



Hawkesbury City Council

ordinary meeting business paper supplementary

date of meeting: 8 October 2002

location: Council Chambers

time: 7.00pm

ORDINARY MEETING

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reports
for determination

ITEM: 116 Windsor Traffic Study**FILE NUMBER:** GT230/011/EVD/ORJ08LBX.V23**REPORT:**

Council at its meeting of 11 June 2002 resolved to undertake a Traffic Study for the township of Windsor. The Project Brief was prepared and forwarded to the following traffic consultants for quotations:

- Arup Transportation Planning
- Christopher Hallam and Associates
- Christopher Stapleton Consulting
- Connell Wagner
- GHD
- SMEC

Five of the Consultants responded to the Project Brief and the following quotations were received:

Arup Transportation Planning	\$38,203
Christopher Stapleton Consulting	\$33,957 (up to \$46761 with options)
Connell Wagner	\$33,644 (up to \$44,935 with options)
GHD	\$30,257
SMEC	\$37,070

The options referred to in the quote from Christopher Stapleton Consulting relate to the use of a modelling program called WITNESS (\$12,804). The options referred to in Connell Wagner's quotation are for additional Council meetings (\$4,350) and the use of modelling program called EMME/2 (\$10,000).

Selection of Consultant

The most complete approach to the Project Brief is by Christopher Stapleton Consulting. Their submission represents a detailed understanding of the issues facing Windsor whilst their proposed methodology provides for a detailed solution in the form of a strategy for the town. The approach includes the use of traffic modelling (TRACKS) to allow for an efficient and reliable assessment of future traffic impacts.

An additional modelling program (WITNESS) is also proposed as indicated above and it is considered that the decision to use this option be subject to a review of the initial modelling by the Director of Asset Services and Recreation. This is a detailed interactive model which gives predictions of the effects on traffic of even minor changes to such things as parking layout.

An eight week time frame for the Windsor Traffic Study is proposed by Christopher Stapleton Consulting which is considered acceptable.

Conclusion

Christopher Stapleton Consulting are reputable traffic consultants and are experienced in project management. Given their experience, the value for money and their approach to the Project Brief, it is recommended that they be appointed to undertake the Windsor Traffic Study.

RECOMMENDATION:

That:

1. The quotation of \$33,957.00 (thirty three thousand nine hundred and fifty seven dollars) from Christopher Stapleton Consulting be accepted.
2. The additional options of WITNESS modelling taken up after review of the Study by the Director of Assets Services and Recreation.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 116 Oooo

ITEM: 117 Windsor Economic Development Strategy**FILE NUMBER:** GT150/018/EVD/ORJ08LBX.V24**REPORT:**

Council at its meeting of 11 June 2002 resolved to undertake an Economic Development Strategy for Windsor. The Project Brief was prepared and forwarded to the following consultants for quotations:

- Dr Robert Baker, University of New England
- Hill PDA
- Hirst Consulting
- Ibecon

Three of the Consultants responded to the Project Brief and the following quotations were received:

Hill PDA	\$18700-\$28700 (survey options)
Hirst Consulting	\$25850
Ibecon	\$28270

Selection of Consultant

The Ibecon proposal fulfils the requirements of the Project Brief and shows a clear understanding of the project brief. The tasks included in Ibecon's approach include a land use audit, MKETS retail modelling and the testing of "what if" scenarios. The other two submissions are more generic in nature and do not address the specific requirements of the Council resolution.

Ibecon are well experienced in this type of study and currently carrying out similar studies for both Ballina and Byron Councils.

Ibecon has indicated that the Strategy will take approximately four weeks, however it has also been suggested that it may be appropriate to delay the detailed modelling until Release 2 of the 2001 Census information. This issue would be discussed further at the inception meeting with Ibecon.

Conclusion

It is recommended that Ibecon be engaged to undertake the Windsor Economic Development Strategy.

RECOMMENDATION:

That the quotation of \$28,270.00 (twenty eight thousand two hundred and seventy dollars) from Ibecon be accepted and they be appointed to carry out the Project Brief for the Windsor Economic Development Strategy.

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ATTACHMENTS:

There are no supporting documents for this report.

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