Hawkesbury City Council

ordinary

meeting

business

paper

date of meeting: 10 September 2002

location: Council Chambers

time: 7.00pm

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Ordinary Meeting - 10 September 2002

Councillor C Paine:

Kerbside Clean-up Survey (GW010/004Pt2)

That:

1. Council undertake to provide a kerbside clean-up service commencing in the 2003/2004 financial year.

2. A report be prepared to the next General Purpose Committee meeting on the results of the recent resident survey on kerbside cleanup and the most cost effective and environmentally sound way to provide this service.

oooO END OF NOTICES OF MOTION Oooo

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report

of the

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committee

General Purpose Committee - 27 August 2002

AGENDA

- APOLOGIES.
- CONFIRMATION OF MINUTES.
- SECTION 1 - ENVIRONMENT.
- SECTION 2 - INFRASTRUCTURE.
- SECTION 3 - ORGANISATION AND RESOURCES.
- NEXT MEETING.

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 27 August 2002, commencing at 9.00am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor L Allan, B J Calvert, K F Conolly, D Finch, P R Rasmussen, L C Sheather, L A Williams, and C J Woods.

Apologies for absence were received from Councillor P F Davies, G J Gilling and C A Paine.

RESOLVED on the motion of Councillor Calvert and seconded by Councillor Rasmussen that the apologies be accepted.

Councillor Davies arrived at the meeting at 11.23am
Councillor Calvert left the meeting at 11.44am
Councillor Williams left the meeting at 12.35pm
Councillor Williams returned to the meeting at 2.19pm
Councillor Davies left the meeting at 3.11pm

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Finch that the Minutes of the General Purpose Committee Meeting held on the 30 July 2002, be confirmed.

The following recommendations were passed as resolutions of the Committee:

MAYORAL MINUTE

Contributions to Hawkesbury River County Council (GF004/001 Pt3)

COMMITTEE'S RECOMMENDATION

That Hawkesbury Council supports Baulkham Hills Shire Council and other Councils comprising Hawkesbury River County Council and Western Sydney Regional Organisation of Councils (WSROC) in seeking a deputation to the Minister for Agriculture to re-establish the level of grant funding that the Hawkesbury River Council Council has been receiving in the past.

SECTION 1 - ENVIRONMENT

77: Pitt Town - Possible Urban Development (LEP003/00/GMA/ENH27NAX.G04)

COMMITTEE'S RECOMMENDATION

Councillor Woods declared an interest as her parents in law are land owners in Pitt Town

Mayor Stubbs tabled a letter from the Pitt Town Land Owner's Group and recited the correspondence to the Committee

Mr Keith Johnson, Ms Gai Timmerman, Mr Phil Cleary, Mr Harvey Read, President of the Pitt Town Progress Association, Mrs Coral Cleary, Mr Rod Weatherstone, proponents addressed the Committee

Mr Peter Merity, Mr M Ripper and Ms Amanda Hannah, respondents, addressed the Committee

That:

1. A steering committee be established to advise the Council in regard to the options for further urban development (or not) of Pitt Town.

2. The committee be chaired by an independent professional with expertise in the area of planning.

3. The committee comprise representatives of the two (2) Pitt Town groups (one [1] each), appropriate government agencies, two (2) Council staff, a representative of the development proposer, a representative of the Pitt Town Land Owners Group as requested in a letter tabled and recited to the Committee, and the State Member, Hon. Kevin Rozzoli, be invited to be on the committee.

4. All meetings be held in public with provision for public attendance.

78: Multi Unit Housing Development and Strata Title Subdivision, Lot 3 DP 246272, 62 William Street, North Richmond (DA0276/02/EVD/ENH27NAX.V09)

COMMITTEE'S RECOMMENDATION

Mr Karl Berzins and Mr Jeff Pugh, proponents, addressed the Committee

Mr Frank Della-Carpini, Mr Stephen Broadbent, respondents, addressed the Committee

That the application for multi unit housing and strata development on the subject land be refused for the following reasons:

1. The proposed development is inconsistent with the aims and objectives of Hawkesbury Development Control Plan.

2. The proposed development does not comply with the requirements of the Hawkesbury

Development Control Plan, in particular Part D Chapter 1 - Residential Development and Part C Chapter 2 - Car Parking and Access.

3. The proposed development will have an unacceptable impact on the locality in terms of scale, bulk, mass, form and design.

4. The proposed development will have an unacceptable impact on the visual quality and streetscape of the area.

5. The proposed development is inconsistent with the Objects contained within Section 5 of the Environmental Planning and Assessment Act, 1979.

6. In the circumstances, approval of the development would not be in the public interest.

ADDITIONAL INFORMATION

Living Areas of Eastern Unit

The windows attached to the living area of Unit 3 face north east and south west.

Number of Dwellings Approved in North Richmond

Within the last financial year (July 2001 to June 2002) 20 multi-unit dwellings and three dwelling houses were approved within the township of North Richmond.

On 3 September 2002 the applicant withdrew the current application.

The applicant has indicated that they will prepare a new development proposal for the site, based on the comments made by Council. As a result of the withdrawal, Council no longer has to determine the application.

79: Orchard and Construction of Shed for Storage of Farm Equipment
(DA0105/02/EVD/ENH27NAX.V01)

COMMITTEE'S RECOMMENDATION

Mr Tebbutt, proponent, addressed the Committee

That the application for an orchard and the construction of a shed for storage of farm equipment be approved subject to the conditions in the attached consent.

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by A Bonnicci numbered 9626-8425 dated 2 April 2002) submitted with Development Application No. DA0105/02 and any supportive documentation, except as otherwise provided by the conditions of this consent.

   Note: Modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.

3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.

4. Submission of Farm Management Plan to Council for approval. The Farm Management Plan shall be modelled on the plan as recommended and complied by NSW Agriculture and shall address :

- chemical/fertiliser usage
- odour
- noise
- water management
- community liaison.

Prior to Commencement of Works

5. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.

6. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.

7. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.

During Construction

8. All building work must be carried out in accordance with provisions of the Building Code of Australia.

9. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:

(a) erosion controls, site works and site set out;
(b) piers;
(c) steel reinforcement; and
(d) on completion of the structure.

10. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.

11. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.

12. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:

    (a) owner of site and address;
    (b) person/company carrying out site works and phone number;
    (c) consent number and date of approval; and
    (d) approval duration of site works.

13. Should any aboriginal site or relic be disturbed or uncovered during the construction of this development, all work should cease and the National Parks and Wildlife Service consulted. Any person who knowingly disturbs an aboriginal site or relic is liable to prosecution under the National Parks and Wildlife Act 1974.

14. All roofwater shall be drained to the water storage vessel/s.

Use of the Site

15. The development shall be conducted in such a manner so as not to interfere with the amenity of the neighbourhood with respect to noise, vibration, odour, dust, waste water, waste products or otherwise.

16. The orchard is to be operated in accordance with the approved Farm Management Plan.

17. The old shed on the site shall be demolished. The resultant building material and any other refuse, including car bodies located on the subject land shall be removed to a licensed waste disposal facility.

18. In order to ensure that the development complies with this consent, the approved use shall not commence until all conditions of this Development Consent have been complied with.

19. The shed shall not be used or adapted for use for human habitation, or for commercial or industrial purposes, without the approval of Council.

20. The development shall be conducted in such a manner that the LA(eq) noise levels, measured at any point in accordance with the NSW EPA's Industrial Noise Policy (2000), do not exceed 5dB(A) (LAeq) above background noise levels with respect to noise amenity of residential dwellings.

80: Proposed Shed, Lot 1 DP734092, 2703 Bells Line of Road, Bilpin
(MA1393/01/EVD/ENH27NAX.V08)

COMMITTEE'S RECOMMENDATION

That the application for the erection of a shed be approved subject to the conditions in the attached consent:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (numbered A and B and letter dated 23 May 2002) submitted with Development Application No. 1393/02 and any supportive documentation, except as otherwise provided by the conditions of this consent.

   Note: Modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.

3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.

4. Exterior surfaces of the proposed shed and any ancillary water tanks being painted or treated with a dark toned non-reflective material in such a manner so as to cause the structure to blend with the landscape of the site and its surroundings. In this regard recommended external colours are dark green and/or dark grey.

Prior to Commencement of Works

5. Sanitary accommodation shall be provided for workmen throughout the course of the building operations in accordance with the Local Government Act 1993 and the Environment Planning and Assessment Act.

6. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:

   (a) stating that unauthorised entry to the work site is prohibited; and
   (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.

   This condition does not apply to:

(a) building work carried out inside an existing building; or
(b) building work carried out on premises that are to be occupied continuously (both during and outside working hours) while the work is being carried out.

7. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.

8. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.

9. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.

10. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.

During Construction

11. All building work must be carried out in accordance with provisions of the Building Code of Australia.

12. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.

13. No burning of demolition or construction material being carried out on the site.

14. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.

15. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:

(a) owner of site and address;
(b) person/company carrying out site works and phone number;
(c) consent number and date of approval; and
(d) approval duration of site works.

16. All roofwater shall be drained to the water storage vessel/s.

17. The storm water (including over flow from the water storage vessel/s) shall be drained to an absorption trench complete with 600mm plastic high dome void former, minimum length 1.8m plus 1m per 10m of guttering. The high dome to be covered with minimum 100mm of aggregate. Such trenches shall be located a minimum of 4m clear of any building/vessel/allotment boundary.

18. All demolition works are to be undertaken in accordance with the provisions of WorkCover and AS2601

Use of Site

19. In order to ensure that the development complies with this consent, the approved use shall not commence until all conditions of this Development Consent have been complied with.

20. The shed shall not be used or adapted for use for human habitation, or for commercial or industrial purposes.

81: Heritage Committee Proposal - Letter to Real Estate Agents
(GH020/003/EVD/ENH27NBX.V03)

COMMITTEE'S RECOMMENDATION

Mr Tevor Devine, respondent, addressed the Committee

That Council convene a meetiing with real estate agents, of those who wish to attend, Council planning staff and the Heritage Advisory Committee, to discuss heritage issues generally and the merits of a letter to be forwarded to Real Estate agents.

82: Lot 25 DP742749, 17 North Street, Windsor - Outcome of Court Appeal
(MA0266/01/EVD/ENH27NCX.V06)

COMMITTEE'S RECOMMENDATION

That the information be received.

83: Hollands Paddock Carpark - Report on Rezoning (LEP006/96/EVD/ENH27NCX.V05)

COMMITTEE'S RECOMMENDATION

Mr Walter Kullen addressed the Committee

That the information be received.

84: Outcome of Class 4 Proceedings - Unauthorised Advertising Sign at 39 Bosworth Street, Richmond (P255/166/EVD/ENH27NCX.V10)

COMMITTEE'S RECOMMENDATION

That the information be received.

85: Proposed Tourist Facility - 32C Berambing Crescent, Berambing (MA1308/01/EVD/ENH27NCX.V02)

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 2 - INFRASTRUCTURE

36: 43rd Floodplain Management Authorities Conference (GR060/032 Pt6/ENG/INH27NBX.E02)

COMMITTEE'S RECOMMENDATION

That three (3) delegates be nominated to attend the 43rd Annual Floodplain Management Authorities of NSW Conference from 25-28 February 2003.

COMMITTEE'S RECOMMENDATION

That Councillors Sheather and Conolly be nominated as delegates to attend the 43rd Annual Floodplain Management Authorities of NSW Conference from 25-28 February 2003.

37: Water Tanker Filling Points - Kurrajong Road and Old Bells Line of Road, Kurrajong (GW20/008/ENG/INH27NBX.E05)

COMMITTEE'S RECOMMENDATION

Mr Eddie Becus, respondent, addressed the Committee

That:

1. Until the working committee, consisting of Bea Horacek, Howard Bucket, Michael Cumming, Christine Mead, Chris Hallam, Martin Moody, Eddie Becus, Matt Hawkins and Councillors Finch, Paine, Williams, Davies and Sheather, holds its first meeting, there be no time restrictions placed on water carters.

2. When two additional hydrants are installed within the Kurrajong area, one of the hydrants at the intersection of Kurrajong Road and Old Bells Line of Road, Kurrajong be removed.

38: Governor Phillip Reserve - Draft Management Plan and Noise Policy (PK/205 Pt9/ENG/INH27NBX.E04)

COMMITTEE'S RECOMMENDATION

Mr Craig Anderson, representing the Waterways Authority, and Mr Charlie Mayfield, representing the Upper Hawkesbury Power Boat Club, proponents, addressed the Committee

That:

1. The information be received.

2. A further report on the policy be submitted in one/two months.

Supplementary Reports

39: McMahon Park (PK/007/ENG/INH27LCX.E07)

COMMITTEE'S RECOMMENDATION

That the information be received.

40: Powell Park Tennis Club (PK/052/ENG/INH27LCX.E06)

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 3 - ORGANISATION AND RESOURCES

75: Monthly Financial Report - July 2002 (GF011/005/FNC/OGH27NAX.C05)

COMMITTEE'S RECOMMENDATION

That the information be received.

76: National General Assembly of Local Government - Alice Springs, 3 to 6 November 2002 (GL040/001/GMA/OGH27NAX.G01)

COMMITTEE'S RECOMMENDATION

Councillor Williams declared an interest as he has been nominated as a delegate to attend the conference

That Council supports the attendance of Councillors Christine Paine and Leigh Williams at the National General Assembly of Local Government to be held in Alice Springs from 3 to 6 November 2002, at an estimated cost of three thousand dollars ($3,000.00).

77: Proposed Extension to Macquarie Park House, Windsor (GC283/067 Pt7/CSV/OGH27NBX.C03)

COMMITTEE'S RECOMMENDATION

A. That:

1. Council call tenders for the construction of an extension to Macquarie Park House.

2. A new lease be negotiated between the current tenant of Macquarie Park House known as Francesco's Seafood Restaurant for a period of 10 (ten) years.

3. The cost of the extensions to Macquarie House be amortised over the 10 (ten) year term and be added on to the lease costs associated with the leasing of Macquarie Park House.

4. All necessary documents be executed under the common seal of Council.

B. That community consultation be undertaken as to future use of open space at Macquare Park.

78: Lease of the Old Hawkesbury Hospital Building to Coverdale Christian School
(GC283/163 Pt3/CSV/OGH27NBX.C02)

COMMITTEE'S RECOMMENDATION

That:

1. Council agree, in principal, to lease the old Hawkesbury Hospital Building, including the Old Kitchen Building at the rear to Coverdale Christian School, for period of 5 (five) years with 2 (two) 5 (five) year options.

2. The estimated additional fit out costs of $135,000.00 (one hundred and thirty five thousand dollars) be amortised over the third, fourth and fifth years of the first five years of the lease period and this be added to any other per square metre charge. The amortised per square metre charge equates to approximately $52.63 (fifty two dollars and sixty three cents) per square metre.

3. The final rentals be reported to the Ordinary meeting.

4. Given the heritage significance of the building, Coverdale Christian School be requested to provide open days on at least one or two days per year, this issue to be further reported to the Ordinary meeting.

ADDITIONAL INFORMATION

Negotiations have continued with Coverdale Christian School regarding the recommended lease payments for the proposed 5 (five) by 5 (five) by 5 (five) year lease. Information has been received from Coverdale to confirm that they are agreeable to pay rental on the following basis:

Year 1 - $150.00 per sqm x 855sqm ($128,250.00 per annum)
Year 2 - $150.00 per sqm x 855sqm ($128,250.00 per annum)
Year 3 - Market review
Year 4 - CPI review capped at no greater than 4%
Year 5 - CPI review capped at no greater than 4%

First Five Year Option

Year 1 - Market review
Year 2 - CPI review capped at no greater than 4%
Year 3 - CPI review capped at no greater than 4%
Year 4 - Market review
Year 5 - CPI review capped at no greater than 4%

Second Five Year Option

As per the first option.

All outgoing costs such as rates, electricity charges etc. will be met by Coverdale Christian School.

All figures will incur GST.

Coverdale Christian School have also confirmed they would be happy to allow at least two open days per year on the Old Hospital building which would allow the general public the opportunity to inspect and appreciate the heritage significance of the building. This requirement will be included in the lease agreement.

Recommendation

That:

1. Council agree to lease the old Hawkesbury Hospital building, including the old kitchen building at the rear, to Coverdale Christian School for a period of 5 (five) years with two 5 (five) year options.

2. The rental be calculated in the following manner:

   Year 1 - $150.00 per sqm x 855sqm ($128,250.00 per annum)
   Year 2 - $150.00 per sqm x 855sqm ($128,250.00 per annum)
   Year 3 - Market review
   Year 4 - CPI review capped at no greater than 4%
   Year 5 - CPI review capped at no greater than 4%

   <u>First Five Year Option</u>

   Year 1 - Market review
   Year 2 - CPI review capped at no greater than 4%
   Year 3 - CPI review capped at no greater than 4%
   Year 4 - Market review
   Year 5 - CPI review capped at no greater than 4%

   <u>Second Five Year Option</u>

   As per the first option.

   All outgoing costs such as rates, electricity charges etc. will be met by Coverdale Christian School.

   All figures will incur GST.

3. The estimated additional fitout costs of $135,000.00 be amortised over the third, fourth and fifth years of the first five year term of the lease, and this be added to any other per square metre charge. The amortised per square metre charge equates to approximately $52.63 per square metre, based on the estimated additional fitout costs of $135,000.00.

4. The building be ready for occupation as from Monday 13 January 2003.

5. Two open days per year be negotiated with Coverdale Christian School to allow the general public to inspect and appreciate the heritage significance of the Old Hawkesbury Hospital building. This requirement be included in the lease agreement.

6. All necessary documentation be executed under the common seal of Council including the

Agreement to Lease document.

QUESTIONS WITHOUT NOTICE:

1. Councillor Sheather advised that some pavers have become dislodged from the pavement in Derwent Street, Bligh Park and fallen into a hole and asked that the area be repaired and stabilised.

   The Director of Asset Services and Recreation advised that the matter would be investigated.

2. Councillor Sheather enquired if the section of Lennox Street in front of the High School was included in Council's Works Program.

   The Director of Asset Services and Recreation advised that it was his recollection that it was part of the "Roads to Recovery" program however, he would confirm and advise.

3. Councillor Rasmussen enquired if the RAAF Economic Impact Study had been released and, if so, requested a copy.

   The General Manager advised that he was not aware that it had been released and would make enquiries.

4. Councillor Rasmussen enquired if a submission relating to Telstra Broadband in rural areas had been sent to the Senate Committee.

   The General Manager advised that the rural/regional areas, that formed part of the enquiry, did not include areas such as Hawkesbury. He further clarified that the areas included were rural and regional New South Wales, not urban rural fringes of metropilitan cities.

5. Councillor Williams requested that Packer Road be graded.

   The Mayor advised that the matter had been noted.

6. Councillor Allan enquired as to the amount of sponsorship funding available for Hawkesbury District Hospital's Auxillary Day.

   The Mayor advised that as Mayor he was authorised to allocate expenditure up to $100.00 and the General Manager was also authorised to allocate up to $100.00, unless the matter has been included in the budget.

   Councillor Allan enquired as to the process for securing sponsorship of $165.00.

   The Mayor confirmed that an amount of $165.00 would be provided as sponsorship funding.

7. Councillor Allan advised that the roller door of the Kable Street Medical Centre carpark remained closed and requested an update on the situation.

The Director of Environment and Development advised that the building had been served a fire notice under 121ZP of the Environmental Planning and Assessment Act, as the building does not comply with essential services. As such, he advised that it had been agreed that until the essential services were in place the door would remain closed, for the purpose of security and safety, given that biohazard waste was stored within the carpark area. He further advised that once the essential services are in place, the door will be opened.

8. Councillor Finch tabled correspondence from a resident of Inalls Lane, Richmond, in relation to unauthorised landfill.

   The Director of Environment and Development advised that a response would be provided.

9. Councillor Finch referred to two hour parking restrictions which had been imposed in Richmond, in the area at the rear of shops at Orange Grove Mall, and complaints from shop owners that business was being affected and there were safety concerns, due to the time restrictions. She also tabled photographs indicating the emptiness of the carpark as a result of the restrictions and enquired if the situation could be rectified.

   The General Manager advised that the parking restrictions had always been in place for at least the last fifteen years. He advised that the shop owners should approach the Community Safety Committee and the Chamber of Commerce with their concerns. He further advised that enquiries would be made with the Police Department as to records held in relation to the carpark.

   The Mayor advised that the matter would be placed on the agenda for the Community Safety Committee.

The meeting terminated at 3.21pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 24 September 2002.

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Mayor

ordinary

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section

reports

for determination

ITEM: 89 **Electricity Purchase Tender**

FILE NUMBER: GE010/02 Pt3/ENG/ORI10NBX.E10

REPORT:

Introduction

With the creation of a completive market for electricity at 1 July 1999, the method of charging for electricity changed for larger consumers.

Council at the meeting of 8 June 1999 accepted the Tender of Energy Australia (per the NSW Government contract) for a 2 (two) year period.

Council at the meeting of 8 May 2001 accepted an extension of the Tender of Energy Australia for a further year (one year) to 30 June 2002.

Energy Australia has offered to extend our contract for a further 12 months from 1 July 2002 to 30 June 2003 on the terms set out in the contract, the Master Agreement, and as clarified or supplemented as follows.

Electricity Charges

Conventional energy rates

1 Year Contract Term 1 July 2002 to 30 June 2002		
Peak C/kWh	Shoulder C/kWh	Off Peak C/kWh
4.173	4.317	2.672

The Electricity Retail Charges are exclusive of GST

The rates as detailed in the attached table have increased between 0.1392% to 4.5659% , however, the new rates are competitive in the current retail market.

RECOMMENDATION:

That the offer of Energy Australia to extend the contract for supply of electricity be accepted..

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 89 Oooo

ITEM: 90 **Tender to Purchase of Council's Scrap Metal and Used Automotive Batteries**

FILE NUMBER: GT020/430 Pt1//ORI10NBX.V01

REPORT:

Tenders for the purchase of scrap metal and used automotive batteries from the Hawkesbury Waste Management Facility South Windsor closed on 23 July 2002.

On current figures, the facility receives approximately 1,000 (one thousand) tonnes of scrap metal and approximately 1550 (one thousand, five hundred and fifty) batteries annually.

4 (four) submissions were received, and the results are as follows:-

Company	Metal/tonne Includes GST	Batteries Includes GST	Period of Price Guarantee/Contract
RecycleCorp	$78.10	$1.00ea	12 months, fixed for 6 months
Metalcorp	$110.10	$1.05ea	36 months
Sims Metal	$112.20	$0.75ea	12 months with 12 months option or 5 x 5 year contract @ $112.20 for first 24 months then reviewed yearly based on market
Sell & Parker	$118.25	$0.50ea	24 months with review after 12 months to increase price if market up, but no decrease if market down.

Based on the current receival figures stated above, the following amounts could be expected to be received based on the tenders submitted:-

Company	Expected annual Income for metal	Expected annual Income for batteries	Total expected income including GST
RecycleCorp	$78,100.00	$1550.00	$79,650.00
Metalcorp	$110,100.00	$1627.50	$111,727.50
Sims Metals	$112,200.00	$1162.50	$113,362.50
Sell & Parker	$118,250.00	$775.00	$119,025.00

Whilst the longest period of fixing the tendered price is that of Metalcorp for a 3 (three) year period, the highest price quoted for the materials is that of Sell & Parker at $118.25 (one hundred and eighteen dollars and twenty five cents) per tonne for metal and $0.50ea (fifty cents) for batteries for a minimum of 2 (two) years fixed price, with the opportunity to increase the price after 12 (twelve) months should the market increase.

It is suggested that after 2 (two) years the price offered in another tender process could either be more than is currently offered, or less than is currently offered, dependent upon overseas markets for the material. Based on prices over the past few years, the market has been steadily increasing. Subsequently, it is considered that most advantage would be gained by accepting the highest price presently offered and retendering at the expiration of that contract.

RECOMMENDATION:

That:

1. Council accepts the price offered by Sell and Parker for a period of 24 (twenty) four months which is $118.25 (one hundred and eighteen dollars and twenty five cents) per tonne for scrap metal and $0.50 (fifty cents) each for used batteries.

2. Contracts be drawn up at Council's expense and executed under the tenderer's company seal and the seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 90 Oooo

ITEM: 91 **Local Heritage Assistance Fund - Clarification of funding priorities and request for additional funding**

FILE NUMBER: GH020/041 Pt1/EVD/ORI10NBX.V09

REPORT:

This report provides information relating to the eligibility of projects and priority of funding under Council's Local Heritage Assistance Fund as well as a request for additional funding.

Eligibility of Projects and Priority of Funding

Clarification of funding eligibility and priority was requested at the General Purpose Committee meeting of Council on 27 August 2002. In response the following information is provided.

Council's guidelines for applications under the Local Heritage Assistance Fund contain advice on the eligibility of projects. In summary the guidelines state that all owners of heritage items, with the exception of Council and government departments, are eligible to apply for financial assistance. Projects that are eligible for assistance include work involving the repair, maintenance, or reinstatement of missing items on heritage buildings. Projects not eligible for assistance include the purchase of a building, the relocation of a building, new additions or extensions, or unsympathetic work.

The guidelines state that assistance will generally not be provided where funding is reasonably available from another source, where assistance has been previously provided, or where another project is yet to be completed. These guidelines are typical of that adopted by the NSW Heritage Office and other Councils.

As a result high priority is generally given to owner/occupied residential heritage listed properties. Lower priority is given to rented residential properties, commercial properties and properties which are owned by companies or Churches as the cost of the conservation works can be offset via taxation rebates or shared by a greater number of persons.

Whilst these proposals are given lower priority Council does provide grants to such projects. An examination of grants for the period 1997 - 2002 shows that approximately 17% of available funding was given to these lower priority projects.

Request for Additional Funding

On 7 May 2002 Council resolved to provide Mrs Alcorn a grant of $3,073 for the replacement of guttering and the external painting of her owner/occupied heritage listed residence at 127 Windsor Street, Richmond.

Further investigations of the works to be undertaken revealed that repairs are also required to the front verandah posts and some eaves and facias at the rear of the residence. These works are required to be undertaken prior to the replacement of the guttering. Mrs Alcorn has provided a quotation of $3,679 for the replacement of the decorative posts, eaves and facias.

It is considered that these works are necessary for the preservation of the building and are worthy of financial support from Council. It is therefore recommended that Mrs Alcorn's grant be increased by $3,679 to enable these works to be undertaken and that this increase be funded from Council's Heritage Reserve.

RECOMMENDATION:

That Mrs Alcorn's grant be increased by $3,679 to enable the replacement of decorative posts, eaves and facias to be undertaken and that this increase be funded from Council's Heritage Reserve.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 91 Oooo

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reports

for information

ITEM: 92 **Reports Requested by Council - Status as at 10 September 2002**

FILE NUMBER: GC280/005 Pt4/GMA/ORI10NCX.G06

REPORT:

30/1/01	Windsor Mall - Traffic DAS&R	Report in relation to the increasing traffic within Windsor Mall and possible installation of lock-down bollards.	Report to be prepared following meeting with Chamber. Matter has been discussed with Mainstreet Committee.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 92 Oooo

ITEM: 93 **"Don't be a Tosser" Anti Litter campaign- Successful funding**

FILE NUMBER: GW010/013 Pt 14//ORI10NCX.V05

REPORT:

Council has been successful in obtaining $3000 funding to contribute towards the "Don't be a Tosser" anti litter campaign. The campaign has been titled "Operation Hot Spot" and will focus on recreational littering. This includes littering from cars, and within parks and recreation areas. Two locations have been selected as problem litter zones.

1. Ham Common- Clarendon; and

2. Macquarie Park- Windsor

Responsible exercising of dogs and collection of dog droppings in parks and recreation areas will also form part of the campaign. Education will include displays, giveaways, "Don't Be A Tosser" artistic competition, and enforcement. "Operation Hot Spot" is an extension of current Hawkesbury City Council anti litter initiatives.

The projects aims and objectives are:

- Educate recreational users of the Hawkesbury's park and river system on the environmental and aesthetic effects of littering.
- Reduce the amount of littering from cars in the Hawkesbury.
- Educate the community on the fines imposed for different forms of littering.
- Educate dog owners on removing dog droppings and the effect dog droppings have on our river system.
- Reduce the incidence of dog droppings in river and park reserves.
- To reach a wide range of audiences (with different littering behaviours) through different educational methods using the "Don't be a Tosser" Campaign.
- To encourage students and the community to express their interpretations of the anti litter message through artistic design.

It is anticipated the project will run throughout October to January during the warm summer recreational period.

The education program will directly target recreational users, car drivers and dog walkers and will be supported by previous EPA "Don't be a Tosser" advertising campaigns. Face to face intervention with recreational users will enforce the anti littering message. This message is aimed at a number of levels including media impacts, direct education on location, handing out car litter bags and dog dropping bags. Signage will be displayed throughout popular recreational areas and common road routes. This direct intervention has been identified as the most effective method of getting the message across to this particular audience.

Planned evaluation includes:

- a public survey on litter behaviour and response to advertising and education.
- Litter count: A series of litter counts before during and after the litter bltiz at each location will be carried out.
- Enforcement - A survey of the number of fines before during and after the campaign will also be assessed.
- Documentation of the education program and recording of public comment through out the program will be undertaken. Photographic and written evidence will be recorded where appropriate.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 93 Oooo

ITEM: 94 **Hawkesbury Heritage Study Review Update**

FILE NUMBER: GH020/042 Pt4/EVD/ORI10NCX.V12

REPORT:

On 13 June 2000 Council adopted a consultant's brief for the Hawkesbury Heritage Study Review. The aim of the study was to review and update Council's Heritage Study undertaken in 1987. Due to the limited budget of $40,000, the focus of the study was to be on areas, sites, buildings, structures, gardens and cultural landscapes within the urban areas of the City, plus selected rural areas.

A consultant team consisting of Pamela Hubert (Conservation Architect and Project Co-ordinator), Terry Kass (Historian) and Meredith Walker (Planner) was engaged to undertake the project. The project is being overseen by a Steering Committee consisting of Council staff, Council's Heritage Advisor, and three members of Council's Heritage Advisory Committee.

High priority tasks identified by the Consultant Team and the Steering Committee were the preparation of a context document, review of the Hawkesbury DCP, input into the Character Studies of Richmond and Windsor, and investigation of Pitt Town.

To date tasks undertaken by the consultant team include:

- formulating a revised consultant's brief which better reflects the high priority tasks and budget;
- detailed submission regrading the provision of the Hawkesbury DCP;
- review of the previous Thematic Study, inventory and various other heritage lists;
- preparation of a revised Thematic Study;
- preparation of a Context document;
- preparation of a Statement of Significance for the Hawkesbury;
- investigation of the landscape of Wilberforce;
- collation of parish and town maps for various areas throughout the Hawkesbury; and
- preparation of a draft revised heritage list and approximately 110 heritage inventory data sheets for the areas of Pitt Town, Pitt Town Bottoms, Wilberforce, Oakville, Cattai, McGrath's Hill, Scheyville.

Projects to be completed for this part of the review include:

- finalisation of the Thematic Study for publication (awaiting copyright clearance from the State Library);

- community consultation workshop (to be held in October/November 2002); and,

- preparation, exhibition and gazettal of amending plan to HLEP 1989 to include additions and deletions to the current heritage schedule. It is proposed that this amendment will also include the inclusion of the NSW Heritage Office's new model LEP provisions, and various corrections to the current heritage schedule and LEP maps. The checking of the accuracy of the current heritage schedule is presently being undertaken by Council staff.

Subsequent stages will be the completion of the new inventory sheets for the remaining heritage items and proposed new items to be recommended for addition. There may also be recommendation for deletions from the schedule. This will take place annually within current budget allocation.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 94 Oooo

ITEM: 95 **Lot 5 and 6 DP 244738, 21 and 23 Bradley Road, North Richmond - Court Appeal**

FILE NUMBER: MA767/01/EVD/ORI10NCX.V11

REPORT:

Introduction

A development application for a 4 (four) lot subdivision of the subject land, was refused under delegated authority on 23 August 2002. The applicant has now lodged an appeal with the Land and Environmental Court.

Background

The Development Application was received by Council on 10 July 2001. The proposed subdivision was amended a number of times, with the final amendment proposing lots sizes of 417sqm (Lot A), 735sqm (Lot B), 848sqm (Lot C) and 612sqm (Lot D). The site adjoins Redbank Creek and the proposal represents an over development in its present form.

The application was refused for the following reasons:

1. The design of the proposed development will not provide an acceptable level of amenity for future residents.

2. The proposed development is inconsistent with the established character of the locality.

3. The proposed development is prohibited under the provisions of Hawkesbury Local Environmental Plan 1989.

4. The proposed development is inconsistent with the objectives of Hawkesbury Local Environmental Plan 1989.

5. The proposed development is inconsistent with the Objects contained within Section 5 of the Environmental Planning and Assessment Act, 1979.

6. In the circumstances, approval of the development would not be in the public interest.

7. The site is unsuitable for the proposed development.

8. The proposed development represents an overdevelopment of the site given the site constraints.

9. The area available for future building envelope on Lot B is unsatisfactory.

Report

The applicant has lodged an appeal against the decision. Solicitors Abbott Tout have been engaged to represent Council in this matter.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 95 Oooo

ordinary

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reports

of committees

Heritage Advisory Committee - 8 August 2002

Present: Councillor Dianne Finch
Alan Aldrich
Max Hatherley
Lorna Hatherley
Lucy Sullivan
Dennis Bradshaw
Michelle Nichols
Dr Donald Ellsmore, Heritage Advisor
Robert Montgomery
Graham Edds (arrived late)

Apologies: Ian Jack
Jan Barkley-Jack

1. Business Arising from Previous Minutes

Updates were provided on matters raised from the previous minutes.

2. Correspondence

The following correspondence was tabled:

2.1 Memo from Council's Parks and Recreation Manager re wheel chair ramps for Richmond Park.

2.2 Memo from Parks and Recreation Manager re tree planting along South Creek.

2.3 Letter drafted by Lucy Sutherland for real estate agents.

2.4 Comments from Ian Jack on draft Conservation Management Plans.

3. General Business

3.1 *Update from Heritage Advisor*

Donald Ellsmore provided an update on meetings he had attended during the day.

3.2 *La Tosca*

Robert Montgomery provided an update on the development application and proposed orders.

3.3 *Aldi Store - Richmond*

There was some general discussion about the Aldi Store.

3.4 *Conservation Management Plan Brief for Richmond, McQuade and Wilberforce Parks*

The following matters were raised in addition to the comments provided by Ian Jack:

- It may be preferable for three separate document to be prepared, ie, one for each park.
- Concern whether $20,000 budget is enough to complete the tack.
- The brief should call for local specialist input, eg, from members of the heritage committee/local historians.
- Need for liaison with the heritage committee and other appropriate stakeholders.
- Richmond Main Street Programme
  Robert Montgomery advised of the coming Richmond Main Street Programme and invited Heritage Committee members to attend the public meeting on 28 August 2002.

3.5 *Letter prepared by Lucy Sullivan*

This letter was proposed to be forwarded to real estate agents alerting them to the importance of existing buildings whether or not listed as heritage items. It was agreed that this matter would be reported to Council for adoption so as to create more awareness and also so that the letter can be sent by Council.

The meeting closed at 7.45pm.

oooO END OF REPORT Oooo

Bicycle Steering Committee - 14 August 2002

PRESENT	Doug Bathersby, CAMWEST Chris Horwood, Hawkesbury Triathlon Club David Randall, High School Representative Mario Pace, RTA John Jose, Community Representative Andrew Docking, Community Representative Hugh McKinnon, Community Representative Brett Barnes, NSW Police Service
IN ATTENDANCE	Alan Hastie, Manager Design and Mapping Services, HCC Janet Hogge, Road Safety Officer, HCC
APOLOGIES	Councillor Joan Woods (Chairman)

1. MINUTES

That the minutes of the meeting held on 14 August 2002 be confirmed.
Moved: Doug Bathersby
Seconded: Mario Pace

2. BUSINESS ARISING FROM PREVIOUS MINUTES

Nil

3. CORRESPONDENCE

3.1 Hawkesbury Skills Inc.

Mr Hugh McKinnon, community representative, tabled details of a local work for the dole project involving the refurbishment of old bicycles. Hawkesbury Skills Inc. are currently restoring bicycles for eventual use by the University of Western Sydney Student Union.

Mr McKinnon asked if committee members would help by promoting any suitable work for the dole projects.

3.2 Bicycle Pathways Program

Correspondence from Mr Daryl Chaffer, resident of Glossodia, supporting Council's current bicycle capital works program.

3.3 2002-2003 Program Funding

Correspondence from RTA advising Council of its block and repair funding grant allocations for 2002-

2003, following the release of the NSW State budget.

The approved allocation for the implementation of the local bike plan for the current year is $51,000.00.

4. GENERAL BUSINESS

4.1 Bicycle Safety

Brett Barnes, Hawkesbury Youth Liaison Officer, Hawkesbury Local Area Command asked for committee support for a new initiative he has developed relating to non-compliance of helmet wearing.

The aim of the initiative is to promote the use of helmets within the Hawkesbury area. A cautioning program is being established which involves the forwarding of a letter to parents/carers of young people who are caught not wearing a helmet.

The letter explains that as an alternative to issuing an infringement notice, on this occasion parents/carers are being offered the opportunity to buy a helmet for their child at a 10% discount.

Local shops are supporting the initiative. The current penalty for non wearing of helmets is $47.00, whereas a new helmet costs approximately $40.00.

Brett invited Hawkesbury City Council to become a partner in the project. This would involve the incorporation of Council's logo on the letter.

In support of the proposed safety initiative the committee resolved that Council be requested to become a partner by its association and support.
Moved: Doug Bathersby
Seconded: Dave Randall

4.2 Local Bicycle Program 2002-2003

The following program of works combining Council's allocation of $100,000.00 and the RTA's block grant of $51,000.00 was approved by the committee for implementation.
Moved: Doug Bathersby
Seconded: Chris Horwood

Item	Details	Estimate
1	**Macquarie Street, Windsor:** Continue shared cycleway/pedestrian pathway extending from Council funded 2001/2002 works	$23,000.00
2	**Kurmond Road, Terrace Road to Putty Road Stage I:** Infill missing link Kurmond Road (south side) from Terrace Road intersection to existing constructed shoulder formation 0.45 km east. Shoulder reconstruction	$16,200.00
3	**Freemans Reach Road, Putty Road to Gorricks Lane Stage I:** 0.5 km variable width shoulder reconstruction both sides commencing from Putty Road	$21,000.00

Item	Details	Estimate
4	**Construction of off-road cycleway pedestrian pathway Colo High School to Kurrajong Stage II of 5 year program:** Extending from Council's Stage I funded 2001/2002 Works Program	$80,000.00
5	**Behavioural Strategy Promotion:** Develop and resource education, encouragement and enforcement action plans targeting primary / secondary schools, all cyclists, motorists, the local community and tourists	$10,000.00
	TOTAL	**$151,000.00**

5. NEXT MEETING

The committee resolved that the next meeting will be held on Wednesday 13 November 2002.

The meeting closed at 6.00pm.

oooO END OF REPORT Oooo

Hawkesbury Economic Development Advisory Committee - 15 August 2002

Present: Councillor Lorna Allan (Chairperson), Mr David Mason, Mr Steve Chadevski, Mr Brian Mitchell, Ms Carol Maher, Wing Commander Steve Richards, Mr David Tuxford.

Apologies: Councillor Joan Woods, Councillor Kevin Conolly, Mr Bart Bassett, Kerry Bartlett MP, Mr Robert Calvert, Mr Brian Lindsay, Ms Anne Young.

Meeting commenced at 6.30pm.
Brian Mitchell left the meeting at 7.10pm.

Confirmation of Minutes of Previous Meeting

The Minutes of the meeting held on Thursday, 25 July 2002 were confirmed.

Moved by Mr David Mason, seconded by Ms Carol Maher.

Correspondence - Incoming

1. Correspondence from Precedent Productions regarding the 2002 Hawkesbury Business Awards, which will be held on Wednesday, 9 October 2002.

2. Mr Lawrence Di Guglielmo, Strategic Planner and Analysis (SPA/D), Infrastructure Division, Corporate Services and Infrastructure Group, who works for Captain John Diercks, who is the Chairperson of the RAAF Base Richmond Economic Impact Study Steering Committee, providing the Committee with an update of where the Study is at.

3. Hawkesbury City Business Enterprise Centre (BEC) advising the Committee of the status of its operations for the six month period, 1 January 2002 to 30 June 2002.

Recommendation

Correspondence be received, moved by Mr Brian Mitchell, seconded by Mr Steve Chadevski.

1. Topo-climate Presentation

A presentation was conducted by Ms Carol Maher from Hawkesbury Harvest on the Topo-climate System, which has been very successful in the South island of New Zealand. The Topo-climate concept grew from a successful project in the Southland of New Zealand where soils and micro-climates were mapped over 805,000ha (eight hundred and five thousand hectares) in a 3 (three) year program from 1998, costing $4.2million (four point two million dollars) and employing 25 (twenty five) staff. The New Zealand Government in 2000 purchased a 40% (forty percent) share in the Topo-climate South project in partnership with 5 (five) Southland Councils. Requests for similar works from other regions in both Australia and New Zealand has resulted in a commercial company being developed to service the demand. Topo-climate Services officially opened its offices in Coffs Harbour in January 2002. Since then, Managing Director, Gary Hutchens has been busy working on large scale projects in Queensland, Tasmania and New South Wales, initially with some temporary staff from the Southland project. As Australian demand has grown, the company has now employed 2 (two) Technical Services Consultants based out of Coffs Harbour. HEDAC's Chairperson said that she would have discussions with Mr Martin Bullock, who is the Chief Executive Officer of the Greater Western Sydney Economic Development Board to arrange a presentation for his Board members. A presentation is also being arranged for Council's General Purpose Committee meeting to be held in September.

Recommendation

That the information be received. Moved by Steve Chadevski, seconded by Wing Commander Steve Richards.

2. Hawkesbury Business Awards

Advice has been received from Precedent Productions regarding the 2002 Hawkesbury Business Awards. Precedent Productions are the organisers of the Awards which were launched in the Hawkesbury Gazette on Wednesday, 31 July 2002.

HEDAC, who is a sponsor of the Awards night, has been invited to attend to show its support for local small business who will be competing for the honour of being number one in their respective category.

Recommendation

That the information be received. Moved by David Mason, seconded by Wing Commander Steve Richards.

3. Update of RAAF Base Richmond Economic Impact Study

A report was presented to HEDAC regarding the status of the RAAF Base Richmond Economic Impact Study. The Committee was informed that all members of the impact studies steering committee have now agreed that the Draft Report should proceed to the next stage, that is, seeking public comment.

A submission has now been prepared to the Parliamentary Secretary to the Minister of Defence seeking her approval to release the Draft Report. Once the approval has been given, copies will be circulated to HEDAC members and a special HEDAC meeting will be convened to discuss the report and to formulate an appropriate submission.

Recommendation

That the information be received. Moved by Steve Chadevski, seconded by Ms Carol Maher.

4. Homebase Business Database

A report was presented to HEDAC regarding the status of the joint project between Hawkesbury City Chamber of Commerce and Industries and HEDAC. At this stage, all indications are that the joint funding application will be looked upon very favourably due to the benefits that a Homebase Business Database will have to the local area.

The project will support the setup and growth of Homebase Businesses and encourage involvement in regular networking and forums on business issues that will link in with the local professional business advisors, such as the Hawkesbury City Business Enterprise Centre (BEC). The aim of the project is to jump start individual businesses and target those with potential for growth to facilitate employment.

Recommendation

That the information be received. Moved by Clr Lorna Allan, seconded by David Mason.

5. Hawkesbury City Business Enterprise Centre (BEC)

A report was presented to HEDAC regarding an overview of the Operations Report of the Hawkesbury City Business Enterprise Centre (BEC) for the period 1 January 2002 to the 30 June 2002. The status report showed some very favourable statistics with regards to client interviews, new businesses created, NEIS businesses commencing trading and a reduction in existing businesses who asked for assistance due to experiencing problems in their operations.

The BEC also reported that new business investment in the Hawkesbury equated to $1,030 million (one thousand and thirty million dollars) for the reported period.

Recommendation

That the information be received. Moved by Ms Carol Maher, seconded by Wing Commander Steve Richards.

General Business

1. The Chairperson of HEDAC advised that she had attended a Greater Western Sydney Economic Development Board meeting where the topic of local investment and jobs in the film and television industry was discussed. Clr Allan suggested that an inventory be compiled of industries that would support the film and television industry in the Hawkesbury area which could be then made available to the NSW Film and Television Office to help promote the area and attract more investment in the area from this growing and lucrative job creation and investment industry. Clr Allan has asked for a report to be presented to the next HEDAC meeting advising of how an inventory to support the film and television industry in the Hawkesbury area could be compiled. She has also asked that Council consider strategies that could assist the Greater Western Sydney

Economic Development Board in promoting this area in relation to the television and film industry.

The meeting concluded on 8.00pm.

Next meeting will be held on Thursday, 12 September 2002 at 6.00pm.

oooO END OF REPORT Oooo

Hawkesbury Equity and Access Planning Committee - 21 August 2002

Present:	Janine Madden	Hawkesbury Action Network Against Domestic Violence
	Amanda Higgins	Hawkesbury HACC Forum
	Lyn Saville	Hawkesbury Food Program
	Michael Laing	Hawkesbury Youth Interagency
	Matt Thorp	Hawkesbury Youth Interagency
	Shirley Palmer	Aboriginal Community Support Group
	Fiona Luckhurst	Hawkesbury Migrant Interagency
	Kaylene Kelland	Children Services Forum
	Clr. Christine Paine	Hawkesbury City Council (Chair)
In Attendance:	Joseph Litwin	Hawkesbury City Council (Manager, Community Services)
Apologies:	Max West	Seniors Advisory Committee
	Jenni Bousfield	Disability Advisory Committee
	Diane Boyde	Hawkesbury HACC Forum

The apologies were accepted. Moved by Matt Thorpe, seconded by Amanda Higgins.

Meeting opened 12.10pm

1. CHAIRS OPENING REMARKS

Manager Community Services advised that the Chairperson (Clr. Paine) had a prior commitment and would be arriving late and had requested that in her absence, the Manager Community Services should chair the meeting.

2. MINUTES OF PREVIOUS MEETING

The following amendment was made to the minutes of the meeting held on 20 February 2002.

Item 7.4 Amanda Higgins sought to clarify that the MS Information Folder was not yet available.

With this amendment the minutes of the meeting held on 20 February 2002 were accepted. Moved by Matt Thorp, seconded by Amanda Higgins.

3. MATTERS ARISING FROM PREVIOUS MINUTES.

There were no matter arising.

4. CORRESPONDENCE

In:
- Return of Seeding Grant Funding Agreements had been received from Hawkesbury

Seniors Computer Group, Wentworth Area Health Service, Hawkesbury Action Network Against Domestic Violence and Hawkesbury Housing Forum

Out: • Nil

The Correspondence was accepted. Moved by Kaylene Kelland, seconded by Shirley Palmer.

5. EQUITY and ACCESS SEEDING GRANT PROGRAM

Manager Community Services provided an update of progress to date in implementation of successful funded projects. Hawkesbury City Council Library Service has finalised the purchase of book titles in Arabic and Chinese to establish a community languages section which will be officially launched in September 2002. Amanda Higgins advised the committee of the success in establishing the 'Well Wise Women's Café' which was attracting between 8 (eight) and 10 (ten) participants per week.

6. HAWKESBURY SOCIAL PLAN

6.1 <u>Community Needs Report 2001-2002</u>

Manager, Community Services advised that Council was currently preparing a report documenting the status of recommendations contained in the 2001-2002 Community Needs Report. Council's Community Planner/Youth Development Officer will be contacting the Community Advisory Committees identified in the Report to seek their input into the evaluation of the extent to which the 2001-2002 recommendations have been achieved. The outcome will then be reported to Council.

6.2 <u>Hawkesbury Social Plan 2002-2002</u>

Manager Community Services advised that Council was currently preparing the Hawkesbury Social Plan 2002-2003. There was some discussion as to the value of the various social planning documents produced by Council. It was agreed that the *Social Atlas* and *Community Survey* were useful in providing information about demography and the 'felt' needs of residents. It was suggested that the *Social Plan* itself was somewhat restricted in its focus as it primarily dealt with Council responsibilities. The Manager Community Services acknowledged that the Social Plan was essentially a 'work plan' for Council but emphasised that the content of the plan reflected the outcomes of consultations and surveys conducted by Council. There was some discussion as to how the social planning process could be accessed by groups seeking to raise issues for inclusion in the Social Plan.

7. COUNCIL REPORTS

Manager Community Services directed Committees attention to Council Reports included in the Business Papers.

7.1 Youth Streetbeat Project - Council agreed to allocate $15,500 (fifteen thousand, five hundred dollars) to support this Project pending the receipt of additional funds from the NSW Attorney

Generals Department.

7.2 Gaming Machines Act - Information in relation to the application of this legislation. Clubs and hotels are required to prepared social impact assessments when seeking to install gaming machines. The assessment must demonstrate that applicants will implement appropriate safeguards in relation to problem gambling.

7.3 North Richmond Skatepark - The Development Application to construct a skatepark in Hanna Park North Richmond has been approved. Council is currently constructing a skatepark in Ham Common, Clarendon

7.4 Road Safety Funding - Council has been successful in securing funds from the RTA for projects to reduce the incidence of alcohol related road trauma in the Hawkesbury LGA.

7.5 Cultural Grants Program - $6,100 (six thousand, one hundred dollars) has been allocated by Council in the June 2002 round of the Community Cultural Grants Program.

7.6 Windsor Pre-School - Council has agreed to provide financial assistance (in the form of underwriting employee leave entitlements for a four year period) to enable Windsor Pre-School to install playground soft fall.

7.7 Community Service Funding - Funding to the amount of $470,011 (four hundred and seventy thousand and eleven dollars) has been secured from various funding agencies in 2002/2003 for community services projects in the Hawkesbury.

7.8 First Release of Census Data - Council has prepared a publication summarising the preliminary information released by ABS from the 2001 Census.

8. ISSUES FROM ADVISORY COMMITTEES

8.1 Kaylene Kelland from Hawkesbury Child Protection Interest Group provided information to the Committee on an expo to be held in Richmond Park on Thursday, 5 September to coincide with Child Protection Week. Kaylene Kelland also advised that an outreach Early Childhood Health Clinic has been established at the Hawkesbury Early Intervention Centre in South Windsor.

8.2 Janine Madden from the Hawkesbury Action Network Against Domestic Violence provided information to the Committee on a Domestic Violence Forum to be held in October. Janine also advised that The Women's Cottage has appointed a anti-violence worker. Janine also sought approval to vary the budget of the Equity and Access Seeding Grant received by HANADV to enable the production of an information pamphlet. The Committee agreed to this request. Moved by Janine Madden, seconded by Fiona Luckhurst.

8.3 Councillor Christine Paine (representing the Disability Advisory Committee) tabled correspondence regarding the Hawkesbury Business Awards and the sponsorship of a Disability Access Award by the Committee. Councillor Paine requested that the Committee review the staging of the Disability Access Award at the October meeting.

8.4 Fiona Luckhurst from Nepean Migrant Agency reported to the Committee that HMI had been working with Hawkesbury Library on strategies for improving access to library services for people whose first language is other than English. Fiona also provided information on an Anti-Racism Project to be conducted at Windsor High School.

8.5 Shirley Palmer from the Aboriginal Community Support Group reported back to the Committee on the recent NAIDOC Celebrations held in Richmond Park. Shirley also provided information on a cultural awareness program she has developed and implemented with various services.

8.6 Amanda Higgins from the Hawkesbury advised the Committee of issue regarding Home Care Service and waiting lists, the Well Wise Womens Café and a Dementia Forum to be held on the first Tuesday of each month.

8.7 Matt Thorpe from the Hawkesbury Youth Interagency advised the Committee that planning for the Big Thing to be held on 5 April 2003 was underway and that the organising committee were currently seeking corporate sponsorship for this event. Matt also provided information on a work for the dole project which produced a CD entitled 'What on in the Hawkesbury for Young People', the 'Risky Business' Project completed by the Richmond Streetbeat Project and a recent Youth Service Census completed by YAPA.

8.8 Lyn Saville from the Hawkesbury Food Program provided information about the activities of the Hawkesbury Food Program including a stall organised to coincide with NAIDOC Celebrations and breastfeeding initiatives. Lyn also spoke about issues regarding the Wilberforce Caravan Park residents.

9. GENERAL BUSINESS

9.1 Michael Laing advised the committee of the opening of the WSAAS funding round and the opportunities available to apply for funding under this Program.

10. NEXT MEETING

To be held in the Council Committee Room from **12.00 to 2.00 pm** on **Wednesday, 16 October 2002**.

11. SUMMARY OF COMMITTEE TASKS

Meeting Closed at 1.40pm.

oooO END OF REPORT Oooo

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meeting

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