



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 11 February 2003

location: Council Chambers

time: 7.00pm

ORDINARY MEETING

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Ordinary Meeting - 11 February 2003

Appreciation of Service - General Manager, Garry McCully

The Council's General Manager, Garry McCully, will be finishing his long and successful association with Hawkesbury City Council at the end of this month having contributed decades of service to the Hawkesbury community.

It is with gratitude that the service of Mr McCully is recalled. He has been instrumental in ensuring that the Council has been in a strong financial position, whilst at the same time assisting the Council to build an impressive record of achievements.

Mr McCully has been the Council's General Manager since 1985, coming from a background of engineering and town planning as well as organisational management.

Of particular importance during his time with Council has been Garry's involvement with and support of local emergency services. Through flood, fire and storm he has provided assistance and resources to local volunteers and has encouraged Council's ongoing financial commitment to these services.

Working with Councillors from five Council terms, Mr McCully has been involved in projects including:

- Construction of community centres at Glossodia, Bligh Park, North Richmond, Colo Heights and extensions to many others; childcare centres and construction of the \$4M Hawkesbury Oasis and the \$2.5M Hawkesbury Indoor Stadium.
- Instrumental in negotiating development of the Bligh Park joint venture providing affordable housing and an income stream of \$40 million for Council with over 2000 residential allotments.
- Creation of the Windsor Mall precinct; the Thompson Square Redevelopment Project which attracted a grant of \$1M which won the Local Government Award for Innovation; as well as the recent restoration of the historic former Hawkesbury hospital building.
- Creation of numerous staff programs including training, educational assistance that has seen many graduates and career progressions.
- Extension and Expansion of the Windsor Sewerage Scheme with construction of a treatment works at South Windsor from 1986. Hawkesbury Council was, and is, the only metropolitan Council responsible for sewerage systems with 2003 marking the 65th Anniversary of the Windsor Sewerage Scheme.
- Extensive lobbying for the Three Towns Sewerage scheme to provide reticulated sewerage to Glossodia, Freemans Reach and Wilberforce. As a result, the State Government has given a high priority to the project which will alleviate a huge environmental problem in

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those areas.

- Development of the recycling of treated waste water effluent from its McGraths Hill Waste Water Treatment from 1989.
- Construction of 'Peppercorn Place' in 2001 - a facility valued at more than \$1M for local aged and disabled services. A State Government grant of \$600,000 was successfully obtained for this project.
- Creation of Tourism Hawkesbury in 1987 bringing together key stakeholders and in April 1989 becoming an independent body assuming control of the City's tourist strategies and operations.
- Establishment of various committees for more resident participation in decision making processes including specialised groups dealing with issues of youth, aged, disability, access and Aboriginal issues, as well as the initiation of a Social Planning process.
- Establishment of 24 management committees made up of local residents for Council owned buildings and facilities.
- Development of income producing assets including shopping centre complexes at McGraths Hill, Hobartville, Wilberforce (1984) and Glossodia (1984) and the active encouragement of industrial development in areas such as South Windsor and Wilberforce in the 1980's to provide local employment.
- Initiated the Hawkesbury Sports Council to enable sporting organisations to manage their future.
- Instigation of extensive community consultation in relation to matters of rural/residential zones mixes through Our City Our Future from 1992 - 1997 resulting in the formulation of rural land studies and strategies for maintaining high agricultural development. This process continued with "Hawkesbury, Our Future" which began in 2002.
- Initiated the purchase and development of Fitzgerald Hostel.
- Orchestrated the debt restructuring of Council. In the early 1990's Council was required to allocate approximately 30% of rate revenue for the repayment of principle and interest on loans. The current level of debt servicing is insignificant and has allowed for rate revenue to be utilised on capital works.
- Having the Council receive numerous awards including the most prestigious Commonwealth and State awards for Local Government.

Mr McCully has steered the Council through a dynamic period of administrative change, including the reforms introduced as part of the Local Government Act 1993. Hawkesbury was the first Council within NSW to implement measures to comply with the provisions of the Occupational, Health and Safety Act through establishing a fully trained O, H & S Committee in 1987. In relation to the increasingly vital issue of public liability, Council broke new ground in 1988 when, in

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conjunction with five other Western Sydney Councils, a joint insurance authority was formed whereby the member Councils collectively pool resources and share risk factors in respect of public liability and professional indemnity insurances.

Recently, Mr McCully has been actively helping Council to pave the way for a new era in cultural and arts development in the City, having previously ensured that the community has been well resourced with sporting and recreation facilities. A new library and art gallery will be constructed on the old hospital site in 2004 and Hawkesbury will also have an expanded Regional Museum in Thompson Square in the same time period.

Mr McCully's achievements have left a legacy of community infrastructure and a forward thinking organisation of which he is justifiably proud.

It is recommended that the thanks and appreciation of Council be formally recorded and that best wishes are extended to Mr McCully for his future endeavours.

oooO END OF MAYORAL MINUTES Oooo



ordinary

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section

notices of motion



Notices of Motion

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Notices of Motion

Ordinary Meeting - 11 February 2003

Councillor C Paine:

That the Council make Rangers available to take immediate action against roadside hawkers of flowers on 14 February 2003, Valentines Day.

Councillors C Paine and L Williams:

This Council is strongly opposed to any pre-emptive strike against another country.

This Council believes in the concept of the United Nations and supports its efforts to avoid war and its aim of procuring world peace.

We therefore disagree with the stance taken by Prime Minister, John Howard, who has committed Australian troops to the Middle East prior to any United Nations resolution taking effect. We call upon our Federal member, Kerry Bartlet, to convey our message to the Prime Minister in the strongest terms.

oooO END OF NOTICES OF MOTION Oooo



Notices of Motion of Rescission

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Notices of Motion of Rescission

Notices of Motion of Rescission

Ordinary Meeting - 11 February 2003

Councillors C Paine, P Davies and L Williams:

We the undersigned hereby give notice to rescind the resolution passed at Council's Special Meeting dated 12 December 2002, Item 154, in relation to the Local Environmental Study (LES) at Pitt Town.

oooO END OF NOTICES OF MOTION OF RESCISSION Oooo



ordinary

3
section

report
of the
general
purpose
committee

ORDINARY MEETING

Notices of Motion of Rescission

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 28 January 2003, commencing at 9.00am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor L Allan, B J Calvert, K F Conolly, P F Davies, D Finch, G J Gilling, C A Paine, P R Rasmussen, L C Sheather, L A Williams, and C J Woods.

Apologies for absence were received from Councillors Woods, Calvert and Paine.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Williams that the apologies be accepted.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Finch that the Minutes of the General Purpose Committee Meeting held on 26 November 2003, be confirmed.

Councillor Paine arrived at the meeting at 9.05am
Councillor Woods arrived at the meeting at 10.26am
Councillor Conolly left the meeting at 3.55pm
Councillor Calvert arrived at the meeting at 4.00pm

The following recommendations were passed as resolutions of the Committee:

MAYORAL MINUTE

Appreciation Dinner - Hon. Kevin Rozzoli

- 1 **RESOLVED** by the Committee exercising its delegation as Committee of the Whole on the motion of Councillor Stubbs seconded by Councillor Finch

That Council proceed with a farewell dinner for Hon. Kevin Rozzoli to be funded from the Public Relations Budget (Civic Functions).

SECTION 1 - ENVIRONMENT

- 1: **Four (4) lot subdivision of Lot 23 DP250464, 330 Grono Farm Road, Wilberforce (DA1625/01/EVD/ENA28NAX.V02)**

COMMITTEE'S RECOMMENDATION

That:

1. This matter be deferred to the next General Purpose Committee meeting.
2. A further report be brought to Council addressing the issues raised by Mr McKinlay, in his submission.

2: Water Re-use/Environmental Flows (40272/GMA/ENA28NAX.G05)

COMMITTEE'S RECOMMENDATION

That:

1. Council advise the Ministers for the Environment and Land and Water Conservation that it sees benefits in the development of effluent re-use schemes for agricultural districts of the Hawkesbury area that include the sustaining of future agriculture, the benefits to environmental flows within the Hawkesbury-Nepean River, and in doing so understands that there are a number of issues that need to be resolved and seeks to be involved in those issues, discussions and consultations.
 2. Council seeks to be involved actively in the development of the schemes and their consultations prior to any final determination.
- 3: Proposed Tourist Facility - 32C Berambing Crescent, Berambing (MA1308/01/FNC/ENA28NBX.F07)**

Mr Lionel Buckett, proponent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the application be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall take place in accordance with the plans submitted with the application, as amended in red and as modified by these further conditions.
2. To ensure the external appearance of the development is not intrusive or offensive, and does not degrade the visual quality of the surrounding area, the development shall be completed in accordance with the approved colours and finishes and shall not be altered.
3. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.

4. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
5. No excavation or site works shall be commenced prior to the issue of the Construction Certificate.
6. All building shall comply with the requirements of Planning for Bush Fire Protection prepared by Planning NSW 2001 and AS 3959 - 1999 Construction of Buildings in Bush Fire Prone Areas.
7. The applicant shall make themselves aware of the Discrimination Against People with Disabilities Act (DDA) in order to assess their responsibilities and liabilities with regards to the provision of access for all people.

Rural Fire Services

8. The recommendations contained on pages 13 to 16 of the *Bushfire Hazard Assessment Report - Proposed Tourist Cabin Development 32C Berambing Crescent, Berambing* prepared by Building Code & Bushfire Hazard Solutions dated September 2002 shall be incorporated into the development.
9. The property shall be provided with an external bushfire sprinkler system. Such sprinkler system is to be constructed of metal fittings and linked to the proposed on-site bushfire water tank system.
10. Each cabin unit shall be provided with a well maintained Asset Protection Zone at all times in accordance with the requirements of Planning for Bushfire Protection 2001.
11. The proposed cabins shall be provided with boxed-in eaves and no stormwater guttering should be provided to any of the cabins.
12. The intersection of the main roof and the verandah roof of each cabin unit shall be continuous so as not to create any area for leaf litter to accumulate thus causing a build up of potential flammable material.
13. Timber used for external cladding must be selected from species tested and endorsed for that purpose in the report provided by Warrington Fire Research.

Prior to Issue of Construction Certificate

The following conditions in this section of the consent must be complied with or addressed prior to the issue of any Construction Certificate relating to the approved development, whether by Council or an appropriately accredited certifier. In many cases the conditions require certain details to be included with or incorporated in the detailed plans and specifications which accompany the Construction Certificate. **The Construction Certificate shall be obtained prior to the commencement of any earth works or building works.**

14. Submission and approval of a detailed landscape management plan. The plan is to be consistent with recommendations of the flora and fauna assessment prepared by Blue Mountains Wilderness and the provisions of Planning for Bushfire Protection, NSW Planning, December 2001.
15. Submission of an "Application to Install a Sewerage Management Facility" accompanied by full manufacturers and installers plans and specification. The proposed facility is to be consistent with the findings of the wastewater management study prepared by Toby Fiander and Associates. Note the land application area is to be serviced by subsurface drip irrigation.
16. The submission of a satisfactory soil and water management plan (SWMP) prepared in accordance with the State Government guidelines titled "Managing Urban Stormwater: Soils and Construction (1988)".
17. Detailed engineering plans and specifications relating to the work shall be submitted. Plans and specifications are to comply with the requirements of the Hawkesbury Development Control Plan.
18. Details demonstrating that the proposed buildings will comply with the Building Code of Australia and AS3959-1999 are to be submitted to Council.
19. The submission of a bushfire safety authority issued under Section 100B of the Rural Fires Act 1997.

Prior to Commencement of Works

20. Toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of 1 toilet for every 20 persons or part of 20 persons employed at the site. Each toilet provided:
 - (a) must be a standard flushing toilet; and
 - (b) must be connected;
 - (i) to a public sewer, or
 - (ii) if connection to a public sewer is not practicable, to an accredited sewage management facility approved by the Council, or
 - (iii) if connection to a public sewer or an accredited sewage management facility is not practicable, to some other sewage management facility approved by the Council. The provision of toilet facilities in accordance with this condition must be completed before any other work is commenced.
21. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
 - (a) stating that unauthorised entry to the work site is prohibited; and
 - (b) showing the name of the person in charge of the work site and a telephone number at

which that person may be contacted outside working hours.

22. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.
23. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
24. The applicant shall advise Council of the name, address and contact number of the principle certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.
25. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.

During Construction

26. Should any aboriginal site or relic be disturbed or uncovered during the construction of this development, all work should cease and the National Parks and Wildlife Service consulted. Any person who knowingly disturbs an aboriginal site or relic is liable to prosecution under the National Parks and Wildlife Act 1974.
27. All building work must be carried out in accordance with provisions of the Building Code of Australia.
28. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
 - (a) erosion controls, site works and site set out;
 - (b) piers;
 - (c) foundations;
 - (d) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
 - (e) wet area flashing, after the installation any bath and shower fixtures;
 - (f) external drainage lines, prior to backfilling;
 - (g) on completion of the structure; and
 - (h) landscaping.
29. All roofwater shall be drained to the water storage vessel/s.

30. Dust control measures, eg vegetative cover, mulches, irrigation, barriers and stone shall be applied to reduce surface and airborne movement of sediment blown from exposed areas.
31. Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by running water to be stored clear of any drainage line, easement, natural watercourse, footpath, kerb or road surface.
32. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
33. No burning of demolition or construction material being carried out on the site.
34. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.
35. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
 - (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;
 - (c) consent number and date of approval; and
 - (d) approval duration of site works.

Prior to Issue of Occupation Certificate

36. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.
37. The cabins are to be connected to a fully installed and approved waste water treatment system.
38. The following documentary evidence is to be obtained prior to the issue of any Occupation Certificate, whether by Council or an accredited certifier:
 - (a) A written clearance from Integral Energy, stating that electrical services have been made available to the development or that arrangements have been entered into for the provision of services to the development.

Separate documentary evidence from Integral Energy shall be provided stating that the requirements of that Authority have been met with regard to the nearby high voltage transmission line.

39. Completion of all road and drainage works required by subdivision consent SA0007/94.

The Use of the Site

40. The cabins are to be used for short term tourist accommodation only.
41. The combined number of persons accommodated in the cabins are not to exceed a combined total of 18 (eighteen) persons at any one time.
42. Guests of cabins are not to bring domestic pets onto the site.
43. Any lighting on the site is to be directed in such a manner so that no nuisance is caused to adjoining properties or to drivers on surrounding streets.
44. The subject development, including landscaping, is to be maintained in a clean and tidy manner.
45. All landscaping shall be permanently maintained in a good condition and in accordance with the intent of the landscaping plan.
46. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.
47. No signs shall be displayed on the footpaths, pedestrian ways, roadways or in the vicinity.
48. All waste materials to be stored and disposed of at regular intervals.
49. All Asset Protection Zones are to be maintained in accordance with the provisions of NSW Planning's "Planning for Bushfire Protection".

4: Rezoning requests - Draft Local Environmental Plan 8/98 (Amendment 108) (LEP 8/98/EVD/ENA28NBX.V08)

Mr Jack De Vries, Mr Doug Green, Mr David Mason and Mrs Kay Vella, representing the Windsor Downs Home Owners Association, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. This matter be placed on the Strategic Planning Weekend Agenda.

5: Amendment to Exempt and Complying Development (LEP2/02/EVD/ENA28NBX.V10)

COMMITTEE'S RECOMMENDATION

That:

1. Pursuant to Section 54 of the Environmental Planning and Assessment Act, a draft local environmental plan be prepared to amend Hawkesbury Local Environmental Plan 1989, as shown in the attached Schedules 6 and 7
2. The Hawkesbury Development Control Plan be amended and placed on public exhibition for a period of 28 (twenty-eight) days in accordance with the Act
3. These amendments be amalgamated with those adopted by Council on 9 July 2002.

6: Application to Modify Development Consent DA 854/88 - Medical Centre, 2 Kable Street, Windsor (DA 854/88/EVD/ENA28NBX.V13)

Ms Carolyn Chilcott, proponent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

- A. Development consent No.DA 854/88 be modified as follows:
 1. Condition No. 2 be deleted and replaced with the following:

“Ten (10) car parking spaces to be provided within the building for the occupants of the building”.
 2. Condition No.23 be deleted;
 3. Condition No.24 be deleted; and
 4. The roller door be allowed to remain closed.
- B. Council provide additional/alternative disabled spaces within the public car park on the corner of Kable Street and The Terrace.
- C. A further report be provided to the Ordinary Meeting regarding alterations that need to be made and the costs of those alterations, to provide additional/alternative disabled spaces.

ADDITIONAL INFORMATION

A further report was requested to this meeting concerning the provision of additional/alternative disabled spaces and the costs involved.

There are two parking spaces provided for the disabled adjacent to the entrance to the car park, off Kable Street. An additional two spaces could be provided, with the resultant loss of three (3) conventional parking spaces. Action required to achieve this would be relocation of signage and removal of and repainting of lines on the car park surface. The cost is estimated at \$350.00 (three hundred and fifty dollars).

There is a shallow dish drain on the car park side of Kable Street which affords access by disabled persons, however, on the opposite side of the street there is no suitable access. Access could be provided adjacent to the existing driveway into the Windsor Town Centre at an estimated cost of \$325.00 (three hundred and twenty five dollars).

The total cost to undertake alterations to the existing car park to provide an additional two spaces for disabled persons is \$675.00 (six hundred and seventy five dollars).

7: Waste Not Development Control Plan (73947/EVD/ENA28NBX.V09)

COMMITTEE'S RECOMMENDATION

That:

1. The 'Waste Not' chapter for the Hawkesbury Development Control Plan be adopted and made effective in accordance with Clause 21(2) of the Environmental Planning and Assessment Regulation 2000.
 2. Council resolve to prepare a draft local environmental plan pursuant to section 54 of the Environmental Planning and Assessment Act to amend Schedule 7 - 'Complying Development' in Hawkesbury LEP (1989) to include a requirement that a Waste Management Plan is submitted for development that includes industrial buildings, additions to industrial buildings, single storey dwelling houses and single storey dwelling house additions.
- 8: Determination of Submissions on Draft Hawkesbury LEP No 3/02 (Amendment 140) - Rezoning of land within Zone 3(b) (Business Special) and to allow recreation areas on land classified as community land (LEP003/02/EVD/ENA28NBX.V11)**

Councillor Woods declared an interest as she is a director of Hawkesbury Christian Centre

Mr Grant Lee, Mr Robert Calvert, Mr John Grier and Mr Walter Kullen, proponents, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. This matter be referred to a Councillor Workshop and the outcomes reported to the Ordinary Meeting.

9: Unsightly Conditions - 57 Uworra Road, Wilberforce (P2116/20/EVD/ENA28NCX.V14)

COMMITTEE'S RECOMMENDATION

That the information be received.

10: Green Waste Collection (8009/EVD/ENA28NCX.V06)

COMMITTEE'S RECOMMENDATION

That the information be received.

11: Development Application for Retail Commercial Development - 264-272 Windsor Road, Vineyard (DA1389/02/EVD/ENA28NCX.V15)

Mr Walter Kullen, respondent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. Council develop a policy in relation to reports coming to Council.

SECTION 2 - INFRASTRUCTURE

1: Governor Phillip Reserve (79338/ENG/INA28NBX.E03)

COMMITTEE'S RECOMMENDATION

That the policy be altered to include the following:

1. Exclusive use for the evenings leading up to an event (maximum of two nights) may be granted to organisers from 6pm till 7am the following morning.
2. The police are informed of the exclusive use dates and times prior to an event by the organiser.
3. The policy be reviewed every two years.
4. No additional fee to be charged for the overnight exclusivity.
5. Other general conditions of consent are still to be adhered to.
6. Exception in relation to exclusive use for 6 and 7 September only.

2: Proposed Alterations of Boundaries of the Suburb of Kurrajong, North From Bells Line of Road (107/ENG/INA28NBX.E04)

COMMITTEE'S RECOMMENDATION

That:

1. The suburb of Kurrajong be amended by addition of the area designated as Comleroy and part of Blaxlands Ridge as shown on Plan No 2003048/A.
2. The Geographical Names Board of NSW be advised of Council's decision for its consideration.

3: Conservation Management Plans for Richmond Park, McQuade Park and Wilberforce Park - Advice of Funding from Heritage Office (79338/ENG/INA28NCX.E01)

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 3 - ORGANISATION AND RESOURCES

- 1: Monthly Financial Report - November and December 2002**
(GF011/005/FNC/OGA28NAX.F08)

COMMITTEE'S RECOMMENDATION

That the information be received.

- 2: Reforms Arising from Land and Environment Court Review**
(79941/GMA/OGA28NAX.G03)

Mr Neville Diamond, proponent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the Attorney General's Department be advised of the Council's extensive delegation, its mediation/conciliation processes, pre-lodgement discussions and extensive development control policies. In relation to hearing and assessment panels the Council will consider this during its Strategic Planning session later this year.

- 3: Proposed Development Reforms** (80928/GMA/OGA28NAX.G02)

Ms Kim Smith and Mr Neville Diamond, proponents, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the Independent Commission's recommendations for statutory reform in development matters be supported.

- 4: Regional Planning Strategy** (79326/GMA/OGA28NAX.G01)

COMMITTEE'S RECOMMENDATION

That a Councillor be nominated for the Regional Planning Forum.

COMMITTEE'S RECOMMENDATION

That Councillor Allan be nominated as a representative at the Regional Planning Forum. The nomination was accepted.

**5: Community Cultural Grants Program - January Round
(G021/218/CSV/OGA28NBX.C07)**

COMMITTEE'S RECOMMENDATION

That:

1. A total of \$10,500 (ten thousand, five hundred dollars) as recommended in the report be allocated as grants under the Community Cultural Grants Program - January Round.
2. Funding to be provided from the Community Cultural Grants Program.

6: Grant - Design Proposals for Public Art (107/CSV/OGA28NBX.C04)

COMMITTEE'S RECOMMENDATION

That:

1. A selection committee be established comprising of three Councillors; a representative of Pont Leroy + Williams, architects; Manager, Policy and Corporate Communications; Arts and Events Coordinator; Director of Penrith Regional Art Gallery; Edna Watson, artist and Indigenous leader; Greg Hansell, artist and founding member of Friends of the Hawkesbury Art Collection Inc. and a nominated representative of the Friends of the Hawkesbury Art Collection Inc.
2. The offer of \$5,000.00 (five thousand) from the NSW Ministry for the Arts for design proposals for public art/sculpture for the grounds of Hawkesbury City Gallery and Library be accepted, and that two Councillors be appointed to sit on the selection panel.
3. Water be considered as part of the design concept.

COMMITTEE'S RECOMMENDATION

That Councillors Woods, Finch and Paine be nominated as representatives on the selection committee. The nominations were accepted.

7: Exemption from Rating - The Valley Centre for Environmental Education & Research Inc. - 623 Greens Road, Lower Portland (P717/193/FNC/OGA28NBX.F05)

COMMITTEE'S RECOMMENDATION

That:

1. The Valley Centre for Environmental Education & Research Inc be granted exemption from rating for the property known as 623 Greens Road, Lower Portland (Lot 1 DP 864185 - Property Number 30063) from 1 July 2002.
2. The amount of \$1,659.60 (one thousand and six hundred and fifty nine dollars and sixty cents) be written off in respect of the rates for the period 1 July 2002 to 30 June 2003.

ADDITIONAL INFORMATION

At the GPC meeting of 28 January 2002 a report was submitted on an application for rate exemption from The Valley Centre for Environmental Education & Research Inc for their property at 623 Greens Road, Lower Portland. (Lot 1 DP 864185 - Property Number 30063).

At the meeting it was requested that before their eligibility for rate exemption is determined, additional information be provided in respect to the activities of The Valley Centre for Environmental Education & Research Inc at the subject property. The following information is now provided:

Previous Applications for Rate Exemption

The Valley Centre for Environmental Education & Research Inc have made application on a number of occasions since their purchase of the property back in February 1998. Previous applications have been refused on the basis that they have not satisfied the legislative requirement that the property has been used for the purpose of the institution or charity.

Public or Benevolent Institution or Public Charity

The Valley Centre for Environmental Education and Research Incorporated has been entered into the Register of Environmental Organisations by the Department of the Environment & Heritage, and accordingly is authorised to receive tax deductible donations under the provisions of the Income Tax Assessment Act 1997.

The Valley Centre holds authority to fundraise for charitable purposes under the provisions of the Charitable Fundraising Act 1991. (Number CFN10690)

The constitution of The Valley Centre includes the following aims:

1. is an independent, benevolent, non-profit organisation dedicated to conserve, protect and enhance the environment for all those who live in it.

- 2.1 *To provide a preserved and protected environment for all flora and fauna, especially endangered species, by way of a wildlife sanctuary, bird aviary, butterfly enclosure, rainforests, bushlands, woodlands, wetlands and lagoons.*
- 2.2 *To offer this environment to the public for education, research, healing and enjoyment*
- 2.4 *To offer our facility to researchers, students, other like-minded organisations, and the public, to provide a better understanding of animal life and our natural environment*
- 2.9 *To educate the public on conservation and an understanding of nature and our natural environment.*

Current Use of the Property

The Valley Centre has provided the following list of activities that they are currently undertaking on the property in accordance with their constitution:

- Native bird life that has been rescued has been given to the Valley Centre to care for. A donated aviary has been erected for the birds to live as natural a life as possible in a protected environment.
- The Valley Centre regularly fox bait to protect the many species of native animals present on the property and surrounding area.
- Weed removal is continuing in the area between the two creeks at the front of the property, restoring the remanent rainforest along with understorey and ground cover which will preserve and enhance the habitats of many species of small birds, Tawny Frogmouths, owls, several parrot species and possums.
- Bush regeneration is being carried out by the Valley Centre on the property as well as Greens Road Bush Care Group.
- A grant application to Environment Australia's envirofund has recently been approved. The grant includes funds for the purchase of 1,000 trees to plant, including some species for creek bank regeneration, which will stop erosion, which is causing silt to flow back into the Hawkesbury River.
- The Valley Centre propagate native species in a shade house from seed collected on the property to be used for regenerative works.
- The first environmental education day was held in May 2002 with a group of school children conducting water quality monitoring and a macroinvertebrate survey of the creeks on the property. This fulfilled certain key learning areas of the school syllabus.

- The Valley Centre have organised with the Moss Vale Rural Lands Protection Board and WIRES, to run an education evening in the lecture room on the property for the general public with regards to the need for fox baiting to protect native fauna, the damage foxes and native cats do and the importance of bush care practices.
- Two researchers, Dr Frank Gleeson attached to Sydney University and Dr Peter Letcher attached to the University of Virginia USA have been using The Valley Centre's property in conjunction with a research project being conducted for Sydney University which involves taking soil samples to test for fungal growth present in soils in the Hawkesbury area.
- Students from St Paul's Grammar School have worked at the property as part of their Duke of Edinburgh Award Scheme.
- A bush regeneration day has been held on the property with staff from HSBC (Hong Kong Shanghai Banking Corporation). HSBC is a major world bank who have a strong record of providing assistance in the area of environmental preservation. They have to date put \$US50,000,000.00 into environmental projects worldwide. HSBC has committed to providing staff for a further days training at The Valley Centre's property and are providing a cash donation to be used for a watering system.

The Valley Centre for Environmental Education & Research Inc have confirmed that nobody resides at the property. This question was raised by Council staff who after receiving the application for rate exemption, inspected the property and noticed that there were caravans on the property. The Valley Centre have advised that there are three caravans, two of which are used to store equipment eg. Streamwatch water quality monitoring and display material for the lecture room. The other one is used for tea and coffee making and lunch preparation when they have people working onsite. They also use the facility for first aid treatment in the case of an accident or snake bite. They also advise that at least three of the members of the Valley Centre have Senior First Aid Certificates.

With the additional information provided by The Valley Centre for Environmental Education & Research Inc in support of their application for rate exemption, it is recommended that exemption of rates be applied to the current 2002/2003 rating year.

The 2002/2003 rates for the subject property are \$1,623.05 (one thousand, six hundred and twenty three dollars and five cents) in ordinary rates and \$36.55 (thirty six dollars and fifty five cents) in special rates. It is recommended that the combined total of \$1,659.60 (one thousand, six hundred and fifty nine dollars and sixty cents) be abandoned for 2002/2003.

Recommendation:

That:

1. The Valley Centre for Environmental Education & Research Inc be granted exemption from rating for the property known as 623 Greens Road, Lower Portland (Lot 1 DP 864185 - Property Number 30063) from 1 July 2002.

2. The amount of \$1,659.60 (one thousand, six hundred and fifty nine dollars and sixty cents) be written off in respect of the rates for the period 1 July 2002 to 30 June 2003.

8: Report: Fruits of the Hawkesbury Festival 2002 (GC030/007/CSV/OGA28NCX.C06)

COMMITTEE'S RECOMMENDATION

That the information be received.

9: Mainstreet DCP Program and Urban Improvement Program (79337/CSV/OGA28NCX.C09)

Ms Libby Ozinga, Director, Special Projects at PlanningNSW and Ms Jo Cook addressed the Committee.

COMMITTEE'S RECOMMENDATION

That the information be received.

10: Clarendon Skatepark - Update (107/CSV/OGA28NCX.C10)

Mr Jamie Cavanagh, proponent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the information be received.

QUESTIONS WITHOUT NOTICE:

1. Councillor Rasmussen requested an update on the RAAF Economic Impact Study, including any responses in regard to Phase 1 and Phase 2.

The General Manager advised that he had received advice that a steering committee meeting was scheduled to take place in February 2003. He further advised that responses in relation to Phase 1 and Phase 2 would be advised at that meeting. No further action required.

2. Councillor Williams tabled correspondence from Ms Julie Powers raising concerns in relation to consent conditions for a yabby farm at 634 Grose Vale Road, Grose Vale, and requested that the issues raised therein be investigated.

The Director of Environment and Development advised the matter would be investigated.

3. Councillor Williams tabled correspondence from Mr Brian McKinlay, containing an apology to the Director Asset Services and Recreation, in relation to unauthorised publicity.

The General Manager acknowledged receipt of the correspondence.

4. Councillor Williams referred to a property at West Portland Road, containing a shed that was recently approved, which shared a wetland area with a neighbouring property. He advised that, as the wetland had dried up, the owners had constructed a fence with heavy duty wire netting, through the centre of the wetland. Councillor Williams expressed concern that the wire netting may trap animals when the wetland filled again, and requested that the matter be investigated.

The Director of Environment and Development advised the matter would be investigated.

5. Councillor Williams requested that it be reinforced to tree lopping companies, that they should only perform the work when in receipt of a written permit.

The Director of Asset Services and Recreation advised that all tree lopping companies had been contacted and given advice that they must sight permission prior to commencing work.

6. Councillor Williams referred to the "Advice to Residents" brochure, which accompanied DA notification letters sent to residents, and requested that it be amended to advise residents that a request may be made to a Councillor to have the matter brought before Council.

The Mayor advised that this matter would be better dealt with by way of a Notice of Motion.

7. Councillor Williams requested that, in regard to the Skatepark, Councillors be notified of community/public meetings in advance.

The General Manager advised that Council endeavours to inform everyone, however, as the specific meeting, in regard to the Skatepark, was a meeting of users, staff and stakeholders to prepare a policy for Councillors consideration.

8. Councillor Allan advised that Mrs Crabb of 142 Lt Bowen Drive, Bowen Mountain has raised concerns about pine trees, and the potential fire danger they may cause, on the Crown reserve land next to her property and requested the area be inspected.

The Director of Environment and Development advised the matter would be investigated.

9. Councillor Allan advised that Mrs Wendy Brennan of 880 Comleroy Road, Kurrajong had raised concerns in relation to hazard reduction on the crown land opposite her property, and requested the area be inspected.

The Director of Environment and Development advised the matter would be investigated.

10. Councillor Allan enquired as to the possibility of erecting a sound barrier/hedge between the netball courts and the road as residents in Mileham Street, opposite the netball courts, had complained about the noise level.

The Director of Environment and Development advised the matter would be investigated.

11. Councillor Allan advised that she had received complaints from a gentleman residing opposite the Richmond Marketplace, that trucks were unloading at 6.45am on a Sunday morning - outside the hours stipulated in the Conditions of Consent. He also reported that the safety rail was damaged and there was rubbish collecting in the drain. Councillor Allan enquired as to the process the gentleman should follow to report breaches of consent conditions and requested that the matters be investigated.

The General Manager advised that the best process was for the gentleman to keep a diary of events. The Director of Environment and Development advised the matters would be investigated.

12. Councillor Paine advised that she had received advice in relation to 49 Nutmans Road, Grose Wold that the property contained two dwellings, one of which is shown on the plans as a shed. Councillor Paine also advised that there was a shed on the property that has iron coming off and the neighbours raised concerns that it may be a danger in high winds. Councillor Paine requested that the matters be investigated.

The Director of Environment and Development advised the matters would be investigated.

13. Councillor Finch tabled correspondence from Mr Derry at 1 Kurrajong Road, Kurrajong in relation to unauthorised tree removal and requested the matter be investigated.

The Director of Environment and Development advised the matter would be investigated.

14. Councillor Finch tabled correspondence from Messrs McPhee Kelshaw in relation to legal advice given to Miss Tania Thompson in regard to a shed at 457 East Kurrajong Road, East Kurrajong.

The General Manager acknowledged receipt of the correspondence.

15. Councillor Finch requested that action be taken in relation to an increasing amount of cars for sale on the strip of Bells Line of Road, Kurmond, just before the old motel.

The Director of Environment and Development advised the matter would be investigated.

ORDINARY - 11 February 2003

General Purpose Committee - 28 January 2003

Organisation and Resources

The meeting terminated at 4.20pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 25 February 2003.

.....
Mayor



ordinary

4
section

reports
for determination

ITEM: 2 Library Development Grant 2003-2004**FILE NUMBER:** 79342/CSV/ORB11NBX.C08**REPORT:**

As previously reported to Council, a portion of the funds to be made available to assist in the construction of the new library building on the former hospital site, were to be derived from a grant from the Library Council of New South Wales.

The Library Council of New South Wales provides capital grants of up to \$200,000 (two hundred thousand dollars) as a contribution to the costs of constructing new library facilities. This grant program is highly competitive and applicants are required to satisfy a range of criteria which include:

- evidence of community consultation;
- capacity to meet floor space requirements which reflect both service based and population based benchmarks;
- evidence of an approved development application for the facility together with architectural concept plans and costings; and
- demonstration of how the proposed facility will meet the future information needs of residents.

Library staff are confident that they will be able to prepare a funding application for the 2003/2004 funding round which will demonstrate Council's capacity to meet the grant criteria.

This report has been submitted to seek Council's approval to lodge a grant application by the grant closing date of 28 February, 2003.

RECOMMENDATION:

That a grant application be submitted to the Library Council of New South Wales to seek capital funding of \$200,000 (two hundred thousand dollars) to assist in the construction of the new library building.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 2 Oooo

**ITEM: 3 Application for Exemption from Rating - Parklands Cottages Trust,
36 and 40 Old Bells Line of Road, Kurrajong****FILE NUMBER:** 73537/FNC/ORB11NBX.F09

REPORT:

An application has been received from Parklands Cottages Trust requesting exemption from rating for the properties known as 36 and 40 Old Bells Line of Road, Kurrajong. (Lot 111 DP 1039639 and Lot 324 DP 751649, - Property Numbers 33230 and 41160). The properties in question are vacant land and were formed after the subdivision of the Parklands Village property.

The application for rate exemption has previously been refused on the basis that it does not satisfy the criteria under the section 556 provisions of the Local Government Act, 1993. The Parklands Cottages Trust has not accepted this determination and the Honorary Administrator Parklands Cottages Trust, Dr John J G Bain has subsequently made representations to the Mayor, Councilor Rex Stubbs and Councilor Diane Finch, that this matter be referred to Council for further consideration.

The subdivisions of the original property resulted in creation of three new properties, two being vacant land and the third being the actual site of Parklands Village. Parklands Cottages Trust have advised that the subject land was subdivided with the intent to sell the vacant parcels. This subdivision has been registered and separate valuations have been assigned by Land and Property Information NSW. The Local Government Act 1993 requires that each separately registered title be rated individually.

Prior to the subdivisions, the original property that was rated as one assessment received exemption from rating. With the creation of the new land parcels following the subdivisions of the original property, each new property needs to be assessed individually to determine if it satisfies the rate exemption provisions of the Local Government Act, 1993. After assessing the use of the particular properties, the previous rate exemption has only been re-applied to the property locating the actual site of Parklands Village (32 Old Bells Line of Road, Kurrajong - Lot 110 DP 1039639 - Property number 33220).

The application for rate exemption on the two vacant properties has been refused on the basis that it does not satisfy the criteria under the section 556 provisions of the Local Government Act, 1993:

"S.556 (1) The following land is exempt from all rates;

(h) land that belongs to a public or benevolent institution or public charity and is used or occupied by the institution or charity for the purposes of the institution or charity;"

Being vacant land, the rate exemption does not satisfy this requirement, and accordingly, the properties are rateable.

RECOMMENDATION:

That:

1. The application for rate exemption on the vacant properties known as 36 and 40 Old Bells Line of Road, Kurrajong (Lot 111 DP 1039639 and Lot 324 DP 751649, - Property Numbers 33230 and 41160) be refused.
2. The rate exemption continue to be applied to the property known as 32 Old Bells Line of Road, Kurrajong (Lot 110 DP 1039639 - Property number 33220), land used and occupied by Parklands Cottages Trust.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 3 Oooo

ITEM: 4 Quarterly Review as at 31 December 2002**FILE NUMBER:** 79350/FNC/ORB11NBX.F16**REPORT:**

The December Quarterly Review of the Management Plan for the 2002/2003 financial year is reported to Council in accordance of the requirements of the Local Government Act 1993.

The December Quarterly Financial Statement discloses a deficit result of \$45,463, when comparing actual income and expenditure to Council's adopted budget for the 2002/2003 financial year to date. The main variations from the adopted budget occurred in the following areas:

Previously reported

- Increased revenue received from Financial Assistance Grant. Of this \$99,852 relates to the roads component and is to be used to fund kerb, guttering and footpaving projects in front of Freemans Reach Primary School and Hawkesbury High School. The general purpose component received exceeded the estimate by \$20,940.
- Additional expenditure \$46,761 necessary for Traffic Study for the township of Windsor.

December Quarter

- Revenue from Court Orders relating to legal expenses \$38,029.
- Unbudgeted expense of \$19,800 for works performed by Unisearch in relation to the Pitt Town Steering Committee.
- Additional changeover costs of vehicles provided as part of employment packages. Budget exceeded by \$45,000 (30 vehicles at \$1,500 per vehicle).
- Net increase in anticipated revenue from rates and ex-gratia receipts \$13,041.
- Net adjustment (income \$1,088) required to effect Council's decision in July 2002, requiring the return of funds from the Hawkesbury Wine, Food and Music Affair (\$15,752) offset by Council's approval to support the Hawkesbury Eisteddfod in the amount of \$14,664.
- Unbudgeted cost of the donation of hay by Council to Glen Innes farmers. Costs relating to cutting, raking, baling and transport were donated by external organisations.

These variations are discussed in more detail in the December Quarterly Management Plan and Financial Statement Review.

RECOMMENDATION:

That the quarterly review of 2002/2003 Management Plan and Financial Statement for the period ending 31 December 2002 be adopted.

ORDINARY

Meeting Date: 11 February, 2003

Item: **4**

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 4 Oooo

ORDINARY

Meeting Date: 11 February, 2003

Item: 5

ITEM: 5 **Full Depth Asphalt Pavement in Lennox Street, Richmond - Tender No 005/FY03**

FILE NUMBER: 79338/ENG/ORB11NBX.E04

REPORT:

Tenders for the construction of a full depth asphalt pavement in Lennox Street, Richmond closed at 10.00am on Tuesday 24 December 2002.

The works are located in Lennox Street, Richmond between West Market Street, and Castlereagh Road. This section of Lennox Street provides a link between Blacktown Road and Castlereagh Road which are state roads.

This section of Lennox Street has reached the end of its economic life and is exhibiting severe signs of pavement failure. The tender specification provided for the reconstruction of this section of Lennox Street with a full depth Asphaltic Concrete pavement over an area of approximately 3000sqm.

A total of six (6) tenders were received and are listed in order of price as follows (inclusive of GST):

Tenderer	\$/sqm
CSR Emoleum Road Services	85.65
Nace Civil Engineering Pty Ltd	87.45
Pavement Salvage Operations	89.60
Pioneer Road Services	94.48
Boral Asphalt	102.00
Foamtec Solutions Pty Ltd	*65.84

* Alternate tender and non-conforming using Foamed Bitumen.

The lowest conforming tender is in the amount of \$85.65 has been received from CSR Emoleum Road Services, and its tender price represents a total cost of \$256,950 (incl GST) which will be funded by the Roads to Recovery program - urban section.

This company has recently undertaken the full depth asphalt pavement works in George Street, South Windsor in a satisfactory manner and have the capacity to further undertake these works.

ORDINARY

Meeting Date: 11 February, 2003

Item: **5**

RECOMMENDATION:

That the tender submitted by CSR Emoleum Road Services in the schedule rate amount of \$85.65 (eighty five dollars and sixty five cents) per square metre, including GST, for the construction of a full depth asphalt pavement in Lennox Street, Richmond, between West Market Street and Castlereagh Road be accepted and be executed under the Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 5 Oooo

ITEM: 6 Charges for Receival of Scrap Metal at Waste Management Facility**FILE NUMBER:** 107/EVD/ORB11NBX.V02

REPORT:

Council recently tendered for the purchase of scrap metal from the Hawkesbury City Waste Management Facility at South Windsor, and was able to secure a purchase price of \$117.00 per tonne for two years from Sell and Parker. This is well above the budgetted amount and represents a substantial increase over the estimate.

Discussions with other council waste managers have revealed, that when they abolished the charge to deposit scrap metal at their facilities, the volumes of material deposited increased to such an extent, that the financial returns on the materials far exceeded the income that they experienced whilst they were charging to receive the material.

It is suggested that Council trial over a six month period the abolition of the charge for scrap metal to be deposited into the waste facility.

If at the end of the trial period, it can be demonstrated that Council has not incurred a loss of income due to an increase in deposit volumes, then the free depositing of scrap metal could continue.

RECOMMENDATION:

That:

1. The charge for scrap metal at the Hawkesbury City Waste Management Facility be abolished for a trial period of six months.
2. At the end of the trial period the income produced be compared with the income predicted in the budget, and if found to exceed the budget predictions, then the fee be abolished permanently.
3. Should the income not meet budget predictions, then after two weeks of local advertising, the fee would be reapplied.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 6 Oooo

ITEM: 7 Agricultural Sector Partnership Program for South Creek Catchment**FILE NUMBER:** 79066/EVD/ORB11NBX.V20

REPORT:

Council recently received a letter from the Environment Protection Authority (EPA) requesting Council's support and assistance to develop and implement an education program for the agricultural sector in the South Creek catchment.

The EPA has recently developed a Geographic Information System (GIS) to model nutrient contributions within the South Creek catchment. This model indicates that diffuse runoff, from agricultural land uses, is responsible for over 50% of nutrients in waterways in the catchment.

The EPA acknowledges that the Stormwater Management Plans prepared by Council, address urban stormwater pollution, however these plans do not address stormwater pollution issues associated with the agricultural sector. Given the significance of the agricultural contribution of nutrients in the catchment revealed by the EPA's GIS, there is clearly an opportunity for further significant water quality improvements through new initiatives with the agricultural sector.

The EPA is interested in developing an agricultural sector education program targeting "hot spot" areas in the South Creek catchment, in partnership with councils and NSW Agriculture. The EPA has in-principle support from NSW Agriculture for such a program.

There would be efficiencies in the EPA, NSW Agriculture and Hawkesbury City Council jointly developing and implementing an education program of this nature. A partnership program would also ensure a consistent approach to the agricultural sector across Local and State Government agencies.

The EPA is willing to allocate resources to such a program, including scientific assistance to identify high agricultural nutrient contributors in the catchment, expertise in education program development and delivery, some funding for development of educational materials and on-going support to NSW Agriculture and Hawkesbury City Council in any follow up programs. However no details have been supplied as to what is expected of Council.

The EPA is seeking Hawkesbury City Council's support in partnering with the EPA and NSW Agriculture, to develop an agricultural sector education program for the South Creek catchment, however further discussions will be required to determine the resources required to be allocated to this program.

RECOMMENDATION:

That Council support in principle the partnership program as described in the report, subject to further discussions to determine the level of Council resources required.

ORDINARY

Meeting Date: 11 February, 2003

Item: 7

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 7 Oooo

ITEM: 8 Prosecution - Windsor Leagues Club**SUBJECT DETAIL:** 698 George Street, South Windsor**FILE NUMBER:** MA1470/01/EVD/ORB11NBX.V14

REPORT:

The purpose of this report is to outline a settlement proposal in relation to this matter for Council decision.

Backgroud

Development Consent was issued on 13 December 2001 for a Rodeo Test Event to be held on 15 December 2001. The event was held and four (4) conditions of the Development Consent were not complied with namely,

- “4. The test Rodeo event is to commence at 6.00p.m. and conclude at 8.30p.m. with packing up of the event to conclude by 10.00p.m.” (the Rodeo concluded at approximately 9.35p.m.)
- “7. No signs shall be displayed on footpaths, pedestrian ways, roadways or in the vicinity.” (a number of pole posters were displayed in adjacent streets).
- “8. Monitoring of the traffic and parking is to be undertaken from 5.00p.m. to 10.00p.m. on 15 December 2001 on the site and surrounding areas. This monitoring is to be undertaken by a suitably qualified Traffic Constultant. The results are to be provided to Council within two months.” (the monitoring apparently did not occur and no results were submitted to Council).
- “9. Monitoring of the noise impact is to be undertaken from 5.00p.m. to 10.00p.m. on 15 December 2001 on the site and surrounding areas. This monitoring is to be undertaken by a suitably qualified Noise Consultant. The results are to be provided to Council within two months.” (the noise monitoring apparently did not occur and no results were submitted to Council).

Prosecutuion Details

On the 2 February 2002 Council resolved to instruct Solicitors to prosecute Windsor Leages Club for non compliance with conditions of the development approval.

Summonses were issued in the Windsor Local Court. The leagues club entered a plea of Not Guilty and the matter was set down for Hearing on 24 January 2003. In the interim, a number of discussions have taken place with the leagues club management with a view to settling the matter. The attached Draft Agreement has been formulated as a means to settle the matter.

Conclusion

The Windsor Leagues Club management have advised that they are prepared to sign the Agreement if Council resolves to withdraw the Summonses against the club. The club management has indicated a desire to hold the Rodeo event on an annual basis and a desire to co-operate with Council in securing a development consent for these ongoing events. Having considered all relevant matters, it is recommended that the agreement would be an appropriate conclusion to the matter.

RECOMMENDATION:

That Council enter into the attached Agreement with the Windsor Leagues Club Limited and on this basis withdraw the four (4) summonses against the Club presently listed for mention before the Windsor Court on 27 February 2003.

ATTACHMENTS:

AT-1 Copy of Draft Agreement.

ORDINARY

Meeting Date: 11 February, 2003

Item: **8**

Attachment of Draft Agreement

oooO END OF ITEM 8 Oooo

ITEM: 9**Documents for Execution Under Seal****FILE NUMBER:**

GC200/004, GC283/135, GC283/022, GC283/019, GC283/015,
GC283/135/CSV/ORB11NBX.C03

REPORT:

Intervention Support
Program Offer of
Acceptance 2003
GC200/004

The Department of Education and Training has approved funding assistance to Forgotten Valley Pre-School of \$3,000.00 (three thousand) to provide Early Intervention support to young children with disabilities.

Deed of Agreement
GC283/135

The 5.4 hectares of land known as Lot K in DP38709 (40 Pitt Street, Windsor) was previously leased to Mr Chris Wells for the purposes of Agistment, but has recently been vacated. An application has been received from a Ms Susan Nault to lease the property from Council for the purposes of agisting a maximum of 3 (three) horses. Accordingly, it is proposed to lease the property to Ms Nault for a term of 12 (twelve) months with a 12 (twelve) month option. The lease will rest on correspondence in the form of a Deed of Agreement and a fee of \$15.00 (fifteen) per horse shall be applicable, per week. The tenant will be responsible for the fencing, upkeep, maintenance and water usage pertaining to the land.

Retail Lease
GC283/022

The current lease to Mr and Mrs Kelly (MiGae Pty Limited) in respect of Shop 8 Wilberforce Shopping Centre is due to expire on 31 March 2003. The tenants wish to commence a new 3 (three) year lease with a 3 (three) year option available to them. The commencing annual rent will be \$18,400.00 (eighteen thousand, four hundred dollars), reviewable annually by CPI. The tenants are responsible for 7.8% of Council Rates and 9.8% of other centre outgoings.

Retail Lease
GC283/019

The current lease to Mr and Mrs Shepherd (Colematt Pty Limited) in respect of Shop 4 Wilberforce Shopping Centre expired on 31 December 2002. Due to financial difficulties, the tenants were unable to enter into a new lease. However, as of 1 February 2003, providing all rent is paid to-date, the tenants wish to commence a new 3 (three) year lease with a 3 (three) year option available to them. The commencing annual rent will be \$16,200.00 (sixteen thousand, two hundred dollars), reviewable annually by CPI and to backdated to 1 January 2003. The tenants are responsible for 6.7% of Council rates and 8.3% of other centre outgoings.

Retail Lease
GC283/015

The current lease to Mr and Mrs Shepherd (Colematt Pty Limited) in respect of Shop 3 McGraths Hill Shopping Centre expired on 31 December 2002. Due to financial difficulties, the tenants were unable to enter into a new lease. However, as of 1 February 2003, providing all rent is paid to-date, the tenants wish to commence a new 3 (three) year lease with a 3 (three) year option available to them. The commencing annual rent will be \$11,440.00 (eleven thousand, four hundred and forty dollars), reviewable annually by CPI and to be backdated to 1 January 2003. The tenants are responsible for 22.7% of Council rates and 28.38% of other centre outgoings.

Deed of Agreement
GC283/135

The 5.8 hectare of land known as Lot 1, DP 565003 (48 Pitt Street, Windsor) is vacant land. An application has been received from President Turf Supplies (Mr Keith Kennedy) to lease the property from Council for the purposes of turf farming. Mr Kennedy currently leases Council property Lot 1, DP 770404, Lot Y, DP 162477, Lot A and B, DP 162553 under a Deed of Agreement on a month to month basis. Accordingly, it is proposed to lease the property to Mr Kennedy for a term of 12 (twelve) months then continue on a month to month basis. The lease will rest on correspondence in the form of a Deed of Agreement and a fee of \$45.00 (forty five dollars) per week shall be applicable. The commencing annual rent will be subject to the Consumer Price Index for Sydney on an annual basis, on continuation of the agreement.

The tenant will be responsible for the fencing, upkeep, maintenance and water usage pertaining to the land.

RECOMMENDATION:

That the Seal of Council be affixed to the above documents.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 9 Oooo



ordinary

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ORDINARY

Meeting Date: 11 February, 2003

Item: **10**

ITEM: 10 **Metropolitan Public Libraries Association of New South Wales**

FILE NUMBER: 79351/GMA/ORB11NCX.G19

REPORT:

Council is a member of the Metropolitan Public Libraries Association and they have advised that the Annual General Meeting will be held on Friday, 28 February 2003 at the Manly Pacific Hotel, Manly.

As a Member of the Association, the Council is eligible to nominate a Councillor to stand for the office of President and/or Vice President of the Association. The election for both positions will be conducted by personal ballot or proxy at the Annual General Meeting.

Nominations need to be with the Association's Executive by 5.00pm on Monday, 17 February 2003.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 10 Oooo

ITEM: 11 Local Government Planning Powers**FILE NUMBER:** 79351/GMA/ORB11NCX.G06**REPORT:**

In November 2002 Lgov advised in relation to local government planning powers that representations had been made to the Minister for Planning, the Hon Dr Andrew Refshauge MP and Planning NSW, seeking a response to resolutions reached at the 2002 Local Government Association Annual Conference in which it was stated:

“That the local Government Association

- 1. Reaffirms its view that planning for local areas is best carried out by the relevant local council rather than by the State Government.*
- 2. Calls on each State Government to resource local councils to carry out planning for their local areas, especially when engaged in major planning on behalf of the State Government such as significant urban expansion.*
- 3. Strenuously objects to any abrogation of local government planning powers to State Governments.”*

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 11 Oooo

ITEM: 12 Funding for NSW Public Libraries**FILE NUMBER:** 79351/GMA/ORB11NCX.G07**REPORT:**

Director-General for the NSW Ministry for the Arts, acknowledged receipt of Council's correspondence relating to State Government's support for NSW public libraries, on behalf of the Premier and Minister for the Arts, and advised that:

"The 2002-03 State budget announced additional funding for NSW public libraries totalling \$13.59 million over four years. This financial year, \$20.92 million will be provided in grants and subsidies to local councils providing public library services, an increase of \$1.5 million on the previous year. By 2005-06, recurrent State Government assistance for public libraries will total \$22.742 million per annum, an increase of 40% over the levels being provided when the Government took office in 1995."

The Government considered this to be a clear demonstration of their commitment to, and investment in, learning and access to information through education, libraries and local communities.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 12 Oooo

ORDINARY

Meeting Date: 11 February, 2003

Item: **13****ITEM: 13 Reports Requested by Council - Status as at 11 February 2003****FILE NUMBER:** GC280/005 Pt4/GMA/ORB11NCX.G05

REPORT:

8/10/02	Bulk Waste Kerbside Collection DED	Report following discussions at Tuesday evening Councillor workshop.	Discussed at Councillor Briefing Session on 3 December 2002. Referred to February 2003 Strategic Planning weekend.
10/12/02	Proposed Library, Gallery, Commercial Premises and Cafe ENG	Report outlining options and opportunities for making the site self sufficient in relation to any water that enters or leaves the site.	Currently being investigated by the Architects.
10/12/02	Nuclear Free Zone DED	Report in relation to Hawkesbury City becoming a Nuclear Free Zone addressing the effect on nuclear medicine and the RAAF Base.	Currently being investigated.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 13 Oooo

ORDINARY

Meeting Date: 11 February, 2003

Item: **14****ITEM: 14 2003 Local Government Elections****FILE NUMBER:** E001/002/CSV/ORB11NCX.C04**REPORT:**

The 2003 General Elections for NSW Local Government will be held on Saturday 13 September 2003. A draft Local Government Election Timetable has been released by Lgov NSW which appears below.

Advertise close of rolls	from Friday 6 June
Close of Rolls	Monday 4 August
Call for nominations	from Monday 29 July
Close of nominations	5pm, Wednesday 13 August
Nomination Day	Friday 15 August
Ballot paper draw:	
Mayor	after 12 noon, Friday 15 August
Councillor	after 12 noon, Monday 18 August
Application to form groups on ballot paper	12 noon, Monday 18 August
Lodgement of Group Voting Tickets (where applicable)	12 noon, Tuesday 19 August
Start of pre-poll voting	Monday 26 August
Close of postal voting applications	5pm, Monday 8 September
POLLING DAY	Saturday 13 September

Under the Local Government Amendment Act (2002), a number of provisions relating to requirements for group voting and party registration have been changed for Local Government elections in 2003. These amendments are effective from 1 June 2002 and are as follows:

1. Group Voting

- The amount of deposit required to be paid by a candidate included in a group of five or more candidates is five times the deposit for one candidate divided by the number of candidates in that group.
- The system of parties or other groups of candidates submitting a group voting ticket for Local Government elections will be abolished. Under the amendments, a voter who records a vote for a party or other group “above the line” on the ballot paper will be recording a vote

for the candidates in that party or group in the order shown “below the line” on the ballot paper.

- The full list of candidates shown “below the line” will remain as an option for those voters who do not wish to vote for a party or other group but who wish to record their votes for individual candidates in whatever order of preference they wish.
- Voters who record a vote “above the line” for a party or other group will now be able to determine for themselves whether they wish to record preferences for other parties or groups and, if so, the order in which they wish to record their preferences (instead of the decision on whether preferences are to be given and the order in which they are given being determined by the party or other group in the group voting ticket submitted to the returning officer).
- Groups of candidates will **not** be able to have a voting square above the line unless the number of candidates in the group on the nomination day prescribed by the regulations for the election is at least half the number of candidates to be elected (in the case of an area not divided into wards) or unless there are at least as many candidates in the group on the nomination day for the election as there are candidates to be elected (in the case of an area divided into wards). This change will permit a voter to continue to record a formal vote “above the line” by giving a first preference vote only for one of the groups of candidates.

2. Party Registration

The main changes are:

- a Local Government party will be required to have at least 100 members to be eligible for registration and will no longer be eligible to be registered merely because it is represented on council by one of its members. However, there are significant transitional concessions for the 2003 elections. Parties registered before 1 June 2002, or parties whose applications have not been processed by 1 June, will not attract the new more restrictive rules until 1 June 2003, giving applicants much more time to revise membership details.
- two or more parties will not be able to rely on the same party member to qualify or continue to qualify for registration. However, existing registered parties will be given an opportunity to change the members on whom they rely to avoid cancellation of their registration on that ground.
- an application for registration of a party will be required to be accompanied by declarations of party membership signed by 100 members.
- registered parties will be required to submit an annual return and any other information that the Electoral Commissioner requires to confirm their continued eligibility for registration.
- parties will not have to pay a registration fee.
- a party that becomes registered after the commencement of the proposed amendments will not be eligible, until 12 months after that first registration, to have its registered party name

or abbreviation placed on ballot papers (under section 321) or to be treated as a registered party in connection with the nomination of its candidates (under registrations).

Correspondence has been received from Lgov NSW relating to pre election seminars. At this stage Lgov NSW is seeking funding through the Department of Transport and Regional Services (DOTARS) with a view of securing grant funding. Subject to a successful grant funding application, it is Lgov NSW intention to again conduct a series of seminars both within the metropolitan area and at major regional centres in the lead up to next years elections. Council's Mayor has responded to the correspondence in supporting Lgov NSW with its grant application.

A number of publications were made available for the 1999 Local Government elections in NSW. At this stage the publications have not been updated for the 2003 elections and it is hoped that this will occur in the lead up to the elections. Publications which were made available from the 1999 elections included:

- Becoming a Councillor: A Guide for Candidates
- Hands up for Women in Council - A Kit for Newly Elected Women Councillors in Local Government
- Elected Life: Councillor Development Program Workbook
- So Your Thinking of Becoming a Councillor

It is anticipated that updated information will be made available on the 2003 Local Government Elections at the Councillors strategic weekend being held later this month.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 14 Oooo

ORDINARY

Meeting Date: 11 February, 2003

Item: **15****ITEM: 15 Payment of External Organisations**

FILE NUMBER: GT050/005, GT070/018, GM001/021 Pt 14, GC210/014 Pt
 3/FNC/ORB11NCX.F10

REPORT:

Set out below are the summarised financial's as at 31 December 2002, of external organisations that Council has resolved to allocate funds for economic development, service delivery and projects for 2002/2003.

Organisations (Unaudited Result)	Operating Income	Operating Expenses	Surplus (Deficit)
Hawkesbury Sports Council Inc.	\$459,188.86	\$341,695.24	\$117,493.62
Hawkesbury City Chamber of Commerce Inc.	\$122,555.90	\$58,642.05	\$63,913.85
Tourism Hawkesbury Inc.	\$143,951.95	\$140,438.70	\$3,513.25
Hawkesbury Harvest Inc.	\$59,527.13	\$15,203.31	\$44,323.82
Hawkesbury Economic Development Advisory Committee	\$13,000.00	\$11,559.52	\$1,440.48

Hawkesbury Sports Council Incorporated (HSCI)

HSCI has reported an operating surplus for the period ending 31 December 2002 of \$117,493.62 (one hundred and seventeen thousand, four hundred and ninety three dollars and sixty two cents). HSCI continues to maintain, manage and improve Council's sporting facilities including mowing, cleaning, repairs and security, as well as collecting fees from users of the facilities. Council's funding allocation for 2002/2003 to HSCI is \$686,632.00 (six hundred and eighty six thousand, six hundred and thirty two dollars) which includes \$200,000.00 (two hundred thousand dollars) for Capital expenses.

Projects underway or completed by HSCI include:

- Bensons Landscaping,
- McQuade Park, Bounty Reserve, Breakaways and Bensons 6 practice nets,
- Bensons 3 and Colbee 1 synthetic cricket wickets,
- Bensons soccer training lights,
- Topdressing/fertilising of Richmond Park, Bensons Grounds, McQuade Park, Turnbull Oval and Berger Reserve Soccer fields,
- John Wellington Oval signs for Peel Park,
- Stages 1 and 2 of new security key system, and
- New turf wicket at Woodbury Reserve.

Hawkesbury Chamber of Commerce Inc. (HCCCI)

HCCCI has reported an operating surplus for the period ending 31 December 2002 of \$63,913.85 (sixty three thousand, nine hundred and thirteen dollars and eighty five cents). Council's funding allocation for 2002/2003 is \$118,000.00 (one hundred and eighteen thousand dollars).

A summary of HCCCI actions, incorporating the Mainstreet Program for the period include:

- Directed the installation of Hawkesbury Mainstreet and Council Christmas banners.
- Directed the installation of the Richmond Mainstreet bins program.
- Oversee operations for street upgrade in South Windsor. This included:
 - pavement steam cleaning,
 - placement of ten Richmond Mainstreet pots in South Windsor, and
 - selection of and planning of placement of new bins.
- Conduct Christmas shopping Promotion in Windsor.
- Conduct South Windsor Mainstreet Christmas Window display and competition.
- Direct cleaning repair and storage of all Mainstreet banners.
- Prepared, distributed, collected and collated petitions for toilets in North Richmond as directed by the North Richmond Mainstreet Committee.
- Facilitated monthly meeting of the four Mainstreet committees.
- Collaborate and assist Council with the second Development Control Plan meeting for Richmond in November.
- Finalised WSAS funded Music in the Park program in Richmond with special jazz and Christmas carol performances on Saturdays and Sundays.
- Apply for DSRD funding for retailing and business marketing workshops in 2003.
- Produce monthly Mainstreet newsletters.
- Attend HEAT meeting.
- Attend Skatepark Meeting (Clarendon).
- Assist Council with Lighting the Mainstreets.
- Won the Telstra Garden Prize.

Tourism Hawkesbury Inc. (THI)

THI has reported an operating surplus for the period ending 31 December, 2002 of \$3,513.25 (three thousand, five hundred and thirteen dollars and twenty five cents). Council's funding allocation for 2002/2003 is \$164,800.00 (one hundred and sixty four thousand eight hundred dollars).

During the quarter under review, THI achieved the following:

- Received \$50,000 in funding for Marketing the Hawkesbury under the Bushfire Recovery Fund managed by the Department of Industry, Tourism and Resources. The funds are allocated to the implementation of a Marketing Plan designed to develop a generic brand, niche marketing program and regional promotions.
- Tourism Hawkesbury was awarded 2nd place in the NSW Tourism Awards for Excellence in General Tourism Services.
- Tourism Manager, Karina Groth, was awarded the 2002 NSW Young Achiever in Tourism Award.

- THI conducted two Branding Workshops in September that brought together key stakeholders i.e. Council, Hawkesbury Harvest, Chamber of Commerce and local members and business owners. The 'think' tanks were held to accumulate information regarding stakeholders perceptions of what the essence of Hawkesbury is.
- Released "The Hawkesbury Region" Map that is the first ever produced that covers the Hawkesbury, Baulkham Hills and Hornsby LGA's. As a result, THI has forged close relationships with these neighbouring councils in terms of co-operative marketing.
- Attended Sydney on Sale, a consumer trade show targeting the 'business' tourism market and the Canberra Spring Home and Leisure Show, targeting this regional market. In addition commenced a niche marketing program by attending the 2002 PGA Golf Expo at Darling Harbour. A marquee display was co-ordinated at the Galston Country Music Festival. Attended the Getaway Travel Expo at Darling Harbour.
- Held a Joint Networking Night with Harvest and Chamber members as well as Tourism at the Sebel Resort and Spa. Held a further networking night at The Retreat at Wiseman's.
- In September was accepted by the State Government body, Tourism NSW, into several of their regional marketing programs (never been done before). This represents enormous opportunities for businesses.
- Conducted a Media Familiarisation with three key journalists. Held over two nights and three days, the group was lead by Karina Groth and travelled from St Albans / Wiseman's Ferry to Kurrajong Heights. The response was fantastic and the results have been articles in main-stream press. So far we have generated over \$100K in PR.
- Conducted familiarisation trips into the area for a group of Professional Conference Organisers and also a group of NSW Holidays Travel Agents that has resulted in increased awareness of the attractions of the Hawkesbury.
- Continued the operations of the Hawkesbury Booking Agency which has converted over \$350k in bookings since its inception.

Hawkesbury Harvest Inc. (HHI)

HHI has reported an operating surplus for the period ending 31 December 2002 of \$44,323.82 (forty four thousand, three hundred and twenty three dollars and eighty two cents). Of this amount, \$36,961.04 (thirty six thousand, nine hundred and sixty one dollars and four cents) is represented by Hawkesbury City Council unexpended grants. Council's funding allocation for 2002/2003 is \$43,200.00 (forty three thousand, two hundred dollars). During the quarter under review HHI achieved the following milestones:

- Major restructure of Hawkesbury Harvest.
- Reprint of Colour Farm Gate Trail Map.
- Open Farm Scheme and Special Events: Darug Connections at Mount Tomah, Sydney Badburst Wine Festival, Art Burst at Tizzana Winery, NSW Farm Writers Forum, Hawkesbury Waratah Festival 2002, The Bilpin Waratah Farm Open Day.
- Media Coverage including: features in Sydney Weekender, 2UE giveaways and continued support from 2BL.
- 2003 Royal Easter Show Invitation. HH has been advised that free space will be provided in the Horticulture Pavilion to promote the Farm Gate Trail.
- Website Update - new splash page and logo updated.

- The Produce Shop Website (State and Regional Development initiative)- support for this initiative by utilising \$500 of the \$4,000 allocated to web development.
- Australian Tourism website - HH has been listed on this website.
- Famials. Referred by Australian Tourism, the Farm Gate Train is working as a nice link between the Blue Mountains and the Hunter for journalists visiting Sydney.
- Harvest Festival - a sub-committee has been formed and has been working on this event.
- Local Farmers Market - HH is looking at participating in the Hawkesbury Jazz Festival.
- NSW Food and Wine Seminar - Kate Faithorn and Ian Knowd have been invited to give presentations at the 2003 Food and Wine Tourism Seminar in February.
- Training - contact made with TAFE with a view to introduce training.
- Newsletter - Alan Eagle liaised with Windsor High School and Ruth Hart (UWS Student) to publish a December 2002 edition of 'The Harvest Times'.
- Membership Database - currently being updated and reformatted.

Hawkesbury Economic Development Advisory Committee (HEDAC)

HEDAC has reported an operating surplus for the period ending 31 December 2002 of \$1,440.48 (one thousand, four hundred and forty dollars and forty eight cents). Council's funding allocated for 2002/2003 is \$26,000.00 (twenty six thousand dollars).

Expenditure to date includes sponsorship payments for:

- Hawkesbury Business Enterprise Centre - \$6,000.00 (six thousand dollars).
- Hawkesbury Business Awards - \$2,500.00 (two thousand five hundred dollars).
- Greater Western Sydney Ambassador Program - \$2,500.00 (two thousand five hundred dollars).

HEDAC has continued to work towards promoting tourism within the local area as well as encouraging business and agricultural sustainability. HEDAC's grant application to Department of Transport and Regional Services (DOTARS) for funding towards the establishment of a database and website for Homebase Business Industries located within the Hawkesbury region was successful with the project to commence in early 2003. It is estimated that the project will run for approximately 12 (twelve) months.

Major issues confronting HEDAC include the recent release of the RAAF Base Richmond Economic Impact Study which was the subject of a Council submission. The submission, however, was unable to dispute many of the economic indicators contained in the report. Therefore, HEDAC recommended to Council the engagement of Professor Russell Cooper, who is a Professor of Economics in the School of Economics and Finance at the University of Western Sydney to undertake a review of the draft report focusing on the economic indicators contained within the report. Professor Cooper's review will be completed by the end of January 2003. Stage 2 (two) of the RAAF Base Richmond Economic Impact Study is currently underway with a meeting of the steering committee scheduled for the 12 February 2003 to discuss its progress.

HEDAC also made a submission to UWS opposing any reduction in student intake for nursing or the removal of nursing from the Hawkesbury campus. This was in light of a discussion paper titled "Options for the Revitalisation of the Hawkesbury Campus" which had been released, relating

specifically to the possible removal of nursing from the courses on offer at the UWS campus at Hawkesbury.

HEDAC was also involved in the Hawkesbury "Branding" discussions with Tourism Hawkesbury Inc. with further meetings to be held in early 2003.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 15 Oooo

ORDINARY

Meeting Date: 11 February, 2003

Item: **16**

ITEM: 16 **Ferry Interruption Reports - December 2002 and January 2003**

FILE NUMBER: 79338/ENG/ORB11NCX.E05

REPORT:

Date	Ferry Location
Tuesday 3 December 2002	Sackville Ferry - 9.00pm-10.45pm - tree caught on cable. One hour and forty five minutes interruption.
Tuesday 10 December 2002	Lower Portland Ferry - 10.00am-5.00pm - broken flange on drive wheel. Seven hour interruption.
Tuesday 31 December 2002	Sackville Ferry - 8.00pm-9.30pm - cable damaged by speed boat, cable changed. One hour and thirty minutes interruption.
Wednesday 8 January 2003	Wisemans Ferry - 10.00pm-11.10pm - starter motor problems. One hour and 10 minutes interruption.
Saturday 18 January 2003	Wisemans Ferry - houseboat collided with ferry. Second vessel grounded. One hour and 10 minutes interruption.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 16 Oooo

ORDINARY

Meeting Date: 11 February, 2003

Item: **17****ITEM: 17 Monthly Development Application Summary****FILE NUMBER:** GE20/029/EVD/ORB11NCX.V18**REPORT:**

The following table summarises development application activity over the last thirteen months. At the end of November 2002 there were 311 current applications.

DA's	Nov-01	Dec-01	Jan-02	Feb-02	Mar-02	Apr-02	May-02	Jun-02	Jul-02	Aug-02	Sep-02	Oct-02	Nov-02
Received	101	132	142	122	184	126	136	137	148	168	142	114	103
Approved	54	105	112	105	186	178	125	106	123	112	129	137	105
Refused	0	2	0	1	9	2	2	5	1	5	0	5	0
Current													311

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 17 Oooo



ordinary

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ORDINARY MEETING

Reports of Committees

Hawkesbury Wine, Food & Music Affair Board Inc. - 27 November 2002

Special Meeting

The meeting commenced at 5.50pm at Hawkesbury City Council,
Council Chambers Meeting Room

Present: Councillor Lorna Allan (Chairperson)
Councillor Les Sheather (5.55pm)
Prue Charlton - Hawkesbury City Council
Alannah Norman - Hawkesbury City Council
Geoff Banting - Hawkesbury City Council
Vivienne Leggett - Hawkesbury Race Club
Brian Fletcher - Hawkesbury Race Club

Apologies: Councillor Dianne Finch
Darcy Shedden
Glen Falson

Councillor Allan referred to the previous meeting at which it was agreed that the event would be better served by a committee of Council in association with Hawkesbury Race Club. It was explained that in order to cancel the incorporated association, the rules of incorporation require that a special meeting be held for the purpose, that the form "Application to Cancel" needs to be completed, and that arrangements be made for the distribution of surplus property and the payment of debts.

It was resolved that all assets and funds shall, after payment of all expenses and liabilities, be handed over, with a recommendation from the Board for the future application of those funds or assets, to Hawkesbury City Council, and that the form "Application to Cancel" will be filled out by a committee member, including:

Details of any surplus property belonging to the association at the time of application, with special reference to be made of any surplus property supplied by a public authority (e.g. Hawkesbury City Council).

Details of any liabilities plus a Statutory Declaration stating that the Association can meet these obligations.

Two committee members to sign before a JP.

The meeting closed at 6:00pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury City Awards Committee - 4 December 2002

Meeting commenced at 7:34pm at Hawkesbury City Council, Council Chambers Room

Present: Clr Rex Stubbs, Clr Christine Paine, Clr Dianne Finch, Keith Lowe - Richmond Club, Barry Adams - Richmond Club, Barry Crockford - Hawkesbury Chamber of Commerce, Emma Whale - Hawkesbury Gazette, Jan Barkley Jack, Jean Peare, Alannah Norman, Esther Anderson (secretary)

Apologies: Geoff Banting, Clr Kevin Connolly, Clr Joan Woods

Minutes of last meeting from Wednesday 12th December 2001 accepted
Moved by Keith Lowe, Seconded by Jan Barkley- Jack.

Matters Arising from Last Minutes

Motion for previous community representatives Bruce Brown and Yvonne Whalan to receive letter of thanks for their service to this committee over the years.
Moved by Jan Barkley- Jack, Seconded by Keith Lowe.

Award Consideration

Vote by selection through elimination.

Citizen of the Year

Kevin Jones selected by a majority vote.

Clr Stubbs moves Bertenshaws to be carried over to be considered individually for Sportsperson of the Year.

Young Person of the Year

Motion that two nominees be considered for this award.
Moved by Clr Finch, Seconded by Jan Barkley-Jack.

That the winners be Jamie Cavonaugh and Tara Bernays.

Motion that the two individuals be accepted as joint winners of the award.
Moved by Keith Lowe, Seconded by Clr Christine Paine.

Community Arts

Jan Barkley- Jack declares an interest and leaves the room.

Jan Barkley- Jack selected by majority vote.

ORDINARY MEETING

Reports of Committees

Sportsperson of the Year

Greg Foley selected by majority vote.

Commemorative Plaque

Robert Dick selected by majority vote.

Community Organisation of the Year

Richmond Lions Inc. selected by majority vote.

General Business

In future, young people that are nominated for Young Citizen of the Year and are not selected, be sent a congratulatory certificate.

Moved by Keith Lowe, Seconded by Clr Dianne Finch.

If joint applications nominated for Citizen of the Month are received, these should be separated and each person considered individually.

Moved by Keith Lowe, Seconded by Clr Dianne Finch.

Formal adoption of the criteria for Community organisation of the Year, being the Community Organisation of the Year Award is for an organisation or community group that has shown a consistent history of contribution to the Hawkesbury Community for a period not less than ten (10) years.

Nominees will be not for profit and direct their income to development of their group or organisation at a local level whilst providing assistance in a practical way to the Hawkesbury Community.

Nominees may be incorporated or unincorporated, however management must be vested in an honorary management committee or board of directors. Full or part time paid employees are permissible providing such employees are engaged in developing the organisation or group and in assisting members of the Hawkesbury Community.

Membership of the Community Organisation or Group must be Hawkesbury based.

Activities of the nominee must have a tangible measurement of contribution to the Hawkesbury Community and this contribution may be either direct or indirect.

Moved by Keith Lowe, Seconded by Barry Adams.

Formal adoption of the criteria for Special Achievement Award, being an exceptional contribution to the community by a community group or organisation undertaking a particular project or activity

ORDINARY MEETING

Reports of Committees

within the last year.

Moved by Keith Lowe, Seconded by Barry Adams.

Meeting Closed 8:38pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Healthy Cities - 12 December 2002

Meeting commenced at 9:20am at Hawkesbury City Council, Council's Committee Room

Present:	Clr Joan Woods	Hawkesbury City Council
	Garry Baldry	Hawkesbury City Council
	Janet Hogge	Hawkesbury City Council
	Esther Anderson	Hawkesbury City Council
	Darren Carr	Hawkesbury Division of GP's
	Steve Blunden	Hawkesbury District Health Service

Apologies: Joanna Moylan, Clr Rex Stubbs

Minutes: Moved as being accurate Darren Carr

Welcome to new representative from the Hawkesbury District Health Service- Steve Blunden.

Business Arising from Previous Minutes

Funding unsure for food barn bus trips but membership steadily growing in numbers of people utilising the service.

Unsure if letter regarding Buttsworth Bridge, went from Council, but letter from Healthy Cities committee has been sent.

Tabled document: Southern Area Health Service NSW letter in regards to Healthy and Safe Communities Survey.

Reports from Partner Organisations

Hawkesbury Division of General Practice

Application for after hours General Practice successful adjoining emergency at the hospital. Proposed start is 3rd February. Clinic will be run from Emergency room. The project will have a dedicated receptionist. All patients will be triaged, logged onto emergency system. Patients will be bulkbilled.

Two major benefits of the project

70%- of people coming to the emergency department can be managed by General Practitioner. More efficient use of resources, greater access to GP's. Patients get to see doctors straight away.

Advantages for doctors- they receive the maximum rebate providing after hours service for a commitment of four hours a month.

Quality use of medicines- national prescribing education for GPs is underway.

ORDINARY MEETING

Reports of Committees

Home medicine review by pharmacist remove problems of polypharmacy. Project between Blue Mountains and Hawkesbury.

Government funded for better outcomes of mental health. Involves up skilling GP's. Blue Mountains Hawkesbury and Penrith are applying for funding together.

Healthy Cities Nomination

No written submissions received in advance.

Darren spoke about Reeta who is a retired doctor who volunteers with meals on wheels etc. Darren will get more detail and provide to Esther before the next meeting.

No winner chosen for December.

Division of GP's to host March morning tea to present the Challenge winners with their certificates on the 2nd Thursday, after normal Healthy Cities meeting which will be held at their premises for that purpose.

Road Safety

Drink Drive prevention campaign starts in full swing next week. Party packs will be distributed. Advertisements will appear in the paper over the next couple of weeks and bar mats with standard drinks illustrated will be used by 10 venues in the area. The participating clubs and pubs are members of the Liquor Licensing Accord who have been very supportive of the project.

Bottle shops will also distribute magnets of what to check when having a party with a competition attached to entice participation.

Councillor Woods

Chasing up projects started in motion previously.

General Business

January meeting abandoned due to various people going on holidays.

Next Meeting: Thursday 13th February, 9.00am Hawkesbury City Council.

Meeting closed at 10:10am

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Economic Development Advisory Committee - 19 December 2002

Meeting commenced at 6.00 pm at Council's Committee Rooms

Present: Councillor Lorna Allan (Chairperson), Councillor Kevin Conolly, Mr Barry Crockford, Mr Bart Bassett, Mr Brian Lindsay, Ms Carol Maher, Mr David Tuxford, Ms Ann Young, Wing Commander Wayne Knight, Mr Robert Calvert.

Also Present: Mr Geoff Banting, Wing Commander Steve Richards.

Apologies: Councillor Joan Woods, Mr David Mason.

Meeting commenced at 6.00pm.

Confirmation of Minutes

The minutes of the meeting held on Thursday 14 November 2002 were confirmed.

Moved by Wing Commander Steve Richards, seconded by Mr Barry Crockford

Correspondence

Correspondence was received as follows:

From the Greater Western Sydney Economic Development Board Executive Officer enclosing a copy of the annual report and regional development synopsis for the financial year ending 30 June 2002.

From the University of Western Sydney thanking HEDAC's Chairperson for her response to the discussion paper "Options for the Revitalisation of the Hawkesbury Campus".

Wing Commander Steve Richards, Base Commander, RAAF Base Richmond advising of his new posting to RAAF Glenbrook on 2 December 2002 and his replacement at the Richmond RAAF Base being Wing Commander Wayne Knight.

Professor Russell Cooper, Professor of Economics, School of Economics and Finance at the University of Western Sydney (UWS) advising of his availability to carry out a critique on the PriceWaterhouseCoopers Draft Report commissioned by the Department of Defence on the Economic and Social Impacts of the Royal Australian Air Force Base, Richmond on the Hawkesbury and surrounding region.

Mr Lawrence Di Guglielmo, Strategic Planning and Analysis, Infrastructure Division, Corporate Services and Infrastructure Group, Department of Defence regarding an update on the Richmond Economic Impact Study.

Mr Graham Green who represents the Australian Taiwan Economic Development Organisation (ATEDO) regarding any opportunities which may exist between Taiwanese investors and local

ORDINARY MEETING

Reports of Committees

businesses within the Hawkesbury region.

Recommendation

Correspondence be received, moved by Ms Carol Maher, seconded by Mr Bart Bassett.

1. Review of the Draft Report on the Richmond RAAF Base Economic Impact Study

A report was presented to HEDAC members regarding Council allocating \$5,000 towards a review of the PriceWaterhouseCoopers Draft Report commissioned by the Department of Defence on the Economic and Social Impact of the RAAF Base Richmond on the Hawkesbury and surrounding region by Professor Russell Cooper and Mr Brian Wixted under the auspice of the Australian Expert Group in Industry Studies (AEGIS), a research centre in the college of Law and Business at UWS.

The review will be completed prior to the next HEDAC meeting which will be held on Thursday 13 February 2003. As soon as the review has been received, a copy will be forwarded to all Councillors as well as all members of HEDAC. Professor Cooper will be invited to the next HEDAC meeting to discuss the review.

Mr Wayne Gregson from PriceWaterhouseCoopers was invited to attend this meeting to answer any question on the draft report, but declined the invitation.

Recommendation

That:

1. The information be received.
2. Professor Russell Cooper be invited to the next HEDAC meeting to discuss the review.

Moved by Mr Robert Calvert, seconded by Mr Brian Lindsay

3. Draft Report on the Richmond RAAF Base Impact Study Stage 1 and Stage 2 Progress

A report was presented to HEDAC advising of the status of Stage 1 of the RAAF Base Richmond Economic Impact Study and Stage 2 progress to date. It was advised that a steering committee meeting has been organised for Wednesday 12 February 2003 commencing at 9.30 am at the Richmond RAAF Base where the Stage 1 draft report will be finalised and the Stage 2 of the study - Alternative Options - will be discussed and all committee members will be brought up to date on the progress of the Stage 2 study.

Recommendation

That the information be received, moved by Councillor Kevin Conolly, seconded by Mr Brian Lindsay.

4. Update on the Discussion Paper Titled “Options for the Revitalisation of the Hawkesbury UWS Campus”

A report was presented to HEDAC in response to Ms Ann Young, Director of Community Relations, Hawkesbury District Health Services Limited, advising that a discussion paper titled “Options for the Revitalisation of the Hawkesbury Campus” had been released relating specifically to the possible removal of nursing from the courses on offer at the UWS campus at Hawkesbury. A submission by HEDAC to UWS opposing any reduction to the student intake for nursing or the removal of nursing from the Hawkesbury campus was subsequently made.

Mr Brian Lindsay, the UWS representative on HEDAC, advised that at this stage there was no intention to remove nursing as a course option from the UWS Hawkesbury campus. Currently there are 4 campuses offering nursing and this will remain until at least 2004.

It was suggested that the Dean of the College and the Vice Chancellor be invited to the next HEDAC meeting to discuss what options may be available to HEDAC in working with the UWS to ensure the growth of student intakes and courses on offer at the University as well as the nursing courses remaining as part of the study curriculum at the University.

Recommendation

That the Dean of the College and the Vice Chancellor be invited to the next HEDAC meeting to discuss what options may be available for HEDAC to work with the UWS Hawkesbury campus to ensure the growth of student intakes and the expansion of courses on offer at the campus and the retention of nursing as one of the courses on offer at the UWS Hawkesbury campus.

Moved by Ms Ann Young, Seconded by Mr Bart Bassett

5. Tourism Hawkesbury Inc. - Branding “Hawkesbury” Update

A report was presented to HEDAC providing an update on where Branding the “Hawkesbury” was currently at. The committee was advised that at this stage the sub-committee formed by HEDAC was waiting on Tourism Hawkesbury Inc to advise of a suitable time to further discuss the draft logo’s which were presented at the November HEDAC meeting.

HEDAC was advised that Ms Karina Groth, Manager Tourism Hawkesbury Inc, was awarded the Young Achiever of the Year award at the recent NSW Tourism Awards for Business Excellence. The committee was also advised that Tourism Hawkesbury Inc was awarded runner up in the General Tourism Services category.

The award presented to Ms Groth was an outstanding achievement, recognising the hard work she has put in for the Hawkesbury region as well as a great personal achievement.

Recommendation

That:

ORDINARY MEETING

Reports of Committees

1. The information be received.
2. A letter be sent to Ms Karina Groth on behalf of HEDAC congratulating her on her outstanding achievement on being named the Young Achiever of the Year at the recent NSW Tourism Awards for Business Excellence.

Moved by Councillor Kevin Conolly, seconded by Ms Ann Young.

5. Resignation from Wing Commander Steve Richards from the Hawkesbury Economic Development Advisory Committee

A presentation was made to Wing Commander Steve Richards by the Chairperson of the Hawkesbury Economic Development Advisory Committee, Councillor Lorna Allan, in recognition of his contribution to the committee over the period of time that he has been a member of the committee. Councillor Allan thanked Wing Commander Richards for his tireless efforts and wished him all the best in the future.

The committee was also advised that Local Federal Member of Parliament, Mr Kerry Bartlett, also wanted it to be noted of his appreciation for the efforts Wing Commander Steve Richards had made to the committee.

Wing Commander Richards also introduced the new Base Commander to the committee, Wing Commander Wayne Knight, who will now be the Richmond RAAF Base representative on the Hawkesbury Economic Development Advisory Committee.

Recommendation

That the information be received. Moved by Mr Barry Crockford, seconded by Ms Carol Maher.

General Business

1. HEDAC's Chairperson took this opportunity to thank the committee for their tireless efforts throughout 2002 and look forward to working on the major issues confronting the Hawkesbury during 2003 with the other committee members.
2. An issue was raised regarding a complaint which had been received from a local business person about the time it had taken for a DA to be approved at Council. Mr Malcolm Ryan, Councils Director of Environment and Development, is to be invited to the next HEDAC meeting to discuss this issue with HEDAC members.
3. An informal presentation was made by Councils Director of Community and Corporate Services, Mr Geoff Banting, on a branding proposal of the Hawkesbury he had conceived. The members of HEDAC were very supportive of the concept and suggested that when the meeting is convened between the working party of HEDAC (of which Mr Banting is a member) and Tourism Hawkesbury Inc, that the presentation be presented to Tourism Hawkesbury Inc for their comments.

ORDINARY MEETING

Reports of Committees

Meeting closed at 7.10pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Local Traffic Committee - 24 January 2003

Present: Councillor P Davies (Chairman)
The Hon K Rozzoli, MP
Sen Constable G Schmahl - NSW Police Service
Mr J Christie, Office of Mr J Anderson, MP
Mr C Ladas - Roads & Traffic Authority

Also Present: Mr C Daley, Director Asset Services & Recreation
Mrs J Hogge, Road Safety Program Co-ordinator

1 Minutes

1.1 That the minutes from the meeting of 29 November 2002 be accepted.

2 Correspondence

2.1 Slopes Road, North Richmond - Reduction of Speed Limit - Roads & Traffic Authority

Following recommendations by the Local Traffic Committee, Council, at its meeting held on 7 May 2002 resolved in part that the Roads & Traffic Authority be requested to consider reducing the regulatory speed limit on Slopes Road, North Richmond between Wiltshire Road and Single Ridge Road from 80 kph to 60 kph.

Advice has been received from the Authority agreeing to that reduction.

Recommendation

That the information be received.

2.2 Old Bells Line of Road, Kurrajong - Relocation of 50 kph zone - Roads & Traffic Authority

Following recommendation by the Local Traffic Committee, Council at its meeting held on 7 May 2002 resolved that the Roads & Traffic Authority be request to relocate the existing 50 kph speed zone on Old Bells Line of Road, Kurrajong to a point 100 metres north of Vincent Road.

Correspondence has been received from the Authority agreeing to the proposed relocation and required works will be undertake as soon as practicable.

Recommendation

That the information be received.

2.3 Gadds Lane, North Richmond - Relocation of Speed Limit - Roads & Traffic Authority

Following recommendation by the Local Traffic Committee, Council at its meeting held on 11 June 2002 resolved that the Roads & Traffic Authority be requested to investigate the relocation of the 60 kph zone from a point 220 metres west of Gadds Lane to a point 200 metres east of Gadds Lane and a speed limit of 60 kph be imposed on Gadds Lane. Advice has been received from the Authority agreeing to the relocation of speed restriction on Kurmond Road and imposition of 60 kph speed restriction on Gadds Lane.

Recommendation

That the information be received.

2.4 March Street, Richmond*1 Introduction:*

Representation has been received from Mr John Smith of 106 March Street, Richmond raising concerns in relation to pedestrian and traffic safety on March Street, Richmond. He requested that consideration be given for the reduction of the regulatory speed limit from 60 km/h to 50 km/h on March Street.

2 Discussion:

The section of March Street between Bourke Street and East Market Street is a 0.7 km long collector road and the section between East Market Street and Bosworth Street is a 0.6 km long arterial road. There are urban residential properties and commercial developments including Richmond Market place, Richmond Pre-School and Senior Citizens Centre on March Street.

The width of the carriageway between the kerbs is 12.6 metres and kerb side parking is permitted. Traffic volumes of 6300 ADT were recorded on March Street near Paget Street in 2002. The 85th percentile speed is 57 kph. The RTA Accident Database indicates following number of reported accidents during the period from January 1997 to December 2001:

- eight (8) minor and seven (7) injury accidents between East Market Street and Bourke Street (collector road).
- one pedestrian casualty, 58 minor and 15 injury accidents between East Market Street and Bosworth Street (arterial road).

In view of the above factors, it would be appropriate to reduce the current regulatory speed limit from 60 kph to 50 kph on March Street between Bourke Street and Bosworth Street.

Recommendation

That the existing speed limits in March Street not be altered at this stage.

2.5 Paget Street, Richmond

The section of Paget Street between Lennox Street and March Street is a 0.2 km long distributor road. There are urban residential properties and commercial developments including the main access to the Richmond Market Place on this section of the road. The width of the carriageway between the kerbs is 13 metres and kerb side parking is permitted. Traffic volumes of 4130 ADT were recorded in 2002. The 85th percentile speed is 45 kph. The RTA Accident Database indicates one injury and three minor reported accidents from the period January 1997 to December 2001. Therefore, it would be appropriate to reduce the current regulatory speed limit from 60 kph to 50 kph on this section of Paget Street.

Recommendation

That the matter be further reported to the next Local Traffic Committee meeting.

2.6 Racecourse Road, Clarendon - Reduction of Speed Limit - Roads & Traffic Authority

Following recommendation by the Local Traffic Committee, Council, at its meeting held on 13 August 2002 resolved that the Roads & Traffic Authority be requested to investigate reduction of the speed limit on Racecourse Road, Clarendon to 60 kph.

Advice has been received from the Authority that the speed limit in Racecourse Road, Rickaby Street and Track Street has been reduced to 60 kph.

Recommendation

That the information be received.

2.7 Intersection of March Street/Paget Street, Richmond - Pedestrian Safety*Introduction:*

Representation has been received from Ms Julie Charman of March Street, Richmond raising concerns in relation to pedestrian safety at the intersection of March and Paget Streets, Richmond. She has requested that consideration be given for the installation of a pedestrian crossing and/or traffic lights at this intersection. She claims that a pedestrian was struck by a vehicle while crossing the road at the same intersection.

Discussion:

March Street is a collector road and Paget Street is a distributor road at the above location. The carriageway width between the kerbs of March Street is 12.6 metres and Paget Street 13.0 metres. Kerb side parking is permitted on some sections of these two streets. Current regulatory speed limit for both streets is 60 km/hr. A traffic investigation report has been forwarded to the Local Traffic Committee seeking approval to reduce the regulatory speed limit of both these streets from 60 kph to 50 kph. Traffic volumes of 6300 ADT (Average Daily Traffic) on March Street and 4130 ADT on Paget Street were recorded in 2002. There are urban residential properties and commercial

developments including the main access to the Richmond Market Place in the vicinity of this intersection.

The RTA Accident Database indicates four minor and two injury accidents at this intersection including one involving a pedestrian while crossing Paget Street during the period from January 1997 to December 2001. The 85th percentile speed on March Street is 57 kph and Paget Street 45 kph. Peak hour traffic volumes of 580 and pedestrian volumes of 31 on March Street and peak hour traffic volumes of 393 and pedestrian volumes of 65 on Paget Street were recorded. From observations, there does not appear to be any noticeable traffic delays or queuing during peak hours at this intersection.

In regard to the requests for a pedestrian crossing and/or traffic lights, the conditions that would justify the installation of a crossing and/or traffic lights at this intersection are not being met.

Considering the number of pedestrians that currently cross Paget Street, it would be appropriate to construct a 13 metre long median island on Paget Street at this intersection as a central refuge for pedestrians. In addition, it would provide positive guidance for vehicle turning manoeuvres by forcing motorists to turn right slowly on a correct alignment.

Recommendation

1. That a 13 metre long median island be constructed on Paget Street at its intersection with March Street. (See figure A page 9).
2. That two "No Stopping" signs be installed for a length of 15m on Paget Street and 10m on March Street as per figure A to facilitate the turning movements of large vehicles.
3. That the existing Traffic Dome at this intersection be removed.

2.8 West Portland Road between Sackville Road and Roberts Creek Road - Speed Limit-Response from RTA

Question Without Notice Ordinary Meeting 7 May 2002, Councillor L Williams - expressing concern at vehicle speeds on West Portland Road, and requesting investigation of reduction of the speed limit particularly in the area between Sackville Road and Roberts Creek.

A reply from the Authority states, in part:

"The Roads and Traffic Authority (RTA) considers several factors when determining what speed limit is appropriate for any given road, including the number and type of adjoining land-uses, the road's geometry, traffic composition and volumes, detailed analysis of the crash history and the function of the road within the network.

Following a detailed site investigation carried out by the Speed Management Unit of the RTA, where the existing speed limit and an analysis of recent crashes were examined, the RTA recommends that the 80km/h speed limit is the appropriate speed limit for this section of the West Portland Road. This recommendation is based on

criteria including the existing road alignment, condition of the road and adequate sight distances."

Recommendation

That no further action be taken.

2.9 Traffic safety - Lower Colo Road, Colo*Introduction:*

Representation has been received from Ms Vlahos regarding traffic safety on a section of road just north of Colo Park on Lower Colo Road, Colo. She has stated that tourists park their cars on the travelling lane and at sharp bends and climb the steep rock face along the narrow section of the road. She is also concerned about the possibility of boulders/rock falling down onto the road and damaging the parked vehicles.

Report

Lower Colo Road is a narrow gravel road connecting Upper Colo Road and West Portland Road. The width of the gravel road varies from 3.7 metres to 5 metres. The horizontal alignment consists of a series of sub-standard curves and straight sections. The RTA Accident Database indicates four minor accidents during the period from January 1997 to December 2001.

A one kilometre (approx) section of Lower Colo Road traverses through a narrow (maximum 2 car width) rocky gorge immediately to the north of Colo Park. There are current indications that the rock face adjacent to this narrow section of roadway could be unstable due to the presence of fallen rock.

In view of the above determination, it is considered appropriate that the following signage be installed at the eastern end of Colo Park on Lower Colo Road to protect residents and to alert motorists who are new to the area:

"Do Not Stop" (w8-206), "Falling Rocks" (w5-204) and "Next 1 km" (w8-17).

Recommendation

That three signs "Do Not Stop" (w8-206), "Falling Rocks" (w5-204) and "Next 1 km" (w8-17) be installed at the eastern end of Colo Park on Lower Colo Road.

3 Business Arising**3.1 Collith Avenue, South Windsor - Regulatory Signage - Chisholm Catholic Primary School**

Advising of extended traffic queues attempting to access the existing "No Parking" zone on the eastern side of Collith Avenue, South Windsor at Chisholm Catholic Primary School, with traffic

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queuing beyond the pedestrian crossing at the northern end of the School; requesting consideration be given to extending the No Parking zone to provide a more functional "kiss & drop" zone.

Report

1. Inspection carried out by Local Traffic Committee members at 3.00pm, 16 December 2002.
2. Sketch plan see Appendix 1.
3. Issues discussed with Mr I Jordan, Principal, PM 17 December 2002 - that afternoon time restriction to be altered from 3.00pm-4.00pm to 2.30pm-3.30pm.

Recommendation

On the eastern side of Collith Avenue, South Windsor, over the following chainages measured in a northerly direction from power pole numbered 220;

1. Chainage 0-20.2: remove time restricted "No Parking" signage, leaving this chainage as unrestricted parking, where available;
2. Chainage 20.20-88.0: install "No Parking/8.00am-9.00am/2.30pm-3.30pm/School Days Only" signage.

4 Reports

4.1 501 Bells Line of Road, Kurmond - Myros Design Pty Ltd/J&J Gollan DA1453/02

Development Application providing for demolition of the existing service station and erection of new service station.

See attached plans.

Recommendation

That there are no objections to the proposed development.

4.2 Parking restrictions - Laneway adjoining 22 Fitzgerald Street, Windsor

Introduction:

It has been requested that consideration be given to imposing parking restrictions on the laneway adjoining 22 Fitzgerald Street to prevent parked vehicles blocking the entry and movement of delivery trucks. (See location sketch Appendix 2).

Discussion:

This laneway is a 25m long dead end service road off Fitzgerald Street providing rear access to shops fronting the George Street mall in the Windsor CBD area. It is a dedicated public road. The width of the sealed carriageway is 4.0 metres and there is a 0.7 metre wide footpath on one side of the laneway.

While the majority of adjoining business premises use this laneway for truck deliveries, a few shop keepers use it for all day parking. On-street parking (up to four cars) on this narrow laneway, restricts the entry and movements of delivery trucks and encourages trucks to drive through the George Street mall.

Introduction of a "No Parking" zone along the full length of this laneway from its intersection with Fitzgerald Street, will allow for truck deliveries. There is all day parking available for shop employees on The Terrace and at the back of Colonial Arcade.

Recommendation

That "No Parking" signs be installed along the full length (both sides) of the laneway from its intersection with Fitzgerald Street.

4.3 Castle Hill Rotary Club Inc - Tour de Hills Bicycle Classic

Requesting approval to conduct the Tour de Hills Bicycle Classic on 2 March 2003, with an alternate date of 4 May 2003, in the event of inclement weather cancelling 2 March 2003, traversing the following roads within the Hawkesbury City Council area:

Wisemans Ferry Road
Cattai Road
Buckingham Street
Bathurst Street
Pitt Town Bottoms Road
Saunders Road
Old Pitt Town Road

Other roads comprising the route fall within Baulkham Hills Shire Council area.

Report

1. Cattai Road is a classified Main Road, as is Pitt Town Road which participants will be crossing;
2. Under "Traffic Management for Special Events" issued by the Roads & Traffic Authority, this event would appear to be a Category 2, namely "major - on preferred route";
3. Accordingly, it will be necessary for the applicant to:

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- a) submit an application under Schedule 1, Summary Offences Act of the NSW Police Services; and,
- b) lodge a Traffic Management Plan and Traffic Control Plan with the Transport Operations Planning Unit, Transport Management Centre, Roads & Traffic Authority.

Recommendation

1. That this event be designated as Category 2 under "Traffic Management for Special Events" guidelines issued by the Roads & Traffic Authority;
2. That no objection be held to this event subject to:
 - a) compliance with requirements under "Traffic Management for Special Events" issued by the Roads & Traffic Authority, the applicant:
 - i. submitting an application under Schedule 1, Summary Offences Act with the NSW Police Service;
 - ii. lodging a Traffic Management plan and Traffic Control Plan with the Transport Operations Planning Unit, Transport Management Centre, Roads & Traffic Authority;
 - b) all traffic controllers operating within the public road network holding appropriate certification from the Roads & Traffic Authority;
 - c) the applicant submitting to Council a copy of its Public Liability Policy in an amount not less than \$10,000,000 and indemnifying Council in respect of the event;
 - d) the applicant obtaining approval from other relevant Councils in relation to roads falling within their purview;
 - e) all roads and marshalling points are to be kept clean and tidy, with all directional signs to be removed immediately on completion of the activity.

5 Questions Without Notice

5.1 Mr J Christie

Requested investigation into suitable methods to reduce speed in Windsor Street, Richmond.

Recommendation

That a speed survey be undertaken.

ORDINARY MEETING

Reports of Committees

5.2 *Mr J Christie*

Advised of a sight distance problem when exiting the Woodhills Car Park into East Market Street.

Recommendation

That the matter be investigated.

5.3 *Snr Constable G Schmahl*

Advised that the line marking on Blacktown Road between the roundabout at its intersection with George Street, through to the driftway is in need of attention.

Recommendation

That the Roads & Traffic Authority be requested to undertake necessary maintenance.

5.4 *Mr C Ladas*

Advising it is proposed to place a School Crossing Supervisor at Freemans Reach Public School - Kurmond Road, Freemans Reach, however, the pedestrian crossing will require repainting.

Recommendation

That the pedestrian crossing at Freemans Reach Public School be repainted.

6 Next Meeting

10am Friday 21 February 2003

ORDINARY MEETING

Reports of Committees

Appendix 1

ORDINARY MEETING

Reports of Committees

Appendix 2

ORDINARY MEETING

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Appendix 3

oooO END OF REPORT Oooo



ordinary
meeting

end of paper