



Hawkesbury City Council

general purpose committee minutes

date of meeting: 27 November 2003

location: Council Chambers

time: 9:00am

GENERAL PURPOSE COMMITTEE

Business

Meeting Date: 27 November 2003

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 3

Minutes of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 27 November 2003, commencing at 9.05am.

PRESENT: Councillor R P Stubbs, Mayor and B J Calvert, K F Conolly, D Finch, P R Rasmussen, L C Sheather and L A Williams.

Apologies for absence were received from Councillors C A Paine, P F Davies, L Allan, G J Gilling and C J Woods.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Finch that the apologies be accepted.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Finch that the Minutes of the General Purpose Committee Meeting held on the Tuesday, 28 October 2003, be confirmed.

Councillor Woods arrived at the meeting at 9.08am

Councillor Allan arrived at the meeting at 9.15am

Councillor Paine arrived at the meeting at 9.40am

Councillor Calvert left the meeting at 12.45pm

Councillor Paine left the meeting at 2.05pm

Councillor Sheather left the meeting at 2.08pm

Councillor Allan left the meeting at 3.37pm

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

75: Section 96 Application to Modify Development Consent DA134/95 - Lot 2, DP628806, No. 6102 Singleton Road, Colo Heights (Tinda Creek)
(DA134/95/EVD/ENK27NAX.V01)

Mr Tom Bruce, proponent, addressed the Committee

Ms Jacqui Verzi, Ms Esther Schelvis, Mr Matthew Diamond, Mr Rowan Classon, Mr Bill Snedden, Mr Neville Diamond and Ms Marie Noble, respondents, addressed the Committee

RECOMMENDED on the motion of Councillor Conolly seconded by Councillor Finch

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 4

That:

1. A document tabled by Mr Matthew Diamond, containing comments of a defamatory nature, be returned to Mr Diamond and an invitation extended to resubmit the document after removal of defamatory comments.
2. Council staff assistance be offered to the speaker to assist with identifying sections of the tabled document that breach the Code of Meeting Practice.

RECOMMENDED on the motion of Councillor Williams seconded by Councillor Rasmussen

That this matter be deferred and the issues raised by the respondents be further reported back to Council.

An **amendment** was moved by Councillor Allan seconded by Councillor Finch

That:

1. This matter be deferred and the issues raised by the respondents be further reported back to Council.
2. A site inspection be carried out.

The amendment was lost.

The motion was put and carried.

76: Additions to Existing Dwelling and Erection of a Second Dwelling to Create a Detached Dual Occupancy, Lot 17 DP 789582, 17 Evans Crescent, Richmond
(DA1017/03/EVD/ENK27NAX.V03)

Mr John McIver, applicant, addressed the Committee

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Conolly

That:

The application for additions to existing dwelling and erection of a second dwelling to create a detached dual occupancy be approved subject to the following conditions:

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 5

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by AFPA Building Services Pty Ltd, Drawing Numbers ANT.1, ANT2, ANT3, ANT4, DAL1 and DAL2 dated 19/08/03) submitted with Development Application No. DA 1017/03 and any supportive documentation, except as amended in red or otherwise provided by the conditions of this consent.

Note: Modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
4. The applicant is advised to consult with:
 - (a) Sydney Water Corporation Limited
 - (b) Integral Energy
 - (c) a local telecommunications carrier

regarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public road(s).

5. No excavation or site works shall be commenced prior to the issue of the construction certificate.
6. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.

Use of the site

7. Subdivision of the proposed site is not permissible. No consent shall be granted for subdivision.
8. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.
9. No signs shall be displayed on the footpaths, pedestrian ways, roadways or in the vicinity.

This is Page 5 of the Minutes of the GENERAL PURPOSE COMMITTEE MEETING of the HAWKESBURY CITY COUNCIL held at the Council Chambers, Windsor, on 27 November 2003.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 6

Prior to Issue of Construction Certificate

10. Construction of civil works including road, drainage or access works are not to commence until three (3) copies of the plans and specifications of the proposed works are submitted to and approved by the Director Environment and Development or an accredited certifier.
11. Payment of a design checking and inspection fee of \$373.50 when submitting Engineering plans for approval. This amount is valid until 30 June 2004. Fees required if an accredited certifier is used will be provided upon request.
12. The submission of engineering designs and calculations covering all works required by this consent.
13. The submission of a satisfactory Erosion and Sediment Control Plan (ESCP) prepared in accordance with the State Government guidelines titled "Managing Urban Stormwater: Soils and Construction (1988)".
14. Arrangements are to be made for the provision of common drainage and the disposal of drainage from the site. Where the disposal of drainage involves the provision of drains across land owned by others, drainage easements of adequate width shall be provided for which documentary evidence must be submitted.

Prior to Commencement of Works

15. Building work that involves residential building work (within the meaning of the Home Building Act 1989) must not be commenced unless the principal certifying authority for the development to which the work relates:
 - (a) in the case of work to be done by a licensee under that Act:
 - (i) has been informed in writing of the licensee's name and contractor licence number, and
 - (ii) is satisfied that the licensee has complied with the requirements of Part 6 of that Act, or
 - (b) in the case of work to be done by any other person:
 - (i) has been informed in writing of the person's name and owner-builder permit number, or
 - (ii) has been given a declaration, signed by the owner of the land, that states that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of owner-builder work in Section 29 of that Act

and is given appropriate information and declarations under paragraphs (a) and (b) whenever arrangements for the doing of the work are changed in such a manner as to render out of date any information or declaration previously given under either of those paragraphs.

This is Page 6 of the Minutes of the GENERAL PURPOSE COMMITTEE MEETING of the HAWKESBURY CITY COUNCIL held at the Council Chambers, Windsor, on 27 November 2003.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 7

Note: A certificate purporting to be issued by an approved insurer under Part 6 of the Home Building Act 1989 that states that a person is the holder of an insurance policy issued for the purposes of that Part is, for the purposes of this condition, sufficient evidence that the person has complied with the requirements of that Part.

16. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.
17. Sanitary accommodation shall be provided for workmen throughout the course of the building operations in accordance with the Local Government Act 1993 and the Environment Planning and Assessment Act.
18. The approved plans must be submitted to a Sydney Water Quick Check agent or Customer Centre to determine whether the development will affect Sydney Water's sewer and water mains, stormwater drains and/or easements, and if further requirements need to be met. The approved plans will be appropriately stamped. For Quick Check agent details please refer to 'Your Business' section of Sydney Water's web site at www.sydneywater.com.au then see 'Building and Renovating' under the heading 'Building and Developing', or telephone 13 20 92.
19. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
 - (a) stating that unauthorised entry to the work site is prohibited; and
 - (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.

This condition does not apply to:

- (a) building work carried out inside an existing building; or
 - (b) building work carried out on premises that are to be occupied continuously (both during and outside working hours) while the work is being carried out.
20. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.
21. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.

This is Page 7 of the Minutes of the GENERAL PURPOSE COMMITTEE MEETING of the HAWKESBURY CITY COUNCIL held at the Council Chambers, Windsor, on 27 November 2003.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 8

22. The applicant shall advise Council of the name, address and contract number of the principal certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.
23. Separate certified structural engineer's details of all structural concrete and steelwork shall be lodged with the principal certifying authority for approval.
24. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
 - (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;
 - (c) consent number and date of approval; and
 - (d) approval duration of site works.

During Construction

25. All building work must be carried out in accordance with provisions of the Building Code of Australia.
26. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
 - (a) erosion controls, site works and site set out;
 - (b) piers;
 - (c) steel reinforcement;
 - (d) damp-proof course, ant-capping and floor timbers, prior to the fixing of any flooring material;
 - (e) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
 - (f) wet area flashing, after the installation any bath and shower fixtures;
 - (g) external stormwater drainage lines, prior to backfilling;
 - (h) on completion of the structure;
 - (i) smoke detectors; and
27. The floor of the internal WC shall be graded and drained to an approved floor waste located in that compartment.
28. An automatic fire detection and alarm system shall be installed within the building in accordance with Part 3.7.2 of the BCA for class 1A and 1B dwellings and F2.2a of the BCA for Class 2, 3, 4, 5, 6, 7, 8 9a and 9b. Alarms and Detectors shall be installed by a licensed

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 9

electrician and multiple alarms shall be interconnected, a certificate of the installation shall be provided prior to occupation of the building or addition; (Note: refer to approved plans, for location marked in red ink).

29. The building shall be set out by a Registered Surveyor and the Survey Certificate of the building shall be lodged with the principal certifying authority upon completion of the footings and prior to the external wall construction proceeding above floor level.
30. All part 4 certificates issued under the Environmental Planning and Assessment Act, 1979 are to be submitted to Council within seven (7) days of the date of issue. Registration fees, as per Council's Revenue Pricing Policy, apply.
31. The roofwater shall be drained to the existing roofwater drains.
32. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
33. To reduce nuisance to the surrounding properties, all demolished material and excess spoil from the site shall be disposed of to a location and in a manner to the approval of this office (Note: no material shall be burnt or buried on the site).
34. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.
35. The new dwelling is to be provided with a hot water system with a minimum energy rating of 3.5 stars.
36. All work must be carried out in accordance with the provisions of Hawkesbury Development Control Plan, Appendix E Civil Works Specification Part 1 Design Specification and Part 2 Construction Specification.
37. The developer is responsible for full costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include, but are not limited to, water, sewerage, drainage, power, communication, footways, kerb and gutter.
38. The provision of conduit/ducts under new driveways to the requirements of Integral Energy, in accordance with Integral Energy drawing 049759H dated 14/7/1987. Conduit and ducting material is available from Integral Energy.

The detached dual occupancy dwelling is to be constructed to comply with AS2021 or in accordance with a noise report submitted to Council's satisfaction.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 10

Prior to Issue of Occupation Certificate

39. In order to ensure that the development complies with this consent, the approved use shall not commence until all conditions of this Development Consent have been complied with.
40. A Section 73 Compliance Certificate under the Sydney Water Act 1994 must be obtained. Application must be made through an authorised Water Servicing Coordinator. Please refer to 'Your Business' section of Sydney Water's web site at www.sydneywater.com.au then the 'e-developer' icon or telephone 13 20 92.

Following application a 'Notice of Requirements' will detail water and sewer extensions to be built and charges to be paid. Please make early contact with the Coordinator, since building of water/sewer extensions can be time consuming and may impact on other services and building, driveway or landscape design.

The Section 73 Certificate must be submitted to the Principal Certifying Authority prior to occupation of the development.

41. Submission of a Certificate from Integral Energy that satisfactory arrangements have been made for the provision of electricity to each of the resultant Units.
42. Submission of a Certificate from an approved telecommunications provider that satisfactory arrangements have been made for the provision of cables for telephones to each Unit.
43. The provision of inter-allotment drainage covering all lots not draining directly to a public road and the creation of necessary easements free of cost to Council.
44. The submission of a Surveyor's Certificate stating that all pipelines are contained within the proposed/existing easements.
45. A Termite Protection Notice, in accordance with AS3660, printed on durable material shall be affixed at the entrance to a crawl space or in the case of slab on ground construction, in the meter box prior to a "Final Inspection" being carried out. The notice shall include information on the form of termite protection employed and the expected service life of the barrier before maintenance is required.

77: Determination of Submissions on Draft Hawkesbury Local Environmental Plan 1989 - Amendment 130. Housing and Multi Unit Housing Zone Amendments and Subdivision in North Richmond. (109, LEP001/01/EVD/ENK27NBX.V04)

Mr Bob Anderson, Mr Dean Tetley, Mr Brian McKinlay, Mr John Duffy and Mr Trevor Devine, respondents, addressed the Committee

This is Page 10 of the Minutes of the GENERAL PURPOSE COMMITTEE MEETING of the HAWKESBURY CITY COUNCIL held at the Council Chambers, Windsor, on 27 November 2003.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 11

RECOMMENDED on the motion of Councillor Calvert seconded by Councillor Rasmussen

That:

1. The appropriateness of land occupied by the Richmond Club in Francis Street, which is proposed to be in the MUHZ be investigated in the next available general amendment to the HLEP 1989.
2. The Council make application to the Minister for Infrastructure and Planning for an exemption from the provisions of SEPP No 5.
3. The matter be deferred to be workshopped and further discussions be held with the respondents and further reported to the next Ordinary meeting.

Presentation to Members of HMAS Hawkesbury

RESOLVED on the motion of Councillor Allan seconded by Councillor Rasmussen

That Standing Orders be suspended to allow a presentation to members of the HMAS Hawkesbury. Members were welcomed back from service and presented with plaques and Hawkesbury City Council memorabilia.

HMAS Hawkesbury members presented Council with a plaque and photograph.

RESOLVED on the motion of Councillor Rasmussen seconded by Councillor Finch

That Standing Orders be resumed.

78: Pitt Town Signage (79347/EVD/ENK27NBX.V05)

Mr Phil Dunesky, Mr Peter Merity and Mr Harvey Reid, respondents, addressed the Committee

RECOMMENDED on the motion of Councillor Conolly, seconded by Councillor Rasmussen

That:

1. Council approach the State Government to amend SEPP 64 to allow community groups to erect signs for political purposes.

This is Page 11 of the Minutes of the GENERAL PURPOSE COMMITTEE MEETING of the HAWKESBURY CITY COUNCIL held at the Council Chambers, Windsor, on 27 November 2003.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 12

2. That the Hawkesbury Development Control Plan be modified to meet the requirements of SEPP 64 and these modifications include consideration of political signs and election campaign signs by including them as an exempt development, using words of SEPP 60 in Amendment 139.

79: Restricted Premises (79347/EVD/ENK27NBX.V06)

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Conolly

That the matter be deferred to the next General Purpose Committee meeting after being workshopped.

80: Draft Local Environmental Plan 8/98 - Amendment 108 to Hawkesbury Local Environmental Plan 1989 (LEP8/98/EVD/ENK27NBX.V07)

Mr John Fielding, Mr Brad Snedden, Mr Neville Diamond, Mr Bill Snedden and Mr Phil Dunesky, respondents, addressed the Committee

RECOMMENDED on the motion of Councillor Allan seconded by Councillor Rasmussen

That:

1. Council accept the recommendation outlined in this report and resolve to prepare the plan for finalisation and gazettal.
2. The land along the Singleton/Putty Road, generally north of the Colo River and currently zone Rural 1(a) be zoned Mixed Agriculture and the maps and written instrument be amended accordingly and the minimum lot size be maintain at 40 (forty) hectares.
3. Council not support the request for rezoning Slopes Road and Gadds Lane, Kurmond properties.
4. The issues raised concerning the protection of agricultural land via a conservation zone be referred to Hawkesbury Heritage Study Team for consideration.
5. The plan be amended to prohibit pigeries and poultry farms from the rural living zones.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 13

RECOMMENDED on the AMENDMENT of Councillor Williams seconded by Councillor Woods

That:

1. Council accept the recommendation outlined in this report and resolve to prepare the plan for finalisation and gazettal.
2. Lot 1, 2 and 3, which is subject to sand mining at Tinder Creek be zoned as Mixed Agriculture and the remaining land along the Singleton/Putty Road, generally north of the Colo River remain as Environmental Protection.
3. Council not support the request for rezoning Slopes Road and Gadds Lane, Kurmond properties.
4. The issues raised concerning the protection of agricultural land via a conservation zone be referred to Hawkesbury Heritage Study Team for consideration.
5. The plan be amended to prohibit pigeries and poultry farms from the rural living zones.

The amendment was carried.

The amendment then became the motion, which was put and carried.

SECTION 2 - INFRASTRUCTURE

42: Department of Sport and Recreation - Funding Withdrawal (79354/ENG/INK27NBX.E01)

That:

1. The information recording the withdrawal of funding under the Capital Assistance Program for the North Richmond Skatepark and Wilberforce Park half court basketball court be received.
2. The matching funding for the Wilberforce Project of \$10,000 (ten thousand dollars) be considered for works identified within the Conservation Management Plan for Wilberforce Park.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 14

43: Governor Phillip Reserve, Windsor - Exclusive Use - Policy
(79338/ENG/INK27NBX.E05)

That the following policy in relation to exclusive use of Governor Phillip Reserve be adopted:

1. Exclusive use of Governor Phillip Reserve, Windsor not be granted on:
 - a) consecutive days of a weekend excepting the Upper Hawkesbury Power Boat Club Spectacular (usually held in September);
 - b) consecutive weekends;
 - c) public holiday periods; and
 - d) Fathers' Day/Mothers' Day of each year.
2. Exclusive use for the evenings leading up to an event (maximum of 2 (two) nights) may be granted to organisers from 6.00pm till 7.00am the following morning to assist in set up and provide security only.
3. The NSW Police Service be informed of the exclusive use dates and times by the applicant prior to an event.
4. No additional fee to be charged for the overnight exclusivity.
5. The policy be reviewed every two years.
6. Other general conditions of consent are to be adhered to.
7. Council retain the noise limits as set out for those regular events held prior to 29 August 2002 - the noise limits are to be reviewed every 2 (two) years or following any changes to the noise limits by the Waterways Authority.

44: Water Tanker Filling Station - Mill Road, Kurrajong (79338/ENG/INK27NBX.E07)

That the following projects be listed for Councils consideration when determining projects for inclusion in the 2004/2005 Works Program:

1. That the facility for non-commercial usage off Kurrajong Road be relocated to a suitable area within Matherson Park adjacent to Roxana Road, Kurrajong at an estimated cost of \$5,500 (five thousand and five hundred dollars).

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 15

2. That Truck access to the remaining hydrant site be restricted to Old Bells Line of Road only.
3. That the present access off Kurrajong Road be closed to vehicular traffic by extending a suitable landscaped mound for the full frontage of the site at an estimated cost of \$3,500 (three thousand and five hundred dollars).
4. That the access, parking and turning areas off Old Bells Line of Road be sealed at an estimated cost of \$18,500 (eighteen thousand and five hundred dollars).
5. Item 3 (three) above can proceed at any time subject to the availability of suitable material from nearby projects.

45: Management of RTA Vehicular Ferry Contracts - Extension of Contracts
(74282/ENG/INK27NBX.E02)

That:

1. Council extend the existing Caretaking and Operation contract of the Hawkesbury River ferries, ie Sackville, Webbs Creek and Wisemans Ferry, for a further six months, i.e. so that it would now end on 30 June 2004;
2. Council manage the existing contract for the duration of this extended period; and
3. O'Connor Ferry Service is prepared to have the existing contract extended for this same period, and to continue with their services over the extended period in accordance with the rates and conditions prescribed in the contract.

46: Governor Phillip Reserve, Windsor - Upper Hawkesbury Power Boat Club 2004 Racing Calendar
(73829/ENG/INK27NBX.E04)

That approval be granted to the Upper Hawkesbury Power Boat Club 2004 Racing Calendar, including exclusive use on 2 May 2004 (with an alternate date of 23 May 2004) and 11-12 September 2004, subject to the following conditions:

1. Prior to dates of exclusive use a letter drop be undertaken by the applicant to all affected residents in proximity to the event with that letter advising full details of the function;
2. The reserve is to be left clean and tidy with the organisation being responsible for collection and disposal of all waste; the applicant is to lodge with Council a damage bond of \$750.00 (seven hundred and fifty dollars) in relation to each date of exclusive use, which is

This is Page 15 of the Minutes of the GENERAL PURPOSE COMMITTEE MEETING of the HAWKESBURY CITY COUNCIL held at the Council Chambers, Windsor, on 27 November 2003.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 16

refundable less any costs incurred by Council, administrative or otherwise, to clean or restore the area;

3. Any building, vehicle or stall that is preparing food for public consumption is to comply with Council's "Information for Food Stall Holders" brochure; this information and any related food/public health information can be obtained by contacting Council's Environmental Health Officer.
4. If required, the applicant obtaining all necessary permit/approvals in relation to amusement devices/rides and liaising with Integral Energy regarding the supply of power and their proximity to power supply lines.
5. If required, the applicant to obtain appropriate licence from the Licensing Branch of the NSW Police Service for the sale of alcoholic beverages at the proposed event.
6. The applicant obtaining appropriate licences from the Waterways Authority regarding the conduct of the 2004 Calendar.
7. The applicant paying to Council such fees as may be applicable at the time for exclusive use of the reserve being \$1.20 (one dollar and twenty cents) per person or \$1,206.60 (one thousand, two hundred and six dollars and sixty cents) per day (whichever is the greater).
8. A fee of \$50.00 (fifty dollars) is payable for the cleaning of the toilets prior to the event.
9. A copy of a Public Liability Policy for \$10,000,000 (ten million dollars) and indemnifying Hawkesbury City Council is to be submitted prior to 31 December 2003; in the event of renewal of that policy occurring at some time during the course of the 2004 Racing Calendar a Certificate of Currency is to be submitted within 1 (one) week of renewal - this Public Liability Policy is to cover all events conducted as part of the applicant's 2004 Racing Calendar.
10. The event manager/applicant must undertake a Risk Assessment of the event to be conducted including pre-event preparations. This assessment must identify potential hazards and the procedures that need to be implemented to eliminate or control those hazards. The event manager/applicant is responsible for ensuring that procedures are followed and that they comply with the requirements of the Occupational Health and Safety Regulations 2001.
11. The event to comply with Council's current policy in regard to noise levels.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 17

47: Half Pipe Skate Ramp at North Richmond Community Centre
(79354/ENG/INK27NBX.E06)

That:

1. The half pipe skate ramp be removed from the North Richmond Community Centre, once the North Richmond Skate Park is completed, and taken to the depot for assessment.
2. Consideration be given in the next financial year's budget to turn this ramp into a portable ramp, should the ramp be in good enough condition.
3. Council pay for the repairs to the adjoining colorbond boundary fence. This work to be done once the ramp has been removed. Funding for the works be provided from the Community Buildings Maintenance Budget.

SECTION 3 - ORGANISATION AND RESOURCES

96: General Purpose Financial Report and Special Purpose Financial Report for the period ended 30 June, 2003 (107/FNC/OGK27NAX.F06)

534 RESOLVED by the Committee exercising its delegation as Committee of the Whole on the motion of Councillor Rasmussen seconded by Councillor Finch

That Councils General Purpose and Special Purpose Financial Reports and Special Schedules for the period ended 30 June 2003 be adopted.

97: Quarterly Review as at 30 September 2003 (107/FNC/OGK27NAX.F08)

That the quarterly review of 2003/2004 Management Plan and Financial Statement for the period ending 30 September 2003 be adopted.

98: Monthly Financial Report - October 2003 (GF011/005/FNC/OGK27NAX.F04)

That the information be received.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 18

99: Payment of External Organisations (GT050/005, GT070/018, GM001/021 Pt14, GC210/014 Pt3/FNC/OGK27NAX.F05)

That the information be received.

100: Community Donation Program Round 2 (Two) 2003/2004
(79356/CSV/OGK27NBX.C09)

That as part of Round 2 (two) of Community Donations 2003/2004 a total of \$8350 (eight thousand, five hundred and fifty dollars) be paid as donations as follows:

1. MacDonald Valley Association receive \$1,000.00 (one thousand dollars) towards their Arts is for the Birds Project.
2. Windsor Pre-School Association Inc. receive \$700.00 (seven hundred dollars) to provide and erect a double sided metal sign for the front of their building.
3. NSW Floral Art Association Inc receive \$5000.00 (five thousand dollars) towards the staging of the third Australian national Floral Art Show.
4. Bridgewater Baptist Church receive \$500.00 (five hundred dollars) towards the cost of tools towards their community garden and home maintenance program.
5. Autism and Aspergers Support Group Inc. receive \$500.00 (five hundred dollars) in-kind printing for their monthly newsletters etc.
6. Kurrajong Branch Country Women's Association receive \$500.00 (five hundred dollars) towards the purchase of two upright stoves for their catering fundraising project.
7. MacDonald Valley Public School receive \$150.00 (one hundred and fifty dollars) towards fundraising efforts to cover the cost of shortfall in excursion fees to Sydney.

101: Community Cultural Grants Program - October Round (79356/CSV/OGK27NBX.C03)

That:

1. A total of \$500 (five hundred dollars) as detailed in the report be allocated as grants under the Community Cultural Grants Program - October Round.
2. Funding be provided from the Community Cultural Grants Program.

This is Page 18 of the Minutes of the GENERAL PURPOSE COMMITTEE MEETING of the HAWKESBURY CITY COUNCIL held at the Council Chambers, Windsor, on 27 November 2003.

GENERAL PURPOSE COMMITTEE

Minutes

Meeting Date: 27 November 2003

Page 19

102: Proposal for Council to Administer a Memorial Award in Memory of Natalie Burton
(87688/CSV/OGK27NBX.C01)

That Council, as a Committee of the Whole, resolve to administer The Natalie Burton Memorial Award for Application and Determination with the procedure and process to be as outlined in the report.

103: Lease of Shop 2 Hobartville Shopping Centre (GC283/006, 78377, 2286,
74406/CSV/OGK27NBX.C02)

That:

1. The premises be leased to Mr Nicholas and Mrs Amba Rosman for an annual rental of \$7,145.00 (seven thousand, one hundred and forty five dollars) per annum, plus 8.77% (eight point seven seven) of centre outgoings.
2. Mr and Mrs Rosman be allowed a rent-free period of 2 (two) months for renovations and the promotion of the business.
3. The Common Seal of Council be affixed to all necessary documents.

QUESTIONS WITHOUT NOTICE:

There were no Questions Without Notice due to there being no Quorum.

The meeting terminated at 3.25pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 27 January 2004.

.....
Mayor