



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 13 May 2003

location: Council Chambers

time: 7:00pm

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notices of motion



Notices of Motion

ORDINARY MEETING

Notices of Motion

Notices of Motion

Ordinary Meeting - 13 May 2003

Councillors P Rasmussen, L Williams and L Sheather:

A report be prepared by the General Purpose Committee meeting in August regarding the property at 112 Horans Lane, Kurrajong (DP 1015916) as to whether or not there exists a zone boundary anomaly, created as a result of the 1989 rezoning.

oooO END OF NOTICES OF MOTION Oooo



ordinary

3
section

report
of the
general
purpose
committee

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES.**
- **NEXT MEETING.**

Report of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on 29 April 2003, commencing at 9.00am.

PRESENT: Councillor R P Stubbs, Mayor and Councillor L Allan, B J Calvert, K F Conolly, P F Davies, D Finch, C A Paine, P R Rasmussen, L C Sheather and L A Williams.

Apologies for absence were received from Councillors G J Gilling and C J Woods.

RESOLVED on the motion of Councillor Davies and seconded by Councillor Sheather that the apologies be accepted.

RESOLVED on the motion of Councillor Conolly and seconded by Councillor Sheather that the Minutes of the General Purpose Committee Meeting held on 25 March 2003, be confirmed with the following amendment:

Mayor Stubbs declaration to be removed from Item 25, Environment, Community Engagement in the New South Wales Planning System and placed at Item 24, Environment, Heritage Week 2003 - Program of Events and to read:

“Mayor Stubbs declared an interest as he is president of the Friends of the Hawkesbury Art Collection.”

Councillor Rasmussen arrived at the meeting at 9.12am

Councillor Finch left the meeting at 10.00am

Councillor Davies left the meeting at 10.00am

Councillor Finch returned to the meeting at 11.35am

Councillor Davies returned to the meeting at 11.35am

Councillor Allan arrived at the meeting at 11.35am

Councillor Williams left the meeting at 11.35am

Councillor Calvert left the meeting at 12.10pm

The following recommendations were passed as resolutions of the Committee:

Mayoral Minute

Site Inspection - Pitt Town Investigation Area

COMMITTEE'S RECOMMENDATION

That a site inspection of the land within the investigation area be carried out.

SECTION 1 - ENVIRONMENT

26: Proposed Aviary, Lot 32, DP 253767, No. 4 Kirra Place, Wilberforce (DA 1582/02/EVD/END29NAX.V04)

Mr Michael Hughes, proponent, addressed the Committee

COMMITTEE'S RECOMMENDATION

That this matter be deferred for a period of one month to allow respondents the opportunity to address Council.

27: Heritage Week 2003 (GH020/003/EVD/END29NBX.V02)

COMMITTEE'S RECOMMENDATION

That:

1. The information about Heritage Week 2003 be noted.
2. The heritage and historical organisations and heritage item owners involved in Heritage Week 2003 activities be thanked for their involvement.

28: Linking Richmond Project - Urban Improvement Program Community Partnership Grant (79347/EVD/END29NBX.V05)

COMMITTEE'S RECOMMENDATION

That Council nominate Councillor Allan to be a member of the linking Richmond Project Team.

29: Response to Question Without Notice from Councillor Finch Regarding Euthanasia of Animals at the Animal Shelter (107/EVD/END29NCX.V01)

COMMITTEE'S RECOMMENDATION

That the information be received.

30: Status of Current Planning Projects (79347/EVD/END29NCX.V06)

Councillor Sheather declared an interest as he has undertaken work for Hawkesbury Valley Holden

COMMITTEE'S RECOMMENDATION

That Amendment 115 be dealt with separately to all other amendments contained within the report.

COMMITTEE'S RECOMMENDATION

That Amendment 115 be further reported to the Ordinary Meeting containing information relevant to the length of time, commencement date and estimated completion date of the project.

COMMITTEE'S RECOMMENDATION

That the remaining amendments be further reported to the Ordinary Meeting containing information relevant to the length of time, commencement date and estimated completion date of the project.

ADDITIONAL INFORMATION

Council requested that the amendments be further reported containing information relevant to the length of time, commencement date and estimated completion date of the projects.

An amended table is provided below and contains updated information concerning the draft local environmental plans and development control plans with suggested time frames. It is noted that when a draft local environmental plan is forwarded to the Department of Urban Transport and Planning for finalisation and gazettal, it is difficult to ascertain a time frame for completion. The local environmental plans are listed in order of priority .

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General Purpose Committee - 29 April 2003

Environment

Project	Matters Outstanding	Commencement/ resolution Date	Estimated Completion Date
Amendment 108	- Re-exhibition of the plan with agriculture chapter of Hawkesbury DCP - Intensive agriculture chapter of DCP has been prepared.	11/8/98	Re-exhibition of plan mid May 2003. It is not possible to estimate until Council has dealt with submissions.
Amendment 130 Proposed Multi Unit Housing Zone	- Awaiting Section 65 Certificate from Department of Urban and Transport Planning and further advice from Residential Housing Committee NSW - Exhibition of LEP	12/12/00	Exhibition end of May 2003 for 2 months. It is not possible to estimate until Council has dealt with submissions.
Amendment 138 Reclassification of community land LEP	- Planning NSW to re-issue Section 65 Certificate - Public exhibition and hearing to be organised	7/5/02	Exhibition mid May 2003. It is not possible to estimate until Council has dealt with submissions.
Amendment 126 Protection of Threatened Species and Regional Wetlands (LEP 6/00)	Draft LEP with the Department of Urban and Transport Planning.	7/11/00	Awaiting gazettal, approximately 2-3 months (August 2003).
Amendment 136 Agriculture Subdivision	Section 69 report completed.	14/8/01	Awaiting gazettal, approximately 2-3 months (August 2003).
Amendment 125 Farm Gate Sales	- Section 69 report completed - Awaiting Parliamentary Counsel Opinion prior to Section 69 being forwarded to Planning NSW	12/9/00	Awaiting gazettal, approximately 2-3 months (August 2003).
Amendment 139 Exempt and Complying	- Comments received from Parliamentary Counsel - Plan to be drafted	9/7/02	December 2003

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General Purpose Committee - 29 April 2003

Environment

Project	Matters Outstanding	Commencement/ resolution Date	Estimated Completion Date
Amendment 140 Industrial and commercial zones	- Amendments to draft plan required as per Council resolution of 11 March 2003 - Section 69 report required	9/7/02	August 2003
Amendment 141 Acid Sulphate Soils and 1003 Blaxlands Ridge Road	Section 69 report completed.	12/6/01	Awaiting PC Opinion prior to Section 69 being sent to Department of Urban and Transport Planning for gazettal
Amendment 142 Ham Street site to 4(a)	Pre-consultation and Section 62 consultation required	13/8/02	March 2004
Amendment 115 (LEP2/99) Hawkesbury Valley Holden site	- Section 62 consultation. - Exhibition required.	13/4/99	Awaiting response from NSW Heritage.
Hawkesbury Development Control Plan Additional Chapters			
Contaminated Land	Adopted - to be included into DCP	Not applicable	July 2003
Waste Not	Adopted - to be included into DCP	Not applicable	July 2003
Bushfire	Being completed by consultants	Not available	Exhibition July 2003. Report to Council in August 2003.
Effluent Disposal	Draft completed	Not available	Exhibition at end of May 2003. Report to Council in July 2003.
Caravan Parks	New chapter to be written and exhibited	Not available	December 2003
Intensive Agriculture	Draft completed	Not available	Exhibition at end of May 2003. Report to Council in July 2003.
Pollution Control Principles	Draft completed.	Not available	Exhibition at end of May 2003. Report to Council in July 2003.
North Richmond, Richmond and Windsor Mainstreets	To be developed over the next three years.	Not available	Enforced August 2003 Various

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General Purpose Committee - 29 April 2003

Organisation and Resources

Project	Matters Outstanding	Commencement/ resolution Date	Estimated Completion Date
Stormwater and Drainage	Being completed by consultants	1999	Exhibition July 2003. Report to Council in August 2003.
Lot averaging	Being completed by consultants	11 March 2003	Exhibition July 2003. Report to Council in August 2003.
WSROC Regional Vision	Report required for inclusion into the Regional Vision Framework	December 2002	Completed April 2003

SECTION 2 - INFRASTRUCTURE

13: Prohibiting Consumption of Alcohol in Public Parks
(37880/13813/28935/ENG/IND29NBX.E02)

COMMITTEE'S RECOMMENDATION

That:

1. The consumption of alcohol be prohibited at both the Regional Skate Park at Clarendon and Wilberforce Park at Wilberforce, in accordance with Section 632 of the Local Government Act.
2. The consumption of alcohol between the hours of 7:00pm and 7:00am be prohibited at Peel Park at North Richmond, in accordance with Section 632 of the Local Government Act.
3. Appropriate signage be erected at the locations affected.

SECTION 3 - ORGANISATION AND RESOURCES

32: Monthly Financial Report - March 2003 (GF011/005/FNC/OGD29NAX.F06)

COMMITTEE'S RECOMMENDATION

That the information be received.

33: Leave of Absence (80109/CSV/OGD29NAX.C08)

COMMITTEE'S RECOMMENDATION

That leave of absence be granted to Councillor Joan Woods for the General Purpose Committee meeting 29 April 2003.

34: Review of Federally Funded Child Care Programs Including Family Day Care (80563/CSV/OGD29NBX.C01)

COMMITTEE'S RECOMMENDATION

That:

1. The information be received.
2. A submission be lodged with the Department of Family and Community Services in response to review of funding arrangements for federally funded child care services as canvassed in the 'Child Care Broadband Development Project'. This submission to highlight the potential implications of any reduction in the level of operational subsidy provided to the Hawkesbury Family Day Care Scheme.
3. A copy of the submission to be forwarded to Mr Kerry Bartlett, Federal Member for Macquarie.

35: Families First - 'Strengthening the Connections Between Communities & Families' Project (79771/CSV/OGD29NBX.C02)

COMMITTEE'S RECOMMENDATION

That Hawkesbury City Council write to the Department of Community Services to obtain the funding of \$20,000 available under the Strengthening Communities component of the Families First Program on behalf of the South Windsor Families First Reference Group. These funds are to be held by Council and allocated to fund activities in the South Windsor Families First Community Action Plan (as approved by the Reference Group).

36: Proposed Road Closure - Bellbird Ave, Kurrajong Heights
(P0203/0025/ENG/OGD29NBX.E01)

Councillor Calvert advised that he resided two properties away from the subject property

COMMITTEE'S RECOMMENDATION

That:

1. Council support the closure and sale of the unformed portion of road, adjoining 19 Bellbird Avenue, Kurrajong Heights, subject to the following terms and conditions:
 - i. Mr Andrew and Mrs Leeann Beddoes pay Council the sum of \$18,000 (eighteen thousand dollars).
 - ii. The portion of the closed Road is to be consolidated with the applicants existing land.
 - iii. The land to be appropriately rezoned and all associated expenses to be borne by the applicants.
 - iv. A Right of Way, allowing Hawkesbury Rural Fire Service unlimited access to/across the block be included in the Contract for Sale of Land.
 - v. All relevant legal and survey costs to be borne by the applicant.
2. The Seal of Council be affixed to all relevant documents.

37: Seniors Week 2003 (107/CSV/OGD29NCX.C04)

COMMITTEE'S RECOMMENDATION

That the information be received.

38: Youth Week Program - 'Big Thing 2003' (80241/CSV/OGD29NCX.C03)

COMMITTEE'S RECOMMENDATION

That the information be received.

- 39: Potential for Arts and Economic Development in the Hawkesbury**
(80363/CSV/OGD29NCX.C07)

COMMITTEE'S RECOMMENDATION

That:

1. Ms Tiffany Lee-Shoy, Regional Cultural Planning Coordinator from Western Sydney Regional Organisation of Councils (WSROC) and Mr Jeremy Wright, National Partnerships Manager from Australian Business Arts Foundation be thanked for their presentation to Council.
2. The information be received.

- 40: Appointment of Aboriginal Community Representative to the Hawkesbury Nepean Catchment Management Board** (107/CSV/OGD29NCX.C05)

COMMITTEE'S RECOMMENDATION

That the information be received.

QUESTIONS WITHOUT NOTICE:

1. Councillor Conolly requested a report in relation to the status of the Flood Management Committee.

The Director of Environment and Development advised a report would be provided.

2. Councillor Calvert requested an update on the proposed sale of land on Comleroy Road and enquired if the public meeting had taken place.

The Director of Asset Services and Recreation advised that the meeting would possibly take place in May 2003.

3. Councillor Williams advised that the condition of a section of Sackville Road, which had recently been sealed, had deteriorated and requested that the process be investigated in order to improve resealing methods.

The Director of Asset Services and Recreation advised that he would undertake investigations into the resealing process.

4. Councillor Finch requested an update in relation to the residents meeting in regard to Comleroy Road.

The Director of Asset Services and Recreation advised that the meeting may be held some time in May.

5. Councillor Paine requested an update on the Picket Fence Project at McQuade Park.

The Director of Asset Services and Recreation advised that there had been a hold up with the provision of the pickets and Council has had to seek legal advice in order to receive the pickets. The Director of Asset Services and Recreation also advised that it has been a slow process and he would advise Councillor Paine of further information at a later time.

6. Councillor Paine requested an update in regard to drainage in Arndell Street. Councillor Paine advised that it was her understanding that the residents have not received any payment from Council in regard to the easement and that only one resident has received any payment due to taking the Council to the Land and Environment Court.

The Director of Asset Services and Recreation advised that he was currently investigating the matter and would prepare a report for Council.

7. Councillor Paine requested a time frame in regard to the shed on Old Stock Route Road.

The Director of Environment and Development advised that Council has currently received a proposal for Mr Zammit to settle the matter involving certain development matters and a cash settlement. The details have been referred to the resident objector who is a party to the matter. The Director of Environment and Development advised that he understood the resident objector would probably object to some components of the proposed settlement and in either case the matter must come to Council to resolve the cash settlement. The Director of Environment and Development advised that he would report the matter to Council within the next two months.

8. Councillor Paine requested information as to the total cost of money spent on St Albans Road and the total amount of Road that Council has sealed.

The Acting General Manager advised the information would be provided.

9. Councillor Allan enquired as to whether Council has prohibited alcohol consumption in local parks.

The Mayor advised that this was subject to confirmation at the Ordinary meeting.

10. Councillor Rasmussen enquired if Council were able to identify which areas, farms or properties were declared drought or bushfire affected and now in receipt of State Aid and if not could Council make enquiries to find out.

The Acting General Manager advised that Council did not know this information but would try to investigate the matter.

11. Councillor Rasmussen enquired whether Council had a problem with the ISP provider ZETA and if so what could be done to rectify the problem.

The Acting General Manager advised that problems had been experienced with the current provider for the past three days and should further problems continue Council may have to look at sourcing another provider.

12. Councillor Rasmussen requested an update on the RAAF Economic Impact Study.

The Acting General Manager advised that it was still at Stage 2 and that Stage 1 has not been released as yet. He also advised that there has not been any further meetings with the Steering Committee since last month.

13. Councillor Rasmussen requested an update on the Topoclimate Project and where the Bilpin farmers fit into this picture.

The Acting General Manager advised that funding has come through in regard to the Hawkesbury Agricultural Retention through Diversification and Clustering Project (Topoclimate Project) and was reported in The Gazette last week. He advised that the farmers at Bilpin have decided to proceed with their own project in their own right and he advised that he had wished them the very best for their project. He also stated that it may be possible for the data collected from their project to be included in the overall analysis and preparation of business plans across the Hawkesbury, however, this will be dependant on a number of issues such as the successful consultant appointment and agreement by funding bodies that this can be achieved within funding guidelines.

14. Councillor Rasmussen enquired whether Council had provided the Bilpin farmers with any financial assistance to get their project up and running.

The Acting General Manager advised that the financial allocation that Council has proposed is in next years draft budget is contributing towards the project under the Regional Assistance Program (RAP).

15. Councillor Rasmussen enquired as to whether Council agreed, in regard to 112 Horans Lane, that there was an anomaly in the boundary.

The Director of Environment and Development advised that Council has not made any resolution in regard to that matter and that Council need to investigate whether an anomaly exists and if it does exist, what to do about that, but there is no outstanding resolutions and there will need to be a notice of motion or a call for a report on the property.

16. Councillor Davies enquired whether an application had been received by Council for KFC in Richmond.

The Director of Environment and Development advised that Council had received an application from KFC for the Corner of March and Bosworth Street, Richmond.

17. Councillor Davies enquired whether the KFC Development Application had any traffic issues involved with it.

The Director of Environment and Development advised that he thought it was a regional traffic issue and would discuss the matter further with Councillor Davies.

The Acting General Manager advised that if there are any issues that come up as part of the DA that it can be referred to the Traffic Committee.

18. Councillor Davies advised that on the corner opposite the care sales on March and Bosworth Streets, Richmond, Mr Jarvie has put up signs on wooden pegs in front of the house.

The Director of Environment and Development advised that he would investigate the matter and advise of the outcomes in a memo to Councillors.

19. Councillor Sheather advised, in regard to the matter of a shed at Maraylya, that he had seen a document indicating that Council would approve a shed on another location and enquired as to why the neighbours were asked for their views if Council were already approving the shed. Councillor Sheather also enquired why the matter was coming back to Council when the current shed policy states 150 square metres and Council had received an amendment to that of 175 square metres and the shed being discussed was 220 square metres.

The Director of Environment and Development advised that the matter had gone to the Court of Appeal where Council's case was successful and the consent for the use of the shed was declared invalid. He advised that the matter of the demolition of the existing shed would have to go back to the Land and Environment Court to be determined by the same judge whose decision has been overturned by the Court of Appeal on the use of the shed issue. In an attempt to avoid going back to the Land and Environment Court, negotiations were instigated between Council and the two parties to explore areas of resolution.

20. Councillor Sheather requested an update on the fence and re-vegetation program.

The Director of Environment and Development advised that the Revegetation Management Plan prepared by an independent consultant had been forwarded to Mr Zammit and Mr Hagar. He also advised that in regard to the fence that was erected between Mr Zammit's and Mrs Maddens properties, the applicant is suggesting that he has no objection to the fence being painted however is questioning who is going to pay for the painting.

ORDINARY - 13 May 2003

General Purpose Committee - 29 April 2003

Organisation and Resources

21. Councillor Sheather enquired whether it be appropriate to discuss the SARS virus at the next meeting of the Emergency Management Committee.

The Director of Asset Services and Recreation advised that it may be placed on the agenda.

The meeting terminated at 12.35pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 3 June 2003.

.....
Mayor



ordinary

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section

reports
for determination

ORDINARY

Meeting Date: 13 May, 2003

Item: **69****ITEM: 69 Quarterly Review as at 31 March 2003****FILE NUMBER:** 107/CSV/ORE13NBX.C09**REPORT:**

The March Quarterly Review of the Management Plan for the 2002/2003 financial year is reported to Council in accordance of the requirements of the Local Government Act 1993.

The March Quarterly Financial Statement discloses a deficit result of \$248,071 (two hundred and forty eight thousand and seventy one dollars) when comparing actual income and expenditure to Council's adopted budget for the 2002/2003 financial year to date.

The main variations from the adopted budget occurred in the following areas:

Previously Reported	
Increased revenue from Financial Assistance Grant - General Purpose Component. The increase in roads component of \$99,852 used to fund kerb, guttering and footpaving projects - Freemans Reach Primary and Hawkesbury High Schools.	(\$20,940)
Additional expenditure for Traffic Study	\$46,761
Revenue from Court Orders relating to legal expenses	(\$38,029)
Unbudgeted expense for Unisearch - Pitt Town Steering Committee	\$19,800
Additional changeover costs of vehicles as part of employment package	\$45,000
Net increase in anticipated revenue from rates and ex-gratia receipts	(\$13,041)
Net adjustment for return of funds from Hawkesbury Wine, Food and Music Affair (\$15,752) offset by Hawkesbury Eisteddfod expenses (\$14,664)	(\$1,088)
Unbudgeted cost of donation of hay to Glen Innes farmers	\$7,000
March Quarter	
Additional expenses relating to Development Legal Expenses	\$60,000
Additional expenses for consultant's fees relating to Planning and Local Studies	\$20,000
Reduced revenue from S149 Planning Certificate Income	\$25,000
Reduced revenue from Sewerage Management Facility Inspections Income	\$35,000
Additional sundry expense for removal of polluted waters at South Windsor Creek	\$21,721

ORDINARY

Meeting Date: 13 May, 2003

Item: **69**

Net adjustment in revenue for increase in Dog Pound income (\$60,000), decrease in legal expenses (\$7,000) offset by increase in salaries of \$12,000	(\$55,000)
Increased revenue from Financial Assistance Grant - General Purpose Component; The increase in roads component of \$19,177 used to fund a section of failed road pavement in Bells Lane Kurmond	(\$47,287)
Increase in Parking infringement income	(\$60,000)
Increase in revenue from ex-gratia receipts	(\$7,700)
Additional advertising expenses for Council notices and position vacant advertisements	\$15,000
Additional salaries expense associated with termination of General Manager	\$154,530
Unbudgeted recruitment expenses for new General Manager	\$40,000
Unbudgeted cost for unclaimable salaries in relation to fire fighting costs	\$27,742
Decrease in income of \$30,00 and decrease in expenses of 56,398 for the Museum Curators program - now commencing 2003/2004	(\$26,398)
Total variations	\$248,071

These variations are discussed in more detail in the March Quarterly Management Plan and Financial Statement Review.

RECOMMENDATION:

That the quarterly review of 2002/2003 Management Plan and Financial Statement for the period ending 31 March 2003 be adopted.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 69 Oooo

ORDINARY

Meeting Date: 13 May, 2003

Item: 70

ITEM: 70**Payment of External Organisations**

FILE NUMBER: GT050/005, GT070/018, GM001/021 Pt 14, GC210/014 Pt 3/CSV/ORE13NBX.C12

REPORT:

Set out below are the summarised financial's as at 31 March 2003, of external organisations that Council has resolved to allocate funds for economic development service delivery and projects for 2002/2003.

Organisations (Unaudited Result)	Operating Income	Operating Expenses	Surplus (Deficit)
Hawkesbury Sports Council Inc.	\$604,542.68	\$520,706.18	\$83,836.50
Hawkesbury City Chamber of Commerce Inc.	\$134,293.22	\$117,005.56	\$17,287.66
Tourism Hawkesbury Inc.	\$276,014.30	\$271,622.03	\$4,392.27
Hawkesbury Harvest Inc.	\$54,340.17	\$16,387.14	\$37,953.03
Hawkesbury Economic Development Advisory Committee	\$19,500.00	\$14,500.52	\$4,999.48

Hawkesbury Sports Council Incorporated (HSCI)

HSCI has reported an operating surplus for the period ending 31 March 2003 of \$83,836.50 (eighty three thousand, eight hundred and thirty six dollars and fifty cents). HSCI continues to maintain, manage and improve Council's sporting facilities including mowing, cleaning and repairs and security, as well as collecting fees from users of the facilities. Council's funding allocation for 2002/2003 to HSCI is \$686,632.00 (six hundred and eighty six thousand, six hundred and thirty two dollars) which includes \$200,000.00 (two hundred thousand dollars) for Capital expenses.

Progress to date and projects underway by HSCI include:

Several outstanding projects are now nearly ready for the lodgement of the DA's and are programmed to commence in September. These include the upgrade of the Icely Park toilets, the extension of the Turnbull oval amenities and the extension / upgrade of the Mileham Netball amenities.

Power fluctuations have necessitated the installation of surge protectors on several grounds to protect the light fittings and an order has been placed for two shade shelters for Colbee Park.

The last quarter for the Hawkesbury Sports Council has been an extremely difficult one due to the increasing overlap of sporting seasons, the drought and the minimal time between seasons for the installation of goalposts for the winter sports.

Hawkesbury City Chamber of Commerce Inc. (HCCCI)

HCCCI has reported an operating surplus for the period ending 31 March 2003 of \$17,287.66 (seventeen thousand, two hundred and eighty seven dollars and sixty six cents). Council's funding allocation for 2002/2003 is \$118,000.00 (one hundred and eighteen thousand dollars).

A summary of HCCCI actions, incorporating the Mainstreet Program for the period include:

- Liaise with senior council staff to process requirements of Mainstreet committees on issues relating to urban design, capital works, parking and signage.
- Supervise removal of Christmas banners for both Council and Mainstreet and installation of Council logo banners for Australia Day.
- Install Autumn banners in South Windsor.
- Oversee cleaning, repair and storage of all Mainstreet soft banners.
- Facilitate monthly meeting of the four Mainstreet committees, complete and distribute minutes, agendas, organise venues, complete action points for committees as required.
- Prepare, distribute, collect petitions for a stand-alone mailbox in North Richmond shopping centre, as directed by the North Richmond Mainstreet Committee.
- Assist Council purchasing officer and manufacturer in re-order of South Windsor garbage bins.
- Collaborate and assist Council Building Services Manager with the Development Control Plan meeting for North Richmond.
- Follow up DSRD funding application for retailing and business marketing workshops in 2003. tentative booking for presenters and venues arranged.
- Produce monthly Mainstreet newsletters.
- Distribute cleaning kits to businesses adjacent to new bins in Richmond to encourage them to regularly clean bin exteriors. Most businesses are happy to participate.
- Visit North Richmond Shopping Centre with Chris Daley to assess number of bins to be replaced if Council approves in Capital Works Budget.
- Work with a 'signage' subcommittee of Windsor Mainstreet to explore options for specific additional signage to the shopping centre. Liaise with RTA and Tourism.
- Encourage and facilitate special community performances in the Rotunda in Richmond Park under Richmond Mainstreet budget.
- Sponsor 'Music in the Park' at Kurrajong.
- Prepared and distributed evaluation forms for Windsor Xmas shopping promotion.
- Collaborate with Council public relations staff on a series of strip banners promoting the Hawkesbury for the 2003 Sydney UBD local pages.
- Coordinate replanting of Mainstreet post in South Windsor.
- Work with Waratah, Jazz and Harvest towards a combined festival in Richmond in September 2003.
- Support Chamber staff with office functions, servicing the needs of members, Chamber meetings, and recruiting new members.

- Attend Town Centre Development Association meetings - most recent AGM at Canterbury Council in March.
- Work with retailers who have public safety issues with council or landlords to resolve issues.

Tourism Hawkesbury Inc. (THI)

THI has reported an operating surplus for the period ending 31 March 2003 of \$4,392.27 (four thousand, three hundred and ninety two dollars and twenty seven cents). Council's funding allocation for 2002/2003 is \$164,800.00 (one hundred and sixty four thousand eight hundred dollars).

During the quarter under review, THI achieved the following:

- Awards for excellence in General Tourism Services at the recent Western Sydney Industry Awards won by THI.
- NSW Young Achiever in Tourism Award won by THI's Tourism Manager Karina Groth.
- Executive Board members and Management have represented the association and the Hawkesbury region on various committees including Hawkesbury Harvest, Local Economic Development Board, GROW and NPWS Greater Blue Mountains Wilderness Interpretive Centre steering committee.
- THI has continued to foster regional tourism links with Hills Hornsby Tourism. This relationship is one of the reasons that Tourism NSW has admitted the "Hawkesbury Region" into its short breaks program for the first time. This in itself is an outstanding achievement and one that will certainly help to increase the profile of the Hawkesbury as a quality tourism destination.

Council funding for the 2002/ 2003 year has been allocated directly against the running costs of the Visitors Information Centre. March financial results show that the Information Centre Overheads were \$162,643.88 against which the Council Grant for the period of \$123,600.00 were allocated. The shortfall of \$39,043.88 represents a direct contribution from THI member funds towards the running of the centre.

Hawkesbury Harvest Inc. (HHI)

HHI has reported an operating surplus for the period ending 31 March 2003 of \$37,953.03 (thirty seven thousand, nine hundred and fifty three dollars and three cents). Council's funding allocation for 2002/2003 is \$43,200.00 (forty three thousand, two hundred dollars). During the quarter under review HHI achieved the following milestones:

- During February Hawkesbury Harvest participated in the NSW Food and Wine Tourism Seminar at the Square House at UNSW. Up to 200 delegates attended across NSW. Harvest had a display show casing the region. Kate Faithorn and Ian Knowld gave presentations.
- Royal Easter Show participation. Hawkesbury Harvest was invited back again this year to mount a display in the Horticulture Pavilion. Space worth at least \$20,000 was provided free.
- Farm Gate Trail - Edition 2. The second edition of the colour Farm Gate Trail (FGT) map was launched by the Minister for Agriculture in February at UWS Hawkesbury Campus. Up to 100 people attended the event which was a great success.

- Twenty six food media people attended The Moving Feast event in March. Designed as a precursor to next year's Harvest Festival, a Long Lunch at Richmond Oval, the event was essentially a large scale media familial to raise the awareness of the produce available in the Hawkesbury and the improving quality of local cuisine.
- Pine Crest Orchard Open Day. The first of the open farm days was held on 25 January at Pine Crest Orchard. An article appeared in the Hawkesbury Gazette and radio coverage was given on 2BL and 2UE. Approximately 300 attended on the Saturday and a much larger than expected turnout on the Monday of the Australia Day Weekend.
- Welcome Packs. HH has participated in the production of Hawkesbury City Council Welcome Packs for new residents to the area.
- 2003 Western Sydney Industry Awards. Hawkesbury Harvest received a Highly Commended Award in the Significant Contribution to Western Sydney by a SME sub-category of the Corporate and Business Services category at the 2003 Western Sydney Industry Awards in March.
- Farm Gate Trail Regional Funding 2003-2004. Significant lobbying has been undertaken by HH members and staff with Hornsby, Baulkham Hills and Hawkesbury Local Government councillors and staff for 2003/2004 funding.
- Resignation of Kate Faithorn. Kate Faithorn will finish up with HH at the end of April and a replacement for her will not be sought until the matter of funding is advised formally. Sufficient funds are available to administer HH until the end of June 2003 using casual staff. Kate has brilliantly and very professionally fulfilled her commitment to Hawkesbury Harvest. She has made a highly significant contribution to the success of HH to date. I believe that many people in the Hawkesbury and Council have benefited greatly from Kate's contribution which was way beyond the call of duty.
- Training for members. Alan Eagle, Operations Manager (OM) has developed a series of courses with TAFE Richmond for members. They include subjects related to operating small business such as how to develop a marketing plan; business plan introduction, record keeping etc.
- Signage. Alan Eagle has negotiated with Hawkesbury City Council to gain approval for farm-gaters to be able to erect Directional Signs. The signs will remain the property of HH and will be at a cost of \$220 per sign to the farm-gater.

Hawkesbury Economic Development Advisory Committee (HEDAC)

HEDAC has reported an operating surplus for the period ending 31 March 2003 of \$4,999.48 (four thousand, nine hundred and ninety nine dollars and forty eight cents). Council's funding allocated for 2002/2003 is \$26,000.00 (twenty six thousand dollars).

Expenditure to date includes sponsorship payments for:

- Hawkesbury Business Enterprise Centre - \$6,000.00 (six thousand dollars).
- Hawkesbury Business Awards - \$3,000.00 (three thousand dollars).
- Greater Western Sydney Ambassador Program - \$2,500.00 (two thousand five hundred dollars).

Further sponsorship payments that have been recommended to occur in the fourth (4th) quarter of 2002/2003 include:

- Associate Membership with the Australian International Trade Association (AITA) - \$500.00 (five hundred dollars).
- Western Sydney Institute of TAFE for the Institute's Student Excellence Awards (Bronze Category) - \$1,000.00 (one thousand dollars).

HEDAC has continued to work towards promoting tourism within the local area as well as encouraging business and agricultural sustainability. HEDAC's grant application to Department of Transport and Regional Services (DOTARS) for funding towards the establishment of a database and website for Home Base Business (HBB) Industries located within the Hawkesbury region was successful with the project commencing in January 2003 with the appointment of a Project Officer for the duration of the project. The projects achievements to date include:

- The successful running of HBB information sessions during the month of March (over 50 businesses attending).
- HBB Brochures printed and distributed.
- Over 40 businesses have registered to be included in the HBB directory so far.
- Press release in the February Chamber Newsletter advising of the Project.
- Three stories printed in local media regarding the Project before the first meetings were held in March.

Major issues still confronting HEDAC include the recent release of the RAAF Base Richmond Economic Impact Study. This study was the subject of a Council submission as well as a submission recommended by HEDAC and commissioned by Council for the engagement of Professor Russell Cooper. Professor Cooper is a Professor of Economics in the School of Economics and Finance at the University of Western Sydney whose review focused on the economic indicators contained within the report. The completed review was submitted to PriceWaterhouseCoopers for it to be reflected in the final Stage 1 Report. This has caused the delay in the release of the Stage 1 Report because of the complexity of its inclusion. Stage 2 of the RAAF Base Richmond Economic Impact Study is currently underway, but has been put on hold until Stage 1 has been finalised and is released.

HEDAC has also made a submission to the University of Western Sydney (UWS) supporting the establishment of a Community Board to discuss issues relating to the courses on offer and the future direction of the Richmond Campus.

HEDAC has also scheduled a strategic workshop for its committee members to be held within this financial year to discuss a Broader Marketing Program. The results of the workshop will be further reported to Council.

Unspent funds from 2001 / 2002 Economic Development Funding to External BodiesTourism Railway Association Kurrajong (TRAK)

During Council's 2001 / 2002 budget process an allocation of \$5,000 was made to TRAK to engage a consultant to address the planning issues associated with the proposed project to rebuild the former rail link between North Richmond to Kurrajong village as a tourist facility for the Hawkesbury.

Recent correspondence indicates that \$2,200 from the original \$5,000 allocation remains unspent. TRAK would like to spend the remaining funds towards a restoration program involving five vintage carriages which are in need of restoration. Estimates have been obtained for the re-roofing and relining of the ceiling of one of the cars which is urgently in need of maintenance work and the remaining funds will cover this cost.

TRAK have also requested that Council assist in the cost of transporting railway line, which they have acquired from Walgett, NSW. Mr Ian Dodd, Secretary of TRAK, has requested an opportunity to address Council on this matter. A further report detailing TRAK's request will be submitted to Council's next General Purpose Committee Meeting allowing Mr Dodd this opportunity.

RECOMMENDATION:

That:

1. The information be received.
2. The remaining TRAK funds of \$2,200 be allocated to their carriage restoration program.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 70 Oooo

ITEM: 71 **Approved Funding Under the Regional Assistance Program (RAP) for the Hawkesbury Agricultural Retention through Diversification and Clustering (HARtDaC) Project**

FILE NUMBER: 107/CSV/ORE13NBX.C10

REPORT:

Council has received confirmation of the approved funding for the Hawkesbury Agricultural Retention through Diversification and Clustering (HARtDaC) Project under the Regional Assistance Program (RAP). Contracts have been received by Council, which have been signed and sent to the Department of Transport and Regional Services (DOTARS) confirming the acceptance of the conditions of the contract.

The total RAP funding received is \$105,710 (one hundred and five thousand, seven hundred and ten dollars) GST inclusive and together with other cash and in kind contributions, the total project cost will be \$420,810 (four hundred and twenty thousand, eight hundred and ten dollars).

The project is proposed to show the potential capacity to minimise the impact of higher population and development through retention and diversification of sustainable agriculture in environmentally sensitive areas of the East Coast of Australia. This project will showcase how other areas, particular in the Sydney basin, can capitalise on the many social, economic and environmental benefits peri-urban sustainable agriculture can provide. The project will also highlight the community and economic benefits of retaining and encouraging sustainable agricultural land suitable for a range of agricultural technologies as a competitive triple bottom line alternative to developing land to accommodate the urban sprawl. This project will also quantify the potential for job creation in the Agricultural Industry.

The Hawkesbury City LGA represents a very diverse range of critical factors that influence what farmers can do with their land (climate, soil type etc) and offers a range of attitudes that are representative of the Greater Sydney Region. The valley areas represent one of the warmest areas of the Sydney region and the mountain areas, the coldest. The soils vary from rich volcanic loam, sandstone and shale outcrops to rich alluvial deposits. This combined with a wide diversification in frost and rainfall across the region, makes it an excellent location to apply the project.

The project will be promoted to all farmers in the LGA. It is envisaged that an Expression of Interest (EOI) will be sought from all farmers wishing to be considered as part of this project. 20 (twenty) farms (covering 300-500 ha) will be selected to represent a range of critical factors to exemplify the potential of a wider project in the Sydney basin. The farmers selected will also be selected for their commitment to the implementation of the project including acting on recommendations/suggestions coming from the final report of the project to establish trial farms for these new crops.

Hawkesbury City Council (HCC) will act as the proponent of the project and supervise all areas of the consultancy. Council has committed \$30,000 (thirty thousand dollars) in cash for the project to pay for the feasibility study and in kind support with regard to supervision and promotion of the project. Council has also confirmed commitment to offer farmers the opportunity to take up a 'Local Loan' to assist them financially to support this project. This funding would be repayable by the farmers who request this assistance.

As part of the project process, the Project Manager, who will be HCC's General Manager, and supported by the Executive Officer of Hawkesbury Economic Development Advisory Committee, will manage a steering committee with representation from the following areas:

- Department of Transport and Regional Services
- Hawkesbury City Council / HEDAC
- Trial Farms - up to three representatives from the farmers involved in the project (it has been suggested that Ms Louise Saaranan from the Bilpin Farmers Group should be one of those three representatives).
- NSW Agriculture
- Greater Western Sydney Economic Development Board
- Hawkesbury Harvest
- GROW Employment Council

The role of this committee will be to keep the project aligned with its objectives and to advise, guide and support the project. The steering committee will also monitor the progress of the organisation commissioned to carry out the project and to evaluate the project at the completion.

Tender documents are now to be prepared to select a suitable scientific specialist consultant to undertake the project. EOIs will also be called to advertise the project to farmers in the Hawkesbury City LGA and run a workshop for all interested farmers to inform them of the details and commitment required to be part of the project. The steering committee will be convened to help with the preparation of the tender documents and undertake selection of the suitable tenderer, as well as the most suitable farms in collaboration with the successful tenderer. All members of the steering committee, except for, the two trial farm representatives (assuming that Ms Louise Saaranan agrees to be a part of the steering committee) can be convened to commence the preparation of the tender document and discuss the appropriate actions to be taken and time frames for completion of those actions during the project including the calling of the public meeting for farmers.

RECOMMENDATION:

That:

1. The information be received.
2. The steering committee consisting of HCC's General Manager and a representative from:
 - Department of Transport and Regional Services

- Hawkesbury City Council / HEDAC
- Trial Farms - up to two representatives
- Bilpin Farmers Group - Ms Louise Saaranan
- NSW Agriculture
- Greater Western Sydney Economic Development Board
- Hawkesbury Harvest, and
- GROW Employment Council

be convened to commence the preparation of tender documents to select the scientific consultant to undertake the project.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 71 Oooo

ITEM: 72 **National Aboriginal and Islander Day of Celebration (NAIDOC) 6 July 2003 - Request for funding and formal recognition**

FILE NUMBER: 83169/CSV/ORE13NBX.C06

REPORT:

Hawkesbury City Council has received a letter from the Hawkesbury NAIDOC Day Planning Committee thanking Council for its support of NAIDOC Week celebrations held in 2002. The Committee has also made representations for funds from Council to support the staging of NAIDOC celebrations to be held on 6 July 2003.

The NAIDOC Committee reported that NAIDOC Week 2002 was a very positive and exciting event. The NAIDOC Day activities were well attended by participants and spectators who talked 'in glowing terms of the concert and the wonderful celebration that the Hawkesbury had provided for this special week'.

In their letter, the Hawkesbury NAIDOC Planning Committee also highlighted the importance of NAIDOC Week to indigenous people as it provides the opportunity for them to share their culture, history and lifestyle with other Australians.

The NAIDOC Day Planning Committee is seeking \$3,000 (three thousand dollars) to support the staging of a 'free public concert with information stalls, bush tucker food and children's activities'. The funding is to be used for advertising, the hire of Richmond Oval and sound equipment and the purchase of materials for a program of Children's activities. Should Council agree to the report, \$1,500 (one thousand, five hundred dollars) can be made available from the Community Services budget, and the balance of \$1,500 (one thousand, five hundred dollars) from the 2003/2004 Community Donations budget from the \$4,230 (four thousand, two hundred and thirty dollars) which has been allocated for 'Awareness and Understanding (Indigenous)' events.

The NAIDOC Day Planning Committee has also requested that NAIDOC week be formally recognised with the Aboriginal and Torres Strait Islander flags to be flown at the Council Chambers, Friendship Park Clarendon and the Richmond Park Cenotaph.

RECOMMENDATION:

That:

1. The information be received.
2. Hawkesbury City Council allocate \$3,000 (three thousand dollars) as a contribution to the cost of staging NAIDOC Week Celebrations for 2003.

ORDINARY

Meeting Date: 13 May, 2003

Item: **72**

3. The Aboriginal and Torres Strait Islander Flags be flown at Council Chambers, Friendship Park Clarendon and the Richmond Park Cenotaph during NAIDOC Week.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 72 Oooo

ITEM: 73 Replacement of Community and Youth Access Bus**FILE NUMBER:** 78340/CSV/ORE13NBX.C07

REPORT:

This report has been prepared to seek Council's approval for a strategy to fund the replacement of Council's Community and Youth Access Bus. This strategy will involve the transfer of ownership of this community asset to the Board of Peppercorn Services Inc.

Background

In August 1999, Council was successful in securing a grant of \$141,900 (one hundred forty one thousand and nine hundred dollars) under the Safer Communities Development Fund administered by the Attorney General's Department of NSW. An amount of \$51,112 (fifty one thousand one hundred and twelve dollars) from this grant was intended to assist Council in funding the replacement of Council's Community Access Bus.

In February 2000, a Nissan Civilian 22 seater vehicle was purchased at a cost of \$87,291 (eighty seven thousand two hundred and ninety one dollars). The purchase of the replacement vehicle was funded through the crime prevention grant, the proceeds of the sale of the exiting Council access bus, and a small amount of funds which had been set aside for vehicle replacement. While the Nissan Civilian is owned by Council, responsibility for the day-to-day operation of the vehicle was vested with the Hawkesbury Community Transport Service (HCTS) which in turn is managed by Peppercorn Services Inc (Council is the auspice body for HCTS, but in June 2001 Council agreed to delegate day-to-day responsibility for the management of HCTS to the Board of Peppercorn Services Inc.).

The arrangement entered into with HCTS, enables the vehicle to be used by HCTS to provide transport for clients of its funded programs - in addition to its function as a Community and Youth Access Bus. A proportion of the income generated from both the external and internal hire of the vehicle has been set aside for vehicle replacement, while the balance of the income is used to fund the Hawkesbury Community Transport Fund which provides subsidised transport for transport disadvantaged groups within the community.

Current Situation

The Nissan Civilian purchased in February 2000 is now due for replacement. An amount of \$100,000 (one hundred thousand dollars) is available to fund the replacement of this vehicle made up of the current value of this asset - \$60,000 (sixty thousand dollars) - and \$40,000 (forty thousand dollars) in the vehicle replacement reserve. While this amount would have been sufficient to fund the purchase of a replacement Nissan Civilian, these vehicles are no longer imported into Australia. The most appropriate replacement

vehicle - which can best meet the needs of the HCTS client group - is a Mercedes Sprinter Optimo Bus which, with wheelchair conversion, would cost \$160,000 (one hundred and sixty thousand dollars) creating a shortfall of \$60,000 (sixty thousand dollars). There are currently no Council funds available to meet this shortfall.

Following a meeting of the Board of Peppercorn Services Inc., the Board has agreed to a proposal to contribute an amount of \$60,000 (sixty thousand dollar) to meet the shortfall in funds available to purchase the Mercedes. These funds would be sourced from other HCTS programs. The Board agreed to this proposal on the basis that the Councils Community and Youth Access Bus is used to transport clients across all HCTS programs and as such forms an important component of the HCTS vehicle fleet.

The Board has indicated however, that the allocation of \$60,000 (sixty thousand dollars) would be made on the proviso that Council give consideration to transferring ownership of the new vehicle to Peppercorn Services Inc. This request has been made to streamline the administration of this vehicle by HCTS - currently the registration of the vehicle is in Council's name and correspondence regarding renewal notices, insurance matters, traffic infringements etc, are forwarded to Council. In practice, Council does not contribute to the upkeep and maintenance of the vehicle and the transfer of ownership would formalise the existing 'informal' arrangement.

The Board will of course enter into a formal service agreement with Council to ensure that the Access Bus will continue to be made available for its intended purpose - to provide an affordable transport option for community groups and to generate income for the Hawkesbury Community Transport Fund. The Agreement will specify the amount of funds to be set aside on an annual basis to fund the replacement of the vehicle so that this important community asset can be retained indefinitely. The Agreement will be renewed every three years and if necessary variations can be reported to Council. Fees and Charges for the hire of the Access Bus will still be reported annually in Council's Management Plan for approval by Council. It should be noted that as Council is the auspice for HCTS, then a mechanism remains for Council to monitor the performance of Peppercorn Services Inc. in the administration of the Access Bus and to intervene (should this be necessary). In addition, the Constitution of Peppercorn Services Inc. provides for two Council staff and one Councillor to sit on the Board.

Peppercorn Services Inc. has demonstrated its capacity to manage government funded resources to achieve contracted outcomes for the benefit of the community. It is considered that the proposed transfer of ownership of the Community and Youth Access Bus to this community body (auspiced by Council) will retain sufficient safeguards to ensure that the Access Bus continues to be made available for the benefit of the community.

RECOMMENDATION:

That:

1. The information be received.

ORDINARY

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2. Council agree to the proposal developed by the Board of Peppercorn Services Inc. to fund the replacement of the Community and Youth Access Bus.
3. Ownership of the new Community and Youth Access Bus be transferred to Peppercorn Services Inc.
4. A service agreement be executed between Council and Peppercorn Services inc to regulate the operation of the Community and Youth Access Bus to ensure that the Access Bus will continue to be made available to community groups and that its operation continues to generate income for vehicle replacement and the provision of subsidised transport through the Hawkesbury Community Transport Fund.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 73 Oooo

ITEM: 74 Clarendon Skatepark - Completion of Safety Audit**FILE NUMBER:** 28935/CSV/ORE13NBX.C08

REPORT:

In December 2002, a steering committee was established to address concerns regarding the operation of the Clarendon Skatepark - these concerns included vandalism, littering, theft, truancy, illegal parking, anti-social activities, and the safety of skaters.

In response to these concerns the steering committee identified 25 recommendations which were reported to Council in January 2003. One of these recommendations stated that;

The Hawkesbury Local Area Command complete a Safety Audit of the skatepark & surrounds to identify opportunities for improving community safety.

The Safety Audit of Clarendon Skatepark has been completed by Snr. Constable Jeff Parkin of the Hawkesbury Area Local Command and its findings reported to the steering committee.

Regarding concerns about the perceived crime impacts of the skatepark, the safety audit comments:

'A check of crime data reveals very low incidence of crime with the type of matters limited to Graffiti, Helmet Cautions, Truancy and some transport related offences'.

Regarding the concerns of local businesses that the skatepark could have an adverse impact on their businesses, the safety audit comments:

'All retailers in the vicinity of the Skatepark were spoken to regarding the impact of the skatepark on business. All commented that after initial concerns and fears of the potential for crime and the fear of an adverse effect on business, none of the fears have so far been realised'.

In conclusion, the safety audit states:

'The Clarendon Skate Park is currently being used for the purpose to which it was built. The addition of parking, seating and water to the site has eliminated the majority of initial complaints. The park users are variable in age and diversity of background with one common purpose - to skate. The initial novelty of those with other activities in mind (graffiti) appear to have lost interest'.

Given the findings of the safety audit, it would appear that the Clarendon Skatepark is, on the whole, operating safely. The implementation of those recommendations for which Council, the Hawkesbury Area Local Command, and the Richmond Youth Streetbeat Project shared responsibility for (as reported to Council in January 2003), have reduced the adverse impacts associated with the operation of the skatepark.

The safety audit also included six (6) additional recommendations to improve safety at the facility:

1. Extra litter bins be placed in the vicinity of the seating.
2. Trees close to the Skate Park be trimmed to a height of 2 metres from the ground (for greater natural surveillance and shaded areas).
3. Rocks and steel objects be cleared along the boundary fence of State Rail.
4. Relocation of the Alcohol Restriction sign to a point of common approach to the skatepark.
5. Rubbish collection to be pm Fridays and am Mondays.
6. Continued consultation and communication with retailers and State Rail.

It would be appropriate for recommendations 1 (one) 2 (two) 4 (four) and 5 (five) to be referred to the Manager Parks and Recreation. Recommendation 3 (three) should be referred to City Rail through the Manager Community Services. Preliminary discussions with Council staff indicated that the recommendations can be achieved within existing budgetary allocations.

In relation to recommendation 6 (six), it is proposed that responsibility for the ongoing monitoring of the skatepark be delegated to the 'Skatepark and Other Facilities Working Party' which Council agreed to established in March 2003.

The membership of the Working Party was to include:

- 1 Councillor representative
- 2 representatives from the Chamber of Commerce
- 3 resident representatives
- 1 representative from the Hawkesbury Area Local Command
- 1 representative from the Richmond Youth Streetbeat Project
- 1 representative from the Hawkesbury Youth Interagency
- 2 representatives from the Youth Advisory Committee
- Council Staff from Community Services and Parks and Recreation

In view of the outcomes of the safety audit - which suggest that the initial issues of concern regarding the establishment of the Clarendon skatepark have largely been addressed - it would now be appropriate for Council to set-up the proposed Working Party. The establishment of the Working Party will provide a mechanism for the ongoing monitoring of the Clarendon and North Richmond skateparks (when completed). In addition the Working Party will develop guidelines to assist in the design, location and ongoing operation of other skateparks that may be constructed in the Hawkesbury.

Council is yet to nominate a Councillor to sit on the Working Party.

RECOMMENDATION:

That:

1. The information be received.

ORDINARY

Meeting Date: 13 May, 2003

Item: **74**

2. The recommendations of the Clarendon Regional Skatepark Park Safety Audit be referred to the Manager Parks and Recreation and the Manager Community Services for Implementation.
3. Council to call for expressions of interest from nominated individuals and agencies to establish the 'Skatepark and Other Facilities Working Party'.
4. Council nominate a Councillor representative to sit on the Working Party.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 74 Oooo

ORDINARY

Meeting Date: 13 May, 2003

Item: 75

ITEM: 75 **Full Depth Asphalt in Old Bells Line of Road, Kurrajong Village****FILE NUMBER:** 79338/EVD/ORE13NBX.E05**REPORT:**

Tenders for the full depth asphalt reconstruction of a section of failed road pavement in Old Bells Line of Road, Kurrajong closed at 2.00pm. on 15 April, 2003.

A project item in the 2002/2003 Works Program provides for the reconstruction of a failed section of Old Bells Line of Road in full depth asphalt generally between Woodburn Road and the Country Womens' Association building.

A total of eight (8) tenders were received and are listed as follows, in ascending order.

<u>Tenderer</u>	<u>Amount (\$)</u>
Nace Civil Engineering Pty Ltd	274,650.00
Emoleum	276,240.00
Boral Asphalt	281,340.00
Pioneer Road Service Pty Ltd	295,800.00
Pavement Salvage Operations	307,740.00
Rainbow Environmental Service Pty Ltd	367,200.00
Rocks Excavations and Plant Hire Pty Ltd	369,000.00
A & C Group Pty Ltd	435,000.00

The lowest tender, in the amount of \$274,650, has been received from Nace Civil Engineering Pty Ltd. This company is presently responsible for the Windsor Road widening project and is considered to have the capacity and necessary experience to fully comply with all the requirements of the Specification of Contract.

RECOMMENDATION:

That the tender, in the amount of \$274,650 submitted by Nace Civil Engineering Pty Ltd for the reconstruction of a failed section of Old Bells Line of Road, Kurrajong Village in deep lift asphalt, be accepted and be executed under the Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 75 Oooo

ORDINARY

Meeting Date: 13 May, 2003

Item: 76

ITEM: 76 **Construction of Kerb and Gutter/Roadworks in Panorama Crescent and Boomerang Drive, Freemans Reach - Stage 1**

FILE NUMBER: 79338/ENG/ORE13NBX.E04

REPORT:

Tenders for the construction of kerb and gutter and associated roadworks in Panorama Crescent and Boomerang Drive, Freemans Reach closed at 2:00pm on 8 April 2003.

Funding for this project is provided in the 2002/2003 Works Program.

A total of eleven (11) tenders were received and are listed in ascending order as follows:-

<u>Tenderer</u>	<u>Amount (\$)</u>
M G and M D Skinner	337,287.72
G M Foster Construction	349,282.67
Hawkesbury Excavations	355,879.50
Kingston Industries Pty Ltd	392,612.27
Michael G Everingham Contracting	409,786.30
J K Williams	433,234.95
Mid-West Excavations Pty Ltd	450,789.50
Jay and Lel Excavations Pty Ltd	487,222.30
North Shore Paving	596,939.07
Ozpave (Aust) Pty Ltd	606,835.91
Rainbow Environmental Services - Late Tender	402,420.00

The lowest tender, in the amount of \$337,287.72 has been received from M G and M D Skinner. This firm has previously completed similar works for this Council in a satisfactory manner and its tender is therefore recommended for acceptance.

RECOMMENDATION:

That the tender in the amount of \$337,287.72 submitted by M G and M D Skinner for the construction of kerb and gutter and associated roadworks in Panorama Crescent and Boomerang Drive, Freemans Reach, be accepted and executed under Council seal.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 76 Oooo



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section

reports
for information

ORDINARY

Meeting Date: 13 May, 2003

Item: 77

ITEM: 77**Reports Requested by Council - Status as at 13 May 2003****FILE NUMBER:** GC280/005 Pt4/GMA/ORE13NCX.G01**REPORT:**

11/3/2003	139 Colonial Drive, Bligh Park AGM	Report detailing results of the expressions of interest for the most appropriate use and best financial return.	Expressions of interest have closed and were opened, with the public invited, to witness the opening on 5 May 2003. Seven expressions of interest were received and a comprehensive report will be presented to Council at the next General Purpose Committee Meeting to allow members of the public to address the Committee.
11/3/2003	Development Control Plan ENV	A report be prepared in relation to the preparation of a Development Control Plan for the area between Curtis Road and Groves Avenue, Mulgrave and South Windsor.	To be reported to General Purpose Committee Meeting 3 June 2003.
25/3/2003	Noxious Weeds ENV	Report in relation to the lodging of vegetation plans and planting requirements in relation to noxious weeds.	To be reported to General Purpose Committee Meeting 3 June 2003.
25/3/2003	Thompson Square - Wheelchair Access ENG	Report in relation to wheelchair accessibility to Thompson Square	Meeting held with Alan Aldrich and Council's Heritage Advisor. Design options being considered.

ORDINARY

Meeting Date: 13 May, 2003

Item: 77

25/3/2003	Hollands Paddock AGM	Report on legal advice requested from Abbott Tout and Senior Counsel.	Will be reported to the Special Meeting 20 May 2003.
8/4/2003	Christie Street, Windsor ENG	Report in relation to parking in Christie Street, Windsor.	To be reported in conjunction with Windsor Traffic Study.
8/4/2003	Public toilet facilities Windsor CBD ENG	Report in relation to public toilet facilities in Windsor CBD.	Report requested for July 2003.
8/4/2003	Oasis Centre ENG	Report in relation to utilisation of backwash, from the Oasis Centre Pool, by Windsor Golf Club, following testing.	Awaiting water quality results.
8/4/2003	North Street, Windsor drainage ENG	Report in relation to situation regarding easement and drainage in North Street, Windsor.	Report being prepared. Anticipate General Purpose Committee Meeting 3 June 2003.
8/4/2003	Drift Road, Richmond ENV	Medium density development.	Applicant written to regarding concerns with development - meeting being arranged to discuss these concerns.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 77 Oooo

ORDINARY

Meeting Date: 13 May, 2003

Item: **78**

ITEM: 78 **Requested Information - Leisure Co. Australia**

FILE NUMBER: 81191/CSV/ORE13NCX.C14

REPORT:

Council at it's Ordinary Meeting of 10 December 2002, Resolved:

“That under Clause 21 of the Management Agreement between Hawkesbury City Council and Leisure Australia Incorporated (now Leisure Co.) Dated 6 November 1995, Councillor Kevin Conolly and Mr Geoff Banting (Director Community and Corporate Services) be nominated as Council’s representatives for negotiation of dispute resolution.”

In addition Council have requested details of payment made to Leisure Co from Hawkesbury City Council for the 2001/2002 financial year. These are detailed as follows:

General Management and On Costs:	\$ 33,768
Centre Manager and On Costs:	\$117,216
Staff Training:	\$ 18,960
Management Fees:	\$ 33,016
Total:	\$202,960

In relation to the negotiations and outstanding dispute, a further report will be provided at this Ordinary meeting subject to legal advice being received.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 78 Oooo

ITEM: 79 **St Albans Road - Bitumen Sealing**

FILE NUMBER: 107/ENG/ORE13NCX.E11

REPORT:

Councillor Paine requested a report on the length of St Albans Road sealed and total expenditure in relation to the current sealing program for that road.

Council at its meeting on 26 June 2000 resolved in part:

3. *\$236,000 be allocated to the sealing of unsealed roads in 2000/2001 of the first year of an ongoing program of sealing approximately 1 km of unsealed road per year."*

In accordance with the above resolution an amount of \$236,000 has been allocated in each Works Program to the further sealing of St Albans Road.

Since the commencement of this program a total of \$708,000 has been expended:

Year	Allocation	Length Constructed
2000/2001	\$236,000	1281 metres
2001/2002	\$236,000	
2002/2003	\$236,000	810 metres
Total	\$708,000	2091 metres

Tenders were called for each section of road and the length expected to be sealed reported to Council as part of that process. Obviously, the length will vary depending on the existing conditions, amount of earthworks required, drainage etc.

Subject to the next tender, should Council wish to achieve a program closer to a kilometre, this can occur when the next tender is reported.

Based on the current tender it is expected that the sealing of the remaining 1.5km (between the end of the recent sealing and the existing seal near the school) will cost \$550,000.

The remaining 5.3 km between the school and the seal near St Albans Bridge will cost a further \$1.79 million.

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RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 79 Oooo

ITEM: 80 **McQuade Park Oval Fencing****FILE NUMBER:** 79338/80104/ENG/ORE13NCX.E13

REPORT:

Councillor Paine requested a report on the delays associated with the provision of a picket fence around McQuade Park Oval. In response, a detailed report is presented for information.

Council at it's meeting 12 December 2000 resolved:

"That Council pay the full cost of the fencing of McQuade Park Oval of \$77,970.00 until such time as the Rotary Club of Windsor has completed its fundraising and reimburses Council its 50% share totalling \$38,985.00."

Council's letter dated 11 January 2001 advised Rotary of Council's decision and requested contact to be made with regard to the timing of works.

In late July 2001 Rotary representatives, accompanied by Councillor Paine, discussed the proposal with Council's Construction Maintenance Manager. It was explained that prior to the commencement of any work it was essential to carry out a detailed survey to establish grades and available space for the design proposal. A detailed survey was promptly arranged and revealed a fall of 2m from the northern to the southern end of the field. In addition, the existing oval needed to be extended in a southerly direction by approximately 2.5m, to accommodate the future design of the picket fencing.

Council's order in the amount of \$72,184.00 excluding GST was raised against the contractor on 26 September 2001. In accordance with the contractors quotation and associated conditions a 25% deposit (\$19, 850.60) was paid to the contractor.

On 4 December 2001, a site meeting was held between Rotary representatives, the contractor and Council's Construction Maintenance Manager. The contractor advised that works should commence in March/April 2002. Members from Rotary discussed specific issues associated with the plaques and numbering. The contractor looked very surprised when advised that the field had a fall of 2m as he believed the perimeter was level. In summary, the contractor appeared confident that progress was on track and he did not expect any problems.

A detailed perimeter survey was forwarded to the contractor to assist him in the fabrication process.

Discussions with Rotary representatives revealed that the quotation provided by this contractor was substantially lower than any competitive quote, and members were pleased to have secured such a low quote.

A detailed list of communication between Council's Construction Maintenance Manager and the contractor is provided as follows:

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27 February 2002	8:40am	Left message for contractor to phone - no reply.
	4:14pm	Left message for contractor to phone - no reply.
1 March 2002		Discussed the matter with the contractor who advised that he was still waiting on advice from Rotary regarding the attachment of plaques.
12 April 2002		Left message for contractor to phone - no reply.
	11:50am	Fax identification No. 097571216 was sent to the contractor stating: “please contact Richard Vaby regarding progress and delivery/installation time for McQuade Park picket fencing as the matter is now urgent”. No reply.
		Left another message - no reply.
16 April 2002	10:30am	Phoned contractors mobile - no reply.
16 April 2002		Sent text message on mobile - no reply.
16 April 2002		Left another message - no reply.
19 April 2002		Left another message - no reply.
19 April 2002		Finally made contact with the contractor. He advised that everything was on track and site works would commence in approximately 3 (three) weeks.
24 April 2002		Left message to phone back - no reply.
28 April 2002	12:30pm	Left message to phone back - no reply.
30 April 2002	8:51am	Left another message: “please phone as a matter of urgency”. No reply.
29 May 2002		Spoke to the Assistant Manager who advised that fabrication was still in progress.
5 June 2002		Spoke to contractor - he claimed he had a bad phone line and would call me straight back and hung up. He did not phone back.
5 June 2002		Contractor refuses to communicate.
12 June 02		Made contact - he claimed he had a bad line and was preparing to go overseas. I replied a commitment was required. The line dropped out.

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17 June 2002		Contractor agreed to a site meeting to be held on Thursday, 20 June 2002.
20 June 2002		Contractor failed to appear.
20 June 2002		Richard Vaby spoke to the Contractors Acting Manager David who advised that panels had been fabricated and sent to a powder coating factory in St Marys. He assured the Construction and Maintenance Manager that he would investigate the entire matter and advise within the next few days. No response from contractor.
2-3 July 2002		Left a number of messages - none returned.
3 July 2002		A letter was hand delivered to the contractors factory, seeking a satisfactory written response within 7 (seven) days otherwise legal proceedings will commence to recover the full deposit amount.
8 August 2002		The matter was referred to Council Solicitor for appropriate legal action.

Having regard to the low quotation secured by Rotary members and the understanding that Rotary may not be able to afford an alternative higher price, a considerable level of tolerance/patience was exercised prior to the matter being referred to Council's Solicitor.

The present situation is that the Contractor has fabricated and powder coated a total of 121 panels to date. The contractor was expected to deliver the entire quantity of 173 panels by Friday, 9 May 2003. However, there is an obvious shortfall of 52 panels.

The contractor assures that it is still his intention to fabricate the entire quantity.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 80 Oooo



ordinary

6
section

reports
of committees

ORDINARY MEETING

Reports of Committees

Heritage Advisory Committee - 13 February 2003

Present Councillor Dianne Finch
Alan Aldrich
Jan Barkley-Jack
Dennis Bradshaw
Max Hatherley
Ian Jack
Michelle Nichols
Louise McMahon
Lucy Sullivan
Esther Anderson (HCC)
Dr Donald Ellsmore (Heritage Advisor)
Fiona Mann (HCC)
Robert Montgomery (HCC).

Apologies Graham Edds
Debra Hallam

1. Confirmation of Minutes

The minutes of the meeting of Thursday, 14 and 28 November 2003 were adopted, with no changes.

2. Correspondence

Nil

3. Report of Heritage Advisor

Donald Ellsmore advised the Committee on the following meetings and other matters:

3.1 *Australian Pioneer Village*

Donald met with Garry McCully in regard to Council's Commitment and responsibilities.

3.2 *Cemeteries Strategy*

Donald met with Chris Daley about a Cemetery Strategy for Hawkesbury, including the conservation of Wilberforce Cemetery, to gain support for programming the strategy into Council activities.

3.3 *Slab Structures Project*

See Item 4.2.

ORDINARY MEETING

Reports of Committees

3.4 *Heritage Communication Plan*

Donald indicated that he supports the Heritage Communication Plan prepared by Esther Anderson as it will assist in promoting and better educating the community about Hawkesbury's heritage.

4. **Items**

4.1 *Hawkesbury Heritage Study*

Lucy Sullivan provided comments on the Heritage Study and will be passed on the relevant Council Officer and the Heritage Study Steering Committee.

4.2 *Slab Outbuildings Scheme (Slab Structures Project)*

Donald Ellsmore, Jan Barkley-Jack and Fiona Mann meet on 4 February 2003 to discuss draft guidelines for funding etc for the slab structures. Agreed that the project should be called Slab Outbuildings Scheme (SOS.) Guidelines tabled at this meeting. The SOS funding to be promoted in conjunction with the Local Heritage Assistance Scheme funding.

The slab structures that are most vulnerable, as per the adopted list, to be targeted in the scheme. Also need to think of ways to encourage people who may not be interested in the heritage of these structures to maintain them until such time as when there is an interest in conserving the structures ie. simple measures to keep the structures standing.

The changing of the name of the project to 'Save Our Slabs' (SOS) was discussed.

The Committee adopted the following recommendations:

- (a) *“That Council approach the owner of the slab structure known as the turf farm slab structure, at Wilberforce, as a matter of priority and advise the owner of the SOS project.*
- (b) *That the Heritage Advisory Committee endorse the SSO guidelines.*
- (c) *That the SOS guidelines and funding application form be distributed with the 2002-2003 Local Heritage Assistance Scheme.*
- (d) *That Council approach the owners of the identified vulnerable slab structures extending an invitation to them to make use of the Heritage Advisory Service for advice on the conservation of these structures”.*

ORDINARY MEETING

Reports of Committees

4.3 *Heritage Week 2003*

Fiona Mann tabled the program of events for Heritage Week 2003, which is based on the activities to be undertaken by the historical and heritage organisations within the Hawkesbury area. Final details provided by committee members.

4.4 *Heritage Communication Plan*

Esther Anderson tabled the draft Heritage Communication Plan for discussion. The aim of the Plan is to consolidate the activities of the Committee and to outline how the activities are to be achieved. It is an internal Council/committee document only. One of the activities of the Plan will be to better educate the community about heritage.

Comments on the Plan to be provided at the next meeting, at which time the Plan will be further discussed and finalised. Copies of the Plan to be provided to members not attending the meeting.

5. **General Business**

5.1 *Hawkesbury Healthy Cities 2003 Project*

Esther Anderson tabled the Hawkesbury Healthy Cities 2003 nomination form and encouraged members to nominate a person or group. .

5.2 *Real Estate Agents Meeting*

Fiona Mann advised that the Real Estate Agents meeting would be held as part of the Committee's next meeting. It had been postponed due to unforeseen circumstances that prevented the Heritage Advisor from attending the initially planned meeting.

5.3 *Invitation to Trevor Devine to attend a meeting of the committee.*

Trevor Devine approached Council about attending a Committee meeting to discuss heritage matters of concern to him. It was agreed that he be invited to a future meeting of the committee.

5.4 *Cottage at northern end of George, Windsor (near Macquarie Park)*

Jan Barkley-Jack indicate the cottage was vacant and maybe part of the Tebbutt group of worker's cottages. However, the building has not identified as a local heritage item under Hawkesbury LEP. Council owns the cottage and has resolved to demolish the building. It was question whether an assessment of significance had been completed and if not whether one should be completed to establish any heritage significance. The Committee agreed that Council should be setting the standard in terms of best practice heritage conservation. At least the cottage should be recorded prior to demolition.

ORDINARY MEETING

Reports of Committees

Robert Montgomery indicated that Council had explored all available options for retaining the cottage.

The Committee adopted the following recommendation:

"That Council undertake an assessment of heritage significance of the cottage at the north end of George Street, Windsor (near Macquarie Park) given its potential heritage significance and document the property prior to demolition."

5.5 Australian Pioneer Village

Louise McMahon requested briefing on the status of the Village, including who is using and maintaining the property.

5.6 Soldier Settlement Houses at Kurrajong

Louise McMahon advised she is documenting the soldier settlement houses at Kurrajong that date from WW1. Research indicates the houses were built the same but now they are all different. Thirty of the original 46 houses remain.

6. Next Meeting

13 March 2003.

Meeting closed at 8.00pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Heritage Advisory Committee - 13 March 2003

Present Councillor Dianne Finch
Alan Aldrich
Jan Barkley-Jack
Max Hatherley
Ian Jack
Michelle Nichols
Lucy Sullivan
Pat Clark
Trevor Devine
Stuart Pascoe
Rowan Harrison
Esther Anderson (HCC)
Dr Donald Ellsmore (Heritage Advisor)
Fiona Mann (HCC)

Apologies Dennis Bradshaw
Graham Edds
Louise McMahon
Robert Montgomery

1. Correspondence

Nil.

2. Meeting with Real Estate Agents

This meeting with local real estate agents was held to discuss general heritage issues in Hawkesbury to achieve Council's resolution of 10 September 2002. Invitations were sent to a total of 43 real estate agents in the local area. Four real estate agents attended the meeting being Pat Clerk, Trevor Devine, Rowan Harrison and Stuart Pascoe.

Councilor Finch outlined the role of the committee being to advise Council on heritage matters to do with the built and natural environment. It was point out that the committee has no role in the development application process.

Donald Ellsmore presented a short talk to the committee and real estate agents on heritage matters including:

- The role of the Heritage Advisor

To work with Council and the community to get the best outcomes for heritage items. In the conservation and development processes.

ORDINARY MEETING

Reports of Committees

- The role of heritage legislation

NSW Heritage Act, 1977 and Environmental Planning and Assessment Act, 1979.
NSW Heritage Office encourages councils to have local heritage committees to facilitate heritage conservation, development, education and council processes.

Section 79c of the EPA Act must take into account the full impact of a development for which an applicant must provide details.

- Funding opportunities available from the NSW Heritage Assistance Program the Local Heritage Assistance Fund for conservation works
- The role of real estate agents in conveying information about heritage items in the sales process

It is critical that the right information is conveyed to sellers and purchasers and in particular the objectives and controls of Hawkesbury Local Environmental Plan which set out what Council/owners/buyers can and can't do on a heritage item.

- The role of Council and an applicant in the heritage development assessment process, including the use of skilled consultants

There is a deficiency in the Hawkesbury community in seeking appropriate advice before and during the formulation of works to heritage items. Generally, an owner's intent manifest in development plans which do not take into account heritage matters or alternative options that would have less impact on the heritage significance of a item (ie. new buildings, additions and subdivision).

There is always a dichotomy present, people are spending substantial amounts of money on the cost of building proposals etc, but won't invest money upfront and get the right planning and building advice from qualified persons, which would result in better short term and long term outcomes.

The Heritage Impact statement process, which investigates a place, significance and values before decisions are made about what to do with a property, must be completed for all heritage items. It demonstrates that all options had been considered and substantiates why a development proposal is good with all things being equal.

The quality of development applications being lodged is generally very poor. Pre-purchase and development application discussions are provided by council and should be used.

ORDINARY MEETING

Reports of Committees

- Heritage is an opportunity to get good outcomes

It is a sad reflection of the development industry today that lowest costs drive the process. Today's standards are not good/suitable for heritage item buildings. All development should be better planned upfront and time taken to get things right. Heritage cannot be driven by money and maximum usable space. You can't build today to the standard we did 100 years ago eg. can't get quality of timbers etc.. We must try and repair before replacing (as modern materials perform poorly in older buildings.) Materials that stand the test of time are better.

- Hawkesbury's heritage

A lot of the area's heritage has been lost over time. The heritage that remains is significant and unique, which the community needs to conserve. Therefore, Council must raise the standard of design and inform people of the real costs and consequences of development etc. Heritage is driven by community and owner expectations.

Heritage items are not necessarily more expensive to look after, they need to be maintained etc.

The real estate agents raised a range of views on heritage issues, including:

Trevor Devine

- Criticised the role of the committee.
- The heritage provisions encourage the decline of heritage items and don't encourage owners to spend money on these properties. The provisions should be relaxed so that old buildings can co-exist with new buildings, so owners have the opportunity to utilise land within the curtilage of a heritage item to offset costs and so owners can better use adjacent lands.
- ? There is a white ant problem in George St, Windsor. The cost of insuring heritage items is more and will increase (but requires further assessment and clarification).

Comment:

All buildings should be maintained, regardless of use and building can be extended appropriately.

Councillor Finch ask how people should be encouraged to spend money to which Trevor responded by indicating development standards should be relaxed (old coexist with new) and allow owners to utilize the land of a heritage item to offset costs. The heritage objections to Hollands Paddock and 20 Bridge Street raised as unjustified. Councillor Finch re-stated that the committee has no input on development applications involving heritage.

ORDINARY MEETING

Reports of Committees

Max Hatherley outlined the picture presented by Trevor, that because of lack of maintenance and insurance costs any heritage building is too expensive to keep and therefore should be allowed to be pulled down. Any older building will face problems with wiring, sewerage, termites etc which are maintenance costs.

Pat Clark

- It is easier to market and sell older properties and not all people who buy heritage items are looking at the short-term development potential of these properties.
- The mighty dollar is used as an excuse for everything these days, which is not a reason for doing anything.
- There needs to be more emphasis on heritage and less on developments that are driven by the bottom line. He believes the Hollands Paddock development would be a disaster, as has Richmond Mall has been. Heritage is good and gives character to an area, look at Penrith with little 'heritage root'.

Comment:

The issues raised highlight that many issues tend to be grouped under heritage when in fact that are planning and property issues in their own right (ie. land uses and zonings, investment and management decisions).

Stuart Pascoe

- Why is not the Committee involved in the assessment of development application (or a similar panel of appropriate people)?
- Plans should be developed for Hawkesbury's Macquarie Towns.

Comment:

As for the above comment, heritage is often identified as the issue/problem but in fact it is the bigger issues of urban and rural design of centres and streets that is the real issue. These issues will only become more important in time, as the opportunity for greenfield development is running out. Therefore all development will be in "infill" development in localities that contain heritage items and other buildings (ie. historic landscape.) All development must respond to development around them ie. site analysis.

Rowan Harrison

- Would like advice to be provided to real estate agents when additions and deletions are made to the heritage item schedule in Hawkesbury Local Environmental Plan.

ORDINARY MEETING

Reports of Committees

Committee members raised the following matters:

- The development expectations of some purchasers of heritage items.
- The role of the community in identifying local heritage items and what makes Hawkesbury the place it is.
- Heritage includes matters other than heritage buildings ie. social significance.
- Personal experience with real estate agents in the Richmond area when looking at older buildings and being advised that even though they are heritage items they can be pulled down etc. (to achieve a sale.).

Summary

There was a range of matters discussed at the meeting, which highlights the complexity of issues involved in the conservation and management of heritage items and which influence the decision making processes of owners and purchasers. These issues include planning, commercial, development and maintenance decisions. More often than not it is the planning and development assessment processes which Council is involved in, that are seen as the greatest obstacles to the use and change in use of heritage items. However, in many cases the decision to buy a heritage item and associated expectations are not consistent with heritage objectives, practice and the provisions of Hawkesbury LEP.

The awareness of the community, which includes the real estate agents and heritage item owners, about heritage needs to be improved so a balance between conservation and development is achieved, conflicts in the development assessment process are minimised and expectations are realistic etc. More awareness would also help people understand the importance of Hawkesbury as a heritage place and why people are attracted to the area. It could also distinguish the difference between heritage and other matters that are often included under the umbrella of heritage like rural and urban design and compatible land uses.

3. Items

3.1 Heritage Communication Plan

Esther Anderson sought comments on the draft Heritage Communication Plan for discussion. The Committee had no additional comments on the Plan and Esther will now proceed to finalising the document.

3.2 *Heritage Week 2003*

Fiona Mann advised the Committee that the program of events for Heritage Week 2003 had been distributed to heritage item owners and relevant people and organisations and that Esther Anderson had prepared articles for the local press etc. A key feature of marketing will be editorials in the local press in the weeks leading up to Heritage Week 2003.

4. General Business

4.1 *NSW Community Partnership Grant Program*

Under the NSW Community Partnership Grant Program, Council was successful in obtaining a grant of \$50, 000 for an interpretive pathway linking Richmond Park to the Windsor Street, Richmond (main street) and Richmond Market Place. The conservation management plan for Richmond Park will need to be considered in this project. Council will establish a working party of Council Officers for the project.

4.2 *Conservation Management Plans for Richmond Park.*

The Committee adopted the following recommendation:

"That a member of the Heritage Advisory Committee be invited to participate on the selection panel for the consultant for the Richmond Park Conservation Management Plan."

4.3 *Thompson Square (and Museum) disabled access*

Alan Aldrich indicated that he had thought of a solution to wheelchair access issues at Thompson Square and the Museum. It was agreed that Alan and Donald Ellsmore should met with Chris Daley, Director Asset Services and Recreation, to discuss the matter with the intent of programming the works into Council's Asset Management Program.

4.4 *Future role of Windsor*

The future role of Windsor, should be discussed/debated by the community. Roles to be explored include heritage, commercial, residential, tourist etc. Councillor Finch indicated that Councillors had identified the future of Windsor as an issue at the corporate planning weekend. Councillor Finch to pursue the matter with other Councillors.

4.5 *Cottage at the northern end of George Street, Windsor (near Macquarie Park)*

Jan Barkley-Jack and Donald Ellsmore advised that they had undertaken a short site inspection (external) of the property. Access to be arranged for a future Heritage Advisor day.

ORDINARY MEETING

Reports of Committees

4.6 *Slab Structure - Chinese Market Garden Slab barn*

Jan Barkley-Jack and Donald Ellsmore indicated they had met with the owner of the Chinese market garden slab barn on Freemans Reach Road, Wilberforce and that he had indicated he was interested in doing works to the barn. To be followed up.

5. **Next Meeting**

10 April 2003.

Meeting closed at 8.00pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Local Traffic Committee - 17 April 2004

Meeting commenced at 10.00 am in the Committee Rooms at Hawkesbury City Council

Present: Councillor P Davies (Chairman)
Mr P Cord, Office of Mr S Pringle, MP
Mrs L van Putten, Roads and Traffic Authority
Senior Constable L Todd, NSW Police Service

Apologies: Mr R Elson, Department of Transport

Also Present: Mr C Daley, Director Asset Services & Recreation
Mrs J Hogge, Road Safety Officer
Mr C Amit, Manager Design & Mapping Services
Mr T Shepherd, Administrative Officer, Asset Services & Recreation

1. Minutes

1.1 Minutes of the meeting held on 21 March 2003 were confirmed.

2. Reports

Mr B Adams, Richmond Club joined the meeting at this stage.

2.1 East Market Street / Francis Street, Richmond - Coach Parking - Richmond Club.

Introduction

Representations have been received from the Richmond Club Ltd requesting that consideration be given to converting the existing bus zone outside the Richmond Club in East Market Street, Richmond to enable coaches and mini-buses visiting the Richmond Club to park in this bus zone.

The mini-buses in particular have the need to park for a considerable time to enable their passengers, which include disabled persons, to enter the club.

Discussion

East Market Street is a local road and Francis Street is a local distributor road in Richmond. There is approximately a 9.6 metre long bus zone (between two driveways) on the eastern side of East Market Street outside the Richmond Club. The length of this bus zone is not adequate to facilitate a standard 12.5 metre long bus. In accordance with Australian Road Rules, it is not permitted for any type of bus or coach other than a public bus to stop in a bus zone for setting down or picking up passengers.

ORDINARY MEETING

Reports of Committees

This bus zone is not used by the bus services of Westbus Pty Ltd. It appears that the previously existing “Taxi Zone” signs were converted to “Bus Zone” signs without the Local Traffic Committee approval. This is based on the information available in Council’s Asset Data Base. Therefore, it would be appropriate to reinstate the “Taxi Zone” signs.

It is not appropriate to introduce a designated zone to allow for mini-buses and coach parking in East Market Street considering the loss of on-street parking near the shops and the club. The preferred position for a zone to allow mini-buses and coaches to park is in Francis Street near the existing pedestrian pathway / ramp to the club. The visitors including disabled person to the club would gain access from this pathway. Therefore, it would be appropriate to install two “No Parkin - Mini-buses & Coaches Excepted” signs in Francis Street at the location shown on the attached plan.

Mr B Adams retired from the meeting at this stage.

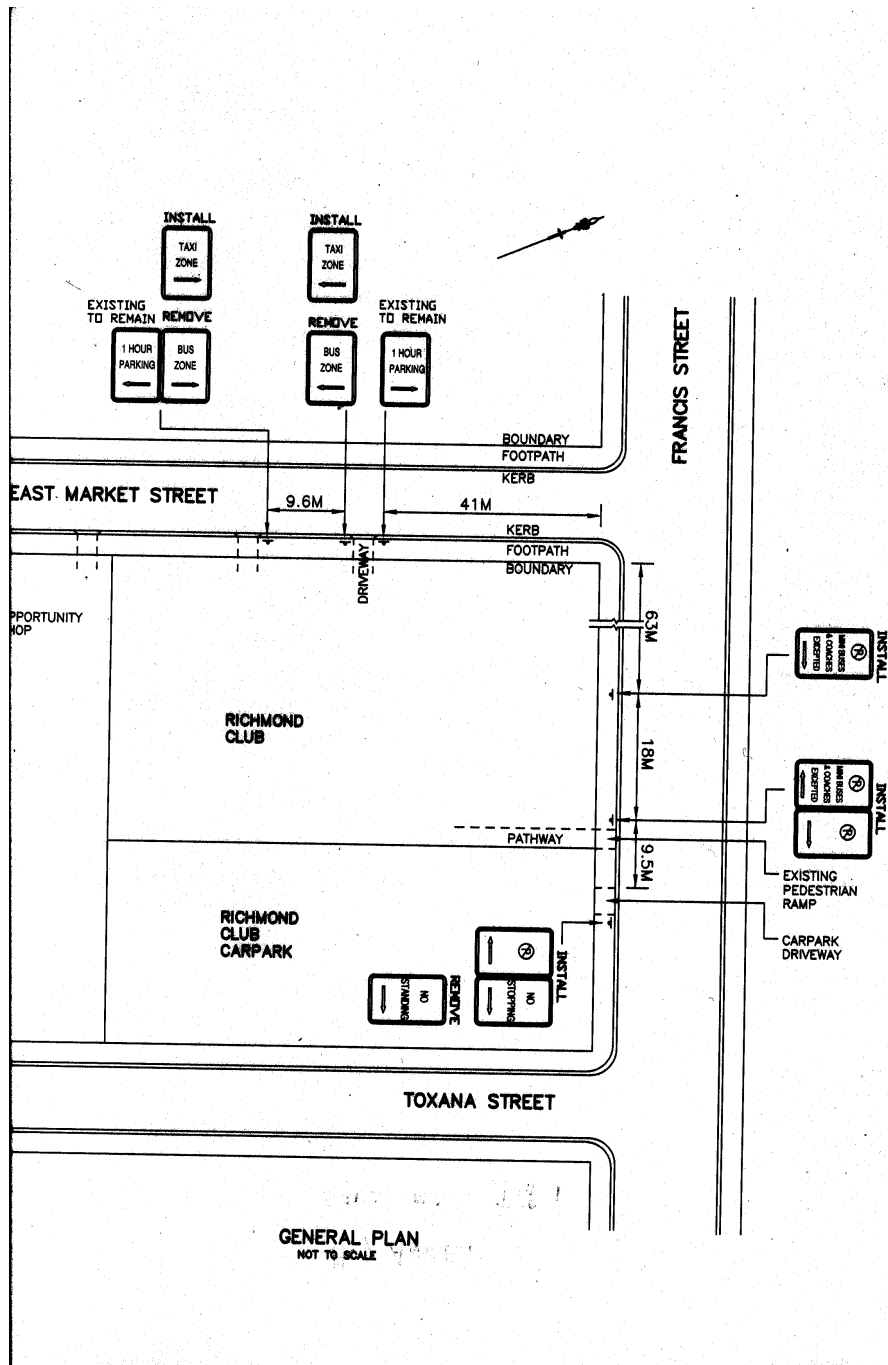
Recommendation:

That:

1. The current two “Bus Zone” signs outside the Richmond Club in East Market Street be removed and the “Taxi Zone” signs be reinstated.
2. The following signs be installed in Francis Street at the location shown on the attached plan:
 - (a) two “No Parking - Mini-Buses & Coaches Excepted” signs,
 - (b) two “No Parking” signs to allow for coach manoeuvring, and
 - (c) convert the existing “No Standing” signs to a “No Stopping” sign.

ORDINARY MEETING

Reports of Committees



ORDINARY MEETING

Reports of Committees

2.2 Tebbutt Street, Windsor - Bus Zone Operation Time - Westbus Pty Ltd

Introduction

Representation has been received from Westbus Pty Ltd requesting that consideration be given to changing the morning operation time of the bus zone in Tebbutt Street, Windsor, outside St Matthews School, from "7.30am - 8.30am" to "8.00am - 9.30am".

Discussion

Tebbutt Street is a local road in Windsor. There is approximately a 29 metre long bus zone on the north eastern side of Tebbutt Street outside St Matthews School. The current times of operation of this bus zone is "7.30am - 8.30am" and "2.30pm - 4.00pm".

It would be appropriate to change the morning bus zone operation times to "8.00am - 9.30am" as West Bus services arrive at the school during these times. In addition, these times would match the time period specified in the "School Zone - 40 kph speed limit" sign.

Recommendation:

That the current morning bus zone operation times of "7.30am - 8.30am" in the two existing bus zone signs be converted to "8.00am - 9.30am".

2.3 East Market Street, Richmond - Woodhills Carpark - Sight Distance

Introduction

Mr J Christie has advised of a sight distance problem when exiting the Woodhills Carpark into East Market Street, Richmond at the Local Traffic Committee meeting held on 24 January 2003.

Discussion

East Market Street is a local road. The horizontal alignment consists of a straight section. There are commercial developments in the vicinity of the Woodhills Carpark Driveway.

The width of the carriageway of East Market Street between the kerbs is approximately 12 metres. The current regulatory speed limit is 50 kph. The RTA Accident Database indicates that one injury accident has occurred in the vicinity of this driveway during the period from October 1997 to September 2002.

The width of the Woodhills Carpark Driveway is 7.5 metres. The width of the adjoining driveway leading to an unformed car park belonging to the NSW Police Service is 4.0 metres. Representation has been made to the Service regarding the future use of the land and its adequacy for its current informal use as a carpark.

During a site investigation, it was observed that there is adequate visibility for vehicles exiting the carpark from the driveway of Woodhills Carpark of oncoming vehicles on East Market Street in both directions.

Recommendation:

That no action be taken at this stage.

2.4 Racecourse Road - Regulatory Signage

Introduction

The Local Traffic Committee, at its meeting held on 21 March 2003 resolved that a report be submitted following the investigation of vehicles exiting from the Clarendon Racecourse driveway into Racecourse Road, and the possible traffic conflicts encountered.

Discussion

Racecourse Road is a local road in Clarendon. Traffic volumes of 1350 ADT were recorded in 1997 on Racecourse Road near the railway crossing. The driveway to the racecourse is located adjacent to the railway crossing. There is a low volume of traffic on this driveway on normal days and a high volume of traffic during race days.

It was observed that there is inadequate visibility for a vehicle stopped in position Y (refer to attached figure 1) while waiting to exit from the Racecourse driveway into Racecourse Road, of southbound traffic on Racecourse Road because of the existing wall and handrail along the railway line.

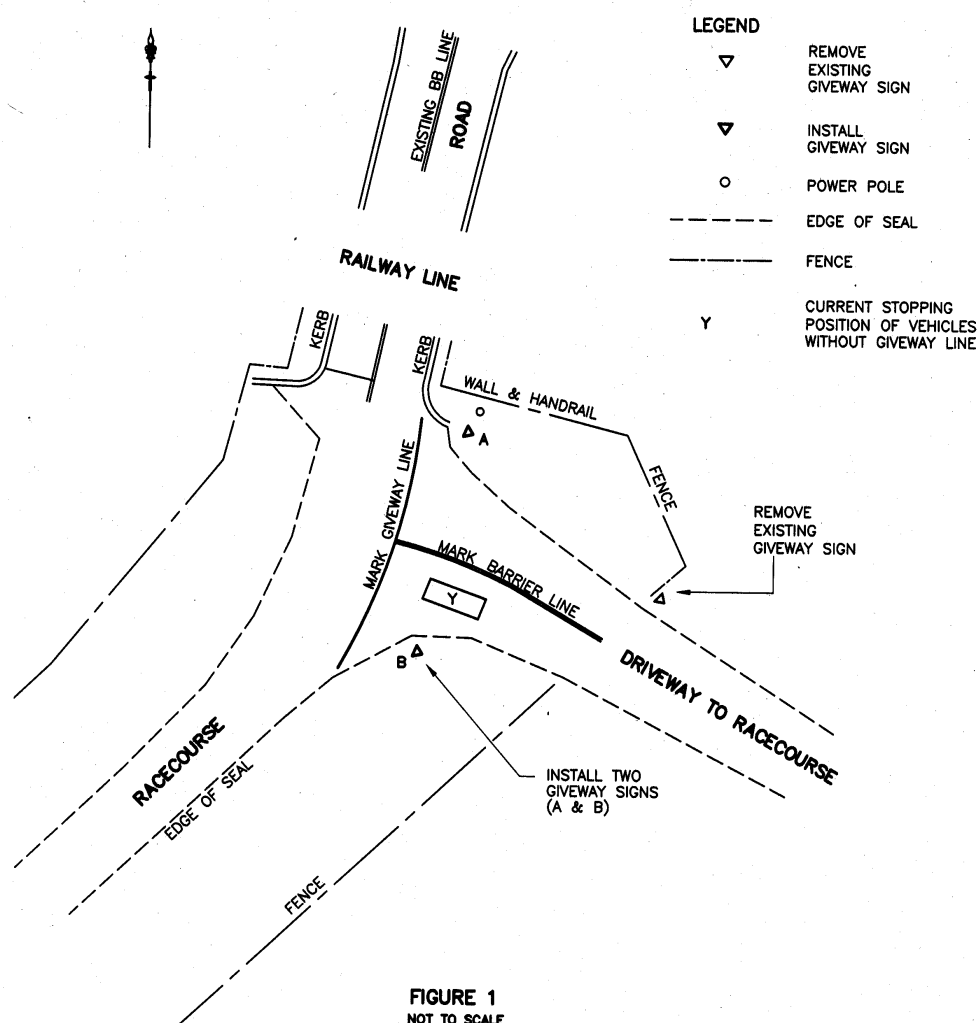
Marking a "Giveway" holding line (as shown on the attached figure 1) and a 12 metre long barrier line and installing two "Giveway" signs will channelise the exiting traffic flow and greatly enhance the visibility of south bound traffic for vehicles exiting the driveway.

Recommendation:

1. That a "Giveway" holding line and a 12 metre long barrier line (as shown on the attached figure 1) be marked.
2. That two "Giveway" signs be installed in the Racecourse driveway adjacent to the entry point to Racecourse Road.

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2.5 Maraylya and Scheyville Precincts - Speed Review

Introduction

The Local Traffic Committee, at its meeting held on 21 September, 2001 resolved that a report be submitted following a detailed investigation of four representative roads within the Maraylya Precinct with a view to reducing the regulatory speed limit of all the roads in the Maraylya Precinct from 80 kph to 70 kph due to the horizontal and vertical alignment of roads and narrow road pavements.

It is appropriate to discuss the regulatory speed limit of the roads in the Scheyville Precinct in this report as this Precinct is located between the Oakville and Maraylya Precincts.

Discussion

The following four representative roads in the Maraylya Precinct have been selected for investigation:

(i) *Pebbly Hill Road*

Pebbly Hill Road is a local distributor road, approximately 2.8 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. There are rural residential land lots on both sides of the road.

The sealed carriageway width is approximately 6.1 metres. Traffic volumes of 1123 ADT were recorded in 2002. The current regulatory speed limit is 80 kph. The 85th percentile speed is 91 kph. The safe negotiable speed based on a ball bank indicator test, on a selected curve is 65 kph. There are two other curves with 45 kph curve advisory speed limit signs. The RTA Accident Database indicates two minor accidents, one injury accident and one fatality from the period July 1997 to June 2002.

Mainly considering the safe negotiable speed on the existing curves, it would be appropriate to reduce the regulatory speed limit of Pebbly Hill Road from 80 kph to 70 kph.

(ii) *Whitmore Road*

Whitmore Road is a local road, approximately 2 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. There are rural residential land lots on both sides of the road.

The sealed carriageway width is approximately 6.1 metres. Traffic volumes of 191 ADT were recorded in 2002. There are no regulatory speed limit signs on this road. The 85th percentile speed is 72 kph. The safe negotiable speed based on a ball bank indicator test, on three selected curves is 65 kph and on another two selected curves is 55 kph and 35 kph. The RTA Accident Database indicates one minor accident and one injury accident from the period July 1997 to June 2002.

Mainly considering the safe negotiable speed on the existing curves, it would be appropriate to reduce the regulatory speed limit of Whitmore Road to 70 kph.

(iii) *Pitt Town Dural Road*

The section of Pitt Town Dural Road between Cattai Road and Scheyville Road is a distributor road, approximately 3.5 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. Pitt Town Dural Road is bounded by the Scheyville National Park for a length of approximately 2.2 km on one side of the road and approximately 0.5 km on the other side of the road. There are rural residential land lots on the remaining sections of the road.

The sealed carriageway width is approximately 6.1 metres. Traffic volumes of 492 ADT were recorded near the Whitmore Road intersection in 2002. The current regulatory speed limit is 80 kph. The 85th percentile speed is 86 kph. Accident records are not available for this road in the RTA Accident Database. The safe negotiable speed based on a ball bank indicator test, on three selected curves is 55 kph and on another selected curve is 65 kph.

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Mainly considering the safe negotiable speed on the existing curves, it would be appropriate to reduce the regulatory speed limit of the section of Pitt Town Dural Road between Cattai Road and Scheyville Road from 80 kph to 70 kph.

(iv) Fisher Road

Fisher Road is a local road, approximately 2 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. There are rural residential land lots on both sides of the road.

The sealed carriageway width is approximately 5.5 metres. Traffic volumes of 300 ADT were recorded in 2002. There are no regulatory speed limit signs on this road. The 85th percentile speed is 74 kph. The safe negotiable speed based on a ball bank indicator test, on two selected curves is 55 kph and on another three selected curves is 35 kph, 45 kph and 65 kph. The RTA Accident Database indicates one injury accident from the period July 1997 to June 2002.

Mainly considering the safe negotiable speed on the existing curves and the current road pavement width, it would be appropriate to reduce the regulatory speed limit of Fisher Road to 70 kph.

The characteristics of Reedy Road (sealed section between Fisher Road and St Johns Road) is similar to above four representative roads. Therefore, it is considered appropriate to reduce the regulatory speed limit of these five roads in the Maraylya Precinct from 80 kph to 70 kph.

The following two representative roads in the Scheyville Precinct have been selected for investigation.

(i) Scheyville Road

Scheyville Road is a distributor road, approximately 5.5 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. Scheyville Road is bounded by the Scheyville National Park for a length of approximately 4.2 km on one side of the road and approximately 3 km on the other side of the road. There are rural residential land lots on the remaining sections of the road.

The sealed carriageway width is approximately 5.5 metres. Traffic volumes of 2340 ADT were recorded in 2003. The current regulatory speed limit is 80 kph. The 85th percentile speed is 88 kph. The safe negotiable speed based on a ball bank indicator test, on one selected curve is 45 kph. There are four other curves with 55 kph curve advisory speed limit signs. The RTA Accident Database indicates eleven minor accidents and four injury accidents from the period July 1997 to June 2002.

Mainly considering the safe negotiable speed on the existing curves and the current road pavement width, it would be appropriate to reduce the regulatory speed limit of Scheyville Road from 80 kph to 70 kph.

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(ii) Midson Road

Midson Road is a local distributor road. The sealed section of Midson Road between Old Pitt Town Road and Martin Road is approximately 2.5 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. There are rural residential land lots on one side of the road and the other side is bounded by the Scheyville National park.

The sealed carriageway width is approximately 5.0 metres. Traffic volumes of 116 ADT were recorded in 2003. There are no regulatory speed limit signs on this road. The 85th percentile speed is 79 kph. The safe negotiable speed based on a ball bank indicator test, on three selected curves is 45 kph and on another two selected curves is 55 kph. The RTA Accident Database indicates no accidents from the period July 1997 to June 2002.

Mainly considering the safe negotiable speed on the existing curves and the current road pavement width, it would be appropriate to reduce the regulatory speed limit of Midson Road to 70 kph.

The characteristics of Dormitory Hill Road is similar to the above two representative roads. Therefore, it is considered appropriate to reduce the regulatory speed limit of these three roads in the Scheyville Precinct from 80 kph to 70 kph.

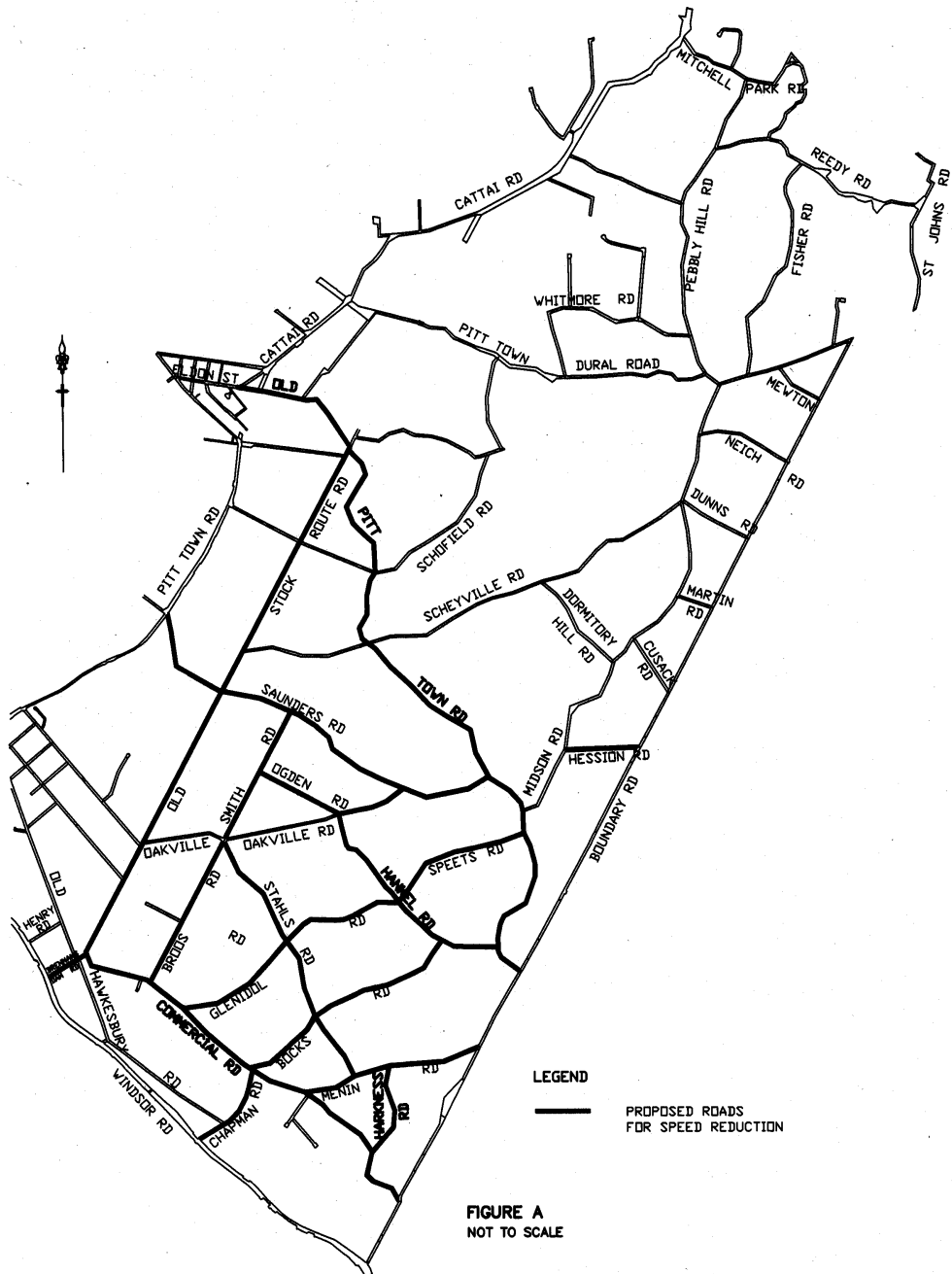
Recommendation:

That the RTA be requested to consider reducing the regulatory speed limit of the following roads in the Maraylya and Scheyville Precincts (see attached sketch) from 80 kph to 70 kph:

- Pebbly Hill Road - full length (2.8 km)
- Reedy Road - between St Johns Road and Fisher Road (1.2 km)
- Fisher Road - full length (2 km)
- Whitmore Road - full length (2 km)
- Pitt Town Dural Road - between Cattai Road and Scheyville Road (3.5 km)
- Midson Road - between Old Pitt Town Road and Martin Road (2.5 km)
- Scheyville Road - full length (5.5 km)
- Dormitory Hill Road - full length (1 km)

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2.6 Oakville Precinct - Speed Review

Introduction

The Local Traffic Committee, at its meeting held on 21 September, 2001 resolved that a report be submitted following a detailed investigation of four representative roads within the Oakville Precinct with a view to reducing the regulatory speed limit of all the roads in the Oakville Precinct from 80 kph to 70 kph due to the horizontal and vertical alignment of roads and narrow road pavements.

Discussion

The following four representative roads in the Oakville Precinct have been selected for investigation:

(i) Commercial Road

Commercial Road is a local distributor road, approximately 4.5 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. There are rural residential land lots on both sides of the road.

The sealed carriageway width is approximately 5.8 metres. Traffic volumes of 637 ADT were recorded near the intersection of Commercial Road and Harkness Road in 2002. The current regulatory speed limit is 80 kph. The 85th percentile speed is 64 kph. The safe negotiable speed based on a ball bank indicator test, on three selected curves is 55 kph and on another three selected curves is 45 kph. The RTA Accident Database indicates four minor accidents and seven injury accidents from the period July 1997 to June 2002.

Mainly considering the safe negotiable speed on the existing curves and the current road pavement width, it would be appropriate to reduce the regulatory speed limit of Commercial Road from 80 kph to 70 kph.

(ii) Harkness Road

Harkness Road is a local road, approximately 0.8 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. There are rural residential land lots on both sides of the road.

The sealed carriageway width is approximately 6.1 metres. Traffic volumes of 153 ADT were recorded in 2002. The current regulatory speed limit is 80 kph. The 85th percentile speed is 78 kph. The safe negotiable speed based on a ball bank indicator test, on two selected curves is 55 kph and on another selected curve is 65 kph. The RTA Accident Database indicates one minor accident from the period July 1997 to June 2002.

Mainly considering the safe negotiable speed on the existing curves, it would be appropriate to reduce the regulatory speed limit of Harkness Road from 80 kph to 70 kph.

(iii) Hanckel Road

Hanckel Road is a local distributor road, approximately 2 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. There are rural residential land lots on both sides of the road.

The sealed carriageway width is approximately 5.6 metres. Traffic volumes of 1500 ADT were recorded near the intersection of Hanckel Road and Oakville Road in 2002. The current regulatory speed limit is 80 kph. The 85th percentile speed is 81 kph. The safe negotiable speed based on a ball bank indicator test, on a selected curve is 55 kph and on another selected curve is 45 kph. The RTA Accident Database indicates three minor and one injury accidents from the period July 1997 to June 2002.

Mainly considering the safe negotiable speed on the existing curves and the current road pavement width, it would be appropriate to reduce the regulatory speed limit of Hanckel Road from 80 kph to 70 kph.

(iv) Old Pitt Town Road

Old Pitt Town Road is a major distributor road. The section of the road within Hawkesbury City Council area is approximately 7 km in length and connects Oakville and Pitt Town. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. Old Pitt Town Road is bounded by the Scheyville National Park for a length of approximately 1.2 km on one side of the road and approximately 4 km on the other side of the road. There are rural residential land lots on the remaining sections of the road.

The sealed carriageway width is approximately 6.1 metres. Traffic volumes of 1264 ADT were recorded between Speets Road and Hanckel Road in 2002. The current regulatory speed limit is 80 kph. The 85th percentile speed is 78 kph. The safe negotiable speed based on a ball bank indicator test, on two selected curves is 55 kph and on another two selected curves is 65 kph. The RTA Accident Database indicates eleven minor and eight injury accidents from the period July 1997 to June 2002.

Mainly considering the safe negotiable speed on the existing curves, it would be appropriate to reduce the regulatory speed limit of Old Pitt Town Road from 80 kph to 70 kph.

The characteristics of all the other roads in the Oakville Precinct are similar to the above four representative roads except for Broos Road and Smith Road. The horizontal alignment of all these roads consists of a series of circular curves and straight sections and the vertical alignment consists of a series of vertical curves. Therefore, it is considered appropriate to reduce the regulatory speed limit of all these roads in the Oakville Precinct from 80 kph to 70 kph.

Broos Road is a local road, approximately 1.4 km in length. Traffic volumes of 635 ADT were recorded. Smith Road is a local road, approximately 1.3 km in length. Traffic volumes of 430 ADT were recorded. The horizontal alignment of these two roads consists of a straight section. The speed limit for both Broos Road and Smith Road can remain as 80 kph. However, due to the proposed changes of speed limit to all the roads in the precinct, it would be appropriate to change the regulatory speed limit of these two roads to 70 kph. Failure to do so may redirect traffic from other roads to these two roads.

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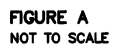
Reports of Committees

Recommendation:

That the RTA be requested to consider reducing the regulatory speed limit of the following roads in the Oakville Precinct (see attached sketch) from 80 kph to 70 kph. (Some of the roads in the Oakville Precinct extend to the Scheyville and Pitt Town Precincts):

- Commercial Road - full length (4.5 km)
- Harkness Road - full length (0.8 km)
- Hanckel Road - full length (2 km)
- Old Pitt Town Road - between Boundary Road and Cattai Road (7 km)
- Brennans Dam Road - full length (0.4 km)
- Old Stock Route Road - between Commercial Rd and Old Pitt Town Rd (5 km)
- Saunders Road - full length (3.5 km)
- Hession Road - full length (0.7 km)
- Oakville Road - between Ogden Road and Saunders Road (0.6 km)
- Ogden Road - full length (0.8 km)
- Stahls Road - full length (2.5 km)
- Broos Road - full length (1.4 km)
- Smith Road - full length (1.3 km)
- Glendol Road - full length (2.2 km)
- Speets Road - full length (1.3 km)
- Chapman Road - full length (0.8 km)
- Bocks Road - full length (2 km)
- Menin Road - full length (1.6 km)

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2.7 Old Pitt Town Road, Boundary Road, Oakville - Traffic Conditions - R Boscato

Introduction

Representation has been received from Ms. Rosalind Boscato expressing her concern about the adequacy of existing signs and line marking at the intersection of Old Pitt Town Road and Boundary Road, Oakville. She claims that a vehicle travelling south east failed to stop at the stop sign on Old Pitt Town Road resulting in a collision with her vehicle travelling south west on Boundary Road.

Discussion

The intersection of Old Pitt Town Road and Boundary Road is a cross road governed by "Stop" signage on Old Pitt Town Road. The RTA Accident Database indicates two injury accidents and seven minor accidents have occurred (two in wet weather) at this intersection from the period January 1998 to September 2002.

The following signs and treatments are in existence at this intersection to alert motorists:

- Three "Stop" signs on the north western approach (including one in the centre island) and two "Stop" signs on the south eastern approach (including one in the centre island).
- "Cross road" and "Stop Ahead" signs on both Old Pitt Town Road approaches.
- 20 metre long median islands and audio textile transverse line marking for a length of 120 metres on both Old Pitt Town Road approaches.

The available sight distance for motorists from the Stop Line on both Old Pitt Town Road approaches to oncoming traffic on Boundary Road is adequate for safe traffic movements through the intersection. The cause of this accident would appear to be driver error.

Recommendation:

That the condition of existing signs and lines be investigated and rectified as required.

2.8 Bells Lane, Kurmond - Speed review and Advisory Signs

Introduction

Representation has been received from Mr Andrew McCotter of 33 Bells Lane, Kurmond raising concerns in relation to traffic safety on Bells Lane, Kurmond. He has requested that consideration be given for the installation of appropriate regulatory speed limit signs, curve warning signs and guardrail on the two sharp turn (90 degree) curves to improve the safety of vehicles and adjacent properties on Bells Lane.

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Discussion

Bells Lane is a local, dead end road, approximately 1 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of steep vertical curves. There are rural residential properties on both sides of the road (16 properties).

The sealed carriageway width of Bells Lane is approximately 3.3 metres which is narrower than the width of two large cars. Traffic volume of 80 ADT was recorded in 2003. Currently there are no speed limit signs on this road. The 85th percentile speed is 57 kph. The safe negotiable speed based on a ball bank indicator test, on the two sharp curves are 15 kph and 25 kph. The RTA Accident Database indicates no reported accidents from the period July 1997 to June 2002.

Mainly considering the existing horizontal and vertical curves, the 85th percentile speed and the current sealed pavement width, it would be appropriate to install a 50 kph regulatory speed limit sign on Bells Lane near the intersection with Bells Line of Road.

In addition, it would be appropriate to install "Turn" (90 degree curve) signs, "Hazard Marker" signs and guide posts on the two sharp turn (90 degree) curves to alert motorists. Based on the traffic volume and the accident history, it is considered that the installation of guardrails is not required on these two curves.

Recommendation:

1. That the RTA be requested to give consideration to installing a 50 kph regulatory speed limit sign on Bells Lane near the intersection with Bells Line of Road.
2. That the following signs and treatments be installed at the curves at Chainage 300 and 700 measured from Bells Line of Road:
 - left and right "Turn" (90 degree curve) warning signs (W1-1) with curve advisory speeds (W8-2) in advance of the two sharp turn (90 degree) curves.
 - two "Hazard Marker" signs (D4-1-1) to alert vehicles travelling in both directions at either of the above two curves.
 - guide posts at 10 metre intervals for a length of 120 metres on both sides of either curves.

2.9 Old Bells Line of Road, Kurrajong - Temporary Closure - Kurrajong Small Business and Community Forum Scarecrow Committee

The Kurrajong Small Business and Community Forum Scarecrow Committee is holding its annual Scarecrow Festival on 18 and 19 October 2003.

The Committee is requesting to close a small section of Old bells Line of Road along the Memorial Park frontage from the intersection of Old Bells Line of Road and Grose Vale Road to permit stalls along the road.

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Closure is sought to allow placement of stalls on the road pavement; the slope of the park makes it difficult for elderly people to negotiate, as well as crowds spill onto the roadway. Closure has been sought on the Sunday only as in past years.

Recommendation:

That no objection be held to the temporary closure of Old Bells Line of Road on Sunday 19 October 2003 by the Kurrajong Small Business and Community Forum Scarecrow Committee, subject to:

- Temporary closure be restricted to 6.00 am - 6.00 pm, Sunday 19 October 2003.
- The applicant notifying all resident and business affected by the proposed road closure.
- Access being maintained for residents and their visitors.
- Access for emergency vehicles being maintained.
- All traffic controllers are told hold appropriate certification from the Roads and Traffic Authority.
- Submission of a copy of a Public Liability Policy in an amount of \$10,000,000 with the interests of Hawkesbury City Council and the Roads and Traffic Authority noted thereon.
- The applicant advertising the proposed closure in the local press.
- As this event appears to be a Class 4 event under “Traffic Management for Special Events” guidelines issues by the Roads and Traffic Authority, the applicant submitting the following documentation to the nominated organisations:
 - NSW Police Service - Schedule 1, Summary Offences Act
 - Transport Management Centre, Roads and Traffic Authority - Traffic Management Plan incorporating a Traffic Control Plan

2.10 St Albans Road, Central MacDonald - School Zone - Roads and Traffic Authority

The committee, at its meeting held on 25 October 2002, resolved that the Roads and traffic Authority be requested to rectify the anomaly of the exit School Zone sign on St Albans Road at Central MacDonald Public School to indicate no speed limit, rather than the then 100 kph speed restriction applying to the unsealed road beyond the school zone.

The Roads and Traffic Authority has advised that signage has been modified to display a speed de-restriction symbol.

Recommendation:

That the information be received.

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2.11 Various Roads - Parramatta Cycling Club

Requesting approval to conduct bicycle racing events during 2003 as indicated below:

(a) *Oakville*

Commencing 26 April 2003 through to September 2003 on three to four Saturdays per month. Starting and finishing at Oakville Public School, the course follows Hanckel, Old Pitt Town Road, Saunders Road, Smith Road and Ogden Road. Racing will be conducted from 1.30 pm until 4.30 pm with up to 50 competitors competing in 5 (five) events.

(b) *East Kurrajong*

A one day event on Sunday 20 July 2003, starting and finishing at Stanley Park. The course follows East Kurrajong Road, Putty Road, Blaxlands Ridge Road, Comleroy Road and East Kurrajong Road with approximately 150 competitors competing in separate graded events from 9.00 am to 3.00 pm.

Report

Under “Traffic Management for Special Events” guidelines issued by the Roads and Traffic Authority, these activities appear to be Class 4.

This activity has been held in past years with no known problems.

Recommendation:

That no objection be held to these events subject to:

1. In compliance with requirements under “Traffic Management for Special Events” issued by the Roads and Traffic Authority, the applicant:
 - (a) submitting an application under Schedule 1 Summary Offence Act with the NSW Police Service; and
 - (b) submitting a Traffic Management Plan, incorporating a Traffic Control Plan, to the Transport Management Centre, Roads and Traffic Authority.
2. All traffic controllers operating within the public road network holding appropriate certification from the Roads and Traffic Authority.
3. The applicant submitting to Council a copy of the Public Liability Policy in an amount not less than \$10,000,000 with the interests of Hawkesbury City Council and the Roads and Traffic Authority noted thereon.
4. All roads and marshalling points are to be left clean and tidy, with all directional signs to be removed on completion of each days activities.

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5. Ensuring that all participants comply with the Australian Road Rules.

3. Questions Without Notice

Mrs L van Putten

- 3.1 In response to the Committee's previous resolution, advised that maintenance to line marking on Blacktown Road between the roundabout at George Street and The Driftway had been completed.

Recommendation

That the information be received.

- 3.2 Advised of continued traffic problems with vehicles parked on the nature strip of Bells Line of Road, Kurrajong Heights near Comleroy Road.

Mr C Daley advised that this matter would be attended to by the Environmental Investigations Officer.

Recommendation:

That this matter be referred to the Environmental Investigations Officer.

Senior Constable L. Todd

- 3.3 Advised of missing guide posts/chevrons on Bells Line of Road, North Richmond on the vicinity of Rural Press.

Recommendation:

That this matter be referred to the Roads and Traffic Authority for attention.

- 3.4 Advised of representations received regarding restricted sight distance to the north east along Pitt Town Road on exit from Wolseley Road due to parked trucks and requested that consideration be given to installation of "No Stopping" signage.

Recommendation:

That installation of "No Stopping" signage at the designated location be investigated.

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3.5 Requested installation of 60kph repeated signage on Racecourse Road, Clarendon.

Recommendation:

That the Roads and Traffic Authority be requested to instal 60kph repeater signage on Racecourse Road, Clarendon.

4. Next Meeting

The next meeting of the Local Traffic Committee will be held at 10.00 am, Friday 16 May 2003.

Meeting terminated at 11.10 am.

oooO END OF REPORT Oooo

ORDINARY MEETING

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Hawkesbury Economic Development Advisory Committee - 17 April 2003

Meeting commenced at 6 pm at Councils Committee Rooms, Council Chambers,
Hawkesbury City Council

Present: Councillor Lorna Allan (Chairperson), Councillor Joan Woods, Councillor Kevin Conolly, Mr Barry Crockford, Mr David Mason, Professor Michael Wilson, Ms Ann Young, Ms Carol Maher, Mr David Tuxford, Mr Bart Bassett

Also Present: Mr Geoff Banting, Mr Malcolm Ryan, Mr Kerry Bartlett MP

Apologies: Mr Robert Calvert, Mr Brian Mitchell, Wing Commander Wayne Knight

Mr Malcolm Ryan left the meeting at 7.10pm

Confirmation of Minutes

The minutes of the meeting held on Thursday 17 April 2003 were confirmed.

Moved by Ms Ann Young, seconded by Mr Barry Crockford.

Correspondence

1. Mr Craig Palmer, Assistant Tourism Manager, Tourism Hawkesbury Incorporated advising that on Saturday 19 April, 2003 on Radio Station 2UE, the Minister for Tourism, Ms Sandra Nori, will be discussing the Hawkesbury Valley short breaks on the "Sydney Get Away" once a week program.
2. Mr Craig Palmer, Assistant Tourism Manager, Tourism Hawkesbury Incorporated advising that advertising opportunities had opened up for the Hawkesbury Valley advertisers in the 2004 Gregory's Street Directory.
3. Mr Laurence DiGuglielmo, Secretary of the RAAF Base Richmond Economic Impact Study Steering Committee advising that PriceWaterhouseCoopers were still assessing the report from Professor Russel Cooper, commissioned by Hawkesbury City Council and HEDAC, and would forward their assessment when it comes to hand to finalise Stage 1 of the report.
4. A letter from Western Sydney Institute of TAFE regarding 2003 sponsorship opportunities for the Western Sydney Institute Student Excellence Awards.
5. A letter from Mr Joseph Litwin, Executive Officer, Hawkesbury Equity and Access Planning Committee regarding the Hawkesbury Business Awards for 2003.

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6. A letter from Mr Bart Bassett, Chairman of the Northwest Infrastructure Task Force offering congratulations to Mr Carl Scully MP and the NSW State Labour Party for their recent win in the March State election as well as supporting Hawkesbury City Council's Mayor in the proposal of naming the Windsor Flood Evacuation Route after the late Mr Jim Anderson MP, State Member for Londonderry.
7. A copy of the March 2003 Tourism Hawkesbury Incorporated's magazine titled "Tourism Tales".

Outgoing Correspondence

A letter to Professor Jane Reid, Vice Chancellor, University of Western Sydney regarding the establishment of a Community Board.

Correspondence moved by Councillor Kevin Conolly, seconded by Mr Bart Bassett.

1. Presentation by Ms Ann Young on the Health Industry within the Hawkesbury

Ms Ann Young, who has recently accepted a promotion within the Catholic Health Care Service (CHCS) in the role of Director of Quality and Clinical Risk Management at Epping, previously held the position of Director of Community Relations, Hawkesbury District Health Services Limited (HDHS). Ms Young's presentation to HEDAC was titled "Yesterday, Today and Tomorrow".

Within that presentation, Ms Young advised that the contract to build Hawkesbury Hospital was awarded in 1994 and in 1996 HDHS under the care of the CHCS was awarded a 20 year contract with Wentworth Area Health Service to manage the Hospital. Ms Young presented statistics on increases in in-patient admissions, occupied bed days, theatre procedures, deliveries, etc. from 1997 to 2002. She also spoke of forging new community links through the establishment of a Community Board of Advice, volunteers, partnerships with Police, Council and Wentworth Area Health Services etc., and spoke of the services provided by the HDHS.

Ms Young also spoke of how HDHS is working to meet the health needs of the Hawkesbury and listed a number of achievements that have occurred so far during 2003. In conclusion, she went on to list the plans for the future and spoke of how the Hawkesbury Health Industry is currently in good shape.

Recommendation:

That the information be received.

Moved by Mr Bart Bassett, seconded by Ms Carol Maher.

2. Update on the Economic Impact Study of RAAF Base Richmond, Stages 1 and 2

A report was presented advising HEDAC members of the current status of the RAAF Base Richmond Economic Impact Study - Stages 1 and 2. The report explained that Stage 1 could not be released as PriceWaterhouseCoopers are still considering Professor Russel Cooper's review of the original draft

ORDINARY MEETING

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report. As soon as a full analysis of Professor Cooper's report is completed, a further draft report on Stage 1 will be forwarded to all steering committee members for their approval. Until Stage 1 is finalised and released, no further meetings will be convened on the Stage 2 Draft Report.

The Federal Member for Macquarie, Mr Kerry Bartlett MP, advised HEDAC that he has handed Professor Russel Cooper's review to the Parliamentary Secretary to the Federal Minister for Defence. He will keep HEDAC advised of any developments which may occur in relation to the future of RAAF Base Richmond.

Recommendation:

That the information be received.

Moved by Councillor Joan Woods, seconded by Councillor Kevin Conolly.

3. Request for Sponsorship by the Western Sydney Institute of TAFE

A report was presented to HEDAC advising of an approach by Western Sydney Institute of TAFE regarding sponsorship for the TAFE NSW Western Sydney Institute Student Excellence Awards, which will be presented at a dinner on Tuesday evening 27 May 2003. HEDAC has been a sponsor of these awards now for a number of years as a bronze sponsor. The cost of a bronze sponsorship is \$1,000 (one thousand dollars).

Recommendation:

That HEDAC advise the Western Sydney Institute of TAFE that it will take up the offer of a Bronze sponsorship for the forthcoming TAFE NSW Western Sydney Institute Student Excellence Awards, to be held on Tuesday 27 May 2003 at a cost of \$1,000 (one thousand dollars).

Moved by Professor Michael Wilson, seconded by Mr Barry Crockford.

4. Opportunities Available for Sponsorship Through the Australian International Trade Association

A report was presented to HEDAC regarding an invitation which had been received to become a member for 2003/2004 of the Australian International Trade Association (AITA). Membership is open to all Council's looking to promote products, educational institutions and agricultural or manufacturing/processing industries, as well as tourism in their own region.

AITA is an organisation experienced and competent in handling the promotion of business communities within many areas of Australia. Council's who are interested in promoting local business from its local government area overseas, would benefit from being given the opportunity to meet community leaders, such as Mayors and Ministers from overseas, to discuss areas of common interest.

ORDINARY MEETING

Reports of Committees

A number of membership levels are available for 2003/2004 and they include:

- Associate Member: \$500 (five hundred dollars)
- Member: \$2,000 (two thousand dollars)
- Senior Member: \$3,000 (three thousand dollars)

To access the benefit of being a member of AITA, an Associate Membership could be taken out which would entitle HEDAC to the following benefits:

- Certificate of Membership
- Linking of Hawkesbury City Council's website to the AITA's bilingual website
- Invitations to special functions and seminars
- Issue of newsletters regarding visiting delegations
- Information about Australian delegations going overseas
- Opportunities for Council to meet with other host visiting delegations
- Promotion of special events or projects on behalf of Council overseas
- Assistance with exchange programs and business by overseas students
- Assistance in organising cooperation agreements and Sister City promotions

Recommendation:

That:

1. The information be received.
2. HEDAC agree to an Associate Membership category sponsorship of \$500 (five hundred dollars) for 2003/2004 to analyse the benefits associated with being an AITA member and re-address its membership for 2004/2005 next year.

Moved by Mr David Mason, seconded by Mr Bart Bassett.

5. Draft Budget Submissions for 2003/2004

A report was presented to HEDAC advising that Council's budgetary process for 2003/2004 is well underway with the draft budget document to be finalised and handed to Councillors.

The major expense items to date costed against HEDAC's 2002/2003 allocation are as follows:

- Sponsorship for Hawkesbury District Business Enterprise Centre (BEC) - \$6,000 (six thousand dollars)
- Sponsorship of the Hawkesbury Business Awards - \$3,000 (three thousand dollars)
- Membership of the Greater Western Sydney Ambassador Program - \$2,500 (two thousand, five hundred dollars)

ORDINARY MEETING

Reports of Committees

Total expenditure to the 31 March 2003 was \$14,500 (fourteen thousand, five hundred dollars) and it is recommended that any unspent balance at the end of 2002/2003 be carried forward as a contribution towards a broader marketing program. Council at its recent Planning Workshop supported this concept.

Recommendation:

That:

1. The information be received.
2. The unspent balance of HEDAC's budget allocation at the end of 2002/2003 be carried forward as a contribution toward a broader marketing program.
3. A workshop be organised before the end of this financial year to discuss a broader marketing program with a report to be presented at the next HEDAC meeting with appropriate dates and a possible facilitator of that workshop.

Moved by Mr Barry Crockford, seconded by Ms Ann Young.

6. Rural Land Study (Amendment 108) Update

A report was presented to HEDAC regarding the Rural Land Study (Amendment 108) Update. Mr Malcolm Ryan, Council's Director Environment and Development, discussed the Rural Land Study and was on hand to answer questions from HEDAC members. Mr Ryan explained the history behind the study and explained how Draft Amendment 108 to the Hawkesbury Local Environmental Plan 1989 introduces the recommendations of the Hawkesbury Sustainable Agricultural Development Strategy. The plan amends the zones, names and objectives for the Rural and Environmental Protection Zones. It also amends the land uses permitted in these zones and introduces a rural village zone.

Mr Ryan explained the public exhibition process and how the Draft Plan will be re-exhibited with a new chapter to the Hawkesbury Development Control Plan for extensive agriculture. This chapter will list the matters to be considered when lodging applications for intensive agriculture. It is anticipated that this exhibition will occur in May 2003 and be will gazetted by September, 2003.

Recommendation:

That the information be received.

Moved by Mr David Mason, seconded by Mr Barry Crockford.

ORDINARY MEETING

Reports of Committees

7. Resignation of Ms Ann Young, Health Industry Representative on the Hawkesbury Economic Development Advisory Committee

HEDAC's Chairperson, Councillor Lorna Allan, presented Ms Ann Young with a plaque in appreciation of her contribution to the Hawkesbury Economic Development Advisory Committee. Ms Young has been a valuable member of HEDAC for more than two years and Councillor Allan thanked her for the contribution she has made in that two year period.

Ms Young announced that the new Health Industry Representative on the Hawkesbury Economic Development Advisory Committee will be Mr Peter Blanchard, Director Continuum of Care.

HEDAC members wished Ms Young all the very best in her new role within the Catholic Health Care Service as Director of Quality and Clinical Risk Management at Epping.

Recommendation:

That the information be received.

Moved by Ms Carol Maher, seconded by Professor Michael Wilson.

General Business

Within General Business HEDAC's Executive Officer read out a list of employment generating DA's which have been submitted to Council. This practice will be ongoing in General business and is in line with HEDAC members requests from the March meeting.

The next Hawkesbury Economic Development Advisory Committee meeting will be held on Thursday 8 May 2003, commencing at 6pm.

Meeting closed at 7.40pm.

oooO END OF REPORT Oooo

ORDINARY MEETING

Reports of Committees

Hawkesbury Wine, Food & Music Affair - 30 April 2003

Meeting held on 30 April 2003 at Council Chambers Commencing at 5.45pm

Present: Councillor Lorna Allan, Hawkesbury City Council (Chair)
Councillor Dianne Finch, Hawkesbury City Council
Geoff Banting, Hawkesbury City Council
Farooq Portelli, Hawkesbury City Council
Prue Charlton, Hawkesbury City Council
Vivienne Leggett, Hawkesbury Race Club
Brian Fletcher, Hawkesbury Race Club
Tracey Felton, Hawkesbury Harvest

Apologies: Councillor Les Sheather, Alannah Norman

1. Previous Minutes

Approved with the Treasurer's Report amended to read:

Income:	
Council contribution	\$21,195+
Stall income	\$3,159
Total income	\$24,354
Expenditure	\$23,425
Result	\$929.00
Assets:	
Bank balance	\$14,060
Liabilities:	
less amounts owing	\$13,131*
Equity:	\$929.00

* moneys owing to Council for goods and services ordered by and paid for by the Council on the Committee's behalf.

2. Treasurer's Report

Brian Fletcher tabled Hawkesbury Race Club's budget for the event:

ORDINARY MEETING

Reports of Committees

Expenditure	
Prize Money and Trophies	\$81,000.00
Race Day Wages	\$4,530.00
Float and Farrier Rebates	\$4,080.00
Advertising and Promotions	\$6,000.00
Electricity and Insurances	\$4,260.00
Officials and Entertainment	\$4,000.00
Security	\$2,332.00
Total	\$106,202.00
Income	
Admissions (under 17 free)	\$15,503.00
Bar (net)	\$25,253.00

2.1 Bank Accounts

It was resolved on the motion of Brian Fletcher, seconded by Councillor Finch, that the bank accounts in the name of the incorporated associated be closed.

3. Stalls

Prue Charlton to forward list of previous stallholders to Tracey Felton.

3.1 Booking of stalls

Councillor Finch to arrange quotes for fete stalls and investigate availability of smaller stalls to assist with the setting of charges to stallholders.

4. Involvement by Other Organisations

The committee welcomed Tracey Felton representing Hawkesbury Harvest. It was agreed that local business involvement and an event/attraction for the Saturday night before the event would be desirable.

5. Celebrity Chef

A celebrity Chef to be sought, preferably through Australian Mushroom Growers Association (Janelle Bloom), and involvement with Sydney's Food Month.

ORDINARY MEETING

Reports of Committees

6. Entertainment

Brian Fletcher and Vivienne Leggett to prepare a proposal for the day's program for consideration at the next meeting.

7. Feedback/Evaluation

Survey conducted by Bachelor of Arts (Tourism) students tabled for the information of members. To be discussed at next meeting.

Next Meeting: Wednesday 21 May 2003, commencing at 5.45pm

oooO END OF REPORT Oooo



ordinary
meeting

end of paper