



Hawkesbury City Council

general purpose committee minutes

date of meeting: 27 April 2004

location: council chambers

time: 9.00 a.m.

**GENERAL PURPOSE COMMITTEE
MINUTES**

AGENDA

- **APOLOGIES.**
- **CONFIRMATION OF MINUTES.**
- **MAYORAL MINUTES.**
- **SECTION 1 - ENVIRONMENT.**
- **SECTION 2 - INFRASTRUCTURE.**
- **SECTION 3 - ORGANISATION AND RESOURCES**
- **NEXT MEETING.**

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Minutes of the Meeting of the General Purpose Committee held at the Council Chambers, Windsor, on Tuesday, 27 April 2004, commencing at 9.03am.

ATTENDANCE

PRESENT: Councillor R Stubbs, Mayor and Councillors B Bassett, T Books, B Calvert, K Conolly, T Devine, D Finch, C Paine, B Porter, P Rasmussen, N Wearne and L Williams

CONFIRMATION OF MINUTES:

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Finch that the Minutes of the General Purpose Committee held on the 24 February 2004, be confirmed.

SECTION 1 - ENVIRONMENT

ITEM:19 **ENV A - Proposed Shopping Centre Complex and Road Works, Johnston Street, Windsor (known as Hollands Paddock) - (DA0098/04)**

Previous Item: 81, Special (20 May 2003)
 192, Special (18 November 2003)
 32, 32 and 34, Special (19 March 2004)

MOTION:

A motion was moved by Councillor Paine seconded by Councillor Williams.

That the matter be deferred until the next General Purpose Committee meeting to allow notification to be provided to the residents.

An AMENDMENT was moved by Councillor Books, seconded by Councillor Conolly

Refer to RESOLUTION

The amendment was carried.

The amendment then became the motion which was put and carried.

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133 RESOLUTION:

RESOLVED on the motion of Councillor Books, seconded Councillor Conolly.

That:

1. Council exercise its delegation as Committee of the Whole
2. This matter be dealt with at a Special Meeting to be held in the week commencing 3 May 2004.

**ITEM:20 ENV A - Change of use of existing factory unit, Lot 11 DP 621493, 299
Castlereagh Road AGNES BANKS NSW 2753 - (74563, DA1350/03)**

Ms Sharee Neilson, proponent, addressed the Committee.

Mr Derek Major, Ms Vicki Roberts and Mr Dennis McGrain, respondents, addressed the Committee.

MOTION:

A MOTION was moved by Councillor Books seconded by Councillor Rasmussen.

That full Council, including officers, inspect this site this afternoon.

The MOTION was lost.

RECOMMENDED on the MOTION of Councillor Books seconded Councillor Devine.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

- A. The application for change of use of existing factory unit be approved.
- B. Legal advice in relation to existing use rights be obtained and reported to the Ordinary meeting.

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General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans submitted with Development Application No. 1350/03 and any supportive documentation, except as otherwise provided by the conditions of this consent.

Note: Modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.

2. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
3. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
4. The applicant is advised to consult with:
 - a) Sydney Water Corporation Limited
 - b) Integral Energy
 - c) Natural Gas Company
 - d) a local telecommunications carrierregarding their requirements for the provision of services to the development and the location of existing services that may be affected by proposed works, either on site or on the adjacent public road(s).
5. No excavation or site works shall be commenced prior to the issue of the construction certificate.
6. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.
7. The applicant shall make themselves aware of the Discrimination Against People with Disabilities Act (DDA) in order to assess their responsibilities and liabilities with regards to the provision of access for all people.
8. The approval of the Work Cover Authority may be required under the provisions of the Factories, Shops and Industries Act, 1962. The applicant should ascertain from Work Cover whether its approval is required, prior to commencement of any work.

Prior to Issue of Construction Certificate

9. Construction of civil works including road, drainage, or access are not to commence until 3 (three) copies of the plans and specifications of the proposed works are submitted to and approved by the Director Environment and Development or an accredited certifier.

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10. Payment of a design checking fee of \$461.74 (four hundred and sixty one dollars and seventy-four cents) and inspection fee of \$928.70 (nine hundred and twenty-eight dollars and seventy cents) when submitting Engineering plans for approval. This amount is valid until 30 June 2004. Fees required if an accredited certifier is used will be provided upon request.
11. The submission of engineering designs and calculations covering all works required by this consent.
12. The submission of a satisfactory Erosion and Sediment Control Plan (ESCP) prepared in accordance with the State Government guidelines titled "Managing Urban Stormwater: Soils and Construction (1988)".
13. Approval from the Roads and Traffic Authority for any works along Castlereagh Road, including the access is to be obtained and evidence provided to Council.

Prior to Commencement of Works

14. Erosion and sediment control devices are to be installed and maintained until the site is fully stabilised in accordance with the approved ESCP or SWMP. In the absence of any approved plan the work is to be in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation.

Note: Measures may include the installation of geofabric fencing, staked straw bale walls located on the contour down-slope of the construction, sediment detention basins, earthen contour banks and the like. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.

15. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
16. The applicant shall advise Council of the name, address and contract number of the principal certifier, in accordance with Section 81A 4(b) of the Environmental Planning and Assessment Act, 1997.
17. Sanitary accommodation shall be provided for workmen throughout the course of the building operations in accordance with the Local Government Act 1993 and the Environment Planning and Assessment Act.
18. A sign must be erected in a prominent position on any work site on which the erection or demolition of a building is being carried out:
 - a) stating that unauthorised entry to the work site is prohibited; and
 - b) showing the name of the person in charge of the work site and a telephone number at which that person may be contacted outside working hours.

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This condition does not apply to:

- a) building work carried out inside an existing building; or
- b) building work carried out on premises that are to be occupied continuously (both during and outside working hours) while the work is being carried out.

19. If the work involved in the erection or demolition of a building:

- a) is likely to be dangerous to a person in a public place or adjoining property;
- b) is likely to cause pedestrian or vehicular traffic in a public place to be obstructed or rendered inconvenient; or
- c) involves the enclosure of a public place,

a hoarding or protective barrier must be erected between the work site and the public place. such hoarding or barrier must be designed and erected in accordance with Council's *Local Approvals Policy* and WorkCover requirements/guidelines.

If necessary, an awning is to be erected, sufficient to prevent any substance from, or in connection with, the work falling into the public place.

The work site must be kept lit between sunset and sunrise if it is likely to be hazardous to persons in the public place.

The applicant is to provide drawings and details to Council's Building Surveyor for approval **prior** to such installation/erection.

20. The name and licence number of the licensed contractor/builder who has been contracted to do or intends to do the work must be submitted to Council in writing by the owner prior to the commencement of any work relevant to this approval.

During Construction

21. All building work must be carried out in accordance with provisions of the Building Code of Australia.

22. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:

- a) piers;
- b) steel reinforcement;
- c) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
- d) external drainage lines, prior to backfilling; and
- e) on completion of the structure.

23. All part 4 certificates issued under the Environmental Planning and Assessment Act, 1979 are to be submitted to Council within 7 (seven) days of the date of issue. The registration fee is \$35.00 (thirty five dollars) per certificate.

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24. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7:00am and 6:00pm on Mondays to Fridays and between 8:00am and 4:00pm on Saturdays.
25. No spoil, excavated or demolition material from the site being deposited on any public road, footpath, public place or Council owned property without the approval of this office.
26. To reduce nuisance to the surrounding properties, all demolished material and excess spoil from the site shall be disposed of to a location and in a manner to the approval of this office (Note: no material shall be burnt or buried on the site).
27. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.
28. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
 - a) owner of site and address;
 - b) person/company carrying out site works and phone number;
 - c) consent number and date of approval; and
 - d) approval duration of site works.
29. All work must be carried out in accordance with the provisions of Hawkesbury's Development Control Plan, Appendix E Civil Works Specification Part 1 Design Specification and Part 2 Construction Specification.
30. The developer is responsible for full costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include, but are not limited to, water, sewerage, drainage, power, communication, footways, kerb and gutter.
31. The provision of conduit/ducts under new driveways to the requirements of Integral Energy, in accordance with Integral Energy drawing 049759H dated 14/7/1987. Conduit and ducting material is available from Integral Energy.
32. All necessary works being carried out to ensure that flow from adjoining properties is not impeded.

Prior to Issue of Occupation Certificate

33. In order to ensure that the development complies with this consent, the approved use shall not commence until all conditions of this Development Consent have been complied with.
34. Submission of a Fire Safety Certificate.
35. The construction of concrete kerb and gutter the footway area being formed in earth and all necessary drainage, together with the full construction of the adjacent road shoulder over the

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frontage of the subject lot to Castlereagh Road together with any works necessary to make this construction effective.

36. Construction of Council's standard heavy duty footway and layback vehicular crossing to suit the access to the site with a minimum width of 6m.
37. To ensure parking necessary for the development is provided and kept clear and available, 12 (twelve) off-street car parking spaces, together with access driveways and turning areas, shall be constructed, paved, line marked, signposted and maintained, as shown on the approved plan.
38. Provision of adequate loading and unloading facilities to cater for the proposed use of the land.
39. Evidence is to be provided to Council that all relevant licences and approvals under the Dangerous Goods Act and other relevant legislation has been obtained in respect to the storage of the gas cylinders and operation of the business.

Use of the Site

40. In order to protect the amenity of the neighbourhood and the development, all work or the storage of goods or materials shall be confined within the building or approved areas. Separate development approval is required for external storage.
41. Operating hours shall be limited to 7:30am to 5:00pm, Mondays to Fridays and 8:00am to 12 noon Saturdays.
42. To ensure vehicle movements associated with the land use do not adversely impact on the adjoining streetscape or traffic movement therein:
 - a) all vehicles being loaded or unloaded shall stand entirely within the property;
 - b) all vehicles must be driven in a forward direction at all times when entering and leaving the premises; and
 - c) all vehicles associated with the use shall be accommodated within the approved car park on the subject land, to the satisfaction of Council.
43. All waste materials to be stored and disposed of at regular intervals.
44. The development shall be conducted in such a manner that the LA(eq) noise levels, measured at any point in accordance with the NSW EPA's Industrial Noise Policy (2000), do not exceed 5dB(A) (LAeq) above background noise levels with respect to noise amenity of residential dwellings.
45. No advertising structures to be erected, displayed or affixed on any building or land without prior approval. Any unauthorised advertising structure will be removed at the expense of the advertiser.
46. No signs shall be displayed on the footpaths, pedestrianways, roadways or in the vicinity.

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ITEM:21 **ENV A - Attached Dual Occupancy and demolition of existing dwelling,
Lot 102 DP234300, No 12 Matheson Avenue, North Richmond**

Mr Lee Palmer, proponent, addressed the Committee.

Mrs Skillen, respondent, addressed the Committee

MOTION:

A MOTION was moved by Councillor Conolly, seconded by Councillor Paine

That a site inspection be carried out this afternoon.

The motion was carried.

A site inspection was carried out at 3.15pm at 12 Matheson Avenue, North Richmond.
Councillors present at the inspection were Councillor R Stubbs, Mayor and Councillors B Bassett,
T Books, K Conolly, T Devine, D Finch, B Porter, P Rasmussen and N Wearne.

RECOMMENDED on the amendment moved by Councillor Finch seconded Councillor Bassett.

Refer to COMMITTEE RECOMMENDATION

The amendment was carried.

The amendment then became the motion which was put and carried.

COMMITTEE RECOMMENDATION:

That the owners and the applicant be requested to discuss the issues raised regarding
overshadowing with a further report to the Ordinary meeting.

ITEM:22 **ENV A - 6 (six) Multi unit housing, Lot 1 DP200006 & Lot 2 DP200006,
43 & 45 Bosworth Street RICHMOND NSW 2753 (DA1027/03)**

Mr Karl Berzins, representing the applicant, addressed the Committee

MOTION:

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Rasmussen.

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Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the application for multi unit 6 (six) residential units and the demolition of the existing dwellings be approved subject to the following conditions:

General

1. To confirm and clarify the terms of this approval, the development shall be carried out in accordance with the approved stamped plans (prepared by Moore Design numbered 3157.1A to 3157.6A dated rev A 11/02/04) and any supportive documentation, except as otherwise provided by the conditions of this consent.

Note: Modifications to the approved plans will require the lodgement and consideration by this organisation of a separate application pursuant to Section 96 of the Environmental Planning and Assessment Act, 1979.
2. To ensure the external appearance of the development is not intrusive or offensive, and does not degrade the visual quality of the surrounding area, the development shall be completed in accordance with the approved colours and finishes and shall not be altered.
3. Compliance with the provisions of the Environmental Planning and Assessment (Amendment) Act 1979, and the Building Code of Australia.
4. The applicants shall make themselves aware of any use restriction relevant to this property and shall comply with the requirements of the Section 88b instrument relevant to this subdivision and property.
5. All part 4 certificates issued under the Environmental Planning and Assessment Act, 1979 are to be submitted to Council within seven (7) days of the date of issue. The registration fee is \$35.00 per certificate.
6. Prior to construction of the approved development it is necessary to obtain a Construction Certificate.
7. No excavation or site works shall be commenced prior to the issue of the construction certificate.
8. An occupation certificate is to be obtained on completion of all works and prior to commencement of the approved use. The occupation certificate will not be issued if any conditions of this consent are outstanding.

Prior to Issue of Construction Certificate

9. A certificate from an accredited assessor showing a minimum NatHERS rating of 3.5 stars is to be submitted to the principal certifying authority.

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10. Details of the proposed hot water system demonstrating that the appliance has a minimum energy rating of 3.5 stars is to be submitted to the principal certifying authority.
11. Details demonstrating that the proposed building will comply with the requirements of the Building Code of Australia are to be submitted to the principal certifying authority for approval.
12. Separate certified structural engineer's details of all structural concrete and steelwork shall be lodged with the principal certifying authority for approval.
13. The building design shall incorporate components that will provide aircraft noise mitigation in accordance with AS 2021. Details prepared by an accredited acoustical consultant submitted with the construction certificate.
14. A monetary contribution is to be paid to Council, pursuant to Section 94 of the Environmental Planning and Assessment Act 1979, towards the provision of the following public facilities in the locality:
 - (a) Open Space and Recreation (\$8540.00)
 - (b) Community Facilities (\$5942.00)

The above contributions have been determined in accordance with Hawkesbury Section 94 Contribution Plan. A copy of the Contributions Plan may be inspected at Council's Offices, George Street, Windsor.

Contributions are to be paid prior to issue of the construction certificate.

The amount of contribution payable under this condition has been calculated on the basis of costs as at the date of consent. In accordance with the provisions of the Contributions Plan, this amount shall be INDEXED at the time of actual payment in accordance with movement in the Consumer Price Index as published by the Australian Bureau of Statistics. In this respect the attached fee schedule is valid for 3 (three) months.
15. A landscape plan prepared by a suitably qualified person is to be submitted to the Principle Certifying Authority for approval prior to the issue of the construction certificate. The plan is to be designed in accordance with the Landscaping Chapter of the Hawkesbury Development Control Plan.
16. Construction of civil works including road, drainage, or access are not to commence until 3 (three) copies of the plans and specifications of the proposed works are submitted to and approved by the Director Environment and Development or an accredited certifier.
17. Payment of a design checking fee of \$327.50 (three hundred and twenty-seven dollars, and fifty cents) and inspection fee of \$260.20 (two hundred and sixty dollars, and twenty cents) when submitting Engineering plans for approval. This amount is valid until 30 June 2004. Fees required if an accredited certifier is used will be provided upon request.
18. The submission of engineering designs and calculations covering all works required by this consent.

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19. The submission of a satisfactory Erosion and Sediment Control Plan (ESCP) prepared in accordance with the State Government guidelines titled "Managing Urban Stormwater: Soils and Construction (1988)".
20. A concept on-site detention stormwater drainage plan in accordance with Council's Development Control Plan, Appendix E Civil Works Specification Part 1 Design Specification is to be submitted to Council for approval. The design is to show details of the proposed final floor levels of the proposed units, the surface and invert levels of the stormwater pits and the point of discharge into Hawkesbury City Council's stormwater system, the estimated permissible site discharge, the estimated storage volume and method of detention for all storms from the 1 (one) year storm event up to the 100 (one hundred) year storm event.
21. The consent of Road and Traffic Authority is required for the carrying out of works on a public road in accordance with Section 138 of the Roads Act 1993. In this regard, construction and drainage works are not to commence until three copies of plans and specifications of the proposed works are submitted to and approved by the Roads and Traffic Authority including payment of all fees and charges required by the Authority.

Prior to Commencement of Works

22. The applicant or person having the benefit of this development consent must give at least two days notice prior to commencement of works to Council of the intention to commence works. This notice is to be given in accordance with form 7 of the Environmental Planning and Assessment Regulation 1998.
23. The applicant shall advise Council of the name, address and contract number of the principal certifier, in accordance with Section 81A 2(b) of the Environmental Planning and Assessment Act, 1997.
24. Sanitary accommodation shall be provided for workmen throughout the course of the building operations in accordance with the Local Government Act 1993 and the Environment Planning and Assessment Act.
25. Erosion and sediment control devices are to be installed and maintained to ensure that there is no increase in downstream levels of litter, vegetation debris or other water borne pollutants in accordance with Council's Development Control Plan 1/94 - Soil Erosion and Sedimentation. The enclosed warning sign shall be affixed to the sediment fence/erosion control device at all times.
26. A sign is to be erected adjacent to the access point to the site for the duration of the site works stating the following:
 - (a) owner of site and address;
 - (b) person/company carrying out site works and phone number;
 - (c) consent number and date of approval; and
 - (d) approval duration of site works.

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27. A certificate issued by an approved insurer under Part 6 of the Home Building Act 1989 shall be supplied to the principal certifying authority prior to commencement of works.
28. Adjoining owners are to be given 24 hours notice, in writing, prior to commencing demolition to enable them to take necessary action to prevent disturbance by dust to both inside and outside their dwelling.

During Construction

29. All building work must be carried out in accordance with provisions of the Building Code of Australia.
30. All demolition, construction and associated work necessary for the carrying out of the development being restricted to between the hours of 7.00am and 6.00pm on Mondays to Fridays and between 8.00am and 4.00pm on Saturdays.
31. The site shall be kept clean and tidy during the construction period and all rubbish shall be removed from the site upon completion of the project to the satisfaction of this office.
32. Inspections shall be carried out and compliance certificates issued by Council or an appropriately accredited person for the following components of construction:
 - (a) piers;
 - (b) foundations;
 - (c) steel reinforcement;
 - (d) framework, after the installation of all plumbing, drainage and electrical fixtures, and after the external cladding and roof covering has been fixed prior to fixing of internal linings and insulation;
 - (e) wet area flashing, after the installation any bath and shower fixtures;
 - (f) internal drainage lines prior to covering;
 - (g) external drainage lines, prior to backfilling; and
 - (h) on completion of the structure.
33. All necessary works being carried out to ensure that “any water” flow from adjoining properties is not impeded.
34. All work must be carried out in accordance with the provisions of Hawkesbury Development Control, Appendix E Civil Works Specification Part 1 Design Specification and Part 2 Construction Specification.
35. The developer is responsible for full costs associated with any alteration, relocation or enlargement to public utilities whether caused directly or indirectly by this proposed subdivision. Such utilities include, but are not limited to, water, sewerage, drainage, power, communication, footways, kerb and gutter.

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36. The provision of conduit/ducts under new driveways to the requirements of Integral Energy, in accordance with Integral Energy drawing 049759H dated 14/7/1987. Conduit and ducting material is available from Integral Energy.
37. The demolition work is to be executed by a competent person, with due regard for safe working practices and in accordance with the requirements of the WorkCover Authority.
38. At all times during demolition a competent person shall directly supervise work. It is the responsibility of the person to ensure that:
- (a) The structure to be demolished and all its components shall be maintained in a stable and safe condition at all stages of the demolition work. Temporary bracing, guys, shoring or any combination of these, shall be added for stability where necessary.
 - (b) Precautions are taken to ensure that the stability of all parts of the structure and the safety of persons on and outside the site are maintained, particularly in the event of sudden and severe weather changes. Severe weather changes refer primarily to the localised high winds. In these circumstances loose debris can become airborne, particularly if it is in sheet form.
 - (c) The site shall be secured at all times against the unauthorised entry of persons or vehicles.
 - (d) Utility services within the structure not required to be maintained during the demolition work shall be properly disconnected and sealed off before any stripping or demolition commences.
 - (e) Unless otherwise permitted by Council, structures shall be demolished in the reverse order to that of their construction. The order of demolition for building shall be progressive, having proper regard to the type of construction.
 - (f) In consideration of the proximity of the site's adjoining buildings:
 - Safe access and egress from adjoining buildings is to be maintained at all times for the duration of the demolition work;
 - No demolition activity is to cause damage to or adversely affect the structural integrity of adjoining buildings. Consideration should be given to the use of shoring and underpinning and to changes in the soil conditions as a result of demolition and appropriate action taken.
39. Removal of dangerous or hazardous materials shall be carried out in accordance with the provisions of all applicable State legislation and with any relevant recommendations published by the National Occupational Health and Safety Commission (Work Safe Australia).
- Only competent persons or competent and registered persons shall carry out removal;
 - Removal of asbestos or materials containing asbestos fibres, shall be in accordance with the NOHSC Code of Practice;
 - Precautions to be observed and procedures to be adopted during the removal of dangerous or hazardous materials other than asbestos, shall be in accordance with the relevant State regulations pertaining to those materials.

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Prior to Issue of Occupation Certificate

40. 40. A Section 73 Compliance Certificate under the Sydney Water Act 1994 must be obtained. Application must be made through an authorised Water Servicing Coordinator. Please refer to 'Your Business' section of Sydney Water's web site at www.sydneywater.com.au then the 'e-developer' icon or telephone 13 20 92.
- Following application a 'Notice of Requirements' will detail water and sewer extensions to be built and charges to be paid. Please make early contact with the Coordinator, since building of water/sewer extensions can be time consuming and may impact on other services and building, driveway or landscape design.
- The Section 73 Certificate must be submitted to the Principal Certifying Authority prior to occupation of the development/release of the plan of subdivision.
41. Submission of a Certificate from Integral Energy that satisfactory arrangements have been made for the provision of electricity to each of the resultant units.
42. Submission of a Certificate from an approved telecommunications provider that satisfactory arrangements have been made for the provision of cables for telephones to each unit.
43. Removal of the existing redundant layback crossing and replacement with concrete kerb and gutter and the restoration of the footway area.
44. Construction of Council's standard heavy duty footway and layback vehicular crossing to suit the access to the site with a minimum width of 6m.
45. Design and construction of site drainage shall be carried out in accordance with Council's Hawkesbury Development Control Plan, Appendix E Civil Works Specification Part 1 Design Specification and Part 2 Construction Specification. Full details of works shall be submitted for approval with the construction certificate. On-site detention shall be provided to maintain all stormwater discharges from the 1 : 1 year storm up to the 1 : 100 year storm at predevelopment levels.
46. Registration of a plan of survey consolidating the site into a single allotment. Documentary evidence to be submitted prior to occupation of the building.
47. A report by the Design Engineer and a works-as-executed (WAE) drawing by either a suitably qualified Engineer or Registered Surveyor of the stormwater detention basin(s) and stormwater drainage system are to be submitted to and approved by Council prior to the release of the Occupation Certificate. The report from the Design Engineer is to state the conformance or otherwise of the as constructed basins in relation to the approved design. The WAE drawings shall indicate the following as applicable:
- (a) invert levels of tanks, pits, pipes and orifice plates;
 - (b) surface levels of pits and surrounding ground levels;
 - (c) levels of spillways and surrounding kerb;
 - (d) floor levels of buildings, including garages;
 - (e) top of kerb levels at the front of the lot;

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- (f) dimensions of stormwater basins and extent of inundation; and
 - (g) calculation of actual detention storage volume provided.
48. A Plan of Management for the on-site stormwater detention facilities within the development is to be submitted to and approved by Council prior to the issue of an Occupation Certificate. The Plan of Management shall set out all design and operational parameters for the detention facilities including design levels, hydrology and hydraulics, inspection and maintenance requirements and time intervals for such inspection and maintenance.
49. Prior to endorsement and release of the Occupation Certificate the owner is required, at their costs and expense, to enter a positive covenant over all of the land comprised in the development providing as follows:
- (a) Covenanting with the Council (the prescribed authority) to at all times at their costs maintain, repair and keep the on-site stormwater detention facilities in a good and safe condition and state of repair in accordance with the approved design to the reasonable satisfaction at all times of the said Council having due regard to the Plan of Management for the operation and maintenance of the on-site stormwater detention facilities, and
 - (b) Providing that the liability under the said Council will jointly and severally bind the registered proprietors of the proposed dwellings, and
 - (c) Providing that Council (the prescribed authority) will be the person entitled to release or modify the Covenant.
- All costs associated with the Covenant, including any legal costs payable by Council, are to be paid by the owner on whose behalf the applicant has lodged the application.
50. Suitable illumination of the site is to be provided in accordance with the relevant Australian Standards requirements.

The Use of the Site

51. The subject development, including landscaping, is to be maintained in a clean and tidy manner.

ITEM:23

ENV B - Hawkesbury Heritage Study Review - (79347)

Councillor Stubbs, Mayor, declared an interest in this item due to his Aunt owning the property at 53 Cattai Road, Pitt Town.

GENERAL PURPOSE COMMITTEE

MINUTES

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Finch.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. Council publish and launch the revised Thematic History prepared by Helen Proudfoot and edited by the Hawkesbury Heritage Study Review consultant team.
2. In accordance with the Department of Infrastructure, Planning and Natural Resources' Best Practice Guidelines, Council prepare and exhibit a local environmental plan which amends HLEP 1989 by:
 - a. with the exception of Clause 10(3), inserting the current NSW Heritage Office model heritage provisions;
 - b. makes additions and deletions to Schedule 1 as per the recommendations of the Hawkesbury Heritage Study Review consultant team identified in this report; and,
 - c. corrects errors in Schedule 1 and the HLEP 1989 maps.
 - d. The LEP be advertised for 60 (sixty) days.
3. Council make a submission in relation to the LEP in relation to the buildings at Australiana Pioneer Village.

Councillor Devine was against this motion.

ITEM:24 ENV B - Complaints regarding Waste Collection and Recycling Carts being left at Road Intersections Awaiting Servicing, and Formulation of a Corresponding Policy

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Finch.

Refer to COMMITTEE RECOMMENDATION

**GENERAL PURPOSE COMMITTEE
MINUTES**

COMMITTEE RECOMMENDATION:

That:

1. The terms and conditions of the proposed policy, in the body of the report, be adopted as a Council policy and entered onto the Hawkesbury City Council Policy Register.
2. The matter be further reported after discussions have been held with the residents at St Albans
3. Council write to all land owners affected by this policy.

ITEM:25 ENV B - Determination of Heritage Grants - (79347)

MOTION:

A motion was moved by Councillor Finch seconded by Councillor Rasmussen.

That:

1. Payment to Ms Ruckman of the \$500.00 (five hundred dollars) grant offered under the LHAF 2002/2003 grant program is declined and that the monies be made available in the LHAF 2003/2004 grant program.
2. Council approve the grants identified in this report and the applicants be advised accordingly.

An AMENDMENT was moved by Councillor Devine seconded Councillor Williams.

Refer to COMMITTEE RECOMMENDATION

The amendment was carried.

The amendment then became the motion which was put and carried.

COMMITTEE RECOMMENDATION:

That:

1. Payment to Ms Ruckman of the \$500.00 (five hundred dollars) grant offered under the LHAF 2002/2003 grant program be approved.

**GENERAL PURPOSE COMMITTEE
MINUTES**

2. Future heritage funding will be based on the criteria in this report only. Commercial premises will not be excluded.
3. Council approve the remaining grants identified in this report and the applicants be advised accordingly.

ITEM:26 ENV B - Effluent Disposal Development Control Plan - (79348)

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Devine.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the Effluent Disposal chapter for the Hawkesbury Development Control Plan attached to this report be adopted and made effective in accordance with Clause 21(2) of the Environmental Planning and Assessment Regulation 2000.

GENERAL PURPOSE COMMITTEE

MINUTES

SECTION 2 - INFRASTRUCTURE

ITEM:14 **INF B - Un-named Public Road, Upper Colo - Naming Proposal - (79346)**

Previous Item: 35, Ordinary (14 October 2003)

MOTION:

RECOMMENDED on the motion of Councillor Books seconded by Councillor Rasmussen.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the un-named public road extending from Colo Heights Road to the Colo River be named Hulbert Road

ITEM:15 **INF B - Windsor Flood Evacuation Route - (74282)**

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Devine.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. The preferred option in relation to the construction of Forbes Street between Day and Macquarie Streets is Option 2, having a dedicated one way service road on the northern side of Forbes Street.
2. The RTA be requested to ensure that the phasing of the traffic lights at the Macquarie Street/Forbes Street/Richmond Road intersection be adequate to cater for traffic displaced from Mileham Street due to its closure at Forbes Street.

Councillor Books requested that his name be recorded against the decision.

GENERAL PURPOSE COMMITTEE

MINUTES

ITEM:16 **INF B - Alteration to Parking Restrictions - Car park at Kable/Macquarie Streets, Windsor - (84989)**

Previous Item: 56, General Purpose Committee (26 November 2002)
56, Ordinary (10 December 2002)

MOTION:

RECOMMENDED on the motion of Councillor Paine seconded by Councillor Conolly.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the 30 (thirty) parking spaces surrounding the centre island running parallel to Macquarie Street within the Kable/Macquarie Street car park be altered from a 4 (four) hour limit to a 3 (three) hour limit.

ITEM:17 **INF B - Funding reallocation 2003/2004 Budget - (79338)**

MOTION:

RECOMMENDED on the motion of Councillor Paine seconded by Councillor Rasmussen.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. The funding identified within the 2003/2004 budget (\$100,000 - one hundred thousand dollars) be reallocated to the Commercial Response Unit to identify and commence implementation of appropriate works as intended by Council.
2. Unexpended funds from that program be carried forward to the 2004/2005 budget period.

GENERAL PURPOSE COMMITTEE

MINUTES

ITEM:18 **INF B - Triathlon - Windsor/East Richmond (74000)**

MOTION:

RESOLVED on the motion of Councillor Finch seconded by Councillor Paine.

Refer to RESOLUTION

134 RESOLUTION:

RESOLVED on the motion of Councillor Finch, seconded Councillor Paine.

That Council exercising its delegation as a Committee of the Whole resolve:

1. This event is classified as a “Class 2” special event under the “Traffic Management for Special Events” guidelines issued by the Roads & Traffic Authority;
2. That no objection be held to this event subject to compliance with the following conditions:
 - a) the applicant submitting a Traffic Management Plan for the entire route incorporating a Traffic Control Plan to the Transport Management Centre, Roads and Traffic Authority seeking approval to conduct this event. This Traffic Control Plan should be prepared by a person holding appropriate certification required by the Roads & Traffic Authority;
 - b) all traffic controllers/marshals operating within the public road network holding appropriate certification required by the Roads & Traffic Authority;
 - c) the applicant submitting to Council and RTA, a copy of its Public Liability Policy in an amount not less than \$10,000,000 and indemnifying Council and the RTA in respect of the event;
 - d) all roads and marshalling points are to be kept clean and tidy, with all directional signs to be removed immediately on completion of the activity;
 - e) the applicant notifying the details of the event to ambulance and fire brigades;
 - f) the applicant advertising the event in the local press two weeks prior to the event;
 - g) all reserves being left clean and tidy upon completion of the event and the applicant indemnifying Council for the costs of repair of any damage caused to reserves.

**GENERAL PURPOSE COMMITTEE
MINUTES**

ITEM:19 INF B - Governor Phillip Reserve - Boat Launching Facility - (79354)

MOTION:

RESOLVED on the motion of Councillor Rasmussen seconded by Councillor Paine.

Refer to RESOLUTION

135 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded Councillor Paine.

That Council exercising its delegation as a Committee of the Whole:

1. Endorse the action undertaken to close the launching facility at Governor Phillip Reserve to the public to facilitate aquatic weed removal from the Hawkesbury River.
2. The ramp remain closed to the public until such time as it is not required for the weed removal operation. The exception being the Bridge to Bridge Race which is proposed to be held on Sunday, 2 May 2004 if necessary.

**GENERAL PURPOSE COMMITTEE
MINUTES**

SECTION 3 - ORGANISATION AND RESOURCES

ITEM:13 ORG A - Monthly Financial Report - February and March 2004 - (79349)

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Finch.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the information be received.

ITEM:14 ORG A - Remuneration for Councillors and Mayor (89465)

Previous Item: 38, Special (15 April 2004)

MOTION:

RECOMMENDED on the motion of Councillor Conolly seconded by Councillor Wearne.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the information be received.

ITEM:15 ORG B - Community Donations Program Round 3 2003/2004 - (79356)

Councillor Devine declared an interest in this item as his daughter attends Richmond High School

Councillor Paine advised that her husband was a member of the Lions Club.

GENERAL PURPOSE COMMITTEE

MINUTES

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Finch.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That as part of Round 3 (three) of Community Donations 2003/2004, a total of \$5,850 (five thousand, eight hundred and fifty dollars) be paid as donations as follows:

1. Hawkesbury Early Childhood Intervention Service receive \$2,500 (two thousand, five hundred dollars) for the production of visual communication packages.
2. Richmond High School receive \$500 (five hundred dollars) in-kind for chairs and tables for Red Nose Day dinner and auction.
3. Animal Welfare League NSW - Hawkesbury Valley receive \$250 (two hundred and fifty dollars) for purchase of two collection cages.
4. Kurrajong Community Forum receive \$500 (five hundred dollars) for the Talent Quest.
5. Rotary Club of Windsor receive \$500 (five hundred dollars) for the purchase of flags and poles for the childcare project.
6. 336 Squadron Australian Air Force Cadets receive \$500 (five hundred dollars) towards their trip to Gallipoli for Anzac Day 2005.
7. Richmond Air League receive \$300 (three hundred dollars) towards youth activities.
8. Church of Jesus Christ of Latter Day Saints - Richmond Youth Group receive \$300 (three hundred dollars) towards youth activities.
9. Kuyper Christian School receive \$500 (five hundred dollars) as a one off donation for resources for their damaged resource centre.

That a total of \$7,453.50 (seven thousand, four hundred and fifty three dollars and fifty cents) be recommended for expenditure from the **2004/2005** donations budget when overall approval is given for this budget:

10. Hawkesbury Schools Music Festival Committee receive \$6,253.50 (six thousand, two hundred and fifty three dollars and fifty cents) from 2004/2005 donations budget subject to available funds for the Windsor Function Centre hire for Hawkesbury Schools Music Festival.
11. Red Cross Blood Service receive \$1,200 (one thousand two hundred dollars) for 2 (two) visits to Windsor Function Centre to collect blood donations.
12. Other applicants to be directed to various other relevant funding opportunities.

GENERAL PURPOSE COMMITTEE

MINUTES

ITEM:16 ORG B - Sponsorship TAFE Western Sydney Institute Student Excellence Awards - (80230)

MOTION:

RECOMMENDED on the motion of Councillor Paine seconded by Councillor Finch.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. Council sponsor the TAFE NSW - Western Sydney Institute Student Excellence Awards in the amount of \$1,000 (one thousand dollars) plus GST (Bronze Sponsorship). The funding to come out of the current allocation for the Hawkesbury Economic Development Advisory Committee.
2. Ex Councillor Allan be asked to represent Council at the TAFE NSW - Western Sydney Institute Student Excellence Awards.

ITEM:17 ORG B - Hawkesbury Leisure Centres Expression of Interest / Tender - (21820)

Previous Item: Item 130, Ordinary (8 July 2003)
 Item 16, Ordinary (10 February 2004)
 Item 31, Ordinary (*Confidential*) (9 March 2004)

Mr Neil McWhannell, representing the YMCA of Sydney, gave a presentation to the Committee.

MOTION:

RESOLVED on the motion of Councillor Conolly seconded by Councillor Paine.

Refer to RESOLUTION

**GENERAL PURPOSE COMMITTEE
MINUTES**

136 RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded Councillor Paine.

That Council exercising its delegation as Committee of a Whole:

1. Formal contract arrangements for the management operation of Hawkesbury Leisure Centres be entered into with the YMCA of Sydney from 1 July 2004 for a five year period to 30 June 2009 with a five year option in Councils favour to conclude on 30 June 2014.
2. Proceedings commence to unincorporate Hawkesbury Leisure Centres Incorporated.
3. A Committee of Council or Community reference group be established under an agreed constitution with similar members to the current board.
4. All staff rights and entitlements and relevant industrial legislation be upheld during transition process.
5. The Common Seal of Council be affixed.

ITEM:18 ORG B - Community Cultural Grants Program - March 2004 Round - (80228)

The Mayor declared an interest as he is Chairman of the Hawkesbury Art Collection and Regional Gallery

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Paine.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the matter be deferred until the Ordinary meeting.

GENERAL PURPOSE COMMITTEE

MINUTES

ITEM:19 **ORG B - Acquisition for Road Purposes - 1003 Blaxlands Ridge Road, Kurrajong Part Lot 189 DP 751656 - (14890, 14891; Property No: 11572)**

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen seconded by Councillor Paine.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. An area of approximately 631.44sqm be acquired from 1003 Blaxland Ridge Road, Kurrajong (Part Lot 189 DP 751656) for road purposes for the sum of \$5,694.00 (five thousand, six hundred and ninety four dollars), with Council to be responsible for all survey and reasonable legal costs associated with the acquisition.
2. Funding be provided from the Capital Works Land Acquisition allocation.
3. All documents be executed under the Common Seal of Council.

ITEM:20 **ORG B - Hawkesbury City Business Enterprise Centre - (82837)**

MOTION:

RECOMMENDED on the motion of Councillor Finch seconded by Councillor Rasmussen.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the General Manager, or his nominated representative, represent Council.

GENERAL PURPOSE COMMITTEE

MINUTES

QUESTIONS WITHOUT NOTICE

1. Councillor Bassett asked if Council was going to have representatives attend the Forums that are to be announced by the State Minister for Infrastructure and Planning's in relation to the Blueprint for Western Sydney. He also asked if notification could be given when these Forums are announced.

The Director Environment and Development advised that if the Minister has a Forum, Council will be there.

2. Councillor Finch asked if someone could get in contact with St Stephens Anglican Church at Kurrajong regarding sewerage inspections.

The Director Environment and Development advised this would be done.

3. Councillor Finch referred to Memorial Park in Kurrajong and advised that five people had approach her on Anzac Day in relation to the disabled access into the park and the fact that it was promised nine years ago. It is too difficult to get disabled people down to the Memorial Park and Councillor Finch asked if this could be looked into.

The Director Asset Services and Recreation advised that it would be investigated.

4. Councillor Paine asked for an update on how the lights at Wilberforce Cemetery were going as she had heard that there were some delays.

The Director Asset Services and Recreation advised that he was not aware of any delays as Integral were instructed to go ahead with the lighting almost immediately after Council resolved to do so, but would investigate the matter.

5. Councillor Paine referred to the lighting in the Mall and the fact that it is still dark.

The Director Asset Services and Recreation advised that the lights between Fitzgerald and Baker Streets were all replaced and Integral has been asked to turn on the power.

6. Councillor Paine advised that she had had a phone call from Daryl Brown, who rents the old SES Building. He has been trying to get Council to do something with the front of the building and the steps fixed up. Councillor Paine asked if Council could look at doing something and if we don't have the money this budget, could be put it in next years' budget.

The Director Asset Services and Recreation advised that he was unaware of the problem and if it is a safety problem, it will be repaired.

GENERAL PURPOSE COMMITTEE

MINUTES

7. Councillor Paine asked how Mr Zammit's Shed was going out at Oakville and if it was close to settlement and when there is a settlement, could the community be notified.

Director Environment and Development advised that Council's solicitors are still negotiating on our behalf. There was an initial request for some additional funds and our solicitor believed it was unjustifiable. It will be reported back to the Council as well as the community after settlement.

8. Councillor Paine referred to a phone call she received from Norm Gail regarding DA0054/04 of the Hanna Site in North Richmond. He advised that the application was given to Council on 27 January 2004, but it has not yet come out of Council. Would it be possible to follow that Development Application up.

The Director Environment and Development advised this would be done.

9. Councillor Paine tabled correspondence from Mrs Ruth Graham in relation to Council's liability for damage caused as a result of road failure.

10. Councillor Paine tabled correspondence from Morrie Dwyer in relation to road that fronts his house on Comleroy Road.

11. Councillor Paine tabled correspondence from Kate Hughs and Warwick Blacker in relation to remaining sealing of St Alban Road. Could all Councillors get a copy of this correspondence.

12. Councillor Paine tabled correspondence from Alan Aldrich in relation to the Disability Advisory Committee and asked if she could be advised of the outcome.

13. Councillor Williams referred to the dull lights in the mall at the Fitzgerald end of the mall and asked if they could be looked at.

The Director Asset Services and Recreation advised that the fittings were replaced as it was found that the original lights were actually directed more light upwards than downwards. Integral had not turned the lights on.

14. Councillor Williams referred to what was happening in river and the increasing use of wake-board boats, which have a ballast tank so they sit low in the water and make a larger wash. More of the river banks are being washed away due to these boats being used further up the river as to avoid the weed further down the river. Would it be possible to ban these boats from filling their ballast tanks due to the wash created. What can Council do to stop this, can we write to the Minister raising these concerns.

GENERAL PURPOSE COMMITTEE

MINUTES

The Director Asset Services and Recreation advised that a letter could be written to the Minister and it is probably something we can take up with the Waterways Authority

15. Councillor Books asked if there had been any complaints of smell on 14 April 2004 from South Windsor. He tabled correspondence relating to wind direction for this date.

The Director Environment and Development advised that we had received one complaints at 10.10pm.

16. Councillor Books tabled correspondence from Mr Tolson regarding the change of zoning for his land, which was talked about in 2002 and asked if something could be done about that.

The Director Environment and Development advised that that request was already in and Council had already commenced consultation with the Government agencies and the RTA and the process is on track.

17. Councillor Books tabled correspondence from Mrs Lawson asking Council to do something about a footpath down Greenway Crescent, where the houses are. Perhaps we can look at putting something in the future budget.

The Director Asset Services and Recreation advised this would be investigated.

18. Councillor Rasmussen referred to the issue of Mulch film that vegetable farms throughout the Hawkesbury and Penrith area uses. The result is to keep weeds out of the vegetables, but the basic result, once it is used, is two options. The plastic polyester material either gets ploughed into the paddocks or it is taken to the tip to become landfill. Can we come up with some assistance to farmers who wish to recycle the mulch film? Could there be temporary arrangements to store the material until a recycling solution is found, which is apparently not that far away. Can the matter be referred to the Waste Management Task force for consideration.

The Director Environment and Development advised that it is commercial operations who use the Mulch Film and it is their responsibility to get rid of the film after use and there isn't a way for Council to subsidise a commercial operation, but a solution will be looked into.

19. Councillor Rasmussen asked if any Anzac Day requests for Councillor representation from organisations were unanswered.

The Mayor advised that all requests were met.

GENERAL PURPOSE COMMITTEE

MINUTES

20. Councillor Rasmussen made reference to people living in shipping containers along Comleroy Road.

The Director Environment and Development advised that there shouldn't be anyone living in the container as a second dwelling. We give consent to people to live in containers or caravans as a temporary measure while they are constructing their house, but then it has to be moved as per normal. We will have it investigated.

21. Councillor Rasmussen asked about the progress on the situation of Council staff issuing an incorrect building permit on Lot 175 DP48385 Comleroy Road, Kurrajong. Councillor Rasmussen also asked if the adjoining owner had been notified.

The Director Environment and Development advised that it was settled six to eight months ago as the consent was withdrawn.

22. Councillor Rasmussen referred to the Stand Pipe situation and asked if there was an update on that as people are running low on water in tanks.

The Director Asset Services and Recreation advised that the filling points are operating.

23. Councillor Rasmussen asked if Windsor Mall was being addressed in the Master Plan.

The Director Environment and Development advised that it was one of the issues that the Master Plan consultants will make a recommendation on.

24. Councillor Rasmussen asked for a listing of all new Ministeries in the area, including the Ministers and staff involved.

The General Manager advised that he would check is list to see if it was updated and will get a copy out to Councillors.

25. Councillor Rasmussen referred to the Pitt Town DLEP and asked if we had heard anything back from DIPNR on whether they were going to go with option A to B or when they are going to release it.

The Director Environment and Development advised that they hadn't acknowledged our letter of December. Last conversations they indicated that they may be coming to see him next week.

24. Councillor Conolly referred to Council's policy on waste carts and it reminded him that Councillors hadn't seen a copy of the policy register of recent times and asked if it could be made available to Councillors in an updated form.

GENERAL PURPOSE COMMITTEE

MINUTES

The General Manager advised that it could be, however, Council are currently embarking on a Strategic Planning process and whatever policies we have will be dovetailed into Council's Strategic Plan change.

25. Councillor Porter referred to Sackville Ski Garden and that he had had some complaints from residence regarding the quantity of permanent residence who are allowed in the ski park and the dwellings that have been erected on the park. Was just after some information on that.

The Director Environment and Development advised that it is currently being looked into now and will provide an update to Council as Council has to inspect caravan parks annually. They are not suppose to have any permanent residence down there at all.

26. Councillor Wearne referred to Wilberforce's Anzac Day celebration and advised that they had a look at Wilberforce out of hours school yard and advised that it is disgusting. The grass hasn't been mowed, there are no soft areas for the kids and what grass was there has been replaced with hard dirt.

The Director Asset Services and Recreation advised that the matter will be investigated.

27. Councillor Wearne referred to a rumour that there is an intention to prune \$60,000 off of the RFS budget and asked if anyone had a comment on that.

The General Manager advised that balancing Council's budget is no mean-feat. Council hopes to have its first informal meeting of Council next Wednesday at which time staff will be putting up to Council a balanced budget and a list of all of those areas where we have proposed cut-backs.

The Director Asset Services and Recreation advised he had spoken to the Fire Control Officer and did indicate that that amount was being discussed and he will be having a meeting with her.

The meeting terminated out on site at 4.15pm.

Submitted to and confirmed at the meeting of the General Purpose Committee held on 1 June 2004.

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Mayor