Hawkesbury City Council

ordinary meeting business paper

date of meeting: 10 June 2003

location: Council Chambers

time: 7.00pm

AGENDA

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Ordinary Meeting - 10 June 2003

Councillor K Conolly:

Political Signs

That Council amend its planning instruments to permit political signs to be displayed on private land, without the need for development consent, according to the following conditions:

1. Signs must comply with electoral laws in terms of size and authorisation.
2. Signs must be located wholly on private property.
3. Signs may be displayed for 4 (four) weeks before the day of an election and must be removed within 5 (five) working days after the election.

Councillors D Finch and L Williams:

Colo Fire Ball Committee

That Council considers donating the sum of $500.00 (five hundred dollars) to the Colo Fire Ball Committee, for the purpose of assisting the Fire Ball Committee to run the Annual Fire Ball which, last year, raised in excess of $10,000.00 (ten thousand dollars) for the local Rural Fire Service.

oooO END OF NOTICES OF MOTION Oooo

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General Purpose Committee - 3 June 2003

AGENDA

- APOLOGIES.
- CONFIRMATION OF MINUTES.
- SECTION 1 - ENVIRONMENT.
- SECTION 2 - INFRASTRUCTURE.
- SECTION 3 - ORGANISATION AND RESOURCES.
- NEXT MEETING.

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 3 June 2003, commencing at 9.08am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor L Allan, K F Conolly, P F Davies, D Finch, G J Gilling, C A Paine, P R Rasmussen, L C Sheather, L A Williams, and C J Woods.

Apologies for absence were received from Councillor B J Calvert.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Gilling that the apologies be accepted.

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Finch that the Minutes of the General Purpose Committee Meeting held on 29 April 2003, be confirmed.

The following recommendations were passed as resolutions of the Committee:

SECTION 1 - ENVIRONMENT

31: Proposed Aviary, Lot 32, DP 253767, No. 4 Kirra Place, Wilberforce
(DA1582/02/EVD/ENF03NAX.V01)

Mr Donald Cooper, proponent, addressed the Committee

Mr David Schubert and Mr Darren Seddon, Mr Aaron Haddon and Mr Josevski, respondents, addressed the Committee

COMMITTEE'S RECOMMENDATION

A. That the application be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans submitted with Development Application No. DA 1582/02 and any supportive documentation, except as otherwise provided by the conditions of this consent.

2. This consent is for a trial period of 12 (twelve) months only from completion of the proposed aviary. The applicant is required to formally advise Council when the aviary is completed and when the number of birds housed reached (a) 100 (one hundred). At the end of the 12 (twelve) month period a fresh development application will be required.

3. A neighbourhood monitoring committee is to be formed when the new works are completed. The committee will comprise neighbouring property owners, the applicant and Council staff and will meet periodically.

4. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.

5. No excavation or site works shall be commenced prior to the issue of the construction certificate.

6. The construction of the building, including the roof, shall be in materials of a low reflective quality or similarly treated materials.

7. The existing aviary is to be raised so that the floor is 600mm above the ground.

Prior to Issue of Construction Certificate

8. Submission of a Plan of Management that addresses:

   (a) Odour management measures
   (b) Waste disposal
   (c) Vermin control
   (d) Aviary clean out

9. Details of the external materials and colours.

10. Details of the footings for the aviary.

11. Details of the proposed drainage for the aviary building.

Prior to Commencement of Work

12. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.

13. The applicant shall advise Council of the name, address and contract number of the principal certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.

During Construction

14. All building work must be carried out in accordance with provisions of the Building Code of Australia.

15. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:

(a) foundations;
(b) on completion of the structure

Use of the Site

16. The pigeons are only to be released once a day between 3.00pm and 5.00pm.

17. The pigeon aviaries are to be kept clean and maintained in a satisfactory condition at all times, with excess food being removed from the aviary daily.

18. The maximum number of pigeons to be kept on the premises is 100.

19. All feed is to be stored in a sealed, vermin-proof container.

20. All waste materials to be stored and disposed of weekly.

21. The subject development, including landscaping, is to be maintained in a clean and tidy manner.

22. The area to be used for the approved development being limited to the area shown on the submitted plans.

23. The development shall be conducted in such a manner that the LA(eq) noise levels, measured at any point in accordance with the NSW EPA's Industrial Noise Policy (2000), do not exceed 5dB(A) (LAeq) above background noise levels with respect to noise amenity of residential dwellings.

24. The activity shall not interfere with the amenity of the neighbourhood by reason of emission of noise, smell, dust, waste product or otherwise.

B. That a report be provide to the ordinary meeting about the use of soundproofing material in the aviary construction.

C. That Council formulate a policy for keeping of pigeons, particularly in residential areas.

32: Proposed Detached Dual Occupancy and Additions to Existing Heritage Listed Cottage ("Buena Vista") - Lot 1 DP546192, 5 Bowen Mountain Road, Grose Vale.
(DA1193/02/EVD/ENF03NAX.V03)

COMMITTEE'S RECOMMENDATION

That the application for a detached dual occupancy and additions to an existing heritage listed cottage at 5 Bowen Mountain Road, Grose Vale be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the plans submitted with Development Application No. M1985/99 and any supportive documentation, except as otherwise provided by the conditions of this consent or as amended in red.

2. The building shall comply with the requirements of Planning for Bush Fire Protection prepared by Planning NSW 2001 and AS 3959 - 1999 Construction of Buildings in Bush Fire Prone Areas. The building shall comply with the requirements of Planning for Bush Fire Protection prepared by Planning NSW 2001 and AS 3959 - 1999 Construction of Buildings in Bush Fire Prone Areas.

3. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.

4. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.

5. The applicants shall make themselves aware of any use restriction relevant to this property and shall comply with the requirements of the Section 88b instrument relevant to this subdivision and property.

6. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.

7. This consent also includes approval for the future removal of the new residence for the site.

Prior to Issue of Construction Certificate

The following conditions in this section of the consent must be complied with or addressed prior to the issue of any Construction Certificate relating to the approved development, whether by Council or an appropriately accredited certifier. In many cases the conditions require certain details to be included with or incorporated in the detailed plans and specifications which accompany the Construction Certificate. The Construction Certificate shall be obtained prior to the commencement of any earth works or building works.

8. A septic drainage system shall be provided and a separate application shall be lodged with Council for approval of the septic tank installation.

9. Detailed engineering plans and specifications relating to the work shall be submitted.

10. Details demonstrating that the proposed building will comply with the requirements of the Building Code of Australia are to be submitted to the principal certifying authority for approval.

11. Provide all necessary details demonstrating compliance with AS 3959 (Construction of Buildings in Bush Fire Prone Areas) to the principal certifying authority.

12. A detailed landscaping plan being submitted to Council for approval. The landscape is to include a variety of trees, shrubs and groundcovers endemic to the area located around the proposed new residence which will soften and filter the appearance of the new residence when viewed from the existing cottage. The landscaping plan is also to comply with the provision of Planning for Bushfire Protection, NSW Rural Fire Service.

Prior to Commencement of Works

13. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.

14. The applicant shall advise Council of the name, address and contract number of the principle certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.

15. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation.

16. Sanitary accommodation shall be provided for workmen throughout the course of the building operations in accordance with the Local Government Act 1993 and the Environment Planning and Assessment Act.

17. Building work that involves residential building work (within the meaning of the Home Building Act 1989) must not be commenced unless the principal certifying authority for the development to which the work relates:

    (a) in the case of work to be done by a licensee under that Act:
    - (i) has been informed in writing of the licensee's name and contractor licence number, and
    - (ii) is satisfied that the licensee has complied with the requirements of Part 6 of that Act, or

    (b) in the case of work to be done by any other person:
    - (i) has been informed in writing of the person's name and owner-builder permit number, or
    - (ii) has been given a declaration, signed by the owner of the land, that states that the reasonable market cost of the labour and materials involved in the work is less than the amount prescribed for the purposes of the definition of owner builder work in Section 29 of that Act

    and is given appropriate information and declarations under paragraphs (a) and (b) whenever arrangements for the doing of the work are changed in such a manner as to render out of date any information or declaration previously given under either of those paragraphs.

    Note: A certificate purporting to be issued by an approved insurer under Part 6 of the Home Building Act 1989 that states that a person is the holder of an insurance policy issued for the purposes of that Part is, for the purposes of this condition sufficient evidence that the person has complied with the requirements of that Part.

18. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.

During Construction

19. All building work must be carried out in accordance with provisions of the Building Code of Australia.

20. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
    - (a) erosion controls, site works and site set out;
    - (b) piers;
    - (c) steel reinforcement;
    - (d) external drainage lines, prior to backfilling;
    - (e) on completion of the structure.

21. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.

22. No burning of demolition or construction material being carried out on the site.

23. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.

24. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
    (a) owner of site and address;
    (b) person/company carrying out site works and phone number;
    (c) consent number and date of approval; and
    (d) approval duration of site works.

25. The dwelling shall be provided with on-site water storage vessels of minimum 100,000 litres capacity, a draw off line with a 38mm Storz fitting and foot valve shall be installed in the water tank and shall extend to the base of the water tank for bush fire brigade access. The domestic line shall terminate, retaining a minimum 10,000L permanently in the tank.

26. The proposed waste water treatment systems are to be installed in accordance with report from Blue Mountains Geological and Environmental Services Pty Ltd dated June 2000.

Prior to Issue of Occupation Certificate

27. The submission of a Certificate from Telstra Australia that satisfactory arrangements have been made for the provision of cables for telephones to the development.

28. The following documentary evidence is to be obtained prior to the issue of any Construction Certificate, whether by Council or an accredited certifier:

    (a) A written clearance from Integral Energy, stating that electrical services have been made available to the development or that arrangements have been entered into for the provision of services to the development.

    Separate documentary evidence from Integral Energy shall be provided stating that the requirements of that Authority have been met with regard to the nearby high voltage transmission line.

29. The new residence is to be connected to a fully installed and approved sewerage management facility.

30. The driveway to the new residence is to be provided with a 2.5m compacted crushed rock pavement. Details of driveway construction are to be provided to Council prior to installation.

Use of the Site

31. The location of the water storage tank shall be such that it provides easy access to the tank by Council's Fire Control Department and the applicant should consult with Council's Fire Control Officer prior to locating tanks or erecting buildings.

32. The sewerage management facility is to be operated and maintained in accordance with the recommendations of the report from Blue Mountains Geological and Environmental Services Pty Ltd dated June 2000.

33. All Asset Protection Zones required by *Planning for Bushfire Protection, NSW Rural Fire Service* are to be maintained.

34. Landscaping shall be completed in accordance with the approved landscaping plan and shall be maintained in perpetuity by the existing or future owners and occupiers of the property. In this respect a occupational certificate will not be granted on the application until the landscaping is complete.

33: Unauthorised building works - 9 Brabyn Street, Windsor
(DA152/98/EVD/ENF03NBX.V02)

Mr David Jones, proponent, representing the owner of the property, addressed the Committee

COMMITTEE'S RECOMMENDATION

That this matter be referred back to negotiations between Mr Jones, Mr Bauer, Mr Donald Ellsmore and appropriate town planning staff to attempt to achieve a satisfactory decision, the results to be reported to the next General Purpose Committee meeting

SECTION 2 - INFRASTRUCTURE

14: Un-named Laneway, Richmond - Proposed Naming (79338/ENG/INF03NBX.E01)

COMMITTEE'S RECOMMENDATION

That public comment be sought regarding naming of the presently un-named public road bounded by Faithfull, Bowman, Pitt and Hobart Streets, Richmond as "Gavin Lane".

15: Flood Evacuation Route Naming/Windsor Road Renaming (79338/ENG/INF03NBX.E02)

Mr Justin Tornton, respondent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That public comment be sought on a proposal to recommend to the RTA that Groves Ave, Railway Road North, Forbes Street, Windsor Street and Richmond Road be named Hawkesbury Valley Way, incorporating the Jim Anderson Bridge.

16: Generic Plans of Management (79354/ENG/INF03NBX.E03)

COMMITTEE'S RECOMMENDATION

That:

1. The draft Generic Plans of Management be adopted.

2. The draft plans be put on public exhibition and a public hearing be held as required by the Local Government Act 1993.

3. A report be provided to the Ordinary Meeting outlining issues related to approving part of the park below the Girl Guide Hall being made available to help the parking situation currently in Windsor.

17: North Street Drainage (79338/ENG/INF03NCX.E04)

Mrs Jenny Page, Ms Rosa Sgro, Ms Lisa Sullivan, proponents, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the works be included within the 2003/2004 budget and the works to be carried out within the next 12 months, as a matter of priority.

18: 50km/h speed limits (79338/ENG/INF03NCX.E05)

COMMITTEE'S RECOMMENDATION

That the information be received.

SECTION 3 - ORGANISATION AND RESOURCES

41: Monthly Financial Report - April 2003 (GF011/005/FNC/OGF03NAX.F01)

COMMITTEE'S RECOMMENDATION

That the information be received.

42: Remuneration for Councillors and Mayor (GA030/014/FNC/OGF03NAX.F05)

COMMITTEE'S RECOMMENDATION

That:

1. The fee for Councillors be $12,550 (twelve thousand, five hundred and fifty dollars).

2. The fee for the Mayor be $27,395 (twenty seven thousand, three hundred and ninety five dollars), and the Deputy Mayor be $4,109.25 (four thousand, one hundred and nine dollars and twenty five cents) to be deducted from the Mayor's fee.

43: Exemption from Rating - 35 Ivy Avenue, McGraths Hill (32418/FNC/OGF03NBX.F02)

COMMITTEE'S RECOMMENDATION

That:

1. McCall Gardens Community Limited be granted exemption from rating for the property know as 35 Ivy Avenue, McGraths Hill (Lot 4 DP 1025505 - property number 32418) effective from 1 December 2002.

2. An amount of $368.48 (three hundred and sixty eight dollars and forty eight cents) be written off in respect of rates for the 2002/2003 rating year.

44: Westpool Strategic Business Plan 2003 to 2005 (79426/CSV/OGF03NBX.C03)

Mr Neville Diamond, respondent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That the report be received and noted.

45: Tourist Railway Association Kurrajong (TRAK) (83022/CSV/OGF03NBX.C04)

Mr John Christie, proponent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That:

1. Council allow TRAK to store its disused railway line at Council's old East Kurrajong tip site.

2. TRAK be advised that no funds have been allocated by Council in its 2003/2004 draft budget towards the transportation cost of disused railway line from Walgett back to Sydney.

3. TRAK be advised that submissions to Council's Management Plan and Financial Estimates for 2003/2004 are currently being sought.

46: 139 Colonial Drive, Bligh Park (26216/CSV/OGF03NBX.C07)

Mr Paul Lelarge, representing Defence Housing, Mr Walter Kullen, General Manager of Robert Dunnett Pty Ltd, proponents, addressed the Committee

Ms Polly Wheen, representing South Windsor Mainstreet Committee and Bligh Park shop owners and Mr Peter Cassidy, Shire Real Estate Bligh Park, respondents, addressed the Committee

COMMITTEE'S RECOMMENDATION

That this matter be deferred until Council has had the opportunity to workshop the matter and further report to the Ordinary Meeting.

47: Leasing of Old Hospital Site (107/CSV/OGF03NBX.C08)

Dr Ian Rafter, First Choice Health Care, proponent, addressed the Committee

Ms Ann Young, Catholic Health Care Services Limited, respondent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That Council further encourage the parties to negotiate, with a report to be provided to the Ordinary Meeting.

The meeting terminated at 4.45pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 24 June 2003.

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Mayor

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reports

for determination

ITEM: 82 **Sustainable Economic Growth for Regional Australia (SEGRA) Conference**

FILE NUMBER: 79351/CSV/ORF10NAX.G02

REPORT:

The seventh national Sustainable Economic Growth for Regional Australia (SEGRA) Conference, will be held on the Gold Coast, Queensland, from 15 to 17 September 2003.

SEGRA conferences have been highly successful for a number of years and focus on issues relating to sustainable economic growth throughout regional and rural Australia and the theme for the 2003 conference will be "Building Resilient Regions - actions for a sustainable future". Workshops at the conference will focus on "Lobbying for regions: strategies and steps" and "Regional Economic Development Policy Skills".

The cost of attending the conference will be approximately $2,500.00 (two thousand, five hundred dollars) per delegate and in accordance with Council's travel policy, approval for this is required. Those Councillors wishing to attend will need to indicate their interest so that approval can be gained from Council. It is proposed to send appropriate staff to the SEGRA conference on the Gold Coast in September 2003.

RECOMMENDATION:

That Council approve the attendance of nominated Councillors and appropriate Council staff at the Sustainable Economic Growth for Regional Australia Conference on the Gold Coast, Queensland, from 15-17 September 2003.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 82 Oooo

ITEM: 83 **2003/2004 Insurance Tender**

FILE NUMBER: GT020/385/CSV/ORF10NBX.C17

REPORT:

Council's Property and General Insurance cover is due to expire on 30 June 2003. Cover is provided for:

- "property" - insurance categories of Industrial Special Risk, fire and all risk (property only), machinery breakdown, computer breakdown.

- "general" - insurance categories of marine hull, fidelity guarantee, personal accident and workers compensation excess of loss.

Market Situation

The traditional way of protecting an organisation's assets is to seek insurance from the market and determine an appropriate level of excess. In previous years, this option has been favoured due to the fact that the market was extremely competitive and premiums were considerably low. In recent years, this situation has reversed. Recent dramatic worldwide losses have made for an extremely tight market with limited property insurers. These factors have driven the prices of insurance generally to very high levels and options are limited. In this environment, it is an attractive time to retain a higher proportion of the risk.

One way this can be achieved is by increasing the level of excess and reducing the cover. Alternatively, members of insurance pools can pool funds to pay for claims above the Council excess while still retaining the risk up to a certain level within the pool. To protect the interests of the members, insurance is obtained for catastrophes at a cost effective level. For this exercise, Westpool members determine a level of $200,000 (two hundred thousand dollars) following actuarial advice.

Tender Specifications

The tender called for quotations:

- to maintain the status quo,
- increase claims excess,
- provide for the creation of pooled insurance,
- or any option that would be of benefit to the members.

Tender Results

The tender closed on Tuesday, 20 May 2003 and submissions were received from four brokers. All brokers confirmed that general insurance cover will be placed before current cover expire. The major component of the tender relates to property and is outlined below:

- CRM Brokers - at the time of submitting the tender CRM could only guarantee $55 million of cover. This is considered to be inadequate cover.

- Heath Lambert Insurance Brokers - could only guarantee 5% of the cover, the rest to be confirmed after appointment. This is considered to be inadequate cover.

- Statewide Property Mutual - offered a premium/broker fee of $1,738,428.00 (one million, seven hundred and thirty thousand, four hundred and twenty eight dollars) at existing member Council excesses which range from $2,000 (two thousand dollars) to $50,000 (fifty thousand dollars) or $1,804,263 (one million, eight hundred and four thousand, two hundred and sixty three dollars) with excess limited to $20,000 (twenty thousand dollars).

- Aon Risk Services - provided a pool option where:

  - member councils would create a fund to cover claims cost from their excess to $20,000 (twenty thousand dollars).
  - Westpool carrying claims above $20K to $200K with aggregate exposure $200K.
  - Aon will provide an insurer to cover claims over $200,000 (two hundred thousand dollars).

The Aon tender provided the most flexible offer for all Councils and the model is recommended.

How the Model Will Operate

The following are illustrations of how this pool will work if:

Claim Valued	Paid by Hawkesbury with $2,500 excess	Paid by Westpool #1	Paid by Westpool #2	Paid by Insurer
$2,500	$2,500	0	0	0
$25,000	$2,500	$17,500	$5,000 until a total (all members) $200,000 is expended	0
$250,000	$2,500	$17,500	$200,000	$30,000
$250,000	$2,500	$17,500	NIL if total member claims have reached pool limit ($200,000)	$230,000

Notes:

1. The cost of claims that exceed the $20,000 (twenty thousand dollars) level will accumulate to a limit of $200,000 (two hundred thousand dollars) and thereafter, be referred to the reinsurers directly.

2. The amount for claims between member excess levels and the Westpool excess of $20,000 (twenty thousand dollars) has been estimated by Westpool's actuary and a prudential margin added to protect against claims blow outs with any potential savings going directly back to Westpool members.

Funding

The total amount required for the Westpool Property Pool (excluding General Insurance) is $1,720,126 (one million, seven hundred and twenty thousand, one hundred and twenty six dollars). The Hawkesbury's contribution to this pool is $151,997 (one hundred and fifty one thousand, nine hundred and ninety seven dollars). This amount is $9,423 (nine thousand, four hundred and twenty three dollars) more than the premium for 2002/03. However Hawkesbury's asset values in respect 2003/04 have been increased by $21.5 Million.

Conclusion

Should all member Council's accept the Aon pooling proposal, appropriate action will be taken to amend legal documents to enable the pooling of Property and General Insurance and arrangements will be put in place in time for the renewal of our insurance terms as at 4.00 pm, Monday 30 June 2003.

RECOMMENDATION:

That:

1. The pooled proposed by Aon Risk Services for insurance cover above $20,000.00 (twenty thousand dollars) with a $200,000.00 (two hundred thousand dollars) aggregate, be accepted.

2. The General Manager be delegated authority to consent to the amendment of the Westpool Deed of Agreement and any other associated legal and policy documents to enable Westpool to extend its pooling arrangement to include the management of and arranging of cover for first part losses suffered by Member Council's including but not limited to Industrial Special risk (IS).

3. Authority be granted to execute these documents with Council's Common Seal should this be necessary.

4. Council agree to pay a contribution of $151,997.00 (one hundred and fifty one thousand, nine hundred and ninety seven dollars) to Westpool which will cover the re-insurance costs and establish an insurance pool for all members claims within the $200,000.00 (two hundred thousand dollars) aggregate layer and for claims costs between the member Council's respective excess and the pool excess of $20,000.00 (twenty thousand dollars).

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 83 Oooo

ITEM: 84 **Better Futures Strategy**

FILE NUMBER: 79771/CSV/ORF10NBX.C08

REPORT:

This report has been prepared to provide Council with information regarding a NSW government funding program for young people and to seek Council's approval to accept funding under this program should an application that has been lodged under the program be successful.

The Better Futures Strategy is an initiative introduced by the NSW Government to support young people aged 9 - 18 years and their families. The Better Futures Strategy is designed to increase the effectiveness of services across NSW for vulnerable young people (9-18 years) and combines with the Families First framework (for 0-8 year olds) to assist children and young people from birth through adolescence.

There are three fields of activity under the Better Futures Program (which are additional to four fields of activity for the Families First Program). These fields of activity have been developed to respond to the needs of young people:

Field of Activity 5: Keeping young people at school and improving their educational attainment.

Field of Activity 6: Strengthening key protective factors for young people and reducing risk.

Field of Activity 7: Supporting young people at very high risk.

Initially, Council was advised that the Better Futures Program would be piloted in the Penrith Local Government Area. Given the significance of this Program, staff from Council's Community Services Branch approached the Department of Community Services to participate in the Better Futures steering committee for the Penrith Project.

In late April 2003, Council was advised that the Better Futures Strategy would be extended to cover the Hawkesbury and the Blue Mountains. On the 22 May 2003, an invitation was subsequently forwarded to Council, for Council to apply for Better Futures funding which had become available in the 2002/2003 financial year. Given the time-frame required to submit an application under the Better Futures Program, it was not possible to advise Council of this opportunity prior to the lodgement of the funding application.

A funding submission for $45,600 has been submitted to fund a priority project identified through the Hawkesbury Youth Interagency and Richmond Youth Space Working Group (included in Council's Community Needs Reports 2002/2003 and 2003/2004). The project would undertake a "Youth Mapping" Project in the Richmond area (and surrounds) to provide valuable information on youth needs and possible strategies for future youth services in the Hawkesbury. The Richmond Youth Streetbeat Project has been identified as lead agency for this project and will implement the project.

If Council's application is successful, a funding agreement will be forwarded by the NSW Department of Community Services prior to June 30, 2003, the funding application will have no financial implications for Council as the project has been designed to operate within its allocated budget. Should the application be successful it is proposed to forward the funds for this project to the Hawkesbury District Health Service Ltd as per the existing service agreement between Council and HDHS Ltd which delegates responsibility for the day-to-day operation of the Richmond Youth Streetbeat Project to HDHS Ltd.

RECOMMENDATION:

That:

1. The information be received.

2. If Council's application to the Better Futures Strategy for $45,600.00 (forty five thousand dollars) to implement a "Youth Mapping" Project in the Richmond area is successful, then Council execute a funding agreement with the NSW Department of Community Services.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 84 Oooo

ITEM: 85 **Proposed Sub Licence - Shop 5 Glossodia Shopping Centre**

FILE NUMBER: GC283/151/CSV/ORF10NBX.C06

REPORT:

The lessee of Shop 5, Glossodia Shopping Centre, Mr Andrew Ball has requested Council's consent to a sub licence between himself and Global Network Services Pty Limited for the installation of an Automatic Teller Machine (ATM) in the front window of the premises.

It is considered that the ATM will provide a necessary additional service to local residents and patrons of the shopping centre.

Global Network Services Pty Limited will provide the necessary security for the machine and acknowledge their responsibility to return the shop front to it's original condition, should they wish to remove the machine.

Council, as the owner of the shopping centre and landlord of Shop 5, will be required to enter into a Deed of Consent with the bank.

RECOMMENDATION:

That:

1. Council consent to the sub licence between Mr Andrew Ball and Global Network Services Pty Limited for the installation of an Automatic Teller Machine in the window of Shop 5 Glossodia Shopping Centre.

2. All documents be executed under the Common Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 85 Oooo

ITEM: 86 **Documents for Execution Under Seal**

FILE NUMBER: GC283/139, GC283/005, GC283/014, GC283/135, P382.1220/CSV/ORF10NBX.C07

REPORT:

Retail Lease
GC283/139

The current lease to Ms Ann Cameron in respect of Shop 1 Wilberforce Shopping Centre (49 sqm) is due to expire on 3 July 2003. The tenant wishes to exercise the 1 (one) year available to her. The commencing annual rent will be $87,839.92 (eight thousand, eight hundred and thirty nine dollars and ninety two cents) plus GST, reviewable annually by CPI. The tenant is responsible for 8.77% of the total centre outgoings.

Retail Lease
GC283/005

The current tenants of Shop 1 Hobartville Shopping Centre have sold their supermarket business to Mr Gursham Singh of Minchinbury. Accordingly, Mr Singh would like to enter into a 3 (three) year lease with a 3 (three) year option. Commencing rental shall be $16,571.00 (sixteen thousand, five hundred and seventy dollars, reviewable annually by CPI. The tenants are responsible for 21.05% of centre outgoings.

Retail Lease
GC283/014

The current tenant of Shop 2 McGraths Hill Shopping Centre, Mr Phi Min Tran, has sold his business to Messrs Thanh Phong Bui and Thi Lan Anh Quach. Accordingly, the new tenants wish to have the current lease assigned to them. The remaining term of the lease is 4 (four) years with an option of 5 (five) years. The commencing annual rent will be $11,473.92 (eleven thousand four hundred and seventy three dollars and ninety two cents) plus GST, reviewable annually by CPI and to market review at the end of the first term. The tenants are responsible for 28.3% of Council Rates and 22.71% of other centre outgoings.

Deed of Agreement
GC283/135

The 5.4 hectares of land known as Lot K DP 38709 (40 Pitt Street, Windsor) is vacant land which Council previously resolved to lease to Mrs Susan Nault. Mrs Nault has since chosen not to lease the land.

An application has since been received from President Turf Supplies (Mr Keith Kennedy) to lease the property from council for the purposes of turf farming. Mr Kennedy currently lease Lot 1 in DP 770404, Lot Y in DP 162477, Lots A and B in DP 162553 and Lot 1 in DP 565003 under a Deed of Agreement on a month to month basis. Accordingly, it is proposed to lease the property to Mr Kennedy for a term of twelve (12) months then continue on a month to month basis. The lease will rest on correspondence in the form of a Deed of Agreement and a fee of $35.00 (thirty five dollars) per week shall be applicable. The commencing annual rent will be subject to the Consumer Price Index for Sydney on an annual basis, on continuation of the agreement.

The tenant will be responsible for the fencing, upkeep, maintenance and water usage pertaining to the land.

Deeds of Funding Agreement and Service Specifications for the 2003/2004 Financial Year

The Department of Community Services has approved funds for the following projects:

- Forgotten Valley Community Development and Youth Project $54.476
- Forgotten Valley Family Support $81,715
- Hawkesbury Early Intervention Family Worker $81,760
- Local Government Salary Subsidy Hawkesbury Community Worker $11,098
- Local Government Salary Subsidy Hawkesbury Youth Worker $11,098

Under the Children's Services Program a total of $95,022 for the following projects:

- Forgotten Valley Mobile Resource Unit Pre-School and Vacation Care Projects
- Richmond Occasional Child Care Project.

Transfer of Title P382.1220	Landcom has engaged NSW Land Investigation Services to project manage sections of their disposal program for the Hawkesbury Local Government Area. As a result of this project, Landcom propose to dispose of a portion of land in Bligh Park, known as Lot 1255 in Deposited Plan 800323. It is proposed to transfer the title into Council's name. To facilitate this action, Landcom have prepared a transfer document required to be completed by Council, as transferee. There are no associated purchase costs or legal fees to be borne by Council.

RECOMMENDATION:

That the seal of Council be affixed to the above documents.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 86 Oooo

ITEM: 87 **Fruits of the Hawkesbury Festival**

FILE NUMBER: 80228/CSV/ORF10NBX.C11

REPORT:

Fruits of the Hawkesbury is an annual Spring festival which aims to showcase local talent, develop skills, provide access to high-quality cultural activities and attract visitors.

Expressions of interest are invited early in the New Year, and local groups and individuals may apply for small grants to assist with the presentation of an event. Those applications are considered by the Cultural Committee.

The following applications were considered in 2003:

Group Name	Amount applied for $	Event	Comments
St Albans Gallery	200	"Darug and Friends" exhibition of paintings, carvings and didgeridoos. 8 September - 13 October	Approved
Friends of the Hawkesbury Art Collection Inc.	500	"Rite of Spring" exhibition 12-21 September	Approved
Dharug and Lower Hawkesbury Historical Society	200	The Great North Road Info Day and Walk - 13 September	Approved
Mac Towns Music Club	500	Fruits of the Hawkesbury Music Soiree - 13 September	Approved
Hawkesbury Jazz Club	500	Jazz on Canvas art exhibition - 17-28 September	Approved subject to further information being provided re performance dates/times.
Hawkesbury Earthcare Centre	500	Celebrating Sustainability Fair - 20 September	Approved
Fruits of the Hawkesbury Patchwork Group	500	Indoor/Outdoor Quilt Show - 20-27-28 September	Approved
Hawkesbury Creative Arts Centre	500	Young Artists in the Making - 3-12 October	Approved
The Ferry Artists Inc	500	Exploring Native Flora of the Forgotten Valley - Workshop 4 October and exhibition 11 October	Approved

Group Name	Amount applied for $	Event	Comments
Bilpin Garden Club Inc	500	Bilpin Spring Flower Show - 11-12 October	Approved
Kurrajong Small Business and Community Forum	500	Kurrajong District Scarecrow Festival - 17-19 October	Approved
St Albans Gallery	200	"Life Studies" botanical studies by Heidi Saxby - 19 October - 24 November	Approved
Macquarie Towns Arts Society	220	Figure/portrait workshop with Tony Duarte - 25 October	Approved
Macquarie Towns Arts Society	Rental Assistance	School Holiday Art and Craft activities. 29 Sept - 10 October	Approved
Life Drawing Group (of the community Arts Workshop UWS)	500	Fruits if the Figure Exhibition of Figure Drawing 1-2 November	Approved subject to further information being provided re insurance.
The Ferry Artists Inc	200	The Ferry Artists of the Hawkesbury River (exhibition) 1-30 November	Approved
Arkadian Bilpin Performers	700	Private Lives (theatrical production) 21-23, 28-29 November	Approved
Macquarie Towns Orchestra	475	Concert of classical and light music in St Matthews Anglican Church (date/time TBA)	Approved, subject to further information being provided re date/time
Opera	500	Odyssey Fall In Love With Opera, Richmond School of Arts, 11-12 October	Approved $200

The festival is promoted by advertising and a brochure which is distributed through direct mail, tourism outlets, libraries, and the participating groups' own networks. In partnership with Tourism Hawkesbury and the Hawkesbury Mainstreet Program, a number of street banners promoting the festival will also be installed throughout the main town centres, with additional promotional displays to be placed strategically in Windsor Library, Windsor Town Centre, North Richmond Community Centre and Richmond Marketplace.

RECOMMENDATION:

That grants to a total of $7,395.00 (seven thousand, three hundred and ninety five dollars) be made according to the committee's recommendations, and funded from within the existing Arts / Cultural development budget allocation for this event.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 87 Oooo

ITEM: 88 **Representations Regarding Photographic Identification Card for Seniors and People with a Disability**

FILE NUMBER: 80231/CSV/ORF10NBX.C16

REPORT:

The Hawkesbury Equity and Access Planning Committee (a committee of Council chaired by Councillor Christine Paine) has requested that Council make representations to the NSW Government in relation to the production and issuing of photographic identification card for seniors and people with disabilities.

The Hawkesbury Equity and Access Committee has received advice that there is a significant portion of the community who face difficulty in obtaining any form of photographic identification. Photo ID cards are readily available to people who fall into the following categories:

- people qualifying for a drivers licence (/Roads and Traffic Authority)
- people aged 18-25 who can obtain a Proof of Age Card (Roads and Traffic Authority)
- people with vision impairment (Blind Citizens Australia)
- people with an acquired brain injury (Brain Injury Association)

However, people with disabilities other than an acquired brain injury or vision impairment, or seniors over the age of 55 years, who do not, or can not drive, find it much more difficult that the rest of the population to obtain a valid, affordable and recognised form of photographic identification. The only real option for people in this situation is to apply for and use an Australian passport as their only means of photographic identification in their daily lives.

Photographic identification is an increasing requirement for carrying out such commonplace tasks such as opening bank accounts, receiving Centrelink entitlements, purchasing a mobile phone, or establishing a rental account at a video store. Members of the Disability Advisory Committee have commented that people with disabilities can feel uncomfortable carrying their passports with them in the community, and have fears relating to vulnerability and the possible theft of this primary form of identification.

Holroyd Council's Access Committee wrote to the Roads and Traffic Authority regarding the possibility of extending the use of their Proof of Age Card equipment and technology, to produce a photographic identification card for seniors and people with disabilities who do not drive. In reply, the Roads and Traffic Authority stated that, they issue Proof of Age cards as an agent for the Department of Gaming and Racing, whose policy is to restrict the use of such cards to people aged between 18 and 25 years. They advised that the NSW Registry of Births, Deaths and Marriages, can issue a photo birth card for people born in NSW. However, applications for this card need to be made in person at the Chippendale office, presenting a practical difficulty for many older people and people with disabilities who would prefer to access a form of photographic identification from a local service point.

The NSW Attorney General oversees responsibility for the NSW Registry of Births, Deaths and Marriages. In considering this matter, the Hawkesbury Equity and Access Planning Committee resolved to request that Council make representations to the NSW Attorney General and the Minister for Aged and Disability Services, to request that their Departments consider entering into a charter with the Roads and Traffic Authority to allow for the local production of a photographic identification card for seniors and people with disabilities who do not drive.

RECOMMENDATION:

That:

1. Hawkesbury City Council write to the Minister for Aged and Disability Services Ms Carmel Tebbutt, and the Attorney General, Mr Bob Debus, requesting that their Departments consider entering a charter with the Roads and Traffic Authority that would allow for the local production of a photographic identification card for seniors and people with a disability who do not hold a drivers licence.

2. Copies of this correspondence be forwarded to local Members of State Parliament to alert them to this issue.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 88 Oooo

ITEM: 89 **Rural Fires Act, 1997 - Delegation of Functions to Rural Fire Service**

FILE NUMBER: 79398, 79016, 73835/ENG/ORF10NBX.E15

REPORT:

In relation to hazard reduction work on private land the current practise is that an inspection is carried out by a staff member of the Rural Fire Service, the information is then relayed to Council where an official notice is issued to the landowner to undertake the clearing. Should the hazard reduction work not be undertaken the Council arranges for the work by a contractor, and charges the landowner for the work.

To simplify this procedure it has been requested that certain responsibilities from the *Rural Fires Act 1997* be delegated to the Rural Fire Service for that purpose. The sections requested are:

- Section 66 - Bush fire hazard reduction work required by local authorities
- Section 67 - Objection to Notices
- Section 69 - Duties of local authority
- Section 70 - Bush fire hazard reduction work in default of compliance with notice
- Section 74 - Bush fire hazard reduction reports
- Section 74A - Bush fire hazard complaints
- Section 74B - Who may make a bush fire hazard complaint
- Section 74C - How and to whom are complaints to be made [except subsection 74C(3)]
- Section 74D - Investigation of complaint
- Section 74E - Action that may be taken by local authority if bush fire hazard exists
- Section 74F - Action that may be taken by Commissioner if bush fire hazard exists (inclusive)
- Section 74G(1) - Complainant to be notified of action taken
- Section 74H - Failure of local authority to take action [except subsection 74H(5)]
- Section 100C - Carrying out of bush fire hazard reduction work
- Section 100F - Issue by local authorities of bush fire hazard reduction certificates

It would seem appropriate in order to streamline the hazard reduction process that the request by the Rural Fire Service to have the appropriate sections of the *Rural Fires Act, 1997* delegated to that Service.

RECOMMENDATION:

That sections 66, 67, 69, 70, 74, 74A, 74B, 74C [except subsection 74C(3)], 74D to 74F (inclusive), 74G(1), 74H [except subsection 74H(5)], 100C and 100F of the *Rural Fires Act, 1997* be delegated to the Rural Fire Service.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 89 Oooo

ITEM: 90 **Reserve for Public Recreation - 855 Comleroy Road, Blaxlands Ridge**

FILE NUMBER: 79345/ENG/ORF10NBX.E12

REPORT:

The Council at the ordinary meeting on 11 March 2003 resolved that "the Comleroy Road Community be consulted in relation to this matter with the outcomes to be reported to Council. Further, that a letterbox drop be carried out notifying residents to the south up to Comleroy School and north on Comleroy and Blaxlands Ridge Roads with an accompanying advertisement to be placed in local newspapers."

Following a mail out of 405 letters and advertising, a meeting was held on the 1 June 2003 at the Blaxlands Ridge Community Centre where approximately 100 local residents attended to discuss what they would like to see happen to the reserve. Generally all of those attending felt that the land should not be sold and that it should remain a reserve. The reasons given and desired development of the land included:

- It is an ideal place to provide something for the kids of the area such as a playground. Currently kids are having to be driven for up to 15 minutes to the nearest playground facility.
- There is very little public recreation in that area. The reserve is a place adults as well as young people could undertake recreation activities off the busy roads. Picnic tables and chairs could be installed for general use and for tourists. A possible bike track was also suggested.
- It would be a valuable asset in the future due to the continued growth in the area. To buy back land in the future to replace such a park would be very difficult and expensive.
- The local fire brigade could use the park as a training area for hazard reduction purposes.
- Did not want the money going out of the area. If it were to be sold, the residents would prefer the money go back into places like the Blaxland Ridge Community Centre and the Comleroy School of Arts.
- Area could be cleared and used as a helicopter landing site/sportsground. The pony club have also showed an interest in the land.
- There was some interest in the retention of bushland, and getting a bush care group to work within the park.
- That a permanent sign be erected to identify that the parcel of land is a reserve. A gate also be installed so people can easily access the reserve through the existing fence.

A number of other issues not related to the reserve were also raised at the meeting. Two written submissions were tabled indicating that the land should not be sold.

At the end of the meeting it was suggested that a community group be set up to work with staff to look at possible options and priorities for the reserve. Nine people volunteered and were elected to represent the community for future consultations.

RECOMMENDATION:

That:

1. The community group be consulted to look at possible options and priorities for the reserve. The results of the consultation be reported to Council.

2. A permanent sign be erected to identify that the parcel of land is a reserve. A gate also be installed so people can easily access the reserve.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 90 Oooo

ITEM: 91 **Acquisition of Property for Windsor Road Upgrade - McGraths Hill Flat Lagoon Bridge Works**

FILE NUMBER: 74282/ENG/ORF10NBX.E14

REPORT:

The flood evacuation route and Windsor Road Upgrade between Curtis Road and the bridge at McGraths Hill Flats is presently underway and a request has been received from the Roads and Traffic Authority to acquire a strip of land at the McGraths Hill Flat Lagoon Bridge as part of the construction of the bridge widening and for future cycleway/footpath widening.

The strip of land is bounded by the existing boundary on the west and the existing fence. The dimensions are 1.17km long by 11m wide; approximately 13,500 square metres. The area in question is coloured pink on the plan displayed at the meeting. It is located on the western side of Windsor Road and includes a small section of localised widening adjacent to the existing bridge.

The RTA is presently working in the area adjacent to the bridge and it is seeking permission to continue work within the area concurrently while the formalities of property transfer are being undertaken. If granted the RTA would indemnify Council for any incidents that occur as a result of the construction works within the currently owned Council property. As well, the RTA will incur all costs associated with the creation and registration of the property transfer.

RECOMMENDATION:

That:

1. The Roads and Traffic Authority be given approval to continue work within the area to be acquired on Windsor Road at McGraths Hill Flat.

2. The request from the Roads and Traffic Authority to purchase the strip of land of approximate area 13,500 sqm for current and future road/cycle/footpath widening, with the Authority to pay for all costs associated with the property transfer, be supported.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 91 Oooo

ITEM: 92 **Local Heritage Assistance Fund and Slab Outbuilding Scheme**

FILE NUMBER: GH020/041Pt07/EVD/ORF10NBX.V05

REPORT:

Introduction

In March 2003 Council wrote to all owners of a heritage listed property in the City and placed notices in the Hawkesbury Gazette inviting applications for grants under the Local Heritage Assistance Fund and Slab Outbuilding Scheme.

The aim of the Local Heritage Assistance Fund is to encourage the retention and conservation of the heritage of the Hawkesbury through the provision of funds for conservation works to property owners.

The aims of the Slab Outbuilding Scheme are:

- to promote awareness of the significance of slab outbuildings (sheds, barns, crofts and other vernacular timber structures) and their importance to the distinctive character of the Hawkesbury district;

- to encourage owners of slab outbuildings through advice and small grants to employ simple measures to stabilise these structures pending their future conservation and adaptive re-use;

- to conserve slab outbuildings that are significant to the rural heritage of the Hawkesbury district; and,

- to conserve slab outbuildings, that are representative of former building techniques and technology that contribute to the diversity in Hawkesbury's built environment.

The Local Heritage Assistance Fund provides grants on a dollar for dollar grant basis. An amount of $20,000 (twenty thousand dollars) has been allocated for this round of grants. Council received 18 (eighteen) applications for grants varying from $1,155 (one thousand, one hundred and fifty five dollars)-$23,560 (twenty three thousand, five hundred and sixty dollars).

The Slab Outbuilding Scheme also provides grants on a dollar for dollar grant basis. An amount of $10,000 (ten thousand dollars) has been allocated for this round of grants. Council received 8 (eight) applications for grants varying from $750 (seven hundred and fifty) - $2,000 (two thousand dollars).

Assessment Criteria

Applications were assessed by the Heritage Advisory Committee, Council's Heritage Adviser (Dr Donald Ellsmore) and Council staff. The criteria used to assess applications included the following:-

- the applicant's ability to demonstrate technical and financial responsibility in relation to the project and demonstrated ability to complete the project within 12 (twelve) months;

- the degree to which the applicant is financially contributing to the project;

- projects which clearly compliment broader conservation objectives, for example, projects which implement key findings of heritage studies or projects in designated main streets or conservation areas;

- projects which would encourage conservation of other heritage items;

- projects of demonstrated heritage value to the community, commonly the item concerned will appear on many heritage lists;

- projects which are highly visible to the public, for example the replacement of a verandah to a building in a main street;

- projects which have high public accessibility - projects which are in an area which as received little or not funding;

- projects involving aspects of heritage which have received little or no funding, for example, historic gardens;

- projects subject to conservation controls where the owner is able to show hardship arising from conservation work required to the item;

- projects to avert a threat to a heritage item; and

- projects which implement the recommendations of the following studies:-

  - The Windsor Streetscape Study;
  - The Richmond Townscape Study;
  - The Windsor and Richmond Colour Scheme Study;
  - The Pitt Town Slab Barn Study; and
  - The Colo and Macdonald Valleys Cemeteries Study.

Following advice from Dr Donald Ellsmore and Council staff, members of the Heritage Advisory Committee assessed the applications on 8 May 2003.

Funding Recommendations

The Heritage Advisory Committee resolved to recommend to Council that funding be provided to the following projects.

Local Heritage Assistance Fund

Applicant	Address	Application	Funding Recommended	Special Conditions
Miss R Armstrong	4 Bridge Street, Windsor	New paling fence	$1,000	Development consent required. Fence to be constructed of timber posts not steel and is to have due regard to the archaeological sensitively of the site.
Ms L Bell	113 Windsor Road, McGraths Hill	Roofing, painting and masonry repairs	$2,000	Works to be approved by Council's Heritage Advisor prior to commencement
Ms J Hayes	St Josephs Ruins, St Albans	Conservation Management Plan	$2,500	
Rose Family Society	18 Rose Street, Wilberforce	Conservation Management Plan	$500	Funding is only available to add a context statement to the existing fabric analysis report for the site
Mrs C Le Feurve	90 Lennox Street, Richmond	Repairs to verandah and timber work, painting and guttering	$2,000	Works to be approved by Council's Heritage Advisor prior to commencement
Mr L Clinch	7 Chapel Street, Richmond	Various maintenance and repair works	$1,000	Funding is only available for roof and guttering repairs. Works to be approved by Council's Heritage Advisor prior to commencement
Mr and Mrs Parker	515 Greggs Road, Kurrajong	Foundation, floor and eave repairs and guttering	$1,345	
Mr and Mrs Wheeler	87 King Road, Wilberforce	Termite control	$1,155	Applicant is to investigate use of larger bait boxes
Ebenezer Uniting Church	Ebenezer Uniting Church, Coromandel Road, Ebenezer	Window repairs	$2,000	Funding available on the basis that drainage works around the Church being completed to the satisfaction of Council and the obtaining of all necessary approvals for this work to be undertaken
Mr C Rafferty	464 - 466 George Street, Windsor	Re-construction of awning and internal fit out	$1,500	Funding is only available for awning re-construction
Mrs R Miller	816 Grose Vale Road, Grose Vale	Guttering, barge board, timber and verandah repairs, painting	$1,500	

Applicant	Address	Application	Funding Recommended	Special Conditions
Mr H Hauser	94 The Terrace, Windsor	Window shutter replacement	$1,000	The applicant obtaining an additional quotation for the repair rather than replacement of the shutters. Details of shutters to be provided to Council for approval prior to works commencing
Mr E Gartrell	31 Pitt Street, Richmond	Painting, repairs to verandah posts	$500	Funding is only available for painting of chimney and barge board
Ms J Ruckman	82 George Street, Windsor	Painting, guttering and masonry repairs	$500	Existing painted stripes on the front awning are to be retained. Paint scheme is to be approved by Council prior to commencement
Mr and Mrs Geary	127 Grono Farm Road, Wilberforce	Roofing replacement	$1,000	Roofing material to be galvanised steel not zincalume and short sheeted on street elevations
Miss M Betts	248 Castlereagh Road, Richmond	Repairs to dining room, fireplace and brickwork	$500	Funding is only available for the re-instatement of the fireplace
		TOTAL	$20,000	

Two applications were not supported. These applications and the reasons for not recommending funding are provided below:

Applicant	Address	Proposal	Reasons for not awarding grant
Mr Bolin	137 Wollombi Road, St Albans	Roofing, guttering, alterations and additions	Insufficient information submitted with the application. Low priority due to premises not being individually heritage listed and works being for alterations and additions.
Ms T Kletsas	112 Lennox Street, Richmond	Alterations and additions to residence	Low priority due to premises being rented and works being for alterations and additions. Recommend applicant discuss revised works schedule with Heritage Advisor and re-apply next year.

Note: Graham Edds was not in favour of funding being made available to the project at 464-466 George Street, Windsor and requested that this be noted in this report. Professor I Jack and Mrs Jan Barkely Jack declared an interest in this matter.

Slab Outbuilding Scheme

Applicant	Address	Application	Funding Recommended	Special Conditions
Mr Bolin	137 Wollombi Road, St Albans	Stabilisation of slab barn	$2,000	Works to be approved by Council's Heritage Advisor prior to commencement
Ms V Bentvellen	567 Bells Line of Road, Kurmond	Roofing, guttering, facia and barge repairs to packing shed	$1,000	Funding is only available for gutter repairs. Works to be approved by Council's Heritage Advisor prior to commencement
Ms J Stepto	37 Upper MacDonald Road, St Albans	Reconstruction of small slab barn	$1,500	
Mr and Mrs Dearing	114 Comleroy Road, Kurrajong	Repairs to roof, walls and guttering	$750	Funding is only available for guttering repairs and galvanised corrugated metal roof repair not removal. Works to be approved by Council's Heritage Advisor prior to commencement
Illawong Investments	Lot 4 DP 806902, Wollombi Road, St Albans	Stabilisation of slab barn	$750	Works to be approved by Council's Heritage Advisor prior to commencement
Clembrown Pty Ltd	888 Sackville Road, Ebenezer	Post repair/ replacement	$2,000	Funding is pending detailed quotation form D Mahboub and further discussion with Council's Heritage Advisor
Mr C Rafferty	21 Beddeck Street, McGraths Hill	Total reconstruction of large slab barn	$2,000	Funding is only available for engineering advice relating to the reconstruction. Selection of engineer and works to be approved by Council's Heritage Advisor prior to commencement
		TOTAL	$10,000	

One application was not supported and details are provided below:

Applicant	Address	Proposal	Reasons for not awarding grant
Mrs J Shore	30 Bulga Street, St Albans	New fencing	Project not eligible for funding

Note: Professor I Jack and Mrs Jan Barkley Jack declared an interest in the matter relating to 21 Beddeck Street, McGraths Hill.

Notification of Grants and the Plain English Agreement

All applicants will be advised in writing of the determination of their application. Where appropriate, unsuccessful applicants will be provided with relevant advice and invited to apply next year.

Successful applicants are required to enter into a Plain English Agreement with Council. This agreement includes provisions for acceptance of the offer of funding, permission to commence work, revocation of funding, time limits, claims for payment, and any special conditions relating to the project.

On completion of the work an inspection will be carried out by Council officers to ensure that the work has been carried out in accordance with the Plain English Agreement. If the work is satisfactory a cheque for the approved grant amount will be forwarded to the applicant.

RECOMMENDATION:

That Council approve the grants identified in this report and the applicants be advised accordingly.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 92 Oooo

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ITEM: 93 **Reports Requested by Council - Status as at 10 June 2003**

FILE NUMBER: GC280/005 Pt4/GMA/ORF10NCX.G03

REPORT:

11/3/2003	Development Control Plan DED	A report be prepared in relation to the preparation of a Development Control Plan for the area between Curtis Road and Groves Avenue, Mulgrave and South Windsor.	To be reported to next available General Purpose Committee Meeting.
25/3/2003	Noxious Weeds DED	Report in relation to the lodging of vegetation plans and planting requirements in relation to noxious weeds.	To be reported to June General Purpose Committee Meeting.
25/3/2003	Thompson Square - Wheelchair Access DAS&R	Report in relation to wheelchair accessibility to Thompson Square	Meeting held with Alan Aldrich and Council's Heritage Advisor. Design options being considered.
8/4/2003	Christie Street, Windsor DAS&R	Report in relation to parking in Christie Street, Windsor.	To be reported in conjunction with Windsor Traffic Study.
8/4/2003	Public toilet facilities Windsor CBD DAS&R	Report in relation to public toilet facilities in Windsor CBD.	Report requested for July 2003.
8/4/2003	Oasis Centre DAS&R	Report in relation to utilisation of backwash, from the Oasis Centre Pool, by Windsor Golf Club, following testing.	Water quality results satisfactory, initial design for EPA approval being undertaken.

8/4/2003	Drift Road, Richmond DED	Medium density development.	A meeting has been held with the applicant. It is anticipated that a facilitation meeting will be held with the applicant and respondents prior to reporting to Council.
29/4/2003	Flood Management Committee DED	Report detailing the status of the Flood Management Committee.	To be reported to June General Purpose Committee meeting.
29/4/2003	Old Stock Route Road - Sammut DED	Time frame relative to shed.	To be reported to June General Purpose Committee meeting.
6/5/2003	Pitt Town Local Environmental Study DED	Report in relation to a consultation, communication and involvement strategy addressing the structure and functionality of the Steering Committee, preparation of the next stage of the rezoning process and budget implications.	To be reported to June General Purpose Committee meeting.
12/5/2003	Code of Meeting Practice AGM	Requirements to advise Leave of Absence	To be reported to Ordinary Meeting 8 July 2003.
12/5/2003	Management Plan 2003/2004 DC&CS	The matter of sullage to be reported in relation to reducing the increase necessitated by the subsidy of pensioners.	To be reported to Special Meeting 23 June 2003.

13/5/2003	112 Horans Lane, Kurrajong (DP 1015916) DED	Report clarifying zone boundary anomaly, created as a result of the 1989 rezoning.	To be reported to General Purpose Committee meeting in August.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 93 Oooo

ITEM: 94 **Hawkesbury City Council Safer Community Compact - Extension**

FILE NUMBER: 74224/CSV/ORF10NCX.C09

PREVIOUS ITEM: 16, GPC Section 3 - Organisation & Resources (25.02.2003)

REPORT:

This report has been prepared to provide Council with an update in relation to Council's application to extend the Hawkesbury Crime Prevention Plan for a further twelve months. In Late December 2002, Council was invited by the NSW Attorney General's Department to apply for an extension to the Hawkesbury Crime Prevention Plan.

An application was subsequently lodged with the NSW Attorney General's Department together with an application for a further twelve months of financial support for the Richmond Youth Streetbeat Project and the Youth Advisory Committee. Advice has been received from the NSW Attorney General (The Hon. Bob Debus) that an Order has been granted extending the Hawkesbury Crime Prevention Plan as a Safer Community Compact under Part 4 of the Act, effective from 8 May 2003 to 7 May 2004. The NSW Attorney General's Department has advised that this Order will be formally published in the Government Gazette and a local Hawkesbury newspaper.

The extension of the Crime Prevention Plan for a further twelve months is a pre-requisite to the allocation of additional funding from the NSW Attorney General's Department to maintain funding for projects identified under Council's Hawkesbury Crime Prevention Plan. Advice has been received from the NSW Attorney General's Department (Crime Prevention Division) that Council's application for additional funding will be considered in the June 2003 funding round with an announcement expected in July/August 2003.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 94 Oooo

ITEM: 95 **Ferry Interruption Report - May 2003**

FILE NUMBER: 79338/ENG/ORF10NCX.E13

REPORT:

Date	**Ferry Location**
Monday 5 May 2003	Webbs Creek Ferry - 1.50pm-11.00pm - ferry beached, refloated at high tide. Nine hours and ten minutes interruption.
Thursday 8 May 2003 - Friday 9 May 2003	Sackville Ferry - 10.30pm-3.35am - hydraulics and starter motor broken. Five hours and five minutes interruption.
Monday 12 May 2003	Webbs Creek Ferry - 7.50am-9.05am - broken hydraulic hose. One hour and fifteen minutes interruption.
Tuesday 27 May 2003	Webbs Creek Ferry - 8.00am-9.45am - repair water pump bearing. One and three quarter hours interruption.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 95 Oooo

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reports

of committees

Heritage Advisory Committee - 10 April 2003

Present: Councillor Dianne Finch
Alan Aldrich
Dennis Bradshaw
Graham Edds
Debra Hallam
Max Hatherly
Louise McMahon
Lucy Sullivan
Esther Anderson (HCC)
Sean Perry (HCC)
Dr Donald Ellsmore (Heritage Advisor)
Fiona Mann (HCC)
Robert Montgomery (HCC)

Apologies: Jan Barkley-Jack
Ian Jack
Michelle Nichols

1. Confirmation of Minutes

The minutes of the meeting of Thursday 13 February and 13 March 2003 were adopted with no changes.

2. Correspondence

(a) A letter from Trevor Devine was received, offering his services to the Committee, should the Committee chose to nominate him.

Councillor Finch advised she had spoken with Trevor Devine advising him of the procedure for community nominations to the Committee.

3. Report of Heritage Advisor

Donald Ellsmore advised the Committee on the following meetings and other matters:

3.1 Thompson Square - Disabled access

Donald Ellsmore and Alan Aldrich met with Chris Daley, Director Asset Services and Recreation, on 10 April 2003 to look at options for access. A suitable option was identified for further consideration and inclusion in the works program of the Assert Services and Recreation Division.

3.2 Rose Cottage - Conservation Management Plan

Donald advised that he had met with members of the Rose family who indicated that they have prepared a brief for a new Conservation Management Plan (CMP) for Rose Cottage and are looking to engage a consultant. This CMP will need to be considered in conjunction with the Australian Pioneer Village adjacent to the Rose Cottage. Movement to complete a CMP for Rose Cottage maybe the impetus to resolving a suitable outcome for Australian Pioneer Village.

Max Hatherly advised that the current CMP for Rose Cottage was funded by the NSW Heritage Office only.

3.3 Cemetery Strategy for Hawkesbury

Conservation Management Plans should be prepared for the cemeteries as part of the strategy to ensure informed decision making. A list of cemeteries that Council owns and has care, control and management for to be obtained for information.

Louise McMahon advised that Council's Annual Report indicated revenue of $77, 000 from cemeteries and was curious as to how this money is collected. Details to be obtained by Council Officers.

4. Items

4.1 Heritage Week 2003

Fiona Mann advised that Heritage Week 2003 was underway and that initial feed back on events was positive.

4.2 Local Heritage Assistance Fund 2002/2003 and Slab Outbuilding Scheme 2002/2003

Donald advised that the funds have been advertised and submissions need to be with Council by close of business 2 May 2003.

4.3 Conservation Management Plans for Three (3) Parks

Sean Perry updated the committee on the status of the Conservation Management Plans for three (3) parks project advising that a suitable consultant had tendered for the project and had been engaged. Two representatives from the committee were invited to participate on the project’s steering committee, which is likely to meet three (3) times. Nominations to be considered at the next committee meeting.

5. General Business

5.1 Future Of Windsor

Councillor Finch advised the Committee that Windsor Township (and the "Main street") had been identified as an item during Council's Strategic Planning Weekend and it will be considered in the Management Plan and Budget. The Draft Management Plan and Budget will be available during early May 2003 for public comment.

Robert Montgomery advised that the Windsor Township Project will be all encompassing, including the impact of changes to traffic movement along Macquarie Street as a result of the Windsor By-Pass Road. The project will involve consultants and Council Officers, subject to inclusion in the Management Plan and Budget. Consultants are currently looking at planning option for the corner of Macquarie St and an Windsor Road (ie. Hawkesbury Valley Holden site) and design concepts have been formulated.

5.2 Hawkesbury Hospital- Archaeology

The Committee noted the success of the open day at the Hospital site for the archaeological dig, which revealed convict evidence. The significance of the archaeology will need to be incorporated into the overall conservation of the site.

The Committee adopted the following recommendation:

"*That Council invite the Heritage Advisory Committee to be involved in any discussions about the overall conservation of the Hawkesbury Hospital site.*"

5.3 Cottage at Northern end of George Street, Windsor (near Macquarie Park)

The status of the cottage was raised by the Committee. Donald Ellsmore indicated that there was indication from the fabric of the building that it was old and has been worked over or it incorporated fabric from other buildings. This can only be established by a site inspection. Robert Montgomery indicated that the cottage was in a bad state of repair and was not habitable and therefore Council had made the decision to demolish the building. There were also land use zoning and flooding matters considered in the decision.

5.4 La Tosca - Court Case

Robert Montgomery advised that he had been attending the Court case on La Tosca during the week (appeal lodged on deemed refusal of development application by applicant), at which Louise McMahon had given very good evidence on behalf of Council. A decision will be handed down by the Commissioner at his discretion, who will assess the Appeal on merit.

5.5 NSW Community Partnership Grant Program (Linking Richmond Pathway)

Robert Montgomery advised that the Linking Richmond Project, which is funded by the NSW Community Partnership Grant Program, was under way with a the first meeting of the steering committee completed. The project will involve community engagement, and will be linked to the Conservation Management Plan for Richmond Park and will be completed by December 2003.

6. Next Meeting

8 May 2003.

Meeting closed at 7.10pm.

oooO END OF REPORT Oooo

Bicycle Steering Committee - 7 May 2003

Present:	Councillor J Woods	Chairman
	Mr D Bathersby	CAMWEST
	Mr C Horwood	Hawkesbury Triathlon Club
	Mr H McKinnon	Community Representative
	Mr D Randall	High School Representative
In Attendance:	Mr C Amit	Manager Design & Mapping Services, HCC
	Mrs J Hogge	Road Safety Program Coordinator, HCC
Apologies:	Mr A Docking	Community Representative
	Mr J Jose	Community Representative

1. Minutes

That the minutes of the meeting held on 12 February 2003 be confirmed.
Moved: Hugh McKinnon
Seconded: Chris Horwood.

2. Business Arising from Previous Minutes

2.1 *Bottsworth Creek Bridge*

Correspondence from the Member for Londonderry, the late Jim Anderson and the Parliament Secretary for Road, Tony Stewart was tabled for information and discussion. Mr Stewart advised that Council in consultation with the RTA explore the options and cost implications for undertaking works at the bridge to alleviate the ‘squeeze point’.

The Committee discussed the fact that the bridge is under the care and control of the RTA and not Council.

The Committee resolved that a follow up, to the previous correspondence dated 22 November 2002, be sent to the RTA to investigate and resolve the situation at the bridge.

3. Correspondence

3.1 Refer to Item 2.1.

3.2 *UWS, Walking Path/Cycleway Link through Gomebeence Environs at UWS Hawkesbury Campus*

Council's report dated 25 February 2003, Item 7, relating to this matter was tabled for information and discussion.

The Committee resolved to correspond to UWS and thank them for their submission. Furthermore, consideration will be given to including this project subject to re-evaluating the current priorities in the Bike Plan.

The Committee further resolved to invite Mr Alan Brown, UWS Secretary of the Students Committee to be a member of the Bicycle Steering Committee.

4. General Business

4.1 The Committee was saddened by the loss of the Member for Londonderry, Jim Anderson, the Committee wanted to acknowledge the contribution and commitment Mr Anderson provided.

4.2 Councillor Joan Woods mentioned that the Bicycle Steering Committee received the Hawkesbury Healthy Cities Challenge Award for August 2002 with the following cited at the presentation.

A joint initiative between Hawkesbury City Council Roads and Traffic Authority, CAMWEST, Windsor Police Station, Hawkesbury Triathlon Club, Hawkesbury Skills Inc and Hawkesbury City Council, the Bicycle Steering Committee works to promoting healthy lifestyles and ensure the safety of cyclists.

The Bicycle Steering Committee contributed greatly toward providing infrastructure for cycling in the Hawkesbury area. Those on the Committee have volunteered much of their own time looking at how to best meet the needs of local cyclists, implementing a bicycle strategy plan and planning Bike Week activities.

The Committee, by concentrating on the safety of cyclists in the Hawkesbury and promoting the health benefits of cycling as an alternative form of exercise and transport, has achieved a lot in making not only Hawkesbury's people healthy, but also its environment safer and cleaner. They have also been integral in lobbying for funding for the bicycle track between North Richmond and Kurmond.

4.3 Councillor Joan Woods requested that correspondence be forwarded to the RTA and Police to indicate that the Committee value their presence and contribution and look forward to their attendance at the next meeting.

4.4 *Road Safety Education*

Council's Road Safety Program Coordinator, Janet Hogge, updated the Committee on the encouragement/education and enforcement component of the Hawkesbury Bike Plan.

The Hawkesbury cycle map will be initially located at two sites, in the vicinity of the Skate Park and Ham Common, Clarendon.

4.5 *Forward Planning Sub-Committee*

Committee members Doug Bathersby and Hugh McKinnon are currently reviewing the Bike Plan as part of the long term development of the Regional Bicycle Network.

4.6 The funding of $310.00 provided by Council to CAMWEST was acknowledged by Dough Bathersby.

4.7 Committee member Hugh McKinnon discussed the need to approach community groups to assist with undertaking Bicycle fleets.

5. Next Meeting

The Committee resolved that the next meeting will be held on Wednesday 13 August 2003.

Meeting closed at 6.00pm.

oooO END OF REPORT Oooo

Hawkesbury Economic Development Advisory Committee - 8 May 2003

Meeting commenced at 6:00pm at Councils Committee Rooms, Council Chambers, Hawkesbury City Council.

Present: Councillor Lorna Allan (Chairperson), Councillor Joan Woods, Mr David Mason, Mr Brian Mitchell, Ms Carol Maher, Mr David Tuxford, Mr Barry Crockford, Mr Bart Bassett

Also Present: Mr Geoff Banting, Mr John Todd, Ms Tiffany Lee-Shoy, Mr Jeremy Wright, Ms LeAnne Bae

Apologies: Councillor Kevin Connolly, Wing Commander Wayne Knight, Kerry Bartlett MP, Mr Robert Calvert, Professor Michael Wilsen, Mr Peter Blanchard

Mr Geoff Banting left the meeting at 7:20pm.
Councillor Joan Woods left the meeting at 7:45pm.

Confirmation of Minutes

The minutes of the meeting held on Thursday, 17 April 2003 were confirmed.

Moved by Ms Carol Maher, seconded by Mr Barry Crockford.

Correspondence

Contracts for the Hawkesbury Agricultural Retention through Diversification and Clustering (HARtDaC) have been received.

Correspondence from Mr Laurance DiGuglielmo, Infrastructure Development, Corporate Services and Infrastructure group, and Secretary of the Richmond Economic Impact Study Steering Committee, regarding a request that members of the Steering Committee review the Stage 1 report and provide feedback before approval is sought from the parliamentary Secretary to publicly release the final Stage 1 report.

Correspondence moved by Mr Brian Mitchell, seconded by Councillor Joan Woods.

3. Hawkesbury City Business Enterprise Centre

Mr John Todd, Executive Officer from the Penrith/Hawkesbury Business Enterprise Centre, gave a presentation to the committee in relation to the current activities of the Hawkesbury City Business Enterprise Centre located at Shop 11, Orange Grove Mall, 230 Windsor Street, Richmond. Mr Todd spoke of the operations of the centre and the services which are being provided. He also spoke of the budget details and how the shortfall for operating the Hawkesbury City Business Enterprise Centre at Richmond is covered by programs operated by the Penrith Business Enterprise Centre.

Recommendation:

That:

1. The information be received.

2. HEDAC continues to support the Hawkesbury City Business Enterprise Centre at Richmond with a contribution of $6,000.00 (six thousand dollars), with a CPI increase for 2003/2004 of 3%, increasing the contribution to $6,180.00 (six thousand, one hundred and eighty dollars) in total.

Moved by Mr Brian Mitchell, seconded by Ms Carol Maher.

2. Potential for Art and Economic Development in the Hawkesbury

A presentation was conducted by Ms Tiffany Lee-Shoy, Regional Cultural Planning Coordinator from the Western Sydney Regional Organisation of Councils (WESROC) Limited, and Mr Jeremy Wright, National Partnerships Manager for Australian Business Arts Foundation, on the subject of art/business partnerships between Councils and the economic development significance these partnerships can create.

Over recent years, a number of Councils in the greater western region have focused on the economic development and tourism potential of promoting and supporting sports and recreation events in their local government area. These pursuits are an important aspect of the lifestyle and culture of our region. The focus of their presentation however, uncovered and highlighted the potential of the arts sector to similarly promote the identity of Western Sydney as a contributor to economic development as well as a creative industry and cluster development for tourism and marketing strategies.

When sports and recreation, arts and cultural heritage, hospitality, and natural and built icons and other features of our region are considered simultaneously as assets and expressions of the regions identity, unique industry development and branding opportunities arise.

Recommendation:

That:

1. The information be received.

2. Ms Tiffany Lee-Shoy and Mr Jeremy Wright be thanked for their presentation.

3. A workshop will be convened by WESROC and HEDAC be notified accordingly.

Moved by Councillor Joan Woods, seconded by Mr David Mason.

Hawkesbury Home Base Business Project

Ms LeAnne Bae, who is the Hawkesbury Home Base Business Project officer, presented an overview of the current status of the project highlighting the achievements to date.

The project has now been running since January 2003 and some of its notable achievements have been the running of several home base business group meetings promoting the benefits of networking to progress this type of industry. The proposed website, which is one of the outcomes of this project, is well underway and should be ready in late June of this year to be released. The Hawkesbury Home Base Business directory which is part of the website, will be completed ahead of time because of the data already collected from over 40 (forty) businesses who want to be part of that database.

Recommendation:

That:

1. The information be received.

2. Ms LeAnne Bae be thanked for her informative and enthusiastic presentation.

Moved by Ms Carol Maher, seconded by Mr Bart Bassett.

Marketing Workshop for HEDAC Members

At the last HEDAC meeting, it was recommended that a workshop be organised before the end of this financial year to discuss a broader marketing program. The suggested date is Saturday, 5 July 2003, commencing at 1:00pm. Mr Martin Bullock, Executive Officer of the Greater Western Sydney Economic Development Board, be approached to ascertain his availability as facilitator of the workshop.

Recommendation:

That:

1. Saturday, 5 July 2003 be the appropriate date to hold a marketing workshop for HEDAC members, commencing at 1:00pm in the Hawkesbury City Council Committee Room.

2. Mr Martin Bullock, Executive Officer of the Greater Western Sydney Economic Development Board, be contacted to ascertain his availability to facilitate the workshop.

Moved by Mr David Mason, seconded by Mr Bart Bassett.

General Business

Mr Bart Bassett, Chairperson Northwest Infrastructure Taskforce, informed HEDAC of a meeting he had with the Oppositions Transport Services spokesman, Mr Mike Gallagher, where he agreed with the need for the duplication of the existing Richmond Rail line and the construction of the Northwest Rail link including linking it with the Richmond line. Mr Gallagher said he would support the taskforce and call on the Government to complete the study into the corridors for the new rail line including the link to the Richmond line as a matter of urgency so the entire project could proceed to its next stage.

The next Hawkesbury Economic Development Advisory Committee meeting will be held on Thursday, 12 June 2003, with the subjects to be discussed to include an update on the RAAF Base Richmond Economic Impact Study, Stage 1 as well as the items that will be included on the Agenda for the planned Marketing Workshop for HEDAC Members.

Meeting closed at 8:00pm.

oooO END OF REPORT Oooo

Heritage Advisory Committee - 8 May 2003

Present: Councillor Dianne Finch
Alan Aldrich
Jan Barkly-Jack
Graham Edds
Debra Hallam
Max Hatherly
Ian Jack
Louise McMahon
Michelle Nichols
Lucy Sullivan
Esther Anderson (HCC)
Sean Perry (HCC)
Dr Donald Ellsmore (Heritage Advisor)
Phillip Pleffer (HCC)
Fiona Mann (HCC)

Apologies: Dennis Bradshaw

Observer: Carol Edds

1. Confirmation of Minutes

Not actioned. Agenda carried forward except for items listed below.

2. Items

2.1 Local Heritage Assistance Fund 2002-2003 and Slab Outbuilding Scheme Fund 2002/2003

The Committee considered the applications made for funding under the general Heritage Assistance Program and the Slab Outbuilding Scheme. The applications ranged in the type of works requiring funding and the value of the works.

The Committee's recommendation on the allocation of funds under the two funds will be addressed in a report to Council on the matter. This report will be considered by Council at the same meeting these minutes are considered in Reports for Determination titled "Local Heritage Assistance Fund and Slab Outbuilding Scheme".

2.2 Conservation Management Plans for Three (3) Parks

Alan Aldrich and Michelle Nichols were nominated as the Committee's representatives on the Steering Committee for the Conservation Management Plans for the three (3) parks in Hawkesbury.

3. Next Meeting

12 June 2003.

Meeting closed at 8.30 pm.

oooO END OF REPORT Oooo

Hawkesbury Wine, Food and Music Affair Race Day - 21 May 2003

Present:	Clr Lorna Allan	Hawkesbury City Council (Chair)
	Geoff Banting	Hawkesbury City Council
	Prue Charlton	Hawkesbury City Council
	Alannah Norman	Hawkesbury City Council
	Vivienne Leggett	Hawkesbury Race Club
	Dwight Hodgetts	Hawkesbury Gazette

Apologies: Clr Les Sheather
Clr Dianne Finch
Farooq Portelli
Brian Fletcher
Tracey Felton.

Meeting was held in Council Chambers and commenced at 5.45pm.

1. Previous Minutes

Adopted on the motion of Vivienne Leggett, seconded Geoff Banting.

2. Business Arising

2.1 Bank Accounts

Geoff Banting reported that accounts in the name of the incorporated association are in the process of being closed.

2.2. Booking of Stalls

Clr Finch forwarded information on fees for stall hire (unchanged from 2002).

2.3. Proposed Program

Vivienne Leggett tabled a proposal for day's program commencing at 11 am and concluding at 6 pm.

2.4. Entertainment

- Prue Charlton to check availability of Simply Bushed and Circus Solarus.

- Vivienne Leggett to investigate other entertainment options (Cool Kidz, plaster painter, pony rides etc).
- Clr Allan to investigate attendance by 2WS van/personalities.

2.5. Celebrity Chef

- Clr Allan to contact via Mushroom Industry Marketing firm.

3. Treasurer's Report

Dwight Hodgetts confirmed that the Hawkesbury Gazette and Courier will be pleased to continue as a major sponsor the event, and suggested a revamped marketing and branding campaign (see below).

4. Promotion

Dwight Hodgetts proposed a high-impact feature a couple of weeks from the event, possibly with a flyer insert to be provided at cost. It was agreed that the event promotion be given a new look, including press advertising, banners, etc.

- Dwight Hodgetts and Alannah Norman to co-ordinate a marketing campaign using key messages delivered to target audiences.
- Details of press promotion to be forwarded to Clr Allan so that stallholders may be notified as part of their information packages.
- Prue Charlton to investigate street banners to dress up the entry to the venue.
- Alannah Norman to look at upgrading existing pole banners.

5. General Business

Prue Charlton reported that the application to cancel the incorporated association has been forwarded with supporting documents to the Department of Fair Trading.

6. Staging/PA

To be discussed at next meeting.

Next Meeting: Wednesday 25 June 2003 at 4 pm.

oooO END OF REPORT Oooo

Hawkesbury Equity and Access Planning Committee - 21 May 2003

Meeting commenced at 12.15 pm at Council's Committee Rooms

Present:	Amanda Higgins	Hawkesbury District Health Services Ltd
	Michael Laing	Hawkesbury Youth Interagency
	Shirley Palmer	Aboriginal Community Support Group
	Kaylene Kelland	Children Services Forum
	Terry Fulton	Hawkesbury Home and Community Care Forum
	Roy McAlpine	Disability Advisory Committee
	Jenni Bousfield	Seniors and Disability Advisory Committees
	Patrick Smith	Hawkesbury Child Protection Interest Group
	Max West	Seniors Advisory Committee
	Niko Milic	Centrelink

In Attendance:

	Joseph Litwin	Hawkesbury City Council, (Manager, Community Services)

1. Chairs Opening Remark

The Manager Community Services advised the Committee that the Chairperson (Clr. Paine) had forwarded her apologies. The Manager Community Services indicated he would be willing to chair the meeting in the Chair's absence should this be acceptable to the Committee.

2. Apologies

Lyn Saville	Hawkesbury Food Program
Alan Aldrich	Disability Advisory Committee
Clr. Christine Paine	Hawkesbury City Council (Chair)

The Apologies were accepted. Moved: Terry Fulton. Seconded: Roy McAlpine

3. Minuted of Previous Meeting

The minutes of the meeting held on the 19th March 2003 were adopted.

Moved: Max West Seconded: Roy McAlpine.

4. Matters Arising from Previous Minutes

The Manager Community Services advised that the tasks arising out of the March meeting had been completed. There were no other matters arising.

5. Correspondence

The Manager Community Services drew the Committees attention to the Correspondence Register included in the Meeting Business Papers. He advised that accountability reports had been received from the 5 organisations that had received an Equity and Access Seeding Grant in 2001/2002. He also advised that five applications had been received from organisations for the 2002/2003 funding round. In view of the listing of the Equity and Access Seeding Grant Program as an agenda item for the meeting, it was agreed that this correspondence would be considered later in the meeting.

The Manager Community Services also advised that as directed by the Committee, correspondence had been forwarded to the Hawkesbury Economic Development Advisory Board regarding the staging and funding at the Disability Access Award.

The Correspondence was accepted. Moved: Terry Fulton. Seconded: Michael Laing

6. Equity and Access Seeding Grant Program

6.1 Manager Community Services advised that the required accountability reports for the 2001/2002 funding round had been received and directed the Committees attention to the summary report included in the Business Papers. A number of organisations had requested approval to use unspent funds for related projects and/or to maintain projects for a further period of time. The following requests were considered by the Committee;

Recipient	Purpose	$	Status
Hawkesbury City Council Library Service	Establish Community Languages Collection	$3,000	Fully expended.
Wentworth Area Community Housing	Print and Distribute Homeless Persons Directory	$2,000	$800 (eight hundred dollars) spent. $1,200 (one thousand, two hundred dollars) unspent. Request for Committee to approve unspent funds to be used for future printing of Directory and to fund education strategy to increase community awareness of homelessness.
Nepean Migrant Access	Production of New Residents Kit	$1,000	Unspent. Kit to be completed by July 2003.
Hawkesbury Action Group Against Domestic Violence	Domestic Violence Phone Cards	$1,000	Unspent. Phone cards donated. Request for Committee to approve alternate use of funds to produce DV Brochure (sample provided).
Hawkesbury District Health Service Ltd	Well Wise Women’s Cafe	$4,342	$1,742 (one thousand, seven hundred and forty two dollars) spent. $2,600 (two thousand, six hundred dollars) unspent. Request that money be held to fund ongoing operation of Cafe.

The Manager, Community Services recommended that the request for the use of unspent funds be approved. The Committee accepted this recommendation. Moved: Max West. Seconded: Patrick Smith.

6.2 The Manager Community Services advised the Committee that five applications for funding under the 2002/2003 Equity and Access Seeding Grant Program had been received and that approximately $5,000 (five thousand dollars) was available for allocation. These applications included;

Applicant	Amount	Project
The Women's Cottage	$1,388	Installation of Disability Access Ramp
Australian Dyspraxia Support Group	$2,056	Purchase of computer software to address communication barriers
Hawkesbury Women's Housing and Information	$2,996	Provision of Housing Information Referral and Advocacy Outreach Service to Women and Families
Bridges Disability Services	$2,360	Purchase of All-Terrain Wheelchair
McGraths Hill Children's Centre	$281	Purchase of multicultural resources

The Manager Community Services recommended that a sub-committee be established to assess these applications. It was agreed that the sub-committee be made up of the Chair (Clr. Paine), Roy McAlpine and a staff representative from Council's Community Services Branch. Moved: Michael Laing. Seconded: Terry Fulton.

7. Hawkesbury Social Plan

7.1 Community Needs Report 2003-2004

The Manager, Community Services confirmed that Council had adopted the 2003-2004 Community Needs Report for inclusion in the 2003-2004 Social Plan and that copies of the final version of the document ha been sent out with the Business Papers. The Committee agreed to receive the Report. Moved: Max West. Seconded: Patrick Smith.

8. Council Reports

Manager Community Services referred the Committee to copies of relevant Council Reports included in the Business Papers which were considered and determined by Council in March and April 2003. These reports included;

Date	Subject	Outcome
25/03/03	Community Needs Report 2003/04	Report adopted by Council for inclusion in 2003/2004 Social Plan.

Date	Subject	Outcome
25/03/03	Community Donations Program Round 2	$11,198 (eleven thousand, one hundred and ninety eight dollars) allocated for six projects.
25/03/03	Western Sydney Area Assistance Scheme 2003	Information received. Approval for Council to accept funding for Aboriginal Playgroup Project (if successful).
08/04/03	Living in Communities Scheme (LINCS)	Proposal to be forwarded to DoCS to secure additional $50,000 (fifty thousand dollars) for LINCS Project. Council to allocate $25,000 (twenty five thousand dollars).
08/04/03	Community Cultural Grants Program	$2,150 (two thousand, one hundred and fifty dollars) allocated in 2002/2003 for 4 projects. $8,650 (eight thousand, six hundred and fifty dollars) to be allocated for three projects in 2003/2004.
08/04/03	Richmond Park - Access for Disabled	Funds allocated for disability access ramp.
08/04/03	Reports requested by Council	Report to be provided re wheelchair access to Thompson Square.
29/04/03	Families First - Strengthening the Connections Between Communities and Families Project	Approval to secure $20,000 (twenty thousand dollars) in available funding from DoCS for projects in South Windsor.
29/04/03	Seniors Week 2003	Information received.
29/04/03	Youth Week Program - ‘Big Thing 2003'	Information received.

The information was noted.

9. Issues from Advisory Committees

9.1 Roy McAlpine representing the Disability Advisory Committee (DAC) advised the Committee of the planning which was currently underway for Disability Awareness Day to be held in December 2003, and for a Disability Expo to be held in September 2003. He also provided an update on the drafting of a Disability Action Plan for the Hawkesbury and noted that DAC would be raising issues relating to pedestrian safety in conjunction with the drafting of the Plan.

9.2 Max West representing the Seniors Advisory Committee informed Committee members of the recent success of the newly-established Hawkesbury Seniors Gym which was operating full classes on both Tuesdays and Thursdays.

9.3 Terry Fulton representing the Hawkesbury HACC Forum advised the Committee of the continuing high level of service demand for Meals-on-Wheels and Home Care. He also informed the Committee of the regionalisation of the Department of Ageing Disability and Home Care.

9.4 Kaylene Kelland representing Children's Services advised the Committee of OH&S training being undertaken in the sector and the use of the Stewart Street Early Intervention Centre as 'safe place' for access handovers.

9.5 Shirley Palmer representing the Aboriginal Community Support Group (ACSG) advised the committee of the proposed establishment of an Aboriginal playgroup and planning for NAIDOC Week celebrations.

9.6 Michael Laing representing the Hawkesbury Youth Interagency provided information about a funding application which had been lodged to secure additional funding for the Richmond Youth Streetbeat Project, and the proposed development of a 'youth space café in Richmond.

9.7 Patrick Smith representing the Hawkesbury Child Protection Interest Group advised the Committee of a training seminar to be held on the 22nd May for workers working with families and children.

9.6 Amanda Higgins from the Hawkesbury District Health Service provided information to the Committee about the 'heartmoves' exercise program to be launched on 26 May, and the appointment of an Aboriginal Liaison Officer.

9.7 Niko Milic from Centrelink informed the Committee of the steps being taken by Centrelink to develop a Business Plan. Mr. Milic also advised the Committee of a recent local initiative to implement a transition to independent living program targeting young people at risk.

It was moved that the information from advisory committees be received.

Moved: Shirley Palmer. Seconded: Roy McAlpine

10. General Business

10.1 The Community Planner/Youth Development Officer advised the Committee of an electronic Social Plan Newsletter which was being compiled by Council's Community Services Branch for distribution to interagencies and other service networks.

10.2 The Manager Community Services advised the Committee of Councils decision in relation to the development of Pitt Town, and the official opening of extensions to the North Richmond Community Centre.

11. Next Meeting

To be held in the Council Committee Room from 12.00 to 2.00 pm on Wednesday the 16th July, 2003.

Meeting Closed: 1.30pm.

oooO END OF REPORT Oooo

Hawkesbury Cultural Committee - 21 May 2003

Present: John Graham, Arkadian Bilpin Performers
Garry Ragen, Hawkesbury Music Club
Alannah Norman, Hawkesbury City Council
Prue Charlton, Hawkesbury City Council
Sheila Sharp, Macquarie Towns Arts Society
Roslyn Marks, Friends of the Hawkesbury Art Collection
Craig Laffin, Community Representative
Johneen Hibbert, UWS Performance and Exhibitions Committee
Gloria Anderson, Fruits of the Hawkesbury Quilters

Apologies: Polly Wheen, Councillor Les Sheather

Budget:

Alannah Norman reported that a budget allocation of $22,608 (twenty two thousand, six hundred and eight dollars) has been requested, to be confirmed at the Council meeting of 23 June. Alannah also reported on the proposal to nominate a number of ‘flagship’ events, to be recommended for funding on an annual basis. It was agreed this would be a worthwhile initiative. It was also agreed that applications should not replicate applicatrions made under the Cultural Grants program, only an extra, add-on event should be eligible under the Fruits of the Hawkesbury. Prue Charlton undertook to make this information available to future applicants.

Acknowledgement / Acquittal Procedures:

It was resolved on the motion of Johneen Hibbert, seconded by John Graham, that funding be contingent upon successful applicants providing proof of acknowledgement of funding by way of copies of promotional material.

The committee assessed applications submitted for a total of $7,695 (seven thousand, six hundred and ninety five dollars) and made the following recommendations:

	Applicant Details	Request	Recommended
1.	St Albans Gallery “Darug and Friends” exhibition of paintings, carvings and digeridoos. 8 September - 13 October	$200	$200
2.	Friends of the Hawkesbury Art Collection Inc. “Rite of Spring” exhibition 12-21 September	$500	$500
3.	Dharug and Lower Hawkesbury Historical Society The Great North Road info day and Wwalk 13 September	$200	$200
4.	Mac Towns Music Club Fruits of the Hawkesbury Music Soiree 13 September	$500	$500 subject to further info. Re artists, fees.

	Applicant Details	Request	Recommended
5.	Hawkesbury Jazz Club Jazz On Canvas art exhibition 17-28 September	$500	$500 subject to further info. Re performance dates/times
6.	Hawkesbury Earthcare Centre Celebrating Sustainability Fair 20 September	$500	$500
7.	Fruits of the Hawkesbury Patchwork Group. Indoor/Outdoor Quilt Show 20-27-28 September Hawkesbury Creative Arts Centre	$500	$500
8.	Hawkesbury Creative Arts centre Young Artist In The Making 3-12 October	$500	$500
9.	The Ferry Artists Inc. Exploring Native Flora of the Forgotten Valley - workshop 4 October and exhibition 11 October	$500	$500
10.	Bilpin Garden Club Inc. Bilpin Spring Flower Show 11-12 October	$500	$500
11.	Kurrajong Small Business and Community Forum Kurrajong District Scarecrow Festival 17-19 October	$500	$500
12.	St Albans Gallery "Life Studies" botanical studies by Heidi Saxby 19 October - 24 November	$200	$200
13.	Macquarie Towns Art Society Figure/portrait workshop with Tony Duarte 25 October	$220	$220
14.	Macquarie Towns Arts Society School Holiday Art and Craft activities. 29 Sept - 10 October	Rental assistance	Premises arranged
15.	Life Drawing Group (of the Community Arts Workshop UWS) Fruits of the Figure Exhibition of Figure Drawing, 1-2 Nov. Maximum Fitness Gym, Richmond	$500	$500 subject to further info re insurance
16.	The Ferry Artists Inc The Ferry Artists of the Hawkesbury River (exhibition) 1-30 November	$200	$200
17.	Arkadian Bilpin Performers Private Lives (theatrical production) 21-23, 28-20	$700	$700
18.	Macquarie Towns Orchestra Concert of Classical and Light Music in St Matthews Anglican Church (date/time TBA)	$475	$475 Subject to further info re date/time
19.	Opera Odyssey Fall In Love With Opera, Richmond School of Arts 11-12 October	$500	$200 Preference to be given to local groups

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ordinary

meeting

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