



Hawkesbury City Council

general purpose committee minutes

date of meeting: 25 March 2003

location: Council Chambers

time: 9.00am

GENERAL PURPOSE COMMITTEE

Business

Meeting Date: 25 March 2003

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

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Minutes of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 25 March 2003, commencing at 9.10am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor L Allan, B J Calvert, K F Conolly, P F Davies, D Finch, G J Gilling, C A Paine, P R Rasmussen, L C Sheather and L A Williams, and.

Apologies for absence were received from Councillors C J Woods and G J Gilling.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Sheather that the apologies be accepted.

Councillor Finch arrived at the meeting at 9.12am
Councillor Allan arrived at the meeting at 10.10am
Councillor Williams left the meeting at 11.35am
Councillor Calvert left the meeting at 11.45am
Councillor Davies arrived at the meeting at 11.58am

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Sheather that the Minutes of the General Purpose Committee Meeting held on the 25 February 2003, be confirmed with the following amendment to "Questions Without Notice":

3. *"not the Hawkesbury River"* to be replaced with *"not in the Hawkesbury LGA"*.

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

- 21: Community Title Subdivision of Lot 2 DP235988, Lot 9 DP221443, Lot 1 DP441814, Lot 8 DP224561, Lot 1 DP553099, and Lot 1 DP 945888, Greggs Road and Patterson Lane, Kurrajong (DA1168/02/EVD/ENC25NAX.V06)**

Mr Brian McKinlay, proponent, addressed the Committee

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Rasmussen

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That:

- A. Council support the applicant's objection under State Environmental Planning Policy No.1 to the provisions of Clause 11 (2).
- B. The application be approved subject to the following conditions:

General

- 1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans submitted with the application and any supportive documentation, except as otherwise provided by the conditions of this consent.
- 2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979.
- 3. No excavation or site works shall be commenced prior to the issue of the Construction Certificate.
- 4. Compliance with Department of Land and Water Conservation's General Terms of Approval dated 6 November 2002 and NSW Rural Fire Services letter dated 31 January 2003.

Prior to Issue of Construction Certificate

The following conditions in this section of the consent must be complied with or addressed prior to the issue of any Construction Certificate relating to the approved development, whether by Council or an appropriately accredited certifier. In many cases the conditions require certain details to be included with or incorporated in the detailed plans and specifications which accompany the Construction Certificate. The Construction Certificate shall be obtained prior to the commencement of any earth works or building works.

- 5. The submission of engineering designs and calculations covering all works required by this consent.
- 6. The submission of a satisfactory soil and water management plan (SWMP) prepared in accordance with the State Government guidelines titled "Managing Urban Stormwater: Soils and Construction (1988)".
- 7. Submission of proof of the payment of the Building Industry Long Service Levy where the value of civil works exceeds \$25,000.00.

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8. Submission to and approval by Hawkesbury City Council of an "Application to Install a Sewage Management Facility" for the proposed sewage management facilities.

Prior to Commencement of Works

9. Submission to Hawkesbury City Council of any necessary approvals/authorities required by NSW Fisheries, Department of Land and Water Conservation and NSW Rural Fire Service
10. Erosion and sediment control devices are to be installed and maintained until the site is fully stabilised in accordance with the approved ESCP or SWMP. In the absence of any approved plan the work is to be in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation.

Note: Measures may include the installation of geofabric fencing, staked straw bale walls located on the contour down-slope of the construction, sediment detention basins, earthen contour banks and the like. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.

11. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
12. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.

During Construction

13. All work must be carried out in accordance with the provisions of the Hawkesbury Development Control Plan - Appendix E.
14. Should any aboriginal site or relic be disturbed or uncovered during the construction of this development, all work should cease and the National Parks and Wildlife Service consulted. Any person who knowingly disturbs an aboriginal site or relic is liable to prosecution under the National Parks and Wildlife Act 1974.
15. The developer is responsible for full costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities

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include, but are not limited to, water, sewerage, drainage, power, communication, footways, kerb and gutter.

Prior to Issue of Subdivision Certificate for the Boundary Adjustment

16. A section 73 Compliance Certificate under the Sydney Water Act 1994 must be obtained. Application must be made through an authorised Water Servicing Coordinator, for details see the Sydney Water web site www.sydneywater.com.au/customer/urban/index or telephone 13 20 92.

Following application a "Notice of Requirements" will be forwarded detailing water and sewer extensions to be built and charges to be paid. Please make early contact with the Coordinator, since building of water/sewer extensions can be time consuming and may impact on other services and building, driveway or landscape design.

The Section 73 Certificate must be submitted to the Principle Certifying Authority prior to release of the linen plan/occupation of development.

17. Submission of a Certificate from Integral Energy that satisfactory arrangements have been made for the provision of electricity to each of the resultant lots of the subdivision.
18. Submission of a Certificate from an approved telecommunications provider that satisfactory arrangements have been made for the provision of cables for telephones through the subdivision.
19. The submission of the plan of subdivision, together with 4 (four) exact copies thereof, suitable for lodgement with the Registrar General.
20. Payment of a linen release fee of \$206.60. This amount is valid until 30 June 2003.

Prior to Issue of Subdivision Certificate for the Community Title Subdivision

21. A section 73 Compliance Certificate under the Sydney Water Act 1994 must be obtained. Application must be made through an authorised Water Servicing Coordinator, for details see the Sydney Water web site www.sydneywater.com.au/customer/urban/index or telephone 13 20 92.

Following application a "Notice of Requirements" will be forwarded detailing water and sewer extensions to be built and charges to be paid. Please make early contact with the Coordinator, since building of water/sewer extensions can be time consuming and may impact on other services and building, driveway or landscape design.

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The Section 73 Certificate must be submitted to the Principle Certifying Authority prior to release of the linen plan/occupation of development.

22. Submission of a Certificate from Integral Energy that satisfactory arrangements have been made for the provision of electricity to each of the resultant lots of the subdivision.
23. Submission of a Certificate from an approved telecommunications provider that satisfactory arrangements have been made for the provision of cables for telephones through the subdivision.
24. A monetary contribution is to be paid to Council, pursuant to Section 94 of the Environmental Planning and Assessment Act 1979, towards the provision of the following public facilities in the locality:

(a)	Open Space and Recreation	\$18,893.00
(b)	Community Facilities	\$26,720.00

The above contributions have been determined in accordance with Hawkesbury Section 94 Contribution Plan. A copy of the Contributions Plan may be inspected at Council's Offices, George Street, Windsor.

The amount of contribution payable under this condition has been calculated on the basis of costs as at the date of consent. In accordance with the provisions of the Contributions Plan, this amount shall be INDEXED at the time of actual payment in accordance with movement in the Consumer Price Index as published by the Australian Bureau of Statistics. In this respect the attached fee schedule is valid for 3 (three) months.

25. The submission of the plan of subdivision, together with 4 (four) exact copies thereof, suitable for lodgement with the Registrar General.
26. Payment of a linen release fee of \$878.05. This amount is valid until 30 June 2003.
27. The submission of all necessary restriction as to users, covenant and community management plan for approval of Hawkesbury City Council covering the constraints plan and recommendations contained in flora and fauna reports, effluent disposal reports and other documentation submitted with the application. The restriction as to users, covenants and community management plan are to alert owners that any development application for development which will generate more than 5 equivalent persons of waste water is to be accompanied by a feasibility study examining the capacity of the sewage management facilities to cater for the increased loading.

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28. The dedication and full construction of the new roads including pathways and the drainage thereof in accordance with the Hawkesbury Development Control Plan.
 29. A Management Statement complying with Schedule III of the Community Land Development Act, 1989, shall be lodged with and approved by Council. This statement is to include a provision that Lot 1 is not to be used for the purpose of erecting a dwelling or any other building.
 30. The completion of all intersection works as proposed in Traffic Impact Assessment of Proposed Subdivision, Greggs Road and Pattersons Lane, Kurrajong, dated December 2000 prepared by Christopher Hallam & Associated Pty Ltd and works within Patterson Lane identified in letter from McKinlay Morgan & Associates Pty Ltd dated 2 April 2002, except as amended by works proposed in plan prepared by McKinlay Morgan & Associates Pty Ltd titled "Plan of Proposed Intersection Upgrade, Grose Vale Road and Patterson Lane", plan number 89617 E 10 dated 8 August 2002. Note the extension to Patterson Lane is to be dedicated as a public road and is not to be gated.
 31. All works identified in the advices from Blue Mountains Wilderness Trust and the management plans for the fencing of Lot 1 are to be completed.
 32. All works for the installation of the proposed sewage management systems are to be completed and a works as executed plan submitted to Hawkesbury City Council.
- 22: Modification to Proposed Library, Gallery, Commercial Premises and Cafe - 320 George Street, Windsor (1592/01/ENC25NAX.V01)**

Mr Trevor Devine, respondent, addressed the Committee

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Finch

1. That Development Consent 1592/01 be amended as follows:-

Condition 1 now to read:

“To confirm and clarify the forms of this approval, the development shall take place in accordance with the plans submitted and amended by the Section 96(1A) application and modified by these further conditions.”

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23: Heritage Advisory Committee Meeting with Real Estate Agents to Discuss General Heritage Issues in Hawkesbury (GH020/003/ENC25NBX.V04)

Mr Trevor Devine, respondent, addressed the Committee

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Rasmussen

That:

1. The information about the Heritage Advisory Committee meeting with real estate agents be received.
2. Council not proceed with sending the letter to the real estate agents as they will be targeted as part of the Heritage Communication Plan.
3. Real estate agents be advised of any new heritage items listed in the Hawkesbury Local Environment Plan.

24: Heritage Week 2003 - Program of Events (GH020/003/CSV/ENC25NCX.V03)

Mayor Stubbs declared an interest as he is president of the Friends of the Hawkesbury Art Collection

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Rasmussen

That the information regarding Heritage Week 2003 be received.

25: Community Engagement in the New South Wales Planning System (79326/EVD/ENC25NCX.V05)

Mr Neville Diamond and Mr Bill Sneddon, proponents, addressed the Committee

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RECOMMENDED on the motion of Councillor Calvert seconded by Councillor Rasmussen

That Council continues to develop its long term strategy on community consultation and that it seeks to adopt the Community Engagement principles as outlined in the PlanningNSW Community Engagement Handbook.

SECTION 3 - ORGANISATION AND RESOURCES

21: Monthly Financial Report - February (GF011/005/FNC/OGC25NAX.F05)

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Sheather

That the information be received.

22: Lease of Shop 4 Hobartville Shopping Centre (GC283/003/CSV/OGC25NBX.C10)

124 RESOLVED by the Committee exercising its delegation as Committee of the Whole on the motion of Councillor Allan seconded by Councillor Conolly

That:

1. The premises be leased to Ms Bulkeley for the reduced rental of \$7,020.00 (seven thousand and twenty dollars) per annum.
2. The Common Seal of Council be affixed to all necessary documents.

23: Processing Time - Applications for Access to Documents under Local Government Act, Section 12(6) (107/CSV/OGC25NBX.C09)

Mr Bill Sneddon, Mr Baricevic and Mr Neville Diamond, respondents, addressed the Committee

RECOMMENDED on the motion of Councillor Paine seconded by Councillor Allan

That:

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1. A. Mr Diamond be restricted to a 1 (one) hour interview with Council's Public Officer or representative per week with an appointment being made at a reasonable time prior to his arrival.
- B. Any such limitations cannot impede the statutory rights of the public to information (eg. under the Freedom of Information Act, the Local Government Act or the Environmental Planning and Assessment Act.)
2. That this determination is reviewable after 3 (three) months by the General Manager and, if refused, referred to Council.

An **amendment** was moved by Councillor Williams seconded by Councillor Sheather

That:

1. The information be received.
2. Mr Diamond be asked to voluntarily follow the guidelines outlined in the Business Paper and this matter be revisited in 3 (three) months.

The amendment was lost

The motion was put and carried.

24: Community Needs Report 2003/2004 (107/CSV/OGC25NBX.C06)

RECOMMENDED on the motion of Councillor Paine seconded by Councillor Finch

That:

1. The Community Needs Report 2003-2004 be received.
2. The 46 (forty six) recommendations in the Community Needs Report 2003-2004 be adopted by Council for inclusion in the 2003-2004 Hawkesbury Social Plan.

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25: Proposed Sales of 20 and 22 Fitzgerald Street, Windsor (GC283/042, GC283/031/CSV/OGC25NBX.C08)

Mayor Stubbs declared an interest as he is Director of Friends of the Hawkesbury Art Collection

Mayor Stubbs vacated the chair and Deputy Mayor Conolly assumed the chair

RECOMMENDED on the motion of Councillor Conolly seconded by Councillor Sheather

That:

1. The sale of 20 and 22 Fitzgerald Street, Windsor be deferred for a minimum period of 12 (twelve) months to allow time to find alternative premises for the Hawkesbury Creative Arts Centre.
2. A local real estate agent be engaged to sell the property by Public Auction in accordance with Council's current policy.
3. The current tenants of both properties be advised of Council's intention to sell the properties on or around April/May 2004.

Deputy Mayor Conolly vacated the chair and Mayor Stubbs resumed the chair.

26: Windsor Mall Craft Market Group Incorporated (76542/CSV/OGC25NBX.C04)

Mr Clem Vella and Mr John Tradoux, proponents, addressed the Committee
Mr Trevor Devine, respondents, addressed the Committee

RECOMMENDED on the motion of Councillor Paine seconded by Councillor Finch

That:

1. Windsor Mall Craft Group Incorporated be advised that it will be recommended in Council's Draft Revenue Pricing Policy for the 2003/2004 period, that their fee payable to Council for each and every stall be reduced to \$10.00 (ten dollars) per stall (GST exclusive) to enable the Windsor Mall Craft Group Incorporated to recommence its advertising program and entertainment features on the day of the markets.

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2. The fee payable by Windsor Mall Craft Group Incorporated be re-assessed for the 2004/2005 Budget, taking into account the groups financial viability at that time.

An **amendment** was moved by Councillor Conolly seconded by Councillor Davies

That:

1. Windsor Mall Craft Group Incorporated be advised that it will be recommended in Council's Draft Revenue Pricing Policy for the 2003/2004 period, that their fee payable to Council for each and every stall be reduced to \$15.00 (fifteen dollars) per stall (GST exclusive) to enable the Windsor Mall Craft Group Incorporated to recommence its advertising program and entertainment features on the day of the markets.
2. The fee payable by Windsor Mall Craft Group Incorporated be re-assessed for the 2004/2005 Budget, taking into account the groups financial viability at that time.

The amendment was lost

The motion was put and carried.

27: Community Donations Program Round 2 - 2002/2003 (79356/CSV/OGC25NBX.C03)

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Rasmussen

That as part of Round 2 of Community Donations 2002/2003:

1. Hawkesbury City Share - n - Care Toy Library receive a donation of \$2,600.00 (two thousand six hundred dollars) to be spent on allocation of toys. The donation be subject to condition that the group extend the membership drive to whole of Hawkesbury.
2. Australian Red Cross Blood Service receive \$555.50 (five hundred and fifty dollars and fifty cents) in this round with \$555.50 (five hundred and fifty dollars and fifty cents) to be considered as a donation in the 2003/2004 financial year.
3. Hawkesbury District Dance Festival Committee request of \$3,966.60 (three thousand nine hundred and sixty six dollars and sixty cents) be considered in the 2003/2004 financial year.

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4. Wentworth Area Health Complex Needs Day Centre request for \$412.00 (four hundred and twelve dollars) to cover Windsor Function Centre hire for Senior Day Centre Christmas Function be considered in the 2003/2004 financial year.
5. Bligh Park Community Services receive \$1,894.75 (one thousand eight hundred and ninety four dollars and seventy five cents) as an offer to match a dollar for dollar to the groups own fundraising.
6. Sydney Showjumping Club Inc. receive \$2,401.00 (two thousand four hundred and one dollars) to reimburse the group for the cost of the building application paid to Council to build the administration facility at the Hawkesbury Equestrian Centre.

28: Western Sydney Area Assistance Scheme 2003 - Update (107/CSV/OGC25NBX.C07)

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Sheather

That:

1. The information be received.
2. If Council's application to NSW Planning, on behalf of the Hawkesbury Aboriginal Community Support Group for the 'Jennibee Aboriginal Playgroup Project' is successful, then Council execute a funding agreement with NSW Planning to accept funding for this Project.

29: Second Round Illegal Dumpsite Clean Up and Deterrence Grant (935/EVD/OGC25NBX.V02)

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Finch

That the Acting General Manager be delegated to sign the grant agreement between Hawkesbury City Council and Resource NSW.

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30: Presentation by Tourism Hawkesbury Inc. (73538/CSV/OGC25NCX.C11)

Ms Karina Groth, Tourism Manager, Tourism Hawkesbury Inc., provided information to the Committee in the form of a presentation.

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Paine

That

1. A letter be sent to the Chairperson of Tourism Hawkesbury Inc. acknowledging the continued high achievements of Tourism Hawkesbury Inc through the efforts of its board, Ms Groth and staff.
2. The information be received.

Supplementary Reports

31: Leave of Absence (80109/CSV/OGC25LBX.C12)

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Allan

That leave of absence be granted to Councillor Joan Woods for the General Purpose Committee Meeting 25 March 2003.

QUESTIONS WITHOUT NOTICE:

1. Councillor Sheather enquired as to the possibility of Council asking residents to put in a vegetation plan for planting requirements in relation to noxious weeds.

The Director of Environment and Development advised that the matter would be investigated and a report completed.
2. Councillor Sheather requested an update relative to the poultry farms and the court action on Elf Mushroom Farms and enquired as to the length of time taken on this matter.

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The Acting General Manager advised that there was an issue with the people who were prepared to be witnesses for the action in court. He advised that of approximately 79 letters sent, only four people responded that they would be prepared to go to court. Subsequently meetings were held with people such as Mr Diamond and Council advised that if they could find more people to testify in court then they would go ahead. He advised that only one other person has come forward.

The Director of Environment and Development advised that the Affidavits have been filed in court and a hearing date has been set for June. He advised that some people were reluctant to sign Affidavits and others wished to be paid to appear, in which case Council declined from taking their statements. He advised that an informal memo detailing the status of the case would be forwarded to Councillors.

3. Councillor Sheather enquired as to the breakdowns in relation to conditions of consent in regard to Elf Mushroom Farms.

The Director of Environment and Development advised that on one occasion Councillor Sheather contacted him and the matter was investigated. He advised that a memo was put to file and the EPA contacted as there was clearly an odour present that day. He advised that the second time Councillor Sheather contacted him, staff could not detect the odour at that time so no complaint was made. He advised that investigations would take place as to why the EPA hotline was not functioning.

4. Councillor Sheather advised that he had received a request from the Lions Club in regard to the use of Richmond park in spring and autumn. He also advised that Council had provided dates in winter and the Lions Club were concerned that major damage may be caused to the ground. Councillor Sheather enquired if these issues were discussed when approval was granted.

The Director of Asset Services and Recreation advised that only one group had responded to Council's request for details of preferred dates of use. Consequently as only one group had responded to the request, they were given the preferred date and those that had not responded were given dates that were left over.

5. Councillor Rasmussen enquired whether Rescission Motions were dealt with differently to other motions with regard to those providing second and third signatures and signatures being accepted or reject.

The Mayor advised that it was his understanding that a Rescission Motion was equivalent to a Notice of Motion, whereas a motion moved in a Council meeting can not be withdrawn without the consent of both the mover and seconder.

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The Acting General Manager advised that legal advice had been received from Abbott Tout indicating that the motion became invalid when the third signature was withdrawn. He advised that he was awaiting written advice from Abbott Tout which would confirm that three signatures were required and the withdrawal of one did not require the consent of the other two signatories.

Councillor Rasmussen requested a copy of the written advice.

The Mayor advised that Rescission Motions are dealt with in the section adjoining Notices of Motions. He advised lodging it stops Council taking any further action in regard to a resolution, until the Rescission Motion is determined. He further advised that the document lodged is a Notice of Motion to Rescind and once it is placed on the floor, it is moved and seconded and that process would require the consent of the mover and seconder to withdraw it.

Councillor Rasmussen enquired if there were any case laws on this matter.

The Acting General Manager advised that he was unaware of any case law in regard to the removal of the third signature and was awaiting legal advice from Council's solicitor.

Councillor Rasmussen requested that matter be reported to Council.

The Acting General Manager advised this would be done.

6. Councillor Rasmussen requested an update of the North Bligh Park development, the requirements of the SES and the timeframe for requirements.

The Director of Environment and Development advised that he and the Director of Asset Services and Recreation met with the SES recently and the SES had advised that work was required to be completed by Council to establish a viable internal evacuation route within Bligh Park out to Blacktown Road. He advised that he would then provide an estimate of the number of house blocks, based on the vegetation work which has now been completed, and the SES will undertake to remodel that evacuation route. He further advised that this would not take place until June or July at the completion of the Penrith Lakes modelling work.

Councillor Rasmussen enquired as to the likely number of housing lots.

The Director of Environment and Development advised that it would depend on the ranking of the vegetation, however the top end of the estimate may be around 500 lots.

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7. Councillor Rasmussen requested an update in relation to the RAAF Economic Impact study.

The Acting General Manager advised that the first stage of the impact study had not yet been released. He also advised that Council had engaged Professor Russell Cooper to look at the economic impact study and his comments have been referred to the Commonwealth. He further advised that the Commonwealth were considering Mr Cooper's comments and the members of the steering committee have been requested to provide comments in relation to a number of other changes. He advised that, as such, there has been no determination yet of stage one.

8. Councillor Rasmussen requested an update on the Business Paper software and enquired if he could use his laptop.

The Acting General Manager advised that as Council was currently completing the implementation of DataWorks, the Business Paper software update has not been completed.

The Acting General Manager advised that it was possible to use a laptop with the current Business Paper software.

9. Councillor Rasmussen enquired if Councillors would received a copy of the spreadsheets and powerpoint presentation from the most recent Councillor briefing session.

The Acting General Manager advised copies would be provided.

10. Councillor Rasmussen requested an update on the Topoclimate project.

The Acting Director of Corporate Services advised that a meeting had taken place with representatives from Transport and Regional Services, GROW and Mr Brian Mitchell from Friends of the Wollemi. He also advised that Council were awaiting advice from the Federal Government regarding funding. He further advised that as soon as notification had been received from the Federal Government, Council would be notified accordingly.

The Acting General Manager advised that a letter was being forwarded to Ms Jenni Hadfield to explain the outcome of the meeting.

11. Councillor Allan advised that there was dissatisfaction with the ramp at Richmond Market Place and asked what was required to rectify the problem.

The Director of Environment and Development advised that Council had issued over \$12,500.00 dollars worth of fines to Richmond Market Place for breach of consent conditions and injunction proceedings were in the process of being instituted.

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The Acting General Manager advised that he was awaiting a return phone call from John Moore in which he would explain that the situation was unsatisfactory and required immediate rectification.

12. Councillor Paine asked for a report on wheelchair accessibility to Thompson Square.

The Director of Asset Services and Recreation advised that there was wheelchair access to the Al fresco dining area and the footpath along that side. He also advised that due to the grades that occur naturally on the Macquarie Arms side, it is probable that wheelchair access would not be possible. He advised that a report would be provided.

13. Councillor Paine enquired as to the possibility of Council performing regular maintenance work on Richmond Park as the walkway and footpaths surrounding Richmond Park have foliage hanging down and pedestrians are constantly being hit by low branches.

The Director of Asset Services and Recreation advised this would be done.

14. Councillor Paine requested an update in regard to the access to Richmond Park for wheelchairs and prams and requested a report.

The Director of Asset Services and Recreation advised that a report would be provided in relation to the access steps at Richmond Park and the installation of a ramp.

15. Councillor Paine advised that members of the public were concerned about leaving their cars in the council car park as they may be fined when attending Council meetings. Councillor Paine enquired if a system could be implemented whereby a sticker was obtained from reception to exempt vehicles from a parking fine.

The Director of Asset Services and Recreation advised that there was ample untimed parking in the area between the library and the function centre.

16. Councillor Paine enquired if legal advice had been received in relation to Hollands Paddock.

The Acting General Manager advised that additional information had been forwarded to Abbott Tout and Senior Counsel were looking at the map in relation to flood levels and other issues. He advised it was anticipated that the advice would be received by the end of the week and may be received in time to be reported to the next Ordinary meeting.

17. Councillor Finch enquired as to the length of time animals were kept at the Companion Animal Shelter before being euthanased and also advised that she had received criticism in relation to some of the operations at the shelter. Councillor Finch requested a report on the issue.

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The Director of Environment and Development advised that animals were kept for a period of 7 (seven) days and then euthanased if not collected by the owner. He advised that it was a longer period of time if the animal was microchipped, the exact period of time to be confirmed in a report.

18. Councillor Finch enquired if Council could investigate options for lighting in Ham Common.

The Director of Asset Services and Recreation advised that he would forward a copy of a report he had received, in relation to lighting in Ham Common, to Councillors.

The meeting terminated at 2.50pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 29 April 2003.

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Mayor