



Hawkesbury City Council

supplementary general purpose committee business paper

date of meeting: 28 September 2004

location: council chambers

time: 9.00 a.m.

GENERAL PURPOSE COMMITTEE - Supplementary

Meeting Date: 28 September 2004

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SECTION 1 - ENVIRONMENT

SUPPLEMENTARY

Item: 50 **ENV C - Request for Review of Fees and Release of Final Plan of Subdivision - 26 Kurmond Road, Freeman's Reach - (79347, 31136, 31138)**

Previous Item: 124, Ordinary (14 September 2004)

REPORT:

Introduction

The following report was considered by Council at the ordinary Meeting of 14 September 2004.

Council resolved that this matter be deferred to the next General Purpose Committee Meeting pending a further report to Council.

Report

Linen Release fees have been examined back to 1996 as detailed in the following table:

Year	Fee	Target Recovery	Pricing Policy
1996/1997	\$100.00 plus \$40.00 per lot (min \$180.00)	(c) Full Cost	(B) Private Good
1997/1998	\$100.00 plus \$40.00 per lot (min \$180.00)	(c) Full Cost	(B) Private Good
1998/1999	\$100.00 plus \$50.00 per lot (min \$200.00)	(f) Statute	(D) Statutory Fee
1999/2000	\$100.00 plus \$50.00 per lot (min \$200.00)	(f) Statute	(D) Statutory Fee
2000/2001	\$150.00 plus \$50.00 per lot (min \$200.00)	(f) Statute	(D) Statutory Fee
2001/2002	\$103.30 plus \$51.65 per lot (min \$206.60)	(f) Statute	(D) Statutory Fee
2002/2003	\$103.30 plus \$51.65 per lot (min \$206.60)	(f) Statute	(D) Statutory Fee
2003/2004	\$103.30 plus \$51.65 per lot (min \$206.60)	(f) Statute	(D) Statutory Fee
2004/2005	\$500.00 plus \$100.00 per lot as shown on plan	(c) Full Cost	(B) Private Good

It can be seen that the basis of the fee has changed over time. In 1998 an administrative error led to the fee being entered as a statutory fee. As such it was not raised in line with the increasing costs of providing the service. It can also be seen that in the 7 (seven) years prior to 2004/05 the fee had only increased by 11% (eleven percent). By comparison, during the same period the public sector average weekly earnings increased by 44% (forty four percent) (ABS time series data Average Weekly Earnings, Public Sector - Australia).

Although the increase for 2004/05 may seem disproportionate, it is considered that even in 1996 the fee was well below the cost of providing the service. The previous report to Council described the process for subdivision certificates. The legal requirements for an application are contained in Clause 157 of the Environmental Planning & Assessment Regulation 2000, as follows:

(1) *An application for a subdivision certificate must contain the following information:*

- (a) *The name and address of the applicant,*
- (b) *The address, and formal particulars of title, of the land to which the application relates,*
- (c) *if the applicant is not the owner of the land, a statement signed by the owner of the land to the effect that the owner consents to the making of the application,*
- (d) *a list of the documents accompanying the application,*

and, if the certifying authority so requires, must be in the form approved by that authority.

(2) *The application must be accompanied by the following documents;*

- (a) *a plan of subdivision,*
- (b) *a copy of the relevant development consent or complying development certificate,*
- (c) *a copy of any relevant construction certificates,*
- (d) *a copy of detailed subdivision engineering plans,*
- (e) *for a deferred commencement consent, evidence that the applicant has satisfied the consent authority on all matters of which the consent authority must be satisfied before the consent can operate,*
- (f) *evidence that the applicant has complied with all conditions of consent that it is required to comply with before a subdivision certificate can be issued, where relevant,*
- (g) *a certificate of compliance from the relevant water supply authority, where relevant,*

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- (h) *if a subdivision is the subject of an order of the Land and Environment Court under section 40 of the Land and Environment Court Act 1979, evidence that required drainage easements have been acquired by the relevant council,*
 - (i) *for subdivision involving subdivision work, evidence that:*
 - (i) *the work has been completed, or*
 - (ii) *agreement has been reached with the relevant consent authority as to payment of the cost of the work and as to the time for carrying out the work, or*
 - (iii) *agreement has been reached with the relevant consent authority as to security to be given to the consent authority with respect to the completion of the work.*
- Note:** *See section 109O of the Act and clause 161 which provide that a requirement for a consent authority to be satisfied as to certain matters may be met if a certifying authority is satisfied as to those matters.*
- (3) *The application must be delivered by hand, sent by post or transmitted electronically to the principal office or the certifying authority, but may not be sent by facsimile transmission.*
 - (4) *The plan of subdivision to which the application relates must be accompanied by a certificate on the plan in the relevant form required by the regulations in force under the Surveying Act 2002.*
 - (5) *Immediately after it receives an application for a subdivision certificate, the certifying authority must endorse the application with the date of its receipt.*

Recent processing indications are that an absolute minimum of 5 (five) hours staff time is required for processing a subdivision certificate. The more complex the subdivision, the more time involved. Staff time averages at around \$60 (sixty dollars) per hour. The actual cost is higher than just staff time as the cost of storage, office equipment and ancillary services must be added. This minimum, however, assumes that all information is submitted with the subdivision plan and only one inspection is required. More often than not, additional inspections are required and additional information is followed up by staff. An example of this is Mr Attard's subdivision, where the Council's subdivision engineer carried out site inspections at Mr Attard's request prior to the final subdivision plan even being submitted.

Conclusion

It is fair to say that some applications may cost less than the fee to process, while others may cost more. This was taken into consideration when the fee was formulated. Although the fee increase is substantial, there has been no real increase for at least 7 (seven) years. It is considered that the fee now reflects the true cost of providing the service.

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RECOMMENDATION:

The information be received

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

SECTION 2 - INFRASTRUCTURE

SUPPLEMENTARY

Item: 55 INF B - NSW Road Classification Review - (74282, 79338)

REPORT:

The process of classifying roads is a mechanism used by the State Government to assist in the effective allocation of State Government Road funds, and the allocation of road management responsibility between State and Local Government jurisdictions.

It identifies which roads are to be managed and funded by the Roads & Traffic Authority because of their state arterial significance, and which Council managed roads are of sufficient regional significance to be eligible to receive state funding assistance grants towards their management.

The RTA and Councils in NSW identify roads via a three tier hierarchy of state, regional and local roads:

- State roads are those roads with the greatest arterial significance to the state's commerce and industry. The Government funds, and, through the RTA manages State roads and is accountable for the outcomes on these roads.
- Councils are accountable for regional and local roads. The Government, through the RTA contributes funding assistance towards Councils management of regional roads because of their sub-arterial function as Council managed roads of regional significance to industry and the community.
- Local roads provide for local access and circulation and are the responsibility of Councils with only limited funding assistance from the State Government.

This framework for managing and funding roads is as agreed between the State Government, the Local Government Association of NSW and the Shires Association of NSW following a detailed negotiation over the period from 1988 to 1995. That process included extensive road classification adjustments. The review of the classification of State and Regional Roads is a State Government initiative which was announced by the Minister for Roads at the Shires Conference in June 2003. The key points were that the review would:

- Be conducted by a panel with Local Government and RTA experience;
- Reflect change in the usage and importance of roads arising from changes in population and industry, and the construction of new roads;

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- Allow Councils to make a case for particular reclassifications;
- Focus mainly on reclassifications between Regional Roads and Local Roads, but it may also identify some shifts between Regional Roads and State Roads; and,
- Total funding for Regional Roads would remain about the same.

The terms of reference given to the Review Panel are:

Identify and recommend changes in road classification to assist in the effective allocation of available road funding and road management responsibilities so as to contribute to the best possible economic and social benefits to the community from the road network.

The review is to be undertaken within the current management and funding framework for State, Regional and Local Roads and is to include:

- Classification criteria for urban and rural State and Regional Roads;
- Identification and assessment of candidate roads for reclassification against the criteria;
- The appropriateness of the urban/rural boundary;
- A balanced distribution of road network density commensurate with the varying levels of economic activity across the State;
- Prioritisation of recommended changes;
- Process is to be consultative;
- Distributive impacts of changes on Councils.

In terms of the Regional Roads within the Hawkesbury, it is considered that the current network is adequate within the terms of the definitions and it is unlikely that the reclassification of additional Local Roads to Regional Roads could be justified.

An area that has been of concern since the inception of the Regional Road classification criteria is the appropriateness of the urban/rural boundary and the adequacy of the Block Grant formula when addressing rural roads within an urban fringe Council. If the two (2) lane rural regional roads were assessed on the same terms as those regional roads in rural Council areas, there would be a significant increase in funding in relation to that currently received. It would be appropriate to make a submission to rectify this anomaly.

Similarly in relation to the Regional Roads Timber Bridge Program which commenced in July this year where funding has been provided for the replacement of timber bridges on regional roads, this funding only been made available to rural Councils. While there is only 1 (one) timber bridge on a regional road within the Hawkesbury it is felt that this inequity should also be rectified.

RECOMMENDATION:

That Council exercising its delegation as Committee of the Whole resolve that:

1. No change be made to the existing regional Road network.
2. Consideration be given to assessing those 2 (two) lane rural regional roads within the urban/fringe Councils utilising the rural Block Grant formula for the distribution of Regional Road funding.
3. The Regional Roads Timber Bridge Program be extended to include all Councils with 2 (two) lane rural roads as part of their Regional Road Network.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

SECTION 3 - ORGANISATION AND RESOURCES

SUPPLEMENTARY

Item: 58 **ORG B - The Women's Cottage Rental - (79337)**

Previous Item: 121, Ordinary (14 September 2004)

REPORT:

At the meeting of the Council held on 21 September 2004 consideration was given to a report submitted in response to a Question Without Notice by Councillor Williams. In this question Councillor Williams referred to an address to the Council by The Women's Cottage earlier this year following which Council undertook to review the rental paid by them and asked what the current position regarding this review. A copy of this report is attached for Council's information.

Subsequently, the Council resolved as follows:

"That:

- 1. A report be provided to the next General Purpose Committee meeting regarding the possibility of reducing the rent on the Women's Cottage building.*
- 2. An inspection be carried out by Council staff to see what improvements can be made to the building."*

In connection with the first part of Council's resolution at the meeting it was requested that a number of issues be addressed in this report and the following is a summation of the issues referred to:

- The actual cost to the group of water and garbage service charges and 50% (fifty percent) of rates.
- How was the initial rental calculated.
- What is the current market rental for the property.
- How many properties does Council presently provide on a rent-free basis.
- Background details of the arrangements regarding the property provided rent-free to National Parks.
- What is the level of State Government funding received by the group and has this and/or any other Government funding received by the group kept pace with inflation.

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- In the event of a rental reduction not being provided what impact on operations would result.

In respect of each of the above issues the following comments are now offered:

- **The actual cost to the group of water and garbage service charges and 50% of rates.**

In respect of the 2004/05 financial year the amounts payable by the group will be \$230.92 (two hundred and thirty dollars and ninety two cents) in respect of garbage service charges; \$436.42 (four hundred and thirty six dollars and forty two cents) being 50% (fifty percent) of Council rates and approximately \$540.00 (five hundred and forty dollars) in respect of water charges based on an average quarterly charge of \$135.00 (one hundred and thirty five dollars).

- **How was the initial rental calculated.**

The group commenced leasing the premises from Council in 1986 and was paying a notional weekly rental of \$86.00 (eighty six dollars) per week. For the period from January 1993 to December 1998 the subsidized rental was \$130.00 (one hundred and thirty dollars) per week. The rental for the period January 1999 to December 2000 was set at \$200.00 (two hundred dollars) per week based on the funding grant received from the Department of Community Services (DoCs).

In 2001 a new agreement for the use of the property commenced with the initial rental under the agreement of \$206.50 (two hundred and six dollars and fifty cents) per week, again linked to the funding grants received from DoCs. This amount was to be subject to CPI increases and the addition of GST. The rental currently paid by the group is \$230.71 (two hundred and thirty dollars and seventy one cents) per week plus GST.

There is not an actual “rental subsidy” currently being received by the Group as , apparently, this was incorporated into the overall grant received by the group from the DoCs in the mid 1990s.

- **What is the current market rental for the property.**

Without providing an actual valuation Council’s valuers have advised that a current market rental for the property would be between \$350.00 (three hundred and fifty dollars) and \$450.00 (four hundred and fifty dollars) per week, which would be dependant upon the term of a lease and the nature of use involved.

- **How many properties does Council presently provide on a rent-free basis.**

There are currently 8 (eight) properties which are not community facilities/centres as such that are provided to organizations on the basis of a nil or “peppercorn” rental, the details of which are as follows:

1. 1a Greenway Crescent, Windsor – St Matthews Anglican Church

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2. 14 Cabbage Tree Road, Grose Vale – NSW Girl Guides Association
3. 21 Campbell Street, North Richmond – NSW Scout Association
4. 520 Windsor Road, Vineyard – Windsor Country Village
5. Hawkesbury Showground – Hawkesbury District Agricultural Association
6. Band Room, 137 March Street, Richmond – Hawkesbury District Concert Band [\$100 (one hundred dollars) per annum]
7. Tourist Centre – Tourism Hawkesbury Inc. [\$100 (one hundred dollars) per annum] (See Following Note)
8. Bowman Cottage, 370 Windsor Road, Richmond – NSW National Parks and Wildlife Service (See comments in following section also regarding this use)

With respect to the rental paid by Tourism Hawkesbury Inc. it will be appreciated that Council funds the operations of this organization. In the past a rental was charged but at the same time this amount had to be incorporated in the funding provided by Council. Accordingly, the rental was subsequently reduced which resulted in a corresponding reduction in the level of funding provided by Council.

- **Background details of the arrangements regarding the property provided rent-free to National Parks.**

In 1988 the New South Wales National Parks and Wildlife Service (NPWS) moved into the eastern half of Bowman Cottage, located at 370 Windsor Street, Richmond. The western side of the building is currently occupied by The Foundation for the Disabled and used as a tea room. Bowman Cottage is owned and managed by Council and is being used by NPWS as an administration centre to manage the north eastern section of the Blue Mountains and the south eastern part of the Wollemi National Park. This office also services community wildlife concerns west of the Hawkesbury River in the Hawkesbury Council area.

The then Director of the NPWS contributed \$50,000 (fifty thousand dollars) to the restoration of the historic building with a further \$40,000 (forty thousand dollars) spent on the construction of a works depot in the grounds of the cottage and in view of this Council agreed to use the building on the basis of nil rental.

This usage was last reviewed by Council at its meeting held on 4 November 2003 when the Council resolved to agree to grant the NPWS a new lease for a period of 5 (five) years with a 5 (five) year option at a nil rental subject, in part, to the service continuing to maintain the grounds on both blocks at an acceptable level, as well as now being responsible for all outgoings including rates and charges, garbage, water, electricity, telephone etc.

- **What is the level of State government funding received by the group and has this and/or any other Government funding received by the group kept pace with inflation.**

The Hawkesbury Area Women's & Kids Collective presently receives 2 (two) recurrent funding grants from the Department of Community Services (DoCs). These grants are for the following projects:

- Women's Cottage \$95,636
- Domestic Violence \$61,728

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The level of funding for next year will increase to:

- Women's Cottage \$96,637
- Domestic Violence \$62,370

In relation to CPI indexation of grants, DoCs has developed a formula that does not include luxury items such as cigarettes and alcohol in determining increases to be applied to funding grants. Advice has been received from DoCs that all Community Services Grants Programs received an index payments of 2.2% (two point two percent) and 2.5% (two point five percent) for the first and second half of the 2003/04 financial year, respectively.

The indexation increases provided by DoCs are to assist organizations to meet the increased costs in relation to salaries and operating costs.

- **In the event of a rental reduction not being provided what impact on operations would result.**

Given that The Women's Cottage provides its current level of services on the basis of its current funding and expenses, including the rental payable, it would appear that there would be little "impact on operations" if the rental remained at its present level as the current budget and level of operations would have been framed on the present financial situation.

With regard to the second part of Council's resolution an inspection of the property has been undertaken to ascertain what improvements could be made to the building. The building appeared to be in a generally good state of repair and will be considerably improved with the internal repainting of the Centre and the replacement of the carpet in the front half of the Centre. This work is scheduled to occur during the Christmas/New Year closure of the Centre. Amounts of \$10,000 (ten thousand dollars) and \$4,450 (four thousand four hundred and fifty dollars), respectively, have been provided in the 2004/05 Budget for this purpose.

As a result of this inspection and discussion with the Supervisor it would appear that the following improvements to the building could be undertaken:

- Remodel and improve bathroom to provide disabled access to toilet facilities;
- Repair tiled step to rear door of the building exiting from the playroom;
- Adjust lip to floor of the internal door to the playroom;
- Maintenance to doors in rear office area to enable full operation;
- Maintenance of toilet facility in backyard.

While the services provided by The Women's Cottage are no doubt very valuable to the residents of the area the Council does currently provide significant support to these services by way of a reduction in the rental paid which is in the order of between \$120.00 (one hundred and twenty dollars) and \$220.00 (two hundred and twenty dollars) per week below a market rental. In addition, as pointed out in earlier reports Council has or will undertake work on the property that, in some cases, would normally be the responsibility of the lessee.

In essence, the services provided by The Women's Cottage are a state government responsibility which is evidenced by the level of grants provided by the Department of Community Services as referred to earlier. However, whenever this level of funding is insufficient to meet the demands of a community that receives the services provided by such an organisation pressure will be placed upon councils to augment the level of funding provided.

Generally, "cost shifting" by other levels of Government to Local Government refers to the concept of councils being required, by legislation, to provide additional or improved services, previously provided by other levels of Government, to their communities without providing corresponding financial support. However, it is also reasonable to suggest that where another level of Government does not provide sufficient financial support to organizations, such as The Women's Cottage, and subsequent pressure is placed upon a council to augment this funding a subtle form of "cost shifting" occurs.

In its "Initial Submission to the House of Representatives Inquiry into Cost Shifting onto Local Government" (August 2002) the Local Government and Shires Association made, in part, the following comments in relation to "cost shifting" which are considered relevant in the context of the question of the level of financial support provided to The Women's Cottage by the Council:

"Local Government is responsible for the provision of a wide range of services and infrastructure essential to the welfare and advancement of NSW. If Local Government is to continue to meet the growing needs of NSW communities, it is essential that it has access to the required resources. It is becoming increasingly clear that the current financial base of NSW Local Government is inadequate to meet the growing demands being placed on it."

Local Governments capacity to maintain existing services and infrastructure is already compromised. In many instances councils are already being forced to cut services and defer critical infrastructure expenditure. The deficiency in infrastructure investment across Australia generally, is well documented. This is particularly true at the local level. It is not an exaggeration to warn of a looming infrastructure crisis."

Without a broader financial base and appropriate recognition from the State and Federal Governments, Local Government cannot continue to effectively meet new statutory obligations, deliver new services demanded by the community or to build new infrastructure required to support the development of the state. Local Government will not have the capacity to take on new roles and responsibilities. Basically, the unfunded mandates of the Commonwealth and NSW Governments will be undelivered."

In the above context it is again suggested that the Council already provides sufficient support for the activities of The Women's Cottage and the provision of any additional support must impact on other services and facilities that the community expects the Council to provide. If the State Government is not providing sufficient funding, rather than Council further augmenting this funding representations should be made to the State Government to increase its level of funding to meet its obligations in respect of the services provided by this organization.

In addition, Council will also appreciate that there are a number of other community organisations that pay rent of a similar level as The Women's Cottage for the premises they occupy, even though not necessarily a Council property, such as:

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- Hawkesbury Nepean Community Legal Centre
- Colo Wilderness Mobile Resource Unit Inc.
- Wentworth Area Community Housing

No doubt, should the Council agree to provide additional funding to The Women's Cottage by way of eliminating or reducing the rental they currently pay it will be faced with a number of requests for similar support from worthwhile community organizations. If a precedent were set in this case it would be difficult to argue that similar support should not be provided to these organizations.

Accordingly, in view of the content of this report the previous recommendation on this matter is again submitted for Council's consideration. In addition, representations should also be made to the local state Members of Parliament regarding the level of funding provided to the Centre and the effective "cost shifting" exercise that occurs when a service is under funded and the Council is approached to provide additional support, particularly in view of the valuable services the Centre provides to the Hawkesbury community.

RECOMMENDATION:

That:

1. The information be received and noted.
2. Representations also be made to the Local State Members of Parliament regarding the level of funding provided to the Centre and the effective "cost shifting" exercise that occurs when a service is under funded and the Council is approached to provide additional support.

ATTACHMENTS:

AT - 1 Report to the meeting of the Ordinary Meeting held on 14 September 2004

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Item: 121 **ORG C - The Women's Cottage - Rental - Question by Councillor Williams - (80105, 79337)**

Previous Item: 12, General Purpose Committee (24 February 2004)

REPORT:

At the meeting of the General Purposes Committee held on 24 August 2004 Councillor Williams referred to an address to the Council by The Women's Cottage earlier this year following which Council undertook to review the rental paid by them and asked what the current position regarding this review.

It will be recalled that in association with an invitation extended to The Women's Cottage to address the Committee a report was submitted to the meeting of the General Purposes Committee on 24 February 2004 concerning the group. This report also referred to the current lease of Council's property at 22 Bosworth Street, Richmond and highlighted a number of works, and associated costs, undertaken by the Council on the premises that would normally be the responsibility of the lessee. A copy of this report is attached for Council's information.

Subsequently, representatives of the group addressed the Committee and the following recommendation was adopted by the Council at its meeting held on 9 March, 2004:

"That:

- 1. The information be received.*
- 2. Council revisit, in the next budget, the rent that The Women's Cottage currently pays with an aim to reduce this amount significantly"*

It is advised that the group's current occupation of the premises is on the basis of an "exchange of correspondence" for a period of 5 (five) years from 1 January 2001 at a current rental of \$230.71 (two hundred and thirty dollars and seventy one cents) per week [\$999.72 (nine hundred and ninety nine dollars and seventy two cents) per month], reviewed by increases in the CPI each year, with the lessee being responsible for water and garbage service charges and 50% (fifty percent) of Council rates.

In formulating Council's budget for 2004/2005 the rental paid by The Women's Cottage was reviewed, however, in view of the significant additional support provided by the Council, as detailed in the attached report, the cost of which would normally be the responsibility of the lessee, it was not considered necessary to make any change to the level of the rental payable for the premises.

RECOMMENDATION:

That the information be received.

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ATTACHMENTS:

AT - 1 Report to the meeting of the General Purpose Committee held on 24 February 2004

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Meeting Date: 24 February, 2004

Item: 12

ITEM: 12 Women's Cottage
FILE NUMBER: 79342/CSV/OGB24LCX.C03

REPORT:

At the last General Purpose Committee of Council on 27 January 2004, Councillor Paine asked a 'Question Without Notice' that the Women's Cottage be invited to the next General Purpose Committee to discuss domestic violence and other issues.

The Hawkesbury Area Women's and Kids Services Collective Inc. is a community based incorporated association, which manages the Women's Cottage. The Women's Cottage operates as an information centre offering resources, referral and advocacy for women and children living and/or studying in the Hawkesbury.

The activities of the Women's Cottage range across a number of significant social issues including violence against women and children, childhood sexual assault, homelessness (particularly for women escaping domestic violence) and homophobia. The Women's Cottage also provides women of the Hawkesbury with access to therapeutic and counselling services.

The services provided through the Women's Cottage are primarily funded by the Department of Community Services. The Women's Cottage has recently been successful in securing funding to hold a camp for Aboriginal women and children.

In recent times, the Women's Cottage have requested:

- Painting;
- Carpeting;
- Electrical equipment; and
- Disability access ramps.

The majority of rental properties in Council's portfolio, where a lease/rental scenario is entered into, requires the lessee to provide for internal maintenance while Council is responsible for structural integrity. The following projects have been included in the 2003/2004 and 2004/2005 Building Maintenance Works Program:

- 2003/2004 - Disabled Safety Ramp - \$1,500.00
- 2003/2004 - Replace South Fence - \$3,000.00
- 2003/2004 - External Painting - \$2,200.00
- 2004/2005 - Carpet Replacement - \$4,450.00
- 2004/2005 - Refurbish Meter Board - \$1,200.00
- 2004/2005 - Internal Painting - \$10,000.00
- 2004/2005 - Concrete Driveway - \$2,500.00

The disabled safety ramp will be completed shortly and the 2003/2004 internal painting is expected to be completed during April 2004. Items included in the 2004/2005 program are subject to funding and adoption by Council with the 2004/2005 Estimates and Management Plan.

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Item: 12

It is recommended that the Women's Cottage be given the opportunity to address Council at its General Purpose Committee meeting of 24 February 2004.

RECOMMENDATION:

That:

1. The information be received.
2. The Women's Cottage be invited to address the General Purpose Committee.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 12 Oooo

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general purpose committee supplementary

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