R Pt14/GMA/ORJ08NCX.G02

REPORT:

The following correspondence, sent on behalf of the Hon Carl Scully MP, Minister for Roads, in response to Council's reaffirmed resolution of 8 May 2001 has been received by Council:

"Council's resolutions are noted. Rather than specifically address each at this stage, it is important to note that Minister Scully's announcement of the Feasibility Study addresses the need to resolve all issues associated with an upgrade of Bells Line of Road. The study is expected to be detailed, exhaustive and provide a definitive policy framework for the future. Notwithstanding the announcement of the study, the NSW Government continues to be committed to an upgrade of the Great Western Highway to improve access to the Central West of NSW.

All of the issues raised by Council (including the need for rail upgrades, alternative options for upgrading and land use) will be considered by the study. Hawkesbury City Council will, of course, be consulted."

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 108 Oooo

ITEM: 109 Local Government Planning Powers**FILE NUMBER:** GC070/013 Pt 5/GMA/ORJ08NCX.G05

REPORT:

WSROC has written expressing concern regarding comments made by the Federal Minister for Regional Services, Territories and Local Government, Wilson Tuckey, at a recent WSROC delegation in Canberra. WSROC advises that the Minister suggested that while he supported Local Government being given the mandate and funding to have a more active role as a service provider, strategic planning was more properly carried out by other levels of government.

The WSROC delegates were concerned that the Minister seemed to assume that Councils were unable to take on planning roles.

The ability of Councils to undertake such roles of course depends on their resources.

WSROC has determined to forward the following motion to the Australian Local Government Association's National General Assembly, urging that Association to:

1. Reaffirm its views that planning for local areas is best carried out by the relevant local Council rather than the State Government.
2. Call on each State Government to resource local Councils to carry out planning for their local areas, especially when engaged in major planning on behalf of the State Government, such as significant urban expansion.
3. Strenuously object to any abrogation of Local Government planning powers to State Governments.
4. Circulate this resolution to member Councils requesting them to lodge and support similar motions to the New South Wales Local Government Association Annual Conference.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 109 Oooo

ITEM: 110 Reports Requested by Council - Status as at 8 October 2002**FILE NUMBER:** GC280/005 Pt4/GMA/ORJ08NCX.G01

REPORT:

30/1/01	Windsor Mall - Traffic DAS&R	Report in relation to the increasing traffic within Windsor Mall and possible installation of lock-down bollards.	An issues paper will be distributed to property owners and occupants during the week beginning 7 October 2002 and comments will be received up to 11 November 2002.
10/9/02	Governor Phillip Reserve DAS&R	Further report on Draft Management Plan and Noise Policy.	Report to be provided to General Purpose Committee meeting 22 October 2002.
10/9/02	Pitt Town - Possible Urban Development DED	Report on deliberation of the Steering Committee by December 2002.	First Steering Committee meeting to be held on 11 October 2002.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 110 Oooo

ITEM: 111 Planning Workshop - Outcomes and Actions Plan**FILE NUMBER:** GA030/014 Pt 6/CSV/ORJ08NCX.C17

REPORT:

The purpose to this report is to give a half yearly update on the objectives and actions arising out of the Planning Workshop held in February 2002. Each section includes the section reported to Council in March and the action taken.

Land off Greenway Crescent, Windsor.

It was agreed that this parcel of land has very limited community use, with discussions indicating that a freehold sale, with restrictions as to use for future development in order to protect townscape, was a realistic option. At this stage it is proposed to offer to lease the land to St Matthews Church with a condition requiring acceptable maintenance standards, and if this is not acceptable that the matter be revisited with a view to the lands freehold sale.

Action taken:

Report currently with Council for public auctioning as St Matthews Church declined the offer to lease the property.

Hollands Paddock proposed commercial development.

The need was identified to ensure any proposal is integrated into the current town and its residential/retail/administrative/tourism activities. Actions determined are to undertake a traffic study of the town, expected to require approximately \$40,000 (forty thousand dollars); look to a partly developer funded, heritage development control plan and to keep communicating with the community to ensure that their position is taken into account. It was determined that Council was willing to provide a commercial/retail approval with conditions following a traffic study.

Action taken:

A Development Application has not yet been received by Council, however, is expected in the near future.

Three quotes have been obtained for consultants for the Economic study. Consultant reports are due by end of year. Expressions of Interest are currently being sought for the Traffic Study.

Donations Policy.

It was determined to maintain current adopted policy.

Action taken:

Maintaining current adopted policy.

Heritage.

There is a need to look at the broad picture of heritage and to determine direction and priorities. Council is to prepare its draft priorities and submit these to the Heritage Committee for comment, and to look at increased funding of approximately \$20,000 (twenty thousand dollars) for heritage matters in the forthcoming budget, specifically to consider heritage development control plans.

Action taken:

Council priorities have been submitted to Heritage Committee. Funding increase of \$20,000 provided in budget for heritage matters specifically concerning heritage development control plans.

Hawkesbury-Nepean River System - Statement of Joint Intent.

Council staff are to prepare a report on key issues and funding implications for Council by August 2002. Council will consider a special environmental levy for the 2002/2003 budget.

Action taken:

Special Levy has been implemented for stormwater projects aimed at improving water quality of the Hawkesbury Nepean River and its catchments.

Future planning.

There was discussion about the need to communicate the issues of the rural urban interface and to be clear about the Council's intent regarding support for agriculture and, in doing so, to reduce the uncertainty about future land use and, specifically, not to support subdivision outside the provisions of the Local Environmental Plan.

It was agreed that there is a need to provide for consistency in decision making and encourage rural area tourism.

Agreed actions are that community consultative meetings are to be held over the sustainable agricultural development strategy to ensure there is no expectation of sub-division outside the provisions of the Local Environmental Plan. Council staff are to prepare a report about privately owned and operated sewerage systems.

Action taken:

Community consultative meetings were held regarding the sustainable agricultural development strategy as part of "Hawkesbury Our Future" program. Meetings were well attended with a report being prepared detailing results and submissions to this process.

Rural area tourism is being supported through continued support to Hawkesbury Harvest. Council staff are currently preparing the report about privately owned and operated sewerage systems.

Homelessness and associated issues.

Actions are to include continued discussions with State Government agencies regarding funding and services; staff are to prepare a report about a policy for homelessness and mental health; Council will encourage a study on the broader basis of the issue of homelessness; staff are to provide a list of services available; Council would like to take an active role in coordinating other agencies and the whole of community response, and to investigate what is being undertaken in other areas of local government.

Action taken:

Council is currently working with Office of Community Housing, Department of Community Services and Wentworth Area Community Housing addressing this issue.

At the May Ordinary Meeting Council adopted the Local Government & Shires Association (LGSA) Local Government Model Policy on Homelessness and has agreed to continue to working in partnership with the Hawkesbury Housing Forum to prioritise and implement strategies as detailed in the Local Government Model Policy on Homelessness.

Cycleways.

It was agreed that Council consider increased commitment to cycleways by providing an additional \$50,000 (fifty thousand dollars) in the forthcoming budget and to ensure that bicycle facilities are included in decision making in development matters, such as shopping centres and Council car parks.

Action taken:

Additional \$50,000 committed to cycleways in current budget. Cycleway program reported to Council and currently being implemented.

Sewerage and stormwater.

A special levy is to be considered for stormwater improvement in the forthcoming budget and a report is to be provided to Council by May 2002 on alternatives to the septic systems where these are continuing to break down.

Action taken:

The stormwater levy was implemented with the current rates cycle. The Council have an ongoing commitment and resources to progressing the Three Towns Sewerage project. Still seeking advice from Sydney Water in order to provide report on alternatives to the septic systems that continue to break down.

Roads.

The four year program was endorsed and a commitment made to a continued review of the program.

Action taken:

A three year roads program has been endorsed by Council and is currently being implemented. Plan will be reviewed annually.

Mainstreet.

It was agreed that consideration be given to establishing a theme for Mainstreet infrastructure (seats, signs, shelters, rubbish bins). Discussions are to take place with key stakeholders with regard to creating a design brief for integration into a Development Control Plan. A report to be prepared on provision of amenity facilities in North Richmond and Windsor.

Action taken:

Report currently with Council regarding public meeting and preparation of the Development Control Plan for Richmond Mainstreet. Council is currently working with Mainstreet Committee to put in new garbage bins and seats in accordance with their requirements.

Work on the Windsor toilet amenities is progressing through the Hawkesbury Museum project. North Richmond toilet facilities access is continuing to be negotiated with shopping centre management at that location.

Playground equipment.

It is noted that the current equipment is continuing to deteriorate and that the replacement cost for items removed and not replaced at this stage is in the order of \$630,000 (six hundred and thirty thousand dollars). There is a need to consider establishing a regional facility. A report is to be provided that looks to rationalising equipment to increase funding by \$200,000 (two hundred thousand dollars) to upgrade the current standard and reduce liability of playground facilities, and to seek grant funding for the regional facility.

Action taken:

Council agreed to commit extra \$200,000 for playground equipment in current budget (\$104,000 of this has been allocated for McMahons Park).

Application to Department of Sport and Recreation Capital Assistance Regional Grant Scheme has been successful with \$150,000 received towards a Regional Playground and Skate park. Council committed \$165,000 towards the combined project at Ham Common. Landscape architect has been appointed for regional playground.

Bush regeneration.

Agreed actions are to consider an additional staff member in the forthcoming budget to assist with the Bushcare Program and volunteers, and to seek further funding from the Department of Land and Water Conservation.

Action taken:

Additional staff member allocated in budget and person was appointed to the role beginning of July. Further funding is currently being sought through Department of Land and Water Conservation (DLWC) including \$15,000 and \$12,000 for Glossodia Park and Mill Road Reserve from the second round of Local Government Advisory Group (LGAG) funding through DLWC.

Successful funding has been received for South Creek - \$10,000 from LGAG, \$10,000 for Swallow Rock and \$10,000 for Yarramundi Reserve from Riverbank Management.

Relationships, roles and decision-making.

Council is to hold a team meeting as part of a briefing night, and the General Manager and Director of Environment are to review development applications each week to flag contentious policy issues for members. It was agreed that Council's Ordinary Meeting time will be changed to commence at 7.00pm. The voting board at meetings is to have votes displayed for a longer period of time and additional projectional facilities in the Council Chambers to be considered in the forthcoming budget.

Action taken:

The General Manager and Director of Environment currently review applications each week to flag contentious issues. Council's Ordinary Meeting has been changed to 7.00pm. Additional projection facilities for Chamber not yet implemented.

Assets for potential disposal.

The following are considered suitable for disposal: Parts of the former Hawkesbury Hospital site; land adjoining Richmond pool; land at Rifle Range Road; land at Stewarts Lane formerly acquired for a sewerage treatment plant; Toxana; and the former library in Fitzgerald Street. Council is to receive a report on lands owned in North Bligh Park and Half Moon Farm.

Action taken:

Some options have been reported to Council in the past six months with separate determinations made on these issues. Several properties are currently being looked at and will be reported to Council.

Economic development.

The four centres of activity are: the RAAF Base, tourism, commercial centres and agriculture. A business plan is to be prepared for longer term investments/return to Council, and a report for Council to consider funding to external bodies for the forthcoming budget. Submissions from external organisations are due by the 23 April 2002. It was agreed that funding be maintained in the order of \$290,000 to \$300,000 (two hundred and ninety to three hundred thousand dollars).

Action taken:

Applications for funding to external bodies were received from Hawkesbury Harvest, Tourism Hawkesbury Inc. and Mainstreet programs through Hawkesbury Chamber of Commerce. Council approved funding in current budget.

Local Environmental Plans.

A list of outstanding Local Environmental Plans is to be provided for Council's consideration by May 2002.

Action taken:

A list of outstanding Local Environmental Plans and information regarding these plans were presented to Councillors in April.

RECOMMENDATION:

That the update of the outcomes and actions of the Planning Workshop be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 111 Oooo

ORDINARY

Meeting Date: 8 October, 2002

Item: **112****ITEM: 112** **Ferry Interruption Report - September 2002****FILE NUMBER:** GT240/017/ENG/ORJ08NCX.E16

REPORT:

Date	Ferry Location
Thursday 5 September 2002	Sackville Ferry - 6.50am-8.30am - rope insert torn out of drive wheel, replaced. One hour and forty minutes interruption.
Tuesday 10 September 2002	Sackville Ferry - 12.30am-2.30am - rope insert torn out of drive wheel, replaced. Two hours interruption.
Friday 20 September 2002	Lower Portland Ferry - 2.45pm-8.30pm - starter motor burnt out, new motor replaced. Five hours and forty five minutes interruption.
Sunday 22 September 2002	Webbs Creek Ferry - 2.30pm-3.00pm - change of water pump. Half hour interruption.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 112 Oooo

ITEM: 113 **McMahon Park****FILE NUMBER:** PK/007 Pt5/ENG/ORJ08NCX.E15

REPORT:

The "Memorandum of Understanding" between the McMahon Park Management Association (MPMA), Hawkesbury Sports Council and Hawkesbury City Council in part, required that:

"A Councillor is to be appointed as a member of the MPMA. A second Councillor is to be nominated as an alternative. The MPMA constitution is to be amended to reflect this"

The MPMA has amended the constitution in accordance with the requirements.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 113 Oooo

ITEM: 114 Container Deposit Legislation**FILE NUMBER:** GW010/011 Pt 13/EVD/ORJ08NCX.V13**REPORT:**

Container Deposit Legislation (CDL) describes legislation that establishes a deposit and refund system for used containers. As part of the review of the NSW Waste Minimisation and Management Act (1995), the NSW Minister for Environment, The Honourable Bob Debus, commissioned Dr Stuart White to conduct an independent review of Container Deposit Legislation in NSW (The CDL Review).

CDL is an example of an increasingly important environmental management principle, known as Extended Producer Responsibility (EPR). This investigation revealed that EPR is a strategy worth pursuing. It has the potential to deliver improved waste management, and broader environmental outcomes in NSW, in an economically efficient manner.

The CDL review found that stakeholder attitudes to CDL are highly heterogeneous, with strong support from Local Government and environment groups, majority of support from the community and limited support from the recycling industry, and with opposition from beverage, packaging and retail industries.

Local Government would realise financial benefits from the introduction of CDL through reduced costs of kerbside collection and through the value of unredeemed deposits in the material collected at kerbside. The timing and extent of these benefits would depend on the timing of renewal and negotiation of recycling contracts relative to the introduction of CDL in cases where councils use contractors for kerbside collection. It would also depend on the terms of such contracts in relation to the ownership of used container materials and the unredeemed deposits.

Regarding container deposit legislation in NSW the CDL review recommends that:

CDL be introduced that establishes a container deposit and return system with the following features:

- (a) Deposit applicable to all beverage containers made from aluminium, glass, PET, HDPE, PVC, liquid paperboard and steel;
- (b) Mandatory acceptance of used containers and refund of deposits by all retailers of deposit bearing containers. This should be subject to exemptions and/or qualifications that would prevent an inequitable burden being placed on small retailers where these exemptions would not compromise consumer access and convenience;
- (c) Should point of sale return not prove possible to implement, a depot or collection centre based CDL system should ensure accessibility, preferably requiring retailers with a threshold turnover level to provide facilities near retail outlets;
- (d) A uniform deposit level of 10 cents initially with provision to alter the levels of deposits on certain container types at the discretion of the Minister for the environment;

- (e) A mechanism for ensuring that those parties involved in the acceptance of used containers and refunding of deposits are adequately compensated for those services; and
- (f) A mechanism for expanding the range of containers subject to a deposit

Or

The strengthening of industry recycling targets to levels that achieve equivalent outcomes to those that could be expected to result from the introduction of CDL. These targets should therefore:

- (a) Achieve recovery rates for the recycling of used container materials of 90%; and
- (b) Apply as a minimum to beverage containers, with provision for expansion to encompass other container types.

The overall conclusion of the CDL review is that:

The potential benefits of, and level of community support or, significantly increased recovery of used containers are such that action should be taken to ensure the recovery rates are raised to a more economically optimal level based on total benefits to society. The current mechanisms for container collection and recycling are unlikely to achieve these rates and the current targets in relevant Industry Waste Reduction Plans are well below these optimum levels.

A request was emailed to all councils on 29 August 2002 from the Mayor of Manly Council, Councillor Joan Hay A.M., requesting support in making representations to the State Government and in supporting a Local Government Association Conference Motion.

Manly Council considers it is necessary for the Councils of NSW to continue to advocate CDL and call on the State Government to implement such legislation without delay.

In this regard, Manly Council will propose the following motion at the Local Government Association Annual Conference:

1. That the Local Government Association express serious concern at the State Government's lack of action in introducing CDL in NSW following the release of the Independent review of CDL by Dr. Stuart White.
2. That the Local Government and Shires Association support the State Government's call for CDL on a national basis but advocate strongly that this is not a necessary requirement for introduction of such legislation in NSW.

RECOMMENDATION:

That the information be received.

ORDINARY

Meeting Date: 8 October, 2002

Item: **114**

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 114 Oooo

ITEM: 115 **Lot 25 DP 742749 17 North Street, Windsor - Court Appeal**

FILE NUMBER: MA0266/01Pt1/EVD/ORJ08NCX.V09

PREVIOUS ITEM: 95, Ordinary (13.11.2001)

PREVIOUS ITEM: 82, GPC Section 1 - Environment (27.08.2002)

REPORT:

Introduction

On 13 November 2001 Council resolved to refuse the development application for the construction of a dwelling. The applicant lodged an appeal which was heard in the Land and Environment Court on the 8 and 9 August 2002. The appeal was dismissed in Council's favour and a further appeal has now been lodged.

Report

In determining the appeal in Council's favour, the Senior Commissioner found that the proposal was prohibited under Clause 25 of Hawkesbury Local Environmental Plan 1989 due to the "sunset" clause which expired on 30 June 2002. The applicant has now made a further appeal to the Land and Environment Court under Section 56A of the Land and Environment Court Act, 1979

The grounds for the new appeal are that:

- The Commissioner erred in holding that development was not permissible pursuant to Clause 25(4) or Clause 25(8) of Hawkesbury Local Environmental Plan 1989 (LEP).
- The Commissioner erred in holding that the "sunset" date in Clause 25(8) of the LEP was not a development standard.
- The Commissioner erred in holding that the development was not permissible under Clause 25(4) of the LEP in that the Commissioner held
 - (a) that the footings were not lawfully constructed as at 30 June 1997
 - (b) that the footings were not "a building" that was to be extended, altered added to or replaced.

Abbott Tout, Solicitors, have been instructed to act for Council and defend the appeal

RECOMMENDATION:

That the information be received.

ORDINARY

Meeting Date: 8 October, 2002

Item: **115**

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 115 Oooo



ordinary

6
section

reports
of committees

ORDINARY MEETING

Reports of Committees

East Kurrajong Sandstone Quarry Committee Meeting - 11 September 2002

Present: Councillor Leigh Williams (Chairperson)
Ms Patricia Latta
Mr Peter Hrynevych
Mr Damian Milgate
Mr Greg Hall

Apologies: Mr and Mrs David Stimson
Mr Michael Ryan
Mr John Pye

Meeting commenced at 7.15pm.

1. Previous Minutes

Minutes of previous meeting of 15 June 2002 were adopted.

2. Outcomes of Quarry Inspections

No matters were identified as a result of the quarry inspection held on 15 June 2002.

3. Nomination to Committee

Greg Hall outlined that each of the Council Committees were nominated every four years and that all the nominations occurred at the one time. While this committee has only reformed about twelve months ago it is necessary for current members to reapply for the committee.

Some members advised that they had not reapplied. Greg Hall to follow up and provide a response on the appropriate action for these members.

4. General Business

4.1 *Development Applications*

- Office/amenities lodged 10 September 2002.
- Subdivision to be lodged next week.
- Workshop will not be submitted at this stage, pending the determination of a request to extend the life of the quarry which finishes in the next few years. Greg Hall suggested that the operators may wish to advise Council in writing on this matter.

4.2 *Effluent Disposal System*

Councillor Williams asked if the effluent disposal system was now satisfactory. Greg Hall advised that the system would be assessed by Council officers as part of the Development Application for the office/amenities.

ORDINARY MEETING

Reports of Committees

4.3 *Regeneration*

Photographs of the current area were taken and distributed to the committee as part of the operator's report. It was agreed that the Council officers would make a photographic record on a large piece of cardboard so the regeneration progress can be better assessed and reviewed. Damian advised that the plants were still developing and with the lack of rain were still looking good.

5. **Next Meeting**

The next meeting of the Committee is to held on Wednesday 11 December 2002 at 7.00pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Heritage Advisory Committee - 12 September 2002

Present: Councillor Dianne Finch
Jan Barkley-Jack (arrived late)
Dennis Bradshaw
Graham Edds
Debra Hallam
Max Hatherley
Ian Jack
Michelle Nichols
Louise McMahon
Dr Donald Ellsmore (Heritage Advisor)
Greg Hall (HCC)
Fiona Mann (HCC)

Apologies: Lucy Sullivan

1. Confirmation of Minutes:

The minutes of the meeting of Thursday, 8 August 2002 were adopted, subject Lucy Sullivan's name being amended in Item 2-Correspondence.

2. Business Arising from Previous Minutes

(a) *Conservation Management Plan Brief for Richmond, McQuade and Wilberforce Parks*

It was noted that Jan Barkley-Jack had also made comments on the brief for the conservation management plan. Council staff advised that the comments had been forwarded to Council's Manager Parks and Recreation along with the other comments.

3. Correspondence

The following correspondence was tabled:

- 3.1 Letter from the NSW National Trust about the "National Trust Heritage Festival 2003".
- 3.2 Copy of Orange City Council's Heritage Strategy.

4. Report of Heritage Advisor

Donald Ellsmore advised the Committee on the following meetings and other matters:

4.1 *Heritage Study Steering Committee Meeting of 12 September 2002*

The surveys of the urban areas of Pitt Town and Wilberforce completed. The printing of the thematic study and its launch was discussed. Pitt Town suggested for the launch ie. current planning, development and heritage issues.

ORDINARY MEETING

Reports of Committees

4.2 *Pitt Town - Results of Heritage Study*

The Pitt Town community should be educated about the heritage significance of the town having regard to the Pitt Town Local Environmental Study. An outcome of the Heritage Study is that the physical patterns of the town are still present in the landscape and should be reflected in any future development.

4.3 *Wilberforce Pioneer Village and Movable Heritage*

The movable heritage items at Pioneer Village are significant items in themselves. Their future conservation needs to be part of a strategy.

4.4 *Cemeteries*

A meeting with Council's Parks and Recreation Manager revealed Council is responsible for about 13 cemeteries which form part of the open space areas of Hawkesbury. A strategy needs to be developed which addresses the conservation of the cemeteries ie. maintenance, education and community participation.

4.5 *Orange City Council - Heritage Strategy*

The development of a strategy based on the Orange City Council's Heritage Strategy was raised for discussion at a future meeting. A preference for an education role for the Committee was put forward.

5. **Items**

5.1 *34 Inalls Lane, Richmond - Illegal Fill*

The subject property is adjacent to Mountain View, a local heritage item. Council staff advised that some fill on the property had been approved in a previous development consent. The current owner is willing to remove the fill that is illegal. Aerial photographs are being used to establish the difference between the approved and illegal fill levels.

The committee to be updated at next the meeting and a copy of the development consent to be tabled.

The Committee adopted the following motion:

That Council expedite the removal of the illegal fill at 34 Inalls Lane, Richmond

5.2 *Wilberforce Cemetery*

The role Council, the community and descendants in managing and maintaining cemeteries and graves was discussed. The community must be involved if the long term conservation of cemeteries is to be achieved. Details about other community groups experience in conserving cemeteries would assist.

ORDINARY MEETING

Reports of Committees

The Committee adopted the following motion:

- (a) That Dennis Bradshaw, on behalf of the Heritage Advisory Committee, liaise with Chris Daley, Director Asset Services and Recreation, about establishing a committee for the conservation of Wilberforce Cemetery."
- (b) That the Heritage Advisor attend the meeting outlined in (a) above.

5.3 *La Tosca - Local Heritage Item*

Council refused the recent development application for the demolition of La Tosca and the construction of a modern dwelling house on the site. The State significance of the Dunstan Family, La Tosca (and the other five dwellings constructed by the family) to Hawkesbury and the State were discussed.

The Committee adopted the following motion:

- (a) That the Heritage Advisory Committee make a nomination to the NSW Heritage Council for the inclusion of the La Tosca Group, being the building known as La Tosca and the five other dwellings, on the State Heritage Register.
- (b) That the Heritage Advisory Committee assist the Heritage Advisor in preparing the Nominations outlined in (a) above."

Ian Jack abstained from any discussions on the item as he is the Chairperson of the NSW Heritage Council's nominations committee for the State Heritage Register.

5.4 *The Slab Buildings Funding Project*

Jan Barkley-Jack advised that The Gazette is interested in preparing feature article on the slab buildings of Hawkesbury. Donald Ellsmore advised that a number of slab buildings had been identified at Wilberforce.

The proposed general list of slab buildings to be developed was discussed in regard to Council funding for maintenance works. It was agreed that the slab buildings in danger should be targeted first based on the list prepared by Jan Barkley Jack. The two slab buildings that should be targeted as a priority are:

- (a) Slab Cottage China Cottage, on Wilberforce Road; and
- (b) Slab Barn at Mulgrave, near level crossing.

The Committee adopted the following motion:

That Council allocate funds to the slab buildings that are in danger as a matter of priority based on the list prepared by Jan Barkley-Jack and that remaining funds be allocated from a general list of slab buildings.

ORDINARY MEETING

Reports of Committees

5.5 *Hawkesbury Heritage Study*

Council staff advised that the final draft of the context report, which supplements and updates the thematic study, would be distributed under separate cover for comments from the committee. Ideas for the launch of the thematic study and the community consultation on the identified properties at Pitt Town and Wilberforce were discussed. Windsor or Kurrajong Village (including Yallambi, to be subject to RTA works) were raised as being suitable for Stage 3 of the Heritage Study.

A nomination to replace Dianne Campbell on the Heritage Study Steering Committee was requested. To be discussed at the next meeting.

The maps that show the old town layouts in relation to the current town layouts were tabled. Copies of the maps to be provided to the committee.

5.6 *Heritage Festival 2003*

The theme for NSW National Trust Heritage Festival 2003 is "Freshwater - Water, Waves and Wanderings". The festival will be from 5 April to 13 April 2003.

The Committee adopted the following motion:

- (a) That the Heritage Advisory Committee participate in the Heritage Festival 2003 by organising local events in Hawkesbury and that the local branch of the National Trust and the local historical societies be invited to participate.

6. **General Business**

6.1 *273 Windsor Street, Richmond*

Councillor Finch advised that Council had allocated additional funds for the conservation of the verandah post on the property.

6.2 *Toxana*

Donald Ellsmore advised that Council staff had spoken to him about the verandah posts which have been damaged by termites. His advice is to repair the timber (and to fill with an inert resin) and not to reconstruct the post in new timber.

6.3 *Publicity*

Jan Barkley-Jack advised that The Gazette and the Penrith Press were interested in doing articles on the Heritage Study and the Slab Buildings.

ORDINARY MEETING

Reports of Committees

6.4 *School of Arts Conference*

Louise McMahon advised she presented a paper at a School of Arts Conference in Sydney recently.

7. **Next Meeting**

10 October 2002

Meeting Closed at 8pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Economic Development Advisory Committee - 19 September 2002

Present: Councillor Lorna Allan (Chairperson), Councillor Joan Woods, Councillor Kevin Conolly, Mr David Mason, Mr Barry Crockford, Mr Brian Mitchell, Ms Carol Maher, Wing Commander Steve Richards, Mr David Tuxford, Mr Bart Bassett, Mr Robert Calvert, Mr Brian Lindsay.

Also Present: Councillor Rex Stubbs, Mr Garry McCully, Mr Geoff Banting, Professor Kevin Sprouts.

Apologies: Ms Ann Young

Meeting commenced at 6.00pm.
Mr Brian Mitchell left at 7.20pm.
Mr Kevin Conolly left at 7.30pm.

Confirmation of Minutes

The Minutes of the meeting held on Thursday, 15 August 2002 were confirmed.

Moved by Wing Commander Steve Richards, seconded by Brian Mitchell.

Correspondence - Incoming

1. Mr Lawrence Di Guglielmo, Strategic Planning & Analysis, Infrastructure Division, Corporate Services and Infrastructure Group regarding Stage 2 of the Richmond RAAF Base Economic Impact Study.
2. A media release from WSROC regarding the announcement by the Deputy Premier and Minister for Planning, Dr Andrew Refshauge, that Western Sydney would be one of the six regions to participate in the first stage of the roll out of the State Governments new planning initiative, PlanFirst.
3. A letter of thank you from Mr John Todd, Executive Officer of the Hawkesbury City Business Enterprise Centre regarding HEDAC's ongoing support and sponsorship for this centre.

Recommendation

Correspondence be received, moved by Mr Barry Crockford, seconded by Mr Bart Bassett.

General Business

1. Election of Chairperson for the Next 12 (twelve) Month Period

HEDAC's Chairperson, Councillor Lorna Allan, vacated the Chair and Council's General Manager, Mr Garry McCully was asked to assume the role of Returning Officer for the election of a

ORDINARY MEETING

Reports of Committees

Chairperson for the next 12 (twelve) month period. Nominations were called and Councillor Lorna Allan was nominated by Councillor Kevin Conolly and seconded by Wing Commander Steve Richards. There being no other nominations, the General Manager declared Councillor Lorna Allan duly elected to the position of Chairperson of the Hawkesbury Economic Development Advisory Committee (HEDAC) for the next 12 (twelve) month period.

2. The Formulation of a Submission to the Department of Defence on the Draft Report on the Richmond RAAF Base Economic Impact Study

Following the release of the Draft Report on the Economic and Social Impacts of RAAF Richmond on the Hawkesbury, a meeting of HEDAC was convened. This meeting discussed the Report in order to formulate a submission to the Department of Defence due of 15 October 2002.

The Report to HEDAC recommended that their submission be reported back to Council for approval prior to the submission being made to the Department of Defence.

To assist the Committee in this process, Professor Kevin Sprouts, Director of Regional Development, University of Western Sydney was invited to advise and help formulate the submission.

Discussions from the Committee members occurred. These comments were sorted into a SWOT analysis (strength, weakness, opportunities and threats). The SWOT analysis of the comment is provided below:

SWOT Analysis

Strengths	Threats
• Recognised consultants. • Previous experience. • Utilisation of standard approach i.e. models and multipliers.	• Unemployment increasing. • Impact of North West Sector. • Limited growth at University of Western Sydney. • Value of Aerospace & multiplier. • Importing labour and exporting value. • Housing investment exported. • Socio economic status. • Decreasing in land values. • No replacement vision. • Downsizing of RAAF continues anyway. • Reductions of those living on base.

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Weaknesses	Opportunities
• Minimalist or soft approach used. • Does not address displacement. • Reliance on Prime Minister's announcement related to 2011. • Use of multiplier challenged. • Use of Monash model inappropriate. • No vision to keep or sell. • No terms of reference.	• Role of lobbying - Rex Stubbs and Kerry Bartlett. • Funding - Kevin Rozzoli and Jim Anderson. • Topo-climate style strategy. • Precedence with Hunter Valley. • Hunter Valley was private -v- Government. • Approach state and regional development. • Recalculate impacts with new multiplier. • Reword impacts not using minimalist or soft approach. • Aerospace clustering opportunities. • Poor history of airport sales re: increasing lease fees. • Opportunity to keep base as "their base". • Industrial land opportunities (Vineyard). • UWS land and rezoning opportunities. • Funding available through GROW and HEDAC. • Funding for view of Monash model.

The meeting then focussed on 'where to from here'. Having regard to the Threats, Weaknesses and Opportunities, the General Manager read out what he believed were the outcomes from this meeting. These outcomes were endorsed by the Committee and it was recommended to report these outcomes to Council's Ordinary Meeting dated, Tuesday, 8 October 2002:

- The Committee notes the very significant importance in social and economic terms of RAAF Base Richmond and its personnel and that there is no realistic replacement.
- The report indicates the impacts over recent years of the Base's continued realignment.
- The Committee questions the economic/local growth projections in the report and does not support these to the extent shown.
- The Committee notes the reports indicated need for a continuing airfield function to support Defence Establishment Orchard Hills and 3RAR. On this basis there is a need to assess the future of the airfield on the overall context of the Sydney Basin airfields.
- That the Council seek the support of GROW to refocus on the basis of currently available funding to enable assessment of local economic alternatives based on the RAAF Base's continued realignment.

ORDINARY MEETING

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- Seek the Greater Western Sydney Economic Development Board to review the use of the Monash model and its interpretation in addressing the regional economics.
- That Council seeks the support of the University of Western Sydney to determine the future and alternatives for the Hawkesbury Campus.
- There is a need for the Government (State/Federal) to address and see the area as a region in terms of social and economic funding.
- To progress from here there is a need to leverage in a number of areas.
- That the Committee establish two working parties to progress the matter.

Recommendation

The meeting unanimously supported the outcomes as the recommendation that:

- The Committee notes the very significant importance in social and economic terms of RAAF Base Richmond and its personnel and that there is no realistic replacement.
- The report indicates the impacts over recent years of the Base's continued realignment.
- The Committee questions the economic/local growth projections in the report and does not support these to the extent shown.
- The Committee notes the reports indicated need for a continuing airfield function to support Defence Establishment Orchard Hills and 3RAR. On this basis there is a need to assess the future of the airfield on the overall context of the Sydney Basin airfields.
- That the Council seek the support of GROW to refocus on the basis of currently available funding to enable assessment of local economic alternatives based on the RAAF Base's continued realignment.
- Seek the Greater Western Sydney Economic Development Board to review the use of the Monash model and its interpretation in addressing the regional economics.
- That Council seeks the support of the University of Western Sydney to determine the future and alternatives for the Hawkesbury Campus.
- There is a need for the Government (State/Federal) to address and see the area as a region in terms of social and economic funding.
- To progress from here there is a need to leverage in a number of areas.

ORDINARY MEETING

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- That the Committee establish two working parties to progress the matter.

Moved by Councillor Joan Woods, seconded by Mr Robert Calvert.

The meeting concluded at 7.45pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Local Traffic Committee - 20 September 2002

Present: Councillor P Davies (Chairman)
The Hon K Rozzoli, MP
Sen Constable L Todd, NSW Police Service
Sen Constable G Schmahl, NSW Police Service
Mr M Pace, Roads & Traffic Authority
Mr C Ladas, Roads & Traffic Authority
Mr J Christie, Office of Mr J Anderson, MP

Apologies: Mr R Elson, Department of Transport

Also Present: Mr C Daley, Director Asset Services & Recreation
Mr T Shepherd, Administrative Officer, Asset Services & Recreation

1 Minutes

1.1 Minutes of the meeting held on 26 July 2002 were confirmed.

2 Correspondence

2.1 Windsor Street, Richmond - Regulatory Signage - Roads & Traffic Authority 2343/R Pt8

Advising that "No Stopping" regulatory signage is to be erected in Windsor Street, Richmond opposite Pitt Street, as well as ten (10) metres either side of Pitt Street. (Signs are in place).

Recommendation:

That the information be received.

2.2 Kurmond Road, North Richmond (vicinity Meadows Road) - traffic conditions - San Miguel Centre 2312/R Pt7

A representation has been received from the Deputy Director of San Miguel Centre with regard to speed reduction on Kurmond Road, North Richmond. San Miguel Centre, a refuge for homeless families, is situated near the intersection of Kurmond Road and Meadows Road. The applicant requested that consideration be given for the reduction of the regulatory speed limit from 80 km/h to 60 km/h on the section of Kurmond Road for a distance of approximately 600 metres in the vicinity of the centre including the adjacent curve.

The Deputy Director of the Centre claims that several cars travelling on this section of the road have gone out of control and ended up in the paddock near the Centre. In addition, the following factors were stated by the applicant to support the speed restrictions:

ORDINARY MEETING

Reports of Committees

- 1 Vehicles entering Kurmond Road from the driveway of the Centre do not have a clear view of oncoming vehicles.
- 2 Children crossing the road near the Centre gate after alighting from the school buses are at great risk.
- 3 Vehicles turning into the Centre (specially the Centre's 22 seat Mazda bus) are often followed too closely by fast travelling vehicles and these turning vehicles have to go over the barrier line to prevent an accident.

Report:

1 General Conditions

1.1 Road Function/Class

Kurmond Road is a rural distributor road.

1.2 Road Characteristics

(a) Alignment

The horizontal alignment of this section of Kurmond Road consists of a circular curve and straight sections.

(b) Pavement

The sealed carriageway width is approximately 6.2 metres.

1.3 Traffic volumes/details

Traffic volume of 1700 ADT was recorded in 2002 on this section of Kurmond Road.

2 Discussion

Australian Standard 1742.4-1999 "Speed Controls" under clause 2.3.2 states:

Criteria to be considered in establishing speed limits:

- a) *Road function*
- b) *Existing traffic speeds*
- c) *Speed environment*
- d) *Road crash history*

(a) Road Function:

Kurmond Road is a rural distributor road. Current regulatory speed limit on this section of Kurmond Road is 80 km/h.

(b) Existing traffic speeds:

The existing 85th percentile speed along Kurmond Road near the intersection of Meadows Road is 79 km/h.

(c) Speed environment:

There are rural residential land lots with very wide road frontage on both sides of the road. San Miguel Centre is a refuge for homeless families situated near the intersection of Kurmond Road and Meadows Road.

There are two existing “Children” signs near the Centre to advise school children are alighting from buses. There are two existing 65 kph curve speed advisory signs in advance of the curve.

There is a sight distance of approximately 170 metres to the west and 250 metres to the east from the driveway of the Centre. This is more than the minimum required sight distance which is 115 metres for an 80 kph sealed road (AS1742.2-1994 Table 2.6).

(d) Road crash history:

Reference to the RTA Road Traffic Accident Database from January 1997 to November 2001 indicates two minor accidents occurred in wet weather at the intersection of Kurmond Road/Meadows Road and one minor accident occurred on the adjacent curve 300 metres west of Meadows Road. There is an existing “Slippery” sign in advance of the curve.

In view of the above factors, it is considered appropriate to retain the existing regulatory speed limit of 80 kph on this section of Kurmond Road.

Recommendation:

That no action be taken at this stage, but that investigation be undertaken regarding widening of the road shoulder to allow the school bus to pull off the carriageway.

2.3 Royal Hotel, East Market Street, Richmond

An enquiry has been received from the owner of the Royal Hotel, Richmond as a result of problems encountered receiving deliveries via their East Market Street receiving point.

The Royal Hotel, Richmond is situated at the north-west corner of the intersection of East Market and Windsor Streets. See Annexure 1.

ORDINARY MEETING

Reports of Committees

The receiving point is for liquor deliveries and is taken into the hotel via a 'trap door' situated within the footpath in East Market Street. Currently a "No Standing" zone extends from the intersection of East Market Street and Windsor Street for a distance of approximately 17.1m north of the kerb line in Windsor Street along East Market Street. North of this point is a one (1) hour parking zone extending for 40 metres with one driveway within this zone. The trap door is situated within this "No Standing" zone (14 metres north of kerb line).

Trucks delivering to the hotel generally park in the "No Standing" zone to unload when the one (1) hour parking is full. This results in Parking Infringement notices being issued to the drivers. The hotel receives three (3) deliveries each Tuesday and Thursday and each delivery takes approximately one (1) hour.

In accordance with the Australian Road Rules, Rule 170 "a driver must not stop on a road within 20 metres from the nearest point of an intersecting road at an intersection with traffic lights, unless the driver stops at a place on a length of road, or in an area, to which a parking control sign applies and the driver is permitted to stop at that place under the Australian Road Rules. The position of the "No Standing"/1 Hour parking sign is at 17.1 metres.

Recommendation:

That:

- 1 A "No Stopping" zone be established and it be located between chainage 0-14m;
- 2 A "1 Hour Parking" zone be established from chainage 14-57.1m.

2.4 Old Stock Route Road/Saunders Road, Oakville - Traffic Conditions - M Rodwell/W Gilmore, 1515/R Pt5

A representation has been received from Ms Monica Rodwell of 63 Saunders Road, Oakville requesting that consideration be given to convert the existing "Give Way" signage to "Stop" signage on Old Stock Route Road at the intersection of Old Stock Route Road and Saunders Road, Oakville. She claims that there were four accidents in July and August 2002 at this intersection due to speeding vehicles travelling from Scheyville. See Annexure 2.

1 General Conditions:

1.1 Road Function/Class

Old Stock Route Road and Saunders Road are rural distributor roads.

1.2 Road Characteristics**(a) Alignment**

All four approaches to the intersection of Old Stock Route Road and Saunders Road consist of straight sections.

(b) Pavement

The sealed carriageway width of Old Stock Route Road is approximately 5.5 metres and Saunders Road is approximately 6.0 metres.

(c) Traffic Characteristics/Controls

The current regulatory speed limit on Old Stock Route Road and Saunders Road near the subject intersection is 80 kph.

Reference to the RTA Road Traffic Database from January 1997 to November 2001 indicates two injury accidents and two minor accidents occurred (two in wet weather) at this intersection.

Reference to the Richmond Police records from January 2002 to August 2002 indicates one injury accident and one minor accident occurred at this intersection.

1.3 Traffic Volumes/Details

Traffic volume details are shown on the sketch at Annexure 2.

The existing 85th percentile speed along Saunders Road near the subject intersection is 79 kph.

Report:

The intersection of Old Stock Route Road and Saunders Road is a crossroad governed by “Give Way” signage on Old Stock Route Road. There are warning signs of a crossroad on both Old Stock Route Road approaches to the intersection.

It is stipulated under Appendix E of AS 1742.13-1991 that a “Stop” sign is required if the available sight distance for minor traffic from the Giveway Line to oncoming vehicles on major or uncontrolled road is less than 65 metres and the regulatory speed limit of the major road is 80 kph. The available sight distance for motorists from the Giveway Line on both Old Stock Route Road approaches to oncoming traffic on Saunders Road is more than 65 metres.

Australian Standard 1742.13-1991 under clause E3 states that the use of “Stop” signs where poor sight distance is not a factor can lead to driver disobedience, which will lead to a lack of credibility of “Stop” signs. It further states that no accident warrant is given for the use of “Stop” signs and in general they should not be installed unless the above mentioned sight distance restrictions apply.

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Therefore, it is inappropriate to convert the existing “Give Way” signage to “Stop” signage. Considering the accident history, it would be appropriate to upgrade the existing “Give Way” signs from size A to size B, to paint “Give Way Sign Ahead” warnings on the pavement and to install Retro Reflective Pavement Markers (RRPM) along the existing barrier lines for 30 metres on both Old Stock Route Road approaches to alert motorists.

Recommendation:

That the following sign posting and pavement marking treatment be carried out on both Old Stock Route Road approaches to the intersection:

- 1 Upgrade existing “Give Way” signs from size A to size B.
- 2 Paint “Give Way Sign Ahead” warnings on the pavement.
- 3 Install RRPM at 5 metre intervals along the existing barrier lines for 30 metres.

3 Reports

3.1 Nos 7 & 9 East Market Street, Richmond - Acquisition for carpark - Hawkesbury City Council

Question Without Notice 3.4, Local Traffic Committee, 24 May 2002, Mr J Christie - in response to representations seeking purchase and inclusion of vacant land on East Market Street as part of Woodhills Car Park, that investigations be undertaken to ascertain the ownership of the land in question.

Report:

The land in question is two lots being No 7, lot 1 in DP998889 & No 9, lot A in DP91641 and both are owned by the NSW Police Department. See attached locality map. It is considered that there is adequate land available in Richmond for parking purposes.

Recommendation:

That NSW Police Department be advised that the land is being utilised for parking purposes and seek assistance in having the area maintained to a suitable standard or alternatively fenced to prevent this use.

3.2 Tasman Place, South Windsor - parking restrictions 2031/R Pt2

Representations have been received from the residents of Tasman Place regarding the on street parking of vehicles driven by students during school hours. The residents stated that some students of Bede Polding College park their vehicles on the street without fully utilising the indented parking area provided for the school. They also stated that on street parking up to the edge of their driveways on this narrow street restricts the entrance and exit to properties and making the turning movements both difficult and dangerous.

They requested the imposition of parking restrictions on Tasman Place to solve the problems.

Report:**1 General Conditions:****1.1 Road Function/Class**

Tasman Place is a local, dead end road with a cul-de-sac. The length of the road is approximately 250 metres.

1.2 Road Characteristics**(a) Alignment**

The horizontal alignment of Tasman Place consists of a cul-de-sac and a straight section.

(b) Pavement

The width of the carriageway between the kerbs is 6.0 metres.

(c) Traffic characteristics/controls

Current regulatory speed limit on Tasman Place is 50 kph.

2 Discussion:

From observations, it appears that some students of Bede Polding College park their vehicles on the street without fully utilising the indented parking area provided for the school. On-street parking up to the edge of driveways on Tasman Place which is a narrow street, restricts the entrance and exit to the properties and makes turning movements both difficult and dangerous.

When cars are parked along the kerb on one side of this narrow street (6m wide), the remaining carriageway width is inadequate for safe two-way movements. In addition, when cars are parked around the cul-de-sac, the remaining space is inadequate for safe turning movements.

In view of the above, it is considered appropriate to install “No Parking” (8.00am-3.30pm school days) regulatory signs on both sides of Tasman Place along the kerb for the full length of the street to restrict on-street student parking. This will help to fully utilise the indented parking area provided for the school. If this carpark is fully occupied, students can park on one of the adjacent streets where this adequate width to accommodate on-street parking safely.

Recommendation:

That “2 Hour Restricted Parking/8.00am-4.00pm” regulatory signs be installed on both sides of Tasman Place along the kerb for the full length of the road.

3.3 Single Ridge Road & Slopes Road, Kurmond - Traffic Conditions - S O’Hearn 1906/R Pt2

A representation has been received from Mr Stephen O’Hearn of 125 Single Ridge Road, Kurrajong requesting investigation of the following traffic matters:

- 1 Installation of “Concealed Driveways” and “School Bus” signs in the vicinity of his driveway which is within a curve on Single Ridge Road, due to substandard sight distance.
- 2 Reduction of the regulatory speed curve 1 to curve 4 (see Annexure 3) in Single Ridge Road and Slopes Road from 80 kph to 60 kph due to substandard sight distance and sharp curves.

2 General Conditions:**2.1 Road Function/Class**

The sections of Single Ridge Road and Slopes Road are rural distributor roads in Kurmond. See Annexure 3.

2.2 Road Characteristics**(a) Alignment**

The horizontal alignment of this section of Single Ridge Road and Slopes Road consists of substandard circular curves and straight sections. The vertical alignment of this section of Single Ridge Road and Slopes Road consists of mild to steep gradients.

(b) Pavement

The sealed carriageway width is approximately 5.5 metres. The width of the nature strip varies from 1 metres to 3 metres.

2.3 Traffic volumes/details

Traffic volume of 710 ADT was recorded in curve 3 and 465 in curve 1 in 2002.

3 Discussion:

Australian Standard 1742.4-1999 “Speed Controls” under clause 2.3.2 states:

Criteria to be considered in establishing speed limits:

- (a) *Road function*
- (b) *Existing traffic speeds*
- (c) *Speed environment*
- (d) *Road crash history*

(a) Existing traffic speeds:

Current regulatory speed limit on Single Ridge Road and Slopes Road between Single Ridge Road and Kurmond Road is 80 kph. The existing 85th percentile speed along Single Ridge Road on curve 1 is 79 kph and along Slopes Road on curve 2 is 80 kph, on curve 3 is 91 kph and on curve 4 is 76 kph.

(b) Speed environment:

There are rural residential land lots with very wide road frontage on both sides of the road. There are no special developments on this section of the road.

It is considered appropriate to install two “Children” signs (W6-3A) in curve 1 to advise school children are alighting from buses.

The safe negotiable speed based on a ball bank indicator test, on curve 1 is 65 km/h, on curve 2 is 55 km/h, on curve 3 is 65 km/h and on curve 4 is 55 km/h.

Australian Standard 1742.4-1999 “Speed Controls” under clause B3.1 states:

Speed zoning should not be used solely to control speeds on substandard alignments. In such conditions it is generally found that speeds are better controlled by the use of alignment warning and advisory speed signs rather than by speed zoning.

However, where a speed zone is required for other reasons on a road whose alignment is poor over a substantial length of the proposed zone, steps should be taken to ensure that the speed limit is not inappropriately higher than the general speed value of the alignment.

There are few property accesses with substandard sight distances. By clearing the vegetation on the nature strip, sight distance of some of the accesses can be improved. It is considered appropriate to install “Concealed Driveways Ahead” signs in curve 1, 3 and 4.

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(c) Road crash history:

The RTA Accident Database indicates three accidents from the period January 1997 to December 2001. One injury accident occurred in curve 4 in 2002 (road was wet), one injury accident occurred in curve 3 in 1998 and one minor accident occurred in curve 2 in 1997. In all three accidents, vehicles moved off the carriageway.

In view of the above factors and considering the nature of the existing curves in surrounding roads, it is considered appropriate to retain the existing regulatory speed limit of 80 kph and to address the problems in these curves with appropriate signs and line marking.

“Chevron Alignment Marker” signs and left and right curve warning signs with curve advisory speeds should be installed in all four curves. The existing barrier lines in curves 2, 3 and 4 (approximately 1.5 km long) should be extended another 700m to include curve 1. In addition, Retro Reflective Pavement Markers should be installed along the existing and proposed barrier lines.

Recommendation:

- 1 That the following signage be installed:
 - a) left and right curve warning signs with curve advisory speeds just in advance of all four curves;
 - b) two “Children” signs (W6-3A) in curve 1;
 - c) “Concealed Driveways Ahead” signs in curves 1, 3 and 4;
 - d) “Chevron Alignment Marker” signs (D4-6A) at 20 metre spacing in all four curves;
 - e) two “Bridge” warning signs (D4-3) at the bridge in curve 4.
- 2 That the existing barrier lines be extended another 700m to include curve 1 and Retro Reflective Pavement Markers be installed along the existing and proposed barrier lines.
- 3 That the vegetation on the nature strip adjacent to the driveway of 125 Single Ridge Road be cleared.

3.4 Bells Line of Road, North Richmond - Traffic Conditions - Hawkesbury City Council 243/R Pt12

Question without notice 3.5, Local Traffic Committee, 24 May 2002, Mr J Christie - in questioning whether the right hand turn restriction from the North Richmond Shopping Centre onto Bells Line of Road will be altered with the changes at the intersection of Bells Line of Road/Grose Vale Road/Terrace Road, North Richmond, that liaison with the Roads & Traffic Authority be undertaken to determine preferred options at this location.

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Report:

The Roads & Traffic Authority is currently investigating construction of median island on Bells Line of Road from the proposed new shopping centre just east of the Grose Vale Road intersection through to a point just east of the service road, including provision of a pedestrian refuge.

Recommendation:

That the information be received.

Mr P Pleffer, Town Planner, joined the meeting at this stage.

3.5 12-18 Macquarie Street, Windsor - Development Application - David Roberts Architects Pty Ltd/Norob Pty Ltd

Development application for extension of existing vehicle service facility and office area.

Representatives of the NSW Police Service left the meeting during consideration of this matter.

Recommendation:

That:

- 1 the application be referred to the Roads & Traffic Authority for comment; and,
- 2 that the applicant be requested to submit a plan showing truck movements and detail of proposed activity on the Jolly Frog site, with a view to “left in - left out” vehicle movements.

Mr P Pleffer left the meeting at this stage.

3.6 West Market Street, Richmond - Loading Zone - Main Street Committee, Hawkesbury Chamber of Commerce

Seeking relocation of an existing Loading Zone on the western side of West Market Street, Richmond immediately north of Windsor Street to produce more proximate service to businesses in that locality, particularly Retravisson.

Report:

- 1 Initial proposals suggested that this zone be relocated to the vicinity of the front door of Retravisson on West Market Street with two (2) parking spaces to be retained, one at each end of the Loading Zone;
- 2 Investigation reveals the following drawbacks to this proposal:
 - a) loss of customer parking at the front door of Retravisson;

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- b) a large truck would obscure sight distance along West Market Street on egress from two adjoining carparks;
 - c) given available space at this location a Loading Zone of only 13.2 metres in length could be provided, with consequent manoeuvring difficulties for a large semi-rigid vehicle (length 12.5 metres);
 - d) the existing loading zone appears to service only one business.
- 3 An alternative site presents on the southern side of Coles carpark which is currently an extended "No Parking" zone - sketch plan attached; all shop-fronts in this section are approximately 3.5-4 metres from the kerb-line; with any customer utilising this section for parking to access those shops being in breach of the Australian Road Rules;
- 4 A site inspection was undertaken on Tuesday 17 September 2002 in conjunction with a representative from the Main Street Committee during which discussions were held with the principals of Retravisio, the Dry Cleaners and the Bakery; all were in accord with relocation of the Loading Zone to the designated location, which would service multiple businesses including Retravisio.

Recommendation:

- 1 That the existing Loading Zone on the western side of West Market Street, Richmond immediately north of Windsor Street be relocated to the southern side of Coles carpark, in the vicinity of Victorian Arcade and extend for a distance of twenty two (22) metres from the paved island in a north-easterly direction.
- 2 Upon relocation that 1 hour restricted parking be implemented at the former Loading Zone on West Market Street.

3.7 Various Roads, Richmond - Walkathon - Richmond High School GR030/039 Pt2

Advising of a Walkathon to be conducted by Richmond High School during 9.30am-1.00pm, Friday 15 November 2002 traversing the following roads in Richmond:

Bosworth Street
Francis Street
Onus Lane
Cornwells Lane
Edwards Road
Powells Lane
Triangle Lane
Kurrajong Road
Windsor Street

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A traffic management plan is attached. See Annexure 4. The NSW Police Service has advised the School that traffic supervision will be provided if required.

Recommendation:

- 1 That this event be classified as Category 5 under “Traffic Management For Special Events” guidelines issued by the Roads & Traffic Authority;
- 2 That no objection be held to the event, subject to:
 - a) in compliance with requirements under “Traffic Management For Special Events” issued by the Roads & Traffic Authority, the applicant:
 - i lodging Schedule 1, Summary Offences Act with the NSW Police Service, Windsor Police Station; and,
 - ii lodging a Local Traffic Management Plan with Local Network Services, Roads & Traffic Authority, Blacktown and complying with an conditions imposed by the Authority;
 - b) no undue interference being occasioned to pedestrian/vehicular traffic on the proposed route;
 - c) the applicant submitting a copy of a Public Liability Policy in an amount of not less than \$10,000,000 with that policy indemnifying both Hawkesbury City Council and the Roads & Traffic Authority;
 - d) in the event that the NSW Police Service is unable to provide traffic supervision, all traffic controllers operating within the public road network are to hold appropriate certification from the Roads & Traffic Authority; and,
 - e) the route being left clean and tidy upon completion of the event.

3.8 Filming Proposal - Fox Production Services Pty Ltd GM015/001 Pt5

Advising of the following filming proposals in relation to a feature film involving an American background set in the mid-1950s:

- a) *Freemans Reach Road, Freemans Reach*
 - i filming to be conducted on Monday 7 October 2002 which is a Public Holiday;
 - ii one scene requires filming of a small truck travelling along Freemans Reach Road in the vicinity of Nos 333-375 for a distance of 100 metres with another truck approaching from the opposite direction; as the film is set in America, vehicles are to travel on the right hand side of the road;

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- iii traffic would be held for approximately three (3) minutes at a time for each take;
- iv exterior shots are to be filmed at Nos 333-375 which would require background traffic (modern vehicles) to be held for approximately three (3) minutes at a time at various times;
- v traffic control is to be undertaken by Who Dares Pty Ltd.

b) *Springwood Road, Yarramundi*

On a date to be determined, filming of a bus traversing Yarramundi Bridge.

Recommendation:

- 1 With regard to Freemans Reach Road, Freemans Reach:
 - a) that this event be designated as Category 4 under “Traffic Management for Special Events” guidelines issued by the Roads & Traffic Authority;
 - b) in compliance with those guidelines, the applicant:
 - i lodging schedule 1, Summary Offences Act with the NSW Police Service, Windsor Police Station;
 - ii lodging a Traffic Management Plan/Traffic Control Plan with the Planned Incident Unit, Transport Management Centre, Roads & Traffic Authority;
 - iii all traffic controllers operating in the public road network holding appropriate certification from the Roads & Traffic Authority;
 - iv the applicant submitting a copy of its Public Liability Policy in an amount of not less than \$10,000,000 with that policy indemnifying both Hawkesbury City Council and the Roads & Traffic Authority; and,
 - e) the applicant erecting signage on each approach in advance of the designated location seven (7) days prior to the activity, advising of intermittent traffic delays, including projected length, due to filming activity;
- 2 As Springwood Road, Yarramundi is a classified Main Road, that the applicant liaise directly with the Planned Incident Unit, Transport Management Centre, Roads & Traffic Authority regarding use of this location.

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4 Questions Without Notice

4.1 Councillor P Davies

Tabled representations received from P & R Keegan regarding traffic conditions at the intersection of Gorricks Lane and Freemans Reach Road, Freemans Reach.

Recommendation

That the applicants be advised of Council's decision, made at its meeting held on 13 August 2002 in respect of this matter.

4.2 Mr J Christie

Advised of traffic congestion on the access handle to University of Western Sydney entrance on Londonderry Road due its to proximity with the intersection of Southee Road.

Recommendation

That a passing lane be graded on Londonderry Road at this location.

Next Meeting

The next meeting of the Local Traffic Committee will be held at 10.00am, Friday 18 October 2002.

Meeting terminated 11.50am.

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Annexure 1

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ORDINARY MEETING

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Wine, Food & Music Affair Committee - 25 September 2002

The meeting commenced at 5.30pm at Meeting Room, Hawkesbury Race Club at Clarendon.

Present: Councillor Lorna Allan (Chairperson), Councillor Dianne Finch, Brian Fletcher, Vivienne Leggett, Dwight Hodgetts, Alannah Norman, Wayne Rogers, and Geoff Banting

Apologies: Councillor Les Sheather, Sonia Porter and Prue Charlton.

1. Previous Minutes

Minutes of the previous meeting held on 16 September 2002 at Clarendon were endorsed. Moved by Councillor Finch, seconded by Dwight Hodgetts.

2. Treasurer's Report

Wayne Rogers advised the income expenditure details of the Committee for the upcoming event.

Wayne acknowledged cheques received from:

1.	Wirranina Ridge Cider Vinegar	\$75.00
2.	Grecian Delights	\$150.00
3.	Capella Hats	\$150.00
4.	Ya Hua Jiang	\$150.00
5.	Gharley Bros P/L	\$150.00
6.	Colo Soccer Football Club	\$75.00
7.	Richmond Club	\$150.00
8.	The Mudgee Vintner	\$150.00
9.	Mt Lofty Wines	\$200.00

Wayne Rogers agreed to provide cheques for the Chairman in relation to invoices that are required on the day. Invoices were received from:

1.	Flossies Party Ponies	\$400.00
2.	Jerry & Peter Entertainment Production	\$660.00
3.	Rough Stock Musical Enterprises	\$880.00
4.	Jumpin' Jacks Castle Hire P/L	\$389.00

The Treasurer's Report was moved by Vivienne Leggett, seconded by Geoff Banting.

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3. Business Arising

A Advertising

It was acknowledged that an invoice from 2WS has been received. Alannah Norman agreed to forward a purchase order to 2WS and provide details of their arrangement. The promotional package agreed to with 2WS had been tabled at the previous meeting.

Dwight Hodgetts advised of details in relation to an advertising schedule provided by Hawkesbury newspapers. The advertising schedule was tabled with a copy provided to all Committee members. The total charged from Hawkesbury Newspapers is \$5,500.00 (five thousand, five hundred dollars) inclusive of GST.

Advertising through this medium commenced in the Gazette on Wednesday, 25 September 2002.

In relation to banners for the event, Alannah Norman advised that Council would organise the erection of banners similar to previous events. Alannah advised that there were five 2x3 metre banners and two vinyl banners being provided. Total cost for these banners and their erection is \$800.00 (eight hundred dollars). It was agreed that, though this item had not been budgeted for, it could be contained in total cost with the cancellation of the waiter's race.

Alannah Norman agreed that the banners were to be placed on Monday, with the request from the Chairperson being noted that it would be appreciated if Council banner space could be booked in advance.

Vivienne tabled the finalised flyer for the event. Flyers have been printed and distributed to, the following:

- Chamber of Commerce;
- Tourism;
- Council;
- Hawkesbury Race Club; and
- McDonalds

It was noted that the flyers distributed to Council could be sent through the usual public relations mail out and to all staff with next weeks payroll.

Alannah Norman tabled a flyer to be distributed through the public relations rectifying the inadvertent error of leaving this event out of the Fruits of the Hawkesbury calendar. 1,000 (one thousand) flyers had been produced with the Chairperson signing off on the format of the flyer which would be distributed through Council's cultural mailing list.

Advertisement was moved by Alannah Norman, seconded by Brian Fletcher.

B Entertainment

The Committee endorsed the entertainment budget, which has been created from previous meetings.

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Activity	Amount	Comment
Chinese Acrobatic Art	\$600.00	GST exclusive
Pony rides	\$400.00	GST exclusive
Cool Kids	\$500.00	GST exclusive
Celebration Duo	\$500.00	GST exclusive Provided by Cool Kids
Plaster Pieces - donation	\$300.00	50% off the first 100 pieces purchased.
Jumping Castle	\$389.00	
Jazz Band	\$750.00	
Rough Stock Bank	\$800.00	Booked to play til 12.30am
Production	\$1,150.00	Stage and Sound to be organised by Prue
Roving Minstrels	\$600.00	Four minstrels at \$150.00
TOTAL	\$5,989.00	

Hawkesbury Race Club to provide free soft drinks courtesy of Schweppes

Entertainment was moved by Councillor Dianne Finch, seconded by Vivienne Leggett.

4. General Business

- Brian Fletcher advised that the Police had been spoken to and were providing a presence to support appropriate behaviour on the day of the event. The Chairperson indicated that she would have further discussions with the Police in relation to serving non alcoholic 'mocktails' as they had done in prior years.
- Vivienne confirmed that the Golf promotion had been organised and completed. Again, it was advised that a \$1,000 donation was agreed to be provided from the proceeds of the promotion to the Hospital Auxiliary for a specific item of equipment.
- The Hospital Auxiliary has requested a letter from the Hawkesbury Wine, Food & Music Affair to advise them of the \$1,000 donation and requesting their attendance for the event. It was agreed that this letter should be done.
- It was agreed that the concept of a Waiter's Race would be cancelled. The allocation allowed for in the budget for the prize money of the Waiter's Race be re-allocated for costs incurred in relation to the erection of banners.
- The timetable for the event was tabled by Vivienne Leggett. This timetable had been compiled by Hawkesbury Race Club and time frames for the event are listed below.

Race Club Opens at	8.00am
Stall holders must remove cars by	10.30
Food & Wine Affair opens at	11.00
Roughstock Country Bank plays from	11.00
Pony Rides Start out back same as last year	12 noon
Children's Outdoor Function Centre opens	12 noon
Cool Kidz and Duo Connection performing from	12 noon
Plaster Painting commences	12 noon
Roughstock finishes at	12.30pm
FIRST RACE	APPROX 12.40
Hawkesbury Jazz Ensemble commences playing on stage	1.00

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SECOND RACE	1.15
First show of Chinese Acrobatic Display out front of Grandstand	1.30
THIRD RACE	1.50
Roving Minstrels to commence at	2.00
Golf Promotion	2.00
\$1,000 cheque to Hawkesbury Hospital Aux	2.15
FOURTH RACE	2.25
Second show of Chinese Acrobatic Display in outdoor function centre	2.30
FIFTH RACE	3.00
Waiters Race	3.10
SIXTH RACE	3.40
Hawkesbury Jazz Ensemble ceases playing on stage	4.00
SEVENTH RACE	4.20
Presentation Hawkesbury Valley Holden	4.30
EIGHT RACE	5.00
Roving Minstrels to cease at	5.00
Stall holders start closing stalls	5.00
Endeavour to have most patrons off course by	6.00

- It was agreed that the name Wine, Food & Music Affair had created its own brand and this would be the name used for all advertisement material.
- Budget 2002/2003

Income

Proceeds (prior year)	\$15,752.00
Council Contribution	\$7,000.00
Stall Income	\$2,500.00
TOTAL	\$25,252.00

Expenses

Advertising	\$11,075.00
<i>2WS</i>	<i>\$5,275.00</i>
<i>The Gazette</i>	<i>\$5,000.00</i>
<i>Errection of Banners</i>	<i>\$800.00</i>
Printing	\$1,500.00
Boy Scouts	\$1,000.00
Security	\$2,500.00
Stalls	\$2,000.00
Entertainment Children	\$2,989.00
Entertainment Adults	\$3,000.00
Advertisement Add-ons	\$200.00
Toilets	\$1,000.00
TOTAL	\$25,264.00

General Business was moved and accepted by Brian Mitchell, seconded by Alannah Norman.

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*The next meeting is to be held on Thursday, 17 October 2002 at
Hawkesbury Race Club at 5.30pm.*

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ordinary
meeting

end of paper