



# Hawkesbury City Council

## general purpose committee minutes

date of meeting: 28 January 2003

location: Council Chambers

time: 9.00am

**GENERAL PURPOSE COMMITTEE**

**Business**

**Meeting Date: 28 January 2003**

**AGENDA**

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

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Minutes of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 28 January 2003, commencing at 9.00am.

**PRESENT:** Councillor R P Stubbs, Mayor and Councillor L Allan, B J Calvert, K F Conolly, P F Davies, D Finch, G J Gilling, C A Paine, P R Rasmussen, L C Sheather, L A Williams, and C J Woods.

Apologies for absence were received from Councillors Woods, Calvert and Paine.

**RESOLVED** on the motion of Councillor Rasmussen and seconded by Councillor Williams that the apologies be accepted.

**RESOLVED** on the motion of Councillor Rasmussen and seconded by Councillor Finch that the Minutes of the General Purpose Committee Meeting held on 26 November 2003, be confirmed.

Councillor Paine arrived at the meeting at 9.05am  
Councillor Woods arrived at the meeting at 10.26am  
Councillor Conolly left the meeting at 3.55pm  
Councillor Calvert arrived at the meeting at 4.00pm

The following recommendations were passed as resolutions of the Committee:

### **MAYORAL MINUTE**

#### **Appreciation Dinner - Hon. Kevin Rozzoli**

- 1 **RESOLVED** by the Committee exercising its delegation as Committee of the Whole on the motion of Councillor Stubbs seconded by Councillor Finch

That Council proceed with a farewell dinner for Hon. Kevin Rozzoli to be funded from the Public Relations Budget (Civic Functions).

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#### SECTION 1 - ENVIRONMENT

- 1: Four (4) lot subdivision of Lot 23 DP250464, 330 Grono Farm Road, Wilberforce (DA1625/01/EVD/ENA28NAX.V02)**

RECOMMENDED on the motion of Councillor Williams seconded by Councillor Rasmussen

That:

1. This matter be deferred to the next General Purpose Committee meeting.
2. A further report be brought to Council addressing the issues raised by Mr McKinlay, in his submission.

- 2: Water Re-use/Environmental Flows (40272/GMA/ENA28NAX.G05)**

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Sheather

That:

1. Council advise the Ministers for the Environment and Land and Water Conservation that it sees benefits in the development of effluent re-use schemes for agricultural districts of the Hawkesbury area that include the sustaining of future agriculture, the benefits to environmental flows within the Hawkesbury-Nepean River, and in doing so understands that there are a number of issues that need to be resolved and seeks to be involved in those issues, discussions and consultations.
2. Council seeks to be involved actively in the development of the schemes and their consultations prior to any final determination.

- 3: Proposed Tourist Facility - 32C Berambing Crescent, Berambing (MA1308/01/FNC/ENA28NBX.F07)**

Mr Lionel Buckett, proponent, addressed the Committee

RECOMMENDED on the motion of Councillor Sheather seconded by Councillor Gilling

That the application be approved subject to the following conditions:

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#### General

1. To confirm and clarify the terms of this approval, the development shall take place in accordance with the plans submitted with the application, as amended in red and as modified by these further conditions.
2. To ensure the external appearance of the development is not intrusive or offensive, and does not degrade the visual quality of the surrounding area, the development shall be completed in accordance with the approved colours and finishes and shall not be altered.
3. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
4. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
5. No excavation or site works shall be commenced prior to the issue of the Construction Certificate.
6. All building shall comply with the requirements of Planning for Bush Fire Protection prepared by Planning NSW 2001 and AS 3959 - 1999 Construction of Buildings in Bush Fire Prone Areas.
7. The applicant shall make themselves aware of the Discrimination Against People with Disabilities Act (DDA) in order to assess their responsibilities and liabilities with regards to the provision of access for all people.

#### Rural Fire Services

8. The recommendations contained on pages 13 to 16 of the *Bushfire Hazard Assessment Report - Proposed Tourist Cabin Development 32C Berambing Crescent, Berambing* prepared by Building Code & Bushfire Hazard Solutions dated September 2002 shall be incorporated into the development.
9. The property shall be provided with an external bushfire sprinkler system. Such sprinkler system is to be constructed of metal fittings and linked to the proposed on-site bushfire water tank system.
10. Each cabin unit shall be provided with a well maintained Asset Protection Zone at all times in accordance with the requirements of Planning for Bushfire Protection 2001.
11. The proposed cabins shall be provided with boxed-in eaves and no stormwater guttering should be provided to any of the cabins.

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General Manager

Mayor

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12. The intersection of the main roof and the verandah roof of each cabin unit shall be continuous so as not to create any area for leaf litter to accumulate thus causing a build up of potential flammable material.
13. Timber used for external cladding must be selected from species tested and endorsed for that purpose in the report provided by Warrington Fire Research.

#### **Prior to Issue of Construction Certificate**

The following conditions in this section of the consent must be complied with or addressed prior to the issue of any Construction Certificate relating to the approved development, whether by Council or an appropriately accredited certifier. In many cases the conditions require certain details to be included with or incorporated in the detailed plans and specifications which accompany the Construction Certificate. **The Construction Certificate shall be obtained prior to the commencement of any earth works or building works.**

14. Submission and approval of a detailed landscape management plan. The plan is to be consistent with recommendations of the flora and fauna assessment prepared by Blue Mountains Wilderness and the provisions of Planning for Bushfire Protection, NSW Planning, December 2001.
15. Submission of an "Application to Install a Sewerage Management Facility" accompanied by full manufacturers and installers plans and specification. The proposed facility is to be consistent with the findings of the wastewater management study prepared by Toby Fiander and Associates. Note the land application area is to be serviced by subsurface drip irrigation.
16. The submission of a satisfactory soil and water management plan (SWMP) prepared in accordance with the State Government guidelines titled "Managing Urban Stormwater: Soils and Construction (1988)".
17. Detailed engineering plans and specifications relating to the work shall be submitted. Plans and specifications are to comply with the requirements of the Hawkesbury Development Control Plan.
18. Details demonstrating that the proposed buildings will comply with the Building Code of Australia and AS3959-1999 are to be submitted to Council.
19. The submission of a bushfire safety authority issued under Section 100B of the Rural Fires Act 1997.

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#### Prior to Commencement of Works

20. Toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of 1 toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided:
- (a) must be a standard flushing toilet; and
  - (b) must be connected;
    - (i) to a public sewer, or
    - (ii) if connection to a public sewer is not practicable, to an accredited sewage management facility approved by the Council, or
    - (iii) if connection to a public sewer or an accredited sewage management facility is not practicable, to some other sewage management facility approved by the Council. The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced.
21. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
- (a) stating that unauthorised entry to the work site is prohibited; and
  - (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.
22. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.
23. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
24. The applicant shall advise Council of the name, address and contact number of the principle certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.
25. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.

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#### During Construction

26. Should any aboriginal site or relic be disturbed or uncovered during the construction of this development, all work should cease and the National Parks and Wildlife Service consulted. Any person who knowingly disturbs an aboriginal site or relic is liable to prosecution under the National Parks and Wildlife Act 1974.
27. All building work must be carried out in accordance with provisions of the Building Code of Australia.
28. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
  - (a) erosion controls, site works and site set out;
  - (b) piers;
  - (c) foundations;
  - (d) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
  - (e) wet area flashing, after the installation any bath and shower fixtures;
  - (f) external drainage lines, prior to backfilling;
  - (g) on completion of the structure; and
  - (h) landscaping.
29. All roofwater shall be drained to the water storage vessel/s.
30. Dust control measures, eg vegetative cover, mulches, irrigation, barriers and stone shall be applied to reduce surface and airborne movement of sediment blown from exposed areas.
31. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by running water to be stored clear of any drainage line, easement, natural watercourse, footpath, kerb or road surface.
32. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
33. No burning of demolition or construction material being carried out on the site.
34. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.



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35. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:

- (a) owner of site and address;
- (b) person/company carrying out site works and phone number;
- (c) consent number and date of approval; and
- (d) approval duration of site works.

#### **Prior to Issue of Occupation Certificate**

36. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.

37. The cabins are to be connected to a fully installed and approved waste water treatment system.

38. The following documentary evidence is to be obtained prior to the issue of any Occupation Certificate, whether by Council or an accredited certifier:

- (a) A written clearance from Integral Energy, stating that electrical services have been made available to the development or that arrangements have been entered into for the provision of services to the development.

Separate documentary evidence from Integral Energy shall be provided stating that the requirements of that Authority have been met with regard to the nearby high voltage transmission line.

39. Completion of all road and drainage works required by subdivision consent SA0007/94.

#### **The Use of the Site**

40. The cabins are to be used for short term tourist accommodation only.

41. The combined number of persons accommodated in the cabins are not to exceed a combined total of 18 (eighteen) persons at any one time.

42. Guests of cabins are not to bring domestic pets onto the site.

43. Any lighting on the site is to be directed in such a manner so that no nuisance is caused to adjoining properties or to drivers on surrounding streets.

44. The subject development, including landscaping, is to be maintained in a clean and tidy manner.

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45. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.
46. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.
47. No signs shall be displayed on the footpaths, pedestrian ways, roadways or in the vicinity.
48. All waste materials to be stored and disposed of at regular intervals.
49. All Asset Protection Zones are to be maintained in accordance with the provisions of NSW Planning's "Planning for Bushfire Protection".

**4: Rezoning requests - Draft Local Environmental Plan 8/98 (Amendment 108) (LEP 8/98/EVD/ENA28NBX.V08)**

Mr Jack De Vries, Mr Doug Green, Mr David Mason and Mrs Kay Vella, representing the Windsor Downs Home Owners Association, addressed the Committee

RECOMMENDED on the motion of Councillor Sheather seconded by Councillor Gilling

That:

1. The information be received.
2. This matter be placed on the Strategic Planning Weekend Agenda.

**5: Amendment to Exempt and Complying Development (LEP2/02/EVD/ENA28NBX.V10)**

RECOMMENDED on the motion of Councillor Gilling seconded by Councillor Rasmussen

That:

1. Pursuant to Section 54 of the Environmental Planning and Assessment Act, a draft local environmental plan be prepared to amend Hawkesbury Local Environmental Plan 1989, as shown in the attached Schedules 6 and 7

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- 2 The Hawkesbury Development Control Plan be amended and placed on public exhibition for a period of 28 (twenty-eight) days in accordance with the Act
3. These amendments be amalgamated with those adopted by Council on 9 July 2002.

**6: Application to Modify Development Consent DA 854/88 - Medical Centre, 2 Kable Street, Windsor (DA 854/88/EVD/ENA28NBX.V13)**

Ms Carolyn Chilcott, proponent, addressed the Committee

RECOMMENDED on the motion of Councillor Paine seconded by Councillor Gilling

That:

A. Development consent No.DA 854/88 be modified as follows:

1. Condition No. 2 be deleted and replaced with the following:

*“Ten (10) car parking spaces to be provided within the building for the occupants of the building”.*

2. Condition No.23 be deleted;
3. Condition No.24 be deleted; and
4. The roller door be allowed to remain closed.

B. Council provide additional/alternative disabled spaces within the public car park on the corner of Kable Street and The Terrace.

C. A further report be provided to the Ordinary Meeting regarding alterations that need to be made and the costs of those alterations, to provide additional/alternative disabled spaces.

**7: Waste Not Development Control Plan (73947/EVD/ENA28NBX.V09)**

RECOMMENDED on the motion of Councillor Sheather seconded by Councillor Rasmussen

That:

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1. The 'Waste Not' chapter for the Hawkesbury Development Control Plan be adopted and made effective in accordance with Clause 21(2) of the Environmental Planning and Assessment Regulation 2000.
2. Council resolve to prepare a draft local environmental plan pursuant to section 54 of the Environmental Planning and Assessment Act to amend Schedule 7 - 'Complying Development' in Hawkesbury LEP (1989) to include a requirement that a Waste Management Plan is submitted for development that includes industrial buildings, additions to industrial buildings, single storey dwelling houses and single storey dwelling house additions.

**8: Determination of Submissions on Draft Hawkesbury LEP No 3/02 (Amendment 140) - Rezoning of land within Zone 3(b) (Business Special) and to allow recreation areas on land classified as community land (LEP003/02/EVD/ENA28NBX.V11)**

Councillor Woods declared an interest as she is a director of Hawkesbury Christian Centre

Mr Grant Lee, Mr Robert Calvert, Mr John Grier and Mr Walter Kullen, proponents, addressed the Committee

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Gilling

That:

1. The information be received.
2. This matter be referred to a Councillor Workshop and the outcomes reported to the Ordinary Meeting.

**9: Unsightly Conditions - 57 Uworra Road, Wilberforce (P2116/20/EVD/ENA28NCX.V14)**

RECOMMENDED on the motion of Councillor Davies seconded by Councillor Rasmussen

That the information be received.

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**10: Green Waste Collection (8009/EVD/ENA28NCX.V06)**

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Rasmussen

That the information be received.

**11: Development Application for Retail Commercial Development - 264-272 Windsor Road, Vineyard (DA1389/02/EVD/ENA28NCX.V15)**

Mr Walter Kullen, respondent, addressed the Committee

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Finch

That:

1. The information be received.
2. Council develop a policy in relation to reports coming to Council.

## **SECTION 2 - INFRASTRUCTURE**

**1: Governor Phillip Reserve (79338/ENG/INA28NBX.E03)**

RECOMMENDED on the motion of Councillor Sheather seconded by Councillor Rasmussen

That the policy be altered to include the following:

1. Exclusive use for the evenings leading up to an event (maximum of two nights) may be granted to organisers from 6pm till 7am the following morning.
2. The police are informed of the exclusive use dates and times prior to an event by the organiser.
3. The policy be reviewed every two years.
4. No additional fee to be charged for the overnight exclusivity.
5. Other general conditions of consent are still to be adhered to.

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6. Exception in relation to exclusive use for 6 and 7 September only.

**2: Proposed Alterations of Boundaries of the Suburb of Kurrajong, North From Bells Line of Road (107/ENG/INA28NBX.E04)**

RECOMMENDED on the motion of Councillor Sheather seconded by Councillor Gilling

That:

1. The suburb of Kurrajong be amended by addition of the area designated as Comleroy and part of Blaxlands Ridge as shown on Plan No 2003048/A.
2. The Geographical Names Board of NSW be advised of Council's decision for its consideration.

**3: Conservation Management Plans for Richmond Park, McQuade Park and Wilberforce Park - Advice of Funding from Heritage Office (79338/ENG/INA28NCX.E01)**

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Rasmussen

That the information be received.

### **SECTION 3 - ORGANISATION AND RESOURCES**

**1: Monthly Financial Report - November and December 2002**  
(GF011/005/FNC/OGA28NAX.F08)

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Rasmussen

That the information be received.

**2: Reforms Arising from Land and Environment Court Review**  
(79941/GMA/OGA28NAX.G03)

Mr Neville Diamond, proponent, addressed the Committee

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RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Gilling

That the Attorney General's Department be advised of the Council's extensive delegation, its mediation/conciliation processes, pre-lodgement discussions and extensive development control policies. In relation to hearing and assessment panels the Council will consider this during its Strategic Planning session later this year.

#### **3: Proposed Development Reforms (80928/GMA/OGA28NAX.G02)**

Ms Kim Smith and Mr Neville Diamond, proponents, addressed the Committee

RECOMMENDED on the motion of Councillor Sheather seconded by Councillor Rasmussen

That the Independent Commission's recommendations for statutory reform in development matters be supported.

#### **4: Regional Planning Strategy (79326/GMA/OGA28NAX.G01)**

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Rasmussen

That a Councillor be nominated for the Regional Planning Forum.

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Conolly

That Councillor Allan be nominated as a representative at the Regional Planning Forum. The nomination was accepted.

#### **5: Community Cultural Grants Program - January Round (G021/218/CSV/OGA28NBX.C07)**

RECOMMENDED on the motion of Councillor Sheather seconded by Councillor Allan

That:

1. A total of \$10,500 (ten thousand, five hundred dollars) as recommended in the report be allocated as grants under the Community Cultural Grants Program - January Round.

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2. Funding to be provided from the Community Cultural Grants Program.

An **amendment** was moved by Councillor Davies seconded by Councillor Finch

1. A total of \$13,500 (thirteen thousand, five hundred dollars) as recommended in the report be allocated as grants under the Community Cultural Grants Program - January Round.
2. Funding to be provided from the Community Cultural Grants Program.
3. Funding for Ferry Artists Inc. be increased to \$2,000.00 (two thousand dollars)
4. Funding for Hawkesbury National Fiddle Festival be increased to \$3,000.00 (three thousand dollars).
5. Funding for next years allocation be discussed at the Strategic Planning weekend.

The amendment was lost

The motion was put and carried.

#### **6: Grant - Design Proposals for Public Art (107/CSV/OGA28NBX.C04)**

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Rasmussen

That:

1. A selection committee be established comprising of three Councillors; a representative of Pont Leroy + Williams, architects; Manager, Policy and Corporate Communications; Arts and Events Coordinator; Director of Penrith Regional Art Gallery; Edna Watson, artist and Indigenous leader; Greg Hansell, artist and founding member of Friends of the Hawkesbury Art Collection Inc. and a nominated representative of the Friends of the Hawkesbury Art Collection Inc.
2. The offer of \$5,000.00 (five thousand) from the NSW Ministry for the Arts for design proposals for public art/sculpture for the grounds of Hawkesbury City Gallery and Library be accepted, and that two Councillors be appointed to sit on the selection panel.
3. Water be considered as part of the design concept.

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RECOMMENDED on the motion of Councillor Allan seconded by Councillor Sheather

That Councillors Woods, Finch and Paine be nominated as representatives on the selection committee. The nominations were accepted.

**7: Exemption from Rating - The Valley Centre for Environmental Education & Research Inc. - 623 Greens Road, Lower Portland (P717/193/FNC/OGA28NBX.F05)**

RECOMMENDED on the motion of Councillor Sheather seconded by Councillor Williams

That:

1. The Valley Centre for Environmental Education & Research Inc be granted exemption from rating for the property known as 623 Greens Road, Lower Portland (Lot 1 DP 864185 - Property Number 30063) from 1 July 2002.
2. The amount of \$1,659.60 (one thousand and six hundred and fifty nine dollars and sixty cents) be written off in respect of the rates for the period 1 July 2002 to 30 June 2003.

**8: Report: Fruits of the Hawkesbury Festival 2002 (GC030/007/CSV/OGA28NCX.C06)**

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Sheather

That the information be received.

**9: Mainstreet DCP Program and Urban Improvement Program (79337/CSV/OGA28NCX.C09)**

Ms Libby Ozinga, Director, Special Projects at PlanningNSW and Ms Jo Cook addressed the Committee.

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Finch

That the information be received.

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#### 10: Clarendon Skatepark - Update (107/CSV/OGA28NCX.C10)

Mr Jamie Cavanagh, proponent, addressed the Committee

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Finch

That the information be received.

#### QUESTIONS WITHOUT NOTICE:

1. Councillor Rasmussen requested an update on the RAAF Economic Impact Study, including any responses in regard to Phase 1 and Phase 2.

The General Manager advised that he had received advice that a steering committee meeting was scheduled to take place in February 2003. He further advised that responses in relation to Phase 1 and Phase 2 would be advised at that meeting. No further action required.

2. Councillor Williams tabled correspondence from Ms Julie Powers raising concerns in relation to consent conditions for a yabby farm at 634 Grose Vale Road, Grose Vale, and requested that the issues raised therein be investigated.

The Director of Environment and Development advised the matter would be investigated.

3. Councillor Williams tabled correspondence from Mr Brian McKinlay, containing an apology to the Director Asset Services and Recreation, in relation to unauthorised publicity.

The General Manager acknowledged receipt of the correspondence.

4. Councillor Williams referred to a property at West Portland Road, containing a shed that was recently approved, which shared a wetland area with a neighbouring property. He advised that, as the wetland had dried up, the owners had constructed a fence with heavy duty wire netting, through the centre of the wetland. Councillor Williams expressed concern that the wire netting may trap animals when the wetland filled again, and requested that the matter be investigated.

The Director of Environment and Development advised the matter would be investigated.

5. Councillor Williams requested that it be reinforced to tree lopping companies, that they should only perform the work when in receipt of a written permit.

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The Director of Asset Services and Recreation advised that all tree lopping companies had been contacted and given advice that they must sight permission prior to commencing work.

6. Councillor Williams referred to the "Advice to Residents" brochure, which accompanied DA notification letters sent to residents, and requested that it be amended to advise residents that a request may be made to a Councillor to have the matter brought before Council.

The Mayor advised that this matter would be better dealt with by way of a Notice of Motion.

7. Councillor Williams requested that, in regard to the Skatepark, Councillors be notified of community/public meetings in advance.

The General Manager advised that Council endeavours to inform everyone, however, as the specific meeting, in regard to the Skatepark, was a meeting of users, staff and stakeholders to prepare a policy for Councillors consideration.

8. Councillor Allan advised that Mrs Crabb of 142 Lt Bowen Drive, Bowen Mountain has raised concerns about pine trees, and the potential fire danger they may cause, on the Crown reserve land next to her property and requested the area be inspected.

The Director of Environment and Development advised the matter would be investigated.

9. Councillor Allan advised that Mrs Wendy Brennan of 880 Comleroy Road, Kurrajong had raised concerns in relation to hazard reduction on the crown land opposite her property, and requested the area be inspected.

The Director of Environment and Development advised the matter would be investigated.

10. Councillor Allan enquired as to the possibility of erecting a sound barrier/hedge between the netball courts and the road as residents in Mileham Street, opposite the netball courts, had complained about the noise level.

The Director of Environment and Development advised the matter would be investigated.

11. Councillor Allan advised that she had received complaints from a gentleman residing opposite the Richmond Marketplace, that trucks were unloading at 6.45am on a Sunday morning - outside the hours stipulated in the Conditions of Consent. He also reported that the safety rail was damaged and there was rubbish collecting in the drain. Councillor Allan enquired as to the process the gentleman should follow to report breaches of consent conditions and requested that the matters be investigated.

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The General Manager advised that the best process was for the gentleman to keep a diary of events. The Director of Environment and Development advised the matters would be investigated.

12. Councillor Paine advised that she had received advice in relation to 49 Nutmans Road, Grose Wold that the property contained two dwellings, one of which is shown on the plans as a shed. Councillor Paine also advised that there was a shed on the property that has iron coming off and the neighbours raised concerns that it may be a danger in high winds. Councillor Paine requested that the matters be investigated.

The Director of Environment and Development advised the matters would be investigated.

13. Councillor Finch tabled correspondence from Mr Derry at 1 Kurrajong Road, Kurrajong in relation to unauthorised tree removal and requested the matter be investigated.

The Director of Environment and Development advised the matter would be investigated.

14. Councillor Finch tabled correspondence from Messrs McPhee Kelshaw in relation to legal advice given to Miss Tania Thompson in regard to a shed at 457 East Kurrajong Road, East Kurrajong.

The General Manager acknowledged receipt of the correspondence.

15. Councillor Finch requested that action be taken in relation to an increasing amount of cars for sale on the strip of Bells Line of Road, Kurmond, just before the old motel.

The Director of Environment and Development advised the matter would be investigated.

The meeting terminated at 4.20pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 25 February 2003.

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Mayor