



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 09 August 2005

location: council chambers

time: 5:00 p.m.

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SECTION 4 - Reports for Determination

Item: 248 **SS - Proposed Acquisition by RTA for Road Widening - Part Paine Park, Windsor
- (74282)**

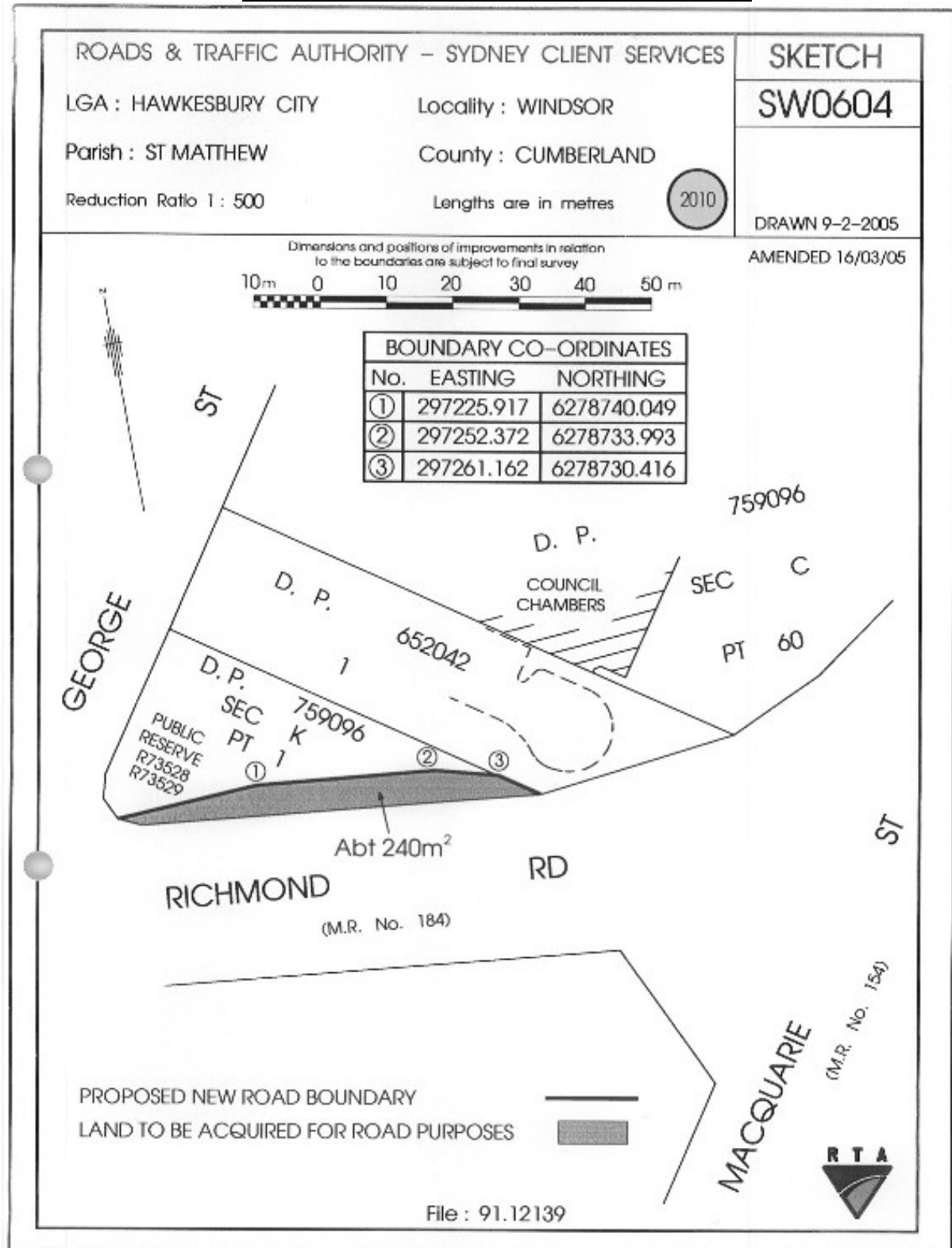
ATTACHMENTS:

AT - 1 Diagram of proposed area to be acquired.

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AT - 1 Diagram of proposed area to be acquired.



PIMS

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ordinary

section 5

reports
of committees

ORDINARY MEETING
Reports of Committees

SECTION 5 - Reports of Committees

ROC - Local Traffic Committee Minutes - 20 July 2005 - (80245)

Present: Councillor T Devine (Chairman)
Mr J Christie, Office of Mr A Shearan, MP
Mr T O'Brien, Office of Mr S Pringle, MP
Mr D Chiu, Roads and Traffic Authority

Apologies: Mr R Elson, Department of Transport
Senior Constable C Nevell, NSW Police Service

In Attendance: Mr C Amit, Manager Design and Mapping Services.
Mr A Ansareen, Design Engineer
Mrs J Hogge, Road Safety Officer
Mr T Shepherd, Administrative Officer, Infrastructure Services Division.

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LTC - 20 July 2005 - Item 3.1 - Carters Road, Grose Vale - Speed Restriction - Roads & Traffic Authority - (80245, 74282)

REPORT:

Following recommendation by the Committee, Council, at its meeting held on 14 December 2004 resolved, in part, that the Roads & Traffic Authority be requested to carry out a speed review to install appropriate regulatory speed limit signs on Carters Road, Grose Vale.

1304 484 and 1307 1022
Hawkesbury City Council
PO Box 147
Windsor NSW 2112

RTA

Hawkesbury City Council
01 JUL 2005

Your reference: CN: 74282, 80245, 21129

28 June 2005

Anwer Ansareen
Hawkesbury City Council
DX 8631 WINDSOR

Dear Mr Ansareen,

Re: Carters Road, Grose Vale – Speed limit review

I refer to your correspondence dated 24 March 2005 and 20 May 2005 in relation to a request to review the speed limit and install speed limit signs on Carters Road, Grose Vale.

As per our telephone conversation, we have been advised that Council would install multi-curve warning signs and 35km/h advisory speed limit signs on Carters Road, Grose Vale.

A site inspection was carried out by an officer from the RTA's Speed Management Unit and has determined that a speed limit of 60km/h is appropriate for Carters Road, Grose Vale. A Work Instruction has been issued for the installation of 60km/h speed limit signs at the entry of Carters Road from Bowen Mountain Road. This work will be carried out as soon as resources are available.

A copy of the Speed Zoning Authorisation is attached for your records.

Yours sincerely

Harry Johnson

Harry Johnson
AT Speed Management Leader

SCANNED

Roads and Traffic Authority
211 0148, 135 26

Level 3, 91 Eastonville Road
Bathurst NSW 2146

PO Box 558 Bathurst NSW 2146
068100 Sydney

T 02 6814 2151

WWW.ROADS.NSW.GOV.AU

At 10:11 AM on 28/06/2005, Harry Johnson (AT Speed Management) sent an email to Anwer Ansareen (Hawkesbury City Council) with the subject: 'Speed Restriction - Carters Road, Grose Vale'.

Report:

By correspondence dated 28 June 2005 the Authority has advised:

"A site inspection was carried out by an officer from the RTA's Speed Management Unit and has determined that a speed limit of 60km/h is appropriate for Carters Road, Grose Vale. A Work Instruction has been issued for the installation of 60km/h speed limit signs at the entry of Carters Road from Bowen Mountain Road. This work will be carried out as soon as resources are available."

RECOMMENDATION:

That the information be received.

LTC - 20 July 2005 - Item 3.2 - The Driftway, Richmond – B-Double route application (Londonderry) - (80245, 74282)

REPORT:

Introduction:

An application has been received from Careys Freight Lines (Avro Street, Tamworth) seeking approval to operate 25 metre long B-Doubles on The Driftway from Blacktown Road to Londonderry Road, Richmond.

Discussion:

Blacktown Road is an RTA road, Londonderry Road is a regional road and The Driftway is a local road. The intersections of Blacktown Road/The Driftway and Londonderry Road/The Driftway are unsignalised intersections. Blacktown Road and Londonderry Road are approved B-Double routes. The proposed route to operate 25 meter long B-Doubles is as follows:

Travelling on The Driftway from Blacktown Road to Londonderry Road to travel towards Penrith and travelling back from Londonderry Road, via The Driftway to Blacktown Road.

Field trials were undertaken on 22 June 2005. The RTA regional freight route co-ordinator Mr Peter Shoemark was present at site during the field trials. It was observed that the turning manoeuvres are satisfactory except the left turning manoeuvre from Londonderry Road into The Driftway. It is however not required by the applicant to undertake this failed left turning manoeuvre to traverse along the proposed route. The B-Doubles, which replace the semi-trailers, will reduce the number of semi-trailers travelling on the proposed route.

The stipulated route has been assessed as complying with "Route Assessment Guidelines for Restricted Access Vehicles (May 2002)" issued by the Roads and Traffic Authority, with the following restriction:

- i) B-Doubles should be restricted from making a left turn from Londonderry Road into The Driftway due to insufficient turning space.

RECOMMENDATION:

That the application to operate 25 metre long B-Doubles on The Driftway between Blacktown Road and Londonderry Road be supported with the following restriction:

- i) B-Doubles be restricted from making a left turn from Londonderry Road into The Driftway.

B-DOUBLE ROUTE ASSESSMENT

Route: *The Driftway between Blacktown Rd & Londonderry Rd*

Origin Address:	<i>Intersection of Blacktown Rd and The Driftway, Richmond</i>

Destination Address:	<i>Intersection of The Driftway & Londonderry Rd</i>

A completed application form showing route details is attached.

This is to certify that the assessment criteria checklist has been ticked and comments provided as appropriate.

My assessment of the inspected route against the Guidelines is that the route is

suitable overall ☒

not suitable overall ☐

Regional Freight Route Co-ordinator Responsible for the Route Assessment:

Name: _____

Signature: _____

Date: _____

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CLAUSE NO	ASSESSMENT CRITERIA	Y E S	N O	COMMENTS
A3.1	Assessor is personally familiar with B-Double operations and regulations	☒	☐	
A3.2	ENVIRONMENT AND COMMUNITY AMENITY			N/A
A3.2.1	Noise Considered views of local community in noise sensitive areas.			No additional noise due to B-doubles replacing semi-trailers.
A3.2.2	Community Amenity Considered local community concerns			Semi-trailers currently used this road.
A3.3	DIMENSIONAL CAPACITY			
A3.3.1	Lane and Shoulder Widths Lane and shoulder widths meet desirable standards.	☒	☐	
A3.3.2	Vehicle Swept Path Requirements Geometry of corners, roundabouts, intersections, and other traffic management devices adequately accommodates B-Double swept path.	☒	☐	With turning restrictions application can be supported
A3.3.3	Railway Level Crossings and Adjacent Intersections Signal warning time allows clearance of B-Doubles, or, if passive control, sight distances adequate for B-Doubles.	☒	☐	N/A
	B-Double can clear the crossing/intersection before having to stop at adjacent intersection.			
A3.3.4	Terminals Applicant to ensure suitability of terminal. Entry and exit in the forward direction.			N/A No terminals involved in this route

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CLAUSE NO	ASSESSMENT CRITERIA	Y E S	N O	COMMENTS
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A3.4	ROAD SAFETY AND TRAFFIC MANAGEMENT			
A3.4.1	Overtaking Opportunities - Rural Areas Overtaking opportunities meet the requirements of the route.	☒	☐	
A3.4.2	Sight Distances Safe Intersection Sight Distances are met.	☒	☐	
A3.4.3	Traffic Signals Green time satisfactory.	☒	☐	N/A
A3.4	STRUCTURAL CAPACITY Bridges are structurally capable of carrying B-Doubles.	☐	☐	N/A

Other issues: Trial undertaken at the intersection of Londonderry Rd & The Driftway.
Should a trial of the route be undertaken?
yes _____
no _____

Work required to overcome obstacles to route approval: N/A

Assessment of low volume road not included in the checklist: N/A
road: _____ satisfactory _____ not satisfactory _____

LTC - 20 July 2005 - Item 3.3 - Yengo Endurance Ride – Wheelbarrow Ridge Rd/Greens Rd, Colo Heights/Lower Portland (Hawkesbury) - (80245, 74282, 92057)

REPORT:

Introduction:

An application has been received from Mrs Cathie Mitchell on behalf of the Colo Rides Committee Inc, seeking approval to conduct the Yengo 80 km Endurance Horse Ride on Sunday, 7 August 2005 in and around Colo Heights and Lower Portland areas.

The route of the ride is over private farmlands, fire trails and on the following roads (refer to the attached Plan No. TR023/05):

Commencing at Colo Heights Reserve, Colo Heights and proceeding along a gravel path 20m away from the edge of seal of Singleton Road
Turning left into Wheelbarrow Ridge Road
Turning left into Bicentenary Road (unformed/fire trail)
Turning right into Greens Road
Turning right into Wheelbarrow Ridge Road and back to Colo Heights Reserve

The event organiser has advised that there will be approximately 60 horses participating in this ride.

Discussion:

It would be appropriate to classify this event as a "Class 2" special event under the "Traffic Management for Special Events" guidelines issued by the Roads & Traffic Authority as this event may impact on minor traffic and transport systems along the specified route and there may be a low scale disruption to the non-event community.

It will be necessary for the event organiser to lodge an application seeking approval to conduct this event with the NSW Police Service. The event organiser is required to submit a Traffic Management Plan (TMP) for the entire route incorporating a Traffic Control Plan (TCP) to Council for acknowledgement. This TCP should be prepared by a person holding appropriate certification required by the RTA to satisfy the requirements of the relevant WorkCover legislation. A copy of the Public Liability Policy in an amount of \$10,000,000 has been submitted to Council by the event organiser.

1. This event be classified as a "Class 2" special event under the "Traffic Management for Special Events" guidelines issued by the RTA;
2. The safety of all road users and personnel on or affected by the site/event is the responsibility of the event organiser;
3. No objection be held to this event subject to compliance with the following conditions:
 - a) the event organiser obtaining approval to conduct this event, from the NSW Police Service;
 - b) the event organiser submitting a Traffic Management Plan (TMP) for the entire route incorporating a Traffic Control Plan (TCP) to Council for acknowledgement. This TCP should be prepared by a person holding appropriate certification required by the RTA to satisfy the requirements of the relevant Work Cover legislation.
 - c) all traffic controllers/marshals operating within the public road network holding appropriate certification required by the RTA;

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- d) the event organiser assessing the risk and addressing the suitability of the entire route as part of the risk assessment considering the possible risks for all participants travelling on winding, narrow, uneven gravel roads with steep roadside embankments and sharp bends; This assessment should be carried out by visual inspection of the route/site by the event organiser prior to preparing the TMP and prior to the event;
- e) the event organiser carrying out an overall risk assessment for the whole event to identify and assess the potential risks to spectators, participants and road users during the event and designing and implementing a risk elimination or reduction plan in accordance with the Occupational Health and Safety Regulation 2000; (information for event organisers about managing risk is available on the Department of Tourism, Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>);
- f) the event organiser obtains a copy and becomes familiar with the contents of the RTA publication "Guide to Traffic and Transport Management for Special Events" (Version 3.3) which explains the responsibilities of the event organiser in detail. This publication is available on the RTA's web site at http://www.rta.nsw.gov.au/trafficinformation/downloads/tmc_specialevents_dl1.html
- g) all roads and marshalling points are to be kept clean and tidy, with all directional signs to be removed immediately on completion of the activity;
- h) the event organiser notifying the details of this event to ambulance, fire brigades/Rural Fire Service and SES;
- i) the event organiser obtaining approvals from both the National Parks and Wildlife Service for the use of Parr State Recreational Area and respective private property owners;
- j) the event organiser advertising this event in the local press stating the traffic impact due to this event two weeks prior to the event;
- k) the riders following all the general road user rules while riding on public roads;
- l) appropriate advisory signs and traffic control devices be placed after all the required approvals are obtained from the relevant authorities, during the event along the route under the direction of a traffic controller holding appropriate certification required by the RTA in accordance with the submitted TMP and associated TCP;
- m) the competitors and participants be advised of the traffic control arrangements in place prior to the commencement of the event;

RECOMMENDATION:

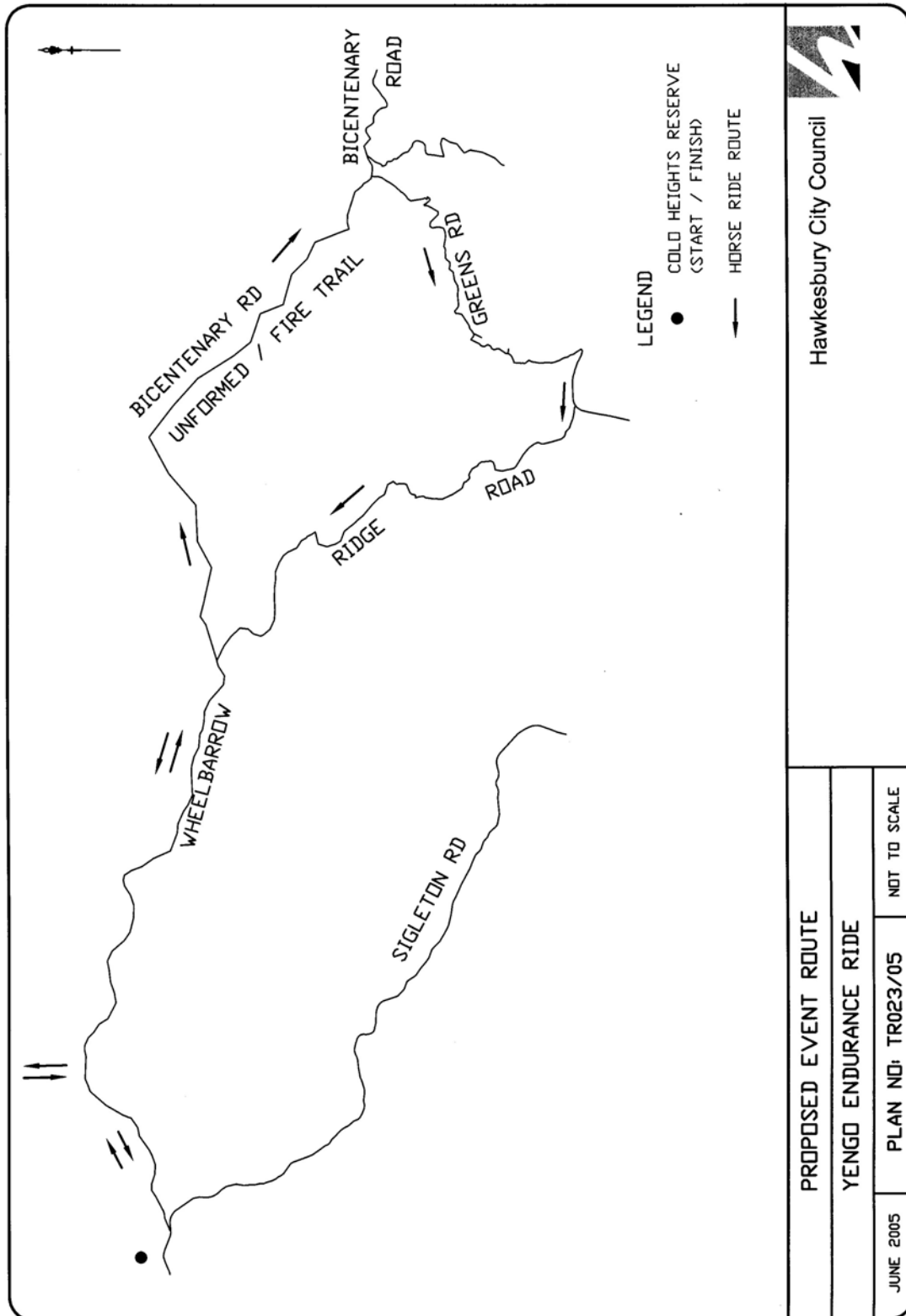
That:

1. this event be classified as a "Class 2" special event under the "Traffic Management for Special Events" guidelines issued by the RTA;
2. The safety of all road users and personnel on or affected by the site/event is the responsibility of the event organiser;
3. the application be approved subject to the applicant complying with conditions a)-m) of the above report;
4. this approval does not become effective until submission of a Traffic Control Plan, prepared by a qualified person;

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5. the applicant be advised that an application for future events will not be considered unless that application is submitted six (6) months prior to the date of those future events; and,
6. the Committee's recommendation be forwarded to the applicant immediately.



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19-JUL-2005 08:27 FROM: GRAHAM+CATHIE MITCHE 0245754013

TO: 0245604400

P:1

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assessment, TMP, TCP and associated information direct to the Transport Management Centre, Roads and Traffic Authority, telephone 8396 1513.

Event Organisers are required to provide the following information in relation to the event:

DETAILS OF THE SPECIAL EVENT

Event name	<i>Yengo Endurance Ride</i>
Brief description of the event	<i>Horses completing a set course of 80km. 2 sections. 50km with a vet 30km. check in the middle.</i>
Is the event a race/time trial	
Event date	<i>7th August 2005</i>
Event start and finish time	<i>6:15 1st Aug approx</i>
Number of participants in the whole event	<i>Approx 4pm.</i>
Number of participants in a group if the participants will be competing in groups	<i>No Group.</i>
Number of groups in the event if the participants will be competing in groups	<i>No Group.</i>
Expected number of spectators	<i>100 at base only people associated with event.</i>
Starting point of the event	<i>Cold Heights Reserve as above.</i>
End point of the event	<i>Wheelbarrow Ridge Road 21km. Wheelbarrow Ridge Track 6km Bicentennial Road 1km Greens Road 5km</i>
The distance and the name of each public road where the event will be traversing	
Will the event traverse on any bridges?	<i>NO</i>
Can the emergency vehicles access the event site?	<i>Yes</i>
Any road closures or traffic control arrangements will be in place?	<i>N/A Not Required.</i>
Will the event impact on access for local residents, businesses and hospitals?	<i>NO</i>
Where will the vehicles of spectators and participants be parked?	<i>Cold Heights Reserve off road</i>
Plan/Map of the event	<i>Provided/Not Provided</i>
Other	
Applicant's name	<i>Cold Rides Committee Inc</i>
Applicant's address and telephone no.	<i>1935 Wheelbarrow Rd, Red Lower Port Phillip Inc</i>
Applicant's signature	<i>Cathie Mitchell</i>

0000 END OF REPORT 0000

19-JUL-2005 08:24 FROM: GRAHAM+CATHIE MITCHE 02457

Statement of Purpose

The purpose of this document is as follows.

- 1) To identify potential risks specifically associated with the aims and objectives of NSW-ERA and the activities affiliated with this organisation.
- 2) To assess the severity and importance of those risks and the consequences to the sport of endurance riding if they are disregarded.
- 3) To identify existing methods already in place which abate those risks.
- 4) To identify additional processes for minimising those risks.
- 5) To initiate new risk minimisation strategies and improve the implementation of existing risk minimisation strategies.
- 6) To identify and improve the means by which these risks and their management strategies are communicated to ride committees and NSW-ERA members.

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19-JUL-2005 08:28 FROM: GRAHAM+CATHIE MITCHE 0245754013

TO: 0245604400

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Schedule 1 Form - Notice of Intention to Hold a Public Assembly

SUMMARY OFFENCES ACT 1988 - Sec 23

To the Commissioner of Police

1	I, <u>Cathie Anne Mitchell</u> (name) of <u>1930 Wheelerbarrow Rd, Road Lower Portland</u> (address) on behalf of <u>Colo Rides Committee Inc</u> (organisation) notify the Commissioner of Police that on the <u>6th</u> (day) of <u>8</u> (month), <u>05</u> (year), it is intended to hold either: (a) a public assembly, not being a procession, of approximately (number) persons, which will assemble at <u>Colo Heights Reserve</u> (Place) at approximately am/pm, <u>Fullly Road</u> and disperse at approximately am/pm. <u>Colo Heights.</u> or (b) a public assembly, being a procession of approximately <u>180</u> (number) persons, which will assemble at approximately am/pm, and at approximately am/pm the procession will commence and shall proceed <u>12 midday. 6th Aug 05 people arrive.</u> <u>6am Sunday 7th approx the 80 riders will start event.</u> <u>The course is marked on map</u> <u>supplied. Off roads & small amount of tar</u> <u>mostly through Nat Park State Rec area.</u> (Specify route, any stopping places and the approximate duration of any stop; and the approximate time of termination. A diagram may be attached.)
2	The purpose of the proposed assembly is..... <u>Horse Endurance Ride. 80km.</u>

LTC - 20 July 2005 - Item 3.4 - Collectors' Plant Fair - Bilpin (Hawkesbury) - (80245, 74282, 74000, 95450)

REPORT:

Introduction:

An application has been received from Trahar Enterprise Pty Ltd seeking approval to hold a Collectors' Plant Fair within the grounds of 27 Powells Road, Bilpin on 22 and 23 April 2006 between the hours of 8.00am and 4.00pm. The event venue is located at the intersection of Powells Road and Bells Line of Road, Bilpin. This event was previously held on 23 and 24 April 2005 and had Development Approval in accordance with DA0975/04.

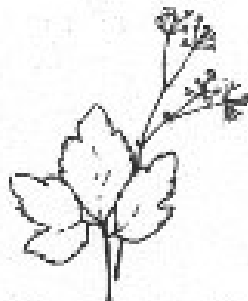
The event organiser has advised the following:

- Off street parking will be provided within the Trahar's property at 27 Powell's Road, Bilpin for more than 700 cars and marshals will be in place to direct drivers to the different sections of the parking area.
- The majority of visitors will travel west along Bells Line of Road and turn left into Powells Road and proceed to number 27. All visitors will be directed to the off street parking area. On leaving, the majority of visitors will turn right out of Powells Road into Bells Line of Road.
- 2100 visitors on 23 Saturday and 1100 visitors on 24 Sunday attended for the Plant Fair held in April 2005.
- The access for the venue via the gate at 3025 Bells Line of Road will only be used in the event of any emergency and an "Emergency Only" sign will be placed at this gate.

Discussion:

It would be appropriate to classify this event as a "Class 2" special event under the "Traffic Management for Special Events" guidelines issued by the Roads & Traffic Authority as this event may impact on traffic and transport systems on Bells Line of Road which is a State Road and there may be a low scale disruption to the non-event community. There will be considerable traffic turning movements during the event at the intersection of Bells Line of Road and Powells Road. This section of Bells Line of Road carries a volume of traffic in the order of 4000 and the current speed limit is 100 kph.

It will be necessary for the event organiser to lodge an application seeking approval to conduct the event with the NSW Police Service. The Traffic Management Plan (TMP) and the associated Traffic Control Plan (TCP) submitted by the event organiser are attached with this report (refer to map below). The application including the TMP and the associated TCP should be submitted to the RTA for authorisation due to the traffic impact on Bells Line of Road and due to the proposed temporary speed restriction signs to lower the speed limit from 100 kph to 80 kph on this section of Bells Line of Road during the event.



SCHEDULE 4 CARRIAGEWAYS PT '04

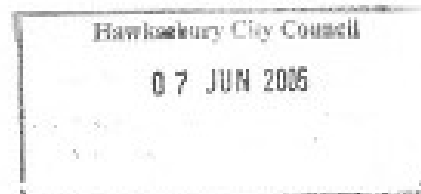
Collectors' Plant Fair

Sydney @
at Bilpin
April 22 & 23, 2006

Post Office Bilpin NSW 2758 ☎ 02 4567 2026 📠 02 4567 2116 ✉ collectorsplantfair@bigpond.com

1 June 2005

Mr Chris Amit
Traffic Committee
Hawkesbury City Council
PO Box 146
Windsor NSW 2756



Dear Chris,

Please find attached the Special Event Application for Collectors' Plant Fair at Bilpin 22 and 23 April 2006.

If you have any queries please contact me as above.

Regards,

Yours sincerely

Peter Trahar



SCANNED

Trahar Enterprises Pty Ltd ABN 52 602 732 032 trading as Collectors' Plant Fair Sydney

Special Event Application for Collectors Plant Fair - Dataworks Document Number: 1942105

RECOMMENDATION:

That:

- 1 This event be classified as a “Class 2” special event under the “Traffic Management for Special Events” guidelines issued by the Roads & Traffic Authority;
- 2 The safety of all personnel on or affected by the site/event is the responsibility of the event organiser;
- 3 No objection be held to this event subject to compliance with the following conditions:
 - a) the event organiser obtaining approval to conduct this event, from the NSW Police Service;
 - b) the application including the TMP and the associated TCP should be submitted to the RTA for authorisation due to the traffic impact on Bells Line of Road and due to the proposed temporary speed restriction signs to lower the speed limit from 100 kph to 80 kph on this section of Bells Line of Road during the event;
 - c) all traffic controllers/marshals operating within the public road network holding appropriate certification required by the RTA;
 - d) the event organiser carrying out an overall risk assessment for the whole event to identify and assess the potential risks to spectators/visitors, participants and road users during the event and designing and implementing a risk elimination or reduction plan in accordance with the Occupational Health and Safety Regulation 2000; (information for event organisers about managing risk is available on the Department of Tourism, Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>);
 - e) the event organiser obtains a copy and becomes familiar with the contents of the RTA publication “Guide to Traffic and Transport Management for Special Events” (Version 3.3) which explains the responsibilities of the event organiser in detail. This publication is available on the RTA's web site at http://www.rta.nsw.gov.au/trafficinformation/downloads/tmc_specialevents_dl1.html
 - f) the event organiser submitting to Council a copy of its Public Liability Policy in an amount not less than \$10,000,000 with Council and the Roads & Traffic Authority's interest noted on the Policy;
 - g) all roads and marshalling points are to be kept clean and tidy, with all directional signs to be removed immediately on completion of the activity;
 - h) the event organiser notifying the details of the event to ambulance, fire brigades/Rural Fire Service and SES;
 - i) the event organiser advertising the event in the local press stating the traffic impact/delays due to the event two weeks prior to the event;
 - j) appropriate advisory signs and traffic control devices including temporary speed restriction signs be placed at the event organiser's cost after all the required approvals are obtained from the relevant authorities, during the event along the route under the direction of a traffic controller holding appropriate certification required by the RTA in accordance with the submitted TMP and associated TCP;
 - k) the event organiser directly notifying all the residences affected by the proposed event;
 - l) a clear passageway of at least 4 metres width being maintained at all times for emergency vehicles;

- m) maintaining the event access via the existing driveway on Powells Road only; and,
- n) the event organiser adhering to all the additional conditions set by the Development Application Approval DA0975/04.

LTC - 20 July 2005 - Item 3.5 - Water Ski Race, Lower Portland (Hawkesbury) - (80245, 74282, 93476)

REPORT:

Introduction:

Council has received an application from the Water Ski Racing NSW Inc seeking approval to conduct the Speed Ski Racing event on Sunday 7 August 2005 between the hours of 10.00am and 1.00pm. This is an **annual** water ski racing event along the Hawkesbury River starting and finishing at NSW Ski Grounds, River Road, Wisemans Ferry. The competitors traverse up to a point located approximately 1 km prior to the Sackville Ferry Crossing and return to the starting point at Wisemans Ferry.

Water Ski Racing NSW Inc is expecting approximately 60 boats to compete in the event, with each boat towing one skier. The vessels will leave the start area at Wisemans Ferry at one boat per minute with many of the competing vessels able to reach speeds well in excess of 140 kph. They also have competitors competing in age classes from under 10's and upwards.

Water Ski Racing NSW Inc is seeking Council approval for the suspension of the Lower Portland Ferry Service from 10.00am to 1.00pm on 7 August 2005, with the exception of emergency service vehicles carrying out operation.

Discussion:

Even though this event will be held along the Hawkesbury River, this event may impact with traffic on River Road due to the Lower Portland Ferry closure. It would be appropriate to classify this event as a "Class 2" special event under the "Traffic Management for Special Events" guidelines issued by the Roads & Traffic Authority as this event may impact on minor traffic and transport systems including the Lower Portland Ferry Service and there will be a low scale disruption to the non-event community.

It will be necessary for the event organiser to lodge an application seeking approval to conduct the event with the NSW Police Service. The event organiser is required to submit a Traffic Management Plan (TMP) incorporating a Traffic Control Plan (TCP) to Council for acknowledgement. This TCP should be prepared by a person holding appropriate certification required by the RTA to satisfy the requirements of the relevant WorkCover legislation.

Lower Portland Ferry Service is under the care and control of Hawkesbury City Council. The event starting and terminating points and River Road are located within the Baulkham Hills Shire Council area.

RECOMMENDATION:

That:

- 1 This event be classified as a "Class 2" special event under the "Traffic Management for Special Events" guidelines issued by the Roads & Traffic Authority;

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- 2 The safety of all personnel on or affected by the site/event is the responsibility of the event organiser.
- 3 No objection be held to this event subject to compliance with the following conditions:
 - a) the event organiser obtaining approval to conduct this event, from the NSW Police Service;
 - b) receipt of the event organiser submitting a Traffic Management Plan (TMP) for the entire route incorporating a Traffic Control Plan (TCP) to Council is acknowledged;
 - c) the event organiser carrying out an overall risk assessment for the whole event to identify and assess the potential risks to spectators, participants and ferry users during the event and designing and implementing a risk elimination or reduction plan in accordance with the Occupational Health and Safety Regulation 2000; (information for event organisers about managing risk is available on the Department of Tourism, Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>);
 - d) the event organiser obtains a copy and becomes familiar with the contents of the RTA publication "Guide to Traffic and Transport Management for Special Events" (Version 3.3) which explains the responsibilities of the event organiser in detail. This publication is available on the RTA's web site at http://www.rta.nsw.gov.au/trafficinformation/downloads/tmc_specialevents_dl1.html
 - e) the event organiser submitting to Council a copy of its Public Liability Policy in an amount not less than \$10,000,000 with Council's interest noted on the Policy;
 - f) all roads are to be kept clean and tidy, with all directional signs to be removed immediately on completion of the activity;
 - g) the event organiser notifying the details of the event to ambulance, fire brigades/Rural Fire Service and SES;
 - h) the applicant undertaking a letter drop to all affected residents and businesses in proximity to the event, with that letter advising full details of the event;
 - i) the applicant obtaining appropriate licences from the Waterways Authority regarding conduct of this event;
 - j) as this event extends over Baulkham Hills Shire Council area, approval be obtained from Baulkham Hills Shire Council.
- 4 no objection be held for the suspension of Lower Portland Ferry Service (with the exception of emergency service vehicles carrying out operation) which is maintained by Council subject to compliance with the following conditions:
 - a) advertising of the proposed suspension of ferry service being undertaken at the expense of the Ski Racing NSW Inc in newspapers circulating in the areas of this ferry service, two weeks prior to the event, such notice is to be incorporated in the news sections of those newspapers and to be approximately 1/8 (one-eighth) page size;
 - b) signs be erected at the Ski Racing NSW Inc's cost at the locations indicated below and at a size indicated in the approved Traffic Management Plan and Traffic Control Plan, as well as on this ferry, for at least two weeks prior to the event;
 - (i) River Road/Sackville Road;
 - (ii) Packer Road/West Portland Road;

(iii) River Road, Webbs Creek.

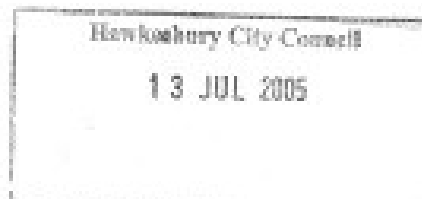
- c) safety precautions are to be placed at the location of this ferry crossing, such as to include a boat and crew upstream and downstream from the ferry with suitable equipment to indicate to competitors that a ferry may be operating and with communication between that boats and ferry vessel, such procedures are to be implemented to the satisfaction of the Waterways Authority and the Hawkesbury City Council;
- d) that delegated authority be granted to the Hawkesbury City Council and Baulkham Hills Shire Council to alter ferry suspension times if necessary; and,
- e) the competitors and participants be advised of the traffic control/safety measures/emergency operation in place at the ferry location prior to the commencement of the event;
- f) the applicant contacting the Council's Construction and Maintenance Section three weeks prior to the event with regard to the suspension of the Lower Portland Ferry Service maintained by Council.

ORDINARY MEETING
Reports of Committees



11th July 2005

Hawkesbury City Council
PO Box 146
Windsor, NSW, 2756
Attn: Mr Amir Anaroot



Dear Mr. Anaroot,

Attached is the Traffic Management Plan as requested by yourself on the 11th July 2005, as it relates to the Speed Water Ski Racing Event – The Presidents Cup, on the 7th August 2005 on the Hawkesbury River between Wisemans Ferry and Sackville Point and return.

As part of that Traffic Management Plan a number of sections required additional detail to be attached.

3.1 The Route or Location: A Map of the Course of the Hawkesbury River is attached, (Attachment 1). The course has been highlighted and NSW Maritime have issued Ski Racing NSW Incorporated, an Aquatic Licence to conduct the event. Map Legend: Boat Ramps on Course are numbered from R1 to R22. Position R1 is the NSW Ski Grounds River Road, Wisemans Ferry. The three 'Green Dots' along the River course are the locations of official vessels with medical assistance. The numbers from 1 to 19 signify the Official Judges vessels checkpoints. The medical vessels and official judge vessels will have radio communications with both the Royal Volunteer Coastal Patrol and the Event Judges at Wisemans Ferry. Point 19 signifies the "Turn Around Buoy".

3.6 Responing Roads after Moving Events: As set out in my original letter to Council on the 17th June, 2005. This event is expected to attract approximately 60 competing boats and skiers, with speeds in excess of 90 Miles per hour being very common. The procedure for this event will be that each boat will start from the NSW Ski Grounds at Wisemans Ferry, (Position R1). The first boat to leave the start area will be at 10am, weather permitting, and each subsequent competing vessel will start at 1 minute intervals. Each vessel will travel upstream towards Windsor crossing the path of the Lower Portland Ferry (checkpoint 10) and continuing upstream to a turn around Buoy that will be located approximately 200 metres downstream of Sackville Point (checkpoint 12). Upon reaching that Turn Around Buoy, (checkpoint 12) each vessel will negotiate a 180 degree turn and then travel downstream, again crossing the path of the Lower Portland Ferry (checkpoint 10) on a second occasion, continuing to a finishing point at the NSW Ski Grounds at Wisemans Ferry (checkpoint R1). The NSW Maritime Authority have issued the organisers with an Aquatic Licence for the event that allows competing vessels to cross the path of the Lower Portland Ferry at high speed. After the last vessel competing in the event crosses the path of the Lower Portland Ferry on the downstream leg, our Chief Judge, who will be continual radio contact with our 'on course' Judges will notify the Ferry Master at the Lower Portland Ferry that they can resume operations. This will occur immediately the last competing vessel has passed checkpoint 10.

President: Garry Hayes
Secretary: Stephen Connors
PO Box 7277,
Wentworth, NSW, 2756

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ORDINARY MEETING
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- 3.7 **Traffic Management requirements unique to this Event:** Checkpoint 10 on the Course Map is at the junction of the Hawkesbury River and the Cude River at Lower Portland. As can be seen by the map this is a fairly narrow section of river and it is further narrowed due to NSW Maritime navigations markers that are positioned near the ferry. The Lower Portland Ferry can often be unsighted to vessels travelling at speed in that section of the River when it first begins to cross the River. This is a two way event, and vessels will be travelling at speed in opposite directions crossing the ferry path for a substantial amount of time during the conduct of the event. In the interests of safety for both competitors and Ferry users we are requesting that the Ferry be stopped to all traffic, except emergency vehicles for the duration of the race. It is envisaged that there will be limited traffic in the area on the 7th August 2005, and therefore limited traffic disruption, with ample alternate routes via the Sackville Ferry being available.
- 4.1 **Access for local residents, businesses, hospitals and emergency vehicles:** It is not our proposal to restrict access to emergency vehicles. There are no hospitals in the immediate vicinity. The nearest hospital is Hawkesbury District Hospital in Windsor. A letter drop has already occurred to the majority of local residents and business owners, most business owners are caravan parks and ski parks. An advertisement is planned for the local paper, The Hawkesbury Gazette, to inform local residents and business owners of the event, as well as the signs on both sides of the river at the loading/unloading point for the Lower Portland Ferry.
- 4.2 **Adverse Traffic Management arrangements:** A letter drop has already occurred to the majority of local residents and business owners, most business owners are caravan parks and ski parks. An advertisement is planned for the local papers, The Hawkesbury Gazette and The Forgotten Valley News (Wisemans Ferry), to inform local residents and business owners of the event, as well as the signs on both sides of the river at the loading/unloading point for the Lower Portland Ferry. See attachment for proposed advertisement for local newspaper, (Attachment 2).
- 4.3 **Special Event Warning Signs:** The wording for the proposed warning signs to be located either side of the Lower Portland Ferry, one on the River Road approach to the Ferry and the other on the West Portland Road approach is as follows: *"Lower Portland Ferry will stop. Nowday 7th August 2005, 10am and 1pm due to a Water Ski Race, alternate route via Sackville Ferry."* See Traffic control Plan attachment for proposed warning signs, (Attachment 3).

As this section of the Hawkesbury River approaching this Ferry is reasonably narrow we are requesting that the Ferry be stopped to all vehicle traffic, except Emergency Services Vehicles, for the duration of the race between the hours of 10am and 1pm. This section of the River presents a considerable safety risk to competitors and Ferry users should the Ferry be in continual operation during the event.

Should our request be approved by Council we will undertake to inform the Ferry Master immediately the last competing vessel has passed the Ferry to enable it to reopen ASAP, and once a minimal disruption to traffic and local residents. Should our event not start at the scheduled start time of 10am, due to weather conditions or other circumstances, we undertake to advise the Ferry Master that he can continue operation until the event commences.

Prepared: Garry Hayes
Reviewed: Stephen Connell
PO Box 7277,
Wilberforce, NSW, 2756

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ORDINARY MEETING
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Our committee will be utilising private and Royal Volunteer Coastal Patrol vessels along the entire length of the competition course and each vessel will be in radio communication with our Judges at Race Control at Wisemans Ferry. Appropriate safety markers and buoys will be installed on the course on the morning of the event and removed after the event. This event will be conducted under the approval of the NSW Maritime Authority and they will issue an Aquatic Licence for the on water activities. As well as this we intend to obtain a Certificate of Currency from our insurer that will include the indemnification of the Humekebury City Council, as well as the various other organising bodies.

I hope the Traffic Management Committee look upon this application favourably and I look forward to your reply.

Yours Sincerely

Stephen J. Oswald
Administrator
Ski Racing NSW Inc.

President: Garry Hayes
Secretary: Stephen Oswald
PO Box 7277,
Wilberforce, NSW, 2798

Bus: (02) 9725-4740
Tel: (02) 4575-1439
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ORDINARY MEETING
Reports of Committees

05 1100 TON 38/31 23:41 20: 10/11

Special Event Resources

Special Event Transport Management Plan Template

Refer to Chapter 7 of the Guide for a complete description of the Transport Management Plan

1 EVENT DETAILS

1.1 Event summary

Event Name: **THE PRESIDENTS CUP (WISEMANS FERRY + SACKVILLE + RETURN)**
Event Location: **HAWKESBURY RIVER - WEBBS CREEK TO SACKVILLE POINT + RETURN**
Event Date: **7/8/05** Event Start Time: **10AM** Event Finish Time: **1PM**
Event Setup Start Time: **6AM** Event Packdown Finish Time: **2PM**
Event Type: ☒ one-off ☐ on-going ☐ one-off non-moving
☐ held regularly throughout the year (please attach)

BOAT SKI RACE - AQUATIC EVENT HAWKESBURY RIVER

1.2 Contact details

Event Organizer: **SKI RACING NSW Inc**
Phone: **45751489** Fax: **45751489** Mobile: **0412494993**
Event Management Company (if applicable): **N/A**
Police: _____ Fire: _____ Ambulance: _____
Council: **NSW MARITIME AQUATIC LICENCE ISSUED**
Phone: _____ Fax: _____ Mobile: _____ Email: _____
Roads & Traffic Authority (if applicable): _____
Phone: _____ Fax: _____ Mobile: _____ Email: _____
Notes: The Event Organizer's Position or signature must be signed to Public Safety and Police.

1.3 Brief description of the event (one paragraph)

This event is a water ski race, with boats towing 1 skier each. Starting at the NSW Ski Grounds Wisemans Ferry & proceeding up river to a turn around buoy at Sackville Point and returning to Wisemans Ferry, crossing the Lower Portland Vehicle Ferry on 2 occasions. It is a speed ski race with boats travelling at speeds of up to 100 M/hour.

Refer to Dataworks for remainder of application - Document Number: 2019910

0000 END OF REPORT 0000



ordinary
meeting

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business
paper

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