



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 9 December 2003

location: Council Chambers

time: 7.00pm

ORDINARY MEETING

Table of Contents

Meeting Date: 9 December 2003

Page 2

ITEM	SUBJECT	PAGE
------	---------	------

AGENDA

-	Prayer	
-	Apologies	
-	SECTION 1 - Minutes of Meetings	
	Mayoral Minutes	8
	Notices of Motion of Rescission	11
-	SECTION 3 - Report of the General Purpose Committee	
	Environment	
75:	Section 96 Application to Modify Development Consent DA134/95 - Lot 2, DP628806, No. 6102 Singleton Road, Colo Heights (Tinda Creek) DA134/95/EVD/ENK27NAX.V01	14
76:	Additions to Existing Dwelling and Erection of a Second Dwelling to Create a Detached Dual Occupancy, Lot 17 DP 789582, 17 Evans Crescent, Richmond DA1017/03/EVD/ENK27NAX.V03	15
77:	Determination of Submissions on Draft Hawkesbury Local Environmental Plan 1989 - Amendment 130. Housing and Multi Unit Housing Zone Amendments and Subdivision in North Richmond. 109, LEP001/01/EVD/ENK27NBX.V04	21
78:	Pitt Town Signage 79347/EVD/ENK27NBX.V05	24
79:	Restricted Premises 79347/EVD/ENK27NBX.V06	24
80:	Draft Local Environmental Plan 8/98 - Amendment 108 to Hawkesbury Local Environmental Plan 1989 LEP8/98/EVD/ENK27NBX.V07	25
	Infrastructure	
42:	Department of Sport and Recreation - Funding Withdrawal 79354/ENG/INK27NBX.E01	25

ORDINARY MEETING

Table of Contents

Meeting Date: 9 December 2003

Page 3

43:	Governor Phillip Reserve, Windsor - Exclusive Use - Policy 79338/ENG/INK27NBX.E05	26
44:	Water Tanker Filling Station - Mill Road, Kurrajong 79338/ENG/INK27NBX.E07	26
45:	Management of RTA Vehicular Ferry Contracts - Extension of Contracts 74282/ENG/INK27NBX.E02	27
46:	Governor Phillip Reserve, Windsor - Upper Hawkesbury Power Boat Club 2004 Racing Calendar 73829/ENG/INK27NBX.E04	27
47:	Half Pipe Skate Ramp at North Richmond Community Centre 79354/ENG/INK27NBX.E06	28
Organisation and Resources		
96:	General Purpose Financial Report and Special Purpose Financial Report for the period ended 30 June, 2003 107/FNC/OGK27NAX.F06	29
97:	Quarterly Review as at 30 September 2003 107/FNC/OGK27NAX.F08	29
98:	Monthly Financial Report - October 2003 GF011/005/FNC/OGK27NAX.F04	29
99:	Payment of External Organisations GT050/005, GT070/018, GM001/021 Pt14, GC210/014 Pt3/FNC/OGK27NAX.F05	30
100:	Community Donation Program Round 2 (Two) 2003/2004 79356/CSV/OGK27NBX.C09	30
101:	Community Cultural Grants Program - October Round 79356/CSV/OGK27NBX.C03	30
102:	Proposal for Council to Administer a Memorial Award in Memory of Natalie Burton 87688/CSV/OGK27NBX.C01	31
103:	Lease of Shop 2 Hobartville Shopping Centre GC283/006, 78377, 2286, 74406/CSV/OGK27NBX.C02	31
-	SECTION 4 - Reports for Determination	
194:	Lease of Shop 4 (Four) Hobartville Shopping Centre 6481, 82137/CSV/ORL09NBX.C04	33

ORDINARY MEETING

Table of Contents

Meeting Date: 9 December 2003

Page 4

195:	Proposal to Establish an Alcohol Free Zone GP070/001/CSV/ORL09NBX.C06	34
196:	Occupational Health and Safety - Compliance 79509/CSV/ORL09NBX.C01	37
197:	Leasing of the Unformed Road at Rickaby Street, South Windsor 79337/CSV/ORL09NBX.C09	39
198:	Documents for Execution Under Seal 85778, GC283/025/CSV/ORL09NBX.C02	42
199:	Proposed Acquisition for Road Purposes - Part 61 Upper Half Moon Road, Lower Portland - W M Burgess 26910/CSV/ORL09NBX.C03	43
200:	Lease of (Grassed) Alfresco Dining Area, Thompson Square 73914/CSV/ORL09NBX.C05	44
201:	Tender - Contract Work Cogeneration Plant at the Hawkesbury Library/Gallery Development No. 012/FY04 79338/ENG/ORL09NBX.E12	45
202:	Alteration and additions to Netball Amenities located adjacent to the intersection of Mileham and Drummond Streets, South Windsor 73645, 79340/ENG/ORL09NBX.E13	58
203:	Council's Thursday Night Opening Hours 107/EVD/ORL09NBX.V08	60
-	SECTION 5 - Reports for Information	
204:	Hawkesbury Leisure Centres Incorporated 73685/CSV/ORL09NCX.C07	63
205:	Ferry Interruption Report - October / November 2003 79338/ENG/ORL09NCX.E10	64
-	SECTION 6 - Reports of Committees	
	Sandstone Quarry Committee Meeting - 8 October 2003	66
	Heritage Advisory Committee - 9 October 2003	68
	Hawkesbury Cultural Committee - 29 October 2003	72
	Bicycle Steering Committee - 12 November 2003	75

ORDINARY MEETING

Table of Contents

Meeting Date: 9 December 2003

Page 5

[Local Traffic Committee - 28 November 2003](#) 82

- **Questions Without Notice**
- **Questions From The Gallery**

oooO END OF TABLE OF CONTENTS Oooo



ordinary

1
section

minutes of meetings



ordinary meeting

Mayoral Minutes

ORDINARY MEETING

Mayoral Minutes

Mayoral Minutes

Ordinary Meeting - 9 December 2003

1. Scheyville National Park - Hazard Reduction and Bridle Trails on Road Verges

I recently attended a meeting of the Maraylya Progress Association at which a detailed presentation was delivered by the National Parks and Wildlife Service (NPWS) on Scheyville National Park and bushfire hazard reduction within the park.

A key concern was that of establishing buffer zones between the park and adjoining properties. Whilst it was pointed out that a bitumen road is an effective buffer, concern was expressed that the verges of the roads in the vicinity of the park are not well maintained by NPWS or by Council.

A suggestion from the meeting is that the establishment of horse-riding trails on the road verges surrounding the park would not only increase the width of a buffer zone but also provide a much-needed recreational asset for the local community. Horse ownership within Hawkesbury is amongst the highest per capita in the nation and riders would find a bridle trail on the road verge far safer than competing with traffic on sometimes narrow rural roads.

Should Council wish to proceed it is expected that construction could commence in the 2004-05 financial year with an allocation of \$10,000 (ten thousand dollars) per year for 5 (five) years. NPWS has offered assistance with threatened species issues.

It is proposed that a working party be established with membership from Council, NPWS and the Maraylya Progress Association (both of whom have already indicated their support) and other community representatives to investigate options for bridle trails around Scheyville National Park, including location, design, funding options (including grants) and costing, in-kind contributions from the community and the degree of community support.

Recommendation

That the information be received.

2. Business Service Awards

The success and long term viability of many local businesses in the Hawkesbury is 1 (one) of the key factors in the vitality of our local economy and an issue that often goes without recognition or notice.

As an initiative in consultation with the Chairperson of Hawkesbury Economic Development Advisory Committee, Councillor Lorna Allan, and the President of Hawkesbury Chamber of Commerce and Industries Inc., Mr Barry Crockford, I would like to propose a service award for businesses that have operated in Hawkesbury City Local Government area, for 25 (twenty five) years or longer.

ORDINARY MEETING

Mayoral Minutes

It is proposed that the award recognise Council's appreciation for the contribution long standing businesses make in the provision of goods, services and employment for our City's residents and visitors.

Further, it is proposed that the nominations for the award be coordinated through the Hawkesbury Chamber of Commerce and Industries Inc, with design and printing undertaken by Hawkesbury City Council.

The award would provide a positive vote of thanks to those who have contributed to our City over an extended period of time.

Recommendation

That:

1. A service award be given to businesses that have operated in the Hawkesbury City Local Government area for 25 (twenty five) years or longer.
2. Nominations for the awards be coordinated through the Hawkesbury Chamber of Commerce and Industries Inc, with design and printing undertaken by Hawkesbury City Council.

oooO END OF MAYORAL MINUTES Oooo



Notices of Motion of Rescission

ORDINARY MEETING

Notices of Motion of Rescission

Notices of Motion of Rescission

Ordinary Meeting - 9 December 2003

Councillors Williams, Paine, Calvert and Rasmussen:

Item 192: Shopping Centre Complex and Roadworks - Hollands Paddock, Windsor - Request for Review of Determination

That Council's resolution from the Special Meeting held on 18 November 2003 in relation to Item 192, Shopping Centre Complex and Roadworks - Hollands Paddock, Windsor - Request for Review of Determination, be rescinded.

Councillors Davies, Paine, Rasmussen and Williams:

Item 193: Pitt Town Draft Local Environmental Plan

That Council's resolution from the Special Meeting held on Tuesday, 2 December 2003 in relation to Item 193, Pitt Town Draft Local Environmental Plan, be rescinded.

oooO END OF NOTICES OF MOTION OF RESCISSION Oooo



ordinary

3 section

report
of the
general
purpose
committee

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 27 November 2003, commencing at 9.05am.

PRESENT: Councillor R P Stubbs, Mayor and B J Calvert, K F Conolly, D Finch, P R Rasmussen, L C Sheather and L A Williams.

Apologies for absence were received from Councillors C A Paine, P F Davies, L Allan, G J Gilling and C J Woods.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Finch that the apologies be accepted.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Finch that the Minutes of the General Purpose Committee Meeting held on the Tuesday, 28 October 2003, be confirmed.

Councillor Woods arrived at the meeting at 9.08am

Councillor Allan arrived at the meeting at 9.15am

Councillor Paine arrived at the meeting at 9.40am

Councillor Calvert left the meeting at 12.45pm

Councillor Paine left the meeting at 2.05pm

Councillor Sheather left the meeting at 2.08pm

Councillor Allan left the meeting at 3.37pm

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

75: Section 96 Application to Modify Development Consent DA134/95 - Lot 2, DP628806, No. 6102 Singleton Road, Colo Heights (Tinda Creek)
(DA134/95/EVD/ENK27NAX.V01)

Mr Tom Bruce, proponent, addressed the Committee

Ms Jacqui Verzi, Ms Esther Schelvis, Mr Matthew Diamond, Mr Rowan Classon, Mr Bill Snedden, Mr Neville Diamond and Ms Marie Noble, respondents, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. A document tabled by Mr Matthew Diamond, containing comments of a defamatory nature, be returned to Mr Diamond and an invitation extended to resubmit the document after removal of defamatory comments.

2. Council staff assistance be offered to the speaker to assist with identifying sections of the tabled document that breach the Code of Meeting Practice.

COMMITTEE'S RECOMMENDATION

That this matter be deferred and the issues raised by the respondents be further reported back to Council.

**76: Additions to Existing Dwelling and Erection of a Second Dwelling to Create a Detached Dual Occupancy, Lot 17 DP 789582, 17 Evans Crescent, Richmond
(DA1017/03/EVD/ENK27NAX.V03)**

Mr John McIver, applicant, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

The application for additions to existing dwelling and erection of a second dwelling to create a detached dual occupancy be approved subject to the following conditions:

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by AFPA Building Services Pty Ltd, Drawing Numbers ANT.1, ANT2, ANT3, ANT4, DAL1 and DAL2 dated 19/08/03) submitted with Development Application No. DA 1017/03 and any supportive documentation, except as amended in red or otherwise provided by the conditions of this consent.

Note: Modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
4. The applicant is advised to consult with:
 - (a) Sydney Water Corporation Limited
 - (b) Integral Energy
 - (c) a local telecommunications carrier

regarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public road(s).

5. No excavation or site works shall be commenced prior to the issue of the construction certificate.
6. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.

Use of the site

7. Subdivision of the proposed site is not permissible. No consent shall be granted for subdivision.
8. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.
9. No signs shall be displayed on the footpaths, pedestrian ways, roadways or in the vicinity.

Prior to Issue of Construction Certificate

10. Construction of civil works including road, drainage or access works are not to commence until three (3) copies of the plans and specifications of the proposed works are submitted to and approved by the Director Environment and Development or an accredited certifier.
11. Payment of a design checking and inspection fee of \$373.50 when submitting Engineering plans for approval. This amount is valid until 30 June 2004. Fees required if an accredited certifier is used will be provided upon request.
12. The submission of engineering designs and calculations covering all works required by this consent.
13. The submission of a satisfactory Erosion and Sediment Control Plan (ESCP) prepared in accordance with the State Government guidelines titled "Managing Urban Stormwater: Soils and Construction (1988)".
14. Arrangements are to be made for the provision of common drainage and the disposal of drainage from the site. Where the disposal of drainage involves the provision of drains across land owned by others, drainage easements of adequate width shall be provided for which documentary evidence must be submitted.

Prior to Commencement of Works

15. Building work that involves residential building work (within the meaning of the Home Building Act 1989) must not be commenced unless the principal certifying authority for the development to which the work relates:
- (a) in the case of work to be done by a licensee under that Act:
 - (i) has been informed in writing of the licensee's name and contractor licence number, and
 - (ii) is satisfied that the licensee has complied with the requirements of Part 6 of that Act, or
 - (b) in the case of work to be done by any other person:
 - (i) has been informed in writing of the person's name and owner-builder permit number, or
 - (ii) has been given a declaration, signed by the owner of the land, that states that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of owner-builder work in Section 29 of that Act

and is given appropriate information and declarations under paragraphs (a) and (b) whenever arrangements for the doing of the work are changed in such a manner as to render out of date any information or declaration previously given under either of those paragraphs.

Note: A certificate purporting to be issued by an approved insurer under Part 6 of the Home Building Act 1989 that states that a person is the holder of an insurance policy issued for the purposes of that Part is, for the purposes of this condition, sufficient evidence that the person has complied with the requirements of that Part.

16. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.
17. Sanitary accommodation shall be provided for workmen throughout the course of the building operations in accordance with the Local Government Act 1993 and the Environment Planning and Assessment Act.
18. The approved plans must be submitted to a Sydney Water Quick Check agent or Customer Centre to determine whether the development will affect Sydney Water's sewer and water mains, stormwater drains and/or easements, and if further requirements need to be met. The approved plans will be appropriately stamped. For Quick Check agent details please refer to 'Your Business' section of Sydney Water's web site at www.sydneywater.com.au then see 'Building and Renovating' under the heading 'Building and Developing', or telephone 13 20 92.

19. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
- (a) stating that unauthorised entry to the work site is prohibited; and
 - (b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.

This condition does not apply to:

- (a) building work carried out inside an existing building; or
 - (b) building work carried out on premises that are to be occupied continuously (both during and outside working hours) while the work is being carried out.
20. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.
21. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
22. The applicant shall advise Council of the name, address and contract number of the principal certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.
23. Separate certified structural engineer's details of all structural concrete and steelwork shall be lodged with the principal certifying authority for approval.
24. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
- (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;
 - (c) consent number and date of approval; and
 - (d) approval duration of site works.

During Construction

25. All building work must be carried out in accordance with provisions of the Building Code of Australia.

26. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
- (a) erosion controls, site works and site set out;
 - (b) piers;
 - (c) steel reinforcement;
 - (d) damp-proof course, ant-capping and floor timbers, prior to the fixing of any flooring material;
 - (e) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
 - (f) wet area flashing, after the installation any bath and shower fixtures;
 - (g) external stormwater drainage lines, prior to backfilling;
 - (h) on completion of the structure;
 - (i) smoke detectors; and
27. The floor of the internal WC shall be graded and drained to an approved floor waste located in that compartment.
28. An automatic fire detection and alarm system shall be installed within the building in accordance with Part 3.7.2 of the BCA for class 1A and 1B dwellings and F2.2a of the BCA for Class 2, 3, 4, 5, 6, 7, 8 9a and 9b. Alarms and Detectors shall be installed by a licensed electrician and multiple alarms shall be interconnected, a certificate of the installation shall be provided prior to occupation of the building or addition; (Note: refer to approved plans, for location marked in red ink).
29. The building shall be set out by a Registered Surveyor and the Survey Certificate of the building shall be lodged with the principal certifying authority upon completion of the footings and prior to the external wall construction proceeding above floor level.
30. All part 4 certificates issued under the Environmental Planning and Assessment Act, 1979 are to be submitted to Council within seven (7) days of the date of issue. Registration fees, as per Council's Revenue Pricing Policy, apply.
31. The roofwater shall be drained to the existing roofwater drains.
32. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
33. To reduce nuisance to the surrounding properties, all demolished material and excess spoil from the site shall be disposed of to a location and in a manner to the approval of this office (Note: no material shall be burnt or buried on the site).
34. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.

35. The new dwelling is to be provided with a hot water system with a minimum energy rating of 3.5 stars.
36. All work must be carried out in accordance with the provisions of Hawkesbury Development Control Plan, Appendix E Civil Works Specification Part 1 Design Specification and Part 2 Construction Specification.
37. The developer is responsible for full costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include, but are not limited to, water, sewerage, drainage, power, communication, footways, kerb and gutter.
38. The provision of conduit/ducts under new driveways to the requirements of Integral Energy, in accordance with Integral Energy drawing 049759H dated 14/7/1987. Conduit and ducting material is available from Integral Energy.

The detached dual occupancy dwelling is to be constructed to comply with AS2021 or in accordance with a noise report submitted to Council's satisfaction.

Prior to Issue of Occupation Certificate

39. In order to ensure that the development complies with this consent, the approved use shall not commence until all conditions of this Development Consent have been complied with.
40. A Section 73 Compliance Certificate under the Sydney Water Act 1994 must be obtained. Application must be made through an authorised Water Servicing Coordinator. Please refer to 'Your Business' section of Sydney Water's web site at www.sydneywater.com.au then the 'e-developer' icon or telephone 13 20 92.

Following application a 'Notice of Requirements' will detail water and sewer extensions to be built and charges to be paid. Please make early contact with the Coordinator, since building of water/sewer extensions can be time consuming and may impact on other services and building, driveway or landscape design.

The Section 73 Certificate must be submitted to the Principal Certifying Authority prior to occupation of the development.

41. Submission of a Certificate from Integral Energy that satisfactory arrangements have been made for the provision of electricity to each of the resultant Units.
42. Submission of a Certificate from an approved telecommunications provider that satisfactory arrangements have been made for the provision of cables for telephones to each Unit.
43. The provision of inter-allotment drainage covering all lots not draining directly to a public road and the creation of necessary easements free of cost to Council.

44. The submission of a Surveyor's Certificate stating that all pipelines are contained within the proposed/existing easements.
45. A Termite Protection Notice, in accordance with AS3660, printed on durable material shall be affixed at the entrance to a crawl space or in the case of slab on ground construction, in the meter box prior to a "Final Inspection" being carried out. The notice shall include information on the form of termite protection employed and the expected service life of the barrier before maintenance is required.

77: Determination of Submissions on Draft Hawkesbury Local Environmental Plan 1989 - Amendment 130. Housing and Multi Unit Housing Zone Amendments and Subdivision in North Richmond. (109, LEP001/01/EVD/ENK27NBX.V04)

Mr Bob Anderson, Mr Dean Tetley, Mr Brian McKinlay, Mr John Duffy and Mr Trevor Devine, respondents, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. The appropriateness of land occupied by the Richmond Club in Francis Street, which is proposed to be in the MUHZ be investigated in the next available general amendment to the HLEP 1989.
2. The Council make application to the Minister for Infrastructure and Planning for an exemption from the provisions of SEPP No 5.
3. The matter be deferred to be workshopped and further discussions be held with the respondents and further reported to the next Ordinary meeting.

ADDITIONAL INFORMATION

Further to the General Purpose Committee's consideration of this matter the following information is provided:

Multi storey flat development ("walk up flats")

Following are 4 (four) options, which seek to address the concerns express by the Committee relating to multi storey flat development within the proposed Multi Unit Housing Zone (MUHZ):

Option 1

Change the definition of *multi unit* housing within Amendment 130 to specifically exclude "walk up flats".

The result would be that "walk up flats" would be prohibited throughout the entire City.

This would also require the deletion of the provisions relating to "walk up flats" within the Hawkesbury DCP as these provisions would be irrelevant.

Option 2

Change the definition of *multi unit* housing to specifically exclude "walk up flats" and insert an enabling clause within the HLEP 1989 so as to allow "walk up flats" within the current Residential 2(c) zone or Business zones.

The result would be that the current permissibility of "walk up flats" would remain unchanged.

Option 3

Change the definition of *multi unit* housing to restrict the nominated housing types to not more than 2 (two) storeys above natural ground level.

This would require the amendment of the provisions relating to "walk up flats" within the Hawkesbury DCP to ensure consistency with the definition. This definition may, however, be problematic in terms of the findings and future development control plans which are to arise from the Windsor and Richmond main street projects.

Option 4

Make no change to the definition of *multi unit* housing, however, delete the provisions relating to "walk up flats" within the Hawkesbury DCP.

The result would be that any application for "walk up flats" would need to demonstrate compliance with the *multi unit* housing provisions in the Hawkesbury DCP. In particular, the building height plane for multi unit housing is limited to 1.8 (one point eight) metres at the property boundary, a 7 (seven) metre ceiling height, and a maximum ridgeling of 10 (ten) metre. Council could revisit development standards for "walk up flats" within the town centres of Windsor and Richmond via the main street projects and subsequent development control plans.

These provisions, however, would be appealable at the Land and Environment Court, as apposed to the prohibitions outlined in the options above, but this is currently the case.

Family Support Accommodation / Granny Flats

A form of family support accommodation / granny flats will still be permissible under Amendment 130.

A self contained flat containing a kitchen, bathroom, and laundry would not be permissible in the Housing zone of Amendment 130 as these 3 (three) features allow the flat to be separately habitable and therefore, be defined as a *dwelling* in its own right.

However, an attached or detached addition to a *single dwelling* used for the purposes of providing additional, but not separate, accommodation would be permissible within the Housing zone of Amendment 130.

Representations by Mr Brian McKinlay

On 1 December 2003 Council staff met with Mr McKinlay. Mr McKinlay raised the following matters:

SEPP 5 exemption

Council should not pursue an exemption to SEPP 5 without a strategy for the accommodation of aged persons.

If Amendment 130 is to proceed in its current form then it is likely that developers will seek medium density development via the provisions of SEPP 5.

Mr McKinlay was advised that Amendment 130 will allow units for aged persons in the Housing, Multi Unit Housing, Business and Industrial zones.

Units for aged persons are defined in HLEP 1989 as a:

Residential flat building used to house aged persons as defined in the Aged or Disabled Persons Homes Act 1954, as amended, of the Parliament of the Commonwealth, erected or to be erected by an eligible organisation as defined in that Act, the Department of Housing or any other Department or instrumentality of the Crown.

Mr McKinlay advised that the Hawkesbury DCP should be amended to include a specific chapter for this type of development.

Multi Storey Flat Development

If Council is to exclude multi storey flat development i.e. 3 (three) storey "walk up flats" from the MUHZ then this would be a significant change to development densities and yields as proposed in Amendment 130. Concerned that this would be a significant departure from the exhibited plan and contrary to the basis upon, which Planning NSW granted permission to exhibit the plan.

Loss of Housing Opportunities

Concerned that rigid application of the 500 (five hundred) metre and 1 (one) kilometre radii excluded areas, which are suitable for redevelopment. Examples provided by Mr McKinlay include parts of South Windsor south of the MUHZ; land between Bosworth and Chapel Streets, Richmond; and both sides of Grose Vale Road and Enfield Street, North Richmond.

ANEF contour

Mr McKinlay was of the opinion that land between the 25 (twenty five) and 30 (thirty) ANEF contours should not be excluded from the MUHZ if the land meets the other criteria adopted by Council.

Mr McKinlay advised that dwellings and multi unit housing are currently being built in these areas that comply with AS2021 - 1994 (Acoustics - Aircraft noise intrusion - Building siting and construction).

Map Changes

A Strip of land between George Street and Bradley Road near Woods Road, South Windsor - Amendment No 100 zoned this property Residential 2(a). Amendment No 97 incorrectly zoned the property back to its previous zone of 6(b) Open Space (Proposed Recreation). Amendment No 130 correctly zones this land Housing.

Recommendation:

That this information be received.

Presentation to Members of HMAS Hawkesbury

RESOLVED on the motion of Councillor Allan seconded by Councillor Rasmussen

That Standing Orders be suspended to allow a presentation to members of the HMAS Hawkesbury. Members were welcomed back from service and presented with plaques and Hawkesbury City Council memorabilia.

HMAS Hawkesbury members presented Council with a plaque and photograph.

RESOLVED on the motion of Councillor Rasmussen seconded by Councillor Finch

That Standing Orders be resumed.

78: Pitt Town Signage (79347/EVD/ENK27NBX.V05)

Mr Phil Dunesky, Mr Peter Merity and Mr Harvey Reid, respondents, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. Council approach the State Government to amend SEPP 64 to allow community groups to erect signs for political purposes.
2. That the Hawkesbury Development Control Plan be modified to meet the requirements of SEPP 64 and these modifications include consideration of political signs and election campaign signs by including them as an exempt development, using words of SEPP 60 in Amendment 139.

79: Restricted Premises (79347/EVD/ENK27NBX.V06)

COMMITTEE'S RECOMMENDATION

That the matter be deferred to the next General Purpose Committee meeting after being workshopped.

80: Draft Local Environmental Plan 8/98 - Amendment 108 to Hawkesbury Local Environmental Plan 1989 (LEP8/98/EVD/ENK27NBX.V07)

Mr John Fielding, Mr Brad Snedden, Mr Neville Diamond, Mr Bill Snedden and Mr Phil Dunesky, respondents, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. Council accept the recommendation outlined in this report and resolve to prepare the plan for finalisation and gazettal.
2. Lot 1, 2 and 3, which is subject to sand mining at Tinder Creek be zoned as Mixed Agriculture and the remaining land along the Singleton/Putty Road, generally north of the Colo River remain as Environmental Protection.
3. Council not support the request for rezoning Slopes Road and Gadds Lane, Kurmond properties.
4. The issues raised concerning the protection of agricultural land via a conservation zone be referred to Hawkesbury Heritage Study Team for consideration.
5. The plan be amended to prohibit piggeries and poultry farms from the rural living zones.

SECTION 2 - INFRASTRUCTURE

42: Department of Sport and Recreation - Funding Withdrawal
(79354/ENG/INK27NBX.E01)

RECOMMENDATION

That:

1. The information recording the withdrawal of funding under the Capital Assistance Program for the North Richmond Skatepark and Wilberforce Park half court basketball court be received.
2. The matching funding for the Wilberforce Project of \$10,000 (ten thousand dollars) be considered for works identified within the Conservation Management Plan for Wilberforce Park.

43: Governor Phillip Reserve, Windsor - Exclusive Use - Policy
(79338/ENG/INK27NBX.E05)

RECOMMENDATION

That the following policy in relation to exclusive use of Governor Phillip Reserve be adopted:

1. Exclusive use of Governor Phillip Reserve, Windsor not be granted on:
 - a) consecutive days of a weekend excepting the Upper Hawkesbury Power Boat Club Spectacular (usually held in September);
 - b) consecutive weekends;
 - c) public holiday periods; and
 - d) Fathers' Day/Mothers' Day of each year.
2. Exclusive use for the evenings leading up to an event (maximum of 2 (two) nights) may be granted to organisers from 6.00pm till 7.00am the following morning to assist in set up and provide security only.
3. The NSW Police Service be informed of the exclusive use dates and times by the applicant prior to an event.
4. No additional fee to be charged for the overnight exclusivity.
5. The policy be reviewed every two years.

6. Other general conditions of consent are to be adhered to.
7. Council retain the noise limits as set out for those regular events held prior to 29 August 2002 - the noise limits are to be reviewed every 2 (two) years or following any changes to the noise limits by the Waterways Authority.

44: Water Tanker Filling Station - Mill Road, Kurrajong (79338/ENG/INK27NBX.E07)

RECOMMENDATION

That the following projects be listed for Councils consideration when determining projects for inclusion in the 2004/2005 Works Program:

1. That the facility for non-commercial usage off Kurrajong Road be relocated to a suitable area within Matherson Park adjacent to Roxana Road, Kurrajong at an estimated cost of \$5,500 (five thousand and five hundred dollars).
2. That Truck access to the remaining hydrant site be restricted to Old Bells Line of Road only.
3. That the present access off Kurrajong Road be closed to vehicular traffic by extending a suitable landscaped mound for the full frontage of the site at an estimated cost of \$3,500 (three thousand and five hundred dollars).
4. That the access, parking and turning areas off Old Bells Line of Road be sealed at an estimated cost of \$18,500 (eighteen thousand and five hundred dollars).
5. Item 3 (three) above can proceed at any time subject to the availability of suitable material from nearby projects.

45: Management of RTA Vehicular Ferry Contracts - Extension of Contracts (74282/ENG/INK27NBX.E02)

RECOMMENDATION

That:

6. Council extend the existing Caretaking and Operation contract of the Hawkesbury River ferries, ie Sackville, Webbs Creek and Wisemans Ferry, for a further six months, i.e. so that it would now end on 30 June 2004;
7. Council manage the existing contract for the duration of this extended period; and
8. O'Connor Ferry Service is prepared to have the existing contract extended for this same period, and to continue with their services over the extended period in accordance with the rates and conditions prescribed in the contract.

46: Governor Phillip Reserve, Windsor - Upper Hawkesbury Power Boat Club 2004 Racing Calendar (73829/ENG/INK27NBX.E04)

RECOMMENDATION

That approval be granted to the Upper Hawkesbury Power Boat Club 2004 Racing Calendar, including exclusive use on 2 May 2004 (with an alternate date of 23 May 2004) and 11-12 September 2004, subject to the following conditions:

9. Prior to dates of exclusive use a letter drop be undertaken by the applicant to all affected residents in proximity to the event with that letter advising full details of the function;
10. The reserve is to be left clean and tidy with the organisation being responsible for collection and disposal of all waste; the applicant is to lodge with Council a damage bond of \$750.00 (seven hundred and fifty dollars) in relation to each date of exclusive use, which is refundable less any costs incurred by Council, administrative or otherwise, to clean or restore the area;
11. Any building, vehicle or stall that is preparing food for public consumption is to comply with Council's "Information for Food Stall Holders" brochure; this information and any related food/public health information can be obtained by contacting Council's Environmental Health Officer.
12. If required, the applicant obtaining all necessary permit/approvals in relation to amusement devices/rides and liaising with Integral Energy regarding the supply of power and their proximity to power supply lines.
13. If required, the applicant to obtain appropriate licence from the Licensing Branch of the NSW Police Service for the sale of alcoholic beverages at the proposed event.
14. The applicant obtaining appropriate licences from the Waterways Authority regarding the conduct of the 2004 Calendar.
15. The applicant paying to Council such fees as may be applicable at the time for exclusive use of the reserve being \$1.20 (one dollar and twenty cents) per person or \$1,206.60 (one thousand, two hundred and six dollars and sixty cents) per day (whichever is the greater).
16. A fee of \$50.00 (fifty dollars) is payable for the cleaning of the toilets prior to the event.
17. A copy of a Public Liability Policy for \$10,000,000 (ten million dollars) and indemnifying Hawkesbury City Council is to be submitted prior to 31 December 2003; in the event of renewal of that policy occurring at some time during the course of the 2004 Racing Calendar a Certificate of Currency is to be submitted within 1 (one) week of renewal - this Public Liability Policy is to cover all events conducted as part of the applicant's 2004 Racing Calendar.

18. The event manager/applicant must undertake a Risk Assessment of the event to be conducted including pre-event preparations. This assessment must identify potential hazards and the procedures that need to be implemented to eliminate or control those hazards. The event manager/applicant is responsible for ensuring that procedures are followed and that they comply with the requirements of the Occupational Health and Safety Regulations 2001.
19. The event to comply with Council's current policy in regard to noise levels.

47: Half Pipe Skate Ramp at North Richmond Community Centre
(79354/ENG/INK27NBX.E06)

RECOMMENDATION

That:

20. The half pipe skate ramp be removed from the North Richmond Community Centre, once the North Richmond Skate Park is completed, and taken to the depot for assessment.
21. Consideration be given in the next financial year's budget to turn this ramp into a portable ramp, should the ramp be in good enough condition.
22. Council pay for the repairs to the adjoining colorbond boundary fence. This work to be done once the ramp has been removed. Funding for the works be provided from the Community Buildings Maintenance Budget.

SECTION 3 - ORGANISATION AND RESOURCES

96: General Purpose Financial Report and Special Purpose Financial Report for the period ended 30 June, 2003 (107/FNC/OGK27NAX.F06)

- 534 RESOLVED by the Committee exercising its delegation as Committee of the Whole on the motion of Councillor Rasmussen seconded by Councillor Finch

That Councils General Purpose and Special Purpose Financial Reports and Special Schedules for the period ended 30 June 2003 be adopted.

97: Quarterly Review as at 30 September 2003 (107/FNC/OGK27NAX.F08)

RECOMMENDATION

That the quarterly review of 2003/2004 Management Plan and Financial Statement for the period ending 30 September 2003 be adopted.

98: Monthly Financial Report - October 2003 (GF011/005/FNC/OGK27NAX.F04)

RECOMMENDATION

That the information be received.

99: Payment of External Organisations (GT050/005, GT070/018, GM001/021 Pt14, GC210/014 Pt3/FNC/OGK27NAX.F05)

RECOMMENDATION

That the information be received.

100: Community Donation Program Round 2 (Two) 2003/2004 (79356/CSV/OGK27NBX.C09)

RECOMMENDATION

That as part of Round 2 (two) of Community Donations 2003/2004 a total of \$8350 (eight thousand, five hundred and fifty dollars) be paid as donations as follows:

1. MacDonald Valley Association receive \$1,000.00 (one thousand dollars) towards their Arts is for the Birds Project.
2. Windsor Pre-School Association Inc. receive \$700.00 (seven hundred dollars) to provide and erect a double sided metal sign for the front of their building.
3. NSW Floral Art Association Inc receive \$5000.00 (five thousand dollars) towards the staging of the third Australian national Floral Art Show.
4. Bridgewater Baptist Church receive \$500.00 (five hundred dollars) towards the cost of tools towards their community garden and home maintenance program.
5. Autism and Aspergers Support Group Inc. receive \$500.00 (five hundred dollars) in-kind printing for their monthly newsletters etc.

6. Kurrajong Branch Country Women's Association receive \$500.00 (five hundred dollars) towards the purchase of two upright stoves for their catering fundraising project.
7. MacDonald Valley Public School receive \$150.00 (one hundred and fifty dollars) towards fundraising efforts to cover the cost of shortfall in excursion fees to Sydney.

101: Community Cultural Grants Program - October Round (79356/CSV/OGK27NBX.C03)

RECOMMENDATION

That:

1. A total of \$500 (five hundred dollars) as detailed in the report be allocated as grants under the Community Cultural Grants Program - October Round.
2. Funding be provided from the Community Cultural Grants Program.

102: Proposal for Council to Administer a Memorial Award in Memory of Natalie Burton (87688/CSV/OGK27NBX.C01)

RECOMMENDATION

That Council, as a Committee of the Whole, resolve to administer The Natalie Burton Memorial Award for Application and Determination with the procedure and process to be as outlined in the report.

103: Lease of Shop 2 Hobartville Shopping Centre (GC283/006, 78377, 2286, 74406/CSV/OGK27NBX.C02)

RECOMMENDATION

That:

1. The premises be leased to Mr Nicholas and Mrs Amba Rosman for an annual rental of \$7,145.00 (seven thousand, one hundred and forty five dollars) per annum, plus 8.77% (eight point seven seven) of centre outgoings.
2. Mr and Mrs Rosman be allowed a rent-free period of 2 (two) months for renovations and the promotion of the business.
3. The Common Seal of Council be affixed to all necessary documents.

ORDINARY - 9 December 2003

General Purpose Committee - 27 November 2003

Organisation and Resources

QUESTIONS WITHOUT NOTICE:

There were no Questions Without Notice due to there being no Quorum.

The meeting terminated at 3.25pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 27 January 2004.

.....
Mayor



ordinary

4

section

reports
for determination

ITEM: 194 **Lease of Shop 4 (Four) Hobartville Shopping Centre**

FILE NUMBER: 6481, 82137/CSV/ORL09NBX.C04

REPORT:

An application has been received from O'Brien Family Funerals for the lease of Shop 4 (four) Hobartville Shopping Centre. The proposed use of the premises would be for office space and meeting rooms.

Mr and Mrs Mudford of O'Brien Family Funerals have requested a 1 (one) year lease with a one 1 (one) year option and a commencing annual rental of \$6,500 (six thousand, five hundred dollars) plus GST. The rent would be subject to market valuation at the commencement of the option and the tenant would be responsible for 8.77% (eight point seven seven percent) of the total centre outgoings.

Shop 4 (four) is currently vacant and has been for some time. Upon leasing to O'Brien Family Funerals, the Hobartville Shopping Centre would be fully leased.

RECOMMENDATION:

That:

1. The premises be leased to O'Brien Family Funerals for the annual rental of \$6,500.00 (six thousand, five hundred dollars) plus GST per annum, plus 8.77% (eight point seven seven percent) of centre outgoings.
2. The Common Seal of Council be affixed to all necessary documents.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 194 Oooo

ITEM: 195 Proposal to Establish an Alcohol Free Zone**FILE NUMBER:** GP070/001/CSV/ORL09NBX.C06

REPORT:

In accordance with the provisions of the Local Government Act, 1993, Council proposes to consider the re-establishment of the Alcohol Free Zones in the Hawkesbury Local Government Area.

The current Alcohol-Free Zones, located within the Hawkesbury LGA, will expire on 31 December 2003. Accordingly, it is proposed to re-establish all Alcohol Free Zones for another 3 (three) year period, commencing 1 January 2004 and expiring 31 December 2006. Under the Act the Alcohol Free Zone covers the public road and footpath areas only.

The current local of Hawkesbury's Alcohol Free Zones are:

Richmond

- The block having its boundaries as Francis Street, West Market Street, Windsor Street and Bosworth Street, Richmond. Including Coles car park.
- East Market Street, Richmond between Francis Street and Windsor Street.
- Toxana Street, Richmond between Francis Street and Windsor Street.
- Windsor Street, Richmond between East Market Street and Paget Street.
- West Market Street, Richmond between Lennox Street and March Street.
- The block having its boundaries as East Market Street, Windsor Street, West Market Street and March Street, Richmond.
- East Market Street, Richmond between March Street and Lennox Street.
- Woodhills car park, Richmond.

North Richmond

- Bells Line of Road, North Richmond - area known as State Bank Plaza car park (adjoining Pitt Lane).

Windsor

- Windsor Mall, Windsor.
- The footpaths and roadways along The Terrace and adjoining Howe Park, Windsor.
- George Street, Windsor from Bridge Street (roundabout) to corner of Arndell Street.

Glossodia

- Golden Valley Drive, Glossodia in front of Shopping Centre. Including the car park and access road.

Pitt Town

- Eldon Street, Pitt Town between Grenville Street and Chatham Street.

McGraths Hill

- McGraths Hill Shopping Centre on the block bounded by Phillip Place, Redhouse Crescent and the McGraths Hill Community Centre.

Wilberforce

- Wilberforce Shopping Centre on the block bounded by the George Road entrance, the section of Singleton Road in front of the Wilberforce Pre-School and Child Care Centre to the intersection with King Road, and the frontage of the Shopping Centre and Park along King Road, Wilberforce.

South Windsor

- The block having its boundaries as George Street, Campbell Street and Argyle Street (and rear laneways) including the roads, footpaths and car park at front, side and rear of South Windsor Shopping Centre and the roads and footpaths surrounding McLeod Park.

Public consultation has been undertaken and support has been received from the Hawkesbury Local Area Command (Police), the Hawkesbury Chamber of Commerce and residents of the Hawkesbury LGA.

RECOMMENDATION:

That:

1. In accordance with the provisions of the Local Government Act, 1993, the consumption of alcohol in the following areas be prohibited for the period from 1 January 2004 to 31 December 2006, by the re-establishment of the Alcohol Free Zones.

Richmond

- The block having its boundaries as Francis Street, West Market Street, Windsor Street and Bosworth Street, Richmond. Including Coles car park.
- East Market Street, Richmond between Francis Street and Windsor Street.
- Toxana Street, Richmond between Francis Street and Windsor Street.
- Windsor Street, Richmond between East Market Street and Paget Street.
- West Market Street, Richmond between Lennox Street and March Street.
- The block having its boundaries as East Market Street, Windsor Street, West Market Street and March Street, Richmond.
- East Market Street, Richmond between March Street and Lennox Street.
- Woodhills car park, Richmond.

North Richmond

- Bells Line of Road, North Richmond - area known as State Bank Plaza car park (adjoining Pitt Lane).

Windsor

- Windsor Mall, Windsor.
- The footpaths and roadways along The Terrace and adjoining Howe Park, Windsor.
- George Street, Windsor from Bridge Street (roundabout) to corner of Arndell Street.

Glossodia

- Golden Valley Drive, Glossodia in front of Shopping Centre. Including the car park and access road.

Pitt Town

- Eldon Street, Pitt Town between Grenville Street and Chatham Street.

McGraths Hill

- McGraths Hill Shopping Centre on the block bounded by Phillip Place, Redhouse Crescent and the McGraths Hill Community Centre.

Wilberforce

- Wilberforce Shopping Centre on the block bounded by the George Road entrance, the section of Singleton Road in front of the Wilberforce Pre-School and Child Care Centre to the intersection with King Road, and the frontage of the Shopping Centre and Park along King Road, Wilberforce.

South Windsor

- The block having its boundaries as George Street, Campbell Street and Argyle Street (and rear laneways) including the roads, footpaths and car park at front, side and rear of South Windsor Shopping Centre and the roads and footpaths surrounding McLeod Park.

2. Public notification (including erection of signage and an advertisement in the Hawkesbury Gazette) be given of the re-establishment.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 195 Oooo

ITEM: 196 Occupational Health and Safety - Compliance**FILE NUMBER:** 79509/CSV/ORL09NBX.C01

REPORT:

The Occupational Health and Safety Act 2000 and Regulation 2001 commenced from 1 September 2001 and required employers to identify all hazards to health and safety in the workplace and to assess the risk from those hazards, control and or eliminate them.

It was identified that staff were not compliant with the requirements of the Act and in this regard Management employed a Contract Works/Safety Officer from 18 August 2003 to drive the process of compliance.

The Occupational Health and Safety Act requires that a Hazard Register be developed and that Safe Work Method Statements also be developed to address those hazards. This must also be a consultative process with all staff.

A target date of 24 February 2004 was determined to ensure that Council is compliant with the Occupational Health and Safety Act.

The process to date has resulted in a substantial amount of documents that need to be assessed and then entered into the 18 (eighteen) Hazard Registers.

Further, following perusal of the hazard information provided to date, it is estimated that up to 300 (three hundred) Safe Work Method Statements will also need to be attached to the Hazard Registers.

The Word Processing section of Council has been providing data entry support, however, this support has been minimised due to staff shortages that will continue into the New Year.

Without additional data entry support, we will not be in a position to meet the 24 February 2004 compliance target.

Accordingly, it is recommended that 2 (two) data entry operators be employed for a 3 (three) month period to complete the 18 (eighteen) Hazard Registers and estimated 300 (three hundred) Safe Work Method Statements. The estimated cost to employ the data entry operators is \$20,000 (twenty thousand dollars). Council currently holds some \$149,254 (one hundred and forty nine thousand, two hundred and fifty four dollars) in the Risk Management Reserve, which is available to fund these types of Occupational Health and Safety costs.

RECOMMENDATION:

That:

1. 2 (two) data entry operators be employed for a 3 (three) month period to complete the 18 (eighteen) Hazard Registers and estimated 300 (three hundred) Safe Work Method Statements with funding being provided from the Risk Management Reserve.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 196 Oooo

ITEM: 197 **Leasing of the Unformed Road at Rickaby Street, South Windsor**

FILE NUMBER: 79337/CSV/ORL09NBX.C09

REPORT:

An application has been received from Mr Barry Davis and Mrs Marie Clark for the leasing of unformed road for the purposes of agistment, adjoining the property they currently own at Lot 134 DP75206. Under the Roads Act, only the adjoining owners may lease unformed unused roads.

The lease will rest on correspondence in the form of a deed of agreement for a maximum period of 5 (five) years with a conditional clause inserted that allows Council to give 6 (six) months written notice to terminate the lease prior to the expiration of the lease, if the unformed road is required by Council for any future purpose.

The annual rent will be \$600 (six hundred dollars) plus GST to be reviewed annually in accordance with the Consumer Price Index of Sydney.

All costs associated with the leasing proposal will be met by the lessees. The lessees will be required to provide \$10,000,000 (ten million dollars) Public Liability insurance with Hawkesbury City Council interests noted on the policy.

All upkeep and maintenance of the property, including fencing and water usage will be the responsibility of the tenant.

RECOMMENDATION:

That:

1. The unformed road adjoining Lot 134 DP752061 be leased to Mr Barry Davis and Mrs Marie Clark for a maximum period of 5 (five) years with a conditional clause inserted into the Deed of Agreement that allows Council to give 6 (six) months written notice to terminate the lease prior to the expiration of the lease.
2. The annual rent by \$600.00 (six hundred dollars) plus GST to be reviewed annually in accordance with the Consumer Price Index of Sydney.
3. The lessee be required to provide \$10,000,000 (ten million dollars) Public Liability insurance with Hawkesbury City Council interests noted on the policy.
4. All costs associated with the leasing proposal be met by the lessee and the lessee be responsible for all upkeep, maintenance, fencing and water usage.
5. The Seal of Council be affixed to any necessary legal documents.

ORDINARY

Meeting Date: 9 December, 2003

Item: **197**

ATTACHMENTS:

AT-1 Location Map.

ORDINARY

Meeting Date: 9 December, 2003

Item: **197**

AT1 - Location Map

oooO END OF ITEM 197 Oooo

ITEM: 198 Documents for Execution Under Seal**FILE NUMBER:** 85778, GC283/025/CSV/ORL09NBX.C02

REPORT:Commercial Lease
GC283/025

The current lease to Yum! Restaurants Australia Pty Limited in respect of 35 Macquarie Street, Windsor (being the site of KFC) is due to expire on 20 December 2003. The tenant wishes to exercise the 5 (five) year available to them.

A valuation has been obtained. Accordingly, the rent will be increased to \$22,500 (twenty two thousand and five hundred dollars) per annum, plus GST, reviewable annually by CPI. Additionally, the tenant is required to pay Council 3% (three percent) annual turnover rent and the end of each financial year within the term of their lease.

Retail Lease
85778

Due to the transfer of the Bridge Cafe business in Thompson Square, the new owner has requested approval to use Council's alfresco decking area. The proposed term of the agreement is 2 (two) years with a 2 (two) year option at a rental of \$2320.00 (two thousand, three hundred and twenty dollars) per annum plus GST all other terms and conditions to remains as per the standard agreement.

RECOMMENDATION:

That the seal of Council be affixed to the above documents.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 198 Oooo

ITEM: 199 **Proposed Acquisition for Road Purposes - Part 61 Upper Half Moon Road, Lower Portland - W M Burgess**

FILE NUMBER: 26910/CSV/ORL09NBX.C03

REPORT:

Reference is made to the resolution of 4 November 2003 regarding the compulsory acquisition of land at Upper Half Moon Road, Lower Portland from Mr Burgess. Unfortunately the incorrect Deposited Plan number was given. In order to ensure that the process is undertaken correctly it is required that council resolve to acquire the correct parcel of land, being Lot 2 in Deposited Plan 878293.

RECOMMENDATION:

That:

1. Council compulsorily acquire Lot 2 in Deposited Plan 878293 for road purposes, in accordance with the Land Acquisition (Just Terms) Compensation Act 1991, from Mr Warren Burgess.
2. Application be made to the Minister for Local Government and/or the Governor for approval to proceed with Compulsory Acquisition of Lot 2 in Deposited Plan 878293.
3. All relevant documents be executed under the Common Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 199 Oooo

ITEM: 200 **Lease of (Grassed) Alfresco Dining Area, Thompson Square**

FILE NUMBER: 73914/CSV/ORL09NBX.C05

REPORT:

The grassed alfresco dining area located in front of Windsor Ice Creamery and Roderick Storie Solicitors is currently leased to Mrs Nancy Benfield. Mrs Benfield has indicated that she can no longer meet the rent and maintenance obligations under the current agreement.

As this land adjoins the offices of Roderick Storie Solicitor, Mr Storie has submitted an application to lease the portion of land for the sum of \$50.00 (fifty dollars) per month, plus GST. It is Mr Storie's intention to continue allowing the general public to utilise the area for the purposes of alfresco dining. Mr Storie has acknowledged his obligation to maintain the area.

In the past, Mr Storie has contributed to the maintenance and control of the area and has allowed Council staff to utilise his water supply for the newly planted gardens.

RECOMMENDATION:

That:

1. Council enter into a new Deed of Agreement for the use of the grassed alfresco dining area in Thompson Square with Mr Storie for \$50.00 (fifty dollars) per month, plus GST.
2. All relevant documents be executed under the Common Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 200 Oooo

ORDINARY

Meeting Date: 9 December, 2003

Item: **201**

ITEM: 201 **Tender - Contract Work Cogeneration Plant at the Hawkesbury Library/Gallery Development No. 012/FY04**

FILE NUMBER: 79338/ENG/ORL09NBX.E12

PREVIOUS ITEM: 153, Ordinary (09.09.2003)

PREVIOUS ITEM: 172, Ordinary (14.10.2003)

REPORT:

Council at its Ordinary Meeting of the 9 September 2003 resolved that the Principle of a Council owned Cogeneration Plant for the Precinct be adopted and tenders be called for the supply and installation of the necessary components of the plant.

At its Ordinary Meeting of the 14 October 2003, Council accepted the tender of MPI Projects Pty Ltd for the Design, Construction Management and Commissioning of a Cogeneration Project at the New Library/ Gallery Development.

Tenders for packages 102-115 and 201-207 for the contract works components of the cogeneration plant closed on Wednesday, 26 November 2003. Tenders for package 101 closed on Monday, 1 December 2003.

The tenders for each package are listed below:

Package 101 - Supply and installation of Generator Set and Ancillaries, 4 (four) tenderers requested this package.

A total of 4 (four) tenders have been submitted, are listed below and excludes GST:

Company	Tender
Energy Power Systems Australia Pty Ltd	\$619,845.00
SE.Power Equipment	\$698,000.00
Gas Drive Systems	\$824,000.00
SDA Engineering Pty Ltd	\$884,350.00

The lowest tender in the amount of \$619,845.00 (six hundred and nineteen thousand, eight hundred and forty five dollars) was submitted by Energy Power Systems Australia for the Supply and installation of Generator Set and Ancillaries is acceptable and the delivery date is within the construction program.

Package 102 - Supply and Delivery of the Reciprocating Chiller, 7 (seven) tenderers requested this package.

A total of 2 (two) tenders have been submitted and are listed below and excludes GST:

ORDINARY

Meeting Date: 9 December, 2003

Item: **201**

Company	Tender
Carrier Air Conditioning Pty. Ltd Option 1	\$88,500.00
Carrier Air Conditioning Pty. Ltd Option 2	\$102,730.00

The tender of Carrier Air Conditioning Pty Ltd for the supply and delivery of the reciprocating chiller did not demonstrate that the equipment meets the requirements of the specification.

Subsequent negotiations for the supply and delivery of the reciprocating chiller have been entered into with Air Solutions International Pty Ltd and Tyco Services.

The negotiation resulted in an offer of \$167,630.00 (one hundred and sixty seven thousand, six hundred and thirty dollars) by Air Solutions International Pty Ltd for the supply and delivery of the reciprocating chiller, which meet the specification requirements and the delivery date is acceptable within the construction program.

Package 103 - Supply and Delivery of the Absorption Chiller, 6 (six) tenderers requested this package.

No tenders have been submitted.

Subsequent negotiations for the supply and delivery of the absorption chiller have been entered into with Air Solutions International Pty Ltd and Tyco Services.

The negotiation resulted in an offer of \$201,860.00 (two hundred and one thousand, eight hundred and sixty dollars) by Air Solutions International Pty Ltd for the supply and delivery of the absorption chiller, which meet the specification requirements and the delivery date is acceptable within the construction program.

Package 104 - Supply and Delivery of the Hot Water Generator and Ancillaries, 7 (seven) tenderers requested this package.

1 (one) tender was submitted, is listed below and excludes GST:

Company	Tender
Hunt Boilers	\$96,500.00

The tender in the amount of \$96,500.00 (ninety six thousand and five hundred dollars) as submitted by Hunt Boilers was found to exclude the specified warranty and maintenance servicing. An adjusted price to include warranty and maintenance servicing was requested and a Price Adjustment was received for an amount of \$4,950.00 (four thousand, nine hundred and fifty dollars), excluding GST.

ORDINARY

Meeting Date: 9 December, 2003

Item: **201**

Company	Tender
Hunt Boilers including warranty and maintenance servicing	\$101,450.00

The revised tender in the amount of \$101,450.00 (one hundred and one thousand, four hundred and fifty dollars) as submitted by Hunt Boilers for the supply and delivery of the hot water generator and ancillaries and the delivery date is considered acceptable and is within the construction program.

Package 105 - Supply and Installation of the Cooling Towers and Ancillaries, 6 (six) tenderers requested this package.

1 (one) tender has been submitted, is listed below and excludes GST:

Company	Tender
Tasman Cooling Towers Pty Ltd	\$205,969.00

The tender in the amount \$205,969.00 (two hundred and five thousand, nine hundred and sixty nine dollars) as submitted by Tasman Cooling Towers Pty Ltd for the supply and installation of the cooling towers and ancillaries is acceptable and the delivery date is within the construction program.

Package 106 - Supply and delivery of the Pumps, 12 (twelve) tenderers requested this package.

A total of 4 (four) tenders have been submitted, are listed below and excludes GST:

Company	Tender
ITT Flygt Limited	\$45,902.00
Tyco Flow Controls Pacific Pty Ltd	\$50,228.00
Midwest Valves and Controls	\$57,795.00
Hydro Australia Pty Ltd	\$112,752.00

The lowest tender in the amount of \$45,902.00 (forty five thousand, nine hundred and two dollars) was submitted by ITT Flygt Limited for the Supply and delivery of the Pumps is acceptable and the delivery date is within the construction program.

Package 107 - Supply and delivery of the Fans and Ancillaries, 4 (four) tenderers requested this package.

No Tenders have been received

Subsequent negotiations for the supply and delivery of the fans and ancillaries have been entered

ORDINARY

Meeting Date: 9 December, 2003

Item: **201**

into with Fantech Pty Ltd and Fans Direct Pty Ltd.

The negotiation resulted in an offer of \$23,746.00 (twenty three thousand, seven hundred and forty six dollars) by Fantech Pty Ltd for supply and delivery of the fans and ancillaries is acceptable and the delivery date is within the construction program.

Package 108 - Supply and Delivery of Valves and Pipe Fittings, 9 (nine) tenderers requested this package.

A total of 4 (four) tenders have been submitted, are listed below and excludes GST:

Company	Tender
Tradelink Plumbing Supplies	\$71,177.31
Tyco Flow Controls Pacific Pty Ltd	\$179,393.00
Tyco Flow Controls Pacific Pty Ltd	\$452,219.00
Midwest Valves and Controls	\$882,257.34

The tender of Tradelink Plumbing Supplies for the Supply and Delivery of the Valves and Pipe Fittings was found to be substantially incomplete as it excluded the majority of equipment and did not meet the requirements of the specification.

The next lowest tender in the amount of \$179,393.00 (one hundred and seventy nine thousand, three hundred and ninety three dollars) was submitted by Tyco Flow Controls Pacific Pty Ltd for the Supply and Delivery of the Valves and Pipe Fittings is acceptable and the delivery date is within the construction program.

Package 109 - Supply and Delivery of the Pipework Materials and Ancillaries, 7 (seven) tenderers requested this package.

1 (one) tender has been submitted, is listed below and excludes GST:

Company	Tender
Tradelink Plumbing Supplies	\$147,867.77

The tender in the amount of \$147,867.77 (one hundred and forty seven thousand, eight hundred and sixty seven dollars and seventy seven cents) as submitted by Tradelink Plumbing Supplies for the supply and delivery of the pipework materials and ancillaries is acceptable and the delivery date is within the construction program.

ORDINARY

Meeting Date: 9 December, 2003

Item: **201**

Package 110 - Supply and Delivery of the Heat Exchangers, 6 (six) tenderers requested this package.

A total of 3 (three) tenders have been submitted, are listed below and excludes GST:

Company	Tender
Tranter Heat Exchangers Pty Ltd	\$12,480.00
Tyco Flow Controls Pacific Pty Ltd	\$27,877.00
Alfa Laval Australia	\$28,100.00

The lowest tender of Tranter Heat Exchangers Pty Ltd for the Supply and Delivery of the Heat Exchangers did not demonstrate that the equipment meets the requirements of the specification.

The next lowest tender in the amount of \$27,877.00 (twenty seven thousand, eight hundred and seventy seven dollars) as submitted by Tyco Flow Controls Pacific Pty Ltd the for the supply and delivery of the heat exchangers is acceptable and the delivery date is within the construction program.

Package 111 - Supply and Delivery of the PLC Hardware, Software and Ancillaries, 8 (eight) tenderers requested this package.

A total of 3 (three) tenders have been submitted, are listed below and excludes GST:

Company	Tender
W. A. Cromarty & Co Pty Ltd Alternative bid	\$43,683.00
W. A. Cromarty & Co Pty Ltd	\$57,380.00
Triflex Electrical Pty Ltd	\$60,032.00

The lowest tender of W. A. Cromarty & Co Pty Ltd Alternative bid for the supply and delivery of the PLC hardware, software and ancillaries did not demonstrate that the equipment meets the requirements of the specification.

The next tender in the amount of \$57,380.00 (fifty seven thousand, three hundred and eighty dollars) as submitted by W. A. Cromarty & Co Pty Ltd for the Supply and Delivery of the PLC Hardware, Software and Ancillaries is acceptable and the delivery date is within the construction program.

ORDINARY

Meeting Date: 9 December, 2003

Item: **201**

Package 112 - Supply and Delivery of the Instrumentation, 6 (six) tenderers requested this package.

A total of 2 (two) tenders have been submitted, are listed below and excludes GST:

Company	Tender
Temperature Control Pty Ltd	\$13,527.00
Midwest Valves and Controls	\$22,708.00

The lowest tender, submitted by Temperature Control Pty Ltd for the supply and delivery of the instrumentation was found to be substantially incomplete, as it included only temperature instrumentation and excluded the majority of equipment listed in the specification.

The next tender in the amount of \$22,708.00 (twenty two thousand, seven hundred and eight dollars) as submitted by Midwest Valves and Controls for the Supply and Delivery of the Instrumentation is acceptable and the delivery date is within the construction program.

Package 113 - Supply and Delivery of the Air Compressor and Ancillaries, 6 (six) tenderers requested this package.

A total of 3 (three) tenders have been submitted, are listed below and excludes GST:

Company	Tender
Air Technology Group Pty Ltd	\$6,100.00
Caps Australia Pty Ltd	\$8,656.00
Altas Copco Compressors Australia	\$17,149.00

The lowest tender, submitted by Air Technology Group Pty Ltd excluded After Coolers from the price provided in the Tender Form. However, in the accompanying information, they advised that after-coolers can be provided at a cost of \$680.00 (six hundred and eighty dollars) each. The addition of 2 (two) after-coolers as required by the specification will increase the tender price to \$7,460.00 (seven thousand, four hundred and sixty dollars).

The adjusted tender in the amount of \$7,460.00 (seven thousand, four hundred and sixty dollars) submitted by Air Technology Group Pty Ltd for the supply and delivery of the air compressor and ancillaries is acceptable and the delivery date is within the construction program.

Package 114 - Site Facilities Hire, 2 (two) tenderers requested this package.

No tenders have been submitted.

Subsequent negotiations for site facilities hire have been entered into with Coates Hire and On Site Rentals.

The negotiation in an offer of \$7,383.00 (seven thousand, three hundred and eighty three dollars) by

ORDINARY

Meeting Date: 9 December, 2003

Item: **201**

On Site Rentals for the Site Facilities Hire is acceptable and the delivery date is acceptable within the construction program.

Package 115 Control Room Furniture, 2 (two) tenderers requested this package.

No tenders have been submitted and it is proposed that the required furniture be included in the furniture tender for the new library building to be called in the future.

Package 201 - Water Treatment Works, 6 (six) tenderers requested this package.

1 (one) tender has been submitted, is listed below and excludes GST:

Company	Tender
Veolia Water Systems (Aust) Pty Ltd	\$23,518.00

The tender in the amount of \$23,518.00 (twenty three thousand, five hundred and eighteen dollars) was submitted by Veolia Water Systems (Aust) Pty Ltd for the Water Treatment Works is acceptable and the delivery date is within the construction program.

Package 202 - Ventilation System Works, 6 (six) tenderers requested this package.

A total of 3 (three) tenders have been submitted, are listed below and excludes GST:

Company	Tender
Aspect Air Conditioning Pty Ltd	\$64,000.00
Solarite Air Conditioning Pty Ltd	\$66,324.00
Advanced Air Conditioning and Refrigeration Pty Ltd	\$88,940.00

All tenderers were requested to provide a price adjustment for the supply of galvanised steel surrounds for all Concrete Plinths within the plant-room, as the concrete will now be provided by Grant Constructions, since no tenders were received for Package 206: Concrete Plinths.

The adjusted tender prices, including the provision of galvanised steel surrounds were as follows:

Company	Tender
Aspect Air Conditioning Pty Ltd	\$69,700.00
Solarite Air Conditioning Pty Ltd	\$70,516.00
Advanced Air Conditioning and Refrigeration) Pty Ltd	\$91,040.00

ORDINARY

Meeting Date: 9 December, 2003

Item: **201**

The adjusted lowest tender in the amount of \$69,700.00 (sixty nine thousand and seven hundred dollars) as submitted by Aspect Air Conditioning Pty Ltd for the Ventilation System Works is acceptable and the delivery date is within the construction program.

Package 203 - Insulation Works, 4 (four) tenderers requested this package.

1 (one) tender has been submitted, is listed below and excludes GST:

Company	Tender
United Insulation Contracting (T/A Jats NSW Pty Ltd)	\$138,000.00

The tender in the amount of \$138,000.00 (one hundred and thirty eight thousand dollars) as submitted by United Insulation Contracting (T/A Jats NSW Pty Ltd) for the insulation works is acceptable and the delivery date is within the construction program.

Package 204 - Electrical Works, 11 (eleven) tenderers requested this package.

A total of 2 (two) tenders have been submitted, are listed below and excludes GST:

Company	Tender
Brooks Marchant Industries (ACT) Pty Ltd	\$272,000.00
Fanelec Pty Ltd	\$283,850.00

Both tenderers were unable to obtain a price from Integral Energy for the works related to the high voltage side of the Sub-station. Consequently, this required work is excluded by both. MPI estimates the value of this work at approximately \$25,000.00 (twenty five thousand dollars), excluding GST.

The tender in the amount of \$272,000.00 (two hundred and seventy two thousand dollars) as submitted by Brooks Marchant Industries (ACT) Pty Ltd for the electrical works is acceptable and the delivery date is within the construction program.

Package 205 - Pipework and Ancillaries Installation Works, 6 (six) tenderers requested this package.

A total of 2 (two) tenders have been submitted, are listed below and excludes GST:

Company	Tender
Pelbar Pty Ltd	\$394,250.00
Gorden R. Brown Plumbers Pty Ltd	\$595,000.00

ORDINARY

Meeting Date: 9 December, 2003

Item: **201**

The tender in the amount of \$394,250.00 (three hundred and ninety four thousand, two hundred and fifty dollars) as submitted by Pelbar Pty Ltd for the pipework and ancillaries installation works is acceptable and the delivery date is within the construction program.

Package 206 Concrete Plinths, 2 (two) tenderers requested this package.

No tenders have been submitted.

Tender package 202 have been asked to include the metal edge on the plinths as an additional cost. Grant Construction are to be asked to pour of the concrete plinths as a variation.

Package 207 Cranage Services, 2 (two) tenderers requested this package.

No tenders have been submitted.

Subsequent negotiations for cranage services have been entered into with Melrose Cranes and Rigging Pty Ltd and S.K.E. Cranes Pty Ltd.

The negotiation resulted in an offer of \$20,400.00 (twenty thousand and four hundred dollars) by Melrose Cranes and Rigging Pty Ltd for the Cranage Services and is considered acceptable and the delivery date is within the construction program.

The estimated complete project costs are set out below:

Company	Tender
Package 101 - Supply and installation of the Generator Set and Ancillaries	\$619,845.00
Package 102 - Supply and delivery of the Reciprocating Chiller	\$167,630.00
Package 103 - Supply and Delivery of the Absorption Chiller	\$201,860.00
Package 104 - Supply and Delivery of the Hot Water Generator and Ancillaries	\$101,450.00
Package 105 - Supply and Installation of the Cooling Towers and Ancillaries	\$205,969.00
Package 106 - Supply and delivery of the Pumps	\$45,902.00
Package 107 - Supply and delivery of the Fans and Ancillaries	\$23,746.00
Package 108 - Supply and Delivery of the Valves and Pipe Fittings	\$179,393.00
Package 109 - Supply and Delivery of the Pipework Materials and Ancillaries	\$147,867.77
Package 110 - Supply and Delivery of the Heat Exchangers	\$27,877.00
Package 111 - Supply and Delivery of the PLC Hardware, Software and Ancillaries	\$57,380.00
Package 112 - Supply and Delivery of the Instrumentation	\$22,708.00

ORDINARY

Meeting Date: 9 December, 2003

Item: **201**

Package 113 - Supply and Delivery of the Air Compressor and Ancillaries	\$7,460.00
Package 114 - Site Facilities Hire	\$7,383.00
Package 115 Control Room Furniture (estimated)	\$7,000.00
Package 201 - Water Treatment Works	\$23,518.00
Package 202 - Ventilation System Works	\$69,700.00
Package 203 - Insulation Works	\$138,000.00
Package 204 - Electrical Works	\$272,000.00
Package 204 - Electrical Works by Intergral (estimated)	\$25,000.00
Package 205 - Pipework and Ancillaries Installation Works	\$394,250.00
Package 206 Concrete Plinths (estimate)	\$8,500.00
Package 207 Cranage Services	\$20,400.00
Contingency	\$30,000.00
Building Construction	\$498,000.00
Design, Construction Management and Commissioning	\$135,000.00
Total Construction cost excluding GST	\$3,437,838.77

The reference checks supplied have supported the tenderers and their credentials are substantiated. Discussions with Mr Jim Ferretti of MPI Consultants Pty Ltd indicated that the total project is included.

The tender's comply with MPI Projects Pty Ltd Occupational Health and Safety System.

It is proposed that funding for the project be made available from internal loans.

RECOMMENDATION:

That in relation to the construction of a Cogeneration Plant at the Old Hospital/Library/Gallery site:

1. Funding for the project be provided by means of internal loans.
2. Package 101 - Supply and Installation of the Generator Set and Ancillaries

The Tender of Energy Power Systems Australia Pty Ltd, Unit 4, 17-37 Wollongong Road Arncliffe NSW 2205 for the supply and installation of the Generator Set and Ancillaries for the sum of \$619,845.00 (six hundred and nineteen thousand, eight hundred and forty five dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

3. Package 102 - Supply and Delivery of the Reciprocating Chiller

- a) The tender of Carrier Airconditioning Pty Ltd for the supply and delivery of reciprocating chiller not be accepted.
- b) Further tenders not be called as Tender Procedures have been followed and it is unlikely that additional tenders will be received. Timing of the project also precludes this action.
- c) The offer of Air Solutions International Pty Ltd for the supply and delivery of the reciprocating chiller for the sum of \$167,630.00 (one hundred and sixty seven thousand, six hundred and thirty dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

4. Package 103 - Supply and Delivery of the Absorption Chiller

- a) As no tenders were received, further tenders not be called as Tender Procedures have been followed and it is unlikely that additional tenders will be received. Timing of the project also precludes this action.
- b) The offer of Air Solutions International Pty Ltd for the supply and delivery of the absorption chillers for the sum of \$201,860.00 (two hundred and one thousand, eight hundred and sixty dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

5. Package 104 - Supply and Delivery of the Hot Water Generator and Ancillaries

The revised tender of Hunt Boilers for the supply and delivery of the hot water generator and ancillaries for the sum of \$101,450.00 (one hundred and one thousand, four hundred and fifty dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

6. Package 105 - Supply and Installation of the Cooling Towers and Ancillaries

The tender of Tasman Cooling Towers Pty Ltd for the supply and installation of the cooling towers and ancillaries for the sum of \$205,969.00 (two hundred and five thousand, nine hundred and sixty nine dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

7. Package 106 - Supply and Delivery of the Pumps

The tender of ITT Flygt Limited for the supply and delivery of the pumps for the sum of \$45,902.00 (forty five thousand, nine hundred and two dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

8. Package 107 - Supply and Delivery of the Fans and Ancillaries

- a) As no tenders were received, further tenders not be called as Tender Procedures have been followed and it is unlikely that additional tenders will be received. Timing of the project also precludes this action.

- b) The offer of Fantech Pty Ltd for the supply and delivery of the fans and ancillaries for the sum of \$23,746.00 (twenty three thousand, seven hundred and forty six dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

9. Package 108 - Supply and Delivery of the Valves and Pipe Fittings,

The tender of Tyco Flow Controls Pacific Pty Ltd, Unit B1 141-151 Fairfield Road, Guildford NSW 2161 for the supply and delivery of the valves and pipe fittings for the sum of \$179,393.00 (one hundred and seventy nine thousand, three hundred and ninety three dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

10. Package 109 - Supply and Delivery of the Pipework Materials and Ancillaries

The tender of Tradelink Plumbing Supplies, 1037 Bourke Street, Waterloo NSW 2017 for the supply and delivery of the pipework materials and ancillaries for the sum of \$147,867.77 (one hundred and forty seven thousand, eight hundred and sixty seven dollars and seventy seven cents), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

11. Package 110 - Supply and Delivery of the Heat Exchangers

The tender of Tyco Flow Controls Pacific Pty Ltd, Unit B1, 141-151 Fairfield Road, Guildford NSW 2161 for the supply and delivery of the heat exchangers for the sum of \$27,877.00 (twenty seven thousand, eight hundred and seventy seven dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

12. Package 111 - Supply and Delivery of the PLC Hardware, Software and Ancillaries

The tender W. A. Cromarty & Co Pty Ltd. One Park Road, Queensland 4064 for the supply and delivery of the PLC hardware, software and ancillaries at George Street, Windsor for the sum of \$57,380.00 (fifty seven thousand, three hundred and eighty dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

13. Package 112 - Supply and Delivery of the Instrumentation

The tender of Midwest Valves and Controls, 13 Mayne Street, Gulgong NSW 2852 for the supply and delivery of the instrumentation for the sum of \$22,708.00 (twenty two thousand, seven hundred and eight dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

14. Package 113 - Supply and Delivery of the Air Compressor and Ancillaries

The adjusted tender of Air Technology Group Pty Ltd, 271 Prince William Drive, Seven Hills NSW 2147 for the supply and delivery of the air compressor and ancillaries for the sum of \$7,460.00 (seven thousand, four hundred and sixty dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

15. Package 114 - Site Facilities Hire

- a) As no tenders were received, further tenders not be called as Tender Procedures have been followed and it is unlikely that additional tenders will be received. Timing of the project also precludes this action. Not accept any tenders.
- b) The offer of On Site Rentals, 65 Owen Street, Glendening for the site facilities hire for the sum of \$7,383.00 (seven thousand, three hundred and eighty three dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

16. Package 115 - Control Room Furniture

Tenders for the required furniture be included in the furniture tender for the new library building.

17. Package 201 - Water Treatment Works

The tender of Veolia Water Systems (Aust) Pty Ltd, 15 Blackman Crescent, South Windsor 2756 for the water treatment works for the sum of \$23,518.00 (twenty three thousand, five hundred and eighteen dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

18. Package 202 - Ventilation System Works

The adjusted tender of Aspect Air Conditioning Pty Ltd, 11 Chard Road, Brookvale NSW for the Ventilation System Works for the sum of \$69,700.00 (sixty nine thousand and seven hundred dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

19. Package 203 - Insulation Works

The tender of United Insulation Contracting (T/A Jats NSW Pty Ltd) 2/164 Bungaree Road, Pendle Hill NSW 2145 for the insulation works for the sum of \$138,000.00 (one hundred and thirty eight thousand dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

20. Package 204 - Electrical Works

The tender of Brooks Marchant Industries (ACT) Pty Ltd 19 Aurora Avenue, Queanbeyan NSW 2620 for the electrical works for the sum of \$272,000.00 (two hundred and seventy two thousand dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

21. Package 205 - Pipework and Ancillaries Installation Works

The tender of Pelbar Pty Ltd, P.O. Box 356, Riverwood 2210 for the pipework and ancillaries installation works for the sum of \$394,250.00 (three hundred and ninety four thousand, two hundred and fifty dollars), be accepted and novated to MPI Projects. Any documents be executed under Seal of Council.

22. Package 206 Concrete Plinths

- a) As no tenders were received, further tenders not be called as Tender Procedures have been followed and it is unlikely that additional tenders will be received. Timing of the project also precludes this action.
- b) Grant Construction to be asked to pour the concrete plinths at an agreed variation price.

23. Package 207 Cranage Services

- a) As no tenders were received, further tenders not be called as Tender Procedures have been followed and it is unlikely that additional tenders will be received. Timing of the project also precludes this action..
- b) The offer of Melrose Cranes and Rigging Pty Ltd, P.O. Box 299, Winston Hills 2153 for the cranage services for the sum of \$20,400.00 (twenty thousand, four hundred dollars), be accepted and novated to MPI Projects. Any necessary documents be executed under Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 201 Oooo

ORDINARY

Meeting Date: 9 December, 2003

Item: **202**

ITEM: 202 **Alteration and additions to Netball Amenities located adjacent to the intersection of Mileham and Drummond Streets, South Windsor**

FILE NUMBER: 73645, 79340/ENG/ORL09NBX.E13

REPORT:

Tenders for the alterations and additions to Mileham Street Netball Amenities located adjacent to the intersection of Mileham and Drummond Streets, South Windsor, closed on Wednesday, 26 November 2003. Works include extension of office, store, baby change room and staff toilet. As well removal of the tower and stairs and re-roofing of the existing and extension roofline. 6 (six) tenders were submitted, are listed below and include GST:

Company	Tender
Denning Constructions Pty Ltd	\$159,500.00
Hinchey and Cross	\$187,385.00
Zadro Constructions Pty Ltd	\$190,130.60
AMFM Constructions Pty Ltd	\$193,637.00
Cranebrook Constructions	\$199,982.20
John M Coyle Pty Ltd	\$232,771.00

The lowest tender in the amount of \$159,500.00 (one hundred and fifty nine thousand and five hundred dollars) was submitted by Denning Constructions Pty Ltd, Lot 6 Goods Road Oakville NSW 2756 with a practical completion on 16 March 2004.

The estimated cost to complete the project is set out below:

Company	Tender
Site Safety	\$400
Sketch Plans	\$225
Engineering Plans	\$165
Contract Documentation	\$500
Construction Sign	\$250
Documentation Printing	\$250
Construction Excluding GST and including \$3000 Contingency	\$145,000
Contract Administration	\$4,000

ORDINARY

Meeting Date: 9 December, 2003

Item: **202**

Development Application/Construction Certificate	\$1031
Master Key Lock System	\$1200
Total Construction cost excluding GST	\$153,021

The supplied reference checks have supported the company and their company credentials are substantiated. Discussions with Mr David Denning indicated that the total project is included.

The contractor's experience in the execution of work similar to this contract has been reviewed and include Medical Centres at Richmond and Windsor, Educational, commercial complexes, McGraths Hill Community Centre and the Old Hospital refurbishment for Hawkesbury City Council.

Funding is provided from the following:

Company	Tender
Section 94 contributions - Recreation Buildings	\$70,000
Hawkesbury City Netball Association	\$83,021

The tender of Denning Constructions Pty Ltd has included an Occupational Health and Safety System.

RECOMMENDATION:

That the tender of Denning Constructions Pty Ltd, Lot 6 Goods Road Oakville NSW 2756 for alterations and additions to the Mileham Street Netball Amenities located adjacent to the intersection of Mileham and Drummond Streets. South Windsor for the sum of \$145,000.00 (one hundred and forty five thousand) excluding GST, be accepted and the necessary documents be executed under Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 202 Oooo

ITEM: 203**Council's Thursday Night Opening Hours****FILE NUMBER:**

107/EVD/ORL09NBX.V08

REPORT:**Introduction**

The purpose of this report is to provide information about Council's opening hours on Thursday nights and to recommend that Thursday night opening be discontinued.

Report

Council currently opens on Thursday nights from 5:00pm to 7:30pm. Opening hours on other days are 8:30am to 5:00pm. Services are provided by Reception, Financial Operations and Environment & Development for telephone enquiries and customers visiting in person. Typically, this involves a receptionist, 2 (two) Financial Operations staff and 2 (two) Environment & Development staff working the additional 2.5 (two point five) hours each Thursday night. Limited services only are available, as full services would require at the very least 4 (four) professional staff to be rostered in Environment & Development alone.

The long standing arrangement is that staff receive 2.83 (two point eight three) hours time in lieu, which is either taken within the next week or accrued on the payroll system to provide an additional day off when sufficient hours are accrued. The impact of this time in lieu arrangement is that key customer service staff are absent in busy times during normal business hours. This requires relief reception staff from other areas of Council and relief customer service staff for Finance and Environment & Development. The net result is a cost to Council of 14.15 (fourteen point one five) person hours each week minimum, which is often lost at times of high customer demand.

Observations over recent years are that very few people now avail themselves of the Thursday night services. This is largely due to the introduction of a variety of external payment facilities for rates, including BPay, Australia Post, internet and telephone. Also the availability of information over the internet and the increasing willingness of staff to be flexible in relation to customer needs has reduced patronage on Thursday night.

Figures kept over a 4 (four) week period during September/October 2003 show that on average there were 8 (eight) visitors and 4.5 (four point five) phone calls each Thursday night. Although basic services can be provided, customers often need to return during business hours as the professional staff are not available on Thursday nights.

Council's professional staff are mindful of the needs of our customers and often provide direct services after hours, for example arranging appointments before or after the customer's own work commitments, visiting customers on-site outside of normal business hours, etc.

Conclusion

Opening on Thursday night provides a limited range of services only to a very limited number of the community. Due to the resource implications this is not considered to be the most efficient use of Council resources.

RECOMMENDATION:

That:

1. Following 18 December 2003, Council cease trading on Thursday nights.
2. Professional staff be encouraged to continue to provide after-hours services to customers on request and as appropriate.
3. Notification be provided in the local press and Council notice boards, including availability of information on Council Web site and making individual arrangements with staff if necessary.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 203 Oooo



ordinary

5
section

reports
for information

ORDINARY

Meeting Date: 9 December, 2003

Item: **204**

ITEM: 204 **Hawkesbury Leisure Centres Incorporated**

FILE NUMBER: 73685/CSV/ORL09NCX.C07

PREVIOUS ITEM: 1, Ordinary (08.07.2003)

REPORT:

Council at its Ordinary meeting on 8 July 2003, resolved as follows:

“That:

1. *A deed of release be prepared to conclude the current contractual arrangement between Hawkesbury City Council and Leisure Co. With a deed of agreement accepting Leisure Co.’s offer of \$525,000 (five hundred and twenty five thousand) including payment instalments over a three year period.*
2. *An interim arrangement be entered into with Leisure Co. for the operation of Hawkesbury Leisure Centres Incorporated for the 2003/2004 financial year.*
3. *Council agree to call for expressions of interest for the operations of Hawkesbury Leisure Centres Incorporated from 1 July 2004.”*

The deed of release in accordance with Councils resolution has been prepared and the third installment of \$125,000 (one hundred and twenty five thousand dollars) is due to be received prior to 2 December 2003.

The previous report to Council indicated that an expression of interest would be prepared for the ongoing management and support of the Hawkesbury Leisure Centres. This expression of interest has been completed and will be advertised for a period of 6 (six) weeks, which is within the time schedule for Council to resolve an outcome for a new agreement to be initiated on 1 July 2004.

It is recommended that the information be received.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 204 Oooo

ORDINARY

Meeting Date: 9 December, 2003

Item: **205**

ITEM: 205 **Ferry Interruption Report - October / November 2003**

FILE NUMBER: 79338/ENG/ORL09NCX.E10

REPORT:

Date

Ferry Location

October 2003

Wednesday, 15 October 2003

Webbs Creek Ferry - 12.00 midnight - 4.30am
Water pump failure, 4 (four) and a half hour
interruption.

Thursday 23 October 2003

Sackville Ferry - 1.00pm - 1.45pm
Repairs to gate, 45 (forty five) minute
interruption.

Thursday 30 October 2003

Wisemans Ferry - Hydraulic hose cut under
boom gate. Alternate vessel operated - no
interruption to ferry.

November 2003

Thursday 13 November 2003

Wisemans Ferry - Hydraulic hose broken on
main ferry. Alternate vessel operated during
repairs - No interruption to service.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 205 Oooo



ordinary

6
section

reports
of committees

ORDINARY MEETING

Reports of Committees

Sandstone Quarry Committee Meeting - 8 October 2003

Present: Councillor Leigh Williams Chairperson
Mr & Mrs D Stimson
Mr D Milgate
Mr J Halpin
Mr J Pye
Mr A Martin
Mr G Hall

Apologies: Mr M Ryan

Meeting commenced at 7.10pm

Previous Minutes

Minutes from previous meeting were adopted.

Matters Arising from Previous Meeting

2.1 Frequency of Committee Meeting (Condition 33)

This matter was referred to Council's Solicitors for an opinion, which was included in the letter to the committee.

Committee can agree to meet 6 (six) monthly or as required with special request. Given the status of the S96 Application, it was agreed that the meeting should be held 3 (three) months (February 2004). Councillor Williams advised he would like to meet with the Committee before the March Local Government Elections.

Continuation of Quarry

Discussion took place about the life of the quarry and the current S96 Application seeking to modify the consent to extend the life of the quarry.

David Stimson requested a motion that the quarry operators have always attended to matters raised by the committee and the committee are satisfied with the current quarry operation.

Discussions took place on the history of the matter and the current S96 Application. The committee were advised that the sandstone quarry approval was until 6 September 2003. The concern was whether the current consent for the quarry has lapsed. Applicant/quarry operators were to meet with Council officers to discuss the matter and the committee were to keep informed of the discussions.

Council has received recent legal advice on another mining activity in the area that has a similar set of circumstances. The opinion indicated that as the S96 Application was lodged prior to the consent lapsing and the application was not determined, it was still open to Council to consider the S96 Application.

ORDINARY MEETING

Reports of Committees

General Business

Damien Milgate presented the Quarterly Report on the quarry, together with the photos of the regeneration areas.

The issue of the removal of the weigh bridge was discussed and how the S94 Contributions were to be calculated. The matter needs to be carefully considered with the use of dockets and calculations.

The suppression of dust from the saw was raised by John Pye. Council officers had inspected the site and the sediment trap had been installed and the dust suppression measures were still being investigated. Alan Martin to further inspect the site and review dust suppression issue.

John Halpin discussed the dust generation on site and the measures employed to reduce the dust.

Photos of the site taken by Alan Martin were presented to the meeting. It was agreed that Alan Martin's inspection notes be distributed to the committee members.

The entry gate has been relocated, which improves truck movements and safety.

The matter of the payment of the \$75,000 Restoration Bond was raised and John Pye advised that if the vendor sells the site, the Bond may be replaced with the same amount and this Bond could then be returned to the vendor if they sell the site.

Next Meeting

The next meeting is to be held on 11 February 2004.

The meeting closed at 8.30pm

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Heritage Advisory Committee - 9 October 2003

Present	Councillor Finch Debra Hallam Dennis Bradshaw Graham Edds Ian Jack Louise McMahon Lucy Sullivan Max Hatherley Michelle Nichols Robert Montgomery (HCC) Karen Mion (HCC)
Apologies	Alan Aldrich Donald Ellsmore (Heritage Advisor) Jan Barkley-Jack

Confirmation of Minutes

The minutes of the meeting of 11 September 2003 were adopted with the following changes:-

- 'Lucy' was changed to 'Louise' in item 4.3 - Funding Cemeteries
- 'Louise McMahon' was deleted and the first sentence amended to read 'The committee discussed that Council had set up a steering committee for Pitt Town' in item 5.2 - Pitt Town
- 'Any change to' was delete from the resolution in item 5.4 - Renaming of Windsor Road

Correspondence

Karen Mion tabled a letter authored by Bruno and Margaret Fedel which gave thanks for the Heritage Assistance Funding granted to them for the rebuilding and restoring of their veranda.

Copies of correspondence from the National Trust regarding the Heritage Festival 2004 were distributed. The festival theme - 'Foundations of Tomorrow' was discussed. It was suggested that the Archaeological Findings at the old hospital site could be used in the festival. It was agreed to discuss further suggestions at the next meeting.

Items

3.1 *Adoption of Strategic Plan*

The committee discussed that the Strategic Plan looked good but must be viewed as a 'living' document that can be added to and modified. The Committed resolved to adopt the Strategic Plan with flexibility.

ORDINARY MEETING

Reports of Committees

Max Hatherley explained that he was working on arranging a speaker on Aboriginal heritage and needed to know when the Committee would like this to occur. The Committee agreed that the February 2004 meeting (12/02/04) would be appropriate.

3.2 *Inalls Lane*

Robert Montgomery advised that photographic evidence had been analysed to estimate the amount of fill brought to the site since approval. An on site meeting was being arranged with the owner and the consultant to negotiate removal of the fill. Robert explained that the owner appears prepared to remove what was illegally put in.

The committee discussed that notwithstanding the slow proceedings, it is good that Council has taken up the issue and pursued it.

General Business

4.1 *Metro Pride Award*

The Metro Pride Award for Best Heritage Management by a Metro Council which had been awarded given to Hawkesbury City Council was discussed. This was seen as positive recognition.

4.2 *Christmas Party*

The committee agreed that, given Jan's current ill health, the previous Christmas party plans be changed. It was agreed that the celebrations would be at Lucy Sullivan's residence on the peninsular at 6pm with finger food.

The previous plan of a heritage walk around South Windsor ending at Glenroy would be postponed until next year.

4.3 *Geographical Names Board*

Max Hatherley commented on the importance of names and the need to monitor this.

Max also raised concern regarding the state of the Peacock's house in Baulkham Hills Shire Council Local Government Area. Robert Montgomery volunteered to contact Baulkham Hills Shire Council and express the Committee's concerns.

4.4 *Holland's Paddock*

Graham Edds asked Robert Montgomery about the development proposal at Holland's Paddock. Robert explained that under Section 82A of the Environmental Planning and Assessment Act 1979, the applicant had requested a review of the determination of refusal. This was currently being considered and would be reported to Council at the appropriate time.

4.5 *Heritage Provision in DCP*

Graham Edds voiced his concern that there were no heritage provisions in the Hawkesbury Development Control Plan (DCP). Robert Montgomery explained that the initial step in preparing the DCP was a consolidation of previous DCPs and that additional chapters such as heritage will come as time permits.

The committee resolved to:

Urge Council to complete the Development Control Plan document in respect to heritage.

4.6 *La Tosca*

Graham Edds explained to the committee that his firm had been engaged by the owners to look at building and conservation options for the site. Graham explained that it was discussed that it was a difficult situation due to deterioration and soil limitations (found as a result of a geo-technical report).

4.7 *Information for applicants*

In response to a question from Graham Edds, Robert Montgomery explained that Council was in the process of reviewing the checklists and guidelines associated with the submission of development applications. It was also noted that two heritage information brochures were now available at the front counter.

4.8 *Pitt Town*

Graham Edds distributed copies of a letter addressed the HCC Heritage Committee Members from his wife Carol Edds who was a national trust representative and on the Pitt Town Master Planning Committee.

4.9 *Cemeteries*

Michelle Nichols discussed the investigation into the legal responsibility of the restoration of cemeteries and whether fallen pieces should be stored elsewhere to prevent further loss. The committee discussed the need for the pieces to be photographed in place first and that Sean Perry could be contacted to discuss storage at the Council Depot.

4.10 *Clarendon Barn*

Robert Montgomery advised the committee that the owner had come to see him and he was meeting with a local person to discuss some options including a sympathetic development that would allow some money to be put back into the barn. Robert explained that this was positive. Consideration was also being given to removing some bricks as an interim measure to prevent them from falling.

ORDINARY MEETING

Reports of Committees

4.11 *Council Staff Awareness*

Robert Montgomery advised that in November Donald Ellsmore would be involved in training Council staff who work with heritage buildings.

4.12 *Plaques*

Lucy Sullivan discussed the importance of the wording on historic plaques. The Committee resolved to:-

Request Council to seek the advice of the Heritage Advisory Committee about the wording and validity of any historic plaques prior to their production and erection.

Next Meeting

5:30pm 13 November 2003.

Meeting closed at 6:50pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Cultural Committee - 29 October 2003

Meeting commenced at 7.40pm in Council Chambers.

Present:	Prue Charlton	Hawkesbury City Council
	Sheila Sharp	Macquarie Towns Arts Society
	Louise McMahon	Kurrajong-Comleroy Historical Society

Apologies: Clr Les Sheather
Alannah Norman
Johneen Hibbert

Community Cultural Grants

Discussion occurred regarding the Waratah Festival and the need to assess commercial interests as opposed to non profit initiatives. Prue Charlton undertook to advise the group of the need to address this issue in relation to future funding applications.

It was resolved on the motion of Louise McMahon, seconded Sheila Sharp, that the application by Mountain Opera be rejected on the grounds that it is not a Hawkesbury based, incorporated association.

It was resolved on the motion of Prue Charlton, seconded Sheila Sharp, that \$500 (five hundred dollars) be granted to Chorella Inc. for the purpose of engaging Tony Linden-Jones as Musical Director.

Note: Quorum not convened. Recommendations of Committee provided in separate report to Concil as Community Cultural Grants Program - October Round.

Next Meeting

Wednesday, 25 February 2004 commencing at 7.30 pm.

The meeting ended at 8.05 pm

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Agriculture Retention through Diversification and Clustering - 6 November 2003

Meeting commenced at 9.40am in the lunch room at Hawkesbury City Council.

Present:	Mr Geoff Banting	Chairperson / Hawkesbury City Council
	Mr David Tuxford	HEDAC / Hawkesbury City Council
	Mr Martin Bullock	Greater Western Sydney Economic Development Board
	Mr John MacGuire	Hawkesbury Harvest Inc.
	Councillor Christine Paine	Hawkesbury City Council
	Ms Louise Saarinen	Bilpin Farmers Group
	Mr David Mason	NSW Agriculture
	Ms Suellen Manyweathers	DOTARS
	Ms Narelle Wheatland	Grow Employment Council

Apologies: Mr Mick Wilson UWS Hawkesbury Campus

Also present: Mr Brian Mitchell

1. Confirmation of Minutes

Confirmation of minutes from the HARtDaC Steering Committee meeting held on the 21st August 2003 and the meeting held on 2 October 2003.

Moved by Mr Martin Bullock, seconded by Mr John MacGuire.

2. Results of Expressions of Interest from Interested Farmers / Land Owners who want to be part of the HARtDaC Project

An overview was given of the expressions of interest that have been received and whilst the response was quite encouraging with fifteen expressions of interest being received, the project was still 5 short of its target of twenty farmers / land owners, wanting to be part of the HARtDaC project. It was also mentioned that Mr Adam Hood from Agriculture Victoria Services Pty Ltd was aware of the situation and said that he and his colleagues would be moving forward with the project in partnership with UWS Hawkesbury Campus and were hopeful of still picking up a few more interested farmers / land owners once the project was underway. Mr Hood also mentioned that farmers would not be required to pay more to buy into the project if the 20 farmers can not be secured for the project.

Members of the project steering committee spoke of the Farming Small Areas Expo that was being held at the Hawkesbury Showground commencing on 14 November and expressions of interest would be handed out to farmers / rural land owners to encourage more participation in the HARtDaC project with those farmers being invited to the first meeting with the Agriculture Victoria Service, UWS Hawkesbury Campus representatives and the farmers / rural land owners who had already submitted their Expression of Interest. No firm date was advised on when this meeting would occur, but since this meeting, confirmation has been received that the meeting will proceed on 8 December 2003 at the UWS Hawkesbury Campus, commencing at 7.00am. All

ORDINARY MEETING

Reports of Committees

farmers / rural land owners who have submitted and expression of interest will be advised of the meeting and will be requested to attend where they will be further advised of the next step in being a part of this exciting project.

Agriculture Victoria Services have also been informed that a recommendation from the previous HARTDaC Steering Committee meeting requested that a farmers / land owner from a previous project which they have been involved in should be invited to a future meeting involving the selected farmers / land owners, to explain the benefits / rewards that may be available for being part of this project. Agriculture Victoria Services have advised that they are very supportive of this initiative and will ensure that this recommendation is carried out.

Recommendation:

That:

1. A meeting be organised for 8 December 2003, commencing at 7.00 pm at the UWS Hawkesbury campus for all farmers / land owners who have submitted an expression of interest. This meeting will be attended by Agriculture Victoria Services and UWS Hawkesbury Campus representatives.

3. General Business

A question was raised in regards to the project continuing to move forward with the resignation of Mr Tuxford from Hawkesbury City Council. The Project Steering Committee were assured that the resignation of Mr Tuxford would not effect the project and it would progress with administrative support being provided by Hawkesbury City Council.

4. Next Meeting

The next HARTDaC meeting will be held on a date to be determined after 8 December 2003. All HARTDaC Project steering committee members will be advised of the next meeting date.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Bicycle Steering Committee - 12 November 2003

Present:	Councillor Joan Woods	(Chairperson)
	Mr D Bathersby	(CAMWEST)
	Mr H McKinnon	(Community Representative)
	Mr A Docking	(Community Representative)
	Mr J Jose	(Community Representative)
	Mr B Barnes	(Windsor Police)
	Mrs L Van Putten	(Roads and Traffic Authority)
	Mr A Brown	(University of Western Sydney)
	Mr M Kimmorley	(RAAF Base Richmond)
In Attendance:	Mr C Amit	(Manager Design & Mapping Services, Hawkesbury City Council)
	Mr C Willebrands	(Recreation Officer, Hawkesbury City Council)
	Mrs J Hogge	(Road Safety Program Coordinator, Hawkesbury City Council)
Apologies:	Mr C Horwood	(Hawkesbury Triathlon Club)

Councillor Woods welcomed new member, Mr Michael Kimmorley from the RAAF Base Richmond.

1. Minutes

That the minutes of the meeting held on 14 August 2003 be confirmed.

Moved by Mr Andrew Docking, seconded by Mr Hugh McKinnon.

2. Business Arising from Previous Minutes

2.1 *Buttsworth Creek Bridge*

Councillor Joan Woods advised the Committee that this matter has been brought to the attention of the State Member for Hawkesbury, Mr Steven Pringle. Mr Pringle indicated that he will raise this issue with the RTA in line with funding for an upgrade of the bridge.

2.2 *Cycleways Audit*

Mr Hugh McKinnon indicated that the Audit can proceed in April 2004 utilising the "Work for the Dole" personnel. The audit can encompass both the Cycleways as well as the BMX tracks.

The audit along the Cycleways will involve riding these routes and noting improvements / upgrades.

3. Correspondence

ORDINARY MEETING

Reports of Committees

Nil.

4. General Business

4.1 Education / Encouragement Sub Committee

Mrs Janet Hogge indicated that Mr Chris Horwood had resigned from the Education / Encouragement Sub Committee. The Committee resolved to thank Mr Horwood for his contribution and commitment to the Education / Encouragement Sub Committee.

Moved by Mr Doug Bathersby, seconded by Mr Andrew Docking.

Mrs Hogge indicated that a replacement for the Sub Committee is required.

4.2 Bike Week Activities - Sub Committee Report

A report on Bike Week was tabled at the meeting by Mrs Janet Hogge for general discussion. Mrs Hogge expressed her thanks to Mr Doug Bathersby, Mr Brett Barnes and Mr Cheyne Willebrands for their contribution towards bike week.

The Committee accepted the information presented.

Mr Alan Brown joined the meeting at this time.

4.3 Tabled Correspondence - Mr Doug Bathersby

Mr Doug Bathersby tabled a document referred to as "Urgent Works Required and Thoughts for the Future". The document listed 11 points (please see email listed at end of minutes) to be discussed, with the Committees comments listed below.

Committee Response:

1. The information be received.
2. Stage II of the Cycleway to Kurrajong be investigated in the 2005/06 program. In the interim the RTA be requested to seal the road shoulder along Bells Line of Road from Kurmond Road to Old Bells Line of Road.
3. Currently in progress.
4. To be investigated, and based on available funds to be referred to Councils Building Manager.
5. Currently in progress.
6. To be investigated.

ORDINARY MEETING

Reports of Committees

7. The paths in Mulgrave Road and Windsor Street/Bourke Street (Tennis Courts to East Richmond Railway) are pedestrian paths. There are on road bike lanes adjacent to these paths.
8. Acknowledged.
9. The specification does not indicate the type of material to be used. Generally the shoulders are of a flush seal nature. Provided as information only.
10. Councillor Joan Woods declared an interest in the Pitt Town Development.
11. Information be received.

4.4 Intersection at Bells Line of Road/Grose Vale Road/Terrace Road

Mrs Lyn Van Putten from the RTA presented information relating to the upgrade to the signalised intersection at Bells Line of Road/Grose Vale Road/Terrace Road, North Richmond.

This information was presented as it related to proposed Cycleway links available along Bells Line of Road and in particular at the existing traffic lights and the proposed refuge island centrally located in front of the North Richmond Shopping Centre.

In general this information was received favourably by the Committee.

4.5 Shared On Road Cycleway - Windsor Road

Mr John Jose raised an issue relating to vehicles parking on the sealed road shoulder (shared on-road cycleway) along Windsor Road in the vicinity of McGraths Hill Flats. These vehicles were causing cyclists to move into the travelling lane.

Mr Jose was advised that there is an off road cycleway in the vicinity and cyclists should be utilising this.

4.6 Recycling of Bicycles

Mr Hugh McKinnon expressed the need once again to have Community groups involved in recycling of bicycles in line with the Bicycle Fleet projects. Specifically groups such as schools, youth groups, street kids etc need to be targeted.

4.7 Hawkesbury Students Association Bike Co-op

The representative of the University of Western Sydney Hawkesbury campus, Mr Allan Brown of the Hawkesbury Students Association Bike Coop formally acknowledged the Hawkesbury Police with a framed letter of appreciation. The Hawkesbury Police have supported the university and the student body with the donation of numerous bikes which are from the lost and found section of their unit. These bikes have promoted the notion of social and ecological sustainability on the UWS Hawkesbury campus. Mr Brown was also quoted as saying he hopes the relationship formed with the Hawkesbury Police can continue into the future.

ORDINARY MEETING

Reports of Committees

4.8 *Central Area Health Service*

The University of Western Sydney, Hawkesbury campus representative Mr Allan Brown tabled a document produced by the Central Area Health Service on bicycle commuting to and from work. Copies will be distributed to all committee members and a copy is to be available in the Windsor library.

5. **Next Meeting**

The committee resolved that the next meeting be held on Wednesday 11 February 2004.

The meeting closed at 6.25pm.

ORDINARY MEETING

Reports of Committees

Sub Committee Report

ORDINARY MEETING

Reports of Committees

Page 2 of Sub Committee Report

ORDINARY MEETING

Reports of Committees

Email from Doug Bathersby

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Local Traffic Committee - 28 November 2003

Present:	Councillor P Davies Mrs L Van Putten Senior Constable L. Todd Mr J Christie	(Chairman) Roads & Traffic Authority NSW Police Service Office of Mr A Shearan, MP
Apologies:	Mr R Elson Mr P Coard	Department of Transport Office of Mr S Pringle, MP
Also Present:	Mr Richard Vaby Mr T Shepherd	Branch Manager, Construction and Maintenance Administration Officer, Asset Services & Recreation

1. Minutes

Minutes of the meeting held on 12 September 2003 were confirmed.

2. Correspondence

2.1 Curtis Road/Mulgrave Road, Mulgrave - B-Double route - (39192 & 79125 & 3031 & 3028)

Introduction

Applications have been received from the following companies seeking approval to operate B-Doubles on Curtis Road and Mulgrave Road from Windsor Road to Railway Road North, Mulgrave:

- 1 Elf Farm Supplies Pty Ltd, 108, Mulgrave Road, Mulgrave
- 2 N Moit and Sons Pty Ltd, 6/36, Curtis Road, Mulgrave
- 3 Premier Stockfeeds Australia Pty Ltd, 101, Curtis Road, Mulgrave
- 4 B R Durham and Son Pty Ltd, 103, Curtis Road, Mulgrave

Discussion

The intersection of Windsor Road and Curtis Road is an unsignalised intersection. Traffic signals exist at the intersection of Windsor Road and Mulgrave Road.

The stipulated route has been assessed as complying with "Route Assessment Guidelines for Restricted Access Vehicles (May 2002)" issued by the Roads and Traffic Authority, with the following restrictions:

ORDINARY MEETING

Reports of Committees

- 1 B-Doubles can be allowed to operate in a westerly direction only on Curtis Road from Windsor Road to Mulgrave Road due to turning movement restrictions at the intersection of Curtis Road and Windsor Road.
- 2 B-Doubles can be allowed to operate in both directions on Mulgrave Road from Windsor Road to Railway Road North and should be restricted from making a left turn from Windsor Road to Mulgrave Road to avoid encroaching into the path of opposing traffic. (This includes No left turn from Mulgrave Road into Curtis Road).
- 3 B-Doubles should be restricted from making a left turn from Curtis Road to Mulgrave Road to avoid encroaching into the path of opposing traffic.

Recommendation

That the application to operate 25 metre long B-Doubles on Mulgrave Road and Curtis Road can be supported with the following restrictions:

- 1 B- Doubles be allowed to operate in a westerly direction only on Curtis Road from Windsor Road to Mulgrave Road.
- 2 B-Doubles be allowed to operate in both directions on Mulgrave Road from Windsor Road to Railway Road North and be restricted from making both a left turn from Windsor Road to Mulgrave Road. This includes No left turn from Mulgrave Road into Curtis Road
- 3 B-Doubles be restricted from making a left turn from Curtis Road to Mulgrave Road.

2.2 Traffic Investigation for Windsor Presbyterian Preschool Kindergarten - (3289) [Annexure 1]

Introduction

Representation has been received from Ms Christine Fitzsimmons of Windsor Presbyterian Pre-school Kindergarten requesting that consideration be given to marking a disabled parking space in the adjacent laneway to enable close access for disabled children to the Pre-school. This Pre-school is situated at 46 Drummond Street with access from the adjacent laneway between Macquarie and Mileham Streets. She has also requested that consideration be given to the possibility of converting this laneway to a one-way traffic flow road to minimise traffic hazards.

Discussion

The subject laneway is a local road and the carriageway width is 4.6m. The horizontal alignment of the laneway is straight. See sketch plan Annexure 1.

It appears that during the opening and closing time of the Pre-school, there is traffic congestion along the laneway. This is attributed to vehicles parking on both sides of the laneway.

Approximately 14 (fourteen) disabled children out of a total of 100 (one hundred) children attend the Pre-school.

ORDINARY MEETING

Reports of Committees

Installing two "No Stopping" signs along the boundary of the kindergarten as shown on the attached plan, will prevent parking of vehicles on south-eastern side of the laneway. This has the endorsement of the Pre-school.

The minimum width required for an on street disable parking space is 3.2m. The remaining 1.4m width in the laneway is inadequate for the safe passage of vehicles. In addition, the existing 0.9m wide footpath is inadequate to provide a kerb ramp and a landing for the safe exit of disabled people. Therefore, it would be inappropriate to install a disabled parking space in this laneway.

There are 4 (four) parking spaces in the kindergarten premises. One of these spaces can be modified by the kindergarten staff to meet the required standards for use as a disabled parking space.

The laneway is currently used as a two-way road. Alteration to a one-way traffic flow road will cause inconvenience for the other residents. The other laneways in this area, with similar widths allow for two-way traffic. Therefore, it is inappropriate to restrict the traffic flow for one direction.

Recommendation

That:

1. No Stopping zones be installed in the laneway both on the eastern side for a distance of 51 metres including an intermediate sign opposite the driveway on the western side and on the western side for a distance of 10 metres, north of Drummond Street.
2. No Stopping zones along the northern side of Drummond Street for a distance of 10 metres either side of the laneway.
3. The existing faded "No Standing" sign be removed from the laneway.
4. The Windsor Presbyterian Pre-school Kindergarten be requested to consider installing a disabled parking space in their premises by altering the staff car park.

2.3 Charles Street, North Richmond - Request for a Pedestrian Crossing - North Richmond Out of School Hours Fun Factory (82119)

Introduction

Representation has been received from North Richmond Out of School Hours Fun Factory at 30 Elizabeth Street, North Richmond raising concerns in relation to the difficulty in crossing Charles Street at the intersection with Elizabeth Street with a group of children while walking towards North Richmond Public School. They have requested that consideration be given for the installation of a pedestrian crossing at this location to improve the safety of the school children.

Discussion

Charles Street and Elizabeth Street are local roads in North Richmond. The current regulatory

ORDINARY MEETING

Reports of Committees

speed limit of these two roads is 50 kph. Traffic volumes of 1220 ADT on Charles Street in 1997 and 755 ADT on Elizabeth Street in 2001 were recorded near this intersection. An 85th percentile speed of 56 kph was recorded on both of these roads. The carriageway width of Charles Street between the kerbs is 8.0 metres. The RTA Accident Database indicates two minor accidents involving collisions between vehicles and no accidents involving pedestrians at this intersection from the period January 1998 to December 2002. Peak hour traffic volumes of 174 and corresponding hourly pedestrian volumes of 29 were recorded on Charles Street at this intersection.

A primary guideline used to assist in determining the need for the installation of a pedestrian crossing is set out in AS1742.10-1990 under clause 6.2.2. The above traffic count details indicate that the conditions that would justify the installation of a pedestrian crossing at this location are not being met.

Recommendation

No action be taken.

2.4 Parking restrictions - Old Bells Line of Road, Kurrajong - Kurrajong Rural Fire Service - (73591) [Annexure 2]

Introduction

Representations have been received from Kurrajong Rural Fire Station regarding the installation of parking restriction signs on the western side of Old Bells Line of Road at the intersection with Grose Vale Road. It is stated that fire trucks and water carters cannot access the Hydrant due to parked vehicles. It is requested that consideration be given to imposing parking restrictions at this location with the exemption for fire trucks and water carters.

Discussion

Grose Vale Road is a regional road and the western arm of Old Bells Line of Road between Grose Vale Road and McMahons Park Road is a local road. The horizontal alignment and the carriageway widths of these roads are shown on the attached plan. Current regulatory speed limit near the intersection of Old Bells Line of Road and Grose Vale Road is 40 kph.

When vehicles are parked on the western side of the curve on Old Bells Line of Road near the driveway to Kurrajong Rural Fire Station (see sketch plan Annexure 2), fire trucks and water carters cannot access the Hydrant. Therefore, it would be appropriate to introduce a "No Parking - Fire Trucks and Water Carters Excepted" zone for a length of 13 metres in a southerly direction from the Fire Station driveway. There are ample parking spaces available on Old Bells Line of Road for people utilising the park near the Fire Station.

In addition, if vehicles are parked on the sections of Old Bells Line of Road with 4.5 metre wide travelling lanes, the remaining carriageway width is inadequate for safe traffic movements. Therefore, it would be appropriate to introduce "No Stopping" zones extending over a length of 33 metres on the northern side and 30 metres on the southern side around the corners at the intersection of Old Bells Line of Road and Grose Vale Road. Refer to the attached plan for the location and limits of the zone.

ORDINARY MEETING

Reports of Committees

Recommendation

That four "No Stopping" signs in Old Bells Line of Road, one "No Stopping" sign in Grose Vale Road and two "No Parking - Fire Trucks and Water Carters Excepted" signs in Old Bells Line of Road be installed at the locations shown on the attached plan at the intersection of Old Bells Line of Road and Grose Vale Road.

2.5 Wolseley Road/Oakville Road, Oakville - Speeding - G Mares (13293)

[Annexure 3]

Introduction

Representation has been received from Mr Gary D Mares of 141 Wolseley Road, Oakville raising concerns in relation to speeding of vehicles on Wolseley Road/Oakville Road, Oakville near the intersection with Old Stock Route Road. He claims that the vehicles travelling along Oakville Road into Wolseley Road are failing to negotiate this curve at appropriate speed and have resulted in, these vehicles leaving the road and onto adjacent property fences. He has also requested that consideration be given for the installation of two road humps in the vicinity of Arndell Anglican College.

Discussion

Wolseley Road and Oakville Road are distributor roads. The current regulatory speed limit on these two roads is 60 kph. The section of Wolseley Road in the vicinity of Arndell Anglican College is regulated by a School Zone which has a speed limit of 40 kph on school days for the times of 8.00am-9.30am and 2.30pm-4.00pm. The current regulatory speed limit on Old Stock Route Road is 80 kph. The intersection of Wolseley Road/Oakville Road and Old Stock Route Road is a crossroad governed by "Give Way" signage on Old Stock Route Road. The horizontal alignment of Wolseley Road/Oakville Road consists of a substandard circular curve at this intersection. The vertical alignment consists of a vertical curve with moderate slope adjacent to the intersection.

The RTA Accident Database indicates three minor accidents and one injury accident at the intersection of Wolseley Road and Old Stock Route Road and one minor accident and one injury accident on a 200 metre long section of Wolseley Road from this intersection during the period of January 1998 to December 2002. The following traffic counts were recorded near this intersection in 2003:

Road	Section	ADT	85th percentile speed (kph)
Wolseley Rd	between Old Stock Route Rd & Clare Cr	3174	70
Oakville Rd	between Old Stock Route Rd & Smith Rd	2565	69
Old Stock Route Rd	between Wolseley Rd & Currie Rd	803	79
Old Stock Route Rd	between Wolseley Rd & Goods Rd	486	74

ORDINARY MEETING

Reports of Committees

It would be inappropriate to install road humps on Wolseley Road in the vicinity of the school considering the rural aspect of the road, as well as the open shoulder area which will not restrict vehicles going around the road humps to avoid them. The provision of a roundabout at this intersection was investigated to control the speed of vehicles and to improve traffic safety, but this is not feasible due to the high cost of construction and the availability of funds. The estimated cost for this construction work is in excess of \$250,000.

It would be appropriate to adopt the following treatments as shown on the attached plan to improve traffic safety and to reduce the vehicular speed on the curve in Wolseley Road/Oakville Road at this intersection:

- a) Widening the existing pavement to provide 0.5 metre wide sealed shoulder outside the edge line on both sides of the road.
- b) Marking Barrier Lines and Edge Lines and installing Retro Reflective Pavement Markers (refer to the attached plan).
- c) Install two "Curve" signs (W1-3A) and "35 kph" advisory speed signs (W8-2A).
- d) Install "Chevron Alignment Markers" (D4-6B) at 12 metre intervals to warn both travelling directions.

Recommendation

That the following treatments be adopted on the curve in Wolseley Road/Oakville Road at the intersection with Old Stock Route Road (see sketch plan Annexure 3 for the location and limit of works):

- a) The existing pavement be widened to provide 0.5 metre wide sealed shoulder outside the edge line on both sides of the road.
- b) Barrier Lines and Edge Lines be marked and Retro Reflective Pavement Markers be installed.
- c) Two "Curve" signs (W1-3A) and "35 kph" advisory speed signs (W8-2A) be installed.
- d) "Chevron Alignment Markers" (D4-6B) be installed at 12 metre intervals to warn both travelling directions at the four locations shown.
- e) The two existing "Chevron Alignment Markers" which are smaller than the standard size be removed.

3. Reports

3.1 Bells Lane, Kurmond - Speed Review, Roads & Traffic Authority/A McCotter - (74282 & 14602)

Following consideration of representations by A McCotter regarding traffic conditions on Bells Lane, Kurmond and Recommendation by the Local Traffic Committee, Council, at its meeting held on 13 May 2003, resolved, in part, that the Roads & Traffic Authority be requested to give consideration to installing a 50 kph regulatory speed limit sign on Bells Lane near the intersection with Bells Line of Road.

Report

By correspondence dated 15 September 2003, the Roads & Traffic Authority has advised:

"From 1st of November 2003, 50 km/h speed limit will replace the current 60 km/h basic urban speed limit across the State. This change will mean that drivers must assume all suburban roads will have a speed limit of 50 km/h, unless otherwise signposted.

Under the circumstances, the Authority has decided not to install any further 50 km/h speed signs as the general urban speed limit applies."

Recommendation

That the Roads and Traffic Authority be requested to:

1. Review its discussion in this particular instance having regard to Bells Lane being an urban environment within a rural environment with a view to specifically signposting Bells Lane as 50 kph.
2. Generally review its definition of "Urban" speed limit and non erection of 50kph speed restriction signage given that many roads in isolation have an urban environment within a surrounding rural environment resulting in confusion to motorists.

3.2 Lot 2, DP630616, Macquarie Street, South Windsor DA0382/02 - BP Convenience Store and Fuel Dispensing Facility - HCHP Architects P/L (76564) [Annexures 4 & 5]

Mr M Logan representing the applicant and Mr G Hall, Town Planning Coordinator, joined the meeting at this stage.

ORDINARY MEETING

Reports of Committees

The report and Recommendation from the Local Traffic Committee meeting dated 21 March 2003, relating to this site is provided:

- “2.1 *Lot 2, DP630616 Macquarie Street, South Windsor DA0382/02. Development Application providing for construction of a BP Convenience Store and fuel dispensing facility. This site was formerly Portland Timber Company and is located on the eastern side of Macquarie Street, generally opposite the intersection of George Street.*”

Recommendation

That Council confirm its previous decision made at its meeting held on 11 June, 2002 that no objection be held to the proposed development application, subject to:

- “1 *Left in/left out vehicle movements;*
- 2 *The application complying with all Road and Traffic Authority requirements.*”

Correspondence from the applicant dated 8 July 2003 has been received, requesting that further consideration be given to permitting right turn from Macquarie Street into the site (Annexure 4 - copy of correspondence is attached). This has not been supported with any new information or amendment to the previous plans submitted.

The RTA has forwarded correspondence dated 16 September 2003, relating to discussions they have undertaken with the applicant and in particular right turn access to the site (Annexure 5 - copy of correspondence 16 September 2003 and 2 May 2003 is attached).

The RTA has reviewed its initial comment contained in the correspondence dated 2 May 2003 and now supports the right turn manoeuvres into the site.

Matters which have not been taken into consideration are the overall aspect of traffic movement at and adjacent to the site including and not limited to the adjacent land which has commercial usage rights (Lot 1, DP630616) and the George Street intersection.

Recommendation

In principle that no objection be held to the right turn manoeuvre from Macquarie Street, Windsor into the proposed development, subject to the applicant submitting to Council a design concept plan showing:

1. That the right turn bay does not impact on the northbound through traffic.
2. Closure of the northbound turning manoeuvre from Macquarie Street into George Street opposite the development, with No Right Turn restriction southbound on Macquarie Street into George Street with a Traffic Management Plan to be approved by the Roads and traffic Authority in relation to these restrictions.

ORDINARY MEETING

Reports of Committees

3. Provision of a holding bay on Macquarie Street immediately south of George Street for southbound traffic exiting George Street onto Macquarie Street.
4. Drainage.
5. Lane widths including bicycle lanes on each side of Macquarie Street.
6. Provision of a kerb island between the ingress and egress driveways to the proposed development to prevent through southbound traffic accessing proposed developments to the south of the proposed service station accessing the kerb, side lane and conflicting with vehicles exiting the proposed service station.
7. The proposed right turn holding bay which is deemed sufficient.

Upon receipt, the design concept plan is to be assessed, with any objections resolved, by Councils technical staff, with subsequent referral to the Roads and Traffic Authority as part of the Development Application referral process.

Messrs Hall and Logan retired from the meeting at this stage.

3.3 Andrew Thompson Drive, McGraths Hill - Traffic Calming - NSW Police Service & LTC (81083 & 80245)

[Annexure 6]

Introduction

The Local Traffic Committee, at its meeting held on 12 November, 2002 resolved that the provision of a slow point device on Andrew Thompson Drive, McGraths Hill be investigated to control the vehicular speed.

Discussion

Andrew Thompson Drive is a local road in McGraths Hill. It intersects with eight other local roads Balmain Road, Red House Crescent, Meares Road, Grono Place, Griffiths Avenue, Books Crescent, Smallwood Road and Roberts Place. The width of the carriageway between the kerbs is 12.7 metres. The current regulatory speed limit is 50 kph. The horizontal alignment consists of straight sections and well developed circular curves. Andrew Thompson Drive is approximately 1km long. The wider appearance and the straight alignment (in some sections) of the road, has tended to promote excessive vehicular speeds. Traffic control on this road currently includes barrier line marking along the full length of the road and two Watts Profile road humps. See sketch plan Annexure 6.

The straight section of Andrew Thompson Drive between the northern and southern ends of Red House Crescent is approximately 400 metres long. Traffic volumes of 1300 and an 85th percentile speed of 64 kph were recorded on this section of Andrew Thompson Drive in December 2000. The 85th percentile speed is 14 kph higher than the current regulatory speed limit.

ORDINARY MEETING

Reports of Committees

The closely spaced existing driveways and the requirements for turning manoeuvres do not permit the installation of a slow point device at a suitable location in the straight section of Andrew Thompson Drive. The 85th percentile speed values recorded at three locations in the vicinity of the two existing road humps (near the western and eastern end of Books Crescent) are 44, 45 and 47 kph. At the same location, 85th percentile speed recorded prior to the installation of these road humps was 60 kph. This reveals that these existing road humps have reduced the vehicular speed to an acceptable level without causing any negative impact or loss of parking. Therefore, as part of a Local Area Traffic Management Plan, it would be appropriate to construct two further Watts Profile speed humps within the straight section of the road to control the speed of vehicles. In addition, line marking to establish 3.0 metre wide parking lanes on both sides along the full length of the road, will create a perception of a narrow travelling lane for motorists.

It is not feasible to construct small roundabouts at the intersections with other local roads along Andrew Thompson Drive to control the speed of vehicles due to the construction cost of these devices and the manoeuvring restrictions from the existing driveways.

Recommendation

- 1 That two Watts Profile road humps be installed, one centrally located between the driveways to house no: 16 and no: 18 and the other centrally located between the driveways to house no: 37 and no: 39.
- 2 That separation lines be marked to establish 3.0 metre wide parking lanes on both sides along the full length of Andrew Thompson Drive.
3. That consultation be undertaken with residents proximate to the proposed traffic calming devices.
- 3.4 No Stopping - Golden Valley Drive, Glossodia - Hawkesbury City Council (107 & 79340)
[Annexure 7]

Introduction

Representation has been received requesting that consideration be given for the Introduction of "No Stopping" zones on both sides of the driveways to Glossodia Shopping Centre and the Community Centre. The correspondent claims that visibility for vehicles leaving these two venues of oncoming vehicles on Golden Valley Drive is obscured by the parked vehicles on both sides of the subject driveways.

Discussion

Golden Valley Drive is a local road. The carriageway width between the kerbs is 11.8 metres. The horizontal alignment consists of a series of straight sections and circular curves. The current regulatory speed limit on Golden Valley Drive is 50 kph except on the section extending from the Community Centre passing Glossodia Shopping Centre to the end of the public school where the speed limit is 40 kph. The RTA Accident Database indicates two minor accidents on Golden Valley Drive and no accidents near the shopping centre/community centre during the period from January 1998 to December 2002. Traffic volumes of 772 ADT were recorded in 1998.

The width of the access road for the shopping centre car park is 5.9 metres. The width of the driveway for the community centre car park is 8.6 metres. The shopping centre car park has a capacity for 50 vehicles and the community centre car park has a capacity for 25 vehicles. See sketch plan Annexure 7.

During a site investigation, it was observed that visibility for vehicles leaving these two driveways of oncoming vehicles on Golden Valley Drive is obstructed by the adjacent parked vehicles on both sides the driveways. Given the speed limit on this section of the road is 40 kph, introducing 6 metre long "No Stopping" zones on both sides of these two driveways will provide adequate clearance to improve visibility of oncoming vehicles.

In addition, it would be appropriate to adopt the following treatments on the access road to the shopping centre to avoid conflict between the entry and exit vehicles:

- 1 Marking barrier lines for a length of 10 metres from the boundary alignment on the access road.
- 2 Marking entry and exit arrows as shown on the attached plan.
- 3 Widening the concrete slab at the entry point to allow for two-way traffic.

Recommendation

- 1 That two "No Stopping" zones be created extending for a length of 6 metres on the northern side and 6 metres on the southern side of the driveways to Glossodia Shopping Centre and the Community Centre. Refer to the attached plan.
- 2 That barrier lines be marked for a length of 10 metres from the boundary alignment on the access road to the shopping centre.
- 3 That entry and exit arrows be marked and the concrete slab on the shopping centre access road be widened as shown on the attached plan.

3.5 Grose Wold Road, Grose Wold - Speed Review - R G & C O Pattison (18943 & 18944)

Introduction:

Representations have been received from R G & C O Pattison of 28 Grose Wold Road, Grose Wold requesting that consideration be given to reducing the regulatory speed limit or to introducing school zone speed limits on the section of Grose Wold Road near the proposed preschool at 37 Grose Wold Road to improve the safety of preschool children.

Discussion:

Grose Wold Road is a local road connecting Grose River Road and Grose Vale Road. The horizontal alignment consists of a straight section near this preschool. The sealed carriageway width of the road is approximately 5.5 metres and there are very wide nature strips. There are rural residential properties on both sides of the road. The proposed preschool is located 400 metres from

ORDINARY MEETING

Reports of Committees

the eastern end of Grose Wold Road. The current regulatory speed limit on this section of the road is 80 kph. Traffic volumes of 913 and an 85th percentile speed of 84 kph were recorded near the preschool in 2003. The RTA Accident Database indicates one minor accident on Grose Wold Road and no accidents on the section near the preschool from the period January 1998 to December 2002.

It would not be appropriate to reduce the regulatory speed limit on the section of Grose Wold Road near the proposed preschool due to the following reasons:

1. School zone speed limits are not enforced near preschools.
2. The Development Application submitted to Council for the proposed preschool indicates that nine parking spaces will be provided as part of the development, for staff parking and parents to drop off/pick up their children. In addition, a 6 metre wide access road leading to this carpark will be constructed.
3. Parents are expected to drop off/pick up their children within the preschool premises.

Recommendation

No action be taken.

3.6 Wolseley Road, Oakville - Pedestrian Crossing - B Healy (13293)

[Annexure 8]

Introduction:

Representation has been received from Mr Brian Healy of 33 Clare Crescent, Oakville raising concerns in relation to pedestrian safety in the vicinity of Arndell Anglican College for children crossing Wolseley Road. He has requested that consideration be given for the installation of a pedestrian crossing at this location to improve the safety of the school children.

Discussion:

Wolseley Road is a distributor road. The current regulatory speed limit on this road is 60 kph. Traffic volumes of 3174 ADT (Average Daily Traffic) and an 85th percentile speed of 70 kph were recorded in 2003. The RTA Accident Database indicates one minor accident involving a collision between two vehicles and no accidents involving pedestrians on Wolseley Road in the vicinity of Arndell Anglican College from the period January 1998 to December 2002. Peak hour traffic volumes of 447 and corresponding hourly pedestrian volumes of 25 were recorded near the school on this road.

A primary guideline used to assist in determining the need for the installation of a pedestrian crossing is set out in AS1742.10-1990 under clause 6.2.2. The above traffic count details indicate that the conditions that would justify the installation of a pedestrian crossing at this location are not being met. The section of the road in the vicinity of the school is regulated by a School Zone which has a speed limit of 40 kph on school days for the times of 8.00 am-9.30 am and 2.30 pm-4.00 pm.

ORDINARY MEETING

Reports of Committees

A Children's Crossing may be installed where there is a demand for children to cross the road during daylight hours and an undertaking can be obtained to display the "Children Crossing" flags during the specified period of operation. The above pedestrian count indicates that there is a demand for children to cross the road during daylight hours. The school principal has signed an agreement to display the "Children Crossing" flags during the specified period of operation. Therefore, it would be appropriate to install a "Children Crossing" on Wolseley Road near the eastern entrance of Arndell College.

In addition, the existing "No Stopping" zone (not time restricted) should be extended 11 metres in a westerly direction on the northern side of Wolseley Road to provide adequate visibility of children on the crossing in accordance with the Clause 6.3 of AS 1742.10.

Recommendation:

1. That a "Children's Crossing" with associated lines and signs be installed on Wolseley Road near the eastern entrance of Arndell College as shown on the plan at Annexure 8.
2. That the existing "No Standing" signs at the locations shown on the plan at Annexure 8 be converted to "No Stopping" signs in accordance with the RTA Technical Direction No 99/21.
3. That the existing "No Stopping" zone (not time restricted) be extended 11 metres in a westerly direction on the northern side of Wolseley Road. Refer to the attached plan.
- 3.7 Blacktown Harley Owners Group (HOG)/NSW Police Service - Special Event (87387 & 81083)

Advising that the 2004 NSW State Rally is to be held at the University of Western Sydney, Richmond Campus during 23-26 January 2004.

On Sunday 25 January 2004 a Thunder ride is to commence at 10.00am at the University and traversing: Londonderry, Southee, Castlereagh Roads/Bosworth Street, Windsor Street, Richmond-Windsor Road, Macquarie, Bridge Streets thence enter Macquarie Park. Approximately 400 motorcycles will participate in the ride.

Recommendation:

That:

1. Under "Guide to Traffic and Transport Management For Special Events" issued by the Roads and Traffic Authority:
 - a) this event be classified as a Class 4 event; and,
 - b) the applicant submit a NSW Police Service - Schedule 1, Summary Offences Act;

ORDINARY MEETING

Reports of Committees

2. the applicant submit a copy of a Public Liability Policy in an amount of not less than \$10,000,000 with that policy indemnifying Hawkesbury City Council, the Roads & Traffic Authority and the NSW Police Service;
 3. the event route being left clean and tidy upon completion of the event;
 4. the applicant placing an advertisement in local newspapers two (2) weeks prior to the event to advise the local community of the event;
 5. the applicant to have the NSW Police Service provide unsignalised intersection control by the NSW Police Service.
- 3.8 Carters Road and Bowen Mountain Road, Grose Vale - Sally Perini (15616)

Introduction:

Representation has been received from Sally Perini of 33 Carters Road, Grose Vale raising concerns in relation to traffic safety at the intersection of Carters Road and Bowen Mountain Road, Grose Vale. She claims that:

1. Turning right from Carters Road into Bowen Mountain Road is dangerous due to restricted sight distance to the west.
2. The crest on Bowen Mountain Road restricts the visibility for eastbound vehicles on Bowen Mountain Road of those vehicles waiting to turn out of Carters Road.
3. The speed of the eastbound vehicles travelling downhill on Bowen Mountain Road is much lighter than the regulatory speed limit.

She has requested that consideration be given to installing a road hump on Bowen Mountain Road in proximity to Carters Road to reduce the speed of the vehicles approaching this intersection from the west.

Discussion:

Road Name	Road Category	Sealed width (m)	Speed limit kph	ADT in 2003
Bowen Mountain Road	distributor	5.4	60	2520
Carters Road	local	4.4	No sign	314
Westbury Road	local	5.7	60	880

The RTA Accident Database indicates no accidents recorded at this intersection during the period from January 1998 to December 2002. The 85th percentile speed of eastbound vehicles is 71 kph and westbound vehicles is 68 kph on Bowen Mountain Road near this intersection.

ORDINARY MEETING

Reports of Committees

The intersection of Bowen Mountain Road and Carters Road and Westbury Road is a cross road governed by “Stop” signage on Carters Road and Westbury Road. There are barrier lines on Bowen Mountain Road. There are advisory signs of “Crossroad” on both Bowen Mountain Road approaches to the intersection. The available sight distance for motorists from the Stop Line on Carters Road and Westbury Road to oncoming westbound traffic on Bowen Mountain Road is more than 100 metres. The available sight distance for motorists to oncoming eastbound traffic on Bowen Mountain Road from the Stop Line on Carters Road is approximately 70 metres and from the Stop Line on Westbury Road is approximately 80 metres. Even though the regulatory speed limit on Bowen Mountain Road near this intersection is 60 kph, the recorded 85th percentile speed of eastbound vehicles is 71 kph. The stopping sight distance required for 71 kph is 91 metres.

If the 85th percentile speed of eastbound vehicles on Bowen Mountain Road is reduced to 60 kph, the stopping sight distance required will be 65 metres. Therefore, it would be appropriate to take measures to reduce the 85th percentile speed on Bowen Mountain Road to improve the safety of vehicles exiting Carters Road and Westbury Road into Bowen Mountain Road.

Considering the accident history of the intersection and the traffic volumes on Carters Road, it would be appropriate to upgrade the existing “Crossroad” sign from size B to size C, to install a “Watch for Entering traffic” sign and to paint “60” on the pavement to reduce the 85th percentile speed of vehicles approaching this intersection from the western approach of Bowen Mountain Road. In addition, the Police be requested to patrol this area frequently in order to monitor the speed of vehicles.

It would be inappropriate to install a road hump between Carters Road and the crest on Bowen Mountain Road to control the speed of vehicles considering the restricted sight distance of the hump (restricted by the crest) for eastbound vehicles on Bowen Mountain Road as well as the rural aspect of the road.

Recommendation:

1. That the existing “Crossroad” sign for eastbound traffic located at approximately 70 metres west of Carters Road in Bowen Mountain Road be upgraded from size B to size C.
2. That “60” speed limit be painted on the pavement for eastbound traffic next to the speed limit sign located at approximately 170 metres west of Carters Road in Bowen Mountain Road.
3. That a “Watch for Entering Traffic” sign (size C) be installed for eastbound traffic 100 metres west of Carters Road in Bowen Mountain Road.
4. That the Police be requested to patrol east bound traffic on Bowen Mountain Road near this intersection in order to monitor the speed of vehicles.

ORDINARY MEETING

Reports of Committees

3.9 Disabled Parking Space North Richmond Shopping Village - Riverlands Dental Surgery - (87294)

[Annexure 9]

Introduction:

Representations have been received from Riverlands Dental Surgery, North Richmond Shopping Village, North Richmond requesting that consideration be given to marking a disabled parking space adjacent to the pedestrian ramp off Riverview Street providing access to the Dental Surgery on the first floor. The applicant claims the following to support their request:

There are three disabled parking spaces in the section of the shopping centre car park adjacent to Riverview Street but no direct ramp from this point to the surgery on the first floor of the Shopping Village. Disabled patients for both the physiotherapists and the dentists have to traverse the car park passing the private loading zone to reach the ramp in Riverview Street to go to the first floor. This is very difficult with a walking frame, wheelchair or crutches and creates undue complication and stress for these people.

Discussion:

Riverview Street is a 350 metre long, local street bordering the North Richmond Shopping Village. The width of the carriageway between the kerbs is approximately 11 metres and kerbside parallel parking is permitted on both sides of the road. The current regulatory speed limit is 50 kph. There is only one ramp off Riverview Street to provide access to the Dental Surgery on the first floor for disabled people. Traffic volumes of 1988 ADT were recorded on Riverview Street in 1997.

There are no lane separation lines marked on Riverview Street. There are 2.5 metre wide unmarked parking lanes on both sides of the road. For a disabled parking spot, a 3.2 metre wide space is required. This space will protrude into the travelling lane and reduce the current travelling lane width from 3.0 metres to 2.3 metres. The cross fall of the road adjacent to this area is 10 per cent which is more than the allowable fall (3 per cent) on a disabled parking space. Considering the fall and width requirements, it would not be appropriate to mark a disabled parking space on Riverview Street adjacent to the pedestrian ramp.

The shopping centre car park has a capacity for 168 vehicles with five disabled parking spaces. That is three per cent of the total spaces are disabled spaces which is more than the minimum requirement (one to two per cent). Three disabled parking spaces (out of the five spaces) are located approximately 50 metres from Riverview Street but are located in proximity to the main access to the shopping centre. Disabled people can again access from this location to the surgery along the footpath on Riverview Street and the parking aisle without walking through the loading zone.

ORDINARY MEETING

Reports of Committees

Bi Lo car park is located in proximity to the pedestrian ramp to the first floor. The longitudinal grade of the driveway to the Bi Lo car park is 21 per cent which is much higher than the allowable grade (7 per cent) for a ramp which can be used by the disabled pedestrians. It has been observed that two thirds of the parked cars between the points A and B (refer to the attached plan) on Riverview Street adjacent to the pedestrian ramp, are parked all day. By introducing 2 hour time restricted parking for a length of 13 metres (2 car spaces) on Riverview Street, the space occupied for all day parking can be utilised by the patients for the physiotherapists and the dentists. There are ample unrestricted parking spaces available on Riverview Street for all day parking.

Recommendation:

That two “2 hour Parking - Mon to Fri 8.30am-6.00pm & Sat 8.30am-12.30pm” signs be installed in Riverview Street at the locations shown on the attached plan to introduce a 13 metre long time restricted parking zone.

3.10 Port Erringhi Road, Ebenezer - Peter Brightwell (22728)

[Annexure 10]

Introduction:

Representation has been received from Mr Peter Brightwell of 25 Port Erringhi Road, Ebenezer requesting that consideration be given to installing “Giveway” signage on Stones Road at the intersection with Port Erringhi Road to improve traffic safety. He claims that motorists believe that Port Erringhi Road - Stones Road is a through road due to the configuration and camber of the road and there is a danger of collision between traffic exiting Port Erringhi Road and through traffic on Stones Road.

It is also considered appropriate to review the regulatory speed limit on Stones Road with the intersection investigation.

Discussion:

Stones Road and Port Erringhi Road are dead end, local roads in Ebenezer. The length of Stones Road is approximately 500 metres and Port Erringhi Road is 560 metres. The sealed carriageway width of Stones Road is approximately 4.5 metres and Port Erringhi Road is 4.3 metres. The horizontal alignment of Stones Road consists of a straight section and Port Erringhi Road consists of two circular curves. There is a high density of residential properties on the western side of Port Erringhi Road and a golf course on the eastern side. There is a low density of residential properties on the southern side of Stones Road and a golf course on the northern side.

There are no regulatory speed limit signs in Stones Road. There is a 50 kph regulatory speed limit sign in Port Erringhi Road, 150 metres from Stones Road. The RTA Accident Database indicates no reported accidents on these two roads during the period from January 1998 to December 2002. Traffic volumes of 400 ADT on the section of Stones Road between Tizzana Road and Port Erringhi Road and 306 ADT on Port Erringhi Road were recorded in 2003. This indicates that traffic volumes of approximately 100 ADT on the section of Stones Road between Port Erringhi Road and the end of Stones Road. An 85th percentile speed of 53 kph on Stones Road (between Tizzana Road and Port Erringhi Road) and 61 kph on Port Erringhi Road was recorded in 2003.

ORDINARY MEETING

Reports of Committees

The configuration of the intersection of Stones Road and Port Erringhi Road is shown on the attached plan. The intersection is not controlled by the Giveway/Stop signage. Motorists may believe that Port Erringhi Road - Stones Road is a through road due to the configuration and camber of the road. This may lead to a conflict between traffic exiting Port Erringhi Road and through traffic on Stones Road.

Traffic flow along Port Erringhi Road and on the section of Stones Road between Tizzana Road and Port Erringhi Road is much higher than the traffic flow on the section of Stones Road between Port Erringhi Road and the end of the road. It is considered appropriate to set the intersection priority on the basis of traffic flows, the configuration and camber of the road. Therefore, It would be appropriate to install two "Giveway" signs and lines in Stones Road at this intersection as shown on the attached plan.

In addition, it would be appropriate to install/remove the following signs at the locations shown on the attached plan to improve traffic safety:

- install two "Modified Intersection" signs and two "25 kph" curve advisory speed signs (the safe negotiable speed based on a ball bank indicator test),
- remove existing "Curve", "T" intersection and "Sight Board" (road terminates) signs and
- replace existing chevron alignment marker signs with two "Uni Directional Hazard Marker" signs.

Considering the 85th percentile speed, the sealed pavement width and the intersection with Port Erringhi Road, it would be appropriate to install two 50 kph speed limit signs in Stones Road.

Recommendation:

1. That two "Giveway" signs and lines be installed in Stones Road at the intersection with Port Erringhi Road as shown on the attached plan.
2. That the RTA be requested to give consideration to installing two 50 kph regulatory speed limit signs in Stones Road at the locations shown on the attached plan.
3. That the RTA be requested to give consideration to relocating the existing 50 kph regulatory speed limit sign on the western side of Port Erringhi Road 120 metres in a southerly direction.
4. That the following signs be installed/removed at the locations shown on the attached plan:
 - install two "Modified Intersection" (one W9-1 L & one W9-2 R) signs and two "25 kph" curve advisory speed signs,
 - remove existing "Curve", "T" intersection and "Sight Board" (road terminates) signs and

ORDINARY MEETING

Reports of Committees

- replace existing chevron alignment marker signs with two "Uni Directional Hazard Marker" (D4-1-1A) signs.

3.11 Chapman Road, Vineyard - speed limit - Marianne Muscat (11623)

[Annexure 11]

Introduction:

Representation has been received from Ms Marianne Muscat of 44 Stahls Road, Oakville raising concerns in relation to traffic safety along Chapman Road, Vineyard. She claims that the regulatory speed limit of 80kph is too high for this road, and that consideration be given to lowering the speed limit. Ms Muscat has also pointed out that there are no Separation Lines marked on the road section between the concrete bridge and Commercial Road.

Discussion:

Chapman Road is a local road, which has a concrete bridge halfway between Windsor Road and Commercial Road. The road section from Windsor Road to the concrete bridge has been upgraded recently. Chapman Road is approximately 812m in length. The average sealed carriageway width from Windsor Road to the concrete bridge is approximately 7.4m and from concrete bridge to Commercial Road is approximately 6.1m. The width of the concrete bridge carriageway is 6.1m. The horizontal alignment of the road consists of well-developed curves and straight sections.

The RTA Accident Database indicates one injury accident from the period January 1998 to December 2002 on Chapman Road. Traffic volume of 1743 ADT (Average Daily Traffic) was recorded in 1998, between Windsor Road and Old Hawkesbury Road. The 85th percentile speed is 72 kph.

The Local Traffic Committee at its meeting of 17 April 2003 has recommended and requested the RTA to consider the reduction of the regulatory speed limit from 80kph to 70 kph on Chapman Road and other roads in the Oakville Precinct.

Chapman Road from Windsor Road to the concrete bridge is line marked with Barrier Lines and Edge Lines. The bridge due to its width of 6.1m is line marked with Barrier lines only. There is no line marking between the concrete bridge and Commercial Road.

Marking Barrier Lines between the concrete bridge and Commercial Road would separate opposing traffic movements on the horizontal curve.

The average sealed carriageway width between the concrete bridge and Commercial Road is less than the minimum width required to mark Edge Lines (6.8m). Therefore it is not appropriate to mark Edge Lines on this section of the road.

The safe driving speeds for the horizontal curves was found to be 45 kph. Installation of a "Winding Road" sign (W1-5) and "45 kph" advisory speed sign (W8-2), 40m South of Old Hawkesbury Road and 150m South of Commercial Road is required.

The bridge has a seal width of 6.1m between kerbs thus requires "Width Markers" to be installed at its four corners.

ORDINARY MEETING

Reports of Committees

Recommendation:

1. That Barrier lines be marked in Chapman Road between the concrete bridge and Commercial Road.
 2. That "Winding Road" sign (W1-5) and "45 kph" advisory speed sign (W8-2) be installed on Chapman Road 40m South of Old Hawkesbury Road and 150m South of Commercial Road.
 3. That "Width Markers"(D4-3) be installed at the four corners of the concrete bridge.
- 3.12 Crooked Lane, North Richmond - Speeding vehicles - Keith Miles (77859) [Annexure 12]

Introduction:

Representation has been received from, Mr & Mrs Keith Miles of 84 Crooked Lane North Richmond, raising concerns in relation to speeding of vehicles, on the gravel section of Crooked Lane. They claim, that motorist maintain a high speed along this section of Crooked Lane, causing concerns to, pedestrian, horse riding public, and vehicles entering from concealed driveways.

Discussion:

Crooked lane extends from Bells line Road to Kurmond Road for a length of 2.830km. The gravel section is situated between Slopes and Maddens Roads. This section of gravel road is a local road, with no speed limit indicated and extends over a length of 1.2km. It contains, a series of continuous vertical and horizontal curves. There are rural residential land lots on either side of the road.

The average pavement width is approximately 4.2m, and the shoulder width varies from 0.5m to 1.0. Traffic volume of 73 ADT (Average Daily Traffic) was recorded in October 2003. The 85th percentile speed is 53kph. The RTA Accident Database indicates no reported accidents, from the period January 1998 to December 2002.

During a site investigation, it was observed that:

- There is inadequate visibility, for the vehicles exiting onto Crooked Lane, from a number of driveways.
- The safe negotiating speed, for the series of continuous vertical and horizontal curves was approximately 50kph. This value was justified by the 85th Percentile speed of 53kph.
- Considering the observations during the investigation, it is appropriate to designate the gravel section of the Crooked Lane, a 50kph regulatory speed zone.
- Installation of "Concealed Driveway Ahead" and "Horse Riding Ahead" signs to improve traffic safety along this section of Crooked Lane would be appropriate.

Recommendation:

ORDINARY MEETING

Reports of Committees

1. That a "Concealed Driveway Ahead" sign be installed, in Crooked Lane 75m North of Slopes Road and 150m East of Maddens Road.
2. That a "Horse Riding Ahead" sign be installed in Crooked Lane 60m North of Slopes Road and 60m East of Maddens Road.
- 3.13 Local Traffic Committee - Procedural Matters - Roads and Traffic Authority (80245 & 74282)

Oral advice has been received from the Roads and Traffic Authority as follows:

1. The representative of each State member may only vote in respect of matters within respective State electorates, ie, the member for Londonderry may not vote on a matter falling within Hawkesbury state electorate and vice versa; and
2. Should the Roads and Traffic Authority representative disagree with the majority decision of voting members, that dissenting vote is to be recorded in the Minutes of that meeting.

Recommendation:

That the information be received.

4. Questions Without Notice

Mr P Coard- (83770 & 21989 & 33314):

- 4.1 Enquired as to progress of works on Hermitage Road, Kurrajong in response to prior representation by Mrs J Uff.

Mr C Amit advised that survey works in relation to road widening listed on the Works Program were proceeding with signage/vegetation clearing also listed on the Works Program.

Recommendation:

That the information be received.

- 4.2 Enquired as to progress regarding representations by Mrs Slaats regarding traffic conditions at the intersection of Smith, Stahls, Broos and Oakville Roads, Oakville.

Mr T Shepherd advised that the matter was currently under investigation.

Recommendation:

That the information be received.

ORDINARY MEETING

Reports of Committees

5. Next Meeting

5.1 The next meeting of the Local Traffic Committee will be held at 10.00am, 16 January 2004.

Meeting terminated: 12.05pm

ORDINARY MEETING

Reports of Committees

Annexure 1

ORDINARY MEETING

Reports of Committees

Annexure 2

ORDINARY MEETING

Reports of Committees

Annexure 3

ORDINARY MEETING

Reports of Committees

Annexure 4

ORDINARY MEETING

Reports of Committees

Annexure 5 (page 1 of 5)

ORDINARY MEETING

Reports of Committees

Annexure 5 (page 2 of 5)

ORDINARY MEETING

Reports of Committees

Annexure 5 (page 3 of 5)

ORDINARY MEETING

Reports of Committees

Annexure 5 (page 4 of 5)

ORDINARY MEETING

Reports of Committees

Annexure 5 (page 5 of 5)

ORDINARY MEETING

Reports of Committees

Annexure 6

ORDINARY MEETING

Reports of Committees

Annexure 7

ORDINARY MEETING

Reports of Committees

Annexure 8

ORDINARY MEETING

Reports of Committees

Annexure 9

ORDINARY MEETING

Reports of Committees

Annexure 10

ORDINARY MEETING

Reports of Committees

Annexure 11

ORDINARY MEETING

Reports of Committees

Annexure 12

oooO END OF REPORT Oooo



ordinary
meeting

end of paper