



Hawkesbury City Council

ordinary meeting business paper

date of meeting: 12 September 2006

location: council chambers

time: 5:00 p.m.



mission statement

***"To create opportunities
for a variety of work
and lifestyle choices
in a healthy, natural
environment"***

How Council Operates

Hawkesbury City Council supports and encourages the involvement and participation of local residents in issues that affect the City.

The 12 Councillors who represent Hawkesbury City Council are elected at Local Government elections held every four years. Voting at these elections is compulsory for residents who are aged 18 years and over and who reside permanently in the City.

Ordinary Meetings of Council are held on the second Tuesday of each month, except January, and the last Tuesday of each month, except December. The meetings start at 5:00pm with a break from 7:00pm to 7:30pm and are scheduled to conclude by 11:00pm. These meetings are open to the public.

When a Special Meeting of Council is held it will usually start at 7:00pm. These meetings are also open to the public.

Meeting Procedure

The Mayor is Chairperson of the meeting.

The business paper contains the agenda and information on the issues to be dealt with at the meeting. Matters before the Council will be dealt with by an exception process. This involves Councillors advising the General Manager at least two hours before the meeting of those matters they wish to discuss. A list will then be prepared of all matters to be discussed and this will be publicly displayed in the Chambers. At the appropriate stage of the meeting, the Chairperson will move for all those matters not listed for discussion to be adopted. The meeting then will proceed to deal with each item listed for discussion and decision.

Public Participation

Members of the public can request to speak about a matter raised in the business paper for the Council meeting. You must register to speak prior to 3:00pm on the day of the meeting by contacting Council. You will need to complete an application form and lodge it with the General Manager by this time, where possible. The application form is available on the Council's website, from reception, at the meeting, by contacting the Manager Corporate Services and Governance on 4560 4426 or by email at lmifsud@hawkesbury.nsw.gov.au.

The Mayor will invite interested persons to address the Council when the matter is being considered. Speakers have a maximum of five minutes to present their views. If there are a large number of responses in a matter, they may be asked to organise for three representatives to address the Council.

A Point of Interest

Voting on matters for consideration is operated electronically. Councillors have in front of them both a "Yes" and a "No" button with which they cast their vote. The results of the vote are displayed on the electronic voting board above the Minute Clerk. This was an innovation in Australian Local Government pioneered by Hawkesbury City Council.

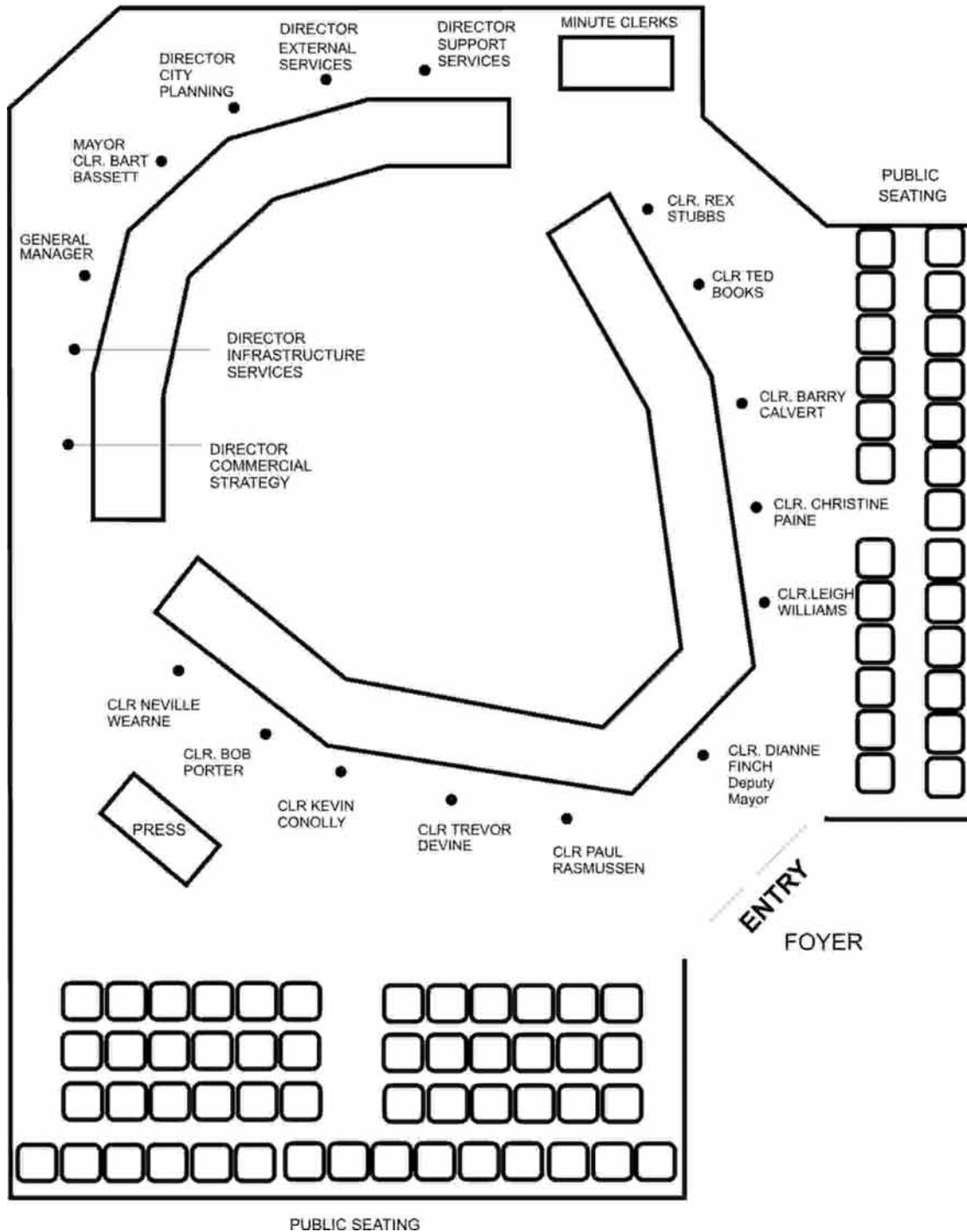
Website

Business Papers can be viewed on Council's website from noon on the Friday before each meeting. The website address is www.hawkesbury.nsw.gov.au.

Further Information

A guide to Council Meetings is available on the Council's website. If you require further information about meetings of Council, please contact the Manager, Corporate Services and Governance on, telephone 02 4560 4426.

council chambers



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SECTION 4 - Reports for Determination

EXTERNAL SERVICES

Item: 217 ES - Draft Notice of Approval - Protection of the Environment Operations (Clean Air) Regulations 2002) - (95494, 96330)

REPORT:

The Protection of the Environment Operations (Clean Air) Regulation 2002 outlines for local councils and fire management authorities burning requirements. The Regulation:

- Requires anyone who burns anything in the open or in an incinerator to do so in a manner that prevents or minimises air pollution.
- Imposes a statewide ban on the burning of tyres, coated wire, paint/solvent containers and residues, and treated timber.
- Controls the burning of domestic waste and vegetation.
- Gives powers to councils to control the extent of vegetation burning in their Local Government area where they have elected to have this control.
- Permits agricultural, cooking and recreational fires.
- Allows other burning if approved by the Department of Environment and Conservation.
- Bans home-unit incinerators.

The Regulation does not affect bushfire hazard reduction work allowed under the Rural Fires Act, the destruction of prohibited plants or drugs, or the burning of diseased animal carcasses.

The Regulation allows local councils to assess local conditions and to select the appropriate control of burning for the area. The Regulation lists the level of control for Hawkesbury City Council as follows:

1. All burning of vegetation in the open or in an incinerator is prohibited except with approval. Councils have powers to grant approvals for burning dead and dry vegetation on the premises on which the vegetation grew.
2. The burning of domestic waste on residential premises where domestic waste management services are not available.

Hawkesbury City Council grants general approval under clause 6G(2)(a) of the Regulation for the burning of dead and dry vegetation on one acre or larger rural properties outside of the major residential areas. Please refer to Attachment 1, Council's existing Notice of Approval.

Background

Council has received representation from a volunteer member of the local Rural Fire Service to extend Council's Notice of Approval to include the burning of dead and dry vegetation on premises less than one acre which are designated as an Extreme Risk under the Hawkesbury Bush Fire Risk Management Plan.

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Areas designated Extreme Risk include properties from Yarramundi, Bowen Mountain, Tabaraga Ridge - Kurrajong Heights, "The Islands Estate", Blaxland Ridge, Grose Vale and Kurrajong Village.

The reasons given for requesting an extension of Council's Notice of Approval include the following:

- Allow residents on properties designated Extreme Risk less than one (1) acre the ability to burn dead and dry vegetation therefore protecting themselves against wildfires.
- Collection and disposal of vegetation in Council's waste service is not practical - waste service bins are too small; stockpiling/composting is dangerous.
- System of applying annually to the Rural Fire Service for a Hazard Reduction Certificate is unknown to most residents, and is too bureaucratic.

In accordance with Council's existing Notice of Approval residents on properties less than one (1) acre between 1 April and 30 September (this period may alter depending on the declaration of the fire season) need to seek individual approval from Council for the burning of dead and dry vegetation. These properties are not covered by Council's existing 'blanket' approval. This process involves the resident writing to Council seeking consent and a site inspection being undertaken by Council's Environmental Health Officer (EHO). Council's EHO takes into consideration the following matters before an approval is granted:

- The impacts of an approval on regional and local air quality and amenity.
- The feasibility of re-use, recycling or alternative means of disposal.
- The air quality impact on residents likely to be affected by the approval.

Outside of this period, i.e. the Bush Fire Season, Council's Notice of Approval is revoked and residents need to seek individual approval from Council for the burning of dead and dry vegetation. Residents are also advised to contact the Rural Fire Service to obtain the necessary approvals i.e. Hazard Reduction Certificate/ Fire Permit. Residents are also able to apply for an environmental approval - Bush Fire Hazard Reduction Certificate from the Rural Fire Service. This Certificate can be issued for a period of up to 12 months.

Consultation

In accordance with clause 6G(3)(e) of the Protection of Environment Operations (Control of Burning) Regulation 2000 the opinions of the Department of Environment and Conservation (DEC) were obtained in regard to the extension of Council's existing Notice of Approval (Attachment 3).

DEC's key concerns related to the impact on air quality and native vegetation. To address DEC's concerns regarding air quality it is proposed to include in Council's draft Notice of Approval a condition which requires where possible alternative means e.g. re-use, recycling, composting, to dispose of dead and dry vegetation are utilised in preference to pile burning. In regard to the removal of dead trees and the potential impact this might have on habitat for threatened species, Council's Tree Preservation Order requires that prior to the removal of a dying or dead tree written notification be provided to Council. The written notice should be given at least 14 days prior to the removal of the tree (except in emergency situations). This information has been included in the draft Notice of Approval.

Consultation was also undertaken with NSW Rural Fire Service Headquarters and Hawkesbury Rural Fire Service (Attachments 4 and 5). Both of these organisations confirmed that it was Council's decision whether the Notice of Approval should be extended, the NSW RFS advised that they were supportive of easing the administrative obstacles for property owners wishing to manage bush fire hazard on their properties.

All parties consulted agreed that the most appropriate method of managing dead and dry vegetation on properties was the provision of a Council green waste collection service. The provision of a green waste

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collection service has been identified for further investigation in Council Waste Management Strategy. It would therefore be proposed that Council's Notice of Approval be amended, if in the future Council provides residents with a green waste service.

Conclusion

Council's existing Notice of Approval provides residents on properties greater than one acre the ability to pile burn dead and dry vegetation outside of the Bush Fire Season a 'blanket' approval.

It is proposed in the Draft Notice of Approval to extend this 'blanket' approval to residents on properties less than one acre, which are designated as an Extreme Risk under the Hawkesbury Bush Fire Risk Management Plan.

It is also proposed that the Draft Notice of Approval will remain in force for a period of five years. Hence, outside of the Bush Fire Season residents on properties greater than one acre, and residents on properties less than one acre which are designated as an Extreme Bush Fire Risk will be able to pile burn, dead and dry vegetation in accordance with the draft Notice of Approval, i.e. individual consent from Council will not be required. These residents will only need to seek consent from Council when they wish to burn dead and dry vegetation outside of the restrictions of the draft Notice of Approval. It should be noted that it is still necessary for residents to seek the necessary approvals from the Rural Fire Service during the declared Bush Fire Season.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Sustainable and liveable communities that respect, preserve and manage the heritage, cultural and natural assets of the City."

Funding

Funding for this initiative can be met from within the Regulatory Services approved budget.

RECOMMENDATION:

That:

1. In accordance with clause 6G(3)(d) of the Protection of Environment Operations (Clean Air) Regulation 2002 Council place on public exhibition its draft Notice of Approval (Attachment 5).
2. Following the public exhibition of the draft Notice of Approval a further report be prepared for Council's consideration of any public submissions.

ATTACHMENTS:

- AT - 1 General Approval Outside of Residential Areas
- AT - 2 Correspondence from DEC re extension of Council's existing Notice of Approval
- AT - 3 Correspondence from NSW Rural Fire Service Headquarters
- AT - 4 Correspondence from Hawkesbury Rural Fire Service
- AT - 5 Draft Notice of Approval

AT - 1 General Approval Outside of Residential Areas

New Burn Controls for Larger Rural Properties

Owners of one acre or larger rural properties outside of the major residential areas are able to burn off dead and dry vegetation from that property if they comply with Rural Fire Service (RFS) guidelines and other strict conditions.

The Approval for Hawkesbury Rural Areas and Villages Notice (below) was agreed by Council in September 2003. It applies each year from 1 April until either 30 September or, if a fire risk season is declared, whichever is sooner.

Failure to comply with the RFS Guidelines for Pile Burning and other conditions of the Approval may result in an on-the-spot fine or result in prosecution. Copies of the Guidelines for Pile Burning are available from the RFS or at www.rfs.nsw.gov.au. Other strict controls are outlined below.

Control of Burning Regulation 2000 Notice of Approval Rural Areas and Villages

The Hawkesbury City Council hereby grants general approval for the burning of dead and dry vegetation produced on that property, in the open, on a single parcel of land which is 4,000 square metres (one acre) or greater.

It is prohibited to burn in the following areas, which are located inside the NSW Fire Brigade boundaries of McGraths Hill, Windsor Downs, Bligh Park, South Windsor, Windsor, Clarendon, Richmond and North Richmond. Those properties located within the NSW Fire Brigade boundaries require approval from the NSW Fire Brigade all year round.

This approval does not include: -

1. The burning of vegetation resulting from land clearance. Vegetation arising from land clearance can only be burnt if development consent is obtained from Council.
2. The burning of vegetation which has been cleared for commercial development or building construction as development consent must be obtained from Council.
3. The burning of packaging associated with agricultural operations.
4. Ecological/bush regeneration burns which are carried out to destroy infestations of noxious weeds, clear land for native species regeneration. Individuals and organisations that wish to carry out these burns should apply to the Department of Environment and Conservation (DEC), Regional Manager Sydney-Local Government, PO Box 668 Parramatta NSW 2124.
5. Additional hazard reduction requirements outside the regulation. A Hazard Reduction Certificate can be applied for from NSW Fire Brigade and NSW Rural Fire Service - Phone (02) 4575 1601.

This approval remains in force from 1 April to the 30 September 2006 or until the commencement of the Bush Fire Season if declared earlier, at which time Council will revoke the approval. The approval is granted subject to the provisions of the Protection of the Environment Operation (Control of Burning) Regulation 2000 and to the following conditions:

1. Only dry and dead vegetation originating on a property which is included in this approval shall be burnt on that property in accordance with the NSW Rural Fire Service "Guidelines for Pile Burning" February 2006 ; www.rfs.nsw.gov.au.
2. Plastics, rubber, chemical and pesticide containers and also the following specifically prohibited articles shall not be burnt in conjunction with this approval:

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- Tyres, plastic coated wire, paint/solvent containers and residues;
 - Timber treated with copper chromium arsenate (CCA) or pentachlorophenol(PCP) or painted timber.
3. Burning with this approval must at all times be carried out by such practical means as are necessary to prevent or minimise air pollution. The potential for smoke impacting on any person due to wind direction and weather conditions must be taken into account.
 4. In the event of a Total Fire Ban being declared, this approval is suspended. Any existing fire is to be extinguished and cannot be re-commenced until the Total Fire Ban is lifted.
 5. In the event of a No Burn Day being declared by the EPA, this approval is suspended for the duration of the declaration. When a "NO Burn" notice is issued, it applies to the lighting of new fires in the declared areas. Existing fires should be allowed to continue as extinguishing the fire will result in more smoke. "No Burn Notices" are notified in the Public Notices section of the Sydney Morning Herald not later than on the day on which the order is to take effect. Recorded information about "No Burn Notices" is usually available from 4pm the day before the notice comes into effect and can be accessed by calling ph: 1300 130 520 or is available on the NSW Department of Environment and Conservation (DEC) website at www.environment.nsw.gov.au/air/airqual.htm.
 6. Adjoining neighbours and people likely to be affected by smoke are to be notified at least 48 hours before the fire is lit. This will allow for smoke-sensitive people such as asthmatics, to plan to be away from the area when the burn is conducted.
 7. Written or oral notice is to be given to the Hawkesbury Rural Fire Service at least 24 hours prior to burn. Such notice must specify the location, purpose, period and time of the fire proposed to be lit. Contact details include - Phone: bus hours 4575 1601, fax 4575 1475, email hawkesbury@rfs.nsw.gov.au.
 8. A responsible supervising adult over the age of eighteen shall be on site at all times with enough water to extinguish the fire, if required, for that time the fire is active.
 9. Burning shall only be conducted between the hours of 8am and 5pm on any day.
 10. Any residue waste from the burning must be disposed of in an environmentally satisfactory manner and in accordance with the Protection of the Environment Operations Act 1997 and the Protection of the Environment Operations (Waste) Regulation 1996". On completion of the burn, the burnt area must be maintained in a condition that minimises or prevents the emission of dust from the area; and prevents sediment or ash from fires being washed from the area into waters.
 11. Failure to comply with this approval may result in an On The Spot fine of \$500.00 for an individual or \$1,000.00 for a corporation. In the event of prosecution, the maximum penalty is \$5,500.00 for an individual and \$11,000.00 for a corporation. For enquiries phone the Environment and Waste Branch on 4560 4571.

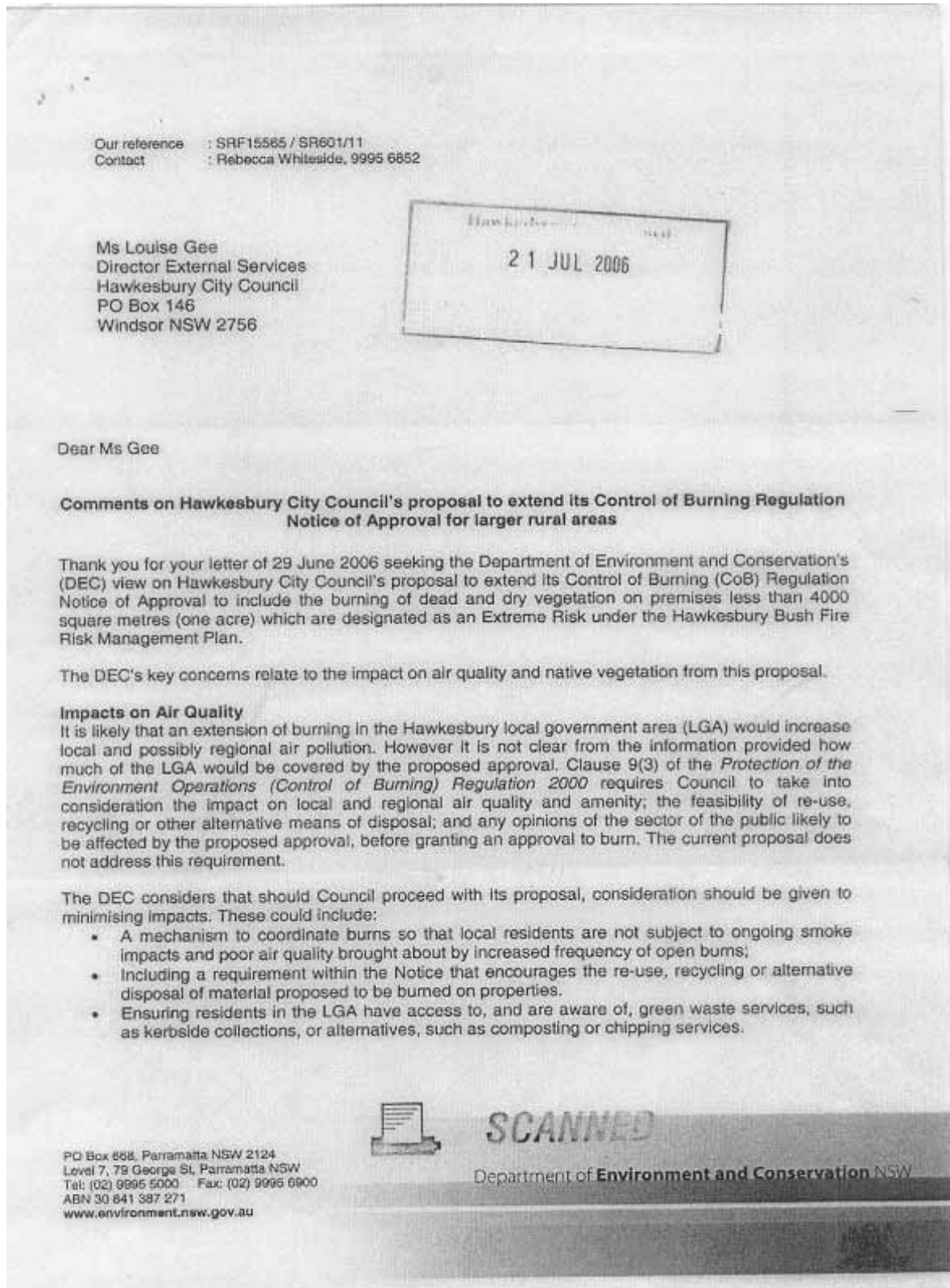
Contact details

Hawkesbury City Council
02 4560 4444 (ph)
02 4560 4400 (fax)
council@hawkesbury.nsw.gov.au

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AT - 2 - Correspondence from DEC re extension of Council's existing Notice of Approval



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Impacts on Native vegetation (including Threatened Species and Ecologically Endangered Communities)

Remnant native vegetation in the Hawkesbury LGA will include areas that are likely to qualify as endangered ecologically communities and may include threatened species and/or their habitat. DEC's understanding is that the intent of the proposed approval is to permit the burning of 'dead and dry vegetation originating on a property' other than the exceptions listed in the notice. It is worth noting, however, that even dead trees might be habitat for threatened species.

Council should ensure that there is adequate assessment given to impacts on threatened species, populations, communities and/or their habitat according to the *National Parks and Wildlife Act 1974*.

Impacts for Bush Fire Risk Management

The DEC is not clear about the purpose of amending Council's CoB approval. However if the purpose is to reduce bush fire risk in Extreme Risk areas, DEC questions the need to use the CoB Regulation provisions to manage the burning of vegetation when bush fire risk issues are currently managed under the Hawkesbury Bush Fire Risk Management Plan and the bush fire hazard reduction certificate process. The prescriptions under the CoB Regulation do not cover bush fire hazard reduction work.

The DEC is concerned that there may be an increased potential for bush fires if not managed appropriately, particularly as these areas have already been identified as Extreme Risk areas. This is of a particular concern in areas which are in close proximity to bushland, including the Blue Mountains National Park.

Other issues

- The current wording of the Notice is ambiguous with regard to what is or is not permitted.
- A random inspection program following the change to CoB approvals would be beneficial to ensure residents' compliance with the Notice.

If you require would like any further assistance with this issue, please contact Rebecca Whiteside on 9995 6852.

Yours sincerely

P. Finlay 18/7/06

Penny Finlay
A/Manager Metropolitan Projects and Support
Environment Protection and Regulation Division

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AT - 3 - Correspondence from NSW Rural Fire Service Headquarters

All communications to be addressed to:

Headquarters
NSW Rural Fire Service
Locked Mail Bag 17
GRANVILLE NSW 2142

Telephone: (02) 8741 5555
e-mail: graham.douglas@rfs.nsw.gov.au

Headquarters
NSW Rural Fire Service
15 Carter Street
HOMEBUSH BAY NSW 2127

Facsimile: (02) 8741 5550



Louise Gee
Director- External Services
Hawkesbury City Council
PO Box 146
WINDSOR, NSW 2756

Your Ref:

Our Ref: GEN/0062 (A06/0555)

15 MAY 2006

10 May 2006

Dear Ms Gee,

NEGATIVE IMPACTS OF THE CONTROL OF BURNING REGULATION 2000 ON THE SAFETY OF BOWEN MOUNTAIN RESIDENTS DURING WILDFIRE.

I refer to your letter of 21 April 2006 in relation to open burning regulations and council's response to Mr Miller, Deputy Captain Grose Vale Rural Fire Brigade and his concern's in relation to the management of green waste for Bowen Mountain residents.

It should be noted that the Bowen Mountain community has been identified as being of 'extreme' bushfire risk under the Hawkesbury Bush Fire Risk Management Plan. The NSW RFS has consistently been concerned with the management of the risk in this area. In addition, section 63 of the *Rural Fires Act 1997* requires the owner or occupier of land to take reasonable steps to prevent a fire spreading on or from their land. Good housekeeping of the grounds of properties is an essential part of this requirement.

In this regard, the decision of Council to limit burning of green waste to properties in excess of 1,000m² is a policy decision of Council and does not appear to have a direct legislative basis within the Control of Burning Regulation.

The most effective means of management of this problem appears to be a regular 'green waste' kerbside collection on a weekly or fortnightly basis and is highly recommended. It is recognised however that Council may view the cost of such a scheme as prohibitive at this time. This needs to be balanced with the need for protection from bushfire within the Bowen Mountain community.

It is also recognised that the Bowen Mountain community could benefit from a Community Protection Plan which was to be undertaken by the National Parks and Wildlife Service (now Department of Environment and Conservation) in collaboration with Council and the local Rural Fire Service and as agreed to as part of the transfer of Crown lands in the vicinity of Bowen Mountain as an addition to Blue Mountains National Park.



SEARCHED

Rural Fire Service Advisory Council

◆ Bush Fire Co-ordinating Committee

DataWorks Document Number: 2244327

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Whilst I accept that there are some environmental impacts associated with the burning of green waste, the extent of those concerns identified in your letter of 13 April 2006 to Mr Miller seems to be unlikely at the density of the population at Bowen Mountain. The RFS believes that where the intent is to burn piles of fine fuel (leaf, grass and other fine vegetative material) then opportunities for such activities should be provided in the absence of a collection service.

Although the NSW Rural Fire Service can issue a bush fire hazard reduction certificate for up to 12 months in relation to pile burns, the granting of an approval under the open burning regulation appears to be administratively easier and more effective for pile burns, with a blanket approval being able to be applied in relation to Bowen Mountain and conditioned in an appropriate way (times of day, notification processes, permit requirements, etc). This in no way removes the obligations for a permit (for fire safety purposes) to be obtained during the Bush Fire Danger Period.

In conclusion, the NSW RFS would be keen to see that administrative obstacles to meeting the duty of care under section 63 of the Rural Fires Act be eased in relation to the management of vegetation from a bush fire hazard management perspective. Whilst the most effective manner of giving effect to this may be through 'green waste' collection, this may be cost prohibitive for Council. This can be undertaken within the context of Council's existing tree protection provisions.

In light of the community concerns and level of risk identified, the RFS would endorse a review of the Council's policy in relation to approvals for properties under 1,000 m² and a more concerted and coordinated community education process on Council's expectations for vegetation management, in collaboration with the local RFS District Office and the Department of Environment and Conservation.

Should you have any further concerns or enquiries in relation to this matter, please do not hesitate in contacting me on (02) 8741-5435 during office hours.

Yours sincerely,



Grahame Douglas
Acting Manager, Natural Environment Services

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AT - 4 - Correspondence from Hawkesbury Rural Fire Service

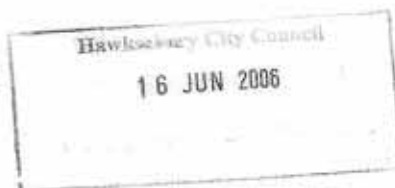
All communications to be addressed to:

NSW Rural Fire Service
Hawkesbury Rural Fire Service
Macquarie Road
WILBERFORCE NSW 2756

Telephone: (02) 4575 1601
Facsimile: (02) 4575 1475
E-mail: hawkesbury@rfs.nsw.gov.au



Mr G Faulkner
General Manager
Hawkesbury City Council
PO Box 146
WINDSOR NSW 2756



Attention: Louise Gee

Your Ref:
Our Ref: TH

14 June 2006

Review of Hawkesbury Control of Burning Regulation 2000 Notice of Approval

Dear Louise,

At the meeting between yourself and Hawkesbury Rural Fire Service Officers Talone Higgins and Steven Ellem on 8 June 2006, you requested assistance from this office to formulate changes to the current Control of Burning Regulation 2000 policy of Hawkesbury City Council.

Scenario 1 – Extend the general approval to include land parcels in the Hawkesbury Rural Fire District with an area less than 4 000 square metres and designated as an Extreme Risk under the Hawkesbury Bush Fire Risk Management Plan.

It was found that the Extreme Risk designation encompassed properties from Yarramundi, Bowen Mountain, Tabaraga Ridge - Kurrajong Heights, "The Islands Estate", Blaxland Ridge, Grose Vale and Kurrajong village.

Council would need to review the potential impacts of allowing burning in the residential area of Kurrajong village if this scenario was adopted.

Scenario 2 – The above but excluding Kurrajong village.

Council would need to define the boundaries of Kurrajong village and provide an explanation for its exclusion.

Scenario 3 – Extend the general approval to include all land parcels in the Hawkesbury Rural Fire District regardless of land parcel size.

Scenario 4 – Do not make any changes to the current general approval, however implement a green waste service for all residences.



SCANNED

♦ Rural Fire Service Advisory Council

♦ Bush Fire Co-ordinating Committee

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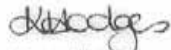
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Scenario 5 – Do not make any changes to the current general approval, however implement a green waste service for those residences in Hawkesbury Rural Fire District designated as an Extreme Risk under the Hawkesbury Bush Fire Risk Management Plan.

We trust that this review will assist Council in making a decision on this matter.

If you have any questions or require MapInfo data of the Extreme Risk area, please contact Fire Control on telephone number 4575 1601 or email hawkesbury@rfs.nsw.gov.au.

Yours faithfully



Karen Hodges
**Superintendent
District Manager**

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AT - 5 - Draft Notice of Approval

DRAFT NOTICE OF APPROVAL - PROTECTION OF THE ENVIRONMENT OPERATIONS (CLEAN AIR) REGULATION 2002, CLAUSE 6G(2)(a)

Hawkesbury City Council hereby grants general approval for the pile burning of dead and dry vegetation grown on that property, in the open, on land which is 4,000 square metres (one acre) or greater and/or is designated as an Extreme Risk under the Hawkesbury Bush Fire Risk Management Plan.

Properties from Yarramundi, Bowen Mountain, and Tabaraga Ridge - Kurrajong Heights, "The Islands Estate", Blaxland Ridge, Grose Vale and Kurrajong village are designated as Extreme Risk. In all circumstances Council should be contacted to confirm the individual property is designated Extreme Risk.

This approval remains in force from xxxxx 2006 to the xxxx 2011.

IT IS PROHIBITED TO BURN:

1. In the following areas, which are located inside the NSW Fire Brigade boundaries of McGraths Hill, Windsor Downs, Bligh Park, South Windsor, Windsor, Clarendon, Richmond and North Richmond.

Those properties located within the NSW Fire Brigade boundaries require approval from the NSW Fire Brigade all year round.

2. Between 1 October to 31 March or until the commencement of the Bush Fire Season if declared earlier, without the approval of the Rural Fire Service. Contact details ph. (02) 4575 1601, fax. (02) 4575 1475, email hawkesbury@rfs.nsw.gov.au.

This approval does not include:

1. The burning of vegetation resulting from land clearance as development consent must be obtained by Council.
2. The burning of vegetation which has been cleared for commercial development or building construction as development consent must be obtained from Council.
3. The removal of dying or dead trees as written notification needs to be provided to Council under its Tree Preservation Order.
4. The burning of packaging associated with agricultural operations.
5. Ecological/bush regeneration burns which are carried out to destroy infestations of noxious weeds, or the clearance of land for native species regeneration as consent must be obtained from the Department of Environment and Conservation (DEC), PO Box 668 Parramatta NSW 2124.

CONDITIONS OF APPROVAL

The approval is granted subject to the provisions of the Protection of the Environment Operation (Clean Air) Regulation 2002 and to the following conditions:

1. Pile burning of dry and dead vegetation should NOT be seen as the best method for disposing of dry and dead vegetation. Alternative means of disposal such as re-use; recycling; composting; disposal through Council's waste service, kerbside collection service or waste management facility; should be thoroughly investigated and are the preferred disposal methods.

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2. Only dry and dead vegetation originating on a property which is included in this approval shall be burnt on that property in accordance with the NSW Rural Fire Service "Guidelines for Pile Burning" February 2006; www.rfs.nsw.gov.au.
3. Plastics, rubber, chemical and pesticide containers and also the following specifically prohibited articles shall not be burnt;
 - a. Tyres, plastic coated wire, paint/solvent containers and residues;
 - b. Timber treated with copper chromium arsenate (CCA) or pentachlorophenol (PCP) or painted timber.
4. Burning must at all times be carried out by such practical means as are necessary to prevent or minimise air pollution. The potential for smoke impacting on any person due to wind direction and weather conditions must be taken into account.
5. In the event of a Total Fire Ban being declared, this approval is suspended. Any existing fire is to be extinguished and cannot be re-commenced until the Total Fire Ban is lifted.
6. In the event of a No Burn Day being declared by the EPA, this approval is suspended for the duration of the declaration. When a "No Burn" notice is issued, it applies to the lighting of new fires in the declared areas. Existing fires should be allowed to continue as extinguishing the fire will result in more smoke. "No Burn Notices" are notified in the Public Notices section of the Sydney Morning Herald not later than on the day on which the order is to take effect. Recorded information about "No Burn Notices" is usually available from 4pm the day before the notice comes into effect and can be accessed by calling ph: 1300 130 520 or is available on the NSW Department of Environment and Conservation (DEC) website at www.environment.nsw.gov.au/air/airqual.htm.
7. Adjoining neighbours and people likely to be affected by smoke are to be notified at least 48 hours before the fire is lit. This will allow for smoke-sensitive people such as asthmatics, to plan to be away from the area when the burn is conducted.
8. Written or oral notice is to be given to the Hawkesbury Rural Fire Service at least 24 hours prior to the burn. Such notice must specify the location, purpose, period and time of the fire proposed to be lit. Contact details include ph. 4575 1601, fax. 4575 1475, email. hawkesbury@rfs.nsw.gov.au.
9. A responsible supervising adult over the age of eighteen shall be on site at all times with enough water to extinguish the fire, if required, for that time the fire is active.
10. Burning shall only be conducted between the hours of 8am and 5pm on any day.
11. Any residue waste from the burning must be disposed of in an environmentally satisfactory manner and in accordance with the Protection of the Environment Operations Act 1997 and the Protection of the Environment Operations (Waste) Regulation 2005. On completion of the burn, the burnt area must be maintained in a condition that: minimises or prevents the emission of dust from the area; and prevents sediment or ash from fires being washed from the area into waters.

Failure to comply with this approval may result in an On The Spot fine of \$500.00 for an individual or \$1,000.00 for a corporation. In the event of prosecution, the maximum penalty is \$5,500.00 for an individual and \$11,000.00 for a corporation.

For further information please contact:

Hawkesbury City Council
Regulatory Services
Ph. 02 4560 4444
Fax. (02) 4560 4400
Email council@hawkesbury.nsw.gov.au

oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 5 September 2006

INFRASTRUCTURE SERVICES

Item: 218 **IS - Un-named Public Road, McGraths Hill - Naming Proposal - (79346)**

Previous Item: 154, Ordinary (11 July 2006)

REPORT:

Council, at its meeting held on 11 July 2006, resolved that public comment be sought regarding naming of the presently un-named public road extending in a south-westerly direction from Plimsoll Street, McGraths Hill and bounded by Lots 106-114, DP1089358, as Newton Place.

The proposed name was suggested by Council's Local Studies Officer and honours Rev. WA Newton, who was the Minister at St James Church of England, Pitt Town, between 1897-1911.

Public comment was sought by way of advertisement in the local press and correspondence addressed to statutory authorities/organisations/proximate residents. The public comment period expired on 1 September 2006, with the following results:

1. No Objection - 1 (Department of Lands)
2. Alternate Name - 1

The alternate name suggested by Mrs S Hogarth, 19 Plimsoll Street, McGraths Hill is "Silo Place" on the following basis:

"...the new road proposed to be called Newton Place is built on the same site that was a local landmark decades ago. People travelled from near and far to "the silo's" at McGraths Hill, therefore a very significant and appropriate name for this new road is "Silo Place"...

Most middle aged and elderly locals remember the old silos and sale yards and I think this bit of local history deserves to be remembered and by naming a street after it is a good place to start, however small it may be. I have many fond memories of this site myself...

By naming a road after something symbolic of the actual area would bring back memories for many local residents...

This old, interesting and past establishment should be remembered and passed on to new generations in a bid to keep very local history alive."

Notwithstanding Council's prior resolution, it is felt that such a significant landmark albeit now demolished, should be recognised given its role in the earlier development of McGraths Hill.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Objective: Implement processes to identify and respond to the infrastructure requirements (information, access and mobility) of groups with special needs."

Funding

No impact on current budget.

ORDINARY MEETING

Meeting Date: 5 September 2006

RECOMMENDATION:

That public comment be sought regarding naming of the presently un-named road extending in a south-easterly direction from Plimsoll Street, McGraths Hill and bounded by Lots 106-114 DP1089358, as Silo Place.

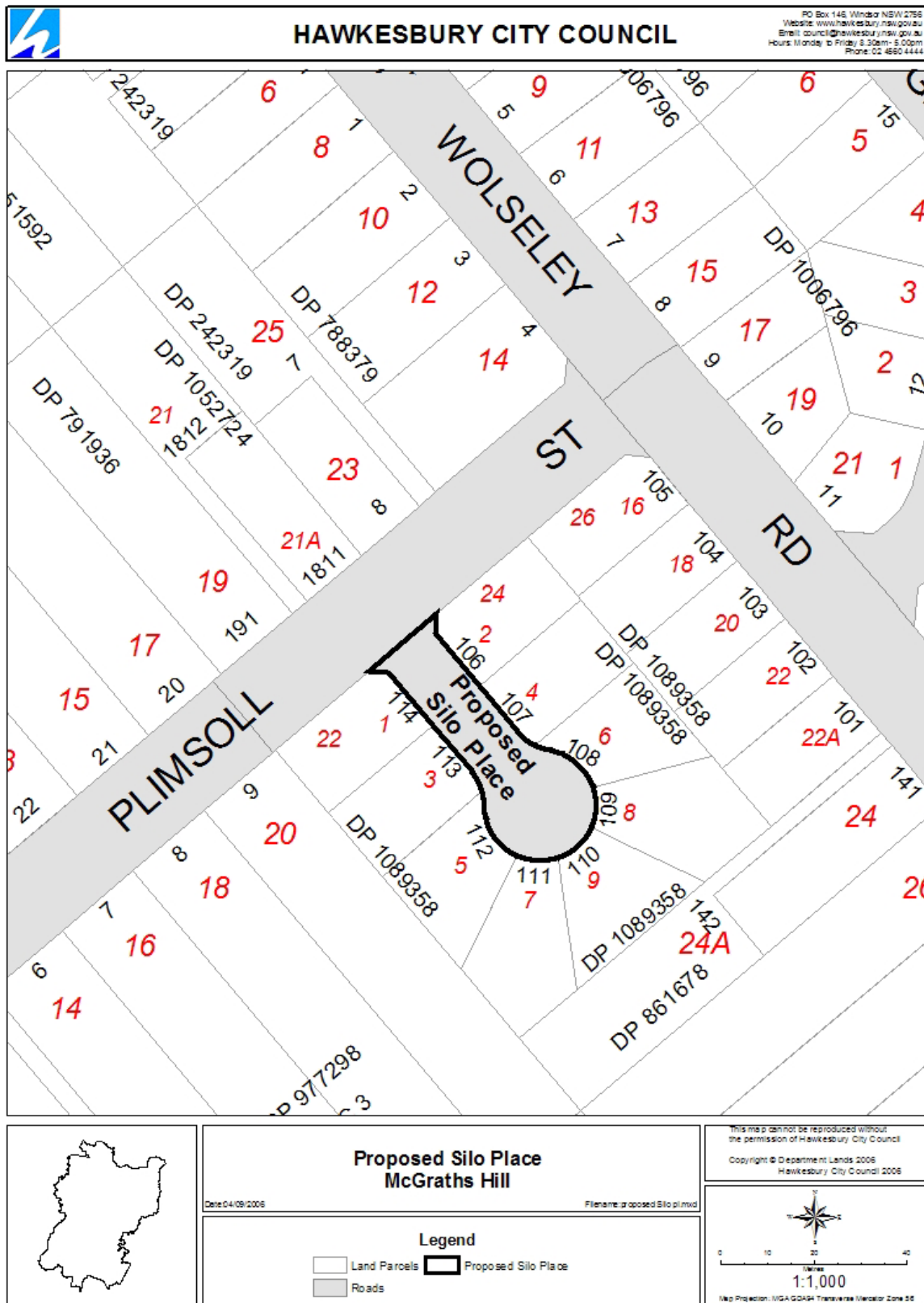
ATTACHMENTS:

AT - 1 Sketch Plan - Proposed Silo Place, McGraths Hill

ORDINARY MEETING

Meeting Date: 5 September 2006

AT - 1 Sketch Plan - Proposed Silo Place, McGraths Hill



oooO END OF REPORT Oooo

ORDINARY MEETING

Meeting Date: 5 September 2006

SUPPORT SERVICES

Item: 220 **SS - School of Arts - Requested Financial Assistance - (95496, 85178)**

Previous Item: 138 Ordinary Meeting (27 June 2006)
 28, General Purpose Committee (1 June 2004)

REPORT:

Background

At the meeting of Council held on 27 June 2006 consideration was given to a report in relation to a request received from the Richmond Literary Institute Inc., for financial assistance from Council towards the design and installation of air conditioning at the Richmond School of Arts. This funding was requested to match funding sought by the Institute in an application to the NSW Ministry of the Arts under the Western Sydney Capital Infrastructure Program. A copy of this report is included as Attachment 1.

In view of the circumstances outlined in the previous report on this matter the Council subsequently resolved, in part:

"That:

1. *The Richmond Literary Institute Inc. be advised that, unfortunately, Council is no longer able to agree to making an interest free loan available for the purpose requested, however, in view of the history of the matter Council, on a without prejudice basis, would be prepared to meet the cost of interest incurred by the Institute, on an amount equivalent to that initially proposed to be borrowed from Council and at a rate of interest to be agreed between Council and the Institute, over a period of 6 years in the event that the Institute obtains a loan from other sources to undertake the proposed works.*
2. *In the event of the Richmond Literary Institute Inc. being in a position to accept Council's offer to meet the interest component of a loan, as referred to above, a further report be submitted to Council nominating an appropriate source from which to meet these payments.*

The Richmond Literary Institute Inc. was advised of Council's resolution and following further correspondence and discussions the following letter has now been received confirming that the Institutes loan application has been approved and providing relevant details as previously requested:

ORDINARY MEETING

Meeting Date: 5 September 2006

Thank you for your letter of 18 July, 2006 advising the nature of protocol for implementing Council's proposal of 27 June, 2006, to meet the cost of interest incurred on a commercial loan relevant to the part cost of the above proposal.

The air conditioning proposal was reconsidered by the members at the Institute management meeting on 1 August, 2006, when a report was considered on a meeting held with the design consultants. This meeting was attended by Mr Barry Coombe, Project Manager, Delta Air Conditioning Pty Ltd, the Institute President, Mrs Margaret Thorne, the Secretary Mr Graham Smith, and members Mrs Margaret Rozzoli and Mr Ron Rozzoli.

The report outlined the following basic points:-

- (1) The increase in the cost of steel in the period since March, 2004 (the date of the most recent quotation) could be in the order of six thousand dollars (\$6000).
- (2) The quotation of the consultant remains the same as originally quoted at four thousand one hundred and eighty dollars (\$4180).
- (3) The members of the delegation were satisfied that the design proposal met the Institute's requirements as they concerned the main auditorium

The meeting as a consequence resolved:-

'that Delta Air Conditioning Pty Ltd at Castle Hill be appointed design engineers for the air conditioning proposal, the authority for the assessment of tenders and the authorizing of claims for progress payments and final settlement of tenderers accounts. Further, that the most recent offer by Westpac Equipment Finance Operations for finance to the level of \$32000 including the GST component, at 8% repayable over 48 months be accepted in principle. Further, that the offer by Hawkesbury City Council to reimburse the Institute for the interest to be paid during the course of the loan be accepted.'

The last offer by Westpac followed after the original repayment period of 72 months was reduced to 36 months. It was the members view that repayments as set out in the Schedule were achievable.

A copy of this offer is attached where it is shown that the interest component is \$5550.72, together with a loan establishment fee of \$330.00.

The Institute was asked in your correspondence to comment on the proposed method of making the reimbursement. It is the view of the Institute that reimbursement of interest as outlined in your letter would appear to be the best method from an administrative view point on both sides.

It is further advised as requested the average quarterly interest rate received on the Institute's investments is 4.58% per annum.

The Institute would be grateful to have this matter proceed. Should further discussion be required please call our office, Telephone 45782110 – 24 hours, or speak to volunteer staff Wednesdays or Fridays 8.30am to Noon.

Based upon the above advice the interest component of the loan the Institute has been successful in obtaining is \$5,550.72, plus a loan establishment fee of \$330.00, making a total of \$5,880.72. It will be noted that the Institute has advised that the current interest rate it receives on funds it has invested is currently 4.58%.

ORDINARY MEETING

Meeting Date: 5 September 2006

It is proposed that Council make an "upfront" payment to the Institute in respect of the interest it will incur over the period of the loan and for the establishment fee thus avoiding unnecessary administrative costs that would be involved in making payments on a regular basis over the term of the loan. The necessary "upfront" payment in this regard will be \$5,541.28. The Institute can then invest these funds and draw on them when interest payments are made. Based on a reducing balance as payments are made from the Council's contribution, interest of approximately \$339.44 will be earned over the period make a total effective contribution by Council of \$5,880.72, being the amount referred to in the previous paragraph.

With regard to the source for the payment of this contribution funds are available within account number 1-19-2765-1963, being Section 356 Donations, with funds for this specific payment being carried forward from the 2005/2006 Financial year.

The Institute has not proceeded with the loan at this stage as they are awaiting updated plans and specifications for the proposed works to enable tenders to be called. Advice has been received that the bank is keeping the loan offer open during this process and subject to tenders being within available funds the loan will be taken up.

In view of the above it is suggested that it would now be appropriate for Council to agree to make the contribution referred to above subject to the Institute proceeding with the project and associated loan.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Strategy: Timely and accurate management of cash inflows and outflows."

Funding

Funds are available from account number 1-19-2765-1963, Section 356 Donations, for a contribution towards the interest and loan establishment fee to be incurred by the Institute as resolved by Council on 27 June 2006.

RECOMMENDATION:

That the Richmond Literary Institute Inc. be advised that subject to it proceeding with the air conditioning project for the Richmond School of Arts and proceeding with the loan for this purpose as referred to in its correspondence dated 8 August 2006 that Council will make an "upfront" payment of \$5,541.28 towards the interest and loan establishment fee that will be incurred by the Institute and that upon receipt of appropriate confirmation from the Institute that it has proceeded with the loan this payment be made to the Institute and be funded from account number 1-19-2765-1963, Section 356 Donations.

ATTACHMENTS:

AT - 1 Item 139 - 27 June 2006: Richmond School of Arts - Requested Assistance.

ORDINARY MEETING

Meeting Date: 5 September 2006

AT - 1 Item 139 - 27 June 2006: Richmond School of Arts - Requested Assistance.

ITEM: SS - Richmond School of Arts - Requested Assistance - (95496)

Previous Item: 28, General Purpose Committee (1 June 2004)

REPORT:

Background

At the meeting of Council held on 9 September 2003, consideration was given to a report, in association with a request received from the Richmond Literary Institute Inc., for financial assistance from Council towards the design and installation of air conditioning at the Richmond School of Arts. This funding was requested to match funding sought by the Institute in an application to the NSW Ministry of the Arts under the Western Sydney Capital Infrastructure Program.

The report in this regard (Attachment 1) was submitted on the basis of Council providing an interest free loan of \$32,018 subject to the Institute being successful in their grant application.

Subsequently Council resolved as follows:

"That the Richmond Literary Institute Inc. be offered an interest free loan of \$32,018 (thirty two thousand and eighteen dollars) repayable over 6 (six) years for the purpose of funding half the costs of installing air-conditioning to the main auditorium of the Richmond School of Arts. A written agreement to be executed between Council and the Richmond Literary Institute Inc. covering the terms and repayment schedule of the loan."

The Institute was unsuccessful in its application that year and, in 2004, submitted a similar request for funding to enable it to lodge a further application under the NSW Ministry of the Arts Metropolitan Capital Works Program.

Once again a report was submitted to the General Purpose Committee (Attachment 2) on the basis of Council providing an interest free loan, subject to the Institute being successful in its grant application.

Subsequently Council on 8 June 2004 resolved, as follows, in connection with the later request:

"That:

- 1. The Richmond Literary Institute Inc. be offered an interest free loan of \$32,018 (thirty two thousand and eighteen dollars) repayable over 6 (six) years for the purpose of funding half the costs of installing air-conditioning to the main auditorium of the Richmond School of Arts.*
- 2. A written agreement be executed between Council and the Richmond Literary Institute Inc. covering the terms and repayment schedule of the loan."*

Once again the Institute was unsuccessful in its application for funding to the NSW Ministry for the Arts in 2004.

Current Position

The following letter dated 12 May 2006 has now been received from the Richmond Literary Institute Inc, advising that the Institute has now accumulated funds from its operations towards the cost of the air conditioning and inviting Council to reaffirm its previous advice, namely, the provision of an interest free loan of \$32,018 representing half the cost of the project:

ORDINARY MEETING

Meeting Date: 5 September 2006

"I refer to the Institute's proposal dating from early 2003 to install Air Conditioning in the main auditorium of the Richmond School of Arts.

Following Hawkesbury City Council's resolution adopted at the ordinary meeting of 9 September, 2003 to make available an interest free loan of \$32,018 for half of the projects costs, several applications for further grant funding have been made and were unsuccessful.

Council further confirmed its offer in a resolution dated 8 June 2004. The focus since has been to accumulate funds from the Institute's operations to provide the corresponding other half.

The Institute advises that subject to the vagaries of a tender process it may well be in a position to proceed with the proposal. In order to undertake an update of the project design and costs, the Institute invites Council to reaffirm it's previous resolution.

The next stage would be to reassess the process to design and tender and report back to Council ..."

It is noted that the cost of the project, namely \$64,036 has not been adjusted since the initial submission in 2003 and, no doubt, there may be some change to the actual amount required for this purpose, given the passage of time, once specifications have been prepared and tenders called by the organisation.

In view of Council's current financial position and ongoing difficulties and the precedent that has been set and will continue to be set by the provision of interest free loans, it is considered that Council should not continue such a practice in the future.

Currently there are a number of interest free loan in existence as follows:

Organisation	Original Loan	Balance	Final Payment
Richmond Club Limited	\$80,000	\$40,000	18/03/2010
Hawkesbury District Tennis Association	\$24,000	\$18,000	08/10/2013
Hawkesbury Agricultural - Various Farmers	\$41,800	\$30,247	01/04/2011

Whilst the above loans, and any loan agreed to for the Richmond Literary Institute Inc., are provided to the organisations on an "interest free" basis, under new International Finance Reporting Standards the Council is required to amortise the cost of providing interest free, or below market value loans, to organisations and show the particular cost as a loss in the year the loan is provided.

In respect of current loans, calculations will need to be undertaken in respect of the 2005/2006 financial year to amortise the cost of providing the loans from their commencement date, and appropriate adjustments made for this year's financial statements, with the particular cost of the loans being shown as a loss in future financial years and funded from appropriate sources.

Should Council now agree to the request from the Richmond Literary Institute Inc., it will also be necessary for the particular cost of such a loan to be amortised each year and funded from the appropriate source, namely, the Community Donations Budget.

In addition, as provision has not been made in the 2006/2007 budget for the provision of the loan, as requested, if Council wished to consider this proposal it would be necessary to utilise Council's limited working funds, as there are no alternative internal reserves from which the loan could be funded.

Accordingly, in view of Council's current financial position, the fact that funds have not been provided for the purpose and in order not to set an ongoing precedent for these requests into the future it is considered that the Institute should be advised that Council is no longer able to agree to making an interest free loan for the purpose requested.

ORDINARY MEETING

Meeting Date: 5 September 2006

It is also suggested that in order to avoid raising expectations for this type of facility being made available in the future Council should adopt a policy no longer providing interest free loans to external persons and/or organisations.

Conformance to Strategic Plan

The proposal is deemed to conform with the objectives set out in Council's Strategic Plan i.e:

"Strategy: Timely and accurate management of cash inflows and outflows."

Funding

Funds have not been provided for the requested purpose; if an interest free loan is made available it will need to be funded from working funds and the foregone interest funded.

RECOMMENDATION:

That:

1. The Richmond Literary Institute Inc. be advised that, unfortunately, Council is no longer able to agree to making an interest free loan available for the purpose requested.
2. As a matter of policy Council no longer make interest free loans available to external persons and/or organisations.

ATTACHMENTS:

- AT - 1** Item 147 - 9 September 2003: Richmond School of Arts - Funding Application, NSW Ministry of the Arts, Western Sydney Capital Infrastructure Program.
- AT - 2** Item 28 - 1 June 2004: Richmond School of Arts - Funding Application, NSW Ministry of the Arts, Metropolitan Capital Works Program.

ORDINARY MEETING

Meeting Date: 5 September 2006

AT - 1 Item 147 - 9 September 2003: Richmond School of Arts - Funding Application, NSW Ministry of the Arts, Western Sydney Capital Infrastructure Program.

ORDINARY

Meeting Date: 9 September, 2003

Item: 147

ITEM: 147 **Richmond School of Arts - Funding Application, NSW Ministry of the Arts, Western Sydney Capital Infrastructure Program**

FILE NUMBER: 12419/CSV/ORI09NBX.C06

REPORT:

This report has been prepared to seek Council's approval for an interest-free loan to be made available to the Richmond Literary Institute Inc. to match grant funding being sought by the Institute for the installation of air-conditioning to the main auditorium of the Richmond School of Arts. The Literary Institute is intending to lodge an application to the Ministry of Arts under the Western Sydney Capital Infrastructure Program Arts for funds for this project.

The Western Sydney Capital Infrastructure Program provides grants towards the capital costs of buildings and other facilities for the arts and the cultural life of Western Sydney. The Program offers grants on a matching dollar-for-dollar basis to local government authorities or eligible arts organisations located in Greater Western Sydney.

The Literary Institute has identified a need to install air-conditioning to the main auditorium of the School of Arts to provide a more comfortable and appropriate venue for patrons. The provision of climate-controlled venues for theatre performances and other community arts events is increasingly demanded by arts patrons and is the generally accepted norm for these venues across Australia. The Richmond School of Arts is the principal community arts venue within the Hawkesbury and is regularly used by a range of community arts organisations and groups across the City.

The estimated costs of designing and installing an air conditioning system which is sympathetic to the heritage and historical integrity of the Richmond School of Arts is \$69,076 (sixty nine thousand and seventy six dollars) GST inclusive. The Literary Institute have indicated that they are in a position to fund the design of the system, at a cost of \$5,040 (five thousand and forty dollars) GST inclusive. This will leave a balance of \$64,036 (sixty four thousand and thirty-six dollars) GST inclusive for the installation of the system.

The Richmond Literary Institute Inc. is seeking an interest-free loan from Council of \$32,018 (thirty two thousand and eighteen dollars) representing half the installation costs of the air conditioning system - to be repaid over a 6 (six) year period. Council's favourable consideration of this request will enable the Institute to forward a funding application to the NSW Ministry of Arts for the balance of the funds required to install the system. The approval of the loan will allow the Institute to satisfy the requirement for matching dollar-for-dollar funding under the Western Sydney Capital Infrastructure Program.

The trustees of the Richmond School of Arts have maintained the building and have undertaken considerable restoration work from their own funds to ensure that residents of the Hawkesbury can continue to use and enjoy this well-preserved and historic venue (much as they have for the last 137 (one hundred and thirty seven) years since the opening of the School of Arts in 1866). In 1999, the Richmond Literary Institute Inc. contributed \$200,000 (two hundred thousand dollars) of its own funds to complete major restoration works to the School of Arts. At this time Council approved a \$25,000 (twenty-five thousand dollars) loan as a contribution to the costs of the restoration work to be repaid over a 10 (ten) year period. The loan was in fact repaid over 3 (three) years.

ORDINARY MEETING

Meeting Date: 5 September 2006

ORDINARY

Meeting Date: 9 September, 2003

Item: 147

The Committee of the Richmond Literary Institute Inc. have indicated that they will generate sufficient net income to meet required loan repayments. In view of the demonstrated capacity of the Literary Institute to meet loan obligations in the past, the approval of a further loan of \$32,018 (thirty two thousand and eighteen dollars) would appear to carry little risk for Council.

RECOMMENDATION:

That the Richmond Literary Institute Inc. be offered an interest free loan of \$32,018 (thirty two thousand and eighteen dollars) repayable over 6 (six) years for the purpose of funding half the costs of installing air-conditioning to the main auditorium of the Richmond School of Arts. A written agreement to be executed between Council and the Richmond Literary Institute Inc. covering the terms and repayment schedule of the loan.

ATTACHMENTS:

There are no supporting documents for this report.

oooO END OF ITEM 147 Oooo

ORDINARY MEETING

Meeting Date: 5 September 2006

AT - 2 Item 28 - 1 June 2004: Richmond School of Arts - Funding Application, NSW Ministry of the Arts, Metropolitan Capital Works Program.

ORGANISATION AND RESOURCES

Meeting Date: 1 June 2004

Item: 28 **ORG C - Richmond School of Arts - Funding Application, NSW Ministry of the Arts, Metropolitan Capital Works Program (79341)**

Previous Item: 147, Ordinary (9 September 2003)

REPORT:

This report has been prepared to seek Council's approval for an interest-free loan to be made available to the Richmond Literary Institute Inc. to match grant funding being sought by the Institute for the installation of air-conditioning to the main auditorium of the Richmond School of Arts. The Literary Institute is intending to lodge an application to the Ministry of Arts under the Metropolitan Capital Works Program.

At its Ordinary Meeting of 9 September, 2003, Council resolved to offer an interest free loan of \$32,018 (thirty two thousand and eighteen dollars) repayable over 6 (six) years for the purpose of funding half the costs of installing air-conditioning to the main auditorium of the Richmond School of Arts. This loan facility was provided to assist the Richmond Literary Institute to submit an application to the NSW Ministry of Arts under its Western Sydney Capital Infrastructure Program.

The decision by Council to provide this loan, enabled the Institute to submit its application. Unfortunately, the funding application lodged by the Institute in September 2003 was unsuccessful, and Council was not required to proceed with a loan agreement. Following the advice of the unsuccessful grant, members of the institute held discussions with representatives of the Ministry for Arts who subsequently invited the Institute to lodge a further application under the Metropolitan Capital Works Program.

Council has once again received a request from the Richmond Literary Institute for an interest-free loan from Council of \$32,018 (thirty two thousand and eighteen dollars) representing half the installation costs of the air conditioning system - to be repaid over a 6 (six) year period. Council's favourable consideration of this request will enable the Institute to forward a new funding application to the NSW Ministry of Arts for the balance of the funds required to install the system. The approval of the loan will allow the Institute to satisfy the requirement for matching dollar-for-dollar funding under the Metropolitan Capital Works Program.

Below is the advice provided previously to Council (in September 2003) regarding the request from the Richmond Literary Institute for an interest free loan:

"The Literary Institute has long identified a need to install air-conditioning to the main auditorium of the School of Arts to provide a more comfortable and appropriate venue for patrons. The provision of climate-controlled venues for theatre performances and other community arts events is increasingly demanded by arts patrons and is the generally accepted norm for these venues across Australia. The Richmond School of Arts is the principal community arts venue within the Hawkesbury and is regularly used by a range of community arts organisations and groups across the City."

ORDINARY MEETING

Meeting Date: 5 September 2006

ORGANISATION AND RESOURCES

Meeting Date: 1 June 2004

The estimated costs of designing and installing an air conditioning system which is sympathetic to the heritage and historical integrity of the Richmond School of Arts is \$69,076 (sixty nine thousand and seventy six dollars) GST inclusive. The Literary Institute have indicated that they are in a position to fund the design of the system, at a cost of \$5,040 (five thousand and forty dollars) GST inclusive. This will leave a balance of \$64,036 (sixty four thousand and thirty-six dollars) GST inclusive for the installation of the system.

The Richmond Literary Institute Inc. the trustees of the Richmond School of Arts have maintained the building and have undertaken considerable restoration work from their own funds to ensure that residents of the Hawkesbury can continue to use and enjoy this well-preserved and historic venue (much as they have for the last 137 (one hundred and thirty seven) years since the opening of the School of Arts in 1866).

In 1999, the Richmond Literary Institute Inc. contributed \$200,000 (two hundred thousand dollars) of its own funds to complete major restoration works to the School of Arts. At this time Council approved a \$25,000 (twenty-five thousand dollars) loan as a contribution to the costs of the restoration work to be repaid over a 10 (ten) year period. The loan was in fact repaid over 3 (three) years.

The Committee of the Richmond Literary Institute Inc. have indicated that they will generate sufficient net income to meet required loan repayments. In view of the demonstrated capacity of the Literary Institute to meet loan obligations in the past, the approval of a further loan of \$32,018 (thirty two thousand and eighteen dollars) would appear to carry little risk for Council."

RECOMMENDATION:

That:

1. The Richmond Literary Institute Inc. be offered an interest free loan of \$32,018 (thirty two thousand and eighteen dollars) repayable over 6 (six) years for the purpose of funding half the costs of installing air-conditioning to the main auditorium of the Richmond School of Arts.
2. A written agreement be executed between Council and the Richmond Literary Institute Inc. covering the terms and repayment schedule of the loan.

ATTACHMENTS:

There are no supporting documents for this report.

000O END OF REPORT 0000

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ordinary

section 5

reports
of committees

ORDINARY MEETING
Reports of Committees

ORDINARY MEETING
Reports of Committees

SECTION 5 - Reports of Committees

ROC - Local Traffic Committee Minutes - 16 August 2006 - (80245, 95495)

Minutes of the Meeting of the Local Traffic Committee held in the Council Chambers, Windsor, on Wednesday, 16 August 2006, commencing at 3.00pm.

ATTENDANCE

Present:	Councillor T Devine (Chairman) Mr J Christie, Office of Mr A Shearan, MP Senior Constable G Crawford, NSW Police Service Mr R McHenery, Roads and Traffic Authority
Apologies:	Mr B Bassett, Mayor Mr T O'Brien, Office of Mr S Pringle, MP Mr R Elson, Department of Transport
In Attendance:	Mr C Amit, Manager Design & Mapping Services Mrs J Hogge, Road Safety Programme Co-ordinator Mr T Shepherd, Administration Officer, Infrastructure Services

The Chairman tendered an apology on behalf of Mr T O'Brien and advised that he was in receipt of written comment in relation to matters on this day's agenda from Mr T O'Brien (Dataworks Doc.No.2321457) and would be making reference to same during the course of the meeting.

SECTION 1 - Minutes

Item 1.1 Minutes of Previous Meeting

The Minutes of the meeting held on 19 July 2006 were confirmed.

Item 1.2 Business Arising

Nil Business Arising

SECTION 2 - Reports for Determination

Item: 2.1 LTC - 16 August 2006 - Item 2.1 - Safety of Bells Line of Road, Bilpin (Hawkesbury) - (73625, 83770, 79346))

REPORT:

Residents at Bilpin have recently voiced concern over the safety of residents and the travelling public on Bells Line of Road at Bilpin. A meeting of concerned residents was held on Friday, 21 July 2006 under the chairmanship of Mr Steven Pringle, MP, and organised by local residents. The Mayor and a number of Councillors attended on behalf of Council.

Outcomes from the meeting include:

ORDINARY MEETING
Reports of Committees

1. Invitation to the Minister to visit and meet with residents or Minister to meet with a delegation of Bilpin residents.
2. Provision of passing lanes and review of current areas that have broken lines. Eg, why have broken lines in Bilpin village.
3. Rationalisation of the multitude of speed limits back to 80kph.
4. 50kph limit through Bilpin village, extended past the Bilpin hall to Horsfield Road, with large signs. Some people requested it go as far as Bowens Creek Road.
5. Some form of controlled crossing at Bilpin School to allow students to cross to oval.
6. Prominent School Bus route signs outlining times school buses are on road.
7. Immediate removal of dead trees adjacent to the carriage way.
8. A detailed study of roadside vegetation by a tree expert and removal of dangerous trees from within 3 metres of road edge.
9. Widening of the lane width to conform with the standard for a road carrying the traffic Bells Line of Road does.
10. Widening and stabilisation of the road shoulders as to allow school buses to pull completely off road and not get bogged.
11. Maintenance of Bell Checking Station to ensure loads on Bells Line of Road are legal.

Mr R McHenery advised in relation to Item 6 that a recent inspection had been undertaken with a local service provider and locations had been determined for setdown/pickup points, with appropriate signage, however that signage would not include timings.

Senior Constable G Crawford tabled a summary of Motor Vehicle Accidents, being 1 August 2005 - 13 August 2006, covering the section of Bells Line of Road from Kurrajong to Mount Tomah (Dataworks Doc.No.2325102); Mrs J Hogge tabled a document titled Bells Line of Road Route Performance Report, December 2003 issued by the NRMA (Dataworks Doc.No.2325095).

In consideration of a Mayoral Minute, Council at its meeting of 25 July 2006 resolved:

That Council request the RTA to conduct a Safety Audit of Bells Line of Road, North Richmond to Lithgow, focussing on, but not limited to:

- Dead and Overhanging Trees
- Line of Sight
- Road Shoulders and
- Speed Limits.

RECOMMENDATION:

That

1. the RTA be requested to undertake a Safety Audit of Bells Line of Road from North Richmond to the western boundary of the Hawkesbury Local Government Area, those representations to include documents tabled by Senior Constable Crawford (Dataworks Doc.No.2325102) and Mrs J Hogge (Dataworks Doc.No.2325095), with an emphasis on:
 - Dead and Overhanging Trees,
 - Line of Sight,
 - Road Shoulders, and
 - Speed Limits.
2. Blue Mountains City Council be advised of Council's decision and request the support of that Council in seeking a safety audit of Bells Line of Road within their Local Government Area, by the Roads and Traffic Authority.

APPENDICES:

There are no supporting documents for this report.

Item: 2.2 LTC - 16 August 2006 - Item 2.2 - Kurrajong Scarecrow Festival 2006 (Hawkesbury) - (79346)

REPORT:

Introduction

An application has been received seeking approval to conduct the Kurrajong Scarecrow Festival on Sunday, 29 October 2006. This is a full day festival held in Kurrajong and the applicant is seeking road closures of two sections of Old Bells Line of Road within the Kurrajong township.

Event Details:

Date: Sunday, 29 October 2006

Event 1: Main Road Closure

Old Bells Line of Road, 150m long road section between the Grose Vale Road intersection and the driveway to Kurrajong Antique Centre.

Time: 6.00am - 6.00pm

Event 2: Parade

Old Bells Line of Road, 300m long, between Kurrajong Road and Woodburn Road.

Time: 9.00am - 10.00am

Number of Participants: 500

Expected number of spectators: 300

Expected number of vehicles: 150

The applicant has advised that the safety of the festival will be improved with the removal of through traffic to these sections of road. Further, the area will provide a level area for stallholders and the public to walk through, as the local park is unsuitable for this purpose due to its varying levels and sloping banks.

The remainder of the town centre is also expected to be involved in this annual event with bunting and individual shop promotions during the day. Given that locals and tourists use Old Bells Line of Road to enter and leave the Kurrajong township on the western side of the township, a detour is proposed by the applicant to direct traffic to alternative entry points as shown on the attached Plan No: TR015/06.

The diversion route for traffic is:

East - West: Bells Line of Road to Grose Vale Road
via eastern leg of Old Bells Line of Road
Right at Kurrajong Road
Left at Woodburn Road
To Grose Vale Road

East - West: Bells Line of Road to western leg of Old Bells Line of Road
Via eastern leg of Old Bells Line of Road
Right at Kurrajong Road

Left or Right at Old Bells Line of Road

West - East: Bells Line of Road to Grose Vale Road
 Via western leg of Old Bells Line of Road
 Left at Kurrajong Road
 Right at Woodburn Road
 To Grose Vale Road

West - East: Bells Line of Road to eastern leg of Old Bells Line of Road
 Via western leg of Old Bells Line of Road
 Left at Kurrajong Road
 To Old Bells Line of Road

The regulatory speed limit on Old Bells Line of Road in the vicinity of this event is 50kph with the approaching eastern leg of Old Bells line of Road and Grose Vale Road having a speed limit of 40kph.

Discussion

It would be appropriate to classify this event as a "Class 2" special event under the "Traffic Management for Special Events" guidelines issued by the Roads & Traffic Authority as this event will disrupt minor traffic and transport systems due to the proposed road closures and there will be a low scale disruption to the non-event community.

It will be necessary for the event organiser to lodge an application seeking approval to conduct the event with the NSW Police Service. Traffic Management Plan (TMP) and the associated Traffic Control Plan (TCP) is to be submitted to Council for acknowledgement. The TMP and the associated TCP should be submitted to the RTA for authorisation due to the proposed road closure

RECOMMENDATION:

That:

1. This event planned for 29 October 2006, be classified as a "Class 2" special event under the "Traffic Management for Special Events" guidelines issued by the RTA.
2. The safety of all road users and personnel on or affected by the site / event is the responsibility of the event organiser.
3. It is strongly recommended that the event organiser becomes familiar with the contents of the RTA publication "Guide to Traffic and Transport Management for Special Events" (Version 3.3) and the Hawkesbury City Council special event information package which explains the responsibilities of the event organiser in detail.
4. No objection be held to this event subject to compliance with the following conditions:

Prior to the event:

- a) the event organiser obtaining approval to conduct this event, from the NSW Police Service; a copy of the Police Service approval be submitted to Council;
- b) the event organiser obtaining approval from the RTA as a road closure is proposed; a copy of the RTA approval be submitted to Council;
- c) the event organiser submitting a Traffic Management Plan (TMP) for the entire route incorporating a Traffic Control Plan (TCP) to Council for acknowledgement. The TCP should be prepared by a person holding appropriate certification required by the RTA to satisfy the requirements of the relevant Work Cover legislation;

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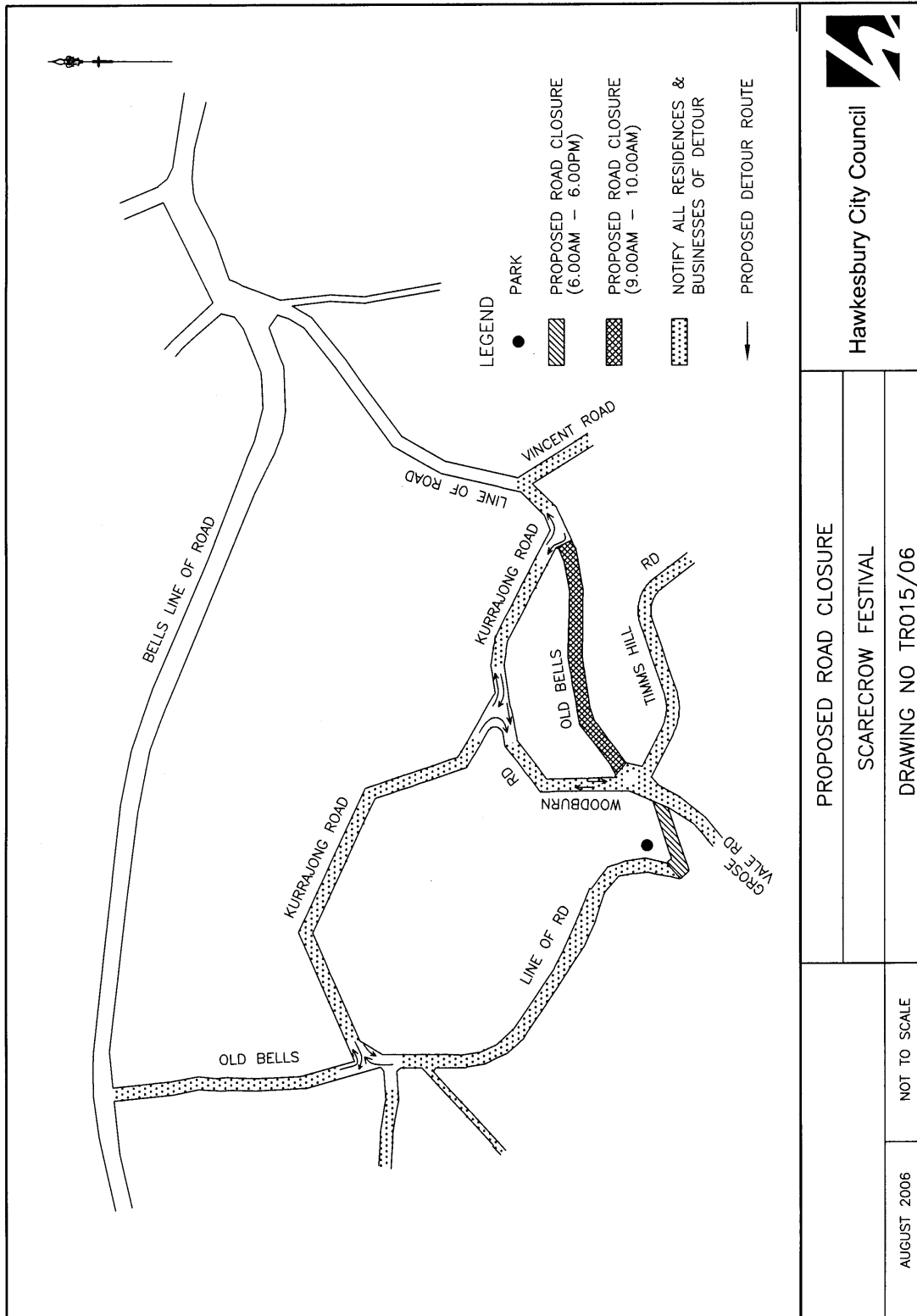
- d) the event organiser submitting to Council a copy of its Public Liability Policy in an amount not less than \$10,000,000 noting Council as an interested party on the Policy;
- e) the event organiser advertising the event in the local press stating the road closure and the detour route two weeks prior to the event; a copy of the proposed advertisement be submitted to Council (indicating the advertising medium);
- f) the event organiser notifying the details of the event to NSW Ambulance Service, NSW Fire Brigade / Rural Fire Service and SES at least two weeks prior to the event;
- g) the applicant directly notifying relevant bus companies, tourist bus operators, taxi companies, Kurrajong Rural Fire Service and all residences and businesses (shown on the attached Plan No: TR015/06) affected by the proposed road closure;
- h) the event organiser assessing the risk and addressing the suitability of the entire route as part of the risk assessment considering the possible risks for all participants travelling on winding, narrow, uneven gravel roads with steep roadside embankments and sharp bends; This assessment should be carried out by visual inspection of the route / site by the event organiser prior to preparing the TMP and prior to the event;
- i) the event organiser carrying out an overall risk assessment for the whole event to identify and assess the potential risks to spectators, participants and road users during the event and designing and implementing a risk elimination or reduction plan in accordance with the Occupational Health and Safety Regulation 2000; (information for event organisers about managing risk is available on the Department of Tourism, Sport and Recreation's web site at <http://www.dsr.nsw.gov.au>);
- j) the event organiser submitting the completed "Special Event - Traffic Final Approval" form to Council;

During the event:

- k) access being maintained for Kurrajong Rural Fire Service, businesses, residents and their visitors;
- l) a clear passageway of at least 4 metres width being maintained at all times for emergency vehicles;
- m) all traffic controllers / marshals operating within the public road network holding appropriate certification required by the RTA;
- n) the riders are aware of and are following all the general road user rules whilst riding on public roads;
- o) in accordance with the submitted TMP and associated TCP, appropriate advisory signs and traffic control devices be placed during the event along the route under the direction of a traffic controller holding appropriate certification required by the RTA;
- p) the competitors and participants be advised of the traffic control arrangements in place prior to the commencement of the event; and,
- q) all roads and marshalling points are to be kept clean and tidy, with all directional signs to be removed immediately on completion of the activity.

APPENDICES:

AT - 1 Drawing No TR015/06 - Proposed Road Closure, Scarecrow Festival



Item: 2.3 LTC - 16 August 2006 - Item 2.3 - Additions to Service Station - Car Wash and Cafe, Lot A DP411701, 126 Windsor Road, McGraths Hill - DA0291/06 (Hawkesbury) - (79339, 79346)

Ms Colleen Haron was present for the duration of this report.

REPORT:

Introduction

A development application has been lodged for additions to an existing service station located at Lot A DP411701, 126 Windsor Road, McGraths Hill.

The application is referred to the Local Traffic Committee due to the location of the property at the intersection of Windsor Road and Pitt Town Road; both roads are main/arterial roads.

Proposal

The additions to the service station include the construction of a car wash, café and additional car parking.

The land is located at the intersection of Windsor Road and Pitt Town Road, McGraths Hill. Two 12m wide driveways currently service the site.

Eighteen (18) additional car parking spaces have been proposed as per the attached plan.

The application is supported by a an 'Assessment of Traffic and Parking Implications', prepared by Transport and Traffic Planning Associates, Ref 0607, dated April 2006.

Traffic Issues

The 'Assessment of Traffic and Parking Implications Report concludes that the proposal:

- will not present any unsatisfactory traffic implications,
- will have suitable vehicle access arrangements, and
- will have satisfactory and appropriate queuing, circulation and parking provisions.

Car parking has been provided in accordance with the Hawkesbury Development Control Plan in respect to the number and dimensions of spaces required.

Concern has been raised in respect to safety when entering and existing the site given the location of access and the intersection of Windsor Road with Pitt Town Road. A copy of the Assessment of Traffic and Parking Implications Report is attached. There has been concern in relation to the 80kph speed limit in this area. Additional traffic movements at this location will increase the risk of collision with vehicles accessing/egressing the site.

The application is subject to further planning assessment.

RECOMMENDATION:

That the subject application be deferred pending receipt of advice from the Roads and Traffic Authority as to whether notified road widening affecting the property is to proceed or not.

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APPENDICES:

AT - 1 Plan No. DA 102 - Proposed Car Wash/Café at Windsor Road, McGraths Hill

AT - 2 Assessment of Traffic and Parking Implications Report, prepared by Transport and Traffic Planning Associates, Ref 0607, dated April 2006 (Dataworks Doc.No. 2310856).

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01 Ground Floor Plan (1:100)

New building to replace existing one

Scale 1:100

Date 10/10/11

DA 102

DA 102

Item: 2.4 LTC - 16 August 2006 - Item 2.4 - Proposal for Car Wash, No. 70-74 George Street and No.3 Macquarie Street, Windsor - DA0385/06 (Hawkesbury) - (79346)

Mr Richard Nej was present for the duration of this report.

REPORT:

The Chairman advised that he had knowledge of this property as he worked in an adjoining property, and also advised Mr T O'Brien's written comment that this property abutted the Hawkesbury Electoral Office.

Introduction

A development application has been received seeking approval for the establishment of a manual car wash and associated café. The development involves the following:

- construction of a covered work area having an area of approximately 134 sqm
- two (2) car wash bays, one (1) last rinse bay and two (2) vacuum bays
- café area situated within existing covered area at the north western portion of car wash area
- ten (10) 90° angled car parking spaces situated along south western (side) boundary of site
- widened 11.30m combined entry/exit driveway onto Macquarie Street
- signalized entry signage and business identification signage
- hours of operation being 7.00am - 7.00pm Monday to Sunday

The application was accompanied by a traffic report titled *Traffic Impact Study – Proposed Car Wash at 3 Macquarie Street Windsor* prepared by Jamieson Foley Traffic and Transport Engineers, dated 12 July 2006. A copy of the Traffic Impact Study and plans are attached.

Subject Site

The site is situated within the Windsor Commercial Area being situated at the northern side of Macquarie Street approximately 30 metres to the south west of the signalized intersection of Macquarie Street and Bridge Street.

The site has a total area of 1 530.3sqm, it being noted that approximately half of which is proposed to be utilized for the car wash development, with a 19.79m frontage to Macquarie Street. The site contains existing heritage items consisting of commercial buildings forming part of the Thompson Square Conservation Area (No.s 70-72 George Street). The existing driveway provided from George Street, servicing the existing loading area (proposed to form the proposed café) and car parking area, is not proposed to be utilized as part of the car wash development.

Traffic Issues

The Traffic Impact Study has provided an assessment and examined the access, traffic and parking issues associated with the proposed development. The consultant has assessed the proposal with reference to the existing surrounding road system and has specifically addressed the following matters:

- Traffic Signal Queuing
- Traffic Safety Issues
- Entry Queuing Potential

The report concluded that:

- The proposed facility, limited as it is by the site dimensions would be restricted to three (3) wash bays, two (2) vacuum bays, on-site parking for approximately 11-13 vehicles and stored queuing for approximately 3-4 vehicles.

- Observation at similar sites suggests an egress volume of no more than about one (1) vehicle every few minutes.
- The presence of downstream signals would create queuing of traffic across the frontage of the site restricting access and egress.
- Traffic queuing as a consequence of vehicles entering the site could be addressed through use of a traffic controller with boom gate or two - aspect traffic control signal should such this issue become evident.
- The car wash facility is not in a particularly desirable location from a traffic operations viewpoint. However it poses no unusual traffic safety risk, and with appropriate entry queue management would pose no unusual traffic operations impact.

Assessment

Concerns are raised having regard to the suitability of the site to accommodate an intensive vehicle orientated activity given the location of access being situated in close proximity of the intersection of Macquarie Street and Bridge Street.

In this regard it is considered that vehicle entry movements onto the site will result in interruptions to traffic flow, particularly in relation to left hand turn movements onto Bridge Street. In addition, the entry of vehicles onto the site will create safety concerns as a consequence of these movements not being able to be clearly distinguished between normal left turn traffic movements into Bridge Street within the left turn lane.

It is also noted that exit movements from the site for vehicles wishing to turn right onto Bridge Street will require lane changes in close proximity to the intersection of Macquarie Street and Bridge Street.

It is noted that the traffic report details that a traffic controller is proposed to be provided during all times of operation of the premises with entry boom gate or signals operated by such controller to minimize the potential for queuing on Macquarie Street. It is considered that this would not alleviate adverse impact upon the operation of the adjacent road system.

Mr R McHenery and Senior Constable G Crawford expressed concern at the risk of rear-end collisions, as well as traffic delays associated with ingress/egress, given proximity to the signalised intersection at Bridge/Macquarie Streets, Windsor.

RECOMMENDATION:

That the application be referred to the Roads and Traffic Authority for further consideration in accordance with the provisions of SEPP11.

APPENDICES:

- AT - 1** Traffic Impact Study – Proposed Car Wash at 3 Macquarie Street Windsor prepared by Jamieson Foley Traffic and Transport Engineers, dated 12 July 2006 (Dataworks Doc.No.2310855).

Item: 2.5 LTC - 16 August 2006 - Item 2.5 - Proposed Alterations and Additions to North Richmond Shopping Village, 16 Riverview Street, North Richmond - DA1100/05 (Hawkesbury) - (79346)

Mr Richard Nej was present for the duration of this report.

REPORT:

The Chairman advised an interest in this matter and left the meeting during consideration of this matter, with Mr C Amit being elected as Acting Chairman.

Introduction

Amended plans have been submitted removing the portion of the original application proposing development on Council's Riverview Street Car Park (situated at the intersection of Riverview Street and Pitt Lane).

The development application seeks approval for alterations and additions to the North Richmond Shopping Village. The development involves the following:

- change of major retail tenant from Bi-Lo to Coles
- additional 751.5sqm of floor space (5 151sqm to 5902.5sqm)
- increase in on-site car parking from 166 to 217 spaces (ie additional 51 spaces) as a result of rationalisation of existing car parking areas and extension of roof top car park on supermarket extension fronting Riverview Street (representing a surplus of 20 spaces above minimum requirement)
- rationalization of services including relocation of plant equipment on roof top car parking area for specialty shops and Coles tenancy including acoustic treatment of new plant rooms and air handler room
- increase in supermarket footprint with majority of additional area provided on existing vacant land situated adjacent to Riverview Street
- new public toilets provided at ground level adjacent to new traveller
- retention of existing Riverview Street driveways servicing the existing roof top car parking area
- new loading/unloading area designed to accommodate large rigid trucks servicing the Coles tenancy
- refurbishment and enlargement of existing loading dock area
- widened traffic aisles, new directional signage and car park surface directional arrows
- rationalization of the shopping village's at-grade car parking area to improve vehicle circulation
- new lighting for car park
- new garbage area within an upgraded unloading bay for Coles tenancy
- provision of traveller from existing Level 1 Car Park to ground level supermarket and specialty shops
- relocation of all existing plant equipment in an acoustically treated and screened area situated adjacent to Riverview Street

The application was also accompanied by a traffic report titled *North Richmond Village Shopping Centre Proposed Refurbishment and Additions - Assessment of Traffic and Parking Implications* prepared by Transport and Traffic Planning Associates Report No. 0517, dated July 2006.

A copy of the Traffic Impact Study and plans are attached.

Subject Site

The site is situated in the North Richmond commercial area on the south-western side of Bells Line of Road approximately 200 metres east of its intersection with Grose Vale Road. The site is bounded by Bells Line of Road, Pitt Lane and Riverview Street and is known as the North Richmond Shopping Village.

Traffic/Car Parking Issues

The Traffic Impact Study has provided an assessment and examined the access, traffic and parking issues with the proposed development. The consultant has assessed the proposal with reference to the existing surrounding road system and has specifically addressed the following matters:

- Road Network and Traffic Conditions
- Parking
- Traffic
- Service Delivery Access

The report concluded the following:

- The proposed parking provision will be adequate and appropriate.
- The vehicle access and circulation arrangements will be suitable and satisfactory.
- There will not be any adverse traffic outcomes.
- The provision for service vehicles will be appropriate.

Assessment

The level of on-site car parking satisfies the minimum requirement contained in Council's Development Control Plan 2002 as detailed in the traffic and car parking assessment submitted in conjunction with the application.

No new customer access points are proposed in conjunction with the application and it is considered that the access strategy associated with the proposed development will be able to satisfactorily accommodate the anticipated additional traffic volume.

The proposed loading dock area is considered satisfactory subject to adequate demonstration being provided that it will be capable of accommodating the turning paths of an articulated vehicle anticipated to service the site.

Original Notification

The plans submitted in conjunction with the original application were notified to adjoining property owners and occupiers. In response to this notification correspondence from Mrs J Ross, received 9 January 2006, (copy attached) was submitted raising a number of traffic related issues in relation to existing and proposed development on the subject site and requesting that these matters be considered by Council's Traffic Committee.

The principal issues raised in this correspondence are summarized below:

1. Traffic changes at the intersection of Kurrajong Road/Bells Line of Road have increased traffic flow on Pitt Lane (traffic count undertaken by Council for three (3) weeks commencing on 23 August 2005 provided that in excess of 1900 vehicles per day utilize Pitt Lane).
2. West bound traffic along Bells Line of Road is impeded due to queuing of vehicles turning right onto Terrace Road during peak periods.
3. Traffic movements to the right from the shopping centre towards the east have been restricted resulting in increased traffic movements along Pitt Lane and Riverview Street.
4. Due to traffic congestion at the signalized intersection of Bells Line of Road and Grose Vale Road traffic movements left onto Grose Vale Road are impeded resulting in use of Pitt Lane to avoid queuing.
5. Traffic flow will increase on roads adjoining the shopping centre with proposed changes.
6. The vehicle size restriction (3 tonne limit) is not being observed in Pitt Lane.
7. Insufficient manoeuvring area exists at the intersection of Pitt Lane and Riverview Street for heavy vehicles resulting in reversing movements on Pitt Lane that are considered dangerous.
8. Vehicles disobey the existing "give way" sign at intersection of Pitt Lane and Riverview Street.
9. Heavy vehicle movements left along Riverview Street from existing loading dock result in turning manoeuvres in Pitt Lane and Flinders Place impeding traffic flows.

10. Noise of vehicles using Pitt Lane causes disturbance to adjoining residential properties.

In addressing the issues raised by Mrs J Rose (10 points above), the following summary is provided.

Points 1, 2 & 4 - currently with the RTA
Points 3, 5, 7, 9 & 10 - to be investigated by the Applicant
Points 6 & 7 - Refer to NSW Police Service.

RECOMMENDATION:

That:

1. the application be supported, in principal, for the proposed car parking and access changes to the North Richmond Car Park, located at 6-16 Riverview Street, North Richmond.
2. the applicant address the issues raised by Mrs J Ross in total with a co-ordinated response to address points 3, 5, 7, 9 & 10.
3. a co-ordinated response be provided to Mrs J Ross by Council's Town Planning Section addressing the 10 points of issue raised.
4. the matter be further reported to the Local Traffic Committee to seek approval outlining the issues raised by Mrs J Ross.

APPENDICES:

- AT - 1** Assessment of Traffic and Parking Implications, prepared by Transport and Traffic Planning Associates Report No. 0517, dated July 2006 (Dataworks Doc.No.2310854).
- AT - 2** Architectural Drawings for North Richmond Village Upgrade (Dataworks Doc.No.2310854).

SECTION 3 - Reports for Information

Item: 3.1 LTC - 16 August 2006 - Item 3.1 - Lennox Street, Richmond - Regulatory Signage (Londonderry) - (80245)

REPORT:

In reference to Item 3.3 of the Local Traffic Committee held on 15 March 2006, in response to representations regarding disparity between "No Standing/No Stopping" signage on the northern side of Lennox Street, Richmond, immediately west of Page Street, the Committee resolved that the Roads and Traffic Authority be requested to investigate this matter and undertake any necessary works.

Correspondence (Dataworks Doc. No.2265401) has been received from the Authority advising:

"The Authority has investigated the matter and did not find any disparity between the existing signage along the northern side of Lennox Street nor were any 'No Standing' signs identified. A 'No Parking' sign was identified as missing on the southern side of Lennox Street immediately west of the intersection with

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Paget Street. The RTA will arrange for appropriate action to be taken to have the missing sign replaced as soon as possible."

RECOMMENDATION:

That the information be received.

APPENDICES:

There are no supporting documents for this report.

SECTION 4 - General Business

Item: 4.1 LTC - 16 August 2006 - Item 4.1 QWN (80245)

Mr J Christie

REPORT:

Advised of excessive speed of motorists in approaching the Howes Creek Causeway, Tennyson Road, East Kurrajong, with many vehicles crossing the centre-line, as well as the need to upgrade warning signage on approaches to the Causeway.

RECOMMENDATION:

That:

1. this matter be referred to the Construction & Maintenance Section for investigation and installation of required warning signage.
2. the issue of speeding vehicles be referred to the NSW Police Service for inclusion of the location as part of its routine patrols.

SECTION 5 - Next Meeting

The next Local Traffic Committee meeting will be held on Wednesday, 20 September 2006 at 3.00pm in the Large Committee Room, Council Chambers.

The meeting terminated at 5.07pm.

oooO END OF REPORT Oooo

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