Hawkesbury City Council

ordinary meeting minutes

date of meeting: 08 February 2005
location: council chambers
time: 5:00 p.m.

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Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on Tuesday, 8 February 2005, commencing at 5:00pm.

ATTENDANCE

PRESENT: Councillor B Bassett, Mayor, Councillor D Finch, Deputy Mayor and Councillors T Books, B Calvert, K Conolly, T Devine, C Paine, B Porter, P Rasmussen, R Stubbs, N Wearne and L Williams

SECTION 1 - Confirmation of Minutes

29 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Wearne.

That the Minutes of the General Purpose Committee held on 30 November 2004, be confirmed.

30 RESOLUTION:

RESOLVED on the motion of Councillor Wearne, seconded by Councillor Porter.

That the Minutes of the Ordinary Meeting held on 25 January 2005, be confirmed.

SECTION 2 - Mayoral Minutes

SUPPLEMENTARY REPORTS

MM - Regional Response to the Asian Tsunami Disaster - (79351, 75355, 74251)

MOTION:
RESOLVED on the motion of Councillor Bassett, seconded by Councillor Stubbs.

Refer to RESOLUTION

31 RESOLUTION:

RESOLVED on the motion of Councillor Bassett, seconded by Councillor Stubbs

That Council support the development of a plan for a long-term regional response to the Asian tsunami disaster as outlined in the letter from WSROC dated 2 February 2005.

SECTION 4 - Reports for Determination

COMMERCIAL STRATEGY - (CORPORATE RESPONSE UNIT)

Item: 22 **RES B - Commercial Development Enterprise Panel (73824, 91811)**

Previous Item: 188, Ordinary (14 December 2004)

Mr Frank Scharfe, respondent, addressed the Committee

MOTION:

A motion was moved by Councillor Devine, seconded by Councillor Rasmussen

That:

1. The Hawkesbury City Chamber of Commerce Inc (Chamber) be appointed to the Enterprise Panel.
2. Negotiations be entered into with the Chamber for a performance-based supply agreement subject to Council's commercial and legal requirements being met.
3. The CRU manage all negotiations and contractual arrangements with the Chamber with a view to executing a suitable agreement.
4. Up to $25,000 (twenty thousand dollars) be made available from the CRU budget for the purpose of procuring goods and services arising from the Chamber above and subject to a further report to Council.
5. The funding for the Windsor Business Group Inc. be increased up to $25,000 (twenty five thousand dollars) for the development of their Business Plan.

An AMENDMENT was moved by Councillor Paine, seconded by Councillor Calvert.

Refer to RESOLUTION

The amendment was carried.

The amendment then became the motion which was put and carried.

32 RESOLUTION:

RESOLVED on the AMENDMENT moved by Councillor Paine, seconded by Councillor Calvert.

That:

1. The Hawkesbury City Chamber of Commerce Inc (Chamber) be appointed to the Enterprise Panel.
2. Negotiations be entered into with the Chamber for a performance-based supply agreement subject to Council's commercial and legal requirements being met.

3. The CRU manage all negotiations and contractual arrangements with the Chamber with a view to executing a suitable agreement.

4. Up to $25,000 (twenty thousand dollars) be made available from the CRU budget for the purpose of procuring goods and services arising from the Chamber above and subject to a further report to Council.

ENVIRONMENT AND DEVELOPMENT

Item: 23 **ENV B - Recommendation from the Floodplain Risk Management Committee - (86589)**

MOTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Finch.

Refer to RESOLUTION

33 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Finch

That Councillor Devine and Councillor Porter attend the FMA Annual Conference in Narooma during 22-25 February 2005, and report back on their findings.

Item: 24 **ENV B - Draft Local Environmental Plan 6/03 - Amendment 148 to Hawkesbury Local Environmental Plan 1989 - 6 Ham Street, South Windsor - (79339, LEP6/03)**

Previous Item: 149, Ordinary (9 September 2003)

Mr Frank Scharfe, respondent, addressed the Committee

MOTION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Finch.

Refer to RESOLUTION

34 RESOLUTION:

RESOLVED on the motion of Councillor Devine, seconded by Councillor Finch

That the matter be deferred to the first March Ordinary Meeting.

Item: 25 **ENV B - Section 82A Application - 31 & 31A Flinders Place, North Richmond - DA0403/04 - (79347)**

Previous Item: 51, Ordinary (9 November 2004)

Councillor Porter declared an interest in this matter as he is an acquaintance of the applicant, he left the meeting and did not take part in voting or discussion on the matter.

Mr Nigel Dickson, proponent, addressed the Committee
Ms Pam Carne, Mr Peter Ingliss and Mr Frank Scharfe, respondents, addressed the Committee

MOTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Rasmussen.

Refer to RESOLUTION

35 RESOLUTION:

RESOLVED on the motion of Councillor Finch, seconded by Councillor Rasmussen

That:

1. Council resolve to review its determination of 9 November 2004.

2. Having reviewed its determination of development application DA0403/04 in accordance with the provisions of Section 82A, Council resolve to confirm its previous determination of 9 November 2004, refusing the application.

ASSET MANAGEMENT

Item: 26 **INF B - The Native Vegetation Act 2003 - (79354)**

Mr Frank Scharfe, respondent, addressed the Committee

MOTION:

RESOLVED on the motion of Councillor Wearne, seconded by Councillor Books.

Refer to RESOLUTION

36 RESOLUTION:

RESOLVED on the motion of Councillor Wearne, seconded by Councillor Books

That a late submission be made requesting Hawkesbury Local Government Area be included within the Native Vegetation Act 2003 as it has extensive areas of natural value and as such should not be regarded as an urban region.

CORPORATE AND COMMUNITY

Item: 27 ORG A - Tender for the Provision of Legal Services - (79351, 79337) CONFIDENTIAL

Previous Item: 60, General Purpose Committee (2 November 2004)

Councillor Books declared an interest in this matter as he has had business dealings with 2 (two) of the firms listed and had dealings with 1 (one) other firm listed, he left the meeting and did not take part in voting or discussion on the matter.

Councillor Porter declared a non pecuniary conflict of interest in this matter as 1 (one) of the firms listed is acting on his behalf currently, and indicated that in his view the matter was not significant and that he could participate in debate.

Councillor Williams declared a non pecuniary conflict of interest in this matter as he has done some electrical work for 1 (one) of the solicitors listed and the solicitor has represented Councillor Williams in the past, and indicated that in his view the matter was not significant and that he could participate in debate.

Councillor Devine declared a non pecuniary conflict of interest in this matter as he has had dealings with 1 (one) of the solicitors listed in the past, and indicated that in his view the matter was not significant and that he could participate in debate.

Councillor Paine declared a non pecuniary conflict of interest in this matter as she is married to a solicitor who deals with many of the firms listed, and indicated that in his view the matter was not significant and that he could participate in debate.

The Mayor asked Council if they accepted the positions of those Councillors declaring non pecuniary conflicts of interest, and Council indicated such acceptance.

37 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Porter.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chamber during consideration of the following items:

   Item: 27 ORG A - Tender for the Provision of Legal Services - (79351, 79337)

   *This report is **CONFIDENTIAL** in accordance with Section 10A(2)(c) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -*

   (c) information that would, if disclosed, confer a commercial advantage on a person with whom the Council is conducting (or proposes to conduct) business.:

2. In accordance with the relevant provisions of the Act, the reports, correspondence and other relevant documentation associated with this matter be withheld from the Press and the public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with this confidential matter.

There was no response, therefore, the public left the gallery.

38 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Rasmussen that open meeting be resumed.

RECOMMENDATION:

A MOTION was moved by Councillor Rasmussen, seconded by Councillor Calvert.

That:

1. The tender submitted by Lindsay Taylor Lawyers for appointment as Council's Category A solicitor be accepted on the basis that the functions of the solicitor appointed for Category B services is to include the provision of legal advice on general property and property related issues and general Local Government matters where referral to Council's Category A solicitor was not considered warranted.

2. The tender submitted A R Walmsley & Co for appointment as Council's Category B solicitor be accepted on the basis of the functions of this category being extended to include the provision of legal advice on general property and property related issues and general Local Government matters where referral to Council's Category A solicitor was not considered warranted.

3. As a matter of policy in the event of Council seeking legal advice from 1 (one) of its legal advisors that subsequent advice not be sought from the other legal advisor on the same issue and in any event where the Council requires a second opinion in respect of advice it has received from 1 (one) of its solicitors on a particular issue further advice is to be sought from counsel on the matter.

4. On the basis of their acceptance of the appointment Lindsay Taylor Lawyers and A R Walmsley & Co. be requested to prepare an appropriate contracts, incorporating service level requirements, in accord with the tender specification and in consultation with Council to give effect to their appointments.

5. Authority be given for the contracts in this matter to be executed under the Common Seal of Council.

6. The unsuccessful tenderers advised of the successful tenderers and thanked for their submissions.

An AMENDMENT moved by Councillor Conolly, seconded by Councillor Wearne.

Refer to RESOLUTION

The amendment was carried.

The amendment then became the motion which was put and carried.

39 RESOLUTION:

The General Manager advised that whilst in Closed Council, Council RESOLVED on the AMENDMENT moved by Councillor Conolly, seconded by Councillor Wearne.

That:

1. The tender submitted by Pike, Pike and Fenwick for appointment as Council's Category A solicitor be accepted on the basis that the functions of the solicitor appointed for Category B services is to include the provision of legal advice on general property and property related issues and general Local Government matters where referral to Council's Category A solicitor was not considered warranted.
2. The tender submitted A R Walmsley & Co for appointment as Council's Category B solicitor be accepted on the basis of the functions of this category being extended to include the provision of legal advice on general property and property related issues and general Local Government matters where referral to Council's Category A solicitor was not considered warranted and including provision of an in-house solicitor for Planning and other matters.
3. As a matter of policy in the event of Council seeking legal advice from 1 (one) of its legal advisors that subsequent advice not be sought from the other legal advisor on the same issue and in any event where the Council requires a second opinion in respect of advice it has received from 1 (one) of its solicitors on a particular issue further advice is to be sought from counsel on the matter.
4. On the basis of their acceptance of the appointment Pike, Pike and Fenwick and A R Walmsley & Co. be requested to prepare an appropriate contracts, incorporating service level requirements, in accord with the tender specification and in consultation with Council to give effect to their appointments.
5. Authority be given for the contracts in this matter to be executed under the Common Seal of Council.
6. The unsuccessful tenderers advised of the successful tenderers and thanked for their submissions.

Councillors Paine, Rasmussen and Williams requested that their names be recorded against the motion.

Item: 28 ORG A - Payment to Hawkesbury Sports Council Inc. - (107, 73611)

MOTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Finch.

Refer to RESOLUTION

40 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Finch

Council endorse the Financial Reports provided by the Hawkesbury Sports Council Inc. for the period 1 July 2004 to 31 December 2004.

Item: 29 **ORG B - Documents for Execution Under the Common Seal of Council - (73565, 74069, P19568, 77772, 84986, P19568)**

Mr Frank Scharfe, respondent, addressed the Committee

MOTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Books.

Refer to RESOLUTION

41 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Books

That the seal of Council be affixed to the following documents:

1. Lease Agreement with Mr Lao and Mr Tran for Shop 10, Wilberforce Shopping Centre for the term of a 3 (three) year lease with a 3 (three) year option and rental commencing at $20,300 (twenty thousand and three hundred dollars), plus outgoings and GST reviewed annually in accordance with the CPI for Sydney. The tenants will continue to be responsible for 8.6% (eight point six percent) of the Council Rates and 10.8% (ten point eight percent) of all other outgoings, plus GST. The tenants will also be responsible for the costs associated with the registration fees and stamp duty pertaining to the leases.

2. Lease Agreement with Mrs Ann Cameron, trading as Timeless Thoughts for Shop 1, Wilberforce Shopping Centre for a lease of 1 (one) year with 2 (two) further options of 1 (one) year each with the commencing rent being $9,620 (nine thousand, six hundred and twenty dollars), plus outgoings and GST, reviewed annually in accordance with the CPI for Sydney. The tenant will continue to be responsible for 2.9% (two point nine percent) of the Council Rates and 3.7% (three point seven percent) of all other outgoings, plus GST. The tenants will also be responsible for the costs associated with the registration fees and stamp duty pertaining to the leases.

Item: 30 **ORG B - Hawkesbury Creative Arts Centre - Rent Arrears - (79342, 73657)**

Previous Item: 181, Ordinary (14 December 2004)

MOTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Finch.

Refer to RESOLUTION

42 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Finch

That Council waive the outstanding rental arrears of $5,505.50 (five thousand, five hundred and five dollars and fifty cents) owed by the Hawkesbury Creative Arts Centre Inc. (HCAH) for the rental of 20 Fitzgerald Street, Windsor.

SUPPLEMENTARY REPORTS

Item: 30 GM A - Consultation Pursuant to Local Government Act - Section: 332, 333, 337, 342 and 348 of the Local Government Act (1993) - (79351)CONFIDENTIAL

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43 RESOLUTION:

RESOLVED on the motion of Councillor Rasmussen, seconded by Councillor Porter.

That:

1. The Council meeting be closed to deal with confidential matters and in accordance with Section 10A of the Local Government Act, 1993, members of the Press and the public be excluded from the Council Chamber during consideration of the following items:

   Item: 31 GM A - Consultation Pursuant to Local to Local Government Act - Section: 332, 333, 337, 342 and 348 of the Local Government Act (1993) - (79351)

   *This report is **CONFIDENTIAL** in accordance with Section 10A(2)(a) of the Local Government Act 1993, which permits the meeting to be closed to the public for business relating to the following: -*

   (a) personnel matters concerning particular individuals (other than councillors)

2. In accordance with the relevant provisions of the Act, the reports, correspondence and other relevant documentation associated with this matter be withheld from the Press and the public.

The Mayor asked for representation from members of the public as to why Council should not go into closed Council to deal with this confidential matter.

There was no response, therefore, the public left the gallery.

44 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Rasmussen that open meeting be resumed.

RECOMMENDATION:

RESOLVED on the motion of Councillor Calvert, seconded by Councillor Williams.

Refer to RESOLUTION

45 RESOLUTION:

The General Manager advised that whilst in Closed Council, Council RESOLVED on the motion of Councillor Calvert, seconded by Councillor Williams.

That Council:

1. Designate the positions of:

   a. Director, City Planning
   b. Director, Commercial Strategy
   c. Director, Support Services
   d. Director, Infrastructure Services
   e. Director External Services

   as Senior Staff positions pursuant to Section 332 of the Local Government Act (1993).

2. Note the General Manager has consulted with Council pursuant to Section 337 of the Act at this meeting and at Council's meeting of 25 January 2005.

3. Ratify the appointment of:

   a. Mr Chris Daley as Director, Infrastructure Services
   b. Mr Malcolm Ryan as Director, City Planning
   c. Mr Stephen Phillips as Director, Commercial Strategy

   Pursuant to Section 350 of the Local Government Act (1993).

4. Note the General Manager's verbal advice relating to discussions with other parties and where these discussions are not successful, the General Manager's intention to appoint suitably qualified employees in an acting capacity prior to external advertisement for the relevant position.

SECTION 5 - Reports of Committees

ROC - Hawkesbury City Awards Committee - 9 December 2004 - (80225)

46 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Rasmussen.

That the minutes of the Hawkesbury Awards Committee held on 9 December 2004 as recorded on pages 31 to 32 of the Ordinary Business Paper be received.

QUESTIONS WITHOUT NOTICE

1. Councillor Books referred to his request for Council to write to Sydney Water regarding why the Hawkesbury was on water restrictions when our water comes out of the River at North Richmond and asked if the matter could be taken up again with Sydney Water as no further response has been received.

   The Director Asset Services and Recreation advised this would be done.

2. Councillor Books asked if Council could take up the matter of the Winmalee tunnel proposal with Sydney Water in relation to sewerage works getting pumped into Hawkesbury River and not out west where it could be used.

   The Mayor advised that Council would formulate a letter to repeat our concern regarding the dumping of sewerage into the River.

3. Councillor Calvert referred to Grose Vale Road and its deplorable state and asked when did the Traffic Committee or Council last examine the road and asked if it was our responsibility and if there were plans to do anything about it.

   The Director Asset Services and Recreation advised that it was a regional road and it would be investigated. He advised that the area in North Richmond has some heaves that need repairing and they have been noted for quick attention.

4. Councillor Paine tabled correspondence from Mr Richard Clark of Cliff Road, Freemans Reach in relation to a proposal for a re-subdivision of property, DA1332/04, and asked if it was going to be re-subdivided and if it could be returned to Council.

   The Director Environment and Development accepted the note.

5. Councillor Paine tabled correspondence from Bilpin Rural Fire Brigade in relation to dangerous trees and other problems such as huge limbs that have fallen and are hanging lodged in other branches. Councillor Paine requested that a report come back to Council on whose responsibility this is, is it an RTA problem or a Council problem.

   The Mayor advised this would be investigated.

6. Councillor Paine tabled correspondence from Mrs Flora Robson regarding barking dogs in Jordan Avenue and explained that there was currently a DA before Council for establishing a dog and cat boarding facility. Councillor Paine asked if Council could investigate if it is already operating as a kennel.

   The Director Environment and Development advised that this would be investigated.

7. Councillor Paine asked if Council could confirm if all the conditions of consent for the Royal Blind Dog Association in Glossodia have been met as she has received complaints from the residents in relation to the barking dogs and they believe that there is a water problem coming from that establishment and asked if a report could come back to Council.

   The Director Environment and Development advised that when staff last inspected the property, they were compliant with all conditions of consent, but would investigate further.

Councillor Paine referred to some earth mounds that were meant to be put up, but they have never eventuated.

The Director Environment and Development advised that that condition was removed not long after consent was granted and would investigate why.

8. Councillor Williams referred to the Matheson Park Plan of Management and asked when this would be coming to Council and will it be covering the existing BMX track, the water standpipe and natural and historical assets of the park.

   The Director Asset Services and Recreation advised that he wasn't sure when the Plan of Management would be coming to Council, however, there would be a report coming to Council regarding Matheson Park and the water standpipe to the next meeting, possibly recommending that we don't do anything extra there.

   Councillor Williams asked if Council was preparing a Plan of Management.

   The Director Asset Services and Recreation advised that Council this was part of the generic Plans of Management for all of the Reserves.

9. Councillor Williams made reference to the complaints received from the Wood's of West Portland Road regarding their neighbour, he advised that he had received correspondence from Mr Robert Montgomery advising that the house was 250 metres away (even though they are under 100 metres away), the flood light doesn't shine on the house (when it does). Councillor Williams advised that there are now complaints of fibreglass and paint fumes. He asked if Council staff could go out there and speak with the neighbour.

   The Director Environment and Development advised the light is covered by a condition of consent for the operation of the shed. He advised that approval hadn't been given for any activities in the shed aside from storage, therefore, if there are other works being carried on we have to work out if it is private work or other, although he is still not allowed to make noise after a certain time at night. The Director Environment and Development advised it would be fully investigated and if need be would go out with Councillor Williams to speak with the neighbour.

10. Councillor Williams tabled correspondence from Jennifer Hilder of Burgess Road, Freemans Reach and advised that she and another two residents in Burgess Road do not want the road sealed. Councillor Williams asked if the resident who does want the road sealed came to Council and put the money to pay for the sealing, would Council just do it.

    The Director Asset Services and Recreation advised that it would have to be reported to Council and it would require extensive consultation.

11. Councillor Williams referred to 90 Settlers Road, Lower McDonald and the trees that are marked for removal, they would like to know if there is a DA or any consent given for any development at that site.

    The Director Environment and Development advised it would be investigated.

12. Councillor Williams referred to the lights on the microphones and asked if the lights were going to be stopped from going off after 30 seconds.

    The Director Asset Services and Recreation advised whatever Council wanted will happen.

The General Manager advised that management would alter the programming so that the lights stay on until such time that the Councillors switch them off and we extend the automatic default to 1 minute.

13. Councillor Finch referred to correspondence received from Gay and Michael Kelly in relation to buses going out to the Wilberforce Shopping Centre and they have never received a reply to correspondence, Councillor Finch asked if Council could look into the matter.

    The Director Asset Services and Recreation advised that Council had been out to have a look, but would investigate the result.

14. Councillor Finch advised that she had met with some residents in Wisemans Ferry regarding the Community Centre that is shared with other Councils and that they had not received any communication from us about what we were going to do and out input. Councillor Finch asked if Council could look at that.

    The Director Community and Corporate Services advised that it would be investigated.

15. Councillor Rasmussen referred to the development in Bosworth Street, Richmond and advised that the area is looking untidy and asked if Council could get a progress report on that.

    The Director Environment and Development advised that they were in the process of getting their construction certificate to commence excavation and apparently it is being privately certified, but would investigate the untidiness.

16. Councillor Rasmussen referred to the recommendation in relation to the proposed "Super Highway" up through the Bells Line of Road which recommends a four lane highway and asked if he could get a copy of that report and if Council had a chance to input on it.

    The Mayor advised that Council was trying to get a copy of the report and the Director Asset Services and Recreation has been trying to get a copy as it is believed that it is a separate report to what was originally funded by the State Government's $2 million. He advised that if it was a separate report, Council has had no input and Mr Pringle has been trying to organise for Ian Armstrong to come out here and do a presentation to which all would be invited to attend and give input.

    The Director Asset Services and Recreation advised that the report hadn't been released.

17. Councillor Rasmussen referred to Flinders Place and asked if traffic calming devices could be used up along there. There is also no access to the river along there so vehicles jump the curve to get access and asked if this could be looked at as it is dangerous.

    The Director Asset Services and Recreation advised that this would be investigated.

18. Councillor Rasmussen advised that the Salvinia and Alligator weed is starting to grow again in the Yarramundi Reserve Lake as the conditions are now ripe.

19. Councillor Rasmussen asked how much storm damage was caused as a result of the last storm.

    The Director Asset Services and Recreation advised that there were only a few trees down on a few roads, there wasn't huge amount of damage. He also added that about one third of Council's pump stations lost power and there were tankers running around until 3:00am the next morning pumping effluent and carting it to South Windsor Treatment Plant.

Councillor Rasmussen asked if Council sustained any damage.

The Director Asset Services and Recreation advised that Council did not receive any damage.

20. Councillor Rasmussen asked if Council was going to lobby to try and get the Air Tankers (the A3 30s) at Richmond.

The Mayor advised that he had spoken with Mr Bartlett about that and he is still working on the matter and still making a case for that to occur. He will continue to do so, it is the infrastructure costs of upgrading the base that he believes in the largest hurdle because of the cost implications of that. He added that Council will certainly be supporting Mr Bartlett's push for that.

21. Councillor Devine referred to correspondence from James Hardie seeking a formal response from our Council regarding the use of James Hardie products and asked if Council had formulated a response.

The Mayor advised that is correspondence was referred to the General Manager today.

The General Manager advised that the correspondence had been received and a report would be submitted to Council prior to a reply being sent..

22. Councillor Devine referred to page 22 of the 2005 Windsor/Richmond telephone directory and the Corrective Services Department entry in respect of the John Maroni Correctional Complex (Windsor Gaol) the Northern Road Londonderry. He commented that his research suggests that it should be Birkshire Park in the Penrith City area and as such it would be more appropriate for it to be termed the Penrith Gaol if it has to have a location other than Birkshire Park and asked if Council could write to the Minister informing him of this error that exists in the phone book and ask if it could be corrected.

The Director Asset Services and Recreation advised that Council has already followed up to get an exact locality from Penrith City Council to make sure we have our facts right and we will then be writing to the Minister.

23. Councillor Wearne asked if there had been any follow up on the Crown Land Questions Without Notices that were tabled in August 2004.

The Director Asset Services and Recreation advised that the report is almost complete and will be provided to Councillor Wearne shortly.

24. Councillor Wearne referred to the Emergency contact number cards and one number should be noted for the Fire Control Officer (4575 1505) which is actually the Emergency Fire Lines and is probably not an appropriate number to try and get Karen Hodges on as it is the Rural Bush Fire Brigades version of 000.

The General Manager advised that this would be corrected.

The meeting terminated at 9:52pm

Submitted to and confirmed at the Ordinary meeting held on 22 February 2005.

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Mayor