



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 26 April 2005

location: council chambers

time: 5:00 p.m.

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ordinary

section 4

reports
for determination

ORDINARY MEETING

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Item: 119 RES B - Young Achievements Australia - Business Skills Program - (94915, 107)

ATTACHMENTS:

AT - 1 Young Achievements Australia Business Skills Program Flyers

Business Skills Program

How it works



Business Skills Program - How it works

YAA Business Skills programs operate throughout Australia in regional, rural and urban locations.

Business Skills is an accredited cross-disciplinary program, aligned with the Australian National Training Authority Business Services package.

The program brings together senior secondary and tertiary students with mentors from business and industry. The flexibility of the program extends business skills opportunities to people with disabilities, youth at risk, indigenous groups and youth not in full-time study or employment.

With guidance from comprehensive program manuals, the students experience all stages of a concentrated business cycle, taking responsibility for all essential business processes:

- ★ Selling shares to raise capital.
- ★ Establishing the company and electing a management team
- ★ Researching, designing and producing goods or services to fill a profitable market niche in the community

- ★ Planning and implementing quality systems in the key management areas of finance, manufacturing, human resources, sales and marketing
- ★ Identifying e-commerce and marketing opportunities for the business concept
- ★ Preparing a business plan and an annual report
- ★ Liquidating and paying dividends to shareholders at the end of the program

Throughout the program students tackle typical issues and challenges which confront commercial operations and develop enterprise skills such as decision making, negotiating, risk taking, creativity, communication and teamwork.

During the program students also participate in special events including Trade Expos and Management Skills Seminars or Workshops. The program completes on October 31 each year and culminates with Regional, State and National Awards events.

For more information on the Business Skills program please contact your YAA State office and our website www.yaa.org.au



How it works



Our Mission is to develop business enterprise skills, capacities and understanding in all young Australians through partnerships with business, education and the community to contribute to the prosperity of Australia.

★ **Our vision** is for a future in which young Australians are well prepared to make the transition from studies to work, in a positive and strongly supportive environment. Our aim is to provide all young people the opportunity to access vital business enterprise programs regardless of location, circumstances, curricula choice, career plans or academic strengths.

★ **Introduction and Background**

Established in 1977, YAA is an independent non-government not-for-profit organisation administered by a board of trustees. YAA operates nationally through a network of state and regional offices, and we are affiliated internationally with Junior Achievement programs in over 100 countries around the world. We provide programs for primary, secondary and tertiary students, for youth at risk, unemployed, for aboriginal and disadvantaged groups. Around 50% of our programs are delivered in non-metropolitan regions. Our policy is one of equitable access for all and our programs are free of charge to all young people due to the support of our sponsors.

To date more than 170,000 young Australians have participated in our programs. These programs link education with business to provide young people with skills and knowledge to better equip them for their future working lives. We anticipate enrolments of around 35,000 students in our 2004-2005 programs.

To carry out our work we generate over \$2.5 million in sponsorships and donations annually. We are sponsored by the business community with support from over 600 corporate sponsors and partners and nearly 1,600 business mentors. Each year we reach over 2,000 schools, teachers and principals, and more than 25,000 parents.

Student demand continually outstrips available places. Therefore a major objective for YAA is to secure more sponsors and partners in order to provide more enterprise programs, to more young Australians.

For more information on our programs please contact your YAA State office and our website www.yaa.org.au

Young Achievement Australia
young australians mean business

Mentors

What's in it for you?



The YAA Mentoring Program

The ability to mentor is becoming an increasingly sought after skill in the workplace. The YAA Mentoring Program assists to develop mentoring skills and experience.

The YAA Mentoring Program involves people with various professional skills, business skills and life experience providing guidance and direction to young people participating in the YAA Business Skills program.

The YAA Mentoring Program aims to improve and increase our mentors' range of skills and experience while assisting to develop the skills, attributes and values in our young people.

The benefits of the YAA Mentoring Program are:

- ★ Develop your mentoring and leadership skills
- ★ Improve and increase your communication, group presentation, time management and delegation skills
- ★ Broaden your understanding of whole company operations
- ★ Reinforce your organisations identity, ideals and values
- ★ Gain diverse experience that will benefit you and your organisation in the future
- ★ Join the network of YAA mentors and sponsors

- ★ Meet people from other areas of operation within your organisation
- ★ Gain workplace and community recognition
- ★ Make a significant contribution to developing the potential of our young people
- ★ Pass on your business knowledge and experience to shape the perspectives of young people who will become tomorrows leaders and decision makers

Enthusiasm and a commitment to increasing your skills and experiences are the primary requisites to becoming a part of the YAA Mentoring Program and YAA network

Time Commitment:

- ★ Attend YAA induction, training and networking sessions
- ★ Attend and prepare for all 2 hour weekly Business Skills meetings in the initial stages and last stages of the program - attendance at other meetings can be on a roster system

For more information contact Young Achievement Australia in your State through our website www.yaa.org.au

Sponsors

What's in it for you?



Benefits of Becoming a Sponsor

By becoming a sponsor of Young Achievement Australia, organisations may benefit from:

- ★ a chance to support an organisation that is contributing to develop the skills, attributes and values of our young Australians - who will become our future leaders and decision makers
- ★ developing the company's public relations profile as a responsible corporate citizen
- ★ the opportunity to actively promote your corporate culture and values
- ★ invitations to events, business workshops, seminars etc.
- ★ opportunities for business networking
- ★ recognition from your local community
- ★ favourable media attention generated by student company activities
- ★ renewed enthusiasm and morale amongst staff
- ★ acknowledgment in YAA promotional materials circulated to governments, corporations and organisations
- ★ opportunities for recruitment amongst committed, trained, enthusiastic young people
- ★ access to Australia wide network of like minded far sighted individuals and organisations

The benefits of staff involvement in the YAA Mentoring Program are:

- ★ a broader understanding of business operations outside normal position responsibilities
- ★ increased skills in planning, time management, communication and team leadership
- ★ development of general management skills - particularly for specialists
- ★ increased mentoring skills
- ★ opportunity to reinforce your organisations identity, ideals and values
- ★ a confirmation of your support of your staff's business and personal development
- ★ the experiences gained will benefit your organisation now and in the future

www.yaa.org.au

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Students

What's in it for you?



Benefits to Secondary Students

The Business Skills Program can help you make better career decisions and help you get a job. Business Skills provide an in depth, practical opportunity for students to develop and demonstrate key competencies and enterprise skills in a supportive yet challenging learning environment.

The program culminates in a series of awards including the prestigious YAA Student Business Person of the Year Award.

The program is cross-curricular and students can expect to benefit from:

- ★ interaction with positive business role models
- ★ hands on experience for the development of business competencies
- ★ improved skills in team work, communication, decision making, planning and time management
- ★ opportunities to exercise responsibility and initiative
- ★ developing leadership and presentation skills
- ★ gain knowledge and experience for more informed career decisions
- ★ a sense of achievement, pride and self confidence
- ★ social and business networking opportunities
- ★ meeting and making new friends
- ★ opportunity to complete nominated units in Certificate II in Business

The Business Skills program is usually run after school hours on the premises of the sponsor organisation. Selection criteria is based on a desire and willingness to be involved. The program is free of charge for participating students. However, as shareholders in the company, each student is required to buy at least one \$2 share.

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ORDINARY MEETING

Meeting Date: 26 April 2005

Item: 120 RES B - Council Properties Macquarie Street, Windsor - Development Expression of Interest - (91811)

REPORT:

AT - 1 Map of Council owned properties between Windsor and Richmond Roads, Windsor

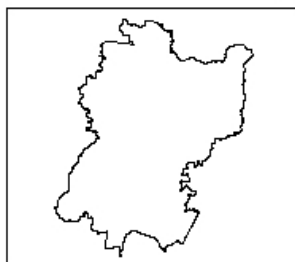
Meeting Date: 26 April 2005

DP 556829 1

DP 845083 1

DP 1019214 2

1. Council Offices (Zoned 5(a))
 2. Old Hospital, Library (Zoned 3(a))
 3. Pizza Hut (Zoned 3(a))
 4. KFC and Carpark (Zoned 3(a))
 5. Loder House (Zoned 3(a))



**Council Owned Land
Macquarie St Windsor**

Date: 20/04/2005

Filename:

Legend

- Land Parcels
 Council Owned Land
 Roads



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Not to scale

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section 5

reports
of committees

ORDINARY MEETING
Reports of Committees

ROC - Heritage Advisory Committee - 31 March 2005 - (80242)

The meeting commenced at 5:30pm

Present: Councillor Books
Ian Jack
Michelle Nichols
Graham Edds
Max Hatherly
Donald Ellsmore (Heritage Adviser)
Malcolm Ryan (HCC)
Philip Pleffer (HCC)

Apologies: **DEBORAH HALLAM**
Louise McMahon
Lucy Harrison

REPORT:

1. Confirmation of Minutes

AT - 1 Letter from the Convict Trail Project

ORDINARY MEETING
Reports of Committees

AT - 1 Letter from the Convict Trail Project



Sponsored by



&
Baulkham Hills Shire
Council
Cessnock City
Council
Gosford City Council
Hawkesbury City
Council
Hornsby Shire Council
Wyong Shire Council

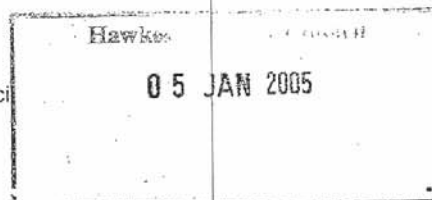
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Tourism NSW

&
Buckley Tidy Bush Community
Wollombi/Laguna Tidy Valley Committee
Abermain Heritage Preservation Soc.
Brisbane Water Historical Society
Broke Fordwich Tourism Association
Castle Hill Historic Site Community Com.
Central Coast Tourism
Cessnock & District Historical Society
Coalfields Heritage Group
Dural & Lower Hawkesbury H. S.
Dural & District Historical Society
Hawkesbury Family History Group
Hawkesbury Historical Society
Hornsby Shire Historical Society
Hunters Hill Historical Society
Hunter Valley Wine Country Tourism
Institute of Engineers (Aust)
Maitland Historical Society
Maitland Family History Circle
National Trust of Australia
Royal Australian Historical Society
Ryde Historical Society
Singleton Historical Society
Singleton Tourism
The Hills Historical Society
Wyong Family History Society
Wyong Museum & Historical Society

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WEBSITE www.convicttrail.org
ABN 85 653 347 076

Phillip Pheffer
Heritage Planner
Hawkesbury City Council
PO Box 146
Windsor 2756



Dear Phillip,

As you are approaching the planning stage for the next financial years budget, the Convict Trail Project requests that Hawkesbury City Council considers the continuation of funding of the project.

The NSW Heritage Office lists the Convict Trail Project in the list of organisations they provide ongoing funding for so we expect the funding we received from them to continue from July 2005 to June 2008.

The main achievement of the year 2003-4 was the completion of the restoration of the southern abutment of Clares Bridge, completed in the beginning of the 2004-5 financial year. As discussed with you previously we have received additional funding from NSW Heritage Office to have plans drawn up for the sections of road that are still in need of conservation work and it is expected this will be the main goal for the period 2004-5.

As the funding for the project has remained stationary at \$5000 for a number of years we would like to request an increase to \$5500 to cover increased costs.

We now print an annual journal as well as the regular newsletter and an annual report, we supply copies of this journal of original research free to the libraries of supporting councils. We have an ongoing program of introducing people to project via our tours, public displays and our website and the Lets explore Booklet.

We believe we achieve a lot with a small amount of funds and thank you for your past support and hope for your continued support for this project.

Yours sincerely

Elizabeth Roberts
Executive Director
4 January 2005



SCANNED

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ordinary
meeting

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business
paper

This business paper has
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