Hawkesbury City Council

ordinary meeting business paper

date of meeting: 12 October 2004
location: council chambers
time: 7.00 p.m.

TABLE OF CONTENTS

ORDINARY MEETING

Table of Contents

Meeting Date: 12 October 2004

ORDINARY MEETING

Table of Contents

Meeting Date: 12 October 2004

ordinary

section 3

report

of the

general

purpose

committee

SECTION 3 - Report of the General Purpose Committee

MAYORAL MINUTE

NM - Hawkesbury LEP and DCP - (107, 90476)

MOTION:

RECOMMENDED on the motion of Councillor Devine, seconded by Councillor Porter.

That a report be prepared for the next meeting of Council on how to:

1. Stop the progress of Amendment 130 to Hawkesbury LEP 1989.
2. Modify the land use matrix to remove inconsistent land uses.
3. Amend the Hawkesbury DCP to:
   a) reduce the average density from 4 (four) dwellings/1000m^2 (one thousand square metres) to 3 (three) dwellings/1000m^2 (one thousand square metres).
   b) increase the width of blocks that can be used for multi unit housing above 20m (twenty metres).
   c) consider the privacy and solar access for neighbouring buildings and land, and
   d) implement the other changes previously discussed at briefing sessions.

An AMENDMENT was moved by Councillor Conolly, seconded by Councillor Paine.

Refer to COMMITTEE RECOMMENDATION

The amendment was carried.

The amendment then became the motion which was put and carried.

COMMITTEE RECOMMENDATION:

An AMENDMENT was moved by Councillor Conolly seconded Councillor Paine.

That reports be prepared to Council on how to:

1. Modify the land use matrix to remove inconsistent land uses.

2. Amend the Hawkesbury DCP to:

   a) reduce the average density from 4 (four) dwellings/1000m^2 (one thousand square metres) to 3 (three) dwellings/1000m^2 (one thousand square metres).

   b) increase the width of blocks that can be used for multi unit housing above 20m (twenty metres).

   c) consider the privacy and solar access for neighbouring buildings and land, and

   d) implement the other changes previously discussed at briefing sessions.

ENVIRONMENT

Item: 44 **ENV A - Review of Determination Under Section 82A of the Environmental Planning and Assessment Act 1979 - 16 Manns Road, Wilberforce - Development Application No. DA0854/03 - (79347, 85788)**

Previous Item: Item 82, General Purpose Committee (27 January 2004)

Mr Roger Gray, proponent, addressed the Committee

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion moved by Councillor Wearne, seconded by Councillor Devine

That:

1. The 1973 approval for a residence by Colo Shire Council be recognised and Hawkesbury City Council take no further action on this matter.

2. The application be approved as a tourist facility only and that the proponent provide, at their own cost, an early warning system for flooding where all items and all persons be removed.

ADDITIONAL INFORMATION

Council requested additional information in respect to a flooding early warning system that could be installed.

Council officers have discussed the matter with the State Emergency Services (SES). The SES have indicated that it is not possible to install a technology system for early warning and a Plan of Management could be developed as a method to provide for an early warning system for the development.

Recent approval for tourist developments on land below the 1 in 100 year flood level have been for moveable cabins only.

Council has varied the provisions of Clause 25A Development Flood Liable Land) from time to time where there time has been a minor departure only from the provisions.

Item: 45 **ENV A - 8 Unit Residential Development, Lot 1 DP1010228 and Lot 2 DP1010228, 31 and 31A Flinders Place, North Richmond NSW 2754 - (DA0403/04, 79347)**

Councillor Porter declared in a pecuniary interest in this item for the reason outlined in the letter to the General Manager and the Mayor, he left the meeting and did not take part in voting or discussion on the matter.

Mr Barry McGlasson and Ms Pam Carne, respondents, addressed the Committee.

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Conolly, seconded by Councillor Finch.

That the applicant be requested to withdraw the application for development otherwise the application will be refused for the following reasons:

1. The proposed development is likely to have an adverse impact on the amenity of residents in the immediate locality.

2. The design of the proposed development will not provide an acceptable level of amenity for future residents.

3. The proposed development is inconsistent with the established character of the locality.

4. The proposed development will have an unacceptable impact on the visual quality of the area.

5. The proposed development will have an unacceptable impact on the locality in terms of scale, bulk, mass, form and design.

6. The proposed development is inconsistent with the aims and objectives of Hawkesbury Development Control Plan.

7. The proposed development does not comply with the requirements of the Hawkesbury Development Control Plan, in particular the residential, energy efficiency and carparking and access chapters.

8. The proposed development is inconsistent with objective (a), and (c) of the Residential 2(a), zone contained within Hawkesbury Local Environmental Plan 1989.

9. The proposed development is inconsistent with the objectives of draft LEP 1989 amendment130.

10. The proposed development is inconsistent with the planning considerations, policies and recommended strategies of Sydney Regional Environmental Plan No. 20 - Hawkesbury Nepean River.

11. The site is unsuitable for the proposed development.

12. In the circumstances, approval of the development would not be in the public interest.

ADDITIONAL INFORMATION

The applicant's architects met with senior staff on 1 October 2004. Amended plans were tabled which resolve some of the technical compliance issues. Submissions were made about the ability of the design to meet the aims and objectives of the development control plan where compliance with the rules has not been achieved. It was indicated that additional information in respect of car parking will also be submitted.

As the discussion moved in a positive direction, it is considered appropriate to allow the applicant to make further submissions and to address the General Purpose Committee.

RECOMMENDATION:

The matter be deferred for consideration at the next General Purpose Committee Meeting.

Item: 46 **ENV B - Draft Local Environmental Plan 5/03 - Amendment 147, Reclassification of Lot 2 DP788531 - No. 21 Johnston Street, Windsor from Community to Operational - (79339)**

Previous Item: 92, Ordinary (4 November 2004)

Mr Walter Kullen, proponent, addressed the Committee

MOTION:

RECOMMENDED on the motion of Councillor Books, seconded by Councillor Devine.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Books, seconded by Councillor Devine.

That:

1. The draft local environmental plan to reclassify Lot 2 DP788531, No. 21 Johnston Street, Windsor from Community to Operational land proceed and be forwarded to the Department of Infrastructure Planning and Natural Resources for finalisation and gazettal.

2. Council exercise its delegation in respect of Section 69 of the Environmental Planning and Assessment Act 1979.

3. The submission authors be notified accordingly

Item: 47 **ENV B - Review of Determination Under Section 82A of the Environmental Planning and Assessment Act 1979 - Lot 1 DP 10281047, 34 Chaseling Road, Wisemans Ferry - (79339)**

Previous Item: 175, Ordinary (14 October 2003)
53, GPC Environment (26 August 2003)
53, GPC Environment (26 August 1999)

Councillor Porter declared an interest in this item for personal reasons and left the meeting and did not take part in voting or discussion on the matter.
Councillor Paine declared an interest in this item and left the meeting and did not take part in voting or discussion on the matter.

Ms Brenda Ireland, proponent, addressed the Committee

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Rasmussen, seconded by Councillor Devine.

That Council staff work in conjunction with the applicant to identify a suitable site for the location of a residence on the property.

ADDITIONAL INFORMATION

A discussion was held with the applicant's town planning consultant on 29 September 2004. He advised that further investigations would need to be undertaken by the fauna and flora and hydrological consultants as to whether an alternative dwelling site exists on the proposed lot. However at that time he had no instructions from the applicant. The applicant has now advised that she cannot supply any new information in time for this meeting.

Council is advised that it has no power to approve the application in its current form, due to Clause 11(3) of Hawkesbury Local Environmental Plan 1989, viz:

"The Council shall not consent to subdivision of land within Zone No. 1(a), 1(b), 1(c), 1(c1), 7(d) or 7(d1), unless each allotment to be created has an area of land that is above the 1-in-100 year flood level and that is sufficient for the erection of a dwelling house."

Due to the significant physical constraints of the site, there is no certainty that the proposed allotment could comply with Clause 11(3). Therefore, deferred commencement or conditional consent is not available to Council in this matter.

RECOMMENDATION:

The Council defer this application for 28 (twenty eight) days.

Item: 48 **ENV B - Intensive Agricultural, Pollution Control Principle and Waste Not Chapters for the Hawkesbury Development Control Plan - (79347)**

Previous Item: 7, Ordinary (11 February 2003)
41, GPC - Environment (24 August 2004)
41, Ordinary (14 September 2004)

Mr Neville Diamond, proponent, addressed the Committee
Mr David Tolson, Mr Greg Miller and Mr John Miller, respondents, addressed the Committee

MOTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Rasmussen.

Refer to RESOLUTION

430 RESOLUTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Rasmussen.

That Council exercising its delegation as Committee of the Whole resolve that this item be deferred until the next General Purpose Committee and a working party be created consisting of Mr David Tolson, Mr Greg Miller, Mr John Miller and other interested parties to workshop the matter for a further report to Council.

Item: 49 **ENV B - Staffing at Hawkesbury City Companion Animal Shelter - (79348)**

Previous Item: 114, Ordinary (8 July 2004)

MOTION:

RECOMMENDED on the motion of Councillor Paine, seconded by Councillor Stubbs.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Paine, seconded by Councillor Stubbs.

That:

1. The "CAMS" clerical position be made permanent, now that the funding to support the position can be maintained.

2. An additional kennel assistant position be created for 16 (sixteen) hours per week over 5 (five) days.

3. That both positions be funded from the income produced from the "CAMS" program.

4. The new positions be advertised in accordance with Council's Staff Recruitment Policy.

Item: 50 **ENV C - Request for Review of Fees and Release of Final Plan of Subdivision - 26 Kurmond Road, Freeman's Reach - (79347, 31136, 31138)**

Previous Item: 124, Ordinary (14 September 2004)

MOTION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Rasmussen.

Refer to COMMITTEE RECOMMENDATION

An AMENDMENT was moved by Councillor Devine, seconded by Councillor Stubbs.

That this matter be deferred to be workshopped and the financial impact of the cost differentials reported.

The amendment was lost.

The motion was put and carried

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Rasmussen.

The information be received.

INFRASTRUCTURE

Item: 41 **INF B - Cycleway Budget Allocation - (79346, 74282, 80226)**

Previous Item: 74, Special (28 June 2004)

MOTION:

RECOMMENDED on the motion of Councillor Books, seconded by Councillor Stubbs.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Books, seconded by Councillor Stubbs.

That the information be received.

Item: 42 **INF B - Road Naming Proposal - Subdivision Lots 200-203 DP751665, Moles Road, Glossodia - Cartela Pty Ltd DA148/02 - (23968, 79346)**

Previous Item: 10, Ordinary (9 March 2004)

MOTION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Wearne.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Wearne.

That the proposed public road within subdivision of Lots 200-203, DP751665 Moles Road, Glossodia be named "Kamrock Grove".

Item: 43 **INF B - Half Pipe Skate Ramp at North Richmond Community Centre - (79354, 74231)**

Previous Item: 47, Ordinary (9 December 2003)

Mr Mike Pauna, Mr Brian Bruce, proponent, addressed the Committee
Ms Michelle Horner, respondent, addressed the Committee

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Paine, seconded by Councillor Finch.

That a further report be submitted to the Ordinary Meeting with costings prepared for the moving of the half pipe skate-ramp to a more suitable location within the park and that the Police Liaison Officer be consulted in association with the report.

ADDITIONAL INFORMATION

The existing half pipe skate ramp sits on a concrete footing and has dirt mounds at either end to minimise the severity if someone should fall from the platform. As such it has been difficult to fully ascertain the amount of work required to bring it to a suitable condition. It was noted, however, that the steel sections at the bottom of the ramp sitting on the concrete have rusted completely through. To determine the full extent of repairs required it would be necessary to completely expose all the components of the ramp to enable a complete assessment. It could be estimated that as a minimum the repairs would be similar to those required for the portable skate ramp, which was in excess of $15,000 (fifteen thousand dollars).

In terms of relocating the ramp within the existing area, there are only 2 (two) locations with adequate area to house the facility:

1. the Elizabeth Street frontage which is surrounded by the North Richmond Pre-school to the west and factory units to the east and it also has a children's playground present. It is considered that this site is not suitable due to the location of the surrounding uses.

2. the William Street frontage of the North Richmond Community Centre which would still leave the facility adjacent to the industrial units while moving it closer to the houses in William Street where any noise problems will be exacerbated.

Any relocation on the site would require the construction of concrete footings, enclosure of the ends and appropriate mounding which it is estimated would cost in the vicinity of $15,000 (fifteen thousand dollars) which is additional to any repairs which need to be undertaken to the ramp itself.

In relation to consultation with the Police Liaison Officer, it has not been possible to achieve this between the General Purpose Committee and the Ordinary Meeting.

When identifying a suitable location for a skate park during May 2000, every parcel of open space in North Richmond was assessed on the following criteria:

- good access to public transport, food outlets, public toilets, telephone, first aid and other community and recreation services;
- accessible by foot, bicycle, skateboard and car;
- proximity to a school;
- good informal surveillance by passing public and general community;
- highly visible from main police routes;
- minimal potential for conflict with other land users, especially in relation to noise and behavioural problems;
- a good range of facilities which allows progression as skill levels develop; and,
- a large enough facility for social interaction to occur

In relation to the North Richmond Community Centre it was assessed as unsuitable with the following points noted:

- close to a school is a positive;
- too close to houses
- distance to shops, public transport and toilets;
- poor surveillance from passing public and police;
- problems currently exist with the stationary ramp at this venue due to noise

It is suggested that this ramp be removed from this location and placed elsewhere.

Item: 44 **INF B - Conservation Plans for Richmond Park, McQuade Park and Wilberforce Park - (79354)**

Previous Item: 20, Ordinary (7 May 2002)

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen, seconded by Councillor Porter.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Rasmussen, seconded by Councillor Porter.

That:

1. Both the Richmond and Wilberforce Conservation Management Plans, as modified, be adopted with the exception of the recommendation to nominate for State Heritage Register Listing.

2. Any works undertaken within Richmond and Wilberforce Parks are to comply with their respective plans of management.

Item: 45 **INF B - Richmond Pool Fees and Charges - (79354)**

Previous Item: 73, Special (28 June 2004)

MOTION:

RECOMMENDED on the motion of Councillor Paine, seconded by Councillor Williams.

Refer to COMMITTEE RECOMMENDATION

RECOMMENDED on the motion of Councillor Conolly, seconded by Councillor Stubbs.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Paine, seconded by Councillor Williams.

That Council exercising its delegation as a Committee of the Whole adopt the amended fees and charges for Richmond Pool for the 2004/2005 season with the exemption that the carer/spectator fee remain at $0.50 (fifty cents).

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion moved by Councillor Conolly, seconded by Councillor Stubbs.

That a report be provided to Council outlining an appropriate maintenance plan and the costs of refurbishment of Richmond Pool to bring it up to a standard to allow for continued use for a further 40 (forty) years.

Item: 46 INF B - Purchase of Land at St Albans - (79354, 32680)

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen, seconded by Councillor Wearne.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Rasmussen, seconded by Councillor Wearne.

That:

1. The offer of Ms Benita Williams to sell 4 Bulga Road Lot 7 DP 196226 for the amount of $12,000 (twelve thousand dollars) be accepted.

2. The land, when purchased be classified as Community Land.

3. Funding of $10,000 (ten thousand dollars) currently allocated to investigate possible extension of the regional playground at Ham Common and $2,000 (two thousand dollars) for landscaping work in Friendship Park, be reallocated to the purchase of the land.

Item: 47 **INF B - Upper Hawkesbury Power Boat Club - Waiver of Fees - (79354, 37829)**

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen, seconded by Councillor Finch.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Rasmussen, seconded by Councillor Rasmussen.

That the exclusive use fee applicable to Governor Phillip Park not be waived for 7 and 8 August 2004, but a debtor be raised and an interest free agreed payment arrangement be made with the Upper Hawkesbury Power Boat Club.

Item: 48 **INF B - Draft Plan of Management for Hollands Paddock Reserve - (79354)**

Mr Walter Kullen, proponent, addressed the Committee

MOTION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Books.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Books.

That the Hollands Paddock Plan of Management be adopted.

Item: 49 **INF B - Categorisation of Community Land - (79354)**

MOTION:

RECOMMENDED on the motion of Councillor Stubbs, seconded by Councillor Finch.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Stubbs, seconded by Councillor Finch.

That $15,000 remaining from the construction of the Regional Skate Park be reallocated towards completion of the categorisation of Community Land process.

Item: 50 **INF B - Skateboard Facilities - Windsor - (79354)**

Previous Item: 19, Ordinary (7 May 2004)

MOTION:

RECOMMENDED on the motion of Councillor Paine, seconded by Councillor Conolly.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Paine, seconded by Councillor Conolly.

That:

1. The site at the intersection of Bell Street/George Street not be further considered for the location of the South Windsor Skate Park.

2. The provision of skateboard facilities be further considered when priorities for future capital works programs are being determined.

Item: 51 **INF B - Creation of Easement - 24 Wallace Road, Vineyard - (79338)**

Previous Item: 112, Ord (14 September 2004)

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen, seconded by Councillor Porter.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Rasmussen, seconded by Councillor Porter.

That:

1. An easement be created for the purposes of drainage along the boundary of 24 Wallace Road (Lot 62 in Deposited Plan 9478), Vineyard to alleviate flooding problem.

2. All associated fees and costs are be borne by Council.

3. The approved plans and associated documents be referred to Council's solicitors for appropriate action and lodgement.

4. The Common Seal of Council be affixed to all necessary documents, including the plans and 88B Instruments.

Item: 52 **INF B - Sewage Pump Station 'P' - Cost Recovery for Structural Failure - (79357, 79969)**

MOTION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Paine.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Paine.

That the alternate proposal to stabilise pump station 'P' at an estimate cost of $180,000 (one hundred and eighty thousand dollars) be adopted and Council's contribution of $60,000 (sixty thousand dollars) be provided from the Sewer Reserve.

Item: 53 **INF B - McGraths Hill Wetlands and Effluent Reuse Scheme (MHW&ERS) - Access by the Cumberland Bird Observers Club Inc - (79357, 91165)**

Mr Greville Reidy, respondent, addressed the Committee

MOTION:

RECOMMENDED on the motion of Councillor Williams, seconded by Councillor Paine.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Williams, seconded by Councillor Paine.

That:

1. This matter be deferred to the next General Purpose Committee to allow the Cumberland Bird Observers Club to place their submissions to Council.

2. The submissions received from the Cumberland Bird Observers Club be distributed to all Councillors.

3. Council investigate the idea of creating an observation area at the McGraths Hill Wetlands and Effluent Reuse Scheme.

4. Council also investigate the possibility of allowing access to the area by person/groups accompanied by supervising volunteers.

Item: 54 **INF B - Footpaving - March, East Market, Lennox and Paget Streets, Richmond - (79344)**

MOTION:

RECOMMENDED on the motion of Councillor Porter, seconded by Councillor Wearne.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Porter, seconded by Councillor Wearne.

That this item be deferred until a report can be provided after investigations have been carried out as to what trees were recommended for planting in this location, whether the trees planted were in accordance with Council's recommendation and, if not, who is liable for the resultant damage.

Item: 55 **INF B - NSW Road Classification Review - (74282, 79338)**

MOTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

Refer to RESOLUTION

431 RESOLUTION

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Conolly.

That Council exercising its delegation as Committee of the Whole resolve that:

1. No change be made to the existing regional Road network.

2. Consideration be given to assessing those 2 (two) lane rural regional roads within the urban/fringe Councils utilising the rural Block Grant formula for the distribution of Regional Road funding.

3. The Regional Roads Timber Bridge Program be extended to include all Councils with 2 (two) lane rural roads as part of their Regional Road Network.

ORGANISATION AND RESOURCES

Item: 53 ORG A - Monthly Financial Report - August 2004 - (79349)

MOTION:

RECOMMENDED on the motion of Councillor Rasmussen, seconded by Councillor Stubbs.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Rasmussen, seconded by Councillor Stubbs.

That the information be received.

Item: 54 ORG A - WSROC, Minutes of Meeting held 27/8/2004 - (74251, 79351)

MOTION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Stubbs.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Stubbs.

That the information be received.

Item: 55 **ORG A - The 3rd A-Z of Australian Water Trading Conference, Sydney - (79351)**

MOTION:

RECOMMENDED on the motion of Councillor Conolly, seconded by Councillor Stubbs.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Conolly, seconded by Councillor Stubbs.

The Council approve the attendance of Councillors Books and Rasmussen and appropriate Council staff at the 3rd A-Z of Australian Water Trading in Sydney at a cost of approximately $997.50 (nine hundred and ninety seven dollars and fifty cents) per delegate, to be held on 29 and 30 November 2004.

Item: 56 **ORG B - Donation Request for Kurrajong Bilpin Little Athletics Zone Championships - (81141)**

MOTION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Stubbs.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Stubbs.

That Council provide $1,300.00 (one thousand, three hundred dollars) for in-kind support to the Kurrajong Bilpin Athletics Centre Inc. for their Zone Championships to be held in December 2004. Expenditure to be from the Donations Program budget.

Item: 57 **ORG B - Public Artwork Proposal - Hawkesbury Cultural Precinct - (79342, 86141)**

Previous Item: 47, Ordinary (14 September 2004)

MOTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Williams.

Refer to RESOLUTION

432 RESOLUTION:

RESOLVED on the motion of Councillor Paine, seconded by Councillor Williams.

That Council exercising its delegation as Committee of the Whole resolve that:

1. Council approve the execution of a contract with Milestone Art to supply and install a sculptural piece for the Cultural Precinct based on the reworked design elements submitted by the artists with a total quoted cost not exceeding $65,223 (sixty five thousand, two hundred and twenty three dollars).

2. The members of the Public Art Selection Team be invited to attend a briefing with Milestone Art to review the alternate design proposal for the sculptural piece selected by the Public Art Selection Team.

Item: 58 **ORG B - The Women's Cottage Rental - (79337)**

Previous Item: 121, Ordinary (14 September 2004)

MOTION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Rasmussen.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

RECOMMENDED on the motion of Councillor Finch, seconded by Councillor Rasmussen.

That the matter be deferred to the next General Purpose Committee meeting to give the Women's Cottage representatives the opportunity to address Council.

ordinary

section 4

reports

for determination

SECTION 4 - Reports for Determination

Item: 130 ORG A - Internal Audit Charter - (79351)

REPORT:

Introduction

The purpose of this charter is to establish the Internal Audit function within the Hawkesbury City Council. To authorise access to data, records, personnel and physical assets relevant to the performance of an internal audit and to define the nature, objective and scope of the internal audit activities.

Internal Control and Internal Audit

Internal control is the responsibility of each member of the Hawkesbury City Council organisation. It is a process developed by management and staff to provide reasonable assurance of the following:

- Effective and efficient operations
- Financial and operating information is accurate and reliable
- Compliance with applicable laws and regulations
- Compliance with policies, procedures and plans
- Assets are safeguarded against loss
- Established operating goals and objectives will be met

Assurance exists when all components of management control are present and operate effectively. These components include:

- Control environment
- Risk assessment processes
- Control actvities
- Information and communication systems
- Monitoring activities

Internal audit is an independent, objective assurance and consulting activity that forms an integral part of Hawkesbury City Council's risk management, control and governance processes. It assists the Hawkesbury City Council management team in the accomplishment of its objectives by assessing the state of internal control. Internal audit facilitates the assessment of risk and evaluates the adequacy of techniques utilised to manage risk. Internal audit provides an assessment on the effectiveness and efficiency of the risk management, control and governance processes, recommending changes that will add value. Through the assurance and consultative activities, internal audit will assist Hawkesbury City Council management to accomplish its objectives by bringing a systematic disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

Objective of Internal Audit

The objective of the Internal Audit function is to assist the HCC organisation in the effective discharge of their control responsibilities and duties. To meet this end, internal audit will provide the appropriate analysis, proposals, recommendations and information regarding the state of internal control.

The auditing objective includes promoting effective control at a reasonable cost.

Scope of Internal Audit

The scope of Internal Audit function encompasses the examination and evaluation of the adequacy and effectiveness of the system of internal control. The undertaking of any audit will focus on 1 (one) or more of the following:

1. Do controls over operations provide reasonable assurance that operations and programs are being carried out as planned and that results of the operations are consistent with established goals and objectives
2. Do controls over operations provide reasonable assurance that resources are used efficiently and economically. Internal audit will evaluate;
    a. whether operating standards have been established for measuring economy and efficiency
    b. whether operating standards are understood and being met
    c. whether deviations from operating standards are identified, analysed and reported for corrective action to be taken
    d. whether effective corrective action has been taken
3. Do controls over assets provide reasonable assurance that assets are protected against loss that could result from a number of activities
4. Do controls over compliance with policies, procedures, plans, laws and regulations provide reasonable assurance that proper compliance actually occurs
5. Do controls over financial and operating data provide reasonable assurance that the data is accurate and reliable

Responsibilities and Authority of Internal Audit

The Internal Auditor is assigned the responsibility for carrying out the audit program. This responsibility includes coordinating internal auditing activities with other members of the organisation so as to best achieve its objectives and goals. In order to carry out this directive effectively, the Internal Auditor is to be granted access to all relevant data, records, personnel and physical assets.

The Internal Auditor will report administratively and functionally to the General Manager of Hawkesbury City Council and will have direct access to the Audit Committee.

The Internal Auditor shall prepare and submit the following reports:

- Annual Audit plan
- Audit commentary on Quarterly results

- Quarterly report to Audit Committee

Performance Standards

Internal audits will be performed according to HCC policy, appropriate accounting and auditing standards and sound commercial practice.

RECOMMENDATION:

That Council formally adopt the Internal Audit Charter.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 131 ENV B - Local Government Advisory Group - (81409)

REPORT:

The Local Government Advisory Group (LGAG) met on 23 September 2004 to consider advice it had received from the Deputy Director General of the Department of Infrastructure, Planning and Natural Resources (DIPNR) that the money previously to the LGAG Committee by the Department will be re-directed to the Catchment Management Authority.

Minister Craig Knowles had in September 2003 assured the Chairman of the LGAG Committee that the funding for the ongrounds works totally some $1.2million would be assured for the Round 3 programs commencing in 2004. The letter from the Deputy Director General advised LGAG that the funding had been transferred to the Catchment Management Authority.

Subsequent correspondence from the Department and following a meeting with the Presidents of the Local Government Shires Association, suggests that the funding has now been sent to the Catchment Management Authority but they will be requested by the Department to incorporate to continual funding of LGAG's works program in their money.

This on the surface would indicate that the ongoing funding for LGAG works program both for Round 3 this year and for Round 4 next year is guaranteed. However, it would appear that the Catchment Management Authority would argue they have no spare funding for the LGAG Committee and it is the responsibility of DIPNR to fund the Works Program. The Catchment Management Authority seems to be embarking upon their own program for River Health Strategy and are anticipating additional funding from the Commonwealth Government by National Heritage Trust Grants.

Council has also received correspondence from the Catchment Management Authority, which states that the Catchment Management Authority supports strongly the central role of Local Government but however does not appear to make any commitments to ongoing funding.

The funding proposal directly affects Hawkesbury Council, as there is an ongoing program for restoration of the banks of South Creek involved in this current round of funding.

It is considered that although it appears the funding has been guaranteed, it is not certain and therefore Council should in the strongest terms write to Minister Knowles outlining its support for the LGAG Committee and the funding of the onground works supervised by that Committee.

Indeed the submission should go on to say that the LGAG process has an unparalleled record of success and it will be the ideal model for more onground funding to be distributed through the catchment by the Catchment Management Authority. A similar letter of support for the LGAG Committee should be also sent to the Chairman of the Hawkesbury/Nepean Catchment Management Authority stressing in the strongest terms possible that funding for LGAG should continue for both this year and next year.

RECOMMENDATION:

That:

1. Council write to the Minister of Infrastructure, Planning and Natural Resources, Mr Craig Knowles, expressing its concern that funding for the ongoing works program supervised by the Local Government Advisory Group is in jeopardy and supporting the process of the Group.

2. Council write to the Chairman of the Hawkesbury/Nepean Catchment Management Trust expressing its concern regarding the funding of the Local Government Advisory Group and that Council would seek assurances that the funding for the Round 3 and Round 4 ongoing works program is guaranteed.

3. Copies of these submissions be circulated to all other member Councils of the Local Government Advisory Group for their information.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 132 ENV B - NSW Planning Reforms - (79347, 85649, 84750)

REPORT:

Introduction

On 30 September 2004 the Minister for Infrastructure and Planning and Natural Resources announced a "major overhaul of the planning system". A suite of reforms were released by the Department of Infrastructure Planning and Natural Resources (DIPNR) to coincide with the announcement.

The reforms set out to achieve the following:

- focus on strategic planning for growth areas
- simplify planning controls
- improve development assessment processes
- allow flexibility in the use of developer levies for local facilities and services

The purpose of this report is to advise Council of the changes and possible implications. Information documents from DIPNR have been reproduced and provided to Councillors as a separate attachment. Press releases from the Minister and the LGSA are also included.

Background to reforms

In 2003 the Minister commissioned taskforces to review parts of the planning system. The reviews covered:

- Plan making
- Local development assessment
- Developer contributions for local infrastructure (Section 94 of the Environmental Planning and Assessment Act, 1979)
- Major assessments and infrastructure
- State environmental planning policies (SEPPs)
- Minister's consent role
- Master plans
- Housing for older people and people with disabilities

The taskforces recommended options for reform. With the assistance of key stakeholders and a planning reform reference group, DIPNR produced the current suite of reforms.

Summary of Proposed Reforms
The following is a brief summary of the major reforms. More detail is available in the attachment distributed to Councillors.

Regional Strategies

A state strategic framework will be created and will contain a number of strategic documents such as regional strategies. Councils will be required to prepare local environmental Plans (LEPs) that translate the critical parts of the regional framework into development rules.

Regional strategies will be developed for priority areas over the next 3 (three) years and will:

- Identify where growth will occur
- Identify infrastructure to support economic development
- Inform the State Government budget process
- Ultimately create regions that are better places to live and work

The priority areas are the Sydney greater metropolitan region, NSW coast, Sydney to Canberra Corridor and key growth centres in Western NSW.

It is noted that Hawkesbury does not fall within any of the priority areas.

Simplification of Local Planning

The number of SEPPs will be reduced from 59 (fifty nine) to around 25 (twenty five) or less new policies that focus on major planning issues and industry sectors. The number of regional environmental plans (REPs) will be reduced from 44 (forty four) to less than 5 (five). LEPs will become the primary document to deliver mandatory development controls.

Draft standard provisions for preparing LEPs have been released for comment, closing 29 October 2004. The format, definitions and zones will be standardised across the state. Councils will be able to add to the land uses within the standard zones and decide where the zones apply.

Councils will be encouraged to prepare a single, comprehensive development control plan that applies to the whole LGA. It is noted that Hawkesbury has already achieved this.

Development Assessment

The reforms are aimed at reducing the time taken to approve development applications. The following changes are proposed:

- Abolish permit requirements under the Rivers and Foreshores Improvement Act 1948 for low risk type development in urban areas.
- Improved threatened species assessment. Councils will be able to seek "biodiversity certification" of their LEPs from the Minister for the Environment. This will switch off the current 8 (eight) part test requirement
- Major land use issues will be addressed during the planning stage in regional strategies and new LEPS. Will allow removal of numerous single issue permits eg bushfire, fisheries, waterways, traffic.
- Concurrence requirements from state agencies will be reviewed to reduce from 3000 (three thousand) to 2000 (two thousand) by the end of 2004.

- Streamlining the assessment of modest local development, including ability for applicants to provide agreement from neighbours.
- Review of the DA fee formula to achieve more accurate cost recovery.
- Possibility of additional fees to fast track applications.

Possible Impacts for Council

Based on the information at hand, the reforms will have the a number of implications for Council, including:

- Council will need to prepare a new comprehensive LEP in 5 (five) years.
- It appears Council is not within a priority region. This could have implications for funding, particularly grants made available through planning reform fund.
- Standard provisions for LEPs may mean that locally produced solutions for development control may not be available to Council in the future. Also the transitional provisions are unknown at this time.
- Increased ability to reduce delays in DA processing.

Opportunity for Comment

The draft standard provisions for LEPs is open for comment until 31 October 2004. Council staff are working through the implications and will prepare a response to DIPNR. There appears to be no opportunity for formal comment on the other reforms proposed. It is anticipated that further discussion could be held at a Councillor briefing session if required.

The Executive Manager Development has nominated for membership of the Planning Reforms Implementation Group which is being established jointly with DIPNR and LGSA. Membership will be finalised on 1 November 2004.

RECOMMENDATION:

That Council receive the information about the NSW Planning Reforms.

ATTACHMENTS:

AT - 1 Planning reforms information. (*To be distributed under separate cover)*

oooO END OF REPORT Oooo

Item: 133 **INF B - Pattersons Lane, Grose Vale - Extension of Public Road - Road Naming, DA1168/02 - (79346)**

REPORT:

Application has been made for a multiple lot community title subdivision of Lot 2, DP235988, Lot 9, DP221443, Lot 1, DP441814, Lot 8, DP224561, Lot 1, DP553099, and Lot 1, DP945888, Greggs Road and Pattersons Lane, Grose Vale.

A new section of public road extends in a generally easterly direction for a distance of approximately 903 (nine hundred and three) metres from the end of the existing public road named as Patterson Lane.

As will be seen from the attached sketch plan the new public road is a lineal extension of the existing Patterson Road and it is proposed that it be named as Patterson Lane.

RECOMMENDATION:

That the public road extending from the existing Pattersons Lane and resulting from the subject subdivision be named Patterson Lane.

ATTACHMENTS:

AT - 1 Location Map of Proposed Extension of Patterson Lane, Grose Vale.

Item: 134 INF B - Lower Portland Ferry - Tender for Operation - (79338)

REPORT:

The current contract between Hawkesbury City Council and Hawkesbury Ferry Services Pty Ltd for the operation of the Lower Portland Ferry service expires on 9 January 2005.

The ferry vessel is jointly funded by Hawkesbury City Council and Baulkham Hills Shire Council, with operation and administration undertaken by this Council. Operating costs for the financial year ended 30 June 2004 stood at $256,537.59 (two hundred and fifty six thousand, five hundred and thirty seven dollars and fifty nine cents), with half that amount payable by Baulkham Hills Shire Council.

Some years ago burgeoning costs associated with this service resulted in extensive community/stakeholder consultation regarding its continuation in light of the apparent lack of viability balanced against its importance to the Lower Portland community.

Resulting from that process, Council at its meeting held on 14 April 1998 resolved, in part, that as agreed by both Councils, the Lower Portland ferry service be retained for 10 (ten) years. With regard to this latter point, 4 (four) years remain of that decade and it is proposed that the forthcoming tender be for a 4 (four) year period as distinct from the usual 3 (three) year period, with the contract then expiring on 9 January 2009.

RECOMMENDATION:

That:

1. The forthcoming tender for operation of the Lower Portland ferry service be for a 4 (four) year period.

2. Upon expiration of that contract period, the Lower Portland ferry service be discontinued, in accordance with Council's resolution dated 14 April 1998, with Sackville ferry service being the alternate ferry crossing.

3. A communication strategy be developed and implemented over the 4 (four) year period to give adequate notice to the community of the proposed closure of the Lower Portland Ferry Service.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 135 INF B - Concrete Footpaving - Bligh Park - (79344)

REPORT:

Advice has been received that the Alexander Street foot paving in front of Bligh Park Primary School, is potentially hazardous to pedestrian traffic.

The footpath area comprises a standard 1.2 (one point two) metre wide concrete footpath for most of the school frontage with eroded clay on either side. The eroded clay surface is generally 50-80mm (fifty - eighty millimetres) below the adjoining concrete kerb and foot paving level and creates a potential trip hazard along the concrete edges. During periods of wet weather the clay turns to mud and slush forcing pedestrians to walk on the road. Unfortunately, the problem cannot be solved with topsoil and grass due to the very high pedestrian usage, which inhibits grass growth.

In the interests of public safety, it is considered that the clay areas should be replaced with a full width concrete footpath at an estimated cost of $29,500 (twenty nine thousand, five hundred dollars). This work will also improve the amenity for pupils, parents and teachers as they will not be required to walk through mud to access foot paving.

Another area causing potential safety problems is the concrete foot paving in Porpoise Crescent, Bligh Park. The tree roots have uplifted many sections of the footpath creating steps, which are potentially hazardous to pedestrians, particularly at night. This problem can be rectified by reconstruction of the damaged foot paving including installation of root guard barriers adjacent to street trees where appropriate or removed if this is not possible. The estimated cost of this work is $14,500 (fourteen thousand five hundred dollars).

The estimated cost of both projects in the total amount of $44,000 (forty four thousand dollars) is substantially above the annual footpath maintenance budget of $30,256 (thirty thousand, two hundred and fifty six dollars). Subject to Council's approval funding could be provided from the kerb and gutter reserve.

RECOMMENDATION:

That funding in the amount of $44,000 (forty four thousand dollars) be provided from the kerb and gutter reserve to:

1. Construct full width concrete foot paving for the full frontage of Bligh Park Primary School in Alexander Street, at an estimated cost of $29,500 (twenty nine thousand five hundred dollars).

2. Reconstruct damaged concrete foot paving in Porpoise Crescent, Bligh Park including root guard or tree removal as appropriate at an estimated cost of $14,500 (fourteen thousand five hundred dollars).

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 136 INF B - Supply and Lay Asphaltic Concrete - (79344)

REPORT:

Tenders for the supply and placement of Asphaltic Concrete closed at 2:00pm on Thursday, 23 September 2004.

Tenders have been called for a 12 (twelve) month period, with an option of extending the contract for a further 12 (twelve) months at the tendered rates (subject to rise and fall) should both parties agree in writing.

The tender has been apportioned into 3 (three) separate sections as follows:

Part A

- Hourly rate for pothole patching for a minimum of 8 (eight) hours including 4 (four) tonne of asphaltic concrete (AC5), including all traffic control as required (routine pothole repairs on a daily basis)

Part B

- Square metre rate for the supply and placement of asphaltic concrete patching for variable depths, including all excavation and traffic control (larger road failures which have to excavated and repaired)

Part C

- Asphalt re-sheeting [topping up of depressions in the preparation of existing sealed surfaces for reseals and generally the laying of asphaltic concrete at depths between 25mm (twenty five millimetres) and 50mm (fifty millimetres) as specified where no excavation is required].

The submitted tenders have been assessed upon the following criteria:

- Estimated tender cost
- Relevant experience and past performance
- OH&S management
- Suitability of plant and equipment

For evaluation purposes extended prices were derived from the submitted schedule of rates for parts B and C of the tender by multiplying the rates submitted by estimated annual quantities.

The tenderers were then ranked and are listed as follows:

Part A - Pothole patching

Evaluation Order	Tenderer	Rate/Hour
1	Bernie Pave	$185.00
2	Restos P/L	$196.75
3	Ozpave	$209.00
4	*Bactearth P/L (non conforming)	$375.00
5	J&E Excavations and Plant Hire P/L	$418.00
6	Boral Asphalt	$467.50
7	Pavement Salvage	$520.00
8	North Shore Paving	$755.87

Part B - Deep lift asphalt patching

Evaluation Order	Tenderer	Extended Price
1	Bernie Pave	$548,758
2	Boral	$665,011
3	Restos P/L	$682,005
4	*Bactearth P/L (non conforming)	$598,625
5	Ozpave	$1,455,987
6	Pavement Salvage	$1,782,012
7	North Shore Paving	$2,196,451
8	J&E Excavations and Plant Hire P/L	$3,477,129

Part C - Asphalt re-sheeting

Evaluation Order	Tenderer	Extended Price
1	Bernie Pave	$106,886
2	*Bactearth P/L (non conforming)	$99,265
3	Ozpave	$153,483
4	Restos P/L	$179,709
5	Boral Asphalt	$181,137
6	SAMI P/L	$195,840
7	North Shore Paving	$251,111
8	J&E Excavations and Plant Hire P/L	$280,761
9	Emoleum	$312,028

*The lowest tender in the amount of $99,265 (ninety nine thousand, two hundred and sixty five dollars) for Part C was received from Bactearth P/L. This tender has been deemed non-conforming due to insufficient details regarding OH&S management and Plant and Equipment. It should be noted that this is an essential requirement of this tender.

The schedule of rates submitted by Bernie Pave for parts A, B and C is considered to be the best overall value. Bernie Pave has been performing similar works for Council under contract for the past 12 (twelve) months in a satisfactory manner.

RECOMMENDATION:

That:

1. The schedule of rate tender submitted by Bernie Pave to supply and lay of Asphaltic Concrete for Pothole Patching Part A at $185.00 (one hundred and eighty five dollars) per hour be accepted and be executed under the seal of council.

2. The schedule of rate tender submitted by Bernie Pave to supply and lay of Asphaltic Concrete deep lift patching Part B be accepted and be executed under the Seal of Council.

3. The schedule of rate tender submitted by Bernie Pave to supply and lay of Asphaltic Concrete for Re-sheeting Part C be accepted and be executed under the Seal of Council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 137 INF B - Kerb and Gutter Construction, Freemans Reach - (79344)

REPORT:

The Works Program provides for the construction of kerb and gutter in Marlene Street, Panorama Crescent, Golden Grove and Carmen Place, Freemans Reach. The works include drainage, kerb and gutter construction, road shoulder reconstruction, a single coast reseal over the existing sealed pavement and asphaltic concrete overlay within cul-de-sacs.

Tenders for the construction of this project, closed at 10:00am on Tuesday, 5 October 2004.

Submissions were received from the following companies:

Company Name	Tendered Price
Savage Earthmoving	$334,246.80
Kelbon Concrete and Paving	$397,007.00
M J and M G Skinner Earthmoving	$401,456.87
Kenco Constructions Pty Ltd	$415,640.72

A late tender was submitted by Hawkesbury Excavations and was therefore not considered.

The conforming, submitted tenders have been assessed upon the following criteria:

- Estimated tender cost
- Relevant experience and past performance
- OH&S management
- Suitability of plant and equipment

The tenderers were then ranked and are listed as follows:

Rank	Company Name	Tendered Price
1	Savage Earthmoving	$334,246.80
2	MJ and MG Skinner Earthmoving	$401,456.87
3	Kelbon Concrete and Paving	$397,007.00
4	Kenco Constructions Pty Ltd	$415,640.72

The submission by Savage Earthmoving is considered to provide the best overall value.

Reference checks indicated that the company has undertaken similar works in a satisfactory manner for Blue Mountains City Council in the recent past.

The tendered amount is within the budget provided for the works.

RECOMMENDATION:

That the lump sum/schedule of rates tender submitted by Savage Earthmoving Pty Ltd for the construction of kerb and gutter in Marlene Street, Panorama Crescent, Golden Grove and Carmen Place for $334,246.80 (three hundred and thirty four thousand, two hundred and forty six dollars and eighty cents) be accepted and necessary documents be executed under the seal of council.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 138 **ORG B - Policy and Payment of Expenses and Provision of Facilities to Councillors - (79341)**

Previous Item: 25, Ordinary (8 June 2004)

REPORT:

At the meeting of Council held on 8 June 2004 consideration was given to a report regarding a review of Council's Policy for "Payment of Expenses and Provision of Facilities to Councillors".

At the time it was indicated that the policy was originally adopted by Council in September 1994 and had been amended in February 1999 and that in response to advances in communication technology and changes to some of the terminology used in policy, the policy had been updated. Additional information was also provided in relation to relation to the computer equipment provided to councillors.

The Council was also advised that in accordance with the provisions of the Local Government Act before Council could adopt a revised policy it must be placed on public exhibition for a period of at least 28 (twenty eight) days.

Subsequently, the Council resolved as follows:

"That:

1. *The additional information be noted.*

2. *The revised Policy for Payment of Expenses and Provision of Facilities to the Councillors be placed on public exhibition for a period of 28 (twenty eight) days.*

3. *Point 'iii. a suitable name badge' also be included for Section c. Councillors under point ii.*

4. *Councillors continue to be kept informed of any technological changes that affect the operation of their I.T equipment.*

5. *Where required, access to the control panel on the Councillor's laptops can be granted."*

A copy of the revised policy has been attached to this report. To assist Councillors in noting the proposed changes that have been made to the policy, including the amendment referred to in part 3 of Council's resolution, the additions have been highlighted while the deletions have been struck through.

Council's proposal to amend this policy was placed on public exhibition and at the close of the exhibition period at 5:00pm on Friday, 1 October 2004 no submissions had been received. As such, it would now be appropriate for the Council to adopt the revised policy.

RECOMMENDATION:

That the revised Policy for Payment of Expenses and Provision of Facilities to Councillors be adopted by Council.

ATTACHMENTS:

AT - 1 Policy Regarding Payment of Expenses and Provision of Facilities

Item: 139 ORG B - Documents for Execution Under Seal - (87479, 9481, 89071, 2286, 2285, 147764)

REPORT:

Lease

Shop 3 (three) Hobartville Shopping Centre is currently occupied by T & L Investments, trading as ViVi Baker House. The current lease is not due to expire until 31 December 2006, however, the tenants have confirmed their intention to sell the business and assign the lease to Australiawide Finance & Property Investments.

The balance of the lease is 2 (two) years and approximately 3 (three) months, with a 3 (three) year option. Commencing rent shall be $6,000 (six thousand dollars), plus outgoings and GST, reviewable annually by CPI. The tenant is to be responsible for 8.77% (eight point seven seven percent) of the Centre outgoings, which currently equates to $140.08 (one hundred and forty dollars and eight cents), plus GST. The lease preparation fees, pertaining to this matter, will be the responsibility of the assignee.

Lease

Shop 2 (two) Hobartville Shopping Centre is currently occupied by Mr Nicholas and Mrs Amba Rosman, trading as Utopia Pizza. The current lease is due to expire on 29 November 2004 and the tenants have confirmed their intention to sell the business to Mr Mario Biondi.

Mr Biondi proposes to enter into a 3 (three) year lease with a 2 (two) year option. Commencing rent shall be $7,800 (seven thousand, eight hundred dollars), plus Outgoings and GST. The rent to be subject to annual CPI increases, review to market rental at exercise if the option and the CPI increases. The tenant will be responsible for 8.77% (eight point seven seven percent) of the Centre outgoings, which currently equates to $140.08 (one hundred and forty dollars and eight cents), plus GST. The lease preparation fees, pertaining to this matter, will also be the responsibility of the tenants.

RECOMMENDATION:

That the seal of Council be affixed to the following documents:

1. Lease Agreement with Australiawide Finance and Property Investments for the balance of the lease of 2 (two) years and approximately 3 (three) months, with a 3 (three) year option

on Shop 3, Hobartville Shopping Centre and rent commencing at $6,000 (six thousand dollars) plus outgoings and GST.

2. Lease Agreement with Mr Biondi for 3 (three) years with a 2 (two) year option on Shop 2, Hobartville Shopping Centre and rent commencing at $7,800 (seven thousand being $14,300 (fourteen thousand, three hundred dollars) plus outgoings and GST.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 140 **RES B - Strategic Planning Committee - Meeting of 16 September 2004 - (91368, 91811)**

REPORT:

At its meeting of 16 September 2004, the Strategic Planning Committee (Committee) made the following recommendations to Council.

(a) Item 12 - SPC A - Managing Relationships (91368)

Committee Recommendation to Council:

Motion: RECOMMENDED on the motion of Councillor Bassett, seconded by Councillor Paine. The vote for the motion was unanimous.

Recommendation: For the Strategic Planning Committee to recommend that Council:

1. Proceeds to facilitate and develop local industry networks in Real Estate, finance and education industries.

2. Proceeds to explore partnerships opportunities capable of generating outcomes for mutual benefits with relevant stakeholders.

Comment

It is important that Council take the lead in developing partnerships for the area that can lead to an improved business climate.

It is recommended that the Committee Recommendation to Council be adopted.

(b) Item 16 - SPC SUPP - Committee Structure and Membership (91368)

Committee Recommendation:

Motion: RECOMMENDED on the motion of Councillor Paine, seconded by Councillor Bassett.

Recommendation: That:

1. The Committee as a whole recommend to Council amending Clause 5(a) as follows:

   Add new…"

   (iv) One other nominated officer of Council, who may also represent the General Manager in his/her absence."

2. The Committee review potential applicants in the view to appoint an additional female representative on the Committee who meets the selection criteria applicable to the position.

Comment

In regard to Committee recommendation (1), it was considered important that the Director Commercial Strategy (nominated Council Officer), was included on the Committee, so that his commercial experience and qualifications were utilised in the discussions and decision-making processes of the Committee. It was also seen to be important that the Director of Commercial Strategy had the ability to act on behalf of the General Managers in his absence.

In regard to Committee recommendation (2), it was considered important that there was a better mix between the genders on the Committee. This is to ensure balance and representation on strategic views, issues, decisions and to reflect the population profile. At the moment, there is only one (1) female representative on the Committee (a Councillor).

Further Information for Council

As Item 16 was dealt with at Council's Special Meeting on 27 September 2004, [Item 129 ORG B - Membership, Strategic Planning Committee (91368, 79351)], this information only needs to be noted.

RECOMMENDATION:

That:

1. Council proceeds to facilitate and develop local industry networks in Real Estate, finance and education industries.

2. Council proceeds to explore partnerships opportunities capable of generating outcomes for mutual benefits with relevant stakeholders.

3. Council note the information about the Strategic Planning Committee Structure and Membership.

ATTACHMENTS:

AT - 1 Refer to Minutes of Strategic Planning Committee Meeting of 16 September 2004 in the Reports of Committees section of this Business Paper.

oooO END OF REPORT Oooo

CONFIDENTIALS

Item: 141 **ORG B - Proposed Sale of Property, Bligh Park - (79341)**

Previous Item: 85, Ordinary (13 July 2004)

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -*

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

CONFIDENTIAL

Item: 142 ORG B - Proposed Lease of Lot 20 and 22 The Driftway, Londonderry - (79776)

Reason for Confidentiality

*This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -*

(c) information that would, if disclosed, confer a commercial advantage on a person with whom the council is conducting (or proposes to conduct) business

ordinary

section 5

reports
for information

SECTION 5 - Reports for Information

Item: 143 **ORG C - Councillors and Designated Employees - Pecuniary Interest Returns - (79341)**

REPORT:

Under the provisions of Section 450A of the Local Government Act 1993, Pecuniary Interest Returns for the period 1 July 2003 to 30 June 2004 must be tabled at the first meeting of the Council after 30 September 2004.

All Councillors and Designated Employees lodged Pecuniary Interest Returns as required and these Returns are now tabled in accordance with the provisions of the Act.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents.

oooO END OF REPORT Oooo

Item: 144 **ORG C - Election Funding Authority - Decarations of Political Contributions and Electoral Expenditure - (79341, 92748)**

REPORT:

By letter dated 3 September 2004 the Election Funding Authority has forwarded to Council copies of the declarations of political contributions and electoral expenditure lodged by candidates in connection with the Local Government elections held on 27 March 2004 and requested that they be brought to the attention of Council and made available for public inspection.

The documents provided by the Election Funding Authority are now tabled for Council's information and are available, on request, for inspection by members of the public under the provisions of Section 12(1) of the *Local Government Act 1993.*

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 145 **ORG C - State Electoral Office - Local Government Association of NSW - 2004 Election of Executive Committee - (79338, 90496, 82574)**

REPORT:

The following letter dated 17 September 2004 has been received from the State Electoral Office concerning the 2004 Election of the Executive Committee for the Local Government Association of NSW:

> *"I am currently conducting the 2004 election of the Executive Committee of the Local Government Association, comprising President, Treasurer, 2 Vice-Presidents (1 from a metropolitan council, 1 from a country council) and 20 Committee Members (10 from metropolitan councils, 10 from country councils).*
>
> *Voting will take place at the Annual Conference, to be held on 25 – 26 October 2004. The ballots for President, Treasurer and Vice-Presidents will be conducted on Monday, 25 October, those for Committee Members on Tuesday, 26 October.*
>
> *Attached is a schedule of candidates for election, together with details of their local government service, which is to be placed before Council prior to the Annual Conference, in accordance with rule 44(c) of the Association's rules.*
>
> *The candidates are presently listed in alphabetical order, however the order of candidates' names on the ballot paper will be determined by a draw. The draw will be conducted at the State Electoral Office at 2:00pm on Monday, 18 October 2004, as candidates are able to withdraw their nomination(s) in writing to the Returning Officer prior to noon, Monday 18 October 2004.*
>
> *Would you please arrange for this letter and the attached schedule of candidates, together with details of their local government service, to be placed before Council at the earliest opportunity.*
>
> *Candidates will be able to hand out how-to-vote material, except within the vicinity of the voting area. In accordance with the Associations' rules how-to-vote material must contain the name of the organization or individual authorizing the material, and the political membership, if any, of the person or persons issuing the material.*
>
> *If you have any questions in relation to this matter please phone Greg Copson on (02) 9200 5904."*

The documents provided by the State electoral Office and referred to in the above letter are now tabled for Council's information and will be available for perusal by any interested members.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

Item: 146 **RES C - Tourism Cooperative with Lithgow Council (E-Commerce / Markets Advisory Committee) - (91367, 79805)**

Previous Item: 115, Ordinary (14 September 2004)

REPORT:

Council at its Ordinary Meeting of 14 September 2004, considered a report on the E-Commerce / Markets Committee meeting of 25 August 2004, which included an item on establishing a Tourism Cooperative with Lithgow Council to initially focus on the development of a tourism product based on the Bells Line of Road. In regard to this matter, Council resolved that:

> *"The General Manager and/or nominated staff meet with Lithgow City Council to progress discussions as appropriate."*

The meeting with Lithgow Council took place on Thursday, 30 October 2004, and involved the General Manager and Special Events and Promotions Officer of Lithgow Council; the Tourism Manager of Hawkesbury Valley Tourism; and the General Manager and Commercial Response Unit of Council.

After discussing the Tourism Cooperative, which would be a joint initiative to enhance tourism in the 2 (two) areas focused on the Bells Line of Road (and the new World Heritage Centre at Bilpin) as a link and product in its own right, Lithgow Council was supportive of the concept and of being part of a Hawkesbury-Lithgow Tourism Cooperative Working Party (Working Party). To this end, the General Manager of Lithgow Council will formally advise Council on that Council's support of the Tourism Cooperative so that the Working Party can hold its first meeting in October 2004.

The Working Party will include the General Managers and relevant staff of both Councils, the Hawkesbury Valley Tourism Manager and the Lithgow Tourism Manager.

RECOMMENDATION:

That the information be received.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF REPORT Oooo

ordinary

section 6

reports of committees

SECTION 6 - Reports of Committees

ROC - Local Traffic Committee Minutes - 15 September 2004

The meeting commenced at 3:00pm

Present:	Councillor B Bassett (Chairman) Mrs J Burton, Roads & Traffic Authority Senior Constable C Hamilton, NSW Police Service Mr J Christie, Office of Mr A Shearan, MP Mr T O'Brien, Office of Mr S Pringle, MP
Apologies:	Mr R Elson, Department of Transport
In Attendance:	Mr C Amit, Manager Design & Mapping Services Mrs J Hogge, Road Safety Officer Mr T Shepherd, Administrative Officer, Asset Services & Recreation

---

SECTION 1 - Minutes

1.1 Minutes of the meeting held on 18 August 2004 were confirmed.

SECTION 2 - Correspondence

2.1 Windsor Road, McGraths Hill - Direction to Restrict - Roads & Traffic Authority (74282)

REPORT:

Correspondence enclosing a Direction to Restrict setting the speed limit on Windsor Road, McGraths Hill from Henry Road to a point 750 north of Pitt Town Road, being a length of 2.7 km (approximately) at 80 KPH.

In discussing this matter the designated Committee members have oral reports regarding ancillary issues:

<u>Mr T O'Brien</u> - advised that representations had been received from Windsor High School requesting a 40 KPH School Zone on Windsor Road, McGraths Hill cover the frontage of the School; and,

Senior Constable C Hamilton - advised that representations had been received seeking reduction of the speed limit on Windsor road, McGraths Hill in the vicinity of Pitt Town Road and Mulgrave Road from 80 KPH to 60 KPH.

RECOMMENDATION:

That:

1. the information be received;

2. with regard to the application by Windsor High School, in light of there being no entrance from the School onto Windsor Road as well as a signalised pedestrian crossing at the intersection of Mulgrave Road and Windsor Road, that Mr S Pringle's office pursue the matter with the Roads & Traffic Authority; and,

3. that the Roads & Traffic Authority be requested to review speed limits at the subject location, with a view to reduction of 60 KPH.

2.2 Bells Line of Road, Kurmond/Kurrajong Heights - Advisory Signage - Roads & Traffic Authority (74282)

REPORT:

Following recommendation by the Committee, Council, at its meeting held on 8 June 2004 resolved that the Roads & Traffic Authority be requested to investigate installation of "80 KPH Ahead/60 KPH Ahead" advisory signage on Bells Line of Road, Kurmond-Kurrajong Heights.

Correspondence has been received from the Authority advising:

> *"… the RTA investigated the issue and approval is given for additional advisory speed signs to be installed at the following locations:*
>
> *1 80km/h Ahead, west of Val Wheeler Drive*
> *2 60km/h Ahead, west of Coach House Road and Mill Road.*
>
> *A Works Instruction has been issued on 4 August 2004 for the installation of the signs. This work will be carried out shortly."*

RECOMMENDATION:

That the information be received.

2.3 Grono Farm Road, Burdekin Road, Tallow Wood Close and Manns Road, Wilberforce - Reduction of Speed Limit (74282, 80245)

Previous Item: ROC, Ordinary (11.5.04)

REPORT:

Following recommendation by its Local Traffic Committee, Council at its meeting held on 11 May 2004 resolved:

1 *That the RTA be requested to give consideration to imposing the following speed limits, signs and associated pavement markings:*

a. a 70kph regulatory speed limit sign and pavement marking in Grono Farm Road at 30 metres from Sackville Road;

b. 60kph regulatory speed limit sign and pavement marking in Grono Farm Road at CH 2600;

c. 50 kph regulatory speed limit sign and pavement marking in Grono Farm Road at CH4100;

d. two 50kph regulatory speed limit signs and pavement markings, one in Manns Road and one in Tallow Wood Close at 30 metres from Grono Farm Road; and,

e. 70kph regulatory speed limit sign and pavement marking in Burdekin Road at 30 metres from Grono Farm Road.

Correspondence has been received from the Roads & Traffic Authority advising:

"… the RTA investigated the issue and approval is given for the establishment of the requested speed zones in Grono Farm Road, Burdekin Road, Tallow Wood Close and Manns Road.

A workshop instruction has been issued on 23 July 2004 for the installation of the appropriate speed signs. This work will be carried out when resources are available."

RECOMMENDATION:

That the information be received.

2.4 Ghost Hill Road, Berambing - Reduction of Speed Limit - Roads & Traffic Authority (74282, 80245)

Previous Item: ROC, Local Traffic Committee Ordinary (11.5.04)

REPORT:

Following recommendation by the Local Traffic Committee, Council, at its meeting held on 11 May 2004 resolved that the Roads & Traffic Authority be requested to give consideration to installing 50 KPH regulatory speed signs, 50 metres from both ends of Ghost Hill Road.

Correspondence has been received from the Roads & Traffic Authority advising:

> *"… the RTA investigated the issue and approval is given for a speed limit of 50km/hr on Ghost Hill Road.*
>
> *A Works Instruction has been issued on 19 July 2004 for the installation of the signs. This work will be carried out shortly."*

RECOMMENDATION:

That the information be received.

2.5 Road opening & intersection treatment – Hobart/Windsor Streets, East Richmond

---

Mr G Hall, Town Planning Co-ordinator and Mr A Hastie, Subdivision & Development Engineer joined the meeting at this stage.

REPORT:

Introduction:

Development of the East Richmond commercial precinct bounded by Hobart Street, Bowman Street and Lukis Avenue was until recently undevelopable because of inadequate stormwater drainage infrastructure. In 1999, Council implemented major trunk drainage works within the catchment under a Section 94 Catchment Plan, thus opening the way for a commercial development through normal processes.

On the 12 July 2004, the approval (DA334/04) was issued for the development of 12 industrial units at number 40 Hobart Street. The determination conditions require the applicant to provide full width road construction adjacent to the property which fronts both Hobart Street and Bowman Street as shown on the attached plan. (Full scale plans will be tabled at the LTC meeting.)

The applicant has under separate note expressed an interest in entering into an agreement with Council to complete the construction of Hobart Street from the southern boundary of his approved development up to Windsor Street and to provide a Seagull intersection treatment in Windsor Street at its intersection with Hobart Street at East Richmond.

This report is forwarded to the Local Traffic Committee for information and comment only as the Local Traffic Committee has not been delegated authority to make any decisions regarding the extension of a local road to a classified main road. The installation of a Seagull intersection in a classified main road is a matter that should be considered and decided on by the RTA.

Discussion:

The following comments and abbreviated findings taken from a “Traffic and Parking Assessment” commissioned and submitted by the applicant relate to the impact of the estimated traffic generation by the development on the existing road network and the operation of the proposed intersection of Windsor Street and Hobart Street.

The traffic study determined that:

The existing intersection of Windsor Street and Pitt Street would benefit by the provision of a new intersection at Windsor and Hobart Streets. It has been determined that approximately 50% of the traffic turning into and out of Pitt Street during the peak hours would be transferred to the new intersection.

The proposed Seagull intersection of Windsor Street and Hobart Street would operate at a very good level of service with minimal delays and spare capacity.
The level of service at the intersection of Windsor Street and Bourke Street will not significantly change with the estimated additional traffic generation due to the proposed development.

RECOMMENDATION:

The proposal including the Traffic Management Plan prepared and submitted by the developer seeking approval to open Hobart Street at Windsor Street and to install a Seagull intersection treatment in Windsor Street at its intersection with Hobart Street, be forwarded to the RTA for their consideration.

Messrs Hall & Hastie retired from the meeting at this stage.

2.6 Horse Race (Zone One Endurance Ride) – St Albans – Amended Route Hawkesbury (80245, 74282, 85005)

REPORT:

*Introduction***:**

Council has received correspondence dated 3 September 2004 from Zone one of NSW Endurance Riders Association (Webbs Creek) advising of an amendment to the route of the horse race previously presented to the Local Traffic Committee meeting held on 18 August 2004. The event is scheduled for 10 October 2004 (Sunday).

The original route of the 80 km race was to be undertaken on the tracks within the Parr State Recreational Area, private farmlands and on the following public roads:

Webbs Creek Road – gravel road, few gates and cattle grids along the road
Webbs Creek Mountain Road – gravel road
Bicentenary Road – gravel road
Chaseling Road – on the sealed section
St Albans Road – on the 4km long gravel section
Upper Macdonald Road - gravel road, few gates and cattle grids along the road

The amended route of the race will be predominantly on the tracks within the Parr State Recreational Area, Yengo National park, private farmlands and on the following public roads (refer to the attached plans):

Upper Macdonald Road – gravel road, few gates and cattle grids along the road
Wollombi Road – 200m long sealed road and the rest is gravel road
Settlers Road – 7.5km long gravel road and the rest is sealed road
Bulga Street – on the sealed section
Wrights Creek Road - gravel road, few gates and cattle grids along the road
St Albans Road - 5.8km long gravel road and the rest is sealed road
Wharf Street – sealed road

The race is also traversing on St Albans Bridge which is under the care and control of the Roads and Traffic Authority. The association has advised that there will be approximately 60 horse riders participating in this horse race.

*Discussion***:**

Based on the information provided by the applicant, this event is a race. This event is classified as a “Class 1” special event under the “Traffic Management for Special Events” guidelines issued by the Roads & Traffic Authority as this event will disrupt minor traffic and transport systems and traverse on the St Albans Bridge which is under the care and control of the RTA.

The LTC has resolved on 12 August 2003, pending receipt of independent legal opinion as to the liability of Council, and its Officers, to Work Cover under the “Guide to Traffic and Transport Management for Special Events”, that event organisers be required to submit a Traffic Management Plan (TMP) incorporating a Traffic Control Plan (TCP) direct to the Transport Management Centre, Roads and Traffic Authority for review and approval of the TMP and TCP.

Accordingly, it will be necessary for the applicant to **resubmit** an application seeking approval to conduct the event with NSW Police Service under section 40, Road Transport (Safety and Traffic Management) Act, 1999, as this event is a horse race on a different route. After receiving this Police approval, it will be necessary for the applicant to submit a Traffic Management Plan for the entire **new route** incorporating a Traffic Control Plan to the Transport Management Centre, Roads and Traffic Authority for review and approval. This Traffic Control Plan should be prepared by a person holding appropriate certification required by the Roads & Traffic Authority.

Mrs J Burton demurred regarding use of the words "approved/approval" within relation to Traffic Management Plans and Traffic Control Plans and substantial discussion ensued.

Conditions imposed on the applicant in relation to Traffic Management Plans and Traffic Control Plans and substantial discussion ensued regarding the most appropriate wording; use of the words "authorised/authorisation" was agreed and this is reflected in the recommendation below.

RECOMMENDATION:

That:

1. Based on the information provided by the applicant, that this event is a race; This event is classified as a “Class 1” special event under the “Traffic Management for Special Events” guidelines issued by the Roads & Traffic Authority;

2. The event organiser to obtain a copy and become familiar with the contents of the RTA publication “Guide to Traffic and Transport Management for Special Events” (Version 3.3) which explains the responsibilities of the event organiser in detail.

   This publication is available on the RTA’s web site at http://www.rta.nsw.gov.au/trafficinformation/downloads/tmc_specialevents_dl1.html

3. no objection be held to this event subject to compliance with the following conditions:

   a) the applicant obtaining approval to conduct this event on the **new route**, from the NSW Police Service under section 40, Road Transport (Safety and Traffic Management) Act, 1999;

   b) the applicant submitting a Traffic Management Plan for the entire **new route** incorporating a Traffic Control Plan to the Transport Management Centre, Roads and Traffic Authority for review and authorisation. This Traffic Control Plan should be prepared by a person holding appropriate certification required by the Roads & Traffic Authority; Further details of TMP and TCP can be obtained from the Transport Management Centre of RTA on 8396 1400;

   c) all traffic controllers/marshals operating within the public road network holding appropriate certification required by the Roads & Traffic Authority;

   d) the event organiser assessing the risk and addressing the suitability of the **new route** as part of the risk assessment considering the possible risks for all participating horses travelling on windy, narrow, uneven gravel roads with steep roadside embankments and sharp bends;

   e) the event organiser carrying out an overall risk assessment to identify and assess the potential risks to spectators, participants and road users during the event and designing and implementing a risk elimination or reduction plan in accordance with the Occupational Health and Safety Regulation 2000; (Information for event organisers about managing risk is available on the Department of Tourism, Sport and Recreation’s web site at http://www.dsr.nsw.gov.au);

   f) As the St Albans Bridge is a structure under the care and control of the Roads and Traffic Authority, the applicant submitting to Council a copy of its Public Liability Policy in an amount not less than **$20,000,000** and indemnifying Council and the RTA in respect of the event;

g) all roads and marshalling points are to be kept clean and tidy, with all directional signs to be removed immediately on completion of the activity;

h) the applicant notifying the details of the event to ambulance, fire brigades/Rural Fire Service and SES;

i) the applicant advertising the event in the local press two weeks prior to the event;

j) the riders following all the general road user rules while riding on public roads; and,

k) the applicant obtaining approval from the National Parks and Wildlife Service for the use of Parr State Recreational Area and Yengo National park.

4. appropriate advisory signs and other devices be placed after all the required approvals are obtained from the relevant authorities, during the event along the route by traffic controllers holding appropriate certification required by the Roads & Traffic Authority in accordance with the authorised Traffic Management Plan and associated Traffic Control Plan.

5. The competitors and participants be advised of the traffic control arrangements in place prior to the commencement of the event.

SECTION 3 - Reports

3.1 Sight distance – Pedestrian crossing at the intersection of Lennox Street/West Market Street, Richmond (Londonderry) - (80245)

REPORT:

Introduction:

The Local Traffic Committee resolved on 19 May 2004 that an investigation be undertaken to determine the date of erection of the colorbond fence on the property on the north western side of the intersection of Lennox Street/West Market Street, Richmond, and the date of installation of the pedestrian crossing, due to sight distance concerns.

Discussion:

The pedestrian crossing in Lennox Street at the intersection of Lennox Street/West Market Street was installed in June 2003. There are no records available in Council to indicate the date of erection of the colorbond fence on this property (51 West Market Street). Based on the current condition of the fence, it appears that this fence was erected prior to the installation of the pedestrian crossing.

It is not always practicable to provide sight distance for approaching vehicles on the priority road of the pedestrians on the side road due to site restrictions. However, the following is specified in Austroads Guides to Traffic Engineering Practice – Part 13:

> *Pedestrian crossing facilities should be located where there is a clear view between approaching motorists and pedestrians on the crossing or waiting to cross a roadway. It is essential to ensure motorists have sufficient sight distance available after noticing the presence of the crossing to enable them to react to the presence of a pedestrian on or about to enter the crossing and stop their vehicle before entering the crossing.*

There is adequate sight distance for eastbound vehicles on Lennox Street of a pedestrian standing on the ramp attempting to cross the road. Hence, the required approach stopping sight distance to the crossing has been provided.

RECOMMENDATION:

That no action be taken at this time.

SECTION 4 - Questions Without Notice

QUESTIONS WITHOUT NOTICE

4.1 Councillor B Bassett

Enquired whether correspondence had been issued to the Roads & Traffic Authority regarding the intersection of Old Kurrajong Road and Bells Line of Road, as resolved by the Committee at its meeting held on 21 July 2004

Recommendation:

That the matter be followed up.

4.2 Advised of representations received regarding difficulty experienced by motorists exiting the loading area of Richmond Marketplace Lennox Street, Richmond onto Lennox Street due to limited sight distance caused by vehicles parking too close to the driveway.

Recommendation:

That the Roads & Traffic Authority be requested to investigate extension of the "No Stopping" zones on Lennox Street, Richmond adjacent to the subject driveway.

4.3 Advised of representations received regarding traffic conflict at the roundabout situated at George Street/Blacktown-Richmond Road, South Windsor due to motorists not expecting buses to undertake a U-turn manoeuvre within the roundabout.

Recommendation:

That this matter be referred to the Roads & Traffic Authority.

SECTION 5 - NEXT MEETING

The next meeting of the Local Traffic Committee will be held at 3.00pm on 20 October 2004.

Meeting terminated at 3.55pm.

oooO END OF REPORT Oooo

ROC - Strategic Planning Committee - 16 September 2004 - (91368)

The meeting commenced at 7:05pm.

Present:	Clr Rex Stubbs Clr Neville Wearne Clr Trevor Devine Clr Christine Paine Clr Bart Bassett Clr Paul Rasmussen Mr Brian Lindsay Dr Robert Woog Mr Alan Eagle Mr Graeme Faulkner
Apologies:	Wing Commander Wayne Knight Clr Kevin Conolly Clr Barry Calvert
In Attendance:	Mr Stephen Phillips Ms Esther Perry Ms Fiona Mann Ms Jenni Allen

REPORT:

CONFIRMATION OF MINUTES

RESOLVED on the motion of Councillor Rasmussen and seconded by Councillor Wearne that the Minutes of the Strategic Planning Committee held on the 1 July 2004, and 23 August 2004, be confirmed.

SECTION 2 - Reports for Determination

ITEM: 11 SPC A - Managing Economic Change and Innovation (91368)

DISCUSSION:

Mr Brian Lindsay

- Based on the statistical information provided in the paper, the Committee may be interested in gaining a further statistics on the larger employers of the Hawkesbury business district and what industries they are in.

- Need to investigate the industries that could have potential for growth:
  - Equine Industry (Recreation Equine)
  - Aged Care / Wellness / Recreation

- Environmental industry critically important for the Hawkesbury.

- Potential to establish a major tourism infrastructure.

Mr Graeme Faulkner

- Interest in the investigation of predicting possible population growth spurts.

- Committee needs to target the lower represented industries.

Mr Alan Eagle

- Wellness industry - not very well interpreted due to the diverse range of services, it is the potential for growth in the area.

Dr Robert Woog

- Posed the question how and who takes on these projects? Who bears the cost of the lag time these projects incur?

MOTION:

RECOMMENDED on the motion of Councillor Bassett, seconded by Councillor Wearne. The vote for the motion was unanimous.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

After contemplating the social and economic profile and key issues raised in this paper, it is recommended that the Strategic Planning Committee:

1. Acknowledge any other issues or success factors not fully identified or explored in this paper.

2. Propose and document strategies and objectives that address the development of the Competitive and Business Environment, using the proposed strategic framework and SWOT analysis as a guide, to form the basis of strategic business plan.

3. Recommend that Council request a position paper from the E-Commerce / Markets Advisory Committee identifying existing and new industries to be targeted for growth, retention, attraction and relocation to the Hawkesbury Local Government Area.

ITEM: 12 SPC A - Managing Relationships (91368)

DISCUSSION:

There is a need for the Committee to clarify the major stakeholders to Hawkesbury City Council as the discussion paper was not meant to catalogue the major stakeholders, rather indicating the response of stakeholders to the request for further information pertaining to their strategic directions.

The list of stakeholders is to be expanded. With the list and priorities are to be reviewed periodically (stocktaking within the Strategic Planning Process).

A question was raised by Clr Paine regarding the possibility of Council being a player in the Cadetships of UWS.

Dr Woog offered to the Committee his collaborative help to develop strategy with working party / management including:

- Unifying higher order;
- Set priorities for activities; and
- Sheer mechanics of designing communication strategy.

Mr Faulkner expressed that the assistance offered by Dr Woog was more than welcome by management.

MOTION:

RECOMMENDED on the motion of Councillor Bassett, seconded by Councillor Paine. The vote for the motion was unanimous.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

For the Strategic Planning Committee to recommend that Council:

1. Proceeds to facilitate and develop local industry networks in Real Estate, finance, and education industries.

2. Proceeds to explore partnership opportunities capable of generating outcomes for mutual benefit with relevant stakeholders.

ITEM: 13 SPC A - Transferable Development Rights (91368)

DISCUSSION:

Mr Graeme Faulkner

- Need to combat urban encroachment with an economic weapon - TDR is seen as the closest economic weapon.

- TDR will assist with the retention of rural / agricultural land. It is not a anti-development measure.

Clr Trevor Devine

- Clr Devine believes that the Hawkesbury will always have agriculture due to the flood land that wont be developed on.

- Future development is seen as being more economically beneficial than agriculture.

- Hawkesbury should ride the normal change in economy.

- Development is facilitated by supply and demand. Demand will be population living nearer to the city centre.

- Real Estate may suffer due to development not encouraged to pay out the TDR lands.

Clr Paul Rasmussen

- Hawkesbury is well represented by the farming / agricultural sector, with the biggest vegetable growing farms in the Sydney Region.
- Constant lack of security in the use of land, market demands and especially water deficiency.
- Supportive of TDR - would like to explore the practicality and legalities of the concept as it is an idea / concept that has a lot of merit.

Clr Bart Bassett

- Focus on trying to save OPEN SPACE as to plan for future generations.
- See TDR's along the lines of designing a map of the LGA with open areas designated for farming.
- TDR's are achievable in North-West Sydney.

Mr Brian Lindsay

- Committee needs to investigate tools which can be used to prevent development not in the line with the vision of Hawkesbury:
    - TDR's can be seen as ONE essential tool in a number of tools - SCENARIO ANALYSIS.
    - There is a definite education emphasis in this project.
    - Explore ALL possible tools.
- Planning is picking up on emerging strategies. Need to find out what TDR means to us.

Clr Christine Paine

- Proposed question as to how we keep the agricultural zoned land in the future decades?
- Does the Committee have the capacity to develop the project?
- Encourages the idea of OPEN SPACE - big picture thinking.

Dr Robert Woog

- Concept that both sides of argument is compelling.
- Sustainability should be part of every planning process.
- TDR is really important - this should be something the Committee engages in.

- Need to bring it under our control and capacity - collaborative work.

Clr Rex Stubbs

- Retain rural / agricultural lands - main dream of the Hawkesbury community.
- Not taking away development opportunities through the TDR system.
- Public transport will be increasingly important. Need to put in measures now for Hawkesbury to have better rail access / public transport. This is one tool that can be developed through this.

MOTION:

RECOMMENDED on the motion of Mr Brian Lindsay, seconded by Councillor Paine. Clr Trevor Devine opposed.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That Council, through the Strategic Planning Committee, continue to explore mechanisms such as Transferable Development Rights, to better manage development and to undertake scenario analysis of all options including Transferable Development Rights.

ITEM: 14 SPC SUPP - Election of Chairperson and Deputy Chairperson (91368)

MOTION:

RECOMMENDED on the motion of Councillor Wearne, seconded by Councillor Devine. The vote for the motion was unanimous.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the committee unanimously appoint Councillor Rex Stubbs from those appointed under clause 5 of the Local Government Act 1993, to be the Chairperson of the Strategic Planning Committee, and Councillor Bart Bassett appointed under the same clause to be Deputy Chairperson, who shall act in the absence of the Chairperson.

ITEM: 15 SPC SUPP - Adoption of Strategic Planning Committee Constitution (91368)

MOTION:

RECOMMENDED on the motion of Councillor Bassett, seconded by Councillor Devine. The vote for the motion was unanimous.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That the Committee receipt and adopt the Strategic Planning Committee Constitution.

ITEM: 16 SPC SUPP - Committee Structure and Membership (91368)

DISCUSSION:

To ensure a balance of representation on the Strategic Planning Committee, Clr Christine Paine put forward a request for the election of another female representative.

The request was supported by the Committee, with a suggestion to review the original applications for appointment of an additional female member.

MOTION:

RECOMMENDED on the motion of Councillor Paine, seconded by Councillor Bassett.

Refer to COMMITTEE RECOMMENDATION

COMMITTEE RECOMMENDATION:

That:

1. The committee unanimously recommend to Council amending Clause 5(a) as follows:

   Add new…"

   (iv) One other nominated officer of Council, who may also represent the General Manager in his/her absence."

2. The Committee review potential applicants in the view to appoint an additional female representative on the Committee who meets the selection criteria applicable to the position.

GENERAL BUSINESS

1. Presentation by the community representatives on their views on strategic planning:

   Mr Brian Lindsay

   Mr Lindsay perceives strategic planning as a science of creation of dreams, the process of thinking ahead based on how we see the future Hawkesbury. A clear Vision / Dream has been established through the development of the Strategic Plan, however it is a challenge to the Committee to sell it.

   The Strategic Plan must be capable and implemented by operational plans. It is critical that Council looks at the Plan in terms of short term operational plans and one year budgets. The key is to develop a Strategic Plan that will apply in 20 years time but also link with short term plans and budgets.

   Dr Robert Woog

   Dr Woog was impressed with the Strategic Plan's structure and priority. He emphasised the importance of forming papers that target communication and relationships and how they must be nurtured / maintained. None of the Strategic Plan documents picked up on the difficulty in doing these things.

   The principal of strategic planning is to SELL the VISION, if this is not done strategic direction is not engaged.

   Papers are well expressed however concern about ongoing long-term life - there is a need for enough of a commitment by a group of people to ensure self-maintenance and self-generation.

   Mr Graeme Faulkner

   Mr Faulkner acknowledged the challenges of the Strategic Plan. He expressed the need to translate it into a simple language to see objectives being maintained with tangible KPI's.

   Concurrently Hawkesbury City Council is working on the Communications Strategy which will need to dovetail with the aim to sell/develop the strategy.

   Confidence was expressed in Hawkesbury City Council's commitment (through management) to support the long-term life of the Strategic Plan.

2. Bendigo

Mr Faulkner advised of Council's discussions with Bendigo Bank regarding the opportunity for the Strategic Planning Committee to visit Bendigo City, a significant place of innovation. Further information is to be provided to the Committee (in particular Bendigo's Strategic Plan) for review.

The meeting terminated at 9:05pm.

Submitted to and confirmed at the meeting of the Strategic Planning Committee held on Thursday, 2 December 2004.

oooO END OF REPORT Oooo