



Hawkesbury City Council

supplementary ordinary meeting business paper

date of meeting: 09 May 2006

location: council chambers

time: 5:00 p.m.

ORDINARY MEETING - Supplementary

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Meeting Date: 9 May 2006

SUPPLEMENTARY REPORTS

Local Traffic Committee Minutes - 19 April 2006 - (80245)

Minutes of the Meeting of the Local Traffic Committee held in the Large Committee Room, Windsor, on Wednesday, 19 April 2006, commencing at 3.00pm.

ATTENDANCE

Present:	Councillor T Devine (Chairperson) Mr R McHenry, Roads and Traffic Authority Mr J Christie, Office of Mr A Shearan, MP Senior Constable G Crawford, NSW Police Service
Apologies:	Councillor B Bassett Mr R Elson, Department of Transport Mr T O'Brien, Office of Mr S Pringle, MP
In Attendance:	Mr C Amit, Manager Design and Mapping Services Mrs J Hogge, Road Safety Officer Mr T Shepherd, Administration Officer, Infrastructure Services

SECTION 1 - Minutes

Item 1.1 Minutes of Previous Meeting

The minutes of the meeting held on 15 March 2006 were confirmed.

Item 1.2 Business Arising

NIL

SECTION 2 - Reports for Determination

ITEM: 2.1 LTC - 19 April 2006 - Item 2.1 - Upper Hawkesbury Power Boat Club Bridge to Bridge
Power Boat Race, Parsely Bay Brooklyn to Windsor (Hawkesbury) - (80245, 73829)

REPORT:

Introduction:

An application has been received from the Upper Hawkesbury Power Boat Club seeking approval to conduct the Bridge to Bridge Power Boat Race from Parsely Bay Brooklyn to Windsor on 7 May 2006 between the hours of 9.00am and 5.30pm. This event is an **annual** boat racing event along the Hawkesbury River between Brooklyn Bridge and Windsor Bridge. The Special Event Transport Management Plan Template submitted by the event organiser is attached to this report (Dataworks Document No. 2198597).

The Upper Hawkesbury Power Boat Club has informed the following in respect of this event:

1. This boat race is from Parsely Bay Brooklyn to Windsor.
2. The Club is expecting approximately 130 boats to compete in the event.
3. This annual event has been held for the past seventy years and the club is expecting approximately 850 spectators (350 vehicles) on the day of the event, at Governor Phillip Reserve.
4. The vehicles of the spectators have not disrupted the traffic movements on the surrounding road network in the past and the same is expected this year.
5. The vehicles of the spectators will be parked in the private paddock opposite Governor Phillip Reserve. There are more than adequate parking spaces available for off-street parking.
6. There will be no special traffic management arrangements in place to control the traffic on any public road.

Discussion:

Similar events in the past such as the Upper Hawkesbury Power Boat Spectacular, on the advice of the RTA's Manager of Special Events, have been classified as Non-Special Events. Based on the information provided by the event organiser, this event may not disrupt traffic and transport systems and the non-event community. Therefore, this event does not fall under any categories of special events.

A Traffic Management Plan is not required for Non-Special Events in accordance with the "Guide to Traffic and Transport Management for Special Events" issued by the Roads & Traffic Authority. However, the event organiser has to notify the details of the event to Windsor Police for their approval. The event organiser has advised that a copy of its Public Liability Policy will be submitted to Council in an amount of \$10,000,000 prior to the event. This is in view of Council granting exclusive use of Governor Philip Reserve to the applicant by way of council resolution dated 31 January 2006.

RECOMMENDATION:

That:

1. This event be classified as a Non-Special Event based on the information provided by the event organiser in accordance with the "Guide to Traffic and Transport Management for Special Events" issued by the Roads & Traffic Authority if the following conditions are adhered to during the event:
 - a. The traffic generated by the spectators to this boat race does not impact the normal traffic flow on the surrounding road network.
 - b. No special traffic management arrangements will be in place to control the traffic on any public road.
2. Relevant licences and approval be obtained from the Waterways Authority for this boat race.
3. The event organiser has to notify the details of the boat race to Windsor Police for their approval.
4. The event organisers to adhere to the conditions set in providing exclusive use of Governor Philip Reserve by way of Council Resolution dated 31 January 2006.

ITEM: 2.2 LTC - 19 April 2006 - Item 2.2 - Shahzada Endurance Horse Race – St Albans (Hawkesbury) - (80245, 86185)

REPORT:

Introduction:

An application has been received from Shahzada Memorial Endurance Test Inc seeking permission to conduct its **annual** Shahzada Endurance Horse Races (400 km Marathon Endurance Test) during Monday to Friday, 21 - 25 August 2006, in and around the St Albans and Macdonald Valley areas. The route of the ride is predominantly on the tracks within the Parr State Recreational Area, Yengo National park, private farmlands and on the following public roads (refer to the Appendix 1 - Plan No: TR007/06):

Upper Macdonald Road – gravel road, few gates and cattle grids along the road

Wollombi Road – 200m long sealed road and the rest is gravel road

Settlers Road – 7.5km long gravel road and the rest is sealed road

Bulga Street – on the sealed section

Wrights Creek Road - gravel road, few gates and cattle grids along the road

St Albans Road - 5.8km long gravel road and the rest is sealed road

Wharf Street – sealed road

Webbs Creek Mountain Road – gravel road

The event organiser has advised the following:

- i. The race will traverse on the St Albans Bridge, which is under the care and control of the Roads and Traffic Authority.
- ii. There will be approximately 120 horse riders participating in each leg of the horse race.
- iii. The race is also traversing along Great Northern Road, which is under the care and control of the National Parks and Wildlife Service (Department of Environment and Conservation).

Discussion:

It would be appropriate to classify this event as a “Class 2” special event under the “Traffic Management for Special Events” guidelines issued by the Roads & Traffic Authority as this event may impact minor traffic and transport systems and there is a low scale disruption to the non-event community.

The event organiser has submitted the following items in relation to this event:

- i. Details of the Special Event - Special Event Transport Management Plan Template (refer to Appendix 2 - Dataworks Document No. 2182438)
- ii. The TCP & TMP submitted for the 2005 event has been resubmitted this year (refer to Appendix 3 - Dataworks Document No. 2203571). This is evident in that traffic control procedures on the St Albans Bridge is not shown in this TCP.

It will be necessary for the event organiser to lodge an application seeking approval to conduct the event with the NSW Police Service. A Traffic Control Plan (TCP) showing the traffic control procedures on the St Albans Bridge needs to be submitted to Council for acknowledgement. The TCP should be prepared by a person holding appropriate certification required by the RTA to satisfy the requirements of the relevant Work Cover legislation. The TMP and the associated TCP should be submitted to the RTA through the RTA representative to the LTC for authorisation due to the proposed use of the St Albans Bridge.

RECOMMENDATION:

That:

1. The event planned for 21-25 August 2006, be classified as a "Class 2" special event under the "Traffic Management for Special Events" guidelines issued by the RTA.
2. The safety of all road users and personnel on or affected by the event is the responsibility of the event organiser.
3. It is strongly recommended that the event organiser becomes familiar with the contents of the RTA publication "Guide to Traffic and Transport Management for Special Events" (Version 3.3) and the Hawkesbury City Council special event information package which explains the responsibilities of the event organiser in detail.
4. No objection be held to this event subject to compliance with the following conditions:

Prior to the event:

- a. the event organiser obtaining approval to conduct this event, from the NSW Police Service; **a copy of the Police Service approval be submitted to Council;**
- b. the event organiser **submitting a Traffic Management Plan (TMP) for the entire route incorporating a Traffic Control Plan (TCP) to Council and the RTA** for acknowledgement. The TCP should be prepared by a person holding appropriate certification required by the RTA to satisfy the requirements of the relevant Work Cover
- c. as the event will traverse on the St Albans Bridge, the event organiser **submitting to Council a copy of its Public Liability Policy** in an amount not less than \$20,000,000 **noting Council and the Roads and Traffic Authority as interested parties on the Policy;**
- d. the event organiser advertising the event in the local press stating the entire route of the event and the traffic impact due to the event two weeks prior to the event; **a copy of the proposed advertisement be submitted to Council** (indicating the advertising medium);
- e. the event organiser notifying the details of the event to ambulance, fire brigades / Rural Fire Service and SES at least two weeks prior to the event;
- f. the event organiser directly notifying all the residences and businesses affected by the event at least two weeks prior to the event;
- g. the event organiser obtaining approval from the National Parks and Wildlife Service (Department of Environment and Conservation) for the use of Parr State Recreational Area, Yengo National Park and Great Northern Road;
- h. the event organiser assessing the risk and addressing the suitability of the entire route as part of the risk assessment considering the possible risks for all participants travelling on winding, narrow, uneven gravel roads with steep roadside embankments and sharp bends; This assessment should be carried out by visual inspection of the route / site by the event organiser prior to preparing the TMP and prior to the event;
- i. the event organiser carrying out an overall risk assessment for the whole event to identify and assess the potential risks to spectators, participants and road users during the event and designing and implementing a risk elimination or reduction plan in accordance with the Occupational Health and Safety Regulation 2000; (information for event organisers about managing risk is available on the Department of Tourism, Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>);

- j. the event organiser submitting the completed "Special Event - Traffic Final Approval" form to Council;

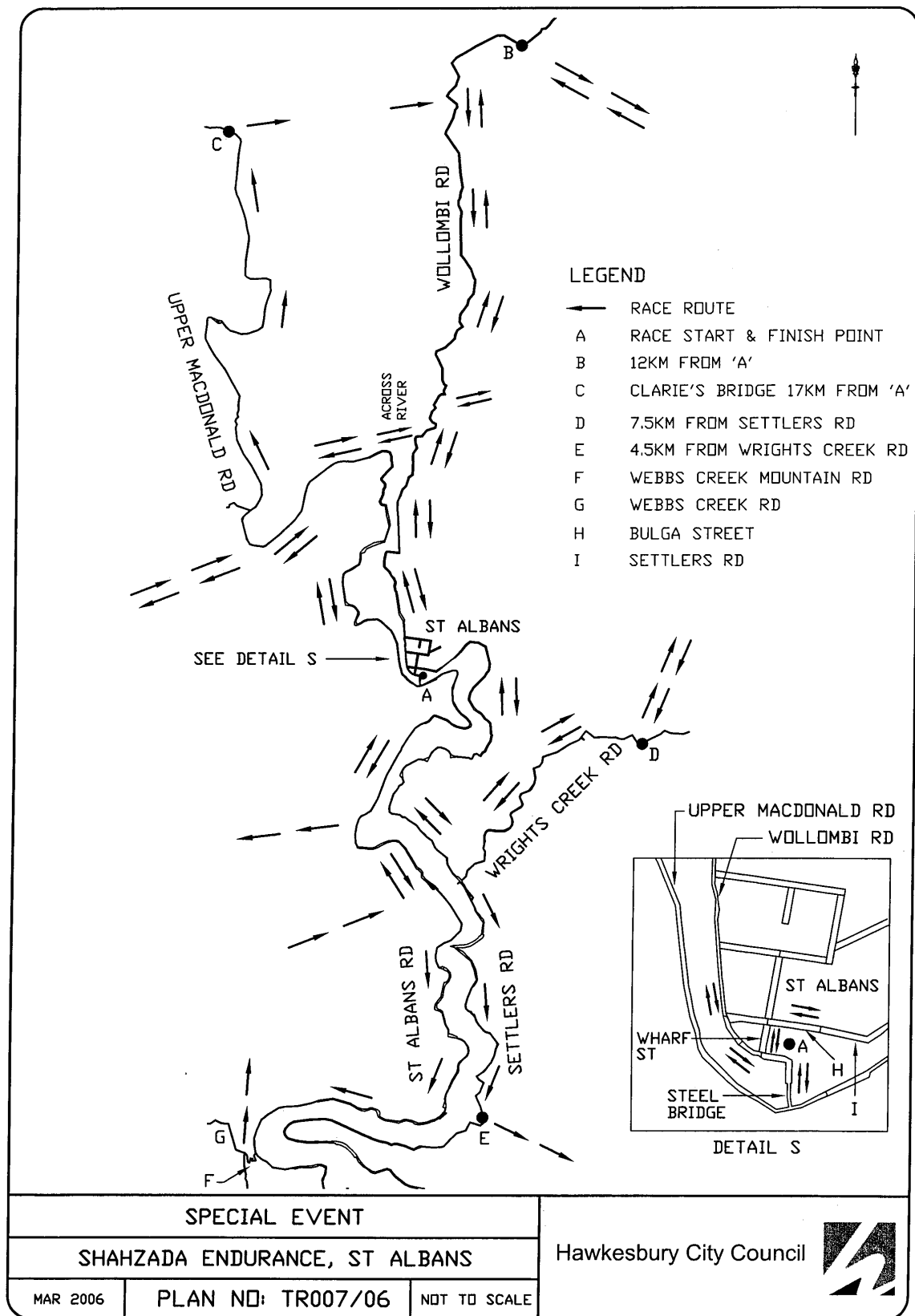
During the event:

- k. access being maintained for businesses, residents and their visitors;
- l. all traffic controllers / marshals operating within the public road network holding appropriate certification required by the RTA;
- m. the riders are aware of and are following all the general road user rules while riding on public roads;
- n. in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices be placed during the event along the route under the direction of a traffic controller holding appropriate certification required by the RTA;
- o. the competitors and participants be advised of the traffic control arrangements in place prior to the commencement of the event; and,
- p. all roads and marshalling points are to be kept clean and tidy, with all directional signs to be removed immediately on completion of the activity.

APPENDICES:

Appendix 1 - Plan No. TR007/06

APPENDIX 1 - Plan No. TR007/06



ITEM: 2.3 LTC - 19 April 2006 - Item 2.3 - New Street, Windsor - Proposed 3 Hour Parking and Alteration to Existing Mail Zone (Hawkesbury) - (80245)**REPORT:**

Representation has been received from businesses in the vicinity of New Street, Windsor requesting the installation of a 3 Hour Parking zone along both sides of New Street, between No's 5 and 8 to The Terrace, Windsor.

Due to the construction activity currently occurring for the Windsor Riverview Shopping Centre, the available all day parking is being taken up by construction workers from this site. This is putting a burden on these businesses who rely on this section of New Street for their customer parking.

As outlined in Appendix 1 (Plan No. TR008A/06), it is proposed to convert approximately 90 metres (including laybacks) of All Day Parking on each side of New Street to 3 Hour Parking and associated 'No Stopping' Zones at the intersection of The Terrace.

This section of New Street is a combination of residential and commercial premises. The introduction of the 3 Hour Parking zone will not effect the residents as the parking limits will be restricted to 8.30am to 6.00pm Mon-Fri, and 8.30am to 12.30pm Saturday. Furthermore, these properties have off street parking.

As part of the consultation process, a letter and a questionnaire, inviting comment to this proposal was sent out to the respective property owners / residents of New Street including the corner properties at The Terrace. The results from comments received are as indicated below:

Agree = 2 (No. 2 New Street & No.72 The Terrace)
Object = 0

The property No's 4,6,8,10 New Street and the access handle to No. 5 Johnston Street are owned by Pirasta Pty Ltd, the developer of Windsor Riverview Shopping Centre. No 1 New Street is a commercial premises - Health Dimensions. The remaining 6 properties within the proposed 3 Hour limit are residential dwellings.

Further, a request from Australia Post has been received to alter the existing Mail Zone adjacent to their establishment from (Noon to 6.30pm Sun-Fri) to (11.00am to 6.30pm Sun-Fri). This is an overall increase of 1 Hour which is required to satisfy OH&S requirements for their staff.

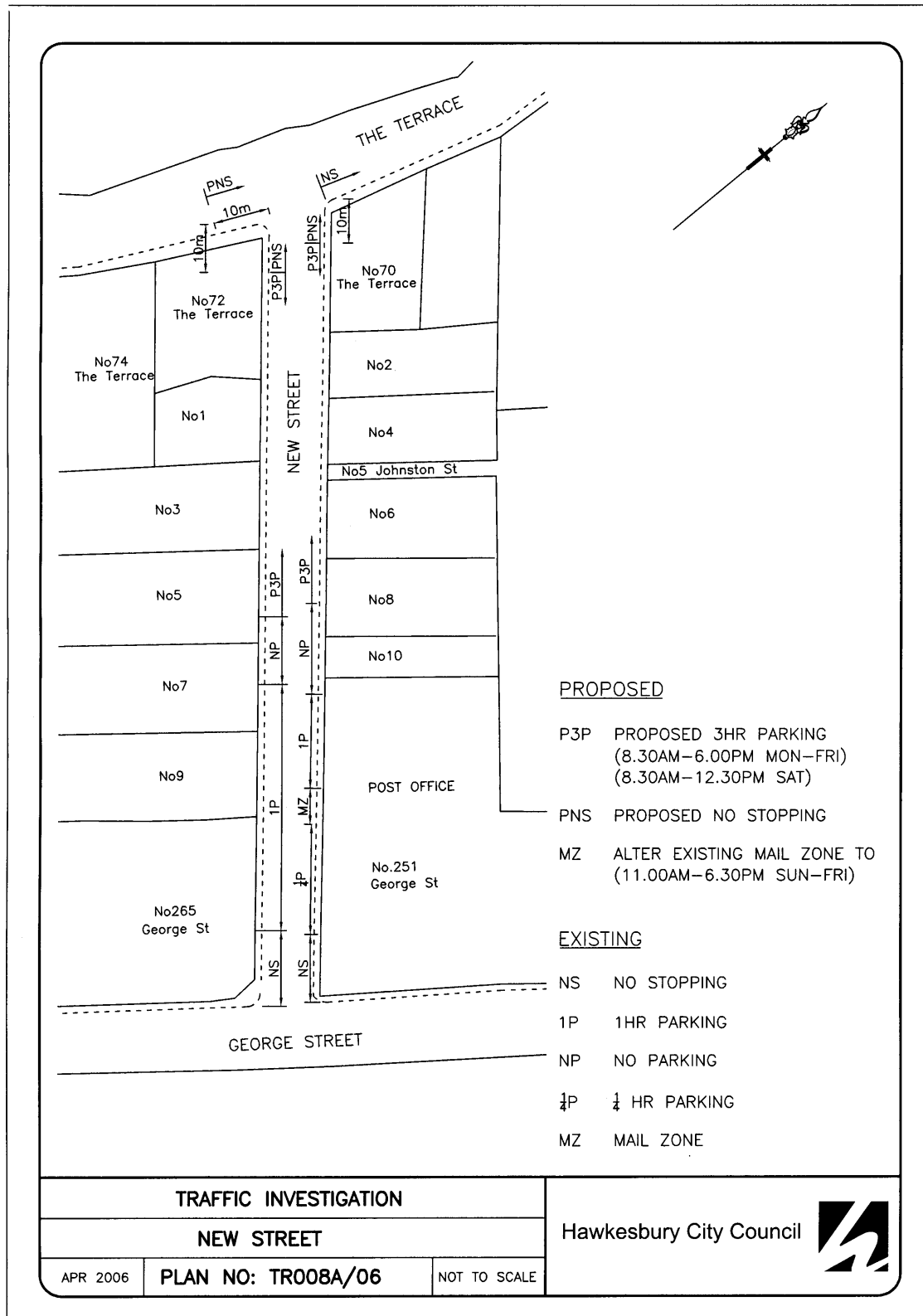
RECOMMENDATION:

1. Provide a 3 (Three) Hour Parking zone along both sides of New Street, between No's 5 and 8 to The Terrace, Windsor and 10 metre 'No Stopping' Zones at the intersection with The Terrace and into The Terrace, in accordance with Plan No. TR008A/06. The 3 Hour parking zone to be limited to (8.30 to 6.00pm Mon-Fri and 8.30am to 12.30pm Saturday).
2. Alter the existing Mail Zone in New Street, Windsor adjacent to the Australia Post Office from (Noon to 6.30pm Sun-Fri) to (11.00am to 6.30pm Sun-Fri).

APPENDICES:

Appendix 1 - Plan No TR008A/06.

Appendix 1 - Plan No. TR008A/06



ITEM: 2.4 LTC - 19 April 2006 - Item 2.4 - Windsor Riverview Shopping Centre, George Street Traffic Control (Hawkesbury) - (80245, 85072)

REPORT:

Grant Constructions, the builders of the Windsor Riverview Shopping Centre located at 227 George Street, Windsor, have formally sought approval to occupy the footpath and divert pedestrian movements along the adjacent parking lane for the full George Street frontage of the project. The length of the development frontage along George Street is in the order of 65.00 metres. This section of footpath is required as a 'Work Area' and will be controlled with "B" class (covered) Hoarding as well as concrete jersey kerb to separate pedestrians from vehicular traffic.

The existing raised pedestrian crossing in this vicinity will remain operational, with a gap provided in the concrete jersey kerb to facilitate pedestrian movement across George Street.

This section of George Street is a local road within the Windsor business district and controlled by a 40kph speed limit. The width of carriageway between kerbs is approximately 10.1 metres, with traffic volumes of 7200 recorded in 1996.

It is proposed that the closures would remain in place for a period of 12 weeks from May to August 2006. In the order of 5 car spaces will be lost while the proposed closure is in place.

A certified Traffic Control Plan, prepared by B&K Kimber enterprises - Plan No 1742 Sheet 1(amended 15/4/2006), providing for pedestrian movement around the work site has been submitted by the applicant (to be distributed at meeting).

RECOMMENDATION:

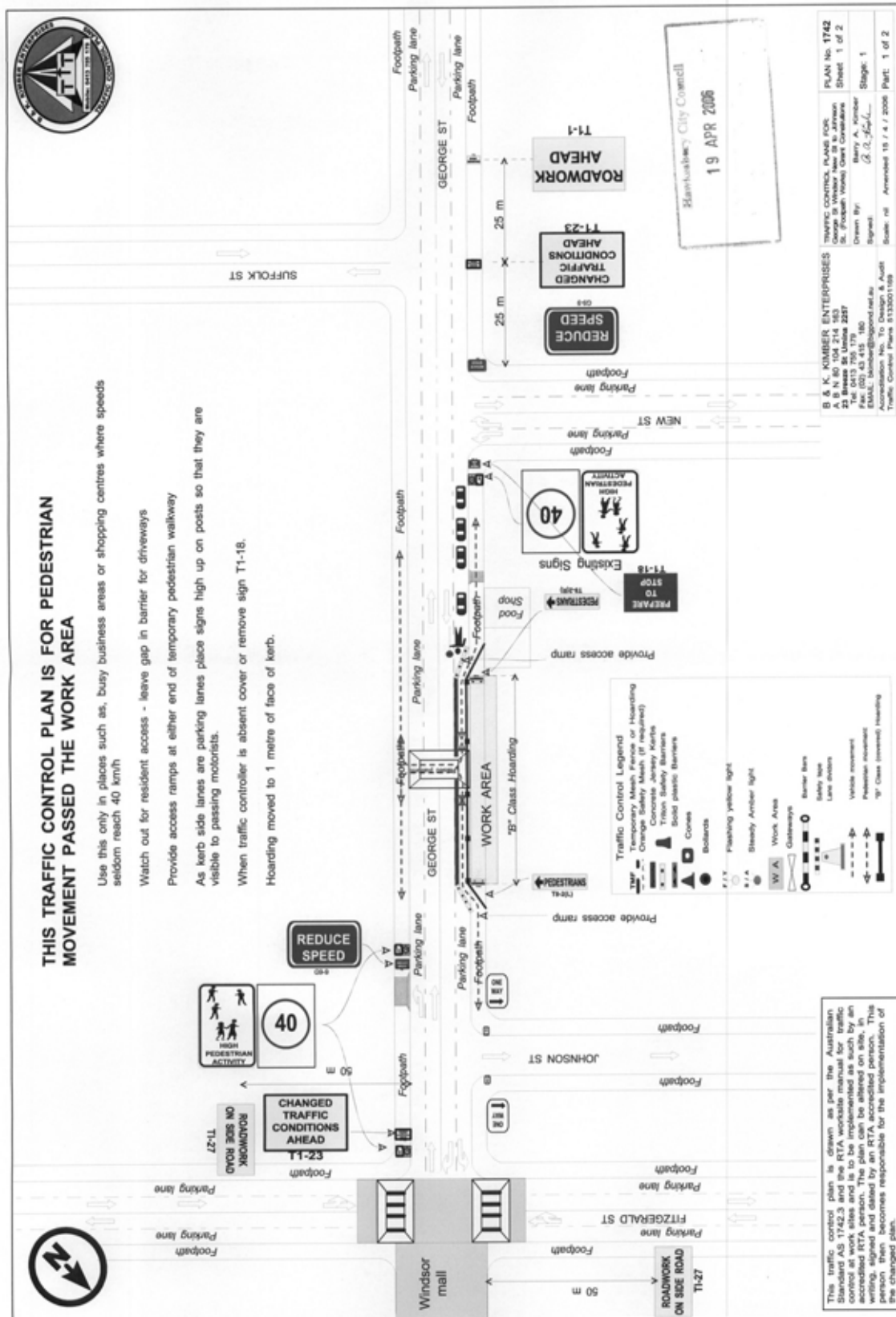
That the applicant be requested to submit 2 plans of George Street, Windsor between Suffolk and Fitzgerald Streets, to the next meeting of the Local Traffic Committee, as follows:

- 1) Plan 1 - fully dimensioned plan depicting existing road infrastructure, parking zones, parking restrictions, etc, and
- 2) Plan 2 - fully dimensioned plan of the proposal depicted in the applicant's Plan No. 1742 and particularly showing vehicle and pedestrian travelling lane widths and associated sectional views of the existing raised platform to demonstrate clear sight distance of, and for, pedestrians on the generally western side of George Street.

APPENDICES:

Appendix 1 - Plan No 1742 Sheet 1 (amended 15/04/2006) prepared by B&K Kimber Enterprises.

APPENDIX - Plan No 1742 Sheet 1



SECTION 3 - Reports for Information

ITEM: 3.1 LTC - 19 April 2006 - Item 3.1 - George Street, South Windsor - Roads and Traffic Authority - Reduction of Speed Limit (Londonderry) - (80245, 73625)

REPORT:

By correspondence dated 6 February 2006, the Roads and Traffic Authority has advised that the speed zone along George Street, South Windsor between Blacktown/Richmond Road and 320 metres north of Colonial Drive has been changed from 70KPH to 60KPH for both directions. This covers a distance of approximately 1.03 kilometres.

RECOMMENDATION:

That the information be received.

SECTION 4 - General Business

ITEM: 4.1 LTC - 19 April 2006 - Item 4.1 QWN (80245, 87215, 8568)

Mr J Christie

REPORT:

Tabled correspondence from Mr A Shearan, MP, making representations on behalf of Mrs Y Mahon, 26 Moray Street, Richmond seeking review of Council's previous resolution not to remove the 3-tonne weight restriction on Moray Street and suggesting increase to 10-tonne on a trial basis.

RECOMMENDATION:

In acceptance of Senior Constable G Crawford's offer, that the representations be forwarded to him for reply to Mr A Shearan detailing relevant sections of the Australian Road Rules, this being the Committee's view as the most practicable manner to resolve Mrs Mahon's concerns.

SECTION 5 - Next Meeting

The next Local Traffic Committee meeting will be held on 17 May 2006 at 3.00pm in the Large Committee Rooms.

The meeting terminated at 5.00pm.

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ORDINARY MEETING - Supplementary
Reports of Committees



ordinary
meeting

end of
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