



Hawkesbury City Council

special meeting business paper

date of meeting: 10 May 2004

location: council chambers

time: 7.00 p.m.



mission statement

“To protect and enhance the unique, historical and environmental features of the Hawkesbury Region whilst encouraging planned development and providing services appropriate to the needs of the wider community.”

How Council Operates ...

Hawkesbury City Council fully supports and encourages the involvement and participation of local residents in issues which affect the City.

The twelve Councillors who represent Hawkesbury City Council are elected at local government elections held every four years. Voting at these elections is compulsory for residents who are aged eighteen years and over and who reside permanently in the City.

The Ordinary Meeting of Council is held on the second Tuesday of each month at 7.30pm. Two weeks before the Ordinary Meeting, the General Purpose Committee meets to consider issues in the areas of Environment, Infrastructure, and Organisation & Resources. The time of the General Purpose Committee will be advised by public notice. Both of these meetings are open to the public.

Meeting Procedure ...

The role of the General Purpose Committee Meeting is to make recommendations about issues put forward in the areas of Environment, Infrastructure and Organisation & Resources. These recommendations are then forwarded to the Ordinary Meeting of Council, two weeks later, for adoption or final decision. The Ordinary Meeting also considers other matters of general business as appropriate.

The Mayor is Chairperson of both the Ordinary and General Purpose Committee.

Public Participation ...

Members of the public can request to speak about a matter that is before the Council for consideration at the General Purpose Committee Meeting. The Mayor will invite interested persons to address the Committee when the matter is being considered and speakers have a maximum five (5) minutes to present their views.

Residents are encouraged to attend the Ordinary Meeting to observe the proceedings of the meeting from the public gallery. There will be a provision prior to the break in the meeting at around 9.15/9.30pm for members of the public to ask questions of Council.

A Point of Interest ...

Voting on matters for consideration is operated electronically. Councillors have in front of them both a 'Yes' and a 'No' button with which they cast their vote. The results of the vote are displayed on the electronic voting board above the Minute Clerk. This a recent innovation in Australian local government pioneered by Hawkesbury City Council.

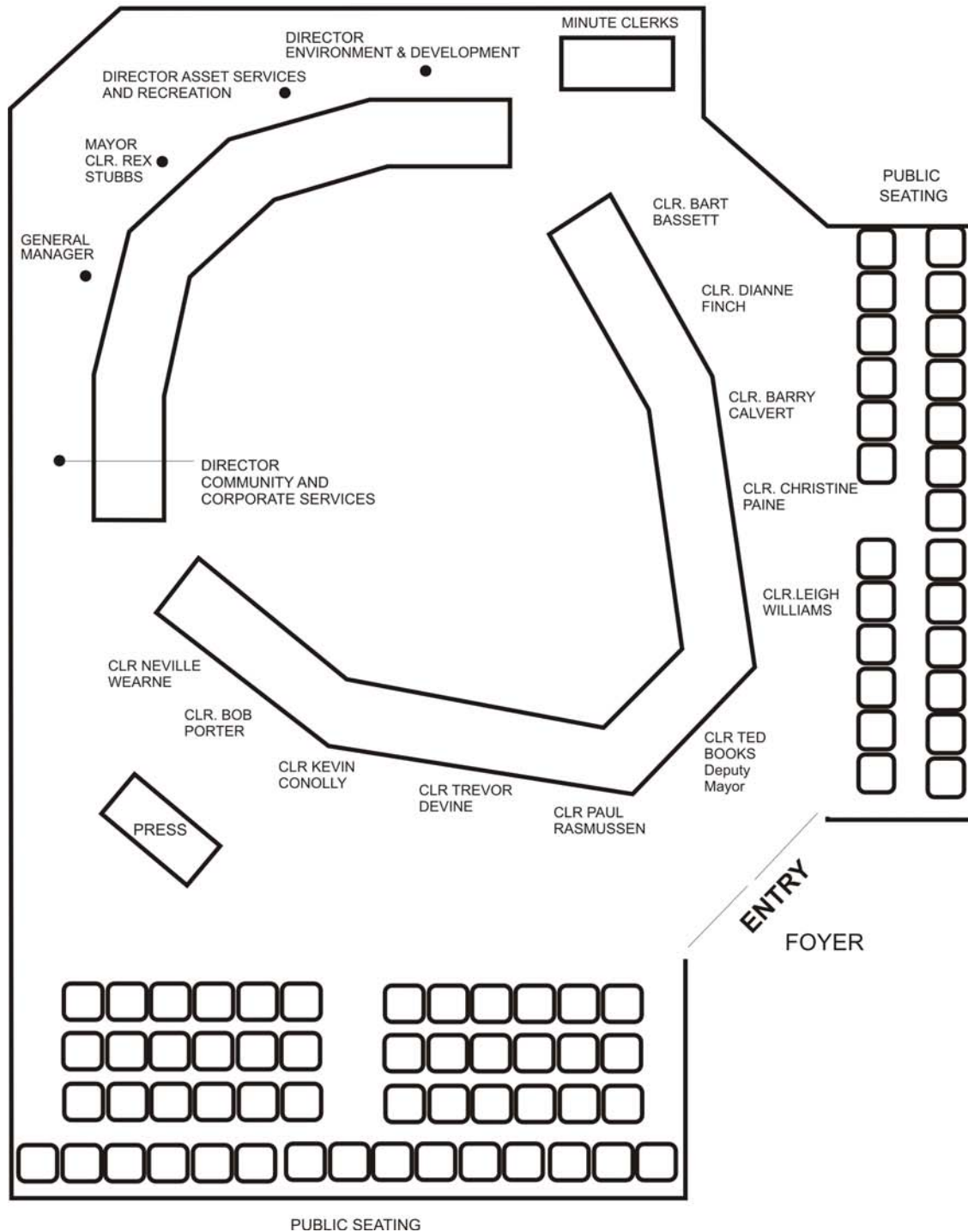
Website ...

Business Papers can be viewed on Council's website from noon Friday before each meeting. The website address is www.hawkesbury.nsw.gov.au.

Further Information ...

A guide to Council Meetings brochure is available. If you require further information about meetings of Council, please contact the Administration Manager on telephone 02 4560 4426.

c o u n c i l c h a m b e r s



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AGENDA

- **PRAYER**
- **APOLOGIES**
- **SECTION 1 - Confirmation of Minutes**
- **SECTION 2 - Notices of Motion**
- **SECTION 3 - Report of the General Purpose Committee**
 - Environment*
 - Infrastructure*
 - Organisation and Resources*
- **SECTION 4 - Reports for Determination**
- **SECTION 5 - Reports for Information**
- **SECTION 6 - Reports of Committees**
- **QUESTIONS WITHOUT NOTICE**
- **QUESTIONS FROM THE GALLERY**

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SPECIAL MEETING**Meeting Date: 10 May 2004****SECTION 4 - Reports for Determination****Item: 46 ORG A - Draft Management Plan 2004/05 - (107)****REPORT:**

The 2004/05 Draft Management Plan which comprises Council's Strategic Plan, Operational Plan, Annual Budget and Pricing Policy, is submitted for Council's consideration to enable the advertising of the document in accordance with the Local Government Act (LGA) 1993.

Section 405 of the LGA 1993 requires that:

A council must give public notice of its draft management plan after it is prepared.

The period of public exhibition must be not less than 28 days.

Following the exhibition period, council must take into consideration any submissions that have been made concerning the draft management plan [S406(2)].

Council's draft budget has been prepared on a fully consolidated basis. The draft document presented to Council is a balanced budget for each of the next three years. New initiatives included in the draft budget appear below:

Program	Amount	Comment
Sculpture	\$32,500	Equivalent contribution from Ministry of Arts - resolved by Council to seek grant
Financial Planning -Trainee Accountant	\$40,000	Part of restructure of Finance. Review of G/L structure, incorporate international Accounting & Reporting Standards
Town Planner	\$70,000	To reduce processing times in Development Applications.
Development Control - Information Systems Officer	\$50,000	To improve the efficiency gained through technology change to assist in reducing response times.
Sewerage Management Facilities - Technical Officer + ½ Admin Officer	\$65,000	To be funded from additional income generated (SMF)
Sullage - Pond Working Expenses	\$60,800	Increase of \$26,000 (Blaxlands Ridge Maturation Ponds Rehabilitation Project)
Sullage - Remediation Works	\$80,000	Racecourse Road Sludge Waste Depot - Mandatory work required by EPA
Health - Consultancy Fees	\$30,000	Produce State of Environment Report
Commercial Response Unit (includes):	\$908,000	New Program that incorporates previous Economic Development budget of \$505,000.
- Director Comm. Strategy	<u>-\$505,000</u>	
- Economic Dev't Officer	\$403,000	

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Program	Amount	Comment
Internal Audit (includes) - Internal Auditor	\$156,000	New Program reporting to GM.
Parking Patrol - Casual	\$43,000	Funded from additional income generated
Scientist	\$40,000	To carry out TPO and assess environmental impacts
Survey Design & Mapping - Consultancy fees	\$60,000	Council contribution \$20k. \$40,000 contribution DIPNR. MacDonald River Floodplain Mgt Study (\$30k) + Investigation of localised flooding (\$30k)
Personnel - Personnel officer	\$55,400	New position
Community & Culture - contractual Services	\$10,000	Strategic Development

Included in the 2004/05 Draft Management Plan is the determination of Category 1 Businesses under the Guidelines of National Competition Policy. Also included is Council's Revenue Pricing Policy which includes all of Council's proposed Fees & Charges specifying GST status (i.e. Applicability or exemption).

The four parts of the draft 2004/05 Management Plan (provided to Council under separate cover), are intended to be put on public exhibition for the period 19 May to 15 June inclusive.

RECOMMENDATION:

That the 2004/05 Draft Management Plan which comprises Council's Strategic Plan, Operational Plan, Budget Estimates and Revenue Pricing Policy be advertised in accordance with Section 405 of the Local Government Act 1993.

ATTACHMENTS:

There are no supporting documents for this report.

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meeting

end of
business
paper

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been produced
electronically to reduce
costs, improve efficiency
and reduce the use of
paper. Internal control
systems ensure it is an
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