Hawkesbury City Council

ordinary meeting business paper

date of meeting: 14 December 2004
location: council chambers
time: 7.00 p.m.

mission statement

"To protect and enhance the unique, historical and environmental features of the Hawkesbury Region whilst encouraging planned development and providing services appropriate to the needs of the wider community."

How Council Operates …

Hawkesbury City Council fully supports and encourages the involvement and participation of local residents in issues which affect the City.

The twelve Councillors who represent Hawkesbury City Council are elected at local government elections held every four years. Voting at these elections is compulsory for residents who are aged eighteen years and over and who reside permanently in the City.

The Ordinary Meeting of Council is held on the second Tuesday of each month at 7:00pm. Two weeks before the Ordinary Meeting, the General Purpose Committee meets to consider issues in the areas of Environment, Infrastructure, Organisation & Resources and Commercial Strategy. The time of the General Purpose Committee will be advised by public notice. Both of these meetings are open to the public.

Meeting Procedure …

The role of the General Purpose Committee Meeting is to make recommendations about issues put forward in the areas of Environment, Infrastructure, Organisation & Resources and Commercial Strategy. These recommendations are then forwarded to the Ordinary Meeting of Council, two weeks later, for adoption or final decision. The Ordinary Meeting also considers other matters of general business as appropriate.

The Mayor is Chairperson of both the Ordinary and General Purpose Committee.

Public Participation …

Members of the public can request to speak about a matter that is before the Council for consideration at the General Purpose Committee Meeting. The Mayor will invite interested persons to address the Committee when the matter is being considered and speakers have a maximum five (5) minutes to present their views.

Residents are encouraged to attend the Ordinary Meeting to observe the proceedings of the meeting from the public gallery. There will be a provision prior to the break in the meeting at around 9.15/9.30pm for members of the public to ask questions of Council.

A Point of Interest …

Voting on matters for consideration is operated electronically. Councillors have in front of them both a 'Yes' and a 'No' button with which they cast their vote. The results of the vote are displayed on the electronic voting board above the Minute Clerk. This was an innovation in Australian local government pioneered by Hawkesbury City Council.

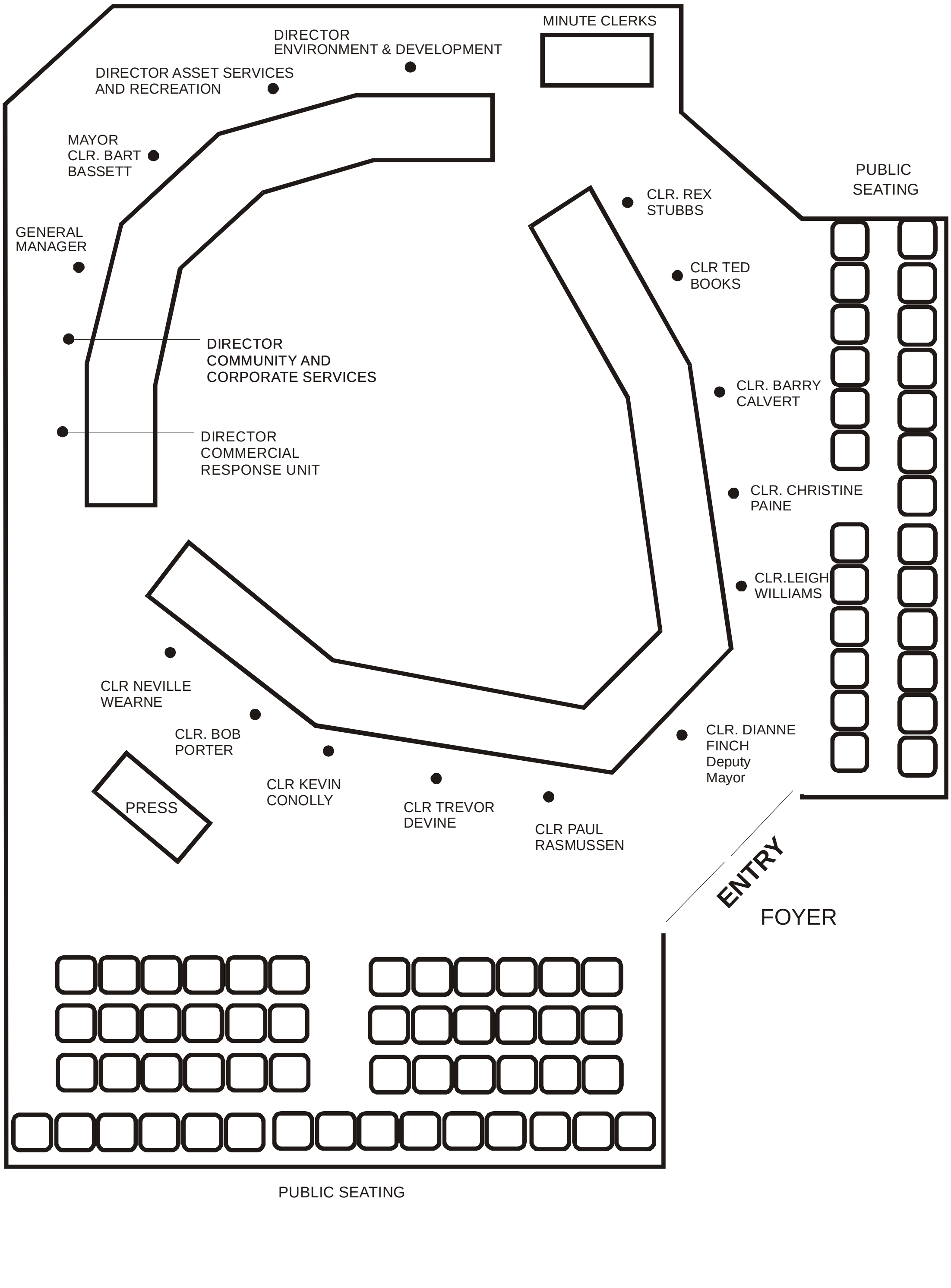
Website …

Business Papers can be viewed on Council's website from noon on the Friday before each meeting. The website address is www.hawkesbury.nsw.gov.au.

Further Information …

A guide to Council Meetings brochure is available. If you require further information about meetings of Council, please contact the Administration Manager on telephone 02 4560 4426.

council chambers



ORDINARY MEETING

Table of Contents

Meeting Date: 14 December 2004

AGENDA

ORDINARY MEETING

Table of Contents

Meeting Date: 14 December 2004

TABLE OF CONTENTS

ORDINARY MEETING

Table of Contents

Meeting Date: 14 December 2004

ORDINARY MEETING

Table of Contents

Meeting Date: 14 December 2004

ORDINARY MEETING

Table of Contents

Meeting Date: 14 December 2004

ordinary

section 1

confirmation of minutes

SECTION 1 - Confirmation of Minutes

ordinary

section 2

notices of motion

SECTION 2 - Notices of Motion

Notice Of Rescission Motion

RM - Determination of Submissions, Pitt Town Draft Local Environmental Plan - Amendment 145 - (79347, LEP3/03)

REPORT:

Submitted by: Councillors Williams, Paine and Rasmussen

A Rescission Motion was received from Councillors Williams, Paine and Rasmussen to rescind the resolution of Council's Special Meeting of 7 December 2004.

RECOMMENDATION:

That the resolution of Council's Special Meeting of 7 December in relation to the determination of submissions regarding the Pitt Town Draft Local Environmental Plan - Amendment 145 be rescinded.

ATTACHMENTS:

AT - 1 Memo of Rescission

7th December 2004

WE THE UNDERSIGNED HEREBY LODGE A RESCISSION MOTION TO RESCIND THE RESOLUTION OF COUNCILS SPECIAL MEETING OF 7TH DECEMBER 2004.

Leigh Williams

Christine Paine

Paul Rasmussen

oooO END OF NOTICE OF MOTION Oooo

Notice of Motion

NM - Sullage Pumpout Subsidy Hawkesbury City Council - (90478, 90476, 90477)

REPORT:

Submitted by: Councillors Devine, Wearne and Porter

That:

1. Representation to the State Government be renewed to:

    a) Provide the same level of subsidy to Hawkesbury residents reliant on sullage pumpout as is available to Blue Mountains residents for both environmental and equity reasons;

    b) Review the prioritisation criteria for the priority sewer program to determine its validity in relation to current and future projects; and,

2. The support of the Catchment Management Authority (CMA) be sought in this regard.

RECOMMENDATION:

That:

1. Representation to the State Government be renewed to:

    c) Provide the same level of subsidy to Hawkesbury residents reliant on sullage pumpout as is available to Blue Mountains residents for both environmental and equity reasons;

    d) Review the prioritisation criteria for the priority sewer program to determine its validity in relation to current and future projects; and,

2. The support of the Catchment Management Authority (CMA) be sought in this regard.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF NOTICE OF MOTION Oooo

ordinary

section 3

report

of the

general

purpose

committee

SECTION 3 - Report of the General Purpose Committee

ENVIRONMENT

Item: 59 **ENV A - Section 96 Application to Modify Development Consent DA0134/95, Lot 2, DP628806, No. 6102 Singleton Road, Colo Heights (Tinda Creek) - (79347, 27001)**

Previous Item: 75, GPC 27 November 2003

Mr Tom Bruce, proponent, addressed the Committee
Mr Neville Diamond and Mr Peter Kent, respondents, addressed the Committee

COMMITTEE RECOMMENDATION:

That:

1. The application to modify Condition 3 of Development Consent No. DA 0134/95 by extending the period to complete and rehabilitate Stage 1 by 2 (two) years, be approved.

2. The applicant be advised that the Deferred Commencement consent under Part B for Stages 2-6 is now operational.

3. The applicant be requested to provide a site Environmental Management Plan to Council as required by Condition 27 within 2 (two) months.

4. Information of relevance in relation to this item be further reported to the Ordinary meeting.

ADDITIONAL INFORMATION

In relation to Council's recommendation, in particular item 4 requesting information of relevance in relation to this item be further reported to the Ordinary Meeting. The following information is provided:

At the General Purpose Committee of 30 November 2004 Mr Diamond addressed Council in relation to a number of questions he believed needed to be answered before approval is given to Birdon Contracting Pty Ltd DA134/95 known as Tinda Creek.

Mr Diamond tabled 31 items of correspondence known as exhibits PF1 to PF31. Considering the timeframe required to review the documentation tabled by Mr Diamond, the Acting General Manager deemed appropriate that information already on public record would be accepted. Information tabled as a result of correspondence from the Environmental Defenders Office be accepted and that items PF2 and PF8, that contained allegations that could at a later stage not be deemed in the public interest for public admission, were refused. As a result all items regarded as PF1 to PF31 excluding PF2 and PF8 have been provided to Councillors under separate cover. PF13 from correspondence from the Environmental Defenders Office will be discussed from a planning perspective later in this additional information.

Further to the items tabled by Mr Diamond at the General Purpose Committee, issues were raised with the survey put forward by Mr Tom Bruce, Birdon Contracting Pty Ltd and the opportunity was taken to address this with the surveyors Freeburn and Freeburn. The following information was provided by Mathew Freeburn, Registered Surveyor of Freeburn and Freeburn in full:

"On 23 February 2004 I was instructed by Mr Tom Bruce of Birdon Contracting Pty Ltd to carry out a detail survey on the existing dams and ponds and surrounding contours of the subject property and to meet on site on Thursday 27 February 2004 when he would personally instruct us on the fieldwork required.

My understanding from my staff was to carry out a detail survey of the existing large hole and existing dam. This was commenced immediately that day using Total Station Theodolite equipment together with depth sounding measurements to the bottom surface of the existing dam and resulted in my detail plan reference 28913A dated 5 March 2004. This plan shows the estimated natural surface contours which are overlaid upon the existing natural surface levels taken on the day of fieldwork (27 February 2004). As shown on the plan, an estimation of these natural surface contours has been based upon advice from Birdon Contracting at the time. The levels were carried out using assumed datum and an assumed azimuth. No boundary information is provided with the plan.

As a result of your correspondence dated 3 December 2004, I have checked the raw data and my plan reference 28913A dated 5 March which I believe to be a true representation of the levels taken on 27 February 2004.

I must advise that Birdon Contracting is my client in this matter, and therefore any further instructions must come from them."

Item PF13 from the Environmental Defenders Office deals with advice relating to the granting of consent and other issues outlined below.

<u>Consent of Landowners</u>

Clause 46(1) of the Environmental Planning and Assessment Act Regulations 1994 states that:

"A Development Application may be made:

(a) by the owner of the land to which the development application relates;

(b) by any other person, with the consent in writing of the owner of the land to which the development application relates."

The original development application stated that mining would occur to a depth of 20 metres. In the view of the legal opinion, the Crown is the relevant owner of the land below a depth from the surface of 15.24 metres. It is not clear that the landowner's consent is required for the modification of a development consent based on the fact that the consent of the landowner has already been given to the original development and the modification does not substantially change the development. However, this reasoning does not apply in this case as the landowner's consent to the original application was never obtained.

The opinion concludes that the application to modify development consent should have been made only with the written consent of the Crown and Poyneed Pty Ltd and cannot be considered or determined by Council unless such consent is obtained.

Council considered the original development consent and at the time of the application was unaware that a restriction was imposed on the Title in respect to the 15.24 metre depth. Consent was issued for the mining activity. While in hindsight the consent of the Crown should have been provided for the application, Council at the time determined the application. Based on the above information the consent of the Crown should be provided as a landowner at that time. However, the consent was issued and commenced and the owner (the Crown) has not raised any issue.

In respect to the consent from Poyneed Pty Ltd the applicant has now provided a letter from the company consenting to the development application and modification.

Section 96 Application

The respondent's legal advice indicates that if the information contained in the letter of 15 December 1998 is sufficient to constitute a modification application for the purposes of the Environmental Planning and Assessment Regulations then the application can be lawfully made.

Council's legal opinion has suggested that the letter dated 15 December 1998 from the applicant seeking an extension of the development consent was an application for modification as it then stood and was made in accordance with the requirements of the regulations as they stood then. The legal opinion also indicates that notwithstanding the lapse of time that has occurred, it is open to Council to approve the modification application subject to any persons who lodged objections to the original application being notified and Council being satisfied of all the merit matters which it would be required to be considered under Section 79C as if it were assessing the application as a new development application. As a result the application was made prior to the lapsing of the consent and that Council can still make a determination of the application.

Consent to Part of the Application

The respondent considers that the Section 96 Application seeks approval to modify several other matters as identified in the letter of 15 December 1998 and that Council does not have the power to approve only one request, it must either reject the application altogether or obtain the applicant's agreement to modify its requests.

The letter of 15 December 1998 requested in the opening paragraph to formally request the continuation of approval for the sand mining and that Stage1 was still being mined, with completion and rehabilitation expected by late 1999. In this letter the applicant provided advice on how they were complying with the conditions of the consent and also requested the following:

- Extension to the operating hours from 4.00am to 8.00am.
- Unlimited time to complete all stages.

The applicant completed the application form Request to Modify Development Consent in January 1999. In the section 'Details of Modification Sought', the applicant indicated, "Due to market conditions only 50% of the estimated material has been mined from Stage 1. We seek an extension of 2 (two) years to complete and rehabilitate this Stage. Confirmation of compliance with conditions of development are detailed in our letter dated 15 December 1998."

The application form clearly identifies what the applicant is seeking to modify. The applicant has amended/modified the initial request lodged on 15 December 1998. As a result the current request is only to extend the time period to complete Stage 1 by a further 2 (two) years.

Section 94 Payments

The respondent considers that the volumes of sand removed from the excavation is not correct as there has been tailings placed back onto the large crater body and the survey only identified the current level and did not account for the level that was mined which has now been filled in with tailings. The tailings were not removed from the site and are products of the sand mining activity and, as a result, do not change the calculations as they are considered as overburden removed during the process and placed back into the mining areas as part of the rehabilitation of the site.

It should also be noted that the factor used to convert volume (cubic metres) to weight (tonnes) was 1.8 t/m^3. The average for this factor is 1.5 to 1.8. If the lower range is used then the void space is almost equivalent to the Section 94 calculated weight. Clearly, material has been left on site to create banks, roads, bunds, etc. Therefore, the allegation of fraud cannot be sustained within the variation of error by the use of the factors.

Item: 60 **ENV B - Corrections to Schedule 1 of the Hawkesbury Local Environmental Plan 1989 - (Deletion of Two Heritage Items) - (79339)**

Previous Item: 57, Ordinary (8 April 2004)

COMMITTEE RECOMMENDATION:

That the draft plan be adopted as advertised. In regard to the Hawkesbury Hotel, Schedule1 of Hawkesbury Local Environmental Plan 1989 will read as follows:

"Tates Hotel", Nos. 335, (corner Tebbutt Street), lot A, DP 84001. (220)

Item: 61 **ENV B - Vehicles Placed on Public Land and Advertised for Sale - (79347)**

COMMITTEE RECOMMENDATION:

That a further report be provided to Council outlining the difficulties encountered from the current process and the outcomes from staff investigations into the allocation of land for the purpose of selling cars privately.

ADDITIONAL INFORMATION:

Present method

The present method in use was designed around Section 68 of the Local Government Act 1993 which requires approval from the Council to sell an article in a public place. In essence, approval is required from the Council to:- *"Use a standing vehicle or any article for the purpose of selling any article in a public place"*

Procedures adopted to effect this requirement were as follows:

- a caution notice was issued by placing the notice on the windscreen of the vehicle. The notice was directed to the owner;
- registration details were obtained identifying the owner and his/ her address;
- correspondence was then sent to the owner requesting advice on:
    1. the sale of the vehicle;
    2. advising that it is an offence to sell an article from a public place without approval, and
    3. requesting advice on who may have been responsible for placing the vehicle in that location for the purpose of sale.

The procedure had limited effect as most if not all of the letters went unanswered.

To further impede this approach requirements of the Act are that only the person responsible for placing the vehicle on public land for the purpose of its sale is liable for the offence. While it is reasonable to assume that the owner of a vehicle would be responsible for selling it, it may not have been placed in that location by the owner. Therefore, the procedure is flawed. Other than with admissions, there is no way of determining who placed the vehicle in the location. Again it is a requirement to prove in any prosecution or when issuing an infringement notice who was the actual person placing the vehicle in that location. There are no provisions under the Act to demand from the owner the name and address of the person who placed the vehicle it that location.

Caution notices issued

Over the past 2 (two) years approximately 180 (one hundred and eighty) caution notices and follow up letters have been issued to the owners of vehicles that have been found on public land and or road related areas advertised for sale.

Infringement notices issued under this procedure

Nil, due to lack of evidence.

Complaints

During the same period there have been 12 (twelve) complaints received about vehicles for sale on public land.

Complaints were received from motor dealers, general public and during Questions Without Notice from Councillors.

Council allocation of land for use for sale of vehicles

It has been suggested that an alternate approach would be for Council to allocate a parcel of land where local residents may attend and offer their motor vehicle for sale. If this approach were to be considered the following matters would have to be taken into account.

1. Development approval would have to be obtained for the use of the land;
2. The use would be defined under the Hawkesbury Local Environmental Plan 1989 as a motor show room;
3. Clause 9 of Hawkesbury Local Environmental Plan 1989 permits with consent the use of land to be used as a motor show room within Business 3(a), 3(b), Industry General 4(a) and Industry light 4(b) only; and
4. Safety with respect to Council's liability would have to be considered.

It is not considered practical or viable to provide land for such purposes. In any case there is no certainty that it would resolve the problem.

Attachments

Amended proposed sign

Wording on proposed notice
For Reserves only

WARNING

The use of this area for parking, selling or driving of any unauthorised vehicle is prohibited.
Hawkesbury City Council and Emergency Vehicles excluded

A minimum penalty of $110 may be issued to any vehicle located within this area. Section 632 (1) Local Government Act 1993.

by Order
General Manager

Item: 62 **ENV B - Land and Environment Court Appeals Process - (79347)**

COMMITTEE RECOMMENDATION:

That:

1. The procedure for responding to appeals as detailed in this report be accepted with the additional component of advising resident respondents prior to a report to Council following a review of evidence.

2. Council's Solicitors be advised of the adopted procedure.

Item: 63 **ENV B - Cities for Climate Protection (CCP) Milestone 5 Acheivement - (79348)**

COMMITTEE RECOMMENDATION:

That:

1. The Green Energy Strategy be revised with the intention of updating the existing Green Energy Strategy as recommended by Omega Environmental Pty Limited.

2. An application, as made to ICLEI for funding of Council's Green Energy Strategy through involvement with CCP Plus^{TM} Program.

3. Development of, and the accounting for the energy saving priorities of the existing Green Energy Strategy 2002/2003 continue.

4. In future, the Strategy be known as the 'Clean Energy Strategy'.

INFRASTRUCTURE

Item: 66 **INF B - Governor Phillip Reserve - Noise Policy - (79354)**

Previous Item: 58, Ordinary (10 December 2002)

COMMITTEE RECOMMENDATION:

That a briefing session be held, or if a delay in holding the briefing session effects an event, that a report be provided to the Ordinary meeting in December.

Item: 67 **INF B - Road Naming - Argents Road, Wilberforce - (79346, 80245)**

COMMITTEE RECOMMENDATION:

That a further report be provided to Council with alternate names to the existing Argents Road and the un-named public road between Stannix Park Road and Sackville Road, Wilberforce.

ADDITIONAL INFORMATION

Argents Road currently consists of a sealed section from Putty Road to Salters Road, and an unformed section from Salters Road to a point approximately 175 metres from its intersection with Stannix Park Road, with that 175 metres from that point to Stannix Park Road being a formed and gravel section.

Should Council wish to name the short section of formed gravel road between Stannix Park Road and Sackville Road and/or rename the section of Salters Road between Chain of Ponds Creek and Stannix Park Road, examination of the Parish maps reveals that those sections of road were bounded by land grants to Greentree, Lockart and Wilbow. There is already a Greentree Place in Wilberforce. It is suggested at this stage that it may be appropriate to name the short section of formed gravel road between Stannix Park Road and Sackville Road, Lockart Road.

RECOMMENDATION:

That public comment be sought regarding the naming of the presently un-named public road between Stannix Park Road and Sackville Road as Lockart Road.

Item: 68 **INF B - Provision of Loading Zone - Kable/Macquarie Street Carpark, Windsor - (79346)**

Previous Item: 56, General Purpose Committee (26 November 2002)
16, General Purpose Committee (27 April 2004)

COMMITTEE RECOMMENDATION:

The 3 (three) parking spaces to the east of the paved island in the Kable/Macquarie Street carpark be converted to provide 2 (two) Loading Zone spaces 3.75metres (three point seven) wide and 7.5metres (seven point five) long, at an estimated cost of $7,000.00 (seven thousand dollars) available within the carpark maintenance budget.

Item: 69 **INF B - Flood Evacuation Route Naming/Windsor Road Renaming**

Previous Item: 15, General Purpose Committee (3 June 2003)

Mr John Miller, respondent, addressed the Committee

COMMITTEE RECOMMENDATION:

Council further consult with residents and businesses regarding the renaming of the road to 'Hawkesbury Valley Way' between the intersection of Windsor Road and Groves Avenue and the intersection of Hobart Street and Windsor Road with the bridge being named the 'Jim Anderson Bridge'.

Item: 70 **INF B - McGraths Hill Wetlands and Effluent Reuse Scheme (MHW&ERS) - Access by the Cumberland Bird Observers Club Inc (79357, 91165)**

Previous Item: 53, General Purpose Committee (28 September 2004)

Mr Tony Dymond and Mr Greville Reidy, proponents, addressed the Committee

COMMITTEE RECOMMENDATION:

That:

1. Appropriate members of the Cumberland Bird Observers Club Inc, Birding NSW and other bona fide bird watching clubs be inducted onto the wetlands site of the McGraths Hill Treatment Plant and trained to induct other members. All members entering the site must acknowledge induction and a record of any site visits forwarded to Council.

2. A review of the induction process and records be undertaken by management at 6 (six) months and reported to Council.

Item: 71 **INF B - Yarramundi Reserve - Draft Plan of Management - (79354)**

COMMITTEE RECOMMENDATION:

That:

1. The draft Yarramundi Plan of Management be placed on public exhibition.

2. Funding be sourced from both Federal and State Government for implementation of the recommendations of the Plan.

3. A landscape plan be developed for the northern entrance to the reserve. This landscaping should incorporate a 'welcome to visitors' for people entering the Hawkesbury from the Mountains along Springwood Road.

Item: 72 **INF B - Conservation Plans for Richmond Park, McQuade Park and Wilberforce Park - (79354)**

Previous Item: 20, Ordinary (7 May 2002)

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Wearne.

That:

1. The McQuade (Windsor) Conservation Management Plan be adopted.

2. Any works undertaken within McQuade (Windsor) park are to comply with this plan of management.

3. Steps be taken to officially gazette the name of the park as McQuade Park.

Item: 73 **INF B - Proposed Road Naming - Public Road off Woods Road, South Windsor - (79346, 3560)**

Previous Item: 26, General Purpose Committee (8 June 2004)
58, Ordinary (9 November 2004)

COMMITTEE RECOMMENDATION:

That public comment be sought, within a 750 (seven hundred and fifty) metre radius, regarding the naming of the presently un-named public road created in DP1065214 and situated on the north-eastern side of Woods Road, South Windsor and approximately mid-way between Mileham Street and Hart Place as "Henderson Place".

Item: 74 **INF B - Demolition Works - Shopping Centre Development, Holland's Paddock - (79347, 8736)**

RESOLUTION:

RESOLVED on the motion of Councillor Books, seconded by Councillor Wearne.

That Council exercising its delegation as a Committee of the Whole resolve that:

1. A construction zone be approved for approximately 65 (sixty five) metres in front of the buildings to be demolished in George Street as part of the shopping centre development on the Holland's Paddock Carpark site.

2. No objection be made to demolition of the awnings to the buildings between and including the Colonial Arcade and No 223 George Street being undertaken on 1 (one) Sunday between the hours of 8:00am and 4:00pm.

ORGANISATION AND RESOURCES

Item: 66 **ORG A - Monthly Financial Report - October 2004 - (79349)**

COMMITTEE RECOMMENDATION:

That the information be received.

Item: 67 **ORG A - General Purpose Financial Report and Special Purpose Financial Report for the period ended 30 June 2004 - (79349)**

RESOLUTION:

That Council, exercising its delegation as a Committee of the Whole, resolve that Council's General Purpose and Special Purpose Financial Reports and Special Schedules for the period ended 30 June 2004 be adopted.

Item: 68 **ORG A - Outstanding Receivables - Arrears of Rates and Charges 2003/2004 - (79349)**

COMMITTEE RECOMMENDATION:

That:

1. The report on the outstanding receivables and arrears of Rates and Charges for 2003/2004 be received.

2. Rate and Charges totalling $29,447.09 (twenty nine thousand, four hundred and forty seven dollars and nine cents) be abandoned against the 2003/2004 rating year in accordance with the Local Government Act, 1993.

3. The abandonment of other receivables totalling $3,356.12 (three thousand, three hundred and fifty six dollars and twelve cents) under delegated authority to the Responsible Accounting Officer be noted.

4. Other receivables totalling $7,581.89 (seven thousand, five hundred and eighty one dollars and eighty nine cents) requiring a resolution of Council be written off in accordance with the *Local Government (Financial Management) Regulation, 1993*

Item: 69 **ORG A - WSROC Western Sydney Research Proposals - (79351, 74251)**

COMMITTEE RECOMMENDATION:

That:

1. Council support the WSROC Western Sydney Research Proposal - Sydney Metropolitan Metrics Project in the order of $2,500 (two thousand five hundred dollars) for a 3 (three) year period.

2. Funding in 2004/05 be provided from Council's allocation for Social Planning.

Item: 70 **ORG B - Documents for Execution Under Seal - (24744, 34780, 79761, 21308, 73874, 74403)**

COMMITTEE RECOMMENDATION:

That the seal of Council be affixed to the following documents:

1. Lease Agreement with Mr Alan Armstrong of Wilberforce Garden Nursery for the term of 5 (five) years lease with a 5 (five) year option and annual rent commencing at $17,160 (seventeen thousand, one hundred and sixty dollars), plus Outgoings and GST. The tenants will continue to be responsible for 100% (one hundred percent) of their water usage.

2. Lease Agreement with Rainbow Home and Respite Services for the term of 1 (one) year with a 1 (one) year option for 139 March Street, Richmond with a commencing rental of $11,700 (eleven thousand, seven hundred dollars) per annum, plus GST. The tenant shall be responsible for 100% (one hundred percent) of service charges (telephone, electricity etc).

3. Lease Agreement with Mr and Mrs Kelly (MiGae P/L) in respect of Shop 8 Wilberforce Shopping Centre for the term of the of 1 (one) year with a 1 (one) year option. The commencing annual rent shall be $12,942.12 (twelve thousand, nine hundred and forty two dollars and twelve cents) plus GST, reviewable by CPI annually. The tenants shall be responsible for all lease preparation costs as well as 7.8% (seven point eight percent) of Council rates and 9.8% (nine point eight percent) of all other centre outgoings.

Item: 71 **ORG B - Request to Hold Windsor Markets on Australia Day - (76542, 79338)**

COMMITTEE RECOMMENDATION:

That:

1. Council grant the Windsor Mall Craft Group Inc. permission to hold the Australia Day markets in Windsor Mall on 26 January 2005.

2. The matter be further reported to the Ordinary meeting.

Item: 72 **ORG B - Sale of Land for Unpaid Rates - (79349)**

Previous Item: 24, Ordinary (9 March 2004)

COMMITTEE RECOMMENDATION:

That:

1. Rates, charges and debts on property number 32362 be abandoned in the amount of $4,627.57 (four thousand six hundred and twenty seven dollars and fifty seven cents)

2. Rates, charges and debts on property number 30241 be abandoned in the amount of $612.51 (six hundred and twelve dollars and fifty one cents)

Item: 73 **ORG B - Existing Library Building - Future Use - (79337)**

COMMITTEE RECOMMENDATION:

That:

1. The existing library building be withdrawn from the leasing market at this stage and the facility be made available for the provision of additional Home and Community Care (HACC) Services as detailed in the report on terms and conditions to be determined and based upon a term of 3 (three) years with an option for a further period of 3 (three) years and the payment of a market rental.

2. In the event that the provision of additional Home and Community Care (HACC) Services from the existing library building does not eventuate the facility once again be made available for lease on the basis of normal commercial leasing terms and conditions and rental.

Item: 74 **ORG B - Proposed Section 94, Community Facility - Kurrajong - (79342)**

Ms Janet Lennox, Ms Jennifer Stackhouse, Ms Yvonne Impiombato (Co-ordinator - Colo Wilderness Mobile Resource Unit), Ms Eileen Reid, Mr Frank Holland, Mr Brian McKinlay and Mr Ken Bennett, proponents, addressed the Committee

RESOLUTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Books.

That Council exercising its delegation as Committee of the Whole resolve that:

1. A further survey be carried out in relation to the location of a community facility in Kurrajong and a further report be provided to the last February Ordinary meeting.

2. A working party be established to prepare a design brief. The working party to include representatives from Colo Wilderness Mobile Resource Unit, the Kurrajong-Comleroy Historical Society, the Kurrajong Community Forum and the McMahons Park Committee.

3. Council place advertisements in the Council Notices inviting nominations from other potential user groups to participate on the working party.

Item: 75 **ORG B - Council Aquatic Weed Program - (79356)**

RESOLUTION:

RESOLVED on the motion of Councillor Williams, seconded by Councillor Finch.

That Council exercising its delegation as a Committee of the Whole resolve that:

1. Council nominate Councillors as members of the working party and suggest any other community or academic membership for the working party.

2. Council agree for the working party to meet at 3:00pm on Thursday, 9 December 2004 at Council.

RESOLUTION:

RESOLVED on the motion of Councillor Conolly, seconded by Councillor Stubbs.

That Councillors Bassett, Williams, Books and Porter be the nominated Councillors as members of the working party in relation to the Council Aquatic Weed Program.

Item: 76 **ORG B - Australia Day Event 2005 - (79342)**

RESOLUTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Stubbs.

That Council exercising its delegation as Committee of the Whole resolve that Council establish, by delegation, an interim Awards Committee, consisting of Councillors nominated to sit on the Hawkesbury Civics and Citizenship Committee as well as the immediate past members of the Hawkesbury Awards Committee, to assess the nominations for the Australia Day 2005 Citizenship Awards.

ordinary

section 4

reports for determination

SECTION 4 - Reports for Determination

Item: 170 ORG A - WSROC, Minutes of Meetings held 14/10/04 & 25/11/04 - (74241, 79351)

REPORT:

Minutes of the WSROC AGM Meeting held 14 October, 2004 as well as WSROC Board Meetings held on 14 October, 2004 and 25 November, 2004 have been provided to you under separate cover for your information and consideration.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

AT-1 WSROC AGA Meeting Minutes of 14 October, 2004
AT-2 WSROC Board Meeting Minutes of 14 October, 2004
AT-3 WSROC Board Meeting Minutes of 25 November, 2004

AT-1 WSROC AGA Meeting Minutes of 14 October, 2004

WSROC

2004 Annual General Meeting
Minutes of the Meeting Held at 6:00pm on Thursday, 14 October 2004, at
The Holroyd Centre, Miller Street, Merrylands

MINUTES

Present:

Clr Helen Westwood	President (Bankstown Council)
Clr George Campbell	Auburn Council
Clr Richard McLaughlin	Bankstown Council
Clr Tony Hay	Baulkham Hills Council
Clr Raymond Harty	Baulkham Hills Council
Clr Barbara Gapps	Blacktown Council
Clr Ronald Alder	Blacktown Council
Clr Alison McLaren	Blue Mountains Council
Clr Sarah Trapla	Fairfield Council
Clr Denis Huynh	Fairfield Council
Clr Barry Calvert	Hawkesbury Council
Clr Bart Bassett	Hawkesbury Council
Clr Mark Pigram	Holroyd Council
Clr Doug Bourchier	Holroyd Council
Clr Maureen Walsh	Parramatta Council
Clr Paul Barber	Parramatta Council

1. WELCOME & APOLOGIES

Apologies were received and noted from Clr Chris Cassidy, Mr David Lewis (Auburn); Mr Richard Colley (Bankstown); Mr Michael Willis (Blue Mountains); Mr John Neish (Parramatta); Mr Alan Travers, Mr Bruce McDonald (Penrith).

Present:

That the apologies be received and noted.

Moved:	
Seconded:	
Outcome:	

2. MINUTES OF THE 2003 ANNUAL GENERAL MEETING (24001.01)

Recommendation:

That the minutes of the meeting held on 16th October, 2003 at Blacktown City Council be received and noted.

Moved:	
Seconded:	
Outcome:	

3. GUEST SPEAKER

Mr Robert Whitehead, Editor, Sydney Morning Herald made a presentation to the meeting.

Mr Whitehead was thanked for his presentation by acclamation.

4. ADOPTION OF ACCOUNTS (26002.04)

Recommendation:

That the Directors' Report, Directors' Statement, Auditor's Report, Balance Sheet, Profit and Loss Account and Statement of Cash Flows for the year ended 30th June 2004 be received and adopted.

Moved:	
Seconded:	
Outcome:	

5. EXECUTIVE EXPENSE ALLOWANCE (26001.01)

Recommendation:

That the Executive expense allowance for 2004/05 be $1,594.

Moved:	
Seconded:	
Outcome:	

6. SPECIAL BUSINESS: Proposed Amendments to the WSROC Constitution (26002.07)

Recommendations:

1. That clause 13 of the WSROC Constitution be amended by deleting the words "Vice-President" and replacing them with the words "Senior Vice-President and Junior Vice-President";

2. *That clause 13.1 of the WSROC Constitution be amended by deleting the words "Vice-President" and replacing them with the words "Senior Vice-President and Junior Vice-President";*

3. *That clause 13.1(a) of the WSROC Constitution be amended by adding the following sentence at the end:*

   "Those officers elected in 2004 shall remain in office until the General Meeting referred to in clause 13.1(b) held in 2005";

4. *That clause 13.1(b) of the WSROC Constitution be amended by deleting the words "the month of May" where it twice appears and by substituting for those words "the months of October or November".*

5. *That clause 13.1(c) of the WSROC Constitution be amended by deleting the words "the month of May" and replacing them with the words "the months of October or November".*

6. *That clause 13.1 of the WSROC Constitution be amended by the addition of a further subparagraph as follows:*

   "(d) The business referred to in clause 13.1(b) may be included in the agenda for, and conducted at, the Annual General Meeting if that meeting is held in October or November in any year."

7. *That clause 23.2.1(c) of the WSROC Constitution be omitted and replaced* with the words:

   "every Director in office at the date of the giving of the notice of the meeting."

8. *That there be added to the WSROC Constitution a new clause 23.2.4 in the following words:*

   "23.2.4 Notwithstanding clauses 10.2.3 and 23.2.2, as soon as practicable after his/her appointment to the Board a Director shall be given Notice of any General Meeting not yet held in respect of which notices have been given prior to that Director's appointment to the Board. For the purposes of clause 11.1(a) it is the Director whose appointment is current at the date of the relevant general meeting who shall be entitled to represent the Member at that meeting unless the Member has appointed a proxy as provided in clause 11.1(b) or is represented by an authorised representative appointed in accordance with clause 11.1(c)."

9. *That clause 8.7 of the WSROC Constitution be omitted and replaced with the following clause:*

   "8.7 (a) Where the elected Councillors of a Member are all dismissed by the Governor pursuant to the Local Government Act 1993 and one or more administrators of the Council is appointed by the Governor pursuant to that Act, then the administrator or administrators so appointed shall be entitled to represent the Member at any general meeting of the Organisation.

   (b) In the event that any such administrator or administrators are so appointed by the Governor, then notwithstanding clause 12.3(b), the administrator or administrators may appoint up to two Directors of the Organisation which Directors must be appointed from persons being an administrator of the Member, the General Manager of the Member or a staff Director, Group Manager or equivalent thereof of the Member. Any such appointment or change to that appointment shall be in writing under the signature of an administrator of the Member."

Moved:	
Seconded:	
Outcome:	

7. GENERAL BUSINESS

8. CLOSE OF MEETING

By Order of the Board

Alex Gooding
Company Secretary

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AT-2 WSROC Board Meeting Minutes of 14 October, 2004

Hawkesbury City Council
07 DEC 2004

WSROC

WSROC BOARD MEETING NO. 5, 2004

MINUTES OF THE MEETING HELD AT 7.15 PM ON THURSDAY 14TH OCTOBER, 2004, AT THE HOLROYD CENTRE, MERRYLANDS

Present:

Clr Helen Westwood	President (Bankstown Council)
Clr George Campbell	Auburn Council
Clr Richard McLaughlin	Bankstown Council
Clr Tony Hay	Baulkham Hills Council
Clr Raymond Harty	Baulkham Hills Council
Clr Barbara Gapps	Blacktown Council
Clr Ronald Alder	Blacktown Council
Clr Alison McLaren	Blue Mountains Council
Clr Barry Calvert	Hawkesbury Council
Clr Bart Bassett	Hawkesbury Council
Clr Mark Pigram	Holroyd Council
Clr Doug Bourchier	Holroyd Council
Clr Maureen Walsh	Parramatta Council
Clr Paul Barber	Parramatta Council
Clr Susan Page	Penrith Council
Clr Jim Aitken OAM	Penrith Council
Clr Ken Morrisey	Holroyd Council
Mr Greg Brown	Bankstown Council
Mr Dave Walker	Baulkham Hills
Mr Ian Reynolds	Blacktown Council
Mr Dave Allen	Blue Mountains Council
Mr Alan Young	Fairfield Council
Mr Graeme Faulkner	Hawkesbury Council
Mr Dennis Trezise	Holroyd Council
Mr Cliff Haynes	Parramatta Council
Mr Roger Nethercote	Penrith Council
Mr Alex Gooding	WSROC
Mrs Sharon Fingland	WSROC
Mrs Esme Evans	WSROC
Mr Colin Berryman	WSROC
Ms Lauren Martin	ABC Reporter

WELCOME & APOLOGIES

Recommendation:

That apologies be received and noted from Clr Chris Cassidy, Mr David Lewis (Auburn); Mr Richard Colley (Bankstown); Mr David Mead (Baulkham Hills); Clr Adam Searle, Mr Michael Willis (Blue Mountains); Clr Denis Huynh, Clr Sarah Trapla (Fairfield); Mrs Gabrielle Kibble, Mr Garry McCully (Liverpool); Mr John Neish (Parramatta); Mr Alan Travers, Mr Bruce McDonald (Penrith).

Moved:	*Clr Tony Hay*
Seconded:	*Clr Bart Bassett*
Outcome:	*CARRIED*

SCANNED

MINUTES OF THE PREVIOUS MEETING

Recommendation:

That the minutes of the meeting held on 26th August, 2004 be received and noted with the amendment that Clr Denis Huynh and Mr Alan Young be included in the list of those present at the meeting.

Moved:	*Clr Tony Hay*
Seconded:	*Clr Bart Bassett*
Outcome:	*CARRIED*

BUSINESS ARISING FROM THE MINUTES

Business arising from the minutes is dealt with in the agenda below.

1 SPECIAL ITEMS

1.1 WSROC STRATEGIC PLAN AND WORK PROGRAM (27004.02)

A copy of the final draft Strategic Plan for 2004-08 was emailed earlier and tabled at the meeting. Because of the delay in circulating the draft plan, Clr Pigram proposed that consideration of the plan be deferred until the November 2004 Board meeting.

Recommendations:

That consideration of the draft WSROC Strategic Plan be deferred until the November 2004 Board meeting.

Moved:	*Clr Mark Pigram*
Seconded:	*Clr Susan Page*
Outcome:	*CARRIED*

That in relation to the WSROC Strategic Plan and Work Program:

1. *the consultants' report of the outcomes from the Strategic Planning Forum and the draft of the WSROC 2004-08 Strategic Plan be received and noted;*
2. *the Strategic Plan be adopted in principle and circulated to Directors and member Councils for final comment; and*
3. *the 2004-06 Work Program be finalised, based on the Strategic Plan.*

Moved:	
Seconded:	
Outcome:	*DEFERRED*

1.2 WSROC PORTFOLIO AND ORGANISATION RESTRUCTURE (27001.01, 27004.02)

Clr Pigram said that he was of the view that too much was being delegated to the EMC and suggested that this item be deferred along with the Strategic Plan and work program to the next Board Meeting. He also expressed concerns at the proposal to expand the number of members on the EMC.

Clr Alder supported the recommendations and said he was not in favour of deferring the item to the next Board meeting. Clr Harty also supported the recommendations and said that he saw the Promotion portfolio role as being to inform and secure support from local communities. Clr McLaren also supported the recommendations and raised concerns that if the item was deferred it would delay nomination of the position till next year.

Clr Pigram said that the way to promote WSROC was to broaden its advocacy into other policy areas as well as planning and transport where it had a good track record. It was not necessary to create a separate portfolio designated as Promotion. Clr Pigram also indicated that he disagreed with the large number of items being deferred to the EMC – the Board should be WSROC's main decision making body.

Clr Harty said that it was apparent at the Strategic Planning Workshop that there was a real need to promote WSROC. A strong theme from the Planning Workshop was the need to take the community with us which means WSROC needs to be promoted out to the community.

Recommendations:

That in relation to WSROC's portfolio and organisation restructure:

1. *the proposal to establish Promotion as a portfolio in its own right within WSROC's strategic planning and work program structure be endorsed;*
2. *the proposal to expand the EMC to accommodate the additional portfolio area through the election of an additional member from the Board be endorsed; and*
3. *an election to fill the resulting vacant position be held at the November Board meeting.*

Moved:	*Clr Alison McLaren*
Seconded:	*Clr Barry Calvert*
Outcome:	*CARRIED*

Clr Pigram and Clr Bourchier requested that they be recorded as voting against the resolution.

2 MATTERS REQUIRING DECISION

2.1 REGIONAL ADVOCACY & JOINT ACTIVITIES

2.1.1 Federal Election Update *(13002.05*

A copy of the Liberal Party's Western Sydney Policy in response to WSROC's Election Issues Papers was tabled at the meeting.

Recommendations:

That in relation to the 2004 Federal Election, WSROC seek meetings with Ministers in the new Federal Government after the election along with their Opposition counterparts and Western Sydney MPs.

Moved:	*Clr Alison McLaren*
Seconded:	*Clr Tony Hay*
Outcome:	*CARRIED*

2.2 ADMINISTRATION & FINANCIAL MATTERS

2.2.1 Structure of WSROC Board Meetings *(24001.01)*

Recommendations:

That the policy attached to the business papers be adopted to guide the operation of WSROC Board meetings.

Moved:	*Clr Tony Hay*
Seconded:	*Clr Raymond Harty*
Outcome:	*CARRIED*

2.3 PLANNING & INFORMATION

2.3.1 Regional Planning and Management Framework – An ARC Linkage Research Proposal: 'Planning For Change In Older Suburban Areas" *(35301.01)*

Recommendations:

That in relation to the ARC Linkage Research Proposal, 'Planning for change in older suburban areas' :

1. *WSROC provide in-principle support for the project and consider its inclusion in the 2004-2008 work program;*
2. *A further report be prepared for consideration by the Board prior to the November ARC application date; and*
3. *Member councils – particularly those that have already expressed interest in the study – be encouraged to consider supporting the project and making a financial contribution.*

Moved:	*Clr Alison McLaren*
Seconded:	*Clr Barry Calvert*
Outcome:	*CARRIED*

2.3.2 METROPOLITAN METRICS PROPOSAL *(35002.02)*

Recommendations:

That in relation to the Metropolitan Metrics proposal, WSROC

1. *endorse the concept in principle and consider its inclusion in the 2004-2008 work program;*
2. *seek further information and delegate authority to the Executive Director to finalise the proposal;*
3. *prepare a further report for consideration by the Board prior to the November ARC application date; and*
4. *encourage Member councils to consider supporting the project and making a financial contribution.*

Moved:	*Clr Raymond Harty*
Seconded:	*Clr Tony Barber*
Outcome:	*CARRIED*

2.3.3 DRAFT STANDARD PROVISIONS FOR LEPS *(35002.02)*

Clr McLaren said that Blue Mountains Council had prepared a submission regarding this item. There were concerns that Councils should be able to take into account the issues in each council area. Clr McLaren suggested that WSROC staff take a good look at all councils submissions to look at the diverse needs and that WSROC's submission push the point that the "one size fits all" approach was not correct. Clr Walsh expressed similar concerns and asked whether it would be possible for Councillors to have input as well as council staff.

The Executive Director advised the meeting that the Regional Planning Steering Committee had been reconvened and would be meeting the following day to finalise issues for the Regional Planning and Management Framework and to also look at the responses to the Metropolitan Strategy and the proposed standard provisions. WSROC would look at all the submissions from member councils forwarded to WSROC. Mr Gooding said that there would not be enough time to convene a meeting of councillors.

Clr Gapps said she would like to see the recommendation tightened and would like to add "following input from all member councils". This was agreed to by the mover and seconder of the recommendation.

Recommendation:

That in relation to the Draft Standard provisions for LEPs the WSROC President, Planning Spokesperson, Executive Director and Assistant Director be delegated authority to prepare a submission to DIPNR on behalf of WSROC councils following input from all member councils.

Moved:	*Clr Alison McLaren*
Seconded:	*Clr Tony Hay*
Outcome:	*CARRIED*

2.4 TRANSPORT & INFRASTRUCTURE

2.4.1 Provision of Flashing Lights in School Zones *(11001.11)*

Clr Hay said he recently attended an RTA Safety Forum and expressed concerns that the CEO of the RTA was not supportive. WSROC needed to argue for their continuation. It was likely that the provision of flashing lights would not continue.

Clr Alder spoke in support of the recommendation. Clr Campbell also supported the recommendation and said when travelling on unfamiliar road often the driver does not notice the 40 km sign. On the M4, lights flash with changed speed zones. The Executive Director said that the positioning of lights needed improvement. Clr Bassett, in support of the recommendation, suggested that WSROC write to the Minister.

Recommendation:

WSROC support the introduction of flashing lights in all school zones in principle, pending the outcome of the RTA trial currently underway.

Moved:	*Clr Tony Hay*
Seconded:	*Clr George Campbell*
Outcome:	*CARRIED*

2.4.2 Submission on Bankstown Airport Preliminary Draft Airport Environment Strategy and Draft Master Plan *(32999.16)*

Clr Walsh said that Parramatta and Holroyd would also be affected and queried whether this could be addressed in any submissions.

Clr Westwood said Bankstown Council had appointed a consultant to analyse a draft master plan and how it would affect neighbouring councils, eg Fairfield, Liverpool, Holroyd and Parramatta and that Bankstown Council would be happy to share that information. A copy of the submission would also be made available to WSROC.

Clr Pigram agreed that this was of major concern to Holroyd as well and supported the proposal that WSROC pursue this issue.

Recommendation:

That in relation to the Bankstown Airport Preliminary Draft Airport Environment Strategy and Draft Master Plan, the Environment and Transport Spokespersons, the Executive Director and Assistant Director be delegated authority to prepare a submission in relation to the Master Plan Team for Bankstown Airport Ltd.

Moved:	*Clr Richard McLaughlin*
Seconded:	*Clr Alison McLaren*
Outcome:	*CARRIED*

2.5 NATURAL ENVIRONMENT & RESOURCES

2.5.1 *Recreational Water Quality Assessment and Management Program for the Hawkesbury- Nepean* *(32035.01)*

Recommendations:

That in relation to the Recreational Water Quality Assessment and Management Program (RWAMP), WSROC:

1. *express its support for the program and the organisation's grave concern at the decision to withdraw funding to the RWAMP, in light of the vital importance of water quality to the residents of Western Sydney and users of the Hawkesbury Nepean River;*
2. *write to the Minister for Infrastructure Planning and Natural Resources, the Hon Craig Knowles MP and the Director-General of his Department, Ms Jennifer Westacott, urging that this program be continued and funding maintained; and*
3. *prepare a media release regarding this matter.*

Moved:	*Clr Barry Calvert*
Seconded:	*Clr Bart Bassett*
Outcome:	*CARRIED*

2.5.2 *Legislative Assembly Inquiry: Sustainability Reporting in the NSW Public Sector* *(32001.01)*

Recommendation:

That in relation to the PAC Inquiry into Sustainability Reporting in the NSW public service, the Board delegate authority to the Executive Director and Assistant Director to prepare a submission on behalf of WSROC councils for presentation at the Inquiry.

Moved:	*Clr Alison McLaren*
Seconded:	*Clr Tony Hay*
Outcome:	*CARRIED*

2.6 CULTURAL DEVELOPMENT & EQUITY

2.6.1 *Arts Development Advisory Committee Of SOPA* *(34001.17)*

Recommendation:

That the invitation for the Regional Cultural Planning Coordinator to become a member of SOPA's inaugural Arts Development Advisory Committee be approved.

Moved:	*Clr Raymond Harty*
Seconded:	*Clr Mark Pigram*
Outcome:	*CARRIED*

2.6.2 Funding to continue Regional Cultural Planning Coordination Project (34001.01)

Recommendation:

That in relation to funding for the Regional Cultural Planning Coordination project, the WSROC Board endorse the funding application and the continuation of the project as part of the WSROC 2004-08 Strategic Plan.

Moved:	*Clr Raymond Harty*
Seconded:	*Clr Mark Pigram*
Outcome:	*CARRIED*

3 WORK PROGRAM UPDATES & INFORMATION ITEMS

The following items will be dealt with en bloc except for those items which the meeting wishes to deal with individually (Items 3.1.2; 3.2.1; 3.3.1)

Recommendation:

That the work program updates and information items be received and noted.

Moved:	*Clr Tony Hay*
Seconded:	*Clr George Campbell*
Outcome:	*CARRIED*

3.1 REGIONAL ADVOCACY AND JOINT ACTIVITIES

3.1.1 Meetings with Ministers and Shadow Ministers *(13002.01)*

3.1.2 Local government conference resolutions *(13001.08)*

See separate item.

3.2 PLANNING & INFORMATION

3.2.1 Metropolitan Strategy Discussion Paper & Local Government Forum (35002.02)

See separate item.

3.3 TRANSPORT & INFRASTRUCTURE

3.3.1 Harmonisation Of Bus Fares *(35005.06)*

See separate item.

3.4 EDUCATION, EMPLOYMENT AND DEVELOPMENT
3.4.1 "Doing The Knowledge In Western Sydney" Research Proposal By UWS

3.5 HOUSING AND BUILT ENVIRONMENT
3.5.1 Research Findings on Housing Affordability (first home purchase) for Western Sydney LGAs (35999.11)

3.5.2 Year of the Built Environment Forum – Regenerating Older Areas (37001.05)

3.6 FINANCE AND ADMINISTRATION
3.6.1 Financial Reports (26003.01)

ITEMS DEALT WITH SEPARATELY

3.1.2 Local Government Conference Resolutions (13001.08)

The Executive Director referred to the tabled late information and reminded Board members of the Sustainability Seminar to be held prior to the LGA Conference in Armidale.

Recommendations:

That the information in relation to the Sustainability Seminar be received and noted.

Moved:	*Clr Alison McLaren*
Seconded:	*Clr Doug Bourchier*
Outcome:	*CARRIED*

3.2.1 Metropolitan Strategy Discussion Paper & Local Government Forum (35002.02)

The Executive Director confirmed that Mr Jim Soorley, former Lord Mayor of Brisbane, would be the guest speaker at the Special Forum for Mayors and General Managers of all metropolitan councils to develop a combined local government response to the Metropolitan Strategy to be held at 6.00 pm on Wednesday, 17th November at the State Library of NSW.

Clr Pigram requested that WSROC's response to the Metropolitan Strategy be discussed at the November Board Meeting.

Recommendations:

That WSROC's response to the Metropolitan Strategy Discussion Paper be circulated to the WSROC Board for discussion at the November 2004 Board meeting.

Moved:	*Clr Mark Pigram*
Seconded:	*Clr Doug Bourchier*
Outcome:	*CARRIED*

3.3.1 Harmonisation of bus fares (35005.06)

The Executive Director advised the meeting that he attended the IPART Inquiry into Bus Fares along with other community groups. The community representatives welcomed harmonisation and reduced private bus fares and the introduction of pensioner excursion tickets. However Mr Gooding expressed concerns about the low discount proposed for TravelTens and the lack of any Travelpass options.

Recommendation:

That the information in relation to the harmonisation of bus fares be received and noted.

Moved:	*Clr Doug Bourchier*
Seconded:	*Clr Richard McLaughlin*
Outcome:	*CARRIED*

4 LATE ITEMS AND GENERAL BUSINESS

4.1 M7 MOTORWAY LAND USE STRATEGY – STEERING COMMITTEE (35008.04)

Recommendation:

That in relation to the M7 Land Use Strategy Steering Committee, WSROC nominate either the Executive Director or Assistant Director as WSROC's representative on the Steering Committee.

Moved:	*Clr Tony Hay*
Seconded:	*Clr Doug Bourchier*
Outcome:	*CARRIED*

4.2 UNIVERSITY OF WESTERN SYDNEY WOMEN OF THE WEST AWARD (13001.16)

Recommendation:

That the information regarding the University of Western Sydney's Women of the West Award be received and noted.

Moved:	*Mr Mark Pigram*
Seconded:	*Clr Maureen Walsh*
Outcome:	*CARRIED*

4.3 CONTRIBUTION PLANS

Mr Walker from Baulkham Hills Council advised the meeting on the recent Land and Environment Court (LEC) decisions against Baulkham Hills Council. The Court had found that contributions should be based on the CPI or another publicly available document. The method used by Council had been deemed to not comply with this requirement. The loss to Council could be $9.7m.

Clr Harty suggested that WSROC make its concerns known to the Minister and seek a copy of the judgement (and Baulkham Hills Council's legal advice).

Recommendation:

That the information in relation to contributions plans be received and noted.

Moved:	*Clr Raymond Harty*
Seconded:	*Clr Tony Hay*
Outcome:	*CARRIED*

5 DATE OF THE NEXT MEETING

Recommendation:

That the next Board meeting be held ***at 6:30pm on Thursday 25th November, 2004*** *at the Carrington Hotel, Katoomba.*

Moved:	*Clr Alison McLaren*
Seconded:	*Clr Barbara Gapps*
Outcome:	*CARRIED*

The President thanked Directors, officers and guests for attending and closed the meeting at 8.10 pm.

Alex Gooding
Executive Director

Clr Helen Westwood
President

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AT-3 WSROC Board Meeting Minutes of 25 November, 2004

Hawkesbury City Council
07 DEC 2004

WSROC

BOARD MEETING NO. 6, 2004

MINUTES OF THE MEETING HELD AT 6.30 PM ON THURSDAY 25TH NOVEMBER, 2004, AT THE CARRINGTON HOTEL, 15 KATOOMBA STREET, KATOOMBA

PRESENT:

Clr Helen Westwood	President (Bankstown Council)
Clr Richard McLaughlin	Bankstown Council
Clr Tony Hay	Baulkham Hills Council
Clr Raymond Harty	Baulkham Hills Council
Clr Ron Alder	Blacktown Council
Clr Barbara Gapps	Blacktown Council
Clr Alison McLaren	Blue Mountains Council
Clr Adam Searle	Blue Mountains Council
Clr Barry Calvert	Hawkesbury Council
Clr Bart Bassett	Hawkesbury Council
Clr Maureen Walsh	Parramatta Council
Clr Paul Barber	Parramatta Council
Clr Susan Page	Penrith Council
Clr Jim Angel	Mayor, Blue Mountains Council
Mr Barry Cockayne	Auburn Council
Mr Greg Brown	Bankstown Council
Mr Ray Fabris	Baulkham Hills Council
Mr Rob Scott	Blacktown Council
Mr Michael Willis	Blue Mountains Council
Mr Alan Young	Fairfield Council
Mr Malcolm Ryan	Hawkesbury Council
Mr Cliff Haynes	Parramatta Council
Mr Roger Nethercote	Penrith Council
Mr Alex Gooding	WSROC
Mr Colin Berryman	WSROC
Ms Tiffany Lee-Shoy	WSROC

WELCOME & APOLOGIES

The Mayor of Blue Mountains Council, Clr Jim Angel, welcomed Directors, officers and guests to the Blue Mountains. Clr Angel praised the important role WSROC played in the region. Clr Angel noted that he had once been a Director on WSROC and he was pleased at how the organisation had developed since then. Clr Angel concluded by indicating that he was very pleased that Blue Mountains Council was again hosting a Board meeting.

Recommendations:

That apologies be received and noted from:

Clr Chris Cassidy	*Auburn Council*
Clr George Campbell	*Auburn Council*
Mr David Lewis	*Auburn Council*
Mr Richard Colley	*Bankstown Council*
Mr Ian Reynolds	*Blacktown Council*
Clr Dennis Huynh	*Fairfield Council*
Clr Sarah Trapla	*Fairfield Council*
Mr Graeme Faulkner	*Hawkesbury Council*
Clr Mark Pigram	*Holroyd Council*
Clr Doug Bourchier	*Holroyd Council*

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Mr Dennis Trezise	*Holroyd Council*
Mrs Gabrielle Kibble	*Liverpool Council*
Mr Garry McCully	*Liverpool Council*
Mr John Neish	*Parramatta Council*
Clr Jim Aitken OAM	*Penrith Council*

Moved:	*Clr Tony Hay*
Seconded:	*Clr Bart Bassett*
Outcome:	*CARRIED*

MINUTES OF THE PREVIOUS MEETING

Recommendation:

That the minutes of the meeting held on 14th October, 2004 be received and noted.

Moved:	*Clr Raymond Harty*
Seconded:	*Clr Doug Bourchier*
Outcome:	*CARRIED*

BUSINESS ARISING FROM THE MINUTES

Business arising from the minutes is dealt with in the agenda below.

1. SPECIAL ITEMS

1.1 ELECTION OF ADDITIONAL REPRESENTATIVE TO WSROC EMC (24001.07)

Recommendations:

That an election be held for an additional representative on the WSROC EMC.

Moved:	*Clr Ron Alder*
Seconded:	*Clr Alison McLaren*
Outcome:	*CARRIED*

Clr Ron Alder nominated Clr Barbara Gapps as the additional representative to the WSROC EMC. Clr Tony Hay seconded the nomination.

There being no other nominations, Clr Barbara Gapps (Blacktown Council) was elected unopposed as the additional representative to the WSROC Executive Management Committee.

1.2 WSROC STRATEGIC PLAN (27004.02)

Clr Tony Hay congratulated WSROC and the facilitators on a well organised workshop and solid strategic plan.

Recommendations:

That in relation to the WSROC Strategic Plan and Work Program:

1. *the consultants' report of the outcomes from the Strategic Planning Forum and the draft of the WSROC 2004-08 Strategic Plan be received and noted;*
2. *the 2004-06 Work Program be finalised, based on the Strategic Plan.*

Moved:	*Clr Tony Hay*
Seconded:	*Clr Alison McLaren*
Outcome:	*CARRIED*

1.3 OUTCOMES OF THE LOCAL GOVERNMENT FORUM (35002.02)

The Executive Director spoke on the late information tabled at the meeting. He indicated that, as the final version of the communiqué was not yet complete, the recommendation had been changed from "formally endorse" to "endorse in principle".

Mr Gooding then discussed the DIPNR Metropolitan Strategy forum, noting that the Department had agreed to restructure the afternoon workshop along ROC groups and that the Minister and Director General had agreed to meet with the ROC Presidents.

Clr Hay said that the issues raised have had some impact, emphasising the importance of established ROC structures over the Warren Centre's "six centres of Sydney".

Clr Hay congratulated Clr Westwood on her management and advocacy of GWS issues in her dealings with Minister Knowles and congratulated WSROC and the other ROCs on the organisation of an excellent forum where local government spoke with one voice.

Recommendations:

That in relation to the Local Government Forum held on 17th November, 2004 that:

1. *the communiqué adopted by the forum and, in particular, the proposal for the establishment of a Local-State Government partnership in development and implementation of the Metropolitan Strategy be endorsed in principle by WSROC;*
2. *WSROC work with the other ROCs to develop a model for a Local/State Government partnership; and*
3. *WSROC write to the Minister, the Hon Craig Knowles, MP, expressing support for the establishment of a Local/State Government partnership and reiterating its appreciation of his efforts in the development of a Metropolitan Strategy and in reforming and integrating the State planning system.*

Moved:	*Clr Barry Calvert*
Seconded:	*Clr Richard McLaughlin*
Outcome:	*CARRIED*

1.4 RESPONSE TO DIPNR ON THE METROPOLITAN STRATEGY DISCUSSION PAPER (35002.02)

The Executive Director spoke to the late information tabled at the meeting. He noted that additional information had been presented by DIPNR at the time. It appeared that the deadline by councils was being extended until at least mid December (DIPNR has subsequently confirmed that the deadline has been extended until 31st December, 2004).

Clr Westwood noted that the new detailed information presented by DIPNR at the local government forum was in the form of a PowerPoint presentation and not in writing. This is of concern and it would have been valuable for local government to have all this data/figures in order to make an informed comment on the Discussion Paper.

Clrs Harty and Walsh expressed disappointment at DIPNR's reaction to WSROC's position and reiterated the absolute necessity to transparently engage the communities of Western Sydney and keep them well informed of the process. They further questioned the relevance of consultation based on random selection from the Electoral roll.

Directors and council representatives were requested to send additional comments to WSROC.

Recommendations:

That in relation the draft WSROC response to the Metropolitan Strategy discussion paper:

1. *The above report be received and the extension for responses noted;*
2. *The draft response be provisionally approved, subject to any changes made by the Board at this meeting being incorporated in the response;*
3. *Changes resulting from further consideration of the forum outcomes and additional DIPNR information also be incorporated;*
4. *The President, Senior Vice-President, Planning Spokesperson be delegated authority to approve the final submission to be prepared by the Executive and Assistant Directors.*

Moved:	*Clr Raymond Harty*
Seconded:	*Clr Richard McLaughlin*
Outcome:	*CARRIED*

2 MATTERS REQUIRING DECISION

2.1 PLANNING AND INFORMATION

2.1.1 DISCUSSION PAPER: PROPOSED STANDARD PROVISIONS FOR LEP IN NSW (35002.01)

Mr Malcolm Ryan informed WSROC that the Court of Appeal can now review and overturn local government's decision regarding land zoning. He advised that councils need to be very clear of what their zonings allow.

Recommendations:

That in relation to the Discussion Paper: Proposed Standard Provisions for LEP in NSW:

1. *The correspondence from Parramatta and Baulkham Hills Councils be received and noted;*
2. *The submission in response to this Paper prepared by WSROC and in particular the recommendations and discussion opposing medium density housing in low density zones be received and noted; and*
3. *WSROC write to the Minister for Infrastructure, Housing and Natural Resources reiterating its position and strongly endorsing the concerns raised by the Councils in their correspondence.*

Moved:	*Clr Maureen Walsh*
Seconded:	*Clr Alison McLaren*
Outcome:	*CARRIED*

2.2 TRANSPORT AND INFRASTRUCTURE

2.2.1 REVIEW OF BUS SERVICES IN NSW (11001.09; 35999.16 OR 35005.01)

Clr Hay advised that the Harris Park Buses were closing at the end of December 2004. It was unclear what would happen with school routes.

Clr Page also advised that Westbus had cancelled or altered bus services, including some school services. Their consultation processes justifying these changes have been questionable.

Clr Harty expressed concern that the new bus corridors will take buses off "traditional" routes. Clr Alder said the closure of Harris Park Buses was a good opportunity to seek government buses to take over.

Clr Gapps said that a public transport forum was held recently at Blacktown and she shared the concerns of Penrith over "rationalisation" of bus services.

The President proposed that WSROC seek a commitment from the State Government to fund new bus plans before WSROC supported increased densities along these transit routes. Clr Hay queried whether we were informed of the service standards that are required in private bus company contracts. It was also suggested that the State Government be requested to take over Harris Park bus routes, subject to confirmation of the closure of this company.

Recommendations:

That in relation to the review of bus services in NSW, WSROC write to the Minister for Transport reiterating support for implementation of those recommendations in the State Government response to the review of bus services in NSW which are consistent with those proposed in the WSROC submissions.

Moved:	*Clr Susan Page*
Seconded:	*Clr Tony Hay*
Outcome:	*CARRIED*

ADDITIONAL MOTION

That in relation to the review of bus services in NSW that WSROC:

(1) call on the Government to clearly articulate passenger service standards in all bus contracts;

(2) urge the government to commit to funding of bus plans before seeking increased densities along transit routes; and

(3) subject to confirmation of the closure of the Harris Park bus company, call on the government to take over Harris Park bus services.

Moved:	*Clr Tony Hay*
Seconded:	*Clr Raymond Harty*
Outcome:	*CARRIED*

2.2.2 *LACK OF FACILITIES AT FLEMINGTON RAILWAY STATION (35005.01)*

Recommendations:

That in relation to the lack of facilities at Flemington Station, the concerns raised by Mr Bendfeldt be received and noted and that WSROC write to the Minister for Transport seeking a solution to the access and train timetable issues raised in his correspondence.

Moved:	*Clr Alison McLaren*
Seconded:	*Clr Maureen Walsh*
Outcome:	*CARRIED*

2.3 NATURAL ENVIRONMENT AND RESOURCES

2.3.1 *WESTERN SYDNEY ALLIANCE CAMPAIGN (32999.12)*

Recommendations:

That WSROC write to the Chair of the Western Sydney Alliance:

1. *expressing appreciation at the achievements of the Alliance over the past eight years and congratulating it on its successes in opposition a second Sydney Airport;*
2. *reiterate WSROC's opposition to any further airport development at Badgerys Creek or elsewhere in the Sydney basin; and*
3. *express WSROC's continued support for the goals of the Alliance, particularly in regard to working with the Alliance and relevant councils on alternative transport strategies and landuse options for the Badgerys Creek site.*

Moved:	*Clr Adam Searle*
Seconded:	*Clr Richard McLaughlin*
Outcome:	*CARRIED*

2.3.2 "CLEAN SITE" EROSION AND SEDIMENT CONTROL IN WESTERN SYDNEY

Recommendations:

That in relation to the KAB Clean Sites program, the Board support in principle the development of a partnership agreement or MOU between WSROC and KAB

Moved:	*Clr Adam Searle*
Seconded:	*Clr Alison McLaren*
Outcome:	*CARRIED*

2.4 HEALTH, WELL-BEING AND COMMUNITY SERVICES

2.4.1 TELSTRA STADIUM PROJECT *(33999.11)*

It was noted that the Australian Cricket Board had already decided that test matches would remain with the Sydney Cricket Board and in light of this several Board members questioned the importance of a presentation at this stage.

Recommendations:

That consideration of the report on the Telstra Stadium project be deferred.

Moved:	*Clr Alison McLaren*
Seconded:	*Clr Barbara Gapps*
Outcome:	*CARRIED*

2.5 JOINT ACTIVITIES

2.5.1 JOINT LIGHTING CODE SUBMISSION *(41001.05)*

Recommendations:

That in relation to the Draft NSW Public Lighting Code, the submission prepared by the WSROC Supply Management Group be endorsed.

Moved:	*Clr Tony Hay*
Seconded:	*Clr Adam Searle*
Outcome:	*CARRIED*

2.6 FINANCE AND ADMINISTRATION

2.6.1 Meeting Schedule for 2005 *(24001.01; 24001.07)*

Recommendations:

That the following meeting schedule and venues for 2005 be endorsed.

Moved:	*Clr Raymond Harty*
Seconded:	*Clr Richard McLaughlin*
Outcome:	*CARRIED*

Date	Venue
Thursday, 3rd February EMC	WSROC Office
Thursday 17th February Board	**Auburn Council**
Thursday, 17th March EMC	WSROC Office
Thursday 21st April Board	**Blacktown Council**
Thursday, 19th May EMC	WSROC Office
Thursday 16th June Board meeting	**Parramatta Council**
Thursday, 21st July EMC	WSROC Office
Thursday 25th August Board meeting (delayed one week for audited accounts)	**Liverpool Council**
Thursday, 22nd September EMC	WSROC Office
Thursday 20th October AGM and Board Meeting	**Baulkham Hills Council**
Thursday 24th November Board meeting (brought forward because of Christmas)	**Penrith Council**
Thursday, 24th November EMC (after Board Meeting) *	To be confirmed

Note: ** The EMC at its first meeting for 2005 on 3rd February will confirm the 24th November meeting date and venue.*

2.6.2 WSROC Office Christmas Close Down

Recommendations:

That the WSROC office close from 24th December 2004 to 9th January 2005 inclusive.

Moved:	*Clr Alison McLaren*
Seconded:	*Clr Barbara Gapps*
Outcome:	*CARRIED*

3 PRESENTATION

3.1 AUTHORING CONTEMPORARY AUSTRALIA: REGIONAL CULTURAL STRATEGY FOR GREATER WESTERN SYDNEY REGIONAL CULTURAL STRATEGY (34001.01; 34001.04)

Ms Tiffany Lee-Shoy, WSROC's Regional Cultural Planning Coordinator, made a presentation on the Greater Western Sydney Regional Cultural Strategy. Councillors Harty and Hay congratulated the professionalism of the presentation and the work in the document.

Recommendations:

That in relation to Authoring Contemporary Australia – Regional Cultural Strategy for Greater Western Sydney the Board endorses the Strategy in principle and delegates authority to the Cultural Development and Equity spokesperson and Executive Director to finalise the Strategy.

Moved:	*Clr Richard McLaughlin*
Seconded:	*Clr Susan Page*
Outcome:	*CARRIED*

4 WORK PROGRAM UPDATES & INFORMATION ITEMS

Recommendation:

That the work program updates and information items, with the exception of items 4.2.1; 4.3.1 and 4.4.1 (dealt with separately) be received and noted.

Moved:	*Clr Adam Searle*
Seconded:	*Clr Richard McLaughlin*
Outcome:	*CARRIED*

4.1 REGIONAL ADVOCACY

4.1.1 Local Government Association 2004 Conference Election Results (13001.08)

4.2 PLANNING AND INFORMATION

4.2.1 Launch of FutureWest: Regional Planning & Management Framework

Item dealt with separately.

4.3 NATURAL ENVIRONMENT AND RESOURCES

4.3.1 Salinity in Western Sydney (32201.01)

Item dealt with separately.

4.3.2 GreenWeb Sydney Project (32301.01)

4.4 FINANCE AND ADMINISTRATION

4.4.1 Financial Statements

Item dealt with separately.

4.4.2 Conformed Copy of Constitution (26002.07)

Items dealt with separately

4.2.1 Launch of FutureWest: Regional Planning & Management Framework (35301.01)

The Executive Director confirmed that the launch of Future*West* would be deferred from 10th December.

Recommendations:

That the information in relation to the launch of FutureWest: Regional Planning and Management Framework be received and noted

Moved:	*Clr Tony Hay*
Seconded:	*Clr Raymond Harty*
Outcome:	*CARRIED*

4.3.1 Salinity in Western Sydney (32201.01)

The Executive Director apologised that the Salinity Resource Folders, referred to in the business papers, were unavailable at the meeting. Mr Gooding advised that these would be forwarded to councils.

Recommendations:

That the information in relation to the salinity in Western Sydney project be received and noted.

Moved:	*Clr Alison McLaren*
Seconded:	*Clr Richard McLaughlin*
Outcome	*CARRIED*

4.4.1 Financial Statements

The Executive Director noted that in future the Expenditure Warrant would be tabled rather than distributed prior to the meeting because of privacy issues.

Recommendations:

That the information in relation to the tabled financial statements be received and noted.

Moved:	*Clr Barry Calvert*
Seconded:	*Clr Raymond Harty*
Outcome	*CARRIED*

5 LATE ITEMS AND GENERAL BUSINESS

5.1 LOCAL GOVERNMENT EXCELLENCE IN THE ENVIRONMENT AWARDS 2004-2005

Recommendations:

That the information in relation to the Local Government Excellence in the Environment Awards for 2004-05 be received and noted and Bankstown and Blue Mountains Councils congratulated on their success.

Moved:	*Clr Susan Page*
Seconded:	*Clr Bart Bassett*
Outcome:	*CARRIED*

5.2 ALGA PRESIDENTIAL ELECTION RESULTS (13001.31)

Recommendations:

That WSROC write to Clr Rae Perry congratulating her on her election as ALGA President and seeking a meeting.

Moved:	*Clr Barbara Gapps*
Seconded:	*Clr Alison McLaren*
Outcome:	*CARRIED*

5.3 JAMES HARDIE ASBESTOS ISSUE

Clr McLaughlin commented that the President spoke eloquently on the asbestos issues at the ALGA conference.

5.4 THANKS TO WSROC STAFF

The President and Executive Director thanked the WSROC staff on the submissions and reports that have been produced this year and their tireless work. Mr Gooding also thanked Mr John Skennar, WSROC's Regional Coordinator (Public Places) whose work for WSROC was now complete, for his work on the People Places and Year of the Built Environment projects.

The meeting thanked the WSROC staff by acclamation.

5.5 WESTERN SYDNEY SPORTS ACADEMY

Clr McLaughlin noted the way in which an amended motion regarding the Sports Academy had been developed at the recent LGA Conference. He suggested that councils consider bringing motions on Western Sydney issues to the WSROC meeting prior to forwarding them to the ALGA and LGA conferences.

5.6 NOXIOUS WEED ACT

Clr Bassett suggested that WSROC should assess carefully the changes to the Act which raised issues regarding the responsibility for management of aquatic noxious weeds, currently before Parliament. There was a concern this responsibility could be passed to the Hawkesbury River County Council which did not have the resources to maintain a comprehensive weed control program.

5.7 POTENTIAL BOARD PRESENTATION

The Executive Director suggested that the President of the Land and Environment Court, Justice Peter McClelland, be invited to address a future Board meeting. Mr Gooding said that Mr McClelland had recently addressed an SSROC meeting and that this presentation had been very informative on the directions that the Court might be taking in the future.

6 DATE OF THE NEXT MEETING

Recommendation:

That the next meeting of the WSROC Board be held at 6:30pm on Thursday, 17th February, 2005 at Auburn Council..

Moved:	*Clr Tony Hay*
Seconded:	*Clr Maureen Walsh*
Outcome:	*CARRIED*

Alex Gooding
Executive Director

Clr Helen Westwood
President

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oooO END OF REPORT Oooo

Item: 171 **ORG A - Hawkesbury Leisure Centres - Quarterly Operaing Results - (73685, 79349)**

REPORT:

From 1 July 2004, the management of the Hawkesbury Leisure Centres was contracted to YMCA of Sydney. The following table reports the operating result for the July - September 2004 quarter.

	Budget YTD	Actual YTD	Variance YTD
Revenue	$467,230.00	$494,934.13	$27,704.13
Expenditure	$511,388.00	$587,552.32	$76,164.32
TOTAL NET	**-$44,158.00**	**-$92,618.19**	**-$48,460.19**

Under the terms of the contract, Council will fund any loss after deducting running expenses from income.

A meeting was held between Councillor Kevin Conolly, Director Community & Corporate Services, Geoff Banting and management representatives from YMCA Sydney to discuss the first quarters result. The unfavourable result was due to:

- Lower than expected membership.
- High staff costs due to arrangement to retain all pre-existing staff for initial three months.
- Lower than expected "Learn to Swim" members.
- Three week maintenance shutdown period.
- Higher than expected water usage invoice. Quarterly account for $28,000 (twenty eight thousand dollars) represented a 200% (two hundred percent) increase from previous year and was attributed to maintenance work where the main pool was drained to fix a pre-existing problem.

Under the terms of the contract, payment of the July-September 2004 operating deficit of $48,460.19 (forty eight thousand, four hundred and sixty dollars) has been forwarded to YMCA. This amount will be incorporated into the December quarter budget review. Further reports will be submitted following YMCA of Sydney's submission of subsequent quarter operating results.

RECOMMENDATION:

That:

1. The information be noted

2. The first quarter deficit of $48,460.19 (forty eight thousand, four hundred and sixty dollars) be reported in the December quarter budget review.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 172 **ENV B - Recommendations from the Floodplain Risk Management Committee - (86589, 79347)**

REPORT:

The Floodplain Risk Management Committee resolved at it's last meeting held on Monday, 15 November 2004 to report the following matters to Council.

1. Hawkesbury Overland Flow Study 2004/05

Notification has been received from the Minister for Infrastructure, Planning and Natural Resources advising of funding assistance under the NSW Government's Floodplain Management Program and the Commonwealth's Natural Disaster Risk Management Studies Program to undertake an Overland Flow Study.

Under the terms of the offer, Commonwealth and State funding assistance up to a value of $20,000.00 (twenty thousand dollars) will be provided under a one to one to one (1:1:1) ratio thus allowing for a combined program of works totalling $30,000.00 (thirty thousand dollars).

The Hawkesbury Overland Flow Study will investigate major overland flow paths within urban/residential catchment areas and determine primary internal road network links. This will link evacuation routes from within the residential area to the Regional evacuation route.

It is intended to initially focus the study on the Hobartville and Bligh Park urban centres.

Funding for Council one-third contribution to the project has been provided in the current budget.

2. Lower MacDonald River Flood Study

The Lower MacDonald River Flood Study commissioned to Webb, Mckeown & Associates Pty Ltd has been completed. The Draft Report for this study was presented to the Committee on 9th February 2004.

The River Flood Study was undertaken to assist with floodplain management in the region. Primary objectives included:

- Defining the flood behaviour of the lower reaches of the MacDonald River;
- Producing flood levels, velocities and flows for a full range of flood events under existing catchment and floodplain conditions;
- Assess hydraulic categories and undertake provisional flood hazard mapping for a range of flood events;
- Formulate a hydraulic model to be utilised in any subsequent Floodplain Management Study to assess various flood mitigation options and measures, including development options.

The total cost for the project was $45,254.00. Funding provided by DIPNR:HCC (2:1), as part of the NSW Governments Floodplain Management Program. Extracts from the report will be presented at the meeting.

As a continuation of the flood study, the next step in the process is to formulate a Floodplain Risk Management Study. This will evaluate management options for the floodplain with respect to both existing and future development.

A funding offer was received in January 2004, from the Minister for Infrastructure, Planning and Natural Resources advising of funding assistance under the NSW Government's Floodplain Management Program and the Commonwealth's Natural Disaster Risk Management Studies Program for the 2003/2004 financial years to the value of $20,000.00. Given that the Flood study was not complete, a request was made to DIPNR to defer the funding offer to the 2004/2005 financial year. Confirmation of this funding has been received.

Under the terms of the offer, Commonwealth and State funding assistance up to a value of $20,000.00 will be provided under a one to one to one (1:1:1) ratio thus allowing for a combined program of works totalling $30,000.000. Funding for Council's one-third contribution to the project has been provided in the current budget.

3. Membership on Floodplain Risk Management Committee - Appointment of Community Representatives & Councillors of the Hawkesbury City Council

Applications for Membership on Council's Floodplain Risk Management Committee closed at 5:00pm on Monday, 6 November 2004. To date, the following 3 (three) nominations have been received for consideration:

<u>Mr John Miller, Chief Warden - Hawkesbury City S.E.S</u>

Mr Miller joined the Hawkesbury State Emergency Service in 1988 where he was trained in Operations Room Procedures and in the same year, was appointed as the Operations Officer. Following the 1988 floods, John was appointed Chief Warden for the Hawkesbury SES and successfully established a strong SES Warden network within the Hawkesbury region (approx. 250 people). John is also a member of the Local Emergency Management Committee.

<u>Mr Bill McMahon, Secretary - DAMIT</u>

Mr McMahon has been a SES warden for many years, and is also the Secretary of the Lower Nepean-Hawkesbury Water Users Association. This Association represents 650 (six hundred and fifty) licensed commercial irrigators and water user from Wallacia on the Nepean River, to the last license on the Hawkesbury River. Bill was formerly a member of the Hawkesbury-Nepean River Management Forum that after 3 (three) years of deliberation recently delivered its report to the State Government on the future management of the Hawkesbury-Nepean River System.

<u>Mr Les Sheather</u>

An expression of interest has been received from Mr Sheather, and requests Council to consider his nomination, on the basis that a written application will soon follow. Mr Sheather was nominated by DAMIT.

Under the Committee's Draft Constitution, the structure and membership of the Committee requires 4 (four) community appointments, appointed by Council following the calling of applications as detailed in clause 6(b). Council has received 3 (three) community applications, with 1 (one) position remaining vacant.

The Constitution also requires that the Committee comprise of 4 (four) Councillors of the Hawkesbury City Council. The Committee currently has 3 (three) Councillor representatives, out of the required 4 (four).

RECOMMENDATION:

That:

1. The offer of $20,000.00 (twenty thousand dollars) Commonwealth and State funding assistance to fund two thirds of the proposed Hawkesbury Overland Flow Study for Hobartville and Bligh Park be accepted.

2. a) Council adopt the Lower MacDonald River Flood Study - August 2004 that was prepared by Webb, McKeown & Associates Pty Ltd; and

b) The offer of $20,000.00 (twenty thousand dollars), Commonwealth and State funding assistance to fund two-thirds of the proposed Floodplain Management Study for the Lower MacDonald River be accepted.

3. a) Council accept the 3 (three) Community nominations received for Membership on the Floodplain Risk Management Committee, and advertise the remaining vacancy in early 2005; and

b) Council resolve to appoint the 4th Councillor to the current vacant position.

ATTACHMENTS:

There are no supporting documents for this report

oooO END OF REPORT Oooo

Item: 173 **ENV B - Cigarette Butts in South Windsor Mainstreet - (79348)**

REPORT:

Background

In the Council meeting of Tuesday, 30 November 2004, there were some concerns expressed regarding cigarette butts in South Windsor. Council requested Environment and Development officers investigate the matter and report back to Council on the outcome.

On Thursday, 2 December 2004, Council staff attended the main street of South Windsor and noted the following. An inspection of the footpath revealed that there were no significant abundance of cigarette butts discarded on the footpath when compared with other villages or main streets in the area.

Tobacco retailers were visited and the matter was discussed with the proprietors. Businesses were advised of the problem with cigarette butts entering the environment, and of the on-the-spot fines associated with inappropriate disposal.

Each business was supplied with Helping the Hawkesbury "Don't be a Tosser" posters, NSW EPA "What you do on our streets ends up in our waterways" postcards, and Hawkesbury City Council "Bin your butts" portable ashtrays. The proprietors were happy to distribute the ashtrays.

Several proprietors commented on the new street bins in South Windsor and their lack of ashtrays. The proprietors thought that the bins should have had ashtrays on them to help reduce unsatisfactory disposal. The bins were supplied incomplete by the Mainstreet Committee, and installed by Council. It became necessary for Council to arrange locking devices and inserts for the bins to make them usable.

RECOMMENDATION:

That where there is evidence of unsatisfactory disposal of cigarette butts by littering that these areas be supplied with street ashtrays.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 174 **ENV B - Submission to the Department of Infrastructure, Planning and Natural Resources Metropolitan Strategy Discussion Paper - November 2004 - (79347, 86386)**

REPORT:

As Council is aware, the Department of Infrastructure Planning and Natural Resources (DIPNR) have prepared a Metropolitan Strategy Discussion Paper to *"form a solid basis for discussing Sydney's future with the community"*. The Discussion Paper was released in September 2004 and comments are being sought. The purpose of this report is to advise Council of the details of the Discussion Paper and outline an appropriate response to the Discussion Paper.

Details of the Discussion Paper

The Discussion Paper outlines what will be in the Metropolitan Strategy for Sydney, it suggests that the NSW Government will use the Metropolitan Strategy to respond to the growth and change that will occur in the Greater Metropolitan Region (GMR) of Sydney over the next 30 (thirty) years. The Strategy is the Government's way of ensuring that the GMR will continue to be a great place for us all to live.

The Greater Metropolitan Region (GMR) extends from Kiama in the south to Port Stephens to the north and has the Great Dividing Range running down its western edge. It comprises the Sydney region together with the Central Coast, the Lower Hunter and the Illawarra.

The Discussion Paper makes the following statements about what the Metropolitan Strategy will do and what it will include:

- *The Metropolitan Strategy will guide major decisions and plans by State and Local government and inform private sector investment.*
- *The Metropolitan Strategy will adjust to changing circumstances, such as the ageing population, changes in the ways families are living and changes in the type of work people will be doing in the future.*
- *A vision of what kind of city we want to live in.*
- *Directions and strategies on how the growth and change will be managed and how the cities in the Greater Metropolitan Region will work together.*
- *A management process to keep the strategy up to date.*
- *The Strategy will focus on enhancing the quality of the city's centres by getting the best mix of homes, jobs, and services - such as retail, recreation and other activities in centres. This will increase the use of public transport, maximise the use of existing infrastructure and help generate local jobs.*
- *The Metropolitan Strategy will help ensure that Government makes the best possible decisions about where to direct funding in the future.*

The Discussion Paper outlines key issues and nine directions for 'Managing the Changing Region'. These are listed as follows:

1. Plan for Balanced Growth within Natural Resource Constraints
2. Strengthen the Regions
3. Manage Growth and Value Non-Urban Areas
4. Build Liveable New Communities
5. Renew Existing Areas
6. Strengthen Employment Centres and Precincts
7. Connect Centres with the Transport Network
8. Target Infrastructure
9. Use Appropriate Funding and Governance Arrangements

Comments on the Discussion Paper

The following section provides comments on the Discussion Paper and will be the basis of a submission to be made to DIPNR prior to 30 December 2004.

The preparation of a Metropolitan Strategy is generally welcomed and supported as an integrated approach to Sydney's development is urgently needed and long overdue.

As Council is aware, over the last 3 (three) years Council joined with 12 (twelve) other Greater Western Sydney Councils and WSROC to prepare the *Greater Western Sydney Regional Planning and Management Framework* (RPMF) as the basis for improved forward planning and the better management of growth to ensure a sustainable, healthy and liveable region.

The Framework is based on research into the issues affecting the region and local areas combined with a vision statement setting out the strategic direction for regional spatial planning. This is supported by a regional strategy developing policy responses for 10 (ten) strategic directions and a framework to establish a regional management and performance assessment approach.

The Planning and Management Framework comprises four elements:

- Research into the issues affecting the region and local areas;
- A vision statement setting out the strategic direction for regional spatial planning;
- A regional strategy developing policy responses for ten strategic directions; and
- A framework to establish a regional management and performance assessment approach.

The principles to guide decision-making at the regional level, reflecting the decentralisation of opportunity that is currently occurring in Sydney adopted in the Framework were:

Sustainability - to make decisions which ensure that economic, environmental and social factors are mutually reinforcing and consider the needs of existing and future generations. Improved information sharing, co-operation and co-ordination of all three levels of government to achieve clearly defined regional outcomes.

Access - to address regional infrastructure and service deficits through growth and redevelopment opportunities. Improvements in the accessibility of all residents to the employment, community, social and recreational facilities that do exist.

Diversity - in recognition that diverse social, cultural, economic and environmental conditions maximise stability, growth and responsiveness to change.

Equity - in recognition that social and individual justice in urban development decisions is a major goal. There is a need to create greater equity in the distribution of economic and social opportunities across Sydney and access for the region's residents and to reduce the back-log of under-provision in facilities, services and opportunities available to residents.

Well-being and health - to enhance the capacity of the population to lead healthy lifestyles through improved urban design and access to amenities and facilities, while reducing community stress by creating safer physical and social environments.

The RPMF was adopted by Council and in May 2004 Council requested DIPNR to incorporate the recommendations contained within the Regional Framework be incorporated into the proposed Metropolitan Strategy.

There appears to be no agreement about whether and to what extent the specific directions, goals and actions proposed in the Framework will be incorporated into the Strategy. There are also some specific areas of difference between directions adopted in the Framework and those proposed to date in the development of the Strategy.

The following table shows the relationship between the RPMF strategic directions and the consolidated Metropolitan Strategy themes:

Metro Strategy Themes	RPMF Strategic Directions	Planning for a Better Future Themes
Growth Management in the GMR (Greater Metropolitan Region)	Establish a city-region spatial structure Accommodate expected population growth and demographic change	1. Plan for Balanced Growth within Natural Resource constraints 2. Strengthen the Regions
Economic Competitiveness and Centres	Plan for regional employment growth Facilitate the evolution of the regional economic structure	6. Strengthen Employment Centres and Precincts
Housing Choice and Urban Renewal	Retain diverse and balanced communities	4. Build liveable New Communities 5. Renew Existing Areas
Environment and Landscape	Protect rural and agricultural resources Protect natural environments and systems	3. Manage Growth and Value Non-Urban Areas
Land Use, Transport and Infrastructure	Secure integrated intra-regional transport networks Reinforce strategic metropolitan linkages	7. Connect Centres with the Transport Network 8. Target Infrastructure
Finance and Governance	Achieve greater equity and access Regional Management (Section)	9. Use appropriate Funding and Governance Arrangements

The RPMF proposes the establishment of spatial structure as the basis for managing growth and change. This structure will respond to greater self-containment and regionalisation and promote more efficient use of regional infrastructure. The elements of the future spatial structure will include metropolitan decentralisation of high-growth advanced service sectors, access to knowledge infrastructure and social and cultural facilities, retrofitting of an intra-regional transport network, renewal of the older regional industrial and residential core and major centres and the development of a regional employment growth corridor north-south along the Westlink M7 (Orbital) motorway.
While the Illawarra and Lower Hunter are recognised as independent regions in the Discussion Document, the lack of recognition of Greater Western Sydney as a self-contained region and the failure to analyse the infrastructure needs of the region, that were clearly identified in the RPMF, is viewed as a major oversight of this document.

The Ministerial Directions Paper released in May 2004 outlined that the Strategy would focus on Sydney, but that linkages and relationships with surrounding regions would also be considered, given the increasing interdependencies between the regions. The Directions Paper fails to develop this issue further. There is no discussion about options for addressing the linkages and relationships between the regions.

Council should be committed to ensuring that the Metropolitan Strategy not only provides for the planning for Sydney as a whole, but also incorporates the unique characteristics and qualities of the Hawkesbury. This City is situated to provide many benefits to the Sydney Basin as a whole, it is also contains unique features which need to be protected.

As it stands the Metropolitan Strategy Discussion Paper lacks substance and appears to be an assembly of somewhat disparate data coupled with some generalised statements. The Paper, to a large extent contains a re-iteration of existing problems rather than proposing a set of actions to ensure better outcomes. As such it offers little opportunity for a detailed meaningful response.

While identifying nine key directions that need to be addressed in the Metropolitan Strategy it fails to provide sufficient discussion of these key directions to give the community any clear understanding of what is likely to be contained in the Metropolitan Strategy. Rather, it is limited to generic motherhood statements about doing better planning in the future. Where it does provide detail, it is limited to policies that are already on the public agenda.

The Discussion Paper proposes to manage growth over the next 25-30 (twenty-thirty) years '*within environmental and natural resource limits',* suggesting that '*In Sydney this will be achieved by balancing urban renewal in centres and corridors with the staged release of new Greenfield sites.* The document fails to define or quantify the natural environmental limits, the constraints, their catchments or how they are proposed to be managed. There is no mention of constraints such as flooding, mineral resources, mine subsidence, air and water quality, vegetation communities, agricultural land, bushfire risk etc. Rather, the Discussion Paper provides broad statements about examining new resource and energy saving opportunities.

Statements on policies to provide 60-70% (sixty to seventy percent) of housing in established areas and 30-40% (thirty to forty percent) in Greenfield 'growth areas' are presented with no justification as to the change from current strategies. No analysis is provided on the urban capability of the existing areas to absorb such.

It is also of concern that decisions on the growth strategy for Sydney appear to have already been made without providing the community with any detail of the environmental or resource impacts of the proposed strategies.

Directions 1 and 3 appear to be very similar with their emphasis on growth centres and non-urban areas. The Discussion Paper states that this direction is about *'limiting urban sprawl'*. It proposes to do this by directing new 'greenfield' developments to the nominated growth centres, Bringelly in the South-West and Marsden Park in the North-West.

The Discussion Paper provides positive statements about recognising the value of non-urban land for biodiversity or agricultural purposes, but fails to give any indication as to the possible options for ensuring long-term protection of non-urban land outside of the nominated growth corridors.

The GWS RPMF also highlighted the need to limit urban sprawl and proposed that an urban boundary should be established. While the non-urban land is acknowledged there is no recognition of the importance of the agricultural land in the Sydney Basin, or how this land is to be managed in the future. The document is also silent on how the interface between urban and agricultural lands is to be managed. This is of particular importance within the City.

There is also no justification provided on the scale of the proposed new 'greenfields' developments in the North West and South West of Sydney and no mention of the redevelopment of the older areas. The Hawkesbury Local Government Area has significant constraints in redeveloping older areas such as Richmond and Windsor due to flooding and flood evacuation issues. There is no mention in the discussion paper about flood liable land, that is land below either 1 in 100 year flood or the Probable Maximum Flood. The implications of a large flood need to be considered in the context of region, assessing the cumulative impact on of continued growth on the floodplain and arrangements/capacity for flood evacuation.

The paper fails to address the cultural impacts of growth. The need for timely identification and protection of heritage and scenic landscapes, agricultural land, habitats and open recreational space.

To achieve urban containment there is a need to clearly define the limits of growth, and protect heritage and significant landscapes and vistas, particularly in fringe areas. This requires community involvement to identify cultural landscapes of cultural and social importance, and State government assurances and regulations that these lands and conservation areas (not just the physical boundaries, but aesthetic values, landscape character, amenity, vistas) will be adequately protected.

Agricultural protection areas should be set aside within regional and metropolitan plans, working with Local Government, most of whom have conducted rural lands studies to protect significant areas (e.g: by not permitting subdivisions). Amendment 108 to Hawkesbury Local Environmental Plan 1989 seeks to protect agricultural land within the LGA and this plan is currently being finalised. We are well placed to input further into this component of the Metropolitan Strategy.

In areas earmarked for urban development, the value of agricultural lands is increasing, with council rates following suit. The rising expenses are forcing growers out of agriculture. Even if they sell their land to developers, there is nowhere left in the region to continue their practice. Many newly arrived growers are especially at risk – they usually lease property and so cannot afford to relocate; their low English limits their options for finding new employment; and because agriculture is often a family affair, whole family units are dislocated by development. These factors should be considered in the Metropolitan Strategy.

Conclusion

It is recommended that Council re-iterate to DIPNR its support of the recommendations of the Greater Western Sydney Regional Planning and Management Framework and the WSROC Board and request that these recommendations be considered in the Metropolitan Strategy process.

RECOMMENDATION:

That:

A submission be prepared based on the contents of this report advising the Department of Infrastructure Planning and Natural Resources that Hawkesbury City Council fully supports the recommendations of the Greater Western Sydney Regional Planning and Management Framework and the WSROC Board and that these recommendations be considered in the Metropolitan Strategy process.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 175 **INF B - Macquarie Park, Windsor Draft Plan of Management - (79354)**

REPORT:

A draft Plan of Management for Macquarie Park, Windsor, has been developed in consultation with the community and relevant stakeholders, in accordance with the Local Government Act (1993). This plan was placed on public exhibition from 13 September - 25 October 2004.

The main recommendations made by the Plan of Management are:

1. To continue to lease Macquarie Park House as a restaurant, for a period of 5 (five) years.
2. To extend Macquarie Park House, in keeping with the general appearance of the existing structure) to seat up to 100 (one hundred) additional guests.
3. To permit licences for uses such as canoe hire, motor vehicle and motorcycle displays, weddings, anniversaries and other family group gatherings, and festivals, concerts, markets and gatherings in relation to art and music.
4. To permit continued usage of the park by the Windsor Canoe Club.
5. To replace existing playgrounds when appropriate, with structures that are in keeping with the heritage style of Windsor, using appropriate colouring and building materials, not plastic.
6. To formalise the top car parking area, and to extend the bottom parking area to accommodate more vehicles. These surfaces are to be maintained regularly
7. To update signage and to use a uniform design and colour scheme.
8. To create a dog off leash area at the western end of the park.
9. To extend the existing footpath to increase access to unused parts of the park, preferably dual purpose, incorporating a cycleway to further encourage public usage.
10. To restrict access to the majority of the park from dusk to dawn to restrict anti-social behaviour.
11. To permit access to the foreshore via a jetty or similar structures.
12. To improve access to the park from the Windsor bridge.
13. To develop and implement a vegetation management plan.
14. To increase the level of maintenance of the lawns and gardens within the park.
15. To maintain the site of the memorial to Yarramundi.
16. To construct a gazebo/shelter within the gardens to encourage group bookings and weddings, to provide an income for ongoing improvements to the park.

No submissions have been made in relation to the Macquarie Park Plan of Management.

RECOMMENDATION:

The Macquarie Park Plan of Management be adopted subject to our ongoing lease of Macquarie Park House as a restaurant.

ATTACHMENTS:

AT - 1 The Macquarie Park Plan of Management (*distributed under separate cover*).

oooO END OF REPORT Oooo

Item: 176 **INF B - The Upper Hawkesbury Power Boat Club (UHPBC) - Calendar of Events 2005 - (73829)**

REPORT:

The Upper Hawkesbury Power Boat Club (UHPBC) has advised of the following 2005 Racing Calendar at Governor Phillip Reserve:

Saturday 8 January	-	Test & Tune
Sunday 9 January	-	Club Day
Saturday 5 Marc h	-	NSW & Australian Junior Championships
S unday 6 March	-	Club Day
Saturday 9 April	-	Test & Tune
Sunday 10 April	-	Club Day
Sunday 1 May	-	Bridge to Bridge - Exclusive Use
Saturday 14 May	-	Test & Tune
Sunday 15 May	-	Club Day
Saturday 4 June	-	Test & Tune
Sunday 5 June	-	Club Day
Saturday 16 July	-	Test & Tune
Sunday 17 July	-	Club Day
Saturday 6 August	-	Test & Tune
Sunday 7 August	-	Club Day
Saturday 10 September	-	UHPBC Spectacular - Exclusive Use
Sunday 11 September	-	UHPBC Spectacular - Exclusive Use
Saturday 9 October	-	Test & Tune
Sunday 10 October	-	Club Day
Saturday 12 November	-	Test & Tune
Sunday 13 November	-	Club Day
Saturday 3 December	-	Test & Tune
Sunday 4 December	-	Club Day

UHPBC has introduced a Test & Tune day on the Saturday afternoons from 1:00pm - 5:00pm, prior to Club Race Days to encourage drivers to test their boats in organised conditions instead of during the week.

RECOMMENDATION:

That approval be granted to the Upper Hawkesbury Power Boat Club 2005 Racing Calendar, including Exclusive Use on 1 May 2005 and 10-11 September 2005, subject to the following conditions:

1. Prior to dates of exclusive use a letter box drop be undertaken by the applicants to all affected residents in proximity to the event with that letter advising full details of the function;

2. The reserve is to be left clean and tidy with the organisation being responsible for collection and disposal of all waste; the applicant is to lodge with Council a damage bond of $750.00 (seven hundred and fifty dollars) in relation to each date, which is refundable less any costs incurred by Council, administrative or otherwise, to clean or restore the area;

3. The applicant paying to Council such fees as may be applicable at the time for exclusive use of the reserve being $1.26 (one dollar and twenty six cents) per person or $760.65 (seven hundred and sixty five dollars) per day (whichever is the greater);

4. A fee of $52.53 (fifty two dollars and fifty three cents) is payable for the cleaning of the toilets prior to the exclusive use;

5. A copy of a Public Liability Policy for $10,000,000 (ten million dollars) and indemnifying Hawkesbury City Council is to be submitted prior to 31 December 2004; in the event of renewal of that policy occurring at some time during the course of the 2005 Racing Calendar, a Certificate of Currency is to be submitted within 1 (one) week of renewal - this Public Liability Policy is to cover all events conducted as part of the applicant's 2005 Racing Calendar;

   The above fees/amounts apply to the current financial year; these fees/amounts may change in subsequent financial years, as determined by Council.

6. Any building, vehicle or stall that is preparing food for public consumption is to comply with Council's "Food Safety Guidelines for Charities and Community Organisations" brochure; this information and any related food/public health information can be obtained by contacting Council's Environmental Health Officer;

7. If required, the applicant obtaining all necessary permits/approvals in relation to amusement devices/rides and liaising with Integral Energy regarding the supply of power and their proximity to power supply lines;

8. If required, the applicant to obtain appropriate licence from the Licencing Branch of the NSW Police Service for the sale of alcoholic beverages at the proposed event;

9. The applicant obtaining appropriate licence from NSW Maritime Authority regarding the conduct of the 2005 Racing Calendar;

10. The event manager/applicant must undertake a Risk Assessment of the event to be conducted including pre-event preparations. This assessment must identify potential hazards and the procedures that need to be implemented to eliminate or control those hazards. The event manager/applicant is responsible for ensuring that procedures are followed and that they comply with the requirements of the Occupational Health and Safety Regulations 2001;

11. The event is to comply with Council's current policy in regard to noise levels, as listed below:

    No competing vessel shall be permitted to emit noise in excess of:

    a) Club Days - 105dB(A) for more than 40 (forty) minutes per day;

    b) NSW State Titles - 105dB(A);

    c) Bridge to Bridge Boat Race - 105dB(A);

    d) Unlimited Boat Race (Blown Boats) - 115dB(A). This event is held directly after the Bridge to Bridge Boat Race;

    e) Noise Test - (prior to the Two Day Spectacular) - 115dB(A) for more than 15 (fifteen) minutes in total through the day;

    f) Two Day Spectacular - 115dB(A) for more than 10 (ten) minutes in total per day.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 177 **INF B - Redundant Communications Equipment Hawkesbury Rural Fire Service - (79016, 79338)**

REPORT:

Hawkesbury Rural Fire Service has advised it has redundant communications equipment that needs to be written off and disposed. The Service has suggested it be donated to Mount Druitt College of TAFE for use in electrical engineering courses.

The list of equipment includes 164 (one hundred and sixty four) radios, 15 (fifteen) mobile telephones and 24 (twenty four) various items of ancillary communications equipment. The items are redundant due to advances in technology.

RECOMMENDATION:

That approval be given to the Hawkesbury Rural Fire Service to donate its redundant communications equipment to the Mount Druitt College of TAFE.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 178 INF B - Sale of Recycled Effluent - (79357)

REPORT:

An enquiry has recently been received to purchase treated effluent from Council's Waste Water Treatment Plants.

As the use of any treated effluent will need to be strictly controlled, it is felt that the best method to proceed with this matter is to invite tenders from interested parties who would then be contractually bound by any limitations imposed as part of that process. It is further suggested that the tender period be for a 3 (three) year period with a 3 (three) year option.

RECOMMENDATION:

That tenders be called for the sale of treated effluent from Council's Waste Water Treatment Plants for a period of 3 (three) years with a 3 (three) year option.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 179 **ORG B - Documents for Execution Under Seal - (73896, 4163 P- 6240, 13584)**

REPORT:

Lease	Shop 11, Glossodia Shopping Centre is currently occupied by Mr and Mrs Hanson, trading as Glossodia Hair Flair. The current lease has expired and the tenants have confirmed their intention to sell the business to Mr and Mrs Haber. Subject to the sale of the business proceeding, Mr and Mrs Haber propose to enter into a 3 (three) year lease with a 3 (three) year option. Commencing rent shall be $14,300 (fourteen thousand and three hundred dollars), plus outgoings and GST. The tenant will be responsible for 6.7% (six point seven percent) of the Centre outgoings and 4.69% (four point six nine percent) of the Council rates, which currently equates to $217.21 (two hundred and seventeen dollars and twenty one cents) per month, plus GST. The lease preparation fees, pertaining to this matter, will also be the responsibility of the tenants.
Lease	Shop 1a, McGraths Hill Shopping Centre is currently occupied by Mrs E and Ms Gilham, trading as KL's Cut Above Hair Salon. The current lease is due to expire on 1 February 2005 and Mrs & Ms Gilham have confirmed their intention to enter into a new lease of 3 (three) years with a 3 (three) year option. A valuation has been obtained. Commencing rent shall be $6,750 (six thousand, seven hundred and fifty dollars), plus outgoings and GST. The tenants will continue to be responsible for 6.7% (six point seven percent) of the Council Rates and 5.3% (five point three percent) of all other outgoings, which currently equates to $63.89 (sixty three dollars and eighty nine cents), plus GST. The lease preparation fees, pertaining to this matter, will also be the responsibility of the tenants.

RECOMMENDATION:

That the seal of Council be affixed to the following documents:

1. Lease Agreement with Mr and Mrs Haber for Shop 11, Glossodia Shopping Centre, Glossodia Hair Flair for the term of a 3 (three) year lease with a 3 (three) year option and annual rent commencing at $14,300 (fourteen thousand and three hundred dollars), plus outgoings and GST.

2. Lease Agreement with Mrs E and Ms Gilham trading as KL's Cut Above Hair Salon for Shop 1a, McGrath's Hill Shopping Centre for the term of 3 (three) years with a 3 (three) year option with a commencing rental of $6,750 (six thousand, seven hundred and fifty dollars) plus outgoings and GST.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 180 **ORG B - Proposed Addition of Item to Schedule of Fees and Charges for 2004/2005. - (79342)**

REPORT:

This report has been approved to seek Council's approval for Council to make a available for sale from Council Offices a recently released book - *A Pictorial History of Hawkesbury*. The proposed fee for the sale of the publication was not included in Council adopted schedule of fees and charges. Consequently, in order for the publication to be sold from Council offices, the proposed fee is required to be advertised and formally adopted.

The book has been published by Kingsclear Books, a publishing company specialising in the publication of pictorial histories of Local Government areas. Council's Local Studies Librarian - Michelle Nichols OAM - was responsible for the drafting of text accompanying the photographs within the Book. The book was launched on 8 December 2004 in conjunction with book signings at Windsor and Richmond Libraries.

The book is available for sale at local newsagents, bookstores and gift shops as well as the National Library and State Library bookshops and the Historic Houses Trust.

Council has purchased 300 (three hundred) copies of the publication to be made available as corporate gifts. It is also intended that the Council copies of the publication will be made available for purchase from the New Library, Museum and Gallery Building as part of the marketing and promotion of these venues.

In order for Council copies to be on-sold from these cultural venues within the current financial year, the proposed fee for the publication is required to be included in Council's schedule of Fees and Charges for 2004/2005. To facilitate this Council will need to advertise the proposed fee of $24.95 (twenty four dollars ninety five cents) which is the recommended retail price for the publication.

RECOMMENDATION:

That public notice be given for a period of 28 (twenty eight) days of the proposed fee for the sale of *A Pictorial History of Hawkesbury* at the recommended retail price of $24.95 (twenty four dollars ninety five cents) from Council Offices, with submissions to be considered by Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 181 ORG B - Hawkesbury Creative Arts Centre - Rent Arrears - (79342, 73657)

REPORT:

This report has been prepared to seek Council's approval to waive the rent arrears of the Hawkesbury Creative Arts Centre. Approval is also sought to enable the Hawkesbury Creative Arts Centre to occupy the premises at 20 Fitzgerald St on a rent-free basis pending the finalisation of the sale and settlement of these premises and the relocation of the activities of the Creative Arts Centre to the Hawkesbury Cultural Precinct.

The Hawkesbury Creative Arts Centre (HCAC) Inc. occupy Council owned premises known as the Hawkesbury Creative Arts Centre located at 20 Fitzgerald Street, Windsor. The HCAC pay a subsidised rental of $500.50 (five hundred and fifty dollars and fifty cents) per month for the use of the premises. The Creative Arts Centre is used by HCAC to conduct a comprehensive range of cultural and community activities and to provide local artists with a venue to display and sell their art and craft works.

Councillors will be aware, that Council has approved the sale of 20 Fitzgerald Street with the proceeds of this sale to be used to fund the construction of the Hawkesbury Cultural Precinct. The HCAC have been advised that as a result, they will be required to vacate the premises following the settlement of the sale. Council has negotiated a delayed settlement to ensure that the activities of the HCAC can continue until such time as the Hawkesbury Regional Gallery becomes operational. Council staff are currently negotiating with the HCAC (and other cultural organisations) to develop arrangements for the shared use of the community venues within the Cultural Precinct. This will enable Council to continue to support the activities of the HCAC.

To date, the HCAC have accrued an outstanding rental liability of $5,505.50 (five thousand, five hundred and five dollars and fifty cents) representing 11 (eleven) months of unpaid rent. Discussions with the HCAC indicate that they were under the impression that Council had waived rental charges for the Creative Arts Centre in response to the uncertainty surrounding the sale of the Centre. In addition, the HCAC have previously made requests for rental charges to be waived as they have recently encountered difficulties in generating sufficient income from art and craft sales to meet the operating costs of the Centre.

The HCAC have been participating in the negotiations leading to the drafting and signing of the Memorandum of Understanding for the Hawkesbury Cultural Precinct. Understandably, the HCAC are concerned regarding the implications of the relocation of their activities but have worked constructively with Council staff in relation to these matters.

In view of the difficulties being experienced by the HCAC, and their understandable concerns regarding the status of their future operations, it would be reasonable for Council to waive the outstanding rental arrears and to allow the HCAC to occupy 20 Fitzgerald Street on a rent-free basis pending the completion of the Hawkesbury Regional Gallery. This amnesty will enable the HCAC to direct their resources towards the winding-up of their activities at Fitzgerald Street and their relocation to the Hawkesbury Regional Gallery.

RECOMMENDATION:

That:

1. Council waive the outstanding rental arrears of $5,505.50 (five thousand, five hundred and five dollars and fifty cents) owed by the Hawkesbury Creative Arts Centre Inc. for the rental of 20 Fitzgerald Street, Windsor.

2. The Hawkesbury Creative Arts Centre be allowed to occupy 20 Fitzgerald Street on a rent-free basis pending the settlement of the sale of these premises and the opening of the Hawkesbury Regional Gallery.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 182 **ORG B - RTA Acquisition for Windsor Flood Evacuation Route - (32130, 79337)**

Previous Item: 3, General Purpose Committee (27 January 2004)

REPORT:

Council previously considered a report on 27 January 2004 which advised that the Roads and Traffic Authority (RTA) sought Council's concurrence to the compulsory acquisition of Council land to form part of the Windsor Flood Evacuation Route.

Council resolved that "Council's concurrence be granted to the compulsory acquisition of Part Lot 33 in the deposited Plan 753061 being for a newly constructed evacuation route." It is noted that Council also resolved to lease the land to the RTA whilst action was being taken to acquire the land.

The land proposed to be acquired is part of 10 Mulgrave Road, McGraths Hill and the appropriate plan has now been registered identifying the land to be acquired from Council as Lot 13,14 and 15 in Deposited Plan 1073816. The total area to be acquired is 12773 square metres.

The RTA have made a formal offer of $92,301.00 (ninety two thousand, three hundred and one dollars) (including GST) in compensation. Council's consultant valuer K D Wood Valuations have undertaken a valuation and have advised that the amount offered by the RTA is "within a fair and reasonable range of negotiation and recommend Council consider accepting the offer".

RECOMMENDATION:

That:

1. Council accept the Roads and Traffic Authority's offer of compensation in the amount of $92,301.00 (ninety two thousand, three hundred and one dollars) (inc GST) as compensation for the acquisition of lots 13, 14 and 15 in Deposited Plan 1073816.

2. All necessary documents be executed under the Common Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 183 ORG B - Hawkesbury Community Survey - (79342)

REPORT:

This report has been prepared to advise Councillors of the completion of the Hawkesbury Community Survey 2004, and to seek approval for the public release of this document.

Under the *NSW Local Government (General) Amendment (Community and Social Plans) Regulation 1998*, all NSW Local Government Councils are required to undertake a human needs assessment to gather information from residents and service providers about the needs and issues facing the community. This is the second component of the Social Plan requirements as set out in the Social/Community Planning and Reporting Guidelines issued by the NSW Department of Local Government.

In November 2000, Council completed its first Community Survey - The Hawkesbury Community Survey 2000. The *Social Plan Regulation* requires that this document be updated a minimum of every 5 (five) years. Council staff have now completed the drafting of the Hawkesbury Community Survey 2004.

The Hawkesbury Community Survey 2004 documents the findings of the Hawkesbury Household Survey 2003. In November 2003, the Household Survey was distributed to a random sample of 3,000 (three thousand) households across the City of Hawkesbury. 1,040 (one thousand and forty) completed surveys were returned which represents a sample of 5% (five per cent) of all occupied households in the City.

The findings reported from the Household Survey include:

- the qualities of the City (and localities within the City) most valued by residents;
- the issues of most concern to residents;
- the issues most likely to have the biggest impact on quality of life; and
- residents assessment of the performance of Council in relation to key social, economic and environmental indicators (as documented in Council's 2003/2004 Management Plan).

The Hawkesbury Community Survey 2004 also includes the outcomes of separate consultations undertaken with different population groups within the Hawkesbury. These consultations were completed between July and October 2004.

The information contained in the Hawkesbury Community Survey 2004 (and the previously released Hawkesbury Social Atlas 2003 which constitutes the first component of the Social Plan Requirements) will provide the basis for identifying key issues facing different population groups. These issues will be interpreted with regard to those factors which are likely to have an impact on quality of life namely; Transport and Access, Information and Education, Economic Development, Public Health, Environment, Housing, Community Safety, Sport and Recreation, and Community and Cultural Development.

These key issues will be summarised in the third component of the Social Plan Requirements – The Hawkesbury Community Plan – which will be reported to Council early in 2005. The issues documented in the Hawkesbury Community Plan will provide the basis for further focus group sessions with community advisory committees and residents so that long term strategies can be identified to respond to these issues over the next 5 (five) years. This process will ensure that Council can develop a blue-print for improving and maintaining quality of life – the key outcome envisaged by the *Social Plan Regulation*.

RECOMMENDATION:

That:

1. The Hawkesbury Community Survey 2004 be received and publicly released.

2. Copies of the Hawkesbury Community Survey be forwarded to the Department of Local Government.

ATTACHMENTS:

AT - 1 The Hawkesbury Community Survey 2004 (distributed under separate cover).

oooO END OF REPORT Oooo

Item: 184 **ORG B - Documents for Execution Under Seal – Variation to Funding Agreement - (79342, 75816)**

Previous Item: 82, Ordinary (13 July 2004)

REPORT:

This report has been prepared to seek Council's approval to affix the Seal of Council to a variation of a previously executed Deed of Funding Agreement between Council and the Department of Ageing, Disability & Home Care (DADHC).

On 13 July 2004, Council approved the execution of a funding agreement between Council and DADHC with respect to Councils Disability and Aged Services Officer.

DADHC had approved continued funding of $27,997 (twenty seven thousand, nine hundred and ninety seven dollars) for this project for the 2004/2005 financial year. These funds are used to subsidise the costs of employing Councils Disability and Aged Services Officer.

DADHC have recently advised Council of minor amendments to the executed funding agreement. These amendments have no impact on the substantive matters covered in the funding agreement - they include merely changes to the Department's contact details, and the incorporation of a updated set of Departmental policies and guidelines in a Schedule attached to the Funding Agreement. These amendments however, will require Council to affix the Seal of Council to the updated Funding Agreement to acknowledge its acceptance of these changes.

RECOMMENDATION:

That the seal of Council be affixed to the variation of the Deed of Funding Agreement for the 2004/2005 financial year for the position of Disability and Aged Services Officer, Hawkesbury City Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 185 **ORG B - Community Donations Program Round 2, 2004/2005 - (79356)**

REPORT:

Background

As part of the Donations Policy that came into effect on 1 July 2001, the Community Donations Program has three funding rounds annually. Residents are reminded of closing dates for donations applications through advertisements in the local paper. Application forms are available from libraries, Council offices and on the website.

The total Community Donations budget for the financial year is $35,591.00 (thirty five thousand, five hundred and ninety one dollars).

Funds are already allocated to schools using the Windsor Function Centre, recipients under the Round 1 (one) Program, the Kurrajong Bilpin Little Athletics for their Zone Championships, Hawkesbury Family Support through Richmond Community Services and the Women's Cottage for the distribution of hampers and vouchers for Christmas (as per Council Policy for Christmas Donation).

Another $7,750.00 (seven thousand, seven hundred and fifty dollars) is allocated in this financial year in response to the recent Council decision to donate the cost of the Women's Cottage rent from this program. The rest of the Women's Cottage rent donation can be factored into the Donation budget for next financial year.

Therefore, the total amount committed for the financial year from this program is $29,252.75 (twenty nine thousand, two hundred and fifty two dollars and seventy five cents), leaving $6, 338.25 (six thousand three hundred and thirty eight dollars and twenty five cents) for allocation in this round and the last round of donations this financial year, next March.

A total of 9 (nine) applications were received in Round 2 (two) of the 2004/2005 Program requesting a total of $11, 927.50 (eleven thousand, nine hundred and twenty seven dollars and fifty cents).

A staff committee assessed the applications according to the criteria defined in the Policy. Recommendations are provided below, along with comments. There is no order of preference.

Applications

Transport, Signal and Communications Museum Inc. applies for $2,600.00 (two thousand six hundred dollars) to assist with the restoration cost of 3 (three) railway frames (the device which manipulated a signal to allow the train to proceed). The 3 (three) frames will be used to re-create the signal boxes at Mulgrave, Windsor and Clarendon Stations which are infested with surface rust and require sandblasting, painting and assembling.

The aim of the organisation is to put together a history on the Blacktown, Riverstone - Richmond and Kurrajong Lines through the provision of building safe working replicas of the equipment that were used on the lines. The completion of the project is planned for the September 2005 to coincide with the Sesquicentenary (125 year) Celebrations of the Railways in NSW.

The projected budget for the material cost only is $2,600 (two thousand six hundred dollars) with labour to be provided voluntarily by members of the organisation including present and past transport workers. The Museum was originally established in 1989 in a disused railway sub station at Cabramatta and in the last 3 (three) years has become active again with a strong emphasis on the Riverstone - Richmond and Kurrajong Lines. The Museum is now located in Kurrajong.

Nova Employment and Training Program requests $380.00 (three hundred and eighty dollars) for the purchase of gold job certificates of achievement for the Program's Job Club clients. Nova Employment is a non -profit community based organisation and registered charity employment service for 16-24 year old people with an intellectual disability.

Job Club assists (among others) Hawkesbury students attending High Schools with special education units. Nova helps these student develop the skills necessary to enter the workforce. Support letters for this program were received from Hawkesbury High School, Windsor High School and one of the clients who has been with the organisation for the past four years. Nova Employment received a donation from Council of $200.00 (two hundred dollars) in 2001/2002 which was returned when the activity applied for did not eventuate.

Hawkesbury Youth Services through Hawkesbury Care Inc. apply for $2000.00 (two thousand dollars) for a research project to identify the greatest needs of young people within school communities of the Hawkesbury. The aim is to develop programs to address those needs which will be identified in consultation with the Principals and Teachers of four high schools in the Hawkesbury.

The aim of Hawkesbury Care Inc. is to provide services and programs to address the needs of the most vulnerable and disadvantaged in the Hawkesbury. The application included a budget which showed a deficit of $5,500 (five thousand five hundred dollars) even with the full amount requested from Council, of which the majority would be allocated for salaries. This organisation has already received a donation from Council for the Regeneration Program and therefore cannot receive another donation this financial year.

The North Richmond Community Centre applies for $1,560.00 (one thousand five hundred and sixty dollars) for the "Bereaved Parents Support Group", which is run for parents who have lost a child. The group provides a safe place for parents to share their story with other parents who have had the same experience under professional supervision. The project aims to provide parents with skills and resources to become a self-help group at the end of 12 months.

A Counsellor has been working with the local families who experienced loss through the death of children in tragic accidents. The Community Centre is happy to donate free hall hire and advertisement/promotion of the group, if Council will be able to provide the facilitation fees for the counsellor to be available for fortnightly meetings for 1 (one) year.

The Community Services branch of Council has provided short-term funds of $528.00 (five hundred and twenty eight dollars) to assist the establishment of this service and Councillor Paine has approached the Federal Member and Department of Community Services for funding but unfortunately none are available for this purpose.

The Collectors Plant Fair at Bilpin requests $3,000.00 (three thousand dollars) for the purpose of running this event for the first time. This event scheduled for the Anzac Day Weekend 23-24 April 2005 is supported by several members of Hawkesbury Harvest and will be assisted by the Bilpin Bush Fire Brigade for traffic marshalling, who are reported to be receiving 25% (twenty five percent) of the proceeds.

Forty percent (40%) of the budget will be provided by the 34 (thirty four) exhibitors and those attending will be charged at $5 (five dollars) a head. The funding is being sought for upfront expenses of traffic planning, provision of toilets and insurance. The organising group are volunteers and the venue is being provided at no cost.

Windsor District Baptist Church Food Barn Inc. applies for $657.50 (six hundred and fifty seven dollars and fifty cents) to cover the purchase price and delivery of a fibreglass ice box to be used in the transport of refrigerated goods between warehouses and the Food Barn.

The aim of the Food Barn is to provide nutritious food to pensioners, those on welfare and the needy. A previous donation from Council of $2,900.00 (two thousand nine hundred dollars) in 2001/2002 was not mentioned in the section requesting information on previous sponsorship and grants received by the organisation. An application in 2002/2003 for donation towards food parcels was not approved due to the funding requested being for operational expenses which would require recurrent funding.

Kurrajong Handspun Crafts requests $500.00 (five hundred dollars) to present the Australian Spinning Competition at the Hawkesbury Show. The Hawkesbury District Agricultural Association has agreed to support the competition and the funding requested would be to offer the first prize and to pay the judge for two days to undertake the assessment of the applicants wool.

The non profit group provides the voluntary labour for administration and other sponsors include the Alpaca Association, black and coloured wool sheep breeders, Virginia Farm, Petlins, Corriedale Clip, Magnolia Books and the Bendigo Bank. This group received $1,000 (one thousand dollars) towards this event for the 2004 Hawkesbury Show. Mrs Eve Rashleigh had provided funding for the first 10 (ten) years of the event and this ceased in 2003.

Windsor Pre-School applies for $700.00 (seven hundred dollars) for display boards to promote the Pre-school within the community. The community based, non profit organisation aims to provide a warm, stimulating and structured environment which allows the children to become independent and ready for the next stage in their education. The Management Committee are very proactive with promotional activities, including a presence at several community events and the Richmond Marketplace throughout the year.

The Pre-school currently borrow and return boards from the Council but have offered to share the boards with all other pre-schools in the area if successful in receiving the funding for this purchase.

NSW Junior Chess League requests the cost of hire of the Windsor Function Centre which comes to $530.00 (five hundred and thirty dollars) plus GST. The Hawkesbury Primary School One-Day Chess Tournament has been held at Comleroy Road and Bligh Park Public Schools in recent years, but the entries for 2004 were too large for either venue.

The Primary School One-Day Chess Tournament consists of 60 (sixty) teams from 10 (ten) Hawkesbury Primary Schools and provide the service at no cost to the schools. This event is also held in the Cumberland, Hills District, Blue Mountains, Blacktown and Nepean regions. The leading teams of each region play at the NSW Junior Chess Primary Schools One-Day Final, to be held on Sunday, 28 November 2004.

If the donations are given as recommended, just over $3,750.00 (three thousand, seven hundred and fifty dollars) will be available for the last donation round this financial year.

Summary of Donation Requests Recommendations

Applicant	Activity / Project	Donation Requested	Donation Recommended	Comments
Transport Signal & Communications Museum Inc	Restoration of three railway frames	$2,600.00	Nil	Recommend the organisation seek State funding as the railways are under their jurisdiction.
Nova Employment & Training Program Inc	Purchase of gold job certificates	$380.00	$200.00	As programs are held in several LGAs, this amount would support only the Hawkesbury programs for at least a couple of years.
Hawkesbury Care Inc. Hawkesbury Youth Services	Youth Services Research	$2,000.00	Nil	Previous donation given this financial year exempting this application.
North Richmond Community Centre	Bereavement Program counsellor facilitation fees	$1,560.00	$500.00	Although this project is very important, it supports only a small proportion of the affected population. The donations program generally does not fund salaries.
Collectors Plant Fair at BILPIN	Collectors Plant event at Bilpin	$3,000.00	$500.00	A minor donation recommended for this inaugural event.
Windsor District	Purchase of ice box	$657.50	Nil	This organisation has

Applicant	Activity / Project	Donation Requested	Donation Recommended	Comments
Baptist Church Food Barn Inc	for transportation purposes			received initial seed funding of $2,900.00 for this program in 2001.
Kurrajong Hand spun Crafts	For first prize of competition and 2 days judging fees	$500.00	$100.00 donation for judging and $50 valued prizes (in kind)	Recommend that the group is encouraged to seek recurrent funding from another source for future year's competitions.
Windsor Pre-school	Purchase of display boards	$700.00	$700.00	This donation would encourage the group to be self sufficient and also be a resource for use in all pre-schools in the area.
NSW Junior Chess League	Hire fee for Windsor Function Centre	$530.00	$530.00	This event has become so large that it requires a bigger space. Similar hire cost donations are made to schools for concerts and presentations and to organisations running the Music/Dance Festivals and Debating competitions.

RECOMMENDATION:

That as part of Round Two of Community Donations 2004/2005, a total of $2,580.00 (two thousand, five hundred and eighty dollars) be paid as donations as follows:

- Nova Employment and Training Inc receive $200.00 for purchase of gold certificates for the Hawkesbury Job Club clients.
- North Richmond Community Centre receive $500.00 for the bereavement program.
- Collectors Fair organising committee receive $500.00 for the event to be held in Bilpin.
- Kurrajong Handspun Crafts receive $100.00 and $50.00 worth of prizes (in kind).
- Windsor Preschool receive $700.00 for display boards with the request that the boards be available to other Preschools in the area.
- The NSW Chess League receive $530.00 for the hire of Windsor Function Centre for the Hawkesbury Primary School One-Day Chess Tournament.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 186 **ORG B - Renewal of Licence Agreements - Peppercorn Place - (79342, 78340)**

REPORT:

The Peppercorn Place Disability and Aged Services Centre was officially opened in May 2001. Peppercorn Place is a purpose built facility which currently houses 8 (eight) services which predominantly provide programs for the frail aged and people with disabilities (and their carers).

Council has executed a licence agreement with each tenant of Peppercorn Place. This agreement specifies the usage charge (based on the floor space occupied) to be paid by each tenant. The income collected from tenants is intended to cover the total cost of building outgoings.

In July 2002 Council resolved to delegate care, control and management of Peppercorn Place to the Board of Peppercorn Services Inc. The Board is now responsible for the invoicing and collection of user charges and the payment of all outgoings associated with the operation of the building. The Board also manages the Hawkesbury Community Transport Service (which is located in the building) on Council's behalf.

The licence agreements entered into with tenants have fallen due for renewal. Acting on behalf of Council, and under advice from Council's solicitors (who drew up the original licence agreement), new licence agreements have been drawn up for the 2 (two) year period 1/1/2004 to 31/13 2005. Within the new licence agreements, some adjustments have been made to the user charges levied against tenants and all user charges have been indexed by 2.66 % (two point six six percent) in line with CPI changes.

The agreements specifying indexed user charges (GST inclusive) for the 2 (two) year period have been issued to the following tenants;

Wentworth Area Health Service - Senior Day Care	$19,256.64
Wentworth Area Health Service - Fern Haven Day Care	$12,847.44
Nepean Migrant Access	$2,975.44
Hawkesbury Neighbour Aid	$6,173.04
Anglican Retirement Villages .	$12,562.56
Home Care Service of NSW - Macquarie Branch	$20,877.12
Bridges Disability Services Inc.	$50,609.28
Peppercorn Services Inc. (Community Transport Service)	$22,232.88

Although Peppercorn Services Inc. is acting on behalf of Council in relation to the management of Peppercorn Place, the building remains the property of Hawkesbury City Council. The licence agreement therefore nominates Hawkesbury City Council as the ‘Licensor’ which is entering into an agreement with each 'Licensee' (tenant).

As such each licence agreement requires the affixing of the Common Seal of Council.

RECOMMENDATION:

That the Common Seal of Council be affixed to the licence agreements entered into between Hawkesbury City Council and each tenant of Peppercorn Place.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 187 **RES B - Hawkesbury Food, Wine and Music Affair - (91811, 10220)**

Previous Item: 370, Ordinary (14 September 2004)

REPORT:

At its Ordinary Meeting on 14 September 2004 and with regard to the Hawkesbury Food, Wine and Music Affair as conducted by the Hawkesbury Race Club Limited (Race Club); Council resolved that:

1. *An amount of funds of up to $10,580.00 (ten thousand, five hundred and eighty dollars) be provided to the Hawkesbury Race Club Limited for the purpose of conducting the Food, Wine and Music Event.*

2. *The approved funds be provided to the Race Club upon the production of invoices, which are to be allocated as follows:*

(a)	*Advertising*	*up to $5,500.00*
(b)	*Portable Amenities*	*up to $1,580.00*
(c)	*Sign-writing & Erection of Flags and Banners*	*up to $2,500.00*
(d)	*Waste Removal*	*up to $1,000.00*

3. *All invoices requiring payment by Council under this allocation to be presented by the Race Club no later than 1 (one) month after the date upon which the event is held i.e. by 17 November 2004.*

4. *Any future sponsorship of this event be withheld subject to the recommendations of Council's Commercial Response Unit and any subsequent negotiations held between it and the Hawkesbury Race Club Limited.*

Invoices for this event were received by Council on 29 November 2004.

RECOMMENDATION:

That the payment of funds proceed pursuant to Council's standing Resolution 370.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 188 **RES B - Commercial Development Enterprise Panel - (91811, 94012)**

REPORT:

At its General Purpose Committee Meeting on 30 November 2004 and with regard to a request by the Windsor Mall Craft Group to hold Windsor Markets on Australia Day (Item 71): Council discussed certain developments arising from the formation of new Commercial Development Enterprises (CDEs) resolving that:

…2. The matter be further reported to the Ordinary meeting.

Background

Council, at its Ordinary Meeting of 14 September 2004, considered establishing a panel of approved Commercial Development Enterprises (CDEs) that would identify and take ownership for specific Council-sponsored projects and be held accountable for the implementation and success of such projects through an agreed performance-based contract.

In support of this, Council also considered implementing a Charter of Operations that would help govern Council's relationship with external entities to foster a business partnership approach. It was resolved that:

1. *Council adopt the Charter.*
2. *A panel of approved Commercial Development Enterprises (Enterprise Panel) be established and at an appropriate time, call for expressions-of-interest from suitably qualified organisations seeking appointment to Council's Enterprise Panel for the fiscal year beginning 1 July 2005 for a 3 (three) year term in accordance with the Charter.*
3. *Suitably qualified organisations be appointed to the Enterprise Panel at any time prior to 1 July 2005 as need be.*

Recent Developments

In implementing Council's resolution the Commercial Response Unit (CRU) sought expressions of interest from suitably qualified organisations seeking appointment to the Enterprise Panel and is pleased to report that it has received 1 (one) submission as at the nominated closing date of 12 November 2004.

This submission was received from Windsor Business Group Inc (the Group).

Potential suitably qualified parties that have not responded to the EOI will not be prevented from participating as a member of the Enterprise Panel and the CRU anticipates making appropriate recommendations to Council on other submissions in due course.

Appointment to the Enterprise Panel is a pre-qualification process only and does not in any way constitute a contractual relationship between Council and any member of the Panel. Council is not legally bound unless it enters into a written contract with a CDE in accordance with Council's procurement requirements.

Project Submission

The CRU has received 2 (two) proposals from the Windsor Business Group to manage projects in relation to:

1. Windsor Promotions; and
2. E-Commerce

These projects have been identified by the Group as offering some "quick-wins" for the newly formed CDE and fall under a much broader business plan tendered by the Group.

While there is still further work to be done by the Group in developing specific project plans, it is proposed that the CRU continue to negotiate with the Windsor Business Group over the coming weeks to resolve any commercial matters and that Council make available a certain amount of funds to implement these projects subject to the execution of a suitable performance-based supply agreement between Council and the Windsor Business Group Inc.

RECOMMENDATION:

That:

1. The Windsor Business Group Inc. is appointed to the Enterprise Panel.
2. Council enters into a performance-based supply agreement with the Windsor Business Group, subject to Council's commercial and legal requirements being met.
3. The CRU manages all negotiations and contractual arrangements on Council's behalf in this regard with a view to executing a suitable agreement around February 2005.
4. Up to $20,000.00 (twenty thousand dollars) be made available from the CRU budget for the purpose of procuring goods and services arising from point 2 of this resolution above.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 189 **RES B - E-Commerce / Markets Advisory Committee - Meeting of 17 November 2004 - (91367)**

REPORT:

At its meeting of 17 November 2004, the E-Commerce / Markets Advisory Committee (Committee) made the following recommendations to Council.

Item: 12 EMAC A - Technology Park (91367, 91811)

Recommendation to Council:

That:

1. *Representatives of the E-Commerce/Markets Advisory Committee establish a working group comprising of Councillor Rex Stubbs, Councillor Trevor Devine, Mr Graeme Faulkner, Mr Zac Hope, Mr Stephen Phillips and Ms Fiona Mann, to explore the feasibility of establishing a Technology Park in The Hawkesbury, which includes:*

   (a) Identification of Technology Park industry sector focus options;

   (b) Identification of Technology Park partners;

   (c) Preliminary meetings with Technology Park partners to test reception; and

   (d) Preparation of draft business plan and implementation strategy.

2. *Representatives of the E-Commerce/Markets Advisory Committee establish a working group comprising of Councillor Bart Bassett (Mayor), Councillor Rex Stubbs, Mr Graeme Faulkner, Mr Stephen Phillips and Ms Fiona Mann, to explore the options for integrated use of the RAAF base.*

3. *Independent expert advice be utilised by the working groups in developing the Technology Park concept and the ongoing use of the RAAF base as required.*

4. *The working groups update the E-Commerce/Markets Advisory Committee at key milestones in developing the Technology Park concept and RAAF strategy.*

Comments arising from discussion

A technology park is a strategic way in which, Council can help stimulate future jobs growth in the Hawkesbury by providing for R&D investment for both existing and new business. Through an integrated approach with industry sectors such as telecommunications, aerospace, enviro-sciences, etc, a dedicated precinct will provide the essential infrastructure for industry, business innovation, jobs growth and sustainability, especially for smaller business who do not necessarily have the time and resources to undertake an in-house R&D program. It was further recommended that the Committee build on this concept with a special emphasis on the RAAF base.

It is proposed that Council adopt the Committee's recommendation as set out at the end of this report.

ITEM: 13 EMAC A - Achieving M-commerce Capability (91811, 91367)

Recommendation to Council:

That:

1. *The E-Commerce / Markets Advisory Committee establish a working party comprising the Chair and representatives of the CRU to explore the feasibility of creating a m-commerce industry, which includes:*

   (a) Identification of commercial offerings having demand potential;

   (b) Identification of likely consortia partners; and

   (c) Preparation of draft business plan and implementation strategy.

2. *The composition of the working party be flexible enough to include independent experts as required.*

3. *The working party provide progress reports at each EMAC meeting.*

Comments arising from discussion

M-commerce is the use of mobile devices to communicate, inform, transact and entertain using text and data applications via connection to public and private telecommunication networks. M-commerce also opens the possibility of paying for goods and services using SMS with users then charged via their mobile phone bill. Existing examples include online games, music download (MP3s), downloading of mobile content (ring tones and images) as well as paying for car parking and products from vending machines.

Through the E-Commerce/Markets Advisory Committee (EMAC), Hawkesbury City could generate an m-commerce capability within its LGA possibly through the creation of a business incubator, joint venture or partnership.

It is proposed that Council adopt the Committee's recommendation as set out at the end of this report.

ITEM: 14 EMAC A - E-Enabling Ratepayers and the Community (91811, 91367)

Recommendation to Council:

That:

1. *Council Staff explore how Hawkesbury City Council can take a lead in e-enablement, transforming the way that the Hawkesbury is perceived by the broader business community through a Partnerships strategy, which includes:*

   (a) Identification of suitable partners, based on underlying goals and results to be achieved;

   (b) Preliminary meetings with suitable partners to test reception; and

   (c) Preparation of a report back to the E-Commerce / Markets on the recommend e-transforming Partnership strategy that Council should pursue.

Comments arising from discussion

The future of communication will be the increased and enhanced use of telecommunications to remain in touch and to conduct business. The Committee sees Council as a leader in the community and that an e-enablement partnership would be a key strategic move for Council in which it can directly influence the provision of telecommunications, IT take up rates and the like, so that the business community remains competitive with larger metropolitan areas.

Council can perhaps realise goals that will provide for the delivery of the necessary infrastructure, tools and training for the entire rate-base of the Hawkesbury. Such an approach would include private business, such as telecommunications carriers, equipment vendors, and education and training providers to facilitate the delivery of hardware and training to The Hawkesbury community.

It is proposed that Council adopt the Committee's recommendation as set out at the end of this report.

Other Matter - Item: 10 EMAC A Business Plans for Commercial Sectors of Glossodia & Wilberforce (91811, 91367)

At the Special Meeting of Council on 28 June 2004, it was resolved;

"…A further report be provided to Council to determine an allocation of $10,000 (ten thousand dollars) for:

(i) the development of business plans for the commercial sectors of Glossodia and Wilberforce - $4,000 (four thousand dollars);

(ii) The identification of tourism/Infrastructure projects within the commercial sectors of Glossodia and Wilberforce - $6,000 (six thousand dollars); and

(iii) That the Commercial Response Unit reports to Council via the E-Commerce Committee by 1 November 2004 in respect of (1) and (ii) above.

In regard to Item (i) above, the Committee considered a report on the need for the business plans, and resolved:

1. *To establish a project team that includes a representative from the Chamber of Commerce, Mr Barry Crockford; and CRU, Mr Stephen Phillips, to explore the feasibility of creating Commercial Development Units (CDUs) comprising:*

   (a) Business representatives from Glossodia, and;

   (b) Business representatives from Wilberforce.

2. *That the project team liaises with the Glossodia/Wilberforce business community to facilitate the development of business plans in accordance with Council's resolution and funding commitments.*

3. *That the project team liaise with the Glossodia/Wilberforce business community to identify infrastructure development opportunities offering the greatest appeal and/or impact upon respective commercial operations.*

4. *That in relation to resolutions 2 and 3 above, the project team initially allocate the approved funds on a 50:50 basis between the respective business communities with any adjustments to such allocation being subject to agreement between the parties.*

Comments arising from discussion

The business plans for the commercial sectors of Glossodia and Wilberforce will address specific needs relating to the 2 (two) centres. In regard to item (ii) above, a tourism/infrastructure audit for Glossodia and Wilberforce has been completed in conjunction with a general audit of the area by the CRU and certain projects have been identified. In conjunction with the project team's consideration of the business plans, it is intended that proposed projects be discussed and ratified.

It is proposed that Council receive the Committee's report on outcomes in this regard.

RECOMMENDATION:

That:

1. Representatives of the E-Commerce/Markets Advisory Committee establish a working group comprising of Councillor Rex Stubbs, Councillor Trevor Devine, Mr Graeme Faulkner, Mr Zac Hope, Mr Stephen Phillips and Ms Fiona Mann, to explore the feasibility of establishing a Technology Park in The Hawkesbury, which includes:

   (a) Identification of Technology Park industry sector focus options;

   (b) Identification of Technology Park partners;

   (c) Preliminary meetings with Technology Park partners to test reception; and

   (d) Preparation of draft business plan and implementation strategy.

2. Representatives of the E-Commerce/Markets Advisory Committee establish a working group comprising of Councillor Bart Bassett (Mayor), Councillor Rex Stubbs, Mr Graeme Faulkner, Mr Stephen Phillips and Ms Fiona Mann, to explore the options for integrated use of the RAAF base.

3. Independent expert advice be utilised by the working groups in developing the Technology Park concept and the ongoing use of the RAAF base as required.

4. The working groups update the E-Commerce/Markets Advisory Committee at key milestones in developing the Technology Park concept and RAAF strategy.

5. Establish a working party comprising the Chair (of EMAC) and representatives of the CRU to explore the feasibility of creating an m-commerce industry, which includes:

   (a) Identification of commercial offerings having demand potential;

   (c) Identification of likely consortia partners; and

   (c) Preparation of draft business plan and implementation strategy.

6. The composition of the working party is flexible enough to include independent experts as required.

7. The m-commerce working party provides progress reports at EMAC meetings as appropriate.

8. Council Staff explore how Hawkesbury City Council can take a lead in e-enablement, transforming the way that the Hawkesbury is perceived by the broader business community through a Partnerships strategy, which includes:

   (a) Identification of suitable partners, based on underlying goals and results to be achieved;

   (b) Preliminary meetings with suitable partners to test reception; and

   (c) Preparation of a report back to the E-Commerce / Markets on the recommend e-transforming Partnership strategy that Council should pursue.

9. Council receives the information about the EMAC project team for the development of business plans for the commercial sectors of Glossodia and Wilberforce.

ATTACHMENTS:

AT - 1 Refer to Minutes of the E-Commerce/Markets Advisory Committee in this Business Paper.

oooO END OF REPORT Oooo

Item: 190 **RES B - Strategic Planning Committee - Meeting of 2 December 2004 - (91368)**

REPORT:

At its meeting of 2 December 2004, the Strategic Planning Advisory Committee (Committee) made the following recommendations to Council.

ITEM: 20 SPC A - Transferable Development Rights - Options for Hawkesbury LGA (91368)

Recommendation to Council:

> *That a further report to the Strategic Planning Committee be presented on the operation of a TDR scheme in relation to the proposed receiving areas (eg. How will TDRs apply to development in risky areas such as flood prone zones?).*

Comments arising from discussion

Transferable Development Rights (TDRs) is a new strategic land use management tool, which could better influence growth and development in the local land market. Land use planning is traditionally based on the regulated use of land (zoning, prohibition and development standards) and it can struggle to cope with the dynamics of the market as evidenced in the conflicts that arise between land uses and the pressures to rezone land for urban purposes.

In response, Councils and other planning authorities are looking at alternative mechanisms that can enhance regulation, to achieve stated objectives while at the same time retaining individual development rights. TDR is such a mechanism. It enables a development right or potential attached to certain lands, which should be protected from further development (sending area), to be transferred (and traded) to other lands that are better suited for development (receiving area). It enables us to take into account, in hindsight, that some development types (eg. subdivision) should not be allowed, as they have a negative impact on strategic objectives like protection of the rural setting or minimising environmental impacts (ie. Pollution). In the subdivision case, the TDR scheme provides the individual with an alternative market mechanism to realise the value of the development right. Instead of further subdividing the land and then on-selling, the value of the additional lots/dwelling entitlements are on-sold upfront, without any subdivision, so the yield can be used elsewhere on more suitable lands. TDR is an incentive mechanism designed to influence the way the market behaves for the common good and individual interest.

The Committee is keen to explore the operational matters associated with the 11 (eleven) proposed receiving areas outlined in the report. The receiving areas included future urban release areas in the LGA as identified in the Metropolitan Strategy which are subject to other planning matters be resolved. It is considered appropriate that the report be prepared so that the Committee has further information to inform their thoughts on the proposed TDR scheme in the LGA.

It is proposed that Council continue to explore the benefits offered by a potential TDR scheme.

RECOMMENDATION:

That a further report is presented to the Strategic Planning Committee on the operation of a TDR scheme in relation to the proposed receiving areas providing examples, such as how TDRs will apply to development in risky areas (such as flood prone zones).

ATTACHMENTS:

AT - 1 Refer to Minutes of the Strategic Planning Committee in this Business Paper.

oooO END OF REPORT Oooo

ordinary

section 5

reports for information

SECTION 5 - Reports for Information

Item: 191 **ENV C - Newspaper Article About Customers Being Locked in Council's Waste Management Facility - (79348)**

REPORT:

The Gazette newspaper, in its edition of 1 December 2004, ran a story relating to customers being locked in Council's waste management facility after closing time.

The incident occurred on Saturday, 20 November 2004 and was noted in the gatehouse data base on Sunday, 21 November 2004, after Theiss Environmental staff informed the gatehouse staff of the occurrence of the incident.

The reason for the gate keepers not knowing that the affected customers were still in the facility, is that, due to construction of the new gatehouse and weigh bridges, temporary accommodation was provided for the gatehouse operations during construction. This accommodation was a rented moveable office building, which had limited window openings, and prevented the gatehouse staff from seeing cars departing the facility. Subsequently, the gatehouse staff would not be aware that the customers hadn't left.

The customers entered the facility at approximately 4:17pm and were advised that the gates would be closed at 4:30pm, as is usual. A procedure had been put in place, to ensure that no person would be locked in the facility after the last staff member of Theiss Environmental had departed, in that, Theiss's loader driver, who is the last person to leave the facility, would drive to all areas in the facility, and ensure that no one remained behind, before he finally left the premises. This procedure was carried out on a daily basis.

In this particular case, the customers came back to the exit gate and found it closed. They then went and found the loader driver on the tip face who was covering the waste at about 4:40pm. The loader driver asked them to wait for 10 (ten) minutes while he covered the remaining waste, and then let them out of the facility at approx. 4:50pm.

With the commencement of the operations of the new gatehouse and weigh bridges, the risk of this type of incident happening again in the future, has been eliminated. Gatehouse staff are able to monitor the movements of the vehicles coming into the facility via a card system that operates, for depositing waste materials. Gatehouse staff have been instructed not to leave the facility until the last customer has vacated the premises in future.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 192 **ENV C - "Package Treatment Plants" Under Council Control and Regulation - (79348)**

REPORT:

With reference to questions that were raised by Councillors in relation to the King Road, Wilberforce development of Gary White, and in particular to Council's ability to regulate the proposed package treatment plant that is proposed to service this development, the following information is supplied.

With the introduction of the 1997 Protection of the Environment Operations (POEO) Act, a number of package treatment plants, that were licensed by the Environment Protection Authority (EPA), were handed over to Council to regulate, as part of the new provisions of the aforementioned legislation.

Council currently regulates 13 (thirteen) package treatment plants at the following locations:

- The Little Islands Estate Kurrajong
- Ikuson Guest House Ebenezer
- Word of Life Fellowship Facilities St Albans
- McCabe development Comleroy Road Kurrajong
- Nepean Park Estate Yarramundi
- Kurrajong Country Club Estate Peel Pde East Kurrajong
- Grose River Golf Course Grose Wold
- Pitt Town Sports Club Pitt Town
- Avina Caravan Park Vineyard
- Guide Dog Training Centre Glossodia
- Hawkesbury High School Freemans Reach
- Pattersons Lane development Kurrajong
- Butterfly Farm Wilberforce

As Council has no legislation to licence such facilities, the plants are regulated through the annual placement of a Prevention Order under the POEO Act, on each facility, which requires the management groups of these facilities, to prevent pollution that could be caused by the operation of the relevant facilities, and to supply council with results of analysis that is required to be undertaken throughout the year, to show that the required parameters for any discharges are met.

This practice has now been adopted by other Councils who have been given the responsibility of regulating similar systems in their Local Government areas.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 193 **ENV C - Current Operations and Proposed Strategic Plan for the Hawkesbury City Animal Shelter - (79348)**

REPORT:

Further to previous reports on the operations of the Animal Shelter at Mulgrave Road, McGraths Hill, the following changes have now been instituted:

- Opening hours at the shelter were increased and now include Sunday operations for 2 (two) hours.
- Extra staff have been employed at the Shelter and the new facility supervisor commenced duties on 29 November 2004.
- Introduction of a website pet gallery. Council's website now displays details and photos of twelve pets each week.
- Were possible, pets are kept at the shelter for longer than required, where there is a good chance of re-homing the animals, so some animals may appear over a number of weeks in succession.
- Links have been made available to pets so they can easily be found on Council's web site.
- Specific breed lists are sent to each local newspaper in the three local government areas that Council services each week. Council continues to work with media organisations so that this list has the best chance of being published regularly.

Strategic plans for future improvements include the following:

- Development of social marketing and promotional materials, and distribution strategies, which aim to increase awareness of key animal welfare issues including, desexing, immunisation, microchipping, lifetime registration, animal security, nutrition and socialisation.
- Improvements to the Animal Shelter communications system, so that there are recorded messages about the shelter and its activities on the phone line, whilst customers are waiting for assistance or information.
- Further meetings with staff from the Councils that are serviced by the facility, to develop such things as, puppy training classes, school visits, open days at the facility, a volunteer helper program to walk animals and give attention to the animals whilst they are in the shelter.
- Increase over the next 12 (twelve) months, the number of animal photos and information that appears on Council's web site.
- Computerised animal registers and housing details of animals that are being kept in the facility.

RECOMMENDATION:

The information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 194 **ORG C - Election Funding Authority - Declaration of Political Contributions and Electoral Expenditure - (92748)**

REPORT:

By letter dated 11 November 2004 the Election Funding Authority has forwarded to Council further copies of the declarations of political contributions and electoral expenditure lodged by candidates in connection with the Local Government elections held on 27 March 2004 and requested that they be brought to the attention of Council and made available for public inspection.

The documents provided by the Election Funding Authority are now tabled for Council's information and are available, on request, for inspection by members of the public under the provisions of Section 12(1) of the *Local Government Act 1993.*

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 195 RES C - Agribusiness Investment Tour of The Hawkesbury 2004 - (91811, 80770)

REPORT:

On Friday 12 November 2004, Sydney West Marketing, in conjunction with Council, the Department of Primary Industries (formerly NSW Agriculture) and Hawkesbury Harvest, hosted an Agribusiness Investment Tour of The Hawkesbury. The tour was designed to promote the local agricultural sector and its business excellence to international trade representatives as well as national business executives from Austrade, banks, business innovation consultancies and the Royal Agricultural Society. The international trade delegates were from China, Finland, Japan and Vietnam. Sydney West Marketing is an independent regional promotional organisation involved in the growth and development of Greater Western Sydney and Council is a member of the organisation.

The tour inspected the Horticultural Department at UWS – Richmond Campus and Rural Press and visited the Small Farms Expo on the same day, which provided the delegates with snapshot of the diversity of agricultural production, expertise and innovation in the area. Importantly, the Deputy Mayor, Councillor Finch welcomed the delegates at the lunch, while Council and Sydney West Marketing Officers guided the delegates during the day.

On the whole, the tour was a success because it was focused on an area of interest to the delegates and because it gave international trade representatives the opportunity to liaise with national trade executives and local organisations informally. Comments from the day, gathered by Sydney West Marketing, were:

- Mr Weiren Yang, Consul, from the Education Office, Consulate General of the Peoples's Republic of China, said:

  "The visit was an eye-opener for me and important for future relations and possible investment between China and Western Sydney. You are very good at horticulture and post harvest programs which I'm very interested in. We have very good relations with Australian Universities. I got a lot out of today and will make a report back to the Consul General of China"

- Valtteri Hirvonen, trade consul from the Embassy of Finland, said:

  "A tour like this is very important for us in Finland. There are potential opportunities for us. We already export agricultural equipment to Australia and I was very pleased to see some of it at the Small Farms Expo at the Hawkesbury Showground. And I now have a good idea of some possibilities for us to import items back to Finland"

- Phiet Nguyen, Consul General, Vietnam, said

  "The Agribusiness tour was not only an important insight into the region but confirmed the importance of the region to Vietnam in providing important agricultural eduction for young Vietnamese. This is the third time I have been on Sydney West Marketing Investment tours. Vietnam is an agricultural country and we learn a lot from Australia. Here in Western Sydney we have a lot of students studying at UWS, over 100 doing courses"

Council Officers will remain in contact with Sydney West Marketing to be available to follow up on any investment enquiries that stem from the tour.

Business Investment Tours are an important strategy of any local business growth and development program. Council Officers will continue to particapte in these events and in particular those that promote the strategic business objectives of the Council.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ordinary

section 6

reports
of committees

SECTION 6 - Reports of Committees

ROC - Floodplain Risk Management Committee - 13/09/2004

The meeting commenced at 4:00pm

Present:	Councillor Kevin Conolly, Hawkesbury City Council Mr David Scott, Department of Defence Mr Kevin Jones, SES Headquarter Mr Peter Cinque, SES Sydney Western Division Mr Brian Mitchell Mr David Avery, DIPNR
Apologies:	Councillor Ted Books, Hawkesbury City Council Mr Les Sheather, DAMIT
In Attendance:	Mr Malcolm Ryan, Hawkesbury City Council Mr Chris Amit, Hawkesbury City Council

REPORT:

1. Minutes of Previous Meeting

The minutes of the meeting of 9 August 2004 were moved by Trevor Devine, seconded by Peter Cinque.

2. Contour Maps

David Avery proposed to the meeting that a presentation by Miss Janice Green of the Department of Infrastructure, Planning & Natural Resources, be held at the next meeting to discuss the maximum probable precipitation calculations and the operation of the spillway at Warragamba Dam.

Chris Amit spoke & presented 2 contour maps depicting the high spots of various localities. These are as follows:

- Thorley St extension - DIPNR & Roads & Traffic Authority are looking at raising Thorley Street and expand its capability. High land in that location would be isolated in times of flood.
- McGrath's Hill - there is no local high land available.
- South Windsor - two high points available:

    a) The old netball courts in Ham Street;
    b) Crown land adjacent. The Committee sought advice on how the Minister could be approached to preserve the Crown Reserve, if the netball courts were to be used for another purpose.

- Windsor - possible high point at McQuade Park could be available for helicopter landing next to the sector office, which is held in the St. Matthews Church Hall.

- Pitt Town - Site at the water tower or land off Hall Street, possible site could also be the new park in front of the Bona Vista Homestead. It was noted that the new Community Centre would be built above the 1% flood level.

- Richmond - The University of Western Sydney land near Castlereagh Road, near the main entrance would be available and possible helicopter access point.

3) State Assisted Floodplain Management Program

Mr Amit presented a letter from the Floodplain Management Authority re the early release of the funding program. The Committee resolved on the motion of Brian Mitchell, seconded by Trevor Devine that Council rights are administered for infrastructure, and planned natural resources urging urgent release of the grant offers for the State Assisted Floodplain Management Program.

4) $250,000 Boost for Hawkesbury Flood Study

The Committee noted a Press Release by the Hon. Tony Kelly, MLC, regarding grant money given to the Ambulance Service. It was discussed that an invitation be extended to the Ambulance Service to present to the Committee on the use of these grant funds.

5) FMA Conference - 22nd to 25th February, 2005 - Narooma

The Committee resolved that Councillor Conolly and Councillor Devine to attend and report back on their findings.

6) Where to from here…..?

It was noted that the Constitution of the Committee had been referred to Council and that community representatives will need to be advertised.

The next meeting resolved to be held on the third (3rd) Monday of each month, commencing on the 15th of November 2004, and have at least six meetings per year.

7) Other Business

Letter from the State Emergency Services dated 19th August 2004, concerning DA 0616/03 was tabled. It is the SES response to the approval by Council of a Seniors Living Development at the corner of George Street and Richmond Road, Windsor.

Request is made to the eCommerce Community to considering their signage strategy, the ability to place flood information on the sign.

David Avery tabled a graph showing the effect on the upper catchment dam on the 1% flood level at Windsor. This will be a mitigation dam only.

Peter Cinque inquired regarding the flood access through the Holland's Paddock development for the public, and was informed of the provision made in the development application.

8) Next Meeting

The next meeting is to be held Monday, 15th November 2004, at 4.00pm in the Council's Small Committee Room.

Meeting concluded at 5.30pm.

oooO END OF REPORT Oooo

ROC - Working Party for Three Towns Sewerage Committee - 21 October 2004 - (88320)

The meeting commenced at 5.00pm

Present:	Clr Trevor Devine, Chair Clr Neville Wearne Clr Bob Porter Jacquie Menzies Steven Pringle, MP
Apologies:	Bill Sneddon
In Attendance:	Geoff Bessell Clr Bart Bassett, Mayor Kerry Bartlett, MP Graeme Faulkner, General Manager Chris Daley, Director Asset Services & Recreation

REPORT:

Item 1 Termination of Consultancy

Mr Faulkner outlined the position in relation to the performance measures to be met under the contract and the request from the consultant to terminate the contract.

Resolved on a motion moved by Mr Faulkner, Seconded by Clr Wearne that a letter of appreciation be sent to Ms Hughes for the work that had been undertaken as part of the project. The letter from the consultant requesting the termination of the contract and the "end of contract notes" were tabled at the meeting and it was resolved on a motion moved by Clr Devine, Seconded by Clr Porter that the correspondence be received.

Item 2 Strategies for Committee

There was general discussion in relation to this item including:

- acknowledgement that the South Windsor Treatment Plant upgrade has the capacity to undertake treatment of effluent from the three towns.

- Kerry Bartlett MP and the Minister for Local Government, Roads & Territories Mr Jim Lloyd MP interests in the project in particular and the Hawkesbury in general and the fact that seven Federal Members of Parliament electorates abut the Hawkesbury River and the possibility of Federal funding for water reuse schemes.

- The Local Government and Shires Associations of NSW 2004 Water Management Conference held at Moama in relation to the water reuse scheme in that area.

- Mr Daley outlined a proposed effluent reuse proposal which could reuse all the treated effluent from both the South Windsor and McGraths Hill Wastewater Treatment Plants.

- Clr Bassett advised that the possibility of funding had been followed up with the Federal Member immediately after the results of the Federal Election had been known. Mr Bartlett advised that Federal Funding had been provided to undertake the EIS for the three towns sewerage project. He also advised that the $1.6 billion program announced prior to the election was to reduce the use of potable water by the reuse of treated effluent.

- Clr Bassett enquired as to the relationship of the costs of the current pumpout system and possible flows into the creek system.
- Clr Porter suggested that one of the major problems is that the septic tank systems were breaking down.
- Mr Bartlett advised that it may be possible to receive some Federal Funding for effluent reuse, however, there may only be a small proportion available for the provision of reticulation and carrier mains.

Resolved on the motion moved by Mr Faulkner, Seconded by Clr Porter that the proposal for effluent reuse with estimates of costs and forwarded to Kerry Bartlett, MP and Jim Lloyd MP, Minister for Local Government Territories and Roads and a lobby strategy be developed in relation to the EPA and Sydney Water and WSROC be requested to support the campaign.

Item 3 General Business

- The Division of General Practice and local schools be approached for statistics which may indicate differing levels of sickness in children from sewered to unsewered areas.
- A press release be prepared on the Committee discussions and strategies.
- The name of the Working Party be altered to include Agnes Banks, ie Working Party for Three Towns Sewerage (including Agnes Banks) Committee.
- Should there be no improvement for the three towns in the priority list the issue of subsidisation for pumpouts should be canvassed.
- A response should be sought relating to the issue of different standards whereby Hawkesbury residents are required to drink treated effluent from the Hawkesbury River.
- Steven Pringle, MP distributed correspondence from a Wilberforce resident in relation to lack of a sewerage system, a newsletter update on the three towns priority sewerage program and a speech he made in Parliament in relation to that issue. He also advised that he had had representations for the Minister for Energy and Utilities Mr Sartor to receive a delegation in relation to the three towns sewerage.

Next Meeting:

5pm Thursday 25 November 2004

oooO END OF REPORT Oooo

ROC - E-Commerce / Markets Advisory Committee - 17 November 2004 - (91367)

Minutes of the Meeting of the E-Commerce/Markets Advisory Committee held in the Committee Rooms, Windsor, on Wednesday, 17 November 2004, commencing at 7:05pm.

Present:	Clr Bart Bassett Clr Rex Stubbs Clr Neville Wearne Clr Trevor Devine Mr Justin Melton (Chairperson) Ms Janette Fairleigh (Deputy Chairperson) Mr Peter Hudson Mr Barry Crockford Mr Zac Hope Mr Graeme Faulkner Mr Stephen Phillips
Apologies:	Clr Barry Calvert Wing Commander Wayne Knight Mr Robert McCallum Mr Chris Young
In Attendance:	Ms Fiona Mann Ms Jenni Allen

REPORT:

SECTION 2 - Confirmation of Minutes

RESOLVED on the motion of Mr Stephen Phillips and seconded by Mr Peter Hudson that the Minutes of the E-Commerce/Market Advisory Committee held on the 25 August 2004, be confirmed.

SECTION 3 - Reports for Determination

ITEM: 8 EMAC A - Committee Member Resignation (91811, 91367, 16197)

MOTION:

RECOMMENDED on the motion of Councillor Rex Stubbs, seconded by Councillor Trevor Devine.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. The information be received.

2. The General Manager review potential applicants with a view to appointing a suitable replacement who meets the selection criteria applicable to the position.

ITEM: 9 EMAC A - CRU Business Breakfasts (91811, 91367)

DISCUSSION:

- The Business Breakfasts are a low key networking exercise with a primary goal to meet with Council's stakeholders to gain feedback as to what local businesses need from Council, and to facilitate the networking between businesses.

- As the sessions are informal, there is no record of the meetings. However, and if requested, the names of firms represented at the Breakfasts can be circulated to the Committee for their reference, subject to privacy requirements.

MOTION:

RECOMMENDED on the motion of Councillor Trevor Devine, seconded by Mr Peter Hudson.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. To provide EMAC representation at the Business Breakfast sessions as hosted by the CRU with:
   (a) The Chairman being offered a standing invitation to attend each session as notified by the CRU; and
   (b) One additional Committee member being invited to attend each session on a rotational basis.

2. The Chairman may nominate another Committee member to attend in his/her stead when unavailable.

ITEM: 10 EMAC A - Business Plans for Commercial Sectors of Glossodia & Wilberforce (91811, 91367)

DISCUSSION:

- The Committee were advised that Council wants to include all towns and villages in its economic development activities and that the development of tourism infrastructure goes beyond these towns.

- The CRU is currently assessing all commercial infrastructure across the Local Government Area as part of its plan to increase the level of commercial activity generally.

MOTION:

RECOMMENDED on the motion of Councillor Bart Bassett, seconded by Councillor Rex Stubbs.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. The Committee establish a project team that includes a representative from the Chamber of Commerce, Mr Barry Crockford; and CRU, Mr Stephen Phillips, to explore the feasibility of creating Commercial Development Units (CDUs) comprising:
   (a) Business representatives from Glossodia, and;
   (b) Business representatives from Wilberforce
2. That the project team liaise with the Glossodia/Wilberforce business community to facilitate the development of business plans in accordance with Council's resolution and funding commitments.
3. That the project team liaise with the Glossodia/Wilberforce business community to identify infrastructure development opportunities offering the greatest appeal and/or impact upon respective commercial operations
4. That in relation to resolutions 2 and 3 above, the project team initially allocate the approved funds on a 50:50 basis between the respective business communities with any adjustments to such allocation being subject to agreement between the parties.

ITEM: 11 EMAC A - CRU Business Planning (91811, 91367)

DISCUSSION:

- The CRU Business Plan has been developed in tandem with Council's Strategic Plan, with it being tabled for the purpose of the Committee to use as an example and perhaps identify projects or activities where the Committee might like to contribute.

MOTION:

RECOMMENDED on the motion of Councillor Bart Bassett, seconded by Councillor Rex Stubbs.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. The E-Commerce/Markets Advisory Committee establish a working party to formulate a business plan that is based upon the CRU Business Plan, which outlines the Committee's:
   (a) Vision, Mission, Goals and Objectives
   (b) Key projects and/or tasks to be undertaken
2. The composition of the working party include Councillor Trevor Devine, Mr Justin Melton, Ms Janette Fairleigh and Mr Barry Crockford, along with relevant others as required.
3. The working party presents a draft E-Commerce / Markets Advisory Committee Business Plan for consideration at the next meeting of the Committee.

ITEM: 12 EMAC A - Technology Park Concept (91367, 91811)

DISCUSSION:

- The specific project would involve a lot of strategic planning requiring a working party in its own right.
- A further recommendation was put forward that an additional working group comprising of the Councillor Bart Bassett (Mayor), Councillor Rex Stubbs, the General Manager and the CRU consider other issues that are particularly relevant to the integrated use of the RAAF Base.

MOTION:

RECOMMENDED on the motion of Councillor Bart Bassett, seconded by Mr Barry Crockford.

Refer to RECOMMENDATION TO COUNCIL

RECOMMENDATION TO COUNCIL:

That:

1. Representatives of the E-Commerce/Markets Advisory Committee establish a working group comprising of Councillor Rex Stubbs, Councillor Trevor Devine, Mr Graeme Faulkner, Mr Zac Hope, Mr Stephen Phillips and Ms Fiona Mann, to explore the feasibility of establishing a Technology Park in The Hawkesbury, which includes:
   (a) Identification of Technology Park industry sector focus options;
   (b) Identification of Technology Park partners;
   (c) Preliminary meetings with Technology Park partners to test reception; and
   (d) Preparation of draft business plan and implementation strategy.
2. Representatives of the E-Commerce/Markets Advisory Committee establish a working group comprising of Councillor Bart Bassett (Mayor), Councillor Rex Stubbs, Mr Graeme Faulkner, Mr Stephen Phillips and Ms Fiona Mann, to explore the options for integrated use of the RAAF base.

3. Independent expert advice be utilised by the working groups in developing the Technology Park concept and the ongoing use of the RAAF base as required.

4. The working groups update the E-Commerce/Markets Advisory Committee at key milestones in developing the Technology Park concept and RAAF strategy.

ITEM: 13 EMAC A - Achieving M-commerce Capability (91811, 91367)

MOTION:

RECOMMENDED on the motion of Mr Graeme Faulkner, seconded by Mr Barry Crockford.

Refer to RECOMMENDATION TO COUNCIL

RECOMMENDATION TO COUNCIL:

That:

1. The E-Commerce / Markets Advisory Committee establish a working party comprising the Chair and representatives of the CRU to explore the feasibility of creating a m-commerce industry, which includes:
   (a) Identification of commercial offerings having demand potential
   (b) Identification of likely consortia partners
   (c) Preparation of draft business plan and implementation strategy

2. The composition of the working party be flexible enough to include independent experts as required.

3. The working party provide progress reports at each EMAC meeting.

ITEM: 14 EMAC A - E-Enabling Ratepayers and the Community (91811, 91367)

DISCUSSION:

- It was expressed to the Committee the opportunity for Council, together with suitable partners, to transform their business well beyond the limits of their own resources.

- Must factor into the concept the generational issue, requiring different strategies to communicate to all generations. Inclusion of a local program by institutions such as the local University and TAFE for education on new technologies was discussed.

MOTION:

RECOMMENDED on the motion of Mr Graeme Faulkner, seconded by Councillor Rex Stubbs.

Refer to RECOMMENDATION TO COUNCIL

RECOMMENDATION TO COUNCIL:

1. Council Staff explore how Hawkesbury City Council can take a lead in e-enablement, transforming the way that the Hawkesbury is perceived by the broader business community through a Partnerships strategy, which includes:
   (a) Identification of suitable partners, based on underlying goals and results to be achieved;
   (b) Preliminary meetings with suitable partners to test reception;
   (c) Preparation of a report back to the E-Commerce / Markets on the recommend e-transforming Partnership strategy that Council should pursue.

ITEM: 17 EMAC A - Committee Member Change (91367, 77675)

MOTION:

RECOMMENDED on the motion of Councillor Rex Stubbs, seconded by Councillor Bart Bassett.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. The information be received.

2. The Committee welcome Wing Commander Tracey Simpson as a community member of the Committee, representing the Richmond RAAF Base.

SECTION 4 - Reports for Information

ITEM: 15 EMAC A - Signage Strategy for The Hawkesbury - Update (91811,91367)

MOTION:

RECOMMENDED on the motion of Mr Stephen Phillips, seconded by Mr Justin Melton.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the information be received.

SECTION 5 - General Business

ITEM: 16 Committee representations on the Hawkesbury - Lithgow Tourism Cooperative Working Group - Councillor Nominees

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MOTION:

RECOMMENDED on the motion of Mr Graeme Faulkner, seconded by Mr Justin Melton.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That Councillor Bart Bassett and Councillor Rex Stubbs represent the Committee on the Lithgow Tourism Cooperative Working Group.

The meeting terminated at 8:55pm.

Submitted to and confirmed at the meeting of the E-commerce/Markets Advisory Committee held on Wednesday, 16 February 2004.

oooO END OF REPORT Oooo

ROC - Local Traffic Committee Minutes - 17 November 2004 - (80245)

Present:	Councillor B Bassett, Chairman* Mr T O'Brien, Office of Mr S Pringle, MP Mr J Christie, Office of Mr A Shearan, MP Sen Constable C Hamilton, NSW Police Service Mrs J Burton, Roads & Traffic Authority
Apologies:	Mr R Elson, Department of Motor Transport
In Attendance:	Mr C Amit, Manager Design & Mapping Services Mrs J Hogge, Road Safety Officer Mr T Shepherd, Administration Officer, Asset Services & Recreation

REPORT:

SECTION 1 - Confirmation of Minutes

Minutes of the meetings held on 20 October 2004 and 28 October 2004 were confirmed.

SECTION 2 - Reports for Determination

2.1 Speed review – Berger Road, South Windsor [Londonderry] (80245, 73611)

Introduction:

Representations have been received from Hawkesbury Sports Council and Bligh Park Soccer Club raising concerns in relation to high vehicular speed on Berger road in the vicinity of the sporting fields in South Windsor. Bligh Park Soccer Club has requested Hawkesbury Sports Council to erect a fence along the boundary to the sporting fields. They claim that:
Over the years Bligh Park Soccer Club has grown to approximately 495 players and as such there are a large number of children on Berger Road at any given time (pre-season as well as during the season).

It is now very much a safety issue due to the number of cars being parked along Berger Road and the lack of visibility for the passing vehicles of the children chasing balls that have left the sporting fields.

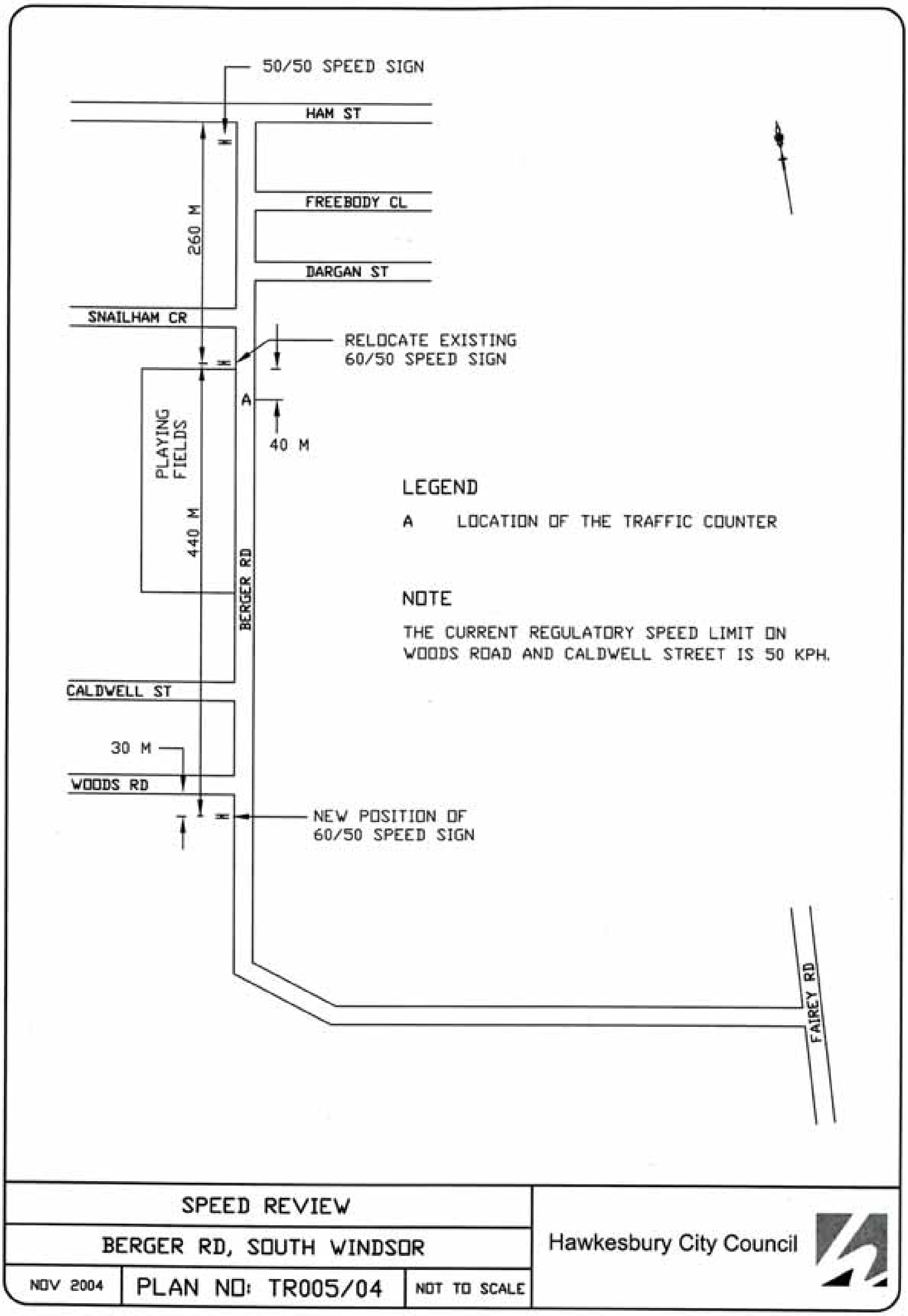
Hawkesbury Sports Council has informed that they are currently unable to proceed with the installation of the requested fence until their next budget allocation is determined. They have requested Hawkesbury City Council to consider the installation of a speed calming device in the vicinity of the sporting fields.

Discussion:

Berger Road is a local road in South Windsor extending from Ham Street to Fairey Road. The road width between the kerbs in the vicinity of the sporting fields is 12.7 metres. The horizontal alignment consists of a straight section and there are residential properties on Berger Road between Ham Street and Woods Road (0.7km long). The length of the sporting fields is approximately 250 metres and there is a fence with copper log posts and ferry cable along the boundary to the fields.

The RTA Accident Database indicates one injury accident and one minor accident (none involving pedestrians) during the period from January 1999 to December 2003. The current regulatory speed limit between Ham Street and Snailham Crescent (260 m long) is 50 kph since November 1998 and between Snailham Crescent and Fairey Road (1.25 km long) is 60 kph. Traffic volumes of 550 ADT and an 85th percentile speed of 74 kph were recorded in 2000 at the location shown on the attached Plan No. TR005/04. There are no traffic calming devices currently in place on this road. The wider appearance and the straight alignment of Berger Road, tends to promote excessive vehicular speeds. There are cars parked in the vicinity of the sporting fields during sporting activities only.

It would be appropriate to request the RTA to consider the relocation of the existing 60 kph speed limit sign on Berger Road near Snailham Crescent to a point 30 metres south of Woods Road to reduce the vehicular speed in the vicinity of the sporting fields. This will extend the existing 50 kph speed limit zone by 440 metres. Refer to the attached Plan No: TR005/04. The installation of a speed calming device is not recommended at this stage mainly considering the low traffic volume. It would be appropriate to erect a fence along the boundary to the sporting fields by Hawkesbury Sports Council to improve the safety of the children as requested by the Bligh Park Soccer Club.


50/50 SPEED SIGN
HAM ST
FREEBODY CL
DARGAN ST
260 M
SNAILHAM CR
RELOCATE EXISTING
60/50 SPEED SIGN
A
40 M
PLAYING
FIELDS
440 M
BERGER RD
LEGEND
A LOCATION OF THE TRAFFIC COUNTER
NOTE
THE CURRENT REGULATORY SPEED LIMIT ON
WOODS ROAD AND CALDWELL STREET IS 50 KPH.
CALDWELL ST
30 M
WOODS RD
NEW POSITION OF
60/50 SPEED SIGN
FAIREY RD
SPEED REVIEW
BERGER RD, SOUTH WINDSOR
NOV 2004
PLAN NO: TR005/04
NOT TO SCALE
Hawkesbury City Council

Recommendation:

That:

1. the RTA be requested to relocate the existing 60 kph speed limit sign on Berger Road near Snailham Crescent to a point 30 metres south of Woods Road. This will extend the existing 50 kph speed limit zone by 440 metres.

2. The erection of the fence along the boundary to the sporting fields be considered by Hawkesbury Sports Council when determining their budget for 2005/06.

2.2 Traffic calming – Chestnut Drive, Glossodia [Hawkesbury] (80245,

Introduction:

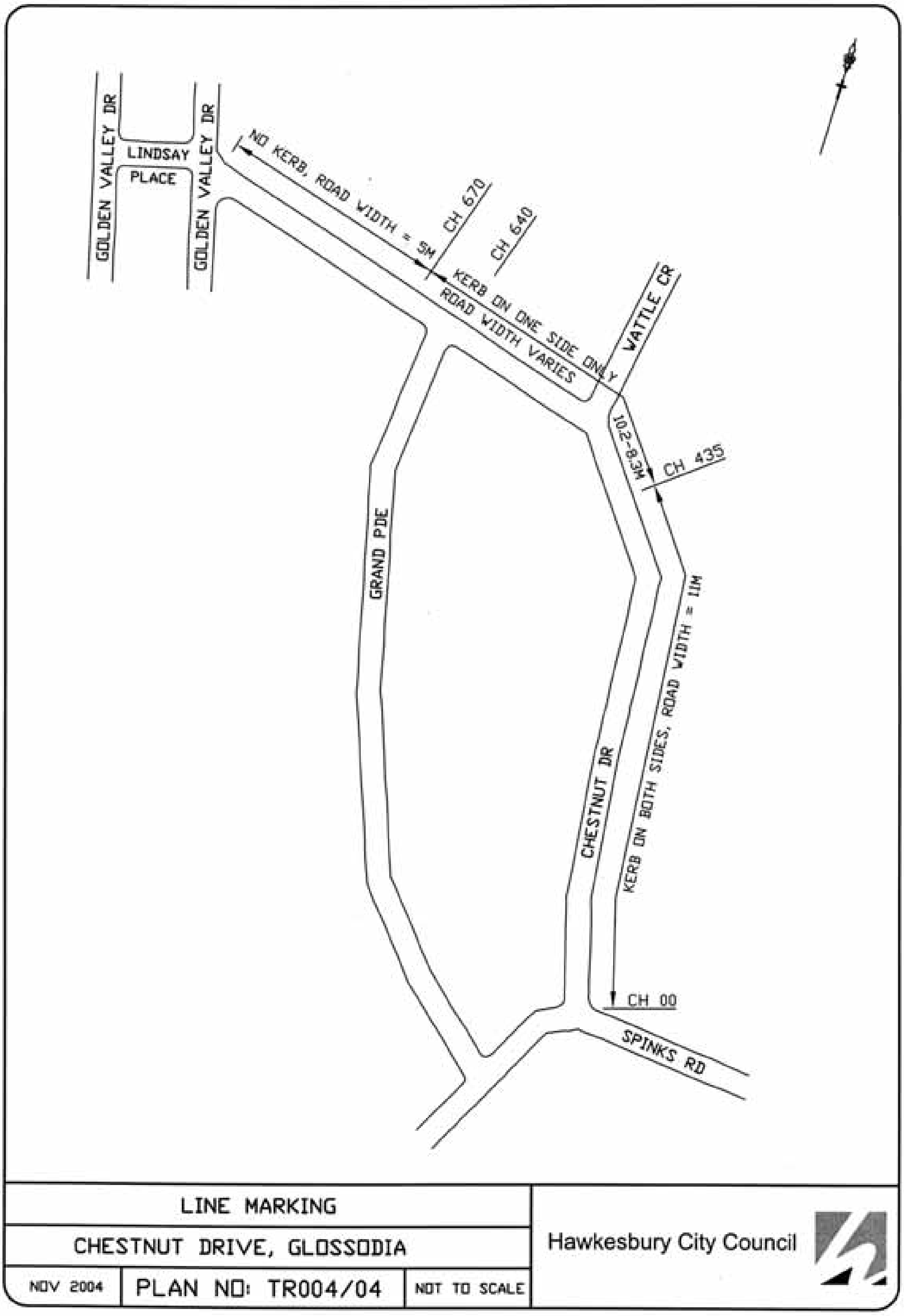
Representation has been received from Mr Mark Maslin of 35 Chestnut Drive, Glossodia raising concerns in relation to high vehicular speed on Chestnut Drive. He claims that Chestnut Drive is used as a by-pass route regularly to access the Shopping Village and the Glossodia Public School. He has requested that consideration be given for the installation of road humps or similar devices along Chestnut Drive to control the vehicular speed.

Discussion:

Chestnut Drive is a local road in Glossodia extending from Spinks Road to Golden Valley Drive for an approximate length of 0.9 km. It intersects with two local roads: Wattle Crescent and Grand Parade. The road width is shown on the attached Plan No: TR004/04. The horizontal alignment consists of a series of straight sections and well-developed circular curves. The vertical alignment consists of steep vertical curves between Grand Parade and Golden Valley Drive. There are residential properties on Chestnut Drive between Spinks Road and Grand Parade.

The RTA Accident Database indicates two injury accidents, with one involving a pedestrian, during the period from January 1999 to December 2003. The current regulatory speed limit is 50 kph. Traffic volumes of 957 ADT and an 85^{th} percentile speed of 66 kph were recorded in 2004. There are no traffic calming devices currently in place on this road. The wider appearance and the straight alignment (in some sections) of Chestnut Drive, tend to promote excessive vehicular speeds. The traffic volumes indicate that Chestnut Drive is used as a by-pass route to access the Shopping Village and the Glossodia Public School. Also, Chestnut Drive can be used as a short-cut route by motorists to travel from Spinks Road to Tennyson Road (East Kurrajong).

As part of a Local Area Traffic Management Plan, it would be appropriate to mark barrier lines from Spinks Road to Grand Parade and separation lines with RRPMs to establish 2.5 metre wide parking lanes on both sides of Chestnut Drive from Spinks Road (CH 00) to CH 435. This will create the perception of a narrow travelling lane (3.0m wide) for motorists, which will discourage speeding. The road width between Wattle Crescent and Grand Parade has inadequate width to mark parking separation lines and the road width between Grand Parade and Golden Valley Drive is inadequate to mark barrier lines. It is considered that the line marking treatment is a better option than the installation of road hump devices as it is cost effective for the full length of the road as well as the road humps possibly creating a noise problem.


GOLDEN VALLEY DR
LINDSAY PLACE
GOLDEN VALLEY DR
NO KERB, ROAD WIDTH = 5M
CH 670
CH 640
KERB ON ONE SIDE ONLY
ROAD WIDTH VARIES
WATTLE CR
CH 435
GRAND PDE
CHESTNUT DR
KERB ON BOTH SIDES, ROAD WIDTH = 11M
CH 00
SPINKS RD
LINE MARKING
CHESTNUT DRIVE, GLOSSODIA
NOV 2004
PLAN NO: TR004/04
NOT TO SCALE
Hawkesbury City Council

Recommendation:

That:

1. barrier lines be marked along the centre of Chestnut Drive and associated RRPMs be installed at 12m intervals from Spinks Road (CH 00) to Grand Parade (CH 670);

2. separation lines be marked to establish 2.5 metre wide parking lanes on both sides of Chestnut Drive and associated RRPMs be installed at 12m intervals from Spinks Road (CH 00) to CH 435. Refer to the attached Plan No: TR004/04.

2.3 Traffic calming – Colonial Drive, Bligh Park [Londonderry] (80245, 86144)

Introduction:

Representation has been received from Monique Boardman of 66 Colonial Drive, Bligh Park raising issues including speeding vehicles along Colonial Drive, school zone extension and pedestrian safety. She claims that:

- It is very easy for vehicles to drive straight over the roundabout at Alexander Street; and,

- At least a quarter of the students of Bligh Park Public School use the existing pedestrian crossing on Colonial Drive, which is located adjacent to the roundabout at the intersection of Colonial Drive and Alexander Street.

She has requested that consideration be given:

- for the installation of road humps along Colonial Drive to control the vehicular speed;

- for the extension of the existing school zone on Alexander Street up to Colonial Drive and to some extent in both the westerly and easterly direction on Colonial Drive from its intersection with Alexander Street. This zone will include the existing pedestrian crossing;

- for the modification of the roundabout to further reduce the vehicular speed through the roundabout; and,

- for the replacement of the existing pedestrian crossing signs with larger ones.

Discussion:

Colonial Drive is a distributor road in Bligh Park extending from George Street to Hearne Street for an approximate length of 1.75 km. It intersects with seven local roads: Sirius Road, Alexander Street (both ends), Harradine Crescent (both ends), Guardian Crescent, Birk Place, Turner Close and Tindell Street and with one distributor road Rifle Range Road. The average width of the carriageway between the kerbs is 12.8 metres. The current regulatory speed limit is 50 kph. The horizontal alignment consists of a series of straight sections and well-developed circular curves. There are residential properties on both sides of the road as well as a recreational reserve in the vicinity of Guardian Crescent.

The wider appearance and the straight alignment (in some sections) of Colonial Drive, tend to promote excessive vehicular speeds. The width of the road encourages vehicles to overtake by moving into the path of oncoming traffic. Traffic calming on this road currently includes short sections of barrier line marking, a pedestrian crossing with a Flat Top road hump, three roundabouts and two refuge islands. The RTA Accident Database indicates four injury accidents and nine minor accidents and no accidents involving pedestrians on Colonial Drive during the period from January 1999 to December 2003.

Traffic volume and 85th percentile speed details on Colonial Drive are shown on the following table:

Street/Location	**ADT Both ways**	**85th percentile kph**	**Year**
50m west of Alexander St Roundabout	3750	48	2004
50m east of Alexander St Roundabout	3956	50	2004
100m west of western end of Harradine Cr	5950	66	2002

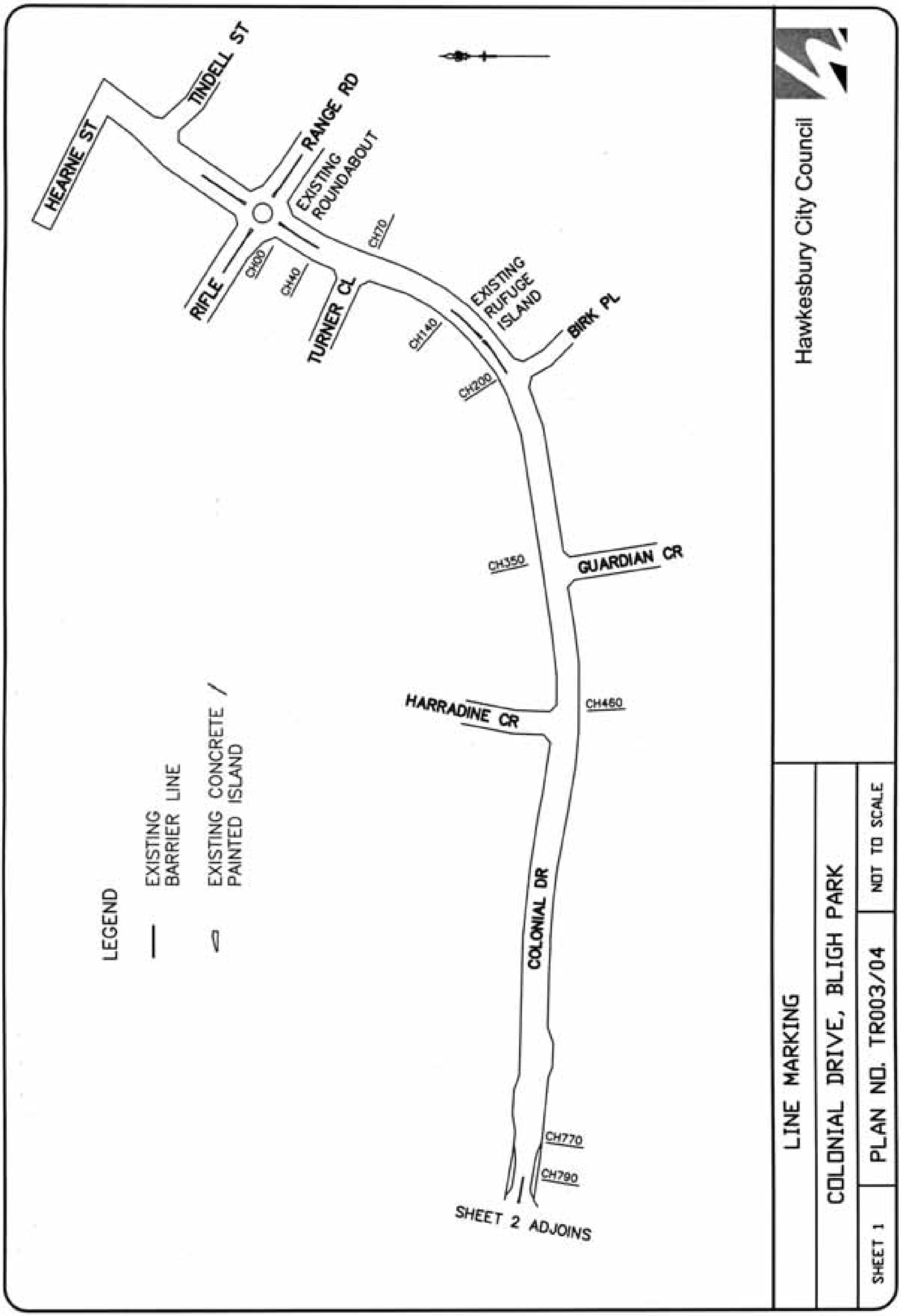
The 85th percentile speed is 16 kph higher than the current regulatory speed limit along the straight sections of Colonial Drive. The 85th percentile speed is approximately equal to the current regulatory speed limit on Colonial Drive near the roundabout, which is located at its intersection with Alexander Street. This is a small roundabout with a mountable central island and splitter islands. This device serves both traffic calming and turning movement control functions. The construction of concrete approach islands to replace the existing painted islands to further reduce the vehicular speed through the roundabout, will obstruct bus turning movements. Hence, such modifications to further reduce the vehicular speed through the roundabout is not practicable.

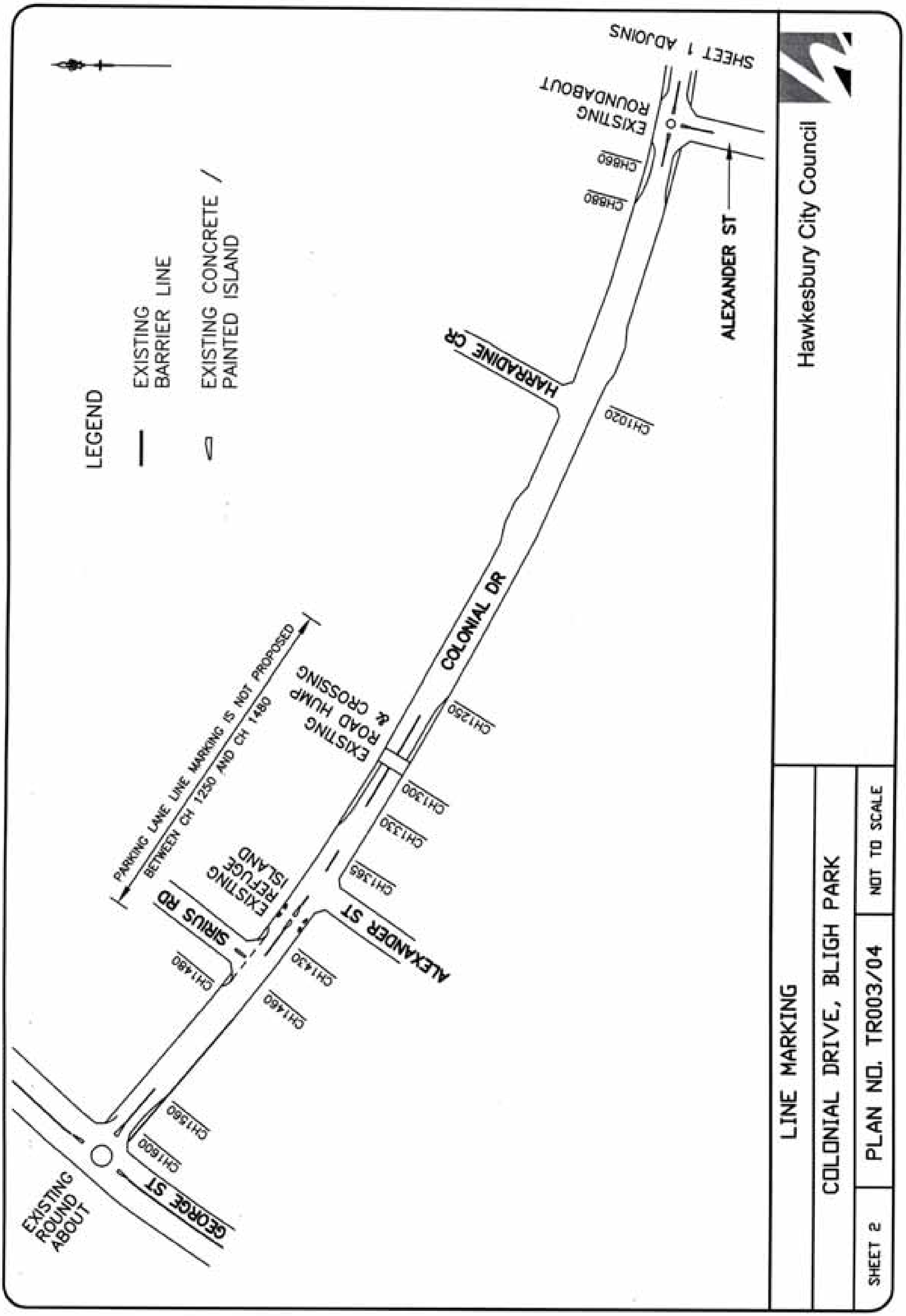
As part of a Local Area Traffic Management Plan, it would be appropriate to mark barrier lines and separation lines with RRPMs to establish 3.1 metre wide parking lanes on both sides of Colonial Drive on the sections shown in the following table:
Ch 00 = Intersection of Colonial Drive and Rifle Range Road (kerb line)

Mark Barrier Lines	Mark Separation Lines
From CH 40 to CH 140 From CH 210 to CH 790 From CH 860 to CH 1260 From CH 1330 to CH 1365 From CH 1460 to CH 1560	From CH 40 to CH 140 From CH 210 to CH 770 From CH 880 to CH 1250 From CH 1480 to CH 1600

This will create the perception of a narrow travelling lane (3.3m wide) for motorists, which will discourage speeding. It is considered that the line marking treatment is a better option than the installation of road hump devices as it is cost effective for the full length of the road as well as the road humps possibly creating a noise problem.

The existing school zone on Alexander Street extends up to a point, 50 metres south of Colonial Drive. The RTA has advised that as no part of the school frontage or property boundary is situated on Colonial Drive and no direct access point from the school to Colonial Drive, this section of Colonial Drive does not fall within the guidelines issued by the RTA for the extension of a school zone. The existing pedestrian crossing signs including the Pedestrian Crossing Ahead signs on Colonial Drive and Alexander Street are standard sized signs, used on a distributor road. These signs are clearly visible for approaching vehicles and there is adequate sight distance for motorists to stop safely. Hence, it is not required to upsize the existing signs.


Hawkesbury City Council
LINE MARKING
COLONIAL DRIVE, BLIGH PARK
PLAN NO. TR003/04
NOT TO SCALE
SHEET 1
LEGEND
EXISTING BARRIER LINE
EXISTING CONCRETE / PAINTED ISLAND
HEARNE ST
TINDELL ST
RANGE RD
EXISTING ROUNDABOUT
RIFLE
CH00
CH40
CH70
TURNER CL
CH140
EXISTING RUFUGE ISLAND
BIRK PL
CH200
CH350
GUARDIAN CR
HARRADINE CR
CH460
COLONIAL DR
CH770
CH790
SHEET 2 ADJOINS


LEGEND
EXISTING BARRIER LINE
EXISTING CONCRETE / PAINTED ISLAND
SHEET 1 ADJOINS
EXISTING ROUNDABOUT
CH860
CH880
ALEXANDER ST
HARRADINE CR
CH1020
COLONIAL DR
EXISTING ROAD HUMP & CROSSING
CH1250
CH1300
CH1330
CH1365
PARKING LANE LINE MARKING IS NOT PROPOSED BETWEEN CH 1250 AND CH 1480
EXISTING REFUGE ISLAND
SIRIUS RD
ALEXANDER ST
CH1480
CH1430
CH1460
CH1580
CH1600
GEORGE ST
EXISTING ROUND ABOUT
Hawkesbury City Council
LINE MARKING
COLONIAL DRIVE, BLIGH PARK
PLAN NO. TR003/04
NOT TO SCALE
SHEET 2

Recommendation:

That:

1. barrier lines be marked along the centre of Colonial Drive and associated RRPMs be installed at 12m intervals on the sections shown in the following table;

2. separation lines be marked to establish 3.1 metre wide parking lanes on both sides of Colonial Drive and associated RRPMs be installed at 12m intervals on the sections shown in the following table.

   Refer to the attached Plan No: TR003/04.
   Ch 00 = Intersection of Colonial Drive and Rifle Range Road (kerb line)
   Ch 1600 = Intersection of Colonial Drive and George Street

Mark Barrier Lines	Mark Separation Lines
From CH 40 to CH 140 From CH 210 to CH 790 From CH 860 to CH 1260 From CH 1330 to CH 1365 From CH 1460 to CH 1560	From CH 40 to CH 140 From CH 210 to CH 770 From CH 880 to CH 1250 From CH 1480 to CH 1600

3. investigation be undertaken as to the suitability of the existing position of the pedestrian crossing at the eastern intersection of Alexander Street and Colonial Drive, given that the pedestrian crossing is obscured by multiplicity of signage associated with the roundabout at that location.

2.4 Francis Street, Richmond – Request for a Pedestrian Crossing [Londonderry] (80245,3996, 92096, 89834, 92558)

Introduction:

Representations have been received from Probus Club of Hawkesbury Inc, Richmond Club Limited, Hawkesbury Ladies' Probus Club Inc, Richmond Windsor View Club and Association of Independent Retirees Limited (Hawkesbury Branch) requesting that consideration be given for the installation of a pedestrian crossing on Francis Street, Richmond, opposite the Richmond Club new carpark to cross the road safely due to the high volume and speed of traffic. Further, they mentioned that this crossing will be mainly for the benefit of elderly people (including disabled people) who park their cars in the new carpark and walk to the club premises to attend meetings and functions.

Discussion:

Francis Street is a local road in Richmond, which provides access to the Richmond Commercial Centre. The horizontal alignment of Francis Street near Richmond Club consists of a straight section. The width of the carriageway between the kerbs is 12.6 metres. The regulatory speed limit is 50 kph. Traffic volumes of 4987 ADT and an 85^{th} percentile speed of 62 kph were recorded in 2004. The RTA Accident Database indicates one pedestrian involved injury accident on Francis Street between Toxana Street and East Market Street during the period from January 1999 to December 2003.

As a result of a site investigation, the following were observed:

- There were 35 cars parked in the new Richmond Club carpark, which is located on the northern side of Francis Street. This carpark has a capacity for 170 vehicles.

- The Richmond Club carpark, which is located on the southern side of Francis Street, has a capacity for 55 vehicles including 11 spaces for disable people. This carpark was fully utilised.

Traffic and pedestrian counts were recorded, as listed in the following table, taking into consideration the peak times of lunch and dinner.

Time	Number of pedestrians (P)	Number of vehicles (V)	P x V	85th percentile speed	Percentage of elderly people
11.30 am to 12.30 pm	32	377	12,064	61 kph	28%
5.30 pm to 6.30 pm	22	398	8,756	61 kph	Not counted

Minimum peak hour traffic and pedestrian requirements for the installation of a pedestrian crossing in accordance with AS1742.10–1990 under clause 6.2.2. are shown in the following table:

Time	Number of pedestrians (P)	Number of vehicles (V)	P x V
Peak hour	60	600	90 000

The above traffic and pedestrian count details indicate that the conditions that would justify the installation of a pedestrian crossing at this location are not being met.

Parking lanes on Francis Street in the vicinity of Richmond Club are primarily being used as on-street car parks. This reduces the crossing width of the road. It was observed that the current waiting time to cross the road for elderly pedestrians is less than one minute during the peak hour. The construction of a central refuge island device (without a marked crossing) to assist pedestrians to cross Francis Street, will result in the loss of approximately six on-street parking spaces and the existing Mini Bus and Coach Zone would need to be relocated in a westerly direction. The cost of the construction for a such device is approximately $10,000.

Recommendation:

That:

1. Whilst the site does not meet warrants, installation of a pedestrian crossing with improved lighting is supported, subject to the Richmond Club agreeing to fund construction of that facility including lighting infrastructure, with the Richmond Club paying annual lighting costs associated with that facility to Integral Energy

2. On behalf of the Roads & Traffic Authority, Mrs J Burton expressed concern at the lack of warrant and registered a dissenting vote.

2.5 Bike Race (Mountain Bike Endurance) – St Albans [Hawkesbury] (80245, 85193)

RECOMMENDATION:

Introduction:

An application has been received from the Maximum Adventure Pty Ltd seeking permission to hold a fund raising Mountain Bike Endurance Event for the St Albans Rural Fire Brigade on Sunday 10 April 2005 (from 7.30am to 6.00pm), in and around the St Albans and Macdonald Valley areas. The bike race is over a 100 km long route and is predominantly on the tracks within the Parr State Recreational Area, Yengo National park, private properties and on the following public roads (refer to the attached Plan No. TR006/04 and the Road Usage Spreadsheet submitted by the event organiser):

Upper Macdonald Road – gravel road, few gates and cattle grids along the road

Wollombi Road – 200m long section is sealed and the rest is gravel
Settlers Road – 7.5km long section is gravel road and the rest is sealed (race will be on the 7.5 km long gravel section and 4.5 km long sealed section)
Bulga Street – race will be on the sealed section
Wrights Creek Road - gravel road, few gates and cattle grids along the road
St Albans Road - 5.8km long section is gravel road and the rest is sealed (race will be on the 2 km long sealed section and 1.5 km long gravel section)
Wharf Street – sealed road
Macdonald River – River crossing point to be determined by the event organiser

The race is also traversing along Great Northern Road, which is under the care and control of the National Parks and Wildlife Service. The event organiser has informed the following:

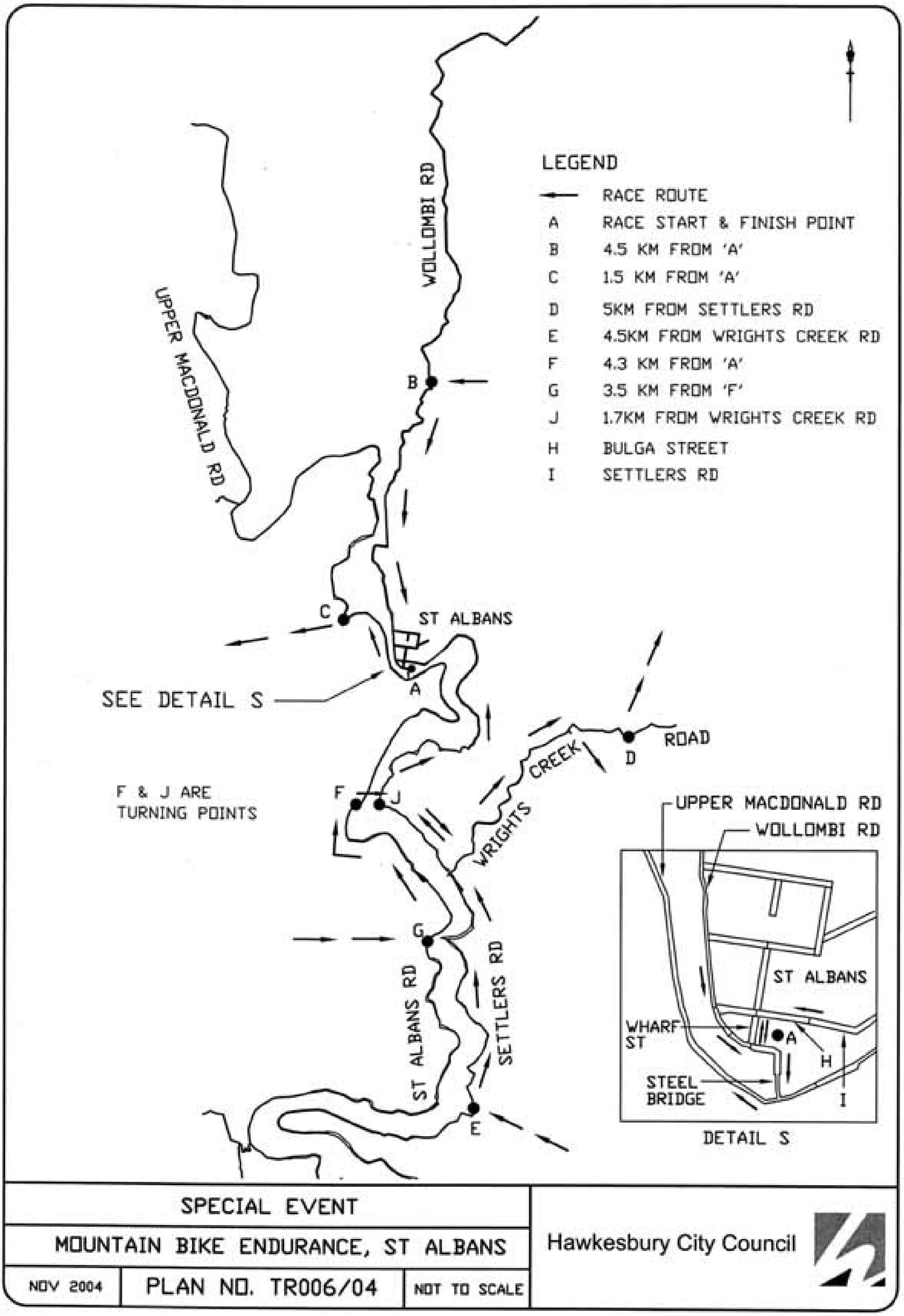
- This event is a long distance cycling race;
- The race route will cross the Macdonald River at a point to be determined by the event organiser. However, if the river is flooded and unsafe to cross, St Albans Bridge will be used, which is under the care and control of the Roads and Traffic Authority;
- They are expecting about 300 competitors for this event and they will compete individually or in teams of three;
- The start and finish of the race will be in a large paddock adjacent to Bulga Road in the town of St Albans; and,
- The start of the event will be staggered to reduce the amount of traffic on the roads and trails at any one time.

Discussion:

This event is classified as a “Class 2” special event under the “Traffic Management for Special Events” guidelines issued by the Roads & Traffic Authority (RTA) as this event will impact on local traffic and transport systems and there will be a low scale disruption to the non-event community.

The event organiser is required to submit a Traffic Management Plan (TMP) incorporating a Traffic Control Plan (TCP) to Council for acknowledgement of the TMP and the TCP. As such, it will be necessary for the applicant to lodge an application seeking approval to conduct the event with the NSW Police Service. After receiving this Police approval, it will be necessary for the applicant to submit a TMP incorporating a TCP to Council to undertake the event. This TCP should be prepared by a person holding appropriate certification required by the RTA.

The Chairman advised that Council had resolved to support Guide to Traffic and Transport Management for Special Events.


LEGEND
RACE ROUTE
A RACE START & FINISH POINT
B 4.5 KM FROM 'A'
C 1.5 KM FROM 'A'
D 5KM FROM SETTLERS RD
E 4.5KM FROM WRIGHTS CREEK RD
F 4.3 KM FROM 'A'
G 3.5 KM FROM 'F'
J 1.7KM FROM WRIGHTS CREEK RD
H BULGA STREET
I SETTLERS RD
WOLLOMBI RD
UPPER MACDONALD RD
ST ALBANS
SEE DETAIL S
F & J ARE TURNING POINTS
WRIGHTS CREEK ROAD
ST ALBANS RD
SETTLERS RD
UPPER MACDONALD RD
WOLLOMBI RD
WHARF ST
STEEL BRIDGE
DETAIL S
SPECIAL EVENT
MOUNTAIN BIKE ENDURANCE, ST ALBANS
NOV 2004
PLAN NO. TR006/04
NOT TO SCALE
Hawkesbury City Council

Road Usage and Times Spreadsheet

Route	Distance	Start Time	Finish Time	No. of people
St Albans Bridge to Jack's Track	1.5km	7.30am	7.45am	100
along St Albans Rd	1.5km	8.00am	8.15am	33
	1.5km	8.30am	8.45am	100
Bakers Creek to Word of Life	2.5km	8.40am	9.50am	100
along St Albans Rd	2.5km	9.10am	10.20am	33
	2.5km	9.40am	10.50am	100
Word of Life to Wrights Creek Rd, then to The Meadows	5km	8.45am	10.00am	100
along Settlers Rd and Wrights Creek Rd	5km	9.15am	10.30am	33
	5km	9.45am	11.00am	100
Shepherds Gully to The Meadows	6.5km	10.15am	1.00pm	100
along Settlers Rd and Wrights Creek Rd	6.5km	10.45am	1.30pm	33
Shepherds Gully to St Albans Bridge	9km	11.15am	2.15pm	100
along Settlers Rd				
The Steps to St Albans Bridge	4.5km	11.45am	3.30pm	100
along Wollombi Rd	4.5km	12.15pm	6.00pm	33

Recommendation:

That:

1. this event be classified as a "Class 2" special event under the "Traffic Management for Special Events" guidelines issued by the RTA;

2. the event organiser obtain a copy and become familiar with the contents of the RTA publication "Guide to Traffic and Transport Management for Special Events" (Version 3.3) which explains the responsibilities of the event organiser in detail. This publication is available on the RTA's web site at http://www.rta.nsw.gov.au/trafficinformation/downloads/tmc_specialevents_dl1.html

3. no objection be held to this event subject to compliance with the following conditions:

   a) the applicant obtaining approval to conduct this event, from the NSW Police Service;

   b) the applicant submitting a Traffic Management Plan (TMP) for the entire route incorporating a Traffic Control Plan (TCP) to Council for acknowledgement. The TCP should be prepared by a person holding appropriate certification required by the RTA; Further details of TMP and TCP can be obtained from the Transport Management Centre of RTA on 8396 1400;

   c) all traffic controllers / marshals operating within the public road network holding appropriate certification required by the RTA;

   d) the event organiser assessing the risk and addressing the suitability of the route as part of the risk assessment considering the possible risks for all participating bike riders travelling on winding, narrow, uneven gravel roads with steep roadside embankments and sharp bends; This assessment should be carried out by visual inspection of the route/site by the event organiser prior to preparing the TMP and prior to the event;

   e) the event organiser carrying out an overall risk assessment for the whole event to identify and assess the potential risks to spectators, participants and road users during the event and designing and implementing a risk elimination or reduction plan in accordance with the Occupational Health and Safety Regulation 2000; (information for event organisers about managing risk is available on the Department of Tourism, Sport and Recreation's web site at http://www.dsr.nsw.gov.au);

   f) as the event may traverse on the St Albans Bridge, which is under the care and control of the RTA, the applicant submitting to Council a copy of its Public Liability Policy in an amount not less than $20,000,000 with Council and the Roads & Traffic Authority's interest noted on the Policy;

   g) all roads and marshalling points are to be kept clean and tidy, with all directional signs to be removed immediately on completion of the activity;

   h) the applicant notify the details of the event to ambulance, fire brigades/Rural Fire Service and SES;

   i) the applicant obtain approval from the National Parks and Wildlife Service for the use of Parr State Recreational Area, Yengo National park and Great Northern Road;

   j) the applicant advertise the event in the local press two weeks prior to the event; and,

   k) the riders follow all the general road user rules while riding on public roads.

4. appropriate advisory signs and traffic control devices be placed after all the required approvals are obtained from the relevant authorities, during the event along the route under the direction of a traffic controller holding appropriate certification required by the RTA in accordance with the authorised TMP and associated TCP.

5. the competitors and participants be advised of the traffic control arrangements in place prior to the commencement of the event.

6. this applicant is subject to all Traffic Management Plans, Traffic Control Plans and Section 40 approvals being returned to Council by no later than 31 January 2005 for presentation to the Local Traffic Committee meeting to be held on 16 February 2005, as well as the applicant signing the approval section of the Transport Management Template.

7. In advising Council resolution to the applicant, that the applicant be advised that there is no latitude for exemption and failure to comply with condition 6 will result in refusal of the application.

2.6 Development Application 1109/04 Proposed Motel Development at No 820 Richmond Road, Clarendon (Hawkesbury Racecourse) (80245, 10220, 79339)

Report:

Mr G Hall, Town Planning Co-ordinator, joined the meeting at this stage for discussion of this matter.

Council has received a Development Application seeking approval to construct a 30 (thirty) room motel on the above property.

Enclosed is a site plan showing the location of the site.

The development proposes access from Richmond Road (current intersection for the racecourse) and the private access roads of the racecourse.

The application was accompanied by a Traffic and Parking report prepared by Transport and Traffic Planning Associates which is attached.

The application has been referred to the Local Traffic Committee for comments on the proposed development and any conditions that should be imposed if the development is approved.

A reduced set of the site plan and internal layout is also enclosed to assist the committee.

6 (c)

Hawkesbury City Council

366 George Street (PO Box 146), Windsor 2756 Phone: (02) 4560 4565 Facsimile: (02) 4560 4400 DX: 8601 Windsor

application for
- development consent, ✓
- construction certificate
- and/or other approval

Made under the Environmental Planning and Assessment Act, 1979

Office Use Only	
DA No.:	
CC No.:	
CDC No.:	
Fees:	
Date:	
Receipt No.:	

Hawkesbury City Council
01 NOV 2004

Description of Proposal: TO CONSTRUCT A NEW 30-ROOM MOTEL

Estimated cost of Development: $2,400,000

Type of Application, Certificate or Approval (see notes on page 4)
Place a tick in one or more boxes

- ☑ Development Consent
- ☐ Building Construction Certificate
- ☐ Complying Development Certificate
- ☐ Engineering Construction Certificate
- ☐ Integrated Development Consent (Make sure you complete note 6)

Property Description
No.: 820 Street: RICHMOND ROAD
Suburb: CLARENDON Lot: Part 6 DP or SP: 164771

For Subdivision Only N/A
Number of Existing Lots: Number of Additional Lots created:
Creation of new road: ☐ Yes ☐ No

SCANNED

Applicant's details
Name: HAWKESBURY RACE CLUB LIMITED
Address: P.O. Box 469 (820 Richmond Road, Clarendon)
Suburb: RICHMOND NSW 2753
Daytime Phone: 4560 5203 Fax: 4577 6682
Mobile: 0417 432 803 Signature

DataWorks Document Number: 1848852

Hawkesbury City Council

366 George Street (PO Box 146), Windsor 2756 Phone: (02) 4560 4565 Facsimile: (02) 4560 4400 DX: 8601 Windsor

Owner/s Details

All the registered owners of the above property should be listed here. These should be the owners as shown on the Council record. If the property has recently changed hands, Council may require a copy of the Title Deed or a letter from the conveyancer to confirm that ownership has changed.

Name/s: HAWKESBURY RACE CLUB LIMITED

Address: P.O. Box 469 (820 Richmond Rd, Clarendon)

Suburb: RICHMOND Postcode: 2753

I/we own the subject land and consent to Council Officers entering the premises for the purpose of carrying out inspections in conjunction with this application, without first giving written notice.

Signatures of all owners:

BRYAN FLETCHER

SEC/MGR

NOTE: If the owner is a Company or Owners Corporation, it's Common Seal must be stamped in the box provided otherwise the Managing Director must sign and clearly indicate the ACN.

Company Seal

Common Seal
HAWKESBURY RACE CLUB LIMITED
ACN 088 383 466

Builder's Details (**for Construction Certificate only**)

☑ To be advised ☐ Owner/Builder

☐ Licensed Licence No.:

Name:

Address:

Suburb: Postcode:

Appoint Council as Certifying Authority not yet.

Do you wish to nominate Hawkesbury City Council as your Principal Certifying Authority at this time. You may nominate a private (non-Council) principle Certifying Authority if you wish. ☐ Yes ☐ No

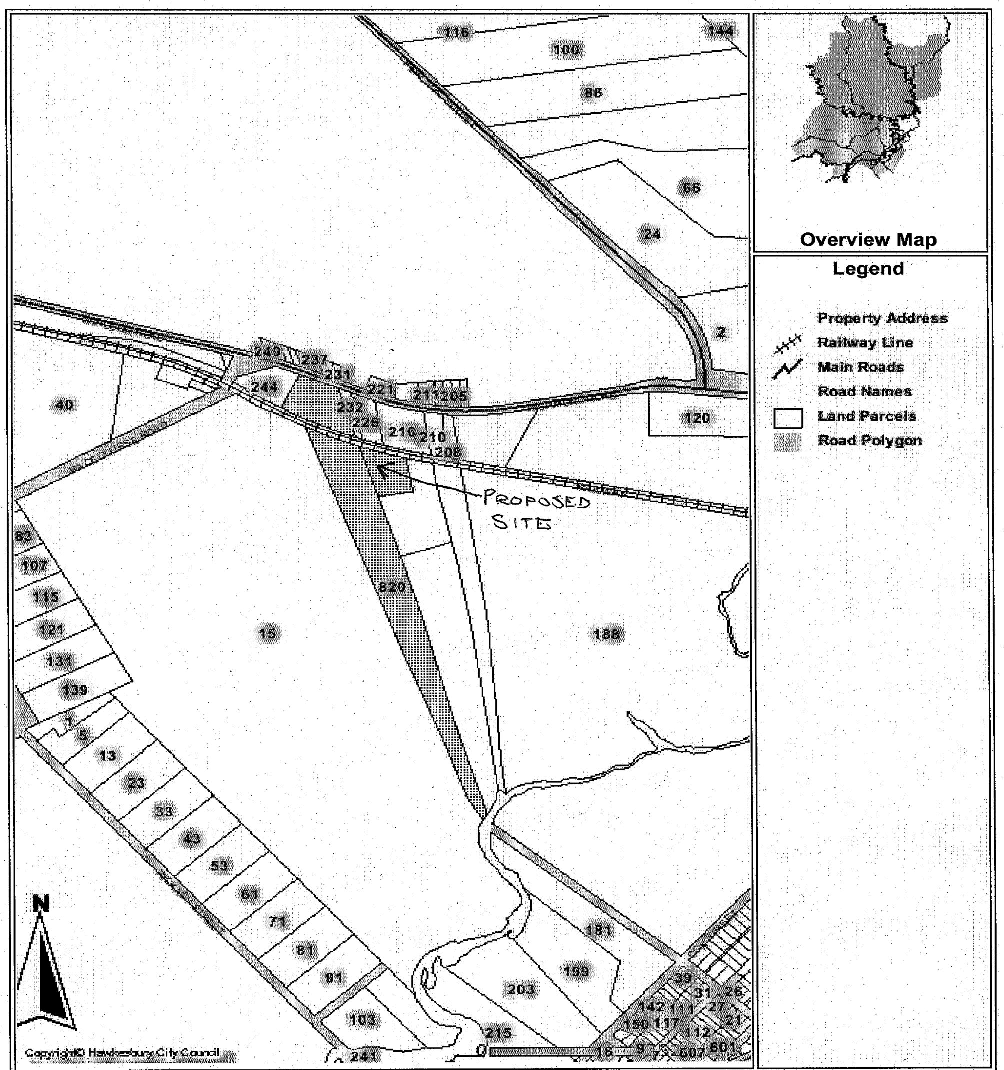
Signature of Applicant:

Statement of Environmental Effects (Development Applications Only) ✓

You must attach a statement of environmental effects.

DataWorks Document Number: 1848852

Standard A4 Portrait Map Print



STANDARD MAP

Disclaimer:
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Hawkesbury City Council

Date: 9-11-2004

http://hcc-emap01/P13_02_00/eProclaim/pmapMapping/pmapPrintTemp.../pmapprint.as 9/11/2004

TRANSPORT AND TRAFFIC PLANNING ASSOCIATES

PROPOSED MOTEL
HAWKESBURY RACECOURSE SITE
RACECOURSE ROAD, CLARENDON

Assessment of Traffic and Parking Implications

September 2004

Reference 04203

TRANSPORT AND TRAFFIC PLANNING ASSOCIATES
Transportation, Traffic and Design Consultants
Suite 603, Level 6
282 Victoria Avenue
CHATSWOOD 2067
Telephone (02) 9411 5660
Facsimile (02) 9904 6622
Email ttpa@ttpa.com.au

DataWorks Document Number: 1848852

TRANSPORT AND TRAFFIC PLANNING ASSOCIATES

TABLE OF CONTENTS

LIST OF ILLUSTRATIONS

DataWorks Document Number: 1848852

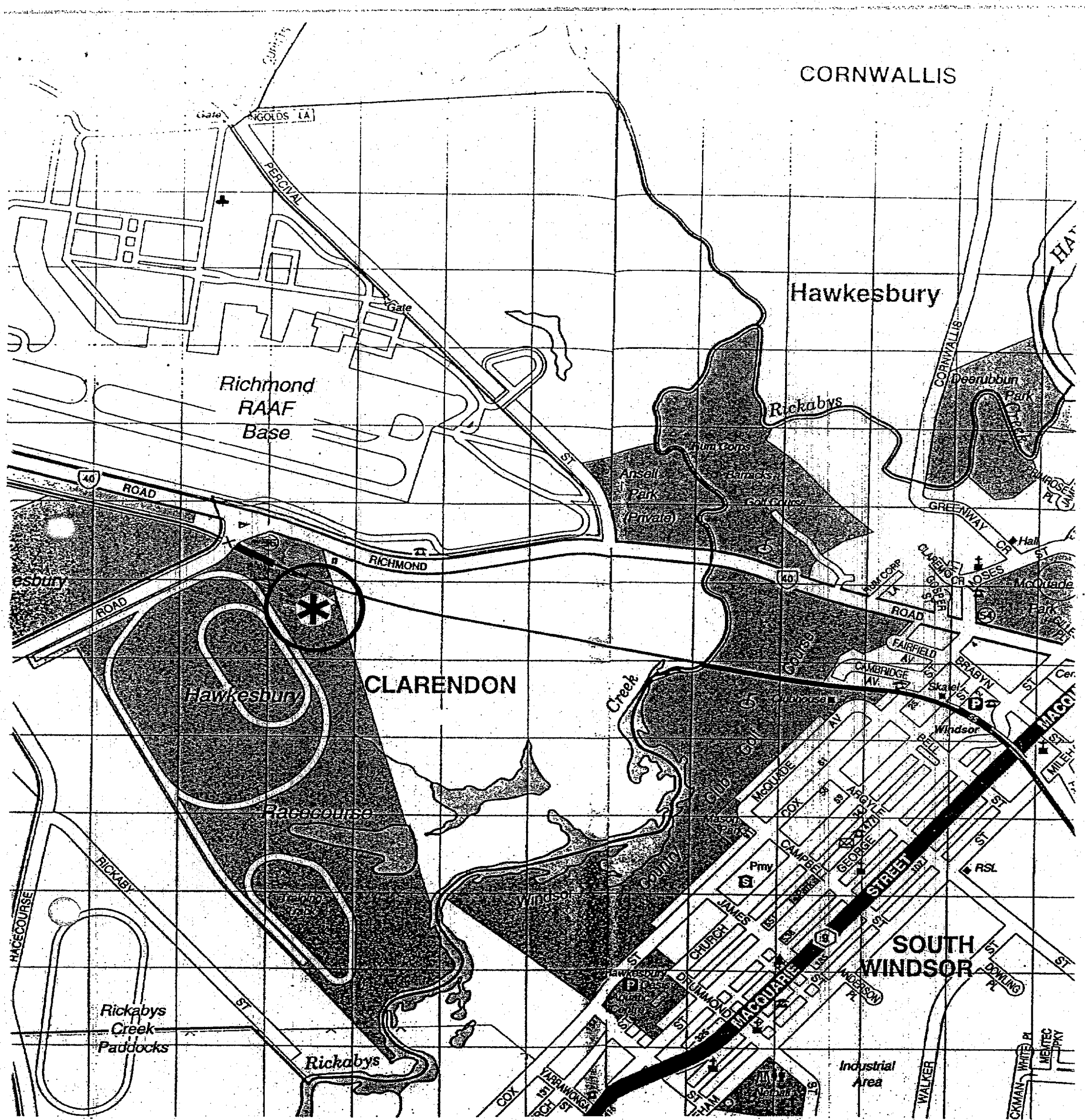
1. INTRODUCTION

This report has been prepared to accompany a Development Application to Hawkesbury City Council for a new motel complex on part of the large Hawkesbury Race Club landholding at Clarendon (Figure 1).

The proposed development is to be located on a portion of land just to the south of the Richmond - Windsor railway line which is to the east of the racecourse proper. Other portions of the large racecourse landholding along the northern side of the railway line have previously been released for commercial development including retail/wholesale distribution, service and repair of rural products.

The proposed motel will complement the existing racecourse development and will particularly accommodate racecourse patrons who travel from country centres. The development will be 'in keeping' with Council's planning objectives for the area and to Richmond Road provides convenient access to the arterial road system.

The purpose of this report is to provide an assessment of the proposed development in terms of the potential traffic, parking and access implications.



LEGEND

LOCATION

FIG 1

DataWorks Document Number: 1848852

2. PROPOSED DEVELOPMENT SCHEME

2.1 SITE, CONTEXT AND EXISTING DEVELOPMENT

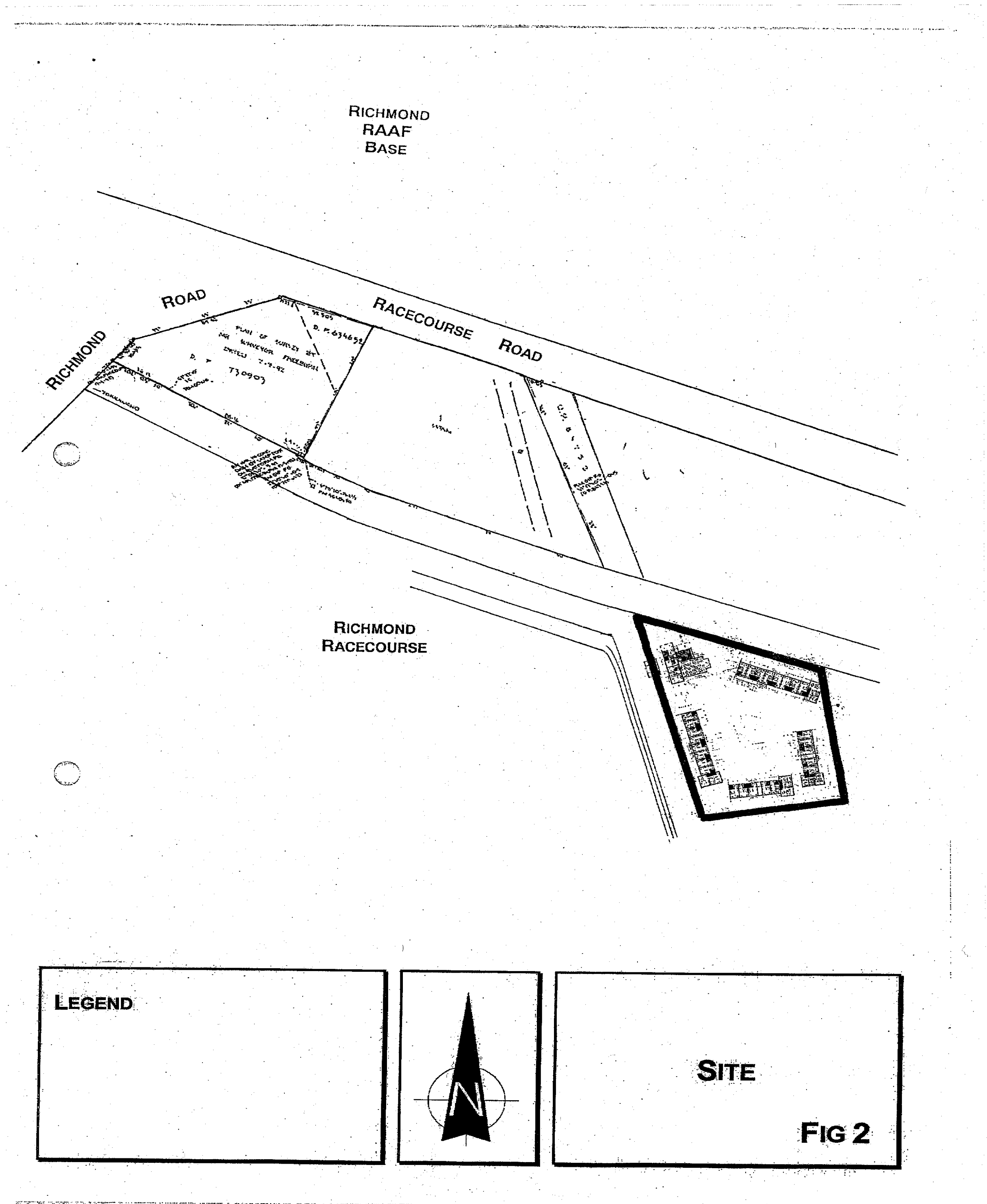
The irregular shaped allotment site (Figure 2) is Lot G of DP 164771 and occupies an area of some 9,630m^2 with a boundary of some 50 metres to the southern side of the Richmond – Blacktown Railway Line. The site is adjoined to the south by the 'Miracle Lodge' facility and to the west by the racecourse proper. The site is cleared and vacant and is an unused section of the large Hawkesbury Race Club landholding.

The other landuses in the area include:

* the Mobil service station, hotel, restaurant and other commercial uses located along the southern side of Richmond Road
* the Hawkesbury Showground, University of Western Sydney and Richmond Golf Course to the west of Racecourse Road
* the adjacent vacant low lying land and Windsor Country Club Golf Course to the east
* the Richmond RAAF Base located along the northern side of Richmond Road behind the single frontage strip of residential properties.

2.2 PROPOSED DEVELOPMENT

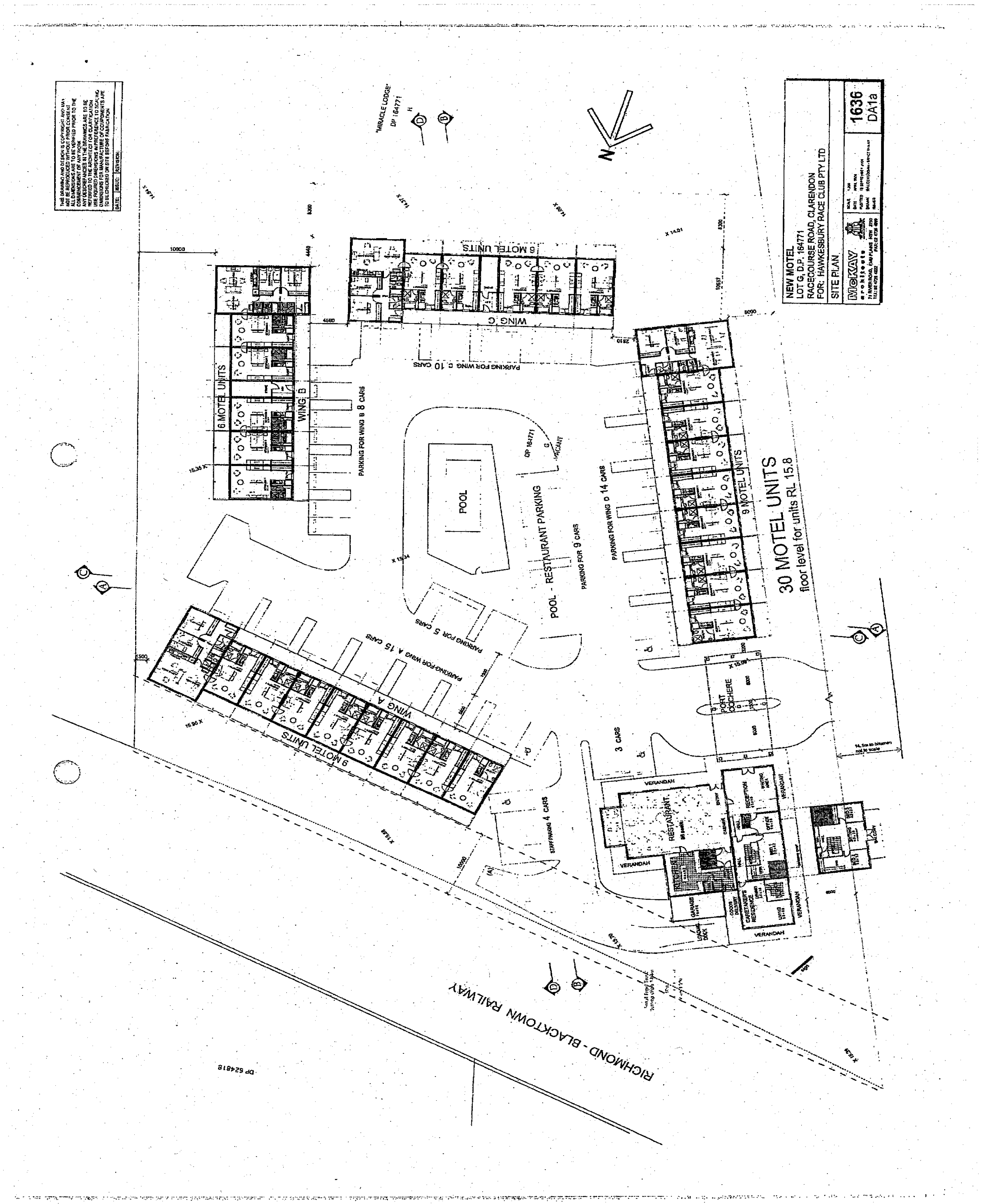
It is proposed to undertaken minor earthworks to provide level building platforms and carpark/vehicle access areas. The proposed 30 motel accommodation units will be contained in four buildings arranged around a central carpark and swimming pool area.



DataWorks Document Number: 1848852

The motel reception, manager's residence and restaurant (96 seats) will be located in a separate building located on the north-western corner of the site. A total of 69 parking spaces will be provided, including the manager's garage, and vehicle access will be provided on the western boundary connecting with the existing internal access road running along the eastern side of the racecourse proper.

Details of an proposed development are shown on the plans prepared by McKay Architects which accompany the Development Application and are reproduced in part overleaf.



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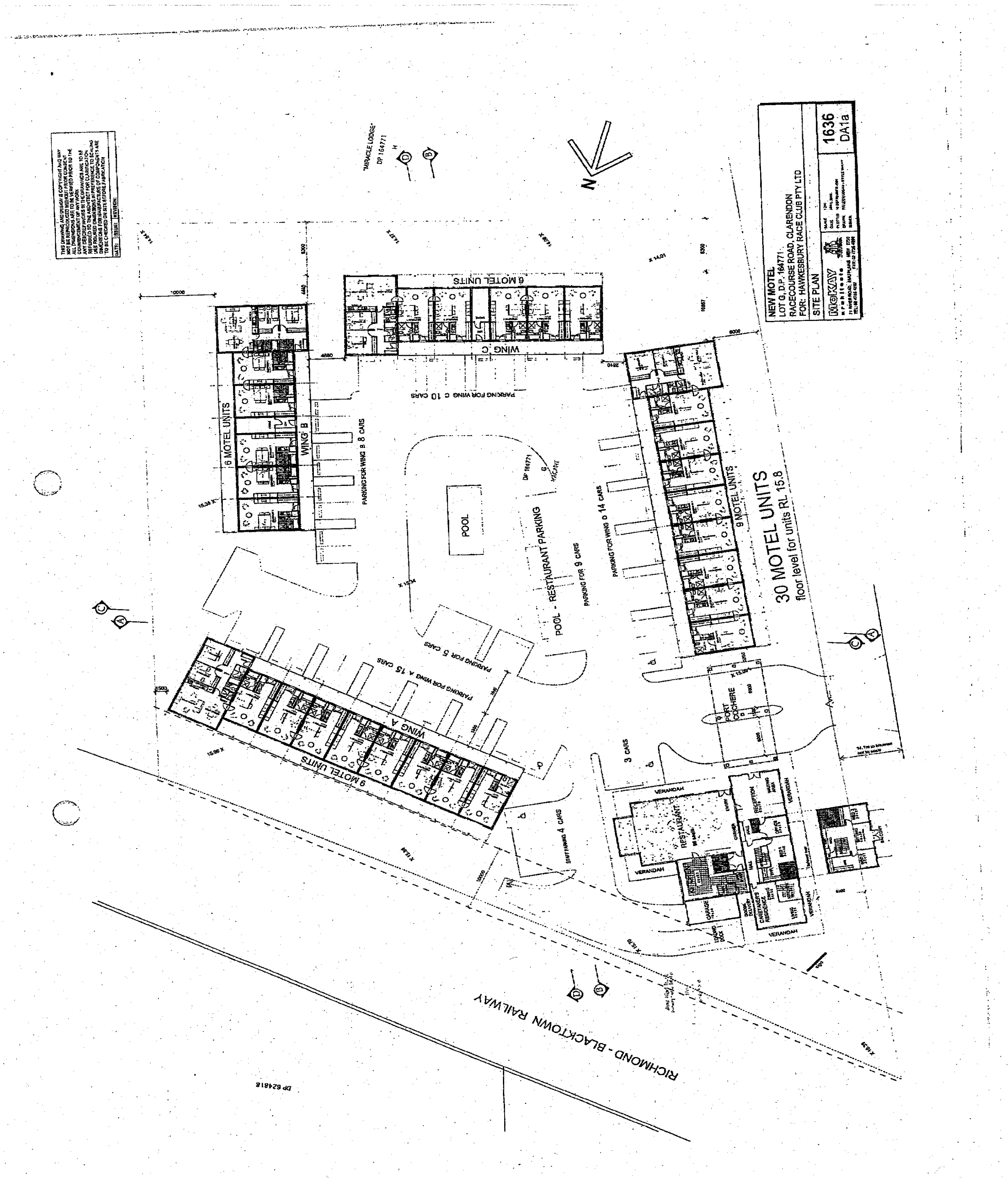

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3. ROAD NETWORK AND TRAFFIC CONDITIONS

3.1 ROAD NETWORK

The road network serving the site Figure 3 comprises:

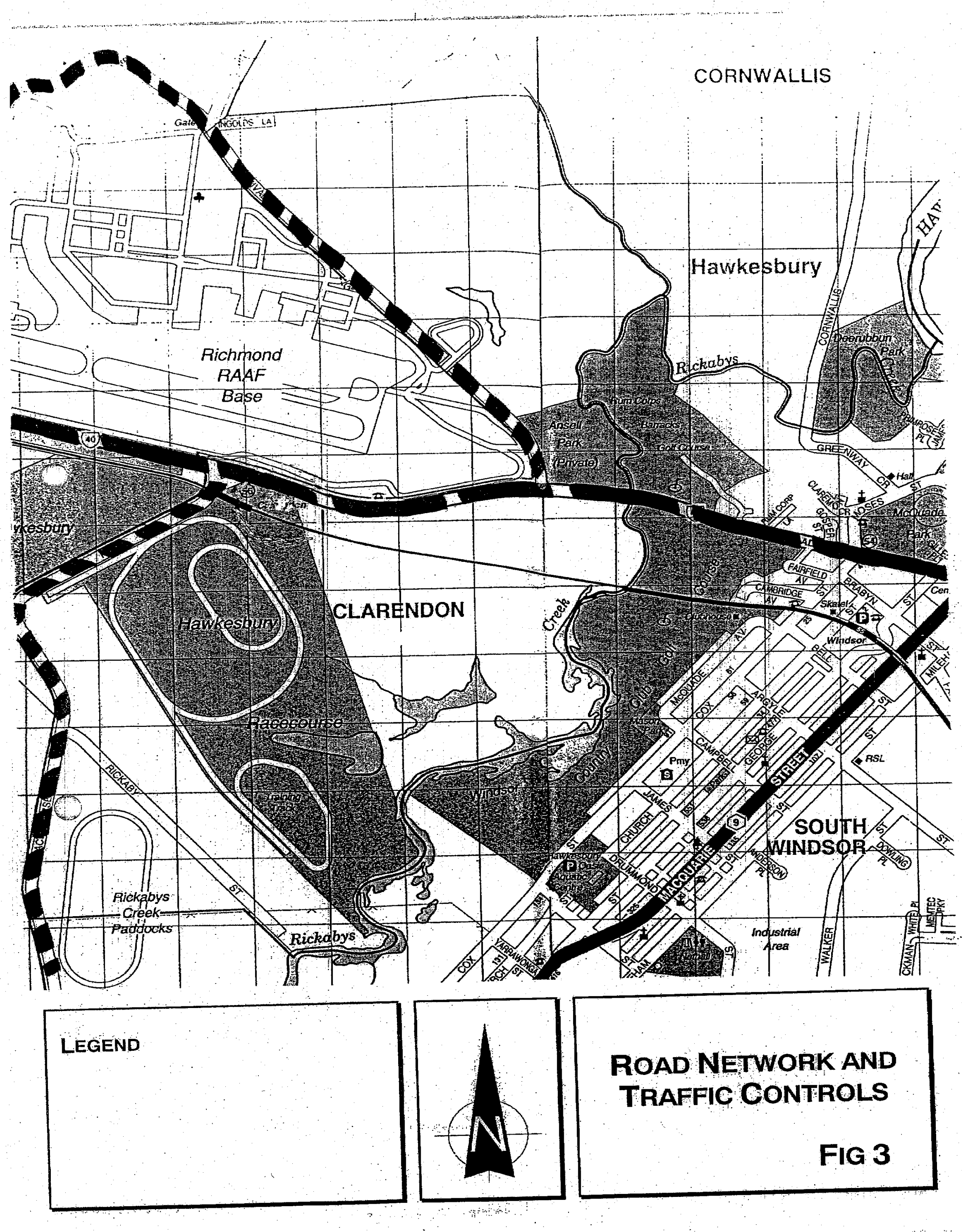
* *Northern Road - George Street - Macquarie Street:* a State Road and arterial route connecting between Penrith and Windsor
* *Windsor Street - Richmond Road:* a State Road and sub-arterial route which connects between Richmond and Windsor
* *Blacktown Road:* a State Road and sub-arterial route connecting between Blacktown and Windsor
* *Racecourse Road:* a local collector road running along the western side of the Racecourse.

Richmond Road is essentially 4 lanes wide with a straight and level alignment. There is a railway level crossing on Racecourse Road just to the south of Richmond Road.

3.2 TRAFFIC CONTROLS

The existing traffic controls in the vicinity of the site are limited to:

* the 70 kph speed restriction on Richmond Road and 50 kmph on Racecourse Road
* the central 'barrier' line along Richmond Road



DataWorks Document Number: 1848852

* the GIVE WAY sign control on Racecourse Road at the Richmond Road intersection and on the racecourse access road at Racecourse Road
* the NO STOPPING restriction along the northern side of Richmond Road
* the flashing warning signals on the Racecourse Road railway level crossing.

The lane arrangement in Richmond Road in the vicinity of the site comprises:

* a through lane in each direction
* a westbound left-turn lane for the turn into Racecourse Road
* an eastbound right-turn lane for the turn into Racecourse Road.

3.3 TRAFFIC CONDITIONS

An indication of the prevailing traffic conditions in the vicinity of the site is provided by data published by the RTA[1] and traffic surveys undertaken as part of this study. The RTA data recorded on Richmond Road east of Percival Road reveals an Annual Average Daily Traffic flow of 21,688.

Surveys have been undertaken at the Richmond Road/Racecourse Road intersection during the morning and afternoon peak periods on a normal weekday (6th September 2004). The results of those surveys are summarised in the following:

		AM	PM
Richmond Road	eastbound	720	634
	right-turn	31	15
	westbound	567	794
	left-turn	17	25

1 *Traffic Volume Data for Sydney Region Roads and Traffic Authority NSW 2002*

		AM	PM
Racecourse Road	right-turn	37	21
	left-turn	15	25

Whilst the traffic flows along the Richmond Road route are consistent, there are regular available gaps which facilitate the turning movements to/from Racecourse Road without undue difficulty. Traffic movements at the intersection are somewhat heavier on the infrequent occasions when race meetings are held or there are events at the Hawkesbury Showground.

3.4 TRANSPORT SERVICES

Public transport services in the area are essentially limited to the adjacent Clarendon Railway Station on the Blacktown – Richmond railway line.

4. TRAFFIC

The RTA development guidelines indicate a peak traffic generation for motel units of 0.4 vtph per unit, although it is noted that this relates to 'near city' locations without regard for actual occupancy levels.

Accordingly, the proposed 30 motel rooms will in the worst case generate some 12 vtph during the morning and afternoon peak periods (during peak occupancy).

Vehicle movements of this small magnitude will not be perceptible on the road system and will have no adverse implications either for the Richmond Road/Racecourse Road intersection or the Racecourse railway level crossing. This will particularly be the case as a proportion of the vehicle movements in arriving or departing will be to/from the south being the shortest route to Blacktown and the M4 Motorway.

5. PARKING

Hawkesbury City Council's DCP specifies parking provision in relation to the proposed development scheme as follows:

Motel	-	1 space per unit
	-	1 space per employee
	-	1 space per 3 seats for restaurant.

Application of this criteria to the development scheme would indicate the following provision:

30 accommodation units	-	30 spaces
6 staff/manager	-	3 spaces
96 seats	-	32 spaces
Total	-	**65 spaces**

It is proposed to provide 69 spaces in the development in full satisfaction of the DCP. These spaces will largely be spread along the front of the units for convenient access (luggage etc) and a total of 4 spaces will be suitable for disabled drivers. Provision has been made for tour coaches to access and set-down/pick-up, however coaches will utilise the normal coach area in the racecourse for parking/layover.

6. ACCESS, INTERNAL CIRCULATION AND SERVICING

Access

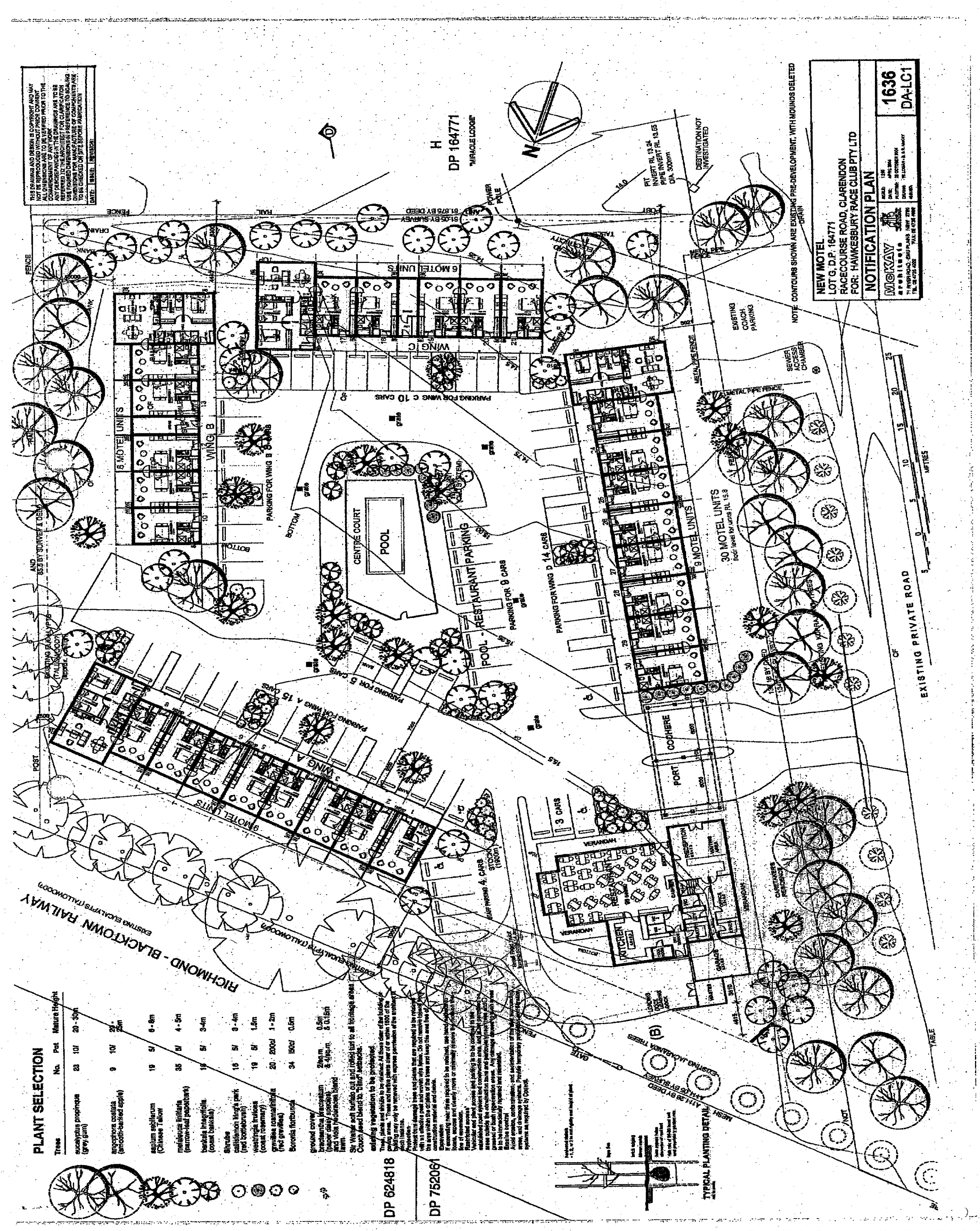
Vehicle access will be provided by a 12.0 metre wide combined ingress/egress driveway located on the existing internal racecourse access roadway. The access roadway in this location will be straight and level and the available sight distance and the design of the driveway will accord with AS 2890.1.

Internal Circulation

A generous two-way internal circulation arrangement will be provided in compliance with AS 2890.1. The parking bays, aisles, grades and turning/manoeuvring provisions will accord with the requirements of the Australian Standards, Council's code and all vehicles requiring to access the site.

Servicing

Refuse will be removed by a private contractor using the loading dock area which will also be used for linen and restaurant suppliers. Service personnel, couriers etc will be able to use the normal carparking spaces.



DataWorks Document Number: 1840572

Recommendation:

That the Local Traffic Committee has no objection to the development.

Mr G Hall retired from the meeting at this stage.

2.7 Stannix Park Road, Ebenezer – B-Double route (80245, 79776)

Report:

1. Introduction:

An application has been received from Bettergrow Landscape Supplies seeking approval to operate 25 metre long B-Doubles on Stannix Park Road from Sackville Road to Sargents Road and on a 200 metre long section of Sargents Road and to travel back along the un-named road (extension of Argents Road), Ebenezer.

This matter was previously reported to the March 2002 LTC whereby the B-Double route was not approved as it did not satisfy the requirements of the "Route Assessment Guidelines for B-Doubles and Road Trains (1998)".

2. Discussion:

King Road and Sackville Road up to Post Office Road is an approved B-Double route. The proposed route to operate 25 metre long B-Doubles is as follows (Refer to the attached Plan No: TR008/04):

Turning left from Sackville Road into Stannix Park Road

Turning right into Sargents Road (gravel road, 200 metre long section)

Travelling back on Sargents Road

Turning left into Stannix Park Road

Turning left into the unnamed road (extension of Argents Road, 300 metre long gravel road)

Turning right into Sackville Road

Traffic volumes of 370 and an 85th percentile speed of 80 kph were recorded on Stannix Park Road in 2004. Stannix Park Road is a local road in Ebenezer. The regulatory speed limit on this road is 80 kph. Sargents Road and Argents Road are gravel roads and traffic volumes on these two roads are less than 100. The traffic counts indicate that approximately 23% of the total traffic volumes on this road are heavy vehicles. The sealed carriageway width of Stannix Park Road is 5.2 metres and gravel shoulders are more than 1.0 metre wide. This satisfies the width requirements (for the corresponding traffic volumes) specified in "Route Assessment Guidelines for Restricted Access Vehicles (May 2002)" issued by the Roads and Traffic Authority.

Field trials were undertaken on 12 November 2004 and it was noted that the sealed width of the road is marginally adequate for a B-Double to pass another heavy vehicle travelling in the opposite direction, at the curves 1 and 2 shown on the attached plan. Considering the following factors, the stipulated route has been assessed as complying with "Route Assessment Guidelines for Restricted Access Vehicles (May 2002)" issued by the Roads and Traffic Authority:

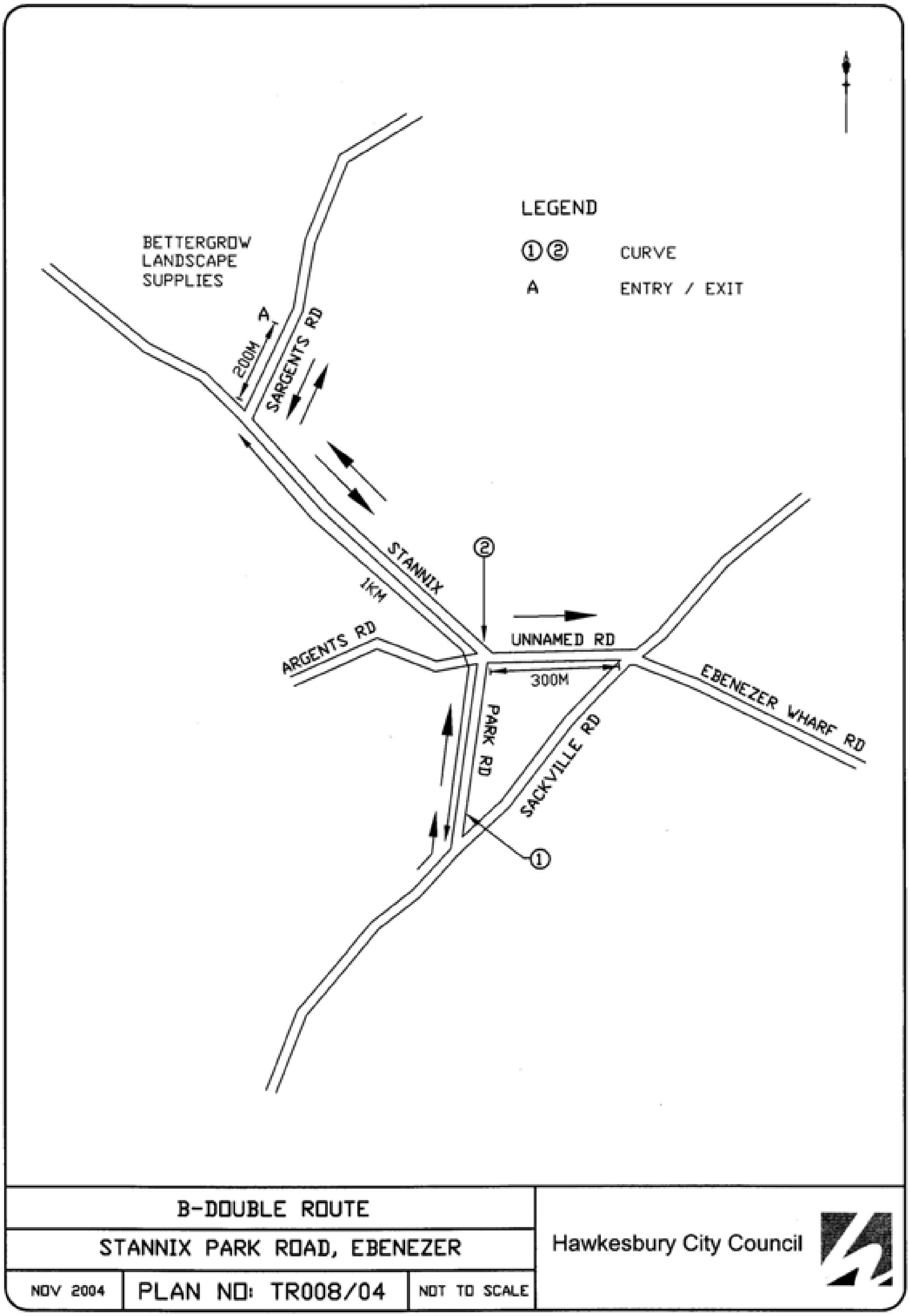
a) There is low traffic volume on Stannix Park Road;

b) The shoulder can be used by heavy vehicles at the curves 1 and 2 if required; and,

c) The B-doubles, which replace the trucks, which will reduce the number of trucks travelling on this road.

The RTA regional freight route co-ordinator Mr Peter Shoemark was present at site during the field trials and was satisfied with the proposed route for B-Double operation. The application to operate B-Doubles on this route can be supported.

Southbound B-Double movements on Stannix Park Road between Argents Road and Sackville Road was not proposed by the applicant, considering the safety at the intersection of Stannix Park Road and Sackville Road.



CLAUSE NO	ASSESSMENT CRITERIA	YES	NO	COMMENTS
A3.1	Assessor is personally familiar with B-Double operations and regulations		✓	
A3.2	**ENVIRONMENT AND COMMUNITY AMENITY**			
A3.2.1	**Noise** Considered views of local community in noise sensitive areas.			N/A Not a noise sensitive area. No additional noise due to B-doubles replacing semi-trailers
A3.2.2	**Community Amenity** Considered local community concerns			Rural area. Trucks uses this road.
A3.3	**DIMENSIONAL CAPACITY**			
A3.3.1	**Lane and Shoulder Widths** Lane and shoulder widths meet desirable standards.	✓		
A3.3.2	**Vehicle Swept Path Requirements** Geometry of corners, roundabouts, intersections, and other traffic management devices adequately accommodates B-Double swept path.	✓		Refer to the traffic report,
A3.3.3	**Railway Level Crossings and Adjacent Intersections** Signal warning time allows clearance of B-Doubles, or, if passive control, sight distances adequate for B-Doubles.			N/A
	B-Double can clear the crossing/intersection before having to stop at adjacent intersection.			
A3.3.4	**Terminals** Applicant to ensure suitability of terminal. Entry and exit in the forward direction.	✓		

SCANNED

Edition 2 Revision 0 *Page A3-5*

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CLAUSE NO	ASSESSMENT CRITERIA	YES	NO	COMMENTS
A3.4	**ROAD SAFETY AND TRAFFIC MANAGEMENT**			
A3.4.1	**Overtaking Opportunities - Rural Areas** Overtaking opportunities meet the requirements of the route.	✓		Proposed route is only 1.2 km long
A3.4.2	**Sight Distances** Safe Intersection Sight Distances are met.	✓		
A3.4.3	**Traffic Signals** Green time satisfactory.			N/A
A3.4	**STRUCTURAL CAPACITY** Bridges are structurally capable of carrying B-Doubles.			N/A

Other issues:

Should a trial of the route be undertaken? yes ✓ no ___

Work required to overcome obstacles to route approval: N/A

____

____

Assessment of low volume road not included in the checklist:

road: ______________________ satisfactory ___ not satisfactory ___

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B-DOUBLE ROUTE ASSESSMENT

Route:

Origin Address: Wagga

Destination Address: 355 Stannix Park Rd, Ebenezer
Back entrance is located on Sargents Rd
at 200m from Stannix Park Rd

A completed application form showing route details is attached.

This is to certify that the assessment criteria checklist has been ticked and comments provided as appropriate.

My assessment of the inspected route against the Guidelines is that the route is

suitable overall ✓

not suitable overall ___

Regional Freight Route Co-ordinator Responsible for the Route Assessment:

Name: ______________________

Signature: ______________________

Date: ___________

Edition 2 Revision 0 *Page A3-4*

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Recommendation:

That the application to operate 25 metre long B-Doubles on the following route be supported (refer to the attached Plan No: TR008/04):

Left turn only from Sackville Road into Stannix Park Road

Stannix Park Road between Sackville Road and Argents Road – northbound only

Stannix Park Road between Argents Road and Sargents Road

Sargents Road – 200 metre long section from Stannix Park Road only

Unnamed road (extension of Argents Road) between Stannix Park Road and Sackville Road – eastbound only.

2.8 Carters Road, Grose Vale - Advisory signs (80245, 21129)

Report:

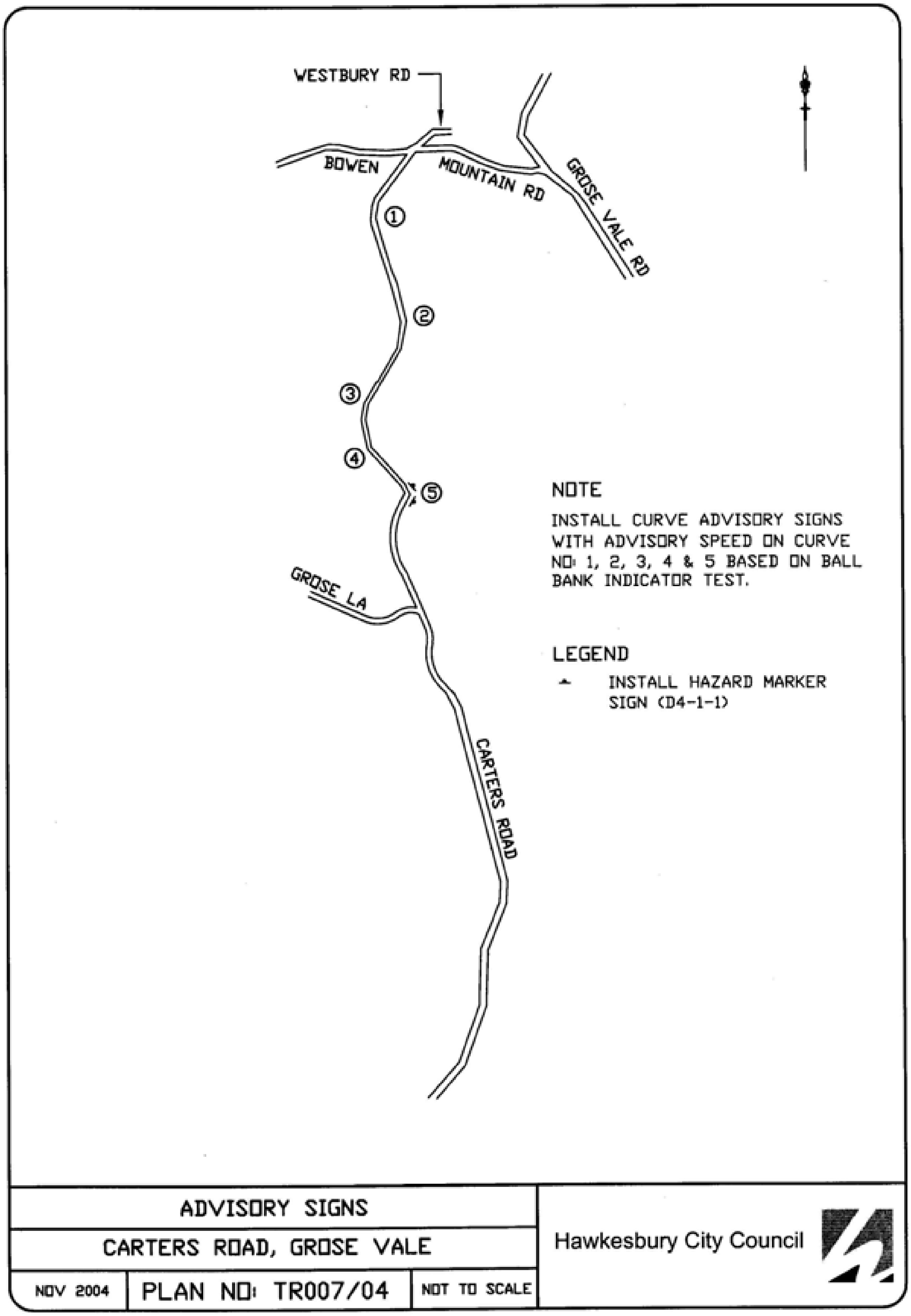
1. Introduction:

Representation has been received from Mr Gerald De Haan of 222 Carters Road, Grose Vale raising concerns in relation to traffic safety on Carters Road. He has requested that consideration be given for barrier line marking on five sharp curves on Carters Road over a length of 1 km starting from Bowen Mountain Road. He claims that two of these curves are particularly dangerous and the first curve is located at a distance of approximately 150 metres and the other curve at a distance of approximately 1 km from Bowen Mountain Road.

2. Discussion:

Carters Road is a local, dead end road, approximately 2.7 km in length. The horizontal alignment consists of a series of circular curves and straight sections. The vertical alignment consists of a series of vertical curves. There are rural residential properties on both sides of the road. There are steep roadside embankments along some sections of the road. The average sealed carriageway width of Carters Road (on the first 1.2 km from Bowen Mountain Road) is approximately 4.3 metres and the naturestrip width is approximately 0.75 metres. Traffic volumes of 350 ADT and an 85^{th} percentile speed of 59 kph were recorded in 2003. Currently there are no speed limit signs on this road. The RTA Accident Database indicates no reported accidents from the period January 1999 to December 2003.

It is stipulated under clause 4.3.3.2. of AS 1742.2, Barrier Lines may be marked on a section of a road where warranted and the sealed carriageway width is at least 5.5 metres. Therefore, Barrier Line marking is not recommended on the curves on Carters Road, as the sealed carriageway width on these curves, is only 4.3 metres. Hence, it would be appropriate to address the issue with signs such as curve advisory and associated speed, based on ballbank assessment, on the five curves shown on the attach Plan No: TR007/04 and two "Hazard Marker" signs (D4-1-1) on the Curve No: 5 to alert vehicles travelling in both directions. Further, the RTA be requested to carry out a speed review to install appropriate regulatory speed limit signs on Carters Road as it is currently not speed limited.


WESTBURY RD
BOWEN
MOUNTAIN RD
GROSE VALE RD
1
2
3
4
5
GROSE LA
CARTERS ROAD
NOTE
INSTALL CURVE ADVISORY SIGNS WITH ADVISORY SPEED ON CURVE NO: 1, 2, 3, 4 & 5 BASED ON BALL BANK INDICATOR TEST.
LEGEND
INSTALL HAZARD MARKER SIGN (D4-1-1)
ADVISORY SIGNS
CARTERS ROAD, GROSE VALE
NOV 2004
PLAN NO: TR007/04
NOT TO SCALE
Hawkesbury City Council

Recommendation:

That:

1. the RTA be requested to carry out a speed review to install appropriate regulatory speed limit signs on Carters Road.

2. curve advisory signs and associated speed signs on the five curves shown on the attach Plan No: TR007/04 and two "Hazard Marker" signs (D4-1-1) on the Curve No: 5 be installed.

2.9 Cornwallis Road, Windsor - Jon Higgs Photography - Filming (80245, 93967)

Report:

Seeking approval to undertake stills photography on Cornwallis Road, Windsor on Friday 19 November 2004.

Recommendation:

That:

1. this activity is a special event under Guide to Traffic and Transport Management for Special Events and is designated as a Class 3 event;

2. included in the approval correspondence to issue to the applicant, that the applicant be required to contact the Local Area Command, NSW Police Service as early as possible on 18 November 2004.

2.10 Threshold for Determination of Locations for Crossings by the RTA (74282, 80245)

Report:

At Council's Ordinary meeting of 9 November 2004, the minutes of the Local Traffic Committee held on 20 October 2004 were adopted with a request for the RTA to be approached in relation to Report No 2.1, to reconsider the parameters it sets when determining appropriate sites for a Crossing Supervisor and Pedestrian Crossings.

Locations such as Sackville Road, Ebenezer (Ebenezer Public School) need to be considered in light of the fact that there are no other crossing facilities for many kilometres. Sites such as these need to be assessed on their merits, taking into consideration that children are crossing at this location.

Locations such as schools, and areas containing aged facilities need to have a reduced threshold compared to other areas such as shopping centres and the like.

Recommendation

That the Roads & Traffic Authority be requested to consider the threshold in determining locations for a Crossing Supervisor and Pedestrian Crossing.

SECTION 3 - Reports for Information

3.1 Windsor Road, McGraths Hill - Speed Restriction Signage [Hawkesbury] (80245, 74282)

Question Without Notice 5.5, Local Traffic Committee meeting 21 July 2004, Mr J Christie - that the Roads & Traffic Authority undertake an audit of speed restriction signage on Windsor Road, McGraths Hill in the vicinity of recently completed road works as 60 KPH speed restriction signs were still in place.

By correspondence dated 29 October 2004 the Authority advised:

> *"The RTA has recently undertaken a review of speed zones (and sign posting) on Windsor Road and some changes were approved. The changes were subsequently implemented by RTA in July 2004. However, at the end of July, some temporary roadwork was carried out and roadwork zone speed limits of 60kph were imposed at a few locations. The work is now completed and the normal traffic conditions apply.*
>
> *The speed limit for Windsor Road at McGraths Hill is now 80kph, excluding when coming to Windsor Township where the speed limit is 60kph.*
>
> *The next contract to be awarded for the upgrading of Windsor Road will be from Boundary Road to Level Crossing Road and temporary worksite speed zone will be imposed during the currency of the work site."*

Recommendation:

That:

a) the information be received;

b) the Roads & Traffic Authority be requested to review the speed limit on Windsor Road, McGraths Hill between Curtis Road and Windsor township, with a view to reduction to 60 KPH.

3.2 Local Traffic Committee - 2005 Calendar (80245)

Meetings of the Local Traffic Committee will be held on the following dates during 2005, commencing at 3.00pm.

12/1/05
16/2/05
16/3/05
20/4/05
18/5/05
15/6/05
20/7/05
17/8/05
21/9/05
19/10/05
16/11/05

Recommendation:

That the information be received.

3.3 Bells Line of Road, North Richmond - Pavement Condition (80245, 90479)

Report:

Question Without Notice 6.3, Local Traffic Committee meeting, 18 August 2004, Councillor B Bassett - that the Roads & Traffic Authority be requested to undertake maintenance to Bells Line of Road, North Richmond between the western end of North Richmond Bridge and Pitt Lane.

By correspondence dated 5 November 2004 the Authority has advised:

"RTA inspectors have identified a number of failures within this section. Initial patching has been carried out to ensure the road is being maintained to a serviceable level. The Authority does not currently have any significant works proposed for this site, however further patching is likely in a number of locations."

Recommendation:

That the information be received.

3.4 Hobart/Windsor Streets, Richmond - Road Opening and Intersection Treatment (80245, 74282, 24913)

Report:

The Local Traffic Committee, at its meeting held on 15 September 2004 considered a development application in relation to 12 (twelve) industrial units at 40 Hobart Street, East Richmond which included a proposal to complete the construction of Hobart Street from the southern boundary of the approved development up to Windsor Street and to provide a seagull intersection treatment in Windsor Street at its intersection with Hobart Street at East Richmond.

Council, at its meeting held on 12 October 2004 resolved to adopt the Committee's recommendation that the proposal including the Traffic Management Plan prepared and submitted by the developer seeking approval to open Hobart Street at Windsor Street and to install a seagull intersection treatment in Windsor Street at its intersection with Hobart Street, be forwarded to the Roads & Traffic Authority for its consideration.

The Authority, by correspondence dated 11 November 2004 has advised:

> *"The Authority has reviewed the plan submitted by Mr Scopelliti for the proposed construction of the intersection of Windsor St and Hobart St, Richmond and would grant its concurrence under section 138(2) of the Roads Act to the proposed construction of Hobart Street subject to Council's approval and the following conditions:*
>
> *The Authority would require construction of a Type C intersection in accordance with Austroads Guidelines to accommodate the turning traffic at the proposed intersection.*
>
> *The plan submitted shows the construction of Hobart St between Bowman Street and Windsor Street in conjunction with the proposed intersection of Windsor Street and Hobart St. The intersection includes a right turn bay for westbound traffic on Richmond Rd turning into Hobart St. The developer proposes to use the existing pavement on Windsor St to implement the right turn treatment.*
>
> *The design submitted by the developer does not meet Austroads or Authority standards in terms of the right turn lane. While it is appreciated the developer has taken into consideration the tennis*

courts on the southern side of Windsor St and the need to maintain access, the length of the proposed right turn bay for westbound traffic on Windsor St is inadequate for 60km/h.

Furthermore, following concerns raised by the Authority's Maintenance Section, Mr Scopelliti was asked to provide the Authority with 2 core pavement samples from the southern kerbside shoulder of Windsor St, 10m either side of the proposed Hobart St intersection. The samples indicated the shoulder, in its current form, was not capable of carrying constant traffic and will need to be reconstructed if it is to be used as a through lane.

In addition to the Authority's concerns about the length of the right turn lane bay and reconstruction of the pavement, the Authority advised Mr Scopelliti the 2m kerb returns at the intersection of Windsor St and Hobart St were inadequate. The plan has been altered to include kerb returns of 5m, however these are still considered to be insufficient. The Authority would expect a minimum radius of 9 metres. This is particularly so considering Windsor St is a State Road and Hobart St is being constructed to service an industrial estate.

The installation of 9m kerb returns will affect the footways. The minimum acceptable footpath width is a matter between Council and the developer. The developer may need to undertake some property acquisition in order to meet Council requirements.

Should the development proceed detailed design plans of the proposed road widening intersection changes, stormwater works, median island will need to be forwarded to the Authority for approval prior to the commencement of any roadworks. The applicant is to be advised that as part of the Authority's approval of the recommended works a Works Authorisation Deed (WAD), a plan checking fee (amount to be advised) and lodgement of a performance bond will be required prior to the release of the approved road design plans by the Authority.

Hobart St is to remain closed north of Bowman St so there is no connection to the residential area.

All works/regulatory signposting associated with the subject development shall be at no cost to the Authority."

Recommendation:

That the information be received.

Next Meeting:

The next meeting of the Local Traffic Committee will be held at 3.00pm 12 January 2004.

General:

The Chairman thanked all members of the Committee as well as administrative support staff, for their contribution and assistance during the past year and wished all a safe and prosperous Christmas and New Year.

Meeting terminated 5.10pm.

oooO END OF REPORT Oooo

ROC - Strategic Planning Committee - 2 December 2004 - (91368)

Minutes of the Meeting of the Strategic Planning Committee held in Council Committee Rooms, Windsor, on 2 December 2004, commencing at 7:15pm.

Present:	Councillor Bart Bassett Councillor Rex Stubbs Councillor Neville Wearne Councillor Trevor Devine Councillor Kevin Conolly Mr Alan Eagle Ms Denise Handcock
Apologies:	Councillor Dianne Finch Councillor Barry Calvert Mr Graeme Faulkner Mr Malcolm Ryan Mr Robert Woog Mr Brian Lindsay Wing Commander Tracey Simpson
In Attendance:	Mr Stephen Phillips Ms Esther Perry Ms Fiona Mann Ms Jenni Allen

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REPORT:

RESOLVED on the motion of Councillor Wearne and seconded by Councillor Conolly that the apologies be accepted.

CONFIRMATION OF MINUTES

RESOLVED on the motion of Councillor Wearne and seconded by Mr Alan Eagle that the Minutes of the Strategic Planning Committee held on the 16 September 2004, be confirmed.

SECTION 3 - Reports for Determination

ITEM: 17 SPC B - Reconstitution of Committee Membership (91368)

MOTION:

RECOMMENDED on the motion of Councillor Conolly, seconded by Councillor Wearne.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. The information be received.

2. The Committee welcome Wing Commander Tracey Simpson as a community member of the Committee, representing the Richmond RAAF Base.

ITEM: 18 SPC A - Election of Chairperson and Deputy Chairperson (91811, 91368)

MOTION:

RECOMMENDED on the motion of Councillor Conolly, seconded by Councillor Wearne.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the Strategic Planning Committee appoints Councillor Bart Bassett (Mayor) and Councillor Rex Stubbs under clause 5 of the Local Government Act 1993, and in accordance with the Strategic Planning Committee Constitution, to be the Chairperson and Deputy Chairperson (respectively) for the Strategic Planning Committee.

ITEM: 19 SPC A - CRU Business Plan GAMe-PLAY (91811)

DISCUSSION:

- Commended CRU for effort.
- TDR remains of interest.
- Emphasis on local job creation.

MOTION:

RECOMMENDED on the motion of Councillor Devine, seconded by Councillor Stubbs.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the Strategic Planning Committee continue to develop Council's Strategic Plan, incorporating any themes, projects or actions arising from CRU Business Plan GAMe-PLAY, as appropriate.

ITEM: 20 SPC A - Transferable Development Rights - Options for Hawkesbury LGA (91368)

DISCUSSION:

- Potential receiving areas to include:
  - North Richmond
  - Richmond / Hobartville
  - Glossodia
  - Mulgrave / Vineyard
  - South Windsor
  - Wilberforce
- Councillor Devine acknowledged that he may have a potential Pecuniary Interest as he lives in a possible receiving area, although it was acknowledged that TDR's is still in an exploratory phase at the moment.
- Wollongong Council also considering similar concept to protect its escarpment.
- Approximately 720 (seven hundred and twenty) lots dispersed over all zones.

MOTION:

RECOMMENDED on the motion of Councillor Stubbs, seconded by Councillor Devine.

Refer to RECOMMENDATION TO COUNCIL

RECOMMENDATION TO COUNCIL:

That a further report to the Strategic Planning Committee be presented on the operation of a TDR scheme in relation to the proposed receiving areas (eg. How will TDR's apply to development in risky areas such as flood prone zones).

SECTION 4 - Reports for Information

ITEM: 21 SPC A - Local Industry Networks - Real Estate, Finance and Education (91368)

MOTION:

RECOMMENDED on the motion of Councillor Conolly, seconded by Mr Alan Eagle.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the information about the local industry network program with real estate, finance and education be received.

SECTION 5 - General Business

ITEM: 22 Further developments on Bendigo City site visit

It was advised that further information will be forthcoming, with initial discussions between Mr Graeme Faulkner, Mr Stephen Phillips and Ms Denise Handcock, Branch Manager, North Richmond Community Bank, being initiated.

The meeting terminated at 7:52pm.

Future Meetings:

Strategic Planning Workshop	Monday, 13 December 2004 - 4:00pm
Strategic Planning Committee Meeting	Thursday, 17 March 2004 - 7:00pm

oooO END OF REPORT Oooo

ordinary

meeting

end of
business
paper

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