



Hawkesbury City Council

special meeting minutes

date of meeting: 27 June 2005

location: council chambers

time: 7:00 p.m.

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Minutes of the Ordinary Meeting held at the Council Chambers, Windsor, on Monday, 27 June 2005, commencing at 7:00pm.

ATTENDANCE

PRESENT: Councillor B Bassett, Mayor, Councillor D Finch, Deputy Mayor and Councillors T Books, B Calvert, K Conolly, T Devine, C Paine, B Porter, R Stubbs, N Wearne and L Williams

APOLOGIES

An apology for absence was received from Councillor P Rasmussen

RESOLVED on the motion of Councillor Stubbs and seconded by Councillor Books that the apology be accepted.

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SECTION 4 - Reports for Determination

Item: 191 **SS A - Adoption of the 2005/2006 Management Plan - (96332, 107)**

Previous Item: 134, Special (9 May 2005)

MOTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Books.

Refer to RESOLUTION

An AMENDMENT was moved by Councillor Paine, seconded by Councillor Williams.

That:

1. The Draft Management Plan, incorporating Council's Strategic Plan, Operational Plan, Budget Estimates and Revenue Pricing Policy, for 2005/2006 be adopted with the following amendments:
 - a) The Revenue Pricing Policy be amended to incorporate the following recommendations of the Working Party established to review certain fees and charges:
 - i) The drainage diagram fee be retained at \$60.00 for 2005/2006
 - ii) That the linen plan release fee for 2005/2006, excluding strata subdivisions, be \$250.00 plus \$125.00 per lot and that in respect of strata subdivisions the fee be \$400.00 plus \$125.00 per lot.
 - iii) That the Section 603 Certificate urgency fees be retained at the current level, namely \$55.00.
 - b) The Waste Management Charges within Council's Revenue Pricing Policy be amended to provided for the following charges:

<i>Type of Service</i>	<i>Charge</i>
<i>RESIDENTIAL</i>	
<i>Occupied (Weekly)</i>	
<i>240 Litre Bin</i>	<i>\$245.80</i>
<i>120 Litre Bin</i>	<i>\$151.40</i>
<i>Occupied (Fortnightly)</i>	
<i>240 litre Bin</i>	<i>\$151.40</i>
<i>120 litre Bin</i>	<i>\$104.20</i>
<i>Availability Charge</i>	
<i>Weekly</i>	<i>\$77.60</i>
<i>Fortnightly</i>	<i>\$38.80</i>
<i>Business</i>	
<i>240 litre Bin</i>	<i>\$245.80</i>
<i>120 Litre Bin</i>	<i>\$151.40</i>

- c) The Waste Management Charges in respect of Waste loads equal to or more than 101kg" be increased to \$56.80 prorate per tonne, including GST.
2. The funding of \$178,308 available from redundant positions as referred to in Council's resolution of 31 May 2005 (Item 146 - Minute No. 205 of 31/05/05) be allocated as follows:
 - \$20,000 each be allocated towards the cost of completion of DCPs for Richmond and North Richmond and that preparation of the Kurrajong Master Plan be undertaken in house, subject to resource availability.

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- \$13,000 for costs associated with the use of the Windsor Function Centre for the 2005 Hawkesbury City Eisteddfod in addition to the amount of \$15,000 currently available for this purpose in the 2005/2006 Budget for subsidised use of the WFC (Item 177 - Minute No. 247 of 07/06/05).
 - \$25,000 in respect of employee costs within the Library Service.
 - \$37,465 additional amount required for Council's contribution to the Hawkesbury River County Council.
 - \$62,843 be allocated to the Operational Roads Maintenance Budget.
3. The Capital Works Program not be reduced and provision be made for the continuation of sealing of St Albans Road by providing funds in the amount of \$80,000 from the Communications and Stakeholders Program and \$150,000 from the Local Economic Development Program.
4. In respect of drainage diagrams issued by Council that:
- a. All drainage diagrams now be produced as an extract of Council's records only with an appropriate disclaimer.
 - b. All existing diagrams be scanned and recorded in Dataworks, Council's electronic document management system, over the next 12 months.
 - c. All development consents to include a condition requiring a drainage diagram prior to occupation.
 - d. The drainage diagram fee be reduced to \$13.50 for 2006/2007 or a fee equivalent to the charge made by Sydney Water at the time.
 - e. An over the counter service for drainage diagrams be implemented during the next 12 months.
 - f. Plumbers and builders be able to pay for a search of Council records if needed on an individual basis.
5. The Working Party established by Council's resolution of 9 May 2005 to review certain fees and charges remain in operation for the purpose of conducting an ongoing review of other "full cost recovery" charges over the next 12 months.
6. Council's involvement in the Hawkesbury River County Council and the manner of funding of the organisation's operations by constituent councils be the subject of further investigation and report to Council.
7. The Environment component of the Operational Plan in respect of Infrastructure Services be amended by the incorporation of the following entry:

Service Task	Indicators	Timeframe
Sullage		
1. To provide sullage collection & disposal services	Sullage is collected and disposed of to meet licence requirements.	Report Quarterly
	Level of customer satisfaction	Report Quarterly
	Service is delivered in accordance with contract conditions	Report Quarterly

The amendment was lost.

The motion was put and carried.

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272 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Books

That:

1. The Draft Management Plan, incorporating Council's Strategic Plan, Operational Plan, Budget Estimates and Revenue Pricing Policy, for 2005/2006 be adopted with the following amendments:
 - a) The Revenue Pricing Policy be amended to incorporate the following recommendations of the Working Party established to review certain fees and charges:
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 - iii) That the Section 603 Certificate urgency fees be retained at the current level, namely \$55.00.
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<i>Type of Service</i>	<i>Charge</i>
RESIDENTIAL	
Occupied (Weekly)	
240 Litre Bin	\$245.80
120 Litre Bin	\$151.40
Occupied (Fortnightly)	
240 litre Bin	\$151.40
120 litre Bin	\$104.20
Availability Charge	
Weekly	\$77.60
Fortnightly	\$38.80
Business	
240 litre Bin	\$245.80
120 Litre Bin	\$151.40

- c) The Waste Management Charges in respect of Waste loads equal to or more than 101kg" be increased to \$56.80 prorated per tonne, including GST.
2. The funding of \$178,308 available from redundant positions as referred to in Council's resolution of 31 May 2005 (Item 146 - Minute No. 205 of 31/05/05) be allocated as follows:
 - \$20,000 each be allocated towards the cost of completion of DCPs for Richmond and North Richmond and that preparation of the Kurrajong Master Plan be undertaken in house, subject to resource availability.
 - \$13,000 for costs associated with the use of the Windsor Function Centre for the 2005 Hawkesbury City Eisteddfod in addition to the amount of \$15,000 currently available for this purpose in the 2005/2006 Budget for subsidised use of the WFC (Item 177 - Minute No. 247 of 07/06/05).
 - \$25,000 in respect of employee costs within the Library Service.
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3. In respect of drainage diagrams issued by Council that:
 - a. All drainage diagrams now be produced as an extract of Council's records only with an appropriate disclaimer.

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- b. All existing diagrams be scanned and recorded in Dataworks, Council's electronic document management system, over the next 12 months.
 - c. All development consents to include a condition requiring a drainage diagram prior to occupation.
 - d. The drainage diagram fee be reduced to \$13.50 for 2006/2007 or a fee equivalent to the charge made by Sydney Water at the time.
 - e. An over the counter service for drainage diagrams be implemented during the next 12 months.
 - f. Plumbers and builders be able to pay for a search of Council records if needed on an individual basis.
4. The Working Party established by Council's resolution of 9 May 2005 to review certain fees and charges remain in operation for the purpose of conducting an ongoing review of other "full cost recovery" charges over the next 12 months.
 5. Council's involvement in the Hawkesbury River County Council and the manner of funding of the organisation's operations by constituent councils be the subject of further investigation and report to Council.
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1. To provide sullage collection & disposal services	Sullage is collected and disposed of to meet licence requirements.	Report Quarterly
	Level of customer satisfaction	Report Quarterly
	Service is delivered in accordance with contract conditions	Report Quarterly

Councillors Paine and Williams requested that their names be recorded as having voted against the motion.

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Item: 192 **SS A - Making and Levying of Rates and Fixing of Charges for the Period 1 July 2005 to 30 June 2006 - (107, 96332)**

Previous Item: 134, Special (9 May 2005)

MOTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Books.

Refer to RESOLUTION

273 RESOLUTION:

RESOLVED on the motion of Councillor Stubbs, seconded by Councillor Books

That Council Make and Levy the following Rates and Fix the following Charges for the 2005/2006 financial period:

A. Residential, Farmland and Business Rates

That Ordinary Rates be made for the sub-categories of the Residential, Farmland and Business rating categories as shown in the following schedules:

Residential Category

Code	Sub-Category Description	Ad Valorem	Minimum
Agn	Residential - Agnes Banks	0.4891 cents	\$366.00
Bilpin	Residential - Bilpin, Berambing, Mt Tootie, Mountain Lagoon	0.4891 cents	\$366.00
Bligh Pk	Residential - Bligh Park	0.4891 cents	\$366.00
Bowen Mt	Residential - Bowen Mountain	0.4891 cents	\$366.00
Cattai	Residential - Cattai	0.4891 cents	\$366.00
Claren	Residential - Clarendon	0.4891 cents	\$366.00
Colo	Residential - Colo, Colo Heights, Central Colo, Upper Colo	0.4891 cents	\$366.00
Eben Sac	Residential - Ebenezer, Sackville, Sackville Reach, Lower Portland	0.4891 cents	\$366.00
East Kurr	Residential - East Kurrajong, Blaxlands Ridge	0.4891 cents	\$366.00
F. Reach	Residential - Freemans Reach	0.4891 cents	\$366.00
Gloss	Residential - Glossodia	0.4891 cents	\$366.00
Grose	Residential Grose Vale, Grose Wold	0.4891 cents	\$366.00
Kurmond	Residential - Kurmond	0.4891 cents	\$366.00
K.jong	Residential - Kurrajong	0.4891 cents	\$366.00
K.jong Ht	Residential - Kurrajong Heights, Kurrajong Hills	0.4891 cents	\$366.00
McDonald	Residential - MacDonald Valley (Lower, Upper, Central)	0.4891 cents	\$366.00
Mar Oak	Residential - Maraylya, Oakville, Scheyville	0.4891 cents	\$366.00
WiseSt A	Residential - Wisemans Ferry, Leets Vale, St. Albans	0.4891 cents	\$366.00
McGraths	Residential - Mc Graths Hill	0.4891 cents	\$366.00
Mulgrave	Residential - Mulgrave	0.4891 cents	\$366.00
N. Rich	Residential - North Richmond, Tennyson	0.4891 cents	\$366.00
Pitt Town	Residential - Pitt Town	0.4891 cents	\$366.00
Richmond	Residential - Richmond	0.4891 cents	\$366.00
Sth Wind	Residential - South Windsor	0.4891 cents	\$366.00

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Code	Sub-Category Description	Ad Valorem	Minimum
Vineyard	Residential - Vineyard	0.4891 cents	\$366.00
Windsor	Residential - Windsor	0.4891 cents	\$366.00
W. Downs	Residential - Windsor Downs	0.4891 cents	\$366.00
W.force	Residential - Wilberforce	0.4891 cents	\$366.00
Yarra	Residential - Yarramundi	0.4891 cents	\$366.00
Res. Vac	Residential - Vacant Land	0.4891 cents	\$366.00
Agn RR	Rural Residential - Agnes Banks	0.4891 cents	\$366.00
RR Bilpin	Rural Residential - Bilpin, Berambing, Mt Tootie, Mountain Lagoon	0.4891 cents	\$366.00
Bligh RR	Rural Residential - Bligh Park	0.4891 cents	\$366.00
Bown RR	Rural Residential - Bowen Mountain	0.4891 cents	\$366.00
Cattai RR	Rural Residential - Cattai	0.4891 cents	\$366.00
Colo RR	Rural Residential - Clarendon	0.4891 cents	\$366.00
Eben RR	Rural Residential - Colo, Colo Heights, Central Colo, Upper Colo	0.4891 cents	\$366.00
E Kurr RR	Rural Residential - East Kurrajong, Blaxlands Ridge	0.4891 cents	\$366.00
Free RR	Rural Residential - Freemans Reach	0.4891 cents	\$366.00
Gloss RR	Rural Residential - Glossodia	0.4891 cents	\$366.00
Grose RR	Rural Residential - Grose Vale, Grose Wold	0.4891 cents	\$366.00
Kurm RR	Rural Residential - Kurmond	0.4891 cents	\$366.00
K.jong RR	Rural Residential - Kurrajong	0.4891 cents	\$366.00
K.J Ht RR	Rural Residential - Kurrajong Heights, Kurrajong Hills	0.4891 cents	\$366.00
Mcdon RR	Rural Residential - MacDonald Valley (Lower, Upper, Central)	0.4891 cents	\$366.00
Oakv RR	Rural Residential - Maraylya, Oakville, Scheyville	0.4891 cents	\$366.00
WiseF RR	Rural Residential - Wisemans Ferry, Leeds Vale, St. Albans	0.4891 cents	\$366.00
McGrat RR	Rural Residential - Mc Graths Hill	0.4891 cents	\$366.00
Mulg RR	Rural Residential - Mulgrave	0.4891 cents	\$366.00
N.Rich RR	Rural Residential - North Richmond, Tennyson	0.4891 cents	\$366.00
PTown RR	Rural Residential - Pitt Town	0.4891 cents	\$366.00
Rich RR	Rural Residential - Richmond	0.4891 cents	\$366.00
SWind RR	Rural Residential - South Windsor	0.4891 cents	\$366.00
VineY RR	Rural Residential - Vineyard	0.4891 cents	\$366.00
Wdsor RR	Rural Residential - Windsor	0.4891 cents	\$366.00
Wdown RR	Rural Residential - Windsor Downs	0.4891 cents	\$366.00
Wforce RR	Rural Residential - Wilberforce	0.4891 cents	\$366.00
Yarra RR	Rural Residential - Yarramundi	0.4891 cents	\$366.00
FloodVac	Rural Residential - Flood Prone Vacant	0.4891 cents	\$366.00
RuralSce	Rural Residential - Scenic Protection Vacant	0.4891 cents	\$366.00
RuralVac	Rural Residential - Vacant	0.4891 cents	\$366.00

Farmland Category

Code	Sub-Category Description	Ad Valorem	Minimum
Farmland	Farmland	0.3910 cents	\$366.00
FarmHigh	Farmland - High Density	0.3910 cents	\$366.00

Business Category

Code	Sub-Category Description	Ad Valorem	Minimum
Bus.Gen	Business - General	0.4891	\$366.00
BlighBus	Business - Bligh Park Shops	0.4891	\$366.00
Hobart	Business - Hobartville Shops	0.4891	\$366.00

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Code	Sub-Category Description	Ad Valorem	Minimum
KurmBus	Business - Kurmond Shops	0.4891	\$366.00
K.JongBu	Business - Kurrajong Village Shops	0.4891	\$366.00
McGraBus	Business - Mc Graths Hill	0.4891	\$366.00
Mulg Bus	Business - Mulgrave	0.4891	\$366.00
N.Rich Bus	Business - North Richmond Commercial, North Richmond Industrial	0.4891	\$366.00
PtownBu	Business - Pitt Town	0.4891	\$366.00
RichBus	Business - Richmond Commercial	0.4891	\$366.00
East Rich	Business - East Richmond Industrial	0.4891	\$366.00
S WindBu	Business - South Windsor Industrial	0.4891	\$366.00
S WindSh	Business - South Windsor Shops	0.4891	\$366.00
WdsorBu	Business - Windsor	0.4891	\$366.00
WforceBu	Business - Wilberforce Shops	0.4891	\$366.00
WforceIn	Business - Wilberforce Industrial Area	0.4891	\$366.00
Vac.Bus	Business - Vacant Land	0.4891	\$366.00

B. Environmental Stormwater Management Special Rate

That in accordance with the approval given by the Minister for Local Government for a Special Variation to General Income in 2002/2003 an Environmental Stormwater Management Special Rate be applied to all rateable assessments in 2005/2006 at the rate of \$40.60 per assessment.

C. Domestic Waste Management Service

That in accordance with Section 496 of the *Local Government Act, 1993*:

- A Domestic Waste Management Service annual charge of \$245.80 be made for a 240 litre bin, and an annual charge of \$151.40 be made for a 120 litre bin for each weekly domestic waste service to an occupied property which is categorised as residential or farmland, and for which a weekly domestic waste service is available.
- A Domestic Waste Management Service annual charge of \$151.40 be made for a 240 litre bin, and an annual charge of \$104.20 be made for a 120 litre bin for each fortnightly domestic waste service to an occupied property which is categorised as residential or farmland, and for which a fortnightly domestic waste service is available.
- A Domestic Waste Management Service availability charge of \$77.60 be made for parcels of land where a weekly domestic waste service is available but the service is not utilised.
- A Domestic Waste Management Service availability charge of \$38.80 be made for parcels of land where a fortnightly domestic waste service is available but the service is not utilised.

That in accordance with section 575 of the *Local Government Act, 1993* where a property is owned and occupied by eligible pensioner(s), a rebate amounting to 50% (fifty percent) of the combined rates and domestic waste service charges up to a maximum of \$250.00 (two hundred and fifty dollars) in annual subsidy will be granted for 2005/2006.

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D. Kerbside Bulk Waste Collection

That for 2005/2006 in accordance with section 496 of the *Local Government Act, 1993* a Domestic Waste Management Service annual charge of \$15.10 be made for parcels of land where the kerbside bulk waste collection and disposal service is available.

E. Waste Management Service

That for 2005/2006, in accordance with section 501 of the *Local Government Act, 1993* a Waste Management Service annual charge of \$245.80 be made for a 240 litre bin, and an annual charge of \$151.40 be made for a 120 litre bin for each weekly waste service to a property which is categorised as business and for which a weekly waste service is utilised.

F. Sewerage Service

That for 2005/2006, in accordance with section 501 of the *Local Government Act, 1993*, the following range of annual charges be made for the provision of sewerage services.

- Connected Residential Properties..... \$384.40
- Unconnected Residential Properties..... \$254.10
- Unconnected Business Properties \$254.10
- Business - Category 1 (<1,000 litres per day)..... \$444.80
- Business - Category 2 (1,001 - 5,000 litres per day) \$2,230.00
- Business - Category 3 (5,001 - 10,000 litres per day) \$4,460.00
- Business - Category 4 (10,001 - 20,000 litres per day) \$8,910.00
- Business - Category 5 (>20,000 litres per day)..... \$8,910.00
- Additionally, a trade waste volume charge of \$1.60 per kilometre be charged to category 5 properties for each kilolitre in excess of 20,000.

Where a residential property receiving this service is owned by pensioner(s) eligible for an Ordinary Rate pensioner rebate, then a rebate amounting to \$192.20 be granted to the owner(s) in annual subsidy for 2005/2006.

G. Sullage Pump-Out Services

That for 2005/2006, in accordance with section 501 of the *Local Government Act, 1993*:

- A Sullage Pump-out Service annual charge of \$1,277.15 will be made for the provision of a fortnightly sullage pump-out service to residential properties.
- A Sullage Pump-out Service annual charge of \$2,554.30 will be made for the provision of a weekly sullage pump-out service to residential properties.
- Where a property receiving a sullage pump-out service is owned by pensioner(s) eligible for an Ordinary Rate pensioner rebate, and the property is occupied solely by the eligible pensioner(s), then a rebate amounting to \$575.00 be granted to the owner(s) in annual subsidy for 2005/2006. Rebates are not available to properties occupied by adults who are ineligible for the Ordinary Rate pensioner rebate.
- Additional pump-outs can be requested at a cost of \$78.40 per extra service. Emergency after hours pump-outs be charged at \$98.20 per service.

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- In accordance with section 502 of the *Local Government Act, 1993*, that a charge of \$14.10 be made for each 1,000 (one thousand) litres of effluent pumped out from commercial and industrial properties for services being conducted at the request of the owner or occupier.

H. Interest Charges

That in accordance with section 566 of the *Local Government Act, 1993*, simple interest charges at 9.00% per annum, accrued on a daily basis be charged on rates and charges that remain unpaid and have become due and payable.

Councillor Williams requested that his name be recorded as having voted against the motion.

The meeting terminated at 7:51pm

Submitted to and confirmed at the Ordinary meeting held on 12 July 2005

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Mayor