



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 8 July 2003

location: Council Chambers

time: 7.00pm

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report
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AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 24 June 2003, commencing at 9.00am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor L Allan, B J Calvert, K F Conolly, P F Davies, D Finch, C A Paine, P R Rasmussen, L C Sheather, L A Williams, and C J Woods.

An apology for absence was received from Councillor G J Gilling

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Davies that the apology be accepted.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Sheather that the Minutes of the General Purpose Committee Meeting held on 3 June 2003, be confirmed.

Councillor L Allan arrived at the meeting at 9.15am

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

34: BP Convenience Store and Fuel Dispensing Facility, Lot 2 DP 630616, 362 Macquarie Street, Windsor (DA0382/02/EVD/ENF24NAX.V09)

Mr John Duffy, respondent addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. This matter be deferred for a period of 1 (one) month.
2. Staff undertake discussions with the applicant, in relation to modifications to the height of the sign and location of the carwash.

35: Poultry Farm, 88 Whitmore Road, Maraylya - DA309/94 (P2339/105/EVD/ENF24NBX.V10)

Mr Martin Kuitert, proponent, addressed the Committee

Ms Jackie Verzi, speaking on behalf of Ms Janice Jeffrey, Mr Neville Diamond, Mr Bill Snedden and Mr Cliff Palmer, respondents, addressed the Committee

Mr Martin Kuitert exercised his option for right of reply and addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. The report be received.
2. A mediation be arranged between the parties in accordance with Council's Conflict Management Policy, subject to both parties agreeing.
3. The cost of the independent mediator be charged to development control legal expenses.
4. A site inspection be carried out.
5. Council actively enforce existing conditions of consent.
6. Policy of conditions of consent to be brought forward to a Councillor workshop.

36: Pitt Town Local Environmental Study (79347/LEP3/00/EVD/ENF24NBX.V08)

Councillor Woods declared an interest as her parents in law own land adjoining the proposed development

Mr Laurie Rose and Mrs Jan Barkley-Jack, proponents, addressed the Committee

Mr Bill Snedden, Mr John Hagar and Ms Amanda Hannah, respondents, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. An Advisory Committee be formed to oversee the preparation of the Masterplan, Section 94 Plan, draft Local Environmental Plan and Development Control Plan and consist of the following members:

- Four Councillors (including the Mayor as chairperson)
 - Four community members comprising 2 (two) members (not being land owners in the Investigation Area) from the Pitt Town Resident Group and 2 (two) members (not being land owners in the Investigation Area) from the Pitt Town Progress Association.
 - A member from the National Trust, Hawkesbury Branch
2. \$30,000 (thirty thousand dollars) be considered as an initial allocation, in the 2003/2004 estimates, to allow for the completion of the Masterplan.
3. A further report be provided to the Ordinary meeting detailing the names of the community representatives.

ADDITIONAL INFORMATION

Council has requested a further report detailing the names of the community representatives for the Pitt Town Advisory Committee and the following information is provided:

- **Pitt Town Residents' Group** has recommended interim delegates of Ms Amanda Hannah and Mr John Hagar and advised that these names will be put to the Group's next meeting for ratification.
- **Pitt Town Progress Association-** Mr Harvey Read and Mrs Patricia Cooper
- **The Hawkesbury Branch of the National Trust** - Mrs Jan Barkley-Jack.

Pecuniary Interest

The report of Council's General Purpose Committee incorrectly advised Council that the provisions of the Local Government Act relating to pecuniary interest would apply to the members of the Advisory Committee. Section 446 of the Local Government Act says:

"446 What discloses must be made by a member of Council Committee?

A member of a Council Committee, other than a Committee that is wholly advisory, must disclose pecuniary interest in accordance with Section 451."

The Local Government Act therefore provides that, where a Committee is wholly advisory, the pecuniary interest provisions do not apply. It is however quite appropriate for Council to appoint members to an Advisory Committee as it sees fit and, therefore, the recommendations from the General Purpose Committee are quite appropriate as this Committee has concluded that the membership of the Advisory

Committee should be as it recommends.

37: Floodplain Management Committee (79347/EVD/ENF24NBX.V07)

COMMITTEE'S RECOMMENDATION

That:

1. A Council Workshop be held on the Flood Hazard Definition Tool and its relationships to Council's current Planning Instruments.
2. A Floodplain Management Committee be formed with the details of terms of reference and composition of the Committee to be reported to the next Ordinary Meeting.

ADDITIONAL INFORMATION

The responsibilities of the Floodplain Management Committee are set out in the Floodplain Management Manual issued January 2001 and published by the New South Wales Government. Appendix D sets out that the Floodplain Risk Management Committee, which ... *"acts as both a focus and a forum for the discussion of technical, social, economic, ecological and cultural issues and for the distillation of possibly differing viewpoints on these issues into a Floodplain Risk Management Plan"*.

The Hawkesbury Nepean Floodplain Management Strategy published by the New South Wales Government has gone a long way to assist in this Council's preparation of data for a Floodplain Risk Management Committee. The floodplain manual indicates the steps that need to be taken in the implementation of a flood plan. The first step being the establishment of a committee, the preparation of a flood study, the preparation of a floodplain risk management study, the preparation of a floodplain risk management plan and, finally, the management plan implementation.

The manual goes on to state that typical membership would include:

- elected members of Council
- Council staff from engineering, planning and environmental disciplines
- an appropriate number of representatives from the local community
- representatives of the local catchment management board
- representatives of relevant industry bodies
- officers from the Department of Urban Affairs and Planning
- officers from the Department of Land and Water Conservation
- representative(s) from the State Emergency Services

It should be noted that the Department of Urban Affairs and Planning and the Department of Land and Water Conservation are, in fact, now the same department, the Department of Infrastructure, Planning and

Natural Resources. A conversation with officers from this Department has indicated that they should be requested to supply a sufficient number of officers to cover the disciplines required.

It is considered that the Committee could consist of the following:

- 3 councillors
- 3 officers from the Department of Infrastructure, Planning and Natural Resources
- 1 representative from the State Emergency Services
- 2 community association representatives, for example, the Chamber of Commerce and Tourism Hawkesbury
- 1 officer from the Department of Agriculture to represent the farmers of the floodplain
- 1 representative from the Catchment Management Board

Consideration may be given to whether some member of the RAAF or Department of Defence may be invited to represent the RAAF Base, Richmond.

This initial committee may wish to expand its membership after it has met and established its terms of reference and protocols.

It should be noted that the Floodplain Manual sets out in some detail the role of the committee and the tasks involved. It is possible that, following the Council's workshop and the review of the floodplain management tool, a greater indication of the scope of the work of the committee can be obtained and its membership finalised.

38: Kerbside Bulk Waste Collection (79347/GW010/004/EVD/ENF24NBX.V02)

COMMITTEE'S RECOMMENDATION

That:

1. Tenders be called for an "on call" system of kerbside bulk waste collection during July 2003 for 2 (two) collections per property per year in the residential areas of the City for commencement in February 2004.
2. The contract period be 5 (five) years with a 2 (two) year option by mutual agreement between both parties.

39: Development Control Plan for Part of the Employment Lands on Windsor Road, Vineyard (DCP01/99//ENF24NBX.V06)

COMMITTEE'S RECOMMENDATION

That:

1. Council prepare a draft development control plan for lands fronting proposed Industrial Road, Vineyard and for lands in the 3(b) (Business Special) at Vineyard to provide more detailed provisions on the use and development of these lands, in accordance with the Environmental Planning and Assessment Act, 1979.
2. Subject to no submissions being received to the public exhibition of the draft development control plan for lands fronting proposed Industrial Road, Vineyard and for lands in the 3(b) (Business Special) at Vineyard be adopted

40: Vegetation Plan for Planting Requirements for Noxious Weeds
(79347/EVD/ENF24NCX.V04)

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. A further report be provided to the Ordinary meeting with appropriate wording for a condition of consent in relation to classified noxious weeds.

41: Notification from NSW Health Department regarding Rugby World Cup 2003 activities
(81252/EVD/ENF24NCX.V03)

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 2 - INFRASTRUCTURE

20: ESRI Australia Conference (OZRI) (79346/ENG/INF24NBX.E02)

COMMITTEE'S RECOMMENDATION

That the attendance of the GIS Co-ordinator at the ESRI Australia National Conference from 12-13 August 2003 at an estimated cost of \$1,500.00 (one thousand five hundred dollars) be supported.

**21: Hawkesbury City Council Road Safety Program - External funding 2003-2004
(79338/ENG/INF24NCX.E01)**

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 3 - ORGANISATION AND RESOURCES

48: Monthly Financial Report - May 2003 (GF011/005/FNC/OGF24NAX.F03)

COMMITTEE'S RECOMMENDATION

That the information be received.

**49: Alternative Accommodation for Macquarie Town Art Society
(80153/CSV/OGF24NBX.C06)**

Ms Sheila Sharp, President of the Macquarie Town Art Society, proponent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. Macquarie Town Art Society be advised that the property in Lennox Street, Richmond will be available for operating their activities.

2. The \$4,000.00 (four thousand dollar) per annum lease fee be funded through Council's Cultural Donations Program.
3. A lease of 18 (eighteen) months be taken out on the premises by Council on behalf of Macquarie Town Art Society for a period of 18 (eighteen) months and thereafter on a month by month basis until the new Library/Regional Art Gallery is completed, allowing the Macquarie Town Art Society to relocate its activities to the new centre.
4. All documents be executed under the common seal of Council.
5. Thanks be given to Council's Acting General Manager and Acting Director Corporate Services for their work in locating alternative accommodation for the Macquarie Town Art Society.

50: Bligh Park Consultation Plan (26216/CSV/OGF24NBX.C04)

265 RESOLVED on the motion of Councillor Rasmussen seconded by Councillor Woods

That:

1. Council, sitting as a Committee of the Whole, approve the implementation of the Bligh Park Consultation Plan.
2. A further report summarising the outcomes of the Bligh Park Consultation Plan be reported to the August General Purpose Committee Meeting, 2003.

**51: State Emergency Services (SES) Controller Re-appointment
(80520/CSV/OGF24NBX.C01)**

COMMITTEE'S RECOMMENDATION

That Council advise the Director-General of the State Emergency Service that it recommends Mr Kevin Jones to continue as Hawkesbury State Emergency Services Controller.

52: Hawkesbury Residents - Information and Resources Brochure
(79356/CSV/OGF24NCX.C05)

COMMITTEE'S RECOMMENDATION

That the report on the Hawkesbury Residents Information and Services brochure be received.

QUESTIONS WITHOUT NOTICE:

1. Councillor Davies requested an update relative to the signs on Bosworth Street, Richmond.

The Director of Environment and Development advised that Judgment had been awarded in Council's favour and contempt proceedings were in the process of being instigated.

2. Councillor Davies referred to item 6. of the Pitt Town Local Environmental Study resolution of 6 May 2003 and requested an update on the independent evaluation of the SES report.

The Director of Environment and Development advised that there was no further information to provide at this stage. He advised that the matter would be reported to the Ordinary or General Purpose Committee meeting once the consultants had been contacted with a view to carrying out the work.

3. Councillor Rasmussen requested an update on the RAAF Economic Impact Study.

The Acting General Manager advised that a meeting was scheduled to take place on 1 July 2003 and a confidential draft Stage II report had been received.

4. Councillor Williams enquired as to the location of "Nuclear Free Zone" signs in the Hawkesbury.

The Director of Asset Services and Recreation advised that seven signs had been erected at locations such as Windsor Road, Vineyard, George Street, Windsor and major approaches to Windsor.

5. Councillor Williams referred to the Gary White development consent, for approximately 80 aged units, and enquired if the original consent, issued in 1992, had lapsed as the development had not been substantially commenced within 12 months of the consent being issued.

The Director of Environment and Development advised that the consent was issued in September 1994 for deferred commencement, subject to satisfactory supply of sewerage services, and in March 1996 the Council was advised and accepted that commencement conditions had been satisfied by the provision of a packaged sewerage treatment plant and therefore the consent timetable commenced in 1996. He advised that the application then built the footings for the administration building to secure consent and subsequently constructed the manager's house.

6. Councillor Williams referred to information he had received that the University of Western Sydney were contemplating closing the Hawkesbury Campus and requested that action be taken by approaching the Member for Londonderry and lobbying the government to highlight the importance of the campus.

The Mayor advised that the Healthy Cities Committee have been closely monitoring developments and a member of university staff attends the Committee meetings to provide monthly updates. The Mayor also advised that community consultation meetings had also taken place and the most recent advice received through Dr Bashir Sumar is that the long term future is uncertain. He advised that the new Member for Londonderry would be briefed.

7. Councillor Allan requested that the Local Traffic Committee consider an agenda item relating to the implementation of a walkers scramble at the intersection of March and East Market Streets, Richmond to allow diagonal crossing for pedestrians, as part of the linkage program.

The Director of Asset Services and Recreation advised this would be done.

8. Councillor Allan referred to the RAAF Economic Impact Study and advised grave concerns were held relative to the release of Stage I when it has not been endorsed by the Committee. Councillor Allan also advised that discussions were to take place with Mr Bartlett, the Minister for Defence and the Prime Minister relative to those concerns and the matter would be further reported following that meeting.

9. Councillor Paine requested an update on the picket fencing at McQuade Park.

The Director of Asset Services and Recreation advised that information would be provided to Councillor Paine.

The meeting terminated at 3.25pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 29 July 2003.

.....
Mayor



ordinary

4
section

reports
for determination

ITEM: 107 **Public Art - City Art Gallery/Library Precinct****FILE NUMBER:** 74272/CSV/ORG08NBX.C09**PREVIOUS ITEM:** 6, GPC Section 3 - Organisation & Resources (28.01.2003)

REPORT:

As previously reported to Council, a project is underway to create a public art work in the new art gallery/library precinct as part of this cultural infrastructure development.

A grant of \$6,000 from the NSW Ministry for the Arts has enabled payments of \$3,000 to be made to each of two artists selected from a process which commenced in January with a call for expressions of interest. Over thirty submissions were received, and a Selection Team appointed by Council, in consultation with the Ministry, considered the submissions, and compiled a short list of three.

Council's nominated Selection Team was as follows:

Clr	Diane	Finch	Hawkesbury City Council
Clr	Christine	Paine	Hawkesbury City Council
Clr	Joan	Woods	Hawkesbury City Council
Ms	Prue	Charlton	Hawkesbury City Council
Mrs	Alannah	Norman	Hawkesbury City Council
Mr	John	Kirkman	Penrith Regional Gallery/Lewers Bequest
Mr	Robert	Pont	Pont, Williams + Leroy, Architects
Mr	Brian	Jones	Friends of the Hawkesbury Art Collection
Mr	Greg	Hansell	Friends of the Hawkesbury Art Collection
Ms	Leanne	Wright	Darug Custodian Aboriginal Corporation

The three artists were invited to an interview held on 1 May, when they were asked to speak to a slide show of their submitted work, and to provide an initial response to the site.

Two of the artists, Brook Andrew and Milestone Art (Susan Milne and Greg Stonehouse) were asked to prepare concept designs and costings, which were presented to the Selection Team on Friday 20 June. As a result of this process, Milestone Art have been selected.

The milestone Art concept is for a sculptural piece based on the theme of hospital beds, with a budget of approximately \$55,000, which includes atmospheric elements created by the use of lighting and mist.

As a separate artwork, they have suggested an archaeological map, designed to be integrated into the landscaping of the site, and referencing the various layers of human habitation. This information will be forwarded to the site archaeological team and to the project architects.

A preliminary application has been made to the Ministry for further assistance in the funding of this work,

specifically, the payment of the artist fee component. It is envisaged that a further \$40,000 (forty thousand dollars) will be required to complete the project, and a process of identifying funding will now be undertaken.

The NSW Ministry for the Arts Western Sydney Arts Incentive Scheme will be approached for a contribution on a dollar-for-dollar basis, and the Friends of the Hawkesbury Art Collection will also be invited to participate in the project as a sponsor. Council's estimated contribution of \$15,000 may be considered from the existing Art Gallery development budget.

RECOMMENDATION:

That requests for funding assistance be made to the NSW Ministry for the Arts Western Sydney Arts Incentive Scheme and Friends of the Hawkesbury Art Collection to enable Milestone Art to create and install the public art concept prepared by them and recommended by the Public Art Selection Team.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 107 Oooo

ITEM: 108 Community Cultural Grants Program - June Round**FILE NUMBER:** 80228/CSV/ORG08NBX.C23**REPORT:**

Two applications were received under the June round of Council's Community Cultural Grants Program, and two were carried over from the March round. The applications were assessed by Council's Cultural Committee and are summarised below.

Kathy Cook, on behalf of Hawkesbury Earthcare Centre, applies for \$2,000 (two thousand) towards the staging of the Celebrating Sustainability Fair 2003. This event aims to promote sustainable technologies and practices in the wider community through displays, demonstrations, seminars and workshops. It is also a celebration of community life and will include entertainment and fun activities for people of all ages.

Lionel Beardsley, on behalf of the Macquarie Towns Orchestra, applies for \$800 (eight hundred) towards the hiring of rehearsal space at the Hawkesbury Creative Arts Centre for the forthcoming year. The orchestra currently shares "The Dungeon" area in the basement of the Windsor Function Centre with the Jazz Club and the Pipe Band. The orchestra provides an opportunity for local adult and student musicians to learn and perform with a community orchestra.

Liz Holtham, on behalf of the Hawkesbury Jazz Club, applies for \$6,000 (six thousand) towards the staging of the Hawkesbury Jazz Festival, a free community jazz festival organised and managed by the Hawkesbury Jazz Club to encourage and foster jazz as an art form, particularly for local musicians, and to create an activity for the Hawkesbury and Richmond in particular, which involves local residents, businesses and Council.

Helen Burnie, on behalf of Suitcase Stories Inc, applies for \$750 (seven hundred and fifty) towards the production and touring of an educational play promoting bush fire safety to primary school students.

Summary of Grant Applications

Recommendations For Approval

Name	Company	Amount	Project	Assessment
Ms Liz Holtham	Hawkesbury Jazz Club Inc	\$6,000	Hawkesbury Jazz Festival	Recommended \$5,000
Ms Helen Burnie	Suitcase Stories	\$750	Theatre-in-education (bush fire safety for primary schools)	Recommended \$750
Ms Kathy Cook	Hawkesbury Earthcare Centre	\$2,000	Celebrating Sustainability Fare	\$1,000 + in-kind support recommended

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Name	Company	Amount	Project	Assessment
Mr Lionel Beardsley	Macquarie Towns Orchestra	\$800	Hire of rehearsal space	Not recommended as support previously provided

RECOMMENDATION:

That:

1. A total of \$6,750 (six thousand dollars, seven hundred and fifty dollars) as detailed in the report be allocated as grants under the Community Cultural Grants Program - June Round.
2. Funding be provided from the Community Cultural Grants Program

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 108 Oooo

ITEM: 109 **Request for Financial Support - Inaugural Disability Expo**

FILE NUMBER: 80186/CSV/ORG08NBX.C01

REPORT:

The Hawkesbury Disability Forum has made an application to Council for financial assistance of \$3,000.00 (three thousand dollars) towards printing costs for advertising flyers and exhibitor brochures associated with the Inaugural Disability Expo.

The Expo will be held at Richmond Club on Wednesday 3 September 2003 and will involve exhibitors from government, non government and community organisations presenting information about disability services offered to residents in the Hawkesbury.

As the request falls out of the deadline of the next Community Donations deadline which is the end of September, this request is being reported to Council at this time.

An in kind donation towards the Expo of approximately \$1,000.00 (one thousand dollars) through provision of the Council's Access bus during the day has been arranged. The provision, erection and dismantling of street banners and advertising in local newspapers will also come out of the Aged/Disability budget (Community Services) at a cost of approximately \$1,500.00 (one thousand five hundred dollars).

The Aged and Disability Worker from Community Services is also a member of the Working party to assist in the organisation of the event.

RECOMMENDATION:

That \$500.00 (five hundred dollars) in kind support be offered for printing of advertising flyers and brochures for the Hawkesbury Disability Expo as a community donation.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 109 Oooo

ITEM: 110 **Community Donations**

FILE NUMBER: 793/CSV/ORG08NBX.C05

PREVIOUS ITEM: 27, Ordinary (08.04.2003)

REPORT:

On 8 April 2003 Council resolved:

That as part of Round 2 of Community Donations 2002/2003:

2. *Australian Red Cross Blood Service receive \$555.50 (five hundred and fifty dollars and fifty cents) in this round with \$555.50 (five hundred and fifty dollars and fifty cents) to be considered as a donation in the 2003/2004 financial year.*
3. *Hawkesbury District Dance Festival Committee request of \$3,966.60 (three thousand nine hundred and sixty six dollars and sixty cents) be considered in the 2003/2004 financial year.*
4. *Wentworth Area Health Complex Needs Day Centre request for \$412.00 (four hundred and twelve dollars) to cover Windsor Function Centre hire for Senior Day Centre Christmas Function be considered in the 2003/2004 financial year.*

It should be noted that in the briefing notes for the Budget Estimates of the Management Plan 2003/2004, several of the events listed have their own budget allocations in the Donations Program.

In addition, funds were allocated in the Budget Estimates to support Hawkesbury Radio, the Voice of Youth Concert and the Hawkesbury Eisteddfod.

The Community Donations program for 2003/2004 will consist of 3 (three) rounds in March, August and November. To avoid issues regarding funding events in the next financial year, applications will be considered and processed in the round applied for as long as the event or project falls within the next 12 (twelve) month period. Otherwise the application will be referred to the next funding round. This will allow event and project organisers more adequate lead time for planning and financing.

RECOMMENDATION:

That:

1. As per budgeted amounts in the Adopted 2003/2004 Management Plan, donation requests for Australian Red Cross Blood Service, Hawkesbury Dance/Music Festival, Voice of Youth Concert, Hawkesbury Radio and Hawkesbury Eisteddfod be granted for the current financial year.

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2. The Wentworth Area Health Complex Needs Day Centre receive a donation of \$412.00 (four hundred and twelve dollars) to cover Windsor Function Centre hire for a Senior Day Centre Christmas Function.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 110 Oooo

ITEM: 111 Filming Application - Fees - Education Facilities**FILE NUMBER:** 79338/ENG/ORG08NBX.E25

REPORT:

Currently a film location fee is imposed in relation to application to conduct filming on public roads; those fees are currently set at \$567.10 per day per location with an inspection fee of \$120.00.

A recent application was received from the Australian Film Television and Radio School to conduct filming on Pitt Town Bottoms Road, Pitt Town over two (2) days as part of curricular activities. Total fees charged to the School were \$1,247.60 (2002/2003 Revenue Pricing Policy).

It is understood that the University of Western Sydney also has a filming faculty.

Having regard to financial constraints faced by many educational facilities/students, it is felt that as a matter of policy such should be exempted from fees, particularly having regard to an extended shoot incurring onerous fees.

RECOMMENDATION:

That:

1. as a matter of policy, that education facilities/students be exempted from payment of film location/inspection fees, but comply with other standard conditions of filming as applicable;
2. The proposed changes to the Revenue Pricing Policy be advertised in accordance with the Local Government Act, 1993;
3. with regard to the recent Australian Film Television and Radio School application for filming on Pitt Town Bottoms Road, Pitt Town, that fees paid be refunded.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 111 Oooo

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ITEM: 112 **Tenders for the Hire of Plant**

FILE NUMBER: 79344/ENG/ORG08NBX.E10

REPORT:

Tenders for the hire of plant on a comprehensive basis for the period 1 July 2003 to 30 June 2004, were called and the tendered prices have been grouped into respective categories and listed in order of price.

The selection of plant for this hire period is based on price, availability and performance.

RECOMMENDATION:

That the tender list for the selection of plant for the 2003/2004 financial year be adopted.

ATTACHMENTS:

AT-1 (Documents distributed separately)

oooO END OF ITEM 112 Oooo

ITEM: 113

Tenders - Trucks

FILE NUMBER: 79338/ENG/ORG08NBX.E22

REPORT:

Tenders have been called for the supply of trucks and a summary of the tenders received are shown on the spreadsheets. Consideration of individual items are outlined below.

1 Two Refuse Collection Vehicles

These vehicles are utilised by Parks Cleaning Staff incorporating amenities cleaning and removal of rubbish from waste receptacles within parks.

The major component of these units is the compactor body which in itself is more expensive than the cab/chasis. There are two suppliers of the compactor body and combinations of either one or both suppliers were tendered by the cab/chasis suppliers.

The compactor body suppliers also tendered directly for the supply and fitting of the body only. After reviewing the tenders, it was found that the most advantageous outcome was to purchase the bodies from the supplier and have them fit the body to the lowest tendered cab/chasis supplier which fitted the specification for the particular body.

Garwood International and MacDonald Johnston Engineering Company Pty Ltd both tendered 6 cubic metres and 8 cubic metres capacity units as shown below:

	6 cubic metre	8 cubic metre
Garwood International	\$66,474.10	\$74,745.00
MacDonald Johnston	\$78,650.00	\$81,950.00

The payload on the 6 cubic metre body is approximately 1.60 tonnes and the 8 cubic metre body is approximately 3.90 tonnes. It is considered that the 8 cubic metre body will allow greater efficiencies by reducing the number of trips to the waste disposal site and as such it is proposed to recommend the purchase of the 8 cubic metre body from Garwood International.

The lowest tender of Best Hino to supply two (2) Hino Ranger Pro 6 Medium cab chasis complies with the requirements of the specification in terms of both cab/chasis and body builder. While the price offered by Best Hino for one of the trade vehicles is advantageous to Council, a tender from Stillwell Trucks for the purchase of the other trade is higher than that offered by Best Hino for that unit.

2 Table Top Truck - 4 Tonne Capacity

This unit carries a 1000 litre fuel tank to enable refuelling and minor servicing of plant which are working on construction and maintenance projects.

The lowest tender of Overs Hino to supply a Hino Dutro 7500 Medium with body by A H Peters at a cost of \$50,526.00 complies with the requirements of the specification and the offer of Stillwell Trucks Pty Ltd to purchase the trade-in vehicle, a Ford Trader Table Top, registration number QPZ944 at a price of \$18,670.00 will provide the best nett result for Council.

3 Table Top Truck (with drop sides) - 6 tonne capacity

This vehicle is utilised in the erection and maintenance of road signs and the like.

The lowest tender of Best Hino to supply a Hino Ranger - Pro 6 Long with body by Hodgo's SPV at a cost of \$66,848.00, complies with the requirements of the specification and the offer of Stillwell Trucks Pty Ltd to purchase the trade-in vehicle, a Ford Trader Table Top, registration number QPZ943 at a price of \$13,270.00 will provide the best nett result to Council.

4 Supply of Four Wheel Drive Table Top Truck

This vehicle is utilised by the Plant Superintendent for plant maintenance including after hours repairs to vehicles such as garbage trucks and rural fire service units. The vehicle has been upgraded to four wheel drive capability due to problems encountered gaining access to fire tankers during emergencies.

The lowest complying tender is Dwyers Truck Centre to supply an Isuzu NPS250 4x4 with body from UTB (NSW) Pty Ltd, costing \$59,234.78. The offer from Stillwell Trucks to purchase the trade-in vehicle Mazda 2 Tonne Table Top, registration number WLW841 for \$21,270 will provide the best nett result to Council.

5 Table Top Truck (with drop sides) - 2 Tonne Capacity

This unit is utilised by building maintenance staff and has a tailgate loader to facilitate moving heavy items such as furniture.

The lowest tender of Best Hino to supply a Hino Dutro 5000 Short with body by Hodgo's SPV at a changeover cost of \$20,144 complies with the requirements of the specification.

6 Table Top Truck (with drop sides) - 2 Tonne Capacity

This unit is utilised by building maintenance staff to carry tools, materials and equipment to undertake works on Council buildings.

The lowest tender of Best Hino to supply a Hino Dutro 5000 Short with body by Hodgo's SPV at a changeover cost of \$21,564.00 complies with the requirements of the specification.

7 Dual Cab Table Top (with drop sides) - 4 Tonne Capacity

This vehicle is utilised to carry staff and equipment for general construction and maintenance works including call outs for emergencies.

The lowest tender of Overs Hino to supply a Hino Ranger Pro 6 Crew with body by A H Peters at a cost of \$83,105.00, complies with the requirements of the specification and the offer of Key Commercials Pty Ltd to purchase the trade-in vehicle, an Isuzu Dual Cab 3 Tonne Tipper registration number USB464 at a price of \$26,777.00 will provide the best nett result to Council.

RECOMMENDATION:

That the tenders listed below be accepted:

1. (a) Garwood International - supply two (2) 8 cubic metre compactor bodies at a cost of \$74,745.00 (seventy four thousand seven hundred and forty five dollars) each;
- (b) Best Hino - supply one Hino Ranger - Pro 5 Medium cab/chasis at a changeover price of \$30,350.00 (thirty thousand three hundred and fifty dollars) AND one Hino Ranger - Pro 5 Medium cab/chasis as a cost of \$54,050.00 (fifty four thousand and fifty dollars);
- (c) Stillwell Trucks Pty Ltd - purchase Mitsubishi Canter with compactor body, registration number VBS787 for \$26,270.00 (twenty six thousand two hundred and seventy dollars).
2. (a) Overs Hino - supply one Hino Dutro 7500 Medium with body by A H Peters at a cost of \$50,526 (fifty thousand five hundred and twenty six dollars);
- (b) Stillwell Trucks - purchase of Ford Trader Table Top, registration number QPZ944 for \$18,670.00 (eighteen thousand six hundred and seventy dollars).
3. (a) Best Hino - supply one Hino Ranger - Pro 6 Long with body by Hodgo's SPV at a price of \$66,848.00 (sixty six thousand eight hundred and forty eight dollars);
- (b) Stillwell Trucks Pty Ltd - purchase of Ford Trader Table Top, registration number QPZ943 for \$13,270.00 (thirteen thousand two hundred and seventy dollars).
4. (a) Dwyers Truck Centre - supply one Isuzu NPS250 4x4 with body by UTB (NSW) Pty Ltd at a price of \$59,234.78 (fifty nine thousand two hundred and thirty four dollars and seventy eight cents);
- (b) Stillwell Trucks Pty Ltd purchase of Mazda 2 Tonne Table Top, registration number WLW841 at a price of \$21,270.00 (twenty one thousand two hundred and seventy dollars).

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- 5 Best Hino - supply one Hino Dutro 5000 Short with body by Hodgo's SPV at a changeover price of \$20,144.00 (twenty thousand one hundred and forty four dollars).
- 6 Best Hino - supply one Hino Dutro 5000 Short with body by Hodgo's SPV at a changeover price of \$21,564.00 (twenty one thousand five hundred and sixty four dollars).
- 7 (a) Overs Hino - supply one Hino Ranger Pro 6 Crew with body by A H Peters at a cost of \$83,105.00 (eighty three thousand one hundred and five dollars);
- (b) Key Commercials Pty Ltd purchase of Isuzu Dual Cab 3 Tonne Tipper, registration number USB464 for \$26,777.00 (twenty six thousand seven hundred and seventy seven dollars).

ATTACHMENTS:

AT-1 Tender spreadsheets (distributed separately)

oooO END OF ITEM 113 Oooo

ITEM: 114 Staffing of Animal Shelter**FILE NUMBER:** 79347/EVD/ORG08NBX.V02

REPORT:

From September 2000, all dogs and many cats are required to be “life time” registered under the Companion Animals Legislation.

It is requested that consideration be given to the employment of an additional person at the animal shelter who would be dedicated to following up those people who have not had their animal’s “life time” registered. The Companion Animals Register indicates that approximately 11,000 animals have been identified in our area as microchipped but they have not been “life time” registered, as required by the legislation.

Hornsby Shire Council has implemented a Companion Animals Management System called “CAMS” which has resulted in an increase in registrations and a resultant income of approximately \$10,000 per month to their Council. Our Companion Animal officers have reviewed the system and have indicated that it can be adapted to work in the same manner for Hawkesbury. The system has been offered to our Council at no cost and would be run by the suggested additional staff member.

It is recommended that the additional clerical position be employed for a period of one year, initially, as it is anticipated that with more people having their animals microchipped and “life time” registered, the number of animals being brought to the animal shelter would be reduced over time.

RECOMMENDATION:

That:

1. An additional clerical officer be employed at the Hawkesbury City Animal Shelter with funding being from the income generated from the registration fees management system known as “CAMS”.
2. The additional clerical position be employed for a period of one year from 1 July 2003 to 1 July 2004.
3. The continuation of the position be reviewed in March 2004.

ATTACHMENTS:

AT-1 Documentation on “CAMS” Companion Animal Management System from Hornsby Shire Council.

Documentation on “CAMS” Companion Animal Management System
from Hornsby Shire Council

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Documentation on "CAMS" Companion Animal Management System
from Hornsby Shire Council

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Documentation on "CAMS" Companion Animal Management System
from Hornsby Shire Council

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Documentation on "CAMS" Companion Animal Management System
from Hornsby Shire Council

oooO END OF ITEM 114 Oooo

ITEM: 115 Political Signs - Amendments to Hawkesbury Local Environmental Plan 1989 and Hawkesbury Development Control Plan**FILE NUMBER:** LEP002/02/EVD/ORG08NBX.V19

REPORT:

Council at its meeting of 10 June 2003 resolved the following:

"That Council amend its planning instruments to permit political signs to be displayed on private land, without the need for development consent, according to the following conditions:

- 1. Signs must comply with electoral laws in terms of size and authorisation.*
- 2. Signs must be located wholly on private property.*
- 3. Signs may be displayed for 4(four) weeks before the day of an election and must be removed within 5(five) working days after the election."*

To implement this resolution, it is necessary to amend Hawkesbury Local Environmental Plan 1989 and the Hawkesbury Development Control Plan (Exempt and Complying Chapter). In this regard, the Environmental Planning and Assessment Act 1979 requires a specific resolution from Council to amend these planning instruments.

It is therefore recommended that Council formally resolve to amend Hawkesbury Local Environmental Plan 1989 and the Hawkesbury Development Control Plan (Exempt and Complying Chapter) in accordance with the Environmental Planning and Assessment Act 1979 and Regulations.

Given the minor nature of this amendment it considered that an environmental study is not required.

RECOMMENDATION:

That:

1. A draft local environmental plan be prepared in accordance with the Department of Urban Affairs and Planning's Best Practice Guidelines to permit political signs to be displayed on private land, without the need for development consent, according to the following conditions:
 - (a) Signs must comply with electoral laws in terms of size and authorisation.
 - (b) Signs must be located wholly on private property.
 - (c) Signs may be displayed for 4 (four) weeks before the day of an election and must be removed within 5 (five) working days after the election.

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2. A local environmental study not be prepared.
3. Council exercise its delegation in respect of Sections 65 and 69 of the Environmental Planning and Assessment Act 1979.
4. The Exempt and Complying Chapter of Hawkesbury Development Control Plan be amended to incorporate (1) above and be placed on public exhibition for a period of 28 (twenty-eight) days in accordance with the Environmental Planning and Assessment Act 1979.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 115 Oooo



ordinary

5
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reports
for information

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Item: **116****ITEM: 116 Reports Requested by Council - Status as at 8 July 2003****FILE NUMBER:** GC280/005 Pt4/GMA/ORG08NCX.G17

REPORT:

25/3/2003	Thompson Square - Wheelchair Access DAS&R	Report in relation to wheelchair accessibility to Thompson Square	Meeting held with Alan Aldrich and Council's Heritage Advisor. Design options being considered.
8/4/2003	Christie Street, Windsor DAS&R	Report in relation to parking in Christie Street, Windsor.	To be reported in conjunction with Windsor Traffic Study.
8/4/2003	Public toilet facilities Windsor CBD DAS&R	Report in relation to public toilet facilities in Windsor CBD.	Report requested for July 2003.
8/4/2003	Oasis Centre DAS&R	Report in relation to utilisation of backwash, from the Oasis Centre Pool, by Windsor Golf Club, following testing.	Water quality results satisfactory, initial design for EPA approval being undertaken.
8/4/2003	Drift Road, Richmond DED	Medium density development.	A meeting has been held with the applicant. It is anticipated that the application will be withdrawn and a new application submitted.
13/5/2003	112 Horans Lane, Kurrajong (DP 1015916) DED	Report clarifying zone boundary anomaly, created as a result of the 1989 rezoning.	To be reported to General Purpose Committee meeting in August.

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23/06/2003	Skeleton Rocks Reserve DAS&R	Report to be provided on the current allocation of \$10,000.00 (ten thousand dollars), for the river map, to be reallocated to Skeleton Rocks Reserve.	To be reported to the General Purpose Committee meeting in July.
24/06/2003	Bligh Park Consultation Plan DC&CS	Report summarising outcomes of the Consultation Plan	To be reported to General Purpose Committee in August.
24/06/2003	Pitt Town Local Environmental Study DED	An update on the independence evaluation of the SES report.	To be reported to the General Purpose Committee or Ordinary when received.
10/06/2003	Unauthorised building works - 9 Brabyn Street, Windsor DED	Negotiations to take place between Mr Jones, Mr Bauer, Mr Donald Ellsmore and appropriate town planning staff to attempt to achieve a satisfactory decision	To be reported to the next General Purpose Committee

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 116 Oooo

ITEM: 117 **Sammut - 420 Old Stock Route Road, Oakville**

FILE NUMBER: MA609/98/EVD/ORG08NAX.V16

REPORT:

It has been some time since the matter of the application to construct a shed on 420 Old Stock Route Road has been before the Land and Environment Court. Since that time there have been meetings between Council's Solicitors, the Solicitor for the landowner, and the Solicitor for the adjacent property owner to try and resolve this matter.

A series of discussion points have been established, finalised and referred to all parties for consideration.

In essence, these discussion points seek:

- to remove the current large shed and replace it with a smaller shed;
- the payment to the landowner of a sum of money to cover costs for which Council is liable;
- the restoration of the land and the removal of weeds;
- re-instatement of the Cumberland Plain woodland; and
- the ongoing use of the shed.

Currently, the landowner is querying the extent of the amount of revegetation works, and the adjacent landowner is querying the size of the shed, its ultimate use and the landscaping works. Onsite meetings are proposed this week to negotiate the matter of the revegetation plan.

If there can be no settlement between the three parties, the matter will need to be reported to Council. Ultimately, if the Council cannot resolve this matter it will be finalised before the Land and Environment Court by Council requesting that the Court re-determine the issue of the shed remaining on the land.

It is hoped however that negotiations can take place between the three parties where everyone is at least prepared to agree to a solution. It is anticipated that this matter can be reported to Council at its meeting in July.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 117 Oooo

ORDINARY

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Item: **118****ITEM: 118****Summary of Externally Funded Projects (Community Services)
2003/2004****FILE NUMBER:** 107/CSV/ORG08NCX.C06**REPORT:**

This report has been prepared to provide Councillors with information on the levels of confirmed funding for both existing and new externally funded community services and projects for 2003/2004. The report includes information on externally funded projects and services (both existing and new) which are auspiced by Council, and new funded projects auspiced by community organisations in the Hawkesbury.

(a) Council auspiced projects

Department	Project	Amount	Management Structure	Comment
1. Department of Community Services	<u>(a) Children's Services Program</u> • Richmond Occasional Child Care • Forgotten Valley Pre-school • Forgotten Valley Vacation Care • Forgotten Valley Pre-school	\$25,144 \$79,511 \$2,759 \$1,000	Council managed & operated Council managed & operated (in conjunction with Community Advisory Committee)	existing proj existing proj existing proj new project
	<u>(b) Families First Program</u> • Hawkesbury Family Co-op • Diversity Reach-Out Project • Aboriginal Playgroup Project • South Windsor Strengthening Community Project	\$90,581 \$35,192 \$19,822 \$20,000	Consortium partnership. Council is lead agency responsible for day-to-day operation Council managed & operated (in conjunction with Community Advisory Committee)	existing proj new project new project new project
	<u>(c) Better Futures Program</u> • Youth Mapping Project	\$45,600	Auspiced by Council. Service Agreement - managing agent: Hawkesbury District Health	new project
	<u>(d) Community Development Prog.</u> • Forgotten Valley Community & Youth • Forgotten Valley Family Support • Local Gov. Subsidy - Community • Local Gov. Subsidy - Youth	\$69,502 \$80,836 \$10,979 \$10,979	Council managed & operated (in conjunction with Community Advisory Committee) Council managed & operated Council managed & operated	existing proj existing proj existing proj existing proj
	2. NSW Planning • ATSI Community Access Worker • Aboriginal Playgroup Project	\$16,672 \$20,272	Council managed & operated (in conjunction with Community Advisory Committee) Council managed & operated (in conjunction with Community Advisory Committee)	existing proj new project

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Department	Project	Amount	Management Structure	Comment
3. NSW Attorney General's Department	• Youth Streetbeat Project (funding yet to be confirmed)	\$44,200	Auspiced by Council. Service Agreement - managing agent: Hawkesbury District Health	existing proj
4. Department of Family & Children's Services	• Hawkesbury Family Day Care (FDC) • Hawkesbury FDC (Childcare Assistance)	\$231,821 \$694,978	Council managed & operated	existing proj
5. Department of Transport	• HACC Transport • Isolated Residents Transport • Youth Transport	\$292,150 \$19,704 \$76,652	Auspiced by Council - management delegated to Peppercorn Services Inc.	existing proj existing proj existing proj
6. State Library of NSW	• Library Subsidy	\$127,658	Council managed & operated	existing proj
7. Department of Ageing, Disability & Home Care	• Disability & Aged Worker	\$26,685	Council managed & operated	existing proj
Total			existing projects new projects all Council auspiced projects	\$1,900,811 <u>\$141,886</u> \$2,042,697

(b) New Funding for Community Based Projects

Department	Organisation	Project	Description	Amount
1. Department of Community Services	(a) Families First Program			
	• Hawkesbury Food Program	Riverside Caravan Park	Provision of on-site playgroup	\$35,500
	• San Miguel Family Centre	Families at risk of homelessness	Implement a service development strategy	\$50,000
	• Richmond Community Services Inc.	Fathers in Focus	Information and support to new parents	\$48,572
	• LINCS	Volunteer Home Visiting (Pilot Project)	Home Visiting - Early Intervention	\$50,000
	• Womens Cottage	Waiana Go.orong (Mother & Child)	Early intervention initiatives for Aboriginal families	\$33,966
	• to be identified through tender	Community Development Plan - South Windsor	Develop and implement priority strategies to strengthen community	\$90,000

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	<u>(b) Childrens Services</u> • Windsor Pre-school Inc. • Richmond Pre-school Inc. • Colo Wilderness Mobile Unit Inc.	Capital Improvements Capital Improvements Capital Improvements	Playground update Playground update Upgrade to premises to meet licensing standards	\$27,000 \$22,000 \$50,000
2. NSW Planning	• North Richmond Community Centre Inc.	Adolescent and Family Resilience	Workshops on health relationships within families	\$71,759
Total for new projects (community based)				\$478,797

In total, projects auspiced by Council will attract \$2,042,697 (two million forty two thousand, six hundred and ninety seven dollars) in funding in the 2003/2004 financial year. These projects are either directly managed and operated by Council; managed and operated by Council in conjunction with consortium partners; reference groups or community advisory committees; and projects where Council has delegated responsibility for day-to-day operation to a third party. Of the total amount to be received in 2003/2004, \$141,886 (one hundred forty one thousand, eight hundred and eighty six dollars) will be for new projects and initiatives.

An additional amount of \$478,797 (four hundred seventy eight thousand, seven hundred and ninety seven dollars) in new funding will be provided to community based organisations in the Hawkesbury for specific projects. This amount includes \$50,000 (fifty thousand dollars) to LINC'S Volunteer Home Visiting Scheme following the success of Council's submission to the Department of Community Services seeking additional funds for this service to enable it to maintain its operations for a further 18 (eighteen) months.

In total, \$620,683 (six hundred twenty thousand, six hundred and eighty three dollars) in additional new funding will be received by organisations (including Council) for new projects and initiatives in the 2003/2004 financial year. More than half of this funding \$383,052 (three hundred eighty three thousand and fifty two dollars) will be received under the Families First program for services and projects to assist parents and carers to raise healthy and well-adjusted children. These projects include three projects targeting the indigenous community, one project targeting families from linguistically and culturally diverse backgrounds, one project targeting families at risk of homelessness, one project targeting fathers with young children, one project targeting residents of the Riverside Van Park in Wilberforce, one project targeting young people and one project targeting disadvantaged families in South Windsor. The funds allocated for these projects represent a significant investment in projects aimed at building social capital and strengthening communities within the Hawkesbury.

RECOMMENDATION:

That the information be received.

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ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 118 Oooo

ITEM: 119 **Application for Extensions to the Dillwynia Women's Correctional Centre**

FILE NUMBER: 73631/CSV/ORG08NCX.C03

PREVIOUS ITEM: 20, Ordinary (11.03.2003)

REPORT:

At Council's meeting dated 11 March 2003 it was resolved to forward correspondence to the Minister and Local Member expressing Council's concern with the increasing rates of incarceration of women, and wish that other methods of rehabilitation be offered. In response, advice has been received from the NSW Minister for Justice, Mr John Hatzistergos.

In summary, the advice clearly states that the Department of Corrective Services has no control over the number of offenders who come into it's custody nor any control over the courts which decide which offenders will be imprisoned, nor the length of their sentence.

The response states that "the trend towards an increase in prison numbers has been developing over a number of years and is not a matter confined to the current Government". The advice further states that "there are a number of factors that have played a part in the recent increase in prison numbers such as changes to the Bail Act, alteration in policing practices, and the number of men and women who breach periodic detention or community-based orders. Notwithstanding this, the Government remains committed to prison being used only as the sanction of last resort and has repeatedly demonstrated it's commitment to providing a range of sentencing alternatives to full-time imprisonment..."

Due to legislative changes to the Bail Act in 2002, there has been an increase in inmate numbers and it is not possible to predict if this rise will continue. Any rise in inmate numbers requires an expansion of facilities, which usually takes some years of planning and construction. In this regard, a proactive approach has been adopted resulting in the submission to Council for consideration of the development application for the expansion to the Dillwynia Correctional Centre.

In closing, the advice from the Minister states "It is possible that the Department may not need to expand the accommodation for women, but the contingency plan has been made to minimise any delay should the additional space be required in the future."

RECOMMENDATION:

That the information be received.

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ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 119 Oooo

ITEM: 120 Leave of Absence**FILE NUMBER:** 107/CSV/ORG08NCX.C18**PREVIOUS ITEM:** 67, Ordinary (12.05.2003)

REPORT:

Council resolved at its Special Meeting held on Monday, 12 May 2003, that a further report be provided to Council outlining details within the Code of Meeting Practice relating to Councillor's Leave of Absence.

Under Council's Code of Meeting Practice on Page 24, Section 5.2.10, Absence from Committee Meetings (Clause 41) it states that:

A member ceases to be a member of a committee if the member, other than the Mayor,

- (a) has been absent from three consecutive meetings of the committee without having given reasons acceptable to the committee for the members absence; or
- (b) has been absent from at least half of the meetings of the committee held during the immediately proceeding year without having given to the committee acceptable reasons for the members absence.

Sub-clause (1) does not apply if all of the members of the Council are members of the committee.

Section 234 (1)(d) of the Local Government Act (1993) states that a civic office becomes vacant if the holder is absent from three consecutive Ordinary Meetings of the Council (unless the holder is absent because he/she has been suspended from office under Section 482) without:

- (i) prior leave of the Council; or
- (ii) leave granted by the Council at any of the meetings concerned.

On 25 July 2002, the Department of Local Government issued a circular (circular number 02/36) advising of the new amendments to the Local Government Act (Miscellaneous) 2002. Under the amendment titled "Accountability of Councillors", the new sub-section 234 (2) provides that the Councillor applying for a Leave of Absence from a Council meeting or meetings does not need to make the application in person and the Council may grant the leave in the absence of that Councillor. If a Councillor is absent, with or without leave of the Council, from Ordinary Meetings of Council for any period of more than three months, the Council may not pay any fee or part of an annual fee to the Councillor that relates to the period in excess of three months [amended sub-section 254A(a) and new sub-section 254A(2)].

It would appear the intent of both Council's Code of Meeting Practice and the Local Government Act 1993, and the amendment of the Act in 2002, is that a Councillor must seek Leave of Absence if that

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Councillor intends to be absent from three consecutive Ordinary Meetings of the Council. The Councillor does not need to make the application for Leave of Absence in person. It states nowhere that the Leave of Absence must be made at a Council meeting prior to the Leave of Absence being sought. Therefore, it is appropriate for a Councillor to apply for a Leave of Absence at the Council meeting when the Leave of Absence is being sought. This has been the practice of Council in the past.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 120 Oooo

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Item: **121**

ITEM: 121 **Ferry Interruption Report - June 2003**

FILE NUMBER: 79338/ENG/ORG08NCX.E15

REPORT:

Date	Ferry Location
Tuesday 10 June 2003	Sackville Ferry - 10.10am-12.40pm - truck stuck on ferry, ferry grounded on Baulkham Hills Shire Council side. Two and a half hours interruption.
Sunday 22 June 2003	Webbs Creek Ferry - 2.30am-10.30am - alarm sounded, cooler cracked. Eight hours interruption.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 121 Oooo

ITEM: 122 **Autumn 2003 Bug Survey****FILE NUMBER:** 79438/EVD/ORG08NCX.V04

REPORT:

During February 2003, the Council was invited by the then Department of Land and Water Conservation to participate in the Autumn 2003 Bug Survey. One of the incentives to participate in the program was the possibility of obtaining a Free Water Bug Survey Sampling Kit valued at \$400, which can be loaned to schools and community groups for future Water Bug Survey activities.

At the end of March 2003 members of the Environment and Waste Branch conducted water bug surveys with two schools and a community group. On the morning of Thursday, 27th March 2003 Environmental Health Officers went with the senior science class from Bede Polding College to Wheeny Creek to conduct a water bug survey. It was a great success with the students becoming quite involved. The students were really interested in the types of bugs that they collected especially the small shrimp, although they were disappointed that the time that they could spend collecting was very limited.

In the afternoon they went out to Grose View Public School to conduct a bug survey with the Year 3/4 class. The students collected samples from a small water body at the back of the school grounds. The students had a great time collecting their samples and were amazed at the amount and variety of bugs that they collected.

On Friday, 28th March 2003 an Environmental Health Officer from Council went down to Lower Portland to the Valley Environment Centre and conducted a water bug survey. Lesley and Peter Provan who run the centre were very appreciative of the information that was collected during the survey. The survey produced some interesting finds with a lot of water bugs that are considered sensitive.

The Environment and Waste Branch are pleased to announce that their efforts have been rewarded, with the awarding of a free Water Bug Survey Sampling Kit to Council, that they will be able to loan out to schools and community groups for future Water Bug Survey activities. The Council should receive the kit in August 2003.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 122 Oooo

ORDINARY

Meeting Date: 8 July, 2003

Item: **123**

ITEM: 123 **Lot 5 & 6 DP244738, 21 & 23 Bradley Road, North Richmond**

FILE NUMBER: MA767/01/EVD/ORG08NCX.V11

PREVIOUS ITEM: 95, Ordinary (10.09.2002)

REPORT:

This application involved a 4 (four) lot subdivision, which was refused under delegated authority.

As a result of negotiations and discussions with the applicant a new development application for a 4 (four) lot subdivision and the erection of 2 (two) dwellings on the new allotments was submitted.

The application addressed the previous concerns and non-compliances with the DCP and was approved under delegated authority.

The applicant has now discontinued the appeal in the Land and Environment.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 123 Oooo

ITEM: 124**Lot 17, DP1001796, No 7 Kallawatta Grove, McGraths Hill****FILE NUMBER:**

MA2031/99/EVD/ORG08NCX.V14

REPORT:

An application for a building certificate under Section 149(D) of the Environmental Planning and Assessment was lodged and Council has not issued the certificate as the floor level of the dwelling is below 17.3m as required by the condition of Consent.

The applicant has now lodged an appeal with the Land and Environment Court for the deemed refusal to issue the certificate.

Background

The Development Application for a residential dwelling on the above property was approved on 28 January 2000 subject to conditions.

Condition 11 required the top level of the concrete slab to be 17.3m AHD and a Surveyors Certificate to be provided to verify the height prior to the placement of concrete.

The builder did not provide the Surveyors Certificate and the top of the slab was constructed to 17.225m AHD being 75mm lower than the required 17.3m (1:100 year flood level).

The applicant has proposed several options to resolve the matter, but they have not been considered suitable or satisfactory.

The applicant lodged an application under Section 96 of the EPA Act to modify the development consent. (Condition 11 to reduce level to 17.225m AHD). This application was refused under delegated authority.

The main concern is the potential liability for Council in permitting a lower level for the slab than was required by the consent.

Solicitors Abbot Tout have been engaged to represent Council in this matter.

RECOMMENDATION:

That the information be received.

ORDINARY

Meeting Date: 8 July, 2003

Item: **124**

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 124 Oooo

ITEM: 125 **New South Wales Water Sharing Plans**

FILE NUMBER: DCP1/96EVD/ORG08NCX.V08

PREVIOUS ITEM: 145, Ordinary (12.09.2000)

REPORT:

On 17 June 2003, the following media release was issued by the Hon John Anderson, Deputy Prime Minister, Minister for Transport and Regional Services, and Leader of the National Party.

“I welcome the New South Wales Government’s decision to defer the enactment of its water sharing plans from July 2003 until 1 January 2004.

It is extremely encouraging news. It shows that the New South Wales Government is taking the water issue seriously and wants to see it resolved in the best interests of farmers, the environment and the wider community.

In his media release, the NSW Natural Resources Minister, Craig Knowles, said:

The decision follows the recent announcement by Deputy Prime Minister John Anderson that the Commonwealth is developing a national water plan - details of which are scheduled to be released at the Council of Australian Governments meeting in August ...

A six month delay in New South Wales will be inconsequential if we can get this right as a nation and initiate workable solutions that will benefit the economy and the environment for generations.

I am already scheduled to meet Premier Carr and Minister Knowles later this week. The Commonwealth will continue to work closely and co-operatively with NSW and the other state and territory governments to complete the development of the National Water Initiative.”

RECOMMENDATION:

The information be received.

ORDINARY

Meeting Date: 8 July, 2003

Item: **125**

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 125 Oooo

ITEM: 126 **Linking Richmond Project - Update**

FILE NUMBER: 79339/EVD/ORG08NCX.V21

PREVIOUS ITEM: 28, GPC Section 1 - Environment (29.04.2003)

REPORT:

Introduction

Linking Richmond is a project which is funded jointly by Council and a Community Partnership grant provided by the Department of Infrastructure, Planning and Natural Resources. The purpose of this report is to provide Council with a progress update on the project.

Appointment of Artist

Three public artists who lodged expressions of interest for the Library/Gallery public art were invited to respond to the Linking Richmond Project. Two of those expressed interest and presented their interpretation and response to the Project Team on 5 June 2003.

After considering the responses, the Project Team appointed "Placebo Culture", a partnership of Graham Chalcroft and Stuart Slough. Placebo Culture will work closely with the community and the Project Team to produce a public art plan for Richmond Park and immediate surrounds and to design and deliver interpretive art for the project.

Public Consultation

The public consultation plan includes public meetings, discussions with stakeholders, a market stall and a postcard competition. To date the following has occurred:

Market Stall

A stall was set up at the Lions Markets at Richmond Park on 7 June 2003. The stall proved to be very popular, with members of the public showing a keen interest in the project. Approximately 100 questionnaires were completed, which provides useful information about how people use the park and their ideas for an interpretive theme. The stall was operated by three staff members, Councillor Allen and other volunteers.

Postcard Competition

A competition was launched in the first week of June 2003, with full page advertisements in local newspapers. Entrants are asked to write a postcard answering the question, "What do you think the link should be about?". Prizes will be awarded in the categories of adult, high school and primary school. The prizes are movie passes and gift vouchers from Richmond retailers, with cost matching from the grant.

Public Meeting

A public meeting was held on 12 June 2003 at the Richmond Community Centre. The meeting was attended by approximately 15 people, the community artist and the project team for the conservation management plan for Richmond Park. Although small in number those who attended were very enthusiastic.

Process from Here

The public artists, Placebo Culture, will now work individually with stakeholders and the project team to prepare an art plan and concept for the project. This will be reported to Council prior to implementation. A further public meeting will also be held.

RECOMMENDATION:

The information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 126 Oooo

ORDINARY

Meeting Date: 8 July, 2003

Item: **127****ITEM: 127** **Unauthorised Building Works - 9 Brabyn Street, Windsor****FILE NUMBER:** DA152/98/EVD/ORG08NCX.V24**PREVIOUS ITEM:** 33, GPC Section 1 - Environment (03.06.2003)

REPORT:

After considering a report of the General Purpose Committee Meeting, Council resolved on 10 June 2003 "that this matter be referred back to negotiations between Mr Jones, Mr Bower, Mr Donald Ellsmore and appropriate town planning staff to attempt to achieve a satisfactory decision, the results to be reported to the next General Purpose Committee Meeting".

A meeting was held onsite with the proponent, the owner, Council's Heritage Advisor and town planning staff on 12 June 2003. After a detailed inspection, Council's Heritage Advisor concluded that although the new dwelling was finished in a different style to the approved plans, the design is an appropriate response to the existing heritage item. Indeed it could be argued that the final design is a better response to the original approved. The main issue of contention is the inappropriately designed carport and the solid masonry walls which "fill in" the carport.

Following considerable discussion the applicant agreed to demolish the existing carport and replace it with a better designed pitched roof structure. The applicant also agreed to remove the dividing masonry wall within the carport and reduce the height of the rear masonry wall to the same height as the dividing fence (approximately 1.8m).

The carport has since been demolished and plans for the new works have been submitted by the applicant. On 30 June 2003, an order was issued under Section 121B of the Environmental Planning and Assessment Act 1979, requiring the agreed works to be carried out within 90 (ninety) days. This process formalises the agreement reached and avoids the need for further applications to be made.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 127 Oooo

ITEM: 128 **Letter of recognition for Hawkesbury City Council's Environmental Levy**

FILE NUMBER: 79347/EVD/ORG08NCX.V07

REPORT:

Correspondence has recently been received from the Chair of the Local Government Advisory Group (LGAG) informing Council that on Thursday 22 May 2003, the LGAG executive met with the Hon Craig Knowles, Minister for Infrastructure and Planning and Minister for Natural Resources, to discuss the role, achievements and future directions of the LGAG.

During these discussions, mention was made of the valuable contribution that Hawkesbury City Council has achieved in environmental programs following the introduction of the environmental levy. The LGAG executive sought the Minister's support for local government environmental levies that are directed to achieve the Blueprint for the Hawkesbury Lower Nepean Catchment.

The LGAG's letter also requested that copies of its correspondence forwarded to the Hon Anthony Kelly, Minister for Local Government and Minister Assisting the Minister for Natural Resources, and to the Hon Craig Knowles, Minister for Infrastructure and Planning and Minister for Natural Resources be tabled at a Council meeting, as a record of the LGAG'S support for local government environmental levies that are directed to achieve targets identified in the Hawkesbury Lower Nepean Catchment Blueprint.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

- AT-1** Letter addressed to Minister for Local Government and Minister Assisting the Minister for Natural Resources
- AT-2** Letter addressed to Minister for Infrastructure and Planning and Minister for Natural Resources

ORDINARY

Meeting Date: 8 July, 2003

Item: **128**

Letter addressed to Minister for Local Government and
Minister Assisting the Minister for Natural Resources

ORDINARY

Meeting Date: 8 July, 2003

Item: **128**

Letter addressed to Minister for Infrastructure and Planning and
Minister for Natural Resources

oooO END OF ITEM 128 Oooo

ITEM: 129 **Lot 16, DP161103, No 5 Chapel Street, Richmond**

FILE NUMBER: MA161201/EVD/ORG08NCX.V13

REPORT:

Introduction

A Development Application for the construction of a multi unit housing development comprising of 3 (three) x 2 (two) storey units at the above property was refused under delegated authority on 23 May 2002. The applicant has now lodged an appeal with the Land and Environment Court.

Background

The application was received by Council on 20 December 2001.

The application was assessed and additional information was requested from the applicant. Several letters were sent requesting the additional information. A further extension of time was granted to provide the additional information.

The information was not provided and in accordance with Council's practice the application was refused for the following reasons:

The proposed development is likely to have an adverse impact on the amenity of residents in the immediate locality.

The proposed development will have an adverse impact on the neighbouring property in terms of privacy and access to sunlight.

The proposed development is inconsistent with the established character of the locality.

The proposed development will have an unacceptable impact on the locality in terms of scale, bulk, mass, form and design.

The proposed development does not comply with the requirements of the Hawkesbury Development Control Plan, in particular Chapter 1, Residential.

The development application contains insufficient information to carry out a proper assessment of the likely impacts of the proposed development in terms of Section 79C of the Environmental Planning and Assessment Act, 1979.

Solution

Abbott Tout have been engaged to represent Council in this matter.

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Meeting Date: 8 July, 2003

Item: **129**

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 129 Oooo



ordinary

6
section

reports
of committees

ORDINARY MEETING

Reports of Committees

Hawkesbury Economic Development Advisory Committee - 19 June 2003

Meeting commenced 8:00am in Council's Committee Room, Council Chambers, Hawkesbury City Council.

Present: Councillor Lorna Allan (Chairperson), Councillor Joan Woods, Councillor Kevin Connolly, Mr David Mason, Mr Brian Mitchell, Ms Carol Maher, Mr David Tuxford, Mr Barry Crockford, Wing Commander Wayne Knight, Professor Michael Wilson, Mr Peter Blanchard.

Also Present: Mr Geoff Banting.

Apologies: Mr Kerry Bartlett MP, Mr Robert Calvert, Mr Bart Bassett.

Councillor Kevin Connolly left the meeting at 9:15am.

Mr Geoff Banting left the meeting at 9:15am.

Mr Geoff Banting returned to the meeting at 9:25am.

1. Confirmation of Minutes

The Minutes of the Meeting held on Thursday, 8 May 2003 were confirmed. Moved by Mr Brian Mitchell, seconded by Mr Barry Crockford.

2. Correspondence

Letter from the Greater Western Sydney Economic Development Board's Executive Officer, Mr Martin Bullock, discussing the Greater Western Sydney Development Industry Project. This matter was further discussed in the HEDAC Business Paper.

Ms Beverly Firth, NSW Department of State and Regional Development; Wing Commander Wayne Knight, Richmond RAAF Base Commander; Mr Martin Bullock, Executive Officer, Greater Western Sydney Economic Development Board; and Mr Geoff Banting, Acting General Manager, Hawkesbury City Council regarding the releasing of the Stage 1 of the Richmond RAAF Base Economic Impact Study.

Correspondence was moved by Councillor Kevin Connolly, seconded by Ms Carol Maher.

3. Update of the Richmond RAAF Base Economic Impact Study Stages 1 & 2

A report was presented to the HEDAC members regarding the status of the Stage 1 Draft Report. It was confirmed that correspondence from Mr Lawrence DiGuglielmo, advising that the Stage 1 Draft Report, has been sent to the Parliamentary Secretary for approval to publicly release the report.

With regards to the Stage 2 report, it was advised that a Steering Committee meeting has been arranged for Tuesday, 1 July 2003 at the Richmond RAAF Base to further progress the Stage 2 report. No further information is available other than a draft Stage 2 report prepared by PriceWaterhouseCoopers which

ORDINARY MEETING

Reports of Committees

cannot be discussed in detail because of it's "committee in confidence" nature.

Wing Commander Wayne Knight advised the committee that the buildings on the Base have now been nominated for heritage listing. It was also discussed that it may be possible in the future to conduct heritage walks incorporating Richmond RAAF Base, the UWS Campus as well as other historical buildings within the Hawkesbury as a tourist attraction similar to that which Hawkesbury farmers have been able to achieve with the Farmgate Trail.

Recommendation

That:

The information be received.

A meeting be convened with the new member of Londonderry regarding a regional approach to ensure the Richmond RAAF Base remains in it's present state.

Moved by Mr Barry Crockford, seconded by Mr Peter Blanchard.

4. Hawkesbury Agricultural Retention through Diversification and Clustering

A report was presented to HEDAC members regarding the status of the Hawkesbury Agricultural Retention through Diversification and Clustering Project. The committee members were informed that the Steering committee of the project have met to discuss a draft tender document which formed part of the tender for the appointment of a Scientific Specialist Consultant. The tenders for the Scientific Specialist have been advertised and closed on Friday, 27 June 2003.

Once a Scientific Specialist Consultant has been appointed, Expressions of Interest will be placed in the local newspaper calling for farmers in the Hawkesbury LGA to be part of this very important project.

The project will highlight the community and economic benefits of retaining and encouraging sustainable agricultural land suitable for a range of agricultural technologies as an competitive triple bottom line alternative to developing land to accommodate the urban sprawl. This project will also showcase how the Sydney basin can capitalise in the many social, economic and environmental benefits peri-urban sustainable agriculture can provide.

Recommendation

That the information be received.

Moved Councillor Joan Woods, seconded by Mr David Mason.

5. Marketing Workshop for HEDAC members

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HEDAC members were informed that the marketing workshop, which will be held on Saturday, 5 July 2003 commencing at 1:00pm, will be facilitated by Mr Martin Bullock, Executive Officer of the Greater Western Sydney Economic Development Board. All HEDAC members have been requested to send to HEDAC's Executive Officer there aims, objectives and outcomes which they would like to see achieved from the Marketing Workshop.

The purpose of the workshop will be to discuss a broader marketing program and suggestions to what should be included in that program.

Recommendation

That the information be received.

Moved by Mr David Mason, seconded by Professor Michael Wilson.

6. Greater Western Sydney Film Industry Project

A report was presented to HEDAC advising of the Film Industry Project currently being implemented by the Greater Western Sydney Economic Development Board who have asked for further assistance in the progression in this significant regional initiative. Correspondence has been received stating that a number of key agency's representative bodies including WESROC, MACROC, DSRD, UWS and the NSWFTO have all confirmed their positive support for the project. Stage 1 of the audit is currently underway and it entails the mapping of the film industry in the Greater West and the analysis of current strengths and weaknesses of the region in respect of attracting greater levels of investment.

The Greater Western Sydney Economic Development Board is seeking further support from key stakeholders such as Hawkesbury City Council through the Hawkesbury Economic Development Advisory Committee, and have asked for a contribution of \$2,000.00 (two thousand dollars) towards the implementation costs of Stage 1 of the project. A full project plan and itemised budget will be made available upon the commitment of the key stakeholders towards the \$2,000.00 (two thousand dollars) funding request.

Recommendation

That:

HEDAC commit to providing \$2,000.00 (two thousand dollars) to the Greater Western Sydney Economic Development Board towards the implementation costs of Stage 1 of the Greater Western Sydney Film Industry project.

HEDAC continues to be part of the Steering Committee for the purpose of facilitating the initial industry mapping stage of project.

ORDINARY MEETING

Reports of Committees

A copy of the database be made available to HEDAC upon the completion of the project.

Moved by Mr Brian Mitchell, seconded by Professor Michael Wilson.

7. General Business

Mr David Mason, Chairperson of Hawkesbury Harvest Inc., spoke of how Hawkesbury Harvest is moving towards becoming self sustaining in the very near future. He spoke of the new logo and of a Nursery at Leppington that is attempting to produce a new Agrifood product (Artichokes) under the Hawkesbury Harvest logo for the purpose of testing the market to gauge its commercial success.

Information has been received from Mr Bart Bassett, Chairperson of the NorthWest Infrastructure taskforce regarding a meeting which he attended on the 11 June 2003 between himself, the Minister for Roads, Mr Karl Scully, Mr Scully's advisor and 3 (three) Senior Roads & Traffic Authority Executives. Three questions were asked of the Minister, the first being how the reconstruction of Windsor Road is progressing to which the Minister replied and reconfirmed that Windsor Road would be completed by 2006, including the Windsor Flood Evacuation Route. Second question regarded the North Richmond lights which the Minister reaffirmed the commitment of \$650,000.00 (six hundred and fifty thousand dollars) towards the full upgrade would be forthcoming. The third question was that as part of the light upgrade, the Community had voiced concerns about the school buses dropping off and picking up the school children in Grose Vale Road. The Minister said that attempts would be made to have the buses use the side streets off Grose Vale Road to drop off and pick up the school children.

In conclusion, Mr Bassett wanted it to be noted that the meeting was extremely positive and productive and that the Minister was very forthcoming in his commitments to the Hawkesbury area.

Correspondence moved by Wing Commander Wayne Knight, seconded by Mr Peter Blanchard.

Recommendation

That the NorthWest Infrastructure Taskforce Group be congratulated on their achievements to date in being able to progress the infrastructure needs of the Hawkesbury.

The meeting concluded at 9:50am.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Local Traffic Committee - 20 June 2003

- Present:** Councillor P Davies (Chairman)
Mrs L van Putten, Roads & Traffic Authority
Mr J Christie, Office of Mr A Shearan, MP
- Apologies:** Mr P Cord, Office of Mr S Pringle, MP
Mr R Elson, Department of Transport
Senior Constable L Todd, NSW Police Service
- Also Present:** Mr C Daley, Director Asset Services & Recreation
Mrs J Hogge, Road Safety Program Co-ordinator
Mr C Amit, Manager Design and Mapping Services
Mr T Shepherd, Administrative Officer, Asset Services & Recreation

1. Minutes

- 1.1 Minutes of the meeting held on 17 April, 2003 were confirmed.

2. Correspondence

- 2.1 O'Brien Lane - Loading Zone - Retravisition Pty Ltd

Introduction:

Representations have been received from the Manager of Retravisition Pty Ltd requesting that consideration be given for the introduction of a "Loading Zone" in O'Brien Lane, Windsor for the delivery of goods through the rear access of the store. The correspondent claims that as an operating commercial business at least four to ten truck deliveries are received everyday.

Discussion:

The Retravisition Store is located on George Street, Windsor. There is rear access to the store from O'Brien Lane. The width of the carriageway between the kerbs is 8 metres. The length of the lane is approximately 100 metres and terminates at the Coles Car Park. There are commercial developments in the vicinity of the store.

There are two driveways on the south eastern side and nine driveways on the north western side of the lane. One hour time restricted parking is permitted on the south eastern side of the lane to maximise the number of parking spaces. There is a "No Parking" zone for the full length on the north western side of this lane.

O'Brien Lane is not wide enough to establish a "Loading Zone" near the store on the north western side due to the existing south eastern side on-street parking and two-way traffic movements. The space behind

ORDINARY MEETING

Reports of Committees

the store (approximately 17m long along O'Brien Lane including the driveway and 3.7m wide) owned by Retravision, can be utilised for the delivery of goods. Furthermore the delivery trucks can be parked in the one hour time restricted parking zone on the south eastern side of the lane.

Recommendation:

That no action be taken.

2.2 Grose Wold Road, Grose Vale - Regulatory Signage - Grose View Public School

Introduction:

Representations have been received from Grose View Public School, Grose Vale requesting that consideration be given to the following matters:

- (1) The installation of parallel parking signs on the north eastern side of Grose Wold Road, Grose Vale to change the current practice of 45 degree angle parking.
- (2) The installation of two "No Stopping" signs adjacent to the driveway to No: 262 Grose Wold Road.

Discussion:

Grose Wold Road is a distributor road. There is kerb and gutter for the full length of the school frontage on the south western side and for a length of 24 metres on the north eastern side of Grose Wold Road near the school. The sealed width of the road (from the kerb to the edge of seal) is approximately 10 metres. The current regulatory speed limit on Grose Wold Road near the school is 60 kph except during school days from 8.00am to 9.30am and from 2.30pm to 4.00pm which is 40 kph. Please see map at Appendix 1.

During a site investigation, it was observed that vehicles are parking at 45 degrees in the 6 metre wide nature strip. This caused school children to walk on the sealed section of the road. It would be appropriate to install guide posts on the north eastern side of Grose Wold Road near the school as shown on the attached plan to encourage parallel parking and to improve the safety of children.

The parents' vehicles are parked very close to the driveway to No: 262 Grose Wold Road after school while waiting to pick up their children. This restricts the turning manoeuvres to and from this driveway. Furthermore the time restricted "No Stopping" zones exist at the driveways to Nos: 261 and 223 Grose Wold Road. It would be appropriate to install two "No Stopping - School Days 8.30am-9.30am & 2.30pm-3.30pm" signs to introduce a "No Stopping" zone over a length of 10 metres which includes this driveway and 2 metres both sides.

Recommendation:

That:

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- (1) guide posts be installed on the north eastern side of Grose Wold Road for a length of 90 metres at three metre intervals and at an offset of three metres from the boundary;
- (2) two "No Stopping - School Days 8.30am - 9.30am & 2.30pm - 3.30pm " signs be installed adjacent to the driveway to No: 262 Grose Wold Road.

2.3 Windsor Street, Richmond - Traffic Conditions

Introduction:

Mr J Christie has requested an investigation into appropriate methods to reduce the speed of vehicles in the section of Windsor Street between East Market and Bosworth Street in Richmond at the Local Traffic Committee meeting held on 24 January 2003.

Discussion:

The section of Windsor Street between East Market Street and Bosworth Street is a distributor road in the Richmond CBD and approximately 0.5 km in length. There are traffic signals at the intersection of East Market Street and a roundabout at the intersection of Bosworth Street with two flat top road humps with pedestrian crossings in Windsor Street between these two intersections. The horizontal alignment consists of a straight section. The width of the carriageway between the kerbs is approximately 12.7 metres. One hour time restricted parallel parking is permitted on both sides of the road.

The RTA Accident Database indicates two minor and one injury accident in this section of the road from the period October 1997 to September 2002. Traffic volume of 5050 ADT was recorded in 2003. The current regulatory speed limit on this section of Windsor Street is 50 kph. The following 85th percentile speeds were recorded in 2003 on Windsor Street at three locations:

- (a) between Bosworth Street and flat top road hump/pedestrian crossing = 41 kph,
- (b) between East Market Street and flat top road hump/pedestrian crossing = 41 kph,
- (c) between two flat top road humps (at the intersection of Windsor Street/West Market Street) = 41 kph.

The 85th percentile speeds are less than the regulatory speed limit on 50 kph. The existing two flat top road humps with crossings and the roundabout act as traffic calming devices. It is considered that these devices are adequate to control the vehicular speed and no further measures are required in this regard.

Recommendation:

That no further action be taken.

2.4 Nos 7 & 9 East Market Street, Richmond - NSW Police Service

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Introduction:

Following recommendation by the Local Traffic Committee, Council, at its meeting held on 8 October 2002 resolved that the NSW Police Service be requested to maintain the surface of Nos 7 & 9 East Market Street, Richmond to a standard suitable for parking or, alternatively, fence the subject land to prevent parking by the public.

By correspondence dated 4 April 2003 the NSW Police Service has advised:

"The subject property has been inspected and it has been established that the best solution is to fence off the site to prevent further unauthorised use. Funding is not currently available to carry out this work but provisions will be included for consideration in the 2003/2004 budget allocation."

Recommendation:

That the information be received.

2.5 Westbury Road, Grose Vale - Traffic Conditions - M M Lambeth

Introduction:

Representation has been received from Mrs M M Lambeth of 31 Westbury Road, Grose Vale raising concerns in relation to traffic safety, excessive vehicular speeds and noise near her residence on Westbury Road, Grose Vale. She has requested that consideration be given for the installation of additional regulatory speed limit signs and curve speed signs to improve traffic safety.

Discussion:

Westbury Road is a local distributor road, approximately 1 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. There are rural residential properties on both sides of the road. Please see sketch Appendix 2.

The sealed carriageway width of Westbury Road is approximately 5.7 metres. Traffic volume of 880 ADT was recorded in 2003. Currently there is a 60 kph regulatory speed limit sign on the right side of Westbury Road for north bound traffic near the intersection with Bowen Mountain Road. The 85th percentile speed in the straight section of the road is 73 kph. The safe negotiable speed based on a ball bank indicator test, on the reverse curve located between Horans Lane and Bowen Mountain Road is 35 kph and on three continuous curves located near the intersection with Grose Vale Road is 25 kph. The RTA Accident Database indicates one minor accident and one injury accident from the period July 1997 to June 2002.

It would be appropriate to install a 60 kph regulatory speed sign for south bound traffic near the intersection with Grose Vale Road and an additional speed sign on the left side of Westbury Road for north bound traffic near the intersection with Bowen Mountain Road. It would be inappropriate to consider measures to control the noise level due to uphill acceleration and downhill deceleration

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(application of brakes) of cars and heavy vehicles near No. 31 Westbury Road.

Recommendation:

1. That the RTA be requested to give consideration to installing a 60 kph regulatory speed limit sign for south bound traffic at CH 70 and an additional speed limit sign on the left side of Westbury Road for north bound traffic at CH 970.
2. That the following curve advisory signs be installed in Westbury Road as shown on the attached plan:
 - (a) "Winding Road" (W1-5) with "25 kph" curve advisory speed (W8-2) at CH 100
 - (b) "Winding Road" (W1-5) with "25 kph" curve advisory speed (W8-2) at CH 400
 - (c) "Reverse Curve" (W1-4) with "35 kph" curve advisory speed (W8-2) at CH 750
 - (d) "Winding Road" (W1-5) with "35 kph" curve advisory speed (W8-2) at CH 950

2.6 No Parking - Lower Colo Road, Colo

Introduction:

Representation has been received from Mr David Hall requesting that consideration be given to installing "No Parking" signs on a narrow section of road which traverses immediately to the north of Colo Park on Lower Colo Road, Colo. Mr Hall has stated that tourists park their cars on the travelling lane of this narrow section of the road and it is very difficult for travelling vehicles to pass this area safely.

Discussion:

Lower Colo Road is a gravel road connecting Upper Colo Road and West Portland Road. The horizontal alignment consists of a series of straight sections and curves. Traffic volume of 27 ADT was recorded in 1991.

Lower Colo Road traverses, for a length of 330 metres in a northerly direction through a narrow (maximum 2 car width) rocky gorge from a point 170 metres north east of Putty Road Bridge. There are no residential properties adjacent to this area. The formed width of this section of the gravel road varies from 3.5 to 4.0 metres between the top of the river embankment and the bottom of the rock cliff.

When vehicles driven by tourists are parked on this section of the road, it is difficult for travelling vehicles to pass this area safely due to the current width of the carriageway. Therefore, it is considered appropriate to install "No Parking" signs on both sides of this section of the road. Tourists can park their cars on the other sections of the road.

Recommendation:

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That "No Stopping" signs (R5-400) be installed on both sides of Lower Colo Road from a point 170 metres north east of Putty Road Bridge for a length of 330 metres in a northerly direction. Repeater "No Stopping" signs pointing both directions be installed at 50 metre intervals on both sides of the road.

2.7 Bonner Road/Eaton Street, Agnes Banks - B Kirk - Traffic Conditions

Introduction:

Representation has been received from Mr Bruce Kirk of 66A Bonner Road, Agnes Banks raising concerns in relation to traffic and pedestrian safety at the intersection of Bonner Road and Eaton Street, Agnes Banks which has a sharp 90 degree curve.

Mr Kirk has claimed that the development of Ken Hall Place has increased the dangers to people and property due to the following reasons:

- Vehicles turning from Bonner Road to Eaton Street have poor visibility of the vehicles and pedestrians coming out of Ken Hall Place due to the sharp turning curve.
- Vehicular speeding at this location.

Discussion:

Bonner Road, Eaton Street and Ken Hall Place are local roads. The length of Bonner Road is 0.7km, Eaton Street is 0.7km and Ken Hall Place is 100m. The horizontal alignment of all three roads consist of straight sections. The sealed carriageway width of Bonner Road is 5.8 metres, Eaton Street is 7.0 metres and Ken Hall Place is 8.0 metres. Traffic volume of 706 ADT was recorded on Bonner Road in 2003. Please see sketch Appendix 3.

The 85th percentile speed on Bonner Road at 30 metres east of Eaton Street is 44 kph and on Eaton Street at 20 metres north east of Ken Hall Place is 48 kph. The safe negotiable speed based on a ball bank indicator test, on this 90 degree curve is 15 kph. The RTA Accident Database indicates no accidents from the period October 1997 to September 2002 at this location.

Ken Hall Place was constructed approximately six years ago. The placement of this street is as shown on the attached plan. There is adequate sight distance for a vehicle travelling on Bonner Road approaching this sharp turning curve of vehicles and pedestrians coming out of Ken Hall Place. In addition, the speed of the vehicle travelling on Eaton Street is reduced after negotiating this curve. It would be appropriate to add curve advisory speed signs to the existing two 90 degree turn warning signs for west and east bound traffic.

It would also be appropriate to replace the existing "Chevron Alignment Marker" signs with two "Unidirectional Hazard Marker" signs (D4-1-1A) for west and east bound traffic to indicate the sudden change in the vehicle path on this sharp curve. It is considered that barrier line marking on the curve and its approaches as shown on the attached plan will guide vehicles to negotiate the curve safely.

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The intersection of Eaton Street and Ken Hall Place is a "T" intersection. The installation of a "Giveway" sign and marking a "Giveway" line in Ken Hall Place at this intersection will control the traffic movement and improve traffic safety. Giveway signage is appropriate at this location based on the sight distance requirements set out in Australian Standards.

Currently there are two 60 kph regulatory speed limit signs on both sides of Bonner Road for east bound traffic near its intersection with Eaton Street. The speed restriction sign of 60 kph is missing in Bonner Road near its intersection with The Driftway for west bound traffic. It is appropriate to install the missing 60 kph regulatory speed limit sign at this location.

Recommendation:

1. That the following signs be installed:
 - the missing 60 kph regulatory speed sign in Bonner Road at 30 metres from its intersection with The Driftway for west bound traffic,
 - "15 kph" curve advisory speed signs (W8-2) be added to the existing two 90 degree turn signs and
 - the existing "Chevron Alignment Marker" signs be replaced with two "Unidirectional Hazard Marker" signs (D4-1-1A) for west and east bound traffic.
2. That barrier lines be marked on the curve and its approaches as shown on the attached plan.
3. That a "Giveway" sign be installed and a "Giveway" line be marked in Ken Hall Place at its intersection with Eaton Street.

2.8 Redbank Road/Greggs Road, North Richmond - Line Marking - Hawkesbury City Council

Introduction:

It is proposed to undertake Centre Line marking for a length of 1 km on Redbank Road and 0.8 km on Greggs Road, North Richmond due to the horizontal and vertical alignment of the roads.

Discussion:

The sealed width of Redbank Road and Greggs Road is 5.5 metres. The length of Redbank Road is 3.0 km and Greggs Road is 2.1 km. There is Centre Line Marking for a length of 2 km from Bells Line of Road on Redbank Road and 1.3 km from Grose Vale Road on Greggs Road. There are rural residential properties on both sides of the roads. Traffic volume of 880 ADT was recorded in 2002. The current regulatory speed limit on Redbank Road is 80 km/h and Greggs Road is 60 kph.

An evaluation of the roads based on Australian Standards indicated that Barrier Lines need to be marked at the following locations to create no-overtaking zones where there is restricted sight distance due to

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horizontal or vertical curves. The remaining sections need to be marked with Separation Lines due to the current width of the road and to separate opposing traffic movements.

Ch 00 = Intersection of Redbank Road and Bells Line of Road
Ch 3000 = The point where Redbank Road terminates and Greggs Road begins (road name changes)

- From Ch 2000 to Ch 2800 (Redbank Road) - Barrier Line
- From Ch 2800 to Ch 3000 (Redbank Road) - Separation Line
- From Ch 3000 to Ch 3160 (Greggs Road) - Separation Line
- From Ch 3160 to Ch 3800 (Greggs Road) - Barrier Line

Recommendation:

That Barrier Lines / Separation Lines be marked at the following locations:

Ch 00 = Intersection of Redbank Road and Bells Line of Road
Ch 3000 = The point where Redbank Road terminates and Greggs Road begins (road name changes)

- From Ch 2000 to Ch 2800 (Redbank Road) - Barrier Line
- From Ch 2800 to Ch 3000 (Redbank Road) - Separation Line
- From Ch 3000 to Ch 3160 (Greggs Road) - Separation Line
- From Ch 3160 to Ch 3800 (Greggs Road) - Barrier Line

2.9 Johnston Street, Windsor - Designated Resident Parking - Ms Mary Iacovella

Introduction:

Representation has been received from Ms Mary Iacovella requesting that consideration be given to introducing a temporary parking zone to accommodate five (5) cars for the residents of No. 17 Johnston Street, Windsor. Ms Iacovella has claimed the following:

- (a) The access to the garages of the five (5) units of No. 17 Johnston Street has been fenced off by the owner of the land, which is locally known as Hollands Paddock Carpark.
- (b) All tenants of these five (5) units have a car and this has created significant inconvenience for them. Most of the tenants are elderly, one tenant suffers from acute arthritis which makes it difficult for her to walk long distances.

Discussion:

Johnston Street is a local road. The carriageway width between the kerbs varies between 4.9 metres and 6.5 metres. Kerbside parking is permitted only on the north eastern side of Johnston Street between Union Lane and The Terrace. There are sixteen (16) unrestricted car parking spaces available on this

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section of the road at the location shown on the plan at Appendix 4.

It has been observed that all the car parking spaces on Johnston Street have been fully occupied during business hours and rarely occupied after hours. It appears that this parking area serves businesses on Johnston Street and surrounding streets. Therefore, it is desirable to retain maximum unrestricted parking in close proximity to the commercial centre.

There are no "residents only" on-street parking bays within the Hawkesbury City Council area. In addition, approval of this request to restrict on-street parking for the use of residents only, may set a precedent for similar parking in the area for all the residents and the shop keepers who have been affected by the closure of Hollands Paddock Carpark.

Recommendation:

That no action to be taken.

2.10 Oakville Road/Ogden Road, Oakville - Parking Improvements - Oakville Public School

Introduction:

Representations have been received from the Oakville Public School in relation to parking improvements in the vicinity of the school. The school principal has requested that consideration be given to improving parking arrangements and to changing the afternoon operation time of the school bus zone in Ogden Road, Oakville, outside Oakville Public School, from "3.00pm-4.00pm" to "3.30pm-4.00pm".

Discussion:

Parents of school children, park their vehicles in the section of Oakville Road bordering the school to pick up their children after school. The northern side road shoulder is sealed to allow for parallel parking. The current regulatory speed limit on Oakville Road near the school is 60 kph, except during school days from 8.00am to 9.30am and from 2.30pm to 4.00pm which is 40 kph. Oakville Road is a distributor road. The sealed width of the road is approximately 5.5 metres. Traffic volume of 1483 ADT was recorded in 1999.

There is Barrier Line Marking along the centre of the carriageway of Oakville Road for a length of 30 metres from the intersection with Ogden Road. It would be appropriate to extend this barrier line for another 170 metres due to the current width of the road and to separate opposing traffic movements.

It is inappropriate to allow parallel parking on the southern side shoulder of Oakville Road near the school due to the inadequate parking lane width (approximately 4.5m from the centre of the road to the outer edge of the shoulder) and the drop off from the outer edge of the shoulder to the invert of the table drain. Even though there are guide posts at 6 metre intervals to prevent parents parking on the southern side shoulder, it is observed that parents park their vehicles in between these guide posts to pick up the school children. Additional guideposts need to be installed along the southern side shoulder of Oakville Road to reduce the space between the guide posts to 3 metres for a length of 120 metres from the intersection with Ogden Road and a "No Stopping" zone to be established for the same length. The existing school bus zone

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in Oakville Road outside the school is not in use after the construction of bus bay in Ogden Road. Therefore, the existing two bus zone signs in Oakville Road at approximately 120 metres from the intersection with Ogden Road need to be removed.

Also, parents of school children park their vehicles in the section of Ogden Road bordering the school to pick up their children after school. There is approximately a 65 metre long school bus zone on the southern side of Ogden Road outside the school. The current times of operation of this bus zone is "8.30am-9.30am" and "3.00pm-4.00pm". It would be appropriate to change the afternoon bus zone operation time to "3.25pm-4.00pm" as West Bus services arrive at the school at 3.30pm for a 3.35pm departure. Hawkesbury Valley Bus Company raises no objection to the proposed altered bus zone times.

Recommendation:

1. That the existing 30 metre long barrier line on Oakville Road adjacent to the intersection with Ogden Road be extended for another 170 metres.
2. That additional guideposts be installed along the southern side shoulder of Oakville Road to reduce the space between the guide posts to 3 metres for a length of 120 metres from the intersection with Ogden Road and "No Stopping" signs be installed for the same length.
3. That the existing two bus zone signs in Oakville Road at approximately 120 metres from the intersection with Ogden Road be removed.
4. That the afternoon operation time of the school bus zone in Ogden Road outside the Oakville Public School be changed from "3.00pm-4.00pm" to "3.25pm-4.00pm".

2.11 Grose Vale Road, North Richmond - Speed Restriction/School Zone

Question Without Notice, General Purpose Committee, 24 September 2002, Councillor P Davies - in response to representations regarding the anomalous situation in relation to timed School Zone signage within a full-time 40 KPH zone on Grose Vale Road, North Richmond. Advice from Roads & Traffic Authority that existing full-time 40 KPH signage and road markings to be removed.

Report:

Inspection on 19 June 2003 reveals that the full-time 40 KPH signage and road markings have been removed, time School Zone remaining.

Recommendation:

That the information be received.

2.12 Bells Line of Road, Kurmond - School Zone Timings

Question Without Notice 4.2, Local Traffic Committee 25 October 2002, Senior Constable G Schmahl -

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in response to advice as to incorrect times on School Zone signage at Kurmond Public School, Bells Line of Road, Kurmond that the Roads & Traffic Authority be requested to replace signage displaying correct times.

Report:

- 1 Current timings on existing School Zone signage are 8.00am-9.30am/2.30pm-4.00pm;
- 2 Discussions with the Principal, Kurmond Public School reveal that those timings are suitable for the School's hours of operation;
- 3 This matter was discussed with the Roads & Traffic Authority with the result that as the existing timings are suitable to the school no further action be taken in respect of this matter.

Recommendation:

That no further action be taken in respect of this matter.

2.13 Various Roads, Windsor - Hawkesbury Criterion Bicycle Race - Hawkesbury City Council

As part of Bicycle Week activities, it is proposed to conduct the Hawkesbury Criterion Bicycle Race based on McQuade Park, Windsor and traversing George, Tebbutt, Moses Streets and the service road in McQuade Park.

The event is to be held during 8.00am - Noon, Saturday, 20 September, 2003.

In short, the applicant is seeking full closure of George Street between Richmond Road and Dight Street and closure of the park-side lanes on Tebbutt and Moses Streets.

Report:

- 1 This event impacts on the Main Road network and appears to be a Class 2 event under "Guide to Traffic and Transport Management for Special Events" guidelines issued by the Roads & Traffic Authority;
- 2 Of particular concern is the effect of southbound traffic on George Street being redirected north back into the commercial centre during a peak shopping time to access Macquarie Street, most probably via the signalised intersection at Kable & Macquarie Streets; other intersections accessing Macquarie Street are uncontrolled.
- 3 Having regard to the foregoing comment, it is proposed that the southbound traffic lane on George Street between Richmond Road and Dight Street be held open; other traffic management issues are detailed in the attached Traffic Management Plan/Traffic Control Plan.

Recommendation:

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That the application be refused due to severe traffic disruption, and the applicant to seek alternative location.

Please see Traffic Management/Traffic Control Plan at Appendix 5.

2.14 Sanctuary Drive, Windsor Downs

Representation has been received from the Windsor Downs Home Owners' Association expressing concerns related to vehicles undertaking u-turn manoeuvres within a 30 metre section of Sanctuary Drive at its intersection with Richmond Road.

It appears that these vehicles are from the St Marys Road intersection which cannot undertake a right turn into Richmond Road during peak times. These vehicles hence turn left out of St Marys Road into Richmond Road and then use Sanctuary Drive as a u-turn facility.

Currently there is a 10.4 metre long median island with 26 metres of barrier line extending to a landscaped island (refer to sketch) in Sanctuary Drive.

The U-turn manoeuvre is being undertaken across the barrier line and thus causing a traffic hazard within this section of Sanctuary Drive.

Recommendation:

That:

- 1 the existing barrier line between the median island and the landscaped island be removed;
- 2 the median island in Sanctuary Drive, at its intersection with Richmond Road, be extended by approximately 26 metres from its north eastern end to the landscaped island.

3. Questions Without Notice

Mrs J Hogge on behalf of the NSW Police Service

- 3.1 Seeking extension of the existing 80 KPH speed restriction zone on Springwood Road, Yarramundi from Nepean Park to include the intersections of Riverside Drive and Hillcrest Road.

Recommendation:

That this matter be referred to the Roads & Traffic Authority

- 3.2 Enquiring as to progress regarding installation of regulatory signage on Selkirk Crescent, Bligh Park.

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Mr T Shepherd advised that the matter was currently with the Works Section.

Recommendation:

That the information be received.

- 3.3 Advising that the Colo Endurance Riders Inc, will be conducting the Yengo 80 KM Endurance Horse Ride on 9-10 August 2003 as well as 40 KM and 20 KM rides on 26-27 July 2003 traversing Wheelbarrow Ridge Road, Bicentenary Road, Greens Road and crossing Putty Road.

Recommendation:

- (1) That those events be classified at Class 2 under “Guide to Traffic and Transport Management for Special Events” issued by the Roads & Traffic Authority;
- (2) the applicant complying with the following standard conditions:
 - (a) the applicant submitting the following documentation on the nominated organisations:
 - i NSW Police Service - Schedule 1, Summary Offences Act; and,
 - ii Transport Management Centre, Roads & Traffic Authority - Traffic Management Plan and Traffic Control Plan
 - (b) submission of a copy of a Public Liability Policy in an amount of not less than \$10,000,000 and indemnifying Hawkesbury City Council and the Roads & Traffic Authority;
 - (c) the route being left clean and tidy upon completion of each day’s events, with all directional signs being removed.
 - (d) all traffic controllers operating in the public road network holding appropriate certification from the Roads & Traffic Authority

- 3.4 Advising of representations received from Mrs A Chapman, 90 Single Ridge Road, Kurrajong seeking reduction of the speed limit on Single Ridge Road due to perceived excessive speed of vehicles detouring onto that road from Comleroy Road.

Recommendation:

That this matter be investigated and report be submitted to the next meeting.

- 3.5 Advising of representations received from The Grose Vale Community Centre Inc regarding traffic conditions at the eastern intersection of Bells Road at its intersection with Grose Vale Road.

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Recommendation:

That this matter be investigated and report be submitted to the next meeting.

4. Next Meeting

The next meeting of the Local Traffic Committee will be held at 10.00am, 18 July 2003.

Meeting terminated at 11.15am.

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Appendix 6

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